

Please note that the audio of this public meeting will be recorded and published on Council's website where it will be available for one (1) month, in accordance with Council's decision.



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

25 MARCH 2024 AT 6.30PM

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr B Brug
Cr L Brug
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig

Council Meeting: 25 March 2024

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Chair: Cr C Buchanan

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1.1.1 Parafield Airport Master Plan 2024-2043

***See Further Information Report*

1.1.1FI Parafield Airport Master Plan 2024-2043

1.1.2 Submission - Inquiry into the Impact and Mitigation of Aircraft Noise

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- 2.1.1 Long Term Financial Plan and Budget Workshops Actions Update
 - **See **Confidential** Further Information Report*
 - 2.1.1FI Long Term Financial Plan and Budget Workshop Actions Update
- 2.1.2 Budget Bids 2024/25
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 - 2.1.2FI Budget Bids 2024/25
- 2.1.3 Salisbury Water Budget 2024/25 Report
- 2.1.4 Building Rules Certification Unit Budget 2024/25
- 2.1.5 Report Salisbury Memorial Park Budget 2024/25 Report

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Chair: Cr P Jensen

- 3.1.2 Dog Registration Fees 2024/2025
(*Item to be considered by Council for decision*)
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- 3.1.1 Private Proponent Planning and Design Code Amendment Policy
- 3.1.3 Delegations Update: Section 188 of the Local Government Act 1999
- 3.1.4 Review of Flag Policy
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Chair: Cr S Ouk

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 - ESATS4 Climate Change Risk Assessment
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For Noting Only: Decisions Made Under Committee Delegation

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Chair: Cr K Grenfell

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- 2.1.1FI Long Term Financial Plan and Budget Workshops Actions Update
- 2.4.1 Budget Bids 2024/25 – Confidential Items

Urban Services Committee: 18 March 2024***Chair: Cr S Ouk***

- 4.4.1 Ground Lease
- 4.4.2 New Lease Agreement – Pooraka

Innovation and Business Development Committee: 19 March 2024***Chair: Cr S Reardon***

- 6.4.1 Recommendation of the Confidential Salisbury Living Sub
Committee meeting held Tuesday 12 March 2024:
SLSC2 Strategic Development Projects – Status Report

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 Deputation: Hoon Motorbikes

Mr Adrian Johnson from Elizabeth Vale will be in attendance at the Council Meeting to address Council in relation to hoon motorbikes in Jenkins Reserve, Harry Bowey Reserve and on John Harvey Oval.

DEP2 Deputation: Parafield Airport

Mr Tom Ganley, Executive General Manager Parafield Airport will be in attendance at the Council Meeting to address Council in relation to Parafield Airport.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 26 February 2024.

PETITIONS

PET1 **Petition: Playground at Lake Windemere Park, Salisbury North**

Petition Details

Petition Register Number	131
Date Received	14 March 2024
First Signatory's Name	Tarsha Howard and Rachel Kenny
Number of Signatories	71
Nature of Petition	Requesting Council to repair and renew the playground at Lake Windemere Park, Salisbury North

Action

General Manager Responsible	John Devine, GM City Infrastructure
Response	<p>Repairs to the existing playground are underway with new equipment ordered. The works will be completed once the equipment has been delivered.</p> <p>While this playground is not due for renewal within the next 5 years, there is currently a 2024/25 budget bid being considered for upgrade works at Lake Windemere and consideration for additional equipment can be included in the design and subsequent consultation process should that budget bid be approved.</p>
Report to Council Expected	June 2024

RECOMMENDATION

That Council:

1. Receives the petition provided in (Item PET1, Council Meeting, 25 March 2024) in relation to the playground at Lake Windemere Park, Salisbury North.
2. Notes the status of the playground repair works.
3. Notes there is a 2024/25 budget bid for upgrade works at Lake Windemere being considered as part of the Annual Business Plan and Budget process.
4. Requests that Administration include additional play equipment as part of the design and subsequent consultation process in-line with the approved budget allocation, should the budget bid be adopted as part of the 2024/25 Annual Business Plan and Budget.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr C Buchanan

Consideration of the minutes of the Policy and Planning Committee Meeting - 18 March 2024 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

1.1.1 Parafield Airport Master Plan 2024-2043

****See Further Information Item**

1.1.1FI – Parafield Airport Master Plan 2024-2043 p14

It is recommended to Council that:

That Council:

1. Approves the submission presented as Attachment 1, (Item No. 1.1.1, Policy and Planning Committee, 18 March 2024) to this report to the Parafield Airport Limited.
2. Delegates to the Chief Executive Officer to finalise the submission in accordance with the resolution of Council, including any editorial amendments as deemed necessary.
3. Requests the Mayor and CEO brief local Federal representatives on the City of Salisbury submission following endorsement from Council.

Further Information Item:

1.1.1FI Parafield Airport Master Plan 2024-2043

It is recommended to Council:

That Council:

1. Approves the submission presented as Attachment 1 to this report (Item No. 1.1.1, Council Meeting, 25 March 2024) to the Parafield Airport Limited.
2. Delegates to the Chief Executive Officer to finalise the submission in accordance with the resolution of Council, including any editorial amendments as deemed necessary.

1.1.2 Submission - Inquiry into the Impact and Mitigation of Aircraft Noise

It is recommended to Council:

That Council:

1. Approves the submission to the Rural and Regional Affairs and Transport References Committee on the Inquiry into the Impact and Mitigation of Aircraft Noise (Attachment 1, Item No. 1.1.2, Policy and Planning Committee, 18 March 2024).
2. Delegates to the Chief Executive Officer the finalisation of the submission.

P&P-MWON1 Motion Without Notice: Cr C Buchanan: Affordable Housing Outcomes and Short Term Accommodation

It is recommended to Council:

That Council:

1. Requests Administration to present a report in April 2024 with opportunities to increase affordable housing outcomes (including modular type housing) and short term accommodation as part of the Strategic Land Review 5-year Action Plan and proposed amendments to be reflected in our Draft City Plan under the Welcoming and Liveable City pillar.

Further Information Item

1.1.1FI

Parafield Airport Master Plan 2024-2043

AUTHOR

Peter Jansen, Strategic Planner, City Development

CITY PLAN LINKS

1.2 The health and wellbeing of our community is a priority

SUMMARY

A report was presented to the Policy and Planning Committee on the Parafield Airport Master Plan 2024 - 2043 on the 18 March 2024. Requests were made for additional information to be presented back to Council at its 25 March 2024 meeting. An amended submission is attached to this report.

RECOMMENDATION

That Council:

1. Approves the submission presented as Attachment 1 to this report (Item No. 1.1.1, Council Meeting, 25 March 2024) to the Parafield Airport Limited.
2. Delegates to the Chief Executive Officer to finalise the submission in accordance with the resolution of Council, including any editorial amendments as deemed necessary.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Parafield Airport Submission [↓](#) 

1. BACKGROUND

- 1.1 At the 18 March 2024 Policy and Planning Committee, the Airport Master Plan was considered.
- 1.2 Additional information was requested on:
 - 1.2.1 The flight friendly program and training hours (particularly for ANZAC Day and Remembrance Day).
 - 1.2.2 The impacts of future development on the road network on Elder Smith Road and on Mawson Lakes.

2. EXTERNAL CONSULTATION

- 2.1 Nil

3. REPORT

Road Network

- 3.1 The proposed draft submission recommended that a road network impact study be undertaken to understand the impact of future development of Parafield Airport on adjoining roads and areas. This includes Elder Smith Road and Mawson Lakes. However, the submission has been revised to further emphasis this.

Fly Friendly Program

- 3.2 The program was introduced in 2012. Operators are encouraged to:
- Climb to operating height as soon as possible
 - Maintain operating height
 - Reduce engine power as soon as possible
 - Follow the promulgated flight paths
 - Avoid residential areas if and where practicable
 - To not fly wide circuits – i.e. to keep as narrow as possible
 - Utilise low powered descent approaches from the training area to reduce aircraft noise exposure.
- 3.3 Circuit training is restricted to
- 7am – 11pm Mondays to Fridays
 - 7am – 9pm on Saturdays
 - 8.30am – 9pm on Sundays
 - Not permitted on Christmas Day or New Years Day
 - Not before 9am on Anzac Day
 - Avoid operations where possible over the Salisbury RSL between 10.55am to 11.05 am.
- 3.4 The Airport is a 24 hour a day, 7 days a week operation. The Air Traffic Control tower is generally operational from 7am to 7pm Monday to Friday, and 8am to 6pm on weekends. Flight schools have their own business hours.
- 3.5 The submission letter has a paragraph identifying that a transition to a curfew control is timely, and including stronger restrictions on flight training hours, ceiling heights, Sunday training time slots, and a legislative trigger in the Master Plans that sets a maximum usage of flight training movements at an airport, and if exceeded an alternative is provided to stop the overflights. This was also included in the submission to the Federal Inquiry into the Impact and Mitigation of Aircraft Noise that was attached to Item 1.1.2 of the March Policy and Planning Committee.
- 3.6 The submission has been amended to recommend that Anzac Day and Remembrance Day have flight restrictions imposed.

4. CONCLUSION / PROPOSAL

- 4.1 Following feedback from the Policy and Planning Committee, the Submission has been amended to include:
 - 4.1.1 A reference to the road network impact analysis for Elder Smith Road and Mawson Lakes.
 - 4.1.2 Flight restrictions to be considered for important days such Anzac Day and Remembrance Day.



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XX March 2024

Mr T Ganley
Executive General Manager
Parafield Airport Ltd
PARAFIELD AIRPORT SA 5108

Contact: Peter Jansen

palmasterplan2024@aal.com.au

Dear Mr Ganley

Re: Submission - Parafield Airport 2024-2043 Master Plan

The City of Salisbury thanks Parafield Airport Ltd for the opportunity to provide comment on the 2024-2043 Parafield Airport Master Plan. Council considered the Preliminary Draft Master Plan 2024 at its 25 March 2024 meeting.

Council is aware of aviation matters through its dealings over many years with Parafield Airport and RAAF Base Edinburgh, and the policy considerations over the years of matters such as the National Aviation Policy, the National Airports Safeguarding Framework, the 30 Year Plan for Greater Adelaide and its successor, the Greater Adelaide Regional Plan, and the previous Master Plans for Parafield Airport of 1998, 2004, 2009, 2011, 2012, 2017.

Council has supported many aspects of these matters over the years to provide a framework for investment certainty while balancing the needs of airport users and the surrounding communities. Council has however continued to have concerns about aircraft noise and intrusion on our community particularly from the flight training circuits. In the past, Council has made a number of suggestions to the Federal Ministers and Departments on circuit training, the noise attenuation program, fly friendly program, ANEF modelling, and the previous Master Plans.

However, it is considered by the City of Salisbury that the time has come for the voluntary Fly Friendly program to be extended to a Curfew control with stronger restrictions on flight training hours. Circuit training ceiling heights and Sunday, and other important days such as Anzac Day and Remembrance Day training time slots should be included in the controls, along with alternative track options to spread the flight circuits and their noise impacts on the community. There must be a legislative trigger in the Master Plans that sets a maximum usage of flight training movements at an airport, and if it is exceeded, an alternative is provided to stop the overflights of the community, such as relocation of the flight training schools.

The implications of the flight impacts are substantial. Currently, there is a housing crisis in South Australia, and the State Government is seeking increased residential densities in locations close to shops, services and frequent public transport. The areas surrounding the airport meet all of these criteria yet its development is constrained due to the airport requirements, especially aircraft noise. The changing noise contour is concerning, as it is difficult for the community to understand the effects of airport on liveability and the changing requirements will cause confusion and add costs for those planning developments. In addition, the changes increase the complexity and resourcing of development assessment due to additional construction requirements.

Council notes the following key changes in the new draft Master Plan:

- the increased reliance on retail opportunity within the precincts;

- the need for another intersection on Kings Road that may require signalisation in the long term; and
- changes to the circuit flight paths and the changed ANEF contours.

It is considered that the Master Plan does not provide sufficient information for the community and Council to be properly informed of the onsite and external impacts.

Economic Value

1. There must be a rigorous public examination of the growth assumptions used to identify the economic growth scenarios in the Master Plan. The economic modelling has not been made available and it is not possible to interrogate the assumptions or inputs used, and therefore impacts on internal and external businesses and centres and their viability.

Environmental Strategy

1. The City of Salisbury commends PAL on the Environmental Strategy and its various actions and identified management plans.
2. It is suggested by Council that the Heat Island effect is more prominently discussed as the airport is a significant land holding that has a significant impact on the heat production. The management and the response to the issue should be identified and discussed.
3. The City of Salisbury is willing to be involved and assist in developing the Kurna and First Nations Peoples relationships.

Airport Land Use

1. The removal of shop floor limits and no limits on the total amount of shops. Previously shops were to be of a size only to meet the day to day needs of airport workers. This is a change in emphasis that will allow larger amounts of retail to be established.
2. There is no explanation of how much retail is acceptable in the precincts, or in total across the Airport. The 8- and 20-Year development program floor areas refer to key proposals only, not the incremental accrual of uses.
3. Advertising is identified as a performance assessed - envisioned development across the precincts. It is not defined and has no criteria for the size, location or type. This would allow for third party signs designs and numbers which have an impact on the main roads and character of the adjoining areas.
4. Expansion of the performance assessed - envisioned developments in the Airport Business Precinct to include bulky goods, conference and function facilities, restaurants and tourist accommodation is not explained.
5. Animal keeping for Short Term Kennelling has been identified, with no restrictions on sizes, capacities, or interface considerations and how the difference is meant to apply.
6. The importance of landscaped interface areas on the boundaries of airport has been diluted.
7. The identification as a sensitive use is limited to the potential University use in the enterprise precinct. At the same time, other uses such as child care centre and tourist accommodation are identified as performance assessed – envisioned development. These two uses are considered to meet the definition of sensitive development and must be identified as such in this Precinct, and the other Precincts.
8. A new signalised intersection on Kings Road to service the Airport Business Precinct is proposed and is to cater for large vehicles such as B Double trucks and trailers. The precinct is to cater for freight and distribution centres, bulky goods outlets, conference and function centres, data centres, restaurants and tourist accommodation which are all designated as Performance Assessed – Envisioned Development.
9. There is no traffic / transport modelling available to investigate the need, capability and impacts on Kings Road and the adjoining area. Modelling is indicated to have been done for the internal road network only.

10. It is not possible to interrogate the assumptions or inputs used in the modelling, and therefore unknown how the increases will impact on the external road network. Council has been seeking a grade separation for the Kings Road rail crossing for some time, and it must not be jeopardised with additional crossings.
11. This similarly applies to the potential impact on Elder Smith Road and Mawson Lakes area as a result of the anticipated development of the Enterprise Precinct and the indicative road network plan and upgrades to the intersections with Elder Smith Road.
12. These matters above are considered to create a scenario that requires a rigorous public explanation and examination of the transport and traffic assumptions for the Airport as a result of the change in land uses in the precincts and impacts outside the Airport must occur in order to properly inform the community of the justification and future impacts.
13. It is also considered that a detailed public explanation, examination and capacity and impact modelling of the total retail to be allowed in the Airport precincts must occur in order to properly inform the existing businesses inside the Airport and those outside the Airport of the anticipated impacts and justification.

Aeronautical Matters

1. The runway allocation has changed from the previous Master Plan with no explanation of why. There are no wind measurements included in this Master Plan except for a notation that it is based on the 2013 -2023 period. If this is so, there is no justification provided for the change of runway allocation and its implications.
2. The CASA Runway Usability factor was indicated in the previous Master Plan to be greater than 95% with a practice aim of 99.5% based on a maximum cross wind component of 10 knots. The assessment of Parafield showed the usability to be below the standard and based on 15 knot crosswinds. There is no discussion of this matter in the proposed Master Plan. It must be asked as to what is the status of this issue and has CASA accepted it and if so, what requirements and conditions apply?
3. The noise modelling now uses a different computer design tool developed by the US Federal Aviation Administration, and specified for use in the Master Plan by the Commonwealth Government. There are differences in the outputs of each new computer design tool. It is not discussed or identified what the changes attributed to the computer design tool changes are in the proposed Master Plan.
4. The circuit training flight paths are elongated compared to the previous circuits, and runways 08L and 26R have significant infill usage identified in the circuit maps. There is no identification of this change or the reasons for it.
5. The newly modelled Australian Noise Exposure Forecast (ANEF) map is significantly different to the 2017 version. It is shorter in the north-south areas at the end of the runways, but wider in the east and west ends of the runways. There is a significant additional area affected by the 20 ANEF and 25 ANEF in the Parafield Gardens area.
6. There is no information, explanation or justification provided on these matters. It is considered that a detailed public explanation of the changes to circuit flight paths, and their impacts on the ANEF modelling must occur in order to properly inform the public, and allow a rigorous examination of the proposed changes.
7. There is no discussion about public safety zones and their impact on the development of strategic land of Council. It is acknowledged that the State has not identified the requirement in the Planning and Design Code, but it is considered that these should be identified in the Master Plan as the information impacts on the adjoining areas and should be properly understood by current and potential landowners. The Public Safety Zones are a significant impost on land outside the airport and come as a result of aviation policy from the Federal Government along with the many other Guidelines in the National Airports Safeguarding Framework.

