

AGENDA

**FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE
HELD ON**

**19 NOVEMBER 2024 AT THE CONCLUSION OF THE INNOVATION AND
BUSINESS DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 22 October 2024.

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For Information

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QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 11 November 2024

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 11 November 2024** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.2 City of Salisbury - Community Lease Agreements

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **City of Salisbury - Community Lease Agreements** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

22 OCTOBER 2024

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman) (*online via Teams Video Conference*)
Cr A Graham
Cr P Jensen (*from 6:57pm*)
Cr S McKell
Cr S Ouk

OBSERVERS

Cr K Grenfell (*until 7:01 pm*)
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager City Infrastructure, Mr C Johansen
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Officer, Ms M Woods
Manager City Shaping, Mr L Lopez Digon
Manager Community Participation & Partnerships, Ms C Giles
Manager Sport and Recreation, Mr C Grocke
Manager Strategic Development Projects, Ms S Klein
Manager Community Experience, Ms C Kroepsch
Manager Community Diversity & Inclusion, Ms V Haracic
Senior Events Coordinator, Ms R Graves
Team Leader Neighbourhood Development, Ms J Laws
Development Manager, Ms J Owen

The meeting commenced at 6:42 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr S McKell
Seconded Cr A Graham

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 17 September 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Recommendations of the Salisbury Living Sub Committee meeting held on Monday 14 October 2024

Moved Cr S Ouk
Seconded Cr S McKell

1. Receives and notes the information contained in the Salisbury Living Sub Committee of the meeting held on 14 October 2024 and that the following recommendations contained therein be adopted by Council:

CARRIED

5.0.1-SLSC1 Future Reports for the Salisbury Living Sub Committee

Moved Cr S Ouk
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED

5.0.2 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr A Graham
Seconded Cr C Buchanan

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Grant No. 12/2024-25: Mawson Lakes Golf Club Community Grant Application

Moved Cr S McKell
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 12/2024-25 Mawson Lakes Golf Club Community Grant application: to the value of \$3,500 to install new Tee Block signs (Item 5.1.1, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.2 Grant No. 13/2024-25: The One Box Community Grant Application

Moved Mayor G Aldridge
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 13/2024-25 The One Box Community Grant application: to the value of \$9,000 for assistance with their program providing fresh fruit and vegetable boxes to 120 recipient families in the City of Salisbury area (Item 5.1.2, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.3 Grant No. 14/2024-25: Para Hills Songsters Community Grant Application

Moved Mayor G Aldridge
Seconded Cr A Graham

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 14/2024-25 Para Hills Songsters Community Grant application: to the value of \$500 for assistance to purchase musical equipment and consumables (Item 5.1.3, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.4 Grant No. 15/2024-25: Brahma Lodge Sports Club Community Grant Application

Moved Cr C Buchanan
Seconded Cr A Graham

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 15/2024-25 Brahma Lodge Sports Club Community Grant application: to the value of \$3,500 for assistance to purchase sporting equipment and medical supplies to support three (3) cricket and football teams (Item 5.1.4, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.5 Grant No. 16/2024-25: Uniting In Care Salisbury Community Grant Application

Moved Cr C Buchanan
Seconded Cr S McKell

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 16/2024-25 Uniting In Care Salisbury Community Grant application: to the value of \$4,931 for assistance in purchasing items as part of their 'Parcel of Love' items and consumables (Item 5.1.5, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.6 Grant No. 17/2024-25: Morella Community Centre Community Grant Application

Moved Cr S Ouk
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 17/2024-25 Morella Community Centre Community Grant application: to the value of \$6,950 for assistance with a free community event as part of its 40th birthday celebration in November (Item 5.1.6, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.7 **Grant No. 18/2024-25: SA Badminton College Community Grant Application**

Moved Cr S McKell

Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
 - a. Grant No. 18/2024-25 SA Badminton College Community Grant application: to the value of \$2,000 for assistance with a 5 day Badminton carnival throughout November and December 2024 to be held at Parafield Gardens Recreation Centre (Item 5.1.7, Community Wellbeing and Sport Committee, 22 October 2024).

CARRIED

5.1.8 **Minor Capital Works Grant Application - Globe Derby Pony Club**

Moved Mayor G Aldridge

Seconded Cr S McKell

That Council:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program (MCWGP) budget as follows:
 - a. Globe Derby Pony Club in the amount of \$7,500 for the *Equestrian Safety & Usability Project*.

CARRIED

5.1.9 **Northern Districts Gem and Minerals Club - Lease update**

Moved Cr C Buchanan

Seconded Cr D Hood

That Council:

1. Approves the Sports Club Leasing and Licensing Working Groups' recommendation for the Northern Districts Gem and Mineral Club to receive a ground lease with a 5-year term.

CARRIED

5.1.10 Event Calendar 2025

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Approves the draft 2025 Events Calendar as detailed in Attachment 1 of this report – 2025 – Events Calendar – DRAFT (Item 5.1.10, Community, Wellbeing and Sport Committee, 22 October 2024)
2. Notes the intention to develop a framework for enhanced evaluation of major events in the City of Salisbury.
3. Approves a 2024/25 non-discretionary first quarter budget review bid of \$26,000 to deliver a larger scale 2025 Salisbury Fringe Event as supported by Council in August 2024.

CARRIED

5.1.11 Youth Action Plan 2024-2027

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Approves the Youth Action Plan 2024-27 (Attachment 1, Item 5.1.11 Community Wellbeing and Sport Committee, 22 October 2024).
2. Approves a 2024/25 second quarter non-discretionary budget review bid of \$104,000, with an additional \$175,000 to be considered as part of the 2025/26 Annual Budget Process and \$42,000 to be considered as part of the 2026/27 Annual Budget Process, for the implementation of the Youth Action Plan.

CARRIED

5.1.12 Minor Capital Works Program Application - Volleyball SA

Moved Cr S McKell
Seconded Cr A Graham

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. Volleyball SA in the amount of \$75,000 for the supply and installation of perimeter fencing and shade area at Mobara Park, Mawson Lakes.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

CARRIED

5.1.13 Minor Capital Works Grant Program Applications - Northern Districts Cricket Club

Moved Cr D Hood
Seconded Cr C Buchanan

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. The Northern District Cricket Club Incorporated (NDCC) in the amount of \$75,000 for the supply and installation of nets and outdoor sight screens at Salisbury Oval, Brown Terrace, Salisbury noting that discussions around the additional funds outside of these works are waiting the approval of formal quotes.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

CARRIED

5.1.14 Minor Capital Works Grant Program Application - Para Hills Football Club

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills Football Club (PHFC) in the amount of \$75,000 for the supply and installation of an electronic scoreboard at the Paddocks Reserve, Para Hills.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

CARRIED

For Information

5.2.1 Salisbury's Commonwealth Home Support Program update report

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes Salisbury's Commonwealth Home Support Programme update report (Item no 5.2.1, Community Wellbeing and Sport Committee, 22 October 2024).
2. Approves Administration to continue providing Commonwealth Home Support Programme (CHSP) funded services and to work on enhancing their effectiveness and efficiency beyond 2027.
3. Notes that Administration will monitor changes in Commonwealth aged care funding over the next two years, with staff providing the Council with any relevant updates to inform the final decision on service delivery options for 2027 and beyond.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

Nil.

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Salisbury Memorial Park and Mausoleum - Management Model

Moved Mayor G Aldridge
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.1 Salisbury Memorial Park and Mausoleum – Management Model with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager Community Development*
- *A/General Manager City Infrastructure*
- *General Manager City Development*
- *Manager Governance*
- *Manager City Shaping*
- *Manager Community Participation & Partnerships*
- *Manager Sport and Recreation*
- *Manager Strategic Development Projects*
- *Manager Community Experience*
- *Manager Community Diversity & Inclusion*
- *Senior Events Coordinator*
- *Team Leader Neighbourhood Development*
- *Development Manager*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Memorial Park and Mausoleum - Management Model** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.4.2 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 14 October 2024 – SLSC2, SLSC3, SLSC4, SLSC5, SLSC6

Moved Mayor G Aldridge
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.2 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 14 October 2024 - SLSC2, SLSC3, SLSC4, SLSC5, SLSC6 with the exception of the following persons:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer*
 - *General Manager Community Development*
 - *A/General Manager City Infrastructure*
 - *General Manager City Development*
 - *Manager Governance*
 - *Manager City Shaping*
 - *Manager Community Participation & Partnerships*
 - *Manager Sport and Recreation*
 - *Manager Strategic Development Projects*
 - *Manager Community Experience*
 - *Manager Community Diversity & Inclusion*
 - *Senior Events Coordinator*
 - *Team Leader Neighbourhood Development*
 - *Development Manager*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

On that basis the public's interest is best served by not disclosing the Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 14 October 2024 - SLSC2, SLSC3, SLSC4, SLSC5, SLSC6 item and discussion at this point in time.

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.4.3 Cost of Living Response

Moved Mayor G Aldridge
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.3 Cost of Living Response with the exception of the following persons:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer*
 - *General Manager Community Development*
 - *A/General Manager City Infrastructure*
 - *General Manager City Development*
 - *Manager Governance*
 - *Manager City Shaping*
 - *Manager Community Participation & Partnerships*
 - *Manager Sport and Recreation*
 - *Manager Strategic Development Projects*
 - *Manager Community Experience*
 - *Manager Community Diversity & Inclusion*
 - *Senior Events Coordinator*
 - *Team Leader Neighbourhood Development*
 - *Development Manager*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Cost of Living Response** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.4.4 Community Transport Program - Western Suburbs Eligibility Criteria

Moved Mayor G Aldridge
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.4 Community Transport Program – Western Suburbs Eligibility Criteria with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager Community Development*
- *A/General Manager City Infrastructure*
- *General Manager City Development*
- *Manager Governance*
- *Manager City Shaping*
- *Manager Community Participation & Partnerships*
- *Manager Sport and Recreation*
- *Manager Strategic Development Projects*
- *Manager Community Experience*
- *Manager Community Diversity & Inclusion*
- *Senior Events Coordinator*
- *Team Leader Neighbourhood Development*
- *Development Manager*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Community Transport Program - Western Suburbs Eligibility Criteria** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting closed at 7:01 pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. REPORT

- 2.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
25/09/2023 5.1.5	Event Opportunities and Identification Framework 1. Notes that in order to explore alternative events and opportunities that are likely to attract local, state, national and or international interest in the City of Salisbury the following criteria will be applied to assist in framing a future report: a. Critical objectives listed in section 3.3 of this report (Item 5.1.5, Community Wellbeing and Sport Committee, 19 September 2023). b. Inclusion of medium to large scale events with an investment of between \$50,000-\$250,000 respectively. c. Focusing on the themes of: i. Environment/Nature; ii. Sport; iii. Space/Future; and iv. Diversity.	Craig Grocke

Due:	December 2023	
Deferred to:	December 2024	
Reason:	Awaiting response from the South Australian State Government.	
22/07/2024 5.4.1	Suburban Study Hub Funding Opportunity 2. This resolution is confidential.	Chandler Giles
Due:	November 2024	
Deferred to:	December 2024	
Reason:	Awaiting outcome of application.	
26/08/2024 5.1.1a	Salisbury Fringe Carnival 2024 Evaluation and Recommendations for 2025 Event 7. Notes additional event infrastructure at Carisbrooke Park will improve the overall event experience for attendees and a report considering this will be presented to Council in 2025.	Jarred Collins
Due:	November 2024	
Deferred to:	December 2024	
Reason:	Administration is currently finalising the investigation into the infrastructure for the space	
26/08/2024 5.1.2	Review of Lease and License Policies 2. This resolution is confidential.	Jon Foong
Due:	February 2025	
26/08/2024 5.1.2	Review of Lease and License Policies 6. This resolution is confidential.	Jon Foong
Due:	February 2025	
28/10/2024 5.4.4	Community Transport Program – Western Suburbs Eligibility Criteria 2. This resolution is confidential.	Craig Grocke
Due:	April 2025	
26/08/2024 5.1.1a	Salisbury Fringe Carnival 2024 Evaluation and recommendations for 2025 event 7. Notes additional event infrastructure at Carisbrooke Park will improve the overall event experience for attendees and a report considering this will be presented to Council in September 2024.	Jarred Collins
Due:	November 2024	
Deferred to:	December 2024	
Reason	Administration is currently finalising the investigation into the infrastructure needs for the space.	

3. CONCLUSION / PROPOSAL

- 3.1 Future reports for the community wellbeing and sport committee have been reviewed and are presented to council for noting.

ITEM	5.0.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
HEADING	Recommendations of the Salisbury Living Sub Committee meeting held on Monday 11 November 2024
AUTHOR	Sharee Klein, Manager Strategic Development Projects, City Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Monday 11 November 2024 are presented for Community Wellbeing and Sport Committee's consideration.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes held on 11 November 2024 and that the following recommendations contained therein be adopted by Council:

SLSC1 Future Reports for the Salisbury Living Sub Committee

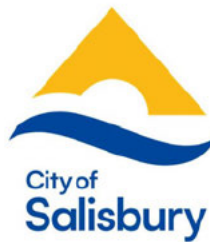
That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 11 November 2024



**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER
& DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

11 NOVEMBER 2024

MEMBERS PRESENT Cr B Brug
Deputy Cr C Buchanan
Cr K Grenfell (Deputy Chairman, presiding over the meeting)
Cr D Hood
Cr P Jensen

STAFF Chief Executive Officer, Mr J Harry
General Manager City Development, Ms M English (*vacated the meeting for item SLSC3*)
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr R Deco
Manager Strategic Development Projects, Ms S Klein
PA to General Manager CI and Team Leader City Infrastructure Administration, Ms H Prasad

The meeting commenced at 6.49pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Apologies have been received from Cr M Mazzeo and Cr G Aldridge.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr P Jensen

The Minutes of the Salisbury Living Sub Committee Meeting held on
14 October 2024, be taken as read and confirmed.

CARRIED

REPORTS

SLSC1 Future Reports for the Salisbury Living Sub Committee

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

Nil.

ORDERS TO EXCLUDE THE PUBLIC

SLSC2 Unsolicited Bid - 1015 to 1059 Port Wakefield Road, Bolivar

Moved Cr P Jensen
Seconded Cr D Hood

That the Environmental Sustainability and Trees Sub Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC2 Unsolicited Bid – 1015 to 1059 Port Wakefield Road, Bolivar with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *PA to General Manager City Infrastructure*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

- *information the disclosure of which would, on balance, be contrary to the public interest.*
 - 2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*
- On that basis the public's interest is best served by not disclosing the **Unsolicited Bid - 1015 to 1059 Port Wakefield Road, Bolivar** item and discussion at this point in time.*
- 3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC3 Unsolicited Bid - Deborah Grove Reserve

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Environmental Sustainability and Trees Sub Committee Orders:

- 1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC3 Unsolicited Bid – Deborah Grove Reserve with the exception of the following persons:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer*
 - *Manager Governance*
 - *Manager Strategic Development Projects*
 - *PA to General Manager City Infrastructure*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*
- 2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Unsolicited Bid - Deborah Grove Reserve** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC4 Strategic Land Review - Eight Investigation Sites: Ingle Farm, Para Vista, Para Hills

Moved Cr C Buchanan

Seconded Cr P Jensen

That the Environmental Sustainability and Trees Sub Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC4 Strategic Land Review – Eight Investigation Sites: Ingle Farm, Para Vista, Para Hills with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *PA to General Manager City Infrastructure*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Strategic Land Review - Eight Investigation Sites: Ingle Farm, Para Vista, Para Hills** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6.52pm.

The meeting moved out of confidence at 7.07pm.

CLOSE

The meeting closed at 7.07pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Youth Sponsorship Applications - October 2024
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in October 2024.

RECOMMENDATIONThat Council:

1. Notes that 5 Youth Sponsorship Applications were received and assessed in for the October 2024 round of grants, as included in this report (Item 5.0.3, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee for the October 2024 round of grants.

Funding per application	Event	Total Funding
1 @ 1250	Representing Football SA at the U18 Football Championships in Kuala Lumpur	\$1,250
3 @ \$350	Representing Schools SA at the National Lego Competition in NSW	\$1,050
1 @ 350	Representing Athletics SA at the All School Sports Competition in Brisbane	\$350
TOTAL		\$2,650

4. CONCLUSION / PROPOSAL

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to Youth Sponsorship applications for the September 2024 round, is \$2,650.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the October 2024 round (10 in total and 5 Youth Sponsorship) is \$68,915.
- 4.4 The remaining balance of the grant funding for the October 2024 round, if all applications are approved (10 grants and 5 Youth Sponsorship) is \$60,014.

1

ITEM	5.1.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Senior Centre Membership Fee Removal
AUTHOR	Vesna Haracic, Manager Community Health & Wellbeing, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.5 Our community is resilient and adaptive to change
SUMMARY	The purpose of this report is to seek Council's approval for the removal of the \$12 annual seniors centre membership fee in response to member feedback and to provide an overview of the budget implications arising from this decision.

RECOMMENDATIONThat Council:

1. Approves the removal of the \$12 annual seniors' membership fee in response to member feedback.
2. Approves a Non-Discretionary Second Quarter Budget Review Income Loss of \$10,000 to recognise the budget shortfall resulting from the removal of the annual seniors' centre membership fee.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Concerns regarding the \$12 annual membership fee were raised by the Social Participation and Diversity Advisory members on behalf of seniors' centre members. In response, Administration conducted consultations with 40 members during a group session at Jack Young Centre (JYC), as well as with the Advisory Committee at the June meeting.
- 1.2 During this consultation, members expressed that the rising cost of living, combined with many relying on government pensions, had made the membership fee an additional financial burden. As a result, there was strong support for the removal of the fee as a relief measure.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Social Participation and Diversity Advisory members
- 2.2 Seniors' centre members

3. DISCUSSION

- 3.1 The Social Participation and Diversity Advisory members voiced concerns about the \$12 annual membership fee on behalf of senior centre members.
- 3.2 Members shared that the increasing cost of living, along with their reliance on government pensions, had turned the membership fee into an added financial strain.
- 3.3 Consequently, there was strong support for eliminating the fee as a means of providing financial relief recognising that, in the current economic environment, any form of relief could help ease financial strain.
- 3.4 While there were some concerns about the potential impact on the availability of programs or volunteer support, members were reassured that these services would remain unaffected by the fee removal.

4. FINANCIAL OVERVIEW

- 4.1 The projected \$10,000 loss in revenue due to fee removal will be addressed in the upcoming budget review (BR2).
- 4.2 The report recommends identifying this \$10,000 as a Non-Discretionary Budget Review 2 (BR2) income loss, to be addressed through a budget reduction.

5. CONCLUSION

- 5.1 It is recommended that Council approves the removal of the \$12 seniors' centre membership fee, effective for the 2024/25 financial year, based on strong support following member consultation and that;
- 5.2 Council acknowledges the projected budget shortfall of \$10,000 due to the removal of the fee, with this loss to be reviewed in the next budget review process as part of BR2.

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 19/2024-25: Adelaide Tamil Association Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Adelaide Tamil Association Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 19/2024-25 Adelaide Tamil Association Community Grant application: to the value of \$5,000 for assistance with the 2024 Deepavali event (Item 5.1.2, Community Wellbeing and Sport Committee, 19 November 2024).
2. Notes that while the application was received prior to the event date, the event occurs before the Community Wellbeing and Sport Committee considers this application. Ordinarily applications should not be considered after the event date. Release of funds for this application will be conditional and funds already spent will not be reimbursed.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Active and Connected Community Grant guidelines
2. Adelaide Tamil Association Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;

- 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;
 - 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Adelaide Tamil Association
Purpose:	Assistance with the 2024 Deepavali event
Size of Grant:	Small
Amount requested:	\$5,000
Amount Recommended:	\$5,000

- 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$5,000.
- 3.3 The grant application provided a comprehensive overview of the 2024 Deepavali event with clear alignment to the strategic objectives outlined in the City of Salisbury's Intercultural Strategy.
- 3.4 The City of Salisbury has previously supported this annual event contributing to its successful delivery.
- 3.5 It should be noted that the event date occurs before the Committee meeting. Invoices will be paid following the event and this will not be a reimbursement of funds already spent.
- 3.6 Administration will be seeking a traffic management plan be submitted to Council for the event.
- 3.7 Additionally, as the event will be held at Angkor Hall the Administration will be requesting a Nuisance (Noise) Management Plan be submitted to ensure compliance with relevant noise guidelines.

4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$5,000.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Adelaide Tamil Association for the value of \$5,000 is approved.



City of Salisbury Community Grant Program Active & Connected Community Grant Guidelines



Acknowledgement of Country

The City of Salisbury acknowledges the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kurna people living today.

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About the program

The City of Salisbury Community Grants program aligns directly to Council's City Plan 2035. [Council's City Plan 2035](#) has three directions that capture the social, environmental and economic influences on the City of Salisbury.

The Community Grants Program exists to provide financial support to eligible clubs, groups, organisations and residents to help deliver the below outcomes as per Council's Strategic objectives. The Community Grants are open and assessed year-round.

The Community Grants Program is separated into three priority areas - Active and Connected, Sustainability and Economic Growth. The below information relates to the the Active and Connected Community Grant stream.

