



AGENDA

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON
11 DECEMBER 2023 AT CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Cr A Graham
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

An apology has been received from Cr M Mazzeo.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr C Buchanan.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Urban Services Committee Meeting held on 20 November 2023.

REPORTS

Administration

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QUESTIONS ON NOTICE

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MOTIONS ON NOTICE

There are no Motions on Notice

OTHER BUSINESS

(Motions without Notice, Questions Without Notice, CEO Updates)

ORDER TO EXCLUDE THE PUBLIC

4.4.1 Appointment of Northern Adelaide Waste Management Authority (NAWMA) Board Independent Chair

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Urban Services Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) and (j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
 - *information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Appointment of Northern Adelaide Waste Management Authority (NAWMA) Board Independent Chair** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

20 NOVEMBER 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto (*from 7.22 pm*)
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey (*from 7.22 pm*)
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Strategic Development Projects, Ms S Klein
Manager Field Services, Mr M Purdie
Manager Infrastructure Delivery, Mr J Collins
Manager Urban, Recreation and Natural Assets, Mr J Foong
Team Leader Civil Maintenance, Mr S Bartosak

The meeting commenced at 6.54 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on
16 October 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 November 2023

Moved Cr C Buchanan
Seconded Cr A Graham

1. The information contained in the Asset Management Sub Committee of the meeting held on 13 November 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

AMSC2 Traffic Management Improvements - Settlers Farm Primary

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Defers Item AMSC2 Traffic Management Improvements – Settlers Farm Primary (Asset Management Sub Committee Meeting, 13 November 2023) to allow Administration to further investigate options and associated costings specifically to include a formal Kiss and Drop Zone whilst not reducing parking on Barassi Street and report back to the Asset Management Sub Committee in January 2024.
2. Request that Administration consult with the Settlers Farm Primary on the proposed options for a Kiss and Drop Zone.

CARRIED

AMSC3 Infrastructure SA Strategy Discussion Paper

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the Administration's proposed submission to Infrastructure SA on the 20 Year State Infrastructure Strategy Discussion Paper, contained in Attachment 4 (Item No. AMSC3, Asset Management Sub-Committee, 13 November 2023).
2. Notes the CEO joint submission with City of Playford CEO on the SA Water Regulatory Business Plan 2024-2028, contained in Attachment 3 (Item No. AMSC3, Asset Management Sub-Committee, 13 November 2023).

CARRIED

AMSC-MON1 Motion on Notice: Cr P Jensen: Playground at Richardson Reserve, Parafield Gardens

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Requests the Administration to present a report to the January 2024 Asset Management Sub Committee on the scheduled timing and planned extent of play space renewal at Laurence's Green, Parafield Gardens, including indicative costs of the renewal.

CARRIED

AMSC-MWON1 SA Water Regulatory Business Plan 2024-2028

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the CEO joint submission with City of Playford CEO on the SA Water Regulatory Business Plan 2024-2028, as contained in Attachment 3 (Item No. AMSC3, Asset Management Sub Committee, 13 November 2023).
2. Authorises the Chief Executive Officer to write to the Minister for Climate, Environment and Water and provide a copy of our response, highlighting Council's position in relation to the provision of stormwater, water and sewer infrastructure within the City of Salisbury boundaries.

CARRIED**4.0.3 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 November 2023**

Moved Cr C Buchanan
Seconded Cr A Graham

1. The information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 13 November 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED**ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee**

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS2 Deferred - Tree Removal Requests - Monthly Update for August 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.
2. Requests Administration write to the applicants who requested the removal of the trees as outlined in paragraphs 3.6, 3.7, 3.8, 3.9, 3.10 and 3.11 of the report (Item ESATS2 – Deferred Tree Removal Requests – Monthly Update for August 2023, Environmental Sustainability and Tree Sub Committee, 13 November 2023) informing them of the Administration’s initial assessment and determination to refuse the tree removals and advise applicants of the opportunity to appeal the administration’s decision to the ESATSC

CARRIED

ESATS3 Tree Removal Requests - Monthly Update for September 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS4 Appeals Report - Tree Removal Requests - Various Locations for September 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes that the technical tree assessments undertaken for Side of 22 Claxton Way (Shiraz court) Burton, 13 Cordoba Ave Gulfview Heights, 1 x front of 18 Orinoco and 1 x front of 23 Orinoco Street, Paralowie, 7 Birch Ave, Salisbury East, 7 Bearing Road, Salisbury North does not conclude removal be recommended, based solely on the application of Council approved tree removal criteria.
2. Notes that, as part of the appeal process, the refused tree removal requests appealed during the month of September 2023, as outlined in the report (Item ESATS4 Appeals Report – Tree Removal Requests – Monthly Update for September 2023 – Environmental Sustainability and Tree Sub Committee, 13 October 2023), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee’s Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

3. Approves the removal of the one (non-regulated / significant) Eucalyptus leucoxylon tree at Side of 22 Claxton Way (Shiraz Court), Burton and that a replacement tree be planted.
4. Approves the removal the one (non-regulated / significant) Eucalyptus leucoxylon tree at 13 Cordoba Avenue, Gulfview Heights and that a replacement tree be planted.
5. Approves the removal the one (non-regulated / significant) Eucalyptus intertexta tree at #18 Orinoco Street, Paralowie and that a replacement tree be planted.
6. Approves the removal the one (non-regulated / significant) Eucalyptus largiflorens tree at #23 Orinoco Street, Paralowie and that a replacement tree be planted.

7. Refuses the removal the one (non-regulated/significant) Sophora tree at 7 Birch Avenue, Salisbury East.
8. Approves the removal the one (non-regulated / significant) Angophora Costata tree at 7 Bearing Road, Salisbury North and that a replacement tree be planted.

CARRIED

ESATS5 Climate Change Risk Assessment - Initial Findings

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS-OB1 Review of Tree Removal Policy

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Requests Administration to include in the Tree Removal Management Process Review, due in February 2024, a review of the tree removal criteria, management policy and procedures.

CARRIED

For Decision

4.1.1 Capital Works - October 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approves the program inclusion of the activity net replacement on the totem climbing structure at Bridgestone Reserve, Salisbury South, within PR20018 Playground Service Continuity Program where there is currently sufficient funds available to do so.
2. Approves the program inclusion of RM Williams Drive, Walkley Heights, within the 2023/24 Road Reseal Service Continuity Program where there is currently sufficient funds available to do so.
3. Approves the inclusion of an additional \$600,000 capital allocation as a Non-discretionary 2024/25 Budget Bid for PR27096 Irrigation Controller Renewal Program to cover SAPN upgrades and modifications required to complete the program of works.

4. Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid of \$50,000 capital funding for PR27050 Mawson Lakes Wall Remediation Works to cover adjacent surface protection and / or remediation due to construction.
5. Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid to reflect \$350,000 of successful Commonwealth Black Spot Funding for a traffic safety improvement at Beovich Road, Wright Road and Uno Crescent, Valley View, within PR13725 Major Traffic Improvements Service Continuity Program.
6. Approves the inclusion of the intersection upgrade of Happy Homes Drive and Waterloo Corner Road, Salisbury North, within PR13725 Major Traffic Improvements Service Continuity Program, with no impact to the budget, as the priority for 2023/24, noting Edinburgh and Helps Road will be deferred for a future year's consideration

CARRIED

4.1.2 Ilberry Green - Valley View Tennis Club Lighting and Expansion

Moved Cr A Graham

Seconded Cr C Buchanan

That Council:

1. Defers the consideration of this item to February 2024.

CARRIED

4.1.3 Lindblom Park - New Changeroom Facilities

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the previous Council decisions regarding the change facilities for the uni-sex change rooms adopted within the Lindblom Park master plan including the grant allocation and funding and that Council reaffirms its commitment to delivering these upgrades.
2. Approves a non-discretionary budget bid for 2024/25 to cover the funding gap between the existing budget and that required to deliver the new football / cricket changerooms at Lindblom Park following a design and construct procurement program, up to a maximum of \$2.5 million.

CARRIED

4.1.4 Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East

Moved Cr A Graham

Seconded Cr B Brug

That Council:

1. Approves the proposal to revoke the community land classification of Allotment 410 in Deposited Plan 67910 as described in Certificate of Title Volume 6109 Folio 846 as delineated on the plan contained in Attachment 1 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023) measuring approximately 11sqm and that a portion of this land measuring approximately 8.96sqm be sold to Estia Investments as the adjoining land owner.
2. Approves the proposal for Revocation of Classification as Community Land report prepared in accordance with Section 194(2)(a) of the *Local Government Act 1999* contained in Attachment 2 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023).
3. Authorises the Chief Executive Officer or delegate to commence the process of public consultation to revoke the classification of land as community land as identified in Section 1 above and detailed in Attachment 2 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023) in accordance with Council's Public Consultation Policy and Section 194(2)(b) of the *Local Government Act 1999*.
4. Notes that a further report will be presented to Council for its consideration if any community objections are received as part of the public consultation.
5. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval in the event that no community objections are received following the consultation.
6. Approves that upon compliance with all legislative requirements necessary to facilitate the revocation of community land classification of Allotment 410 in Deposited Plan 67910 as described in Certificate of Title Volume 6190 Folio 846 and delineated on the plan contained in Attachment 1 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023), that 8.96 sqm of this site be sold to Estia Investments for \$5,000 plus GST.
7. Notes that Estia Investments will be responsible for all costs incurred as part of the land sale transaction of approximately 8.96sqm as identified in Section 1 above.

CARRIED

4.1.5 Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Approves the allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 and delineated in Attachment 1 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Service Committee, 20 November 2023), be declared surplus to Council's requirements.
2. Approves the proposal to revoke the community land classification of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 as delineated on the attached plan (Attachment 1 Item 4.1.5 - Urban Services Committee) measuring approximately 172sqm and that this land be amalgamated into the adjoining allotment.
3. Approves the Proposal for Revocation of Classification as Community Land report prepared in accordance with Section 194(2)(a) of the *Local Government Act 1999* contained in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023).
4. Authorises the Chief Executive Officer or delegate to commence the process of public consultation to revoke the classification of land as community land as identified in Section 1 above and detailed in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023) in accordance with Council's Public Consultation Policy and Section 194(2)(b) of the *Local Government Act*.
5. Notes that a further report will be presented to Council for its consideration if any community objections are received.
6. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval in the event that no objections are received following community consultation.
7. Approves that upon compliance with all legislative requirements necessary to facilitate the revocation of community land classification described in Section 1 above and contained in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023), that 172 square metres be sold to Concrete Estates Pty Ltd for a sale price in accordance with market value to be determined by a licensed valuer engaged by Council.

8. Notes that Concrete Estates Pty Ltd as the applicant will be responsible for all costs incurred as part of the land sale transaction of approximately 172 square metres as identified in Section 1 above.

CARRIED

For Information

4.2.1 Community Engagement in Environmental Activities (report on environmental events/activities which have engaged the community)

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

US-MON1 Motion on Notice: Cr J Chewparsad: Cockburn Green – Netball Courts

This item was withdrawn and will be listed for the Council meeting on Monday, 27 November 2023.

US-MON2 Motion on Notice: Cr B Brug: Carlyle Reserve Pooraka

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to present a report to the Asset Management Sub Committee on options for improved amenities with regard to relevant policies for Carlyle Reserve at Pooraka (including, but not limited to, a small dog park).

CARRIED

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

Personal Statement – Cr A Graham

Cr A Graham sought leave of the meeting to make a personal statement and leave was granted.

Cr A Graham expressed his thanks for the support that the CEO and General Managers have extended to the Police in the local community.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Field Services - Contractual Rate Increases

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Field Services - Contractual Rate Increases** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.2 Property Disposal - Salisbury West

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Property Disposal - Salisbury West** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.3 Tenancy Matter - Salisbury

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Salisbury** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.4 Tenancy Matter - Mawson Lakes

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Mawson Lakes** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.46 pm.

The meeting moved out of confidence and closed at 8.23 pm.

CHAIRMAN.....

DATE.....

ITEM	4.0.1
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Future Reports for the Urban Services Committee
AUTHOR	Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Nil.

3. DISCUSSION

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
25/05/2020 6.0.3-IBDSC2	Update on the Proposed Dry Creek Project 2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process.	Bruce Naumann
Due:	December 2023	
Deferred:	June 2024	
Reason:	The creation of this business case is dependent on the finalisation of the Stormwater Management Plans which are still being developed by external consultants following	

Meeting - Item	Heading and Resolution	Officer
	which they will be interpreted and used as the basis of the Dry Creek Project business case. Administration will then provide a report to Council on the business case along with the proposed community consultation plan	
22/03/2021 4.1.4	Lighting of Little Para Trail 5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor. Due: May 2024	Jamie Hosking
22/03/2021	NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins 8. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of budget.	Elizabeth MacGillivray
Last Reported:	September 2023	
Next Report	March 2024	
Due:		
24/05/2021 4.1.2	Clayson Road and Frost Road Speed Limit Increase 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023. Due: December 2022 Deferred: June 2025 Reason: Administration are currently working with the Department for Infrastructure and Transport (DIT) on their traffic network modelling for the north and will provide Council with a report following completion of DIT's plan.	John Devine
22/11/2021 MON1	Motion on Notice: Traffic Management Study (Mawson Lakes) 2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays. 4. That the report be presented to the Urban Services Committee by May 2022. Due: December 2023 Deferred: June 2024 Reason: A report will be presented after the Department for Infrastructure and Transport have assessed all the feedback from the public consultation and developed a management plan.	John Devine