The *Airports Act 1996* requires the Master Plan to attend to the many aspects that impact on the community internal and external to the airport. It is considered that the proposed Master Plan is significantly lacking in analysis of the effects of the proposed uses on the airport land and the surrounding areas. There has been no analysis provided, and therefore there is no ability to interrogate the assumptions and inputs used and compare against the outcomes proposed in the Master Plan for the following:

- Traffic and transport linkages at Kings Road and Elder Smith Road, including the wider benefit of employee and visitor public transport, cycling and walking.
- No economic assessment of the retail and commercial use capacity of the airport, and its impacts on the existing businesses within the airport, and of the impacts on businesses outside of the airport.
- There has been no identification or justification of the flight training circuits, runway allocations, and their impacts on the ANEF contours.

On this basis, it is considered that although the Master Plan has much to commend, further consideration is required of the background investigations that have used to promulgate the documents, and therefore cannot be supported by the City of Salisbury.

Yours faithfully

Yours faithfully

John Harry
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2 Finance and Corporate Services Committee Meeting

Chairman - Cr B Brug

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 18 March 2024 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

2.1.1 Long Term Financial Plan and Budget Workshops Actions Update

*****See CONFIDENTIAL Further Information Item:***

2.1.1FI Long Term Financial Plan and Budget Workshop Actions Update

2.1.2 Budget Bids 2024/25

*****See Further Information Item***

2.1.2FI Budget Bids 2024/25

It is recommended to Council:

That Council:

1. Approves the following bids to be included in the 2024/2025 budget:
 - a. TRN001251 Elected Member Bid: Upgrade of St Kilda Boat Ramp Car Park and the RV Trailer Park \$100,000 (Attachment 1, Item 2.1.2, Finance and Corporate Services Committee), and requests that staff provide a further information report to consider bringing forward the renewal budget for consideration by Council for the re-seal of the carpark.
 - b. PBN001255 Elected Member Bid: Supply & Install New Public Toilet at Salisbury North Oval \$300,000 (Attachment 2)
 - c. PSN001280 Elected Member Bid: 4 x New Pump Tracks in various locations \$1.4m (Attachment 3) noting that it is spread over 2024/2025 and 2025/2026.
 - d. PBN001281 Elected Member Bid: 6 x Community Defibrillators \$14,400 (Attachment 4) noting that this be spread over three years.
 - e. PSN001282 Elected Member Bid: New Dog park, RM Williams Drive, Walkley Heights \$500,000 plus \$12,000 for operating expenses (Attachment 5) noting the Ward Councillors to undertake further consultation with the community.

-
2. Approves the four-year program (Attachment 6) with 2024/25 net expenditure of:
- Infrastructure Bids: net capital \$41,802,500 and operating \$1,686,600
 - Plant Furniture and Equipment Bids: net capital \$2,462,400 and operating \$8,000
 - Operating Bids: operating \$1,740,700
 - IT Bids: net capital \$1,614,300 and operating \$155,340

which will be updated following Council decision in relation to part 1 of this recommendation and noting that three (3) bids subject to a confidential report of Council, as detailed in Attachments 1 to 3 of the Budget Bids 2024/25 – Confidential Items report, Finance and Corporate Services Committee, 18 March 2024 (Item 2.1.2), are not included in these expenditure estimates.

Further Information Item

2.1.2FI Budget Bids 2024/25p24

It is recommended to Council:

That Council:

1. Approves the following bids to be included in the draft 2024/2025 budget:
 - a. TRN001251 Elected Member Bid: Upgrade of St Kilda Boat Ramp Car Park and the RV Trailer Park \$100,000 (Attachment 1 - Item 2.1.2, Finance and Corporate Services Committee)
 - b. PBN001255 Elected Member Bid: Supply & Install New Public Toilet at Salisbury North Oval \$300,000 (Attachment 2 - Item 2.1.2, Finance and Corporate Services Committee)
 - c. PSN001280 Elected Member Bid: 4 x New Pump Tracks in various locations \$1.4m (Attachment 3 - Item 2.1.2, Finance and Corporate Services Committee) noting that it is spread over 2024/2025 and 2025/2026.
 - d. PBN001281 Elected Member Bid: 6 x Community Defibrillators \$14.4k (Attachment 4 - Item 2.1.2, Finance and Corporate Services Committee) noting that this be spread over three years.
 - e. PSN001282 Elected Member Bid: New Dog park, RM Williams Drive, Walkley Heights \$500,000 plus \$12,000 for operating expenses (Attachment 5 - Item 2.1.2, Finance and Corporate Services Committee), noting the Ward Councillors to undertake further consultation with the community.

-
2. Approves the four-year program (Attachment 6 - Item 2.1.2, Finance and Corporate Services Committee) with 2024/25 net expenditure of:

- Infrastructure Bids: net capital \$41,802,500 and operating \$1,698,600
- Plant Furniture and Equipment Bids: net capital \$2,462,400 and operating \$8,000
- Operating Bids: operating \$1,740,700
- IT Bids: net capital \$1,614,300 and operating \$155,340

which will be updated following Council decision in relation to part 1 of this recommendation and noting that three (3) bids subject to a confidential report of Council, as detailed in Attachments 1 to 3 of the Budget Bids 2024/25 – Confidential Items report, Finance and Corporate Services Committee, 18 March 2024 (Item 2.1.2), are not included in these expenditure estimates.

2.1.3 Salisbury Water Budget 2024/25 Report

It is recommended to Council:

That Council:

1. Approves the Salisbury Water 2024/25 budget, including budget bids, fees and charges and the water pricing policy as included in Attachment 1 (Item No 2.1.3, Finance and Corporate Services Committee, 18 March 2024) for consideration in the 2024/25 Council Budget.

2.1.4 Building Rules Certification Unit Budget 2024/25 Report

It is recommended to Council:

That Council:

1. Approves the Building Rules Certification Unit 2024/25 Budget for consideration in the 2024/25 Council Budget.

2.1.5 Salisbury Memorial Park Budget 2024/25 Report

It is recommended to Council:

That Council:

1. Approves the Salisbury Memorial Park 2024/25 Budget as included in Attachment 1 (Item No. 2.1.5, Finance and Corporate Services Committee, 18 March 2024) (excluding fees and charges) for consideration in the 2024/25 Council Budget.

Further Information Item

2.1.2FI

Budget Bids 2024/25

AUTHOR	Mark Purdie, Manager Field Services, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained
SUMMARY	This report provides further information on the St Kilda Boat Ramp Car Park, including the option of renewing the car park seal.

RECOMMENDATION

That Council:

1. Approves the following bids to be included in the draft 2024/2025 budget:
 - a. TRN001251 Elected Member Bid: Upgrade of St Kilda Boat Ramp Car Park and the RV Trailer Park \$100,000 (Attachment 1 - Item 2.1.2, Finance and Corporate Services Committee)
 - b. PBN001255 Elected Member Bid: Supply & Install New Public Toilet at Salisbury North Oval \$300,000 (Attachment 2 - Item 2.1.2, Finance and Corporate Services Committee)
 - c. PSN001280 Elected Member Bid: 4 x New Pump Tracks in various locations \$1.4m (Attachment 3 - Item 2.1.2, Finance and Corporate Services Committee) noting that it is spread over 2024/2025 and 2025/2026.
 - d. PBN001281 Elected Member Bid: 6 x Community Defibrillators \$14.4k (Attachment 4 - Item 2.1.2, Finance and Corporate Services Committee) noting that this be spread over three years.
 - e. PSN001282 Elected Member Bid: New Dog park, RM Williams Drive, Walkley Heights \$500,000 plus \$12,000 for operating expenses (Attachment 5 - Item 2.1.2, Finance and Corporate Services Committee), noting the Ward Councillors to undertake further consultation with the community.
2. Approves the four-year program (Attachment 6 - Item 2.1.2, Finance and Corporate Services Committee) with 2024/25 net expenditure of:
 - Infrastructure Bids: net capital \$41,802,500 and operating \$1,698,600
 - Plant Furniture and Equipment Bids: net capital \$2,462,400 and operating \$8,000
 - Operating Bids: operating \$1,740,700
 - IT Bids: net capital \$1,614,300 and operating \$155,340

which will be updated following Council decision in relation to part 1 of this recommendation and noting that three (3) bids subject to a confidential report of Council, as detailed in Attachments 1 to 3 of the Budget Bids 2024/25 – Confidential Items report, Finance and Corporate Services Committee, 18 March 2024 (Item 2.1.2), are not included in these expenditure estimates.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 At its meeting held on Monday, 18 March 2024, it was resolved that Council:

“Approves the following bids to be included in the 2024/2025 budget:

- a. TRN001251 Elected Member Bid: Upgrade of St Kilda Boat Ramp Car Park and the RV Trailer Park \$100,000 (Attachment 1), and requests that staff provide a further information report to consider bringing forward the renewal budget for consideration by Council for the re-seal of the carpark.”*

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Nil.

3. REPORT

- 3.1 The road and car park renewal programs have funding allocations to meet endorsed service levels in accordance with Strategic Asset Management Plan.
- 3.2 The scope of works for renewal involves treatments to maintain the road/car park seal to acceptable condition (service level). Road condition is measured by Pavement Condition Index (PCI) and Surface Condition Index (SCI). The latest audit of the St. Kilda Boat Ramp Car Park showed a PCI of 2.8 and a SCI of 2.5 – between good and fair. The car park seal has been patched in areas and is considered well within intervention levels. Renewal of the car park seal is not planned within the next 10-year period at this stage, based on current condition, however this is reviewed periodically, including a formal condition audit every 5 years.
- 3.3 The St. Kilda Boat Ramp Car Park is undulating. The car park is built over land fill and the base is subject to subsidence and potential interaction with sea level changes. Renewal of the car park seal would cost approximately \$600k and would likely involve the application of a spray seal treatment over the surface. This treatment would not address the undulations in the car park. Renewal of the seal is not yet required and is likely to lead to poor community satisfaction if the expectation is to address surface levels and undulations.
- 3.4 A full reconstruction would be required to address the undulations in the car park. This would require engineering design and assessment to determine the most appropriate construction methodology given the complexities of the site and to ensure the best long-term outcomes.

-
- 3.5 Full reconstruction of the car park is likely to be in the order of \$4.5M as provided in the Elected Member Bid estimate, however this estimate could be further refined based on engineering design and assessment, which could include options to stage the work over of a number of years in sections and consider the opportunity to utilise recycled products from Council's road renewal programs to assist in reducing costs.

4. CONCLUSION / PROPOSAL

- 4.1 Renewal of the St. Kilda Boat Ramp Car Park seal is not planned within the next 10-year period given its current condition. Renewal of the seal would cost approximately \$600k, however this would not address undulations in the car park. It is recommended not to proceed with renewal of the seal at this stage.
- 4.2 Full reconstruction of the car park is required to address undulations and would cost in the order of \$4.5M. This estimate could be further refined based on engineering assessment and design. Should Council wish to further consider reconstruction of the car park, further assessment is recommended.

3 Governance and Compliance Committee Meeting

Chairman - Cr P Jensen

Consideration of the minutes of the Governance and Compliance Committee Meeting
- 18 March 2024 and adoption of recommendations in relation to item numbers:

Item to be considered by Council for decision:

3.1.2 Dog Registration Fees 2024/2025

(Item was LOST at the Governance and Compliance Committee meeting)

That Council:

1. Adopts the 2024/2025 registration fee of \$50 for standard dog and the maximum of \$100 for non-standard dogs, along with the registration categories, fees, eligible rebates and exemptions and late fees as shown in the Proposed *Dog and Cat Management Act 1995* Fee Schedule 2024/2025 Attachment 3 (Item No. 3.1.2, Governance and Compliance Committee agenda, 18 March 2024).

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

3.1.1 Private Proponent Planning and Design Code Amendment Policy

It is recommended to Council:

That Council:

1. Adopts the Private Proponent Planning and Design Code Amendment Policy provided in Attachment 1(Item No. 3.1.1, Governance and Compliance Committee,).

3.1.3 Delegations Update: Section 188 of the Local Government Act 1999

It is recommended to Council:

That Council:

1. Adopts the following variations to Council's delegations in accordance with section 44(1) of the *Local Government Act 1999*.

In exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the *Local Government Act 1999* and specified in the proposed Instrument of Delegation contained in Attachment 1 of the report (Item 3.1.3; Governance and Compliance Committee; 18 March 2024) are hereby delegated this day, 25 March 2024 to the person occupying the position of Chief Executive Officer except where otherwise indicated in the Attachment, subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

3.1.4 Review of Flag Policy

It is recommended to Council:

That Council:

1. Adopts The Flag Policy as set out in Attachment 1 to this report (Item No. 3.1.4, Governance and Compliance Committee, 18 March 2024).

For Information

3.2.1 Off-Leash Greyhound Events Review

It is recommended to Council:

That Council

1. Notes the report.

3.2.2 Public and Environmental Health Services

It is recommended to Council:

That Council:

1. Notes the City of Salisbury's legislative obligations under the *Food Act 2001* and the *Local Nuisance and Litter Control Act 2016*.
2. Notes the New Initiative Bid OPN 001278 as part of the 2024/25 annual Business Plan and Budget process for the creation of a new 1 full time equivalent position in the Environmental Health and Community Compliance Division.

4 Urban Services Committee Meeting

Chairman - Cr S Ouk

Consideration of the minutes of the Urban Services Committee Meeting - 18 March 2024 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Tuesday 12 March 2024

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee minutes of the meeting held on 12 March 2024 and that the following recommendations contained therein be adopted by Council:

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

ESATS2 Tree Removal Requests - January 2024

It is recommended to Council:

That Council:

1. Notes the report.

ESATS3 Appeals Report - Tree Removal Requests - Various Locations for January 2024

It is recommended to Council:

That Council:

1. Notes that the technical tree assessments undertaken for 3 Crown Crescent, Paralowie, 40 Firmin Street, Paralowie, and 36 Birch Avenue, Salisbury East does not conclude removal be recommended, based solely on the application of Council approved tree removal criteria.
2. Notes that, as part of the appeal process, the refused tree removal requests appealed during the month of January 2024, as outlined in the report (Item ESATS3 Appeals Report – Tree Removal Requests – Various Locations for January 2024 – Environmental Sustainability and Trees Sub Committee, 12 March 2024), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee’s Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

3. Considering the current State Government legislation in regards to regulated and significant trees, notes there is a high likelihood of unsuccessful development applications for tree removals arising from appeals; and on that basis:
 - 3.1 Refuses the removal of the one (1) Regulated Tree located at 3 Crown Crescent, Paralowie.
 - 3.2 Refuses the removal of the one (1) Significant Tree located at 40 Firmin Street, Paralowie.
4. Defers consideration of the removal of the one (1) Non Regulated/Significant Tree located at 36 Birch Avenue, Salisbury East, pending the outcome of the formal review of the Tree Management Policy.

ESATS4 Climate Change Risk Assessment

It is recommended to Council:

That Council:

1. Notes the Climate Change Risk Assessment Report prepared by consultants in Attachment 1 (Item ESATS4 Environmental Sustainability and Trees Sub Committee 12 March 2024).
2. Approves the development of a Climate Change Adaptation Action Plan to guide and prioritise risk controls and next steps drawing on findings of the climate change risk assessment.
3. Approves a 2023/24 Third Quarter Non-discretionary Budget Bid of \$50,000 to develop the Climate Change Adaptation Action Plan.

