
Please note that the audio of this public meeting will be recorded and published on Council's website where it will be available for one (1) month, in accordance with Council's decision.



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

26 FEBRUARY 2024 AT 6.30 PM

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr B Brug
Cr L Brug
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
A/Team Leader Council Governance, Ms M Woods

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Council Meeting: 26 February 2024

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There are no Deputations or Presentations.

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No Petitions have been received.

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Chair: Cr C Buchanan

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For Noting Only: Decisions Made Under Committee Delegation

- 5.1.1 Minor Capital Works Grant Program Application - Salisbury United Junior Soccer Club - Renovation of spectator area including BBQ space
- 5.1.2 Minor Capital Works Grant Program Application - Salisbury North Football Club - New Coaches hut and storage area
- 5.1.4 Grant No. 29/2023-24: Salisbury Star Guides Community Grant Application
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Chair: Cr S Ouk

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4.4.2 Tenancy Matter – Mawson Lakes

See Further Information Item 4.4.2 Tenancy Matter - Mawson Lakes

Community Wellbeing and Sport Committee: 20 February 2024

Chair: Cr D Hood

5.4.1 Salisbury Aquatic Centre Operationalisation and Management Contract

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Audit and Risk Committee: 13 February 2024

Chair: Cr K Grenfell

- 7.4.1 Quarterly Cybersecurity Report - 31 December 2023
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- A&R-OB1 CEO Update on Strategic Reporting - Internal Audit Recommendation 1 related to Resourcing

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KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS / PRESENTATIONS

No Deputations or Presentations have been received.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 29 January 2024.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr C Buchanan

Consideration of the minutes of the Policy and Planning Committee Meeting - 19 February 2024 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

1.1.1 State-Wide Bushfire Hazards Overlay Code Amendment

It is recommended to Council:

That Council:

1. Approves the submission presented as Attachment 1 on the South Australian Planning Commission's State-Wide Bushfire Hazards Overlay Code Amendment (Attachment 1, Item No. 1.1.1, Policy and Planning Committee, 19 February 2024).
2. Delegates to the Chief Executive Officer or delegate the finalisation of the submission and forwarding the response to the State Planning Commission.

1.1.2 Provisional State Heritage listing of the former Salisbury Methodist Church by the SA Heritage Council

See Further Information Item

1.1.2FI Provisional State Heritage listing of the former Salisbury Methodist Church by the SA Heritage Council

It is recommended to Council:

That Council:

1. Approves to give in principal support for the draft representation to the State Heritage Council as provided in Attachment 1 (Item 1.1.2, Policy and Planning Committee, 19 February 2024).
2. Delegates to the Chief Executive Officer to finalise the letter in accordance with Council's deliberations on this matter and to forward the response to the State Heritage Council, subject to consultation with the land owner and a further information item being presented to the Council meeting.

It is recommended to Council:

That Council:

1. Approves to give in principal support for the draft representation to the State Heritage Council as provided in Attachment 1 (Item 1.1.2, Policy and Planning Committee, 19 February 2024).
2. Delegates to the Chief Executive Officer to finalise the letter in accordance with Council's deliberations on this matter and to forward the response to the State Heritage Council, subject to consultation with the land owner.
3. Notes that the Salisbury Uniting Church is yet to formally discuss the State Heritage Listing.

1.1.3 Behavioural Management Policy

It is recommended to Council:

That Council:

1. Notes the Behavioural Management Policy Working Group met on 08/05/2023, 17/07/2023 and 20/11/2023 to review and consider recommendations on the Behavioural Management Policy, consistent with the December 2022 Council Resolution.
2. Adopts the updated Behavioural Management Policy (Attachment 1, Item No. 1.1.3, Policy and Planning Committee, 19 February 2024) with no additional Support Policy to be adopted, consistent with the recommendation from the Behaviour Management Policy Working Group.

ITEM	1.1.2FI
	POLICY AND PLANNING COMMITTEE
DATE	19 February 2024
HEADING	Provisional State Heritage listing of the former Salisbury Methodist Church by the SA Heritage Council
AUTHOR	Peter Jansen, Strategic Planner, City Development
CITY PLAN LINKS	1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Consideration of the matter was subject to obtaining the viewpoint of the Place of Worship owners. Consultation with the Synod and the local congregation has occurred. The local congregation is to consider the matter in March.

RECOMMENDATION

That Council:

1. Approves to give in principal support for the draft representation to the State Heritage Council as provided in Attachment 1 (Item 1.1.2, Policy and Planning Committee, 19 February 2024).
2. Delegates to the Chief Executive Officer to finalise the letter in accordance with Council's deliberations on this matter and to forward the response to the State Heritage Council, subject to consultation with the land owner.
3. Notes that the Salisbury Uniting Church is yet to formally discuss the State Heritage Listing.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Policy and Planning Committee considered this matter at its 19 February 2024 meeting.
- 1.2 It was resolved to seek comments from the Uniting Church about the proposed State Heritage listing of the place of worship at 59 – 61 Park Terrace, Salisbury.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Uniting Church in Australia Property Trust SA – Property Section.
 - 2.1.2 Salisbury Uniting Church – Chair of Church Council.

3. REPORT

- 3.1 Contact was made with the two groups identified above.
- 3.2 The matter is to be considered by the Salisbury congregation in March. There is no known position on the heritage listing to date.

-
- 3.3 The responses to the proposed submission are due 12 April 2024.
 - 3.4 State Heritage Place nominations are administered under the *Heritage Places Act 1993* in which it is required that the affected land owners of the nominated place are directly notified and informed of the process to respond.

4. CONCLUSION / PROPOSAL

- 4.1 The proposed nomination will be considered by the Congregation in March.

2 Finance and Corporate Services Committee Meeting

Chairman - Cr B Brug

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 19 February 2024 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

2.1.1 Second Quarter Budget Review 2023/24

It is recommended to Council:

That Council:

1. Notes the 2023/24 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1), and net capital and operating \$491,500 be credited to the Sundry Project Fund. This will bring the balance of the Sundry Projects Fund to \$491,500.
3. Approves the allocation of funding for the following non-discretionary net bids:

OPERATING

Legal Fees Supreme Court Judicial Review	\$175,000
Levies adjustment related to Dog registration Fees	\$36,500
Mawson Centre Contributions	\$38,000
Playspace Compliance Audit	\$120,000
Salisbury Fringe Carnival	\$25,000
Thrive Action Plan	\$80,000
Turf Pitches Rebate	\$7,800
Waste Management at Salisbury Events	\$15,000

CAPITAL

Brickwork Place, Walkley Heights, Additional Flood Mitigation Funding	\$500,000
Changing Places facility at Carisbrooke Park, Salisbury Park	\$150,000
Irrigation Controller Renewal Program	\$600,000
Mawson Lakes Wall Remediation Works	\$50,000
Pump Replacements Due to Failure	\$43,300

Salisbury Bowling Club relocation of services	\$195,200
St Kilda Community Hall Equipment Purchase	\$20,000
Water Fountain, Ornamental Lake, Lake Windemere, Salisbury North	\$95,000
TOTAL	\$2,150,800

4. Approves the allocation of funding for the following **Discretionary** net bids:

OPERATING

Additional Security Services Guard and Overtime	\$110,000
Bagster Furniture	\$60,000
Insurance Premiums	\$99,000
Legal Expenses increased expenditure	\$60,000
Microsoft Licensing EA Agreement	\$60,400
Provision for WHS Initiatives	\$40,500
Sporting Club Leasing requirements as part of Lease/Licence Review	\$25,000
TOTAL	\$454,900

5. Approves the following transfers:

Disbursement of City Growth Provisional funds to relevant areas	\$165,000
Transfer budget for the Salisbury City Centre Renewal Project Consultancy costs	\$72,000
Transfer Business Excellence Administration materials to First Aid Equipment budget	\$5,500
Transfer CEO Contractual Services budget to offset Contract Price increases	\$298,000
Transfer Cleaning Budgets from Community Services to Para Hills and Burton Community Hubs Maintenance	\$120,000
Transfer from CEO Consulting to Salisbury Memorial Park (SMP) Mausoleum Legal Expenditure	\$22,000
Transfer from Minor Capital Works Grant Program to Community Grants	\$50,000
Transfer from Minor Capital Works Grant Program to Youth Sponsorship	\$25,000
Transfer Little Para Catchment Native Forest bid funds to correct division	\$100,000
Transfer of funds associated with the delivery of two new play spaces	\$20,000
Transfer Salisbury Aware budget to Community Engagement Framework	\$20,000

-
6. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 5 of this resolution.

For Information

2.2.1 Council Finance Report - January 2024

It is recommended to Council:

That Council:

1. Notes the report.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

2.4.1 NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2023/24

3 Governance and Compliance Committee Meeting

Chairman - Cr P Jensen

Consideration of the minutes of the Governance and Compliance Committee Meeting - 19 February 2024 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

3.1.1 Building Fire Safety Committee Appointments

It is recommended to Council:

That Council:

1. Adopts the City of Salisbury *Building Fire Safety Committee Terms of Reference* contained in Attachment 1 to this report, noting no changes are suggested (Item No 3.1.1 Governance and Compliance Committee, 19 February 2024).
2. Appoints the following persons to the City of Salisbury Building Fire Safety Committee for a period of three (3) years:
 - Mr Jeff Shillabeer (City of Salisbury staff), Presiding Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr Paul Peters (City of Salisbury staff), Member being a person appointed by the Council and who holds prescribed qualifications in building surveying.
 - Mr James Sunjaya, Director J Squared Engineering Pty Ltd - independent member with expertise in the area of fire safety.

3.1.2 Committee and Sub Committee Terms of Reference Review: Quorum Provision

It is recommended to Council:

That Council:

1. Adopts the new Quorum Provision within the Terms of Reference for the Committees and Sub Committees aligned with paragraph 3.6 to this report (Item No. 3.1.2 Governance and Compliance Committee, 19 February 2024), which allows the Mayor if in an ex officio membership position to be excluded from the total number of Members but included in the count towards achieving the required quorum number if present at the meeting.

4 Urban Services Committee Meeting

Chairman - Cr S Ouk

Consideration of the minutes of the Urban Services Committee Meeting - 19 February 2024 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 12 February 2024

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 12 February 2024 with respect to the following recommendations contained therein:

4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

4.0.1-AMSC2 Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/24

It is recommended to Council:

That Council:

1. Defers Item AMSC2 for further discussion at the upcoming February Council Meeting.
2. Requests the Administration to present further information on any implications following a potential increase from \$250,000 to \$1M for 2024/2025 for new/upgrade increase to the street network to meet the community requests for network improvements.
3. Requests the Administration to present further information on potential implications relating to increasing the service level to existing footpaths based on risk approach for defects greater than 20mm instead of 25mm.

4.0.1-AMSC3 Asset Management Improvement Plan - Street Lighting

It is recommended to Council:

That Council:

1. Approves the proposed capital and operating budget for the Public Lighting Continuity Program detailed in the table below for consideration in the 2024/25 Budget:

Financial Year	2024	2025	2026	2027	Total
Capital Renewal ('000)	\$986	\$821.3	\$849.8	\$880.6	\$3,537.7
Maintenance ('000)	\$252.5	\$254	\$55.4	\$56.9	\$618.8
Light Pole Audit ('000)	-	-	-	\$50	\$50
Total Budget Required ('000)	\$1,238.5	\$1,075.3	\$905.2	\$987.5	\$4,206.5

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 12 February 2024

It is recommended to Council:

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 12 February 2024 with respect to the following recommendations contained therein:

4.0.2-ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

**4.0.2-ESATS2 Tree Removal Requests - November 2023
Tree Removal Requests- December 2023**

It is recommended to Council:

That Council;

1. Notes the report.
2. Approves the removal of the tree listed in Item 40 (Attachment 2, Item No. ESATS2, Environmental Sustainability and Trees Sub Committee, 12 February 2024), located at 26 Jarman Avenue, Salisbury East due to safety concerns raised by residents.

**US-MWON1 Streetscape Renewal Program – Southwark Street,
Salisbury Heights**

It is recommended to Council:

That Council:

1. Approves for Southwark Street, Salisbury Heights to be included in the 2024/2025 Streetscape Renewal Program.

4.0.3 Future Reports for the Urban Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

4.1.1 Capital Works - January 2024

It is recommended to Council:

That Council:

1. Approves the transfer of \$31,000 available capital funding from PR17055 New Reserve Furniture, as the installation of smart bins is no longer a viable option, to PR25026 Dog Parks for Small Dogs to provide the sufficient funding to deliver the full scope of works at Unity Park, Pooraka, which will be administered as a non-discretionary 2023/24 Third Quarter Budget transfer.
2. Approves a non-discretionary 2023/24 Third Quarter Budget Review Bid of \$56,500 to reflect the additional Commonwealth Government income for the development of a Flood Emergency Response Plan, noting no new Council contribution is required for this work.
3. Approves the revised 2023/24 Road Reseal Program as detailed within Item 4.1.1, Urban Services Committee, 19 February 2024, with no impact to the program budget.

-
4. Approves the revised 2023/24 Bridge Program as detailed within Item 4.1.1, Urban Services Committee, 19 February 2024, with no impact to the program budget.
 5. Approves the priority program inclusion of Happy Homes Reserve Lighting within the 2023/24 PR21478 Public Light Program, with no impact to the program budget.
 6. Approves the completion of urgent works at Montague Road, Ingle Farm / Para Vista, following Council owned drainage infrastructure failures, working in consultation with the Dept for Infrastructure and Transport, with a further report to be provided advising rectification works completed and the request for the required funding to cover the expenditure incurred to rectify the issue, estimated at \$250,000, noting scope will not be clearly understood until the road is opened.

4.1.2 Plant Equipment for Removal of Seaweed from St Kilda Boat Channel

It is recommended to Council:

That Council:

1. Notes the information.
2. Approves a new initiative bid for \$48,000 to be considered in the 2024/25 budget process, to purchase a push boat for the removal of seaweed from the St Kilda Boat Channel.

4.1.3 Coogee Avenue Reserve, Paralowie - Amenities

It is recommended to Council:

That Council:

1. Approves Option 4 as a non-discretionary bid for the 24/25 budget, the recommended option, being the development of an irrigated green space within the reserve at a Capital cost of \$128,000, and ongoing annual maintenance cost of \$6,000.
2. Requests administration presents a further report with costings and consideration of a hard surface half and basketball/netball court.

4.1.4 Passmore Reserve - Upgrade Design Options

It is recommended to Council:

That Council:

1. Notes the information provided within this report.
2. Approves the development of a budget bid for consideration in 2024/25 of up to \$70,000 to undertake resurfacing of the BMX track located in Passmore Place Reserve, Salisbury North.

-
3. Does not approve the installation of a new playground at Passmore Place Reserve on the basis that the current distribution of playgrounds is appropriate, which is consistent with Resolution 1460/2022 and the loss of irrigated open space will likely adversely impact current users of the open space.

4.1.5 Ilberry Green - Valley View Tennis Club Lighting and Expansion

It is recommended to Council:

That Council:

1. Notes that the capital cost of upgrading the existing sports lights at Ilberry Green, Valley View to competition and commercial standards is estimated to cost \$1.595 million.
2. Notes that the capital cost of expanding the current tennis facility at Ilberry Green, Valley View to include two new tennis courts is estimated to cost \$2.505 million.
3. Notes that the Administration do not support the expansion of the tennis courts at Ilberry Green because of the high cost of the upgrade and because the facility meets the current demand.
4. Notes that the results and recommendations from the sports lighting audit of 26 sporting sites (which includes Ilberry Green, Valley View), scheduled for completion by the end of June 2024 will be presented to the Asset Management Sub Committee for consideration upon completion of the study.

For Information

4.2.1 Sports Field - Perimeter Fencing

It is recommended to Council:

That Council:

1. Approves the installation of a 1.8m high fence at Yalumba Reserve as per the FSA standard for Fencing.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

4.4.1 Department for Energy and Mining Request for Information - Community Battery Sites

4.4.2 Tenancy Matter - Mawson Lakes

See Confidential Further Information Item

4.4.2FI Tenancy Matter - Mawson Lakes

5 Community Wellbeing and Sport Committee Meeting

Chairman - Cr D Hood

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 20 February 2024 and adoption of recommendations in relation to item numbers:

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

5.1.3 Salisbury Hub After Dark Pilot Project Evaluation

It is recommended to Council:

That Council:

1. Notes Administration's evaluation of the Salisbury After Dark pilot program as included in this report (Item No. 5.1.3, Community Wellbeing and Sport Committee, 20 February 2024).
2. Approves the transition of the Salisbury After Dark pilot program to the proposed ongoing operational model on Monday, Tuesday and Wednesday evenings as outlined in paragraph 5.4 of this report (Item No. 5.1.3, Community Wellbeing and Sport Committee, 20 February 2024).
3. Approves the consideration of non-discretionary budget bid of \$12,000 as part of the 2023/24 Third Quarter Budget Review to support the additional operational costs until 30 June 2024.
4. Notes that full year on-going operational costs will be included in Council's budget process for 2024/2025.

CWS-OB1 Minor Capital Works Grant Program Criteria

It is recommended to Council:

That Council:

1. Reaffirms the previous Council resolution (27/2/23) expanding the Minor Capital Works Grant Program criteria to include community organisations including faith based and human services who are located within the City of Salisbury to be included in the Category B criteria of the Minor Capital Works Grant Program.

-
2. Approves that Category B and C is to include not for profit organisations located within the City of Salisbury subject to the organisation demonstrating that they meet appropriate governance requirements and further advice to Council as required.

CWS-OB2 Acknowledgement of Mr A Hamilton, Manager Sport, Recreation and Community Planning

It is recommended to Council:

That Council:

1. Acknowledges with thanks the contribution of the Manager Sport, Recreation and Community Planning, Mr Andrew Hamilton, for his professionalism and support to Council and Elected Members generally and expresses its appreciation for his commitment.
2. Wishes Mr Hamilton the very best for his future endeavours.

For Noting Only: Decisions Made Under Committee Delegation

5.1.1 Minor Capital Works Grant Program Application - Salisbury United Junior Soccer Club - Renovation of spectator area including BBQ space.

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury United Junior Soccer Club (SUJSC) for the amount of \$75,000 for the renovation of the existing covered spectator viewing area including the existing BBQ space at Adams Oval, Decimal Road, Salisbury North noting that any additional costs are to be funded by the SUJSC as per the funding agreement.

5.1.2 Minor Capital Works Grant Program Application - Salisbury North Football Club - New Coaches hut and storage area

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:

-
- a. The Salisbury North Football Club (SNFC) for the amount of \$75,000 for the development of a new 2 storey coaches hut and storage shed at Salisbury North Oval, Bagster Road, Salisbury North, noting that any additional costs are to be funded by the SNFC as per the funding agreement.

5.1.4 Grant No. 29/2023-24: Salisbury Star Guides Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2024 round of Community Grants as follows:
 - a. Grant No. 29/2023-24 Salisbury Star Guides Community Grant Application: to the value of \$5,000: to assist with purchasing uniforms and funds towards running its Salisbury Guide Unit Program.

5.1.5 Grant No. 30/2023-24: Gleeson Football Club Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2024 round of Community Grants as follows:
 - a. Grant No. 30/2023-24 Gleeson Football Club Community Grant Application: to the value of \$5,000: to assist with purchasing uniforms.

5.1.6 Minor Capital Works Grant Application - Brahma Lodge Sports Club - Upgrade of cricket nets

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:
 - a. The Brahma Lodge Sporting Club for the amount of \$75,000 for the installation of new cricket wickets and nets at Brahma Lodge Oval, Francis Rd, Brahma Lodge, noting that any additional costs are to be funded by the Brahma Lodge Sporting Club as per the funding agreement.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

5.4.1 Salisbury Aquatic Centre Operationalisation and Management Contract

5.4.2 Review of Lease Agreements – Working Group

6 Innovation and Business Development Committee Meeting

Chairman - Cr S Reardon

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 20 February 2024 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

6.1.1 Business Transformation Future Fund Status Update

It is recommended to Council:

That Council:

1. Approves the allocation of \$435,000 from the Business Transformation Future Fund to facilitate funding of Confirm Asset Upgrade, Volunteer Management System, Intranet and Data Management for Decommissioned Systems.
2. Notes sufficient funding available from the Business Transformation Future Fund current balance to fund these projects.

For Information

6.2.1 Road Reseal Update

It is recommended to Council:

That Council:

1. Notes the report.
2. Requests administration to provide a status update every two years and a further report at the completion of the four year term review before the contract is extended.

7 Audit and Risk Committee Meeting

Chairman - Chair K Grenfell

Consideration of the minutes of the Audit and Risk Committee Meeting - 13 February 2024 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Actions List

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

7.1.1 Audit & Risk Committee Annual Work Plan - 2023/2024 and 2024/2025

It is recommended to Council:

That Council:

1. Approves the updated Audit & Risk Committee Annual Work Plan for the two years 2023/2024 and 2024/2025 as set out in Attachment 1 to this report (Item No. 7.1.1, Audit and Risk Committee, 13 February 2024), with the amendment to bring forward the commencement of Fraud and Corruption Prevention Control Audit to next Financial Year.

7.1.2 3-Year Internal Audit Plan 2023/24-2025/26

It is recommended to Council:

That Council:

1. Notes the updates made to the 3-year Internal Audit Plan 2023/2024 to 2025/2026 as set out in Attachment 1 to this report (Item No. 7.1.2, Audit and Risk Committee, 13 February 2024), with the amendment to bring forward the commencement of Fraud and Corruption Prevention Control Audit to next Financial Year.

7.1.3 Internal Audit Report on Strategic Reporting Process

It is recommended to Council:

That Council:

1. Notes the final audit report with management comments for the strategic reporting process audit as set out in attachment 1 to this report (Item No. 7.1.3, Audit and Risk Committee, 13 February 2024).

7.1.4 Risk Management and Internal Control Activities

It is recommended to Council:

That Council:

1. Notes the update on Risk Management and Internal Control Activities Annual Plan for 2023/2024, as set out in Attachment 1 to this report (Item No. 7.1.4, Audit and Risk Committee, 13 February 2024).
2. Notes the new Strategic Risk Register as included in Attachment 2 to this report (Item No. 7.1.4, Audit and Risk Committee, 13 February 2024), taking into consideration that, given the ongoing nature of the review of the risk register, a further updated register will be presented to the next Audit and Risk Committee.

7.1.5 Audit & Risk Committee Performance Self-Assessment

It is recommended to Council:

That Council:

1. Approves the self-assessment survey questions, as set out in Attachment 1 to this report (Item No. 7.1.5, Audit and Risk Committee, 13 February 2024) for issuance to members of the Audit and Risk Committee in the position as at 31 December 2023, for completion following the February 2024 Council meeting, with results to be collated and presented at the next Audit and Risk Committee meeting.

For Information

7.2.1 Outstanding Actions Arising from Internal Audits

It is recommended to Council:

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Item No. 7.2.1, Audit and Risk Committee, 13 February 2024).
2. Notes the update on the Detailed Action List for Audit Log Action # 35 in Attachment 2 to this report (Item No. 7.2.1, Audit and Risk Committee, 13 February 2024).
3. Notes the update on the Capital Works Project Audit Pressure Points Action List in Attachment 3 to this report (Item No. 7.2.1, Audit and Risk Committee, 13 February 2024).

A&R-MWN1 Acknowledgement of Service

It is recommended to Council that:

That Council:

1. Congratulates Hussain (Rafy) Rafeeu on securing a promotion as head of internal audit in the health sector; and
2. Thanks him for his contribution to the City of Salisbury and wishes him the very best for his future career.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

7.4.1 Quarterly Cybersecurity Report - 31 December 2023

7.4.2 Report on Lessons Learnt on Cyber Security

7.4.3 Litigation Update – TTEG Claim

A&R-OB1 CEO Update on Strategic Reporting Audit Recommendation 1 related to Resourcing

8 Council Assessment Panel Meeting

Council to note the minutes of the Council Assessment Panel Meeting held on 30 January 2024.

9 CEO Review Committee

No CEO Review Committee meeting was held in December 2024.

GENERAL BUSINESS

ITEM	GB1
	COUNCIL
DATE	26 February 2024
HEADING	Asset Management Improvement Plan - Footpaths Policy and Upgrade Program 2023/2024
AUTHOR	Craig Johansen, Team Leader Natural Assets, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report was prepared in response to Resolution of Council 0422/2023 and takes into consideration the feedback from Council at CEO Workshop dated 6 November 2023. The recommendations in the report are based on findings from the most recent audit of Council's footpaths to maintain accessibility and safety of footpaths. The Footpath Policy has been amended to reflect the audit findings and recommendations in this report.

RECOMMENDATION

That Council:

1. Adopts the Draft Footpath Policy as presented in Attachment 1: Draft Footpath Policy February 2024 of the report (Item GB1 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Council; 26 February 2024).
2. Adopts the Footpath Works Program as presented in Attachment 2: Forward Years Footpath Works Program of the report (Item GB1 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Council; 26 February 2024).
3. Approves the new footpath program as evaluated by the Footpath Evaluation Request Team (FRET) and proposed for delivery in the 2023/24 Financial Year as presented in Attachment 3: New Footpath works 23/24 to 24/25 FRET of the report (Item GB1 – Asset Management Improvement Plan – Footpaths Policy and Upgrade Program 2023/24, Council; 26 February 2024).
4. Approves a one off increase in the capital budget allocation from \$250,000 to \$500,000 for the 2024/2025 financial year for new/upgrade to the street network to meet the community requests for network improvements.

5. Approves the maintenance and renewal budget of \$1.4M set out in the following table, noting that appropriate rise and fall should be incorporated into subsequent financial years.

Type	Budget Name	2024/25	2025/26	2026/27	2027/28
Maintenance	Footpath Maintenance	\$1.4M	\$1.4M	\$1.4M	\$1.4M
Renewal	Bituminous Footpath Renewal	\$200 k	\$200 k	\$200 k	\$200 k
Renewal	Footpath Renewal	\$0	\$0	\$0	\$0

6. Notes the further information requested from Administration at the Asset Management Sub Committee meeting held 12 February 2024, Item AMSC2, detailed in this report at Item 3.7, 3.8, 3.9 and 3.10.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Draft Footpath Policy February 2024
- 2. Forward Years Footpath Works Program
- 3. New Footpath works 23/24 to 24/25 FRET

1. BACKGROUND

1.1 At its July 2023 meeting Council resolved the following:

“2. Requests the Administration to review the below criteria for level of service for pathways and requests the Administration to provide costings on different levels of service with consideration to the following.

- 2.1 Width
- 2.2 Surface Finish – Material
- 2.3 Location
- 2.4 Functionality (could be defined as usability including DDA)
- 2.5 Lighting
- 2.6 Signage

3. Requests the Administration to review the footpath policy and provide advice, costings and service levels including types of footpath material for further consideration by the Asset Management Sub Committee by October 2023.

4. Notes the 2023 footpath audit and requests the Administration to bring back a repair/replacement upgrade program including a proposed budget based on \$500,000 for 23/24 and 24/25 for further consideration by the Asset Management Sub Committee by October 2023.”

1.2 At this month's Asset Management Sub Committee meeting, Item AMSC2 was deferred for further discussion at the February meeting of Council:

- “1. Defers Item AMSC2 for further discussion at the upcoming February Council Meeting.*
- 2. Requests the Administration to present further information on any implications following a potential increase from \$250,000 to \$1m for 2024/2025 for new/upgrade increase to the street network to meet the community requests for network improvements.*
- 3. Requests the Administration to present further information on potential implications relating to increasing the service level to existing footpaths based on risk approach for defects greater than 20mm instead of 25mm.”*

1.3 Council currently maintains footpaths through 3 main budget areas, which are:

- 1.3.1 Operating Maintenance Budgets – to repair discrete faults or sections of the footpath network. Council has historically maintained footpaths through various maintenance budgets with a focus on programmed fault repair identified from footpath audits as well as actioning requests from the Community. Footpath maintenance budget allocation for the 2023/24 financial year is \$890,000.
- 1.3.2 Capital Renewal Budgets – to replace entire footpath segmented assets. Whole footpath segments are renewed typically when there are multiple defects along the segment or when the cost of maintenance is not a value for money option. Council as part of the Covid operational savings in 2020, implemented a Capital Footpath Renewal Budget by converting approximately half of the footpath maintenance budget (\$650k) to provide for full segments of assets to be replaced rather than isolated sections previously completed. Capital Renewal budget allocation for the 2023/24 financial year is \$750,000.
- 1.3.3 Capital New Budgets to install new or significantly upgraded assets. Each year Council has a budget allocated for the New Footpath and Kerb Ramps Service Continuity Program, for the installation of new footpath and pram ramp assets which for the 2023/24 financial year has allocated \$250,000 for new footpath and pram ramp construction.

Throughout the year requests are received from the community for the installation of new footpaths and pram ramps, these requests are considered by Footpath Evaluation Request Team (FRET) within the context of the Footpath Policy and are scheduled for construction within the program with priority on those requests which assist the community and members with mobility access across the network.

1.4 From the recent audit undertaken in 2023, approximately 94% of the network is in condition 3 or better (ie. footpath condition ranged from fair, good, very good to new). This translates to approximately 875 km of the 916 km street network being in fair or better condition, which indicates that Council's footpath network is generally performing well from a perspective of condition.

2. EXTERNAL CONSULTATION / COMMUNICATION

2.1. Nil.

3. DISCUSSION

3.1. Council’s Footpath Network totals 1,111 km of pathways, across the Streets and reserve across the following service level hierarchies endorsed by Council;

- 3.1.1. High Profile
- 3.1.2. Collector/Arterial
- 3.1.3. Industrial
- 3.1.4. Residential
- 3.1.5. Reserve Sealed
- 3.1.6. Reserve Unsealed
- 3.1.7. City Wide Trail

3.2. The network has been separated into:

- 3.2.1. Street Network totaling 916 km; and
- 3.2.2. Reserve Network totaling 195 km

3.3. Figures 1 and 2 show the overview and the distribution of Council’s pathway assets. The following are some of the key considerations regarding pathway assets:

- 3.3.1. Approximately 90% of the City street network is serviced by a footpath on at least one side of the road.
- 3.3.2. Residential and arterial/collector footpaths form the largest percentage of Councils pathway network.
- 3.3.3. Most of the residential pathways in the City are constructed of brick pavers.

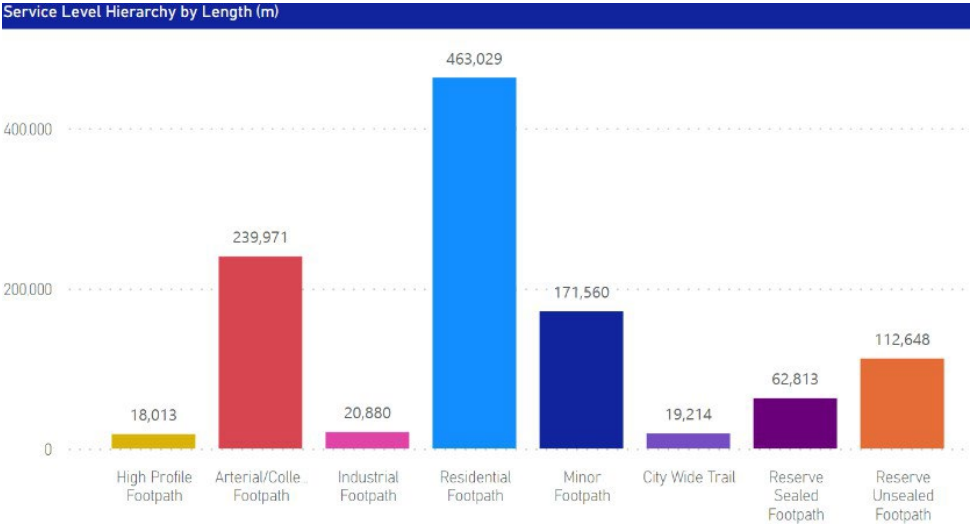


Figure 1. Chart showing path length in metres by the 8 service level hierarchies.

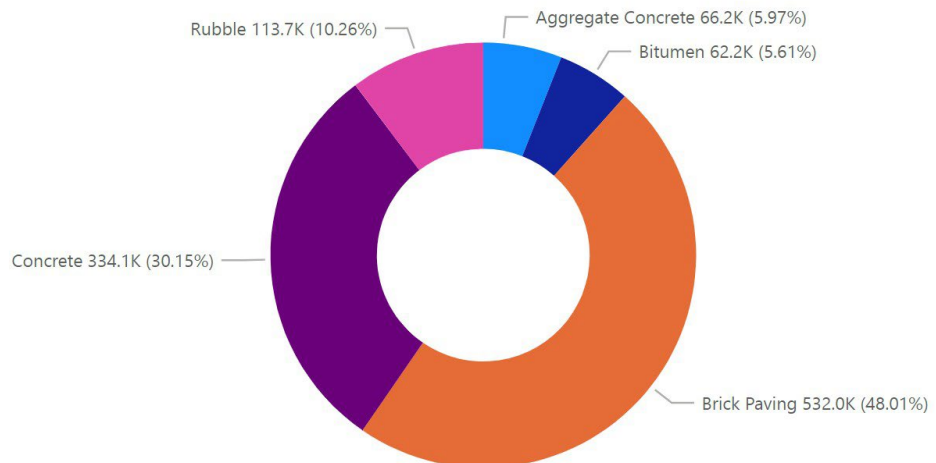


Figure 2. Footpath Length and percentage in the City by material.

3.4. The following are the key points from the recent audit of Council’s pathways.

- 3.4.1. The audit data of the pathway network (street and reserves) has identified 2,288 defects of which 2,152 of these being trip steps greater than 20mm across the network.
- 3.4.2. There was an even distribution of trip steps across the City and no one particular location had more defects.
- 3.4.3. The best performing assets are reserve and high-profile pathways, which had less than 1 defect per km.
- 3.4.4. However, residential streets and arterial/collector pathways had the greatest concentration of defects, which were recorded at 4.09 and 2.82 defects per km respectively. Residential pathways constitute 54% of all defects in the pathway network, while arterial/collector make up 23% of all defects.
- 3.4.5. The audit results indicate that the focus of pathway programs should be in residential and arterial/collector assets. With these two hierarchies having greater than 75% of the street network within them and the largest number of defects per kilometre.
- 3.4.6. The results from the audit identifies that a large proportion of the defects can be addressed through maintenance instead of renewal. Prior to 2022-2023, Council had a significantly larger budget for footpath maintenance of \$1.3 million. The footpath maintenance budget was reduced to manage cost of living pressures during the COVID pandemic and the funding level has remained unchanged since. The footpath maintenance budget in the 4 year Delivery Plan (2023/2024 to 2026/2027) is \$890,000 per year (average budget).

-
- 3.4.7. The larger budget provided staff with the resources that enabled staff to implement an effective maintenance program that would address defects in a prompt manner providing better customer experience.
 - 3.4.7.1. Two-thirds of the budget was allocated to programmed maintenance to address defects that were identified through 4 yearly audits.
 - 3.4.7.2. One-third of the budget was allocated for reactive maintenance to address customer requests.
 - 3.4.8. There are a significant number of very minor trip steps that are below trigger thresholds that will not be recorded through an audit as a defect. These minor defects over time will grow which are typically influenced by its environment and utilisation. Therefore, it is anticipated that there will be new defects that will emerge each year and an ongoing maintenance program that reflects historical trends should be considered. This intelligence will continue to develop over time to better manage footpath assets in the long term.
 - 3.4.9. The results from the audit have been used to prepare an updated maintenance program that is attached with this report (Attachment 2).
 - 3.4.10. Administration recommends that a maintenance budget of \$1.4 million be considered to implement the updated footpath maintenance program for both reactive and programmed maintenance. This is an increase of \$510,000 from the current funding level for the maintenance of footpath to pre-COVID funding levels. Based on this funding arrangement, it is anticipated that the program of works shown in Attachment 2 will be completed in 2025/2026.
 - 3.4.11. It is anticipated that more defects will emerge in the 2026/2027 and 2027/2028 FY, as defects exceed the intervention level, which will be addressed with the proposed funding arrangement.
 - 3.4.12. A subsequent footpath audit across the City will be undertaken in 2027/2028 to review the level of service against the defects observed to inform the next 4 Year Delivery Plan. This audit will also inform Council the effectiveness of the maintenance program in addressing footpath defects.

New Footpath Assets

- 3.5. New footpath requests are evaluated by the Footpath Request Evaluation Team (FRET). One of the key objectives of the FRET program is to improve accessibility and inclusion for footpath users. The following assessment criteria are used to prioritise the annual program for New Footpaths and Ramps.
 - 3.5.1. Service Level Hierarchy;
 - 3.5.2. The needs of people with disabilities or mobility issues;
 - 3.5.3. Key zones and precincts;
 - 3.5.4. Proximity to high pedestrian generators, such as schools, aged care facilities shopping centres, bus stops/routes and reserves or points of interest;
 - 3.5.5. Importance within the footpath network; and

-
- 3.5.6. Connectivity to reserves and main roads.
- 3.6. The following key points were considered in developing the new Footpath Works Program (as shown in Attachment 3):
- 3.6.1. Different materials used for footpath construction have been evaluated. Administration has undertaken a detailed study that included an audit of historical footpath costings supported by specialist consultants to update unit rates that reflect recent and likely future market trends.
 - 3.6.2. A number of footpath renewal program and service level options were reviewed to forecast service levels based on differing budgets, renewal and upgrade strategies.
 - 3.6.3. The scenarios focus on the Street Network (excluding the reserve network) due to the largest portion of the pathway network being found in the Street Network and therefore the potential for increased risk exposure.
 - 3.6.4. The options considered the width of the footpath, the material to be used and functionality to determine the proposed service standards in the updated Footpath Policy presented with this report.
 - 3.6.5. Footpath Surface (material) – ensure that the material of the new footpath matches with the existing footpath.
 - 3.6.6. Functionality – the overall connectivity of the footpath is considered as part of each request to ensure that the resident has safe passage and connectivity from the start to end of the journey.
 - 3.6.7. Adequate lighting for pedestrians – Currently the street network is lit to the requirement of the road/ vehicle user as per the Australian Standards (AS/NZS 1158 Lighting for Roads and Public Spaces). With this provision of lighting being greater than that required for pedestrian movement within the street.
 - 3.6.8. The number of community requests have increased through the program life. Administration have assessed and support 25 requests from the community for new footpaths in the 2023/24 FY. However, with the funding that is currently available (\$250k per year), the funding has been fully committed to only deliver 12 out of the 25 supported requests. Additional funding of \$250k is required to deliver the 13 remaining supported FRET projects. Administration recommends that total funding for new footpaths be increased to \$500k for the 2024/2025 FY. Future funding requirements for the 2025/2026 FY can be considered in the following FY when there is updated information regarding community requests for new footpaths. Approximately 60% of the new footpath requests are associated with the installation of accessibility ramps.
- 3.7 Proposed amendments have been made to the draft Footpath Policy as follows:
- 3.7.1 The updated Footpath Policy does not adopt a preferred material of construction for footpath renewals but provides flexibility for Council to select a material that best fits the location and consideration will be given to visual amenity, asset life, asset cost, accessibility and inclusion in high traffic areas.

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- 3.7.2 The footpath renewal program will be developed based on assessing the asset condition and public liability risk. The footpath maintenance program will be prioritised to minimise public liability risk.

Additional Information – Point 2 of the motion from AMSC 2, 12 February 2024

- 3.8 The AMSC has requested for the Administration to present further information on any implications following a potential increase in the FRET program from \$250,000 to \$1 million for the 2024/2025 Financial Year.
- 3.9 The following are the key points from administration in response to this motion:
- 3.9.1 FRET is a program for the construction of new footpaths based on customer request. It does not address the defects identified in the recent footpath audit.
- 3.9.2 The FRET budget has increased progressively over the last 15 years to cover demand and increasing cost of the service. In the last 3 years, the \$250,000 per year budget allocated for the FRET program has been adequate in covering the cost of new foot path construction each year. Administration has requested a one off increase from \$250,000 to \$500,000 in the 2024/2025 FY to cover the increase in demand from residents in the 2023/2024 FY. Based on current and anticipated demand, it is unlikely that Council will receive \$1million of FRET related work in the 2024/2025 FY. As such, administration do not recommend the increase in the FRET budget to \$1 million in the 2024/2025 FY. Administration will update Council if the demand for FRET continues to increase in the 2024/2025 FY and recommend appropriate level of funding for the 2025/2026 FY.
- 3.9.3 Administration is recommending to Council that there is an increase of \$510k in the footpath maintenance budget for at least the next 4 years, and a related reduction in renewal budget. This will enable Administration to have an increased focus on trip hazards and other localised footpath defects.
- 3.10 At the AMSC meeting held 12 February 2024, in relation to AMSC2, there was discussion around the impact of development on footpaths. The following are some additional comments from administration.
- 3.10.1 Infrastructure works associated with land development can lead to footpath defects that hinder pedestrian movement. Infrastructure works includes the installation of services and construction of crossovers for vehicle access into the property.
- 3.10.2 Administration have adopted a process to manage the infrastructure associated work, which include providing instruction to landowners or developers who have lodged a request with Council to seek approval to undertake the work. However, administration are not able to attend each site to verify compliance.
- 3.10.3 Council staff are able to work with the property owner or builder to ensure that, where feasible, defects in the footpath resulting from infrastructure works from land development are minimised.

3.11 There was a request from an AMSC committee member in relation to AMSC2 presented to the AMSC meeting held 12 February 2024 for information relating to the increase in costs associated with widening footpath widths and for the information to be included in this report. The following comments are administration’s response to this request.

3.11.1 The cost associated with increasing the width of footpaths by 300mm (from the minimum width of 1.2m to 1.5m or 1.5m to 1.8m) equates to a 10% increase in the capital cost. An increase in width by 600mm increases the cost by approximately 20%.

3.11.2 Increasing the footpath width from 1.2m to 1.5m equates to 427m less footpath renewal work based on a \$750,000 per year budget (which is the current 2023-2024 FY budget).

3.11.3 Increasing the footpath width from 1.2m to 1.8m equates to 781m less footpath renewal work based on a \$750,000 per year budget.

4. FINANCIAL OVERVIEW

4.1. Budget allocations for footpath works in the 2023/24 financial year are \$890,000 for Maintenance, \$750,000 for Capital Renewal and \$250,000 FRET, new and upgrade reactive program.

4.2. Administration recommends the following footpath maintenance budget to address the proposed works (maintenance/renewal) program developed from the recent pathway audit. It is also recommended that the renewal program for the next 4 years be put on hold, with the funds being made available for programmed and reactive maintenance activities. The bituminous footpath renewal program should continue to renew/upgrade reserve pathways to improve and maintain accessibility.

Table 1. Footpath maintenance and renewal budget for 2024/25 FY to 2027/28 FY

Type	Budget Name	2024/25	2025/26	2026/27	2027/28
Maintenance	Footpath Maintenance	\$1.4M	\$1.4M	\$1.4M	\$1.4M
Renewal	Bituminous Footpath Renewal	\$200 k	\$200 k	\$200 k	\$200 k
Renewal	Footpath Renewal	It is proposed to not have a renewal program because defects can be managed through a maintenance program.			

4.3. Administration recommends the following upgrade/new budget be considered for the 2024/2025 FY. An increase of \$250k is proposed to cover the increase demand experienced in the 2023/2024 FY for new footpaths and ramps.

4.4. For Councils consideration increasing the new/upgrade program to \$1m will have little impact on outcomes delivered. With Council receiving between 12-25 requests annually for new or upgraded path network. With currently there being a backlog of requests, which will be addressed with a budget increase for new/upgrade by \$250k to provide \$500k for year one.

- 4.5. It has been approximated that an increase of the path width is 10% of the renewal cost of a footpath segments i.e. width change from 1.2m to 1.5m or 1.5m to 1.8m. It cannot be assumed that the preferred path widths can be provided in all locations, as each location has varied service infrastructure within it and some locations are unable to facilitate the increase of path width to the preferred dimensions.
- 4.6. With the proposed increase of \$510k/year in operating expenditure for footpath maintenance and an increase in new/upgrade footpath budget by \$250k/year, the total increase in budget is \$760k/year. This increase in expenditure is offset by putting the footpath renewal program (average annual budget of \$750k/year) on hold. The net increase to the long-term financial plan for footpaths is \$10,000 per year or \$40,000 over the next 4 years in the Delivery Plan.

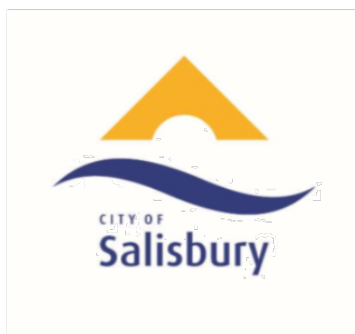
5. CONCLUSION

- 5.1. A footpath condition audit has recently been completed and modelled for a range of service levels.
- 5.2. Much of the existing footpath network was found to be in good condition with only localised hazards.
- 5.3. That Council adopts the service levels as set out in the draft Footpath Policy for all new and renewal of footpaths. Continue to use block pavers within the street network and give consideration to materiality and access in high profile locations.
- 5.4. It is proposed to stop the footpath renewal program for at least the next 4 years, with a capital saving of \$750k pa, however increase the maintenance budget to \$1.4M pa (an increase of \$760k pa).
- 5.5. That Council adopts the budgets for maintenance and renewal of footpaths as shown in Table 1 and budgets for new pathways as shown in Table 2 in this report. In adopting the budget, the program renewal of footpaths will be put on hold and the renewal funding will be used to fund maintenance activities that will enable Council to reduce the number of defects with a focus on residential and arterial collector roads.

Table 2. New pathways and ramps budget for 2024/25 FY to 2027/28 FY

Type	Program Name	2024/25	2025/26	2026/27	2027/28
Upgrade/New	Bicycle Network Improvements	\$200 k	\$200 k	\$200 k	\$200 k
Upgrade/New	City Wide Trails	\$880 k	\$880 k	\$800 k	\$500 k
Upgrade/New	New Footpaths/Ramps (FRET)	\$500 k	\$250 k	\$250 k	\$250 k

- 5.6. Increase the FRET budget to \$500k for the 2024/25 FY to manage the increase in demand from the 2023/2024 FY. Noting that the 2024/2025 FY budget for FRET will be informed by the request received by Council through the 2024/2025 FY.



City of Salisbury Values: Respectful, Accountable, Collaborative, Helpful

Footpath Policy

Adopted by:	Council
Responsible Division:	Engineering Assets and Systems Urban, Recreation and Natural Assets
First Issued/Adopted:	26 August 2013
Last Reviewed:	27 November 2023
Next Review Date:	November 2025

1. Purpose

The City of Salisbury is committed to providing a safe, accessible and well-maintained footpath network linked by accessible kerb ramps. Council's footpath policy provides guidelines for the location and type of footpaths to be constructed or reconstructed.

This Policy sets out guidelines for provision of footpaths constructed with council allocated and developer contributor funds.

2. Scope

This Policy is applicable to all built-up areas within the City of Salisbury.

3. Legislative Requirements and Corporate Policy Context

Local Government Act 1999

Disability Discrimination Act 1992 – Section 23 'Access to Premises'

4. Interpretation/Definitions

Footpath:	A path for pedestrians and cyclists.
Built-up:	An area consisting of mainly housing, commercial or industry, with little open space. Refers generally to the general-City area east of Port Wakefield Road.
Accessible:	The ability to be accessed by all, and more specifically those with disabilities or limited mobility . In particular this requires that footpath provision includes pairs-of accessible kerb ramps for access by pedestrians using various mobility aids and by people with children in prams or strollers. It means that the footpath network complies with the Disability Discrimination Act 1992 Section 23 'Access to Premises'. It also means that Universal Design principles are incorporated into footpath design.

5. Policy Statements

- 5.1 Council supports active transport (walking and cycling) as a preferred method of travel within the City to benefit the health and wellbeing of our residents and to minimise the impact of transportation on the environment.
- 5.2 Council aims to provide a footpath network that is convenient, safe, and easy to use.
- 5.3 As a general principle, Council will renew/repair failing infrastructure before providing new infrastructure.
- 5.4 The nominal minimum level of service for [a](#) new footpath is for a 1.2 metres wide ~~path, block paved (concrete pavers) and~~ constructed to at least industry [best](#) practice.
- 5.5 The level of service for maintenance of existing footpaths is based on a risk approach, with audit frequency and intervention levels set in the Asset Management Plan.
- 5.6 Where physically practical, Council will provide a footpath:
 - 5.6.1 On both sides of:
 - 5.6.1.1 roads near schools, retirement villages, sports grounds and other public facilities being significant pedestrian generators; and roads with carriageways wider than 12 m or with central medians.
 - 5.6.1.2 roads abutting commercial or shopping areas
 - 5.6.1.3 bus routes;
 - 5.6.1.4 local roads classified as primary collectors;
 - 5.6.1.5 arterial roads;
 - [5.6.1.6](#) cycling routes where bike lanes terminate.
 - ~~5.6.1.6~~ [5.6.1.7 Within and around High Profile Zones and Precincts](#)

- 5.6.2 On one side of:
- 5.6.2.1 through Local roads, and on the same side of the road as street lighting where possible, and
 - 5.6.2.2 cul de sacs greater than 60 m long to the centre of the court bowl and 30 metres long to the centre of the court bowl for any new development.
- ~~5.6.3 Within and around:~~
- ~~5.6.3.1 Key zones and precincts~~
- 5.7 Footpaths shall be constructed generally as follows:
- 5.7.1 on arterial and primary collector roads a minimum footpath width of 1.5metres with a preferred width of 1.8 metres where verge width permits.
 - 5.7.2 on local roads a minimum footpath width of 1.2 metres with a preferred width of 1.5 ~~to 1.8 metres~~ where verge width permits.
 - 5.7.3 Within and around key zones and precincts a minimum width of 1.5metres with a preferred width of 1.8 metres.
- 5.8 Prior to installation of footpaths within residential streets, residents will be consulted by mail and given the opportunity to express their views. Residents will be advised of the consultation outcome and where objections exceed two thirds of residents directly fronting the proposed footpath, the construction will not proceed. Where feedback received from residents via mail is divided, a street meeting will take place and Elected Members be invited to attend.
- 5.9 Council may defer the construction of a footpath on ~~this a~~ street where the footpath:
- 5.9.1 does not form an essential link within the network;
 - 5.9.2 has no persons with disabilities or mobility issues using the street as a pedestrian/ access link; and
 - 5.9.3 is in low volume local roads, such as cul-de-sacs, the residents may choose (clear majority) to have no footpath, as the road has the look and feel of a shared use road
- 5.10 Priority
- 5.10.1 New footpaths shall be provided by priority based on:
- 5.10.1.1 the needs of people with disabilities or mobility issues.
 - 5.10.1.2 key-connection to High Profile zones and precincts
 - 5.10.1.3 proximity to high pedestrian generators, such as Schools, Aged Care facilities, Shopping Centres, Bus Stops/ Routes and Reserves
 - 5.10.1.4 importance within the footpath network;
 - 5.10.1.5 existing usage; and its potential usage;

- 5.11 New paths, shared pathways or trails in reserves shall be considered based upon the connection to the existing network, potential usage and [broader regional connections or](#) statewide programmes. Shared pathways shall have a minimum width of 2.5 metres or as specified in [Austroad Standards Guidelines](#).
- 5.12 The implementation of the footpath construction program is dependent on the budget available as guided by the appropriate Asset Management Plan(s), community needs, and consultation with Ward Councillors and the Mayor.
- 5.13 Resident requests for new footpaths/kerb ramps not included in the annual Footpath Construction Program will be considered for inclusion if:
 - 5.13.1 the request meets the priority criteria listed in item [9-5.10](#) above, and
 - 5.13.2 Funding is available
- 5.14 To ensure the highest priorities are considered in a consistent manner, such requests will be collated over a three month period and reviewed by the Footpath Request Evaluation Team (FRET) quarterly.
- 5.15 FRET is required to provide a quarterly report to the Asset Management Sub Committee, presenting its deliberations to the Sub Committee [by ward](#).
- 5.16 Any appeals to decisions of FRET are [to be](#) reported to the Asset Management Sub Committee.

6. Related Policies and Procedures

- 6.1 City of Salisbury [relevant transportation](#) Asset Management Plan
- 6.2 AS 1428 “Design for Access and Mobility”
- 6.3 [Austroad Standards Guidelines](#)

7. Approval and Change History

Version	Approval Date	Approval By	Change
6	27 November 2023	Council	New Policy Template Format

8. Availability

- 8.1 The Policy is available to be downloaded, free of charge, from Council’s website www.salisbury.sa.gov.au
- 8.2 The Policy will be available for inspection without charge at the Civic Centre during ordinary business hours and a copy may be purchased at a fee as set annually by Council.

City of Salisbury Community Hub
 34 Church Street, Salisbury SA 5108
 Telephone: 84068222
 Email: city@salisbury.sa.gov.au

Field

9. Review

This Policy will be reviewed:

- If a new Policy - within 12 months of a Council election and thereafter as necessary; or
- The frequency dictated in legislation; or
- Earlier in the event of changes to legislation or related Policies and Procedures; or
- If deemed necessary by Council.

Further Information

For further information on this Policy please contact:

Responsible Officer: Manager [Urban, Recreation and Natural Assets](#)

Address: 34 Church Street, Salisbury SA 5108

Telephone: 8406 8222

Email: city@salisbury.sa.gov.au

Field

Forward Years Footpath Works Program

Street Name	From Street	Suburb
Wright Road	Gosse Place And Wendy Avenue	VALLEY VIEW
Nelson Road	Helen Terrace And Brian Way	VALLEY VIEW
Finniss Avenue	Finniss Avenue And Prosser Street	INGLE FARM
Mataro Avenue	Pandanya Avenue And Langi Street	INGLE FARM
Wright (Service) Road	Redhill Road And Beovich Road	INGLE FARM
Jacaranda Drive	23 Jacaranda Drive And Daphne Road	SALISBURY EAST
Elinga Avenue	Yutara Avenue And Darrang Avenue	INGLE FARM
Sabina Street	Barnstaple Road And Harvey Avenue	SALISBURY
Daphne Road	Shelton Drive And Jeffries Road	SALISBURY EAST
Shearer Crescent	Mccormack Crescent And Hissar Avenue	SALISBURY NORTH
Nelson Road	Julie Road And Goodwin Court	PARA HILLS
Noolinga Way	Bantanga Crescent And Mannara Drive	SALISBURY NORTH
Montague Road	Sullivan Road and Fairfax Road	INGLE FARM
Mozart Avenue	Schumann Street And Grieg Street	INGLE FARM
Coolibah Road	Willow Avenue And Tamarix Avenue	SALISBURY EAST
Mary Leonard Drive	Coondoo Avenue And Ingle Close	INGLE FARM
Margaret Street	Frances Avenue And Williamson Road	PARA HILLS
McCormack Crescent	On the southern side of McCormack Crescent Header	SALISBURY NORTH
Eyre Crescent	Warburton Road And Entrance Opp 37 Eyre Crescent	VALLEY VIEW
Amundsen Drive	Leyton Avenue And Baldock Road	INGLE FARM
Trenergy Avenue	Lydia Avenue And Atlanta Avenue	INGLE FARM
Rodney Avenue	Amelia Avenue And Royston Avenue	INGLE FARM
Frances Avenue	Sleep Road And Opp 4 Frances Avenue	PARA HILLS
Bridge Road	Myall Road And 487 Bridge Road	PARA HILLS
Metala Road	Yalumba Drive And Burgundy Road	PARALOWIE
Nelson Road	Tennis Court Car Park Entrance South Of 457 Nelson	PARA HILLS
Emerald Drive	Dukas Drive And Bridge Road	INGLE FARM
Bridge Road (Service)	Welby Avenue And Arney Street	SALISBURY EAST
Wright Road	Monty Road And Morris Drive	VALLEY VIEW
Mawson Lakes Boulevard	The Avenue And Montague Road	MAWSON LAKES
Badcoe Street	Van Leeuwen Drive And 33 Badcoe Street	POORAKA
Milne Road	Nelson Road And Duke Avenue	PARA HILLS
Elio Drive	Dale Drive And Mccnicoll Road	PARALOWIE
Adrian Street	Creslin Avenue And 51 Adrian Street	INGLE FARM
Wright Road	Uno Crescent And Walkleys Road	VALLEY VIEW
Sherwood Avenue	Douglas Road And Nottingham Avenue	SALISBURY EAST
Henry Street	Thorne Street And 22 Henry Street	PARALOWIE
Commercial Road	Park Terrace And Wiltshire Street	SALISBURY
Simpson Street	Titmus Avenue And Mcintyre Road	SALISBURY EAST
Marco Avenue	Furner Avenue And Baron Avenue	INGLE FARM
Dulkara Road	Winara Drive And Telowie Avenue	INGLE FARM
Sloan Road	Bergan Avenue And Denning Avenue	INGLE FARM
Kepa Street	Kalina Avenue And 9 Kepa Street	PARA VISTA
Malcolm Street	Margaret Avenue And Lance Street	SALISBURY
Smith Road	Aquamarine Drive And Daphne Road	SALISBURY EAST
Somerset Road	Kanya Road And Kimba Road	PARA HILLS
Warren Road	Alva Street And Ajax Court	PARA VISTA
The Strand	Dorothy Street And Glen Rovala Street	BRAHMA LODGE
York Terrace	Spains Road And Evan Avenue	SALISBURY
Salisbury Highway	Athalie Avenue And June Street	PARAFIELD GARDENS
Whites Road	Plough Street And McCormack Crescent	SALISBURY NORTH

New Footpath works program 23/24 to 24/25 FRET

ITEMS	Address	Suburb	Description/ Justification
1	24 Matthew Court	Paralowie	Approx. 34m new footpath (As there is an existing footpath on opposite side) resident requires wheelchair for access.
2	Lincoln Avenue	Salisbury East	New Emu crossing is been installed (near school) but there is some missing link with 20m footpath and 2 pram ramps.
3	2 Lakewood Avenue	Mawson Lakes	Resident is in wheelchair, there is no footpath on their side and if they use driveway it scraps the bottom of pedals which makes hard for resident to move around area.
4	Burton Road/ Martins Road Roundabout	Salisbury Downs	This section of pathway requires ramps and a safety barrier to the road. I have watched people with personal shopping carts, mobility aids, prams, bikes, scooters and just generally walking have issues crossing which is well used pathway sections of the roundabout have ramps except the most used section for going to and from hollywood plaza
5	15 windermere Crescent	Mawson Lakes	Reported a non-compliance on disability walking path as per picture attached with CRM, location is on the right side of 15 Windermere Crescent Mawson Lakes and 8 m Footpath connection
6	38 Rachael Road	Salisbury Downs	2X ramps and 280m of footpath path connection to Spains Road
7	2 Clement Venue	Paralowie	Installing pram ramp to link the track near the gate to the pathway on Little Para Trail
8	Bungana Avenue	Para Vista	child has disability and mother has to push him to the other side of street which is hard while carrying another baby in her arm.

New Footpath works program 23/24 to 24/25 FRET

9	15 Princes Street	Paralowie	New footpath 20m and new two pram ramps
10	1 Montebello Drive	Salisbury	2 new ramps required
11	28 Lynnette Lane	Salisbury Downs	Resident uses walker and needs to lift the walker to access reserve. Would like a ramp for wheelchair to be put in near the reserve at the end of the Cul- de-sac
12	7 Toledo Court	Gulfview Heights	Resident asked for footpath both her children have disability making it hard to walk on street.