20/12/2021 4.1.7	Salisbury Heights Traffic Management Concept Plans 4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions. Due: December 2023 Deferred: September 2024 Reason: This report has been deferred as the Department for Infrastructure and Transport are to undertake a Traffic Management Study and preliminary designs	John Devine
22/08/2022 4.4.1	Verge Maintenance Update 5. Requests Administration bring back a further report with costings of increasing the caltrop spraying service to a minimum of twice a year, city wide. Due: April 2024	Mark Purdie
22/08/2022 C2	Transfer of Land and Buildings Council previously resolved that this matter be kept in confidence. Due: April 2024	Tejaswi Karekal
31/01/2023 US-MON1	Motion on Notice – Coogee Avenue Reserve, Paralowie 1. Requests Administration to present a report to the Urban Services Committee with options for improved amenities (including but not limited to a small dog park) for the Coogee Avenue Reserve at Paralowie. Due: December 2023 Deferred: February 2024 Reason: Administration is continuing to finalise options and will report back to USC in February 2024	Jamie Hosking
27/02/2023 4.1.6	Plant Equipment for Removal of Seaweed from St Kilda Boat Channel 3. Notes a further report will be submitted to Council at the completion of the trial. Due: May 2024	Simon Bartosak
27/02/2023 MWON2	Motion Without Notice: Ingle Farm Soccer Club 2. That staff provide a report to the Urban Services Committee no later than April 2023. Due: December 2023 Deferred: February 2024 Reason: Administration are continuing to collate information and conduct further investigations with the club, and will report back in February 2024	Jamie Hosking
24/04/2023 MON2	Motion on Notice: Lighting Quality for Pedestrians, Mawson Lakes 1. Requests the Administration provide detailed costings for the scope of work detailed in the report from item 3.1.1 to 3.1.11 and the report be submitted to the May 2023 Urban Services Committee. Due: May 2024	Jamie Hosking

24/04/2023	Review of Council Decision Construction of Carpark at Tree Top Court	Sam Schirripa
3.1.9	2. Approves putting the Treetop Court carpark project on hold and undertaking public consultation, on a discretionary basis and in accordance with its Public Consultation Policy, with the applicants, as well as any other impacted resident(s), prior to its re-consideration of the Carpark proposal.	
Due:	February 2024	
24/04/2023	Valley View Tennis Club	Jamie Hosking
	This report will address the following three resolutions: 24/04/2023 – MON4 - Motion on Notice: Valley View Tennis Club Lighting	
	2. Requests the Administration to report back before the September 2023 Urban Services Committee meeting with the findings and proposed solutions, including costs to upgrade the lighting to allow safe night time operation.	
	24/07/2023 – Cnl-MWON2 - Motion without Notice – Cr Graham – Valley View Tennis Club	
	2. Requests the Administration to present a report on the above in the next 3 months; including 2.1 to assess potential upgrades to the Valley View Tennis Club, including two new courts 2.2 to assess the potential for these courts to be open to the public when not in use by the Club For consideration as part of the 24/25 budget process.	
Due:	November 2023	
Deferred:	February 2024	
Reason:	This item was reported to the November Urban Services Committee meeting where it was deferred until February 2024 for consideration.	
22/5/23 4.0.1-AMSC2	Lake Windemere Amenities	Jamie Hosking
	2. Requests Administration to bring back a further report with costings for installation of a water fountain in the ornamental lake for consideration as part of the Quarter 1 Budget Review for the 2023/24 financial year.	
Due:	February 2024	
22/5/23 4.2.1	Mawson Lakes Parking Study - Update Report	John Devine
	2. Requests that Administration present a further report on Mawson Lakes Parking to the Urban Services Committee in six months' time.	
Due:	December 2023	
Deferred:	February 2024	
Reason:	Administration will continue to review and report back in February 2024	

22/5/23 US-OB1	Review of Lease Agreements – Working Group 2. Requests the Working Group to report back to Council with its recommendations no later than November 2023. Due: December 2023 Deferred: February 2024 Reason: Working parties are still continuing and administration will report back with recommendations when complete	L Morcoase
22/5/23 US-OB2	Bridgestone Park Licence Review Working Group 2. Requests that the Working Group reviews all aspects of the licence agreement and provides a recommendation to the Urban Services Committee, by no later than September 2023, on proposed amendments to the licence agreement. 3. Requests that the Working Group reviews the management model of the canteen. Due: March 2024	A Pokoney-Cramey
22/5/23 US-OB2(from April 23)	Terrace Area – Mawson Lakes Model Yacht Club Deputation 2. Requests Council administration to bring back a status report to the Urban Services Committee on the terrace issues raised in the Deputation. Due: December 2023 Deferred: February 2024 Reason: Administration are continuing to consult with Renewal SA and will report back to Council when concept plans and cost estimates are complete.	S Schirippa
26/6/23 US-MWON3	Motion Without Notice: Lighting up the Salisbury Community Hub 1. Requests the Administration to bring back a report to the Urban Services Committee by August 2023 on the current lighting capabilities of the City of Salisbury Community Hub. 2. Requests that this report also includes options and cost estimates on improved lighting capability to light up the entire Community Hub building in specific colours for special occasions and events. Due: February 2024	Tejaswi Karekal
24/7/23 US-MON1	Motion on Notice: Drink container deposit refund scheme 1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities. Due: December 2023 Deferred: February 2024 Reason: Administration are collating the findings of investigation into this matter and will report back in February 2024.	Tejaswi Karekal