If you're unsure which area your application sits in or if you have any questions, please don't hesitate to reach out to Council on **8460 8340**, via email: CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.

What the Active & Connected Community Grants aim to achieve:

A Welcoming and Liveable City:

- Increase the liveability of the City of Salisbury
- Improve the health and wellbeing of residents
- Increase social connections
- Increase physical activity
- Support community aspirations
- Celebrate Council's diverse community
- Promote and empower community self-development and upskilling

Priority Areas

Applications for an Active and Connected Grant should include the below desired outcomes.

Priority Areas	Desired Outcomes
Active and Connected	<ul style="list-style-type: none"> • Create opportunities for people to connect with each other • Celebration of diverse community and collaborations • Deliver inclusive responses to meet the needs of isolated and marginalised groups • Develop and strengthen Reconciliation* practices • Encourage residents and community groups to actively participate in their local city community and neighbourhood • Increase physical activity in our community • Decrease social isolation and reduce loneliness in our community • Empower the community's means of self-development and achievements <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non- Indigenous peoples, for the benefit of all Australians."</p> <p>Reconciliation events and activities are ideas that promote nationwide harmony by teaching Australia's history, achievements, and diverse cultures."</p>

Grant sizes available

Mini Grant: Up to \$2k

- Mini Grants are to the value of \$2,000 (incl. GST)
- Youth Sponsorships are included in Mini Grants (value ranges from \$250 - \$1,250 depending on level of representation [listed below]).
- Residents, Community Groups, Incorporated Groups, Entrepreneurs and Local Business are all eligible to apply.
- Eligible residents/groups may be eligible to apply for a Mini Grant and a Small Grant in the same year*
- Mini grants are able to be applied for every year.

Small Grant: \$2k - \$7k •

- Applicants are required to showcase how they could partner with Council, what this looks like can be diverse based on each application.
- Small Grants are able to be applied for every year*.

Medium Grant: \$7k - \$12k •

- Applicants are required to showcase how they could partner with Council to provide a 'broad community benefit', what this looks like can be diverse based on each application. Broad community benefit means that the application will positively impact persons other than the target population or group.
- Medium Grants are able to be applied for every year.

*Eligible groups are able to apply for a Mini and Small Grant in the same year, up to a maximum value of \$7k.

Who can apply

The below table identifies who is eligible to apply for an Active and Connected Grant. Further information about eligible groups can be found below.

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Sport and Recreation Activities and Equipment <i>*Equipment refers to item/s that can be used over several years, which are integral and relevant to the project or event. Does not include Equipment for personal use.</i>	<ul style="list-style-type: none"> Community Groups Sporting Clubs 	<ul style="list-style-type: none"> Mini Grant Small Grant Medium Grant
Activities that are inclusive of diverse communities from different backgrounds, cultures, age groups and abilities (i.e. Seniors Groups, Culturally and Linguistically Diverse Groups, Disability and Inclusion Groups)	<ul style="list-style-type: none"> Residents Community Groups Sporting Clubs Not for Profit Organisations Businesses 	<ul style="list-style-type: none"> ✓ Mini Grant ✓ Small Grant ✓ Medium Grant
Multi-cultural events and festivals		
Celebrating Art and Culture		
Reconciliation Events		
Programs or Activities that encourage residents to participate in their local community		
Deliver inclusive responses to meet the needs of isolated and marginalised groups/residents		

Who can apply *cont'd*

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Neighbourhood Development/Activation	<ul style="list-style-type: none"> Residents Community Groups 	✓ Mini Grant (max limit \$500).
Defibrillators	<ul style="list-style-type: none"> Sporting Clubs Community Groups (that have a building) 	✓ Mini Grant
Youth Sponsorship	<ul style="list-style-type: none"> Residents under 25 years old 	✓ Mini Grant (max limit \$1,250) <ul style="list-style-type: none"> Representing South Australia at a National Level in SA - \$250 Representing South Australia at a National Level in Australia - \$350 Representing Australia at an International Level in Australia - \$750 Representing Australia at an International Level Overseas - \$1,250"

Example of eligible activities for Mini to Medium Grants

What can be funded ✓

- Activities, events or programs that encourage residents and community groups to actively participate in their local community, celebrate diversity and increase neighbourhood connections
- Multi-cultural festivals
- Reconciliation events and programs First Nations programs (e.g. Closing the Gap events or programs, programs that increase/celebrate First Nations Peoples participation)
- Sport and recreation participation opportunities
- Equipment (e.g. musical instruments, machinery, tools, sporting equipment)
- Uniforms for sporting clubs or costumes for performance groups
- Funding to create public art works across the City (including art created from recycled materials). Please also refer to Council's [Create a Place Program](#) and [Poles ApART Program](#) for some other options relating to art works
- Activities, events or programs targeting a specific population such as a women's running program
- Community gardens
- Reimbursement for costs for performers (e.g. cultural performers, face painters)
- Reimbursement for costs to hold a Welcome to Country Ceremony
- Reimbursement of costs for leases and licencing fees (e.g. hall hire or fees to host event)
- Costs for food as part of an event (e.g. Sausage Sizzle)
- Applications from Community/not-for-profit organisations including child care centres
- Events that promote and raise the profile of the City of Salisbury

What can't be funded **X**

- Activities, events or programs occurring outside of the [City of Salisbury boundary](#)
- Activities, events or programs that form part of core service delivery or business as usual for organisations
- Activities, programs or events that duplicate existing services
- Events or expenses where the majority of participants are professional athletes or prize money is awarded (unless applying for a Youth Sponsorship)
- Maintenance costs
- Travel or accommodation costs
- Equipment for personal use (e.g. laptop, mobile phone)
- General or routine maintenance of Council owned facilities and infrastructure
- Reimbursement of costs for Council leases and licencing fees
- Requests for reimbursement of funds already spent
- Payment of any kind for individual speakers/special guests (unless performing a Welcome to Country Ceremony)
- Events that aren't open to the public (depending on grant size)
- Commercial activities that are aimed at making a profit or fundraising activities
- Applications from organisations who have outstanding debt with Council or have not submitted required acquittal documentation
- Staff wages (wages paid to an employee of the organisation)
- Educational programs in schools or other formal educational institutions
- Applications from Schools
- Events that do not comply with the State Government's 'Sustainable Event Guidelines'
- Membership fees
- Public Liability Insurance
- Quotes that do not clearly identify a proposed supplier and the items requested
- Organisations located outside of South Australia

How will my application be assessed?

Each application will be assessed by the Community Wellbeing and Sport Committee, who meet on the third Tuesday of every month. In order to give the Administration time to review your grant application, you will need to submit your application on the 15th day of the month prior.

Prior to submitting your application to the Community Wellbeing and Sport Committee, the Administration will review your application and it will be weighed against the below criteria.

The Community Wellbeing and Sport Committee will then be able to review your documentation and the recommendation provided by the Administration, prior to considering your grant application. As your application and the recommendation will be in the public agenda (able to be accessed on Council's website), it is important that any information provided is able to be released to the public. Personal information (names and contact details) and all quotes provided in your application will be withheld from the public agenda.

The Community Grants Program has a limited budget; therefore, your application may be deferred to a subsequent funding round, even if eligible. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on all grant funding.

Active & Connected Community Grants Program

Mini Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	60%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none">• Regional Public Health Plan• Intercultural Strategic Plan• Ability Inclusion Strategic Plan• Thrive Strategy• Reconciliation Action Plan• Age Friendly Strategy.	20%
Impact	The application responds to the Community Grant Priority area of Active and Connected.	20%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
Youth Sponsorships	<p>Eligibility:</p> <ul style="list-style-type: none">• A resident of the City of Salisbury, under 25.• Selected to participate in a sporting competition or a cultural/ recreational event at a local, national or international level.• Provision of a letter (on official letterhead) from the relevant organiser, peak sporting body etc. to confirm selection to participate in the event and at the level.• Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program.• Provide the completed acquittal document within one month of payment. Failure to do so may result in ineligibility for future applications.	100%

Small Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	45%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> • Regional Public Health Plan • Intercultural Strategic Plan • Ability Inclusion Strategic Plan • Thrive Strategy • Reconciliation Action Plan • Age Friendly Strategy 	25%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	30%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	

Medium Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	35%
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> • Regional Public Health Plan • Intercultural Strategic Plan • Ability Inclusion Strategic Plan • Thrive Strategy • Reconciliation Action Plan • Age Friendly Strategy 	30%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	35%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	

What does 'Partnering with Council' look like?

Successful applicants of Small-Medium Community Grants are required to partner with Council. Depending on the size of the grant you've applied for, will depend on the level of partnership required. Partnering with Council can include, but is not limited to:

- Providing support at Council's Events including Australia Day, Fringe Carnival, Community Days
- Running a program or event at your facility or ground
- Assisting Council achieve various strategic objectives as outlined in the City Plan 2035 and other strategic documents
- Supporting Council to engage with a specific target audience.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

Funding Conditions and Acquittal Reporting

Successful applicants will be required to:


- Sign a funding agreement detailing the grant terms and conditions
- Where relevant, provide financial records, relevant insurance and any other key documentation
- Provide to Council relevant details for Electronic Funds Transfer of grant monies.
- Provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided)
- Submit an acquittal report within 6 weeks from the conclusion of each project, providing all tax invoices and receipts – if these are not provided, the outstanding grant funding are required to be returned to Council.
- Applicants are required to spend the community grant funds within 6 months of receiving the grant funding. Any outstanding funds are required to be returned to Council.
- If the acquittal documentation is not provided, your group or organisation will be deemed ineligible for any future funding.
- Applicants may also be required to present, promote, and share their successful grant projects with the local community/other grant recipients.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.


More information

Council is here to support you through this process. For more information or assistance with your grant application, visit our [website](#) or please contact the Coordinator, Grants Program on **8406 8340**, via email at CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.





City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Chris Antony
Title (your role with the group/organisation):	President
Address:	PO Box 618, North Adelaide, SA 5006
Phone:	[REDACTED]
Email:	president@adelaidetamil.com.au

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Adelaide Tamil Association
Registered Address:	2 Brookman Avenue
Suburb:	St. Marys Postcode: 5042
Phone:	[REDACTED]
Website:	www.adelaidetamil.com.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	45 684 366 397
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: 24 th October 2023, \$5000 for Deepavali 2023

BANKING INFORMATION

Account Name:	Adelaide Tamil Association
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input checked="" type="checkbox"/> Empower the community's means of self-development and achievements <small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small>
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Part 2 - Application Summary	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Deepavali 2024
Proposed date(s) <i>(commencement to completion)</i>	From 16 th November 2024 to 16 th November 2024
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	Angkor Hall, Salisbury
Provide a summary about your organisation	<i>(max 100 words)</i> Adelaide Tamil Association (ATA) is committed to promoting Tamil culture, literature, customs, language, and traditions while fostering goodwill and friendship between the Tamil-speaking community and various other communities in South Australia. Our objectives are achieved through the organisation of festivals, support programs, activities, entrepreneurship opportunities, and family gatherings. ATA activities cultivate a sense of belonging and foster collaboration with the wider community. In addition to cultural endeavours, ATA provides crucial support to international students through career guidance workshops. Recognising the importance of women's empowerment, ATA's Women's Wing organises workshops, counselling sessions, and weekly yoga classes aimed at promoting women's well-being.
Provide a brief description of: <ul style="list-style-type: none"> The proposed activity/event The aim of the activity / event The community members / groups* (target audience) you hope to engage as part of this activity / event (Please refer to supporting documents including quotes and list them in Part 5)	<i>(max 200 words)</i> The planned activities for the Deepavali festival are designed to immerse attendees in a vibrant celebration of Tamil culture while offering diverse experiences for all ages. Cultural dances, classical performances, singing, and drama will take centre stage, showcasing the rich artistic heritage of the Tamil community. Additionally, the event will recognise and honour entrepreneurs from the wider Tamil community, highlighting their contributions and inspiring others. For younger attendees, balloon artists will provide entertainment and whimsical creations, adding to the festive atmosphere. Various stalls offering activities such as henna art for ladies, jewellery, traditional Indian clothing, and delectable food stalls will cater to diverse interests, providing opportunities for shopping and indulging in culinary delights. Finally, the evening will culminate in a spectacular fireworks display, symbolising the triumph of light over darkness and creating a memorable finale to the festivities. Through these planned activities, the Deepavali event aims to engage, entertain, and unite the community in a celebration of culture, tradition, and togetherness.
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	<i>(max 200 words)</i> The Deepavali festival holds immense cultural and symbolic significance, serving as a beacon of light and hope for communities worldwide. Its celebration embodies the triumph of good over evil and knowledge over ignorance, resonating deeply with Tamil culture and tradition. Particularly, the event provides a vital platform for parents to impart these values and traditions to their children, ensuring the continuity and preservation of Tamil heritage. By gathering in celebration, the community finds purpose, meaning, and unity, fostering a sense of belonging and pride in cultural identity. Moreover, Deepavali festivities offer opportunities to promote Tamil language and support local artists, thereby enriching cultural expression and creativity. The event also serves as a gateway for new migrants from the Tamil community and the wider community to engage in volunteering, fostering valuable skills and community integration. Additionally, the association's recognition of entrepreneurs within the Tamil community highlights achievements and promotes inspiration. Through various stalls and activities, attendees are immersed in the richness of Tamil culture, fostering appreciation and remembrance of heritage, thereby fulfilling a specific need for

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	cultural preservation and community cohesion. The event will be evaluated through on-site interviews with targeted questions on achieving traditional goals, alongside surveys via WhatsApp and emails.
Describe how the activity/event will align with the program priorities as outlined on previous page.	<i>(max 100 words)</i> The Deepavali event aligns closely with the program priorities by fostering cultural preservation, community engagement, and skill development. It serves as a platform to promote Tamil heritage, language, and traditions, ensuring their continuity across generations. The event encourages community cohesion by involving local artists, entrepreneurs, and new migrants, providing them with opportunities for cultural expression, volunteering, and social integration. Furthermore, the recognition of Tamil entrepreneurs and the involvement of children in cultural activities aligns with the priority of empowering individuals within the community, while also promoting diversity and fostering a sense of belonging.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A. <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7
Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ Total activity/event budget \$ Purpose of funding:
If successful, please describe how the support from the City of Salisbury will be acknowledged.	<i>(max 100 words)</i>
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5 <input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>(max 200 words)</p> <p>Our Deepavali event proposal demonstrates clear alignment with the progressive, sustainability, and connection policies of the Salisbury Council, by promoting cultural diversity, community inclusion, and environmental consciousness.</p> <p>Progressive: The event serves as a forward-thinking platform that fosters creativity and innovation within the Tamil community by supporting local artists, entrepreneurs, and performers. By recognizing Tamil entrepreneurs, we empower individuals to showcase their talents and inspire others, contributing to economic growth and social progress.</p> <p>Sustainability: Environmental sustainability is integrated into the event planning by promoting waste reduction using eco-friendly materials in stalls and decorations. We will also encourage the community to adopt sustainable practices, such as reducing waste and energy usage during the event, aligning with Salisbury Council's goals for environmental responsibility.</p> <p>Connection: The event strengthens community connections by involving people from diverse backgrounds, including new migrants, and encouraging active participation through volunteering and cultural engagement. By creating a space where different generations and cultures come together, the event fosters a sense of belonging and social cohesion. The involvement of children in cultural activities also ensures the preservation of traditions while connecting them with the broader Salisbury community.</p>
<p>Please describe the community benefit of your activity/event.</p> <p>(e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>The Deepavali event provides significant community benefits, both immediate and long-term, particularly for the City of Salisbury. With approximately 40% of Tamil association members residing within the Salisbury Council area, the event directly engages a substantial portion of the local community. Additionally, new migrants, particularly from the Tamil community, frequently choose to settle in Salisbury due to ongoing land development and the area's affordability compared to other Adelaide suburbs. As a result, the event serves as a key touchpoint for these new residents, fostering a sense of belonging and connection.</p> <p>We expect participation numbers to reach over 800 people, including a large proportion of Salisbury residents, providing a platform for cultural exchange and inclusivity. The event addresses a core community need by promoting the preservation and sharing of Tamil culture, ensuring that traditions are passed down to younger generations while introducing them to the wider community.</p> <p>The event also supports local businesses and vendors, particularly those from the Tamil community, by offering them a marketplace to showcase and sell their products. In terms of long-term legacy, the Deepavali celebration fosters social cohesion, strengthens cultural identity, and encourages volunteerism, which will continue to build a vibrant and engaged community within the Salisbury Council area for years to come.</p>
<p>Please outline how community members will be supported to continue their participation beyond this project.</p>	<p>(max 200 words)</p> <p>Beyond the Deepavali event, the Tamil Association will continue supporting community members through various initiatives aimed at fostering long-term engagement and participation. Our focus will be on creating sustained opportunities that extend beyond the celebration, ensuring ongoing support for community development.</p> <p>One of the keyways we plan to achieve this is by offering entrepreneurship programs that empower local community members, particularly those who showcased their talents or products during the event. These programs will provide mentorship, resources, and networking opportunities to help budding entrepreneurs grow their businesses, fostering economic resilience and personal growth.</p> <p>For new immigrant families, we will extend a helping hand by actively engaging with them after the event. Our association will help in navigating key settlement challenges, such as finding employment and accommodation, ensuring that they can build a stable foundation in their new environment. By connecting them with relevant services and offering guidance, we will help ease their transition into the community.</p> <p>Furthermore, we will prioritize building stronger community connections by organizing regular social gatherings, networking events, and volunteering opportunities. These activities will encourage continued participation and help new migrants integrate seamlessly into the broader Salisbury community, reinforcing a sense of belonging and shared identity within the local area.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p> <p>Key partners and stakeholders for the Deepavali event include various community members, organizations, and businesses who have been consulted and are providing their support. Pristine Dentistry, a prominent business with a strong presence in the Salisbury Council area, is a key supporter and title sponsor of the Adelaide Tamil Association and its activities. Their backing has been invaluable in helping to organize and promote the event, as they are deeply committed to community development and cultural preservation within the region.</p> <p>Additionally, the event has received support from local Tamil organisations and schools, who were consulted to ensure the inclusion of cultural performances and educational activities that align with the community's interests. These organisations support the event as it provides an important platform for celebrating Tamil culture, promoting local talent, and fostering social connections.</p> <p>The Salisbury Council itself has been a supportive stakeholder, recognising the event's</p>

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	value in promoting diversity and enhancing community engagement, further demonstrating the broad support for this important cultural celebration.
How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.	(max 200 words) The Deepavali event will be promoted through a comprehensive multi-channel approach to ensure wide community engagement and participation. Promotion will begin on the Adelaide Tamil Association (ATA) website , where details about the event will be regularly updated. Additionally, a newsletter and email announcements will be sent to all ATA members to inform them about the event and encourage their participation. On social media, we will create a Facebook event page and use sponsored advertisements to reach a broader audience, particularly targeting those within the Salisbury Council area. To further increase visibility, banner advertisements and displays will be placed at Indian stores, restaurants, and religious places such as temples and churches, ensuring that key community hubs are informed. We will also collaborate with Vaagai Adelaide Tamil Broadcasting Services (SA) , who will make regular event announcements on their radio station to engage Tamil-speaking audiences. Furthermore, the event will be featured on the Multicultural Calendar , a popular resource for promoting culturally significant events in South Australia. Outreach will extend to international student groups and other community groups to encourage their participation, as well as through City of Salisbury Council's program promotions , ensuring local government support and exposure to the broader Salisbury community. This extensive promotional strategy will maximise the event's reach and participation.
Please summarise the major risks and mitigation strategies associated with this activity/event. Note: this does not replace the need to conduct a full risk assessment process.	(max 200 words) The Deepavali event involves several potential risks, and appropriate mitigation strategies will be implemented to ensure the safety and smooth running of the event. One significant risk is tripping hazards , especially from electrical wires and equipment used for performances and stalls. To mitigate this, all wires will be safely secured with proper coverings or taped down to prevent accidents. Designated walkways will be maintained to ensure clear, hazard-free paths for attendees. Noise pollution is another risk, especially for nearby residents. To address this, the event will adhere to local noise regulations, keeping sound levels below the permissible decibel limits. In advance of the event, information will be provided to residents about expected noise levels, as done successfully in past years. Crowd management is critical to prevent overcrowding and ensure the safety of all participants. Trained volunteers will be stationed throughout the venue to manage crowd flow and guide attendees. Clear signage will be used to designate entry and exit points, while safety protocols will be in place for emergencies. Traffic management is also a priority, particularly as the event is expected to attract a large crowd. We will work with local authorities to implement traffic control measures and provide clear parking instructions for attendees, ensuring smooth traffic flow and reducing congestion around the venue. These mitigation strategies will ensure a safe and successful event.
Part 4 - Medium Grants ONLY (\$7k - \$12k)	
Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)	(max 200 words)

<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p>

Part 5 – Supporting Documentation	
Please include the following paperwork with your application if applying as a: <ul style="list-style-type: none"> • Community Group (as applicable) • Club • Not for Profit 	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact.	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input checked="" type="checkbox"/>
Please list and attach any relevant and supporting documentation including but not limited to:	Included <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input type="checkbox"/>
Copy of Risk management plan (for events) Note: will submit before the event	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events) Note: will submit before the event	<input checked="" type="checkbox"/>
Venue hire agreement / permit /quote	<input checked="" type="checkbox"/>
Public liability insurance	<input checked="" type="checkbox"/>
Other....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested	\$ 5000	
Total Budget	\$ 8000	
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		Name of Supplier
Venue hire	\$ 3400	
Photo / Videography	\$ 700	
Balloon artist	\$ 600	
Printing, marketing, promotions	\$ 200	
Decorations	\$ 100	
Fire works	\$ 3000	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 8000	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.

☒ I/We acknowledge that the information provided in this application is true and correct.

☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out

☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Adelaide Tamil Association _____ (Group/Organisation)

Chris Antony

(Name)

Manikandan Shanmugasundaram

(Name)

President

Treasurer

(Position)

(Signature 1)

(Signature 2)

15/10/2024

(Date)

15/10/2024

(Date)

ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 20/2024-25: Hands of Hope Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Hands of Hope Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 20/2024-25 Hands of Hope Community Grant application: to the value of \$12,000 for assistance with the delivery of their Family and Domestic Violence Recovery and Empowerment Project (Item 5.1.3, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Hands of Hope Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;


- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Hands of Hope
Purpose:	Family and Domestic Violence Recovery and Empowerment Project (comprising a three-part empowerment recovery initiative, designed to support women currently experiencing family and domestic violence, or who have left such environments.
Size of Grant:	Medium
Amount requested:	\$12,000
Amount Recommended:	\$12,000
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$12,000.
 - 3.3 The grant application provided a clear benefit for the community for the delivery of their program. Hands of Hope also outlined a clear plan for identifying the target group with referrals from local shelters, community organisations, government department and churches.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$12,000.


- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for Hands of Hope for the value of \$12,000 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 – Applicant Information

CONTACT DETAILS

Name:	Gary Martin
Title (your role with the group/organisation):	CEO
Address:	52 Bowen Road Tea Tree Gully SA 5091
Phone:	[REDACTED]
Email:	gary.martin@handsofhope.asn.au

GROUP/ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Hands of Hope
Registered Address:	52 Bowen Road.
Suburb:	Tea Tree Gully SA 5091
Phone:	[REDACTED]
Website:	http://www.handsofhope.asn.au

GROUP/ORGANISATION/ BUSINESS / MANAGEMENT DETAILS

ABN:	30 362 949 819
Registered for GST:	Yes
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	Yes
Have you or your organisation previously received funding from the City of Salisbury?	Yes. Funding of \$2,423 in 2021.

5. BANKING INFORMATION

Account Name:	Hands of Hope
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to? (please tick which is applicable)	<input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups. <input type="checkbox"/> Decrease social isolation and reduce loneliness in our community. <input type="checkbox"/> Empower the community's means of self development and achievements.
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Part 2 - Application Summary

What is the funding for? <i>(please tick which is applicable)</i>	Program New Community Group
Name of the Application	Family and Domestic Violence Recovery and Empowerment Program
Proposed date(s) <i>(commencement to completion)</i>	February 2025 to September 2025
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	TBA. Current options are Ingle Farm Recreation Centre Community Room, Freedom Church (Salisbury East), Futures Church (Salisbury Plains)
Provide a brief description of the proposed activity/event <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	<p>Brief Summary: The project comprises a comprehensive three part empowerment and recovery initiative, designed to support women currently experiencing family and domestic violence, or who have recently left such environments.</p> <p>The project is a package of three 8 week trauma recovery programs. These three programs are: 'Women Are Strong', 'Standing Strong', and 'Bringing Up Great Kids: After Family Violence'. The project aims to empower participants through education, support, and mentoring, enabling them to recover from the impacts of family and domestic violence, and build a foundation for a life of independence and empowerment.</p> <p>Through interactive sessions on topics including healthy relationships, tactics of abuse, self-esteem, effects of family and domestic violence on children, and grief and loss, participants will gain the skills and tools they need to rebuild their lives and move forward into a life of independence and empowerment.</p>
Describe how the activity/event will align with the program priorities as outlined on previous page.	<p>DELIVER INCLUSIVE RESPONSES TO MEET THE NEEDS OF ISOLATED AND MARGINALISED GROUPS: Hands of Hope focuses on supporting survivors of family and domestic violence, many of whom are marginalised and isolated, with practical, professional, and emotional support.</p> <p>DECREASE SOCIAL ISOLATION AND REDUCE LONELINESS IN OUR COMMUNITY: Hands of Hope programs, pastoral care, and community support efforts, directly reduce social isolation for individuals and families facing family and domestic violence, and hardship.</p> <p>EMPOWER THE COMMUNITY'S MEANS OF SELF-DEVELOPMENT AND ACHIEVEMENTS: Hands of Hope programs are designed to empower survivors to rebuild their lives and achieve independence.</p> <p>These priorities align closely with our work in supporting vulnerable people, and fostering their reintegration into the community.</p>

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Which grant size are you applying for?	Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose: (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ Total activity/event budget \$ Purpose of funding:
If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max: 100 words)
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5 <input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

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Part 3 -Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program aligns directly with the City of Salisbury's City Plan 2035 by contributing to several key priorities..</p> <p>The program helps build a welcoming and liveable community by providing essential support to survivors of family and domestic violence, including trauma recovery courses, practical assistance, and professional counselling. This aligns with the City's commitment to promoting health and well-being, particularly for marginalised and vulnerable groups.</p> <p>By reducing social isolation and fostering community connections, Hands of Hope empowers individuals to rebuild their lives and reintegrate into the community, contributing to a progressive, sustainable, and connected Salisbury.</p> <p>The program supports the Council's goal of helping people feel safe, included, and connected, ensuring that those affected by family AND domestic violence are treated with dignity and respect.</p> <p>Additionally, by offering life skills development and pathways to independence, the program fosters self reliance, aligning with the Council's vision of empowering individuals and promoting resilience within the community.</p> <p>This proposal supports the City Plan's objectives of creating opportunities for all residents to thrive while helping vulnerable populations overcome challenges in a supportive, inclusive environment.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program will provide direct support to approximately 40 individuals and families, 75% of whom will be residents of the City of Salisbury.</p> <p>The program addresses a critical community need, offering trauma recovery programs, counselling, and practical assistance (for example: food, furniture, hygiene packs) to survivors of family and domestic violence, people who are marginalised and isolated.</p> <p>By reducing social isolation and fostering community participation, the program empowers participants to rebuild their lives, achieve independence, and engage more fully in their neighborhoods.</p> <p>Expected outcomes include improved mental and emotional well-being, increased self-reliance, and stronger community connections. This aligns with the City of Salisbury's goal of promoting health and well-being, social inclusion, and safety.</p> <p>The program's long-term legacy is the creation of a more resilient and connected community, where survivors of family and domestic violence have access to the resources and support needed to thrive. It will also strengthen partnerships with local shelters and organisations, fostering a more coordinated community response to family and domestic violence in the future.</p> <p>The program's ongoing success will contribute to a safer, more inclusive Salisbury, where vulnerable residents are empowered to overcome</p>

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	adversity.
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program seeks to achieve meaningful, lasting impacts for survivors of family and domestic violence. The program aims to improve emotional and mental well-being, foster independence, and strengthen community connections by providing trauma recovery courses, professional counselling, and practical assistance.</p> <p>By addressing both immediate needs and long-term self-reliance, the program helps participants overcome trauma, and regain control of their lives.</p> <p>Key outcomes include reduced social isolation, increased access to essential services, and improved life skills, enabling participants to transition toward empowerment and independence.</p> <p>The program also contributes to the broader community, by fostering inclusion, resilience, and safety, which aligns with the City of Salisbury's City Plan 2035.</p> <p>The program's success will be evaluated through participant feedback, tracking key metrics such as the number of individuals supported, the percentage achieving personal goals (for example, securing stable housing, employment, or education), and improvements in well-being and social connectedness.</p> <p>Regular surveys, follow-up interviews, and collaboration with local shelters (particularly Northern Adelaide Domestic Violence Service) will provide quantitative and qualitative data to assess the program's impact.</p> <p>This ongoing evaluation ensures that the program remains responsive to community needs and continues to deliver meaningful outcomes.</p>
Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.	<p>Key partners and stakeholders for the Hands of Hope Family and Domestic Violence Recovery and Empowerment Program include local domestic violence shelters (particularly Northern Adelaide Domestic Violence Service, and Nunga Miminar), community organisations and support services (particularly Uniting Communities, Anglicare, Salvation Army, Konekt, Relationships Australia), Government departments (particularly Department for Human Services, and Department of Child Protection), and local churches (particularly Futures Church, Freedom Church, and Ingle Farm Baptist Church).</p> <p>All of these organisations are potential referrers into the Program, and will collaborate with Hands of Hope to ensure survivors receive comprehensive care, including trauma recovery, counselling, and emergency assistance.</p> <p>Hands of Hope has also consulted with local Members of Parliament,</p>

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	<p>including Matt Burnell and Rhiannon Pearce, and letters of support from these MPs can be provided if required.</p> <p>Our key partners and stakeholders support this Program because it addresses critical needs within the community, particularly for vulnerable women and children who have been subjected to family and domestic violence. The Program is also supported because of the recognised value of a coordinated approach to family and domestic violence recovery.</p> <p>The increased profile in the media of the prevalence of family and domestic violence in the community (in South Australia, 16% increase in reports to the police over the past 12 months, with approximately 12,000 reports made), and the Royal Commission currently running in relation to family and domestic violence, all highlight the need for the Program that Hands of Hope is proposing.</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program will be promoted through a multi-channel approach to ensure broad community awareness.</p> <p>Hands of Hope will use its website, social media platforms (Facebook, Instagram), newsletters, and local community networks to highlight the program's offerings and impact.</p> <p>In addition, we will collaborate with our key partner organisations and stakeholders listed above to promote the program directly to those in need.</p> <p>Hands of Hope will feature the Council's logo on all promotional materials, including digital and printed content. Regular posts on our social media platforms will thank the City of Salisbury for its support, and Hands of Hope will include acknowledgment in newsletters, which are distributed to our volunteer network and community members.</p> <p>During public events or workshops, City of Salisbury's contribution will be mentioned, and its support will be highlighted in presentations and community meetings.</p> <p>This ensures that the City of Salisbury receives appropriate recognition for its contribution to this important community initiative.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program involves several potential risks, each with a clear mitigation strategy:</p> <p>CONFIDENTIALITY AND PRIVACY BREACH: Participants are survivors of family and domestic violence, so maintaining their confidentiality is critical.</p> <p>Mitigation: Hands of Hope will implement strict data protection protocols, ensure secure handling of participant information, and train staff and volunteers on privacy policies.</p> <p>EMOTIONAL DISTRESS FOR PARTICIPANTS: Trauma recovery programs may trigger emotional distress in participants.</p> <p>Mitigation: Our trained facilitators and counsellors will provide immediate support during sessions, and participants will have access to</p>

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	<p>ongoing counselling services. Emergency contacts for additional mental health support will also be available.</p> <p>VOLUNTEER AND STAFF FATIGUE: Running a volunteer-driven program may lead to fatigue or burnout.</p> <p>Mitigation: We will ensure balanced workloads, provide regular breaks, and offer support and debrief sessions to staff and volunteers.</p> <p>FUNDING AND RESOURCE SHORTAGES: Lack of funding or donated resources could impact the program's ability to provide practical assistance.</p> <p>Mitigation: We will continue seeking donations and additional grants, and maintain strong relationships with partner organisations to ensure resource availability.</p>
Part 4 - Medium Grants ONLY (\$7k - \$12k)	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program will have a positive ripple effect on various local groups, businesses, and community organisations.</p> <p>By collaborating with local domestic violence shelters, food banks, and counselling services, the program enhances the support network for vulnerable residents, allowing these organisations to extend their reach and resources more effectively.</p> <p>Local businesses, particularly furniture stores, supermarkets, and service providers, will benefit from increased partnerships, as Hands of Hope will source and purchase food, hygiene products, and other necessities locally. These businesses will also gain positive exposure for their involvement in supporting a community-focused initiative.</p> <p>Hands of Hope programs will engage and empower volunteers, providing them with opportunities to contribute to meaningful social change while developing new skills and strengthening community ties. This benefits not only the individuals involved, but also the wider community by fostering a culture of volunteerism and social responsibility.</p> <p>Furthermore, by reducing social isolation and empowering survivors to reintegrate into the community, the program contributes to a safer, healthier local environment. Participants are more likely to engage with local businesses, services, and community groups, thus generating positive economic and social outcomes across the Salisbury Council area.</p>
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>The Hands of Hope Family and Domestic Violence Recovery and Empowerment Program is designed to be fully accessible and inclusive for all members of the community.</p> <p>The program is offered at no cost to participants, ensuring that financial barriers do not prevent individuals from accessing essential support.</p> <p>The venues that we will use will have wheelchair access, to ensure that it is completely accessible by those having to use other mobility aids.</p>

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	<p>We partner with local support services to provide referrals for individuals who require additional accessibility accommodations, such as ASL interpreters or mental health support.</p> <p>Quiet areas will be available during workshops and group sessions for participants who may need space to process emotions or take a break from group activities.</p> <p>Our inclusive approach ensures that all participants, regardless of background, ability, or financial situation, can fully engage in the Program, and receive the support they need to rebuild their lives.</p>
<p>How will you deliver a sustainable activity/event?</p> <p>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>Hands of Hope is committed to sustainability and will implement practices aligned with the State Government's Waste and Recycling at Events and Venues Guidelines.</p> <p>We will minimise waste by using digital materials (emails, PDFs) for program communications and promotional efforts, reducing the need for printed materials. Where printed materials are necessary, we will use recycled paper.</p> <p>For any in-person workshops or events, clearly marked recycling and compost bins will be provided to encourage proper waste disposal. Single-use plastics will be avoided: participants will be encouraged to bring reusable water bottles and containers.</p> <p>Any catering will prioritize minimal packaging and local suppliers to reduce transport emissions. Additionally, Hands of Hope will work with local donation centers to ensure that any excess materials, such as furniture or food supplies, are redistributed to those in need, supporting a circular economy and minimising waste.</p> <p>By adopting these sustainable practices, Hands of Hope aims to reduce our environmental impact while delivering essential community support.</p>

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Part 5 –Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

1. 2 x quotes for facilitation (and associated) costs for the running of the 3 separate recovery programs.

2. Project Plan/Timeline

3. Letter of Support: Matt Burnell MP

4.

5.

6.

7.

8.

9.

10.

11.

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Part 6 - Budget Breakdown	
Amount Requested	\$12,000
Total Budget	\$25,160 (\$13,160 Hands of Hope contribution)
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Facilitator fees (2 external counselling facilitators, 4 hours per week, 8 weeks per program, 3 programs over 3 terms, 1 per term)	\$18,240
Coordination of programs (interviewing participants, ongoing support of participants, advocacy work): (3 programs over 3 terms)	\$2,400
Morning tea and lunch (3 programs over 3 terms)	\$720
Stationary costs (3 programs over 3 terms)	\$255
Printing costs (3 programs over 3 terms)	\$425
Rent costs (3 programs over 3 terms)	\$2,400
End of program gifts (3 programs over 3 terms)	\$720
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$25,160
Quote Attached:	Yes
<i>A detailed, current quote must be provided with the application.</i>	

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☐ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☐ I/We acknowledge that the information provided in this application is true and correct.
- ☐ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☐ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☐ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of: Hands of Hope: _____ (Group/Organisation)

Gary Martin

(Name) (Name)

Adam Johnson

Chief Executive Officer

(Position)

Chair of Board

(Position)

15 October 2024

(Date)

15 October 2024

(Date)

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 21/2024-25: InComPro Aboriginal Association Incorporated Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	InComPro Aboriginal Association Incorporated Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 21/2024-25: InComPro Aboriginal Association Incorporated Community Grant application: to the value of \$12,000 for assistance with the delivery of a series if regular gatherings for City of Salisbury residents (Item 5.1.4, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. InComPro Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	InComPro Aboriginal Association Incorporated
Purpose:	Delivery of regular gatherings for City of Salisbury residents with the aim of addressing social isolation and bringing people together across three (3) separate groups:
	<ul style="list-style-type: none"> - Fortnightly Men's breakfast - Monthly High Tea for women - Weekly senior Aboriginal women's focus

Size of Grant:	Medium
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Amount requested:	\$12,000
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Amount Recommended:	\$12,000
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- 3.2 Following the assessment of this grant Administration recommends the grant be approved for full funding of \$12,000.
- 3.3 This application provided clear benefits for the community, encouraging residents to access, engage and actively participate in the programs.
- 3.4 InComPro identified and outlined clear and positive links to Council's Intercultural Strategic Plan, Thrive Reconciliation Strategy and the Age Friendly Strategy.

4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$12,000.

- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for InComPro Aboriginal Association Incorporated for the value of \$12,000 is approved.



City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Warren Guppy
Title (your role with the group/organisation):	Project Officer
Address:	128 Waterloo Corner Road Paralowie SA 5108
Phone:	08 73245072
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	InComPro Aboriginal Association Incorporated
Registered Address:	128 Waterloo Corner Road
Suburb:	Paralowie SA 5108
Phone:	08 73245072
Website:	www.incompro.com.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	56 266 552 349
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit/Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please advise when, amount granted and what it was for:

5. BANKING INFORMATION

Account Name:	InComPro Aboriginal Association Incorporated
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

<p>What program priorities does your application best align to?</p> <p><i>(please tick which is applicable)</i></p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input checked="" type="checkbox"/> Develop and strengthen "Reconciliation" practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements <p><small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small></p>
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Part 2 - Application Summary	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input checked="" type="checkbox"/> Other: please describe The funding is to convene three (3) groups in an ongoing format over a 12-month period: <ul style="list-style-type: none"> - Men's Breakfast: a Men's Breakfast is held once a fortnight and open to all men. - Women's High Tea: the High Tea is aimed predominantly at women coming together once a month to share a cuppa and some food 'high tea' style! - Yuratu Mathanha: is a group of senior Aboriginal Women who come together on a weekly basis with a focus on discussion and art, craft, silk work and other creative ideas.
Name of the Application	Marnkutyi Gatherings (Marnkutyi is 3 in Kaurma)
Proposed date(s) <i>(commencement to completion)</i>	From: January 2025 to December 2025
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	All gatherings and activities will occur within the City of Salisbury. InComPro will consider various locations and note that we already utilise Bagster Road Community Centre.
Provide a brief description of the proposed activity/event <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	InComPro is proposing to hold a series of regular gatherings for City of Salisbury residents with the aim of addressing social isolation and bringing people together to celebrate difference, diversity and to encourage life-long connections. Offering 3 separate groups, they will include a men's focus (fortnightly Men's Breakfast), a women's focus (monthly High Tea) and a senior Aboriginal women's focus (weekly). All residents are feeling cost-of-living pressures and the proposal aims to provide some social relief where residents can come along, free of charge, to one of the groups on a regular basis, participate in focused activities (for example, art workshops), make positive social connections and contribute to the groups.
Describe how the activity/event will align with the program priorities as outlined on previous page.	The activities align closely with the program priorities. For example, they will provide opportunities for people to connect with each other, be creative and celebrate the diversity of Salisbury communities. They will encourage residents and others to actively participate in their local neighborhood and community through planned activities. They will decrease loneliness by ensuring that residents who are experiencing social isolation are able to actively participate and feel included. The activities will foster collaboration between residents, community centre's, local business and sponsors who are engaged in the activities. Convened by InComPro, the events will also promote reconciliation between Aboriginal people and City of Salisbury residents.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input checked="" type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i>	Funding requested \$NA Total activity/event budget \$NA

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If successful, please describe how the support from the City of Salisbury will be acknowledged.	InComPro works closely with the City of Salisbury and has done over many years. Council will be acknowledged on all promotional materials relating to the activities: printed fliers and brochures, InComPro website and Social Media including Linked In and Facebook.
NEXT STEPS:	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p>✓ FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>This proposal aligns with Council's A Welcoming and Livable City direction. The proposal comprises three (3) separate and ongoing activities over a 12-month period that contribute to the health and wellbeing of local City of Salisbury residents: Monthly Women's High Tea, fortnightly Men's Breakfast and weekly Senior Aboriginal Women's Group. They aim to focus on increasing social connections and bringing people together in a time where cost of living pressure excludes many people from participating in social activities and events. They also aim to create a sense of community, neighborhood and belonging where people can come and meet with others to engage in discussions, participate in activities, share stories and build friendships. By bringing people together, the proposed activities address many of the actions under A Welcoming and Livable City including supporting community aspirations and the promotion and empowerment of self-development and upskilling. At an individual level, the activities provide an opportunity for many Salisbury residents to participate in activities that help to address social isolation for many Aboriginal and non-Aboriginal people and people with a disability. The gatherings will also foster reconciliation where both Aboriginal and non-Aboriginal people can learn from each other, share stories and promote reconciliation and cultural exchange at a grass roots level, helping to contradict negative social media stereotypes.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The community benefit of our proposal includes a range of gatherings for both men and women from all cultural backgrounds to come together socially in an informal and relaxing environment, share some food and yarn! The gatherings will provide an opportunity for people from all walks of life to meet others from their local neighborhood. Other benefits include an opportunity for socially isolated members of the community to come along, meet new people and develop new connections and friendships with people from their local area. A range of set activities will also be offered and include art workshops, guest presentations and performances. It is hoped that these relationships continue to grow outside of participation in the proposed activities. In a time where cost of living is impacting on all members of the community, the ability to provide some people who attend with a food hamper (from an InComPro sponsor) provides real help to those on low incomes and doing it tough. Another example of a community benefit includes one of our sponsors who is able to provide free haircuts, clothing and when required access to toilet and shower facilities for anyone who participates. InComPro is keen to utilize the individual and collective experience of the people who participate to collate feedback about the activities or to engage the participants in focused consultations about the City of Salisbury, InComPro as well as others who collaborate with InComPro to deliver the activities.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>Our proposed activities and workshops seek to achieve a series of consistent gatherings and activities each month that are well attended by City of Salisbury residents who may be frail, ageing, have a disability or are just socially isolated and lonely. The impact for residents who participate will help to create a sense of belonging in an environment that celebrates diversity and is welcoming to people from all walks of life. We aim to have at least 10 people participating in the first few groups with the hope that word-of-mouth and the distribution of fliers that promote the activities filter out to community members and contribute towards increased participation rates. The proposed impact is to provide open, welcoming and friendly environments where local City of Salisbury residents feel comfortable to attend and participate. Through engagement with attendees and the distribution of a regular, easy read, participant surveys, we will seek feedback from participants about the impact that the gatherings and the associated activities have had for them. As a low-level community activity, evaluation will be based on the number of attendees at each of the gatherings and importantly, we will seek feedback on a regular basis through group discussions, short surveys and other options for measuring the impact.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.</p>	<p>Key partners for our 3 groups to-date and associated activities include: Bagster Road Community Centre – where InComPro have an excellent working relationship with the staff and management. InComPro now holds a range of activities at Bagster Road including the Men's Breakfast, training sessions for InComPro employees and other cultural events and anniversaries including recent NAIDOC 2024 celebrations. InComPro has a well-established relationship with the Lighthouse Mission based in Port Adelaide. They support InComPro through the provision of food and clothing for some of the people who attend the activities. In addition, they have a space down in Port Adelaide where we can refer or take any of the participants to access shower facilities, a barber shop for free haircuts and access to other resources. The Service to Youth Council will also assist in covering the cost of some food items for some of the groups. InComPro is also keen to seek additional partners from the varied mix of Salisbury based business who, for example, will be encouraged to become a sponsorship partner, contributing towards costs, for example, catering costs while at the same time being able to promote their local business to participants and the wider community.</p>

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<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>Some community members are aware that from time to time InComPro convene an activity or event that is open to the public. InComPro have access to an excellent Marketing and Publications Officer who has drafted (at InComPro's cost) fliers for the proposed activities – including a 12-month Calendar of activities for all 3 groups (see attachments to this application). We will include the City of Salisbury logo (as permissible) on every bit of promotional material generated for the activities. Where appropriate, we will also include support by the City of Salisbury on any promotional materials. These will be distributed across the Salisbury area and through our existing networks. The activities will also be promoted by social media including the Tuskindi Network, Linked In, Facebook and the InComPro website. Any publications and promotional materials will acknowledge the generosity of the City of Salisbury. InComPro also participate in a number of forums across any given year and including the recent Salisbury Expo where we took the opportunity to promote our activities through printed fliers and brochures. Aside from printed and online materials, word of mouth will also ensure that the gatherings are widely promoted. It is hoped our participants have so much fun learning, a good feed and a good laugh that they will want to tell others about the gatherings and encourage them to come along.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>As an Incorporated Association, InComPro is well versed in identifying and managing risk. Our involvement through the Australian Service Excellence Standards and the NDIS Registration processes help to remind us and ensure that we have a fully maintained and operational Risk Register. A full risk assessment and risk mitigation strategy will be completed if the application is successful. Generally, we will observe and act on any immediate and apparent WHS considerations. Any proposed sites will be risk assessed (referring to InComPro's Risk Management Policy and Procedures and the tools within this Policy and Procedure to undertake a risk assessment, mitigate against any identified risks and include the assessment on the InComPro Risk Register). At this stage, main risks are focused on the accessibility and ease of access for people participating in the proposed activity sites and emergency evacuation procedures. As most activities (aside from cooking a BBQ) will take place indoors, the risk assessment will include consideration of extreme weather events where, for example, a heatwave or extreme inclement weather predictions warn against venturing out. A qualified First Aid Officer will be on-site at all activities if the need arises to respond to a medical situation until emergency services are able to attend.</p>

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Part 4 - Medium Grants ONLY (\$7k - \$12k)**Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.**

(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)

InComPro's proposed activities and events will impact other community controlled organisations and businesses, for example, local groups and businesses will be able to refer their own clients to InComPro's well publicized gatherings and activities. The groups will provide an alternative outlet for many people who present at some organisations for food hampers and financial supports (and in many ways, social support and connections). One of our sponsors provides hampers and the provision of hampers through our groups—where possible—and this reduces cost of living pressures for some of the individuals who participate, taking some pressure of those organisations who provide Emergency Relief and financial Wellbeing services. Other local community organisations will be able to bring their own clients along to the groups. Some of the men that have been engaging with InComPro indicated a desire to have an outing to the RAAF Base War Museum, increasing their knowledge about war time efforts, this in turn supports locally based institutions. There is a cost of \$8 per person and InComPro will engage with the RAAF Base to secure discounted entry for participants wishing to go on an excursion or we will partly fund their attendance. On a general level, positive participation will filter through community networks where it is hoped that other community centres and organisations are excited about what they hear and want to become involved or start up some similar groups for their own organisations.

Please describe how your activity/event is accessible and inclusive for the community.

(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)

InComPro is an Aboriginal organisation, we do however provide services for non-Aboriginal people when we have the capacity, where we are requested to by a funding body and where there is a preference by non-Aboriginal people for service provision by InComPro. Notwithstanding, our proposed activities are open to all members of the public. This approach is deliberate as InComPro is keen to foster reconciliation across the City of Salisbury for the benefit of all residents. Non-Aboriginal community members will be able to participate in the groups and activities, increasing their own knowledge about the reconciliation movement and be able to explore topics in a non-threatening environment. There will be no cost to any people who participate. Where possible, InComPro will provide a pick-up and drop-off service for City of Salisbury residents who are not able to drive and have no other means of transport. All venues will be ability friendly to ensure that anyone who wants to participate is not limited by the physical infrastructure of the venue.

How will you deliver a sustainable activity/event?

Please review the State Government's [Waste and Recycling at Events and Venues Guideline](#) for suggestions.

It is viewed that the connections, friendships and skills developed during the life of the project will continue beyond the proposed 12-month cycle of proposed activities. InComPro will offer a single, ongoing quarterly gathering for all people from all groups who participated, ensuring there is continuity (on a smaller scale) of the gatherings. Participants will also be encouraged to maintain their gatherings with reduced assistance, but still with the support of InComPro and the Bagster Road Community Centre. It is hoped that community members and residents that participate are inspired to continue the gatherings in a similar format so that the friendships and connections developed are maintained beyond the life of the project. While transport assistance will be provided for the life of the project, InComPro will engage with participants about future transport options (some participants may drive and be able to support others, other community groups who bring their clients may be able to provide free or assisted transport beyond the 12 months of the project). We will explore all options to ensure those who have been participating are able to continue to do so after the 12 months of planned gatherings.

Working with the Bagster Road Community Centre (and any other proposed activity sites), InComPro will initiate discussions around establishing a compost bin (or suitable alternative) that can accommodate all left-over food waste with the intention of producing compost for the surrounding gardens. We will ensure the purchase of environmentally sustainable items including plates, cutlery and drinking cups—ensuring they are all fully recyclable and ensuring the items are disposed of in the correct bins. We will review the amount of actual landfill that is created at any gathering and activity and work towards reducing this over time. We will initiate discussions around waste management, recycling and associated topics as opportunities arise for focused discussions amongst participants who attend. We will talk with participants about how they manage rubbish and recycling in their own households and seek their input and ideas about how the gatherings can better manage waste.

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Part 5 – Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- ✓ Quotes
- ✓ Event Plan/Checklist
- ✗ Risk Management Plan
- ✓ Venue Permit & Hire Agreements
- ✓ Project Plan & Timeline
- ✓ Letters of Support

1. Support Letter 1: Service to Youth Council (\$100 food voucher towards cost of each Men's Breakfast)
2. Support Letter 2: Lighthouse City Mission (Food Hampers to Men's Breakfast and Women's High Tea)
3. Risk Management Plan (TBP)
4. 12 Month Calendar of Proposed Marnkutyi Gatherings
5. Draft Program Fliers – Men's Breakfast, Women's High Tea and Yuratu Mathanha (Senior Aboriginal Women's Group)
6. Draft A4 Flier – Summary of Marnkutyi Gatherings
7. Quotes – Art Workshops (Marra Dreaming)
 - Placemat Making \$290
 - Basket Weaving \$530
 - Beading \$430
 - Painting \$370
8. Quotes – Performers
 - Standard Rate of \$200 (Guest Speaker, Artist, Performer)
9. Quotes – Catering (3 quotes)
 - Quote – Catering - Quote 1 – Men's Breakfast
 - Quote – Catering - Quote 2 – Women's High Tea (1)
 - Quote – Catering - Quote 2 – Women's High Tea (2)
10. Quotes – Art and Activity Supplies
 - Quote – Supplies - Quote 1 – Bunnings – Wood Burning Kit & Rotary Tool
 - Quote – Supplies - Quote 2 – Bunnings – Terracotta Pots & Mosaic Tiles
 - Quote – Supplies - Quote 1 – DK Fabrics – Silk & Sewing Supplies
 - Quote – Supplies - Quote 1 – Eckersleys Art Supplies – Art Supplies

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Part 6 - Budget Breakdown

Amount Requested from Council	\$12,000.00	
Overall Budget Breakdown (Total Costs) <ul style="list-style-type: none"> - Catering Costs: \$11,992 (average of \$138 for catering per session over 84 separate sessions) - InComPro Employee Wages: \$ 31,962.40 <ul style="list-style-type: none"> o Alison \$8705.00 o Davina \$7,000.32 / 1,312.12 o Ricky \$4,944.96 o Others \$10,000 (other InComPro employees who assist on a regular basis) - Materials: \$4000 - Transport Assistance Costs: \$1000 - Sponsorship SYC: \$1200 (Men's Breakfast) - Sponsorship Lighthouse Mission: Food Hampers (Men's Breakfast and High Tea) Total Budget \$ 50,154.40		
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Catering (tea, coffee, sugar, soft drinks, serviettes, meats, salads, fruit, bread, cakes, baking ingredients). Total cost of catering for 84 gatherings is \$11,992. This averages out to \$138 per gathering. Catering quotes are attached as part of this application.	\$5000.00	
Transport (to facilitate the involvement of residents with no access to transport, fuel, bus tickets). As we grow numbers, we are mindful that many participants have no transport are unable to drive and often do not have enough money to catch a cab or public transport. We'd like to be able to assist residents to participate.	\$500.00	
Art and Craft Materials (contribute towards costs of art and craft materials, material, paints, silk, canvas, etc.). InComPro does have some stock already but we can foresee this requiring top-up as we continue activities across all 3 groups for the full 12 months. Refer to attachments for quotes on art, craft and associated materials.	\$2500.00	
Guests Speakers, Artists and Performers for Focused Activities (for example, guest speakers, basket weaving lessons, performers and musicians, silk painting lessons: this equates to \$391 (every 3 Months) for each of the three groups to buy in an external speaker, artist or musician as an added activity or attraction to keep participants interested. Note that some speakers will not require payment, while others will. InComPro want to be able to provide a payment to Aboriginal people who provide a service, for example, a performer or artists, as often this is their only form of income.	\$4000.00	
TOTAL (including GST):	\$12,000	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☐ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☐ I/We acknowledge that the information provided in this application is true and correct.
- ☐ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☐ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☐ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of: InComPro Aboriginal Association Inc. *(Group/Organisation)*

Darrien Bromley

(Name)

Chief Executive Officer

(Position)



(S

(Date)

Sarah Mellett

(Name)

Chief Operating Officer

(Position)



(Signature 2)

(Date)

ITEM	5.1.5 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 23/2024-25: ONE LIFE Community Assist Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	ONE LIFE Community Assist Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 23/2024-25 ONE LIFE Community Assist Community Grant application: to the value of \$5,250 for assistance with their Community Carols Event 2024 (Item 5.1.5, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. ONE LIFE Community Assist Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	ONE LIFE Community Assist
Purpose:	Community Carols Event – Parafield Gardens
Size of Grant:	Small
Amount requested:	\$7,000
Amount Recommended:	\$5,250

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for partial funding of \$5,250.
- 3.3 The grant application did outline a benefit to the community being a free annual event, however the application lacked clarity regarding the alignment with Council's organisational strategy and provided limited detail on its target audience.
- 3.4 Given the event is in its eighth year, information relating to historical attendance and a target for current year attendance would also have strengthened the application.
- 3.5 The Administration will be seeking a post event evaluation plan to help demonstrate community impact and facilitate future improvements.


4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$5,250.


- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the ONE LIFE Community Assist for the value of \$5,250 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Jeff Marshall
Title (your role with the group/organisation):	Director
Address:	13-15 Omsby Avenue, Parafield Gardens SA 5107
Phone:	08 7081 9879 [REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	ONE LIFE Community Assist
Registered Address:	13-15 Omsby Avenue
Suburb:	Parafield Gardens SA, Postcode: 5107
Phone:	08 7081 9879 [REDACTED]
Website:	www.communityassist.org.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	92138770626
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit/Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: \$5,000 for our Community Carols Event last December 2023

5. BANKING INFORMATION

Account Name:	ONE LIFE Community Assist
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

<p>What program priorities does your application best align to?</p> <p><i>(please tick which is applicable)</i></p>	<p><input checked="" type="checkbox"/> Create opportunities for people to connect with each other</p> <p><input type="checkbox"/> Celebration of diverse community and collaborations</p> <p><input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</p> <p><input type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p><input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</p> <p><input type="checkbox"/> Increase physical activity in our community</p> <p><input type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p><input type="checkbox"/> Empower the community's means of self-development and achievements</p> <p><small>* Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small></p>
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Part 2 - Application Summary	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Parafield Gardens Community Carols Event 2024
Proposed date(s) <i>(commencement to completion)</i>	From 8 th December 2024 to 8 th December 2024
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	In previous years we have used Globe Derby Park for our event but it is not available this year due to renovations. We are currently connecting with Parafield Gardens High School to see if we can use the school oval (we used this location in 2017, 2018, and 2019).
Provide a brief description of the proposed activity/event: <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	We have been running this event for 7 years—this will be the 8 th year. It is a community carols event to facilitate the celebration of Christmas. It is an opportunity for families and members of the community to join together and celebrate a time of the year that focuses on peace and goodwill towards all humanity, and the hope that Christmas declares to all. We will be giving away Christmas hampers during the night, and will have a food giveaway at the end of the event that will provide for families who might be doing it tough. We are also seeking the involvement of other groups, and possible sponsors.
Describe how the activity/event will align with the program priorities as outlined on previous page.	We are aiming to bring people together to enjoy a night of community singing, musical items, food stalls, and other variety stalls. As previously mentioned we will give away Christmas hampers during the night, and have a food giveaway at the end of the event to help families and individuals who may be experiencing hardship. We are also seeking to involve other groups such as Waypoint Uniting Church (Parafield Gardens), City International Gospel Choir, Lighthouse City Mission, and the Australian Military Wives Choir. We will also be seeking additional sponsorship from local businesses, and will promote them during the evening and in our Carols Booklet.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i>	Funding requested \$ Total activity/event budget \$ Purpose of funding:

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If successful, please describe how the support from the City of Salisbury will be acknowledged.	The City of Salisbury will be acknowledged in the Carols Booklet, and announced by the compere during the night. In previous years (2020, 2021, 2022) Mayor Gillian Aldridge has spoken at the event, and we would definitely invite and welcome the Mayor to speak at this year's event.
NEXT STEPS:	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input checked="" type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>Our event aligns with the Council's City Plan in particular in relation to valuing connections – everyone is welcome to attend this event. We are seeking to provide an environment that is welcoming, provides food and more to those attending, making it a great time for people to invite family and friends and have an enjoyable night together. Our event seeks to demonstrate practical care for community members through giving away Christmas Hampers, and a food giveaway, plus donations being given to a charity. We will also promote local businesses who decide to sponsor us. We will also promote the support of the Council and will invite the Mayor to speak on the night.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>It will be a great opportunity for the local community to come together and participate in an event that promotes a time of the year focused on care, compassion and hope for society. We have a heart for our community and particularly those experiencing hardship, so giving away Christmas hampers and having a food giveaway at the end of the night. Local businesses that choose to sponsor the event will benefit through being acknowledged during the night and in the Carols Booklet. A collection taken during the night will be given to a charity.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>We are seeking to encourage our community and be a blessing to our community. The success of the event will be determined through the numbers that attend – photos of the event will be taken throughout the night, and via comments we receive through our event Facebook page.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.</p>	<p>We have successfully run this event for seven years (this will be the eight year) and most of these organizations have supported us and worked with us for many years: ONE LIFE Community Assist, ONE LIFE Church have been involved for 7 years. City International Gospel Choir has been involved for 5 years Lighthouse City Mission has been involved 4 years Waypoint Uniting Church has been associated on and off for 5 years Complete Care were a sponsor with us last year and will be again this year The Australian Military Wives Choir – this will be their first year with us this year</p>
<p>How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The event will be promoted via radio on 107.9 Life FM Via our Facebook event page Community Christmas Carols SA Via Posters that will be distributed. Via flyers that will be letterbox dropped in the area.</p>

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<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process.</p>	<p>A Risk Assessment Worksheet has been attached to this application. We will be using bunting to cordon off areas that are not to be accessed. We will have volunteers who will provide security. We will have volunteers who will assist people with general queries. We will have a first aid kit on hand – a number of our volunteers are registered nurses.</p>
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p>

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Part 5 – Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

1. Quote from Douglas Communication Systems (Sound and Lighting)

2. Quote from SA Staging

3. Photos and comments from previous event (2022)

4. Proposed Runsheet

5. Risk Assessment Worksheet

6. Board Minute

7.

8.

9.

10.

11.

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Part 6 - Budget Breakdown	
Amount Requested	\$7,000.00
Total Budget	\$9,040.70
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Sound and Lighting (confirmed quote)	\$4,825.70
Staging (confirmed quote)	\$3,575.00
Radio Promotion via 107.9 Life FM (estimated)	\$ 460.00
Printing Booklets, Flyers, Posters via Budget Colour Printers (estimated)	\$ 180.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$9,040.70
Quote Attached:	<input checked="" type="checkbox"/> Yes A detailed, current quote <u>must be provided with the application.</u> Quotes for major items (Sound, Lighting and Staging) attached
	<input type="checkbox"/> No

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of ONE LIFE Community Assist (Group/Organisation)

Michael Curtis

(Name)

Board Member

(Position)



(Date)

Justin Boxer (for and on the behalf of Ps Jeff Marshall)

(Name)

Oversight Member

(Position)



(Date)

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 22/2024-25: La Festa di San Guiseppe Association Incorporated Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	La Festa di San Guiseppe Association Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 22/2024-25 La Festa di San Guiseppe Association Incorporated Community Grant application: to the value of \$5,250 for assistance with their 53rd Annual Festa di San Guiseppe in March 2025 (Item 5.1.6, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. La Festa di San Guiseppe Association Inc Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	La Festa di San Guiseppe Association Incorporated
Purpose:	Assistance with their 53 rd Annual Festa di San Guiseppe in March 2025
Size of Grant:	Small
Amount requested:	\$7,000
Amount Recommended:	\$5,250
 - 3.2 Following the assessment of this grant Administration recommends the grant be approved for partial funding of \$5,250.
 - 3.3 The grant application outlines a funding request for a long-standing event, now in its 53rd year, which primarily targets older residents of the Italian community.
 - 3.4 A stronger demonstration of broad community benefit would have strengthened the application in articulating how the event can reach a broader demographic.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$5,250.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
 - 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the La Festa di San Guiseppe Association Incorporated for the value of \$5,250 is approved.



City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS	
Name:	Rocco Carpentieri
Title (your role with the group/organisation):	President
Address:	304 Waterloo Corner Road, Paralowie SA 5108
Phone:	[REDACTED]
Email:	president@stjosephsalisbury.com.au
GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS	
Name:	La Festa di San Giuseppe Association Inc.
Registered Address:	PO Box 411 Salisbury SA 5108 and
Suburb:	304 Waterloo Corner Road, Paralowie SA 5108
Phone:	[REDACTED]
Website:	https://www.facebook.com/stjosephssalisbury/
GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS	
BN:	24 120 581 420
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: \$5000 Community Grant which was funded in 2023 for the 2024 Festa di San Giuseppe
BANKING INFORMATION	
Account Name:	La Festa di San Giuseppe Association Inc.
BSB:	[REDACTED]
Account Number:	[REDACTED]
Program Priorities	
What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>

Part 2 - Application Summary	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	2025 Festa di San Giuseppe
Proposed date(s) <i>(commencement to completion)</i>	16 March 2025 to 16 March 2025.
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	St Joseph Italian Community Centre 304 Waterloo Corner Road, Paralowie.
Provide a summary about your organisation	La Festa di San Giuseppe Association Inc. is a non-profit organisation committed to preserving and promoting Italian cultural, religious, and social traditions in Northern Adelaide. Since 1972, the association has served as a key cultural hub for the Italian community, organising a range of events that highlight Italian heritage. Our flagship event, the annual Festa di San Giuseppe, has become a beloved tradition for both the Italian and broader multicultural communities. The Festa not only celebrates our rich cultural and religious heritage, but also fosters unity, connection, and a vibrant sense of community among attendees from all backgrounds.
Provide a brief description of: <ul style="list-style-type: none"> • The proposed activity/event • The aim of the activity / event • The community members / groups* (target audience) you hope to engage as part of this activity / event (Please refer to supporting documents including quotes and list them in Part 5)	<p>The 53rd Annual Festa di San Giuseppe will take place on March 16, 2025, at the St Joseph Italian Community Centre in Paralowie. This event, rich in Italian cultural and religious traditions, celebrates both faith and heritage. It will include a traditional religious procession and Mass, along with multicultural performances, live music, and food stalls featuring authentic Italian cuisine.</p> <p>The event aims to unite people from diverse backgrounds, offering an opportunity to experience Italian culture while promoting unity and cultural exchange. The Festa fosters an inclusive atmosphere where different communities can share traditions and strengthen social connections.</p> <p>The primary target group is the Italian community, particularly individuals born in Italy and descendants of Italian immigrants. Many within this group speak Italian, and the event serves to celebrate and preserve their cultural heritage. However, the festival also welcomes people from all backgrounds, encouraging participation from individuals of all ages and genders. It especially engages Italian immigrants aged 60 and above, along with second and third-generation Italian-Australians and other multicultural communities in Adelaide, promoting cultural exchange and unity.</p>

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<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>The Festa di San Giuseppe aims to foster cultural exchange and community engagement among Adelaide's diverse population, particularly in Northern Adelaide. By showcasing Italian traditions alongside multicultural performances, food, and music, the event seeks to create a space where people from various cultural backgrounds can come together, celebrate, and learn from one another. This event not only preserves the rich Italian heritage but also promotes inclusivity and strengthens social connections within the broader community.</p> <p>The impact of the event will be evaluated through several measures. Attendance will be tracked to gauge overall participation, with a focus on the growth of multicultural involvement. Social media interactions and engagement will be monitored to assess the event's reach and the effectiveness of promotional efforts. Additionally, feedback will be gathered from attendees via surveys, focusing on their experience of cultural inclusivity, the variety of activities, and their overall satisfaction. The event's success will also be reflected in the number of repeat participants and the expansion of partnerships with multicultural groups. These evaluations will help ensure the Festa continues to grow and evolve, fostering unity and cultural appreciation within the community.</p>
<p>Describe how the activity/event will align with the program priorities as outlined on previous page:</p>	<p>The 2025 Festa di San Giuseppe aligns with the City of Salisbury's Intercultural Strategic Plan by fostering social connections and celebrating cultural diversity. The event creates opportunities for people from various backgrounds to come together, share experiences, and engage in meaningful cultural exchange, thus reducing social isolation. By collaborating with different multicultural groups, the Festa encourages inclusivity and unity within the community, while promoting a strong sense of belonging for all attendees. This event supports the City of Salisbury's goal to celebrate its diverse community and strengthen intercultural relationships through shared cultural experiences.</p>
<p>Which grant size are you applying for?</p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</p> <p><input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</p>
<p>Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Funding requested: \$7000.00 Total activity/event budget \$55,400.00 Purpose of funding: Assist with the cost of pavilion hire.</p>

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If successful, please describe how the support from the City of Salisbury will be acknowledged.	If successful, the City of Salisbury's support will be acknowledged through a variety of channels. We will feature the City's logo in all advertising materials, including programme books, radio ads, and social media promotions. Additionally, we will display signage at the event recognising the City's contribution and publicly thank them during speeches on the day of the Festa. Their support will also be highlighted in our official programme books distributed to attendees, ensuring widespread recognition of their generous sponsorship throughout the event's promotions and activities.
NEXT STEPS:	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input checked="" type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>The 2025 Festa di San Giuseppe strongly aligns with the City of Salisbury's City Plan by contributing to several key priorities outlined in the plan. The event fosters social connection by bringing together a diverse range of community members, creating a space where individuals from different cultural backgrounds can interact, engage, and build relationships. This helps to combat social isolation, a priority in the City Plan, particularly for older and multicultural residents.</p> <p>The Festa also supports the City's vision of celebrating cultural diversity, showcasing the rich traditions of the Italian community, while inviting other cultural groups to participate. This collaborative cultural exchange promotes greater understanding and respect among different ethnic groups, which is a central goal in building a vibrant, inclusive, and connected community.</p> <p>Additionally, by promoting active community participation, the event aligns with the City's focus on community wellbeing. The Festa not only strengthens the Italian community's cultural identity but also provides a platform for the broader multicultural population to engage, contribute, and share their heritage, reinforcing Salisbury's commitment to multiculturalism and inclusivity. These outcomes directly support the objectives of the City of Salisbury's City Plan, particularly around building a thriving, connected, and liveable community.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy);</p>	<p>The 2025 Festa di San Giuseppe is a vital cultural event that brings together over 3,500 attendees, with a strong focus on fostering connections within the City of Salisbury's Italian community and other multicultural groups. Approximately 70% of attendees are expected to be Salisbury residents, making this an event that truly serves the local population. The Festa provides an inclusive space for individuals of all cultural backgrounds to engage in a shared celebration of heritage, promoting cross-cultural understanding and community cohesion.</p> <p>Local businesses, artists, and suppliers will benefit from the event by showcasing their offerings to a wide audience, contributing to the local economy and supporting entrepreneurial growth. Furthermore, the event creates a future legacy of cultural preservation, as it introduces younger generations to traditional Italian customs while encouraging participation from other emerging communities.</p> <p>By bridging cultural gaps and fostering relationships between long-standing and new residents, the Festa di San Giuseppe continues to strengthen social bonds and reinforce a sense of pride and belonging within the City of Salisbury. The event helps to address community needs related to social isolation and cultural disconnection, ensuring lasting positive outcomes for participants and the wider community.</p>

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<p>Please outline how community members will be supported to continue their participation beyond this project.</p>	<p>La Festa di San Giuseppe Association is committed to fostering community engagement well beyond the annual Festa by offering a range of programs and activities at the St Joseph Italian Community Centre. The Centre serves as a hub for cultural, religious, and social activities, providing regular opportunities for community members to connect and stay involved. Programs include language classes, cooking workshops, and traditional craft sessions that allow participants to further explore and share their cultural heritage.</p> <p>In addition to these regular activities, the Centre hosts religious gatherings and cultural events that cater to various age groups and cultural backgrounds, promoting social inclusion and strengthening community bonds. These initiatives ensure that the connections made during the Festa di San Giuseppe are sustained throughout the year, allowing attendees to maintain their involvement and deepen their relationships with one another.</p> <p>By actively involving local businesses, artists, and multicultural groups in both the Festa and year-round programs, La Festa di San Giuseppe Association fosters a sense of community ownership and pride. This ongoing engagement not only supports participation but also encourages new members to join and contribute, ensuring that the cultural legacy of the Italian community and other participating groups continues to thrive.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support.</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>Key partners for the 2025 Festa di San Giuseppe include the Salisbury Catholic Parish, local political leaders, Italian associations, media outlets, schools, and businesses. These stakeholders support the event through sponsorship, promotion, and participation, helping to foster community engagement and ensure its success. The City of Salisbury has been a long-standing supporter, aligning with its goals of promoting cultural diversity and social connection. Local schools and associations contribute through performances, volunteering, and event promotion, fostering a sense of community ownership. Italian and other local businesses provide financial support and participate, benefiting from exposure and networking opportunities.</p> <p>Images from our last festa's program booklet will accompany the application, highlighting the ongoing commitment to this cultural celebration and its significant impact in strengthening community ties across Northern Adelaide.</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The 2025 Festa di San Giuseppe will be promoted using a comprehensive, multi-channel approach to ensure broad community engagement. Social media platforms such as Facebook and Instagram will play a key role, along with community websites and email newsletters targeting local residents. Traditional promotion methods, including flyers, posters, and advertisements in local newspapers, will complement the online efforts. Additionally, local radio stations will feature announcements and interviews to reach a wider audience. Partnerships with multicultural organisations and schools will further extend the event's visibility through their</p>

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	<p>networks.</p> <p>The City of Salisbury's contributions will be prominently acknowledged across all promotional materials, including social media posts, printed advertisements, and event programs. On the day of the event, the City's support will be recognised through public speeches, banners, and signage displayed at key locations throughout the venue, ensuring their role is visible to all attendees.</p> <p>The Advertising schedule for the event is attached to this application.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event:</p> <p><small>Note: this does not replace the need to conduct a full risk assessment process</small></p>	<p>Key risks for the 2025 Festa di San Giuseppe include weather disruptions, safety concerns, and lower-than-expected attendance. To mitigate weather risks, we will set up tents and covered areas for attendees, and have contingency plans for extreme weather conditions. These plans will include re-routing the procession if necessary and relocating some activities indoors.</p> <p>Safety is a top priority. We will ensure crowd control by hiring security personnel, providing clear signage for emergency exits, and coordinating closely with local authorities like police and fire services. First aid stations will also be set up, and volunteers trained in first aid will be present throughout the event.</p> <p>To mitigate the risk of lower-than-expected attendance, we will launch a comprehensive promotional campaign well in advance, utilizing social media, radio, and local media outlets to ensure strong community awareness. Additionally, we will engage our partner organizations and stakeholders to promote the event within their networks to maximize attendance and community involvement.</p> <p>These strategies will ensure that the event runs smoothly, is safe for all attendees, and attracts a strong and diverse turnout.</p>

Part 4 - Medium Grants ONLY (\$7k - \$12k)

<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses:</p> <p><small>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</small></p>	N/A:
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p><small>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</small></p>	N/A:
<p>How will you deliver a sustainable activity/event?</p> <p><small>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</small></p>	N/A:

Part 5 – Supporting Documentation	
Please include the following paperwork with your application if applying as a: <ul style="list-style-type: none"> • Community Group (as applicable) • Club • Not for Profit 	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance) (Insurance COC valid until 11 March 2025. Policy will be renewed at this point)	<input checked="" type="checkbox"/>
Please list and attach any relevant and supporting documentation including but not limited to:	Included: <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input checked="" type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input checked="" type="checkbox"/>
Venue hire agreement / permit / quote	<input type="checkbox"/>
Public liability insurance	<input checked="" type="checkbox"/>
Other.....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested	\$7,000	
Total Budget	\$55,400	
Itemised Breakdown of Costs:	Name of Supplier	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Pavilion, Chair, Stage Hire etc.	\$7,000 (Total invoice \$11,500)	Aussie Hire and Events
	\$	
	\$	
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	\$	
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	\$	
	\$	
TOTAL (including GST):	\$7,000	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote must be provided with the application.</i>		

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/we acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/we acknowledge that the information provided in this application is true and correct.
- ☒ I/we acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out.
- ☒ I/we acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/we acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of La Festa di San Giuseppe Association Inc (Group/Organisation)

Rocio A. Carpenieri
(Name)

Caterina Di Stefano
(Name)

PRESIDENT
(Position)

Secretary
(Position)


(Signature 1)



3/10/2024
(Date)

3/10/24
(Date)

ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 24/2024-25: Para Hills Bowling Club Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Para Hills Bowling Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 24/2024-25 Para Hills Bowling Club Community Grant application: to the value of \$5,233 for the establishment of Pickleball Courts at the club (Item 5.1.7, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Para Hills Bowling Club Community Grant Application_redacted

1. BACKGROUND

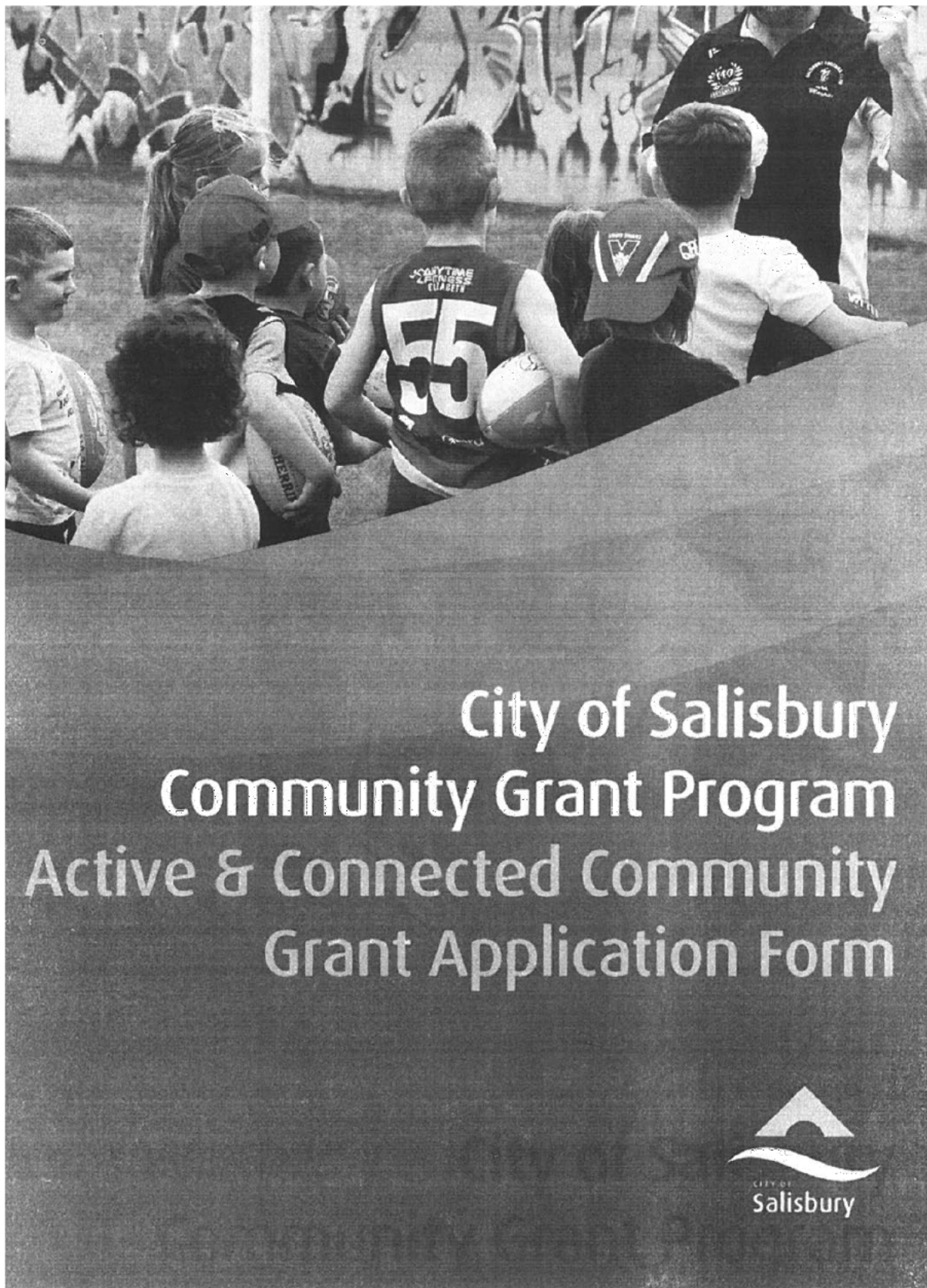
- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

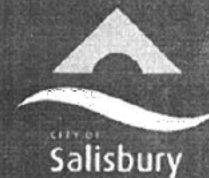
Applicant:	Para Hills Bowling Club
Purpose:	Pickleball Courts
Size of Grant:	Small
Amount requested:	\$5,233
Amount Recommended:	\$5,233
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$5,233.
 - 3.3 The grant application identified clear benefits to the wider community as well as current members and demonstrated evidence why the project was developed.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$5,233.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.
 - 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Para Hills Bowling Club for the value of \$5,233 is approved.



City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	DARYL BONNEY
Title (your role with the group/organisation):	PRESIDENT
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	PARA HILLS BOWLING CLUB INC
Registered Address:	390 BRIDGE RD
Suburb:	PARA HILLS SA 5096
Phone:	[REDACTED]
Website:	parahillsbowlingclub.com.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	
Registered for GST:	<input type="checkbox"/> YES <input type="checkbox"/>
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> YES <input type="checkbox"/>
Have you or your organisation previously received funding from the City of Salisbury?	YES IN AUGUST 2021 FOR HAND DRYERS

5. BANKING INFORMATION

Account Name:	PARA HILLS BOWLING CLUB INC
BSB:	[REDACTED]
Account Number:	

Program Priorities

What program priorities does your application best align to? (please tick which is applicable):	<input type="checkbox"/> Create opportunities for people to connect with each other <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community
--	--

Part 2 - Application Summary

applicable):	PICKLEBALL TO THE SALISBURY COMMUNITY
Name of the Application:	PICKLEBALL COURTS
Proposed date(s) (commencement to completion):	From: NOVEMBER ONGOING
Location of activity/event (Activities and Events must occur within the City of Salisbury)	PARA HILLS BOWLING CLUB FACILITY (ONGOING)
Provide a brief description of the proposed activity/event: (Please refer to supporting documents including quotes and list them in Part 5)	<p>THE FUNDING IS FOR THE PURCHASING OF SPORTS EQUIPMENT TO INTRODUCE PICKLEBALL INTO THE SALISBURY COMMUNITY. EQUIPMENT SUCH AS NETS, PADDLES AND BALLS ALONG WITH LINE MARKING OF PERMANENT COURTS BASED ON INFORMATION FROM THE STATE ASSOCIATION.</p> <p>"Membership of the State Association has grown by close to 100% in the last 12 months and we now have 725 members of Pickleball SA. That doesn't include the many players who are not members but still play regularly at a variety of venues.</p> <p>Between Pickleball SA and our affiliated clubs and venues, we run sessions at 22 different venues with an average 34 sessions per week. Attendance numbers at these playing sessions range between 12 players and 60 players depending on the number of courts available.</p> <p>The nearest sessions to you would be at The Gardens Rec Centre, Turramurra Rec Centre and the Lights Community Stadium. Between these venues we typically run 7 sessions per week with player numbers dependent on the number of courts available (eg 8 at Lightsview and only 4 at Parafield Gardens). Typically we plan on an average 6 players per court.</p> <p>To be honest - we're struggling to keep pace and find venues to feed the appetite our new and existing players have."</p>
Describe how the activity/event will align with the program priorities as outlined on previous page.	<p>BY PROVIDING ACCESS TO PICKLEBALL COURTS IT WILL INTRODUCE TO THE COMMUNITY AT LARGE REGARDLESS OF AGE AND PHYSICAL ABILITY TO AN INCREASINGLY GROWING SPORT.</p> <p>IN JUST 3 YEARS THE SPORT HAS GROWN BY 99% TO AROUND 10,000 PLAYERS AUSTRALIA WIDE</p>
Which grant size are you applying for?	REQUEST FOR A SMALL GRANT \$2,000 to \$7,000

and for what purpose: (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Total activity/event budget \$ Purpose of funding:
If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max 100 words)
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration	
<input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5	
<input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.

THE CLUB'S PROPOSAL FOR THE INTRODUCTION OF PICKLEBALL TO OUR FACILITY WILL INCREASE THE PROFILE OF OUR CLUB INTRODUCING ANOTHER SPORT UTILISING THE FACILITY TO A FULLER EXTENT.

INCREASE THE NUMBER OF ACTIVE PLAYING VENUES WITHIN THE SALISBURY COUNCIL AREA. CURRENTLY NONE (NEAREST BEING GAWLER OR BLAIR ATHOL)

PROVIDE ANOTHER ACTIVITY FOR PEOPLE OF THE COMMUNITY TO REMAIN ACTIVE INCREASING THEIR WELLBEING, MENTAL HEALTH ALONG WITH A SENSE OF INCLUSION SOCIALLY.

BY SUPPLYING EQUIPMENT FOR HIRE IT WOULD ALLOW THE COMMUNITY TO DO SO WITHOUT A MAJOR FINANCIAL BURDEN.

Please describe the community benefit of your activity/event.

(e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)

PARTICIPANTS WOULD BE ABLE TO ENJOY AND PLAY A SPORT WITHIN THEIR IMMEDIATE COUNCIL AREA REDUCING TRAVELLING TIME TO OTHER COUNCILS.

HAVE THE ABILITY TO PLAY ON SURFACES DESIGNATED TO THE SPORT NOT RESTRICTED TO SET TIMES OF PLAY.

ABILITY TO PLAY FOR PLAYERS WHO REQUIRE WHEELCHAIR ACCESS PICKLEBALL HAS GROWN BY 99% SINCE 2023 TO AROUND 10,000 PLAYER AUSTRALIA WIDE.

GIVEN THE OPPORTUNITY TO PROVIDE ESTABLISHED COURTS THE NUMBER OF PARTICIPANTS WOULD INCREASE IN THE SALISBURY COUNCIL PRECINCT. THERE ARE CURRENTLY 30 SESSIONS HELD PER WEEK AT VARIOUS VENUES BUT ALL AT DESIGNATED TIMES WHERE OUR PROJECT WOULD PROVIDE ACCESS TO COURTS OVER A WIDER TIME FRAME AND WITHIN THE COUNCIL'S PRECINCT.

ACCESS TO THE COURTS WOULD BE MORE FLEXIBLE FOR PLAYERS AND NOT RELY ON SLOTS BETWEEN OTHER SPORTS PLAYED AT EXISTING VENUES ON OFFER AT THIS MOMENT.

TUESDAY EVENINGS 6.00 TO 9.00PM

WEDNESDAY 10.00AM TO 5.00PM

SATURDAYS 10.00 AM TO 5.00PM

Please outline the impact your activity/event seeks to achieve including how it will be evaluated.

PARTICIPANTS WOULD BE ABLE TO ENJOY AND PLAY A SPORT WITHIN THEIR IMMEDIATE COUNCIL AREA REDUCING TRAVELLING TIME TO OTHER COUNCILS.

HAVE THE ABILITY TO PLAY ON SURFACES DESIGNATED TO THE SPORT NOT RESTRICTED TO SET TIMES OF PLAY.

ABILITY TO PLAY WITH HAVE WHEELCHAIR ACCESS

THE PROJECT WOULD PROVIDE AN AVENUE FOR THOSE INTERESTED IN PLAYING A NON CONTACT SPORT, NOT ABLE TO PLAY FULL BLOWN TENNIS AND FOR THOSE WHOM HAVE PLAYED TRADITIONAL TENNIS BUT WISH TO REMAIN ACTIVE.

THE EVALUATION OF THE PROJECT WOULD BE THROUGH THE PARTICIPANTS TAKING PART.

<p>Please describe or list key partners and/or stakeholders; community members and organisations that have been consulted; how and why they support the activity/event and any other information that demonstrates support.</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>STATISTICS OBTAINED FROM PICKLEBALL SA HIGHLIGHT THE NEED TO INCREASE THE NUMBER OF VENUES FOR PICKLEBALL PARTICIPANTS HAVE ACCESS TO.</p> <p>THE FOLLOWING WORDS HAVE BEEN COPIED FROM PICKLEBALL AUSTRALIA'S WEBSITE AND ARE A REFLECTION OF IT'S ETHOS</p> <p>"Pickleball is both fun and challenging with a combination of long rallies and a blend of soft and rapid fire shots, where the best athlete must earn their points not purely by athleticism, power and speed, but also through the use of positioning, patience, tactics and touch.</p> <p>Finally, pickleball and the sense of community achieved through, pickleball, provides connection, social, mental and physical well being benefits, which are just some of the reasons players are passionately embracing this sport at such a rapid rate both in Australia and globally.</p> <p>Pickleball in Australia is welcoming, accessible and safe, striving to be equitable, diverse and inclusive. The aim of Pickleball Australia is to continue to grow pickleball as a player-centric and values based sport for all."</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>THE PICKLEBALL PROJECT WILL BE PROMOTED THROUGH THE CLUB'S WEBSITE AND FACEBOOK PAGES.</p> <p>CONFIRMATION OF THE COUNCIL'S INVOLVEMENT WITH PROJECT WILL BE PROMOTED BY SIGNAGE PLACED AT THE PLAYING AREA AND THROUGH CLUB'S SOCIAL MEDIA</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process.</p>	<p>THE CLUB BELIEVES THERE WOULD BE NO MAJOR RISKS IN INTRODUCING A NEW SPORT TO THE FACILITY AND IT WILL UTILISE EXISTING PLAYING AREAS TO A FULLER EXTENT.</p> <p>THE CLUB IS A COUNCIL FACILITY THEREFORE ANY EXTRA USE OF SUCH A FACILITY WOULD BENEFIT RATE PAYERS AND THE COMMUNITY AS A WHOLE.</p>
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>

<p>How will you deliver a sustainable activity/ event?</p> <p>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p>
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Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

1. QUOTE FOR PLAYING EQUIPMENT

1. QUOTE FOR COURT LINE MARKING

1. PICTURE OF DESIGNATED COURT AREA WITHIN THE CLUB FACILITY

3:22 PM Wed 16 Oct

66%

Active and Connected...

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below.

- ☐ **YES**, I/We acknowledge that the information provided in this application is true and correct
- ☐ **YES**, I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☐ **YES**, I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☐ **YES**, I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of **PARA HILLS BOWLING CLUB** (Group/Organisation)

(Name): **DARYL BONNEY**

(Position): **PRESIDENT**

(Signature 1):



(Date)

(Name): **TRACY BONNEY**

(Position): **TREASURER**

(Signature 2):



(Date)

ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 25/2024-25: Salisbury Meals on Wheels Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Salisbury Meals on Wheels Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 25/2024-25 Salisbury Meals on Wheels Community Grant application: to the value of \$1,500 for the delivery of a Christmas gift for clients (Item 5.1.8, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Salisbury Meals on Wheels Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

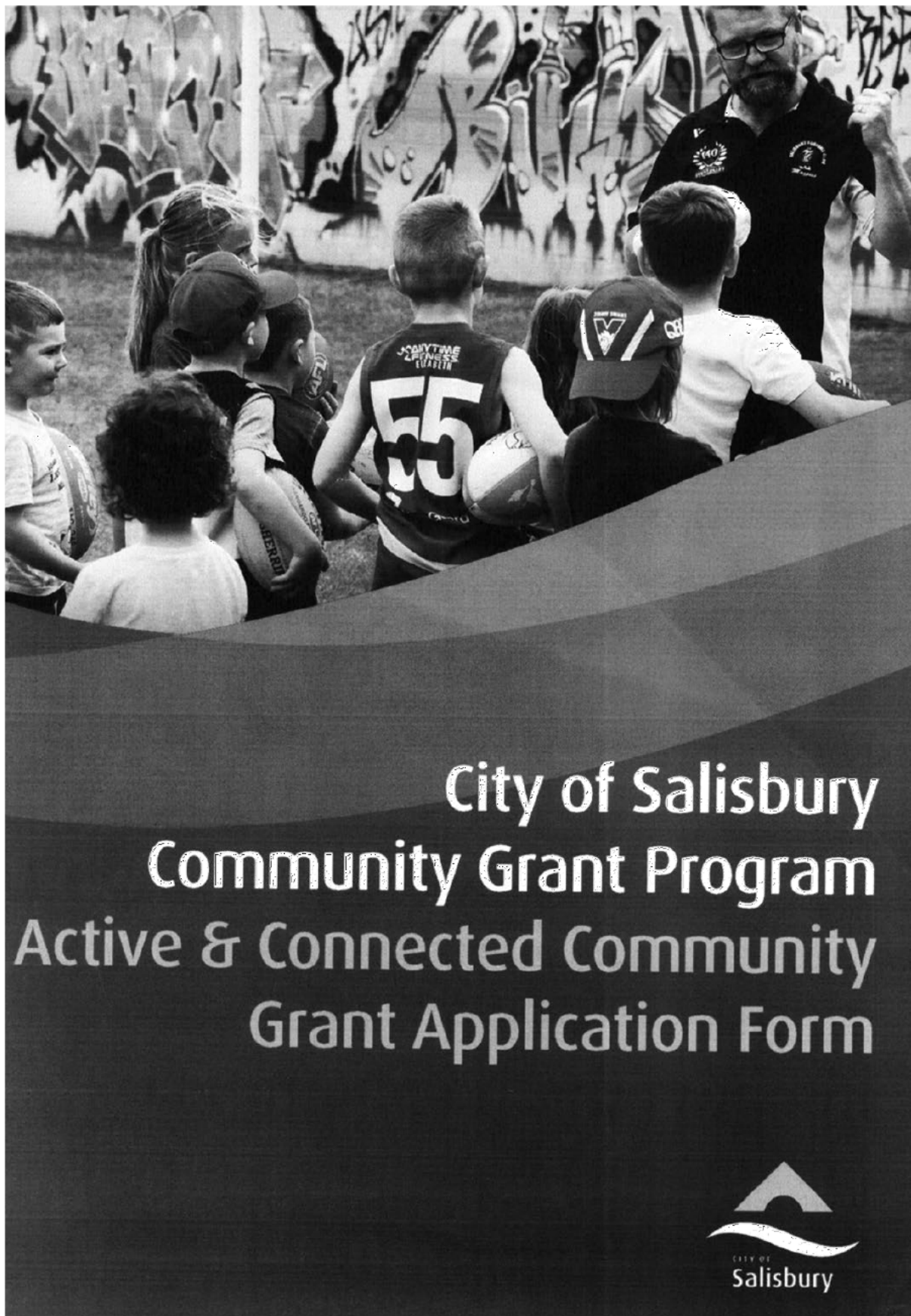
- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Salisbury Meals on Wheels
Purpose:	Christmas gift for clients
Size of Grant:	Small
Amount requested:	\$3,000
Amount Recommended:	\$1,500
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for partial funding of \$1,500.
 - 3.3 The grant application is for 350 gifts valued between \$5 and \$8 in replacement of hampers for existing customers of Meals on Wheels.
 - 3.4 Support for full funding could not be given, due to the lack of clarity and understanding of the benefit of the gift to the recipients valued between \$5 and \$8. This would have been assisted with the submission of a formal quote.
 - 3.5 This application did not meet the Strategic Alignment criteria with the only clear alignment to the Age Friendly Strategy.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$1,500.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.

- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Salisbury Meals on Wheels for the value of \$1,500 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Christine Jeffries
Title (your role with the group/organisation):	Branch chairperson
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Meals on Wheels SA Salisbury branch		
Registered Address:	3 Brownlee		
Suburb:	Salisbury	Postcode:	5108
Phone:			0882582653
Website:			salisbury@mealsonwheelssa.org.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	76069457196		
Registered for GST:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Not For Profit/Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Please advise when, amount granted and what it was for: Christmas hampers for customers 2023, \$2500			

5. BANKING INFORMATION

Account Name:	Meals on Wheels Sa inc
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements
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<p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>	
<h3>Part 2 - Application Summary</h3>	
<p>What is the funding for? (please tick which is applicable)</p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input type="checkbox"/> Sporting Equipment</p> <p><input type="checkbox"/> Small to medium Event</p> <p><input type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input checked="" type="checkbox"/> Other: To provide a small Christmas gift to our customers.</p>
<p>Name of the Application</p>	<p>Salisbury meals on wheels Christmas hamper</p>
<p>Proposed date(s) (commencement to completion)</p>	<p>From 16/12/2024 to 24/12/2024</p>
<p>Location of activity/event (Activities and Events must occur within the City of Salisbury)</p>	<p>In The Salisbury Council area</p>
<p>Provide a brief description of the proposed activity/event (Please refer to supporting documents including quotes and list them in Part 5)</p>	<p>(max 100 words) Providing a small gift to meals on wheels Salisbury customers for Christmas. Our customers can often be lonely or house bound.</p>
<p>Describe how the activity/event will align with the program priorities as outlined on previous page.</p>	<p>(max 100 words) To make our customers feel valued and part of a caring community. Our volunteers become a small part of the customer's lives, most of whom look forward to a smile and a chat, and appreciate the efforts of the volunteers. The positive contribution to the community, and the customers feedback is very rewarding for our volunteers.</p>
<p>Which grant size are you applying for?</p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below</p> <p><input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</p>
<p>Mini Grants - Amount of Funding Requested and for what purpose: (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Funding requested \$</p> <p>Total activity/event budget \$</p> <p>Purpose of funding:</p>

If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max 100 words) All customers receiving their Christmas gift will be informed of Salisbury council's contribution. We will also send a letter of appreciation to the council.
NEXT STEPS:	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the <u>Declaration form</u> and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input checked="" type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

Version 1 20 June 202

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>(max 200 words)</p> <p>Meals on wheels Salisbury, thanks to the generous grant from the Salisbury council, subsidized volunteer fuel from Meals on wheels and the volunteer's time and effort, have been providing a food hamper to our customers, for many years. Due to changes in food safety laws, we are no longer able to safely provide a food hamper. We would still like to be able to give our customers, many who are elderly, house bound, have various physical ailments, or no family support. They look forward to interacting with our drivers and deliverers. The gift would be given prior to our special fresh cooked Christmas lunch, a few days before Christmas. Unlike previous years, when we could go to our suppliers for quotes. We have been unable to get quotes, smaller traders have not received their Christmas stock as yet.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words) Salisbury meals on wheels has 369 customers of which approximately 98% reside in the Salisbury council area. We have 140 volunteers, 98 % reside in Salisbury council. They cook, pack and deliver a nutritious hot 3 course lunch 5 days a week, and frozen meals. These customers are often isolated and lonely, and the volunteers are sometimes the only people that visit. It will help make these customers feel valued and part of a caring community.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>(max 200 words) The feedback we receive from our customers, is they thoroughly appreciate receiving their Christmas gift/ hamper. It makes them feel wanted, valued and part of a community. They appreciate the positive interaction with the volunteers, and look forward to their meal delivery. As do the volunteers, who donate their time and cars to make these more vulnerable people's lives a bit brighter.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words) We will purchase the gift from a local business in the Salisbury council, if successful using the grant from Salisbury council and a contribution from the Salisbury meals on wheels social account, donated to by volunteers. We have approached Mawson Lakes discount variety store. Who have provided us with a quote for the gifts. Deliveries will occur under the Meals on wheels delivery protocols. Volunteers donate their time and cars for the delivery. Meals on wheels provide a small compensation for the fuel used on their delivery.</p>
<p>How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words) The volunteers will be telling the customers it is a gift from Salisbury meals on wheels, that has been purchased with a grant from Salisbury council. A letter of thanks from the Salisbury Meals on wheels volunteers will also be sent to council when the delivery has occurred. Volunteers are usually proud to announce that Salisbury council is supporting them at Christmas, by word of mouth through the community.</p>

Version 1.20 June 2021

<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p><i>Notes: this does not replace the need to conduct a full risk assessment process</i></p>	<p>(max 200 words) All risks are covered by Meals on wheels SA delivery protocols, that volunteers are trained under...</p>
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p><i>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</i></p>	<p>(max 200 words)</p>
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p><i>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</i></p>	<p>(max 150 words)</p>
<p>How will you deliver a sustainable activity/event?</p> <p><i>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</i></p>	<p>(max 150 words)</p>

Version 1 20 June 202

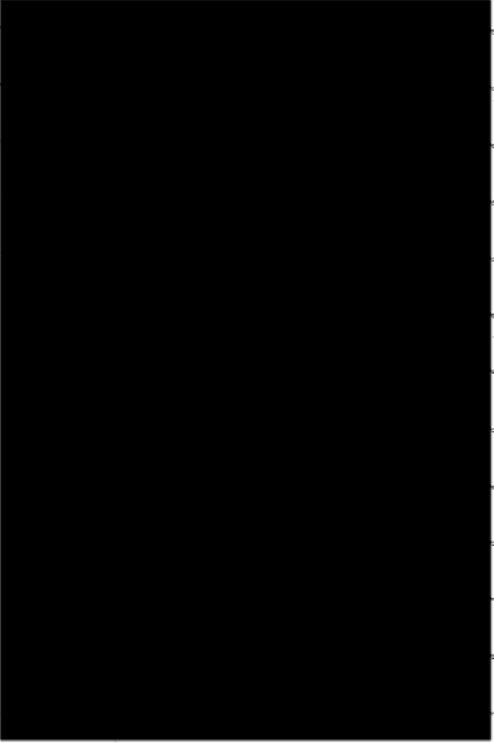
Part 5 – Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

1. Risk management covered by meals on wheels SA delivery protocols.
2. Delivery completed between 16/12/24 to the 24/12/24. To all active customers.
3. Quote is attached.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.

Version 1 20 June 2024

Part 6 - Budget Breakdown		
Amount Requested	\$3000	
Total Budget	\$3150+	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
350 gift bags @ \$1.00	\$350	
350 Gills @ \$8.00	\$2800	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$3150	
Quote Attached:		
A detailed, current quote <u>must</u> be provided with the application.	xYes	xNo

Version 1 20 June 2021

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Meals on Wheels Salisbury (Group/Organisation)

Christine Jeffries
(Name)

ROBERT HARDW
(Name)

Chair person
(Position)

MINUTE SECRETARY
(Position)



25-10-2024
(Date)

25-10-24
(Date)

ITEM	5.1.9
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 26/2024-25: Salisbury North Football Club Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Salisbury North Football Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 26/2024-25: Salisbury North Football Club Community Grant application: to the value of \$12,000 for the delivery of their New Years Eve Fireworks (Item 5.1.9, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Salisbury North Football Club Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

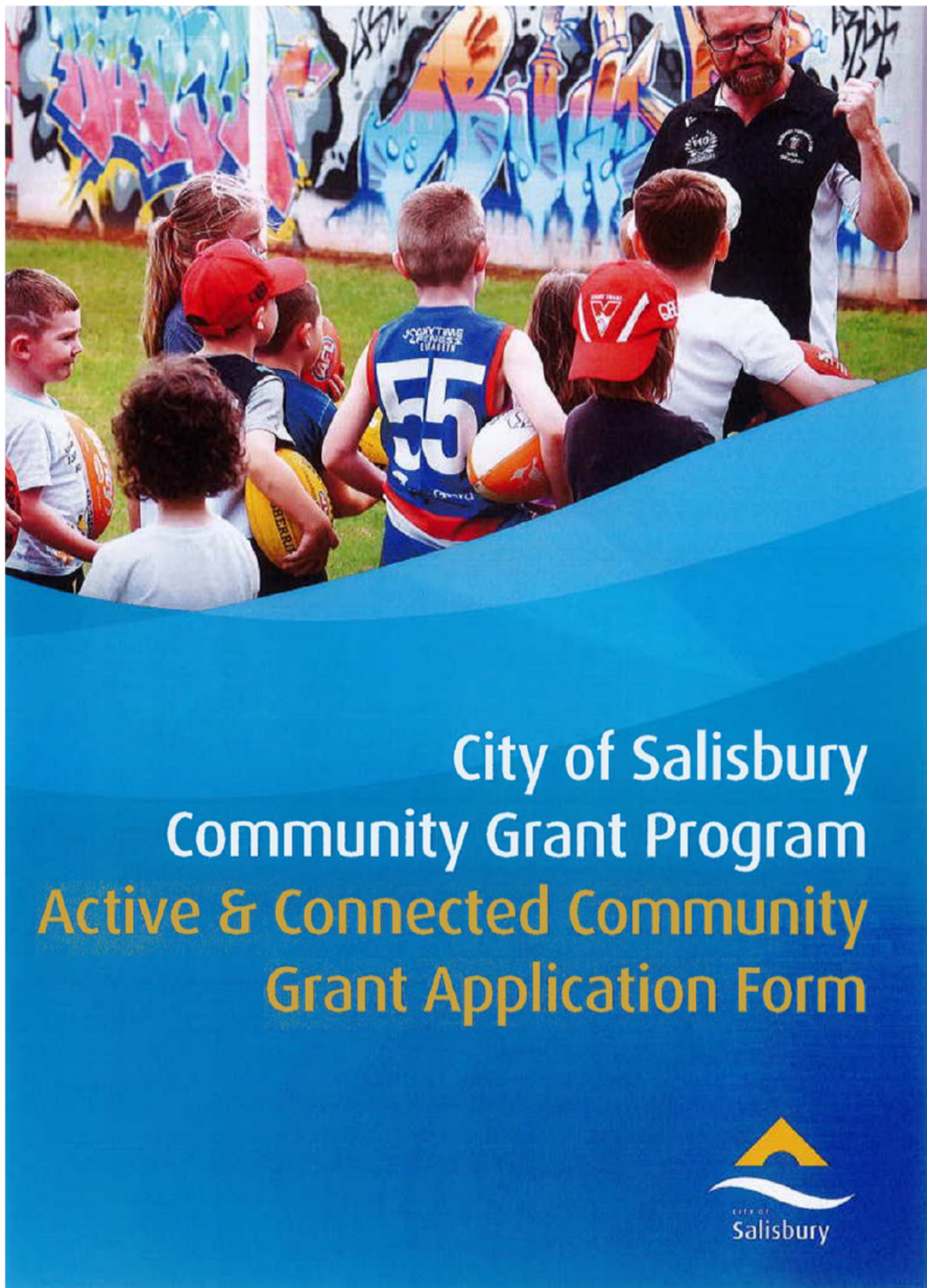
- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Salisbury North Football Club
Purpose:	NYE Fireworks
Size of Grant:	Medium
Amount requested:	\$12,000
Amount Recommended:	\$12,000
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$12,000.
 - 3.3 The grant application identifies a clear benefit for the community encouraging residents to participate with a clear plan for identifying their target group.
 - 3.4 This event aligns with the City of Salisbury's THRIVE Strategy and aims to strengthen community connections.
 - 3.5 Although the event shows potential for broader community engagement and is open to all, the application could have benefited from clearer metrics on anticipated attendance and community outcomes.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$9,000.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.

- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Salisbury North Football Club for the value of \$12,000 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Daniel Perry
Title (your role with the group/organisation):	General Manager
Address:	39-41 Bagster Road Salisbury North
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Salisbury North Football Club
Registered Address:	39-41 Bagster Road
Suburb:	Salisbury North Postcode: 51106
Phone:	[REDACTED]
Website:	www.snfc.com.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	44 071 022 540
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: COACHES BOX FOR SPORTS EVENTS 2024 - \$75k

5. BANKING INFORMATION

Account Name:	Salisbury North Football Club
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to?

(please tick which is applicable)

- ☒ Create opportunities for people to connect with each other
 - ☐ Celebration of diverse community and collaborations
 - ☐ Deliver inclusive responses to meet the needs of isolated and marginalised groups
 - ☐ Develop and strengthen Reconciliation* practices
 - ☒ Encourage residents and community groups to actively participate in their local city community and neighbourhood
 - ☒ Increase physical activity in our community
 - ☐ Decrease social isolation and reduce loneliness in our community
 - ☐ Empower the community's means of self-development and achievements
- *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

What is the funding for? (please tick which is applicable)

- ☐ Youth Sponsorship
☐ Defibrillator
☐ Sporting Equipment
☒ Small to medium Event
☐ Program
☒ New Community Group
☐ Neighbourhood Activation
☐ Other: please describe

New Year's Eve Fireworks Spectacular at Salisbury North

From 31/12/2024

to 01/01/2025

Salisbury North Football Club

(Activities and Events must occur [within the City of Salisbury](#))

Salisbury North Football Club is a big part of the Salisbury Community, we strive to make everyone that visits welcome to the area, recently winning the Clubs SA best Bar, Dining, Gaming and Club of the year, we thrive to provide a high level of service and show the Salisbury North community we are the powerhouse of the Northern Suburbs

As it is New Years eve we will be hosting 2 different sets of fireworks for the community, there will also be Carnival rides, ponies and a petting zoo. The first set of fireworks are for the young children and families, this will be at 9:40pm, the second set of fireworks will be at midnight to close out 2024 and commence 2025.

- The proposed activity/event
- The aim of the activity / event
- The community members / groups*
☐ (target audience) you hope to engage
 as part of this activity / event

The aim of this event is to bring families and communities together, an event like this brings families from all Northern suburbs to celebrate a night as one whole community.

This event will target not only the Salisbury Community but a greater expansion to all around the area, our target audience will be aimed at everyone from young families to the senior generation, young to old, all are welcome

(Please refer to supporting documents including quotes and list them in Part 5)

Please outline the impact your activity/event seeks to achieve including how it will be evaluated.

We seek to hold the biggest event the Salisbury Council has ever been part of, we expect more than 5000 people to the area, we will have security on the entrance with counters documenting those that enter and leave to gain correct numbers for attendance. We are aiming to strengthen connections between community members, local organizations, and stakeholders and the greater community to celebrate a shared experience and increase foot traffic to near by businesses.

The impact of the fireworks event will be assessed through a combination of evaluation methods focusing on community engagement, cultural celebration, local economic benefits, and safety considerations to provide a comprehensive understanding of the event's overall effectiveness and areas for future improvement.

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Describe how the activity/event will align with the program priorities as outlined on previous page.	Community Engagement, the fireworks event can serve as a significant gathering point for the community, fostering social interaction and inclusiveness. This aligns with priorities aimed at strengthening community bonds and encouraging participation.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below, then go to Part 5A <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7
Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ 12,000 Total activity/event budget \$60,000 Purpose of funding: To help with the organization of the community event.
If successful, please describe how the support from the City of Salisbury will be acknowledged.	The City of Salisbury will be acknowledged for their contribution and support via social media, and radio broadcasting.
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5 <input checked="" type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>Welcome to Country, community engagement and enrich the community with local music and other businesses in the area, this exposure to the Salisbury North Football Club can also increase engagement and membership, encouraging physical activity and civic engagement.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>This event is in the heart of Salisbury North, we expect to see around 5000 people enter the area for the only fireworks show provided anywhere close to the Northern Suburbs and we aim to build a long-term annual event that becomes a traditional place for all to gather at with the success of the night determining its ongoing nature</p>
<p>Please outline how community members will be supported to continue their participation beyond this project.</p>	<p>By celebrating success and acknowledge and celebrate the achievements of community members, without them a night like this would not be possible. This recognition can foster a sense of pride and motivation to continue engagement. Our members will broadcast their time at the event ensuring the continued growth of the Salisbury North Football Club and its surrounding businesses</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support. If you have letters of support please attach them to your application as evidence.</p>	<p>Salisbury North Football Club discussed the event with its members, based on the success of last year's event they would love to see the event happen again, based on community feedback via social media, and will look to connect with Bagster Community Centre and promote through the local services as they have access to families in the local area that will benefit from the event.</p>
<p>How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>Social media, SAFM & Triple M as well as letterbox drops in the immediate surroundings outlining the details of the event also incorporating the invite to the event</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event. Note: this does not replace the need to conduct a full risk assessment process</p>	<p>The event will be a fenced area with fireworks being separated from the main area with security practicing crowd management and safety, Fireworks SA complete and provide a full risk assessment for the event along with notifying the local fire department. Based on last years feedback there will be several more toilets blocks and bins provided</p>
Part 4 - Medium Grants ONLY (\$7k - \$12k)	

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<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>This event is a free event for the community to gather and be together in a safe environment, as we are supplying toilets, fencing, local band, Cheyron traffic control, SA Carnivals and farm animals from small business allow approximately 40-50 jobs for workers to be employed for the period.</p>
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no-cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>Entry to event is free, and with several disabled parking spaces along with wheel chair access to the venue, public transport with in walking distance along Waterloo Cnr Road, we will also have a limited supply of ear plugs available for attendees with ASD (Autism) these will be available upon entry to the oval</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>Several toilet cubicles with additional bins will be provided around the grounds for waste management, single use plastics will not be available as majority of food supplied is to be purchased inside the venue's bistro.</p>

Part 5 – Supporting Documentation	
Please include the following paperwork with your application if applying as a: <ul style="list-style-type: none"> • Community Group (as applicable) • Club • Not for Profit 	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Most recent annual financial statement certified by the President, /Treasurer or audited by a qualified accountant as presented at an AGM	<input type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input checked="" type="checkbox"/>
Please list and attach any relevant and supporting documentation including, but not limited to:	Included <input checked="" type="checkbox"/>
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input type="checkbox"/>
Copy of Risk management plan (for events)	<input type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input checked="" type="checkbox"/>
Venue hire agreement / permit./quote	<input type="checkbox"/>
Public liability insurance	<input type="checkbox"/>
Other...	<input type="checkbox"/>

Version 1.20 June 2024

Part 6 - Budget Breakdown

Amount Requested	\$12,000	
Total Budget	\$60,125.00	
Itemised Breakdown of Costs:		Name of Supplier
<i>An Itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
	\$25,300	SA Fireworks
	\$8,300	DBE Equipment Hire
	\$16000	SA Carnival Rides
	\$4000	Rainbow Animal Farm
	\$3500	1300Temp Fence
	\$3025	1300Dunnys
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$60,125.00	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote must be provided with the application.</i>		

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing; and the City of Salisbury Community Grants Program may request more information.

On behalf of Salisbury North Football Club (Group/Organisation)

Daniel Parry

(Name)

(Name)

General Manager

(Position)

(Signature 2)

(Date)

(Date)

ITEM	5.1.10
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 27/2024-25: Salisbury Uniting Church Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Salisbury Uniting Church Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 27/2024-25: Salisbury Uniting Church Community Grant application: to the value of \$3,082 for assistance with their Community Carol Service (Item 5.1.10, Community Wellbeing and Sport Committee, 19 November 2024), conditional on submitting a risk plan for the event to Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Salisbury Uniting Church Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

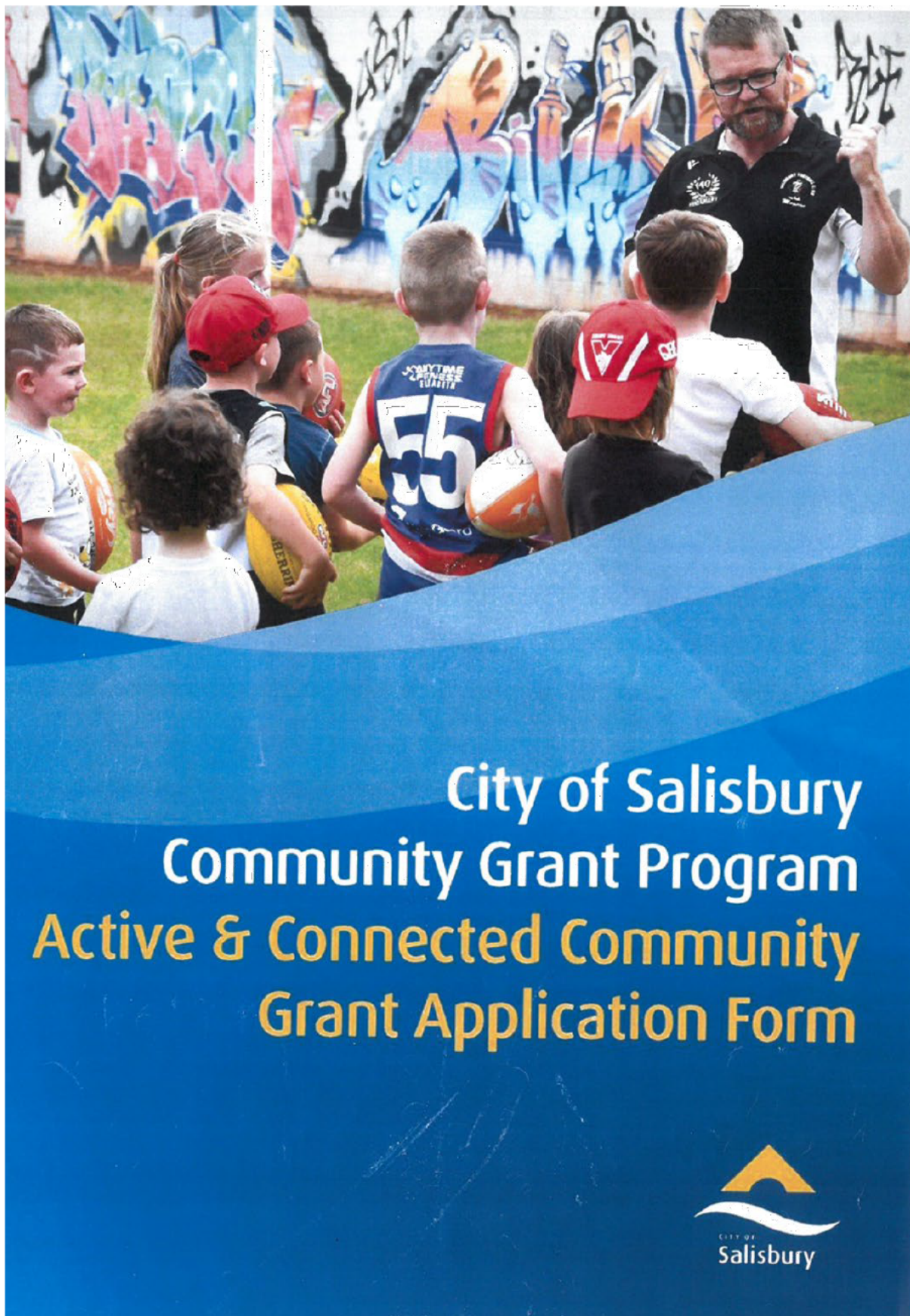
- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
- 1.2.6 Increase physical activity in our community;
- 1.2.7 Decrease social isolation and reduce loneliness in our community; and
- 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. EXTERNAL CONSULTATION / COMMUNICATION**
Nil.
- 3. DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Salisbury Uniting Church
Purpose:	Community Carol Service
Size of Grant:	Small
Amount requested:	\$4,109
Amount Recommended:	\$3,082
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for partial funding of \$3,082.
 - 3.3 This grant application has considerable merit as it is a free event open to all in the local community, however the application did not demonstrate clear evidence that the event can be delivered successfully as the risk plan provided minimal to no detail.
 - 3.4 The risk plan provided with the application needed for detail and clarity around people management, first aid, inclement weather management, traffic management plan etc.
- 4. FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$3,082.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.

- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Salisbury Uniting Church for the value of \$3,082 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS	
Name:	Justin Gutteridge
Title (your role with the group/organisation):	Pastor of Salisbury Uniting Church
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	Salisburyuca.minister@bigpond.com
GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS	
Name:	Salisbury Uniting Church
Registered Address:	59-61 Park Tce
Suburb:	Salisbury Postcode: 5108
Phone:	8258 2675
Website:	www.salisburyuc.org.au
GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS	
ABN:	58 412 435 491
Registered for GST:	Yes
Not For Profit/Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	No
Have you or your organisation previously received funding from the City of Salisbury?	Yes December 2023: \$4915 'Carols on the Lawn'
5. BANKING INFORMATION	
Account Name:	Salisbury Uniting Church
BSB:	[REDACTED]
Account Number:	[REDACTED]
Program Priorities	
What program priorities does your application best align to? (please cross which is applicable)	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input checked="" type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements <small>* Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small>

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Part 2 - Application Summary	
What is the funding for? <i>(please cross which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Carols on the Lawn
Proposed date(s) <i>(commencement to completion)</i>	Friday 20 th December, 2024...commencing 6pm
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	Salisbury Uniting Church...grassed area on Park Terrace
Provide a summary about your organisation	A local church with a heart for Salisbury
Provide a brief description of: <ul style="list-style-type: none"> • The proposed activity/event • The aim of the activity / event • The community members./ groups* (target audience) you hope to engage as part of this activity, / event <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	'Carols on the Lawn' will be held 6pm-9pm on Friday 20 th December. This is an outreach event for the local community. We have invited local multicultural churches to join us and will also extend an invitation to the United Aboriginal and Islander Christian Congregation. The evening will commence with food, drinks and ice-creams before commencing the interactive Carols service at 7pm. We will invite low income families who visit our emergency relief centre, Salisbury Primary School and residents of the local community. This is a free event.
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	The event will bring together all areas of the local community to celebrate the Christmas holiday. It will encourage growth and bonding of all members of the community.
Describe how the activity/event will align with the program priorities as outlined on previous page.	All people are welcome.

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Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A. <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7. <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7.
Mini Grants - Amount of Funding Requested and for what purpose. (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$: Total activity/event budget \$: Purpose of funding:
If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max 100 words)
NEXT STEPS: <input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration. <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5. FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan ;	There are those in the community who lack the funds or support family network to attend Christmas events. Having a free family event with entertainment, and support from our congregation as they welcome the local community to join us is clearly in line with the Council's City Plan of the health and wellbeing of the community being a priority.
Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)	Inclusive participation for all members of Salisbury City who wish to attend a Carols evening. Last year's event had an attendance of over 200 people. Future legacy is an increase in community participation and opportunities for low income family participation.
Please outline how community members will be supported to continue their participation beyond this project.	Salisbury Uniting Church has an 'open doors' policy, where the community are invited and welcome to visit for food relief, a sit down lunch once a month, brunch three times a month, and morning tea Monday to Thursday, as well as our Saturday Café once a month, and church services at 10am and 4pm every Sunday. Visitors and newcomers are offered a free voucher to the Churches Saturday Café, this would include people visiting for the carol evening.
Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support. If you have letters of support please attach them to your application as evidence.	Each year, Audacious Ministry (youth) and Adelaide Burmese Matu Church support and join with us in these community events. Uniting in Care Salisbury clients look forward in anticipation of the community Christmas event that we hold here at Salisbury Uniting Church.
How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.	Promotion of the event includes but not limited to: Radio 89.7 PBAFM Personal invitation and flyers Advertising banner for the fence along Park Tce

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<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>Crowd management: volunteers for this will be easily identifiable with high visibility vests.</p> <p>Medical emergencies – there is an onsite defibrillator.</p> <p>Unpredictable weather.</p> <p>Food Safety: All those handling food will be under the supervision of a trained food handling supervisor.</p> <p>Technology failure</p>
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Part 4 - Medium Grants ONLY (\$7k - \$12k)	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	(max 200 words)
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	(max 150 words)
<p>How will you deliver a sustainable activity/event?</p> <p>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions;</p>	(max 150 words)

Part 5 – Supporting Documentation	
Please include the following paperwork with your application if applying as a: <ul style="list-style-type: none"> • Community Group (as applicable); • Club; • Not for Profit; 	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input type="checkbox"/>
Please list and attach any relevant and supporting documentation including but not limited to:	
Quotes for purchases <i>A valid financial quote from a trustworthy, Australian registered business</i>	Included <input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input type="checkbox"/>
Venue hire agreement / permit / quote	<input type="checkbox"/>
Public liability insurance	<input checked="" type="checkbox"/>
Other:	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested:	\$	
Total Budget	\$	
Itemised Breakdown of Costs:		Name of Supplier
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
STAGE HIRE	\$ 817.00	JP LIGHT & SOUND
STAGE LIGHTING	\$ 1275.00	DERRINGERS MUSIC
MICROPHONES	\$ 309.00	DERRINGERS MUSIC
PA SYSTEM	\$ 1499.00	DERRINGERS MUSIC
DMX CONTROLLER	\$ 209.00	DERRINGERS MUSIC
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 4109	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote must be provided with the application.</i>		

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below:

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out.
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of SALISBURY UNITING CHURCH (Group/Organisation)

JUSTIN GUTTERIDGE
(Name)

Denise Franklin
(Name)

Pastor

Chair of Church Council
(Position)

15/10/2024
(Date)

15/10/2024
(Date)

ITEM	5.1.11
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant No. 28/2024-25: Salisbury West Cricket Club Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Salisbury West Cricket Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the October 2024 round of Community Grants as follows:
 - a. Grant No. 28/2024-25: Salisbury West Cricket Club Community Grant application: to the value of \$4,950 for assistance with purchasing new sporting equipment (Item 5.1.11, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Salisbury West Cricket Club Community Grant Application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
 - 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 2. **EXTERNAL CONSULTATION / COMMUNICATION**

Nil.
- 3. **DISCUSSION**
 - 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Salisbury West Cricket Club
Purpose:	Purchase of new sporting equipment
Size of Grant:	Small
Amount requested:	\$6,600
Amount Recommended:	\$4,950
 - 3.2 Following the assessment of this grant the Administration recommends the grant be approved for partial funding of \$4,950.
 - 3.3 This application outlined clear reasoning for the purchases as its looking to expand the use and reach of its facility.
 - 3.4 Partial funding is recommended as the application provided limited information across a number of criteria, including how the impact on the community would be evaluated or how cost savings could be found to pass back to its members.
 - 3.5 This application could have benefited from outlining how the club aligns to Council's strategic agenda.
- 4. **FINANCIAL OVERVIEW**
 - 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
 - 4.2 The money committed to this application for the September 2024 round, if approved, is \$4,950.
 - 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorships) is \$68,915.

- 4.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014.

5. CONCLUSION

- 5.1 It is recommended that this application for the October 2024 round of Community Grant applications for the Salisbury West Cricket Club for the value of \$4,950 is approved.



City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



CONFIDENTIAL

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Kristy Deer
Title (your role with the group/organisation):	Secretary
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Salisbury West Sports Club
Registered Address:	Salisbury Downs Sports and Community Club Londonderry Ave
Suburb:	Salisbury Downs Postcode: 5108
Phone:	[REDACTED]
Website:	Facebook.com/salisburywestcricketclub

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	28 331 958 762
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: 21/11/2023 \$4886.08. Senior player shirts and match balls

BANKING INFORMATION

Account Name:	Salisbury West Cricket Club
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to?

(please tick which is applicable)

- ☒ Create opportunities for people to connect with each other
 - ☒ Celebration of diverse community and collaborations
 - ☐ Deliver inclusive responses to meet the needs of isolated and marginalised groups
 - ☐ Develop and strengthen Reconciliation* practices
 - ☒ Encourage residents and community groups to actively participate in their local city community and neighbourhood
 - ☒ Increase physical activity in our community
 - ☒ Decrease social isolation and reduce loneliness in our community
 - ☐ Empower the community's means of self-development and achievements
- *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

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Part 2 - Application Summary	
What is the funding for? (please tick which is applicable)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input checked="" type="checkbox"/> Sporting Equipment <input type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe:
Name of the Application	Salisbury West Cricket Club Equipment Grant
Proposed date(s) (commencement to completion)	From 12/10/2024 to 31/03/2025
Location of activity/event (Activities and Events must occur within the City of Salisbury)	Salisbury West Cricket Club located at Salisbury Downs Sports and Community Club
Provide a summary about your organisation	The Salisbury West Cricket Club is a member of the Para Districts Cricket Association, and has been a local cricket club for the past 59 years. We are the most successful club in the Association, fielding men's, women's, girls and boys teams, winning multiple premierships over the years.
Provide a brief description of: <ul style="list-style-type: none"> The proposed activity/event The aim of the activity / event The community members / groups* (target audience) you hope to engage as part of this activity / event (Please refer to supporting documents including quotes and list them in Part 5)	Recently our club has commenced sharing facilities and equipment with other multicultural groups that enjoy the game of cricket over the winter months, including the Multicultural Cricket Association (MCA), providing entertainment and exercise to those that also reside in the local area that don't participate in other winter sports. The Salisbury West Cricket Club is seeking support from the local council to fund new and additional matting and equipment that can be shared throughout the year by our club members and those from the MCA who share our facilities during the winter months.
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	Our aim is that new and improved equipment will encourage member participation and show the clubs commitment to sharing out facilities. Funding from the Council for new matting will also free up much needed funds for the club to use on other expenses, which in turn will keep fees low so that all members of the community can afford to participate.
Describe how the activity/event will align with the program priorities as outlined on previous page.	Sport is a great way to bring people from the community together from all backgrounds, and our club fosters an environment of mateship, support and connection. By purchasing new equipment to share with the MCA and other multicultural groups that are using our facilities we are celebrating diversity and the shared love of the game of cricket, all the while encouraging physical activity to improve overall health and wellbeing.

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Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7
Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ Total activity/event budget \$ Purpose of funding:
If successful, please describe how the support from the City of Salisbury will be acknowledged.	Our club has a large network of players and supporters that will be advised of the generosity of the Council via a notice at the club and an announcement on our Facebook page
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5 <input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>Our request to fund new sporting equipment is aligned to the Council's City Plan as it ensures local residents have access to a shared facility whereby intercultural partnerships can enjoy a connected sporting environment.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>Our request to fund new sporting equipment will ensure more local residents have access to participate in a team sport throughout the year, as it will provide new matting for both the summer and winter competitions to share. It will free up much needed funds for the Club, allowing it to keep the costs to participants as low as possible.</p>
<p>Please outline how community members will be supported to continue their participation beyond this project.</p>	<p>The Club is very welcoming and is accepting of all new players to the club, regardless of how this application is progressed. We will continue to work in collaboration with the multicultural winter competition.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.</p>	<p>The Salisbury Downs Sports and Community Club are supportive of this application as they have a vested interest in maintaining the winter competition, they have supported and encouraged collaboration between the two competitions.</p>
<p>How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>Club members and participants will be advised of the grant and its use towards new matting.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event. Note: this does not replace the need to conduct a full risk assessment process.</p>	<p>There are no risks associated with this application as it is not a specific activity or event. Quotes have already been received and the new matting and other new sporting equipment is available for purchase immediately upon approval of our grant application.</p>

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Part 4 - Medium Grants ONLY (\$7k - \$12k)	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	(max 200 words)
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	(max 150 words)
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	(max 150 words)

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Part 5 – Supporting Documentation

Please include the following paperwork with your application if applying as a:

- **Community Group** (as applicable)
- **Club**
- **Not for Profit**

Included



Certificate of Incorporation demonstrating not-for profit status



Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM



A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact



A copy of the organisations Certificate of Insurance (Public Liability Insurance)



Please list and attach any relevant and supporting documentation including but not limited to:

Included



Quotes for purchases

A valid financial quote from a trustworthy Australian registered business

Letters of support for the project / event:

may include organisations / community groups partnering with you / neighbour support

Event or Project Plan / Checklist / Timeline



Copy of Risk management plan (for events)



Copy of proposed Traffic Management plan (for events)



Venue hire agreement / permit /quote



Public liability insurance



Other....



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Part 6 - Budget Breakdown

Amount Requested	\$6600		
Total Budget	\$6600		
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>			Name of Supplier
Match Balls	\$2700		InterSport Salisbury (Parabanks)
Roll out matting	\$3900		Cricket Warehousee
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
TOTAL (including GST):	\$6600		
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
<i>A detailed, current quote must be provided with the application.</i>			

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this applies to a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Salisbury West Cricket Club _____ (Group/Organisation)

Kristy Deer

(Name)

Secretary

(Position)

(Signature 1)

(Date)

Leslie Harrison

(Name)

Treasurer

(Position)

(Date)

ITEM	5.1.12
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Grant Program Budgets 2024/2025
AUTHORS	Hayley Berrisford, PA to General Manager Community Development, Community Development Jonathan Foong, Manager Urban, Recreation and Natural Assets, City Infrastructure
CITY PLAN LINKS	<p>1.2 The health and wellbeing of our community is a priority</p> <p>1.3 People are valued and they feel safe, included and connected</p> <p>1.4 We are proud of our strengths, achievements and cultural diversity</p>
SUMMARY	<p>The total funds committed year to date for the 2024/25 Community Development Grants Program is \$126,000 and is close to being fully expended with only \$60,000 remaining for the rest of the financial year.</p> <p>Similarly, the total funds committed year to date for the 2024/25 Minor Capital Works Grants Program is \$400,000 and is close to being fully expended with preliminary investigations commenced for potentially 8 further applications, only one of which is currently ready to proceed to the delivery stage and will be reported to the December 2024 Community Wellbeing and Sports Committee meeting for consideration.</p> <p>This report seeks Council approval for two second quarter non-discretionary budget review bids to increase the Community Development Grants Program and Minor Capital Works Grant Program 2024/25. This report also proposes to establish an annual Community Grants Show Case to Council by grant recipients receiving \$7,000 or more to acknowledge and celebrate the community impact achieved.</p>
RECOMMENDATION	
<u>That Council:</u>	
1.	Approves a second quarter non-discretionary operating budget review bid of \$120,000 for the Community Development Grant Program taking the total budget for 2024/25 to \$375,000.
2.	Approves a second quarter non-discretionary capital budget review bid of \$300,000 for the 2024/2025 Minor Capital Works Grant Program to enable up to 4 additional Minor Capital Works Grants to be awarded this year.
3.	Approves the establishment of an annual Community Grant Show Case where grants recipients of more than \$7,000 present to Council on what has been achieved with funds approved.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

Community Grant Program

- 1.1 The Community Grant Program 2024/25 has an operating budget of \$255,000.
- 1.2 There are seven (7) months remaining until the end of the 2024/25 financial year and the budget is renewed.
- 1.3 To date, there have been 18 Grants (17 Active and Connected and 1 Sustainability) and 33 Youth Sponsorship applications approved.

Minor Capital Works Grants

- 1.4 The Minor Capital Works Program budget commencing in the 2024/2025 financial year was \$464,000.
- 1.5 The budget allocation for Council's Minor Capital Work (MCWG) Program is fully allocated for the 2024/2025 financial year and this was reported to Council at its meeting held 28 October 2024.
 1. *Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:*
 - *Volleyball SA in the amount of \$75,000 for the supply and installation of perimeter fencing and shade area at Mobara Park, Mawson Lakes.*
 - *Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.*

2. DISCUSSION

Community Grant Program

- 2.1 At the time of preparing this report, the Community Grant Program 2024/25 operating budget of \$255,000 is close to being fully expended.
- 2.2 The allocation of approved funding for Community Grants to date for the 2024/25 financial year is outlined table:

	Jul-24	Aug-24	Sep-24
Active & Connected	\$ 37,200.00	\$ 36,190.00	\$ 47,431.00
Youth Sponsorship	\$ 1,600.00	\$ -	\$ 17,050.00
Equipment	\$ 7,000.00	\$ 7,000.00	\$ 11,931.00
Community Event	\$ 20,000.00	\$ 21,000.00	\$ 8,950.00
Multi-cultural festivals	\$ -	\$ -	\$ -
Reconciliation events/programs	\$ -	\$ -	\$ -
Uniforms for sporting clubs	\$ 8,600.00	\$ -	\$ -
Public art works	\$ -	\$ -	\$ -
Community gardens	\$ -	\$ -	\$ -
Other	\$ -	\$ 8,190.00	\$ 9,500.00
Sustainability	\$ -	\$ 5,250.00	\$ -
Economic Growth	\$ -	\$ -	\$ -
	\$37,200.00	\$41,440.00	\$47,431.00

*note this is not inclusive of the proposed October approvals of \$68,915.

Minor Capital Works Grants

- 2.3 There are eight clubs that are in various stages of the MCWG application process, which are listed in the following table:

Club Name	Scope of Work	Amount	Status
Pontian Eagles Sports and Social Club	Supply and install digital scoreboard	\$75,000	Ready to proceed
Salisbury Bowling Club	Construction of DDA pathway	\$75,000	Waiting on formal application from club
Wanderer's Netball Club	Supply and install shelters	\$75,000	Waiting on formal application from club
Ingle Farm Junior Soccer	Storage shed, office fit out, enclosing veranda	TBA	Waiting on formal application from club
Pooraka Tennis Club	Construct tennis practice wall	\$75,000	Waiting on formal application from club
Bridgestone Athletics Centre	Extend the shed for additional storage.	\$75,000	Waiting on formal application from club
Para Hills Wanderer's Netball	Storage shed and office.	\$75,000	Waiting on formal application from club
Salisbury East Soccer Club	Verandah extension	TBA	Waiting on formal application from club

- 2.4 Of the listed clubs, only the Pontian Eagles Sports and Social Club have formally submitted the grant application and are ready to progress. There is a 12-week turnaround time for supply of digital signboards, sourced from overseas. The MCWG should cover the full cost of the supply and install of the new digital scoreboard.
- 2.5 Administration have been working closely with all the applicants to assist them through the application process, which includes meeting with club committee members to understand their needs, drafting preliminary designs and obtaining quotes. This is an important part of the process that enables Administration to provide better value for money outcomes. Administration is currently waiting for the applicants to agree to the scope of work and submit their written applications.
- 2.6 The total funds committed year to date for the Minor Capital Works Grants Program is \$400,000 and that the 2024/25 budget is close to being fully expended.
- 2.7 Administration will bring the application for digital scoreboards from the Pontian Eagles Sports and Social Club to the Community Wellbeing and Sports Committee in December 2024 for consideration.

2.8 The following are key consideration:

2.8.1 Administration will unlikely be able to deliver on all the MCWG projects listed in paragraph 2.3 if applications are received in this financial year. Some projects will require development approvals to proceed, which could potentially delay the project.

2.8.2 There are several clubs that have yet to agree to the scope and proposed design and have been in the system for more than 12 months. In recent discussions with the applicants, there are 4 applicants who have verbally indicated their intention to proceed and Administration are awaiting formal applications.

2.9 As such, Administration recommends that a second quarter non-discretionary capital budget review bid of \$300,000 for the 2024/2025 Minor Capital Works Grant program be approved, which will enable up to 4 additional Minor Capital Works Grants to be awarded this year.

3. FINANCIAL OVERVIEW

Community Grants

3.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.

3.2 The total money committed to approved Community Grants and Youth Sponsorship applications to date is \$126,071.

3.3 Based on the Administration's recommendations, the money committed to all grant applications for the October round (10 in total and 5 Youth Sponsorship) is \$68,915.

3.4 The remaining balance of the grant funding if all applications received this month are approved (10 in total and 5 Youth Sponsorship) is \$60,014. This is likely to be exhausted by Quarter 3 based on current approval trends.

Minor Capital Works Grants

3.5 2024/25 budget is close to being fully expended.

3.6 enable up to 4 additional Minor Capital Works Grants to be awarded this year

4. CONCLUSION

4.1 To ensure sufficient funds are available to continue to assess and approve applications for the Community Grant Program 2024/25, it is recommended that a quarter two non-discretionary operating budget review bid of \$120,000 into the Community Grant Program be approved.

4.2 This report also proposes to establish an annual Community Grants Show Case briefing for Council by grant recipients receiving \$7,000 or more to acknowledge their work and celebrate the community impact achieved. This event will be managed by Council with recipients invited to present.

4.3 From recent discussions with existing MCWG applicants, there are 4 projects that are likely to proceed this financial year. Administration recommends that a second quarter non-discretionary capital budget review bid of \$300,000 for the 2024/2025

MCWG program to enable these 4 additional Minor Capital Works Grants to be awarded this year.

- 4.4 Administration will prepare a report to the Community Wellbeing and Sports Committee in December 2024 with the application from the Pontian Eagles Sports and Social Club for a new digital scoreboard for the consideration of the committee.
- 4.5 This report also proposes to establish an annual Community Grants Show Case briefing for Council by grant recipients receiving \$7,000 or more to acknowledge their work and celebrate the community impact achieved. This event will be managed by Council with recipients invited to present.

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 November 2024
HEADING	Bridgestone Athletic Centre - Coordination Group Meeting
AUTHOR	James Catterall, Social Policy and Sport Planner, Community Development
CITY PLAN LINKS	1.2 Our community is physically and mentally healthy and connected 4.4 Our community is engaged and connected
SUMMARY	Staff recently met with the Bridgestone Athletics Centre Coordination Group on 16 October 2024. The meeting included representatives from City of Salisbury’s Staff and Elected Members, and the three (3) athletic clubs - Ingle Farm Little Athletics Club, Northern Districts Athletics Club, and Salisbury Athletics Club. The purpose of the meeting was to discuss operational updates for the Centre, club activities, and current issues requiring Council’s attention.

RECOMMENDATION

That Council:

1. Notes the information contained in the report (Item 5.2.1, Community Wellbeing and Sport Committee, 19 November 2024).
2. Notes the minutes of the Bridgestone Athletics Centre Coordination Group meeting held on 16 October 2024 (Attachment 1, Item 5.2.1, Community Wellbeing and Sport Committee, 19 November 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Bridgestone Coordination Group Meeting Minutes

1. BACKGROUND

- 1.1 The Bridgestone Coordination Group was established to provide a forum for collaboration between Council and the resident athletic clubs, succeeding the former Bridgestone Advisory Group.
- 1.2 At its meeting held on 25 July 2022, Council resolved (Resolution 1487/2022) that;
 - 1.2.1 *Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.*

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Ingle Farm Little Athletic Club
- 2.2 Northern Districts Athletics Club
- 2.3 Salisbury Athletics Club

3. DISCUSSION

- 3.1 The purpose of this report is to summarise key discussion points from the recent meeting that may require additional support from Council. Currently, these items are presented for noting, as staff are actively investigating each issue further. The primary points for Council's attention include:

Operational Updates

- 3.2 City of Salisbury Staff briefed the clubs on ongoing discussions regarding a potential partnership with Athletics South Australia (ASA). It was clarified that any agreement with ASA would be designed to complement, rather than alter, the clubs' current or future licence agreements. This reassurance was positively received, as the clubs expressed an interest in collaborating with ASA to enhance Centre activities without impacting their existing usage rights.
- 3.3 Drafts for updated club licences are currently in development, with staff aiming to finalise these by mid-December, in alignment with broader sports leasing and licensing timeframes. Staff informed that clubs would remain updated of progress, and that agreements will reflect a fair and supportive arrangement that facilitates each club's ongoing engagement and growth within the Centre.

Equipment and Facility Maintenance

- 3.4 City of Salisbury has ensured that new equipment has been ordered to meet club requirements for the season. However, some outstanding maintenance needs were highlighted by the clubs:
 - 3.4.1 Track Maintenance: Clubs reported an accumulation of blue rubble on the track surface, creating potential slipping hazards. Staff have committed to discovering a solution to clean the track to remove the rubble.
 - 3.4.2 Additional 70m Straight: The clubs have proposed adding a 70m track marking along the western straight, noting that the current track layout does not fully meet their needs. In response, staff will assess the costs associated with marking new lines and further evaluate the necessity and potential benefits of this addition to ensure it aligns with facility and club requirements.

Club Concerns and Actions

- 3.5 Concerns were raised about a rough sleeper using Centre facilities. In response, the City of Salisbury has provided the clubs with direct contact information for the City of Salisbury Security Team, as well as resources from the Adelaide North West Homelessness Alliance. Staff emphasised the importance of handling these situations with empathy and understanding, ensuring a respectful approach towards individuals experiencing homelessness.

- 3.6 An odour issue was identified in the wet rooms adjacent to the official rooms, likely due to stagnant water. City of Salisbury staff has advised the clubs to run taps and flush toilets weekly to alleviate this problem and will monitor the situation.
- 3.7 A safety concern was raised about the close proximity of the throwing cages to the western jumping pits, which poses a potential hazard to athletes and other facility users. In response, staff have committed to investigating a range of solutions to mitigate this risk.
- 3.8 Possible future actions include physical adjustments to the layout, adding protective barriers with extended curtains.

Opportunities

- 3.9 The installation of a period product dispensary in the changerooms was discussed to improve amenities for members and guests. Providing access to period products was noted as a step towards removing a potential barrier to participation. City of Salisbury staff are currently investigating suitable options and viability.

4. CONCLUSION

- 4.1 It is recommended that Council notes the ongoing collaboration within the Bridgestone Coordination Group and the matters raised. Staff will continue working with the clubs to address identified action items, ensuring that the Bridgestone Athletics Centre remains a safe, welcoming, and well-maintained facility.

Bridgestone Athletics Centre

Coordination Group

Minutes



ATTENDANCE

- City of Salisbury:** Craig Grocke (*Manager Sport and Recreation*)
 James Catterall (*Social Policy and Sport Planner*)
 Cr David Hood (*North Ward; Chair - Community Wellbeing and Sport Committee*)
- Athletics Clubs:** Liam Sanders (*Ingle Farm Little Athletics Club*)
 Nathan Bradley Rout-Pitt (*Northern Districts Athletics Club*)
 Craig Thomas (*Salisbury Little Athletics Club*)
- Apologies:** Cr Peter Jensen (*Hills Ward*)
 Tammy Cates (*Northern Districts Athletics Club*)

1. Welcome

2. Business arising from previous meetings

CoS to follow-up 70m starting line,

Previous Minutes (16/08/23), Approved by CoS. Liam Sanders SECONDED.

3. Council Operations

3.1 Bridgestone Operations Update

CoS provided an update to Clubs of ASA partnership discussions,

Potential partnership will not affect Club's current or next license agreement (2 years)

3.2 Upcoming Events/Carnivals

Three school carnivals remain for 2024, 17th October, 24th October, 15th November.

3.3 Equipment

Equipment has been ordered to fulfill Club's ongoing requirements.

4. Club Operations**4.1 Ingle Farm Little Athletics Club**

Positive start to the Athletic season, citing 81% membership retention,

Growing for Gold participation was higher than previous years,

Concerned about a Rough Sleeper coming in and using the BAC facilities, CoS to provide contact information for the Security Team,

Front gate found unlocked and opened on occasion. CoS to highlight with Security Team.

4.2 Northern Districts Athletics Club

Working cooperatively with SAC to repaint the Shotputs,

CoS updated on Coach's Subsidy Program: Applications currently being assessed, NDAC will have a response early next week.

Advised of a tear in one of the Hight Jump Mats, CoS to investigate.

Asked CoS to provide current arrangement for "Electricity Bill Split". CoS to follow up.

4.3 Salisbury Little Athletics Club

Memberships numbers are up, positive start to the season,

Highlighted that there is a smell coming from the wet rooms attached to the official rooms. CoS asked Clubs to run the water in the sinks and flush the toilets at least once a week.

Asked if the wetlands have had their annual "Mosquito Spray". CoS to follow up.

Late night event on 30th November, asked for minimal canteen offerings. Will have a food truck on site that will not selling anything that competes directly with the kiosk.

Asked if it was possible to provide a Hygiene Box in the Changerooms – to provide hygiene products.

5. Club Licence Review

Licenses are still being drafted, CoS optimistic these will be finalised by Mid-December, CoS will provide an update closer to the date.

6. Other Business

Track due for a clean, blue rubble from track becoming slippery, CoS to investigate.

The space in front of the defib needs to be kept clear,

Rotating Responsibility Roster will be sent to clubs at the beginning of every month,

SAC asked for CoS to provide an update on the MCWG submission for line-marking, water fountains, a gas line for a BBQ. CoS to follow-up.

SAC highlighted that the location of the throwing cages still presents a risk, for people using the western jumping pits. CoS to investigate a solution.

7. Next Meeting

January 2025, date TBC.

Meeting Date	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status
16/10/2024	2	Follow-up and update 70m Starting Line	CoS	16/11/2024		
16/10/2024	4	Provide further info/ support to help Clubs with possible interactions with rough sleepers	CoS	16/11/2024		
16/10/2024	4	Ask Security to ensure all gates are locked and shut	CoS	ASAP		
16/10/2024	4	Repaint Shot-puts	NDAC and SAC	16/11/2024		
16/10/2024	4	Investigate options to repair a tear in the high jump mat	CoS	16/11/2024		
16/10/2024	4	Advise clubs of how electricity bills are split	CoS	16/11/2024		
16/10/2024	4	Clubs to run taps and flush toilets in wet rooms attached to the official rooms	NDAC and SAC	Ongoing		
16/10/2024	4	Follow-up Mosquito Spray for wetlands	CoS	ASAP		
16/10/2024	4	Investigate options for a hygiene product dispensary box for changerooms	CoS	16/12/2024		
16/11/2024	4	Clean track, and remove as much rubble as possible	CoS	ASAP		
16/10/2024	4	Follow up MCWG application and provide clubs with an update	CoS	16/11/2024		
16/10/2024	4	Investigate a solution to the risk presented by having the	CoS	16/11/2024		

		throwing cages and long jump pits so close together.				
Completed Action Items						
Meeting Date	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status