



AGENDA

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON
18 MARCH 2024 AT THE CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Urban Services Committee Meeting held on 19 February 2024.

REPORTS

Administration

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FOR DECISION

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For Information

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QUESTIONS ON NOTICE

There are no Questions on Notice

MOTIONS ON NOTICE

| | | |
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OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Updates)

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Ground Lease Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Urban Services Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Item 4.4.1 - Ground Lease** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

4.4.2 New Lease Agreement - Pooraka Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Urban Services Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position.*

On that basis the public's interest is best served by not disclosing the Item 4.4.2 - New Lease Agreement - Pooraka item and discussion at this point in time.
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

19 FEBRUARY 2024

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto (*from 6.57 pm*)
General Manager City Infrastructure, Mr J Devine
Manager Community Participation and Partnerships, Ms C Giles
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Infrastructure Delivery, Mr J Collins
Manager Urban, Recreation and Natural Assets, Mr J Foong
A/Manager Field Services, Mr S Bartosak
Manager Engineering Assets and Systems, Mr M Purdie

The meeting commenced at 6.49 pm.

The Chairman welcomed the Elected Members, Members of the public and Staff to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge and Cr M Mazzeo.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 20 November 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 February 2024

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 February 2024 with respect to the following recommendations contained therein:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

AMSC2 Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/24

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Defers Item AMSC2 for further discussion at the upcoming February Council Meeting.

2. Requests the Administration to present further information on any implications following a potential increase from \$250,000 to \$1M for 2024/2025 for new/upgrade increase to the street network to meet the community requests for network improvements.
3. Requests the Administration to present further information on potential implications relating to increasing the service level to existing footpaths based on risk approach for defects greater than 20mm instead of 25mm.

CARRIED

AMSC3 Asset Management Improvement Plan - Street Lighting

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approves the proposed capital and operating budget for the Public Lighting Continuity Program detailed in the table below for consideration in the 2024/25 Budget:

| Financial Year | 2024 | 2025 | 2026 | 2027 | Total |
|-------------------------------------|------------------|------------------|----------------|----------------|------------------|
| Capital Renewal ('000) | \$986 | \$821.3 | \$849.8 | \$880.6 | \$3,537.7 |
| Maintenance ('000) | \$252.5 | \$254 | \$55.4 | \$56.9 | \$618.8 |
| Light Pole Audit ('000) | - | - | - | \$50 | \$50 |
| Total Budget Required ('000) | \$1,238.5 | \$1,075.3 | \$905.2 | \$987.5 | \$4,206.5 |

CARRIED

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 12 February 2024

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 12 February 2024 with respect to the following recommendations contained therein:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr C Buchanan
Seconded Cr B Brug

That Council;

1. Notes the report.

CARRIED

**ESATS2 Tree Removal Requests - November 2023
Tree Removal Requests - December 2023**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council;

1. Notes the report.
2. Approves the removal of the tree listed in Item 40 (Attachment 2, Item No. ESATS2, Environmental Sustainability and Trees Sub Committee, 12 February 2024), located at 26 Jarman Avenue, Salisbury East due to safety concerns raised by residents.

CARRIED

US-MWON1 Streetscape Renewal Program – Southwark Street, Salisbury Heights

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Approves for Southwark Street, Salisbury Heights to be included in the 2024/2025 Streetscape Renewal Program.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr B Brug

Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

*For Decision***4.1.1 Capital Works - January 2024**

Moved Cr A Graham

Seconded Cr B Brug

That Council:

1. Approves the transfer of \$31,000 available capital funding from PR17055 New Reserve Furniture, as the installation of smart bins is no longer a viable option, to PR25026 Dog Parks for Small Dogs to provide the sufficient funding to deliver the full scope of works at Unity Park, Pooraka, which will be administered as a non-discretionary 2023/24 Third Quarter Budget transfer.
2. Approves a non-discretionary 2023/24 Third Quarter Budget Review Bid of \$56,500 to reflect the additional Commonwealth Government income for the development of a Flood Emergency Response Plan, noting no new Council contribution is required for this work.
3. Approves the revised 2023/24 Road Reseal Program as detailed within Item 4.1.1, Urban Services Committee, 19 February 2024, with no impact to the program budget.
4. Approves the revised 2023/24 Bridge Program as detailed within Item 4.1.1, Urban Services Committee, 19 February 2024, with no impact to the program budget.

5. Approves the priority program inclusion of Happy Homes Reserve Lighting within the 2023/24 PR21478 Public Light Program, with no impact to the program budget.
6. Approves the completion of urgent works at Montague Road, Ingle Farm / Para Vista, following Council owned drainage infrastructure failures, working in consultation with the Dept for Infrastructure and Transport, with a further report to be provided advising rectification works completed and the request for the required funding to cover the expenditure incurred to rectify the issue, estimated at \$250,000, noting scope will not be clearly understood until the road is opened.

CARRIED

4.1.2 Plant Equipment for Removal of Seaweed from St Kilda Boat Channel

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the information.
2. Approves a new initiative bid for \$48,000 to be considered in the 2024/25 budget process, to purchase a push boat for the removal of seaweed from the St Kilda Boat Channel.

CARRIED

4.1.3 Coogee Avenue Reserve, Paralowie - Amenities

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves Option 4 as a non-discretionary bid for the 24/25 budget, the recommended option, being the development of an irrigated green space within the reserve at a Capital cost of \$128,000, and ongoing annual maintenance cost of \$6,000.
2. Requests administration presents a further report with costings and consideration of a hard surface half and basketball/netball court.

CARRIED

4.1.4 Passmore Reserve - Upgrade Design Options

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the information provided within this report.
2. Approves the development of a budget bid for consideration in 2024/25 of up to \$70,000 to undertake resurfacing of the BMX track located in Passmore Place Reserve, Salisbury North.
3. Does not approve the installation of a new playground at Passmore Place Reserve on the basis that the current distribution of playgrounds is appropriate, which is consistent with Resolution 1460/2022 and the loss of irrigated open space will likely adversely impact current users of the open space.

CARRIED

4.1.5 Ilberry Green - Valley View Tennis Club Lighting and Expansion

Moved Cr A Graham

Seconded Cr C Buchanan

That Council:

1. Notes that the capital cost of upgrading the existing sports lights at Ilberry Green, Valley View to competition and commercial standards is estimated to cost \$1.595 million.
2. Notes that the capital cost of expanding the current tennis facility at Ilberry Green, Valley View to include two new tennis courts is estimated to cost \$2.505 million.
3. Notes that the Administration do not support the expansion of the tennis courts at Ilberry Green because of the high cost of the upgrade and because the facility meets the current demand.
4. Notes that the results and recommendations from the sports lighting audit of 26 sporting sites (which includes Ilberry Green, Valley View), scheduled for completion by the end of June 2024 will be presented to the Asset Management Sub Committee for consideration upon completion of the study.

CARRIED

For Information

4.2.1 Sports Field - Perimeter Fencing

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approves the installation of a 1.8m high fence at Yalumba Reserve as per the FSA standard for Fencing.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Department for Energy and Mining Request for Information - Community Battery Sites

Moved Cr S Reardon

Seconded Cr A Graham

1. The Urban Services Committee orders, in consideration of Section 90(2) and 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, that it is necessary and appropriate to exclude the public for the consideration of *Agenda Item 4.4.1 - Department for Energy and Mining Request for Information - Community Battery Sites* with the exception of the following persons:

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager City Development
- Manager Community Participation and Partnerships
- Manager Governance
- Governance Support Officer
- Manager Infrastructure Delivery
- Manager Urban, Recreation and Natural Assets
- A/Manager Field Services
- Manager Engineering Assets and Systems

on the basis that:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage

On that basis the public's interest is best served by not disclosing the *Agenda Item 4.4.1 - Department for Energy and Mining Request for Information - Community Battery Sites* item and discussion at this point in time.

CARRIED

4.4.2 Tenancy Matter - Mawson Lakes

Moved Cr S Reardon
Seconded Cr A Graham

1. The Urban Services Committee orders, in consideration of Section 90(2) and 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, that it is necessary and appropriate to exclude the public for the consideration of *Agenda Item 4.4.2 - Tenancy Matter - Mawson Lakes* with the exception of the following persons:
 - Chief Executive Officer
 - Deputy Chief Executive Officer
 - General Manager City Infrastructure
 - General Manager City Development
 - Manager Community Participation and Partnerships
 - Manager Governance
 - Governance Support Officer
 - Manager Infrastructure Delivery
 - Manager Urban, Recreation and Natural Assets
 - A/Manager Field Services
 - Manager Engineering Assets and Systems

on the basis that:

 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.

On that basis the public's interest is best served by not disclosing the *Agenda Item 4.4.2 - Tenancy Matter - Mawson Lakes* item and discussion at this point in time.

CARRIED

The meeting moved into confidence at 7.23 pm.

The meeting moved out of confidence and closed at 8.01 pm.

CHAIRMAN.....

DATE.....

ITEM

4.0.1

URBAN SERVICES COMMITTEE**HEADING**

Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Tuesday 12 March 2024

AUTHOR

Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure

CITY PLAN LINKS

4.2 We deliver quality outcomes that meet the needs of our community

SUMMARY

The minutes and recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Tuesday 12 March 2024 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 12 March 2024 and that the following recommendations contained therein be adopted by Council:

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

That Council:

1. Notes the report.

ESATS2 Tree Removal Requests - January 2024

That Council:

1. Notes the report.

ESATS3 Appeals Report - Tree Removal Requests - Various Locations for January 2024

That Council:

1. Notes that the technical tree assessments undertaken for 3 Crown Crescent, Paralowie, 40 Firmin Street, Paralowie, and 36 Birch Avenue, Salisbury East does not conclude removal be recommended, based solely on the application of Council approved tree removal criteria.

2. Notes that, as part of the appeal process, the refused tree removal requests appealed during the month of January 2024, as outlined in the report (Item ESATS3 Appeals Report – Tree Removal Requests – Various Locations for January 2024 – Environmental Sustainability and Trees Sub Committee, 12 March 2024), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee’s Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

3. Considering the current State Government legislation in regards to regulated and significant trees, notes there is a high likelihood of unsuccessful development applications for tree removals arising from appeals; and on that basis:
 - 3.1 Refuses the removal of the one (1) Regulated Tree located at 3 Crown Crescent, Paralowie.
 - 3.2 Refuses the removal of the one (1) Significant Tree located at 40 Firmin Street, Paralowie.
4. Defers consideration of the removal of the one (1) Non Regulated/Significant Tree located at 36 Birch Avenue, Salisbury East, pending the outcome of the formal review of the Tree Management Policy.

ESATS4 Climate Change Risk Assessment

That Council:

1. Notes the Climate Change Risk Assessment Report prepared by consultants in Attachment 1 (Item ESATS4 Environmental Sustainability and Trees Sub Committee 12 March 2024).
2. Approves the development of a Climate Change Adaptation Action Plan to guide and prioritise risk controls and next steps drawing on findings of the climate change risk assessment.
3. Approves a 2023/24 Third Quarter Non-discretionary Budget Bid of \$50,000 to develop the Climate Change Adaptation Action Plan.

ESATS5 Sustainability Strategy 2035 Progress Report

That Council:

1. Approves the provision of six-monthly reports on the progress of implementation of the Sustainability Strategy as detailed in Attachment 1 of the report (Item No ESATS5 Environmental Sustainability and Trees Sub Committee 12 March 2024).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Environmental Sustainability and Trees Sub Committee - 12 March 2024



**MINUTES OF ENVIRONMENTAL SUSTAINABILITY AND TREES SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

12 MARCH 2024

| | |
|------------------------|---|
| MEMBERS PRESENT | Cr L Brug (Chairman) Deputy Mayor, Cr C Buchanan Cr J Chewparsad Cr P Jensen (via Teams Video Conferencing) Cr S Ouk |
| OBSERVERS | Cr A Graham |
| STAFF | General Manager City Infrastructure, Mr J Devine General Manager City Development, Ms M English Manager Governance, Mr R Deco Manager Engineering Assets & Solutions, Mr M Purdie Manager Urban, Recreation & Natural Assets, Mr J Foong Coordinator Strategic Sustainability, Ms L Daddow Team Leader Parks & Landscape, Mr N John PA to GM City Infrastructure, Ms H Prasad City Infrastructure Administration Officer, Ms J Hale |

The meeting commenced at 6:47 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Apologies have been received from Mayor G Aldridge and Cr S McKell.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr S Ouk

Seconded Cr J Chewparsad

The Minutes of the Environmental Sustainability and Trees Sub Committee Meeting held on 12 February 2024, be taken as read and confirmed.

CARRIED

REPORTS

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr S Ouk

Seconded Cr J Chewparsad

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - January 2024

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

ESATS3 Appeals Report - Tree Removal Requests - Various Locations for January 2024

Moved Cr J Chewparsad

Seconded Cr P Jensen

That Council:

1. Notes that the technical tree assessments undertaken for 3 Crown Crescent, Paralowie, 40 Firmin Street, Paralowie, and 36 Birch Avenue, Salisbury East does not conclude removal be recommended, based solely on the application of Council approved tree removal criteria.
2. Notes that, as part of the appeal process, the refused tree removal requests appealed during the month of January 2024, as outlined in the report (Item ESATS3 Appeals Report – Tree Removal Requests – Various Locations for January 2024 – Environmental Sustainability and Trees Sub Committee, 12 March 2024), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee’s Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

3. Considering the current State Government legislation in regards to regulated and significant trees, notes there is a high likelihood of unsuccessful development applications for tree removals arising from appeals; and on that basis:
 - 3.1 Refuses the removal of the one (1) Regulated Tree located at 3 Crown Crescent, Paralowie.
 - 3.2 Refuses the removal of the one (1) Significant Tree located at 40 Firmin Street, Paralowie.
4. Defers consideration of the removal of the one (1) Non Regulated/Significant Tree located at 36 Birch Avenue, Salisbury East, pending the outcome of the formal review of the Tree Management Policy.

CARRIED
UNANIMOUSLY

FURTHER MOTION – CR C BUCHANAN

Moved Cr C Buchanan

Seconded Cr S Ouk

That Council:

1. Noting that the Expert Panel for the Planning System Implementation Review on Significant and Regulated Trees has concluded, requests that the Mayor and Chief Executive Officer write to the Minister for Planning formally requesting:
 - 1.1 consideration be given as a priority to amend the significant and regulated trees controls under the *Planning, Development and Infrastructure Act 2016* to exempt *Eucalyptus sideroxylon* due to the species not being native to the region; and
 - 1.2 consideration also be given to exempt *Eucalyptus intertexta*, *camaldulensis*, *leucoxylon*and that a copy of Council's previous submission be included in that correspondence.
2. Requests that Administration include in all appeal refusal letters relating to regulated or significant *Eucalyptus sideroxylon* (Iron Bark) trees that have been denied removal advice that Council has requested the State Government consider excluding *Eucalyptus sideroxylon* from the trees protected under the *Planning, Development and Infrastructure Act 2016*, including the responses to the applicants that requested removal of:
 - 2.1 one (1) Regulated Tree located at 3 Crown Cres, Paralowie; and
 - 2.2 one (1) Significant Tree located at 40 Firmin Street, Paralowie.

CARRIED
UNANIMOUSLY

ESATS4 Climate Change Risk Assessment

Moved Cr C Buchanan
Seconded Cr J Chewparsad

That Council:

1. Notes the Climate Change Risk Assessment Report prepared by consultants in Attachment 1 (Item ESATS4 Environmental Sustainability and Trees Sub Committee 12 March 2024).
2. Approves the development of a Climate Change Adaptation Action Plan to guide and prioritise risk controls and next steps drawing on findings of the climate change risk assessment.
3. Approves a 2023/24 Third Quarter Non-discretionary Budget Bid of \$50,000 to develop the Climate Change Adaptation Action Plan.

CARRIED
UNANIMOUSLY

ESATS5 Sustainability Strategy 2035 Progress Report

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Approves the provision of six-monthly reports on the progress of implementation of the Sustainability Strategy as detailed in Attachment 1 of the report (Item No ESATS5 Environmental Sustainability and Trees Sub Committee 12 March 2024).

CARRIED
UNANIMOUSLY

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

CLOSE

The meeting closed at 7.27pm.

CHAIRMAN.....

DATE.....

| | |
|------------------------|---|
| ITEM | 4.0.2 |
| | URBAN SERVICES COMMITTEE |
| HEADING | Recommendations of the Asset Management Sub Committee meeting held on Tuesday 12 March 2024 |
| AUTHOR | Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure |
| CITY PLAN LINKS | 4.2 We deliver quality outcomes that meet the needs of our community |
| SUMMARY | The minutes and recommendations of the Asset Management Sub Committee meeting held on Tuesday 12 March 2024 are presented for Urban Services Committee's consideration. |

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 March 2024 and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub CommitteeThat Council:

1. Notes the report.

AMSC2 Street Tree Renewal ProgramThat Council:

1. Approves the 2024/2025 Street Tree Renewal Program presented in Attachment 1 of the report (Item No AMSC2 - Asset Management Sub Committee, 12 March 2024), in order to proceed to community consultation in 2023/2024.

AMSC3 Playspace ProgramThat Council:

1. Notes the report.
2. Approves for St Kilda Playground to be removed from the Playspace Renewal Program and be considered as a separate budget bid for 2024/25.
3. Requests Administration develop a separate policy framework for the ongoing renewal of regional playspaces within the City.

AMSC4 Road Safety Project PlanThat Council:

1. Approves the scope of work and project brief (Attachment 1 Asset Management Sub Committee 12 March 2024, Item No. AMSC4) and sections 3.13-3.15 of this report.
2. Approves a non-discretionary budget bid of \$100,000 at the 2023/24 third quarter budget review to fund the Road Safety Project Plan.
3. Approves a non-discretionary budget bid of \$50,000 at the 2023/24 third quarter budget review to fund the procurement of infrastructure such as variable message signage and other traffic management solutions.
4. Requests that Administration, in consultation with relevant Ward Councillors, use current traffic data to determine priority locations for the installation of traffic management infrastructure as identified in part 3 of the resolution, and report these priority locations to Council in May 2024 for its consideration.

AMSC5 Traffic Management Improvements - Settlers Farm PrimaryThat Council:

1. Approves the proposed traffic management improvements surrounding the Settlers Farm Primary School as outlined in the report (Item AMSC5 – Traffic Management Improvements – Settlers Farm Primary School, Asset Management Sub Committee, 12 March 2024).
2. Authorises Administration to proceed with the improvements, including any appropriate modifications following consultation with the Settlers Farm Primary School, to the value of \$106,282 on the condition that the variation to grant funding be approved under the Local Road and Community Infrastructure (LRCI), Phase 4 Grant Funding Program.
3. Approves a Third Quarter Non-discretionary Budget Review Bid for \$64,000, to complement the Local Roads and Community Infrastructure (LRCI) Grant Funding of \$106,282, providing the required \$170,282 budget to deliver the settler Farm Primary School traffic improvement project.

AMSC6 Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/2024

That Council:

- 1. Adopts the Draft Footpath Policy as presented in Attachment 1: Draft Footpath Policy February 2024 of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
- 2. Adopts the Footpath Works Program as presented in Attachment 2: Forward Years Footpath Works Program of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
- 3. Approves the following budget for the following footpath program to be incorporated into Council’s Strategic Asset Management Plan:

| Type | Program Name | 2024/25 | 2025/26 | 2026/27 | 2027/28 |
|--------------|------------------------------|---------|---------|---------|---------|
| Upgrade/New | Bicycle Network Improvements | \$200 k | \$200 k | \$200 k | \$200 k |
| Upgrade/New | City Wide Trails | \$880 k | \$880 k | \$800 k | \$500 k |
| Maintenance | Footpath Maintenance | \$1.75M | \$1.75M | \$1.75M | \$1.75M |
| Renewal | Bituminous Footpath Renewal | \$200 k | \$200 k | \$200 k | \$200 k |
| Renewal | Footpath Renewal | \$0 | \$0 | \$0 | \$0 |
| New Footpath | FRET Program | \$400 k | \$500 k | \$300 k | \$300 k |

- 4. Approves the improvement in footpath trip step service level from 25mm to 20mm to be updated in the Footpath Asset Management Plan, finalised by June 2024.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Minutes Asset Management Sub Committee - 12 March 2024



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

12 MARCH 2024

| | |
|------------------------|--|
| MEMBERS PRESENT | Cr A Graham (Chairman) |
| | Cr C Buchanan |
| | Cr P Jensen (via Teams Video Conferencing) |
| STAFF | General Manager City Infrastructure, Mr J Devine |
| | Manager Governance, Mr R Deco |
| | Manager Engineering Assets & Solutions, Mr M Purdie |
| | Manager Urban, Recreation & Natural Assets, Mr J Foong |
| | PA to GM City Infrastructure, Ms H Prasad |
| | City Infrastructure Administration Officer, Ms J Hale |

The meeting commenced at 7:34 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Apologies have been received from Mayor G Aldridge, Cr D Hood and Cr S McKell.

LEAVE OF ABSENCE

Nil.

Minutes - Asset Management Sub Committee Meeting - 12 March 2024

Item 4.0.2 - Attachment 1 - Minutes Asset Management Sub Committee - 12 March 2024

PRESENTATION OF MINUTES

Moved Cr C Buchanan
Seconded Cr P Jensen

The Minutes of the Asset Management Sub Committee Meeting held on 12 February 2024, be taken as read and confirmed.

CARRIED**REPORTS****AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr A Graham
Seconded Cr C Buchanan

That Council:

1. Notes the report.

CARRIED**AMSC2 Street Tree Renewal Program**

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approves the 2024/2025 Street Tree Renewal Program presented in Attachment 1 of the report (Item No AMSC2 - Asset Management Sub Committee, 12 March 2024), in order to proceed to community consultation in 2023/2024.

CARRIED**AMSC3 Playspace Program**

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Approves for St Kilda Playground to be removed from the Playspace Renewal Program and be considered as a separate budget bid for 2024/25.
3. Requests Administration develop a separate policy framework for the ongoing renewal of regional playspaces within the City.

CARRIED

AMSC4 Road Safety Project Plan

Moved Cr A Graham
Seconded Cr C Buchanan

That Council:

1. Approves the scope of work and project brief (Attachment 1 Asset Management Sub Committee 12 March 2024, Item No. AMSC4) and sections 3.13-3.15 of this report.
2. Approves a non-discretionary budget bid of \$100,000 at the 2023/24 third quarter budget review to fund the Road Safety Project Plan.
3. Approves a non-discretionary budget bid of \$50,000 at the 2023/24 third quarter budget review to fund the procurement of infrastructure such as variable message signage and other traffic management solutions.
4. Requests that Administration, in consultation with relevant Ward Councillors, use current traffic data to determine priority locations for the installation of traffic management infrastructure as identified in part 3 of the resolution, and report these priority locations to Council in May 2024 for its consideration.

CARRIED
UNANIMOUSLY

AMSC5 Traffic Management Improvements - Settlers Farm Primary

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the proposed traffic management improvements surrounding the Settlers Farm Primary School as outlined in the report (Item AMSC5 – Traffic Management Improvements – Settlers Farm Primary School, Asset Management Sub Committee, 12 March 2024).
2. Authorises Administration to proceed with the improvements, including any appropriate modifications following consultation with the Settlers Farm Primary School, to the value of \$106,282 on the condition that the variation to grant funding be approved under the Local Road and Community Infrastructure (LRCI), Phase 4 Grant Funding Program.
3. Approves a Third Quarter Non-discretionary Budget Review Bid for \$64,000, to complement the Local Roads and Community Infrastructure (LRCI) Grant Funding of \$106,282, providing the required \$170,282 budget to deliver the settler Farm Primary School traffic improvement project.

CARRIED

AMSC6 Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/2024

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Adopts the Draft Footpath Policy as presented in Attachment 1: Draft Footpath Policy February 2024 of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
2. Adopts the Footpath Works Program as presented in Attachment 2: Forward Years Footpath Works Program of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
3. Approves the following budget for the following footpath program to be incorporated into Council's Strategic Asset Management Plan:

| Type | Program Name | 2024/25 | 2025/26 | 2026/27 | 2027/28 |
|--------------|------------------------------|---------|---------|---------|---------|
| Upgrade/New | Bicycle Network Improvements | \$200 k | \$200 k | \$200 k | \$200 k |
| Upgrade/New | City Wide Trails | \$880 k | \$880 k | \$800 k | \$500 k |
| Maintenance | Footpath Maintenance | \$1.75M | \$1.75M | \$1.75M | \$1.75M |
| Renewal | Bituminous Footpath Renewal | \$200 k | \$200 k | \$200 k | \$200 k |
| Renewal | Footpath Renewal | \$0 | \$0 | \$0 | \$0 |
| New Footpath | FRET Program | \$400 k | \$500 k | \$300 k | \$300 k |

4. Approves the improvement in footpath trip step service level from 25mm to 20mm to be updated in the Footpath Asset Management Plan, finalised by June 2024.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

CLOSE

The meeting closed at 8:52 pm.

CHAIRMAN.....

DATE.....

Minutes - Asset Management Sub Committee Meeting - 12 March 2024

Item 4.0.2 - Attachment 1 - Minutes Asset Management Sub Committee - 12 March 2024

| | |
|------------------------|--|
| ITEM | 4.0.3 |
| | URBAN SERVICES COMMITTEE |
| DATE | 18 March 2024 |
| HEADING | Future Reports for the Urban Services Committee |
| AUTHOR | Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure |
| CITY PLAN LINKS | 4.2 We deliver quality outcomes that meet the needs of our community |
| SUMMARY | This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. |

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Nil.

3. DISCUSSION

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

| Meeting - Item | Heading and Resolution | Officer |
|--|---|------------------------|
| 25/05/2020 6.0.3-IBDSC2 | Update on the Proposed Dry Creek Project 2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process. | Bruce Naumann |
| Due: | June 2024 | |
| 22/03/2021 | NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins 8. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of budget. | Elizabeth MacGillivray |
| Last Reported: Next Report: | September 2023 April 2024 (noting collation of the March data is still occurring) | |

| Meeting - Item | Heading and Resolution | Officer |
|---------------------|---|-------------------|
| 24/05/2021 4.1.2 | Clayson Road and Frost Road Speed Limit Increase 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023. Due: June 2025 | John Devine |
| 22/11/2021 MON1 | Motion on Notice: Traffic Management Study (Mawson Lakes) 2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays. 4. That the report be presented to the Urban Services Committee by May 2022. Due: June 2024 | John Devine |
| 20/12/2021 4.1.7 | Salisbury Heights Traffic Management Concept Plans 4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions. Due: September 2024 | John Devine |
| 22/08/2022 C2 | Transfer of Land and Buildings Council previously resolved that this matter be kept in confidence. Due: April 2024 | Peter Raxis |
| 22/08/2022 4.4.1 | Verge Maintenance Update 5. Requests Administration bring back a further report with costings of increasing the caltrop spraying service to a minimum of twice a year, city wide. Due: April 2024 | Mark Purdie |
| 27/02/2023 MWON2 | Motion Without Notice: Ingle Farm Soccer Club 2. That staff provide a report to the Urban Services Committee no later than April 2023. Due: March 2024 Deferred: April 2024 Reason: Administration are continuing to collate information and conduct further investigations with the club, and will report back in April 2024 | Jon Foong |
| 24/04/2023 MON2 | Motion on Notice: Lighting Quality for Pedestrians, Mawson Lakes 1. Requests the Administration provide detailed costings for the scope of work detailed in the report from item 3.1.1 to 3.1.11 and the report be submitted to the May 2023 Urban Services Committee. Due: May 2024 | Michael Pavlovich |

| Meeting - Item | Heading and Resolution | Officer |
|---|--|--------------------|
| 24/04/2023 3.1.9 Due: Deferred: Reason: | Review of Council Decision Construction of Carpark at Tree Top Court 2. Approves putting the Treetop Court carpark project on hold and undertaking public consultation, on a discretionary basis and in accordance with its Public Consultation Policy, with the applicants, as well as any other impacted resident(s), prior to its re-consideration of the Carpark proposal. March 2024 April 2024 Administration are reviewing consultation and will report back in April 2024. | Mark Purdie |
| 22/5/23 US-OB2 Due: Deferred: Reason: | Bridgestone Park Licence Review Working Group 2. Requests that the Working Group reviews all aspects of the licence agreement and provides a recommendation to the Urban Services Committee, by no later than September 2023, on proposed amendments to the licence agreement. 3. Requests that the Working Group reviews the management model of the canteen. March 2024 April 2024 Negotiations are still occurring with the Working Group and are expected to be finalised by the end of March and reported on in April 2024. | Amy Pokoney-Cramey |
| 26/6/23 US-MWON3 Due: | Motion Without Notice: Lighting up the Salisbury Community Hub 1. Requests the Administration to bring back a report to the Urban Services Committee by August 2023 on the current lighting capabilities of the City of Salisbury Community Hub. 2. Requests that this report also includes options and cost estimates on improved lighting capability to light up the entire Community Hub building in specific colours for special occasions and events. April 2024 | Tejaswi Karekal |
| 24/7/23 US-MON1 Due: Deferred: Reason: | Motion on Notice: Drink container deposit refund scheme 1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities. March 2024 April 2024 Administration continue to investigate solutions and will report back in April 2024. | Tejaswi Karekal |

| Meeting - Item | Heading and Resolution | Officer |
|-------------------|---|----------------|
| 28/08/2023 | Street Tree Inspections and Pruning Program 2023/24 | Mark Purdie |
| 4.1.7 | 2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program. | |
| Due: | March 2024 | |
| Deferred: | April 2024 | |
| Reason: | Administration continue to engage with industry and will report back in April 2024 | |
| 25/09/2023 | Proposed Road Closure - Portion of Glenarborn Court, Para Hills | Emma Robinson |
| 4.1.4 | 3. Notes that a further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the Roads (Opening and Closing) Act 1991. | |
| Due: | March 2024 | |
| Deferred: | April 2024 | |
| Reason: | Administration are collating information following the statutory notice period and will report back in April 2024. | |
| 27/11/23 | Tenancy Matter - Salisbury | Chandler Giles |
| 4.4.3 | Council previously resolved that this matter be kept in confidence. | |
| Due: | April 24 | |
| 27/11/2023 | Returning Cockburn Green to Irrigated Greenspace | Jon Foong |
| MON2 | 2. Requests the Administration to provide a report to the February 2024 Urban Services Committee on the findings and associated budget requirements for consideration as part of the 2024/2025 budget bid process. | |
| Due: | March 2024 | |
| Deferred: | April 2024 | |
| Reason: | Administration are collating findings and associated budgets requirements and will report back in April 2024 | |
| 18/12/23 | Motion on Notice: Cr B Brug: Re-use and Recycle Hubs in our Community Centres | Craig Johansen |
| MON2 | 3. Requests that Administration prepare a report in next six months for Urban Services Committee's consideration in relation to replicating this program or similar at City of Salisbury. | |
| Due: | June 24 | |
| 26/2/24 | Department for Energy and Mining Request for Information - Community Battery Sites | Lara Daddow |
| 4.4.1 | Council previously resolved that this matter be kept in confidence. | |
| Due: | July 2024 | |

| Meeting - Item | Heading and Resolution | Officer |
|-------------------------|---|-------------|
| 26/2/24 4.1.3 | Coogee Avenue Reserve, Paralowie - Amenities 2. Requests administration presents a further report with costings and consideration of a hard surface half and basketball/netball court. | Peter Young |
| Due: | April 2024 | |
| 26/2/24 MON1 | Motion on Notice: Facility Upgrade Cockburn Green Soccer Facility 1. Requests Administration to engage with the following Clubs: Cockburn Green Soccer Facility Brahma Lodge; and Licensed Club Darts, 36 Goddard Dr, Salisbury Park; and relevant Ward Councillors to understand their respective infrastructure requirements; and 2. Requests that Administration presents a report to the June 2024 Urban Services Committee on the cost estimates to deliver the desired improvements, as well as information relating to the current condition, maintenance schedule, recently completed works and any planned future upgrades to the facilities. | Peter Young |
| Due: | June 2024 | |

4. CONCLUSION

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

| | |
|------------------------|---|
| ITEM | 4.1.1 |
| | URBAN SERVICES COMMITTEE |
| DATE | 18 March 2024 |
| HEADING | Mawson Lakes Yacht Club - Terrace Area Access |
| AUTHOR | Craig Johansen, Team Leader Natural Assets, City Infrastructure |
| CITY PLAN LINKS | <ul style="list-style-type: none">1.1 Our City is attractive and well maintained4.2 We deliver quality outcomes that meet the needs of our community4.4 We plan effectively to address community needs and identify new opportunities |
| SUMMARY | The Mawson Lakes Yacht Club provided a deputation to the Urban Services Committee at the April 2023 meeting and shared concerns with access to the elevated viewing area they utilise for yacht racing events. This report provides an update and options considered (DDA compliant ramp and stairs) to address their concerns. |

RECOMMENDATION

That Council:

1. Approves not to proceed with the establishment of a set of stairs on the existing grassed area due to the sloping nature of the site and the conflict with the underground services.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Mawson Lakes Yacht Club Site Plan
2. Mawson Lakes Yacht Club site images

1. BACKGROUND

- 1.1 At its meeting held on Monday, 22 May 2023, it was resolved that Council request:

“2. That Administration bring back a status report to the Urban Services Committee on the terrace issues raised in the Deputation.

3. That the Administration consult with stakeholders including Mawson Lakes Yacht Club and include the outcome in the report.

4. That the Council consider grant funding opportunities with state and federal government to assist with any required works to make the area safer.”

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Mawson Lakes Yacht Club

3. DISCUSSION

- 3.1 Staff met on site with the Mawson Lakes Yacht Club following a deputation presented to the Urban Services Committee on the 17 April 2023. Further discussions have been held with the club to ensure their needs are understood and advise them of progress on Council's investigations.
- 3.2 The Club discussed the following areas of concern relating to accessibility and usability of the facility:
 - 3.2.1 There are no stairs from the lower lake level to the upper grassed area adjacent to the Renewal SA carpark and Innovation House.
 - 3.2.2 There is no formal viewing area or spectator seating to the lake frontage for its members and community;
- 3.3 The main area of concern is access from the lower lake level to the upper grassed area with the installation of stairs being beneficial to their members during racing events. As shown by images 2 and 3 in attachment 2, there is 2 low rock retaining walls and a grassed batter between the 2 walls at this location around the lake.
- 3.4 Investigations by Administration have identified that the grass slope contains underground high-pressure gas and electric services not far below the surface, as shown in Attachment 1. The Administration have liaised with the gas mains manager in relation to design requirements for the establishment of access options, including a Disability Discrimination Act (DDA) compliant ramp access as well as stairs. The construction of stairs across this grass slope to a DDA standard will necessitate the relocation of both these services, resulting in significant costs.
- 3.5 The rock retaining walls adjacent to the lake currently provide informal seating areas at height above path for viewing over the lake, which can be accessed from the end of the wall closest to the Mawson Lakes Boat Shed via a grassed batter, as shown in images 1 and 2 in attachment 2.
- 3.6 However, improving access to the elevated turf area, will also present a risk to reserve users. The turf area between the walls slopes to the top of the lower wall, as image 3 shows and can be slippery when wet as noted by the yacht club. This crossfall is greater than the acceptable 2.5% maximum utilised for walkways.
- 3.7 The existing pontoon and decking extending onto the lake provide suitable access for members for model boat sailing activity when not racing.
- 3.8 Noting that this grassed area is a public area and has been developed as a terrace which supports informal viewing of the lake and also the canoe polo area.
- 3.9 The adjacent land and property to the Mawson Lakes Boat Shed is owned by Renewal SA. Building infrastructure on or across this land is not recommended, as it is not in the care and control of Council. As mentioned the property also contains underground gas and electric services which would have to be relocated for any property development.

4. FINANCIAL OVERVIEW

- 4.1 The approximate costs to finalise design and construct stair access to relevant standards is estimated at \$90k.

- 4.2 It is unknown at this point in time what conditions the gas main manager may impose upon the construction works and the associated costs for this.
- 4.3 There is no current funding for this project.
- 4.4 An investigation of current grant opportunities has not yet identified any suitable external funding sources, by which this access could be delivered.

5. CONCLUSION

- 5.1 The Mawson Lakes Yacht Club is seeking to improve its access from the lower lake level to the upper grassed viewing areas for racing events with the establishment of stairs.
- 5.2 The presence of underground high pressure gas and electrical utilities in the area of the proposed access point is a site constraint, which adds further complexity to the project.
- 5.3 It is recommended that due to the complexities of the site, and consequent costs of improvements, that access stairs and formal viewing area are not constructed.



Site images of slope and wall, Sir Douglas Mawson Lake, Mawson Lakes



Image 1 – Looking North toward Mawson Lakes Boulevard from front of Boatshed.



Image 2 – Looking North East toward Innovation House carpark from lake edge pontoon.



Image 3 – Looking South toward Boatshed from lake edge. Showing low walls that club members currently scale to access elevated viewing area.

| | |
|------------------------|--|
| ITEM | 4.1.2 |
| | URBAN SERVICES COMMITTEE |
| DATE | 18 March 2024 |
| HEADING | Capital Works - February 2024 |
| AUTHOR | Christy Martin, Team Leader Project Support, City Infrastructure |
| CITY PLAN LINKS | 1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 3.3 Our infrastructure supports investment and business activity |
| SUMMARY | The following monthly status report and requests for amendments are presented to effectively manage the City Infrastructure Capital Works Program. |

RECOMMENDATIONThat Council:

1. Approves the deferral of Carisbrooke Carpark within PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25 to allow consideration of the new Carisbrooke Park Changing Places facility, and bringing forward Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark into 2023/24.
2. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25.
3. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to the value of \$1,071,000 to retime project budget funding for PR30248 Hausler Reserve Change Facility from 2023/24 to 2024/25 due external circumstances.
4. Approves the transfer of \$9,000 of available capital funding from PR30249 Baltimore Reserve Upgrade, Parafield Gardens, to PR27049 Deuter Road Fencing, Paralowie, to provide the required funding for the expenditure incurred, and administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.
5. Approves the program inclusion of compliance works at Salisbury Bowling Clubrooms within PR18097 Building Service Continuity Program, where there is sufficient funding available to complete the estimated \$250,000 of compliance works.
6. Approves to amend the 2023/24 PR22852 Bus Shelter Renewal and Stop Improvement Service Continuity Program as presented in this report (Item 4.1.4, Capital Works – February 2024, Urban Services Committee, 18 March 2024).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

2. EXTERNAL CONSULTATION / COMMUNICATION

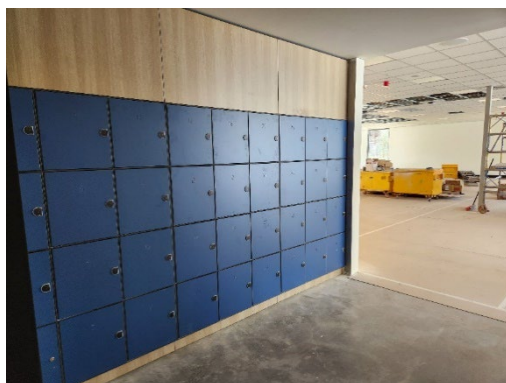
- 2.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occur on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

3. DISCUSSION

- 3.1 Construction is powering away at the Salisbury Aquatic Centre, with the outdoor 50m pool tiling near complete, the waterproofing of the waterplay / splash pad commencing, lighting and kerbing in progress for the carpark, entry feature concrete being laid and internally within the pool hall the concourse waterproofing and tiling now commencing.

Salisbury Aquatic Centre Entrance



Salisbury Aquatic Centre

- 3.2 In late 2023, building renewal works commenced at the Wildwood Reserve Sporting Clubrooms, Salisbury Park, with demolition works now complete and renovation works making good progress during the month of February.

*Wildwood Reserve Clubrooms,
Salisbury Park*

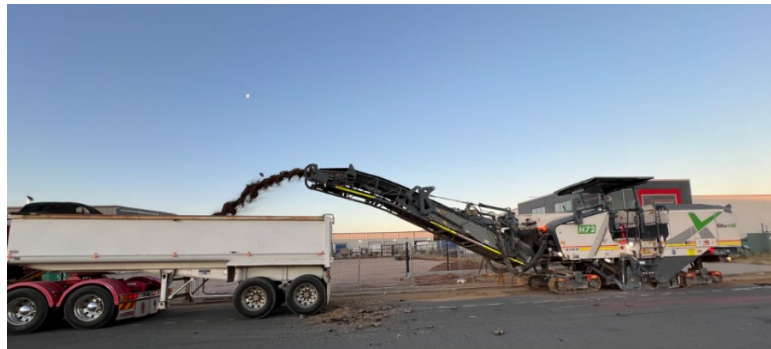
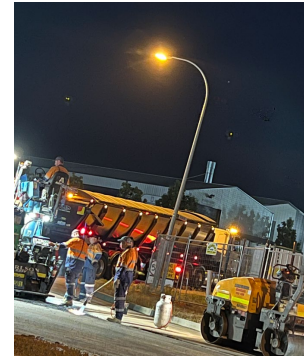
- 3.3 Works include the refurbishment of the changerooms, kitchen and canteen, with a new verandah for the front of the facility. This project is on schedule for completion in April 2024.



- 3.4 The Road Reseal Service Continuity Program commenced construction in February 2024 with the following scope of works being successfully completed, noting to minimise the impact to the community some works occurred at night:

- Whites Road, Salisbury North
- Deane Street, Salisbury North
- Caribou Drive, Direk
- Mirage Road, Direk
- Pratt Ave, Pooraka
- Kensington Way, Burton

Road Reseal Construction Works



- 3.5 The following locations are scheduled for renewal in the month of March 2024:
- Kester Road, Para Hills
 - Helps Road, Direk
 - Ponton Street, Salisbury
 - South Terrace, Pooraka
- 3.6 Major flood mitigation works to upgrade the underground drainage at Brickwork Place, Walkley Heights is currently out to tender. This project will then move into tender assessment in preparation for award in the last quarter of 2024. The construction schedule will be bound by the lead time of drainage infrastructure supply items.

- 3.7 On the 28th of February 2024, Jobson Road, Bolivar, local flood mitigation works to rectify the road open channel ponding, were completed improving flood management within the area.

Jobson Road, Bolivar Construction Works

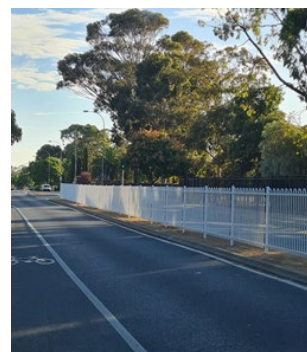


- 3.8 Works have been completed to improve pedestrian safety on Bagsters Road, Salisbury North, with a new fence installed along the median strip between the main crossing points. This safety initiative helps to prevent students and / or community members from jaywalking and forcing them to use the pedestrian crossings making it safer for all that use it. This work was delivered as part of the Federal Government, Local Roads and Community Infrastructure, Phase 4 grant funding program.

Bagsters Road, Salisbury North.



Pre-construction



Completion of Construction Works

- 3.9 There are a series of program amendments and / or changes being sought this reporting period, as outlined below.

Program Amendments

Amendment to Budget

PR21413 - Carpark Renewal / Upgrade Service Continuity Program

As part of the 2023/24 ongoing assessment of our carparks, it has been identified that the major works originally planned for Carisbrooke Park northern carpark should be deferred to 2024/25 to allow consideration of the new co-located Carisbrooke Park Changing Places facility which is soon to commence design. It has been deemed the new priorities for 2023/24 to be Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark which can be delivered for an estimated \$200k. The program balance of \$200k is being requested to retime to 2024/25 to provide the required \$400k to deliver the renewal of the northern carpark at Carisbrooke Park, Salisbury Park. It is proposed to administer this via the 2023/24 Third Quarter Budget Review.

Recommendation: Approves the deferral of Carisbrooke Carpark within PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25 to allow consideration of the new Carisbrooke Park Changing Places facility, and bringing forward Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark into 2023/24.

Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25.

Impact: Reprioritisation of the program which enables additional locations for delivery in 2023/24

PR30248 - Hausler Reserve Change Facility

The design and construction of a new uni-sex change facility at Hausler Reserve, Parafield Gardens, was planned for completion in 2023/24. Due to representation occurring as part of the development process, it took three months in lieu of one, for Development Approval resulting in a realignment of the construction schedule and associated cashflow forecast. This revision will therefore see an estimated \$1.071M of expenditure associated with the project occurring in 2024/25 in lieu of 2023/24.

With the revised completion date programmed for November 2025, a Non-discretionary 2023/24 Third Quarter Budget Bid is proposed to administer the retiming of \$1.071M of funding from 2023/24 into 2024/25 for this project to align with the revised cashflow forecast.

Recommendation: Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to the value of \$1,071,00 to retime project budget funding for PR30248 Hausler Reserve Change Facility from 2023/24 to 2024/25 due external circumstances.

Impact: Realignment of budget with forecast cashflow.

*Amendment to Budget***PR30249 - Baltimore Reserve Upgrade, Parafield Gardens****PR27049 - Deuter Road Fencing, Paralowie**

The design and construction of the new cricket wicket, multipurpose sports court and off-street parking at Baltimore Reserve, Parafield Gardens, and the installation of the new bollards along Deuter Road, Paralowie have been delivered.

Due to some additional works outside of the original scope, Deuter Road encountered additional expenditure due to design changes to accommodate one of the local businesses.

With savings within the completed Baltimore Reserve project, a request to transfer \$9k from this project into Deuter Road project is sought to cover the additional expenditure incurred which is proposed to be administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.

Recommendation: Approves the transfer of \$9,000 of available capital funding from PR30249 Baltimore Reserve Upgrade, Parafield Gardens, to PR27049 Deuter Road Fencing, Paralowie, to provide the required funding for the expenditure incurred, and administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.

Impact: Transfer of available funding between programs to address a project overspend.

PR18097 - Building Service Continuity Program

As part of the ongoing review of the City's building's it has been determined that we need to perform urgent works at the Salisbury Bowling Clubrooms in order to maintain the sites Building Compliance.

The scope of works includes:

- Upgrade of existing Sewer Pumps
- Relocate 50m of Water Main outside the Eastern Boundary
- Installation of Zoned Backflow Protection
- Updating of existing Gas Hose connection
- Removal of Asbestos

All works will be completed under PR18097 Building Service Continuity Program, at an estimated value of \$250k where there is sufficient funding available to do so. Each year the program allows for additional works which may arise and require program inclusion, in addition favourable tendering has enabled the required budget to be available for these crucial works.

Recommendation: Approves the program inclusion of compliance works at Salisbury Bowling Clubrooms within PR18097 Building Service Continuity Program, where there is sufficient funding available to complete the estimated \$250,000 of compliance works.

Impact: Program inclusion of urgent works

Amendment to Program

PR22852 – Bus Shelter Renewal and Stop Improvement Service Continuity Program

As part of the 2023/24 ongoing renewal of bus shelters owned by the City of Salisbury including the upgrade of bus stop pads where required to provide accessible stops and the ongoing renewal of assets, three sites have been deemed unsuitable for renewal and or upgrade and therefore have been removed from the program.

The stop at Parafield Gardens High School, Shepherdson Road and Zone A Main Street Mawson Lakes (West Side) do not have an existing Shelters. The scope of this program budget allows for shelter renewal of existing sites only.

Stop 45D Burton Road, Salisbury Downs (South West Side) is in close proximity of a roundabout requiring additional infrastructure such as an indented bay of which falls outside of the scope and budget allowed for this program, and therefore will be deferred for future consideration.

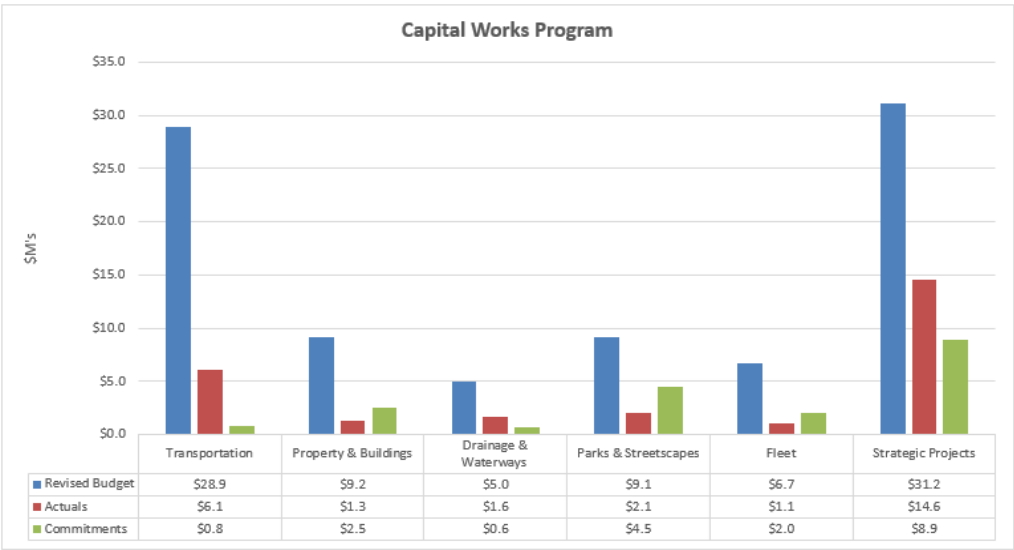
Whilst these three sites will not be proceeding, the current program commitments and tender results are utilising all available program funds and therefore no balance is currently forecast for return within this program.

Recommendation: Approves to amend the 2023/24 PR22852 Bus Shelter Renewal and Stop Improvement Service Continuity Program as presented in this report (Item 4.1.4 Capital Works February 2024 Urban Services Committee 18 March 2024).

Impact: Removal of unsuitable works from the program

4. FINANCIAL OVERVIEW

- 4.1 As at the end of February 2024, the City Infrastructure Capital Works Program is \$26.8M or, 29.7%, expended together with \$19.4M of commitment. Collectively, the spend and commitments are \$46.1M or, 51.2% of the \$90M Revised Budget. These figures exclude Salisbury Water, Information Technology and Strategic Property capital works.
- 4.2 The following table displays the financial status by asset category which are covered within this report:



5. CONCLUSION

- 5.1 The Capital Works Program highlights this reporting period included the Salisbury Aquatic Centre construction progression, update on the Road Reseal program, the completion of the flood mitigation works at Jobson Road Bolivar, construction update for Wildwood Reserve Sporting Clubrooms, Salisbury Park, new safety fencing at Bagsters Road, Salisbury North, and the major flood mitigation works at Brickwork Place, Walkley Heights.
- 5.2 A series of requests have been included this reporting period to address funding and associated program changes as follows;
 - 5.2.1 The City of Salisbury were awarded a grant for a new Changing Places facility at Carisbrooke Park and therefore it has been proposed to defer the northern carpark renewal to 2024/25 at this reserve to give consideration of this new project. As a result, two new priorities have been presented for approval as part of the Carpark Renewal / Upgrade Service Continuity Program being Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark. A \$200k budget adjustment has been included associated with the retiming of the Carisbrooke Park northern carpark renewal.
 - 5.2.2 Due to schedule delays associated with the development approval process for the Hausler Reserve Change Facility, construction will continue into 2024/25 and therefore a retiming of budget funding is proposed to align with the revised project cashflow.
 - 5.2.3 A transfer of \$9k of available funding is requested from the Baltimore Reserve, Parafield Gardens upgrade project to the Deuter Road, Paralowie, fencing project to cover additional expenditure incurred due to a change in scope to accommodate a local business.
 - 5.2.4 To maintain building compliance, an estimated \$250k of urgent works are to be completed at Salisbury Bowling Clubrooms under the Building Service Continuity Program where there is sufficient funding available to do so.
 - 5.2.5 Program amendment requests this month include the removal of the new exit onto Fern Grove at Salisbury East High School within the School Zones & Pedestrian Crossing Program with this project funding transferring to the kiss and drop works occurring on Smith Road. Also presented this reporting period is the removal of three sites from the Bus Shelter Renewal and Stop Improvement Service Continuity Program with no change to existing program funds.

| | |
|------------------------|---|
| ITEM | 4.2.1 |
| | URBAN SERVICES COMMITTEE |
| DATE | 18 March 2024 |
| HEADING | Office for Recreation, Sport and Racing - Community Recreation and Sports Facilities Program - Application Update |
| AUTHOR | Christy Martin, Team Leader Project Support, City Infrastructure |
| CITY PLAN LINKS | 1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority |
| SUMMARY | In February 2024, the Office for Recreation, Sport and Racing provided the outcome of two grant applications submitted by the City of Salisbury as part of the Community Recreation and Sport Facilities Program. Both applications were for sports lighting, one at Burton Park and the other Lindblom Park, with the outcome being unsuccessful for both applications. The current budget funding for Lindblom Park, Pooraka, is believed to be sufficient, and therefore this upgrade has continued to progress, similarly the existing budget funding for Burton Park is proposed to be utilised to address the light pole which inhibits clubroom viewing and pitch configuration. |

RECOMMENDATION

That Council:

1. Notes that Council was notified in February 2024 that the two sports lighting grant funding applications submitted by the City of Salisbury as part of the Community Recreation and Sport Facilities Program, were unsuccessful.
2. Notes that the upgrade to sportsfield lighting at Lindblom Park, Pooraka, will continue to progress, and subject to tender, is expected to be delivered within the available Council budget of \$600,000, PR17754 Sports Lighting Service Continuity Program.
3. Notes \$52,000 of maintenance and repairs has just occurred at Burton Park on existing infrastructure which has achieved the required 200 lux lighting level.
4. Approves retaining the existing \$300,000 Council budget funding within PR17754 Sports Lighting Service Continuity Program, to enable the centre light pole at Burton Park to be replaced with two light towers on either side of the clubrooms to achieve the required 200 lux lighting level on the three soccer pitches and improve spectator viewing.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At its meeting held on Monday, 28th August 2003, it was resolved that Council:

- “1. Approves the submission of a \$600,000 State Government grant application for ‘Burton Park Sportsfield Lighting Improvements’ via the ‘Community Recreation and Sport Facilities Program’ in September 2023, noting the required matching \$300,000 City of Salisbury funding is already allocated within the 2023/24 Budget, PR17754 Sport Lighting Service Continuity Program in accordance with Resolution 0342/2023.*
- 2. Approves the submission of a \$1,000,000 State Government grant application for ‘Lindblom Park, Pooraka, Lighting Improvements’ via the ‘Community Recreation and Sport Facilities Program’ in September 2023, noting the required matching \$500,000 City of Salisbury funding is already allocated within the 2023/24 Budget PR17754 Sport Lighting Service Continuity Program in accordance with Resolution 1442/2022.*
- 3. Notes the outcome of these grant funding applications will be provided to Council via a future report.”*

2. CITY PLAN CRITICAL ACTION

2.1 A welcoming and liveable City: Improve our playgrounds and sporting facilities and cycle paths

3. CONSULTATION / COMMUNICATION

3.1 External

3.1.1 Office for Recreation, Sport and Racing

4. REPORT

4.1 Following approval in August 2023, two grant funding applications were submitted as part of the Community Recreation and Sport Facilities Program, via the Office for Recreation, Sport and Racing. The two applications were as follows;

4.1.1 Burton Park Sports Lighting Improvements: Seeking grant funding of \$300,000 to match a \$300,000 Council contribution to create greater pitch layout flexibility and spectator viewing.

4.1.2 Lindblom Park Sports Lighting Improvements: Seeking grant funding of \$500,000 to match a \$500,000 Council contribution to achieve a new lighting level of 200 lux.

4.2 In February 2024, the outcome of these grant funding applications was advised being both unsuccessful.

- 4.3 Since the application for grant funding towards sportsfield lighting improvements at Lindblom Park was submitted in the later part of 2023, further works and investigation has occurred and it is believed, subject to tender, that the upgrade to 200 lux can be delivered within the Council budget of \$600,000 and therefore this project has continued to progress. No income budget adjustment is required for this project. The project is however subject to the transformer upgrade for the site which is currently on backorder with SAPN and forecast for installation and energisation in August 2024. This work is in alignment with the site master plan.
- 4.4 An application for grant funding towards a sports lighting upgrade at Burton Park has now been unsuccessful in succession, with an application lodged twice. Council has undertaken recently sports lighting maintenance and repair works at an approximate value of \$52,000 which has resulted in pitch 1, 2 and 3 achieving the required 200 lux lighting level. Understanding this, three options were identified and considered for this site being;
- 4.4.1 **OPTION 1 - RECOMMENDED:** With the recent maintenance and repair works having achieved the required 200 lux lighting level for pitches 1, 2 and 3, it is proposed to use the existing \$300K of Council budget to undertake modifications to rectify the line of sight and pitch configuration issues. The proposition is to remove the existing light tower in front of the clubrooms and replace this with two light towers, one on either side of the clubrooms. The luminaires would be split across the two towers and be able to still achieve the required 200 lux lighting level without imposing an increase in operating costs for the community club currently leasing this facility. Based upon design and investigation, this change can be delivered for \$150,000 with the remaining funds returned. This solution also means that the other remaining light towers will be retained as they are not yet at the end of their useful lives, meaning the asset value balance will not be expensed before its due renewal. This option provides a sustainable solution which addresses the current community sporting needs.
- 4.4.2 **OPTION 2 – Not Recommended:** As the Burton Park grant funding application was unsuccessful and the recent maintenance and repairs works at the estimated value of \$52,000 has been able to achieve the required 200 lux level, a further option is to return the \$300,000 Council grant matching budget within the 2023/24 Third Quarter Budget Review with future renewal works to occur in alignment with the Strategic Asset Management Plan. This option is not recommended as it doesn't address the current line of sight issue and ability to configure pitches.

- 4.4.3 **OPTION 3 – Not Recommended:** Seek an additional \$200,000 non-discretionary budget to complement the existing \$300,000 Council budget and undertake a complete lighting upgrade to pitches 1, 2 and 3, including new poles and luminaires. This complete upgrade is not the recommended option as the existing infrastructure is not yet at the end of its useful life and is currently achieving the required lighting levels. If this upgrade option was implemented, it is estimated that it would result in an additional \$19,000 electricity operational expenditure for the club.
- 4.5 As new grant funding opportunities become available, these will be considered in alignment with the Strategic Asset Management Plan and community needs. Noting projects considered will need to be able to meet the rules and conditions of the associated grant.

5. CONCLUSION / PROPOSAL

- 5.1 In February 2024, advice was received that the two applications submitted by the City of Salisbury for grant funding as part of the Community Recreation and Sport Facilities Program were unsuccessful. These applications submitted via the Office for Recreation, Sport and Racing, were for sports lighting improvements at Linblom Park, Pooraka, and Burton Park.
- 5.2 It has been estimated that the Council contribution of \$600,000 for Lindblom Park, Pooraka, is sufficient to deliver the scope of works required, subject to successful tendering, therefore this project has continued to progress. This project is in alignment with the endorsed master plan for the site. The transformer upgrade required for the site has been committed with SAPN, noting it remains currently on back order and forecast to arrive August 2024 for installation and energisation.
- 5.3 The grant application for sports lighting improvements at Burton Park was the second time it has been unsuccessful. Recently maintenance and repair work at the estimated value of \$52,000 were undertaken at this site and as a result has been able to achieve the required 200 lux level. Therefore, it is proposed to address the remaining outstanding issue of lighting configuration associated with the existing light tower which is located directly in front of the clubrooms. For the current \$300,000 Council budget funding, it is proposed to remove this central light tower and replace with a light tower on either side of the clubrooms with luminaires of these two towers equal to the single tower and therefore will not result in an increase in electrical operating expenditure for the club, whilst still achieving the required 200 lux lighting level.
- 5.4 As new opportunities for grant funding become available, which aligns with the Strategic Asset Management Plan and community needs, options will be presented to Council for consideration should they comply with grant funding conditions.

| | |
|------------------------|--|
| ITEM | 4.2.2 |
| | URBAN SERVICES COMMITTEE |
| DATE | 18 March 2024 |
| HEADING | Food Organics Green Organics Bin Program Update |
| AUTHOR | Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure |
| CITY PLAN LINKS | <p>2.2 We make the most of our resources including water, waste and energy</p> <p>4.2 We deliver quality outcomes that meet the needs of our community</p> |
| SUMMARY | Provision of Food Organics Green Organics (FOGO) green kerbside bins, kitchen caddies and compostable liners have contributed to more food waste diverted from disposal to landfill. This reduces the solid waste landfill levy paid by Council, as well as reducing landfill gas emissions. Billboards, shopping centre signage and videos posted on Youtube and Facebook have also been utilised as different modes of communication within our community. |

RECOMMENDATION

That Council:

- Notes the report, acknowledging that with the completion of the FOGO and caddy roll out six monthly reporting is no longer required.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- At its meeting held on Monday, 22 March 2021 Council resolved that:

“... the progress of this program will be reported on a six-monthly basis including costs, take up of the additional services and appropriateness of the budget.”

Resolution 0888/2021

- Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).*
- Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.*

- Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.

2. CITY PLAN CRITICAL ACTION

- 2.1 Maintain weekly rubbish collection for residents and promote initiatives that reduce waste to landfill.

3. CONSULTATION / COMMUNICATION

- 3.1 External
- 3.1.1 Northern Adelaide Waste Management Authority (NAWMA)

4. REPORT

Food Organics Green Organics Update

- 4.1 Food Organics Green Organics (FOGO) bins continue to be provided to residents at a rate of approximately 265 new green bins per month. The continued uptake by residents has resulted in a percentage of properties with a FOGO bin reaching 80% (compared with 63% of properties in 2021 at the commencement of the roll out).
- 4.2 Since FY20/21, the increase in FOGO bins at households across the Council area has contributed to a shift in each waste stream. As shown in Figure 1, general waste (landfill) accounted for 54% of waste generated in FY20/21 and that has reduced to 48% for FY 23/24 (based on data up to January 2024). Conversely, FOGO material made up 28% of the total waste in FY 20/21 and has increased to 31% so far for this current financial year.

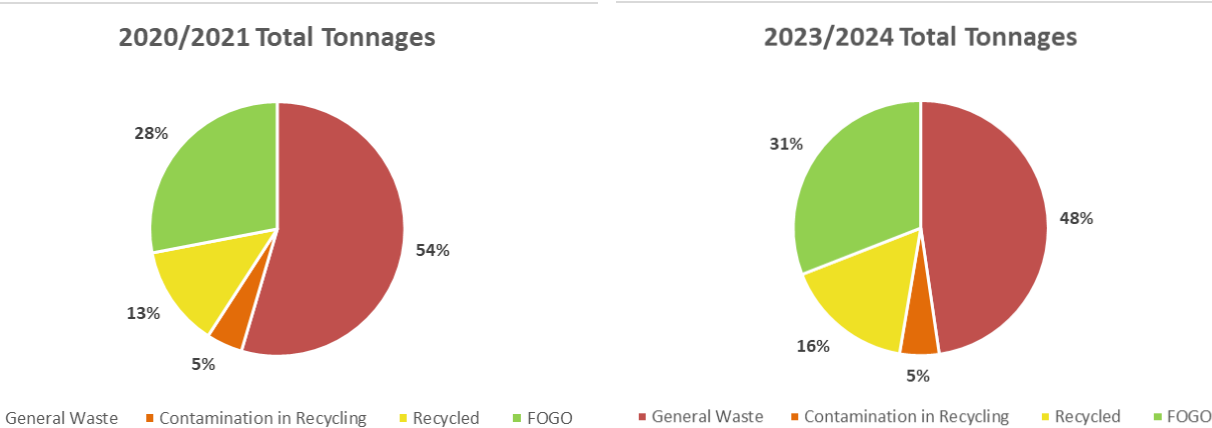


Figure 1: Proportions of contribution of each waste stream to total tonnage.

- 4.3 Since mid-2021, which was the beginning of the rollout of kitchen caddies and provision of the additional 10,000 free FOGO bins, the average weekly tonnage of the food organics green organics (FOGO) waste stream has increased by approximately 21%, as shown in Figure 2. The average weekly tonnes of general (landfill) waste has reduced by 3.5% over the same period, despite a higher population and more bins emptied each week.

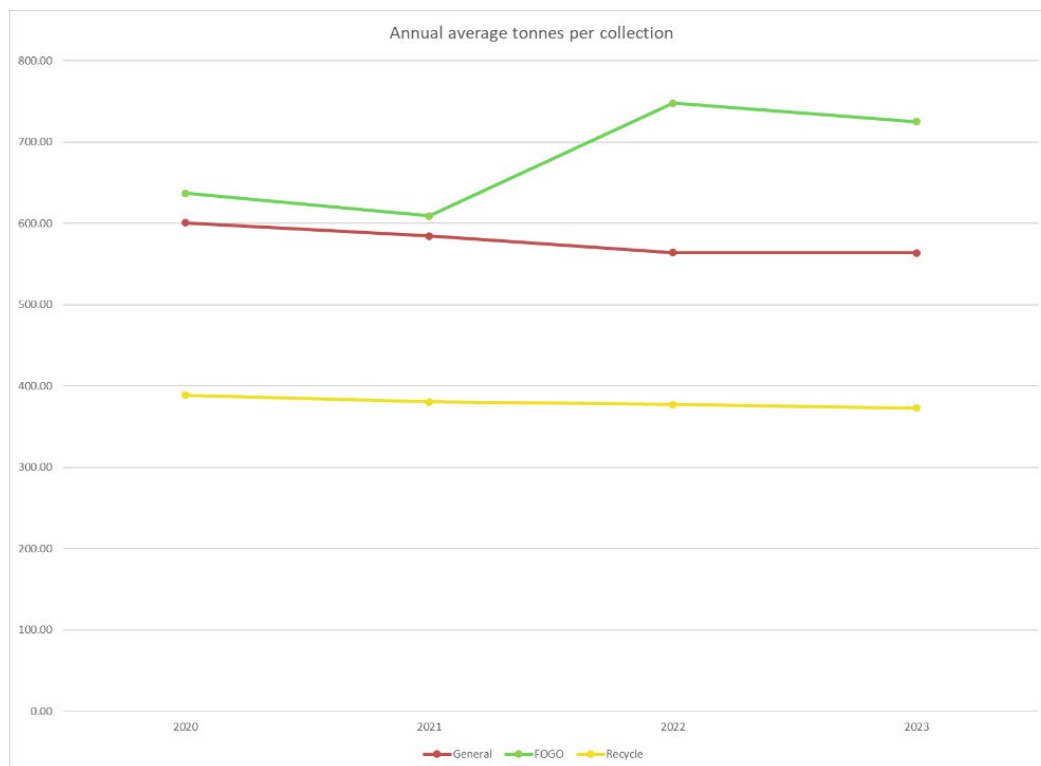


Figure 2: Average annual tonnes per collection of each waste stream

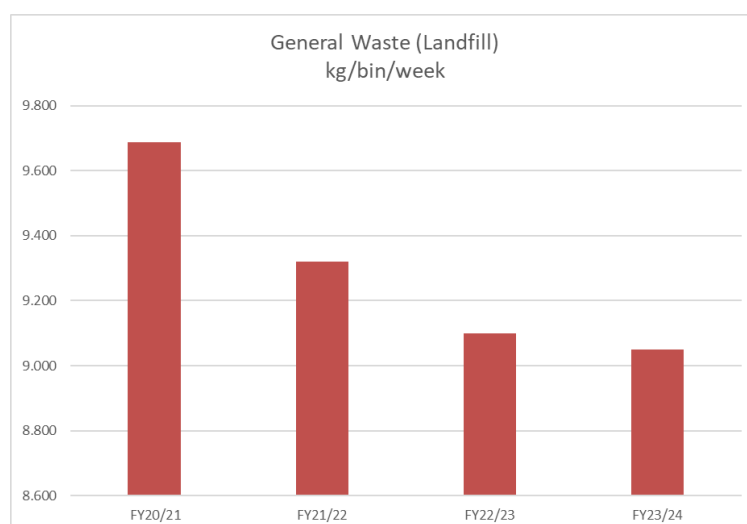


Figure 3: Kilograms of general waste collected and taken to landfill, from each bin each week

- 4.4 The reduced tonnage of general waste going to landfill results in a reduction in solid waste levy of approximately \$290,000 per year, as well as reduced landfill gas emissions.

Communication and education

- 4.5 Since the previous report in September 2023, communication and education has been a focus in order to encourage the community to continue to use the kitchen caddies and kerbside FOGO bins. Ongoing diversion of waste from the general waste bin to the FOGO bin suggests the education campaign and green bins initiatives have been effective in changing community behaviours.
- 4.6 Two billboard spaces were purchased to display messaging to encourage use of the food organics green organics (FOGO) system. One billboard was alongside the northbound carriageway of Main North Road at Pooraka and the other was located adjacent to Commercial Road in Salisbury North. The billboards were up for a month, from mid-December 2023 to mid-January 2024.
- 4.7 While the billboards were up, digital retail signage was also displayed within two local shopping centres (Ingle Farm Shopping Centre and Hollywood Plaza Shopping Centre). A photo of the billboards and shopping centre signage are shown below (Figure 4a and b).



Figure 4a: Image of billboards encouraging use of the green FOGO bin.



Figure 4b: Image of shopping centre signage.

- 4.8 The artwork used for the billboards signage was a collaboration between Council and Green Industries South Australia, who have provided grant funding and ongoing support for the kitchen caddy project and the continued education campaign.
- 4.9 The appearance and the style of the artwork was consistent with published material circulated previously.
- 4.10 A short video outlining the materials that can be placed in FOGO bins, produced by Green Industries South Australia, has also been posted to Facebook and YouTube, through working with Council Communications officers. The video can be viewed at this address: <https://www.youtube.com/watch?v=mMnWmHWBiRA>
- 4.11 Billboards, shopping centre signs and the video were selected as communication tools to continue to remind and educate the community using formats other than printed information.
- 4.12 Ongoing education is an effective tool to contribute to behaviour change in diverting food waste from the general waste bins.

Next Steps

- 4.13 A budget bid has been prepared to enable preparation of a Waste Management Strategy to support the implementation of components of Council's Sustainability Strategy.
- 4.14 Provision of FOGO bins is now incorporated into Council's NAWMA waste management budget. Households can therefore receive one FOGO bin without any cost to the household. The savings to Council from avoided landfill waste levy costs through use of a green waste (FOGO) bin, are of greater value than the cost of the bin.
- 4.15 Waste stream costs, tonnages and trends will continue to be monitored.

5. FINANCIAL OVERVIEW

- 5.1 Funding to maintain the kitchen caddy program, including compostable liners and community education is currently available within existing budgets as there are remaining funds from the initial Green Industries South Australia grant.
- 5.2 Provision of Food Organics Green Organics (FOGO) kerbside green bins is covered by the existing NAWMA waste management budget. No additional funding is required.

6. CONCLUSION / PROPOSAL

- 6.1 Continued reduction in general waste tonnage and increased green waste tonnage since July 2021 indicate that the initiative to provide free FOGO bins and the waste education campaign, in conjunction with the kitchen caddy rollout, is having an ongoing positive impact on waste management for the City of Salisbury.
- 6.2 Alternate modes of communication have been utilised to continue to provide information and education to our community in order to improve waste management practices and diversion rates.

- 6.3 Staff continue to work closely with NAWMA to reduce waste to landfill, reduce contamination rates and improve waste diversion rates to meet State Government targets of 75% diversion.
- 6.4 The original initiatives from the March 2021 resolution have been completed therefore six monthly reporting against these actions is no longer required.

MOTION ON NOTICE

ITEM US-MON1

URBAN SERVICES COMMITTEE

HEADING Motion on Notice Cr Buchanan: Free Organic Waste Drop Off Scheme

The Deputy Mayor Councillor C Buchanan has submitted the following Motion on Notice:

That Council:

1. Requests the Administration to present a report to the Urban Services Committee by August 2024, on a proposed free residential organic green waste drop off scheme for members of the Community, with this report to include estimated establishment and ongoing operating cost, resources and information about similar schemes by other councils including City of Tea Tree Gully and Adelaide Hills Council.

Administration Comment:

Should this motion be carried, Administration will liaise with NAWMA and prepare a report for consideration by the Urban Services Committee in August 2024.

MOTION ON NOTICE

ITEM US-MON2

URBAN SERVICES COMMITTEE

HEADING Motion on Notice Cr Ouk: Reserve Upgrade Paralowie and Salisbury Downs

Cr S Ouk has submitted the following Motion on Notice:

That Council:

1. Requests the Administration to present a report to the Urban Services Committee with options on the upgrade of the Woodfield Drive Reserve & Playground at Salisbury Downs and the Dignam Drive Reserve at Paralowie, including design options and costings, with the intention to give consideration to its funding in the 2024/25 First Quarter Budget Review.

Administration Comment:

Should this motion be carried, Administration will prepare a report for consideration by the Urban Services Committee in September 2024.