ESATS5 Sustainability Strategy 2035 Progress Report

It is recommended to Council:

That Council:

1. Approves the provision of six-monthly reports on the progress of implementation of the Sustainability Strategy as detailed in Attachment 1 of the report (Item No ESATS5 Environmental Sustainability and Trees Sub Committee 12 March 2024).

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 12 March 2024

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee minutes of the meeting held on 12 March 2024 and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

AMSC2 Street Tree Renewal Program

It is recommended to Council:

That Council:

1. Approves the 2024/2025 Street Tree Renewal Program presented in Attachment 1 of the report (Item No AMSC2 - Asset Management Sub Committee, 12 March 2024), in order to proceed to community consultation in 2023/2024.

AMSC3 Playspace Program

It is recommended to Council:

That Council:

1. Notes the report.
2. Approves for St Kilda Playground to be removed from the Playspace Renewal Program and be considered as a separate budget bid for 2024/25.
3. Requests Administration develop a separate policy framework for the ongoing renewal of regional playspaces within the City.

AMSC4 Road Safety Project Plan

It is recommended to Council:

That Council:

1. Approves the scope of work and project brief (Attachment 1 Asset Management Sub Committee, 12 March 2024, Item No. AMSC4) and sections 3.13-3.15 of this report.
2. Approves a non-discretionary budget bid of \$100,000 at the 2023/24 third quarter budget review to fund the Road Safety Project Plan.
3. Approves a non-discretionary budget bid of \$50,000 at the 2023/24 third quarter budget review to fund the procurement of infrastructure such as variable message signage and other traffic management solutions.
4. Requests that Administration, in consultation with relevant Ward Councilors, use current traffic data to determine priority locations for the installation of traffic management infrastructure as identified in part 3 of the resolution, and report these priority locations to Council in May 2024 for its consideration.

AMSC5 Traffic Management Improvements - Settlers Farm Primary

It is recommended to Council:

That Council:

1. Approves the proposed traffic management improvements surrounding the Settlers Farm Primary School as outlined in the report (Item AMSC5 – Traffic Management Improvements – Settlers Farm Primary School, Asset Management Sub Committee, 12 March 2024).
2. Authorises Administration to proceed with the improvements, including any appropriate modifications following consultation with the Settlers Farm Primary School, to the value of \$106,282 on the condition that the variation to grant funding be approved under the Local Road and Community Infrastructure (LRCI), Phase 4 Grant Funding Program.
3. Approves a Third Quarter Non-discretionary Budget Review Bid for \$64,000, to complement the Local Roads and Community Infrastructure (LRCI) Grant Funding of \$106,282, providing the required \$170,282 budget to deliver the settler Farm Primary School traffic improvement project.

AMSC6 Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/2024

It is recommended to Council:-

That Council:

1. Adopts the Draft Footpath Policy as presented in Attachment 1: Draft Footpath Policy February 2024 of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
2. Adopts the Footpath Works Program as presented in Attachment 2: Forward Years Footpath Works Program of the report (Item AMSC6 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Asset Management Sub Committee, 12 March 2024).
3. Approves the following budget for the following footpath program to be incorporated into Council’s Strategic Asset Management Plan:

Type	Program Name	2024/25	2025/26	2026/27	2027/28
Upgrade/New	Bicycle Network Improvements	\$200 k	\$200 k	\$200 k	\$200 k
Upgrade/New	City Wide Trails	\$880 k	\$880 k	\$800 k	\$500 k
Maintenance	Footpath Maintenance	\$1.75M	\$1.75M	\$1.75M	\$1.75M
Renewal	Bituminous Footpath Renewal	\$200 k	\$200 k	\$200 k	\$200 k
Renewal	Footpath Renewal	\$0	\$0	\$0	\$0
New Footpath	FRET Program	\$400 k	\$500 k	\$300 k	\$300 k

4. Approves the improvement in footpath trip step service level from 25mm to 20mm to be updated in the Footpath Asset Management Plan, finalised by June 2024.

4.0.3 Future Reports for the Urban Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

4.1.1 Mawson Lakes Yacht Club - Terrace Area Access

It is recommended to Council:

That Council:

1. Approves not to proceed with the establishment of a set of stairs on the existing grassed area due to the sloping nature of the site and the conflict with the underground services.
2. Requests Administration to:
 - a. investigate a viable location (within the vicinity of the Mawson Lakes Model Yacht Club), costing and design options for the installation of a viewing area and public toilet facility on Sir Douglas Mawson Lake for use of the Mawson Lakes Model Yacht Club and other users of the facility and the general public.
 - b. liaise with the State Member for Florey to determine potential grant funding opportunities for the delivery of the works;and report back to the Urban Services Committee by June 2024.

4.1.2 Capital Works - February 2024

*****See Further Information Report***

4.1.2FI Capital Works – February 2024

It is recommended to Council:

That Council:

1. Approves the deferral of Carisbrooke Carpark within PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25 to allow consideration of the new Carisbrooke Park Changing Places facility, and bringing forward Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark into 2023/24.
2. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25. Noting a further information report to be provided to the March 2024 Council meeting.
3. Approves a non-discretionary 2023/2024 third quarter budget review bid to the value of \$1,071,000 to retime project budget funding for PR30248 Hausler reserve change facility from 2023/2024 to 2024/2025 due to external circumstances, and requests a further report to be provided with costings of temporary portable toilet amenities to be installed until completion of the change facility.
4. Approves the transfer of \$9,000 of available capital funding from PR30249 Baltimore Reserve Upgrade, Parafield Gardens, to PR27049 Deuter Road Fencing, Paralowie, to provide the required funding for the expenditure incurred, and administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.

-
5. Approves the program inclusion of compliance works at Salisbury Bowling Clubrooms within PR18097 Building Service Continuity Program, where there is sufficient funding available to complete the estimated \$250,000 of compliance works.
 6. 2023/2024 PR222852 Bus Shelter Renewal and Stop Improvement Service Community Program (Item 4.1.4, Capital Works – February 2024, Urban Services Committee, 18 March 2024) be deferred pending a further information item at the March 2024 Council meeting advising the required works and budget for the complete upgrade of Stop 45D, Burton Road, Salisbury Downs, the stop at Parafield Gardens High School on Shepherdson Road, and Zone A, Main Street, Mawson Lakes (west side).

Further Information Item

4.1.2FI Capital Works - February 2024.....p38

It is recommended to Council:

That Council:

1. Notes that a further report will be presented to the Urban Services Committee in June 2024, regarding the deferral of the Carisbrooke Carpark, and outlining the timing and costings for considerations through Carisbrooke Park to Jenkins Reserve.
2. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid within PR30248 Hausler Reserve Change Facility for \$20,000 to cover temporary portable toilet amenities until the completion of the change facility.
3. Approves to amend the 2023/24 PR22852 Bus Shelter Renewal and Stop Improvement Service Continuity Program as presented in this report (Item 4.1.2FI, Capital Works – February 2024, Urban Services Committee, 18 March 2024).
4. Approves the deferral of Carisbrooke Carpark within PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25 to allow consideration of the new Carisbrooke Park Changing Places facility, and bringing forward Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark into 2023/24.
5. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25.
6. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to the value of \$1,071,000 to retime project budget funding for PR30248 Hausler Reserve Change Facility from 2023/24 to 2024/25 due external circumstances.
7. Approves the transfer of \$9,000 of available capital funding from PR30249 Baltimore Reserve Upgrade, Parafield Gardens, to PR27049 Deuter Road Fencing, Paralowie, to provide the required funding for the expenditure incurred, and administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.

-
8. Approves the program inclusion of compliance works at Salisbury Bowling Clubrooms within PR18097 Building Service Continuity Program, where there is sufficient funding available to complete the estimated \$250,000 of compliance works.

For Information

4.2.1 Office for Recreation, Sport and Racing - Community Recreation and Sports Facilities Program - Application Update

It is recommended to Council:

That Council:

1. Notes that Council was notified in February 2024 that the two sports lighting grant funding applications submitted (Burton Park and Lindblom Park) by the City of Salisbury as part of the Community Recreation and Sport Facilities Program, were unsuccessful.
2. Notes that the upgrade to sportsfield lighting at Lindblom Park, Pooraka, will continue to progress, and subject to tender
3. Approves the retention of the existing \$300,000 Council budget funding approved for the Burton Soccer Precinct within PR17754 Sports Lighting Service Continuity Program.
4. Approves an additional 2023/24 third quarter non-discretionary budget review bid of \$250,000 for the Burton Soccer Precinct Lighting Upgrade PR17754 Sports Lighting Service Continuity Program to enable the complete lighting upgrade to pitches 1, 2 and 3 at Burton Park as well as the lighting upgrade of the community pitch (pitch 4) to 100 lux.
5. Requests that Administration progress the Burton Park lighting upgrade works as a matter of priority and liaise with Salisbury United Football Club on the preferred delivery timeframes by the end of March 2024, and provide a further report on proposed timeline to complete lighting upgrade commencing no later than September 2024.

4.2.2 Food Organics Green Organics Bin Program Update

It is recommended to Council:

That Council:

1. Notes the report, acknowledging that with the completion of the FOGO and caddy roll out, six monthly reporting is no longer required.

Other Business

US-MON1 Motion on Notice: Cr Buchanan: Free Organic Waste Drop Off Scheme

It is recommended to Council:

That Council:

1. Requests the Administration to present a report to the Urban Services Committee by August 2024, on a proposed free residential organic green waste drop off scheme for members of the Community, with this report to include estimated establishment and ongoing operating cost, resources and information about similar schemes by other councils including City of Tea Tree Gully and Adelaide Hills Council.

US-MON2 Motion on Notice: Cr Ouk: Reserve Upgrade Paralowie and Salisbury Downs

It is recommended to Council:

That Council:

1. Requests the Administration to present a report to the Urban Services Committee with options on the upgrade of the Woodfield Drive Reserve and Playground at Salisbury Downs and the Dignam Drive Reserve at Paralowie, including design options and costings, with the intention to give consideration to its funding in the 2024/25 First Quarter Budget Review.

Further Information Report

4.1.2FI

Capital Works - February 2024

AUTHOR Jarred Collins, Manager Infrastructure Delivery, City Infrastructure

CITY PLAN LINKS 4.2 We deliver quality outcomes that meet the needs of our community

SUMMARY This further information report provides an update and clarification following on from items presented to the Urban Services Committee on Monday 18 March 2024.

RECOMMENDATION

That Council:

1. Notes that a further report will be presented to the Urban Services Committee in June 2024, regarding the deferral of the Carisbrooke Carpark, and outlining the timing and costings for considerations through Carisbrooke Park to Jenkins Reserve.
2. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid within PR30248 Hausler Reserve Change Facility for \$20,000 to cover temporary portable toilet amenities until the completion of the change facility.
3. Approves to amend the 2023/24 PR22852 Bus Shelter Renewal and Stop Improvement Service Continuity Program as presented in this report (Item 4.1.2FI, Capital Works – February 2024, Urban Services Committee, 18 March 2024).
4. Approves the deferral of Carisbrooke Carpark within PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25 to allow consideration of the new Carisbrooke Park Changing Places facility, and bringing forward Parafield Gardens Oval Carpark and Brahma Lodge Oval Carpark into 2023/24.
5. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25.
6. Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to the value of \$1,071,000 to retime project budget funding for PR30248 Hausler Reserve Change Facility from 2023/24 to 2024/25 due external circumstances.
7. Approves the transfer of \$9,000 of available capital funding from PR30249 Baltimore Reserve Upgrade, Parafield Gardens, to PR27049 Deuter Road Fencing, Paralowie, to provide the required funding for the expenditure incurred, and administered as a Non-discretionary 2023/24 Third Quarter Budget transfer.
8. Approves the program inclusion of compliance works at Salisbury Bowling Clubrooms within PR18097 Building Service Continuity Program, where there is sufficient funding available to complete the estimated \$250,000 of compliance works.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 18th March 2024 the Urban Services Committee resolved to recommend to Council that;
 - 2 *Approves a Non-discretionary 2023/24 Third Quarter Budget Review Bid to retime \$200,000 of funding associated with the deferral of Carisbrooke Park within the PR21413 Carpark Renewal / Upgrade Service Continuity Program from 2023/24 to 2024/25. Noting a further information report to be provided to the March 2024 Council meeting.*
 - 3 *Approves a non-discretionary 2023/2024 third quarter budget review bid to the value of \$1,071,000 to retime project budget funding for PR30248 Hausler reserve change facility from 2023/2024 to 2024/2025 due to external circumstances, and requests a further report to be provided with costings of temporary portable toilet amenities to be installed until completion of the change facility.*
 - 4 *2023/2024 PR222852 Bus Shelter Renewal and Stop Improvement Service Community Program (Item 4.1.4, Capital Works – February 2024, Urban Services Committee, 18 March 2024) be deferred pending a further information item at the March 2024 Council meeting advising the required works and budget for the complete upgrade of Stop 45D, Burton Road, Salisbury Downs, the stop at Parafield Gardens High School on Shepherdson Road, and Zone A, Main Street, Mawson Lakes (west side)."*

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occur on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

3. DISCUSSION

Carisbrooke Carpark Deferral

- 3.1 As part of the 2023/24 ongoing assessment of our car parks, it has been identified that the major works originally planned for Carisbrooke Park northern carpark should be deferred to 2024/25 to allow consideration of the new co-located Carisbrooke Park Changing Places facility which is soon to commence design.
- 3.2 In addition to this and following on from resident feedback with the proposed Tree Climb, Australia Day Celebrations and Fringe Carnival, consideration will be given to the following items throughout Carisbrooke Park through to Jenkins Reserve.
 - 3.2.1 Carparking access and availability.
 - 3.2.2 Connectivity of the sites (Carisbrooke Park, Jenkins Reserve and Harry Bowey).
 - 3.2.3 Vehicle entry and exits into the reserves.
 - 3.2.4 Event ready infrastructure.
 - 3.2.5 Implementation of the Thrive Strategy

Hausler Reserve Temporary Portable Toilet Amenities

- 3.3 The design and construction of a new uni-sex change facility at Hausler Reserve, Parafield Gardens, was planned for completion in 2023/24. Due to representation occurring as part of the development process, it took three months in lieu of one, for Development Approval resulting in a realignment of the construction schedule and associated cashflow forecast.
- 3.4 The revised completion date for the facility is scheduled for November 2024.
- 3.5 To facilitate the installation of a single temporary portable toilet during the construction phase of the project the cost is as follows;
 - 3.5.1 Supply and hire of Express Portable Toilet \$15,000
 - 3.5.2 Daily Cleaning (inc opening and locking) \$5,000

Bus Shelter Renewal and Stop Improvement Service Continuity Program.

- 3.6 As part of the 2023/24 ongoing renewal of bus shelters owned by the City of Salisbury including the upgrade of bus stop pads where required to provide accessible stops and the ongoing renewal of assets the following locations were considered.
- 3.7 The stop identified at Parafield Gardens High School, Shepherdson Road, is not part of the Adelaide Metro bus network, the area is identified as a bus drop zone, with limited use. The scope of this program budget allows for shelter renewal of existing sites only.



- 3.8 The stop located in Zone A, Main Street, Mawson Lakes (West Side) does not have an existing Shelters. The scope of this program budget allows for shelter renewal of existing sites only.



- 3.9 Stop 45D Burton Road, Salisbury Downs (South West Side) is in close proximity of a roundabout and also has limited space between the road and adjacent property.
- 3.10 The location of the stop currently would require additional infrastructure such as an indented bay of which falls outside of the scope and budget allowed for this program, and therefore will be deferred to the 24/25 program considerations, with investigation to be undertaken on options along Burton Road, between Windsor Street and Martins Road.



4. FINANCIAL OVERVIEW

- 4.1 There would be a requirement for a Non-discretionary 2023/24 Third Quarter Budget Review Bid within PR30248 Hausler Reserve Change Facility for \$20,000 to cover temporary portable toilet amenities until the completion of the change facility.