28/08/2023 4.1.7	Street Tree Inspections and Pruning Program 2023/24 2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.	Mark Purdie
Due:	March 2024	
28/08/2023 GB5	Office for Recreation, Sport and Racing – Community Recreation and Sport Facilities Program 3. Notes the outcome of these grant funding applications will be provided to Council via a future report.	Christy Martin
Due:	February 2024	
25/09/2023 4.1.1	New Playground and Upgrade to the Existing BMX Track at Diruwa Drive (Future Report titled Passmore Reserve – Renewal Design Options) 1. Request staff to bring back costings and design options for renewal of Passmore Reserve as per proposal outlined in the report (Item 4.1.1, Urban Services Committee, 18 September 2023) and costings and design of a local playspace option to be considered as part of the 2024/25 financial year.	Jamie Hosking
Due:	February 2024	
25/09/2023 4.1.4	Proposed Road Closure - Portion of Glenarborn Court, Para Hills 3. Notes that a further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the Roads (Opening and Closing) Act 1991.	Emma Robinson
Due:	December 2023	
Deferred:	February 2024	
Reason:	Administration are preparing outcomes to present a report to Council in February 2024	
27/11/2023 4.4.2	Property Disposal - Salisbury West Council previously resolved that this matter be kept in confidence.	Tim Starr
Due:	February 2024	
27/11/2023 4.4.3	Tenancy Matter - Salisbury Council previously resolved that this matter be kept in confidence.	Tim Starr
Due:	April 2024	
27/11/2023 4.4.3	Tenancy Matter – Mawson Lakes Council previously resolved that this matter be kept in confidence.	Tim Starr
Due:	February 2024	
27/11/2023 MON2	Cockburn Green – Netball Courts 2. Requests the Administration to provide a report to the February 2024 Urban Services Committee on the findings and associated budget requirements for consideration as part of the 2024/2025 budget bid process.	Jamie Hosking
Due:	February 2024	

4. CONCLUSION

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

ITEM	4.0.2
	URBAN SERVICES COMMITTEE
HEADING	Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 4 December 2023
AUTHOR	Heather Prasad, PA to GM City Infrastructure, City Infrastructure
CITY PLAN LINKS	<p>1.1 Our City is attractive and well maintained</p> <p>2.3 Our community, environment and infrastructure are adaptive to a changing climate</p> <p>4.2 We deliver quality outcomes that meet the needs of our community</p>
SUMMARY	The minutes and recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 4 December 2023 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 4 December 2023 and that the following recommendations contained therein be adopted by Council:

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub CommitteeThat Council:

1. Notes the report.

ESATS2 Tree Removal Requests - October 2023That Council:

1. Notes the report.

ESATS3 Sustainability PartnershipsThat Council:

1. Approves becoming a partner of the Cities Power Partnership program.
2. Approves the highlighted Cities Power Partnership pledges as per Attachment 3 of the report (Item ESATS3 – Sustainability Partnerships – Environmental Sustainability and Tree Sub Committee, 4 December 2023).

3. Approves pursuing establishment of a trial Regional Climate Partnership with the City of Playford, Town of Gawler, Local Government Association and Department for Environment and Water with a further report to be presented to Council with a Memorandum of Understanding.

ESATS4 Information Request: Tree Canopy Management by Local Government from Auditor General's Department

That Council:

1. Receives the information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Environmental Sustainability and Trees Sub Committee - 4 December 2023



**MINUTES OF ENVIRONMENTAL SUSTAINABILITY AND TREES SUB COMMITTEE
MEETING HELD IN THE LITTLE PARA CONFERENCE ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

4 DECEMBER 2023

MEMBERS PRESENT	Cr L Brug (Chairman) Mayor G Aldridge (ex officio) Deputy Mayor, Cr C Buchanan Cr J Chewparsad Cr P Jensen Cr S McKell (Deputy Chairman) Cr S Ouk
OBSERVERS	Cr S Reardon Cr K Grenfell Cr B Brug Cr D Hood
STAFF	Chief Executive Officer, Mr J Harry Deputy Chief Executive Officer, Mr C Mansueto General Manager Community Development, Mrs A Pokoney Cramey General Manager City Development, Ms M English Manager Governance, Mr R Deco Manager Engineering Assets & Systems, Mr M Purdie Manager Infrastructure Design & Delivery, Mr J Collins Team Leader Parks & Landscape, Mr N John Coordinator Strategic Sustainability, Ms L Daddow Manager Sport, Recreation & Community Planning, Mr A Hamilton PA to General Manager City Infrastructure, Ms H Prasad Governance Trainee, Ms M Prasad

The meeting commenced at 6.30pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr S Ouk

The Minutes of the Environmental Sustainability and Trees Sub Committee Meeting held on 13 November 2023, be taken as read and confirmed.

CARRIED

REPORTS

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr S McKell
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - October 2023

Moved Mayor G Aldridge
Seconded Cr J Chewparsad

That Council:

1. Notes the report.

CARRIED

ESATS3 Sustainability Partnerships

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves becoming a partner of the Cities Power Partnership program.
2. Approves the highlighted Cities Power Partnership pledges as per Attachment 3 of the report (Item ESATS3 – Sustainability Partnerships – Environmental Sustainability and Tree Sub Committee, 4 December 2023).

3. Approves pursuing establishment of a trial Regional Climate Partnership with the City of Playford, Town of Gawler, Local Government Association and Department for Environment and Water with a further report to be presented to Council with a Memorandum of Understanding.

CARRIED

ESATS4 Information Request: Tree Canopy Management by Local Government from Auditor General's Department

Moved Cr S McKell

Seconded Cr C Buchanan

That Council:

1. Receives the information.

CARRIED

MOTIONS ON NOTICE

There were no Motions on Notice.

QUESTIONS ON NOTICE

There were no Questions on Notice.

OTHER BUSINESS

(Motions without Notice, Questions Without Notice, CEO Updates)

There were no Other Business items.

CLOSE

The meeting closed at 6.43pm.

CHAIRMAN.....

DATE.....

ITEM

4.0.3

URBAN SERVICES COMMITTEE**HEADING**

Recommendations of the Asset Management Sub Committee meeting held on Monday 4 December 2023

AUTHOR

Heather Prasad, PA to GM City Infrastructure, City Infrastructure

CITY PLAN LINKS

- 1.1 Our City is attractive and well maintained
- 4.2 We deliver quality outcomes that meet the needs of our community

SUMMARY

The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 4 December 2023 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 04 December 2023 and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub CommitteeThat Council:

1. Notes the report.

AMSC2 Playspace review and lighting Golding Oval, Para VistaThat Council:

1. Notes that only ongoing Maintenance works will be undertaken to the playspace.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 4 December 2023



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN THE
LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

4 DECEMBER 2023

MEMBERS PRESENT	Cr S McKell (Deputy Chairman) Mayor G Aldridge (ex officio) Deputy Mayor, Cr C Buchanan Cr D Hood Cr P Jensen
OBSERVERS	Cr S Reardon Cr J Chewparsad
STAFF	Chief Executive Officer, Mr J Harry Deputy Chief Executive Officer, Mr C Mansueto General Manager Community Development, Mrs A Pokoney Cramey General Manager City Development, Ms M English Manager Governance, Mr R Deco Manager Engineering Assets & Systems, Mr M Purdie Manager Infrastructure Design & Delivery, Mr J Collins Manager Sports, Recreation and Community Planning, Mr A Hamilton PA to General Manager City Infrastructure, Ms H Prasad Governance Trainee, Ms M Prasad

The meeting commenced at 6.45pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr A Graham.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr D Hood

The Minutes of the Asset Management Sub Committee Meeting held on
13 November 2023, be taken as read and confirmed.

