



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE  
MEETING HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY  
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

**16 APRIL 2024**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr L Brug (*via Video Conferencing – MS Teams*)  
Cr C Buchanan  
Cr K Grenfell (Deputy Chairman)  
Cr M Mazzeo

**OBSERVERS**

Cr A Graham (*via Video Conferencing – MS Teams*)  
Cr P Jensen (*via Video Conferencing – MS Teams*)

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager Community Development, Ms C Giles  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd  
Manager Strategic Development Projects, Ms S Klein  
A/Manager Sport, Recreation and Community Planning, Mr B Hopkins  
Manager Community Health and Wellbeing, Ms V Haracic  
Manager Engineering Assets and Systems, Mr M Purdie  
Director Business Transformation, Ms J Emerson  
Product Owner – Employee Lifecycle, Ms S Jones  
Project Administrator Business Transformation, Mr D Cortvriend

The meeting commenced at 6.31 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

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## **APOLOGIES**

An apology has been received from Cr S McKell.

## **LEAVE OF ABSENCE**

Nil

## **PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr K Grenfell

The Minutes of the Innovation and Business Development Committee Meeting held on 19 March 2024, be taken as read and confirmed.

**CARRIED**

## **REPORTS**

### *Administration*

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr K Grenfell  
Seconded Cr M Mazzeo

##### That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **6.1.1 Streetscape Renewal Tree Planting Service Delivery**

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

##### That Council:

1. Notes the delivery of the tree planting and establishment components of the capital Street Tree Renewal Program from contract delivery to internal teams commencing in the 2025 planting season.
2. Approves a staffing headcount increase of 2 FTE ongoing positions in the Field Services Division for 2024/25, with a capital budget of \$183k, which will be funded through the Street Tree Renewal Capital funding.

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3. Approves a non-discretionary budget bid for the 2024/25 budget process for the purchase of two (2) additional planting/watering trucks, one (1) utility, and (1) skid steer and trailer, with a capital budget of \$625k. The ongoing costs of \$126.5k (excluding depreciation) for these plant items will also be funded through the Street Tree Renewal Capital program funding.

**CARRIED**

### **QUESTIONS ON NOTICE**

There were no Questions on Notice.

### **MOTIONS ON NOTICE**

There were no Motions on Notice.

### **OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.

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## ORDERS TO EXCLUDE THE PUBLIC

### 6.4.1 Project Connect Quarterly Status Update

Moved Cr M Mazzeo  
Seconded Cr K Grenfell

The Innovation and Business Development Committee orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 6.4.1 Project Connect Quarterly Status Update with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager Community Development*
- *General Manager City Infrastructure*
- *General Manager City Development*
- *Manager Governance*
- *Governance Support Officer*
- *Manager Strategic Development Projects*
- *A/Manager Sport, Recreation and Community Planning*
- *Manager Community Health and Wellbeing*
- *Manager Engineering Assets and Systems*
- *Director Business Transformation*
- *Product Owner – Employee Lifecycle*
- *Project Administrator Business Transformation*

*On the basis that:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest; and*
- *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

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2. *In weighing up the factors related to disclosure,  
- disclosure of this matter to the public would demonstrate  
accountability and transparency of the Council's operations*
- On that basis the public's interest is best served by not disclosing  
the **Project Connect Quarterly Status Update** item and discussion  
at this point in time.*

**CARRIED**

The meeting moved into confidence at 6.40pm.

The meeting moved out of confidence and closed at 6.53pm.

CHAIRMAN.....

DATE.....