5. CONCLUSION / PROPOSAL

- 5.1 The City of Salisbury were awarded a grant for a new Changing Places facility at Carisbrooke Park and therefore it has been proposed to defer the northern carpark renewal to 2024/25 at this reserve to give consideration of this new project and other feedback received regarding the current and proposed activation of the reserve in this area.
- 5.2 The Hausler Reserve Change facility is scheduled for completion in November 2024.
- 5.3 The bus stop 45D Burton Road Salisbury Downs will be deferred and investigated for consideration and inclusion in the 24/25, Bus Shelter Renewal and Stop Service Continuity Program

5 Community Wellbeing and Sport Committee Meeting
Chairman - Cr D Hood

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 19 March 2024 and adoption of recommendations in relation to item numbers:

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

It is recommended to Council:

That Council:

1. Notes the report.

5.1.1 Minor Capital Works Grants Program – Eligibility

*****See Further Information Report***

5.1.1FI Minor Capital Works Grants Program - Eligibility

It is recommended to Council:

That Council:

1. Approves in principle the eligibility criteria for the Minor Capital Works Grant Program as outlined below, subject to further clarification to be provided by the Administration for further consideration by Council at its March 2024 meeting.
 - a. To be eligible to apply for a Minor Capital Works Grant of any category, the applicant must be based in the City of Salisbury, record less than \$5m in annual revenue in the two years prior to application and be one the following:
 - i. An incorporated association or society under the *Associations Incorporation Act 1985* (the Act), or
 - ii. A Registered Charity with the Australian Charities and Not- for-profit Commission, or
 - iii. Operating under the auspices (via formal auspicing agreement) of either an incorporated association or a Registered Charity.
 - b. Approves the removal of the opportunity for hirers of Council facilities to apply for Category A and B grants.
 - c. Notes that the administration will provide further report to Council regarding projects eligible for Minor Capital Works Grants Program funding following the conclusion of the review into leases and licences in September 2024.

Further Information Item

5.1.1FI Minor Capital Works Grants Program - Eligibility.....p46

It is recommended to Council:

That Council:

1. Approves that eligibility criteria for the Minor Capital Works Grant Program be updated to the following;
 - a. To be eligible to apply for a Minor Capital Works Grant of any category, the applicant must be based in the City of Salisbury and be one (or more) of the following;
 - i. An incorporated association or society under the *Associations Incorporation Act 1985* (the Act).
 - ii. A Registered Charity (small or medium) with the Australian Charities and Not-for-profit Commission.
 - iii. Operating under the auspices (via formal auspicing agreement) of either an incorporated association or a Registered Charity.
2. Approves the removal of the opportunity for hirers of Council facilities to apply for Category A and B grants.
3. Notes that the administration will provide further report to Council regarding projects eligible for Minor Capital Works Grants Program funding following the conclusion of the review into leases and licences in September 2024.

5.1.4 Youth Sponsorship Applications - January & February 2024

It is recommended to Council:

That Council:

1. Notes that five (5) Youth Sponsorship Applications were assessed in January & February 2024, as included in this report (Item No. 5.1.4, Community Wellbeing and Sport Committee, 19 March 2024).

For Noting Only: Decisions Made Under Committee Delegation

5.1.2 Minor Capital Works Grant Program Application - Mawson Lakes Golf Club Inc.

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves, in accordance with its delegated power set out in the adopted Terms of Reference, the allocation of funding from the 2023/24 Minor Capital Works Grant Program (MCWGP) budget as follows:
 - a. The Mawson Lakes Golf Club (MLGC) Incorporated in the amount of \$35,000 for the supply and installation of an external storage shed extension, at the facility located at MLGC, Mawson Lakes Boulevard, contingent on approval of variation of Development Application.

5.1.3 Grant No. 31/2023-24: The Big AL Foundation Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the March 2024 round of Community Grants as follows:
 - a. Grant No. 31/2023-24 The Big AL Foundation Community Grant Application: to the value of \$5,000 to assist with Emotional Fitness Coaches Aussie Rules Initiative training within sporting clubs.

Further Information Report

5.1.1FI

Minor Capital Works Grants Program - Eligibility

AUTHOR

Ben Hopkins, A/Manager Sport, Recreation & Community Planning, Community Development

CITY PLAN LINKS

- 1.1 Our City is attractive and well maintained
- 1.2 The health and wellbeing of our community is a priority

SUMMARY

This report provides further information regarding eligibility criteria for the City of Salisbury's Minor Capital Works Grant Program.

RECOMMENDATION

That Council:

1. Approves that eligibility criteria for the Minor Capital Works Grant Program be updated to the following;
 - a. To be eligible to apply for a Minor Capital Works Grant of any category, the applicant must be based in the City of Salisbury and be one (or more) of the following;
 - i. An incorporated association or society under the *Associations Incorporation Act 1985* (the Act).
 - ii. A Registered Charity (small or medium) with the Australian Charities and Not-for-profit Commission.
 - iii. Operating under the auspices (via formal auspicing agreement) of either an incorporated association or a Registered Charity.
2. Approves the removal of the opportunity for hirers of Council facilities to apply for Category A and B grants.
3. Notes that the administration will provide further report to Council regarding projects eligible for Minor Capital Works Grants Program funding following the conclusion of the review into leases and licences in September 2024.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Registered Charities per postcode [↓](#) 

1. BACKGROUND

- 1.1 At the meeting of the Community Wellbeing and Sport Committee held on Tuesday, 19 March 2024, Council considered recommendations that altered the eligibility criteria for the Minor Capital Works Grant (MCWG) Program.
- 1.2 The criteria are established to ensure that MCWG funding can continue to be used to improve valuable community facilities and the services that they provide to the community.
- 1.3 Further information was requested to clarify the criteria as it applies to churches and places of worship.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Nil

3. REPORT

3.1 The Australian Charities and Not for Profits Commission (ACNC) acts as the national regulator for charities.

3.2 ACNC maintain and protect public trust in the charity and not-for-profit sector by;

3.2.1 Maintaining a register of charities

3.2.2 Requiring registered charities to submit Annual Information Statements and records

3.3 ACNC categorises charities into ‘small’, ‘medium’ and ‘large’ based on their Annual Revenue, as shown in the table below.

Charity Size	Annual Revenue	Audit/Review Requirement
Small	Less than \$500,000	Annual Information Statement (online completion)
Medium	\$500,000 - \$2,999,999	Financial Report can be either reviewed or audited
Large	\$3 million or more	Financial Report must be audited

3.4 Establishing criteria that requires the applicant to be a small or medium sized charity (as defined by the national regulator) will ensure that only organisations in this category with less than \$3 million in annual revenue are eligible to apply for MCWG Funding.

3.5 Attachment 1 shows a list of all charities in the City of Salisbury that will be eligible under the recommended criteria.

3.6 Annual revenue criteria will only apply to registered charities and not-for-profits and will not apply to incorporated associations.

4. CONCLUSION / PROPOSAL

4.1 The Minor Capital Works Grants Program provides support to eligible organisations in the City of Salisbury to improve their facilities through provision of a range of grants.

4.2 Changes to the criteria are recommended to ensure that incorporated community associations, charities or not-for-profits are eligible to apply for available funding.

Registered charities per postcode 5093

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Christian Meditation Community Sth Australia	Valley View	SA	Registered	Small
Church @ Paravista Incorporated	Para Vista	SA	Registered	Small
Good Shepherd Lutheran Church Para Vista Inc	Para Vista	SA	Registered	Medium
Northside Baptist Church Inc	Para Vista	SA	Registered	Small
Providence Bible-Presbyterian Church Inc	Valley View	SA	Registered	Small
Whiskers and Tails Adoptions	Valley View	SA	Registered	Small

Registered charities per postcode 5094

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
SEDA College SA	Gepps Cross	SA	Registered	Large

Registered charities per postcode 5095

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
BRIGHT FUTURES CHILD AID AND DEVELOPMENT FUND AUSTRALIA LIMITED	Mawson Lakes	SA	Registered	Medium
Broadview Spanish Congregation of Jehovah's Witnesses	Pooraka	SA	Registered	Small
Church of God Mission International Australia Incorporated	Mawson Lakes	SA	Registered	Small
Church Of The Nazarene Australia Southern District Advisory Board Inc	Pooraka	SA	Registered	Small
Crossroads A Church For The Lakes	Mawson Lakes	SA	Registered	Small
Croydon Park Community Church Of The Nazarene Inc	Pooraka	SA	Registered	Small
Free Wesleyan Methodist Church in Adelaide	Mawson Lakes	SA	Registered	Small
Hith Society Australasia Ltd.	Mawson Lakes	SA	Registered	Small
IMAM ALI MOSQUE AND ISLAMIC CENTRE OF SOUTH AUSTRALIA	Pooraka	SA	Registered	Small
LIFE Adelaide Ltd	Pooraka	SA	Registered	Medium
Mawson Lakes Community Church	Mawson Lakes	SA	Registered	Small
Nazarene Missions International Australia Southern District	Pooraka	SA	Registered	Small
Para Hills Congregation of Jehovah's Witnesses	Pooraka	SA	Registered	Small
Pooraka Farm Community Centre Incorporated	Pooraka	SA	Registered	Small
South Australian Spiritual Healers Association Incorporated	Pooraka	SA	Registered	Small
The Trustee For The Victory Church Property Trust	Pooraka	SA	Registered	Medium
The Vietnamese Catholic Community In SA Inc	Pooraka	SA	Registered	Medium
Trinity Church Pooraka Incorporated	Pooraka	SA	Registered	Small
Vietnamese Womens Association Sa	Mawson Lakes	SA	Registered	Medium

Registered charities per postcode 5096

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Australasian Christadelphian Youth Conference 2023 Incorporated	Gulfview Heights	SA	Registered	Small
Christadelphian Suburban Young People	Gulfview Heights	SA	Registered	Small
Learning Creative Skills Incorporated	Parahills	SA	Registered	Small
Parish of Ingle Farm & Para Hills	Para Hills	SA	Registered	Small
Significance Church Inc (trading as) Gospel Community Church	Para Hills West	SA	Registered	Small
South Australian Great Dane Rescue and Rehoming Inc	Para Hills	SA	Registered	Small
St Andrews Presbyterian Church Parahills Incorporated	Para Hills	SA	Registered	Small
The Paddocks Centre Incorporated	Para Hills	SA	Registered	Small
Uniting Church In Australia Para Hills Congregation	Para Hills	SA	Registered	Small

Registered charities per postcode 5098

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Estate Gwa Griffiths	Ingle Farm	SA	Registered	Medium
Ingle Farm Baptist Church	Ingle Farm	SA	Registered	Small
New Community Church Incorporated	Ingle Farm	SA	Registered	Small
World Harvest Christian Centre Inc	Salisbury Downs	SA	Registered	Small

Registered charities per postcode 5106

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Airborne Research South Australia Ltd	Parafield Airport	SA	Registered	Medium
Foundation 1 Inc.	Salisbury South	SA	Registered	Medium

Registered charities per postcode 5107

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Candance Australia	Parafield Gardens	SA	Registered	Small
Fatima Zahra Mosque and Hussainia Inc	Green Fields	SA	Registered	Small
Foundation Shine Incorporated	Green Fields	SA	Registered	Small
International Humanitarian Provision Care Incorporated	Parafield Gardens	SA	Registered	Small
Islamic Community Milli Gorus Adelaide Inc.	Parafield Gardens	SA	Registered	Small
Morella Community Centre Incorporated	Parafield Gardens	SA	Registered	Medium
Nokutenda Disability Foundation Incorporated	Parafield Gardens	SA	Registered	Small
ONE Life Church Incorporated	Parafield Gardens	SA	Registered	Small
ONE Life Community Assist Ltd.	Parafield Gardens	SA	Registered	Small
The Pines Community Children's Centre Incorporated	Parafield Gardens	SA	Registered	Medium
The Vaishnav Sangh of Adelaide	Parafield Gardens	SA	Registered	Small
United Methodist Church of South Australia	Parafield Gardens	SA	Registered	Small
Waypoint Uniting Church	Parafield Gardens	SA	Registered	Small

Registered charities per postcode 5108

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
ADELAIDE LISU CHRISTIAN CHURCH INCORPORATED	Salisbury	SA	Registered	Small
Adelaide Matu Christian Church Incorporated	Salisbury	SA	Registered	Small
Adelaide Northern Districts Family History Group Inc.	Salisbury	SA	Registered	Small
Aid Indonesia Incorporated	Salisbury Downs	SA	Registered	Medium
Australian Electric Transport Museum Sa Inc	Salisbury	SA	Registered	Small
Bagster Road Community Centre Inc	Salisbury North	SA	Registered	Small
Bethel Mission Church	Salisbury	SA	Registered	Small
BISHOP PARIDE TABAN EDUCATION FOUNDATION(BPTEF)Incorporation	Salisbury	SA	Registered	Small
Cambodian Association of South Australia Inc.	Salisbury	SA	Registered	Small
Cambodian Australian Christian Church Of South Australia	Paralowie	SA	Registered	Small
Church Of Christ The New Jerusalem	Paralowie	SA	Registered	Small
Faithworks Ministries Incorporated	Salisbury Downs	SA	Registered	Small
God's Tower of Salvation International Church Incorporated	Salisbury North	SA	Registered	Small
HOPE ASSEMBLY CHURCH LTD	Salisbury North	SA	Registered	Small
International Youth Movement For Human Rights Foundation	Salisbury	SA	Registered	Small
Italian Cultural Centre Incorporated	Paralowie	SA	Registered	Small
La Festa di San Giuseppe Association Incorporated	Paralowie	SA	Registered	Small
Liberian-Australian Service Foundation Inc	Salisbury	SA	Registered	Small
MEDHANE ALEM ERITREAN ORTHODOX TEWAHDO CHURCH IN ADELAIDE INCORPORATED	Paralowie	SA	Registered	Small
North East Housing Cooperative Inc	Paralowie	SA	Registered	Small
Northern Futures Inc	Salisbury	SA	Registered	Small
Northern Volunteering Sa Inc	Salisbury	SA	Registered	Small
Oasis Community Childrens Centre Inc	Salisbury	SA	Registered	Medium
Parafield Gardens Congregation of Jehovah's Witnesses	Paralowie	SA	Registered	Small
Punya Foundation Inc.	Salisbury North	SA	Registered	Small
Reformed Church Of Elizabeth Inc	Salisbury	SA	Registered	Small
Saint Francis Community Child Care Centre Inc	Paralowie	SA	Registered	Medium
Salisbury Lutheran Church	Salisbury	SA	Registered	Small
Salisbury R S L Sub Branch Inc	Salisbury	SA	Registered	Small
Salisbury Senior Citizens Club Incorporated	Salisbury	SA	Registered	Small
Save a Kitty SA Incorporated	Salisbury	SA	Registered	Small
SHREE VALLABHDHAM EDUCATION AND CULTURAL TRUST	Salisbury North	SA	Registered	Small

Sovereign Grace Baptist Church Incorporated	Salisbury	SA	Registered	Small
St. Barbara's Anglican Church, Parafield Gardens	Salisbury Downs	SA	Registered	Small
The Anglican Parish Of Salisbury	Salisbury	SA	Registered	Small
The Guidance Holdings Ltd.	Paralowie	SA	Registered	Small
The Mustard Seed Family Project Incorporated	Salisbury North	SA	Registered	Small
The Redeemed Christian Church of God (Throne of Grace) Inc	Salisbury	SA	Registered	Small
Uniting Church In Australia Salisbury	Salisbury	SA	Registered	Small
Uniting In Care Salisbury Inc	Salisbury	SA	Registered	Small
Walk With Wings	Salisbury North	SA	Registered	Small
Wat Khmer Satipheap Association Of Sa Inc	Paralowie	SA	Registered	Small

Registered charities per postcode 5109

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Adelaide Lai Christian Church Incorporated	Brahma Lodge	SA	Registered	Small
Adelaide Mizo Christian Church	Brahma Lodge	SA	Registered	Small
Eagle Rise Christian Centre Incorporated	Salisbury East	SA	Registered	Small
Gateway International Church Inc	Salisbury East	SA	Registered	Small
Greek Orthodox Archdiocese Of Australia Consolidated Trust Parish Of St Demetrios Salisbury	Salisbury Plain	SA	Registered	Small
GREEK ORTHODOX ARCHDIOCESE OF AUSTRALIA CONSOLIDATED TRUST ST DIMITRIOS CULTURAL & LEARNING CENTRE BUILDING FUND SALISBURY	Salisbury Plain	SA	Registered	Small
GREEK ORTHODOX ARCHDIOCESE OF AUSTRALIA CONSOLIDATED TRUST ST DIMITRIOS GREEK ORTHODOX PARISH SCHOOL OF SALISBURY	Salisbury Plain	SA	Registered	Small
Living Rock Ministries Incorporated	Salisbury Plain	SA	Registered	Small
Living Word Christian Church	Salisbury East	SA	Registered	Small
MAHAMEVNAWA BUDDHIST MONASTERY OF ADELAIDE	Salisbury Plain,	SA	Registered	Small
OMEGA FIRE MINISTRIES INTERNATIONAL INCORPORATED	Salisbury Plain	SA	Registered	Small
Salisbury Baptist Church Inc	Brahma Lodge	SA	Registered	Small
Salisbury East Church Of Christ Inc	Salisbury East	SA	Registered	Small
Salisbury East Neighbourhood Centre Inc	Salisbury East	SA	Registered	Small
Shree Swaminarayan Temple (Mandir) Adelaide, Australia Incorporated	Salisbury East	SA	Registered	Medium
Tea Tree Gully Lodge No 218	Salisbury East	SA	Registered	Small
The Apostolic Tabernacle of Adelaide	Brahma Lodge	SA	Registered	Small
World Families Australia Incorporated	Salisbury East	SA	Registered	Small

Registered charities per postcode 5110

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Jesus Family Church Incorporated	Direk	SA	Registered	Small
Magwi Development Agency Australia Inc	Burton	SA	Registered	Small

Registered charities per postcode 5111

LEGAL NAME	TOWN/SUBURB	STATE	STATUS	SIZE
Ex Military Rehabilitation Centre Inc	Edinburgh	SA	Registered	Small
Freedom Ministries Incorporated	Edinburgh	SA	Registered	Small
Military Vehicle Preservation Society Of South Australia Incorporated	Edinburgh	SA	Registered	Small
Vietnam Veterans Association Of Australia Northern Suburbs Sub Branch Incorporated	Edinburgh Parks	SA	Registered	Small
Wine Storage & Logistics Pty Ltd	Edinburgh Park	SA	Registered	Unavailable

6 Innovation and Business Development Committee Meeting

Chairman - Cr S Reardon

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 19 March 2024 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Recommendations of the Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee minutes of the meeting held on 12 March 2024 and that the following recommendation contained therein be adopted by Council:

SLSC1 Future Reports for the Salisbury Living Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

6.0.2 Future Reports for the Innovation and Business Development Committee

It is recommended to Council:

That Council:

1. Notes the report.

7 Audit and Risk Committee Meeting

There was no Audit and Risk Committee meeting held in March 2024.