CARRIED

REPORTS

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

AMSC2 Playspace Review and Lighting Golding Oval, Para Vista

Moved Cr P Jensen
Seconded Cr C Buchanan

That Council:

1. Notes that only ongoing Maintenance works will be undertaken to the playspace.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Motions without Notice, Questions Without Notice, CEO Updates)

There were no Other Business items.

CLOSE

The meeting closed at 6.47pm.

CHAIRMAN.....

DATE.....

ITEM	4.1.1
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Capital Works - November 2023
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 3.3 Our infrastructure supports investment and business activity
SUMMARY	The following monthly status report and requests for amendments are presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATIONThat Council:

1. Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid of \$120,000 operating funding provision for Playspace Compliance Audits, understanding that this will be an ongoing requirement and be incorporated within future years budgets.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occur on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

3. DISCUSSION

- 3.1 The Capital Works Program has been a flurry of activity prior to the construction industry festive season closure periods. Within this report, a variety of highlights associated with this program are provided for information.

- 3.2 At the Salisbury Aquatic Centre, the new 10m high waterslide tower is now being erected and run offs being installed. Within the main hall, the program pool is 80% tiled which will be followed by the tiling of the 25m pool. A more detailed Progress Update Report on the Salisbury Aquatic Centre project is provided in the Community Wellbeing Services Committee this month._



- 3.3 As part of the Minor Capital Works Grants Program, the installation of new backing netting has now been installed at the Paddocks, the home of the Para Hills Knights Soccer Club.



- 3.4 Whilst the new playspace at Camelot Drive Reserve, Paralowie, is in progress it has encountered some delays associated with water connections and approvals, therefore this new playspace has a revised expected completion of December 2023 rather than November.



- 3.5 Manor Farm, Salisbury East, new carpark lighting has now been installed together with new safety bollards. Whilst these lights are being installed they are pending SAPN energizing in order for them to be turned on. This work will be followed by new pitch lighting which will commence installation early in the new year following supply lead times. This new pitch lighting is part funded by the State Government of South Australia.



- 3.6 The renewal of the playspace at Yalumba Drive Reserve, Paralowie is now underway. As part of this a new picnic shelter and seating will be installed together with a new drinking fountain. Play elements being installed include a play tower, triple swing, seesaw rocker, mini carousel and balancing beam. Taking into consideration Christmas construction industry closures, it is anticipated that this renewal will be completed in January 2024.



- 3.7 A section of boardwalk along Dry Creek, Walkley Heights, has recently been re-decked and new handrails replaced as required. The next location of works which will commence early next year is the renewal works of Bridge 76 at Greenfields.



- 3.8 There is one program amendment and / or changes being sought this reporting period, as outlined below.

Program Amendment

Amendment to Budget

Playspace Strategic Asset Management

The Strategic Asset Management Plan for playspaces within the City was presented in August 2022, as per Resolution 1460/2022. Within this report presented, it detailed the Australian Standards and associated requirements to undertake compliance audits. Subsequent to this report, preparations have now occurred to enable these compliance audits to occur and therefore the identified increase to operational budgets to do this, is now being sought. An additional \$120,000 operating per annum is required to undertake the necessary audits. These audits will be ongoing in nature to ensure compliance and therefore be incorporated in future years operating budget development.

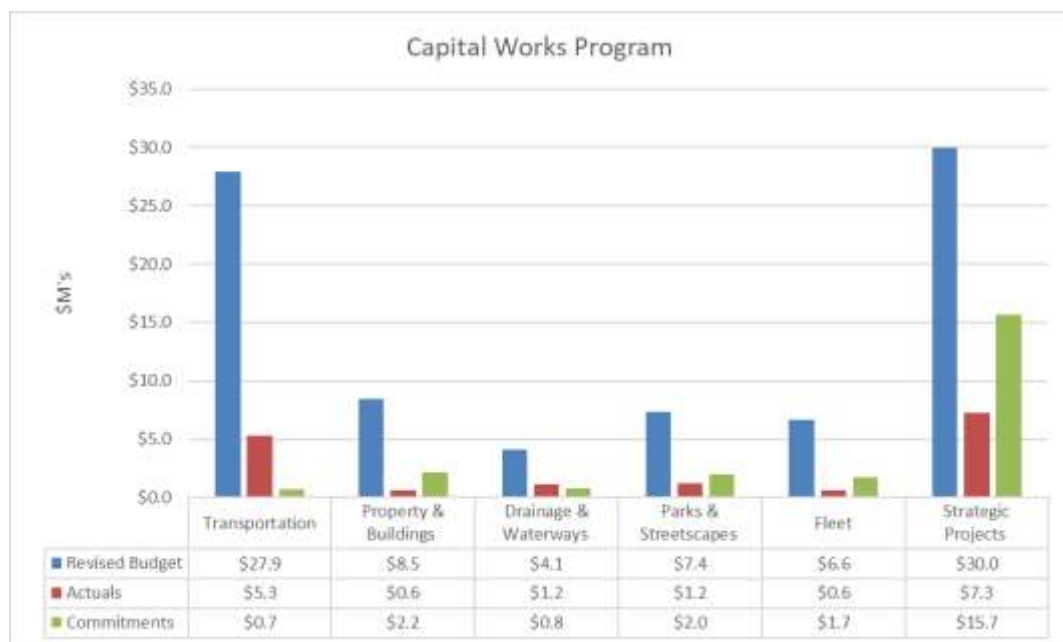
Recommendation: Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid of \$120,000 operating funding provision Playspace Compliance Audits, understanding that this will be an ongoing requirement and be incorporated within future years budgets.

Impact: Allocation of operational funding as previous identified.

4. FINANCIAL OVERVIEW

- 4.1 As at the end of November 2023, the City Infrastructure Capital Works Program is \$16.1M or, 19.1%, expended together with \$23.1M or, 27.3% committed. Collectively, the spend and commitments are 46.5% of the \$84.4M Revised Budget. These figures exclude Salisbury Water, Information Technology and Strategic Property capital works.

- 4.2 The following table displays the financial status by asset category which are covered within this report:



5. CONCLUSION

- 5.1 The Capital Works Program continues to be progressively delivered, noting there will be a construction industry closure period over the festive season. The Salisbury Aquatic Centre continues to take shape with the construction of the new 10m high waterslide tower currently being erected. Both playspaces at Camelot Drive Reserve and Yalumba Drive Reserve, Paralowie, are now in construction. The re-decking of a section of boardwalk along Dry Creek, Walkley Heights, was recently completed with Bridge 76 at Greenfields being the next location of works proposed for early in the new year.
- 5.2 As identified within Resolution 1460/2022, an increase in operational budget funding is required to undertake playspace compliance audits. This increase of \$120,000 is requested in this report, noting that future years operational provisions will be included as part of the 24/25 budget bid process.

ITEM	4.1.2
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Capital Works Program Delivery
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The delivery of the Capital Works Program is a key priority for the City, delivering many new and improved facilities and infrastructure for the community. Whilst the program is complex in nature due to the variety and scale of works, it continues to effectively be delivered despite the ever-changing construction environment. Continuous improvement is an ongoing activity which occurs, with the Capital Delivery Framework including the tools and templates to do so. Learnings and opportunities are captured to inform future project delivery.

RECOMMENDATIONThat Council:

1. Notes the review of the Capital Works Program Delivery as provided in the report, understanding that continuous improvement remains an ongoing activity which occurs to enable learnings and opportunities to be incorporated in future project delivery.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 24 April 2023 it was resolved that Council:

“Requests the administration to present a report to the Urban Services Committee regarding the status of delivery, key learnings and opportunities for improvement of construction contracts.”

Resolution Number 0254/2023

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Rider Levett Bucknall
- 2.2 Adelaide Metropolitan Councils
- 2.3 Institute of Public Works Engineering Australasia
- 2.4 Industry Partners

3. DISCUSSION

- 3.1 The Capital Works Program is a significant program of works which provides improvements for the community, enables assets to be renewed and upgraded and supports employment via the many contracts associated with professional services and construction works. The program is high profile and of considerable importance to many residents, visitors and businesses within the City as it enables the infrastructure they use to be renewed and upgraded.
- 3.2 Within the program a variety of works are undertaken across the following asset categories;
 - 3.2.1 Drainage and Waterways –The City has unique waterway systems which include Little Para River, Dry Creek, Edinburgh and Helps Road Drain and Cobbler Creek. This program not only includes the remediation of waterways but also includes dam and levee bank renewal and flood mitigation strategies and associated work.
 - 3.2.2 Property and Buildings – There are 255 building structures within the City which form the basis of renewal and upgrade works as part of the Capital Works Program.
 - 3.2.3 Parks and Streetscapes – Within this category, the renewal and upgrade of the City's many parks and open spaces, City streetscapes and various feature landscaping form the main priority of works within this category.
 - 3.2.4 Transportation and Civil – The road, carparks, bicycle and path network are critical components within the City which require various levels of renewal and upgrades. These networks enable the community and visitors to travel and access the destinations and residence within the City.
 - 3.2.5 Fleet – The capital replacement and upgrade of the vast plant and fleet stock resides within this program due to the capital nature which it takes. This program is critical to enable the provision of the many services to the community
- 3.3 Understanding the broad nature of the Capital Works Program, there are a variety of construction methods undertaken which inform the various types of contracts and engagements utilised to deliver the required scope of works, and levels of service. These contracts and engagements are programmed to minimize impact to the community, achieve optimum environmental outcomes, comply with work health and safety standards and best practice, whilst delivering the best value within the budget.
- 3.4 Strategies to achieve financial benefits for Council and the community can include the packaging up of the projects for tender to enable economies of scale, as well as a focus of tendering activities such as including northern region employment, which support local employment and development.
- 3.5 The Capital Works Program is a continuous program of works which spans financial years and strategies to enable projects to be scheduled in optimum cooler planting weather conditions in lieu of warmer summer periods for example. Therefore allowing contractor resources to be spread across a financial year in lieu of competing for resources at the busy end of financial year period with a peak work load.

Current Status

- 3.6 There are a number of stages that Council uses when describing the status of the Capital Works program. These include early initiation and development, preliminary, design, procurement, construction/delivery, defects/monitoring, completion and closure. Noting the program is continuously delivered, at any stage in a financial year you will find a combination of project statuses from initiation right through to project close out. The program is complex in nature due to the size and scale but also the variety of works completed. Despite this, it should be acknowledged that significant achievements and outcomes for the community continuously do occur. Looking over the recent years, noteworthy outcomes include the Salisbury and Burton Community Hubs, City Centre Revitalisation and Fairbanks Drive Reserve Redevelopment to name a few.
- 3.7 Currently the Capital Works Program is \$87.7M in value representing more than 800 projects in various stages of delivery. There are:
- 290 projects in early initiation and development phases
 - 23 in design
 - 243 in various stages of pre construction activities
 - 207 projects working through construction stages and
 - 61 transitioning through completion and closure.

It is to be noted, that the life cycle for some projects, particularly new landscaping and planting, can be a three year period as following the initial planting, there can be one or two years of plant establishment to be managed.

- 3.8 A significant project currently in progress, is the new Salisbury Aquatic Centre which includes the construction of a new 50m outdoor pool, 25m indoor pool, indoor program pool, an outdoor 10m high triple waterslide tower, waterplay area, gymnasium and café facilities.

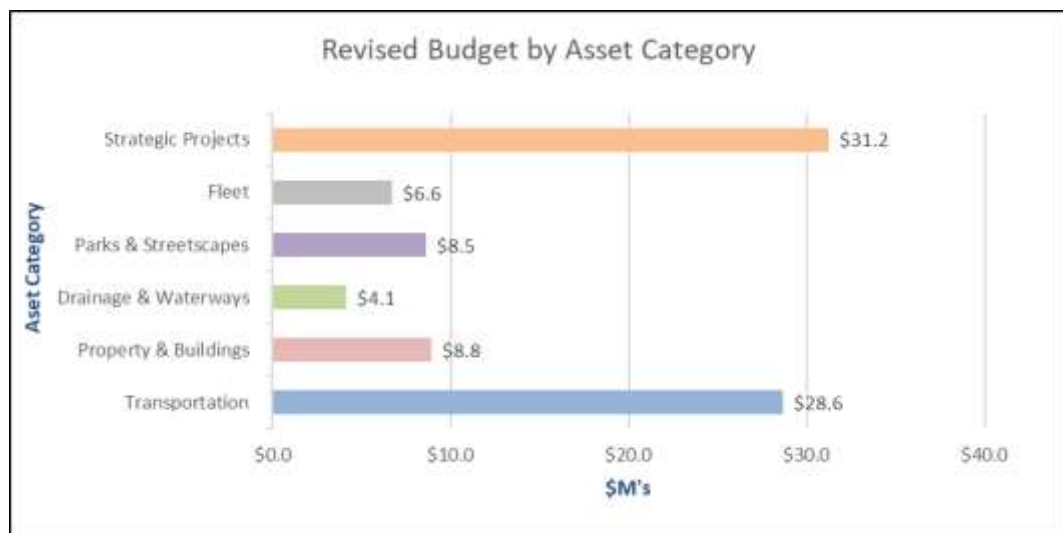
Key Learnings & Improvement Opportunities

