



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING HELD
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

19 MAY 2025

MEMBERS PRESENT

Cr B Brug (Chairman)
Mayor G Aldridge
Cr L Brug (Deputy Chairman)
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S Ouk
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
A/General Manager Community Development, Ms C Giles
Manager Governance, Mr R Deco
Governance Support Officer, Ms M Prasad

The meeting commenced at 6.43pm

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr S McKell.

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr K Grenfell

The Minutes of the Finance and Corporate Services Committee Meeting held on 22 April 2025, be taken as read and confirmed.

CARRIED

REPORTS

For Decision

2.1.1 Salisbury Business Association Separate Rate

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That Council:

1. Approves the Salisbury Business Association separate rate totalling \$222,591.82 (excluding GST) and notes that the formal declaration of the Salisbury Business Association separate rate will be prepared for the June 2025 meeting of Council.
2. Approves that the Salisbury Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

CARRIED

2.1.2 Globe Derby Community Club 2025/26 Separate Rate

Moved Mayor G Aldridge
Seconded Cr D Hood

That Council:

1. Approves in principle, the proposed separate rate of \$150 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2025/26, noting that a formal recommendation for declaration of the separate rate will be brought forward to the June 2025 Council meeting.

CARRIED

2.1.3 Green Adelaide Board Regional Landscape Levy (Separate Rate)

Moved Mayor G Aldridge
Seconded Cr S Ouk

That Council:

1. Notes the report and that the resolution for the Regional Landscape separate rate will be prepared for the June 2025 meeting of Council.

CARRIED

2.1.4 Draft 2025/26 Fees and Charges

Moved Mayor G Aldridge
Seconded Cr S Ouk

That Council:

1. Adopts the Fees and Charges as set out in Attachment 1 of this report (Item No. 2.1.4, Finance and Corporate Services Committee, 19 May 2025), and that it be updated to reflect delegations provided in other parts of this resolution.
2. Notes that where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with Administration authorised to update the 2025/26 Fees and Charges Booklet accordingly.
3. Delegates from 26 May 2025, in exercise of the powers contained in Section 44 of the Local Government Act 1999 the following powers, functions and duties pursuant to Section 188 – Fees and Charges to the person occupying the position of Chief Executive Officer of the Council:
 - a. Negotiate fees consistent with those adopted in the Fees and Charges Booklet (Attachment 1, Item No. 2.1.4, Finance and Corporate Services Committee, 19 May 2025) to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended Booking of a Council facility) and in consideration of the specific circumstances, to use discretion to waive or vary the requirement for payment of a fee, charge or bond where Council is providing ‘in kind’ support to an event or activity or when there is an appropriate community benefit to be achieved.
 - b. Refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.

- c. Vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
- d. Vary client contribution and room hire fees for not-for-profit organisations where they are working in partnership with Council or have a demonstrated limited capacity to pay.
- e. Assess the risk profile of events, activities and functions to determine a variation to the hire fees and bond, as well as impose additional conditions and/or services, and:
 - Vary fees for regular Bookings in accordance with a Memorandum of Understanding with Council; and/or
 - Vary fees to introduce new programs and allow for increase in supply costs, at Community Centres and Hubs (for example Bagster Road Community Centre, Burton Community Hub, Para Hills Community Hub, Salisbury East Neighbourhood Centre, St Kilda Community Hall, The Mawson Centre and Twelve25 Youth Centre).
- f. Exercise discretion in application of the room booking policy at the Salisbury Community Hub in relation to:
 - The prioritisation parameters of the framework to ensure it remains an effective model to activate the Hub and Civic Plaza/Inparrinthe Kumangka
 - The application of the booking categories as to how they apply to requests for bookings received.
- g. Vary casual hire of park facilities fees and bonds for Council activities, Community events, for not-for-profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
- h. Vary Room Hire fees to make it as attractive as possible for third party providers to use the Polaris facility.
- i. Waive fees for a single copy of any publicly available document.
- j. Notes that such powers and functions may be further delegated by the person occupying the position of Chief Executive Officer as they see fit, in accordance with Section 44(4)(b) of the Local Government Act 1999.

4. Authorises the Administration to round fees to the nearest 5 cents, where applicable, for ease of processing.

CARRIED

2.1.5 Third Quarter Budget Review 2024/25

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council:

1. Notes the 2024/25 Third Quarter Budget Review report (Attachment 1, Item no 2.1.5, Finance and Corporate Services Committee, 19 May 2025).
2. Approves the budget variances identified in this report and contained in the Budget Variation Summary (Attachment 1, Item No. 2.1.5, Finance and Corporate Services Committee, 19 May 2025) and approves that net capital and operating \$4,007,550 be credited to the Sundry Project Fund. This will bring the balance to \$4,007,550 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following **non-discretionary** net bids:

OPERATING

Additional Budget Provision Associated with Pest Management	\$66,000
Cat Desexing and Rehoming Program	\$21,000

CAPITAL

Bring Your Own Bottle (BYOB) Water Filling Station	\$12,000
Extension to Outdoor Veranda Area - Cockburn Green, Brahma Lodge	\$125,000
Funds to cover Pump Replacement at Little Para Golf Course	\$80,000
Ingle Farm Sporting Club Change Facility Upgrade	\$750,000
Budget Adjustment	
New funding for project managed associated with the Construction of Stormwater Improvements at Salisbury Highway, Greenfields.	\$10,000

TOTAL **\$1,064,000**

NB: If parts 1, 2 & 3 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$2,943,550.

4. Approves the allocation of funding for the following **discretionary** net bids:

OPERATING

Ornamental Lake Water Monitoring and	\$50,000
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Algae Control Additional Expenditure

CAPITAL

New Irrigation at Pledger Wetlands, Mawson Lakes \$50,000

TOTAL \$100,000

NB: If parts 1, 2, 3 & 4 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$2,843,550.

5. Approves the following budget timing adjustments which will result in a decrease in loan borrowings in the 2024/25 financial year and an increase in loan borrowings in the 2025/26 financial year:

Retiming of budget funds associated with the New Entrance Roadway at Carisbrooke Park Due to external circumstances \$1,500,000

NB: If parts 1, 2, 3, 4 & 5 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$4,343,550.

6. Approves the following transfers:

Transfer Art and Cultural Activations Budget from Events (Exhibitions) to Libraries	\$30,000
Transfer budget for Stores Issues across Side Entry Pits and Tree Planting	\$58,500
Transfer budget from Materials, Contracts and Other to Employee Costs for Diversitours Program	\$46,500
Transfer budget from Recreation Planning to Salisbury Memorial Park - Transition Service Costs	\$34,000
Transfer budget from Urban and Recreational Assets to Social Planning for Casual Permits	\$14,000
Transfer budget to align with expenditure for the Road Reseal Program	\$485,000
Transfer budget to support delivery of PR27747 Lake Windemere Amenities Project	\$280,000
Transfer Community Event Sponsorship from Events to Community Development Administration	\$60,000
Transfer from CEO Consulting Budget to Energy Management Audit	\$135,000
Transfer from CEO Consulting Budget to Sport & Recreation for Open Space Strategy	\$100,000
Transfer of Budget Funds Between Programs for Harry Bowey Traffic and Safety Improvement Works Completed	\$48,000
Transfer of Cleaning budget to Sharps and	\$13,000

Sanitary costs budget	
Transfer of Electricity Budgets	\$27,000
Transfer of funds for Local Govt Association Mutual Liability Scheme (LGAMLS) from Grants to Reimbursements (Revenue Category Correction)	\$9,720
Transfer of Stores Issues Budget to Salisbury Community Hub (SCH)	\$10,000
Transfer of Stores Issues Budgets across Reserve Furniture, Heavy Vehicle Machinery and Roadsweeping	\$39,000
Transfer of Utilities Budget - Electricity to Gas	\$14,000
Transfer Operating Budget to Capital for New Walkable Lift and Loader	\$9,800
Transfer Salisbury Development Services (SDS) Salary and Wages savings to Consulting and PlanSA Levy	\$235,000

NB: If parts 1, 2, 3, 4, 5 & 6 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$4,343,550.

7. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 6 of this recommendation.

(NB: If parts 1 to 6 of this resolution are moved as recommended, loan borrowings in 2024/25 will decrease by \$4,343,550).

CARRIED

2.1.6 Salisbury Memorial Park Budget 2025/26 Report

Moved Cr K Grenfell

Seconded Cr J Chewparsad

That Council:

1. Approves the Salisbury Memorial Park 2025/26 Budget and fees and charges as included in Attachment 1 (Item no 2.1.6, Finance and Corporate Services Committee, 18 March 2024) for consideration in the 2025/26 Council Budget.
2. Delegates to the General Manager Community Development to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule in consideration of special circumstances at discretion.

With consent of the mover and seconder, Cr C Buchanan sought and was granted leave to VARY the MOTION as follows:

1. Approves the Salisbury Memorial Park 2025/26 Budget and fees and charges as included in Attachment 1 (Item no 2.1.6, Finance and Corporate Services Committee, 18 March

2024) for consideration in the 2025/26 Council Budget.

2. Delegates to the General Manager Community Development to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule in consideration of special circumstances at discretion.
3. Requests a further information report be presented to Council regarding burial and funeral fees.

The MOTION, as VARIED, was put and CARRIED

CARRIED

Cr P Jensen left the meeting at 6.57pm.

Cr P Jensen returned to the meeting 6.58pm.

2.1.7 Annual Fees and Charges Recreation Centres

Moved Cr K Grenfell

Seconded Cr C Buchanan

That Council:

1. Defers the consideration of this Item to the May 2025 Council meeting with the request for legible attachments.

CARRIED

2.1.8 Annual Fees and Charges Little Para Golf Course

Moved Mayor G Aldridge

Seconded Cr M Mazzeo

That Council:

1. Adopts the 2024-25 Proposed Fees and Charges set out in Attachment 1 (Item 2.1.8, Finance and Corporate Services Committee, 19 May 2025) for the Little Para Golf Course.

CARRIED

2.1.9 Annual Fees and Charges Bridgestone Athletics Centre

Moved Cr A Graham

Seconded Cr S Reardon

That Council:

1. Adopts the 2025-26 Proposed Fees and Charges for Bridgestone Athletic Centre as outlined in Attachment 1 (Item 2.1.9, Finance and Corporate Services Committee, 19 May 2025).

CARRIED

2.1.10 Open Space Reserve Policy Review

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Adopts the Open Space Reserve Fund Policy as set out in attachment 1 to this report (Item 2.1.10, Finance and Corporate Services Committee, 19 May 2025) amending paragraph 5.4 of the draft policy to read 'The funds may only be applied to projects following formal approval by Council resolution and / or, either through the budget process, or budget review'.

CARRIED

2.1.11 Recreation Update - Third Quarter 2024/25

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That Council:

1. Notes the information included in the report regarding the operations and financial performance of the Recreation Facilities for Third Quarter 2024/25.
2. Approves a 2024/25 non-discretionary third quarter budget review bid for \$300,000 for the Salisbury Aquatic Centre Management Fee.

CARRIED

2.1.12 Council Finance Report - April 2025

Moved Cr L Brug
Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED

2.1.13 Rate Rebate Policy and Endorsement of Discretionary Rebates for 2025/26 and 2026/27

Moved Cr C Buchanan
Seconded Cr L Brug

That Council:

1. Approves Discretionary rebates be provided for 2025/26 and 2026/27 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. Centacare - Catholic Community Services 75%

discretionary rate rebate

- c. John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - d. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
 - e. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - f. Australian Migrant Resource Centre 75% discretionary rate rebate and 75% Salisbury City Centre Business Association Separate rate
 - g. Marra Murrangga Kumangka Inc 75% discretionary rate rebate
2. Approves Discretionary 15% rebate for Independent Living Units for the 2026/27 financial year.
 3. Adopts the Rate Rebate Policy as set out in Attachment 1 to this report (Finance and Corporate Services Committee 19/05/2025, Item No. 2.1.13).

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

The meeting closed at 7.18pm.

CHAIRMAN.....

DATE.....