8 Council Assessment Panel Meeting

Council to note the minutes of the Council Assessment Panel Meeting held on 27 February 2024.

9 CEO Review Committee Meeting

Chairman - Mayor G Aldridge

Consideration of the minutes of the CEO Review Committee Meeting - 18 March 2024 and adoption of recommendations in relation to item numbers:

Administration

9.0.1 Remuneration Tribunal Consultation Survey

It is recommended to Council:

That Council:

1. Notes the South Australian Remuneration Tribunal Consultation Paper relating to minimum and maximum remuneration for Local Government Chief Executive Officers (Attachment 1, item no. 9.0.1, CEO Review Committee, 18 March 2024).
2. Notes that the detailed position description of the Chief Executive Officer (Attachment 2, item no. 9.0.1, CEO Review Committee, 18 March 2024) will be submitted by the Mayor to the South Australian Remuneration Tribunal no later than 15 April 2024, following its request.
3. Notes that a description of the current process for CEO remuneration determination, its development and its review will be submitted by the Mayor to the South Australian Remuneration Tribunal no later than 15 April 2024, following its request.
4. Approves for the Mayor to make a submission on behalf of Council, which supports a revised scope within Option 2 as included in this report (item no. 9.0.1, CEO Review Committee, 18 March 2024), whereby consideration is to be given to categorising CEO remuneration similar to those council groups as is currently the case for Elected Members, with City of Salisbury being in Group 1A, having regard to the role, the size, population and revenue of the council, and any relevant economic, social, demographic and regional factors in the council area, and redistributing the current outcomes from the Remuneration Tribunal Determination 4 of 2023 accordingly.

GENERAL BUSINESS ITEMS

GB1	Representation Review April 2024
AUTHOR	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides Council with information in relation section 12 of the <i>Local Government Act 1999</i> and seeks Council to approve to initiate the Representation Review.

RECOMMENDATION

That Council:

1. Approves the Representation Review Process to commence in April 2024, in accordance with section 12 of the *Local Government Act 1999*.
2. Notes that Council has delegated the power to the Chief Executive Officer to appoint a qualified Independent person to prepare the Representation Review Report, and that subsequently C L Rowe and Associates have been appointed following a procurement process in accordance with Council’s Procurement Policy.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Government Gazette - Representation Review Notification [↓](#) 

1. BACKGROUND

- 1.1 Section 12(4) of the *Local Government Act 1999* (Act) requires each council to undertake a review of all aspects of the composition of the Council.
- 1.2 The schedule of review is prescribed by regulation 4 of the *Local Government (General) Regulations 2013*. The notice of determination of the relevant review period was published in the Government Gazette on 1 August 2019 (Attachment 1). The City of Salisbury is scheduled to undertake a review during the period of April 2024-April 2025.
- 1.3 The City of Salisbury completed the last representation review in 2017.
- 1.4 Since that time, relevant provisions of the Act were amended, with key changes summarised below. Further information on the amendments and changes will be covered in the Elected Member workshops to be held as part of the Representation Review process.
 - 1.4.1 Section 11A is a new section of the Act that prescribes that a council may not be comprised of more than 13 members (the member cap) unless the council is granted an exemption certificate from the Electoral Commissioner.

- 1.4.2 The amendments to section 12 of the Act are intended to simplify the process required for conducting a representation review and removed the obligation to prepare a *representation options paper* in addition to a *representation report*. Council are now only required to prepare a *representation report*. This report must examine the advantages and disadvantages of various options, examine whether member numbers should be reduced, and consider whether the division of the area into wards should be abolished.
- 1.4.3 Changes to section 12, subsection (12) and (12a) of the Act specify the requirements for the referral of the representation report to the Electoral Commissioner.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 C L Rowe and Associates

3. DISCUSSION

- 3.1 A representation review is held to review all aspects of the composition of Council and the division of the Council area into wards. The review is to determine whether the current composition or ward structure will continue to meet the Council's future requirements.
- 3.2 The Act provides the framework for councils to conduct a representation review and must examine all aspects of the composition of the Council, including:
 - 3.2.1 The number of Council Members required to provide a fair and adequate representation to the community
 - 3.2.2 The division of the area into wards or the abolition of wards
 - 3.2.3 Ward quotas and the name of wards, for current requirements and into the future.
- 3.3 Workshops for Elected Members will be scheduled to be held in May and July. The initial workshop is anticipated to be held with Elected Members on Monday 6 May 2024, to present an Information Paper and to discuss the review process and key issues.
- 3.4 The second workshop is anticipated to be held with Elected Members on Monday 1 July 2024 where the draft Representation Report will be presented.
- 3.5 The Act prescribes that public consultation must be undertaken on the representation report. It is anticipated that the draft representation report will be submitted to Council for consideration in July 2024.
- 3.6 Financial OverviewA New Initiative Bid for the Representation Review project is included in the formal bid process for the 2024/2025 budget and will be considered by Council as part of the adoption of the budget.

4. CONCLUSION

- 4.1 The City of Salisbury is scheduled to undertake a representation review during the period of April 2024 and April 2025. Council approval is sought to initiate the review.

1 August 2019

THE SOUTH AUSTRALIAN GOVERNMENT GAZETTE

1

DPTI 2019/01903/01

LOCAL GOVERNMENT ACT
1999 NOTICE OF DETERMINATION OF
RELEVANT PERIOD
Review of Council Compositions and Wards

Pursuant to section 12(4) of the *Local Government Act 1999*, the Minister for Transport, Infrastructure and Local Government has determined the relevant period for the next review of council compositions and wards, to be the date as contained in the table listed hereunder:

Council	Last Review	Next Review Period
Adelaide	19/11/2013	June 2020–June 2021
Adelaide Plains	26/11/2013	June 2020–June 2021
Alexandrina	26/11/2013	June 2020–June 2021
Burnside	8/01/2013	June 2020–June 2021
Charles Sturt	5/09/2013	June 2020–June 2021
Coorong	18/09/2013	June 2020–June 2021
Flinders Ranges Council	14/05/2013	June 2020–June 2021
Goyder	16/08/2013	June 2020–June 2021
Light	14/11/2013	June 2020–June 2021
Marion	27/11/2013	June 2020–June 2021
Mid Murray	05/11/2013	June 2020–June 2021
Mitcham	12/11/2013	June 2020–June 2021
Mount Remarkable	29/11/2013	June 2020–June 2021
Murray Bridge	8/07/2013	June 2020–June 2021
Robe	18/09/2013	June 2020–June 2021
Unley	19/08/2013	June 2020–June 2021
Elliston	14/11/2013	October 2020–October 2021
Franklin Harbour	9/07/2013	October 2020–October 2021
Gawler	26/11/2013	October 2020–October 2021
Holdfast Bay	5/11/2013	October 2020–October 2021
Mount Barker	26/08/2013	October 2020–October 2021
Port Pirie	05/11/2013	October 2020–October 2021
Prospect	28/11/2013	October 2020–October 2021
Streaky Bay	28/11/2013	October 2020–October 2021
Tatiara	05/11/2013	October 2020–October 2021
Tumby Bay	12/11/2013	October 2020–October 2021
Wakefield Regional	26/11/2013	October 2020–October 2021
Wattle Range	26/08/2013	October 2020–October 2021
West Torrens	06/11/2013	October 2020–October 2021
Wudinna	26/08/2013	October 2020–October 2021
Yorke Peninsula	19/11/2013	October 2020–October 2021
Adelaide Hills	30/11/2017	April 2024–April 2025
Barossa	1/05/2017	April 2024–April 2025
Berri Barmera	29/06/2017	April 2024–April 2025
Campbelltown	1/05/2017	April 2024–April 2025
Clare & Gilbert Valleys	7/07/2017	April 2024–April 2025
Grant	8/05/2017	April 2024–April 2025
Kangaroo Island	14/02/2017	April 2024–April 2025
Kimba	5/06/2017	April 2024–April 2025
Mount Gambier	1/05/2017	April 2024–April 2025
Northern Areas	21/08/2017	April 2024–April 2025
Norwood, Payneham & St Peters	31/08/2017	April 2024–April 2025
Onkaparinga	7/12/2017	April 2024–April 2025
Playford	16/10/2017	April 2024–April 2025
Port Adelaide Enfield	3/07/2017	April 2024–April 2025
Port Lincoln	6/04/2017	April 2024–April 2025
Salisbury	21/11/2017	April 2024–April 2025
Southern Mallee	1/06/2017	April 2024–April 2025

2

THE SOUTH AUSTRALIAN GOVERNMENT GAZETTE

1 August 2019

Victor Harbor	27/07/2017	April 2024–April 2025
Yankalilla	27/07/2017	April 2024–April 2025
Barunga West	31/07/2017	October 2024–October 2025
Ceduna	5/10/2017	October 2024–October 2025
Cleve	26/10/2017	October 2024–October 2025
Coober Pedy	21/11/2017	October 2024–October 2025
Copper Coast	3/10/2017	October 2024–October 2025
Karoonda East Murray	6/11/2017	October 2024–October 2025
Kingston	4/09/2017	October 2024–October 2025
Lower Eyre Peninsula	26/10/2017	October 2024–October 2025
Loxton Waikerie	31/07/2017	October 2024–October 2025
Naracoorte Lucindale	4/09/2017	October 2024–October 2025
Orroroo Carrieton	6/11/2017	October 2024–October 2025
Peterborough	15/12/2017	October 2024–October 2025
Port Augusta	3/10/2017	October 2024–October 2025
Renmark Paringa	3/10/2017	October 2024–October 2025
Tea Tree Gully	28/11/2017	October 2024–October 2025
Walkerville	26/10/2017	October 2024–October 2025
Whyalla	21/11/2017	October 2024–October 2025

Dated: 20 July
2019

HON STEPHAN KNOLL

MP

Minister for Transport, Infrastructure and Local
Government

GB2	Provisional State Heritage listing of the former Salisbury Methodist Church by the SA Heritage Council		
PREV REFS	Policy and Planning Committee	1.1.2FI	19/02/2024
AUTHOR	Sally Jenkin, Team Leader Strategic Urban Planning, City Development		
CITY PLAN LINKS	1.4 We are proud of our strengths, achievements and cultural diversity		
SUMMARY	Council deferred consideration of the State Heritage listing of the former Salisbury Methodist Church at its February meeting pending receipt of the views of the Church. Comments on the proposed listing is due on 12 April 2024.		



RECOMMENDATION

That Council:

1. Notes that the Salisbury Uniting Church have advised that they will not be providing a submission on the proposed listing and are neutral on the matter.
2. Approves the draft representation to the State Heritage Council as provided in Attachment 1.
3. Delegates to the Chief Executive Officer the finalisation of the letter in accordance with Council's deliberations on this matter and forwards the response to the State Heritage Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Letter to State Heritage Council [↓](#) 
2. State Heritage Item Summary [↓](#) 

1. BACKGROUND

- 1.1 On 26 February 2024, Council received a report to respond to the State Heritage Council's proposal to list the Salisbury Uniting Church as a State Heritage item.
- 1.2 Council deferred approving the representation pending an understanding of the Church's response to the listing.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 On 20 March 2024, the Office Manager for the Uniting Church has advised that the Property Team and the Church Council have considered the matter and they will not be providing a response on the matter. They are remaining neutral on the proposed listing.

3. DISCUSSION

- 3.1 At its previous meeting Council did not object to the proposed listing as recommended under the *Heritage Places Act 1993* (summary provided in Attachment 2).
- 3.2 Financial Overview There is no financial impact of this proposal on Council.

4. CONCLUSION

- 4.1 It is recommended that Council:
 - 4.1.1 Notes the advice from Uniting Church.
 - 4.1.2 Supports the State Heritage Listing of the former Methodist Church at 59-61 Park Terrace Salisbury.
 - 4.1.3 Approves the draft letter to the SA Heritage Council that supports the listing in Attachment 1.
 - 4.1.4 Delegates any required amendments to the letter to the Chief Executive Officer.



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Date

Executive Officer
South Australian Heritage Council
GPO Box 1047
ADELAIDE SA 5001

Contact: Peter Jansen
Your Ref:

DEWHeritage@sa.gov.au

Dear Executive Officer

Re: Confirmation of the Former Salisbury Methodist Church on the South Australian Heritage Council.

Thank you for your letter of the 14 December 2023 regarding the provisional listing of the Former Methodist Church, Salisbury and the opportunity to make a representation.

I advise that Council based on the South Australian Heritage Council's assessment of the relevant criteria supports the proposed listing.

Should you require to discuss this matter further, please contact:

- Peter Jansen on 8260 8148 pjansen@salisbury.sa.gov.au, or
- Sally Jenkin on 8260 8163 SJenkin@salisbury.sa.gov.au

Yours faithfully

John Harry
Chief Executive
Ph: 8406 8212
E: jharry@salisbury.sa.gov.au

South Australian
HERITAGE COUNCIL

SUMMARY OF STATE HERITAGE PLACE

REGISTER ENTRY

Entry in the South Australian Heritage Register in accordance with the *Heritage Places Act 1993*

NAME: Former Salisbury Methodist Church **PLACE NO.:** 26549

ADDRESS: Kurna Country
59-61 Park Terrace, Salisbury
CT 5309/267 FP 113781 A86 Hundred of Yatala

STATEMENT OF HERITAGE SIGNIFICANCE

The former Salisbury Methodist Church, opened in 1961, is an outstanding example of late twentieth-century ecclesiastical Modern Movement architecture in South Australia. South Australian architect W. Lance Brune's innovative, well-resolved design is notable for its dramatic and distinctive A-frame roof, feature cross and foundation stone and the exposed steel joist rafters of its chapel, contrasting with the flat roofs of the non-worship wings. These elements are unified through the use of similar materials, details and modular construction units throughout the exterior of the complex. The former Salisbury Methodist Church was the prototype that inspired numerous other true A-frame churches subsequently built in South Australia.

