



AGENDA

FOR GOVERNANCE AND COMPLIANCE COMMITTEE MEETING TO BE HELD ON

**20 MAY 2024 AT THE CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE**

**IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr P Jensen (Chairman)
Mayor G Aldridge (ex officio)
Cr L Brug
Cr J Chewparsad
Cr K Grenfell
Cr D Hood (Deputy Chairman)
Cr S McKell

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Governance and Compliance Committee Meeting held on 15 April 2024.

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee 7

For Decision

3.1.1 Voting Advice to Council Delegate for the Local Government Association
Ordinary General Meeting - 24 May 2024 11

QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CLOSE



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

15 APRIL 2024

MEMBERS PRESENT

Cr P Jensen (Chairman) (*Via Video Conference Teams*)
Mayor G Aldridge (ex officio)
Cr L Brug
Cr J Chewparsad
Cr K Grenfell
Cr D Hood (Deputy Chairman – (*Cr D Hood as Deputy Chair presided over the meeting as Cr P Jensen as Chairman attended via Video Conference Teams*)
Cr S McKell

STAFF

Deputy Chief Executive Officer, Mr C Mansueto
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Trainee, Ms M Prasad
Senior Social Planner, Ms L Grant
Manager Community Health & Wellbeing, Ms V Haracic

The meeting commenced at 7:57pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr L Brug
Seconded Cr J Chewparsad

The Minutes of the Governance and Compliance Committee Meeting held on 18 March 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Mayor G Aldridge
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

For Decision

3.1.1 Quarterly Update to Legislative Delegations

Moved Mayor G Aldridge
Seconded Cr J Chewparsad

That Council:

1. Delegates powers and functions of the Council as provided for in the attached instruments of delegation: Attachment 2 (Item 3.1.1; Governance and Compliance Committee; 15 April 2024).

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation at Attachment 2 (Item 3.1.1; Governance and Compliance Committee; 15 April 2024).

Instrument of Delegation under Planning Development and Infrastructure Act 2016

2. Delegates powers and functions contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* and statutory instruments contained in the proposed Instrument of Delegation contained in Attachment 3 of this report (Item 3.1.1; Governance and Compliance Committee; 15 April 2024).

Such powers and functions may be further delegated by the persons occupying the position of Chief Executive Officer as they see fit, unless otherwise indicated herein or in each proposed Instrument of Delegation in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016*.

CARRIED

3.1.2 White Ribbon Workplace Accreditation

Moved Cr S McKell
Seconded Cr K Grenfell

That Council:

1. Approves the inclusion of expenditure savings from White Ribbon accreditation in the 2023/24 Third Quarter Budget Review.
2. Approves the removal of the 2024/25 White Ribbon expenditure budget of \$20,000.

CARRIED
UNANIMOUSLY

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

The meeting closed at 8:10pm.

CHAIRMAN.....

DATE.....

ITEM	3.0.1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	20 May 2024
HEADING	Future Reports for the Governance and Compliance Committee
AUTHOR	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Governance and Compliance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council are presented to each committee for noting.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 No external consultation was required in the development of this report.

3. REPORT

- 3.1 The following table outlines the reports to be presented to the Governance and Compliance Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
27/06/2022	Community Compliance Resources	John Darzanos
3.2.1	<p>2. Approves a report on the Community Compliance resources and outcomes be presented to Council by 30 November 2023 to enable consideration of required resource demands without the impacts of COVID-19 on both staff and the community.</p> <p>Due: May 2024 Deferred: August 2024 Reason: Staff are undertaking a review of resource impacts across the Community Compliance team resulting from recent legislative changes and operational changes associated with <i>Local Nuisance and Litter Control Act 2016</i>, and the operational requirements at the Pooraka Pound and intend to provide a report addressing these combined impacts. Due to the preliminary identified potential resource requirements and associated budget impacts affecting the Community Compliance service area it is intended to present findings and options to correlate with the 2024/25 first quarter budget review process for Council consideration.</p>	
23/10/2023	Council Assessment Panel – Increasing Female Candidates	Chris Zafirooulos
3.1.3	<p>1. Approves to commence a new Expression of Interest for the independent members on the Council Assessment Panel (the Panel) in May 2024, and consider candidates at the Council Meeting July 2024, with the following initiatives:</p> <p>a. Targeted Outreach and Marketing campaign that will include:</p> <p>i. Direct contact to all accredited and eligible candidates on the Accreditation Scheme when the Expression of Interest is released.</p> <p>ii. Explicit / stronger messaging in the public notice that Council wishes to increase female participation on the Panel and promote equal opportunities.</p> <p>iii. Promote flexible participation options, subject to consideration by the Council Assessment Panel.</p> <p>b. Write to the Accreditation Authority to highlight the relatively small pool of eligible women in the scheme and support the Authority’s initiatives to increase participation of women in the Accreditation Scheme from a range of professions.</p> <p>Due: July 2024</p>	
23/10/2023	Consideration of Adoption of Employee Behavioural Standards	Kia Logan
3.1.4	<p>2. Gives further consideration to the adoption of additional behavioural standards in 12 months time.</p> <p>Due: October 2024</p>	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Governance and Compliance Committee have been reviewed and are presented for noting.

ITEM	3.1.1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	20 May 2024
HEADING	Voting Advice to Council Delegate for the Local Government Association Ordinary General Meeting - 24 May 2024
AUTHOR	Michelle Woods, Governance Officer, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report presents the items to be considered at the Local Government Association Ordinary General Meeting (LGA OGM) to be convened on Friday 24 May 2024 and provides guidance to allow Council to instruct its delegate how to vote in relation to each agenda item.

RECOMMENDATION

That Council:

1. Notes the Local Government Association (LGA) Ordinary General Meeting (OGM) voting delegate (Deputy Mayor Cr Chad Buchanan or Cr Peter Jensen as proxy) will use discretion when voting on the items presented at the LGA OGM on 24 May 2024, consistent with Council's historical practice.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 2024 LGA OGM Draft Voting Guidance [↓](#)

1. BACKGROUND

- 1.1 Prior to each LGA Ordinary General Meeting (OGM) and Annual General Meeting (AGM), the items of business being considered are presented to Council for consideration, including a summary and voting guidance for each agenda item, based on advice from the Chief Executive Officer (CEO).

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 No external consultation was required in the preparation of this report.

3. DISCUSSION

- 3.1 The full agenda contained within an LGA News Item was circulated by email to Elected Members on 29 April 2024.
- 3.2 Advice was also distributed to Elected Members on 4 March 2024 of the LGA Conference and OGM Program for those Members wishing to attend.
- 3.3 Attachment 1 to this report contains a list of each of the recommendations to be considered at the LGA OGM taking place on Friday 24 May 2024.
- 3.4 This list also includes the associated guidance regarding the voting position for the City of Salisbury.
- 3.5 It should be noted the OGM will take place prior to the Council Meeting being held on 27 May 2024.

4. FINANCIAL OVERVIEW

- 1.1 There are no financial impacts as a result of this report.

5. CONCLUSION

- 5.1 Council is asked to review the items listed in Attachment 1 and authorise the voting delegate on the voting position.

DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING

Friday 24 May 2024, 1.30pm, Adelaide Town Hall

Item No	Item Description	Agenda Page No	CEO Guidance
6.	LGA Business		
6.1	LGA Update <i>That the Ordinary General Meeting notes the LGA Update report.</i>	19	Support
6.2	LGA Mutual Services Update <i>That the Ordinary General Meeting notes the LGASA Mutual Update report.</i>	33	Support
6.3	LGA Procurement Update <i>That the Ordinary General Meeting notes the report.</i>	35	Support
6.4	LGA Board and Committee Member Allowances and Expenses <i>That the Ordinary General Meeting:</i> <ol style="list-style-type: none"> 1. <i>Considers the report on the independent market-based review of Board and Committee Member Allowances;</i> 2. <i>Approves the following allowances effective from November 2024 (excluding superannuation guarantee)</i> <ol style="list-style-type: none"> a. <i>President \$65,375</i> b. <i>Immediate Past President \$6,554</i> c. <i>Board Member \$5,850</i> 3. <i>Resolves that these allowances will stay in place for the term of the new Board appointed following the November 2024 Annual General Meeting, currently two years, following which the allowances will be due for indexation.</i> 	37	Support
6.5	LGA Constitution and Ancillary Documents Review <i>That the Annual General Meeting receives and notes the LGA Procurement Annual Report for the year 2022-2023.</i>	42	Support

DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING

Friday 24 May 2024, 1.30pm, Adelaide Town Hall

7.	RECOMMENDATION REPORTS FROM THE SAROC COMMITTEE		
7.1	<p>Mental Health Services Provided in Regional South Australia (Renmark Paringa Council)</p> <p><i>That the Ordinary General Meeting requests the LGA to strongly advocate for the following:</i></p> <ol style="list-style-type: none"> 1. <i>In accordance with the Item of Business submitted by the Renmark Paringa Council:</i> <ol style="list-style-type: none"> a. <i>Recognition by Health SA [SA Health] of the poor mental health services currently provided to Regional SA, as detailed in the Review of Rural Mental Health Services in SA Report (May 2023); and</i> b. <i>Urgent Action on all of the 30 recommendations contained within the “Response to the Review of Rural Mental Health Services in South Australia” (13th September 2023); and</i> 2. <i>In accordance with the LGA Secretariat’s additional recommendations that were unanimously endorsed by the SAROC Committee on 14 March 2024:</i> <ol style="list-style-type: none"> a. <i>Resourcing regional councils to coordinate and inform sector efforts, by way of grant monies, to support local government’s role and capability to deliver preventative mental health strategies and initiatives and influence attitudinal change;</i> b. <i>Increased funding to the NGO sector to deliver psychosocial supports as per the recommendations noted in the ‘Unmet mental health service need in South Australia that could be met by the NGO sector: An analysis on behalf of the South Australian Government’ report.;</i> c. <i>An acknowledgement of the role of local government and the need for formalised partnerships to progress health and wellbeing outcomes; and</i> d. <i>Any advocacy undertaken includes the promotion of the Regional Health Workforce Toolkit to demonstrate local government’s commitment to supporting local communities.</i> 	45	Support

DRAFT VOTING GUIDANCE FOR LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING

Friday 24 May 2024, 1.30pm, Adelaide Town Hall

8.	RECOMMENDATION REPORTS FROM THE GAROC COMMITTEE		
8.1	<p>Domestic Violence Action (Campbelltown City Council) <i>That the Ordinary General Meeting:</i></p> <ol style="list-style-type: none"> 1. <i>Notes the work undertaken by the LGA since 2020 on domestic and family violence including opportunities for securing funding for a dedicated officer and working with the State Government to support cross government programs,</i> 2. <i>Approves the LGA writing to the Premier, the Treasurer and the Minister for Women and the Prevention of Domestic and Family Violence:</i> <ol style="list-style-type: none"> a) <i>Seeking fixed-term funding for a minimum of five years, for a dedicated domestic, family and sexual violence policy/project officer to:</i> <ol style="list-style-type: none"> i) <i>assist councils to support the State Government’s outcomes; and</i> ii) <i>utilise and implement Our Watch’s local government toolkit and implement preventative domestic and family violence measures and gender equality work.</i> b) <i>Seeking the establishment of a local government grant funding program, similar to the Victorian Free from Violence grant program, to be administered by the LGA.</i> c) <i>Noting the findings and recommendations from the 2017 report from the Municipal Association of Victoria (MAV) and the Nous Group in Evaluation of the role of local government in preventing violence against women.</i> 3. <i>Should the LGA receive funding for a dedicated policy/project officer, endorse that the officer establish a dedicated council network or community of practice. The aim of this would be to support council staff deliver, partner and lead primary prevention work through a diverse range of strategies and actions across their communities.</i> 	57	Support

Item 3.1.1 - Attachment 1 - 2024 LGA OGM Draft Voting Guidance