



## **AGENDA**

### **FOR INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE MEETING TO BE HELD ON**

**19 MARCH 2024 AT 6.30 PM**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

#### **MEMBERS**

Cr S Reardon (Chairman)  
Mayor G Aldridge (ex officio)  
Cr L Brug  
Deputy Mayor, Cr C Buchanan  
Cr K Grenfell (Deputy Chairman)  
Cr M Mazzeo  
Cr S McKell

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Innovation and Business Development Committee Meeting held on 20 February 2024.

---

**REPORTS**

*Administration*

- 6.0.1 Recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024 ..... 9
- 6.0.2 Future Reports for the Innovation and Business Development Committee ..... 15

**QUESTIONS ON NOTICE**

There are no Questions on Notice.

**MOTIONS ON NOTICE**

There are no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

---

**ORDERS TO EXCLUDE THE PUBLIC**

**6.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024 – SLSC2: Strategic Development Projects - Status Report**

**Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Innovation and Business Development Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024 – SLSC2: Strategic Development Projects - Status Report** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**

**Confidential Item 6.4.1**





**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE  
MEETING HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY  
COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**20 FEBRUARY 2024**

**MEMBERS PRESENT**

Cr S Reardon (Chairman)  
Deputy Mayor, Cr C Buchanan  
Cr K Grenfell (Deputy Chairman)  
Cr M Mazzeo  
Cr S McKell

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd  
Team Leader – Community Learning and Development, Ms C Spinner  
Manager Community Participation and Partnerships, Ms C Giles  
Manager Infrastructure Delivery, Mr J Collins  
Senior Social Planner – Reconciliation and Community, Ms L Grant  
Team Leader Sport, Recreation and Events, Mr B Hopkins  
Manager Community Experience, Ms C Kroepsch  
Manager Urban, Recreation and Natural Assets, Mr J Foong  
Manager Sport, Recreation and Community Planning, Mr A Hamilton

The meeting commenced at 6.31 pm.

The Chairman welcomed the Elected Members, Members of the public and Staff to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge and Cr L Brug.

---

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr K Grenfell  
Seconded Cr S McKell

The Minutes of the Innovation and Business Development Committee Meeting held on 12 December 2023, be taken as read and confirmed.

**CARRIED**

**REPORTS**

*Administration*

**6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr K Grenfell  
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED**

*For Decision*

**6.1.1 Business Transformation Future Fund Status Update**

Moved Cr K Grenfell  
Seconded Cr S McKell

That Council:

1. Approves the allocation of \$435,000 from the Business Transformation Future Fund to facilitate funding of Confirm Asset Upgrade, Volunteer Management System, Intranet and Data Management for Decommissioned Systems.
2. Notes sufficient funding available from the Business Transformation Future Fund current balance to fund these projects.

**CARRIED**

---

*For Information*

**6.2.1 Road Reseal Update**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Notes the report.
2. Requests administration to provide a status update every two years and a further report at the completion of the four year term review before the contract is extended.

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.

The meeting closed at 6.49 pm.

CHAIRMAN.....

DATE.....





<b>ITEM</b>	6.0.1
	<b>INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE</b>
<b>HEADING</b>	Recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024
<b>AUTHOR</b>	Sharee Klein, Manager Strategic Development Projects, City Development
<b>CITY PLAN LINKS</b>	1.3 People are valued and they feel safe, included and connected 3.2 Salisbury is a place of choice for businesses to start, invest and grow 3.4 Our urban growth is well planned and our centres are active
<b>SUMMARY</b>	The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024 are presented for Innovation and Business Development Committee's consideration.

## RECOMMENDATION

### That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes of the meeting held on 12 March 2024 and that the following recommendations contained therein be adopted by Council:

#### **SLSC1 Future Reports for the Salisbury Living Sub Committee**

### That Council:

1. Notes the report.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 12 March 2024 [u](#)





**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER  
& DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**12 MARCH 2024**

**MEMBERS PRESENT** Cr K Grenfell (Deputy Chairman)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan  
Cr P Jensen (via Video Conferencing Teams)

**OBSERVERS** Cr A Graham

**STAFF** General Manager City Development, Ms M English  
General Manager City Infrastructure, Mr J Devine  
Manager Governance, Mr R Deco  
Manager Strategic Development Projects, Ms S Klein  
PA to GM City Infrastructure, Ms H Prasad  
CI Administration Officer, Ms J Hale

The meeting commenced at 6:33 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Mayor G Aldridge and Cr M Mazzeo.

**LEAVE OF ABSENCE**

Nil.

## **PRESENTATION OF MINUTES**

Moved Cr P Jensen  
Seconded Cr B Brug

The Minutes of the Salisbury Living Sub Committee Meeting held on 09 October 2023, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## **REPORTS**

### **SLSC1 Future Reports for the Salisbury Living Sub Committee**

Moved Cr B Brug  
Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED**  
UNANIMOUSLY

## **QUESTIONS ON NOTICE**

There were no Questions on Notice.

## **MOTIONS ON NOTICE**

There were no Motions on Notice.

## **OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice CEO Update)*

There were no Other Business items.

## ORDERS TO EXCLUDE THE PUBLIC

### SLSC2 Strategic Development Projects - Status Report

Moved Cr C Buchanan

Seconded Cr B Brug

1. The Salisbury Living Sub Committee orders, in consideration of Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, that it is necessary and appropriate to exclude the public for the consideration of *Agenda Item SLSC2 - Strategic Development Projects - Status Report* with the exception of the following persons:

- General Manager City Development
- General Manager City Infrastructure
- Manager Governance
- Manager Strategic Development Projects
- PA to GM City Infrastructure
- CI Administration Officer

on the basis that:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
    - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
    - non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing *Agenda Item SLSC2 - Strategic Development Projects - Status Report* item and discussion at this point in time.

**CARRIED**

*Cr P Jensen left the meeting at 6:36pm and did not return.*

The meeting moved into confidence at 6:36 pm.

The meeting moved out of confidence at 6:44 pm.

**CLOSE**

The meeting closed at 6:44 pm.

CHAIRMAN.....

DATE.....

<b>ITEM</b>	6.0.2
	<b>INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE</b>
<b>DATE</b>	19 March 2024
<b>HEADING</b>	Future Reports for the Innovation and Business Development Committee
<b>AUTHOR</b>	Mercedes Healy, Personal Assistant Executive Office, CEO and Governance
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Innovation and Business Development Committee as a result of a previous Council resolution.

## **RECOMMENDATION**

### That Council:

1. Notes the report.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 A list of resolutions requiring a future report to Council is presented to each committee for noting.
- 1.2 If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

## **2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 No External consultation was required in the development of this report.

### 3. REPORT

3.1 The table below outlines the reports to be presented to the Innovation and Business Development Committee as a result of a Council resolution.

Meeting - Item	Heading and Resolution	Officer
23 May 2022 6.4.2  <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Exceptional Community Experience Project Update</b> 2. Receives through the Innovation and Business Development Committee quarterly reports on the progress of the Business Transformation progress and any requests for future funding. March 2024 April 2024 Due to a delay in commencing Phase 2 & 3 of the project the quarterly report has been deferred to April 2024	Jayne Emerson
24 July 2023 IBD-MWON1  <b>Due:</b>	<b>Motion Without Notice – Tree Climb</b> 3. Depending on the outcome of the car parking and traffic impact study Council will give consideration to additional car parking and traffic management solutions including alternative access points via Carisbrooke Park and Harry Bowie Reserve (priority key linkage), and an appropriate implementation strategy for Council’s consideration, with an additional access point proposal and estimated costings to be presented to Council by mid-2024. June 2024	John Devine
23 October 2023  MON3  <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Motion on Notice: Business Awards</b> 4. Requests the Administration to present a report to the relevant Committee to investigate the feasibility of running a proposed Citywide business awards event in late 2024 / 2025, similar to the City of Onkaparinga and some other councils. March 2024 April 2024 Staff are continuing to gather information to prepare the report.	Leandro Lopez Digon
26 February 2024  6.2.1  <b>Due:</b>	<b>Road Reseal Update</b> 2. Requests administration to provide a status update every two years and a further report at the completion of the four year term review before the contract is extended. February 2026	Jarred Collins

### 4. CONCLUSION / PROPOSAL

4.1 Future reports for the Innovation and Business Development Committee have been reviewed and are presented to Council for noting.