



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON  
18 MARCH 2024**

**MEMBERS PRESENT**

Cr P Jensen (Chairman)  
Mayor G Aldridge (ex officio)  
Cr L Brug  
Cr J Chewparsad  
Cr D Hood (Deputy Chairman)  
Cr S McKell

**STAFF**

Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Ms M English  
Team Leader Council Governance, Ms J O'Keefe-Craig  
Governance Trainee, Ms M Prasad  
Manager Environmental Health & Community Compliance, Mr J Darzanos  
Team Leader Strategic Urban Planning, Ms S Jenkin

The meeting commenced at 7.48pm

The Chairman welcomed the Elected Members, Members of the Public and Staff to the meeting.

**APOLOGIES**

An apology has been received from Cr K Grenfell.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Mayor G Aldridge  
Seconded Cr D Hood

The Minutes of the Governance and Compliance Committee Meeting held on 19 February 2024, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr L Brug  
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

**CARRIED**  
UNANIMOUSLY

### *For Decision*

#### **3.1.1 Private Proponent Planning and Design Code Amendment Policy**

Moved Mayor G Aldridge  
Seconded Cr J Chewparsad

That Council:

1. Adopts the Private Proponent Planning and Design Code Amendment Policy provided in Attachment 1( Item No. 3.1.1, Governance and Compliance Committee,).

**CARRIED**

**3.1.2 Dog Registration Fees 2024/2025**

Moved Mayor G Aldridge  
 Seconded Cr S McKell

That Council:

1. Adopts the 2024/2025 registration fee of \$50 for standard dog and the maximum of \$100 for non-standard dogs, along with the registration categories, fees, eligible rebates and exemptions and late fees as shown in the Proposed *Dog and Cat Management Act 1995* Fee Schedule 2024/2025 Attachment 3 (Item No. 3.1.2, Governance and Compliance Committee agenda, 18 March 2024).

*Cr Hood sought leave of the meeting with consent of the mover and seconder to vary the motion to update the registration fee. The mover and seconder did not consent to vary the motion.*

**AMENDMENT**

Moved Cr D Hood  
 Seconded Cr P Jensen

That Council:

1. Adopts the 2024/2025 registration fee of \$47 for standard dog and the maximum of \$90 for non-standard dogs, along with the registration categories, fees, eligible rebates and exemptions and late fees as shown in the Proposed *Dog and Cat Management Act 1995* Fee Schedule 2024/2025 Attachment 3 (Item No. 3.1.2, Governance and Compliance Committee agenda, 18 March 2024).

**LOST**

*A DIVISION was requested by Cr Jensen and the following members responded to the Mayor's call as having voted in favour of the MOTION:*

*Crs P Jensen, D Hood and S McKell*

*The following members responded to the Chairman's call as having voted against the MOTION:*

*Crs G Aldridge, L Brug and J Chewparsad*

*The Chairman declared the MOTION was LOST.*

**MOTION**

Moved Mayor G Aldridge  
 Seconded Cr S McKell

That Council:

1. Adopts the 2024/2025 registration fee of \$50 for standard dog and the maximum of \$100 for non-standard dogs, along with the registration categories, fees, eligible rebates and exemptions and late fees as shown in the Proposed *Dog and Cat Management Act 1995* Fee Schedule 2024/2025 Attachment 3 (Item No. 3.1.2, Governance and Compliance Committee agenda, 18 March 2024).

**LOST**

*As no decision was made at the Governance and Compliance Committee, this Motion will be considered at the Council meeting on Monday 25 March 2024.*

### 3.1.3 Delegations Update: Section 188 of the Local Government Act 1999

Moved Cr J Chewparsad  
Seconded Cr P Jensen

That Council:

1. Adopts the following variations to Council's delegations in accordance with section 44(1) of the *Local Government Act 1999*.

In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999* and specified in the proposed Instrument of Delegation contained in Attachment 1 of the report (Item 3.1.3; Governance and Compliance Committee; 18 March 2024) are hereby delegated this day, 25 March 2024 to the person occupying the position of Chief Executive Officer except where otherwise indicated in the Attachment, subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

**CARRIED**  
UNANIMOUSLY

### 3.1.4 Review of Flag Policy

Moved Mayor G Aldridge  
Seconded Cr D Hood

That Council:

1. Adopts The Flag Policy as set out in Attachment 1 to this report (Item No. 3.1.4, Governance and Compliance Committee, 18 March 2024).

**CARRIED**  
UNANIMOUSLY

*For Information*

### 3.2.1 Off-Leash Greyhound Events Review

Moved Cr D Hood  
Seconded Mayor G Aldridge

That Council

1. Notes the report.

**CARRIED**  
UNANIMOUSLY

**3.2.2 Public and Environmental Health Services**

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

1. Notes the City of Salisbury’s legislative obligations under the *Food Act 2001* and the *Local Nuisance and Litter Control Act 2016*.
2. Notes the New Initiative Bid OPN 001278 as part of the 2024/25 annual Business Plan and Budget process for the creation of a new 1 full time equivalent position in the Environmental Health and Community Compliance Division.

**CARRIED**  
UNANIMOUSLY

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.

The meeting closed at 8.12pm.

CHAIRMAN.....

DATE.....