



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

**20 AUGUST 2024 AT THE CONCLUSION OF THE INNOVATION AND BUSINESS
DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 16 July 2024.

REPORTS

Administration

5.0.1	Future Reports for the Community Wellbeing and Sport Committee.....	11
5.0.2	Recommendations of the Salisbury Living Sub Committee meeting held on Monday 12 August 2024	13

For Decision

5.1.1	Salisbury Fringe Carnival 2024 Evaluation and Recommendations for 2025 Event.....	23
5.1.2	Review of Lease and Licence Policies	75
5.1.3	Youth Sponsorship Applications - July 2024.....	75
5.1.4	Grant No. 1/2024-25: Para Hills East Soccer Club Community Grant Application	79
5.1.5	Grant No. 2/2024-25: Penfield Model Engineers Society Community Grant Application	93
5.1.6	Grant No. 3/2024-25: Sanatan Cultural Organisation of South Australia Incorporated Community Grant Application	107
5.1.7	Grant No. 4/2024-25: Lions Club of Salisbury - Dogs Day Out Community Grant Application	121
5.1.8	Grant No. 5/2024-25: Salisbury United Football Club Community Grant Application	137

For Information

5.2.1	Community Development Quarter 4 update	151
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QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 12 August 2024

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the 5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 12 August 2024: SLSC2 Unsolicited Bid – Deborah Grive Reserve, SLSC3 Further Investigation for Future Development – Amsterdam Crescent Reserve, SLSC4 Affordable Housing and Short Term Accommodation Opportunities, SLSC-OB1 Strategic Property Matter – City Centre, SLSC-OB2 Strategic Property Matter – Salisbury Park item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

16 JULY 2024

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman) (*Via Video Conference MS Teams*)
Cr A Graham
Cr P Jensen
Cr S McKell
Cr S Ouk

STAFF

A/Chief Executive Officer, Ms M English
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager Business Excellence, Ms J Emerson
Manager Governance, Mr R Deco
Governance Support Officer, Ms M Prasad
Manager Sport, Recreation & Community Planning, Mr B Hopkins
Manager Community Participation & Partnerships, Ms C Giles

The meeting commenced at 6:32pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr A Graham

The Minutes of the Community Wellbeing and Sport Committee
Meeting held on 17 June 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr P Jensen
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Salisbury Bowling Club: Prestige Pairs Event Sponsorship

Moved Mayor G Aldridge
Seconded Cr A Graham

That Council:

1. Approves the continued funding of \$30,000 to support the Salisbury Bowling Club in delivering the Prestige Pairs event in 2026, 2027, and 2028 through an annual \$10,000 sponsorship payment, noting the resolution of Council (1499/2022) regarding the sponsorship arrangement committed to the Salisbury Bowling Club.

CARRIED

5.1.2 Minor Capital Works Grant Program Application - Woodworkers Shed Northern Districts - Spray Booth

Moved Cr D Hood

Seconded Mayor G Aldridge

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. The Woodworkers Shed Northern Districts (WSND) for the amount of \$75,000 for the development of a new spray booth workshop at Happy Home Reserve, Lawrie Ave, Salisbury, noting that any additional costs are to be funded by the NDWS as per the funding agreement.

CARRIED

5.1.3 Minor Capital Work Program Application - Salisbury International Soccer Club - Pitch Fencing

Moved Cr A Graham

Seconded Cr D Hood

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury International Soccer Club (SISC) for the amount of \$75,000 for the installation of pitch fencing at Underdown Park, Nangari Road, Salisbury North, noting that any additional costs are to be funded by the SISC as per the funding agreement.

CARRIED

5.1.4 Youth Sponsorship Applications - June 2024

Moved Cr P Jensen

Seconded Cr A Graham

That Council:

1. Notes that 50 Youth Sponsorship Applications were assessed in June 2024, as included in this report (Item no. 5.1.4, Community Wellbeing and Sport Committee, 16 July 2024).
2. Notes the payments for the June Youth Sponsorship applications of \$17,400 will be funded within existing budgets from the Community Development Grant funds.

CARRIED

5.1.5 Community Event Sponsorship Grant Application - Adelaide & Metropolitan Malayalee Association

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the following application of the Community Events Sponsorship Program as follows:
 - a. Grant No. 4/2024 – Adelaide & Metropolitan Malayalee Association, application for \$8,000 for its 2024 Onam Celebration.

CARRIED

5.1.6 Grant No. 36/2023-24: Anyira Pajok Community of South Australia Grant Application

Moved Cr C Buchanan
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2024 round of Community Grants as follows:
 - a. Grant No. 36/2023-24 Anyira Pajok Community of South Australia Community Grant Application: to the value of \$2,463 to assist with the hosting of a conference for the Pajok Community including cooking demonstrations.

CARRIED

5.1.7 Grant No. 37/2023-24: Eagles American Football Club Community Grant Application

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Subject to home games being played within City of Salisbury, approves the request for funding for the June 2024 round of Community Grants as follows:
 - a. Grant No. 37/2023-24 Eagles American Football Club Community Grant Application: to the value of \$2,400 to assist with the purchase of protective sporting equipment of new shoulder pads for the 2024/2025 season.

CARRIED

**5.1.8 Grant No. 38/2023-24: Trinity Green Residents Association Inc
Community Grant Application**

Moved Cr S McKell
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2024 round of Community Grants as follows:
 - a. Grant No. 38/2023-24 Trinity Green Residence Association Inc Community Grant Application: to the value of \$2,000 to assist with the purchase of a Carpet Bowls Handling Unit.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Suburban Study Hub Funding Opportunity

Moved Cr P Jensen
 Seconded Cr A Graham

The Community Wellbeing and Sport Committee orders that:

1. *Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.1 **Suburban Study Hub Funding Opportunity**, with the exception of the following persons:*

- A/Chief Executive Officer
- General Manager Community Development
- A/General Manager Business Excellence
- Manager Governance
- Governance Support Officer
- Manager Sport, Recreation & Community Planning
- Manager Community Participation & Partnerships

On the basis that:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

2. *In weighing up the factors related to disclosure,*
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations.*
 - The public interest in the Council preserving its negotiation position and obtaining best value for money for its community would be compromised by disclosure of the information.*

*On that basis the public's interest is best served by not disclosing the **Suburban Study Hub Funding Opportunity** item and discussion at this point in time.*

CARRIED

The meeting moved into confidence at 6.47pm.

The meeting moved out of confidence and closed at 6.55pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. REPORT

- 2.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
25/07/2022 5.1.1	Bridgestone Athletics Centre Advisory Group Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee. Due: March 2024 Deferred to: November 2024 Reason: July Advisory Group not meeting whilst Bridgestone Licences under review (refer US-OB2).	Ben Hopkins

23/10/2023	Chapel of the Holy Family - End of Lease Arrangements	Ben Hopkins
5.4.1	This resolution is confidential.	
Due:	March 2024	
Deferred to:	December 2024	
Reason	Administration are still working through negotiations with the tender applicant and a report will be presented to Executive prior to provision to Council.	
27/11/2023	Ongoing management of the St Kilda Community Hall on behalf of the Community	Amy Pokoney Cramey
	5. Approves the Administration develop an opportunities and options report for Council's consideration for future use of this site including a draft expression of interest for broader exploration of opportunities and strategic value and alignment by January 2024.	
Due:	March 2024	
Deferred to:	September 2024	
Reason:	The future use of this site will now be undertaken as a separate piece of work and will be submitted as a separate report in September.	
26/05/2024	Walkleys Road Corridor Demonstration Houses	
SLSC1	2. Requests for the results of the EOI to be reported back to Council outlining financial options and types of display housing to be constructed for Council approval.	Sharee Klein
Due:	December 2024	
27/05/2024	Update on Homelessness Responses and Housing Opportunities in the City of Salisbury	Vesna Haracic
5.4.3	3. Approves the administration to further develop models for vulnerable people in the priority cohorts below in consultation with the working group and requests a report on the opportunities for action back to Council in September 2024, noting that the working group will make recommendations to the relevant committee during this period. a. Aboriginal families b. Vulnerable families with young children c. Older vulnerable or at-risk women d. Men 5. Approves administration undertaking further detailed investigation on suitable parcels for 'meanwhile uses' of sites for modular or portable housing in consultation with the working group and report back to Council in September.	
Due:	September 2024	

3. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.0.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
HEADING	Recommendations of the Salisbury Living Sub Committee meeting held on Monday 12 August 2024
AUTHOR	Sharee Klein, Manager Strategic Development Projects, City Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community 3.4 Our urban growth is well planned and our centres are active
SUMMARY	The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Monday 12 August 2024 are presented for Community Wellbeing and Sport Committee's consideration.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes of the meeting held on 12 August 2024 and that the following recommendations contained therein be adopted by Council:

SLSC1 Future Reports for the Salisbury Living Sub Committee

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 12 August 2024



**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER
& DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

12 AUGUST 2024

MEMBERS PRESENT	Cr M Mazzeo (Chairman) Mayor G Aldridge (ex officio) Cr B Brug Cr C Buchanan Cr D Hood (<i>Arrived at 7:03pm</i>)
OBSERVERS	Cr A Graham
STAFF	Chief Executive Officer, Mr J Harry A/General Manager City Development, Mr L Lopez Digon General Manager City Infrastructure, Mr J Devine Manager Governance, Mr R Deco Manager Field Services, Mr M Purdie Manager Urban, Recreation & Natural Assets, Mr J Foong Manager Community Diversity & Inclusion, Ms V Haracic Team Leader Parks & Landscapes, Mr N John Urban Design & Planning Coordinator, Ms G Caon PA to General Manager City Infrastructure, Ms H Prasad

The meeting commenced at 7:02pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Apologies have been received from Cr K Grenfell and Cr P Jensen.

LEAVE OF ABSENCE

Nil.

Cr Hood entered the meeting at 7.03pm.

PRESENTATION OF MINUTES

Moved Cr B Brug

Seconded Mayor G Aldridge

The Minutes of the Salisbury Living Sub Committee Meeting held on 11 June 2024, be taken as read and confirmed.

CARRIED

REPORTS

SLSC1 Future Reports for the Salisbury Living Sub Committee

Moved Cr B Brug

Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

ORDERS TO EXCLUDE THE PUBLIC

SLSC2 Unsolicited Bid - Deborah Grove Reserve

Moved Mayor G Aldridge

Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Unsolicited Bid - Deborah Grove Reserve** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC3 Further Investigations for Future Development - Amsterdam Crescent Reserve

Moved Mayor G Aldridge
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Further Investigations for Future Development - Amsterdam Crescent Reserve** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC4 Affordable Housing and Short Term Accommodation Opportunities

Moved Mayor G Aldridge
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Affordable Housing and Short Term Accommodation Opportunities** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

SLSCOB1 Strategic Property Matter - City Centre

Moved Mayor G Aldridge

Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Strategic Property Matter - City Centre** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSCOB2 Strategic Property Matter - Salisbury Park

Moved Mayor G Aldridge
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Strategic Property Considerations – Salisbury Park** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:05pm.

The meeting moved out of confidence at 7:51pm.

CLOSE

The meeting closed at 7:51pm.

CHAIRMAN.....

DATE.....

ITEM	5.1.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Salisbury Fringe Carnival 2024 Evaluation and Recommendations for 2025 Event
AUTHOR	Raitchel Graves, Senior Events Coordinator, Community Development
CITY PLAN LINKS	4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report reviews the 2024 Salisbury Fringe Carnival and requests ongoing support for hosting the event at Carisbrooke Park in 2024 and future years. As the Council's premier event location, Carisbrooke Park offers many of the necessary facilities for large-scale events and provides an accessible, attractive and pleasant environment for attendees.

RECOMMENDATION

That Council:

1. Notes the feedback and evaluation of the 2024 Salisbury Fringe Carnival as outlined in Attachment 1 (Item 5.1.1, Community Wellbeing and Sport Committee, 20 August 2024).
2. Notes the Waste Management Report evaluation for the 2024 event as outline in Attachment 3 (Item 5.1.1, Community Wellbeing and Sport Committee, 20 August 2024).
3. Approves the location of the Salisbury Fringe Carnival to remain at Carisbrooke Park for the next three (3) years.
4. Notes the Program Overview for the Salisbury Fringe Carnival 2024 as outlined in paragraph 3.22 of this report (Item 5.1.1, Community Wellbeing and Sport Committee, 20 August 2024).
5. Notes a report finalising the Program for the 2025 Salisbury Fringe Carnival event will be presented to Council in November 2024.
6. Notes additional event infrastructure at Carisbrooke Park will improve the overall Salisbury Fringe event experience for attendees and a report considering this will be presented to Council in September 2024.
7. Approves that a report be presented to declare the entirety of Carisbrooke Park a 'Dry Zone', with the exception of designated licensed area/s, to enhance security and crowd management for future events.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury Fringe Carnival - Event Evaluation 2024
2. Salisbury Fringe Carnival - Site Plan 2024
3. Salisbury Fringe Carnival - Waste Management Report 2024

1. BACKGROUND

1.1 At its meeting on 18 December 2023, Council resolved that it:

1. *Approves the 2024 Fringe program and associated site plan as detailed in Attachment 1 – 2024 Fringe Site Plan (Item 5.2.1, Community Wellbeing and Sport Committee, 12 December 2023).*
2. *Approves the Administration undertaking a procurement process to source major rides and amusements for future Fringes, from 2025 to 2028.*

Resolution 0550/2023

- 1.2 Council has hosted a Fringe Event for more than 10 consecutive years. Each year, the Fringe event has brought the community together to engage in outdoor entertainment and recreation activities. The Salisbury Fringe Carnival is Council's premier event with the largest participation across our events calendar.
- 1.3 The Salisbury Fringe Carnival 2024 was held at Carisbrooke Park on Friday, 23 February 2024 from 6:00pm – 9:30pm and Saturday, 24 February 2024 from 12:00pm – 9:30pm.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Amusement operators.
- 2.2 Fringe vendors.

3. DISCUSSION

- 3.1 After outgrowing the footprint in its previous location, the Salisbury City Centre, the 2024 Salisbury Fringe Carnival was relocated to Carisbrooke Park.
- 3.2 As the event is provided free to the community, there is no ticketing information available to provide exact attendance number. However, staff engaged with vendors, experienced ride operators and event management experts and estimate the attendance at between 15,000 – 20,000 people across the Friday evening and Saturday.
- 3.3 The operator of the amusement rides provided information on the number of people utilising their rides. This information, (included at 3.11), was also used to inform the estimated overall attendance.
- 3.4 Carisbrooke Park offered a larger footprint for the event, accommodating larger crowds and the distribution of activities over two major zones: amusement rides in one area and main stage and performance in another.
- 3.5 The new venue had excellent engagement from our community as evidenced by strong attendance across both days.

Accurate capture of attendance data is not possible due to the park's open layout and multiple entry points. To obtain more accurate attendance data, investment in a system such as mobile phone location tracking is recommended. While this will not guarantee exact numbers, it will provide more substantial data.

Activities and Entertainment

3.6 The main stage of the event hosted a variety of acts and entertainers, including:

- Headline music act Mahalia Barnes
- Illusionist and fire twirlers,
- Local bands
- Children's performers



3.7 Staff also secured the Rastelli Tent, which featured Fringe style performances every 30 minutes throughout the event.



- 3.8 Roaming entertainers enhanced the carnival atmosphere, while the fire twirlers provided a spectacular conclusion to the event each night.



- 3.9 The silent disco, featuring sensory vests for individuals with hearing impairments, was a new addition to this year's Salisbury Fringe Carnival, providing an inclusive experience for the community.
- 3.10 The number of amusement rides increased to five (5) this year, including a Ferris Wheel, Dodgem Cars, Tea Cups, Sizzler and Safari Train, along with two (2) jumping castles. The carnival rides remain an extremely popular feature of the Fringe Carnival.
- 3.11 The sole ride operator, estimated that 17,500 to 21,500 attendees used the rides throughout the event, with some attendees not utilising the rides and others riding multiple times.



- 3.12 Three (3) illuminated tee-pees, both covered and uncovered, served as focal points for the bar areas, providing a comfortable space for attendees to sit and enjoy the entertainment.
- 3.13 Festoon lighting and oversized popcorn boxes, custom-made by the Pooraka Men's Shed, created a feature entrance and unique photo opportunity for visitors.



- 3.14 Among those who completed the online post event feedback survey, 57.69% utilised the free amusement rides. The Bumper Cars, Bouncy Castles and Ferris Wheel were the most popular, closely followed by the Tea Cups, Sizzler and Safari Train.

Entertainment was a major highlight of the event, with 80% of survey participants favouring the live music. The Illusionist show and roving performers were also well-received.

Event Site

- 3.15 Carisbrooke Park provided numerous advantages as the new location:
 - 3.15.1 Large open green spaces with additional shade.
 - 3.15.2 The shaded tee-pee bar was highly popular during the VIP event on Friday night and as a sheltered area on Saturday, offering a good view of the main stage.



- 3.15.3 Additional lighting was needed for several “dark spots” within the event zone. These including general park areas, the rides zone, the main park and the rear of the stage.

- 3.15.4 Due to the limited availability of power sources in the park, numerous generators were necessary to supply power for staging, lighting and other equipment.
- 3.15.5 It is recommended that additional permanent power and lighting sources are considered as part of any future development investment at Carisbrooke Park to enhance patron safety and to establish it as the primary venue for Council's major events. These considerations include:
- Additional lighting for high traffic zones, performance areas, carparking and pedestrian entry points;
 - Install additional power distribution points and around the event site to reduce the dependency on generators; and
 - Safety barriers and/or lighting on footbridge to overflow carpark.

Food and Beverage

- 3.16 Ten (10) onsite food vendors offered a diverse range of food and beverage options for patrons.
- 3.17 Among those who completed the online post event feedback survey, 62.96% purchased food and/or drink at the event; 20% of those that did not purchase food state it was too expensive.
- 3.18 Vendors catered the VIP event on the Friday night, effectively eliminating the need for additional satellite kitchen and catering services. The food provided was well received by attendees and the vendors were happy to be involved. The approach not only streamlined service but also contributed to a more cohesive and enjoyable experience for both guests and vendors. Menu items included:
- Pizzas, grazing boards and bar service by Doughballs.
 - Butter chicken and rice by Beyond India
 - Salt and pepper squid by Squid Squad
 - Laksa dumplings shots by Humpty Dumplings
- 3.19 Elected Member feedback following the event included:
- 3.19.1 Increasing the number of rides available;
- 3.19.2 Increasing the lighting between the carpark and the event area;
- 3.19.3 Increasing the vegan food options available;
- 3.19.4 Positivity about the change of venue and overall event; and
- 3.19.5 Positivity about the range of activities on offer that were free of charge.
- These matters have been addressed in this years program and bookings to date. There is one (1) additional ride booked for the 2025 event and new food vendors confirmed. Further infrastructure considerations and the associated costs will be subject of a future report.
- 3.20 Food vendors provided positive feedback on their participation in the event. Detailed feedback is available in the attached event evaluation.

FEEDBACK FROM FOOD VENDOR SURVEY:

Vendor Name	Please rate your perceived overall success of this event	What was your personal highlight of the event?	What worked well?	Where could improvements be made for the next event?	Any additional comments
██████████	10	The set up was amazing! Very well organised	Everything worked out fine for us I liked the fact that we had plenty of space to move around (for us and the people)	Personally, I think it was one of the best events we've attended	Everything worked out perfectly for us The staff were very helpful, the park spacious, and the set up amazing!
██████████	10	All of it really. Entertainment was excellent, layout good, hassle free set up and pack down, all staff very attentive and helpful, very well done by all .	All of it	Nothing from you guys, I needed more stock. We didn't run out but had to restock a couple of times, this event was vastly more attended than the last we attended.	Thank all that were involved, definitely one of the best organised events we have done, and we have done thousands, good work everyone.
██████████	8	Saturday Night was very successful - great entertainment and an excellent atmosphere	The location is excellent, a good number of vendors for the event. Free Rides great initiative Entertainment excellent Family activities were amazing - silent disco brilliant Fringe shows and bouncy castles great Support staff, council staff very helpful and great to deal with. Great parking facilities and traffic management	Lack of shade on Saturday meant it was difficult for families. Main Bar Area not shaded at all and couldn't see the stage, this area would have been much busier if shaded and stage was visible. Two bars not necessary - one large bar with a Private event area would have worked well. Make bar area shaded - use Marquees instead of Teepees? Lack of power available meant lots of generators running increasing noise. Lots of requests for Hot Cinnamon Donuts - we can help with this next year. Stuff behind the stage - fringe shows, bouncy castles etc got a little lost. Bins and location of bins to be better in particular 10c bins More lighting needed for the last two hours - very dark in front of the stage	We would love to be a part of this next year and can assist with providing more offerings
██████████	10	Moving to a bigger area to allow for more people, the shade & more parking.	Bigger area - which felt more like a Fringe vibe due to being in the park.	More toilets & more bins.	We understand that due to ██████████ leaving there was a gap in communications but overall it was great as per usual. We look forward to attending again in 2025!
██████████	10	Great having free rides.	Everything	More toilets and lighting in the rides area.	Looking forward to working with you next festival.

- 3.21 For the 2024 Salisbury Fringe Carnival, Council worked with Australian Green Clean to divert waste from landfill. Overall, 100% waste diversion was achieved at this event. Full waste report attached.

WASTE STREAM	FACILITY	WEIGHT (TONNES)	PERCENTAGE
COMPOSTED	JEFFERIES ORGANICS	0.53	24.65%
PAPER & CARDBOARD	REMONDIS TRANSFER STATION	0.36	16.74%
RECOVERED (FOR ENERGY)	RESOURCECO	1.26	58.60%
LANDFILL	INTERGRATED WASTE SERVICES	0.00	0.00%
TOTAL		2.15	100% Diverted

- 3.22 It is proposed that a council report be submitted to declare the entirety of Carisbrooke Park a 'Dry Zone', with the exception of designated licensed area/s, to enhance security and crowd management for future events.

2025 Entertainment Program Planning

- 3.23 For the 2025 Fringe Carnival the key changes to the program will include:
- 3.23.1 Local performers/cover bands rather than a headline musical act
 - 3.23.2 Riot City Wrestling promoted as a key attraction with 5 matches
 - 3.23.3 Maintain five carnival rides, roving performers, fire twirlers and the Rastelli tent to provide Fringe shows across the two days
 - 3.23.4 Maintain the VIP bell tent and improve shaded options rather than the un-shaded teepees.
- 3.24 Administration was unable to undertake the procurement process for rides as planned and as such will commence this approach to procuring services in 2026.
- 3.25 The expense of a headline act represents a large component of the overall event budget and a challenge for Council. For instance, securing Mahalia Barnes for the 2024 event cost \$16,500 + expenses. This is equivalent to nearly 10% of the overall event budget for a 50 minute performance.
- 3.26 Staff have sourced quotes to secure a significant musical act as a headline for the 2025 event. Acts quoted to date are shown below:
- Jessica Mauboy: \$100,000 - \$120,000 + GST + all expenses
 - Sneaky Sound System: \$45,000 + GST + all expenses
 - Chris Sebastian: \$20,000 - \$25,000 + GST + all expenses
 - Guy Sebastian: \$130,000 + GST + all expenses
 - Ricki-Lee: \$50,000 + GST + all expenses
 - Samantha Jade: \$30,000 - \$35,000 + GST + all expenses
 - The Potbelleez - \$30,000 + GST + all expenses
 - Paulini - \$25,000 + GST + all expenses
- 3.27 The current event budget cannot support a booking of this nature without having significant effect on the other acts and attractions at the event.
- 3.28 Alternatively, staff have also investigated the possibility of securing a popular local cover band at a significantly lower cost (\$2,000 - \$3,000).
- 3.29 These local bands would perform for longer, playing more 'known' music and would create space in the event budget to explore other acts/attractions.
- 3.30 Utilising a high-quality local band for a longer performance and securing additional acts or performances as the key attraction is the model preferred for the 2025 event.
- 3.31 Another key attraction staff have investigated is a series of five (5) different wrestling matches provided by Riot City Wrestling for approximately \$6,000 - \$8,000. The total cost would include the ring, announcers and between 12-14 wrestlers.

- 3.32 These wrestling matches would include a championship match, tag team match, men's and women's singles and possibly a 3 vs 3 premier match.
- 3.33 Riot City Wrestling has advised that there is a large wrestling fan base in the northern suburbs and would attract people to the Salisbury Fringe Carnival 2025 from outside the local Council area.

1.

2.

3.

4. **FINANCIAL OVERVIEW**

- 4.1 Total event budget for the 2024 Salisbury Fringe Carnival was \$188,000. Total event spend was \$203,299.93.
- 4.2 If Carisbrooke Park is to be used as the primary location for large-scale events, additional funding will be needed for either permanent upgrades to the park or temporary solutions to mitigate potential risks, including:
 - 4.2.1 Improved lighting and infrastructure to ensure a safe event site for staff and patrons; and
 - 4.2.2 Procurement of amusement rides and larger providers for staging, sound and lighting for the next three (3) years.
- 4.3 Total anticipated budget for the 2025 Salisbury Fringe Carnival is outlined below:

ITEM	PROPOSED BUDGET
EXPENSES - Activities & Entertainment	
Includes; Amusements rides, roaming performers, Rastelli Tent acts, main stage line-up, key attraction entertainment, childrens activities and event MC	
TOTAL EXPENSES - ACTIVITIES & ENTERTAINMENT	\$95,500.00
EXPENSES - VIP Event	
Includes; Tee pee, furniture, catering, waitstaff and security	
TOTAL EXPENSES - VIP	\$9,300.00
EXPENSES - Marketing	
Includes; Corflutes for Directional Tower \$15,000 is allocated from the Marketing and Communications budget to cover photography, marketing and radio advertising	
TOTAL EXPENSES - MARKETING	\$500.00
EXPENSES - COS services	
Includes; Staffing, security and ad-hoc decorations / theming	
TOTAL EXPENSES - CoS Services	\$21,000.00
EXPENSES - Other Event Costs	
Includes; First aid, traffic management, infrastructure, equipment and waste management	
TOTAL EXPENSES - OTHER EVENT COSTS	\$78,600.00
PROPOSED TOTAL	\$204,900.00

5. CONCLUSION

- 5.1 The relocation to Carisbrooke Park was successful for the 2024 Salisbury Fringe Carnival.
 - 5.1.1 Carisbrooke Park is recommended as the location for the Salisbury Fringe Carnival for the next three (3) years.
 - 5.1.2 Maintaining the Salisbury Fringe Carnival at Carisbrooke Park will enable Council to expand the event, increasing excitement and enhancing community engagement.
 - 5.1.3 There are several changes recommended for the Program in 2025 including more entertainment rather than a musical headline act.
 - 5.1.4 A further report to Council is required to consider the event infrastructure needs of Carisbrooke Park in the long term.

2024 – Salisbury Fringe Carnival

CITY OF SALISBURY

Events Evaluation Report



Events Evaluation Report

Contents

Event Evaluation:

Background and Aims of the Activation	4
Event Budget	4
Event Working Party	5
Program Overview	6
Activities and Performances	11
Attendance/Considerations	13
Feedback	14
Challenges	15
Recommendations	16

Appendices:

Appendix 1: Waste Management Data	21
Appendix 2: Written Feedback	22
Appendix 3: Survey Monkey Feedback	24
Appendix 4: Site Plan	30
Appendix 5: Directional Tower	31

EVENT EVALUATION



PAGE 3

Events Evaluation Report

Background and Aims of the Activation

In 2024, The Salisbury Fringe Carnival (now in its 11th year) moved to a new home amongst the beautiful surrounds of Carisbrooke Park. Each year, Salisbury Fringe Carnival has provided free family entertainment and activities to the local community and will continue to do so over the coming years. Each year we aim to engage with more of our community and increase the visitation to our City. Now in a larger location, with ample open green space and natural shade, the event attracted well over 15,000 visitors who enjoyed the wide range of activities and entertainment on offer. The free amusement rides are always popular and with two stages of entertainment, there was something to suit all ages.

Event Budget

Event Budget: 386-355	\$188,000.00
Expense	Actual Spend
Activities & Performances (as per page 8)	\$94,190.00
Catering	\$8,442.10
Marketing/Promotions	\$440.00
Event Infrastructure	\$56,835.22
Contractor Staffing Expenses	\$36,497.61
COS Staffing Expenses	\$6,825.00
TOTAL EVENT SPEND	\$203,229.93
Over Budget	\$-15,229.93

PAGE 4

Events Evaluation Report

2024 Event Working Party

Ben Hopkins	Team Leader Sport, Recreation and Events
Matt Miles	Event Contractor – ForMile Events
Raitchel Graves	Events
Luke Jansons	Events
Jenny Henry	Events
James Catterall	Social Policy and Sport Planner
Sarah McEwin	Club Leasing Officer
Helen Atkins	Team Leader Communications and Marketing
Hayley Berrisford	PA to GM Community Development
Mercedes Healy	PA - Exec Office
Belinda Hanlan	PA - Exec Office
	Volunteer
	Volunteer
Security	Various

Events Evaluation Report

Program Overview – Friday

Activity – Friday 23 rd February 2024	Time Start	Time Finish
AMUSEMENT RIDES:		
Ferris Wheel Teacups Sizzler Safari Train Dodgem Cars	6.00pm	9.30pm
Black Ops Inflatable Obstacle Course	6.00pm	9.30pm
Mad Scientist Jumping castle	6.00pm	9.30pm
Bamboozled Prod (Rastelli Tent) See Full Program Below	6.00pm	9.30pm
Mad Hatterz - Bubbles	6.00pm	9.30pm
Mad Hatterz - Ping Pong Toss	6.00pm	9.30pm
Mad Hatterz - Glitter tattoos	6.00pm	9.30pm
MC introduce the Fringe and introduce WTC	6.00pm	6.05pm
WTC – Clifly Wilson	6.05pm	6.15pm
MC to introduce the Mayor for the official opening	6.15pm	6.16pm
Mayor to officially open the event	6.16pm	6.20pm
MC to introduce the first Act	6.20pm	6.25pm
Matt Tarrant - Illusionist	6.30pm	7.30pm
Face the Music - Musicians	7.50pm	8.50pm
Fire Twirlers	9.00pm	9.20pm
MC to close the night and advise what's happening on Saturday	9.22pm	9.25pm

PAGE 6

Events Evaluation Report

Program Overview – Saturday

Activity – Saturday 24 th February 2024	Time Start	Time Finish
AMUSEMENT RIDES:		
Ferris Wheel Teacups Sizzler Safari Train Dodgem Cars	12.00pm	9.30pm
Black Ops Obstacle course	12.00pm	9.30pm
Mad Scientist Jumping Castle	12.00pm	9.30pm
Mad Hatterz - Temporary Tattoos	12.00pm	9.30pm
Mad Hatterz - Bubbles	12.00pm	9.30pm
Mad Hatterz - Ping Pong Toss	12.00pm	9.30pm
Mad Hatterz – Bean Bag Toss	12.00pm	9.30pm
Background music around the park Saturday	12.00pm	9.30pm
Kids & Adults Silent Disco	12.00pm	9.00pm
Bamboozled Prod (Rastelli Tent) See Full Program Below	12.00pm	9.30pm
Stuntman Jim Various performances during the 4 hours	1.00pm	5.00pm
Stuntman Jim (Unicycle Performance)	2:00pm	2:30pm
Musician - Troi Tyrell Acoustic Duo	3.00pm	4.00pm
Stilt Walkers – Ballerina	3.00pm 4.30pm	3.45pm 5.15pm
Musician - RockZee	5.00pm	6.00pm
Stilt Walkers – Swag Muppets	6.00pm 7.30pm	6.45pm 8.15pm
Headliner Act – Mahalia Barnes	7.30pm	8.45pm
Fire Twirlers	9.00pm	9.20pm
Event closed	9.30pm	9.30pm

PAGE 7

Program Overview – Main Stage & Roving Performances

MAIN STAGE & ROVING PERFORMERS

FRIDAY 23 RD FEBRUARY 2023	
TIME	ITEM
6:00pm	Welcome to Country
6:15pm	Official opening by Mayor Gillian Aldridge OAM
6:30pm	Matt Tarrant - Illusionist
7:50pm	Face the Music
9:00pm	Fire Twirlers

SATURDAY 24 TH FEBRUARY 2023	
TIME	ITEM
12:00pm	Event Opens
12:30pm	Boomstars <i>(Children's performance)</i>
1:00 – 5:00pm	Stuntman Jim <i>(Roaming juggling and unicycle performances)</i>
2:00pm	Stuntman Jim <i>(Main stage performance)</i>
3:00pm	Troi Tyrell Acoustic Duo <i>(musicians)</i>
5:00pm	RockZee <i>(musicians)</i>
7:30pm	HEADLINER ACT: Mahalia Barnes
9:00pm	Fire Twirlers



Program Overview – Rastelli Tent

PERFORMANCE PROGRAM

FRIDAY 23 RD FEBRUARY 2023	
TIME	SHOW
6:00pm	House Opens / Spruiking
6:30pm	Now Hiring (Aerial contortionist)
7:00pm	The Mr Spin Show (Juggling act)
7:30pm	Now Hiring
8:00pm	The Mr Spin Show
8:30pm	Now Hiring
9:00pm	The Mr Spin Show

SATURDAY 24 TH FEBRUARY 2023	
TIME	SHOW
12:00pm	House Opens / Spruiking
12:30pm	The Doogans (Comedic circus duo)
1:00pm	Eloise Green Hula Queen (Hula hoop comedy act)
1:30pm	Uno Ono of Many (Juggling mallets comedy act)
2:00pm	Now Hiring (Aerial contortionist)
2:30pm	The Doogans
3:00pm	Eloise Green Hula Queen
3:30pm	Uno Ono of Many
4:00pm	Now Hiring
4:30pm	The Doogans
5:00pm	Eloise Green Hula Queen
5:30pm	Uno Ono of Many
6:00pm	Now Hiring
6:30pm	Nitro Nat (Phantastic Physics Science Show)
7:00pm	Eloise Green Hula Queen
7:30pm	Uno Ono of Many
8:00pm	Now Hiring
8:30pm	Nitro Nat

ROVING PERFORMERS

3:00 – 3:45pm
Ballerinas (stilts)

4:30 – 5:15pm
Ballerinas (stilts)

6:00 – 6:45pm
Swag Muppets

7:30 – 8:15pm
Swag Muppets

Events Evaluation Report

Program Overview – Food Vendors

Site Name	Infrastructure	Cuisine	Site number
Beyond India	Food Truck & Cool Room	Indian	5
Miss Dagwood Dogs & Slushies	Large Food Truck & Slushie Van	Carnival Food & Slushies	1
Cuppaginos	Small Coffee Van	Coffee, Snacks & Drinks	8
Maxine’s Baked Potatoes	Food Truck	Baked Potatoes	2
Fairy Floss Galore	3 x 3 Marquee	Fairy Floss & Sour Straps	11
Norms Ice Creams & Donuts	Food Truck	Soft Serve Ice Cream, Sundaes & Donuts	10
Doughballs Pizzas & Bars	Wood Oven Pizza Trailer, Bar Caravan + Pop-Up Tee Pee Bar	Pizzas & Bar	6 + Tee Pees
Yiros Hub	Food Truck	Yiros	7
Humpty Dumplings	Food Truck	Dumplings & Potato on a Stick	4
Squid Squad	Food Truck	Squid & Chips	3



Events Evaluation Report

Activities & Performances



Main Stage



Rastelli Tent



Stuntman Jim



Roving Stilt Walkers



Rastelli Tent Performance



Carnival Theming

Events Evaluation Report

Activities & Performances



Amusement Rides



Amusement Rides



Tee Pee Bar



Covered Tee Pee – VIP Area (Friday night)



Mahalia Barnes – Headliner Act



Children's Activities

Events Evaluation Report

Attendance/Considerations

- New location worked very well, with large open green spaces, additional shade and adequate parking
- Estimated attendance: 15,000 – 20,000 over the two days
These figures are based on ride operator numbers of between 17,000 and 21,500 people through their rides over the duration of the event
- The event attracted visitors of all ages, with the majority being families enjoying the event.
- Large stage and tee pees created visual impact both during the day and when lit at light, with the rides a great attraction from Main North Road
- Additional rides (increased to 5) were very popular, with constant long lines and a total of 17,000 – 21,500 patrons through rides over the duration of the event
- Various rides available to suit everyone from young children to thrill seekers
- Food vendors had a very successful weekend
- Variety of food vendors (cuisines) was great, with plenty of seating available for patrons both undercover and in shaded areas
- The Rastelli Tent was a new addition for 2024 and was very popular. A constant program of Fringe style performances was on over the two days, with each show a sellout crowd
- The wide range of stage performers was great, from children's performers, to live bands, unicycle act, magician/illusionist and fire twirlers
- The MC was very engaging with the crowd. He introduced each act and made announcements throughout the event to advise of other activities happening around the park
- Shaded Tee Pee bar was very popular for the VIP event on Friday night and as a sheltered area on Saturday – with good view to main stage
- Using onsite food vendors for the VIP event on Friday night saved on additional satellite kitchen and catering costs. Food was well received and food vendors were happy to be involved
- CoS to provide power rather than relying on individual generators per site.

PAGE 13

Events Evaluation Report

Feedback

- A lot of feedback has been received from various stakeholders, which can be found in the appendices below
- Some negative feedback has been received in regards to the wait lines for activities, rides etc
- Golf cart was a worthwhile addition aiding the transport of items around site, bringing in band equipment, VIP movements, food transport for catering of VIP event etc

Events Evaluation Report

Challenges

- Lighting & Dark Spots – General park lighting, rides area, main park, behind stage, over bridge to car park / entry points
- Power – Lack of power in park which requires numerous generators to be used throughout
- Stage bump-in late and pushed back set up of lighting & sound equipment
- Providers – small businesses with no wider support network (stage, lighting & sound)
- Line ups for rides
- Car parking – required better guidance from Traffic Management staff
- Bump-in for performers (limited access to park)

PAGE 15

Events Evaluation Report

Recommendations

CONTRACTORS & POTENTIAL NEW VENDORS:

- Event electrician to be engaged for all future events [REDACTED] to assist with generators etc for food vendors and stage BOH.
- Traffic Management/ Car Parking
 - [REDACTED] can offer TM services
 - Better managed to maximise parks
 - Temporary "No parking" signs to be placed along Main North Road
- Look into alternative providers for traffic management / stage / sound / lighting etc that can offer a higher level of service and/or additional resources (crew) that can be made available if required.
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
- Entertainment Agent: [REDACTED]
- Outsource catering contractors: [REDACTED]
- Consider a Vegan option amongst Food Vendors [REDACTED]
- Additional inclusive activities / spaces
- Waste Management – More 240L wheelie bins (bin banks) on site. Slight increase in large bins required. Event staff to take bin key to enable contractors to empty CoS bins on site. Can bins to be arranged through Scouts. Need larger repository to empty wheelie bins into.
- Great result for waste diversion. Please refer to appendix 5 for full breakdown.

Events Evaluation Report

SITE PLAN / SET-UP CHANGES:

- Single bar for 2025 instead of two separate bars. Double sided bar with one side reserved on the Friday night for VIP event. Open to full area on the Saturday.
- Ease of access to site (bump-in & out)
- Bin compound at rear of park was good
- Tee-pees to be brought down amongst trees
- Rastelli tent potentially move to where the tee pees were, with additional lighting. Shade required for those lining up for shows
- Light tower on top path (where toilets were for Australia Day) to light car park and back of stage.
- Main Stage – Great location, size good, potentially bigger wings and shade in front of stage for day time performances.
- Rastelli Tent – Great value, needs more lighting and shade for line ups (or position closer to natural shade)
- Green Room – Two areas required for main stage and Rastelli. Potentially move cool room to back of stage for easy access
- Event staff parking at the rear of site (roped off). This will also assist bump in of stage acts (safety of vehicle movement to be considered)
- Separate kids zone (for younger children) could be set-up in area where tee pees were (tea cups, safari train, bouncy castle) and close to other activities (eg. Bubbles and craft). This will also create more space for another ride (if requested) in the main ride zone and ease congestion.
- Toilets – feedback requested more. Relocate the ones at the rear of park to behind main structure. One to remain behind stage back of house.
- Marquees & Furniture:
 - Good range and amount of furniture
 - picket fencing good addition for VIP Bar area and to fence off the sound tech
 - Additional shade around site (line ups and in front of stage)
- VIP Area – Very positive feedback on Friday nights VIP event. Very well occupied on the Saturday afternoon too, as respite from the heat. VIP Event - Food very popular (too much)
- Signage – A-Frames to be used for directional signage (toilets, kids zone etc)

PAGE 17

Events Evaluation Report

STAFFING:

- Additional staff member for set-up on Friday and fresh legs to pack-down on Saturday night
- 1 x Stage / Green Room manager only as the Green Room & Stage/s are so close at the new site.
- Staffing required near water / bridge at end of event to ensure safe exit
- Security/ Crowd Control & Lost Children
 - Crowd control for lines for rides (snake lines), spread out rides more or reposition to allow for more space for lines if possible.
 - Proactively manage lines with pig tail spikes & coloured bunting.
 - Radios – To be onsite Friday morning for bump-in
 - Event security – hi-vis to assist with lost children etc to identify [REDACTED]
 - Lost Children v's Lost Parents – ensure clarity when making radio announcements
 - Wrist bands – great idea. Need larger quantities for next year.
 - Emergency phone – Event phone manned for antisocial behaviour and lost kids
 - Entry to bars too wide – need to be narrower to manage crowds / numbers more effectively.
- Picket fencing important for the bars to manage crowds.

EVENT ACTIVITIES:

- Possibly charge for rides to reduce lines (\$2 or \$5 per ride)
- Roving performers through rides area for distraction on wait times
- Activities – Bubbles etc. Need to be there for the full event.
- Performers – great range of performers. [REDACTED]
More roving entertainment in rides area.

PAGE 18

Events Evaluation Report

EVENT PROCESSES:

- Radio Channel – Security “zones” to be explained to all staff so that we are all on the same page
- Kitchen to be far more organised – signage on walls: Eg. “Staff Belongings”, “Water”, “Signage” etc
- Council Report required to declare entire park a dry zone – with licenced areas only
- Designated contact point (comms officer) for all media onsite. Eg. Drones, photographers, media, radio etc.
- “Events Headquarters / Operations Office” – In main structure. Operational from Friday morning until close on Saturday
 - Security to be based here for easy access.
 - First aid to be close by to the main structure.
 - One person (Event Manager) to be based in this area with laptop, internet connection, printer etc – directing traffic, managing contractors arrivals (sign in & out), issue passes for all staff and vendors. Different colours for each day

OTHER ITEMS:

- Uplights in trees throughout the park (incusing back of stage)
- Lighting in the info tent
- Emergency Services

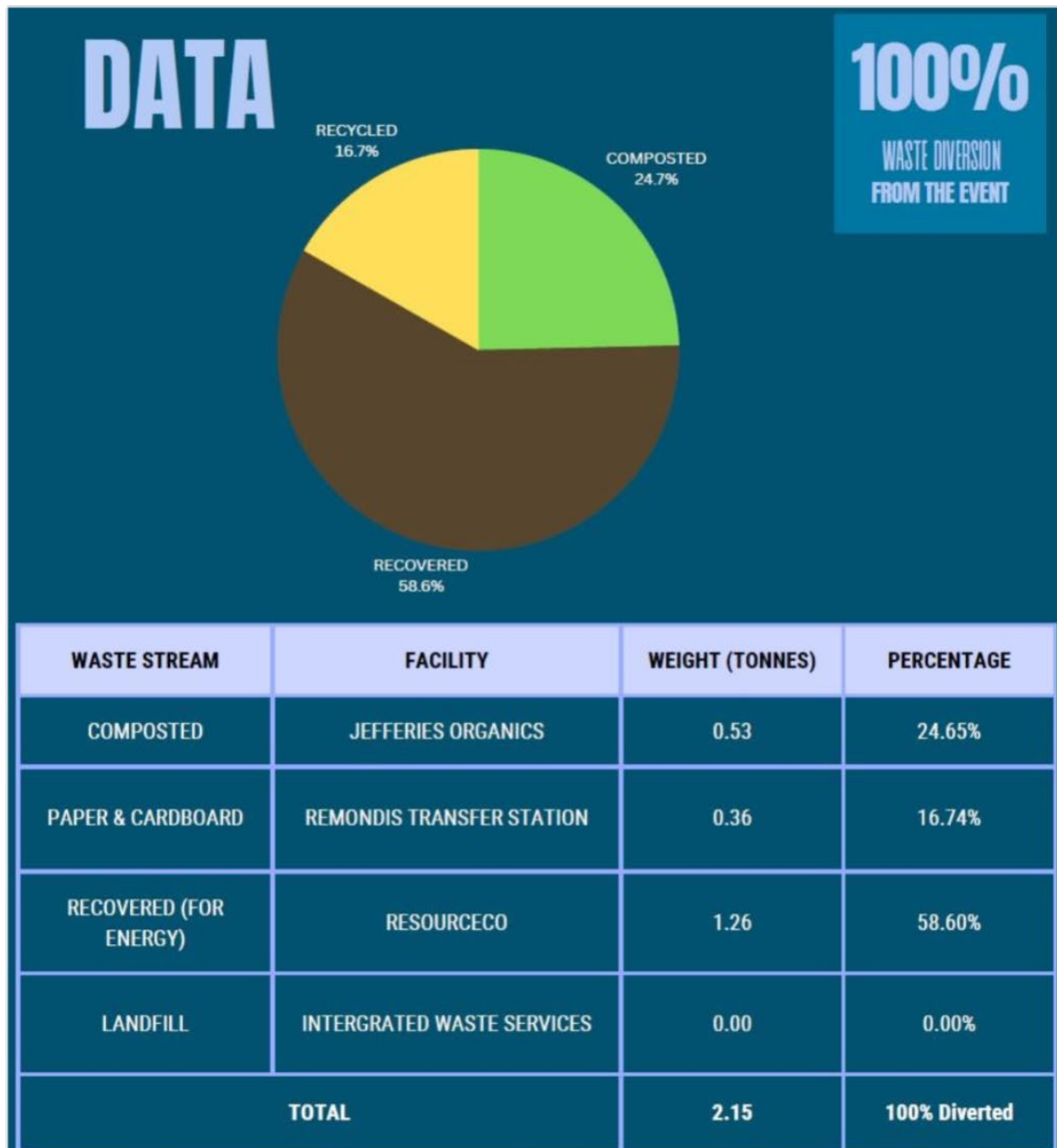
SAPOL – Onsite on Friday evening. Feedback re lighting.

Emergency services briefing 2 weeks prior to event. SAPOL, SA Ambulance & MFS + security & key event staff.
- Risk Management Plan – Recommendation to return to a matrix style risk assessment and able to be tailored to events (falling trees, creek etc).

PAGE 19

APPENDICIES

APPENDIX 1



Events Evaluation Report

APPENDIX 2

FEEDBACK

Received on: Wednesday, February 28, 2024 7:38:08 AM
Subject: Re: Salisbury Fringe Carnival - Follow-Up

I really appreciate being involved and love the enhanced community vibe the park offered this year.
Some initial thoughts from our side as I'm extremely busy the next couple of weeks with all things Fringe/Festival/etc.

- Stage
 - The stage deployment delay on Thursday affected the most and then spilled into our Friday audio setup. Somehow, we managed to make up the 4hr delay although the system wasn't dialled in as much as I'd have liked initially.
 - I understand the delay was partly due to the unevenness of the ground and doing all they could to get the stage height up. This however made it a little rickety/wobbly.
 - Stage seemed different dimensions to what I was anticipating (taller/narrower)?
 - It was nice to be able to get in under the stage with subs and cabling.
 - Stairs/railings stage left were not 100% safe and too big a step from ground to first step.
 - The dome roof needs to jut out beyond the front of stage by at least 1.5m to prevent rain or other from hitting equipment on front line.
 - For next year it would be great, if possible, to have covered wing/s or backstage (cow shed) for artists, gear storage and added sun protection.
 - If the same configuration next year perhaps some additional cover side/back stage area.
- Audience
 - It's difficult to gauge how the weather might affect the day's activities but it was fantastic that artists were able to direct audience to shady areas. Thankful the way I'd set up the PA was able to accommodate this nicely.
 - Supposition is a huge sun sail over the grassy area between FOH ops and stage.
 - We really appreciated the canopy we had a FOH (ours is only 3m x 2m).
 - Or perhaps beach umbrellas/canopies/marquees around the edges of front of stage pitch?

Am sure I'll have more ideas once I've had time to reflect.

Thanks!

FEEDBACK FROM COMMUNITY MEMBER

Received on: Monday, March 4, 2024 4:07:29 AM
Subject: RE: Salisbury fringe program link.

Thank you for the clarification. I was able to go with a friend and snagged a normal park near the entrance and hung the permit so not to be penalised. There really is not enough for people like me who cannot walk a long distance aged with assistance. After dark the lighting is not great for the drop off zone I observed people navigating. I am pleased I bit the bullet and went to see the Sunday events on stage. It was much better than past events at Brook Park for those less mobile. There is a lot of us in the City of Salisbury.

Thank you.

FEEDBACK FROM COMMUNITY MEMBER

I would like to say to the people who did this event. And made it cost free for sideshow and entertainment. Thank you so much. My 4 grandchildren enjoyed ever min. 2 who are Autistic. I know there was heaps of families that would never had the money to do this with there children. Thank you so much we all appreciated it. Thank you

52m Like Reply Message

Events Evaluation Report

FEEDBACK

Sent on: Sunday, February 25, 2024 5:12:44 AM

Subject: Salisbury Fringe Carnival

Attachments: Screenshot_20240224-225056_Facebook.jpg (299.1 KB)

Good morning

Congratulations on another amazing Salisbury Fringe Carnival.

Whilst disappointed this event has moved from the Salisbury City Centre, we hope Pitman Park, with its close proximity to the Bus and Rail Interchange, as well as Parabanks/Shopping Centre, John Street and the Salisbury Community Hub, may be reconsidered for future events.

However, having said that, Carisbrooke Park is the showpiece reserve, with great amenities, of the City of Salisbury and we love this venue.

Carisbrooke Park looked fantastic, there great performance program, free kid's activities and great attendance numbers were achieved over the two days.

Please find attached a very positive Facebook post, one of many shared via our Facebook page.

Again, well done to everyone involved. Please pass on our thanks for all of their efforts in delivering this wonderful community event.

Kind regards,

FEEDBACK FROM

Good morning

Just wanted to catch touch base and say hello. And a very big thank you for having us as part of your incredible event. Your community is so very lucky to have such a wonderful council to create such well-thought-out events for them. Your acts and activities suited all ages. We would love to be a part of any events in the future. I will be sure to stay in touch in the hope that we can work together again.

We had many people send us pics in front of the and tell us how amazing they looked. The bar was super welcoming and looked amazing, thank you for this gorgeous picture of it at night. I hope you had excellent numbers and are happy with the outcome. I would love to see some more pics as you got them.

Thank you again, feel free to get in touch anytime.

With gratitude and Thanks

APPENDIX 3

FEEDBACK – Onsite Event Staff and Volunteers

Name	Please rate your perception of the overall success of this event	What was your personal highlight of the event?	What worked well?	Where could Improvements be made for the next event?	Did you have any verbal feedback from the general public or vendors that is worth noting (Positive/Negative)	Any additional comments
████████	10	Mahalia Barnes	Vibrancy, layout, location, staffing was excellent (lol)	Media Access was an issue, we need to allow Media access onsite with their vehicles. Additionally, we need fresh staff for the pack up.	I only heard great feedback while at the event.	
████████	9	seeing heaps of happy community members	the staff worked really efficiently together and got things done!	I heard a few residents say they would love more shaded areas. Some people were complaining about the wait times for the rides but that is always gonna happen when rides are free!	same answer as above ^^	slay
████████ ████████	8	The way it was organised, nicely spread out. Not too crowded.	The Team work of the Events Team, communication.	Consider and extra table for the Information Tent if we continue with Security Wrist Bands for Children, extra texts pens, so people have more space and room to fill them out.	Extra Lighting needed at Playground, Carpark. Can council provide Dog water bowls or buckets.	
████████	10	Carisbrooke Reserve was a brilliant setting for space, comfort and expanding the footprint.	Event coordination, space between everything (except the always popular ride queues)	Query the liquor licence needs / areas - location to stage - larger bar area closer to stage with comfy seated furniture definitely makes the lounge environment more family friendly and less like a bar.	2 Local residents (1 Nursery and 1 resident) both very positive about the location change and how close it was to their residences. No negative feedback to Security during the event - including parking.	Congratulations on definitely our most successful event to date! Amazing work team!
████████	9	The park as a venue. The perfect spot for it. In terms of vendors/activities i think the Rastelli tent and the Tipis were also a highlight.	Main stage location Vendor locations creating two food/drink areas temp furniture up lighting to create atmosphere musical acts - seemed to be well liked and had the crowd engaged. theming of the site (with red and white striped carnival theming)	Traffic management - needs to be more pro-active. Suggest sourcing event specific traffic managers. Stage/lighting/sound - consider procurement process or sourcing larger organisations to provide these services. Lighting - needed more as discussed. Second footbridge needs to be addressed. Lighting and barricading or bunting. Earlier engagement with CoS field services to provide event support (primarily for electrical) Re-consider location of bar(s) to be in front of stage.	three people who were very positive and surprised that the rides were all free. two others that said the venue is much better than previous venues. they liked the natural environment and shade. one that suggested we consider running the event for a third day (sunday)	Fantastic event overall. Well attended and enjoyed by a good cross section of community.
████████	10	Seeing the crowd numbers and the positive feedback of the VIP guests	I think the event overall went really well from the feedback we heard.	In relation to the VIP area, only improvement we could see was to have more cafe chair and table type seating and to narrow the entrance with the picket fence to allow easier monitoring of access. Note we will also be doing name badges next year. I know any parking concerns have already been raised.	The Mayor was very very happy with the event.	Thank you!

Events Evaluation Report

FEEDBACK – Activity Vendors

Name	Vendor Name	Please rate your perception of the overall success of this event	What was your personal highlight of the event?	What worked well?	Where could Improvements be made for the next event?	Did you have any verbal feedback from the general public or other vendors that is worth noting (Positive/Negative)	Event Venue	Vendor Site Location	Volume of Patrons	Information Prior to event	Event Team	Would you like to provide context for any answers above?
[REDACTED]	[REDACTED]	7	Seeing so many locals enjoying	Free rides	More shade		Very good	Poor	Good	Very good	Very good	
[REDACTED]	[REDACTED]	9	the friday night entertainment	I think overall the event was a success the free aspect certainly appealed to the attendees	Lighting would be the biggest issue Potentially move the seated alcohol area closer for people - it did feel a little disjointed where it was - so the stage aspect was lost the small castle and the activities (we provided) did feel a little far out also for the space IF there is a stage performance area - shade of some form - angle of the stage more central facing	Overall feedback was positive from our conversations There was a small number of comments on Friday re the Us and Them feeling (ie a roped off teepee space that was solely for VIP's - it did not give great vibes to the general rate paying public)	Very good	Good	Very good	Very good	Exceptional	have noted in previous comments KUDOS to the event team - they really did an amazing job

FEEDBACK [REDACTED]

From: [REDACTED]
Sent on: Wednesday, February 28, 2024 5:35:47 AM
To: [REDACTED]
Subject: Re: Salisbury Fringe Carnival - Follow-Up

Good afternoon [REDACTED] it was great to be included as part of the Salisbury fringe festival this year to guesstimate the numbers, I would as follows
Ferris wheel 40 to 50 persons per ride ride cycle (from start of one ride to start of next ride) 6 minutes so times 13 hours of operation by conservatively 40 persons per ride 4500 to 6500 riders
Sizzler 20 to 30 riders per ride 4 minute ride cycle 4000 to 5500 riders
Dodgem cars 18 to 24 riders per cycle 4 minute cycle 3500 to 4500 riders
Tea cups and train would be around 2500 riders each. These figures whilst guesses would be near as possible to accurate in my opinion. The only way I can think to improve would be to station helpers at intervals along the queues f you can appreciate it it is a full time job for our team to safely operate the attractions whilst they are moving and we cannot be on the lookout for queue jumpers who won't do the right thing and be fair I think it was only a few people but it was frustrating for the fair people that did the right thing.
Once again thank you for choosing us to be a part of the spectacle and please contact me if you are looking for amusement's anytime [REDACTED]

Events Evaluation Report

FEEDBACK [REDACTED]

From:

Sent on: Monday, February 26, 2024 11:11:58 PM

To:

CC:

Subject: Salisbury Fringe Carnivale

Morning [REDACTED]

Thank you so much for a fabulous couple of days. [REDACTED] perspective the event went really well!
Easy set up and pack down, with full houses of happy audiences all the way!

The BOH was a lovely, shaded chill out area for all the performers, and the City of Salisbury team were all just so helpful, so thank you for that.

The only feedback I have, is that the air-con struggled in the tent but it wasn't a major worry. It would have made it more pleasant if the [REDACTED] was set up under some trees, then the system would have been able to cope with it, plus the waiting audiences could also get some respite from the sun.

Again, thanks for a great weekend of packed out shows.
Please let me know if you have any other feedback from the [REDACTED]

All the best,
[REDACTED]

Events Evaluation Report

FEEDBACK – Food Vendors

Name2	Vendor Name	Please rate your perceived overall success of this event	What was your personal highlight of the event?	What worked well?	Where could Improvements be made for the next event?	Did you have any verbal feedback from the general public or other vendors	Event Venue	Vendor Site Location	Sales	Information Prior to event	Event Team	Any additional comments
██████	██████	10	The set up was amazing! Very well organised	Everything worked out fine for us I liked the fact that we had plenty of space to move around (for us and the people)	Personally i think it was one of the best events we've attended	Most of the people I talk to said that they enjoyed their time there (and our food...)	Exceptional	Exceptional	Exceptional	Exceptional	Exceptional	Everything worked out perfectly for us The staff were very helpful, the park spacious, and the set up amazing !
██████	██████	10	all of it really , entertainment was excellent , layout good, hassle free set up and pack down , all staff very attentive and helpful, very well done by all .	all of it ,	nothing from you guys , i needed more stock ,we didn't run out but had to restock a couple of times, this event was vastly more attended than the last we attended .	no which is quite unusual , we tend to hear other peoples gripes as they talk amongst themselves	Exceptional	Exceptional	Exceptional	Exceptional	Exceptional	Thank all that were involved ,definitely one of the best organised events we have done ,and we have done thousands , good work everyone
██████	██████	8	Saturday Night was very successful - great entertainment and an excellent atmosphere	The location is excellent, a good number of vendors for the event. Free Rides great initiative Entertainment excellent Family activities were amazing - silent disco brilliant Fringe shows and bouncy castles great Support staff, council staff very helpful and great to deal with. Great parking facilities and traffic management	Lack of shade on Saturday meant it was difficult for families. Main Bar Area not shaded at all and couldnt see the stage, this area would have been much busier if shaded and stage was visible. Two bars not necessary - one large bar with a Private event area would have worked well. Make bar area shaded - use Marquees instead of Teepees? Lack of power available meant lots of generators running increasing noise. Lots of requests for Hot Cinnamon Donuts - we can help with this next year. Stuff behind the stage - fringe shows, bouncy castles etc got a little lost. Bins and location of bins to be better in particular 10c bins More lighting needed for the last two hours - very dark in front of the stage	Very positive feedback about location, free rides and lots to do for families Only negative we heard was the queues for rides and the lack of shade on Saturday lunchtime & More lighting needed	Exceptional	Exceptional	Very good Across the bars our total sales was \$9k net our food was \$7k net - these are inclusive of the private event catering and open bars	Very good	Exceptional	We would love to be a part of this next year and can assist with providing more offerings

PAGE 27

Events Evaluation Report

FEEDBACK – Food Vendors

<div><div></div><div></div></div>	<div><div></div><div></div></div>	10	Moving to a bigger area to allow for more people, the shade & more parking.	Bigger area - which felt more like a Fringe vibe due to being in the park.	More toilets & more bins.	Everybody loved the free rides - this is also a positive for us as it allows people to spend money on other things (food, drinks etc.)	Exceptional	Exceptional	Exceptional	Good	Exceptional	We understand that due to [REDACTED] leaving there was a gap in communications but overall it was great as per usual. We look forward to attending again in 2025!
<div><div></div><div></div></div>	<div><div></div><div></div></div>	10	Great having free rides.	Everything	More toilets and lighting in the rides area..	All feedback was positive for public. Was talking to police at my stall and they weren't happy about lack of lighting.	Exceptional	Exceptional	Good Taking were up 20% from last year.	Very good	Exceptional	Looking forward to working with you next festival.

FEEDBACK [REDACTED]

From: [REDACTED]
Sent on: Wednesday, March 6, 2024 5:44:20 AM
To: [REDACTED]
Subject: Re: Salisbury Fringe Carnival - Follow-Up

Hi [REDACTED]

I have just filled in the survey but just wanted to pop a personal email through to say thank you again for having us. The event was already great but this year was sensational at the new venue. It was a beautiful fringe vibe, the entertainment was great & was very well attended!
It's easily the most impressive council run event I have done in a long time and everyone involved should be congratulated for its success.

Thanks again & we look forward to being a part of it again in 2025 (and beyond!)

Cheers,

[REDACTED]

FEEDBACK [REDACTED]

From: [REDACTED]
Sent on: Wednesday, February 28, 2024 6:59:14 AM
To: [REDACTED]
Subject: Re: Salisbury Fringe Carnival - Follow-Up

Hi [REDACTED]
Thanks for involving us again, and please include us next year.
I feel that it was a great event, even though it was a bit hot, much better than rain.
I was initially concerned regarding power, but our generators held up and security looked after us overnight.

Only feed back I could offer would be that we prepare earlier, and be ready for public to rush in at the opening time.
That is a reflection of how popular the event was.
I felt the communication was great between yourself and [REDACTED]

Thank you again, and please consider us for next years Fringe along with other Salisbury council events.

[REDACTED]

APPENDIX 4



APPENDIX 5





Item 5.1.1 - Attachment 2 - Salisbury Fringe Carnival - Site Plan 2024

2024 SALISBURY FRINGE WASTE REPORT 2024

AUSTRALIAN
greenClean
WASTE MANAGEMENT SERVICES

TABLE OF CONTENTS

- 1 Summary
- 2 Objectives
- 3 Data
- 4 Where did the waste go?

SUMMARY

Australian Green Clean is committed to making waste to landfills a thing of the past, priding ourselves on delivering sustainable waste management services to all our clients.

For the 2024 Salisbury Fringe, Australian Green Clean ('AGC') worked with event management and suppliers to divert waste from landfill. Overall 100% of waste was diverted from landfill.

AGC partnered with third-parties, Jeffries Organics and REMONDIS Australia, to prevent waste from going to landfill for the 2024 Salisbury Fringe event. The event produced a total of 2.15 tonnes of waste.

This report breaks down waste management data and describes the 2024 Salisbury Fringe's performance on waste and recycling for 2024.



Bin covers introduced to assist with educating patrons on site

AUSTRALIAN
greenClean
WASTE MANAGEMENT SERVICES

WASTE OBJECTIVES

1

To implement a 3-bin system for patron use

The event utilises a 3 bin system across the main public eating spaces. This included the organics, dry waste and drink container bins. South Australians are familiar with these waste streams being provided at events and match the household streams.

2

To introduce compostable packaging for all vendors

Education and preferred packaging details provided to third parties to ensure compostable packaging is used across the site.

Information provided on the Australian accepted compostable packaging to ensure that the waste is accepted by facilities.

3

Implementation of Educational Bin Covers

To provide education to patrons in the form of bin covers at the event.

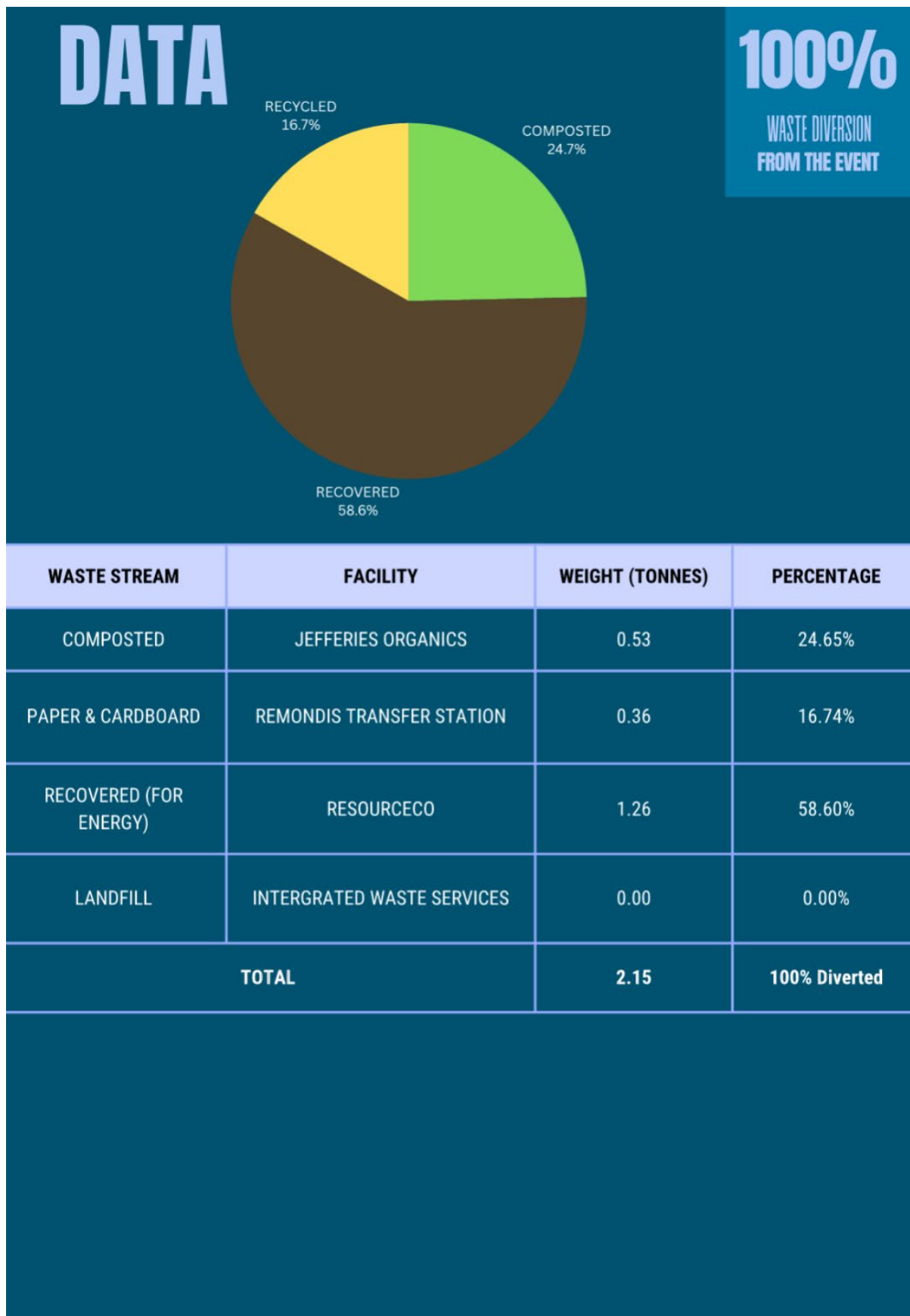
Signage at the bin sets allows the patron to make an informed decision on the bin that best suits the waste they are disposing.

4

To divert waste from landfill

To align all parties with the common goal of reducing waste sent to landfill. To do this by providing education materials, informing suppliers and working together to use the correct bins on site. This includes during pre event, during event and post event.

AUSTRALIAN
greenClean



WHERE DID THE WASTE GO?

COMPOSTED	<ul style="list-style-type: none"> • Food waste & scraps • Compostable food/ drink packaging • Soiled paper & cardboard (pizza boxes etc) • Bump In / Out waste such as untreated wood pallets 	<p>Organic waste was taken to Jeffries Organics at Wingfield. This stream is used to create compost. Compost is then used by South Australian businesses and individuals. This is a full circle use of the organic waste.</p>
RECYCLED	<ul style="list-style-type: none"> • Clean Paper & Cardboard • Aluminium (Cans) • PET Plastics (Bottles) • Glass (Bottles) • LPG (Milk Containers) 	<p>Clean paper and cardboard is collected by Remondis and stored at their transfer station. The items are then sold and shipped to Indonesia where they are recycled back into paper-based products, namely newspaper print, photocopier paper and cardboard boxes.</p> <p>10c deposits are collected by Scouts Recycling where they separate and sort into recycling streams and take to a recycling processing facility to recycle into the product they once were.</p>
RECOVERED	<ul style="list-style-type: none"> • Mixed plastics; BOH food packaging, ice bags, cable ties • Treated wood • Textiles • Building materials 	<p>Dry waste is collected by IWS and taken to their Alternative Fuels facility. The waste is then turned into a fuel and reused at Adelaide Brighton Cement within their concrete making process.</p>
LANDFILL	<ul style="list-style-type: none"> • Wet waste • Contaminated dry waste 	<p>Waste is disposed of at the Integrated Waste Services landfill. This waste is unfortunately sent to landfill as it is too contaminated to recover into another stream.</p>



ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Review of Lease and Licence Policies
AUTHORS	Sarah McEwen, Club Leasing Officer, City Infrastructure Jonathan Foong, Manager Urban, Recreation and Natural Assets, City Infrastructure

At its Committee meeting held 19 August 2024, the Community Wellbeing and Sports Committee resolved that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999 that the following item be considered in confidence and not available for public inspection.

Recommendation

- Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - information the disclosure of which would, on balance, be contrary to the public interest.*
- In weighing up the factors related to disclosure,*
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Review of Lease and Licence Policies** item and discussion at this point in time.*
- Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

ITEM	5.1.3 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Youth Sponsorship Applications - July 2024
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in July 2024.

RECOMMENDATIONThat Council:

1. Notes that two Youth Sponsorship Applications were assessed in July 2024, as included in this report (Item 5.1.3, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee for July 2024.

Funding per application	Event	Total Funding
1 @ 350	Representing SA at the Frangipani Cup in Darwin	\$350
1 @ 1250	Representing Australian at the WWBA National Championships in the USA	\$1,250
TOTAL		\$1,600

4. CONCLUSION / PROPOSAL

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to Youth Sponsorship applications for the July 2024 round, is \$1,600.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 4.4 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship) is \$221,540.

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Grant No. 1/2024-25: Para Hills East Soccer Club Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Para Hills East Soccer Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2024 round of Community Grants as follows:
 - a. Grant No. 1/2024-25 Para Hills East Soccer Club Community Grant Application: to the value of \$5,000 to assist with the purchase of new uniforms especially for the Junior and Women's teams (Item 5.1.4, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Para Hills East Soccer Club application_Redacted

1. BACKGROUND

- 1.1 The Para Hills East Soccer Club has applied for a Community Grant Application: to the value of \$5,000 to assist with the purchase of new uniforms for the Junior and Women's teams.
- 1.2 The Para Hills East Soccer Club. is located in the suburb of Para Hills and has 300 members, with 70% residing in the City of Salisbury.
- 1.3 The Para Hills East Soccer Club has received prior funding from the City of Salisbury being a Minor Capital Works Grant for \$20,000 in July 2023.

2. REPORT

- 2.1 The Para Hills East Soccer Club is seeking assistance to purchase to new uniforms to assist the Junior and Women's teams by reducing fees.

- 2.2 The money committed to this application for the July 2024 round, if approved, is \$5,000. Based on the Administration's recommendations, the money committed to all grant applications received for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 2.3 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship applications) for the July 2024 round are approved based on the Administration's recommendations is \$221,540.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Para Hills East Soccer Club to the value of \$5,000 to assist with the purchase of new uniforms for their Junior and Women's teams.



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Para Hills East Soccer Club
Address:	Cnr Murrell and Nelson Road
Suburb:	Para Hills Postcode: 5096
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Andrew Saggs
Title (your role with the group/organisation):	Secretary
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Andrew Saggs
Title (role with the group/organisation):	Secretary
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/></div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div>Yes <input type="checkbox"/></div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question c)</div>
Parent Organisation Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Document Set ID: 6352566

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED] <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Keegan French	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 6352566

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN.)</i> 6 6 8 3 9 1 2 5 0 9 2 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 6352566

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 20,000 Salisbury MCW grant.
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 15,000 IND, Elders, M&M Electrial, MTM traffic managment
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 35,000
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The aim is simply to reduce cost to families in the area. We currently charge approximately</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Uniforms	\$ 5,000
TOTAL (including GST):	\$ 5,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Purchase of new playing uniforms</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One off</i>
Total cost of Project/Event	<i>\$ 5,000</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>This support will provide us with the opportunity to keep our fees at a minimum and encourage an increase in participants.</i> <i>This is especially relevant to our Junior and Women's playing group, as we have reduced the registration this year to encourage participation in the game.</i>
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Document Set ID: 6352566

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	2023
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	April 2023
Group/Organisation Information	
Group/Organisation Name	Para Hills East Sporting Club Incorporated
Group/Organisation Description	Soccer Club
Group/Organisation Registered Address	Number/Street: Murrell Road Suburb: Para Hills Postcode: 5096
Is the Club Incorporated?	Yes
Number of Members	300
% of Membership that reside in the City of Salisbury	70 %
Project/Event Details	
Project/Event Name	Para Hills East Sporting Club Incorporated
Project/Event Summary	Soccer Club
Date(s) of Project/Event	One Off
Location of Project/Event:	Number/Street: Murrell Road Suburb: Para Hills Postcode: 5096
How will the Project/Event benefit the residents of the City of Salisbury?	We would like to make playing sport and remaining healthy more accessible to the Para Hills community.
How many individuals will benefit from the Project/Event?	200 There will be approximately 200 people who will benefit directly from this grant.
% of project/event participants that reside in the City of Salisbury	70 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	We are beginning the registration process for 2024 and will promote redi

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Uniform Costs	\$ 5,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 5,000
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Document Set ID: 6352566

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>We intend on using this grant money to subsidise the purchase new playing uniforms for our 11 junior teams, 5 men's teams and 2 women's team. This will allow us to ensure the fees remain affordable to the community.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>Invoice from Blackchrome for uniforms</i> 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>We see that the money will allow us to provide new playing uniforms and therefore the members will not incur this cost in their registration fees. It will allow us to maintain lower fees and provide access to staying healthy, being connected within the community and playing sport at a level to suit their abilities.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Document Set ID: 6352566

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

We would love to encourage more people within the community to join our club. Making registration affordable will assist in them being more involved.

Involvement in Para Hills Knights (federation) club, costs range from \$600 for juniors to \$1300 for seniors. Our fees are able to be limited to approximately \$300 due to grants such as this.

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

This will a one-off project and therefore minimal management is required. We will allow players to size themselves up and provide playing uniforms to all our players.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Document Set ID: 6352566

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Para Hills East Soccer Club</u> (Group/Organisation)</p>	
<p>Andrew Saggs / Secretary (Name/Position)</p>	<p>Aaron Smith / Chairman (Name/Position)</p>
<p>(Signature 1)</p>	<p>(Signature 2)</p>
<p>01 April 2024 (Date)</p>	<p>02 April 2024 (Date)</p>
<p>Contact (phone number):</p>	<p>Contact (phone number):</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Grant No. 2/2024-25: Penfield Model Engineers Society Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Penfield Model Engineers Society Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2024 round of Community Grants as follows:
 - a. Grant No. 2/2024-25 Penfield Model Engineers Society Community Grant application: to the value of \$7,000 to assist with the Penfield Park Railway Sleeper Renewal Project (Item 5.1.5, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Penfield Model Engineers Society applicaiton_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 1.4 Applications are assessed per the following weighted criteria:

Criteria	Mini	Small	Medium
Community Benefit	60 %	45%	35%
Strategic Alignment	20%	25%	30%
Impact	20%	30%	35%
TOTAL	100%	100%	100%

- 1.5 Application funding will be recommended based on the following table:

Overall score	Recommendation
0 – 30%	No funding
30% – 60%	Up to half of requested funding
60% – 80%	50% – 75% of requested funding
80% – 100%	Full funding

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant: Penfield Model Engineers Society
 Purpose: Sleeper Renewal Project
 Size of Grant: Small
 Amount requested: \$7,000
Amount Recommended: \$7,000

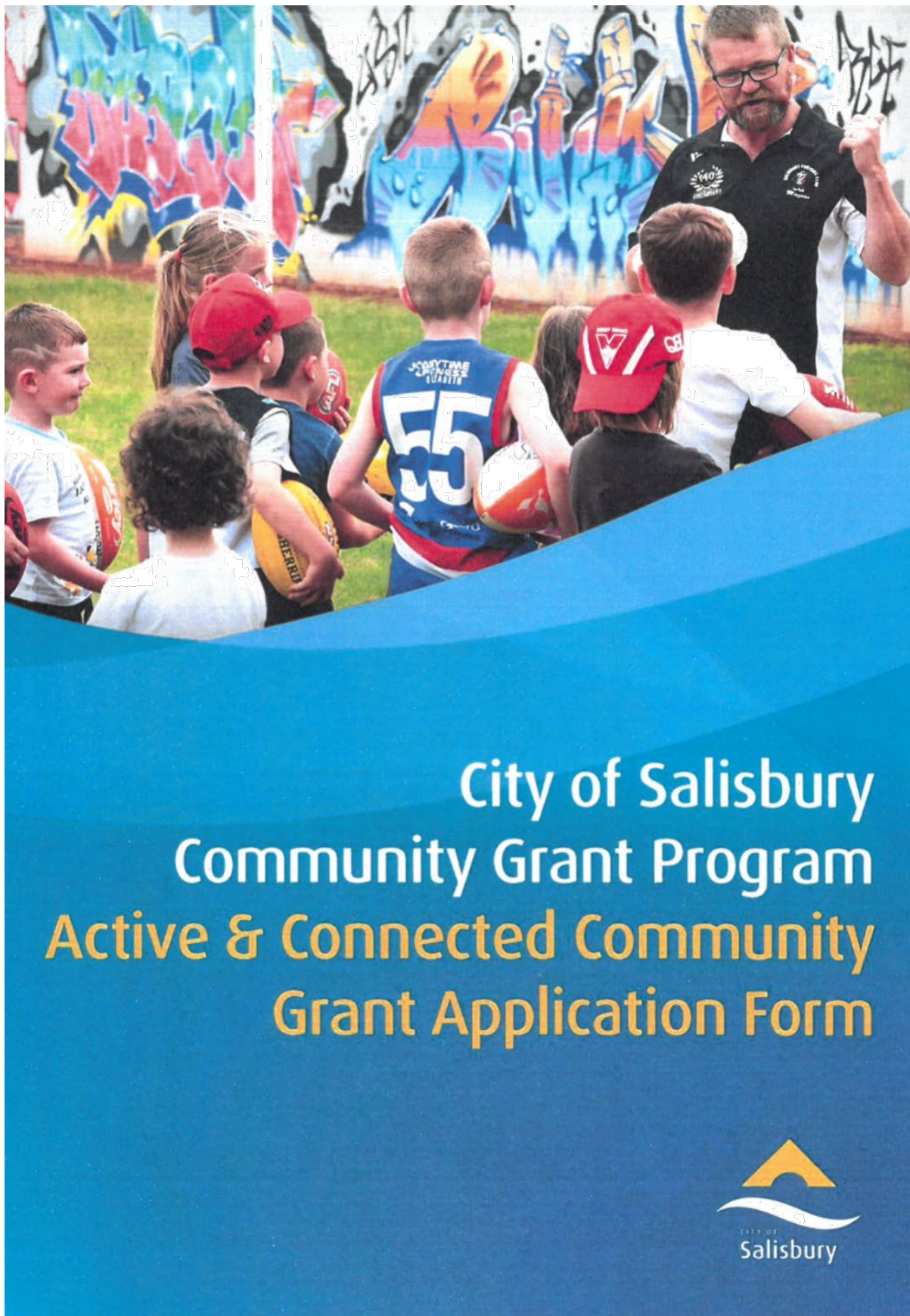
- 3.2 The Penfield Model Engineers Society has been operating for 55 years and has been providing family outdoor activities by the way of train rides and other activities outdoors at Penfield Park located at Woomera Road, Edinburgh.
- 3.3 The club which comprises of 60 volunteers, saw 4,120 visitors during the 2023-24 financial year with 75% being from the Salisbury council area.
- 3.4 The Sleeper Renewal Project will see the replacement of approximately 770 deteriorating sleepers at various locations along a 3km stretch of operational track. This program aims to replace sleepers at different stages of degradation, ensuring the integrity and safety of the railway infrastructure.
- 3.5 The Penfield Model Engineers Society has received previous grant funding from the City of Salisbury, the last being the COVID Support Package in September 2020.
- 3.6 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for full funding as requested with a total weighted score of 84%.

4. FINANCIAL OVERVIEW

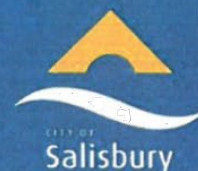
- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the July 2024 round, if approved, is \$7,000.
- 4.3 Based on this Administrations recommendations, the money committed to all grant applications for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 4.4 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship) is \$221,540.

5. CONCLUSION

- 5.1 It is recommended that this application for the July 2024 round of Community Grant applications for the The Penfield Model Engineers Society for the value of \$7,000 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Andrew Bowden
Title (your role with the group/organisation):	Club Project Officer and Club Editor
Address:	252 Waterloo Corner Road, Paralowie SA 5108
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Penfield Model Engineers Society
Registered Address:	6 – 30 Woomera Avenue
Suburb:	EDINBURGH Postcode: 5108
Phone:	08 8281 2220
Website:	www.pmes.org.au

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	66 618 290 196
Registered for GST:	X No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	X Yes Please advise when, amount granted and what it was for: COVID Support Package September 2020

5. BANKING INFORMATION

Account Name:	Beyond Bank
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

<p>What program priorities does your application best align to?</p> <p>(please tick which is applicable)</p>	<p><input checked="" type="checkbox"/> Create opportunities for people to connect with each other Celebration of diverse community and collaborations</p> <p><input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalized groups</p> <p><input type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p><input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</p> <p><input checked="" type="checkbox"/> Increase physical activity in our community</p> <p><input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p><input type="checkbox"/> Empower the community's means of self-development and achievements</p> <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait</p>
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Version: 1.20 June 2024

slander peoples and non-Indigenous peoples, for the benefit of all Australians.	
Part 2 - Application Summary	
What is the funding for?(<i>please tick which is applicable</i>)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input type="checkbox"/> Small to medium Event <input checked="" type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Andrew Bowden
Proposed date(s) <small>(commencement to completion)</small>	From September 2024 to March 2025
Location of activity/event <small>(Activities and Events must occur within the City of Salisbury)</small>	Penfield Model Engineers
Provide a brief description of the proposed activity/event <small>(Please refer to supporting documents including quotes and list them in Part 5)</small>	Penfield Model Engineers operate approximately 3kms of small gauge (180mm width) track to provide ride on trains to the public on our open days. The rail line is held in position by wooden sleepers and these are in various stages of deterioration, mainly due to the age of the sleepers and white ants. Project scope is for a replacement program of approximately 770 sleepers to be replaced at various locations around our 3kms of operational track.
Describe how the activity/event will align with the program priorities as outlined on previous page.	This project will identify a clear and defined work scope fro the club volunteers to work on when they attend the regular working bees, which are generally held two or three days per week. The introduction of this project will enable the club to ensure that our volunteers that live alone (and the aged) are kept active and connected. This will ensure the volunteers are contributing to a positive and worthwhile project for the club and the local community, for it's families when they attend on open days. The younger club volunteers can also gain experience and knowledge of operating and managing a small railway and gain good working knowledge from the more experienced volunteers.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose	Funding requested \$ 7,000

Version 1 20 June 202

(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Total activity/event budget \$7,000 Purpose of funding : Sleeper Renewal Project
If successful, please describe how the support from the City of Salisbury will be acknowledged.	<p>On entering our clubrooms, we have a "What's on at Penfield Park" display white board and the Project Manager will make up an A3 sign informing patrons and club members that that we are conducting a sleeper replacement program and this grant has been possible due to the financial support of the Salisbury Council's Grants program. Over the last financial year 4,000 patrons attended the park and it's estimated that that over 15,000 people rode on our trains.</p> <p>In addition, the Project Manager for the execution of this project is the club's newsletter Editor (called "The Rocket") and I will provide a full-page story on this project if successful and how critical it is for the continued safety the public, members and clubs assets.</p> <p>The club also has a considerable following online thru Facebook and Instagram feeds and photos of the project will be placed online thanking the council for their support of our club and that the sleeper replacement program is being implemented to ensure the high level of safety.</p>
NEXT STEPS:	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration.</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5.</p> <p><input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>Our club which comprises of 60 volunteers are passionate about their hobby, their individual skill set and what it brings to the local community on our open days.</p> <p>The health and wellbeing of our volunteers and the friendships that the club environment can offer for older (and younger) community members is a critical part for the future viability of the club.</p> <p>This project will provide physical, social and mental wellbeing for our ageing and isolated volunteers whilst they contribute to a positive outcome for themselves, the club and the general community.</p> <p>This aligns with the Council's City Plan of health, wellbeing and that volunteers feel safe, included and connected. This also extends to the community when they attend one of our 26 open days scheduled annually.</p> <p>We have seen a significant interest of model engineering with our increased patronage, and we are being progressive and looking at new opportunities for new volunteers to attend.</p>
<p>Please describe the community benefit of your activity/event.</p> <p>(e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The Penfield Model Engineers Society has been operating for 55 years and has been providing family outdoor activities by the way of train rides and other activities outdoors at our Park located at Woomera Road, Edinburgh.</p> <p>Over the 2023 – 2034 financial year the club patronage was 4120 people of which 75% are from the Salisbury council area. The patronage has increased 100% over the previous FY, due to the introduction of theme day events, local flyers produced for advertising at local shopping centres, such as Parabanks Shopping Centre, Hollywood Plaza and the Salisbury North Football Club, (which has over 600 junior players).</p> <p>As the patronage level has increased (and continues to grow) the number of trains (and the passenger capacity on our trains) our operating track requires a significant sleeper renewal program. This program will ensure an increased level of safety to the public, club members and the clubs' assets, such as small locomotives and wagons.</p> <p>The implementation of this program will ensure the club can continue to function and grow into the future for both the local community, whilst remaining an important aspect of the health and wellbeing of our current and future volunteers.</p>

Version 1 20 June 202

<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>The sleeper renewal project will permit the club volunteers to replace old decaying wooden sleepers with sustainable composite sleepers which are manufactured from Australian recycled and reclaimed materials.</p> <p>This project is also aimed to connect our club volunteers together and combine us in a working team environment outdoors with some light physical activities over the duration of the project. It will also provide an increased awareness and positive vibe for the club and it's volunteers with the confidence that on public open days we have a safe track system to operate - which is the core function of the club and has been for 55 years.</p> <p>It will be evaluated by offering a smoother and more enjoyable ride for our passengers and it will provide the club with the confidence that the track can accept an increased train (and passenger) capacity for now and into the future. This will enable us to grow local participation and awareness of the club in both areas of the local community and attracting and increasing our volunteers.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p><small>If you have letters of support please attach them to your application as evidence.</small></p>	<p>Our club prides itself on utilizing local sustainable suppliers for any work or equipment supplies where possible. Local provider APR Composite (www.aprcomposites.com.au) is located only 200 metres from our club premises on Woomera Avenue and is very accommodating for our specific needs as a non-for-profit volunteer organization.</p> <p>We continue to work with them as our prime stakeholder for our sleeper renewal program, also for future decking and wooden seating replacements, of which are all made from recyclable materials.</p> <p>As part of this submission and proposed implementation of this project the Club's Vice President and myself (Andy Bowden) visited their local plant recently and we have a good working and supportive relationship.</p>
<p>How will the activity/event be promoted?</p> <p><small>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</small></p>	<p>The sleeper renewal replacement program will be promoted within the clubs "What's on at Penfield Park" notice board and on our Facebook page with some photos of the volunteers' replacing sleepers that have been funded by the Salisbury Council. I (Andrew Bowden) am the club's Newsletter (The Rocket) and I will also include a page informing members of the project if successful.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p><small>Note: this does not replace the need to conduct a full risk assessment process</small></p>	<p>There is minimal risk in the implementation of this project as club members have experience in track maintenance, the only risk envisaged is that the project will be conducted over the warmer months and volunteers may lose interest in the project over time.</p> <p>To mitigate against this risk of working in warmer months the Project Manager is proposing:</p> <ul style="list-style-type: none"> • Shorter working bees for sleeper renewal • Physical work being conducted in the mornings only on warmer days

6
Version 1 20 June 2024

	<ul style="list-style-type: none"> • Ensure volunteers are working to the conditions (including correct PPE) • Target of 35 sleepers per week <p>To maintain collaboration with the club volunteers the Project Manager is going to provide lunch (such as free sausage sizzles and refreshments) once a month during the execution phase of the project.</p>
Part 4 - Medium Grants ONLY (\$7k - \$12k)	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	(max 150 words)
<p>How will you deliver a sustainable activity/event?</p> <p>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	(max 150 words)

Version 1 20 June 202

Part 5 – Supporting Documentation	
Please list and attach any relevant and supporting documentation including but not limited to:	
1.	Quote attached from APR Composites for supply of 770 composite sleepers
2.	Risk Assessment
3.	Club Committee Minutes for the support for grant application
4.	Project Plan / Timeline
5.	Photo description of sleeper condition and comparison
6.	Club Flyer

8
Version 1 20 June 2024

Part 6 - Budget Breakdown	
Amount Requested	\$7,000
Total Budget	\$7,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Supply of 770 Sleepers (Supplier APR Composites)	\$ 6966.66
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 6998.64
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>A detailed, current quote must be provided with the application.</i>	

Version 1 20 June 202

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application; authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Penfield Model Engineers Society (Group/Organisation)

P. R. GAIN (Name)

SECRETARY (Position)

TAKASHINA / PUBLIC OFFICER (Position)

10/05/2024 (Date)

10/7/24 (Date)

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Grant No. 3/2024-25: Sanatan Cultural Organisation of South Australia Incorporated Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Sanatan Cultural Organisation of South Australia Incorporated Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the July 2024 round of Community Grants as follows:
 - a. Grant No. 3/2024-25 Sanatan Cultural Organisation of South Australia Incorporated Community Grant application: to the value of \$3,600 to assist with the purchase of uniforms and sporting equipment (Item 5.1.6, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Sanatan Cultural Organisation application - redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 1.4 Applications are assessed per the following weighted criteria:

Criteria	Mini	Small	Medium
Community Benefit	60 %	45%	35%
Strategic Alignment	20%	25%	30%
Impact	20%	30%	35%
TOTAL	100%	100%	100%

- 1.5 Application funding will be recommended based on the following table:

Overall score	Recommendation
0 – 30%	No funding
30% – 60%	Up to half of requested funding
60% – 80%	50% – 75% of requested funding
80% – 100%	Full funding

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 The Santan Cultural Organisation of South Australia Incorporated.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Sanatan Cultural Organisation of South Australia Incorporated
Purpose:	Purchase of uniforms and sporting equipment
Size of Grant:	Small
Amount requested:	\$5,000
Amount Recommended:	\$3,600

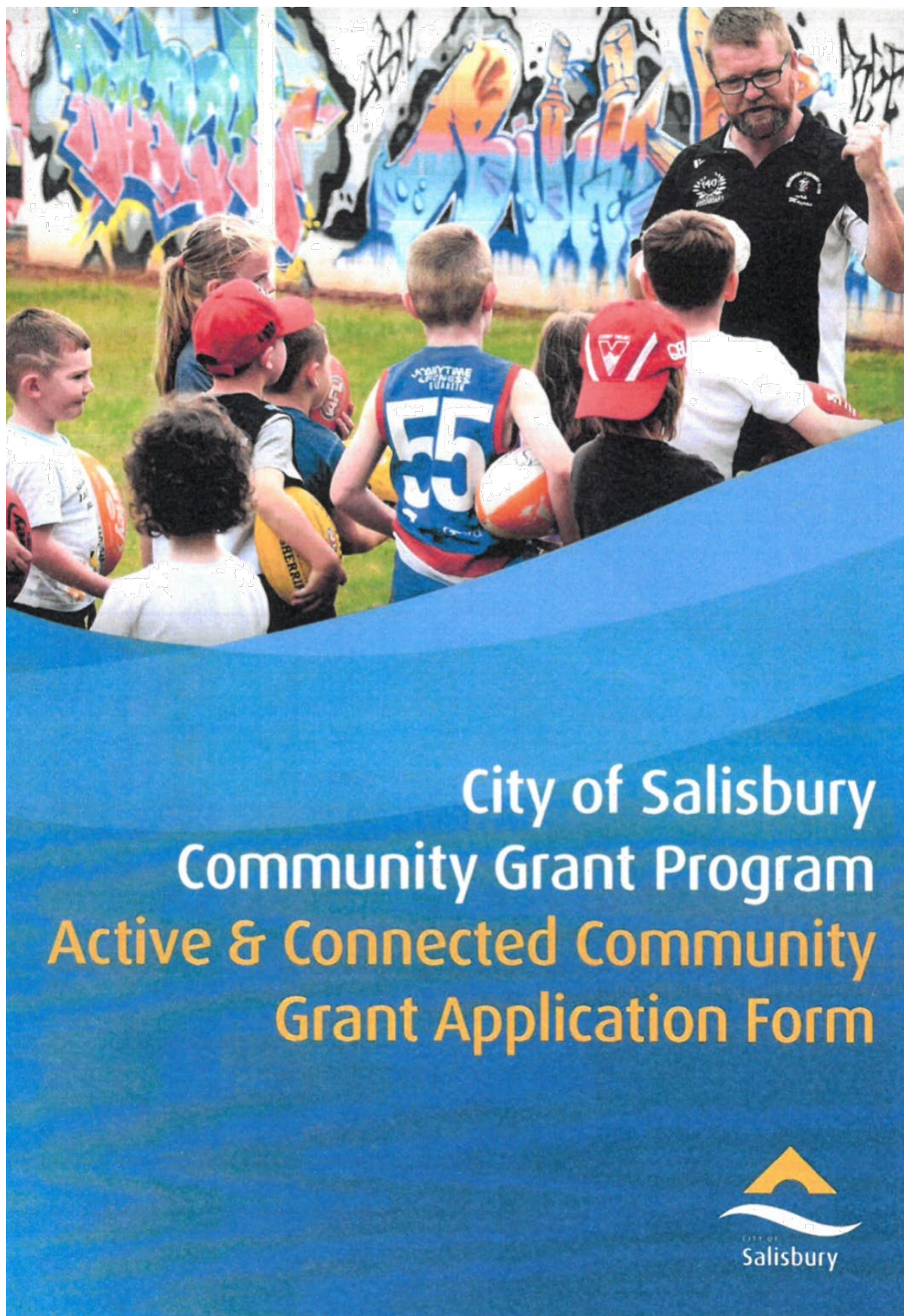
- 3.2 The Sanatan Cultural Organisation of South Australia Incorporated is a Fijian mixed ages social Soccer group who train at Creaser Park in Parafield Gardens. The organisation has approximately 20 members with more than 70% residing in the City of Salisbury.
- 3.3 The Sanatan Cultural Organisation of South Australia Incorporated has not received previous grant funding from the City of Salisbury
- 3.4 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for 50% - 75% of the funding requested with a total weighted score of 72%.

4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the July 2024 round, if approved, is \$3,600.
- 4.3 Based on this Administrations recommendations, the money committed to all grant applications for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 4.4 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship) is \$221,540.

5. CONCLUSION

- 5.1 It is recommended that this application for the July 2024 round of Community Grant applications for the Sanatan Cultural Organisation of South Australia Incorporated for the value of \$3,600 is approved.



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Amit Kumar
Title (your role with the group/organisation):	Committee Member
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	SANATAN CULTURAL ORGANISATION OF SOUTH AUSTRALIA INCORPORATED		
Registered Address:	2A FLORA TERRACE		
Suburb:	PROSPECT	Postcode:	5082
Phone:	[REDACTED]		
Website:	n/a		

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	62 387 807 599		
Registered for GST:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Please advise when, amount granted and what it was for:			

5. BANKING INFORMATION

Account Name:	
BSB:	
Account Number:	

Program Priorities

What program priorities does your application best align to? (please tick which is applicable)	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input checked="" type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input checked="" type="checkbox"/> Empower the community's means of self-development and achievements
*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.	

Version 1 20 June 2024

Part 2 - Application Summary	
What is the funding for?(<i>please tick which is applicable</i>)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input checked="" type="checkbox"/> Sporting Equipment <input type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Adelaide Sanatan – purchase of sporting equipment for its soccer club
Proposed date(s) (commencement to completion)	From 01 August 2024 to 30 September 2024
Location of activity/event (Activities and Events must occur within the City of Salisbury)	Creaser Park, Parafield Gardens
Provide a brief description of the proposed activity/event (Please refer to supporting documents including quotes and list them in Part 5)	The club aims to purchase sporting equipment for its soccer team to enable its members to participate in soccer tournaments.
Describe how the activity/event will align with the program priorities as outlined on previous page.	<ul style="list-style-type: none"> • Celebration of diverse community and collaborations • Deliver inclusive responses to meet the needs of isolated and marginalised groups • Encourage residents and community groups to actively participate in their local city community and neighbourhood • Increase physical activity in our community • Decrease social isolation and reduce loneliness in our community • Empower the community's means of self-development and achievements
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ Total activity/event budget \$ Purpose of funding:

Version 1 20 June 202

<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p><i>The support from the City of Salisbury will be communicated to all the team members of the soccer team and the broader Fijian community. We will acknowledge the support from the Salisbury Council via our social media pages. If possible we could also acknowledge the support from the Salisbury Council by having their logo printed on our uniform (only if permitted by the Salisbury Council).</i></p>
<p>NEXT STEPS:</p> <p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

4
Version 1 20 June 2024

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>The Adelaide Sanatan was formed to provide migrants from Fiji residing in the Salisbury area an opportunity to participate in sports for the purpose of maintaining a healthy lifestyle.</p> <p>The club currently consists of 20 members who meet regularly at Creaser Park, Parafield Gardens, to train and socialize.</p> <p>The Adelaide Sanatan wishes to purchase sporting equipment including uniforms for the purpose of competing in soccer tournaments and other sporting tournaments in the near future. The club is also planning on organizing sporting events with other cultural groups in the City of Salisbury.</p> <p>The aim of the club is to engage with the Fijian Community to provide a platform for the community to be active.</p> <p>Forming a sports club in Salisbury City, can align with the city's plans by promoting community engagement, supporting health and well-being initiatives, enhancing social cohesion, fostering youth development, promoting cultural exchange, boosting the local economy, and aligning with strategic development goals. It can be a valuable initiative that enhances the overall quality of life for residents while contributing to the city's long-term vision and prosperity.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>Starting a sports club for the Fijian community can bring several community benefits:</p> <ol style="list-style-type: none"> Promoting Physical Activity: Our sports club aims to provide opportunities for individuals of all ages to engage in regular physical exercise, promoting better health and fitness levels within the community. Building Social Connections: The Adelaide Sanatan aims to bring people together from diverse backgrounds, fostering social interaction, friendships, and a sense of community belonging. Youth Development: Youth involved in our sports club will learn important life skills such as teamwork, leadership, discipline, and resilience. These skills are essential for their personal development and future success. Inclusivity and Diversity: The Adelaide Sanatan aims to attract participants from various ethnicities, cultures, and socioeconomic backgrounds, promoting inclusivity and celebrating diversity within the community. Community Pride and Identity: We believe the Adelaide Sanatan can become sources of local pride and identity, uniting residents in support of their team and enhancing community spirit. Volunteerism and Civic Engagement: Running a soccer club requires the support of volunteers, coaches, and organizers, encouraging civic engagement and volunteerism within the community. Economic Impact: The Adelaide Sanatan can contribute to the local economy by attracting spectators to matches and tournaments, supporting local businesses such as restaurants, hotels, and retail establishments. Crime Reduction and Positive Behavior: Providing youth with constructive activities like soccer reduces the likelihood of engaging in delinquency or risky behaviors, contributing to a safer community. Community Events and Gatherings: Our sporting events matches aims to provide opportunities for residents to come together, strengthen relationships, and enjoy recreational activities in a communal setting. Health Benefits Beyond Players: The Adelaide Sanatan aims to organize health initiatives, promote wellness programs, and raise awareness about health issues, benefiting not just its members but the broader community. <p>Overall, the Adelaide Sanatan aims to have far-reaching positive impacts on community health, social cohesion, youth development, economic vitality, and overall quality of life for its members and the broader community.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>The impact and the aims of the sports club has been outlined above. The longer-term success of the club will be measured by its membership base and the health and wellbeing of its members.</p> <p>Having access to sporting equipment will enable our members to train and participate in regular fitness activities and soccer tournaments.</p>

Version 1 20 June 20.

<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>More than 70% of our current membership reside in the local area of Salisbury. Our club is looking to engage the local community to get more members to attend our weekly sporting activities.</p> <p>We have also approached local businesses such as Inter Sport (Parabanks Shopping Centre) to provide the sporting equipment for the club (as identified in the quote).</p> <p>We have also attached letters of support from our local community groups towards our initiative.</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>The Sports Club will be promoted via social media, word-of-mouth and engaging with the local community.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>Financial Risk:</p> <p>Risk: Insufficient funding to cover startup costs, operational expenses, or unexpected costs.</p> <p>Mitigation Strategies:</p> <ul style="list-style-type: none"> Develop a detailed budget and financial plan outlining income sources (e.g., membership fees, sponsorships, fundraising). Seek grants or loans from sports governing bodies, local government, or private foundations. <p>Risk: Inadequate facilities, equipment, or resources to effectively run the club.</p> <p>Mitigation Strategies:</p> <ul style="list-style-type: none"> Conduct a thorough assessment of facility needs and consider partnerships with local schools, community centers, or sports complexes. Prioritize safety and maintenance of facilities and equipment to minimize injury risks and ensure longevity. Develop contingency plans for equipment breakdowns or facility closures. Recruit and train qualified coaches, volunteers, and staff to ensure smooth club operations. <p>Membership and Retention Risk:</p> <p>Risk: Difficulty attracting and retaining members, leading to low participation rates and financial strain.</p> <p>Mitigation Strategies:</p> <ul style="list-style-type: none"> Offer trial sessions, open days, or promotional events to showcase the club's offerings. Provide excellent customer service and engage with members regularly through newsletters, social media, and events. Continuously evaluate and improve programs, coaching quality, and member satisfaction based on feedback.

Part 4 - Medium Grants ONLY (\$7k - \$12k)

<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p> <p>N/A</p>
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p> <p>N/A</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p> <p>N/A</p>

Version 1 20 June 202

Part 5 – Supporting Documentation	
Please list and attach any relevant and supporting documentation including but not limited to:	
<input type="checkbox"/>	Quotes
<input type="checkbox"/>	Event Plan/Checklist
<input type="checkbox"/>	Risk Management Plan
<input type="checkbox"/>	Traffic Management Plan
<input type="checkbox"/>	Venue permit/Hire Agreement
<input type="checkbox"/>	Project Plan/Timeline
<input type="checkbox"/>	Letters of Support
1.	Team Uniform – Quote Attached
2.	Training Equipment– Quote Attached
3.	Medical Equipment– Quote Attached
4.	Letter of Support – Adelaide Sanatan Cultural Club
5.	Invitation to participate in soccer tournament
6.	Letter of affiliation – Sanatan Cultural Organisation of South Australia
7.	
8.	
9.	
10.	
11.	

Version 1-20 June 2024

Part 6 - Budget Breakdown	
Amount Requested:	\$5,000.00
Total Budget	\$5,114.00
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Team Uniform - to participate in soccer tournaments	\$4,114.00
Training Equipment - balls, training cones, bibs, ball pump, carry bags for sports equipment	\$600.00
Medical Equipment required for sports - bandages, ice packs etc	\$400.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$5,114.00
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>A detailed, current quote must be provided with the application.</i>	

Version 1 20 June 202

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ I/We acknowledge that the information provided in this application is true and correct.
- ☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out.
- ☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Sanatan Cultural Organisation of South Australia Incorporated (Group/Organisation)

SNEHAL THAKUR
(Name)

HIRENKUMAR RUPARELIYA
(Name)

PRESIDENT
(Position)

TREASURER
(Position)


(Signature)


(Signature)

15/07/2024
(Date)

15th JULY 2024
(Date)

ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Grant No. 4/2024-25: Lions Club of Salisbury - Dogs Day Out Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Lions Club of Salisbury Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2024 round of Community Grants as follows:
 - a. Grant No. 4/2024-25 Lions Club of Salisbury – Dogs Day Out Community Grant application: to the value of \$9,000 to assist with their Dogs Day out event at Mawson Lakes (Item 5.1.7, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Lions Club of Salisbury application_redacted

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 1.4 Applications are assessed per the following weighted criteria:

Criteria	Mini	Small	Medium
Community Benefit	60 %	45%	35%
Strategic Alignment	20%	25%	30%
Impact	20%	30%	35%
TOTAL	100%	100%	100%

- 1.5 Application funding will be recommended based on the following table:

Overall score	Recommendation
0 – 30%	No funding
30% – 60%	Up to half of requested funding
60% – 80%	50% – 75% of requested funding
80% – 100%	Full funding

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Lions Club of Salisbury.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant: Lions Club of Salisbury
 Purpose: Dogs Day Out event at Mawson Lakes
 Size of Grant: Medium
 Amount requested: \$12,000
Amount Recommended: \$9,000

- 3.2 Dogs Day Out at Mawson Lakes is a community event dedicated to celebrating our furry friends and promoting responsible pet ownership.

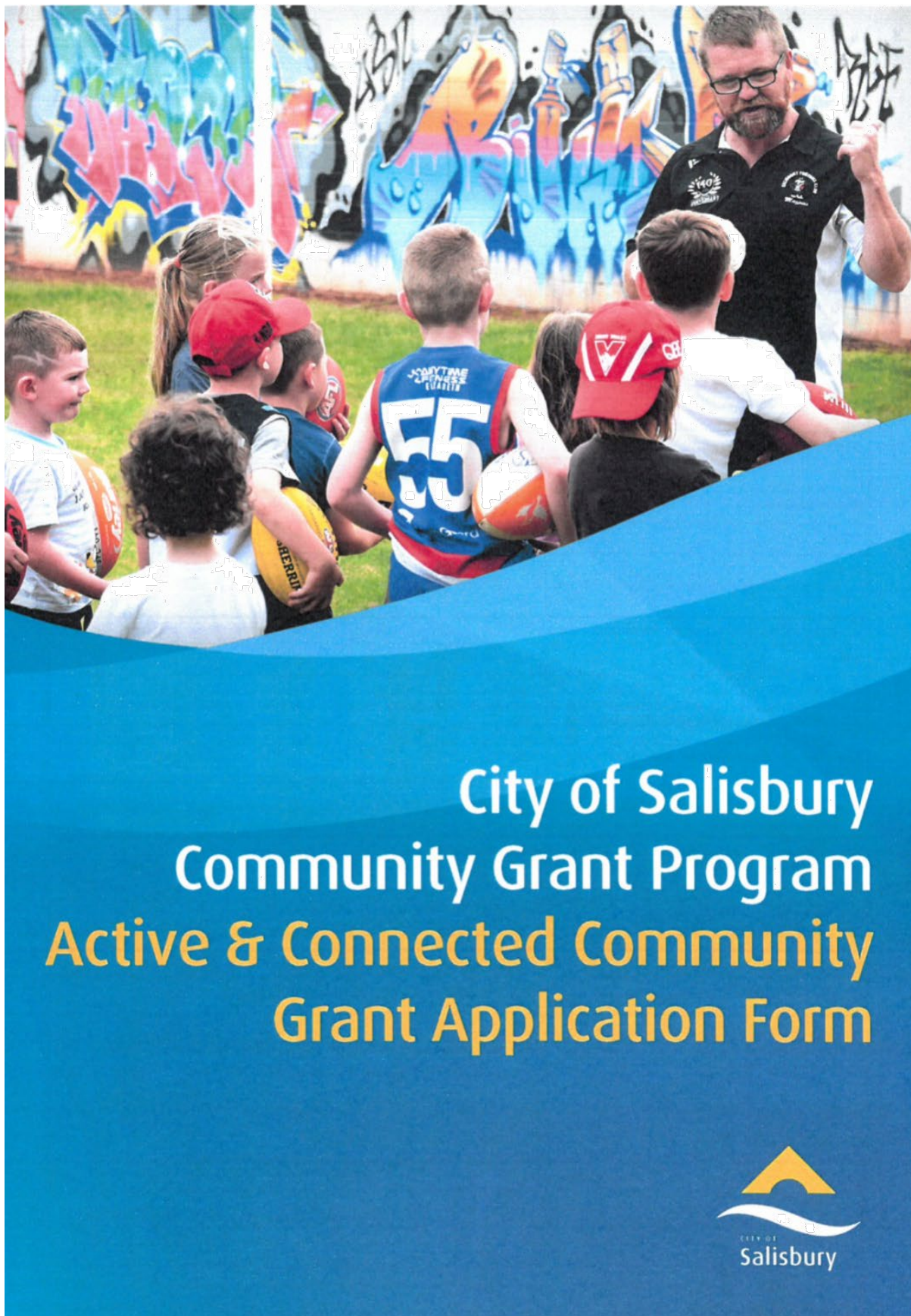
- 3.3 In 2023, the Dogs Day Out event saw between 5,000 – 10,000 people attend.
- 3.4 The Lions Club of Salisbury received previous grant funding from the City of Salisbury for their Dogs Day Out event in 2023 for \$5,000.
- 3.5 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for full funding as requested with a total weighted score of 67%.

4. FINANCIAL OVERVIEW

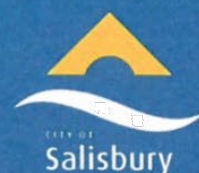
- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the July 2024 round, if approved, is \$9,000.
- 4.3 Based on this Administrations recommendations, the money committed to all grant applications for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 4.4 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship) is \$221,540.

5. CONCLUSION

- 5.1 It is recommended that this application for the July 2024 round of Community Grant application for Lions Club of Salisbury – Dogs Day Out for the value of \$9,000 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Chris Jones
Title (your role with the group/organisation):	Treasurer
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	salisburylienssa@gmail.com OR doesdayoutsalisbury@gmail.com

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Lions Club of Salisbury		
Registered Address:	10 Main Street		
Suburb:	Mawson Lakes	Postcode: 5095	(Meets at the Mawson Lakes Hotel)
Phone:	[REDACTED]		
Website:			

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	27 921 446 793		
Registered for GST:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: \$5K previous Dogs Day Out in 2023		

5. BANKING INFORMATION

Account Name:	Lions Club of Salisbury
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to? (please tick which is applicable)	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input checked="" type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait
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	Islander peoples and non-Indigenous peoples, for the benefit of all Australians.
Part 2 - Application Summary	
What is the funding for?(please tick which is applicable)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input checked="" type="checkbox"/> Other: please describe The event is the largest dog community event in South Australia
Name of the Application	Dogs Day Out in Mawson Lakes 2024
Proposed date(s) (commencement to completion)	Sunday 22 September 2024 (one day event)
Location of activity/event (Activities and Events must occur within the City of Salisbury)	Mobara Park, Mawson Lakes
Provide a brief description of the proposed activity/event (Please refer to supporting documents including quotes and list them in Part 5)	Dogs Day Out at Mawson Lakes is a community event dedicated to celebrating our furry friends and promoting responsible pet ownership. The event will feature fun activities such as dog agility courses, obedience demonstrations, and pet-friendly vendor stalls. Attendees can participate in competitions, enjoy food and drink options, and access pet care information from local veterinarians and trainers. This family-friendly event aims to foster community spirit, educate pet owners, and provide an enjoyable day for dogs and their owners alike.
Describe how the activity/event will align with the program priorities as outlined on previous page.	Dogs Day Out at Mawson Lakes aligns with the indicated program priorities as it will foster community connections through engaging activities and collaborative efforts with local vendors and pet care professionals. The event celebrates diversity by welcoming all residents and their pets, providing an inclusive space for interaction. It will cater to isolated and marginalized groups by offering free entry and accessible facilities. By encouraging community participation and physical activities such as dog agility courses and obedience training, the event aims to increase community engagement, reduce social isolation, and promote a healthier lifestyle.
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input checked="" type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Funding requested \$ Total activity/event budget \$ Purpose of funding:

Version 1 20 June 2024

<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p><i>Advertising and branding in the lead up to the event</i></p> <p><i>Advertising and branding on the day of the event</i></p> <p><i>Advertising and thank you after event</i></p> <p><i>Oral Advertising during the event – collaboration with radio station and MC for the day</i></p> <p><i>Invitation for a mayoral speech</i></p> <p><i>Invitation for the City of Salisbury Dog management team and events team to have a tent</i></p>
<p>NEXT STEPS:</p> <p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>The "Dog's Day Out" event aligns with several strategic outcomes outlined in Salisbury's City Plan 2035, particularly those related to community engagement, health and wellbeing, and environmental sustainability.</p> <p>Firstly, the event promotes community engagement by bringing together residents and their pets in a shared social setting. It encourages interaction among neighbors, fostering a sense of community spirit and belonging as envisioned in the City Plan.</p> <p>Secondly, the event supports health and wellbeing outcomes by encouraging physical activity for both dogs and their owners. Activities such as dog walks, agility courses, and educational sessions on pet care promote a healthy lifestyle and responsible pet ownership.</p> <p>Furthermore, the event aligns with environmental sustainability goals by raising awareness of responsible pet management practices. This includes discussions on waste management, the importance of clean public spaces, and respecting natural environments during outdoor activities.</p> <p>Overall, "Dog's Day Out" serves as a practical example of how community events can contribute to achieving the City Plan 2035 objectives of building a connected community, promoting health and wellbeing, and fostering environmental stewardship among Salisbury residents.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>The "Dog's Day Out" event, drawing between 5,000 to 10,000 attendees along with their dogs, offers substantial community benefits. The majority will be City of Salisbury residents, with some tourism.</p> <p>Firstly, the event significantly enhances community engagement and cohesion. With a diverse attendance including both local residents and visitors from outside the City of Salisbury, it fosters connections among individuals who share a common interest in pets. This interaction helps build a stronger sense of community and promotes social inclusion.</p> <p>Participation numbers of this scale indicate widespread interest and involvement, reflecting a community-driven initiative that addresses the needs and interests of residents. The event not only serves as a recreational opportunity but also educates attendees on responsible pet ownership, health, and safety practices. It creates a platform for local businesses, organizations, and service providers to engage with the community, potentially boosting economic activity and promoting local services.</p> <p>Moreover, the event's legacy extends beyond its duration. It leaves a lasting impact by reinforcing the City of Salisbury's image as a pet-friendly and community-oriented place. Encouraging visitors from outside the city also promotes tourism and showcases Salisbury as a welcoming destination. This contributes to the city's growth and reputation while fostering ongoing relationships with neighboring communities.</p> <p>In summary, "Dog's Day Out" not only entertains and educates but also strengthens community bonds, supports local businesses, and leaves a positive legacy for future events and initiatives in the City of Salisbury.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>The "Dog's Day Out" event aims to achieve several impactful outcomes that can be evaluated through specific metrics and feedback mechanisms:</p> <p>Community Engagement: Evaluate attendance numbers, both total and from within the City of Salisbury versus outside. Measure the diversity of participants in terms of age groups, demographics, and neighborhoods represented.</p> <p>Health and Wellbeing: Assess participation in physical activities such as dog walks, agility courses, and health screenings for pets. Gather feedback on educational sessions regarding pet care and responsible ownership practices.</p>

Version 1 20 June 2024

	<p>Economic Impact: Track vendor participation and sales during the event. Measure the increase in foot traffic to local businesses in the vicinity of the event. Conduct surveys to gauge spending patterns and economic benefits for the community.</p> <p>Environmental Sustainability: Monitor waste management efforts during the event. Evaluate the cleanliness of the venue post-event and gather feedback on environmental awareness activities conducted.</p> <p>Social Cohesion: Measure the level of interaction and networking among attendees. Collect testimonials and anecdotes that highlight instances of community bonding and shared experiences.</p> <p>Feedback and Future Improvements: Distribute post-event surveys to gather qualitative feedback on attendee satisfaction, areas for improvement, and suggestions for future events. Use social media analytics and online reviews to assess public sentiment and engagement.</p> <p>By systematically collecting and analyzing data across these dimensions, organizers can effectively evaluate the impact of the "Dog's Day Out" event. This evaluation not only helps in demonstrating the event's success but also informs future planning and improvements to further enhance community benefits and engagement.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>The key stakeholders are</p> <p>Local Businesses: Pet shops, groomers, and food vendors will have opportunities to showcase their products and services, leading to increased visibility and sales.</p> <p>Council dog team and Pet related charities and not-for-profit Organisations: Dog and pet management information from council, Animal shelters and rescue groups can use the event to raise awareness, promote adoptions, and gather support.</p> <p>Residents and Members: Community members will benefit from social interactions, educational workshops, and a sense of belonging, enhancing overall community spirit.</p> <p>Customers: Attendees will enjoy a fun and engaging experience, gaining access to valuable pet care resources and products.</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>Primarily on social media – to reduce environmental impact of a letterbox drop</p> <p>It is also hoped that the Salisbury Aware / other publications including northern Living would also promote this event</p> <p>We previously also used Nova 91.9 last year, and radio advertising was effective, we have a quote from them:</p> <p>Haynes signage – large banners at entry to Mawson Lakes and around on Unisa property</p> <p>And poster in local business shop fronts</p>

<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>The major risks associated with a "Dog's Day Out" event include safety concerns for both humans and animals, logistical challenges, environmental impacts, and potential financial liabilities.</p> <p>Mitigation strategies include:</p> <p>Safety Measures: Implementing strict leash policies, providing veterinary support on-site to prevent incidents. Plus St Johns Ambulance in case of any dog bite or issue.</p> <p>Logistical Planning: Thorough planning for traffic management, parking arrangements, and waste disposal to minimize disruptions and ensure smooth operations. We have engaged Seychell Traffic.</p> <p>Environmental Impact: Using biodegradable materials, promoting responsible waste disposal among attendees, and minimizing the event's carbon footprint through sustainable practices. We are using a local bin and recycling company.</p> <p>Financial Risk: Securing comprehensive event insurance coverage, budgeting effectively to avoid overspending, and diversifying revenue streams through sponsorships and partnerships.</p> <p>Community Engagement: Actively communicating event details, safety guidelines, and emergency procedures to attendees and stakeholders through various channels.</p> <p>By proactively addressing these risks with robust mitigation strategies, organizers can ensure a safe, successful, and enjoyable "Dog's Day Out" event while enhancing community engagement and achieving positive outcomes for participants and the host community.</p>
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p>	<p>Dogs Day Out at Mawson Lakes will have a positive impact on various local groups and businesses:</p> <p>Local Businesses: Pet shops, groomers, and food vendors will have opportunities to showcase their products and services, leading to increased visibility and sales.</p> <p>Community Organisations: Animal shelters and rescue groups can use the event to raise awareness, promote adoptions, and gather donations.</p> <p>Volunteers and Staff: The event will provide meaningful volunteer opportunities, fostering community engagement and skills development.</p> <p>Residents and Members: Community members will benefit from social interactions, educational workshops, and a sense of belonging, enhancing overall community spirit.</p> <p>Customers: Attendees will enjoy a fun and engaging experience, gaining access to valuable pet care resources and products.</p> <p>Overall, the event will strengthen community ties and support local businesses and organisations.</p>
<p>Please describe how your activity/event is accessible and inclusive for the community.</p>	<p>Dogs Day Out at Mawson Lakes is committed to being as accessible and inclusive for the entire community as possible:</p> <p>No Cost: The event is free to attend, ensuring it is accessible to everyone, regardless of financial status.</p> <p>Wheelchair Access: The venue will be wheelchair accessible, with designated parking and pathways suitable for individuals with mobility challenges. Some of the event is on an oval, and may be more challenging however, the event is not all on grass, which will mean that the majority of the event is accessible.</p> <p>Quiet Areas: Designated quiet zones will be available for attendees and pets who may need a break from the bustling activities.</p> <p>AUSLAN Interpreters: As an add from last year, we will be investigating the feasibility of on-site interpreter to assist those with hearing impairments. Not confirmed yet.</p>

Version 1 20 June 202

	<p>Inclusive Activities: Activities will be designed to accommodate all ages and abilities, ensuring everyone can participate and enjoy the event.</p> <p>These measures will ensure that Dogs Day Out at Mawson Lakes is welcoming and enjoyable for all community members.</p>
How will you deliver a sustainable activity/event?	<p>To deliver a sustainable Dogs Day Out at Mawson Lakes, we will implement the following measures in line with the SA State Government's Waste and Recycling at Events and Venues Guideline:</p> <p>Waste Management: We will provide clearly labeled recycling, compost, and general waste bins throughout the event area to encourage proper waste disposal.</p> <p>Reusable and Compostable Materials: Vendors will be encouraged to use reusable, recyclable, or compostable materials for serving food and beverages. We will discourage the use of single-use plastics.</p> <p>Digital Communication: To reduce paper waste, we will promote the event through digital channels such as social media, email newsletters, and our website. Event maps and schedules will be available online and via QR codes.</p> <p>Water Stations: We will be enquiring whether we can source from SA Water free refillable water stations to minimize the use of bottled water, and encourage attendees to bring their own reusable bottles.</p> <p>Sustainable Transportation: We will promote sustainable transportation options such as walking, cycling, and public transport to reduce the event's carbon footprint. The event is close to surrounding houses for walking, and public transport routes for rail and bus.</p> <p>Local Sourcing: Where possible, we will source supplies and services from local vendors to reduce transportation emissions and support the local economy.</p> <p>By incorporating these practices, Dogs Day Out at Mawson Lakes aims to minimize environmental impact and promote sustainability within the community.</p>

Part 5 – Supporting Documentation	
Please list and attach any relevant and supporting documentation including but not limited to:	
<ul style="list-style-type: none"> - Quotes - Event Plan/Checklist - Risk Management Plan - Traffic Management Plan - Venue permit/Hire Agreement - Project Plan/Timeline - Letters of Support 	
1.	Letters of Support –Michael Brown MP, State Member for Florey
2.	Letters of Support – in progress with John Fulbrook MP, State Member for Playford – 2023 attached
3.	Letters of Support – Minister Blair Boyer – State Minister for Education, Member for Wright
4.	Letters of Support – in progress with Tony Zappia MP, Federal Member for Makin
5.	Event Plan
6.	Permit – awaiting Council approval
7.	Hire agreement – from Denison Centre
8.	Traffic Management Plan – Seychell Traffic – already provided
9.	Traffic Road Closure Notification Plan – Seychell Traffic – already provided
10.	Tax Invoice – Mobara Park Hire – attached
11.	Lions Club of Salisbury Certificate of Currency for Public Liability Insurance with a minimum of \$20 million Dollars – already provided
12.	Poster 2023 attached – the 2024 poster is with designer
13.	Banner design attached for the roadside banner – Haynes Signs (council property)
14.	Event and Emergency Plan
15.	Risk Management Plan, and Event Management WHS Risk Assessment Report
16.	Event Plan and Checklist
17.	Event Cleaning Schedule
18.	Club Certificate of incorporation
19.	DRAFT Marketing and Communication Plan – looking to do more social and less printing to help environment
20.	Quotes – and more can be provided if needed
21.	Food Vendor list – provided to Health Team already

Version 1 20 June 202

Part 6 - Budget Breakdown		
Amount Requested	\$12,000 (less than 50% of the entire event cost – also seeking private sponsorship from businesses and a modest fee for the stallholders – the event is 100% FREE for the community)	
Total Budget	\$25,000+ (subject to the updated quotes which will increase costs)	
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Letterboxing Advertising Campaign	\$5,000 + But prefer to do social media + radio and save paper however	
Advertising – Facebook Advertising	\$5000	
Advertising – Nova Entertainment or SAFM	\$4026.00	
Hire of Mobara Park (Council)	\$1290	
Hire of Denison Centre – including night before for set up and marking out (Dept of Education)	\$1250	
Madhatterz parties – children entertainment bubbles, airbursh, giant games for kids	\$1150 + GST	
Cleaner - toilets and overall event if not done by volunteers– Terracare Property Services – during and post event	\$1000 approx.	
Banner patching with new date + install and advertising (council sign location Mawson Lakes Blvd) – Haynes Signs	\$971.50	
Sound – 20 Sound	\$894.30	
Extra Bins, and collection – Terracare Property Services	\$600 approx.	
Jump Easy Jumping Castle Quote or if not approved - will engage user pays model	\$575 (based on last years – awaiting new quote)	
Food and drink for volunteers	\$500	
Advertising – Kids in Adelaide (influencer)	\$440	
St Johns Ambulance	\$363	
Council hoarding permit	\$15	
TOTAL (including GST):	\$23,130 + approx	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes quotes at least up to the grant amount – but seeking more and updated ones	<input type="checkbox"/> No

10
Version 1 20 June 2024

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- ☒ X I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ X I/We acknowledge that the information provided in this application is true and correct.
- ☒ X I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- ☒ X I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ X I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of *Lions Club of Salisbury*

Lauren Brug

(Name)

Secretary

(Position)

(Signature 1)

18 July 2024

(Date)

Christopher Jones

(Name)

Treasurer

(Position)

(Signature 2)

18 July 2024

(Date)

ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	20 August 2024
HEADING	Grant No. 5/2024-25: Salisbury United Football Club Community Grant Application
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury United Football Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2024 round of Community Grants as follows:
 - a. Grant No. 5/2024-25 Salisbury United Soccer Club Incorporated Community Grant application: to the value of \$7,260 to Salisbury United FC 70th Anniversary Family Day (item 5.1.8, Community Wellbeing and Sport Committee, 20 August 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury United Football Club application_application

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000
- 1.4 Applications are assessed per the following weighted criteria:

Criteria	Mini	Small	Medium
Community Benefit	60 %	45%	35%
Strategic Alignment	20%	25%	30%
Impact	20%	30%	35%
TOTAL	100%	100%	100%

- 1.5 Application funding will be recommended based on the following table:

Overall score	Recommendation
0 – 30%	No funding
30% – 60%	Up to half of requested funding
60% – 80%	50% – 75% of requested funding
80% – 100%	Full funding

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant: Salisbury United Soccer Club Incorporated
 Purpose: 70th Anniversary Family Day.
 Size of Grant: Medium
 Amount requested: \$12,000
Amount Recommended: \$7,260


- 3.2 Salisbury United's Soccer Club has a 70 years history of providing an inclusive, and welcoming environment for players of all ages and backgrounds, fostering a deep love for football. The club currently has 350 families actively involved with 40% of players aged 18 and under being from non-English speaking backgrounds, including recent immigrants.
- 3.3 Salisbury United Soccer Club will be holding a Family Day event combining the club's 70th year anniversary celebration with the end of 2024 season presentations for junior players. The day will run from 11am with outdoor activities for players and families and conclude with an evening event in the clubrooms to honour their 'Living Legends'
- 3.4 Whilst this event is likely to have community interest, the application and its associated costs has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.
 - 3.4.1 The amount of \$7,260 is recommended as grant funds are not permitted to be used for the purchasing of Alcohol (even as gifts) or funding for business as usual expenses for a sporting club (i.e. presentation day trophies, food and drink for Junior teams).
- 3.5 The Community Grant Working Group met and assessed this grant and recommended the grant be approved for full funding as requested with a total weighted score of 61%.

4. FINANCIAL OVERVIEW

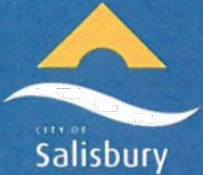
- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the July 2024 round, if approved, is \$7,260.
- 4.3 Based on this Administrations recommendations, the money committed to all grant applications for the July 2024 round (5 in total and 2 youth sponsorship) is \$33,460.
- 4.4 The remaining balance of the grant funding if this grant application received (5 in total and 2 youth sponsorship) is \$221,540.

5. CONCLUSION

- 5.1 It is recommended that this application for the July 2024 round of Community Grant applications for Salisbury United Soccer Club Incorporated for the value of \$7,260 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



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Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Julie Bebbington
Title (your role with the group/organisation):	Committee member
Address:	PO Box 6045, Burton SA 5110
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	Salisbury United Soccer Club Inc
Registered Address:	364 Waterloo Corner Road
Suburb:	Burton 5110
Phone:	(no landline) Email: sufcsecretary@salisburyunited.com.au
Website:	www.salisburyunited.com.au Also on Facebook and Twitter

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	21 391 080 868
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: Defibrillator 2021

5. BANKING INFORMATION

Account Name:	Salisbury United Soccer Club Inc
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

What program priorities does your application best align to? (please tick which is applicable)	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input checked="" type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input checked="" type="checkbox"/> Empower the community's means of self-development and achievements <small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait</small>
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	Islander peoples and non-Indigenous peoples, for the benefit of all Australians.
Part 2 - Application Summary	
What is the funding for?(please tick which is applicable)	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input checked="" type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input checked="" type="checkbox"/> Other: Volunteer Recognition
Name of the Application	Salisbury United FC 70 th Anniversary Family Day
Proposed date(s) (commencement to completion)	Saturday 21 September – all day event
Location of activity/event (Activities and Events must occur within the City of Salisbury)	Salisbury United FC, 364 Waterloo Corner Road, Burton
Provide a brief description of the proposed activity/event (Please refer to supporting documents including quotes and list them in Part 5)	<p>(max 100 words)</p> <p>Salisbury United will be holding a Family Day event combining the club's 70th year anniversary celebration with the 2024 end of season presentations for junior players. The day will run from 11am with outdoor activities for players and families and conclude with an evening event in the clubrooms to honour our 'Living Legends', including Iris Bush, the wife of our founder, who turns 102 this year.</p>
Describe how the activity/event will align with the program priorities as outlined on previous page.	<p>(max 100 words)</p> <p>For 70 years Salisbury United has fulfilled an important community service providing opportunities to play federation football at an affordable cost and in a safe, inclusive and welcoming environment. From our British origins in 1954, today in 2024, we are a club rich in diversity of culture, age, and gender with more than 350 families actively involved in the club. The 70th Anniversary Family Fun Day will unite the Salisbury United football community both past and present. Three generations of players, volunteers and their extended families will celebrate and take pride in the journey of the club and the engagement it has had with the wider Salisbury community.</p>
Which grant size are you applying for?	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input checked="" type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested	Funding requested \$ N/a

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and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)	Total activity/event budget \$ N/a Purpose of funding: N/a
If successful, please describe how the support from the City of Salisbury will be acknowledged.	(max 100 words) City of Salisbury logo will be featured extensively across print and social media platforms in acknowledgement of its support of this event. Mayor Gillian Aldridge and local ward councillors will be invited to attend.
NEXT STEPS:	
<input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration <input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5 <input checked="" type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE	

Version 1 20 June 202

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)

<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>(max 200 words)</p> <p>Through the delivery of its football program, Salisbury United has a positive impact on the lifestyle, good health and social well-being of families in the Salisbury area. Breaking down cultural and financial barriers and providing a safe and inclusive environment for all our players are priorities for Salisbury United. We are very proud of the cultural diversity within the club, where more than 40% of players aged under 18 are from non-English speaking backgrounds, including recent immigrants.</p> <p>The 70th Anniversary Family Fun Day will showcase and celebrate inclusion. It aims to bring together our Salisbury United families - past and present, young and old - as ONE community, to connect and celebrate the club's milestone year and to recognise and value the achievements of our generational volunteers, who have built ongoing and valuable connections to the Salisbury Community.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>The structured sporting environment at Salisbury United promotes inclusion and community. Young players develop football skills and life lessons such as leadership, discipline and teamwork. Research shows engaging youth in sport helps deter crime and improve educational outcomes to benefit the local Salisbury community.</p> <p>The 70th Anniversary Family Fun Day will promote participation opportunities by showcasing the club and its achievements to the community. An estimated 700-800 people may attend during the day, with most participants currently residing, or previously resided in the area. All current registered players choose to play for Salisbury United and support the City of Salisbury facilities. The club receives frequent feedback from visiting away teams of how well run our club facilities are, making it a good playing experience, and a club they would consider transferring to in the future.</p> <p>The club can demonstrate the success of generational legacy, and will aspire to continue this as new families become involved and transition into volunteer and committee roles to maintain soccer programs across all ages. As part of this grant the club would like to include an equipment fund to upgrade balls and training aids as part of its success in the clubs 70th year.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>(max 200 words)</p> <p>The success of the event will be measured through anecdotal feedback, social media engagement, and an anticipated increase in the amount of children / youth from the Salisbury area seeking to play at the club for the 2025 season. It will provide an opportunity to showcase the sponsors based in the City of Salisbury and provide opportunity for other local businesses to become involved and support community sport.</p>

Version 1 20 June 2

OFFICIAL

<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p> <p>The 70th Anniversary Family Fun Day is supported by local ward councillors and the Deputy Mayor.</p> <p>It will also engage and promote local community sponsors: PSD Energy, Northern Suburbs Glass, Eureka Hotel, Slug & Lettuce Hotel, Beyond Bank Salisbury, Total Tools Elizabeth, Macron Adelaide</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p> <p>The 70th Anniversary Family Fun Day will be promoted to existing families and to our many past members, volunteers and players. While it will not be advertised as a public event, local residents will be able to attend. The City of Salisbury contribution to the event will be shared in social media publications and on premises advertising in the clubrooms</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process.</p>	<p>(max 200 words)</p> <ul style="list-style-type: none"> - Event will be managed as per current SUFC game day protocols for member and car park access. - CAR PARKING – can be met by the existing club car park (front and rear), additional parking across Waterloo Corner Road, and in the adjacent Community Hub car park with overflows. Crowds will be transient during day, similar to game day traffic flows. - ACCIDENTAL HARM – hiring of outdoor entertainment & activities will include staff supervision. Volunteers will be on hand to also supervise. Parents will be reminded of the need to always supervise their children. - First Aid room will be clearly signposted. - EMERGENCY INCIDENT – The club has a recently upgraded PA system with external speakers to enable communication with attendees should the need arise.
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p> <p>Local suppliers and service providers will be utilised as far as possible for the event.</p> <ul style="list-style-type: none"> • Woolworths Springbank – supplies & increased shoppers • Northside Trophies – awards • Thomas Foods International (Cavan) – meat supplies • Campbells Wholesale – supplies • PALS Liquor – bar supplies • Candy Zone – Fundraiser sales • Inghams – Burton – meat supplies • Johanna's Kitchen – catering • Local Club Sponsor Engagement: PSD Energy, Eureka Hotel, Slug & Lettuce Hotel, ISUZU Burton, Miro's Pizza, Dominoes Salisbury, Northern Suburbs Glass, Beyond Bank

Version 1 20 June 20:

OFFICIAL

<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words) Non ticketed event. Club facilities, both internal and external, are wheelchair friendly, with disabled toilets. There is lift accessibility to the clubrooms located upstairs.</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words) Local suppliers will provide food in bulk. Recyclable plates, cutlery etc will be utilized for food packaging All rubbish will be collected. Cans, bottles and cardboard are separated for recycling.</p>

Version 1 20 June

OFFICIAL

Part 5 – Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

1. *Indicative quotes listed in costing breakdown.*

2. *Event Checklist & Risk Management Plan will be supplied if the application is successful*

Version 1 20 June 2020

OFFICIAL

Part 6 - Budget Breakdown		
Amount Requested	\$ 12,000	
Total Budget	\$12,000	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Children's entertainment and activity hire (outdoors) - (JumpEasy)	\$2850	
Children's activity hire (indoors) - Games2U	\$1650	
Face Painter - (Mad Hatterz)	\$300	
Food and drink (MiniRoos)	\$500 (Krispy Krème Donut, chips & drink)	
Food and drink Junior teams (U12-U17s)	\$400 (Lamb roll, Krispy Krème donut & drink)	
Catering for evening event (Joanna's Kitchen)	\$500	
Catering for evening event (Miro's Pizzas)	\$300	
70 th Birthday celebration cake (Costco)	\$60	
Helium Balloons and decorations for clubrooms - Big W Parabanks	\$100	
70 th Year Trophies & Medallions for players - Northside Trophies	\$2500 (quote TBA, based on 2023 spend)	
Generational Volunteer Recognition Awards	\$500 (30 scarves @\$17each)	
70 th Year Club Volunteer Recognition Awards	\$1300 (100 bottles SUFC 70 th Anniversary labelled wine @\$13 each)	
Club Equipment - Macron Balls	\$1000 (28 balls @\$35)	
TOTAL (including GST):	\$12,000	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	X Yes (indicative quote as listed above, receipts can be provided later)	<input type="checkbox"/> No

Version 1 20 June 2

OFFICIAL

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

☒ I/We acknowledge that I am authorised to make this application on behalf of the Organisation.

☒ I/We acknowledge that the information provided in this application is true and correct.

☒ I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out

☒ I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

☒ I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of SALISBURY UNITED SOCCER CLUB (Group/Organisation)

TONY DALWOOD

(Name)

NAOMI DALWOOD

(Name)

TREASURER

(Position)

SECRETARY

(Position)

(Signature 1)

(Signature 2)

02/ 08 / 2024

02/ 08 / 2024

(Date)

(Date)

**INFORMATION
ONLY
ITEM**

5.2.1

COMMUNITY WELLBEING AND SPORT COMMITTEE**DATE**

20 August 2024

HEADING

Community Development Quarter 4 update

AUTHOR

Amy Pokoney Cramey, General Manager Community Development, Community Development

CITY PLAN LINKS

1.2 The health and wellbeing of our community is a priority
1.3 People are valued and they feel safe, included and connected
1.4 We are proud of our strengths, achievements and cultural diversity

SUMMARY

This report provides an update of service delivery for Community Development between April and July 2024.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 This report highlights the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035.

2. DISCUSSION**Community Capacity and Learning Division****2.1 BreastScreen SA**

Council hosted BreastScreenSA's Mobile Screening unit at the Salisbury Community Hub from April to June. During this time, the unit screened 905 women, 386 who visited for first time and 286 were from CALD backgrounds. This service is crucial in the fight for early detection of breast cancer and feedback from SA Health is that Salisbury's ability to engage with cultural groups around this issue and need is highly commendable.



2.2 Adelaide Symphony Orchestra (ASO) at Bagster Rd Community Centre

Bagster Road Community Centre hosted the ASO on 23 May to a crowd of over 60 people. There was something for all ages in this captivating concert bringing the joy of music to the Salisbury North community. Salisbury is fortunate to be able to host another ASO concert later this year at the Para Hills Community Hub on 5 November.



2.3 Library Out and About – STIG

In June and as part of the service's Out and About program, the Salisbury Library service toured Stig Wemyss, an award-winning audiobook narrator, to 6 primary schools across our Council area. Performances were hosted to promote both the power of storytelling for children, and to engage the children with their local libraries including the library's digital app BorrowBox. This Out and About engaged over 1,550 children across the two days and signed up 225 new Library members.



Community Diversity and Inclusion Division

2.3 Transition to The Lookout Way- New Client Database Implementation

The team has recently implemented The Lookout Way, a new client database designed to streamline the management of client data and reporting. This system supports services delivered under the Commonwealth Home Support Programme, National Disability Insurance Scheme, and Care Finder.

The Lookout Way includes an app for volunteers, which is being implemented immediately, with plans to roll out a client app in the future. This system significantly automates many of our routine processes and enhances our ability to deliver improved customer service across all our programs, including seniors' centres, disability programs, and home assist services.

Currently, staff are working to fine-tune our processes to maximise positive outcomes, with a key goal of greatly reducing the number of paper-based processes. The implementation of The Lookout Way represents a significant step forward in our commitment to providing excellent service and support to our community.

2.4 Ability and Inclusion Strategic Plan Review: Community Engagement with Autistic People (May 2024)

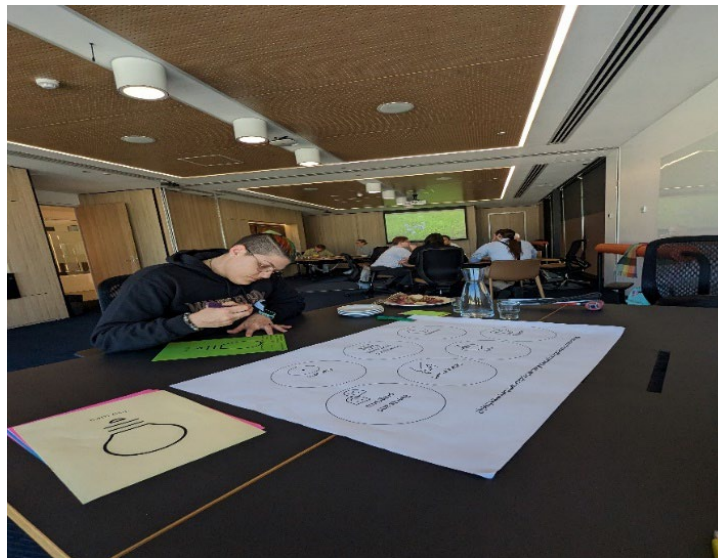
Consultation and review of the Ability Inclusion Strategic Plan 2020-2024 is underway. City of Salisbury engaged URPS to facilitate community consultation and held three sessions for:

- 1) Disability Access and Inclusion Network members and general community
- 2) Council staff and;
- 3) autistic community members.

A key success of this process was working with autistic community members to design the autistic persons session to ensure its inclusivity. Learnings from this included the importance of:

- a) a laid-back greeting and introduction style
- b) less structured activities allowing people to move at own pace and choose own topics
- c) dimmed lighting and sensory considerations such as playing natural landscape videos in the background
- d) clear communication about the location and agenda ahead of time.

Approximately 12-15 autistic people attended this session and provided positive feedback about the experience. These learnings can easily be applied to other community events and programs to improve accessibility for autistic people.



2.5 Refugee Week Event

Council celebrated Refugee Week by partnering with the SISA: Salisbury Intercultural Strategic Alliance to deliver 'Afternoon Tea with Mayor and Elected Members'. This event, held at the Salisbury Community Hub in June 2024 was an opportunity for local residents with refugee experience to meet the Mayor and Elected Members, understand the role of local government and help build trusting relationships. Approximately 40 people attended, and the event was catered by Australian Refugee Association BOOST Program that supports refugees to set up successful businesses. Entertainment was provided by a live violinist.



Sport and Recreation Division

2.6 Salisbury Aquatic Centre opening

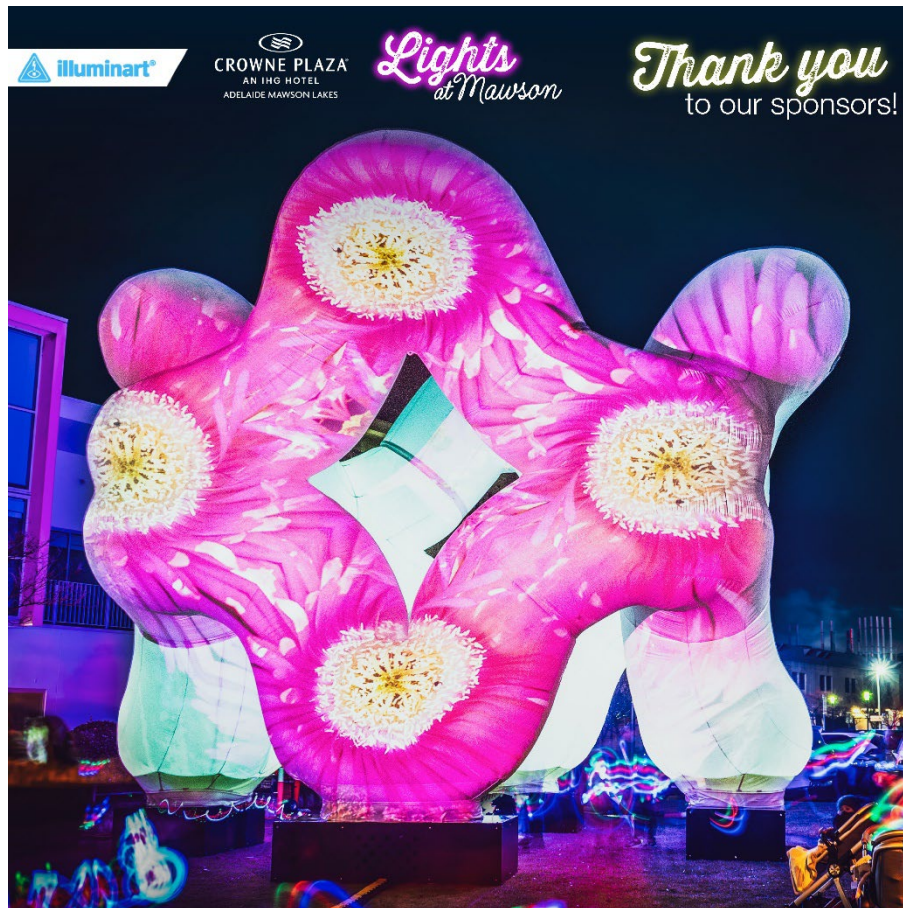
The Salisbury Aquatic Centre officially opened to the public on Monday 24 June 2024. The opening event, (Saturday 22 June 2024) attended by Elected Members, Members of Parliament and staff, garnered strong interest from television and print media.

BlueFit assumed management responsibility for the facility and by the end of the first month of operation have secured 736 Full Access members and 670 enrolments for the swim school.

	End July '24 KPI	Actual
Memberships	550	743
Learn to Swim	400	713

2.7 Lights at Mawson

Second annual Lights at Mawson event was held around the main lake from the 13 -14 July. The event was well attended, with an estimated 5,000 people visiting each of the three nights, totally 15,000 visitors to the area. The event also attracted media interest with two separate weather crosses being conducted from the site (Friday and Sunday nights, channels 7 and 9 respectively). The event was supported by local industry, with both Noumed and Crowne Plaza providing cash sponsorship. Plans are already underway to secure attractions for this event in 2025.



2.8 Watershed Art Prize

The 2024 Watershed Art Prize entrants were displayed in the John Harvey Community Gallery from 3 May 2024 to 12 June 2024. The competition again attracted a strong response from the art community, with a total of 64 finalists selected from 97 submissions. To date, five of the pieces on display have been sold. Staff have also discussed the possibility of adopting a new theme for the 2025 competition to further broaden the appeal and interest in the competition and this is in discussion with the Public Art and Events Working Group.

2.9 Research projects – Sports Voucher use

City of Salisbury is working in partnership with the University of South Australia on a significant piece of research into the Sports Vouchers provided by the Office for Recreation, Sport and Racing. The research group has secured \$1.1m in funding for the project which will take place across the next four years. The work, (which will take place in the City of Salisbury and be led by Professor Carol Maher) will investigate the relatively low uptake of the sports vouchers in low socio-economic populations. Two staff are listed as lead investigators on this project and it is expected that the findings will help promote greater uptake in our area.

Thrive Strategy

General summary of implementation with data to date

2.10 Learning and Aspire

BiblioTrek

BiblioTrek was launched in July to coincide with the school holiday programs with 250 Nature Explorer Discovery Kits provided to families across the services and each branch hosting a small animal such as frogs and stick insects for families to engage with. BiblioTrek is a nature-based learning program to help families learn about sustainability.

Libraries Alive After Dark

The Library service also delivered its first Libraries Alive After Dark session hosting a Taylor Swift Crowd Chant event on 28 June at the Salisbury Community Hub, which saw over 120 families attending the evening event. Planning is underway for the next session, Spooky Spectacular! Libraries Alive After Dark, to coincide with Halloween with activities such as slime and fizzy sherbet making, face painting, a haunted library and ghost tours.

Both activities were evaluated against the Thrive Learning and Aspire program indicators, with positive results indicating that the interventions helped to improve wellbeing. See below:

Indicator	Bibliotrek	Libraries After Dark
Agreed or somewhat agreed that the program helped their child to identify their interests and the steps they can take to pursue them.	75%	82%
Agreed or somewhat agreed that the program helped to give their child a thirst for learning, enquiry and/or exploration.	89%	85%
Agreed or somewhat agreed that the program helped their child feel more positive about life.	76%	85%
Agreed or somewhat agreed that the program helped them or their child to feel a stronger sense of belonging to the community.	86%	87%
Agreed or somewhat agreed that the program has improved their awareness of the information, services, supports and activities that were available to their family.	90%	90%
Agreed or somewhat agreed that participating in the program helped their child to gain new knowledge, skills or confidence.	93%	92%



3. CONCLUSION

3.3 This report provides a summary of the service delivery and achievements of the Community Development Department between April 2024 - July 2024.