MAYOR'S DIARY REPORT

ITEM	MD1
	COUNCIL
DATE	26 February 2024
HEADING	Mayor's Diary

RECOMMENDATIONThat Council:

1. Note this information.

Date	Time	Function
26/01/2024	08:00 AM	Australia Day Celebrations - Citizenship & Awards
29/01/2024	01:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
29/01/2024	01:30 PM	Monthly Meeting with the Mayor & GM Community Development
29/01/2024	02:00 PM	Mayor/CEO/EA - Regular Meeting
29/01/2024	03:00 PM	Pre-Council Meeting Briefing
29/01/2024	04:30 PM	Salisbury Aquatic Centre Operationalisation Update
29/01/2024	06:30 PM	CONFIRMED: Council Meeting
29/01/2024	12 Noon	Meeting - Mayor Heather Holmes-Ross / Mayor Gillian Aldridge
30/01/2024	01:00 PM	Council Meeting Filming
30/01/2024	03:30 PM	Document/Letter Signing
30/01/2024	12 Noon	Media Issues - Regular Catch-up
1/02/2024	05:00 PM	Card for Resident
2/02/2024	02:00 PM	Meeting Mr. Matt Burnell/ John Harry/ Mayor Gillian Aldridge OAM
2/02/2024	04:30 PM	Harris North Business Opening
5/02/2024	10:30 AM	Meeting with Resident
5/02/2024	12:30 PM	Deliver Books for Outdoor Book Library
5/02/2024	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
5/02/2024	06:30 PM	CONFIRMED: CEO Briefing/Workshop Session
6/02/2024	10:00 AM	Radio Show
6/02/2024	01:00 PM	Mayor/CEO/EA - Regular Meeting
6/02/2024	02:30 PM	Melanie & Kirsty Trimper
6/02/2024	06:00 PM	Dinner - 2024 Chinese New Year - Year of the Dragon
6/02/2024	12 Noon	Media Issues - Regular Catch-up
7/02/2024	02:30 PM	Meeting with SAPOL Eastern District and City of Salisbury
7/02/2024	03:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
7/02/2024	04:00 PM	Office Time
12/02/2024	04:00 PM	Meeting with Resident

12/02/2024	04:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
12/02/2024	06:35 PM	CONFIRMED: Environmental Sustainability and Trees SC
12/02/2024	06:40 PM	Asset Management SC
13/02/2024	12:30 PM	Fringe - Mayoral Briefing
13/02/2024	01:00 PM	Mayor/CEO/EA - Regular Meeting
13/02/2024	02:30 PM	Regular catch-up re: Community Safety
13/02/2024	03:00 PM	Meeting with Resident
13/02/2024	03:30 PM	Harmony Day Discussion
13/02/2024	06:30 PM	CONFIRMED: Audit and Risk Committee
13/02/2024	12 Noon	Media Issues - Regular Catch-up
14/02/2024	09:00 AM	LGA Workshop for Board
16/02/2024	02:00 PM	Author talk with Amy T Matthews
17/02/2024	09:00 AM	EM Weekend Workshop
18/02/2024	12 Noon	Farewell Lunch for Sr Elda
19/02/2024	09:55 AM	“82nd Anniversary of the Bombing of Darwin” Commemorative Service
19/02/2024	02:00 PM	Meeting with Resident
19/02/2024	02:30 PM	Catch up Pre-Council meeting
19/02/2024	03:30 PM	Meeting with Residents to discuss opportunities for cooking for the homeless
19/02/2024	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
19/02/2024	06:30 PM	CONFIRMED: Monday Committee Meetings
20/02/2024	06:30 PM	CONFIRMED: Tuesday Committee Meetings
20/02/2024	06:30 PM	Variety Charity Dinner - Chinese New Year House of Chow
21/02/2024	02:00 PM	AUTHOR TALK - An afternoon with Darry Fraser

REPORTS FROM COUNCIL REPRESENTATIVES

QUESTIONS ON NOTICE

QON1 Question on Notice: Cr B Brug: Road Safety

The following Questions on Notice were submitted by Cr B Brug:

1. *What was the final state-wide road toll for 2023?*

According to the SAPOL website, there was a total of 109 fatal crashes resulting in 117 fatalities recorded in South Australia for 2023. This is in comparison to 71 fatalities recorded in 2022.

2. *How many deaths in the 2023 road toll occurred in the City of Salisbury and what percentage of the total road toll does this represent?*

There was a total of 7 accidents resulting in a fatality recorded across the road network within the City of Salisbury in 2023. All of these accidents were single fatalities. This equates to approximately 6.0% of the final 2023 state-wide road death toll.

3. *Within the City of Salisbury, how many deaths in the 2023 road toll occurred on Council managed roads and how many on State managed roads, and what percentages do these represent of the total road toll?*

According to this statistical accident data, five (5) out of the seven (7) accidents resulting in a fatality occurred at sites along the Department for Infrastructure & Transport (DIT) metropolitan road network with two (2) along Council's local road network. The details of these fatal road crashes are:

- 27 March 2023 - McIntyre Road at Salisbury East (DIT Road) involving a vehicle hit pedestrian
- 6 April 2023 - Main North Road at Mawson Lakes (DIT Road) involving a vehicle "left road & lost control" and hit-fixed object
- 14 April 2023 - Waterloo Corner Road at Paralowie (DIT Road) involving a vehicle "left road & lost control" and hit-fixed object
- 19 April 2023 - Main North Road at Salisbury Heights (DIT Road) involving a motorcyclist collided with another vehicle
- 14 September 2023 - John Street in the Salisbury Town Centre at Salisbury (City of Salisbury Road) involving a vehicle hit pedestrian
- 17 November 2023 - The Signalised Intersection of Main North Road (MNR) & Montague Road at Pooraka (DIT Road) involving a two (2) vehicle collision resulting in one (1) fatality; and

-
- 29 December 2023 - The 4-Way Roundabout at Bolivar Road with Liberator Drive & Queen Street at Paralowie (City of Salisbury Road) involving a motorcyclist.

The breakdown equates to:

- Approximately 1.7% along Council's local road network; and
- Approximately 4.3% along DIT's metropolitan road network within the City of Salisbury of the final 2023 state-wide road death toll.

4. *What was the final state-wide serious injury crashes total for 2023?*

According to the SAPOL website, in 2023 there was a total of 745 road crashes that resulted in serious injury. Further details will not be available until mid 2024

5. *How many serious injury crashes in the 2023 total occurred in the City of Salisbury and what percentage of the final 2023 state-wide serious accidents does this represent?*

The data for serious injury crashes in 2023 by Council district is not currently publicly available. Further details will not be available until mid 2024

6. *Within the City of Salisbury, how many serious injury crashes in the 2023 total occurred on Council managed roads and how many on State managed roads, and what percentages do these represent of the total serious accidents for 2023?*

The data for serious injury crashes in 2023 by Council district is not currently publicly available. Further details will not be available until mid 2024

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

MON1 Motion on Notice Cr J Chewparsad: Facility Upgrade

Cr J Chewparsad has submitted the following Motion on Notice:

That Council:

1. Requests Administration to engage with the following Clubs:
 - Cockburn Green Soccer Facility Brahma Lodge; and
 - Licensed Club Darts, 36 Goddard Dr, Salisbury Park;

and relevant Ward Councillors to understand their respective infrastructure requirements; and

2. Requests that Administration presents a report to the June 2024 Urban Services Committee on the cost estimates to deliver the desired improvements, as well as information relating to the current condition, maintenance schedule, recently completed works and any planned future upgrades to the facilities.

MOTIONS WITHOUT NOTICE

OTHER BUSINESS

ORDERS TO EXCLUDE THE PUBLIC

2.4.1 NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2023/24

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - public disclosure would adversely implicate the commercial position of Council and its regional subsidiary, which on balance, would equally negatively implicate the community's interests

On that basis the public's interest is best served by not disclosing the NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2023/24 item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

4.4.1 Department for Energy and Mining Request for Information - Community Battery Sites

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Department for Energy and Mining Request for Information - Community Battery Sites** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

4.4.2 Tenancy Matter - Mawson Lakes

Inc Further Information Item 4.4.2

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Mawson Lakes** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.1 Salisbury Aquatic Centre Operationalisation and Management Contract

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information

*On that basis the public's interest is best served by not disclosing the **Salisbury Aquatic Centre Operationalisation and Management Contract** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

5.4.2 Review of Lease Agreements – Working Group

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *TO BE INSERTED*

*On that basis the public's interest is best served by not disclosing the **Review of Lease Agreements – Working Group** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

7.4.1 Quarterly Cybersecurity Report - 31 December 2023

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Quarterly Cybersecurity Report - 31 December 2023** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

7.4.2 Report on Lessons Learnt on Cyber Security

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Report on Lessons Learnt on Cyber Security** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

7.4.3 Litigation Update – TTEG Claim

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(h) and (i) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to legal advice; and
 - information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - This report contains legal advice in relation to ongoing litigation proceedings and is subject to legal professional privilege

On that basis the public's interest is best served by not disclosing the **Litigation Update – TTEG Claim** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

C1 Adelaide North Transport Study - Council Priorities

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- non-disclosure of the matter and discussion of this item in confidence would protect information that was provided to Council in confidence.

On that basis the public's interest is best served by not disclosing the **Adelaide North Transport Study - Council Priorities** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**A&R-OB1 CEO Update on Strategic Reporting – Internal Audit Recommendation 1
Related to Resourcing**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **CEO Update on Strategic Reporting – Internal Audit Recommendation 1 Related to Resourcing** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER