

## **AGENDA**

**FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE  
HELD ON**

**18 MARCH 2025 AT 6.30PM**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr D Hood (Chairman)  
Mayor G Aldridge (ex officio)  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
A/General Manager Community Development, Ms C Giles  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 18 February 2025.

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## REPORTS

### *Administration*

5.0.1	Recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 11 March 2025 .....	19
5.0.2	Future Reports for the Community Wellbeing and Sport Committee .....	25
5.0.3	Youth Sponsorship Applications 2025 .....	27

### *For Decision*

5.1.1	Minor Capital Works Grant Application - Northern Districts Gem and Mineral Club Inc.....	29
5.1.2	Grant No. 36/2024-25: The Afghan Women's Federation of SA .....	49
5.1.3	Grant No. 37/2024-25: The Ceylon Tamil Association of SA Inc .....	83
5.1.4	Grant No. 38/2024-25: Northern Districts Athletics Club.....	99
5.1.5	Grant No. 39/2024-25: Pitbulls Football Club .....	113
5.1.6	Costs and Inkind Support for Third Party Events .....	135

## QUESTIONS ON NOTICE

There were no Questions on Notice.

## MOTIONS ON NOTICE

There were no Motions on Notice.

## OTHER BUSINESS

*(Questions Without Notice, Motions Without Notice, CEO Update)*



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## ORDER TO EXCLUDE

### 5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Tuesday 11 March 2025; SLSC2, SLSC3 Recommendation

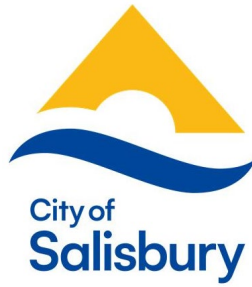
That the Community Wellbeing and Sport Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Tuesday 11 March 2025** item SLSC2 and SLSC3 and discussion at this point in time.*

CLOSE





**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING HELD  
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**18 FEBRUARY 2025**

**MEMBERS PRESENT**

Cr D Hood (Chairman)  
Mayor G Aldridge (ex officio)  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr P Jensen  
Cr M Mazzeo (*from 6:38 pm*)  
Cr S McKell  
Cr S Ouk

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Community Development, Mrs A Pokoney Cramey  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager City Infrastructure, Mr J Collins  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad  
Assessment Manager, Mr C Zafiropoulos  
Manager Sport and Recreation, Mr C Grocke  
Manager Strategic Development Projects, Ms S Klein  
Development Manager, Ms J Owen  
Team Leader Community Learning and Development, Ms C Spinner  
Social Policy and Sport Planner, Mr J Catterall

The meeting commenced at 6.36pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Cr A Graham.

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## LEAVE OF ABSENCE

## PRESENTATION OF MINUTES

Moved Cr P Jensen  
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 10 December 2024, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr S Ouk  
Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED**

#### **5.0.2 Recommendations of the Salisbury Living Sub Committee meeting held on Monday 10 February 2025**

Moved Cr P Jensen  
Seconded Cr S McKell

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee of the meeting held on 10 February 2025 and that the following recommendations contained therein be adopted by Council:

**CARRIED**

#### **5.0.2-SLSC1 Future Reports for the Salisbury Living Sub Committee**

Moved Cr P Jensen  
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED**

#### **5.0.2-SLSC2 Revocation of Community Land Classification -**

### **Rundle Reserve**

Moved Cr P Jensen  
Seconded Cr S McKell

#### That Council:

1. Approves the revocation of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 (being approximately 23,093m<sup>2</sup> in size) together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 (being approximately 2,379m<sup>2</sup> in size), and commonly known as Rundle Reserve pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.
2. Authorises the Chief Executive Officer or Delegate to remove allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 from the City of Salisbury Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832.

**CARRIED**

### **5.0.3 Youth Sponsorship Applications 2025**

Moved Cr P Jensen  
Seconded Cr S Ouk

#### That Council:

1. Notes that 17 Youth Sponsorship Applications were received and assessed in the February 2025 round of grants, as included in this report.

**CARRIED**

*Cr M Mazzeo entered the meeting at 6:38 pm.*

*For Decision*

### **5.1.1 Grant No. 34/2024-25: The Children's Book Council of**

## Australia

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee:

1. Defers the consideration of the item to allow further information for Council decision on the matter.

**CARRIED**

### 5.1.2 Grant No. 35/2024-25: The Para Hills Wanderers Netball Club

Moved Cr P Jensen  
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2025 round of Community Grants as follows:
  - a. Grant No. 35/2024-25: The Para Hills Wanderers Netball Club Grant application: to the value of \$3,521 for assistance with their 50<sup>th</sup> Year Anniversary event.

**CARRIED**

### 5.1.3 Minor Capital Works Grant Application - Returned & Services League Salisbury Branch Incorporated

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program (MCWGP) budget as follows:
  - a. The Returned and Services League (RSL) Salisbury Branch Incorporated in the amount of \$19,650 to improve access to and security of the building.

**CARRIED**

### 5.1.4 City of Salisbury Sports Awards Proposal

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Approves the delivery of the inaugural City of Salisbury Sports Awards in October 2025 (Item 5.1.4, Community Wellbeing and Sport Committee, 18 February 2025).

- 
2. Approves that the Inaugural City of Salisbury Sports Award will include the following categories:
    - 2.1 Coach of the Year
    - 2.2 Official of the Year
    - 2.3 Administrator of the Year
    - 2.4 Club/Association of the Year
    - 2.5 Sports Volunteer of the Year
    - 2.6 Junior Sporting Achievement of the Year
    - 2.7 Senior Sporting Achievement of the Year
    - 2.8 Active Inclusion Champion
    - 2.9 Recreation/Physical Activity Group/Project of the Year
    - 2.10 Lifelong Contribution to Sport
  3. Approves for the judging panel to include Mayor G Aldridge, Cr D Hood, Cr C Buchanan Cr P Jensen, an independent sporting administrator and up to two local sport identities.
  4. Request Administration to bring back a report to the working party consisting of the Elected Members as outlined in part 3 of this resolution (Mayor G Aldridge, Cr D Hood, Cr C Buchanan, Cr P Jensen) with proposed judging criteria for each Sports Award category and nominee eligibility criteria.
  5. Approves that the City of Salisbury Sports Award be funded through the existing annual sports development budget.

**CARRIED**

## **QUESTIONS ON NOTICE**

There were no Questions on Notice.

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## MOTIONS ON NOTICE

### CWS-MON1 Motion on Notice: Deputy Mayor Cr Buchanan: Shade and BBQ facilities at the Aquatic Centre

Moved Cr C Buchanan

Seconded Cr D Hood

A Motion on Notice has been received from Deputy Mayor Cr Buchanan:

That Council:

1. Notes the community feedback about the lack of shade at the Salisbury Aquatic Centre and the need for BBQ facilities.
2. Requests the Administration to:
  - 2.1: investigate and scope improvements in concourse seating and shade as well as book-able BBQ facilities within the grounds of the Salisbury Aquatic Centre outdoor pool area and,
  - 2.2: report back to the March Community Wellbeing and Sport Committee with options including cost estimates and timeframes for implementation.

**CARRIED**

## OTHER BUSINESS

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.



## ORDERS TO EXCLUDE THE PUBLIC

### 5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 February 2025

Moved Cr P Jensen

Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee:

1. *Orders pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is appropriate and necessary to exclude the public for the consideration of Agenda Item 5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held Monday 10 February 2025 with the exception of the following persons:*
  - Chief Executive Officer
  - General Manager Community Development
  - Deputy Chief Executive Officer
  - A/General Manager City Infrastructure
  - General Manager City Development
  - Manager Governance
  - Governance Support Officer
  - Assessment Manager
  - Manager Sport and Recreation
  - Manager Strategic Development Projects
  - Development Manager
  - Team Leader Community Learning and Development
  - Social Policy and Sport Planner

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 February 2025 (SLSC3 Strategic Development Projects – Status Report, SLSC4 Walkleys Road Corridor Development – House Affordability, SLSC5 Meanwhile Use -Mobile Sleep Options, SLSC6 Walkleys Road Corridor Development Projects Status Update, SLSC7 Strategic Development Projects, Short Term Action Plan, Prioritisations of Sites, SLSC8 Salisbury City Centre Development Update** item and discussion at this point in time.*

3. *Orders pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

#### **5.4.2 Tenancy Matter**

Moved Cr P Jensen

Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, that it is appropriate and necessary to exclude then public for consideration of Agenda Item 5.4.2 Tenancy Matter with the exception of the following persons:*
  - *Chief Executive Officer*
  - *General Manager Community Development*
  - *Deputy Chief Executive Officer*
  - *A/General Manager City Infrastructure*
  - *General Manager City Development*
  - *Manager Governance*
  - *Governance Support Officer*
  - *Assessment Manager*
  - *Manager Sport and Recreation*
  - *Manager Strategic Development Projects*
  - *Development Manager*
  - *Team Leader Community Learning and Development*
  - *Social Policy and Sport Planner*

On the basis:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - information relating to the financial capability of a joint venture partner, which if disclosed could reasonably be expected to prejudice the commercial position of the joint venture partner.
- On that basis the public's interest is best served by not disclosing the **Tenancy Matter** item and discussion at this point in time.
3. Orders pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**

### 5.4.3 Partnerships and Contracts Coordinator - Sport and Recreation Division

Moved Cr P Jensen

Seconded Mayor G Aldridge

That the Community Wellbeing and Sports Committee:

1. *Orders pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.3 Partnerships and Contracts Coordinator – Sport and Recreation Division with the exception of the following persons:*
  - Chief Executive Officer
  - General Manager Community Development
  - Deputy Chief Executive Officer
  - A/General Manager City Infrastructure
  - General Manager City Development
  - Manager Governance
  - Governance Support Officer
  - Assessment Manager
  - Manager Sport and Recreation
  - Manager Strategic Development Projects
  - Development Manager
  - Team Leader Community Learning and Development
  - Social Policy and Sport Planner

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Partnerships and Contracts Coordinator - Sport and Recreation Division** item and discussion at this point in time.*

3. *Orders pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury*

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*on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

**5.4.4 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites - (Further Information Report in relation to Item SLSC7 Salisbury Living Sub Committee 10 February 2025)**

Moved Cr P Jensen  
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee:

1. *Orders pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is appropriate and necessary to exclude the public for the consideration of Agenda Item 5.4.4 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites – (Further Information Report in relation to Item SLSC7 Salisbury Living Sub Committee 10 February 2025) with the exception of the following persons:*
  - *Chief Executive Officer*
  - *General Manager Community Development*
  - *Deputy Chief Executive Officer*
  - *A/General Manager City Infrastructure*
  - *General Manager City Development*
  - *Manager Governance*
  - *Governance Support Officer*
  - *Assessment Manager*
  - *Manager Sport and Recreation*
  - *Manager Strategic Development Projects*
  - *Development Manager*
  - *Team Leader Community Learning and Development*
  - *Social Policy and Sport Planner*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and*

*On that basis the public's interest is best served by not disclosing the **Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites - (Further Information Report in relation to Item SLSC7 Salisbury Living Sub Committee 10 February 2025)** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

#### **5.4.5 Phoebe Wanganeen Scholarship Update**

Moved Cr P Jensen

Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, that it is appropriate and necessary to exclude the public for the consideration of Agenda Item 5.4.5 Phoebe Wanganeen Scholarship Update with the exception of the following persons:*

- *Chief Executive Officer*
- *General Manager Community Development*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager City Development*
- *Manager Governance*
- *Governance Support Officer*
- *Assessment Manager*
- *Manager Sport and Recreation*
- *Manager Strategic Development Projects*
- *Development Manager*
- *Team Leader Community Learning and Development*
- *Social Policy and Sport Planner*

*On the basis:*

- *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*

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*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Phoebe Wanganeen Scholarship Update** item and discussion at this point in time.*

3. *Orders pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7.05pm.

The meeting moved out of confidence and closed at 7.14pm.

CHAIRMAN.....

DATE.....





**ITEM**

5.0.1

**COMMUNITY WELLBEING AND SPORT COMMITTEE****HEADING**

Recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 11 March 2025

**AUTHOR**

Sharee Klein, Manager Strategic Development Projects, City Development

**CITY PLAN LINKS**

3.2 Our city's growth is well planned and supported by the integrated delivery of infrastructure  
4.1 Our council's services are delivered in an effective and efficient manner

**SUMMARY**

The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 11 March 2025 are presented for Community Wellbeing and Sport Committee's consideration.

**RECOMMENDATION**That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes of the meeting held on 11 March 2025 and that the following recommendations contained therein be adopted by Council:

**SLSC1 Future Reports for the Salisbury Living Sub Committee**That Council:

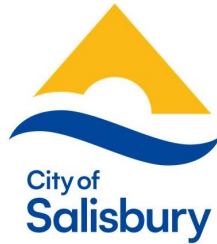
1. Notes the report.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 11 March 2025





**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER &  
DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**11 MARCH 2025**

**MEMBERS PRESENT**

Cr K Grenfell (Deputy Chairman)  
Cr M Mazzeo - via VC Teams  
Mayor G Aldridge (ex officio)  
Deputy Mayor, Cr C Buchanan  
Cr B Brug – via VC Teams  
Cr D Hood  
Cr P Jensen

**OBSERVERS**

Cr A Graham

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
PA to the General Manager City Infrastructure, Ms H Prasad

The meeting commenced at 7.04pm.

As the Chairman was attending via VC Teams, the Deputy Chairman presided over the meeting and welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil.

## **PRESENTATION OF MINUTES**

Moved Cr D Hood  
Seconded Mayor G Aldridge

The Minutes of the Salisbury Living Sub Committee Meeting held on 10 February 2025, be taken as read and confirmed.

**CARRIED**

## **REPORTS**

### **SLSC1 Future Reports for the Salisbury Living Sub Committee**

Moved Cr D Hood  
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

**CARRIED**

## **QUESTIONS ON NOTICE**

There were no Questions on Notice.

## **MOTIONS ON NOTICE**

There were no Motions on Notice.

## **OTHER BUSINESS**

*(Questions Without Notice, Motions on Notice, CEO Update)*

## **ORDERS TO EXCLUDE THE PUBLIC**

### **SLSC2 Housing and Homelessness Crisis Working Group - Investigation Update**

Moved Cr P Jensen  
Seconded Cr D Hood

*That the Salisbury Living Sub Committee:*

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC2 Housing and Homelessness Crisis Working Group - Investigation Update with the exception of the following people:*
  - ☐ Chief Executive Officer
  - ☐ General Manager City Development
  - ☐ Deputy Chief Executive Officer
  - ☐ Manager Governance
  - ☐ PA to the General Manager City Infrastructure

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*
- the public's interest is best served by not disclosing the **Housing and Homelessness Crisis Working Group - Investigation Update** item and discussion at this point in time.*

**CARRIED**

### **SLSC3 Salisbury City Centre Development Update**

Moved Cr P Jensen  
Seconded Cr D Hood

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC3 Salisbury City Centre Development Update with the exception of the following persons:*
  - Chief Executive Officer
  - General Manager City Development
  - Deputy Chief Executive Officer
  - Manager Governance
  - PA to the General Manager City Infrastructure

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in*

*confidence would protect commercial negotiations and Council's commercial position*

*the public's interest is best served by not disclosing the **Salisbury City Centre Development Update** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 7.06pm.

The meeting moved out of confidence at 7.28pm.

**CLOSE**

The meeting closed at 7.28pm.

CHAIRMAN.....

DATE.....

<b>ITEM</b>	5.0.2
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	18 March 2025
<b>HEADING</b>	Future Reports for the Community Wellbeing and Sport Committee
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. REPORT**

- 2.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

<b>Meeting Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
26/08/2024 5.1.2 <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Review of Lease and Licence Policies</b> 6. This resolution is confidential. February 2025 July 2025 Lease and licenses arrangements still to be finalised	Jon Foong
28/10/2024 5.4.4 <b>Due:</b>	<b>Community Transport Program – Western Suburbs Eligibility Criteria</b> 2. This resolution is confidential. April 2025	Craig Grocke

18/02/2025 5.3.1	<b>Salisbury Aquatic Centre Seating, Shelter and BBQ</b> 2.1 Investigate and scope improvements in concourse seating and shade as well as book-able BBQ facilities within the grounds of the Salisbury Aquatic Centre outdoor pool area.	Craig Grocke
<b>Due:</b>	March 2025	
<b>Deferred:</b>	April 2025	
<b>Reason:</b>	Administration investigating options and scoping improvements.	

### 3. CONCLUSION / PROPOSAL

- 3.1 Future reports for the community wellbeing and sport committee have been reviewed and are presented to council for noting.



<b>ITEM</b>	5.0.3
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	18 March 2025
<b>HEADING</b>	Youth Sponsorship Applications 2025
<b>AUTHOR</b>	Chandler Giles, Manager Community Participation & Partnerships, Community Development
<b>CITY PLAN LINKS</b>	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
<b>SUMMARY</b>	This report outlines the current Youth Sponsorship Applications assessed in March 2025.

**RECOMMENDATION**That Council:

1. Notes that 14 Youth Sponsorship Applications were received and assessed in the March 2025 round of grants, as included in the report (Item 5.0.3, Community Wellbeing and Sport Committee, 18 March 2025).

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

**2. CONSULTATION / COMMUNICATION**

- 2.1 External
  - 2.1.1 Youth Sponsorship applicants

**3. REPORT**

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee for the March 2025 round of grants.

<b>Funding per application</b>	<b>Event</b>	<b>Total Funding</b>
2 @ 1250	Representing Australia at the Cycle Speedway World Championships, United Kingdom	<b>\$2,500</b>
2 @ 1250	Representing Australia at the Dance Worlds Championships, United States of America	<b>\$2,500</b>
2 @ 1250	Representing Australia at the Soccer Championships – Copa Toreros, Japan	<b>\$2,500</b>
1 @ 350	Representing South Australia at the AASCF National Cheerleading Championships, Gold Coast	<b>\$350</b>
3 @ 350	Representing South Australia at the 2025 Drilldance Australia National Championships, Victoria	<b>\$1,050</b>
1 @ 350	Representing South Australia at the 2025 Australian Surf Life Savings Championships, Gold Coast	<b>\$350</b>
1 @ 250	All Schools National Athletics Championships, Brisbane	<b>\$250</b>
2 @ 350	Representing South Australia at the 2025 Australia Juniors Athletics Championships, Perth	<b>\$700</b>
<b>TOTAL</b>		<b>\$10,200</b>

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$345,000.
- 4.2 The money committed to Youth Sponsorship applications for the February 2025 round, is \$10,200.
- 4.3 Based on Administration's recommendations, the money committed to all grant applications for the March round (18 in total) is \$34,933.60.
- 4.4 The remaining balance of the grant funding for the March 2025 round, if all applications are approved is \$55,266.40.

<b>ITEM</b>	5.1.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	18 March 2025
<b>HEADING</b>	Minor Capital Works Grant Application - Northern Districts Gem and Mineral Club Inc.
<b>AUTHOR</b>	Tom Beales, Team Leader Sport, Recreation & Events, Community Development
<b>CITY PLAN LINKS</b>	1.4 Our city is attractive and safe 4.3 Our council is recognised for delivering exceptional community experiences and quality outcomes 4.4 Our community is engaged and connected
<b>SUMMARY</b>	This report assesses a Minor Capital Works Grant application from the Northern Districts Gem and Mineral Club Incorporated. The application seeks funding to improve the aesthetics of the club rooms by repainting it in similar colours to the adjacent football club and Medical Centre. It is recommended that \$12,540 be allocated from the 2024/25 Minor Capital Works Grant Program budget to support this project.

## RECOMMENDATION

### That Council:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program (MCWGP) budget as follows:
  - a. The Northern Districts Gem and Mineral Club Incorporated the amount of \$12,540 to improve aesthetics of the building by repainting the facility.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc

## 1. BACKGROUND

- 1.1 The MCWGP aims to assist organisations that provide services to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the MCWGP is to provide opportunities to improve Council or privately-owned assets and facilities in order to increase community participation and/or improve the services that the community access.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document.

- 1.4 An application has been received from the Northern Districts Gem and Mineral Club Incorporated requesting \$12,540 of funding through the MCWGP.
- 1.5 The Northern Districts Gem and Mineral Club Incorporated application has been assessed against eligibility criteria established in May 2024 and has been deemed eligible as a Category B applicant, as the facilities that are the subject of the application are owned by the applicant.
- 1.6 The approved criteria established Category B Minor Capital Works Grants at a maximum of \$35,000.

## **2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 The Northern Districts Gem and Mineral Club Incorporated.

## **3. DISCUSSION**

- 3.1 The Northern Districts Gem and Mineral Club Inc is an affiliate of the Gem and Mineral Clubs Association of South Australia, providing members with workshops and classes in faceting gemstones and basic silver smithing. Club members meet on a weekly basis.
- 3.2 The Northern Districts Gem and Mineral Club Inc are located at 37 Bagster Road, Salisbury (in the old scout hall) and has 42 active members. Membership numbers have declined in recent years.
- 3.3 The project will improve the aesthetics of the current facilities which haven't had any upgrades to the façade since 2016. The current colours of the building are not attractive or welcoming to the community and do not match other facilities in the area. The new colour will align with the adjacent football club and Medical Centre and contribute towards the objectives of the Salisbury North Oval Precinct Plan. The club hopes a change in appearance will create a more welcoming environment and attract some new members.
- 3.4 The next phase of this project would be a submission for a create a place project. This phase would deliver a mural depicting members fossicking for gemstones, which would give the building some identity to passersby.

## **4. FINANCIAL OVERVIEW**

- 4.1 The Northern Districts Gem and Mineral Club Inc have provided three quotes to Council for this project and identified their preferred supplier.
- 4.2 The overall cost of the proposed works is \$12,540 with the full amount requested from Council.
- 4.3 The Northern Districts Gem and Mineral Club have indicated that this project could not proceed without the full funding requested from Council.
- 4.4 The 2024/25 annual budget for the MCWGP is \$464,000.
- 4.5 Of this budget \$362,642 has already been allocated, leaving a balance of \$101,358. If this application is approved, the remaining balance in the 2024/25 budget would be \$88,818.

## 5. CONCLUSION

- 5.1 The application from the Northern Districts Gem and Mineral Club Inc for funding to paint the exterior of their clubrooms, aligns with the objectives of the Minor Capital Works Grant Program.
- 5.2 The proposed project, costing \$12,540, will enhance the facility's aesthetics, making it more welcoming, which may assist in increasing memberships.
- 5.3 The application has been assessed against the Minor Capital Works Grant Program eligibility criteria with all necessary supporting documents provided.
- 5.4 Given that the application meets the established guidelines and falls within the 2024/25 Minor Capital Works Grant Program budget, it is recommended that Council approves the allocation of \$12,540 to support this project. This funding will help ensure Northern Districts Gem and Mineral Club Inc can continue to serve the community effectively and meet its needs.
- 5.5 If this application is approved, the remaining balance in the 2024/25 budget would be \$88,818.



22/01/2025, 11:05

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



## Organisation Information

## 1. Club / Organisation Details

Name of the Organisation: **Required**

(As it appears on the Certificate of Incorporation)

Northern Districts Gem and Mineral Club Inc.

Organisation Incorporation Number OR ASIC Registration Number: **Required**

(https://bit.ly/2RVMDku)

A3295

Australian Business Number (ABN):

40908104073

Facility Name: **Required**

Northern Districts Gem and Mineral Club

Facility Address: **Required**

37 Bagster Road Salisbury North 5108

Postal Address: **Required**

(Registered postal address of the organisation)

4 Tintern Place Salisbury Heights 5109

## 2. Contact Person Details

Person Responsible for the Grant: **Required**

(All communication will be directed to this person)

[REDACTED]

Role/Position within the Organisation: **Required**

Vice President

Contact Email: **Required**

(Please use an email address that will be checked at least once per week)

[REDACTED]

Contact Mobile: **Required**

[REDACTED]

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22/01/2025, 11:06

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

Membership Details

3. About your Membership (Not applicable for Category C)

Juniors Required

0

Seniors Required

42

Others Required

0

Total Membership Required

42

Please provide membership numbers for the previous 3 years: Required

Approximately 50 for each year

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22/01/2025, 11:07

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



### Funding Category

#### 4. Funding Category

Category A – up to \$75,000 - Organisations that meet one of the following may apply for Category A funding:

- ☐ Have a current lease or sub-lease of a Council owned building; or
- ☐ Have a current licence or sub-license over Council owned land; or
- ☐ Operate from facilities located on land where the City of Salisbury maintains a contracted interest to purchase that land.

Category B – up to \$35,000 - Organisations that meet both of the following may apply for Category B funding:

- ☒ Own their own facilities (land and/ or buildings); and
- ☒ Record less than \$3m in revenue in the two years prior to application.

Category C – up to \$10,000 - Organisations that meet the following criteria may apply for Category C funding:

- ☐ Own their own facilities; or
- ☐ Hold a current lease or sub-lease of a Council owned building; or
- ☐ Hold a license or sub-license of Council owned land; or
- ☐ Hold a current hire agreement to Council managed facilities such as an indoor recreation centre or community centre; or
- ☐ Operate from facilities located on land where the City of Salisbury maintains a contracted interest to purchase that land; and
- ☐ Record less than \$3m in revenue in the two years prior to application.

Which category of funding is being applied for? Required

- ☐ Category A - up to \$75,000
- ☒ Category B - up to \$35,000
- ☐ Category C - up to \$10,000

Have you sought, or intend to seek funds from another source for this project? Required

- ☐ Yes
- ☒ No

If yes, please list the source/s and amount/s requested:

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22/01/2025, 11:08

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



## About the Project

## 5. Project Details

Name of Project: Required

Painting club rooms

What does the project involve? Required

Describe what you are planning to do.

The club rooms are currently painted a very drab olive green. We intend to have them repainted in colours similar to the adjacent businesses. This will enhance the appearance of the whole area.

Are there any time constraints for the project? Required

Please provide details on when the project is due to commence, required completion time, or whether there are any other works, events, or programs that may impact on the delivery of the project.

No

Why is the project needed? Required

Eg: Does the proposed works - eliminate/reduce risk - increase safety of participants, spectators, officials - meet a required sport/building standard - address a gap in the current facility or community - increase participation opportunities - provide additional avenue for revenue

Our current club rooms comprise a number of corrugated iron sheds painted a drab olive green. It has little to identify what the club is about. A number of people have commented that they have paid little or no regard to the rooms when they have passed by and have been amazed when they have seen the inside and been shown the work that club members do. If our grant application is successful and the rooms are painted in a colour scheme that closely matches that of the adjacent football club and medical centre it will greatly enhance the appearance of the area and contribute to the objectives of the Salisbury North Oval Precinct Plan.

How will the project increase participation opportunities within the City of Salisbury? Required

Eg: Does the proposed works - address a gap in participation - increase safety/reduce risk for participants, spectators, and officials - provide facilities to cater for participation growth - allow club to increase teams, programs, and/or officiating opportunities

The club's membership base has been built up over the years generally by word of mouth and existing members encouraging family and friends to come along and try their hand at the activities we engage in. This has in part been due to the out of the way locations of our previous rooms. When we acquired the current rooms from the Scouts in 2016 they were in a very poor state and members have spent the last 7 or 8 years reconstructing the interior with no time for the exterior. The current exterior colour is how it was when we acquired the rooms. We hope that with a new exterior we will project a much more inviting image that will encourage people to stop by and enquire about our activities and possibly join us. If the club was successful in its application it is planned to make a submission under Council's Create a Place Project for a mural to be painted on our southern wall and frontage that is clearly visible from Bagster Road. The mural would depict members fossicking for gem stones and the other activities that we engage in. Our hope would be that this would also attract people to the club.

22/01/2025, 11:08

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles? Required

Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status. The Principles of Universal Design include: Equitable Use, Flexibility in Use, Simple and Intuitive to Use, Perceptible Information, Tolerance for Error, Low Physical Effort, Size and Space for Approach and Use - further information can be found here: <http://universaldesignaustralia.net.au/7-principles-of-universal-design/>

By adopting a colour scheme similar to the adjacent businesses our club rooms will project a much more inviting outlook. This will encourage more people to feel comfortable about approaching us with enquiries. Some of the areas in the club rooms are set aside for specific activities as they contain machines and equipment that require necessary training before use. We do have a significant area for meetings and socialising. This area is used when we have social events and also for watching training videos. The area is easily accessed by our members who use mobility aids.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project? Required

eg. other sport, recreation or community groups or clubs, other users, community members. Head Lease holders must provide support for the project and application.

☐ Yes

☒ No

Please indicate which group/s and how they will benefit:

Attach letters of support where applicable. Head Lease holders must provide support for the project and application.

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22/01/2025, 11:09

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



## Budget Information

6. Using the headings in the table below, outline the cost of the project - all amounts are to be GST INCLUSIVE

Total Project Cost Required

12540

Club/Organisation's Contribution Required

0

Other grants / funds secured Required

0

MCWGP Amount Requested: Required

Must not exceed maximum funding amount per funding Category

12540

Can the proposed works proceed if the full amount requested is not provided? Required

☐ Yes

☒ No

A MCWGP Project Budget Form must be completed and submitted along with your application. Please use the quotes and pricing that coincides with the amount of funding you are requesting. The Form can be downloaded here:

[MCWGP Project Budget Form](#)

Please upload a copy of the completed MCWGP Project Budget Form:

Select file

Max file size: 50 MB

Max number of files: 20 files

Please provide 3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses. Please ensure that quotes are current and complete project works drawings are included with quotes.

Quote 1

Select file

22/01/2025, 11:09 City of Salisbury - Minor Capital Works Grant Program Category A, B and C

Max file size: 50 MB  
Max number of files: 20 files

Quote 2

Select file

Max file size: 50 MB  
Max number of files: 20 files

Quote 3

Select file

Max file size: 50 MB  
Max number of files: 20 files

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22/01/2025, 11:10

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



### Terms and Conditions of Funding

All applications are administered according to the following conditions:

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.
4. The applicant acknowledges and accepts that any project cost amounts over the approved Minor Capital Works Grant Program funding amount would be borne by the club.
5. The project being funded must relate to the premises or property where the executed usage agreement is held.

#### Category A Applications

1. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property.
2. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP.
3. The City of Salisbury will project manage the implementation of funded projects.
4. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year.
5. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full.
6. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect.
7. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant.
8. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works.
9. Unspent funds may be retained by the City of Salisbury for future projects.
10. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe.
11. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter into a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works.

#### Category B Application

1. Applicants must be able to demonstrate, if requested, their ownership of the property.
2. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.
3. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for GST.
4. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.
5. Organisations that are not registered for the GST will not have the grant grossed up.
6. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.

22/01/2025, 11:10

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

7. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding.
8. Unspent funds are to be returned to City of Salisbury.

Category C Application

1. The organisation must be a community incorporated organisation located within the City of Salisbury.
2. The organisation must not have received a Category A or B grant in the previous year's program.
3. The organisation may apply for a Category C grant annually.
4. The grant must be used for lower scale capital improvements and higher value equipment purchases with a minimum limit of \$2000 and a maximum limit of \$10,000.
5. The organisation must meet all other existing conditions of the Minor Capital Works Grant Program.

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## City of Salisbury - Minor Capital Works Grant Program Category A, B and C



### Application Declaration

Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson

On behalf of (Club/Organisation) Required

Northern Districts Gem and Mineral Club Inc.

Name & Position (President/Chairperson) Required

[Redacted] P. President

Date of Signature Required

22/01/2025

Signature 1 Required

☒ Draw signature below ☐ Upload photo of signature

[Redacted Signature]

Name & Position (Representative 2) Required

[Redacted] Vice President

Date of application Required

22/01/2025

Signature 2 Required

☒ Draw signature below ☐ Upload photo of signature

[Redacted Signature]

Required

- ☒ We agree to abide by the terms and conditions of funding.
- ☒ I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission; and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

Please ensure you review all details to ensure they are correct. Once complete, click the Submit button below to submit the application to the City of Salisbury.

Please complete the following:





## MCWGP PROJECT BUDGET

USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT ALL AMOUNTS ARE TO BE GST INCLUSIVE		
ITEM	AMOUNT	QUOTE USED
1	\$12,540.00	M&K Painting Services Quote \$9500 +\$950(GST) + \$2090 (20% contingencies) = \$12540
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
a. Total project cost	\$12,540.00	
b. Your contribution	\$-	
c. Other funds used	\$-	
TOTAL MCWGP FUNDING REQUESTED	\$12,540.00	





Item 5.1.1 - Attachment 1 - Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc





Item 5.1.1 - Attachment 1 - Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc





Item 5.1.1 - Attachment 1 - Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc





Item 5.1.1 - Attachment 1 - Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc





Item 5.1.1 - Attachment 1 - Minor Capital Works Application Form - Northern Districts Gem and Mineral Club Inc

ITEM	5.1.2
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
DATE	18 March 2025
HEADING	Grant No. 36/2024-25: The Afghan Women's Federation of SA
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Afghan Women's Federation of SA Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the March 2025 round of Community Grants as follows:
  - a. Grant No. 36/2024-25: The Afghan Women's Federation of SA Grant application: to the value of \$4,368.60 for assistance with their 2025 Eid Festival event.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

- 1. Active and Connected Grant Program Guidelines
- 2. The Afghan Women's Federation Grant of SA Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups, and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;

- 1.2.4 Develop and strengthen Reconciliation practices;
  - 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Afghan Women's Federation of SA
Purpose:	2025 Eid Festival event
Size of Grant:	Small
Amount requested:	\$4,368.60

**Amount Recommended: \$4,368.60**

- 3.2 Following the assessment of this grant, the Administration recommends the grant be approved for full funding of \$4,368.60.
- 3.3 The application clearly aligns with strategic priorities and provides benefit to the community promote cultural exchange and understanding while fostering meaningful connections among participants celebrating EID.
- 3.4 The Federation will host the event within Bagster Road Community Centre and use the opportunity to connect with current users of the centre as well as the local community.
- 3.5 The Administration recommends a comprehensive risk management plan be undertaken and reviewed by staff.



**4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$345,000.
- 4.2 The money committed to this application for the March 2025 round, if approved, is \$4,368.60.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the March round (18 in total including 14 youth sponsorships) is \$34,933.60.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$55,266.40.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the March 2025 round of Community Grant applications for the Afghan Women's Federation of SA Club for the value of \$4,368.60 is approved.





# City of Salisbury Community Grant Program Active & Connected Community Grant Guidelines



# Acknowledgement of Country

The City of Salisbury acknowledges the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kurna people living today.

# Contents

About the program .....	4
What the Active & Connected Community Grants aim to achieve: .....	4
Priority areas .....	5
Grant sizes available .....	6
Who can apply .....	7
Example of eligible activities for mini to medium grants .....	9
How will my application be assessed?.....	11
What does 'partnering with Council' look like? .....	15
Funding conditions and acquittal reporting.....	16
More information .....	16

## About the program

The City of Salisbury Community Grants program aligns directly to Council's City Plan 2035. [Council's City Plan 2035](#) has three directions that capture the social, environmental and economic influences on the City of Salisbury.

The Community Grants Program exists to provide financial support to eligible clubs, groups, organisations and residents to help deliver the below outcomes as per Council's Strategic objectives. The Community Grants are open and assessed year-round.

The Community Grants Program is separated into three priority areas - Active and Connected, Sustainability and Economic Growth. The below information relates to the the Active and Connected Community Grant stream.

If you're unsure which area your application sits in or if you have any questions, please don't hesitate to reach out to Council on **8460 8340**, via email: [CommunityGrants@salisbury.sa.gov.au](mailto:CommunityGrants@salisbury.sa.gov.au) or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.

## What the Active & Connected Community Grants aim to achieve:

### A Welcoming and Liveable City:

- Increase the liveability of the City of Salisbury
- Improve the health and wellbeing of residents
- Increase social connections
- Increase physical activity
- Support community aspirations
- Celebrate Council's diverse community
- Promote and empower community self-development and upskilling

## Priority Areas

Applications for an Active and Connected Grant should include the below desired outcomes.

Priority Areas	Desired Outcomes
Active and Connected	<ul style="list-style-type: none"> <li>• Create opportunities for people to connect with each other</li> <li>• Celebration of diverse community and collaborations</li> <li>• Deliver inclusive responses to meet the needs of isolated and marginalised groups</li> <li>• Develop and strengthen Reconciliation* practices</li> <li>• Encourage residents and community groups to actively participate in their local city community and neighbourhood</li> <li>• Increase physical activity in our community</li> <li>• Decrease social isolation and reduce loneliness in our community</li> <li>• Empower the community's means of self-development and achievements</li> </ul> <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non- Indigenous peoples, for the benefit of all Australians."</p> <p>Reconciliation events and activities are ideas that promote nationwide harmony by teaching Australia's history, achievements, and diverse cultures."</p>



## Grant sizes available

### Mini Grant: Up to \$2k

- Mini Grants are to the value of \$2,000 (incl. GST)
- Youth Sponsorships are included in Mini Grants (value ranges from \$250 - \$1,250 depending on level of representation [listed below]).
- Residents, Community Groups, Incorporated Groups, Entrepreneurs and Local Business are all eligible to apply.
- Eligible residents/groups may be eligible to apply for a Mini Grant and a Small Grant in the same year\*
- Mini grants are able to be applied for every year.

### Small Grant: \$2k - \$7k

- Applicants are required to showcase how they could partner with Council, what this looks like can be diverse based on each application.
- Small Grants are able to be applied for every year\*.

### Medium Grant: \$7k - \$12k\*\*

- Applicants are required to showcase how they could partner with Council to provide a 'broad community benefit', what this looks like can be diverse based on each application. Broad community benefit means that the application will positively impact persons other than the target population or group.
- Medium Grants are able to be applied for every year.

*\* Eligible groups are able to apply for a Mini and Small Grant in the same year, up to a maximum value of \$7k.*

*\*\* Upon receipt of a Medium Grant, Council will not accept another grant application from the organisation for that financial year.*



## Who can apply

The below table identifies who is eligible to apply for an Active and Connected Grant. Further information about eligible groups can be found below.

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Sport and Recreation Activities and Equipment  <i>*Equipment refers to item/s that can be used over several years, which are integral and relevant to the project or event. Does not include Equipment for personal use.</i>	<ul style="list-style-type: none"> <li>Community Groups</li> <li>Sporting Clubs</li> </ul>	<ul style="list-style-type: none"> <li>Mini Grant</li> <li>Small Grant</li> <li>Medium Grant</li> </ul>
Activities that are inclusive of diverse communities from different backgrounds, cultures, age groups and abilities (i.e. Seniors Groups, Culturally and Linguistically Diverse Groups, Disability and Inclusion Groups)	<ul style="list-style-type: none"> <li>Residents</li> <li>Community Groups</li> <li>Sporting Clubs</li> <li>Not for Profit</li> <li>Organisations</li> <li>Businesses</li> </ul>	<ul style="list-style-type: none"> <li>✓ Mini Grant</li> <li>✓ Small Grant</li> <li>✓ Medium Grant</li> </ul>
Multi-cultural events and festivals		
Celebrating Art and Culture		
Reconciliation Events		
Programs or Activities that encourage residents to participate in their local community		
Deliver inclusive responses to meet the needs of isolated and marginalised groups/ residents		

## Who can apply *cont'd*

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Neighbourhood Development/Activation	<ul style="list-style-type: none"> <li>Residents</li> <li>Community Groups</li> </ul>	✓ Mini Grant (max limit \$500).
Defibrillators	<ul style="list-style-type: none"> <li>Sporting Clubs</li> <li>Community Groups (that have a building)</li> </ul>	✓ Mini Grant
Youth Sponsorship	<ul style="list-style-type: none"> <li>Residents under 25 years old</li> </ul>	✓ Mini Grant (max limit \$1,250) <ul style="list-style-type: none"> <li>Representing South Australia at a National Level in SA - \$250</li> <li>Representing South Australia at a National Level in Australia - \$350</li> <li>Representing Australia at an International Level in Australia - \$750</li> <li>Representing Australia at an International Level Overseas - \$1,250"</li> </ul>

## Example of eligible activities for mini to medium grants

### What can be funded ✓

- Activities, events or programs that encourage residents and community groups to actively participate in their local community, celebrate diversity and increase neighbourhood connections
- Multi-cultural festivals
- Reconciliation events and programs First Nations programs (e.g. Closing the Gap events or programs, programs that increase/celebrate First Nations Peoples participation)
- Sport and recreation participation opportunities
- Equipment (e.g. musical instruments, machinery, tools, sporting equipment)
- Uniforms for sporting clubs or costumes for performance groups
- Funding to create public art works across the City (including art created from recycled materials). Please also refer to Council's [Create a Place Program](#) and [Poles ApART Program](#) for some other options relating to art works
- Activities, events or programs targeting a specific population such as a women's running program
- Community gardens
- Reimbursement for costs for performers (e.g. cultural performers, face painters)
- Reimbursement for costs to hold a Welcome to Country Ceremony
- Reimbursement of costs for leases and licencing fees (e.g. hall hire or fees to host event)
- Costs for food as part of an event (e.g. Sausage Sizzle)
- Applications from Community/not-for-profit organisations including child care centres
- Events that promote and raise the profile of the City of Salisbury

**What can't be funded X**

- Activities, events or programs occurring outside of the [City of Salisbury boundary](#)
- Activities, events or programs that form part of core service delivery or business as usual for organisations
- Activities, programs or events that duplicate existing services
- Events or expenses where the majority of participants are professional athletes or prize money is awarded (unless applying for a Youth Sponsorship)
- Maintenance costs
- Travel or accommodation costs
- Equipment for personal use (e.g. laptop, mobile phone)
- General or routine maintenance of Council owned facilities and infrastructure
- Reimbursement of costs for Council leases and licencing fees
- Requests for reimbursement of funds already spent
- Payment of any kind for individual speakers/special guests (unless performing a Welcome to Country Ceremony)
- Events that aren't open to the public (depending on grant size)
- Commercial activities that are aimed at making a profit or fundraising activities
- Applications from organisations who have outstanding debt with Council or have not submitted required acquittal documentation
- Staff wages (wages paid to an employee of the organisation)
- Educational programs in schools or other formal educational institutions
- Applications from Schools
- Events that do not comply with the State Government's 'Sustainable Event Guidelines'
- Membership fees
- Public Liability Insurance
- Quotes that do not clearly identify a proposed supplier and the items requested
- Organisations located outside of South Australia

## How will my application be assessed?

Each application will be assessed by the Community Wellbeing and Sport Committee, who meet on the third Tuesday of every month. In order to give the Administration time to review your grant application, you will need to submit your application on the 15th day of the month prior.

Prior to submitting your application to the Community Wellbeing and Sport Committee, the Administration will review your application and it will be weighed against the below criteria.

The Community Wellbeing and Sport Committee will then be able to review your documentation and the recommendation provided by the Administration, prior to considering your grant application. As your application and the recommendation will be in the public agenda (able to be accessed on Council's website), it is important that any information provided is able to be released to the public. Personal information (names and contact details) and all quotes provided in your application will be withheld from the public agenda.

The Community Grants Program has a limited budget; therefore, your application may be deferred to a subsequent funding round, even if eligible. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on all grant funding.

Mini Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	60%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"><li>• Regional Public Health Plan</li><li>• Intercultural Strategic Plan</li><li>• Ability Inclusion Strategic Plan</li><li>• Thrive Strategy</li><li>• Reconciliation Action Plan</li><li>• Age Friendly Strategy.</li></ul>	20%
Impact	The application responds to the Community Grant Priority area of Active and Connected.	20%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
Youth Sponsorships	<p><b>Eligibility:</b></p> <ul style="list-style-type: none"><li>• A resident of the City of Salisbury, under 25.</li><li>• Selected to participate in a sporting competition or a cultural/ recreational event at a local, national or international level.</li><li>• Provision of a letter (on official letterhead) from the relevant organiser, peak sporting body etc. to confirm selection to participate in the event and at the level.</li><li>• Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program.</li><li>• Provide the completed acquittal document within one month of payment. Failure to do so may result in ineligibility for future applications.</li></ul>	100%

Small Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	45%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> <li>• <a href="#">Regional Public Health Plan</a></li> <li>• <a href="#">Intercultural Strategic Plan</a></li> <li>• <a href="#">Ability Inclusion Strategic Plan</a></li> <li>• Thrive Strategy</li> <li>• <a href="#">Reconciliation Action Plan</a></li> <li>• <a href="#">Age Friendly Strategy</a></li> </ul>	25%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to the Community Grant priority area of Active and Connected.	30%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	



Medium Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	35%
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> <li>• <a href="#">Regional Public Health Plan</a></li> <li>• <a href="#">Intercultural Strategic Plan</a></li> <li>• <a href="#">Ability Inclusion Strategic Plan</a></li> <li>• Thrive Strategy</li> <li>• <a href="#">Reconciliation Action Plan</a></li> <li>• <a href="#">Age Friendly Strategy</a></li> </ul>	30%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to the Community Grant priority area of Active and Connected.	35%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	



## What does 'Partnering with Council' look like?

Successful applicants of Small-Medium Community Grants are required to partner with Council. Depending on the size of the grant you've applied for, will depend on the level of partnership required. Partnering with Council can include, but is not limited to:

- Providing support at Council's Events including Australia Day, Fringe Carnival, Community Days
- Running a program or event at your facility or ground
- Assisting Council achieve various strategic objectives as outlined in the City Plan 2035 and other strategic documents
- Supporting Council to engage with a specific target audience.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

## Funding conditions and acquittal reporting

Successful applicants will be required to:

- Sign a funding agreement detailing the grant terms and conditions
- Where relevant, provide financial records, relevant insurance and any other key documentation
- Provide to Council relevant details for Electronic Funds Transfer of grant monies.
- Provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided)
- Submit an acquittal report within 6 weeks from the conclusion of each project, providing all tax invoices and receipts – if these are not provided, the outstanding grant funding are required to be returned to Council.
- Applicants are required to spend the community grant funds within 6 months of receiving the grant funding. Any outstanding funds are required to be returned to Council.
- If the acquittal documentation is not provided, your group or organisation will be deemed ineligible for any future funding.
- Applicants may also be required to present, promote, and share their successful grant projects with the local community/other grant recipients.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

## More information

Council is here to support you through this process. For more information or assistance with your grant application, visit our [website](#) or please contact the Coordinator, Grants Program on **8406 8340**, via email at [CommunityGrants@salisbury.sa.gov.au](mailto:CommunityGrants@salisbury.sa.gov.au) or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.





**Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.**

## Part 1 - Applicant Information

### CONTACT DETAILS

Name:	Behishta Anwar
Title (your role with the group/organisation):	President
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

### GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Afghan Women's Federation of SA
Registered Address:	We do not have an address as we are volunteer run organization. All board members and volunteers work from home. Our events take place in Bagster Road Community Centre, Salisbury.
Suburb:	Postcode:
Phone:	
Website:	

### GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	72041376082
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please advise when, amount granted and what it was for:

### BANKING INFORMATION

Account Name:	Afghan Women Federation of SA
BSB:	[REDACTED]
Account Number:	[REDACTED]

## Program Priorities

What program priorities does your application best align to?

*(please tick which is applicable)*

- ☒ Create opportunities for people to connect with each other
- ☒ Celebration of diverse community and collaborations
- ☒ Deliver inclusive responses to meet the needs of isolated and marginalised groups
- ☐ Develop and strengthen Reconciliation\* practices
- ☒ Encourage residents and community groups to actively participate in their local city community and neighbourhood
- ☐ Increase physical activity in our community
- ☒ Decrease social isolation and reduce loneliness in our community
- ☐ Empower the community's means of self-development and achievements

\*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait

	Islander peoples and non-Indigenous peoples, for the benefit of all Australians.
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Part 2 - Application Summary	
<b>What is the funding for?</b> <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
<b>Name of the Application</b>	Eid Celebration
<b>Proposed date(s)</b> <i>(commencement to completion)</i>	From 5/04/2025 to 5/04/2025
<b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i>	Bagster Road Community Centre, Salisbury
<b>Provide a summary about your organisation</b>	<p>Our organisation, the Afghan Women's Federation of South Australia (AWFSA), is entirely volunteer-run and dedicated to supporting newly arrived refugees in their journey to integrate into the community. We host monthly social groups that bring together newcomers and long-standing community members to foster connections and build a sense of belonging.</p> <p>We also invite guest speakers from various organisations to provide important information on topics such as health, domestic and family violence (DFV), legal rights in Australia, and more. These sessions aim to empower participants with the knowledge and resources they need to thrive in their new environment.</p>
<b>Provide a brief description of:</b> <ul style="list-style-type: none"> <li>The proposed activity/event</li> <li>The aim of the activity / event</li> <li>The community members / groups* (target audience) you hope to engage as part of this activity / event</li> </ul> (Please refer to supporting documents including quotes and list them in Part 5)	<p><b>Proposed Activity/Event</b>          The Afghan Women's Federation of South Australia (AWFSA) proposes hosting a women-only <b>Eid al-Fitr celebration on 5th April 2025</b>. This event will provide a safe and welcoming space for Afghan women and other multicultural community members to come together, celebrate, and learn about Afghan culture.</p> <p><b>Aim of the Activity/Event</b>          The event aims to promote cultural exchange and understanding while fostering meaningful connections among participants. It seeks to address social isolation experienced by newly arrived women by creating opportunities for them to build friendships and networks with other women, including those who have been in the community for a longer time.</p> <p><b>Target Audience</b>          The target audience includes:</p> <ul style="list-style-type: none"> <li>Newly arrived Afghan women and other refugee/migrant women who may feel isolated.</li> <li>Established community members who can offer friendship, guidance, and support to new arrivals.</li> </ul> <p>By engaging this diverse audience, the event will help bridge gaps and build stronger, more inclusive communities.</p>
<b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b>	<p><b>Impact of the Activity/Event</b>          The Eid al-Fitr celebration aims to achieve the following impacts:</p> <ol style="list-style-type: none"> <li><b>Promote Social Connection:</b> Foster a sense of belonging and community among newly arrived Afghan women and other multicultural participants by creating opportunities for social interaction and relationship-building.</li> <li><b>Cultural Exchange:</b> Increase awareness and appreciation of Afghan culture among multicultural participants, encouraging mutual understanding and respect.</li> <li><b>Reduce Social Isolation:</b> Help newly arrived women overcome feelings of loneliness and isolation by providing a supportive environment to connect with</li> </ol>



	<p>others.</p> <p>4. <b>Empower Women:</b> Strengthen community ties by encouraging women from different backgrounds to share their experiences, build networks, and develop friendships.</p> <p><b>Evaluation of the Activity/Event</b> The impact of the event will be evaluated using the following methods:</p> <ul style="list-style-type: none"> <li>• <b>Participant Feedback:</b> Distribute short feedback forms to attendees to gather insights on their experience, including whether the event met its goals of promoting connection and cultural exchange.</li> <li>• <b>Attendance Records:</b> Monitor the number and diversity of attendees to assess engagement from the target audience.</li> <li>• <b>Post-Event Reflection:</b> Conduct a team debrief to evaluate the event's success in achieving its objectives and identify areas for improvement.</li> <li>• <b>Anecdotal Evidence:</b> Collect verbal feedback and stories shared by participants during the event to measure its emotional and social impact.</li> </ul> <p>These evaluation methods will ensure a comprehensive understanding of the event's effectiveness and provide valuable insights for future initiatives.</p>
Describe how the activity/event will align with the program priorities as outlined on previous page.	<p>The Eid al-Fitr celebration aligns with program priorities by fostering connections among women from diverse backgrounds, reducing social isolation, and celebrating cultural diversity. It provides an inclusive platform for newly arrived and established community members to interact, form friendships, and build support networks. The event promotes collaboration and cultural exchange, encouraging participants to engage actively in their local community. By addressing the needs of isolated and marginalised groups, it strengthens community cohesion and fosters a sense of belonging. This initiative reflects the program's focus on inclusivity, social connection, and celebrating the vibrancy of multicultural communities.</p>
Which grant size are you applying for?	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</p> <p><input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</p>
<b>Mini Grants - Amount of Funding Requested and for what purpose</b> (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	<p>Funding requested \$ 4,368.60</p> <p>Total activity/event budget \$7000</p> <p>Purpose of funding: Welcome to country, sound system &amp; DJ, decoration, performers, security, custom hire, Hall hire, guest speaker</p>
If successful, please describe how the support from the City of Salisbury will be acknowledged.	<p>If successful, support from the City of Salisbury will be acknowledged in the following ways:</p> <ul style="list-style-type: none"> <li>• The Mayor and Councillor will be invited to attend the event as honoured guests.</li> <li>• The City of Salisbury's support will be prominently recognised on all flyers, promotional materials, and social media platforms.</li> <li>• During the event, formal acknowledgements will be made in speeches, highlighting the City of Salisbury's contribution to making the event possible.</li> <li>• Photos from the event featuring the City of Salisbury's representatives and branding will be shared post-event to further showcase their support.</li> </ul>

Version 1 20 June 20

<b>NEXT STEPS:</b>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

Version 1 20 June 20



Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</b></p>	<p>The Eid al-Fitr celebration demonstrates alignment with the City of Salisbury's commitment to creating a welcoming and liveable city by promoting health, wellbeing, and community connections. The event celebrates diversity, fosters inclusivity, and provides a safe and welcoming space for women from all backgrounds to connect. It empowers newly arrived women to build social networks, reducing isolation and increasing self-reliance. Additionally, the event creates a lively, engaging experience that strengthens neighbourhood connections and supports the Council's vision of an inclusive and vibrant community.</p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The Eid al-Fitr celebration will benefit the community by fostering connections among an estimated 120 participants, with approximately 70% from the City of Salisbury. The event addresses the needs of newly arrived refugee and migrant women, reducing isolation and promoting social inclusion. Participants will have the opportunity to form meaningful connections, learn about Afghan culture, and engage with their local community. Expected outcomes include increased cultural awareness, stronger community networks, and reduced loneliness. This event also creates a foundation for future initiatives, leaving a lasting legacy of inclusivity and connection within the community.</p>
<p><b>Please outline how community members will be supported to continue their participation beyond this project.</b></p>	<p>Community members will be supported to continue their participation beyond the Eid al-Fitr celebration through the following ongoing opportunities:</p> <ul style="list-style-type: none"> <li>• <b>Monthly Women's Gathering Group:</b> Participants will be invited to join our regular gatherings, providing a consistent platform for engagement, support, and connection.</li> <li>• <b>WhatsApp Group:</b> A dedicated group will be maintained to share important updates, community events, and resources, keeping members informed and connected. These initiatives will help foster long-term participation, build a sense of community, and ensure that women have ongoing support as they integrate and thrive in the area.</li> </ul>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	<p><b>Alison Davies</b>, Community Development Officer from Bagster Road Community Centre. Alison has been consulted regarding the event and is supportive of the activity, offering the venue for the celebration and partnering with us to ensure its success. The collaboration with Bagster Road Community Centre is crucial as it provides a welcoming and accessible space for the event, contributing to a positive experience for participants. Alison's support reinforces the community's commitment to celebrating cultural diversity and fostering inclusion.</p>
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The Eid al-Fitr celebration will be promoted through the following channels:</p> <ul style="list-style-type: none"> <li>• <b>Social Media:</b> We will use our social media platforms to share event details, updates, and engage the community.</li> <li>• <b>WhatsApp Group:</b> Information will be shared with our existing community via the WhatsApp group, ensuring that members are informed and encouraged to participate.</li> <li>• <b>Bagster Road Community Centre Notice Board:</b> Event flyers and promotional materials will be displayed at the Centre to reach local community members who may not be active on digital platforms.</li> </ul> <p>These methods will help ensure wide outreach and encourage diverse participation in the event.</p>

<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p><b>Major Risks and Mitigation Strategies:</b></p> <ol style="list-style-type: none"> <li><b>Low Attendance</b> <ul style="list-style-type: none"> <li><i>Mitigation:</i> Promote the event through multiple channels (social media, WhatsApp group, and Bagster Road Community Centre notice board) to ensure broad reach. Send reminders and encourage word-of-mouth invitations from community members.</li> </ul> </li> <li><b>Health and Safety Concerns (e.g., COVID-19 or other health issues)</b> <ul style="list-style-type: none"> <li><i>Mitigation:</i> Follow all relevant health guidelines, including social distancing, hand sanitiser stations, and any local regulations to ensure the safety of all participants.</li> </ul> </li> <li><b>Cultural Sensitivity</b> <ul style="list-style-type: none"> <li><i>Mitigation:</i> Ensure the event is culturally respectful and inclusive by consulting with community members and cultural advisors. Provide clear guidelines to volunteers and participants on appropriate conduct and behaviours.</li> </ul> </li> <li><b>Child Safety and Supervision</b> <ul style="list-style-type: none"> <li><i>Mitigation:</i> A creche will be provided for children, supervised by 2-3 trained volunteers with Working With Children Checks (WWCC). Volunteers will create engaging activities to ensure children's safety and enjoyment, allowing mothers to fully participate and enjoy the event.</li> </ul> </li> <li><b>Technical Issues (e.g., audio-visual equipment)</b> <ul style="list-style-type: none"> <li><i>Mitigation:</i> Test all equipment in advance and have backup options available to ensure the event runs smoothly without technical disruptions.</li> </ul> </li> </ol> <p>These strategies will help manage potential risks and ensure the success of the event.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>

<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>
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Part 5 – Supporting Documentation	
<b>Please include the following paperwork with your application if applying as a:</b> <ul style="list-style-type: none"> <li>• <b>Community Group</b> (as applicable)</li> <li>• <b>Club</b></li> <li>• <b>Not for Profit</b></li> </ul>	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input type="checkbox"/>
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	Included <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input type="checkbox"/>
Venue hire agreement / permit /quote	<input type="checkbox"/>
Public liability insurance	<input type="checkbox"/>
Other....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested	\$	
Total Budget	\$	
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		<b>Name of Supplier</b>
Decoration – stage and photobooth	\$ 700	
Afghan decoration	\$ 500	
Female Afghan DJ	\$ 500	
Table and chair covers	\$ 480	
Costume hire	\$ 500	
Sound and AV Equipment	\$513.60	
Welcome to Country	\$900	
Hall hire	\$ 275	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
<b>TOTAL (including GST):</b>	<b>\$ 4,093.6</b>	
<b>Quote Attached:</b> <i>A detailed, current quote must be provided with the application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

*Please read, tick the boxes and sign below*

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Afghan Women's Federation of SA (Group/Organisation)

Behishta Anwar

(Name)

President

(Position)

Simana Hashimi

(Name)

Vice President

(Position)

(Signature 1)

27/01/2025

(Date)

(Signature 2)

27/01/2025

(Date)







ITEM	5.1.3
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
DATE	18 March 2025
HEADING	Grant No. 37/2024-25: The Ceylon Tamil Association of SA Inc
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Ceylon Tamil Association of SA Inc Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the March 2025 round of Community Grants as follows:
  - a. Grant No. 37/2024-25: The Ceylon Tamil Association of SA Inc Grant application: to the value of \$6,000 for assistance with their Pon Maalai 2025 event.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

- 1. Ceylon Tamil Association Grant Application March 2025

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups, and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
  - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 Nil.

## 3. DISCUSSION

3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Ceylon Tamil Association of SA Inc
Purpose:	Pon Maalai 2025 event – a celebration of cultural diversity and Tamil heritage
Size of Grant:	Small
Amount requested:	\$6,000

**Amount Recommended: \$6,000**

- 3.2 The Ceylon Tamil Assoc. of SA Inc. is a not for profit, community focused organisation that serves the Tamil community living in South Australia. It is dedicated to promoting cultural awareness, preserving Tamil heritage, and fostering.
- 3.3 This event aims to celebrate cultural diversity and Tamil heritage, support and integrate new migrants, asylum seekers and isolated community members into the broader community.
- 3.4 It will feature stage performances, traditional food with the aim of creating an immersive cultural experience and promote unity within the Tamil Community. It is anticipated that 300 people will attend this event.
- 3.5 The Community Grant Working Group met and assessed this grant and recommends full funding based on a strong application for an event that shows clear community benefit, and strategic alignment while promoting tradition, culture and connects both existing and emerging community members.

- 3.6 It is worth noting the application outlines that \$11,000 towards costs will be recuperated through ticket sales and the Association's insurance only covers events held with less than 500 people attending, therefore it is recommended the Association limit ticket sales accordingly.
- 3.7 The Panel also strongly recommends the completion of a full risk management and traffic planning documentation to ensure the Association has the capacity to safely deliver the event.

#### **4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$345,000.
- 4.2 The money committed to this application for the March 2025 round, if approved, is \$6,000.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the March round (18 in total including 14 youth sponsorships) is \$34,933.60.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$55,266.40.

#### **5. CONCLUSION**

- 5.1 It is recommended that this application for the March 2025 round of Community Grant applications for the Ceylon Tamil Association of SA Inc for the value of \$6,000 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

## Part 1 - Applicant Information

### CONTACT DETAILS

Name:	Kugan Kanagaratnam
Title (your role with the group/organisation):	Grant team
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

### GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	CEYLON TAMIL ASSOCIATION OF SA INC	
Registered Address:	PO Box 2043	
Suburb:	Felixstow	Postcode: 5070
Phone:	[REDACTED]	
Website:		

### GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	71 536 199 186	
Registered for GST:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes Please advise when, amount granted and what it was for: Annual Multicultural Event 2023 – 28/10/2023	

### BANKING INFORMATION

Account Name:	Ceylon Tamil Association of SA Inc
BSB:	[REDACTED]
Account Number:	[REDACTED]

## Program Priorities

What program priorities does your application best align to? (Please tick which is applicable)	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements
---	---

\*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

## Part 2 - Application Summary

What is the funding for?(please tick which is applicable)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Pon Maalai 2025 – Celebration of cultural diversity and Tamil heritage
Proposed date(s) (commencement to completion)	From 29/03/2025 to 29/03/2025
Location of activity/event (Activities and Events must occur within the City of Salisbury)	Angkor Hall - 376-386 Salisbury Hwy, Parafield Gardens SA 5107
Provide a summary about your organisation	The Ceylon Tamil Association of SA Inc. (CTASA) is a not-for-profit, community-focused organisation that serves the Tamil community in South Australia. CTASA is dedicated to promoting cultural awareness, preserving Tamil heritage, and fostering unity within the Tamil community. The association organises various cultural, educational, and social events, including multicultural programs that celebrate diversity and inclusion. Through these initiatives, CTASA aims to strengthen community connections, support cultural preservation, and encourage active participation in broader societal activities.
Provide a brief description of: <ul style="list-style-type: none"> <li>The proposed activity/event</li> <li>The aim of the activity / event</li> <li>The community members / groups* (target audience) you hope to engage as part of this activity / event</li> </ul> (Please refer to supporting documents including quotes and list them in Part 5)	We propose organising a event focused on fostering connections within the Tamil community and supporting new migrants, asylum seekers, seniors, families with children, and individuals who may feel isolated. The event will be held at Angkor Hall and will feature stage performances, including traditional Tamil dances, dramas, and music. Attendees will also enjoy Sri Lankan traditional food, creating an immersive cultural experience. <p>The primary aim of this event is to:</p> <ul style="list-style-type: none"> <li>Celebrate cultural diversity and Tamil heritage.</li> <li>Strengthen community connections and provide a platform for networking.</li> <li>Support and integrate new migrants, asylum seekers, and isolated community members into the broader community.</li> <li>Promote social inclusion and provide a sense of belonging to all participants.</li> </ul> <p>This event aims to engage:</p> <ul style="list-style-type: none"> <li>Tamil community members, including seniors, families, and children.</li> <li>New migrants and asylum seekers in the region.</li> <li>Isolated individuals who may benefit from opportunities to connect with others.</li> <li>Broader community members interested in Tamil culture and traditions.</li> </ul>



<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>The proposed multicultural event seeks to achieve the following impacts:</p> <ul style="list-style-type: none"> <li>• Increased Community Engagement - Strengthen connections within the Tamil community and foster interaction with the broader multicultural community.</li> <li>• Social Inclusion and Support - Reduce social isolation for seniors, asylum seekers, and new migrants by providing opportunities to connect and integrate into the community.</li> <li>• Cultural Preservation - Celebrate and promote Tamil culture, traditions, and heritage through performances, traditional food, and networking opportunities.</li> <li>• Networking Opportunities - Facilitate relationships between community members, families, and support networks, enhancing collaboration and support.</li> <li>• Improved Wellbeing: Create a welcoming and vibrant environment that encourages participation, reducing feelings of loneliness and isolation among vulnerable groups.</li> </ul> <p>The event's success will be evaluated using the following methods:</p> <ul style="list-style-type: none"> <li>• Participant Feedback - Distribute surveys to attendees to assess their experience, satisfaction, and perceived benefits from the event.</li> <li>• Attendance Numbers - Record the number of attendees, including a breakdown of target groups such as seniors, families, and new migrants.</li> <li>• Community Impact - Collect anecdotal feedback from participants and community leaders on the event's impact in strengthening community connections and supporting vulnerable groups.</li> <li>• Post-Event Review - Conduct a team debrief to assess what worked well and identify areas for improvement for future events.</li> </ul>
<p>Describe how the activity/event will align with the program priorities as outlined on previous page.</p>	<p>The proposed multicultural event aligns strongly with the program priorities by creating opportunities for people to connect through a community gathering that fosters interaction and collaboration. It celebrates diversity by showcasing Tamil cultural performances, including traditional dances, music, and cuisine, promoting appreciation and understanding of different cultural heritages. The event delivers inclusive responses by engaging isolated and marginalised groups, such as seniors, new migrants, and asylum seekers, providing them with a platform to feel welcomed and supported. Additionally, it aims to decrease social isolation and reduce loneliness by creating a vibrant, supportive environment that encourages community participation and connection.</p>
<p>Which grant size are you applying for?</p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</p> <p><input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</p>
<p>Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Funding requested \$ 6,000</p> <p>Total activity/event budget \$ 13,500</p> <p>Purpose of funding: Hall Hire, Hiring equipment, Photography &amp; Videography, Cleaning</p>

Version 1 20 June 20

If successful, please describe how the support from the City of Salisbury will be acknowledged.	If successful, the support from the City of Salisbury will be acknowledged through various means. Their logo will be prominently displayed on all promotional materials, including flyers, brochures, and social media posts. A formal thank-you will be included in newsletters, reports, and during events, recognising their contribution. Additionally, a media release will highlight their support, and in progress and final reports, ensuring their support is recognised throughout the project's duration.
<b>NEXT STEPS:</b>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

Version 1 20 June 2021

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</b></p>	<p>This proposal aligns with the City of Salisbury's plan by promoting social inclusion, cultural diversity, and community cohesion. The event focuses on fostering connections within the Tamil community and supporting new migrants, asylum seekers, seniors, and isolated individuals, which directly addresses the City of Salisbury's objective of creating an inclusive and welcoming environment for all residents. The celebration of Tamil heritage through stage performances, food, and cultural activities reinforces the City of Salisbury's commitment to celebrating cultural diversity. Furthermore, the event provides an opportunity for networking and social integration, supporting the City of Salisbury's goals of enhancing social well-being and building stronger communities.</p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The community benefit of this event is significant, with expected participation from a diverse range of individuals, including Tamil community members, new migrants, asylum seekers, and isolated residents, as well as broader community members interested in Tamil culture. We anticipate attracting over 300 attendees, with at least 65% of participants being City of Salisbury residents. The event will foster social inclusion, create opportunities for networking, and promote cultural understanding, addressing the community's needs for connection and support, particularly for isolated individuals and newcomers. The expected outcomes include strengthened community bonds, increased cultural awareness, and improved integration of migrants. The legacy of this event will be long-lasting for future multicultural events and ongoing community collaboration, contributing to the City of Salisbury's vision of an inclusive and vibrant community.</p>
<p><b>Please outline how community members will be supported to continue their participation beyond this project.</b></p>	<p>Community members will be supported to continue their participation beyond this project through the following strategies</p> <ol style="list-style-type: none"> <li>1) Ongoing Networking Opportunities - The event will create a network of community members who can continue to connect through follow-up gatherings, online groups, and support services. Regular meet-ups will be encouraged to maintain engagement.</li> <li>2) Collaboration with Local Services - Partnerships with local organisations and service providers will ensure that new migrants, seniors, and isolated individuals have access to continued support, resources, and community programs after the event.</li> <li>3) Cultural Programs and Workshops - Future cultural events, workshops, and activities will be organised to engage participants in continuous learning, skill-building, and cultural exchange, ensuring the community remains active and connected.</li> <li>4) Community Leadership Development - Identifying and nurturing community leaders from within the Tamil and migrant communities will help empower individuals to take on leadership roles, fostering self-sustaining community initiatives beyond the project.</li> </ol>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	<p>The Key partners and stakeholders consulted for this event include:</p> <ol style="list-style-type: none"> <li>1) Tamil Community Leaders: Local Tamil community leaders have been engaged through meetings and informal discussions to ensure the event aligns with cultural expectations and needs. Their support is critical in guiding the event's content, performances, and outreach efforts to ensure cultural accuracy and community involvement.</li> <li>2) Local Migrant Support Services: Organisations like the Australian Migrant Resource Centre (AMRC) have been consulted to ensure that new migrants and asylum seekers are reached and supported during the event. Their endorsement helps to connect the project with individuals in need of integration and support.</li> <li>3) Sri Lankan Cultural Groups: These groups have provided guidance on the selection of food and performances, ensuring that the event offers an authentic cultural experience. They are supportive of the event as it helps celebrate their shared heritage while strengthening ties within the broader</li> </ol>

6

Version 1 20 June 2024



	<p>multicultural community.</p> <p>4) Local Schools and Family Groups: Schools and family support organizations have been consulted to ensure that children and families can participate and benefit from the event. Their support helps increase the expected family engagement at the event, fostering intergenerational connections.</p>
<p><b>How will the activity/event be promoted?</b></p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The event will be promoted through a comprehensive communication strategy to ensure broad visibility and engagement which including</p> <ol style="list-style-type: none"> <li>1) Social Media Campaigns - The event will be promoted on various social media platforms. The City of Salisbury's logo will be prominently displayed in all posts to acknowledge their support, with links to the event details and updates.</li> <li>2) Flyers and Posters - Printed promotional materials will be distributed in key community spaces, such as local libraries, community centers, and migrant resource hubs. These materials will include the City of Salisbury's logo</li> <li>3) Email Newsletters - Community organizations and Tamil cultural groups, will share event details through their email newsletters to reach their networks. The City of Salisbury's involvement will be highlighted in these communications.</li> </ol>
<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>Major Risks and Mitigation Strategies are below</p> <p><u>Low Attendance:</u>  Risk: The event may not attract enough attendees, particularly from the target groups such as new migrants and isolated individuals.  Mitigation: Engage community organisations, schools, and local businesses early to promote the event. Use targeted social media campaigns, email newsletters, and personal invitations to key community members.</p> <p><u>Cultural Sensitivity Issues:</u>  Risk: There may be concerns regarding cultural misunderstandings or the event not fully representing the Tamil community's values and traditions.  Mitigation: Involve community leaders and cultural experts in the planning and execution of the event to ensure cultural accuracy. Conduct regular consultations with key stakeholders to ensure all aspects of the event are culturally appropriate.</p> <p><u>Health and Safety Concerns:</u>  Risk: Managing crowds could result in safety issues  Mitigation: Hire qualified security staff, ensure clear signage for safety protocols, and provide trained first-aid personnel. Communicate food ingredients and allergens clearly to all participants, and ensure food is prepared safely.</p> <p><u>Financial Shortfall:</u>  Risk: The event may exceed the budget due to unexpected costs.  Mitigation: Develop a detailed budget and monitor expenses closely. Secure sponsorships and partnerships to cover potential gaps. Keep costs controlled by working with local vendors and in-kind donations.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	

<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b> (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b> (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p><b>How will you deliver a sustainable activity/event?</b> Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>

Part 5 – Supporting Documentation	
<b>Please include the following paperwork with your application if applying as a:</b> <ul style="list-style-type: none"> <li>• Community Group (as applicable)</li> <li>• Club</li> <li>• Not for Profit</li> </ul>	<b>Included</b> <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input checked="" type="checkbox"/>
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	
<b>Quotes for purchases</b> <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
<b>Letters of support for the project / event</b> <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input checked="" type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input type="checkbox"/>
Venue hire agreement / permit /quote	<input checked="" type="checkbox"/>
Public liability insurance	<input type="checkbox"/>
Other....	<input type="checkbox"/>



Part 6 - Budget Breakdown		
Amount Requested	\$5,500	
Total Budget	\$22,107	
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		Name of Supplier
Hall Hire	\$3400	Angkor Hall
Photo & Video	\$1250	UV Creation
Hiring items	\$597	Olympic party hire and Adelaide Audio & Visuals
Designing and Printing	\$250	K-Design and Print
Cleaning	\$360	Logan gardening
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
<b>TOTAL (including GST):</b>	<b>\$5,857</b>	
<b>Quote Attached:</b> <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Ceylon tamil Association of SA Inc\_ (Group/Organisation)

Dr Punniyamoorthy Jeyachakaran

(Name)

President

(Position)

(Signature 1)

13/02/2025

(Date)

Mr Kugan Kanagaratnam

(Name)

Grant team

(Position)

(Signature 2)

13/02/2025

(Date)





<b>ITEM</b>	5.1.4
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	18 March 2025
<b>HEADING</b>	Grant No. 38/2024-25: Northern Districts Athletics Club
<b>AUTHOR</b>	Chandler Giles, Manager Community Participation & Partnerships, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Northern Districts Athletics Club Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

### RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the March 2025 round of Community Grants as follows:
  - a. Grant No. 38/2024-25: The Northern Districts Athletics Club Grant application: to the value of \$12,000 for assistance with the 2025 Salisbury.RUN event.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Northern Districts Athletics Club Grant Application March 2025

### 1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups, and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
  - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Northern Districts Athletics Club
Purpose:	Salisbury.RUN 2025
Size of Grant:	Medium
Amount requested:	\$12,000

**Amount Recommended: \$12,000**

- 3.2 Northern Districts Athletics Club exists to create a connected and inclusive community around physical activity. The large variety of family backgrounds include single and low income families, sole caregivers, recent migrants, and families for whom English is their second language.
- 3.3 Celebrating fun, fitness, family, community and our great outdoor environment, Salisbury.RUN is a running festival suitable for all fitness levels and ages.
- 3.4 An initiative of the Northern Districts Athletics Club, the event is the club's key community outreach, promoting healthy living, athletics, a strong and proud community, inclusion, and diversity.
- 3.5 Whilst attracting entrants from all around the State, it is estimated that 50% of participants are from the City of Salisbury. In 2024, there were 708 registrations for the event, and it is anticipated that the number will increase in 2025.
- 3.6 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for \$12,000.



**4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$345,000.
- 4.2 The money committed to this application for the March 2025 round, if approved, is \$12,000.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the March round (18 in total including 14 youth sponsorships) is \$34,933.60.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$55,266.40.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the March 2025 round of Community Grant applications for the Northern Districts Athletics Club for the value of \$12,000 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

## Part 1 - Applicant Information

### CONTACT DETAILS

Name:	Ben Kilpatrick
Title (your role with the group/organisation):	Event Coordinator (Salisbury.RUN)
Address:	Bridgestone Athletics Centre, Frost Road, Salisbury
Phone:	[REDACTED]
Email:	[REDACTED]

### GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Northern Districts Athletics Club
Registered Address:	Bridgestone Athletics Centre, Frost Road
Suburb:	Salisbury Postcode: 5108
Phone:	[REDACTED]
Website:	<a href="http://www.jets.org.au">www.jets.org.au</a> / <a href="http://www.salisbury.run">www.salisbury.run</a>

### GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	99105383500
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: Salisbury.RUN 2024

### BANKING INFORMATION

Account Name:	Northern Districts Athletics Club
BSB:	[REDACTED]
Account Number:	[REDACTED]

## Program Priorities

What program priorities does your application best align to?

(please tick which is applicable)

- ☒ Create opportunities for people to connect with each other
- ☐ Celebration of diverse community and collaborations
- ☐ Deliver inclusive responses to meet the needs of isolated and marginalised groups
- ☐ Develop and strengthen Reconciliation\* practices
- ☒ Encourage residents and community groups to actively participate in their local city community and neighborhood
- ☒ Increase physical activity in our community
- ☒ Decrease social isolation and reduce loneliness in our community
- ☒ Empower the community's means of self-development and achievements

\*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

Part 2 - Application Summary	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Salisbury.RUN 2025
Proposed date(s) <i>(commencement to completion)</i>	From 25 May 2025 to
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	Carisbrooke Park & beyond (Harry Bowey, Jenkins Reserve and reserves along the Little Para River)
Provide a summary about your organisation	<i>(max 100 words)</i> Northern Districts Athletics Club (NDAC) exists to create a connected and inclusive community around physical activity. The large variety of family backgrounds include single and low-income families, sole caregivers, recent migrants and families for whom English is their second language. Celebrating fun, fitness, family, community and our great outdoor environment, Salisbury.RUN is a running festival suitable for all fitness levels and ages. An initiative of the Northern Districts Athletics Club, the event is the club's key community outreach, promoting healthy living, athletics, a strong and proud community, inclusion and diversity.
Provide a brief description of: <ul style="list-style-type: none"> <li>The proposed activity/event</li> <li>The aim of the activity / event</li> <li>The community members / groups* (target audience) you hope to engage as part of this activity / event</li> </ul> (Please refer to supporting documents including quotes and list them in Part 5)	<i>(max 200 words)</i> Salisbury.RUN is a low cost, inclusive and fun running festival which starts and finishes at Carisbrooke Park. Salisbury.RUN is held to: <ul style="list-style-type: none"> <li>Provide a high-quality, low-cost event which shows the NDAC in a good light to the local community and beyond.</li> <li>Promote and encourage recreational running in the City of Salisbury.</li> <li>Foster community spirit and build rapport with the City of Salisbury.</li> <li>Showcase the City of Salisbury as a progressive, sustainable and connected community.</li> <li>Engage the City of Salisbury business community, connecting them with participants.</li> </ul>
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	<i>(max 200 words)</i> We seek to engage the community and get them moving. We want to see as many people as possible increasing their level of physical activity to give Salisbury.RUN a go. We know it's a great thing for the community and individual alike and we offer a range of distances so it's accessible to the beginner through to elite athletes. One way we evaluate success is overall registration and attendance numbers. Salisbury.RUN continues to experience year-on-year growth since 2021 and this year we are aiming for another attendance record.

Version 1 20 June 20

	We also gather feedback after the event via our feedback form, which is supported by a prize giveaway to encourage feedback. This feedback is compared to previous years to gain insights on ways that the event could be improved. The positivity of feedback on the quality of our event is a second measure of our success.
<b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b>	<p>(max 100 words)</p> <p>As an outreach program, Salisbury.RUN promotes awareness of health and fitness in general as well as the activities of Northern Districts Athletics Club.</p> <p>It provides a platform and positive environment to promote the Salisbury region in general, its livability, natural environment and attractions.</p> <p>It also provides an economic benefit through the sales of sports clothing and footwear and requirements for the day. Investment in these things is also an investment in behalf of the individual towards a healthier life.</p> <p>Importantly, by offering a range of distances and a welcoming "give-it-a-go" marketing messaging, it provides an avenue for positive community connection around physical activity regardless of age, gender, economics, race or physical ability.</p>
<b>Which grant size are you applying for?</b>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</p> <p><input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</p> <p><input checked="" type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</p>
<b>Mini Grants - Amount of Funding Requested and for what purpose</b> (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	<p>Funding requested</p> <p>Purpose of funding:</p>
If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max 100 words)
<b>NEXT STEPS:</b>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

Version 1 20 June 20

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</b></p>	<p>(max 200 words)</p> <p>Salisbury.RUN seeks to:</p> <ul style="list-style-type: none"> <li>- Provide a high-quality, low-cost event which shows the NDAC in a good light to the local community and beyond.</li> <li>- Promote and encourage recreational running in the City of Salisbury.</li> <li>- Foster community spirit and build rapport with the City of Salisbury.</li> <li>- Showcase the City of Salisbury as a progressive, sustainable and connected community.</li> <li>- Engage the City of Salisbury business community, connecting them with participants.</li> </ul>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>With an estimated 50% of participants from the City of Salisbury, Salisbury.RUN attracts entrants from all around the state while remaining accessible for local participants.</p> <p>Salisbury.RUN 2021 - 382 registrations Salisbury.RUN 2022 - 597 registrations Salisbury.RUN 2023 - 657 registrations Salisbury.RUN 2024 - 708 registrations</p> <p>We expect to see registrations in 2025 continue to grow as Salisbury.RUN meets the needs of the community by providing a local fun-run event not only to challenge your fitness but also provide a connectiveness with others in the local community.</p>
<p><b>Please outline how community members will be supported to continue their participation beyond this project.</b></p>	<p>(max 200 words)</p> <p>As an outreach program, Salisbury.RUN promoted awareness of Northern Districts Athletics Club and health and fitness in general. It is an extension of the club's Recreational Running group, one of the most successful in the state.</p> <p>Salisbury.RUN often feeds participants back into the club where they are included and supported to take part in athletic activities. This is how the Now I Can Run Frame Runners became to be associated with our club with members still attending Little Athletics on a Friday evening at Bridgestone Athletics Centre.</p> <p>In the lead up to the Salisbury.RUN, NDAC Recreational Runners provide a 12 week training program to get participants fit and ready to achieve their goals at Salisbury.RUN. Many who train with NDAC stay on after the event to continue their fitness journey.</p>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p> <p>City-Bay continues to be a strategic partner of Salisbury.RUN. City-Bay provides electronic timing services and equipment at low cost allowing us to pass these savings onto our participants. Much of the plant and equipment needed is borrowed from City-Bay. In return Salisbury.RUN and NDAC provide City-Bay with Free Training Workshops run by expert coaches for the 12 weeks leading into the City-Bay. This is in addition to providing volunteers on the day. This partnership continues to be pivotal to the success of Salisbury.RUN.</p> <p>The business community continue to be a key partner for Salisbury.RUN as we continue to promote local business in various ways such as through sponsorship and our participant sample bags. Recently we have partnered with Crowne Plaza Adelaide Mawson Lakes who is our official accommodation partner for Salisbury.RUN 2025. It is our hope, that by utilising this partnership we will increase the number of participants who travel from outside the local community to stay and take part in our event.</p>
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p> <p>A public awareness program has begun across social media. Contacts have been made with other running clubs and athletics clubs throughout SA seeking their support and involvement.</p> <p>After the success of last year's efforts we will again make the most of an active captive audience promoting Salisbury.RUN to attendees at the Little Athletics Northern Improvers 2025 event with a themed event table manned with volunteers from the Recreational Running community who will distribute a "one day only" coupon code. Last year this was very successful in gaining new entries with a large influx of entrants that day.</p> <p>NDAC will also use the Salisbury.RUN website, club website, it's various Facebook and</p>

5

Version 1 20 June 2024



	<p>Instagram accounts and tap into other community based social media, fitness and community groups. The club also hopes to utilise media opportunities with the council.</p> <p>In the past Salisbury.RUN has been fortunate to receive coverage from The Advertiser, Channel 7 and 9 along with digital and print advertising from The City of Salisbury. We are actively seeking opportunities again this year.</p> <p>If successful, The City of Salisbury (CoS) will be acknowledged through the Salisbury.RUN and NDAC social media and digital newsletter channels. The CoS logo will be included on promotional material. Announcements will on the day via PA system by our Emcee. CoS marquees, flags, etc will be accessed and displayed. The Mayor (or CoS representative) will be invited to help present the awards to the winners at the concluding presentations.</p>
<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words)</p> <p>A full risk assessment has been performed and is reviewed/updated yearly.</p> <p>Major risks have been identified and mitigation controls have been implemented or are in stand-by:</p> <p>Inclement weather – Alternative courses have been developed if paths become flooded. Additional signage to guide participants is available.</p> <p>Heat – Additional water supplies are available.</p> <p>Vehicle impact – Restrictive barriers will be in place and a professional traffic management provider will be in place.</p> <p>Slip/Trip/Fall &amp; sudden health issues – Several first aid officers available, communications via WhatsApp chat and UHF radio, first aid kits on all course marshals.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p> <p>Salisbury.RUN has developed strong links to local-based business and benefitted from several donations. For example, Bickford's provided 1L water and coffee drink for each participant, Pick A Local – Pick SA provided fruit at the finish line, Liebherr donated water bottles for event bags, and Healthy Garden donated sample bags of breakfast oats. Physio and podiatrists are also on course. The City-Bay will provide timing technology for the event. The main prize for our half marathon winners was an iconic R.M. Williams Akubra. After many years of purchasing these Akubra hats, R.M Williams provided them for our Salisbury.RUN 2024 event.</p> <p>Salisbury.RUN will continue to seek wider business involvement for this year's event.</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p> <p>When compared to other events of a similar nature, Salisbury.RUN is considered to be a very low-cost running festival. This has been possible by the non-profit nature of NDAC and being 100% volunteer run.</p> <p>Salisbury.RUN 2022 was the first year that included runners from the Now I Can Run frame running group. Running frames enable children living with conditions such as cerebral palsy to take part and we were so proud and excited to be able to welcome them to our run. Salisbury.RUN continues to consider and adapt to ensure that our event is welcoming of all abilities.</p>

<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p> <ul style="list-style-type: none"> <li>- Salisbury.RUN owns several KESAB cardboard waste bins to avoid litter and manage any waste from the event.</li> <li>- Plant and equipment is reused and borrowed wherever possible</li> <li>- Participants are encouraged to bring their own drinking bottle. A bag drop facility is provided so that drinking bottles can be collected at the conclusion of the participants' run.</li> <li>- Drinking cups made from sustainable paper have been donated by City-Bay. These cups were due to be discarded due to City-Bay's changing requirements, however we have saved them from going to landfill and can use them over several years.</li> <li>- Use of paper bags for participant bags showcasing local product.</li> </ul>
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Part 5 – Supporting Documentation	
<b>Please include the following paperwork with your application if applying as a:</b> <ul style="list-style-type: none"> <li>• <b>Community Group</b> (as applicable)</li> <li>• <b>Club</b></li> <li>• <b>Not for Profit</b></li> </ul>	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance) - <b>Current insurance policy attached. Next policy will be finalised shortly and sent through as soon as available.</b>	<input checked="" type="checkbox"/>
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	Included <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input checked="" type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input checked="" type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events) – <b>Prior years attached. Currently being updated</b>	<input checked="" type="checkbox"/>
Venue hire agreement / permit /quote	<input checked="" type="checkbox"/>
Public liability insurance - <b>Current insurance policy attached. Next policy will be finalised shortly and sent through as soon as available.</b>	<input checked="" type="checkbox"/>
Other....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested	\$12000	
Total Budget	\$25,483.77	
Itemised Breakdown of Costs:		Name of Supplier
<p><i>* Expenses proposed for grant application (Total: \$12,326.01)</i></p> <p><i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i></p>		
Event Storage	\$4000 (SR2025 Invoice)	TRG Transport
Portable toilets	\$2,177.56* (SR2024 Invoice, SR2025 Quote provided)	Barossa Valley Hire
First Aid	\$700* (SR2024 Invoice provided. SR2025 Quote pending)	St Johns
Insurance	\$800 (Estimation based on email discussion). Covered by entrant registrations not by any grant monies received.	Athletics SA
Medals	\$2500 (Based on previous orders, SR2024 invoice provided)	Shenzhen Dingguan Metal
Traffic Management	\$4752* (SR2025 Quote, SR2024 Invoice provided)	TBA (previously United Traffic Management)
Entertainment	\$540 (Based on SR2024 actual costs)	Geoffrey Meikle & DJ Chris
Course Marking	\$308.88 (SR2025 Quote provided)	Easy Signs
Race Bib Printing	\$748.55* (SR2025 Open Shopping Cart, SR2024 Invoice also provided)	Race Bibs
Crowd Control Barrier Hire	\$200 (Estimation based on last year)	Cameron
Goods bought for prizes	\$4500 (Estimation based on last year)	Intersport Salisbury
Corflute signage	\$308.88* (SR2025 Quote provided)	Easy Signs
Advertising signage	\$3947.90* (SR2025 Quote provided)	Haynes Signs, Salisbury
	\$	
	\$	
<b>TOTAL (including GST):</b>	<b>\$25,483.77</b>	
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Some invoices are attached from this year and last year. Still waiting for some quotes to come in for this year.
<p><i>A detailed, current quote must be provided with the application.</i></p>		

## Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

*Please read, tick the boxes and sign below*

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Northern Districts Athletics Club (Group/Organisation)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Signature 1)

\_\_\_\_\_  
(Signature 2)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)





ITEM	5.1.5
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
DATE	18 March 2025
HEADING	Grant No. 39/2024-25: Pitbulls Football Club
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Pitbulls Football Club Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the March 2025 round of Community Grants as follows:
  - a. Grant No. 39/2024-25: The Pitbulls Football Club Grant application: to the value of \$2,365 for assistance with equipment purchases.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

- 1. Pitbulls Football Club Grant Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups, and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;
  - 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;

- 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 Nil.

## 3. DISCUSSION

3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Brahma Lodge Pitbulls Football Club
Purpose:	Equipment – defibrillator, training uniforms and equipment
Size of Grant:	Small
Amount requested:	\$7,000

**Amount Recommended: \$2,365**

- 3.2 The Brahma Lodge Pitbulls Football Club proposal promotes physical activity, socialising, inclusivity and integration of young migrants, and self-development of young men within the community.
- 3.3 The club is seeking funds for equipment including an onsite defibrillator, cones, agility poles and plain training shirts, shorts and socks.
- 3.4 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for \$2,365 to cover the costs associated with defibrillator and training equipment only.
- 3.5 This recommended figure reflects a reduction (\$4,820) from the full request due to the inclusion of equipment that is deemed for personal use (including plain Nike training tops, shorts, and socks), which are ineligible for funding as set out in the Grant Guidelines.
- 3.6 While personal equipment cannot be funded as part of this grant, the panel notes that club uniforms, which can be used by multiple players over multiple seasons, are eligible for funding.

- 3.7 If successful, the BL Pitbulls Football Club will still be eligible to apply for a 'Mini Grant' (up to \$2,000) within the next 12 months, which may be used for such club uniforms or other eligible projects. Future applications can only be assessed after the successful acquittal of this grant.
- 3.8 The panel notes that the application was brief and lacked detail and encourages future applications to provide improved commentary about how projects provide community benefits and how the club will support future participation through the delivery of the project.

#### **4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$345,000.
- 4.2 The money committed to this application for the March 2025 round, if approved, is \$2,365.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the March round (18 in total including 14 youth sponsorships) is \$34,933.60.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$55,266.40.

#### **5. CONCLUSION**

- 5.1 It is recommended that this application for the March 2025 round of Community Grant applications for the Pitbulls Football Club for the value of \$2,365 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

### Part 1 - Applicant Information

#### CONTACT DETAILS

Name:	Ricardo Mujica
Title (your role with the group/organisation):	Secretary
Address:	[REDACTED]
Phone:	[REDACTED]

Email:		
<b><u>GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS</u></b>		
Name:	BL Pitbulls Football Club	
Registered Address:	42 Howell Road, Parafield Gardens	
Suburb:		Postcode: 5107
Phone:		
Website:	facebook.com/NPFCADL	
<b><u>GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS</u></b>		
ABN:	16 515 166 409	
Registered for GST:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	X Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Have you or your organisation previously received funding from the City of Salisbury?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Please advise when, amount granted and what it was for:	
<b><u>5. BANKING INFORMATION</u></b>		
Account Name:	Northern Pitbulls	
BSB:		
Account Number:		
<b><u>Program Priorities</u></b>		



<p><b>What program priorities does your application best align to?</b></p> <p><i>(please tick which is applicable)</i></p>	<p><input checked="" type="checkbox"/> Create opportunities for people to connect with each other</p> <p><input checked="" type="checkbox"/> Celebration of diverse community and collaborations</p> <p><input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</p> <p><input type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p><input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</p> <p><input checked="" type="checkbox"/> Increase physical activity in our community</p> <p><input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p><input checked="" type="checkbox"/> Empower the community's means of self-development and achievements</p> <p><small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small></p>
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## Part 2 - Application Summary

<p><b>What is the funding for?</b> <i>(please tick which is applicable)</i></p>	<ul style="list-style-type: none"> <li>• <u>Youth Sponsorship</u></li> <li>• <u>Defibrillator</u></li> <li>• <u>Sporting Equipment</u></li> <li>• <u>Small to medium Event</u></li> <li>• <u>Program</u></li> <li>• <u>New Community Group</u></li> <li>• <u>Neighbourhood Activation</u></li> <li><input type="checkbox"/> <u>Other: please describe</u></li> </ul>
<p><b><u>Name of the Application</u></b></p>	<p>Pitbulls Football Club</p>
<p><b><u>Proposed date(s)</u></b> <i>(commencement to completion)</i></p>	<p>From <u>15/02/25</u> to <u>31/12/25</u></p>
<p><b><u>Location of activity/event</u></b> <i>(Activities and Events must occur <a href="#">within the City of Salisbury</a>)</i></p>	<p>Cockburn Green, Mortess Street, Brahma Lodge, SA 5109</p>
<p><b><u>Provide a summary about your organisation</u></b></p>	<p><i>A soccer club located in Brahma Lodge - promoting physical activity, socialising, inclusivity and integration of young migrants, and the self development of young men within the community.</i></p>

<p><b><u>Provide a brief description of:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>The proposed activity/event</u></b></li> <li>• <b><u>The aim of the activity / event</u></b></li> <li>• <b><u>The community members / groups* (target audience) you hope to engage as part of this activity / event</u></b></li> </ul> <p><i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<p><i>The groups targeted by the organisation are a broad local community to feel a place they can feel identified with. From young men looking to increase physical activity, find a place of belonging where they can socialise and integrate themselves into the community to the self-development of local young men to better themselves.</i></p> <p><i>We also look to engage those that can no longer play but can still have a place where they can come support and integrate themselves socially to become part of our community.</i></p>
<p><b><u>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</u></b></p>	<p><i>Increase interest in the local community, Improve the health and wellbeing of the local community, Increase social connection and integration, Increase physical activity, Support community aspirations, Celebrate diversity within the local area, Promote and empower community self-development and upskilling of our community.</i></p>
<p><b><u>Describe how the activity/event will align with the program priorities as outlined on previous page.</u></b></p>	<p><i>We will align with the priorities outlined through Soccer, with 2 training sessions a week and matchday on Saturday. Through sport we understand that we can help better our community physically, mentally and emotionally - but it doesn't stop just at sport, we have several community events throughout the year where we can come together and further progress the program priorities outlined.</i></p>

<u>Which grant size are you applying for?</u>		<ul style="list-style-type: none"> <li>• <u>Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</u></li> <li>• <u>Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</u></li> <li>• <u>Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</u></li> </ul>
<u>Mini Grants - Amount of Funding Requested and for what purpose</u> <u>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</u>		<u>Funding requested \$ 7000</u> <u>Total activity/event budget \$ 7000</u> <u>Purpose of funding: Training Equipment, Defibrillator, Kits</u>
<u>If successful, please describe how the support from the City of Salisbury will be acknowledged.</u>	<i>We have a large online presence through social media, the City of Salisbury will be acknowledged on all platforms as well as any opportunity we have on matchday presentations as well as yearly functions we will acknowledge the support of the Council. We are also readily available to assist on any council events that require our support.</i>	
<u>NEXT STEPS:</u>		

**YOUTH SPONSORSHIP** - please download and complete the [Declaration form](#) and attach it with this application and send to [communitygrants@salisbury.sa.gov.au](mailto:communitygrants@salisbury.sa.gov.au) for consideration

**MINI GRANTS (UP TO \$2K)** - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to [communitygrants@salisbury.sa.gov.au](mailto:communitygrants@salisbury.sa.gov.au) for consideration with relevant supporting documents listed in Part 5

**X FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE**

### Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

**Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.**

Our proposal aligns with councils city plan by promoting a welcoming and liveable city. with the proposal we will be able to better equip ourselves in many ways such as:

- wellbeing and safety of our community by equipping ourselves with an onsite defibrillator
- social connection and a sense of belonging through new kits the community will use to play in weekly
- training equipment to help the development of individuals looking to better themselves for a better future

<p><b><u>Please describe the community benefit of your activity/event.</u></b></p> <p><u>(e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</u></p>	<p>With 110 registered players and over 90% of those residing in the City of Salisbury we can give access to the community a better experience with the proposal.</p>
<p><b><u>Please outline how community members will be supported to continue their participation beyond this project.</u></b></p>	<p>With over a decade of involvement within the community, we have always believed in growth, attracting new members but also just as focused in retention, the proposed equipment will be used for years to come and give our community access to use them.</p>
<p><b><u>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</u></b></p> <p><u>If you have letters of support please attach them to your application as evidence.</u></p>	<p><u>(max 150 words)</u></p> <p>We have discussed this opportunity with Councillor Johnny Chewparsad who has supported us and encouraged us to continue with this grant application. He supports this application because he see's the effort put in to the club and has seen the benefit the sporting club brings to the community</p>



<p><b><u>How will the activity/event be promoted?</u></b></p> <p><u>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</u></p>	<p>We will use our online platforms to acknowledge the council's contributions, as well as official announcements at training sessions, club meetings and games.</p>
<p><b><u>Please summarise the major risks and mitigation strategies associated with this activity/event.</u></b></p> <p><u>Note: this does not replace the need to conduct a full risk assessment process</u></p>	<p>Major risks involve injury through sporting activity, in which we ensure we are staffed with qualified physios and have a first aid trained person.</p>

**Part 4 - Medium Grants ONLY (\$7k - \$12k)**

<p><b><u>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</u></b> (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>The proposal will positively impact our volunteer coaches with access to high quality training equipment to better roll out each training session, equip our volunteers and medical staff with equipment to better enhance safety as well as appropriate apparel to be identified at training and matchdays, give an opportunity to local business an opportunity to partner with us helping them promote and grow.</p>
<p><b><u>Please describe how your activity/event is accessible and inclusive for the community.</u></b> (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>We welcome anyone to come and join, from the beginner right through to expert level - here we have a place for anyone to join. To train, and be involved incurs no cost to the individual to have access to our physios, training and coaches. We have disabled toilets, disabled access to the facility. We are also multicultural community with many individuals being Bi-lingual to help migrants better integrate (English to Farsi, Spanish, Burmese, Vietnamese, Pashto, Kirundi and many more),</p>

<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>Every event at the club we are always striving to be better in our waste management, with 2 General waste bins and 2 more local council general waste bins, 4 recycling bins placed around the facility and oval, and over 9 bins to collect .10c recyclable cans.</p> <p>At the end of every matchday we are close to selling out of all food prepared on the day, any leftover food is distributed for the community to take home, and we dispose of all waste the correct manner.</p>
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Part 5 – Supporting Documentation	
<b>Please include the following paperwork with your application if applying as a:</b> <ul style="list-style-type: none"> <li>• <u>Community Group</u> (as applicable)</li> <li>• <u>Club</u></li> <li>• <u>Not for Profit</u></li> </ul>	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	X
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	X
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	X
A copy of the organization's Certificate of Insurance (Public Liability Insurance)	X
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	Included <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input type="checkbox"/>

Copy of Risk management plan (for events)	<input type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input type="checkbox"/>
Venue hire agreement / permit /quote	<input type="checkbox"/>
Public liability insurance	<input type="checkbox"/>
Other....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
<b>Amount Requested</b>	<u>\$7000</u>	
<b>Total Budget</b>	<u>\$6985</u>	
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		<b>Name of Supplier</b>
Defibrillator AED	<u>\$ 1575</u> (Sale price RRP \$2444)	firstaidkitsaustralia.com.au
Nike Academy Balls x30	<u>\$440</u>	Nike Teamwear Australia
Nike Park Shorts x100	<u>\$1500</u>	Nike Teamwear Australia
Nike Park Jersey (Red) x 20	<u>\$ 440</u>	Nike Teamwear Australia
Nike Park Jersey (Black) x20	<u>\$440</u>	Nike Teamwear Australia
Nike Soccer socks x100	<u>\$1000</u>	Nike Teamwear Australia
Nike Park Jersey (Burgundy) x100	<u>\$ 1440</u>	Nike Teamwear Australia
Agility Poles	<u>\$100</u>	Networld Sports
Cones	<u>\$50</u>	Networld Sports



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<b>TOTAL (including GST):</b>	<b>\$6985</b>	
<b>Quote Attached:</b> <i>A detailed, current quote must be provided with the application.</i>	<div><div>• Yes</div></div>	<div><div>• No</div></div>

**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

17

On behalf of Pitbulls Football Club \_\_\_\_\_ (Group/Organisation)

Ricardo Mujica \_\_\_\_\_ Juan Tellez \_\_\_\_\_  
(Name) (Name)

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<b>ITEM</b>	5.1.6
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	18 March 2025
<b>HEADING</b>	Costs and Inkind Support for Third Party Events
<b>AUTHOR</b>	Amy Pokoney Cramey, General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	4.1 Our council's services are delivered in an effective and efficient manner 4.3 Our council is recognised for delivering exceptional community experiences and quality outcomes 4.5 Our council's commercial operations provide value for the community
<b>SUMMARY</b>	This report seeks to clarify the level of inkind support that Council provides to third party event organisers within the City of Salisbury.

## RECOMMENDATION

### That Council:

1. Notes that the current policy framework to support third party community events with temporary traffic management, waste management, and casual reserve hire allows for additional support from Council to be considered under delegation by the Chief Executive Officer and/or relevant sub-delegation by the General Manager.
2. Notes that traffic management costs for third party events have totaled \$22,023.40 year to date and will likely exceed \$35,000 for 2024/25.
3. Approves that expenses and inkind supports provided to third party community events be reported to the Community Wellbeing and Sport Committee every six (6) months for Council oversight.
4. Notes third party community event organisers can apply for a Community Grant for up to \$12,000 per annum and that Council has supported 14 events with grants to a value of \$77,000 year to date.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Reserve hire costs

### 1. BACKGROUND

- 1.1 There are many events that occur within the City of Salisbury that are organised by organisations independent of Council. Many of these events are run by not for profit and community groups, whilst others are run for profit or are cost neutral.

- 1.2 Some of the larger events that occur annually within the Council area include:
  - 1.2.1 SalisburyRUN – Not for profit (up to 1,000 runners + 3k spectators/volunteers)
  - 1.2.2 Dogs Day Out – Service Club (5,000 approx.)
  - 1.2.3 Fork on the Road – Commercial (2,000 – 3,000 approx.)
  - 1.2.4 Mawson Lakes Classic Car Show – Service Club (unknown)
  - 1.2.5 The Greek Orthodox Archdiocese of Australia Consolidated Trust Parish of St Demetrios Salisbury
- 1.3 For the purpose of this report events delivered by the Salisbury Business Association (SBA) have been excluded as these events and Council's broader support for the SBA are assessed and managed separately.
- 1.4 The policies relevant to third party events within the City include:
  - 1.4.1 Temporary Road Closure Policy
  - 1.4.2 Casual Hire of Reserves Policy
  - 1.4.3 Community Grant Guidelines

## 2. DISCUSSION

- 2.1 Events are an important part of community and city life and provide an opportunity for people to connect and engage in experiences that they may not otherwise be able to. Events also allow organisations to promote their business/activities and to fundraise for causes.

### Costs

- 2.2 The costs to stage events have seen increases in recent years in line with inflation and other industries such as the building and construction industry. Major costs in staging events include:
  - 2.2.1 Labour including events staff, catering, volunteer management and security;
  - 2.2.2 Infrastructure such as staging, lighting, cool rooms, toilets, parking etc.;
  - 2.2.3 WHS compliance including emergency services, risk management;
  - 2.2.4 Logistics including traffic management, bump in and bump out; and
  - 2.2.5 Marketing, sales and promotion.
- 2.3 Whilst events can be expensive to deliver, costs may be reduced by:
  - 2.3.1 Implementing cost recovery strategies such as ticketed events or sales of other kinds, as well as sponsorship of events in return for marketing and promotion.
  - 2.3.2 Seeking inkind support such as relying on volunteers, borrowing items such as marquees and accepting donations of services such as traffic management etc.

- 2.4 Whilst some events are delivered in order to make a profit the existence of these events in this Council area are rare. Most events aim to break even at best, whilst others are held in order to raise funds for charitable causes.

### **Requests for Support**

- 2.5 Over time Council has received an increasing number of requests for inkind support from event organisers as the cost of delivering events increases. These include:
- 2.5.1 Access to Council Marquees and signage
  - 2.5.2 Provision of staff for information booths/stalls relevant to the event
  - 2.5.3 Access to free hire of Community Centres, Libraries and Recreation Centres
  - 2.5.4 Traffic management services at no charge
  - 2.5.5 Additional waste management services pre and post event.
  - 2.5.6 Additional maintenance service levels pre and post event ie. Unscheduled mows pre-event and additional cleaning post event.
- 2.6 Most of these services come at a real cost to Council and are not managed in a consistent way. For example, Council does not do traffic management in house and so this service is contracted by Council on behalf of the event organiser and is invoiced for these costs.
- 2.7 Often the request for additional services is received late in the planning process and is required to be supported to ensure the event is managed and delivered to a high standard.
- 2.8 The provision of these additional services requires delegated authority for approval under the current policy framework.

### **Existing Support - Community Grants for events**

- 2.9 Council funds many events per year through its Community Grants Program. To date this year, Council has funded 14 events totaling \$77,140, representing a large proportion of the annual budget.
- 2.10 Event organisers are eligible to apply for grants ranging from \$2,000 - \$12,000 depending on their scale, impact and strategic alignment. The provision of this funding is to assist the organisers with the costs of staging the event and should be inclusive of the costs that event organisers go on to seek from Council in addition to their granted amount.
- 2.11 Examples of items that grant recipients seek further support from Council to cover include traffic management, waste management and labour costs. In the main, these organisations tend to be Service Groups who are staging events for the purpose of fundraising. Often this means that in addition to receiving a cash grant from Council they also receive traffic, waste, cleaning and staff support free of charge. This may total up to an additional \$10,000 - \$15,000 of support per large event.



## Partnerships

- 2.12 Whilst delivering events in partnership with other organisations has been trialed in the past it is not recommended as the best management model to address this specific issue. Where true partnerships exist and responsibility for the event can be shared, there are benefits to partnering in delivery, however where this approach is used to reduce the costs of one party, at the expense of another, it can be a challenging process.
- 2.13 Some events, for example within the Library service, will continue to be delivered in partnership with third party organisations where there is an MOU in place, mutual benefit to each party, shared costs, and significant alignment to either business as usual or the City Plan 2040.

## Future State

- 2.14 It is recommended that Council's main avenue for supporting third party events should continue to be through the Community Grant Program.
- 2.15 It is recommended that some inkind support is reasonable and should continue, whilst other requests are considerably more expensive and should be the responsibility of the event organiser unless otherwise approved under delegation as per the relevant policies.
- 2.16 The inkind supports that should continue to be available to Community Grant recipients include:
- 2.16.1 Access to one Discover Salisbury Marquee and Teardrop banner;
  - 2.16.2 Marketing and promotional support where appropriate and possible;
  - 2.16.3 Reduced cost venue hire for community groups and not for profits (50% discount);
  - 2.16.4 Support sourcing guest speakers;
  - 2.16.5 Support sourcing local suppliers; and
  - 2.16.6 Support coordinating communication with key contacts within Council as required.
- 2.17 Support for third party event organisers who do not receive a Community Grant but are of value to the community may include:
- 2.17.1 Access to one Discover Salisbury Marquee and Teardrop banner;
  - 2.17.2 Marketing and promotional support where appropriate and possible; and
  - 2.17.3 Reduced cost venue hire for community and not for profit groups.

## 3. FINANCIAL OVERVIEW

- 3.1 The costs for additional event supports are:
- 3.1.1 \$22,023.40 year to date and \$20,154.75 in the 2023/24 financial year for traffic management costs which are real costs incurred by Council (refer Attachment 1). There is a further \$15,000 expected in April 2025, totaling more than \$35,000 for 2024/25.

- 3.1.2 Waste management and additional bins are provided in an ad hoc manner with some provided as an increased service level delivered by Council staff and others as additional bins or resources from KESAB provided to organisers at our expense.
- 3.1.3 Information stalls staffed by Council employees at an event on the weekend equates to approximately \$2,000 - \$3,000 in labour costs and is sought between two (2) to three (3) times per year by event organisers.
- 3.2 If a community event received a \$12k grant and also received additional support with traffic management, additional marquees, staffing on the day, waste services and increases to service level within the public realm pre and post event, the total support from Council would be circa \$25,000 - \$35,000 per event conservatively. This is likely occurring three (3) to five (5) times per year.
- 3.3 It is recommended that a report be presented to the Community Wellbeing and Sport Committee outlining both the inkind and financial supports provided to third party events every six (6) months to ensure that Council has oversight of this expenditure.
- 3.4 Council's Community Grant program is budgeted at \$225,000 annually, however in the current financial year, Council increased the budget by \$120,000, to a total of \$345,000. Year to date there has been \$225,000 expended.
- 3.5 Of the \$225,000 expended the Community Grant program has supported 14 events year to date at a cost of \$77,140.

#### 4. CONCLUSION

- 4.1 Whilst events do provide a rich cultural and community benefit and are an important part of city life, it is important to ensure that Council's support for events is managed in line with current Policy.
- 4.2 It is recommended that Council's main avenue for supporting third party events should remain the Community Grants program.
- 4.3 This report also recommends maintaining the status quo in that delegated authority provisions may be used to authorise additional support for third party event managers within the current policy framework.
- 4.4 A new report will be presented to the Community Wellbeing and Sport Committee outlining the additional expenditure and inkind support provided to third party events on a six (6) monthly basis for Council oversight.



Rotary club of Mawson Lakes										
Date	Booking	Reserve	Event	Bond	Fees	Keys	Who Paid TMP	Grant Y/N	TM Company	TM Cost
31/10/2021	3454	Sir Douglas Mawson Lakes	Halloween Fun Run	1000	81.5		CoS	Y	SEM	\$1,659.63
30/04/2022	3654	Ingle Farm Rec Carpark	Mothersday Market	1000			No record	Y		No
2/04/2023	3745	Sir Douglas Mawson Lakes	Easter Fun Run	1000	153		Cos	Y	SEM	\$2,895.75
13/05/2023	3744	Mobara Park	Motherday Market	200	132			N		No
21/09/2023	4025	Mobara Park	Peace Pole Ceremony				Not required	N		No
5/11/2023	3981	Mobara Park	Car Show	1000	153	120	Cos	Y	Seychell	\$11,426.25
10/12/2023	4045	Mobara Park	Rozies Voice				Not required	N		No
5/05/2024	4164	Ingle Farm Rec Carpark	Mothersday Market	1000	135			N	Seychell	No
8,9,10/6/2024	4165	Parafield Gardens Rec Carpark	Craft Fair	1000	405			N	Seychell	No
3/11/2024	4169	Mobara Park	Car Show	1000	160	130	CoS	Y	Seychell	\$12,519.39
										\$28,501.02
Lions Club of Salisbury										
Date	Booking	Reserve	Event	Bond	Fees	Keys	Who Paid TMP	Grant Y/N	TM Company	TM Cost
18/09/2022	3706	Mobara Park	Dogs Day Out	1000	377.5	120	CoS	Y	SEM	\$3,425.95
24/09/2023	3914	Mobara Park	Dogs Day Out	1000	153	120	CoS	Y	Seychell	\$7,298.50
14/04/2024	4190	Parafield Gardens Rec Carpark	Autumn Market	1000	160			N	Seychell	No
22/09/2024	4166	Mobara Park	Dogs Day Out	1000	160	130	CoS	Y	Seychell	\$9,504.01
										\$20,228.46
Lions Club of Salisbury										
Date	Booking	Reserve	Event	Bond	Fees	Keys	Who Paid TMP	Grant Y/N	TM Company	TM Cost
4/11/2018	2785	Salisbury North Oval	Family Funday					N		
3/11/2019	2989	Salisbury North Oval	Family Funday					Y		
18/03/2023	3886	Salisbury North Oval	Movie Night for Kids					N		
										TOTAL \$48,729.48