RELEVANT CRITERIA (under section 16 of the Heritage Places Act 1993)

(e) it demonstrates a high degree of creative, aesthetic or technical accomplishment or is an outstanding representative of particular construction techniques or design characteristics

The former Salisbury Methodist Church is an outstanding example of late twentieth-century ecclesiastical Modern Movement architecture in South Australia. Lance Brune's innovative and influential design employed a dramatic and a distinctive A-frame roof shape, exposed steel joist rafters and a feature cross and foundation stone boulder to denote the purpose of the building as a place of worship. Brune contrasted the chapel from the non-worship wings by covering the latter with flat roofs, then unified the architectural composition by employing similar materials, details and modular construction units throughout the complex. One of numerous true A-frame churches taking a similar architectural approach,

Salisbury Methodist was the first successful design and prototype for the others that followed.

The former Salisbury Methodist Church articulates many key attributes of late twentieth-century ecclesiastical architecture, namely:

- new structural materials facilitating dramatic shapes, achieved through the use of a welded-steel A-frame structure, with rolled steel joist 'buttresses' expressed as architectural features, which allow the structural system of the church to be readily understood;
- inverted V shapes reminiscent of Gothic pointed arches, which appear most notably in the A-frame roofline and external structural buttressing;
- coloured glass and windows with vertically proportioned panes, notably in the skylight and former entrance hall windows,
- clerestory windows on both sides of the former hall and service rooms,
- plain wall surfaces achieved through the use of undecorated face brick in two colours;
- play of light from unexpected sources to create a special mood, realised through the use of a skylight which throws coloured light and shadow across the sanctuary in the morning;
- architectural 'distinctiveness' employed to denote the purpose of the building as a place of worship through its large A-frame roof, cross, foundation stone, and exposed steel joist rafters;
- integration into community expressed through familiar, 'humble' materials such as brick, clear-finished timber and terracotta tile, with domestic associations.

The exterior of the complex and the chapel interior remain substantially intact, while the setting of the complex and setback from the road enables the contrasting A-form and flat-roofed wings to be readily appreciated. The former Salisbury Methodist Church continues to be an outstanding example of late twentieth-century ecclesiastical Modern Movement architecture, demonstrating many key elements of the style.

Summary of State Heritage Place: 26549 2 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

SITE PLAN

Former Salisbury Methodist Church

PLACE NO.: 26549

59-61 Park Terrace, Salisbury



Former Salisbury Methodist Church (CT 5309/267 FP 113781 A86 Hundred of Yatala)

Elements of heritage significance include (but are not necessarily limited to):

- Remaining external envelope of 1961 church complex, comprising chapel and four flat-roofed annexes,
- Original exterior and materials and material finishes, face brick walls; terracotta tile roofing and sandstone foundation stone (boulder),
- Original interior materials and material finishes of chapel, including cream face brick walls and sandstone feature wall incorporating altar,
- Coloured leadlight glazing,
- Original fittings including chapel pendent light fittings,
- Open space between church and the Park Terrace/Brown Terrace corner.

Elements not considered to contribute to significance of place include (but are not necessarily limited to):

- External additions associated with 2018 renovations,
- Annexe interiors,
- New partition and windows between chapel and kindergarten room,
- New hall added in 1978,
- Carpeting, spotlights, and speakers in chapel,
- Reverse-cycle and legacy evaporative air conditioning units,
- Solar panels,
- Fencing.

N ↑

LEGEND

-  Parcel boundaries (Indicates extent of Listing)
 Outline of Elements of Significance for State Heritage Place

Summary of State Heritage Place: 26549 3 of 23

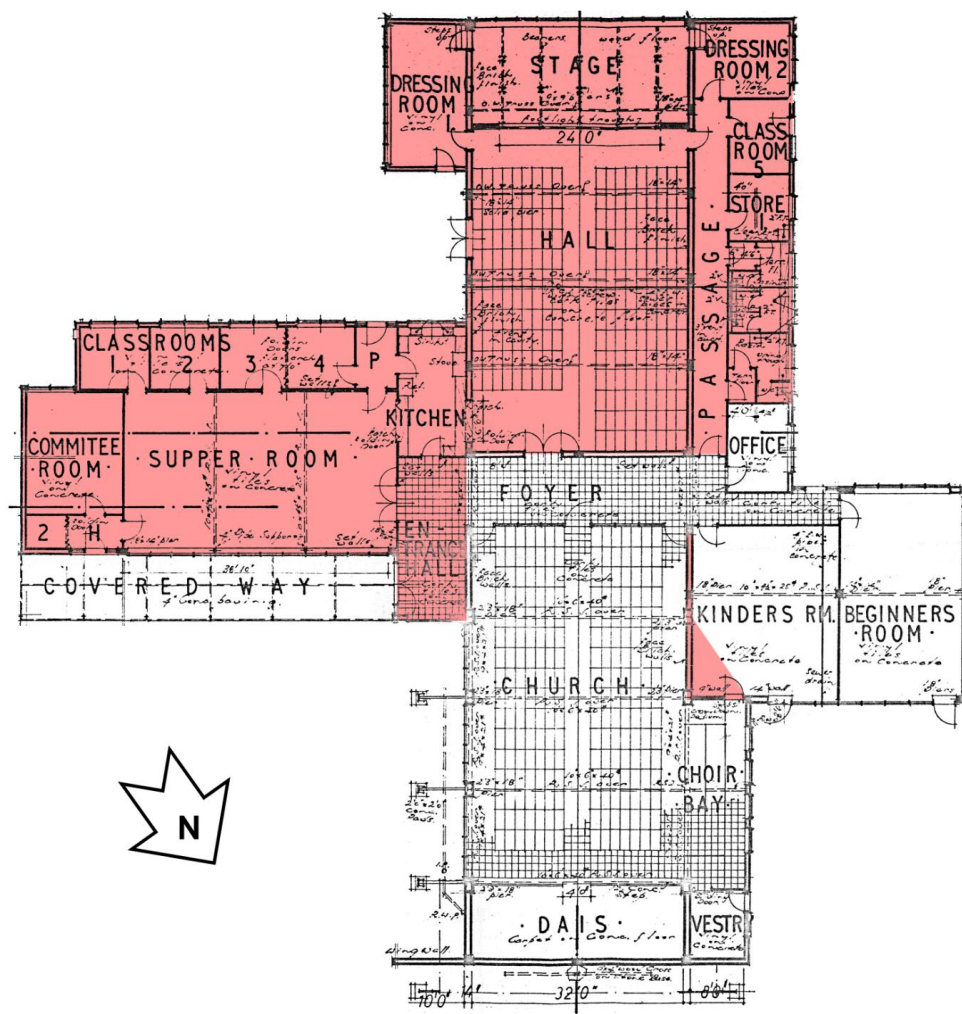
Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [add date] (tbc)

COMMENTARY ON THE LISTING

Description and notes with respect to a place entered in the South Australian Heritage Register in accordance with the *Heritage Places Act 1993*

Physical Description



Salisbury Methodist Church, indicative plan, with substantially altered interior spaces indicated in red. The areas indicated in white remain largely unaltered. A new hall (not shown) was added to southwestern quadrant in 1978.

Source: Adapted by Heritage South Australia from a drawing by Lance Brune c.1960 SRG4/163/2 SLSA

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Provisionally entered by the South Australian Heritage Council on 7 December 2023

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The former Salisbury Methodist Church is a steel and brick church complex. The chapel (main worship space) has a rectangular plan and is covered with a prominent terracotta-tiled gable roof, which nearly reaches the ground at the northern end. This roof is supported by five pairs of rolled steel rafters, three of which pass through the external envelope of the church on the eastern side and the ends of which are embedded in concrete. Non-load bearing brick cavity walls and timber-framed window units form the original external envelope of the complex. Floor slabs throughout are reinforced concrete.

Flat-roofed annexes are located to the east, south and west of the chapel, namely a vestry and choir bay (west), a wing comprising a kindergarten and beginners' (pre-Sunday school) room (west), a wing formerly comprising main entry, supper room, committee room, classrooms and kitchen (east), and a wing formerly comprising a hall and stage, dressing rooms, toilets, another classroom and a small office (south).

An additional flat-roofed wing has been added to the south (not significant fabric) containing additional activity rooms. Original internal walls, fixtures, fittings and some ceilings within the west and east wings have been removed, an extension, including a new entry, has been added to the southeast, and new internal fitouts installed throughout these two wings.

The church exterior displays the following additional features:

- Wunderlich terracotta tiles to main roof,
- steel decking to flat roofs,
- solar panels to former hall roof (not significant fabric),
- Onkaparinga Brick Works red face brick walls, with square raked pointing,
- feature wall to northern elevation under main gable, with projecting header bricks in a grid pattern,
- sandstone foundation stone (boulder) at base of feature wall, with bronze plaque,
- timber cross mounted on feature wall, with base seated on boulder and arms and top of shaft intersecting gable eaves,
- extensions of feature wall on both sides of gable, forming a free-standing wing wall at the eastern end, and the front wall of the vestry at the western end, both walls also with projecting header bricks,
- aluminium letters spelling out 'Salisbury Uniting Church' on wing wall,
- skylight to main roof, with coloured leadlight glazing in an abstract pattern,
- coloured leadlight glazing to former main entry porch,
- flat-roofed verandah to northern side of east wing, supported by posts and integrated with main east wing roof,
- enlarged window openings on northern side of east wing, with new powder-coated window and door frames installed (not significant fabric),
- projecting header bricks in grid pattern to eastern end of east wing,

Summary of State Heritage Place: 26549 5 of 23

Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

- original window openings bricked up on southern side of east wing,
- new entry, verandah and fascia
- large timber-framed window to southern gable,
- clerestory windows on eastern side of former hall.

Only the chapel interior remains substantially intact. It displays the following features:

- cream face brick to interior walls,
- rolled steel joist stanchions supporting roof on western side,
- glazed, timber-framed partition wall between chapel and former foyer area,
- sanctuary at northern end raised above the floor of the nave, forming a large dias,
- feature wall at northern end of sanctuary comprising Australian oak altar top on sandstone masonry base, sandstone masonry reredos and clear-finished timber cross mounted on wall, on smooth-plastered background wall,
- leadlight glazing to square awning window frames on western side of choir alcove,
- new diagonal wall with large windows (not significant fabric) between chapel and former kindergarten room, with face brick wall removed,
- fibrous plaster ceiling,
- pendant light fittings including glass shades,
- sliding hollow-core plywood door to vestry,
- slate 'Hephzibah Primitive Methodist Connexion 1858' tablet on wall of former entry.

Elements of Significance:

Elements of heritage significance include (but are not necessarily limited to):

- External envelope of 1961 church complex, comprising chapel and four flat-roofed annexes,
- Original exterior materials and material finishes, face brick walls; terracotta tile roofing and sandstone boulder,
- Original interior materials and material finishes of chapel, including cream face brick walls and sandstone feature wall incorporating altar,
- Coloured leadlight glazing,
- Original fittings including chapel pendent light fittings,
- Open space between church and the Park Terrace/Brown Terrace corner.

Elements not considered to contribute to significance of place include (but are not necessarily limited to):

- External additions associated with 2018 renovations,
- Annexe interiors,
- New partition and windows between chapel and kindergarten room,
- New hall added in 1978,
- Carpeting, spotlights, and speakers in chapel,

Summary of State Heritage Place: 26549 6 of 23

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Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

- Reverse-cycle and legacy evaporative air conditioning units,
- Solar panels,
- Fencing.

History of the Place

Please refer to the Assessment Report for the full history.

The first Primitive Methodist service was reportedly held in 1849 on the banks of the Little Para River and conducted by '[a] local preacher from Pine Forest – now Enfield.' Later, blacksmith Nicholas Goodman, with a business on Commercial Road, 'tidied his shop each Thursday and allowed it to be used for worship on the Sabbath.'¹

In 1851, the Salisbury Primitive Methodist congregation built a small brick church, which was later replaced by a larger church, opened in 1858. The latter church, in what later became known as John Street, was named Hephzibah after the wife of Hezekiah, King of Judah, a minor figure in the Book of Kings.²

In 1900, following the union of the three South Australian branches of Methodism, the Wesleyan and Primitive Methodist congregations in the Salisbury district amalgamated to form the Salisbury Circuit of the Methodist Church of Australasia. The resulting Circuit comprised the Salisbury Methodist Church, the Burton Methodist Church (previously Burton Primitive Methodist Church) and the Northfield Methodist Church (previously Northfield Wesleyan Church). For a while after the union, Methodist services were held in the former Salisbury Wesleyan church in Chapel Street, Salisbury, but later relocated to the former Primitive Methodist Church in John Street (Hephzibah) from c.1904.³ A kindergarten room and/or hall was added in 1928.⁴

Suburban development in the Salisbury area from c.1950 led to growth in the Salisbury Methodist congregation and Sunday school, which could no longer be accommodated in the existing complex. In May 1956, after dismissing relocation to a new site, the Salisbury Methodist Church Trust (the Church Trust) began formulating a master plan for the future development on the existing site, in collaboration with architect Lance Brune.⁵

In May 1957 Lance Brune presented preliminary plans to the Church Trust, comprising two construction stages. The first stage comprised an extension to the existing church and Sunday school classrooms down one side. The second stage comprised a new youth hall, dressing room, kitchen and amenities, built on the western side of the existing hall.⁶ In July, the Church Trust notified Brune that they intended to proceed with the first stage, followed by the second stage when funds became available.⁷

Accordingly, the Church Trust launched a Wells-style fundraising canvass to pay for construction under the master plan, which it titled 'A Challenge to Faith and Stewardship'.⁸ The canvass was highly successful, increasing Church monthly income from £224 in February 1957 to £1,019 in February the following year.⁹ At this time the

Summary of State Heritage Place: 26549 7 of 23

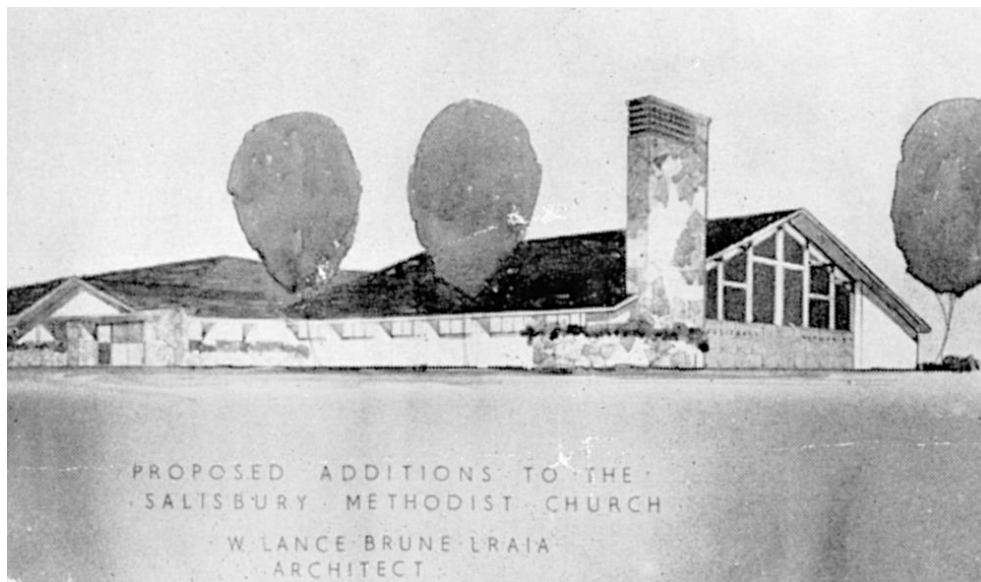
Provisionally entered by the South Australian Heritage Council on 7 December 2023

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Church Trust convened a building committee, as Trust meetings did not have time to satisfactorily discuss matters associated with the building scheme.¹⁰

Meanwhile by the late 1950s, John Street had grown into a busy shopping precinct at the heart of suburban Salisbury, raising the value of property in the vicinity. When land neighbouring the John Street property belonging to the Salisbury Citrus Growers Cooperative became available in August 1958, the Church Trust was unable to afford the cost of purchase.

In February 1959 the Church Trust instructed Lance Brune to produce working drawings and specifications under the master plan, 'to the extent of an expenditure of £20,000'.¹¹ Subsequently on two separate occasions in April and June 1959, the Church Trust requested alterations to Brune's plan, including changes to position of the choir stalls and additional seating for the congregation.¹²



Salisbury Methodist Church, perspective by Lance Brune, 1960

Source: Salisbury Methodist Church, *A Challenge ... to Faith and Stewardship...* (November 1957), SRG4/163/4 SL5A

In July 1959, Brune provided a sketch plan for a revised scheme, with an itemised costing for both stages of the project totalling £26,300. Brune suggested 'that as the estimate was high the trust again consider the possibility of moving to another site and starting afresh'.¹³ In response, the Church Trust requested Brune provide a sketch plan for a church on a new site, and sought a valuation on the existing property, 'a matter to be kept strictly confidential.' The property was subsequently valued at £11,150.¹⁴

In August 1959, the Church Trust asked lawyer, former politician and stalwart Methodist Sir Shirley Williams Jeffries to negotiate with the Salisbury District Council on their behalf,¹⁵ with a view to purchasing land for a new church, halls, tennis courts and

Summary of State Heritage Place: 26549 8 of 23

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manse.¹⁶ In February 1960 the Church Trust sold the first church and parsonage to Wilkinson & Co for £15,320.¹⁷ The old church was subsequently demolished and replaced by a supermarket and car park.¹⁸

Meanwhile the Salisbury Methodist Church Trust purchased 11 building allotments from the District Council of Salisbury, at a cost of £3,300, for the purpose of building a new church.¹⁹ These allotments were previously occupied by cabin homes, six of which were located on a block bounded by Park Terrace, Brown Terrace and Mawson Terrace, with five more on the southern side of Mawson Terrace. The northern block ultimately became the site of the new church while the southern block, on the opposite side of Mawson Terrace, later became church tennis courts.

Design and Construction

Brune's brief from the Salisbury Methodist Church Trust called for a church complex comprising a chapel and a hall, both seating 220 (later increased to 250), choir accommodation in the chapel, a supper room, kitchen, kindergarten room, beginners' (pre-Sunday school) room, Sunday school classroom, committee room, office and toilets, all within a budget of £30,000. In response to an early sketch plan, the Church Trust asked Brune to redesign the chapel 'to make it a feature.'²⁰

The numerous churches that Brune designed prior to Salisbury Methodist Church were all low, single-storey, gable roofed churches, built on a domestic scale and typically with a front feature wall, built-in planter box and wing wall tower. Brune's unrealised proposal for the John Street site followed this broad pattern.

Brune's revised design for Salisbury Methodist Church was probably inspired by Adelaide architectural firm Muirhead, Thompson and Associates' design for the Catholic Church of the Blessed Trinity at Pandana on Kangaroo Island, opened in April 1959. An architect's model of the Church of the Blessed Trinity, pictured in the *Advertiser* on 14 September 1956, also featured an A-frame roof, rolled steel joist rafters exposed below the eaves, wing walls and a large skylight, however, the church as built lacked the skylight and demonstrated awkward design resolution when compared with the model.

As well as making the chapel 'a feature,' Brune may have initially selected an A-frame roof to accommodate a choir gallery on a mezzanine floor, as suggested in the client brief. This feature was subsequently omitted in lieu of a choir alcove built on the western side of the chapel.

At Salisbury Methodist Church, the bargeboards on the northern gable reach almost to the ground and are supported by steel barge shoes. On the eastern side, the main A-frame rolled steel joist rafters supporting the tiled roof continue beyond the eaves and meet their footings at an angle. In employing these features, Brune suggested multiple possible historical or symbolic connotations, including the buttressing of traditional church architecture or ground stays on the tabernacle.

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Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

Brune's Salisbury Methodist Church was designed with a terracotta tiled roof, flat Kliplock steel deck roofs over the porches and utility rooms, and timber window units throughout the complex, employed as a cost-saving feature in lieu of more expensive Stegbar aluminium windows. Cavity brick walls were built with different coloured internal and external leaves, namely Onkaparinga Brick Works 'pink' (red) face brick outside and contrasting cream face brick inside.²¹

Brune differentiated the worship space from activity and utility spaces by designing the latter with flat, steel roofs in contrast to the chapel's tiled A-frame roof. Brune further implied different uses for the activity and utility spaces in the external envelope of the church complex by assigning each of the three main volumes a different roof height (namely kindergarten, hall, and kitchen/Sunday school rooms). Brune visually unified these masses with the chapel by employing the same red face brick for all external walls and employing similar timber window units throughout the complex.



Salisbury Methodist Church, perspective by Lance Brune, 1960

Source: Laying of the Foundation Stone of the Salisbury Methodist Church (programme), State Library of South Australia

Brune set back the front elevation of the church 60 feet from Park Terrace behind an expanse of grass. This created a large open space echoing the large front lawns characteristic of nearby post-war housing stock.²² When asked by the Church Trust to move the church 20 feet closer to the road, Brune successfully argued that the setback originally specified would 'enhance' the appearance of the church.²³

Lance Brune's design was completed by 11 May 1960 and in June the Church Trust accepted builder Marshall & Brougham's tender of £37,700.²⁴ Steelwork was subcontracted to Hallweld.²⁵ Following negotiation between Brune, the building committee and Marshall & Brougham, items that could be achieved with voluntary labor, such as site clearance and painting, were deleted from the contract. Summary of State Heritage Place: 26549 10 of 23

Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

Meanwhile, some specified materials and fittings were replaced with less expensive substitutes, such as timber window frames in lieu of Stegbar aluminium frames. This amended tender totalled £35,796/15/0, a saving of just over £1,900. Later, Onkaparinga Brick Works 'pink' (red) bricks were substituted in lieu of Hallett 'salmon pink' bricks, resulting in a further cost saving of £135. The final cost of the church with further minor deletions and variations totalled £36,583/9/0.²⁶

The building program also included a manse, designed by parishioner L. Chambers ARIA and built by SAHT, located on the opposite side of Mawson Road facing Brown Terrace next door to the new tennis courts.²⁷ The manse was built at a cost of £4,410.²⁸

The site for the new church complex was cleared during a parish working bee on 2 July 1960 and excavation for the foundations of the new church began days later on 6 July.²⁹ The church foundation stone was unveiled by Rev. Philip N. Potter, minister of Pirie Street Methodist Church, on 4 September 1960. During the ceremony, a 'lead casket' containing 'items of historic significance' was inserted into the cavity brick wall behind the foundation stone.³⁰ Six memorial windows, altered to fit new frames, and a slate stone bearing the name Hephzibah were also installed in the new church complex.

The last service in the old Salisbury Methodist Church occurred on the morning of Sunday 19 March 1961. The new church was opened by Sir Shirley Jeffries that afternoon, at a ceremony attended by 900 people.³¹



Salisbury Methodist Church, c.1961

Source: James L. Potter, *Little Para Pilgrims*, p. 134

Summary of State Heritage Place: 26549 11 of 23

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Subsequent History

On 1 April 1971, a fire on the western side of the church and adjacent rooms caused \$24,000 damage. Insurance covered the damage, which took eight weeks to repair. After repairs were completed, the Salisbury Methodist Church was re-dedicated on 20 June 1971.³²

Extensions to Salisbury Methodist Church to house the congregation's Christian Education Programme and Salisbury Methodist Youth Group were approved by the Salisbury Methodist Church Trust in March 1977, at an estimated cost of \$88,000. Tenders were called in August that year, with Brimblecombe's tender for \$104,000 accepted. Comprising four large rooms, a kitchen and storeroom, the Youth Building extension was completed the following year at a final cost of \$120,000 and was opened by the Governor of South Australia, Keith Seaman, on 25 June 1978.³³ Further renovations, comprising major alterations to the interior of the original service and activity areas, were carried out in 1979.³⁴

Meanwhile, following the creation of the Uniting Church in Australia on 22 June 1977, the Salisbury Uniting Church Parish was inaugurated on 26 June.³⁵ Around this time the church noticeboard and lettering on the front of the church was altered to reflect the new name. Later during the mid-1980s, roof-mounted evaporative air-conditioning units were installed on the western annexe and ducted into the chapel through the northern side of the A-frame roof.³⁶

In c.2017, Salisbury Uniting Church commissioned Khab Architects to design renovations and additions to the former Salisbury Methodist Church complex, allowing the parish office administration and the Uniting in Care Salisbury Agency to relocate into the complex. The brief included a 'redefined' entry, simplified circulation, kitchen, café, administration areas and a community support and distribution centre. A new partition wall and windows were also installed between the chapel and kindergarten, replacing a plain face brick wall. These works were undertaken during mid-2018.³⁷ Movable pews and fixed altar rails were removed from the chapel late in 2021 and the space was re-carpeted.



Former supper room prior to 2018 renovations, looking towards chapel

Source: Salisbury Uniting Church



Former hall prior to 2018 renovations, showing stage

Source: Salisbury Uniting Church

Summary of State Heritage Place: 26549 12 of 23

Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)



Former Salisbury Methodist Church, 2 November 2023

Source: DEW Files

Chronology

Year	Event
1939	Salisbury is a small township.
1940	Federal Cabinet selects Penfield, just north of Salisbury, to build an explosives and filling factory.
1942	The Commonwealth Government builds 284 temporary timber-framed 'cabin homes' at Salisbury to house munitions workers.
1946	Former Penfield munitions factory becomes home to the Commonwealth Government's Long Range Weapons Establishment, in partnership with the United Kingdom Government.
1949	The South Australian Housing Trust (SAHT) begins developing a housing estate at Salisbury North to house Long Range Weapons Establishment workers, totalling 1,080 double-unit homes and housing 2,900 by 1952.
1953	January, the end of post-Second World War building restrictions heralds the beginning of a post-war church-building boom in South Australia. SAHT begins developing the 'New Town' of Elizabeth, laid out on farmland just north of Salisbury.

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Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

- 1956 August, the Salisbury Methodist Church Trust (the Church Trust) begins formulating a master plan for the future development of the church premises in collaboration with architect Lance Brune.**
- 1957 May, Lance Brune presents preliminary plans to the Church Trust in two construction stages. The Trust notifies Brune they intend to proceed with the first stage.
- July, Salisbury Methodist Church launches 'A Challenge to Faith and Stewardship' fundraising campaign.**
- Late Last remaining 'Cabin homes' at Salisbury are removed or demolished.
- 1950s John Street has grown into a busy shopping precinct at the heart of suburban Salisbury, raising the value of property in the vicinity.
- 1958 SAHT begins developing the General Motors-Holden automotive plant (GMH) at Elizabeth.
- February, Salisbury Methodist Church monthly income increases to £1,019, up from £224 twelve months earlier.
- 1959 February, architect Lance Brune suggests that the Salisbury Methodist Church Trust consider starting afresh on a new site.**
- August, Church Trust asks Sir Shirley Williams Jeffries to negotiate with the Salisbury District Council on their behalf, with a view to purchasing land for a new church complex.**
- 1960 February, old Salisbury Methodist Church is sold to Wilkinson & Co for £15,320.**
- February, Church Trust purchases 11 building allotments on Park Terrace, Brown Terrace and Mawson Road from the District Council of Salisbury, for £3,300.**
- February, the population of Elizabeth surpasses 15,000.
- 11 May, Lance Brune's design for the new Salisbury Methodist Church is completed.**
- 2 July, site for new Salisbury Methodist Church is cleared by working bee.**
- 6 July, excavation for foundations of new Salisbury Methodist Church commences.**
- 12 July, the Church Trust accepts Marshall & Brougham's tender for £37,700 to build the new Salisbury Methodist Church complex.**
- 4 September, foundation stone of the new Salisbury Methodist Church is laid by Rev. Philip N. Potter.**

Summary of State Heritage Place: 26549 14 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

- 1961 The Salisbury district is substantially 'urbanised'.
19 March, following the final service held in the old Salisbury Methodist Church, the new Salisbury Methodist Church is opened by Sir Shirley Jeffries.
- 1968 Methodist membership reaches its all-time peak, then enters a sharp decline.
- 1971 **1 April, a fire causes \$24,000 damage to the western side of the church. Damage is covered by insurance, which takes eight weeks to repair.**
20 June, re-dedication of Salisbury Methodist Church following the fire.
- 1977 22 June, the Australian branches of the Congregational, Methodist and Presbyterian churches merge to form the Uniting Church of Australia.
26 June, inauguration of Salisbury Uniting Church Parish.
- 1978 **25 June, extensions to Salisbury Methodist Church costing \$120,000 are opened by the Governor of South Australia, Keith Seaman.**
- 1979 Renovations comprising major alterations to the interior of original service and activity areas.
- 1980s Roof-mounted evaporative air-conditioning units installed on the western annexe and ducted into the chapel through the northern side of the A-frame roof.
- c.2017 Salisbury Uniting Church commissions Khab Architects to design renovations and additions to the former Salisbury Methodist Church complex.
- 2018 Renovations to the former Salisbury Methodist Church complex undertaken.
- 2021 December, pews are removed from the former Salisbury Methodist Church chapel.

References

Books and Chapters

- Gretchen Buggeln, *The Suburban Church: Modernism and Community in Postwar America* (2015) University of Minnesota Press
- H. John Lewis, *Salisbury South Australia: a history of town and district* (1980) Hawthorndene SA: Investigator Press for the Corporation of the City of Salisbury
- John L. Potter, *Little Para Pilgrims: a history of the Primitive Methodist, Wesleyan and Methodist Churches in Salisbury, South Australia* (1997) Salisbury SA: Salisbury and District Historical Society

Newspapers

'New Buildings for Salisbury' in *South Australian Methodist* 5 August 1960 p. 2

Summary of State Heritage Place: 26549 15 of 23

Provisionally entered by the South Australian Heritage Council on 7 December 2023

Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

Websites

Khab Architects, Salisbury Uniting Church: Revitalisation Project
<https://www.khab.com.au/salisbury-uniting-church>

Archival

Laying of the Foundation Stone of the Salisbury Methodist Church, Salisbury on Sunday. 4 September 1960 at 3.30pm (programme), State Library of South Australia

W. Lance Brune Pty Ltd, Specification of Erection of New Church Buildings for Naracoorte Church of Christ, May 1965, Ref. 38/64, held by Naracoorte Church of Christ

Salisbury Methodist Church Trust meeting minutes SRG4/163/4 SLSA

Salisbury Methodist Church, *A Challenge ...to Faith and Stewardship...* (November 1957), SRG4/163/4 SLSA

Marshall & Brougham Limited, Building Contractors, Statement of Account, 21 April 1961 SRG4/163/4 SLSA

Summary of State Heritage Place: 26549 16 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [add date] (tbc)

SITE DETAILS

Former Salisbury Methodist Church

59-61 Park Terrace, Salisbury

PLACE NO.: 26549

FORMER NAME:	Salisbury Methodist Church
DESCRIPTION OF PLACE:	Single-storey steel and brick A-frame church complex
DATE OF CONSTRUCTION:	
REGISTER STATUS:	Nominated 4 November 2021 Provisionally entered 7 December 2023
LOCAL HERITAGE STATUS:	
CURRENT USE:	Uniting Church place of worship 1977 – present
PREVIOUS USE(S):	Methodist place of worship 1961 – 1977
ARCHITECT:	W. Lance Brune, W. Lance Brune Pty Ltd 1960 – 1961
BUILDER:	Marshall & Brougham 1960 – 1961
LOCAL GOVERNMENT AREA:	City of Salisbury
LOCATION:	Street No.: 59-61 Street Name: Park Terrace Town/Suburb: Salisbury Post Code: 5108
LAND DESCRIPTION:	Title CT 5309/267 A86 FP 113781 Reference: Hundred: Yatala

Summary of State Heritage Place: 26549 17 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

PHOTOS

Former Salisbury Methodist Church
59-61 Park Terrace, Salisbury

PLACE NO.: 26549

All images in this section are from DEW Files and were taken on 2 November 2023, unless otherwise indicated.



Front view



Eastern side showing A-frames and wing wall with sign (on right)

Summary of State Heritage Place: 26549 18 of 23
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PHOTOS

Former Salisbury Methodist Church
59-61 Park Terrace, Salisbury

PLACE NO.: 26549



East wing showing verandah and new door openings



West wing, former kindergarten and beginners' room

Summary of State Heritage Place: 26549 19 of 23
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PHOTOS

Former Salisbury Methodist Church
59-61 Park Terrace, Salisbury

PLACE NO.: 26549



View of chapel interior towards sanctuary



View of chapel interior towards entry

Summary of State Heritage Place: 26549 20 of 23
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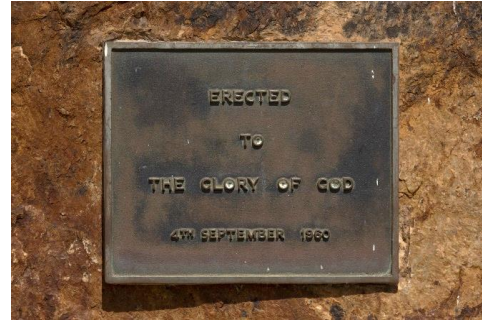
PHOTOS

Former Salisbury Methodist Church
59-61 Park Terrace, Salisbury

PLACE NO.: 26549



Foundation stone



Foundation stone plaque



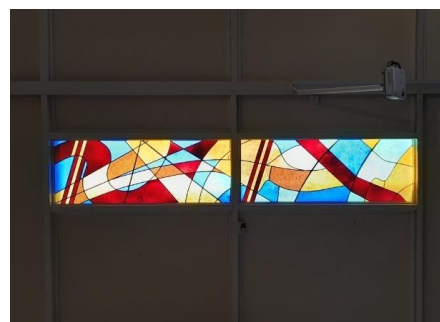
Glazed partition wall between foyer and chapel



Face brick in chapel



Memorial window (one of four) in chapel



Leadlight skylight in chapel ceiling

Summary of State Heritage Place: 26549 21 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
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PHOTOS

Former Salisbury Methodist Church
59-61 Park Terrace, Salisbury

PLACE NO.: 26549



Light fittings in chapel



Leadlight window in former entrance hall



**2018 interior fitout, looking towards chapel
from former supper room**



**2018 interior fitout, looking away from chapel
into former supper room**



Rear view of complex showing 2018 extensions on right

Summary of State Heritage Place: 26549 22 of 23
Provisionally entered by the South Australian Heritage Council on 7 December 2023
Confirmed by the South Australian Heritage Council on [\[add date\]](#) (tbc)

-
- ¹ H. John Lewis, *Salisbury South Australia: a history of town and district* (1980) Hawthorndene SA: Investigator Press for the Corporation of the City of Salisbury p. 73
- ² H. John Lewis, *Salisbury South Australia* p. 73
- ³ H. John Lewis, *Salisbury South Australia* p. 73
- ⁴ James L. Potter, *Little Para Pilgrims: a history of the Primitive Methodist, Wesleyan and Methodist Churches in Salisbury* (1997) Salisbury SA: Salisbury and District Historical Society p. 101
- ⁵ 'New Buildings for Salisbury' in *South Australian Methodist* 5 August 1960 p. 2
- ⁶ 'New Buildings for Salisbury'
- ⁷ Salisbury Methodist Church Trust meeting minutes 9 July 1957 p. 114 SRG4/163/4 SLSA
- ⁸ Salisbury Methodist Church, *A Challenge ...to Faith and Stewardship...* (November 1957), SRG4/163/4 SLSA
- ⁹ Salisbury Methodist Church Trust meeting minutes 25 February 1959 p. 143 SRG4/163/4 SLSA
- ¹⁰ Salisbury Methodist Church Trust meeting minutes 12 February 1958 p. 122 SRG4/163/4 SLSA
- ¹¹ Salisbury Methodist Church Trust meeting minutes 25 February 1959 p. 144 SRG4/163/4 SLSA
- ¹² Salisbury Methodist Church Trust meeting minutes 6 April 1959 p. 145; 24 June 1959 p. 148 SRG4/163/4 SLSA
- ¹³ Salisbury Methodist Church Trust meeting minutes 22 July 1959 p. 154 SRG4/163/4 SLSA
- ¹⁴ 'New Buildings for Salisbury'
- ¹⁵ 'New Buildings for Salisbury'
- ¹⁶ Salisbury Methodist Church Trust meeting minutes 12 August 1959 p. 156 SRG4/163/4 SLSA
- ¹⁷ 'New Buildings for Salisbury'
- ¹⁸ James L. Potter, *Little Para Pilgrims* p. 116
- ¹⁹ Salisbury Methodist Church Trust meeting minutes 17 September 1959 pp. 161-162 SRG4/163/4 SLSA
- ²⁰ Salisbury Methodist Church Trust meeting minutes 29 September 1959 p. 165; see also 12 August 1959 SRG4/163/4 SLSA
- ²¹ Marshall & Brougham Limited, Building Contractors, Statement of Account, 21 April 1961 SRG4/163/4 SLSA
- ²² Gretchen Buggeln, *The Suburban Church: Modernism and Community in Postwar America* (2015) University of Minnesota Press p. 117
- ²³ Salisbury Methodist Church Trust 15 February 1960 (typescript) SRG4/163/4 SLSA
- ²⁴ 'New Buildings for Salisbury'; Marshall & Brougham Limited, Building Contractors, Statement of Account, 21 April 1961 SRG4/163/4 SLSA; Salisbury Methodist Church Trust meeting minutes 8 June 1960 (typescript) SRG4/163/4 SLSA
- ²⁵ Salisbury Methodist Church Trust 19 July 1960 (typescript) SRG4/163/4 SLSA
- ²⁶ Marshall & Brougham Limited, Building Contractors, Statement of Account, 21 April 1961 SRG4/163/4 SLSA
- ²⁷ James L. Potter, *Little Para Pilgrims* p. 121
- ²⁸ 'New Buildings for Salisbury'
- ²⁹ James L. Potter, *Little Para Pilgrims* p. 121
- ³⁰ James L. Potter, *Little Para Pilgrims* p. 123
- ³¹ James L. Potter, *Little Para Pilgrims* p. 123
- ³² James L. Potter, *Little Para Pilgrims* pp. 129-131
- ³³ James L. Potter, *Little Para Pilgrims* pp. 140-141; p. 174
- ³⁴ James L. Potter, *Little Para Pilgrims* p. 142.
- ³⁵ James L. Potter, *Little Para Pilgrims* p. 137
- ³⁶ Aerial photography, ENV Maps
- ³⁷ Khab Architects, Salisbury Uniting Church: Revitalisation Project <https://www.khab.com.au/salisbury-uniting-church>

Summary of State Heritage Place: 26549 23 of 23

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Confirmed by the South Australian Heritage Council on [add date] (tbc)

MAYOR'S DIARY REPORT

MD1

Mayor's Diary Report

Recommendation

That Council:

1. Note this information.

Date	Time	Function
22/02/2024	10:00 AM	Sod Turning - Noumed
23/02/2024	06:00 PM	Salisbury Fringe Carnival - VIP Event
24/02/2024	06:00 PM	Fringe Saturday night Event
26/02/2024	01:00 PM	Meeting with Member for Playford - Mr John Fulbrook
26/02/2024	03:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
26/02/2024	04:00 PM	Discussion - Cricket Carnival
26/02/2024	04:30 PM	Pre-Council Meeting Briefing
26/02/2024	06:30 PM	Council Meeting
27/02/2024	01:00 PM	Mayor/CEO/EA - Regular Meeting
27/02/2024	02:00 PM	Council Meeting Filming
27/02/2024	05:30 PM	Mayors JP signature
28/02/2024	02:00 PM	Re-shoot of Mayor's Video
28/02/2024	02:45 PM	Judge "Library Lovers" Competition
28/02/2024	03:30 PM	Discussion - issue of homelessness and rough sleepers.
28/02/2024	12 Noon	Lunch with Ivan Kaukov
29/02/2024	03:45 PM	2023 Governor's Multicultural Awards
4/03/2024	10:00 AM	LGA GAROC Meeting
4/03/2024	03:30 PM	Regular catch-up re: Community Safety
4/03/2024	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
4/03/2024	05:00 PM	Election Participation Survey
4/03/2024	05:30 PM	Salisbury Aquatic Centre
4/03/2024	06:30 PM	CEO Briefing/Workshop Session
5/03/2024	10:00 AM	Radio Show
5/03/2024	12:30 PM	Meeting with Resident
5/03/2024	01:30 PM	Mayor/CEO/EA - Regular Meeting
5/03/2024	06:30 PM	International Women's Day - Cocktail Function
5/03/2024	12 Noon	Meeting with Principal of Endeavour College
6/03/2024	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
6/03/2024	11:00 AM	Meeting with Staff
6/03/2024	11:30 AM	Office Time - Letters for Signing
6/03/2024	06:30 PM	First Budget Workshop
7/03/2024	09:00 AM	Crown Plaza Mawson Lakes - Site Visit
7/03/2024	11:00 AM	Meeting with Resident
7/03/2024	03:00 PM	NAWMA Project Sturt Meeting
8/03/2024	10:30 AM	International Women's Day organised by Australian Refugees Association
8/03/2024	12:30 PM	International Women's Day luncheon

11/03/2024	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
12/03/2024	10:30 AM	Morning Tea with Residents
12/03/2024	02:00 PM	Media Issues - Regular Catch-up
12/03/2024	03:00 PM	Meeting with Resident
12/03/2024	06:00 PM	Bickford's 150 Year Celebration
13/03/2024	09:30 AM	Ingle Farm Primary School Visit
13/03/2024	03:00 PM	Visit from Consulate General of Japan
13/03/2024	06:30 PM	Second Budget Workshop
14/03/2024	09:45 AM	CoSi Familiarisation Part 1
14/03/2024	01:00 PM	LGA Board of Directors Meeting
14/03/2024	03:00 PM	Salisbury Community Hub Youth Market
14/03/2024	03:30 PM	Citizenship Ceremony - Early Session
14/03/2024	06:30 PM	Citizenship Ceremony - Evening Session
15/03/2024	06:00 PM	Dinner with residents
17/03/2024	10:00 AM	La Festa di San Giuseppe Salisbury 2024
18/03/2024	01:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
18/03/2024	02:00 PM	Monthly Meeting with the Mayor & GM Community Development
18/03/2024	02:30 PM	Media Issues - Regular Catch-up
18/03/2024	04:00 PM	Mayor/CEO/EA - Regular Meeting
18/03/2024	04:30 PM	Harmony week event update
18/03/2024	05:00 PM	Catch up Pre-Council meeting
18/03/2024	05:30 PM	CEO Review Committee
18/03/2024	06:30 PM	Monday Committee Meetings: Policy & Planning; Finance & Corporate Services; Governance & Compliance and Urban Services
19/03/2024	02:00 PM	Meeting with Representative - Indigenous Eye Health Advisory Board
19/03/2024	05:00 PM	Community Meeting - Tree Climb
19/03/2024	06:30 PM	Tuesday Committee Meetings: Innovation & Business Development and Community Wellbeing & Sport
20/03/2024	02:00 PM	Hold - viewing of Mural and meet the artist

Events attended by Elected Members on behalf of the Mayor

Nil

REPORTS FROM COUNCIL REPRESENTATIVES

QUESTIONS ON NOTICE

QON1 Question on Notice Cr B Brug: Abandoned Shopping Trolleys

A Question on Notice was received from Cr B Brug:

What are the current plans by State Government to manage the issue of abandoned shopping trolleys?

Administration Response:

Further to previous report Item 3.1.2 *Local Nuisance and Litter Control Act 2016 Proposed Legislative Amendments* that was presented to Governance and Compliance Committee in February 2023, Council considered the then proposed legislative amendments to the Act.

On 22 February 2024, the *Local Nuisance and Litter Control (Miscellaneous) Amendment Bill 2024* was introduced to Parliament and it includes a range of amendments to the Act including provisions to improve the management and collection of abandoned shopping trolleys.

The Amendment Bill provides consistent obligations regarding the identification and collection of shopping trolleys. It also aims to provide councils with sensible tools that can be applied to retailers on a case-by-case basis where there is an issue, as opposed to a blanket requirement for all retailers.

The provisions will enable councils to work with retailers in problematic areas to reduce the issue through improved management practices and the development of a management plan to manage trolleys within a one-kilometer radius of the store, but excludes retailers with 20 or less trolleys.

QON2 Question on Notice Cr B Brug - Cats

A Question on Notice was received from Cr B Brug:

Could the Administration advise whether it is aware of any State Government plans to introduce legislation which requires cats to be registered, microchipped, desexed and kept safe, confined within the owner's property?

Administration response:

Currently the *Dog and Cat Management Act 1995* (the Act) provides a range of controls for cats that were introduced in 2018/19. The Act requires cats to be registered on Dogs and Cats Online, and all cats to be microchipped and desexed (desexing applies to all cats born after 1 July 2018.)

The requirement to set registration fees is currently an option that can be adopted under By-Laws as well as the requirement to introduce confinement within the owner's property. Nuisance cats are currently managed as animal nuisances under the *Local Nuisance and Litter Control Act 2018* and this can address wandering, odours and other nuisances.

The Dog and Cat Management Board notified representatives in the Administration at the end of February 2024 that the Act is about to be reviewed and that the State Government will announce a legislative review process. The process is expected to be completed in 2024/2025 and will include an online consultation process via Your Say for the public over a period of four weeks, with an opportunity for local government to review the amendments and provide commentary over an eight-week period.

The Administration has been invited to participate in an administrative working group to provide feedback into the development of the Draft Bill to amend the *Dog and Cat Management Act 1995*, and a Salisbury representative from the Administration has been selected participate.

When the Bill is available a report will be presented to Council to provide feedback as part of the consultation process.

QON3 Question on Notice: Cr B Brug: Pooraka Small Dog Park

The following Question on Notice has been received from Cr B Brug:

Could the Administration advise the delivery timeframes for the Pooraka Small Dog Park?

Administration Response:

The Pooraka Small Dog Park will be completed in July 2024.

QON4 Question on Notice Cr B Brug: State Government Collaboration Status - Northern Traffic Management Plans

A Question on Notice was received from Cr B Brug:

Can Administration provide an update on the progress of the collaboration with the State Government on the northern arterial road network and traffic plans, particularly in relation to the:

1. Duplication of Elder Smith Road, Mawson Lakes noting the proposed development earmarked in the Parafield Airport Draft Masterplan;
2. Upgrades to Heaslip Road/Diment Road; and
3. Development of a multi-storey carpark at the Mawson Lakes Interchange

Administration Response

Earlier this year, Council forwarded submissions to the Department for Infrastructure and Transport that include reference to Elder Smith Road, Heaslip Road/Diment Road and Mawson Lakes carparking.

Administration continue to work closely with the Department for Infrastructure and Transport and will provide Council with an update report once the State Government has considered all feedback relating to the studies.

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

MON1 Motion on Notice: Cr L Brug: Traffic Management Prescott Primary Northern

Cr L Brug has submitted the following Motion on Notice:

That Council:

1. Requests the Administration to:
 - a. Organise a consultative discussion with relevant Ward Councillors and school representatives on traffic management experiences near Prescott Primary Northern, 354 Wright Road, Para Vista;
 - b. Undertake a traffic management study for Prescott Primary Northern; and
 - c. Present a report with traffic management options and associated costings to the Urban Services Committee for further consideration.

MON2 Motion on Notice: Cr S Ouk: BMX Upgrade Parafield Gardens

Cr S Ouk has submitted the following Motion on Notice:

That Council:

1. Requests the Administration to present a report to the Urban Service Committee in August 2024 with options and associated costs on the upgrade of the BMX track at Parafield Gardens.

MOTIONS WITHOUT NOTICE

OTHER BUSINESS

ORDERS TO EXCLUDE THE PUBLIC

Further Information Item:

2.1.1FI Long Term Financial Plan and Budget Workshops Actions Update

Recommendation

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *the information if disclosed would prejudice the Council's commercial position during the current ongoing negotiations and could reasonably be expected to prejudice the commercial position of the party who supplied the information and would be contrary to the public interest.*

*On that basis the public's interest is best served by not disclosing the **Long Term Financial Plan and Budget Workshops Actions Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

2.4.1 Budget Bids 2024/25 - Confidential Items

Recommendation

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Budget Bids 2024/25 - Confidential Items** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

4.4.1 Ground Lease

Recommendation

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Ground Lease** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

4.4.2 New Lease Agreement - Pooraka

Recommendation

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **New Lease Agreement - Pooraka** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**6.4.1 Recommendation of the Confidential Salisbury Living Sub Committee
meeting held on Tuesday 12 March 2024
SLSC2 Strategic Development Projects – Status Report**

Recommendation

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendation of the Confidential Salisbury Living Sub Committee meeting held on Tuesday 12 March 2024 – SLSC2 Strategic Development Projects – Status Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER