



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

15 APRIL 2024

MEMBERS PRESENT

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto (*from 8.17 pm*)
General Manager City Infrastructure, Mr J Devine
A/General Manager Community Development, Ms C Giles
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Infrastructure Delivery, Mr J Collins
Manager Urban, Recreation and Natural Assets, Mr J Foong
Manager Strategic Development Projects, Ms S Klein
Manager Engineering Assets and Systems, Mr M Purdie

The meeting commenced at 8.01 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr A Graham
Seconded Cr M Mazzeo

The Minutes of the Urban Services Committee Meeting held on 18 March 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 8 April 2024

Moved Cr C Buchanan
Seconded Cr B Brug

The information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 8 April 2024 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - February 2024

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.
2. Approves a 2023/24 third Quarter non-discretionary budget review bid of \$150,000 for the additional budget allocation required for reactive tree removals for the remainder of 2023/24.

CARRIED

ESATS3 Tree Planting - Reactive Planting Timeframes

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes and continues the existing process for tree replacement planting as per the report (Item ESATS3, Environmental Sustainability and Trees Sub Committee, 8 April 2024).
2. Approves to plant juvenile trees throughout the approved planting season, where a resident has requested one ahead of existing process and has agreed to care for the tree.

CARRIED

ESATS4 Internal review of the tree management removal framework

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Adopts the revised and updated Tree Management Policy (Attachment 1, Item ESATS4, Environmental Sustainability and Trees Sub Committee 8 April 2024) as amended at Environmental Sustainability and Trees Sub Committee, noting that a further draft with track changes applied will be presented at the Urban Services Committee Meeting in April 2024.
2. Adopts the revised and updated Tree Removal Procedure. (Attachment 3, Item ESATS4, Environmental Sustainability and Trees Sub Committee, 8 April 2024) as amended at Environmental Sustainability and Trees Sub Committee noting that a further draft with track changes applied will be presented at the Urban Services Committee Meeting in April 2024.
3. Adopts the revised and updated Environmental Sustainability and Trees Sub Committee Terms of Reference (Attachment 5, Item ESATS4, Environmental Sustainability and Trees Sub Committee, 8 April 2024) with the following amendment to clause 11.3 to read 'The Sub Committee shall consider appeals with regard to the appeal section of the Tree Removal Procedure and consideration to the Tree Removal Criteria'.

CARRIED

4.0.2 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

For Decision

4.1.1 Capital Works - March 2024

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves a transfer of \$100k available capital funding from PR27117 Community Bus New Bus Stops Program 2023/24, to PR22852 Bus Shelter Renewal and Stop Improvement Service Continuity Program 2023/24 to provide the required funding for expenditure incurred for variations, and will be administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.
2. Approves the inclusion of a 2023/24 Third Quarter Non-discretionary Budget Review bid to the value of \$800,000, which is in addition to the current budget of \$450,000, to deliver the \$1,250,000 entrance upgrade and traffic flow improvement project for the entrance to Happy Homes Drive, Salisbury North, within PR13725 Major Traffic Improvement Program.
3. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid of \$ 35,710 for unforeseen pump replacement which occurred at Globe Derby pump station, Globe Derby.

CARRIED

4.1.2 Internal Review of the Tree Management Removal Framework Adoption

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Adopts the revised and updated Tree Management Policy as included in Attachment 1 of the report (Item 4.1.2, Internal Review of the Tree Management Removal Framework, Urban Services Committee, 15 April 2024).
2. Adopts the revised and updated Tree Removal Procedure as included in Attachment 3 of the report (Item 4.1.2, Internal Review of the Tree Management Removal Framework, Urban Services Committee, 15 April 2024).
3. Adopts the revised and updated Environmental Sustainability and Trees Sub Committee Terms of Reference as included in Attachment 5 of the report (Item 4.1.2, Internal Review of the Tree Management Removal Framework, Urban Services Committee, 15 April 2024).

CARRIED

4.1.3 Coogee Avenue Reserve, Paralowie - Basketball/Netball Half Court

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.
2. Approves to consider in the 25/26 budget process a new basketball/netball half court for Coogee Avenue Reserve, Paralowie.

CARRIED

4.1.4 Drink Container Deposit Refund Scheme

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves a 6-month trial of Direct Collect at Bagster Community Centre, with available funds from the collected container deposits going to Puddle Jumpers, as a partnered charity/community group with an existing connection to the site. A report on the trial is to be provided to the Urban Services Committee at the end of the six months trial to include potentially extending the service to other community centres and other appropriate sites.

CARRIED

4.1.5 NAWMA Draft Annual Business Plan 2024/2025

Cr C Buchanan declared a conflict of interest on the basis of being a board member of NAWMA, however is exempt under Regulation 8AAA(1)(e) of the Local Government (General) Regulations “the adoption or revision of an annual business plan”. Cr C Buchanan remained in the meeting and voted on the item.

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Notes the information provided regarding NAWMA’s Draft Annual Business Plan 2024/2025 as included in this report (Item 4.1.5, NAWMA Draft Annual Business Plan 2024/2025 Urban Services Committee 15 April 2024)
2. Endorses the Northern Adelaide Waste Management Authority (NAWMA) Draft Annual Business Plan 2024/2025, as provided in Attachment 1 of the report (Item 4.1.5, NAWMA Draft Annual Business Plan 2024/25, Urban Services Committee, 15 April 2024).

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr C Buchanan voted IN FAVOUR of the MOTION.*

4.1.6 Review of Council Decision Construction of Car park at Treetop Court, Paralowie

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the outcome of the community consultation undertaken on the installation of a 12-bay rubble car park on Treetop Court, Paralowie and the negative impacts this will have on the immediate residents (Attachment 2 – Item 4.1.6, Treetop Court Consultation Feedback, 15 April 2024, Urban Services,).
2. Notes that 46 formalised car parks at Hausler Reserve are currently being constructed.
3. Notes that the CEO will submit a report under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013, for consideration by Council to rescind parts 3 and 4 of resolution number 1316/2022 (Item 4.1.5 Boardwalk Carparking Investigation Urban Service Committee 19 April 2022).

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Tenancy Matter - Salisbury

Moved Cr M Mazzeo
Seconded Cr S Reardon

The Urban Services Committee orders:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.1 Tenancy Matter – Salisbury with the exception of the following persons:

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- A/General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Support Officer
- Manager Infrastructure Delivery
- Manager Urban, Recreation and Natural Assets
- Manager Strategic Development Projects

On the basis that:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.

On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Salisbury** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance

CARRIED

The meeting moved into confidence at 8.48pm.

The meeting moved out of confidence and closed at 9.04pm.

CHAIRMAN.....

DATE.....