



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**16 SEPTEMBER 2024**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

**OBSERVERS**

Cr K Grenfell *from 6.59pm*  
Cr P Jensen *from 7.13pm*

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager City Infrastructure, Mr C Haskas  
A/General Manager Community Development, Ms V Haracic  
A/General Manager City Development, Ms S Klein  
Governance Support Officer, Ms M Prasad  
Assessment Manager, Mr C Zafiropoulos  
Manager Community Experience, Ms C Kroepsch  
Organisational Development Lead, Mr R Scholtz  
Team Leader Open Space Assets & Urban Streetscape, Mr C Johansen  
Manager Infrastructure Design & Delivery, Mr J Collins  
Manager People & Performance, Ms K Logan  
Club Leasing Officer, Ms S McEwen

The meeting commenced at 6.39pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

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## APOLOGIES

An apology has been received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting being held concurrently.

## LEAVE OF ABSENCE

Nil.

## PRESENTATION OF MINUTES

Moved Cr M Mazzeo  
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 19 August 2024, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Future Reports for the Urban Services Committee**

Moved Cr S Reardon  
Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **4.1.1 Re-use and Recycle Hubs in our Community Centres**

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Approves the 6-month trial of establishing one recycling hub at Mawson Lakes Library, commencing in November 2024, to coincide with the National Recycling Week.
2. Notes that Administration will present a report to the Urban Services Committee in August 2025 with the findings of the 6-month recycle hub trial at Mawson Lakes Library.

**CARRIED**

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#### 4.1.2 Capital Works Program - August 2024

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves the program amendments for PR22852 SAMP: Bus Shelter and Bus Stop Improvement Service Continuity Program as outlined within paragraph 3.5 of the report (Item 4.1.2 – Capital Works Program – August 2024, Urban Services Committee, 16 September 2024) with no impact to the program budget.
2. Approves the removal of Ponton Street, Salisbury, and Lincoln Avenue, Salisbury East, from within PR13952 School Zones and Pedestrian Crossings Service Continuity Program with their associated budgets of \$84k being retained within the program to support the delivery of pedestrian crossing upgrades at Mortess Street, Brahma Lodge, and Casuarina Drive, Parafield Gardens.
3. Approves a non-discretionary 2024/25 first quarter budget review of \$500k to support traffic flow and improvements currently being developed for the Harry Bowey, Salisbury Park Precinct.

**CARRIED**

#### 4.1.3 Sub Committee Meeting Schedule Order

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Approves for the Asset Management Sub Committee to be listed as the first meeting scheduled for Sub Committee weeks.

**CARRIED**

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*For Information*

**4.2.1 Sportsfield Lighting - Decommissioning and replacement**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Notes the immediate removal of the light poles at Creaser, Lindblom and Unity Parks, as they are at risk of imminent failure.
2. Approves a 2024/25 Second Quarter Non-Discretionary Budget Bid of \$300,000 to enable the replacement of a two-pole lighting system (poles, luminaires and wiring) at Creaser Reserve and the replacement of the single pole and luminaires at Lindblom Park Soccer as listed in the report (Item 4.2.1 – Sportsfield Lighting – Decommissioning and replacement – Urban Services Committee, 16 September 2024).

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.

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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 New Lease Agreement for existing Genus Services Lease - Research Road, Pooraka

Moved Cr A Graham  
Seconded Cr S Reardon

*That the Urban Services Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.1 New Lease Agreement for existing Genus Services Lease – Research Road, Pooraka with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/General Manager City Development*
- *Governance Support Officer*
- *Assessment Manager*
- *Manager Community Experience*
- *Organisational Development Lead*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Manager Infrastructure Design & Delivery*
- *Manager People & Performance*
- *Club Leasing Officer*

*On the basis:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **New Lease Agreement for existing Genus Services Lease – Research Road, Pooraka** item and discussion at this point in time.*

**CARRIED**

#### 4.4.2 Upgrade of Salisbury Downs Oval Clubroom

Moved Cr A Graham  
Seconded Cr S Reardon

*That the Urban Services Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.2 Upgrade of Salisbury Downs Oval Clubroom with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/General Manager City Development*
- *Governance Support Officer*
- *Assessment Manager*
- *Manager Community Experience*
- *Organisational Development Lead*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Manager Infrastructure Design & Delivery*
- *Manager People & Performance*
- *Club Leasing Officer*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Upgrade of Salisbury Downs Oval Clubroom** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 6.54pm.

The meeting moved out of confidence and closed at 7.30pm.

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CHAIRMAN.....

DATE.....