



**MINUTES OF AUDIT AND RISK COMMITTEE MEETING HELD IN WITTBER & DR
RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

9 OCTOBER 2024

MEMBERS PRESENT

Cr Kylie Grenfell (Chair)
Cr B Brug (Deputy Chair)
Ms P Davies
Mr N Ediriweera
Mr D Powell

CONSULTANT

BDO, Engagement Partner, Mr A Tickle

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
Manager Governance, Mr R Deco
Audit and Risk Manager, Ms S Kinsella
Manager Finance & Procurement Services, Ms K Gorge
Team Leader Accounting Services, Ms M Hamilton

The meeting commenced at 6:31pm.

The Chairman welcomed the Elected Members, consultant and staff to the meeting.

APOLOGIES

No apologies.

LEAVE OF ABSENCE

No leave of absence.

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Mr D Powell

The Minutes of the Audit and Risk Committee Meeting held on 13 August 2024, be taken as read and confirmed.

CARRIED

REPORTS

For Decision

7.1.1 End of Financial Year Statements and Analysis

Moved Mr N Ediriweera
Seconded Ms P Davies

That Council:

1. Receives the information.
2. Notes that the Audit and Risk Committee, in accordance with Section 126(4)(a) of the *Local Government Act 1999*, reviewed the annual financial statements of the Council for the year ended 30 June 2024 and is satisfied they present fairly the state of affairs of Council.
3. Notes that the annual financial statements have been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.
4. Approves, in accordance with Regulation 22 of the *Local Government (Financial Management) Regulations 2011* clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit and Risk Committee sign the statement to certify the independence of the Council Auditor, BDO Australia.
5. Approves that the draft analysis of the Annual Financial Statements, as presented in Attachment 1 to this report (Item 7.1.1, Audit and Risk Committee, 9 October 2024), be included in the End of Year Financial Statements Report to Council.

CARRIED

7.1.2 BDO's Audit Completion Report 30 June 2024

Moved Mr D Powell
Seconded Mr N Ediriweera

That Council:

1. Receives the Annual Completion Report for the year ending 30 June 2024, as set out in Attachment 1 to this report (Item 7.1.2,

Audit and Risk Committee, 9 October 2024)

2. Notes the Management Representation Letter requested by BDO to be signed by the Chief Executive Officer and the Deputy Chief Executive Officer, as set out in Attachment 2 to this report (Item 7.1.2, Audit and Risk Committee 9 October 2024).

**CARRIED
Unanimously**

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

A&R-QWON1 Mr N Ediriweera- Going concern status

Mr N Ediriweera asked a question in relation to Council's going concern status?

Question: Is the council in a going concern status?

Management confirmed its view that Council is a going concern which was also supported by the External Auditor present at the meeting. key reasons in determining this position include:

- there are sufficient facilities available to deliver Council's planned expenditure, which can be drawn down as required;
- Funds can be drawn down within 24 hours of seeking the funds; and
- Each year Council reviews its 10 Year Long Term Financial Plan to estimate its future funding needs to deliver its planned budget.

A&R-QWON2 Mr N Ediriweera- Lease liability

Mr N Ediriweera asked a question in relation to lease liability

Question: If the Lease liability was paid in advance, it should not be a pre-payment it should be a reduction in the liability?

Manager Finance & Procurement Services, took this question on notice.

ORDERS TO EXCLUDE THE PUBLIC**7.4.1 In-Confidence Session with the External Auditor as per Terms of Reference and approved Audit and Risk Committee Annual Work Plan 2023/2024 (verbal discussion)**

Moved Ms P Davies

Seconded Mr D Powell

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 7.4.1 In-Confidence Session with the External Auditor as per Terms of Reference and approved Audit and Risk Committee Annual Work Plan 2023/2024 (verbal discussion)*

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **In-Confidence Session with the External Auditor as per Terms of Reference and approved Audit and Risk Committee Annual Work Plan 2023/2024 (verbal discussion)** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, and staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:13pm

The meeting moved out of confidence at 7:39pm

The meeting closed at 7:39pm.

CHAIRMAN.....

DATE.....