- 3.9 The continuous improvement regarding how the Capital Works Program is managed remains an ongoing priority. Technologies and construction methods and products continue to change and evolve, therefore must be considered to inform decision making in an effort to achieve the best scope outcome for projects but also potentially deliver environmental, financial and / or scheduling efficiencies and / or benefits.
- 3.10 Standards, codes, legislation and best practice are also areas of constant change and therefore also drive the continuous improvement agenda associated with the program. Similarly, technology and construction industry changes. This can also provide an opportunity to achieve environmental, financial and/or time efficiencies and/or benefits, however can also see an increase in the level of service associated with project delivery.

- 3.11 As part of the Capital Delivery Framework which provides the structure for the management of the program, there are various points of project review such as stakeholder feedback, project completion reports, post occupancy completion reports, status reporting, issues, risk and change registers, which provide conduits to capture learnings and opportunities. It was through these various reviews and feedback that the implementation of design year 1, followed by construction in the next year was identified and developed. This enables the important investment in community consultation and engagement, to inform a design solution and future years construction budget.
- 3.12 The pandemic had a significant impact on the Capital Works Program, however it also sparked the review of how projects were delivered. The impacts of the pandemic included financial, resourcing and scheduling, with the supply chain a key area of impact. In order to combat these impacts, the program was continuously reviewed and explored for areas of improvement to enable delivery. As an outcome of this, various initiatives were undertaken including construction method changes switched to align with product availability, early ordering of items with long supply lead times and scheduling of works at alternate times to avoid peak tender periods where the market was exhausted.

4. FINANCIAL OVERVIEW

- 4.1 The financial overview of the Capital Works Program is presented at various stages and via various status reporting. Key reports include the Quarterly Budget Review and the end of financial year review and Carry Forward Report. These reports provide details of financial status, achievements and amendments. In addition to these significant reports, an overview is provided monthly via the Capital Works Program report.
- 4.2 Currently the \$87.8M infrastructure capital budget is split across the asset categories as follows (this excludes Strategic Property, Salisbury Water and IT);



- 4.3 Of the above Revised Budgets, the following graph details the level of Total Actuals (spend + commitments) by asset category. As evident, the Strategic Projects asset category is the highest in value and the greatest level of Total Actuals. This is reflective of the primary asset project being the Salisbury Aquatic Centre.



- 4.4 The program is currently tracking in alignment with expected spend, noting the commitment of the 2024 Road Reseal program of works will occur early January and therefore address the current low level of Total Actuals within the Transportation asset category. The works are scheduled to occur mostly in the first quarter of 2024.

5. CONCLUSION

- 5.1 Whilst the Capital Works Program is complex in nature, it continues to be effectively managed and any improvements identified are incorporated within the Program. The Capital Delivery Framework provides a strong backbone to ensure feedback, learnings and opportunities are able to be identified and documented to inform future project delivery.
- 5.2 The program provides new and renewed infrastructure and facilities for the community to use and be proud of, ranging from traffic improvements to community hubs to outdoor fitness equipment, trails and so many more. With a key focus on northern region benefits considered as part of procurement activities, the program also supports the local economy and employment.

ITEM	4.1.3
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	City Centre Revitalisation - Church/John Street Project - Mobara Laneway Update
AUTHOR	Jarred Collins, Manager Infrastructure Delivery, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained
SUMMARY	This report provides an update on discussions undertaken throughout the project with regard to an possibility of upgrade at Mobara Laneway and 24 hour access.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 19 December 2022 Council resolved that Administration:

“Defers the upgrade of the Mobara Laneway and requests Administration to negotiate an agreement with the owners of the Mobara Laneway, including the allowance for 24 hour access through the laneway to allow improved connectivity with the City Centre, and provide a report back to Council.”

Resolution Number 0045/2022

- 1.2 The Church and John Street Revitalisation Project is part of a wider City Centre Revitalisation project, which looks to redevelop the whole of the City Centre with respect to economic uplift, encouraging private investment, liveability, creating a true city heart and accessibility as well as integrating both vehicle and pedestrian movement.
- 1.3 The three key objectives for the project are to enhance the activation and diversity of experiences of the Salisbury City Centre for residents, visitors and traders; set the foundations to encourage economic investment within the Centre; and improve community/visitor wellbeing and safety.

1.4 Stage 2 of the project includes the following:

- 1.4.1 Upgrade of laneways.
- 1.4.2 Improvement to City Centre Wayfinding Signage
- 1.4.3 Rollout of the improved connectivity and lighting.
- 1.4.4 Bringing forward the resurfacing of failures in road pavements sections of John and Church Street that were not previously failing.

2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 Property Owners

3. DISCUSSION

- 3.1 The Mobara laneway is located approximately 30 metres east of Church Street, and provides a thoroughfare to the adjacent carpark.
- 3.2 Mobara Laneway is not open 24 hours per day, and as part of the upgrade was considered a lesser priority for investment than Judd or Sexton laneways initial estimates were \$50k for a light touch to facilitate uplift.
- 3.3 Furthermore, Council does not currently have a Right of Way agreement with the owner of Mobara laneway as it does with Sexton.
- 3.4 Staff have had informal discussions throughout the project, with the owner regarding the potential development and enhancement of the laneway.
- 3.5 Discussions were positive, but there was no commitment, from the property owner to invest in the upgrade, nor commit to facilitating 24-hour access at this stage.
- 3.6 Based on the feedback from the owner and also upon the finalization of the Project the need for this access is less of an issue and there is no requirement to progress into formal negotiations.
- 3.7 The improved connectivity and lighting particularly on Church Street between John and Wiltshire Streets facilitates an adequate travel path for pedestrians in lieu of having access through the Mobara laneway.
- 3.8 This was supplemented by the inclusion of a relocated bus stop from the front of Civic Plaza, new brick paving and garden beds.

4. FINANCIAL OVERVIEW

- 4.1 There are no financial implications related to this matter.

5. CONCLUSION / PROPOSAL

- 5.1 The \$11m Church and John Streets Revitalisation Project realised almost 10 years of planning, delivering a revolutionised urban design outcome for the Salisbury City Centre.
- 5.2 While the addition of thousands of square metres of garden beds provided major and immediate aesthetic enhancement, the inclusion of seamlessly incorporated art pieces, feature lighting functionality provide all members of the community an enjoyable visit to the City Centre at all times, night and day.

ITEM	4.1.4
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Pedestrian Friendly Movements - Mawson Lakes
AUTHOR	Sam Schirripa, Engineer - Civil & Transport, City Infrastructure
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community 1.1 Our City is attractive and well maintained
SUMMARY	This report provides an update with regard to the current pedestrian friendly movements from the Mawson Centre to Mobara Park, and surrounds.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Mawson Lakes Pedestrian Connection

1. BACKGROUND

- 1.1 At its meeting held on Monday, 26 June 2023, it was resolved that Council:

1. Requests Administration to present a report of the current situation of pedestrian friendly movements from the Mawson Centre to edge of Mobara Park by December 2023.

Resolution Number 0371/2023

2. EXTERNAL CONSULTATION/COMMUNICION

- 2.1 Nil.

3. DISCUSSION

- 3.1 There are multiple pedestrian access points providing connectivity from the Mawson Centre through to the edge of Mobara Park and Garden Terrace. These form part of a larger network of connectivity around the Mawson Lakes retail precinct and beyond (Attachment 1).

- 3.2 The network includes;
- 3.2.1 Existing Footpaths
 - 3.2.2 Reserve Connections
 - 3.2.3 Pram Ramps
 - 3.2.4 Pedestrian Actuated Crossings
 - 3.2.5 Bridges
 - 3.2.6 Trails
- 3.3 Pedestrian access is well serviced between The Mawson Centre and Mobara Park, through a comprehensive pedestrian path network.
- 3.4 Specifically, pedestrians are able to commute from the Mawson Centre via Main Street onto University Parade utilising the existing Pedestrian Actuated Crossing (PAC) at the corner of University Parade and Main Street, Mawson Lakes, then commuting west toward Garden Terrace. Commuters can access the PAC to cross to Garden Terrace and over to Mobara Park.





- 3.5 The path network along University Parade to Mobara Park is wide, well-lit and provides a continuous accessible path of travel, the speed limit is 40km and considered a low speed environment with vehicle access to both shopping precincts and a pedestrian crossing.
- 3.6 Alternatively, commuters are able to access the existing Café Strip on Mawson Lakes Boulevard until reaching the intersection of Garden Terrace and the Boulevard; crossing west to Mobara Park.



- 3.7 The path network along Mawson Lakes Boulevard to Mobara Park provides footpath options along both sides of the road, inclusive of outdoor dining activation, the paths are well-lit and provide a continuous accessible path of travel, the speed limit is 40km and considered a low speed environment with vehicle access to the shopping precinct and a pedestrian crossing.

4. FINANCIAL OVERVIEW

There are no financial implications related to this matter.

5. CONCLUSION

- 5.1 The pedestrian movements from Mawson Centre to Mobara Park are sufficient and allow ease of commute from Mawson Centre via two separate pedestrian crossing options.
- 5.2 Both connections are in a low speed environment, and provide a safe, continuous accessible path of travel, any change to the current speed limits are not required, though consultation with DIT would be required if this were to be further reviewed.



DATE: 30/11/2023
DRAWN BY: ARTHUR CHEN

ITEM	4.1.5
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
PREV REFS	Urban Services Committee 4.1.4 19/06/2023
HEADING	Revocation of Community Land Classification Portions of Land Walkeys Road Corridor
AUTHOR	Tim Starr, Team Leader, Property, City Development
CITY PLAN LINKS	3.4 Our urban growth is well planned and our centres are active 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	Having complied with all the legislative requirements, consideration can now be given to the Revocation of the Community Land Classification for portions of land abutting the Walkleys Road Corridor, Ingle Farm to facilitate the future development.

RECOMMENDATIONThat Council:

1. Approves the revocation of the Community Land Classification of 17 separate allotments of land set out below and delineated on Attachment 1 of the report (Item 4.1.5 - Revocation of Community Land Classification Portions of Land Walkleys Road Corridor - Urban Services Committee, 11 December 2023);
 - 1.1 The whole of allotment 26 in Deposited Plan 10063 and described in Certificate of Title Volume 6194 Folio 695 and identified as portion 1.
 - 1.2 The whole of allotment 2143 in Deposited Plan 9450 and described in Certificate of Title Volume 6194 Folio 693 and identified as portion 2.
 - 1.3 The whole of allotment 2096 in Deposited Plan 9450 and described in Certificate of Title Volume 5580 Folio 976 and identified as portion 3.
 - 1.4 The whole of allotment 2094 in Deposited Plan 9451 and described in Certificate of Title Volume 5580 Folio 106 and identified as portion 4.
 - 1.5 The whole of allotment 2108 in Deposited Plan 9335 and described in Certificate of Title Volume 5538 Folio 553 and identified as portion 5.
 - 1.6 The whole of allotment 2134 in Deposited Plan 9392 and described in Certificate of Title Volume 5539 Folio 229 and identified as portion 6.
 - 1.7 The whole of allotment 2098 in Deposited Plan 9452 and described in Certificate of Title Volume 5472 Folio 992 and identified as portion 7.

- 1.8 The whole of allotment 2151 in Deposited Plan 9452 and described in Certificate of Title Volume 5561 Folio 911 and identified as portion 8.
- 1.9 A portion of allotment 2174 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 210 measuring approximately 1204 square metres and identified as portion 9.
- 1.10 The whole of allotment 2097 in Deposited Plan 9455 and described in Certificate of Title Volume 5575 Folio 439 and identified as portion 10.
- 1.11 A portion of allotment 2173 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 219 measuring approximately 1204 square metres and identified as portion 11
- 1.12 The whole of allotment 2141 in Deposited Plan 9393 and described in Certificate of Title Volume 5742 Folio 294 and identified as portion 12.
- 1.13 The whole of allotment 1649 in Deposited Plan 9393 and described in Certificate of Title Volume 5474 Folio 988 and identified as portion 13.
- 1.14 The whole of allotment A in Deposited Plan 6220 and described in Certificate of Title Volume 6028 Folio 982 and identified as portion 14.
- 1.15 The whole of allotment 2176 in Deposited Plan 9456 and described in Certificate of Title Volume 5539 Folio 208 and identified as portion 15.
- 1.16 A portion of allotment 2095 in Deposited Plan 9454 and described in Certificate of Title Volume 5575 Folio 441 measuring approximately 176 square metres and identified as portion 16.
- 1.17 The whole of allotment 1648 in Deposited Plan 9327 and described in Certificate of Title Volume 5539 Folio 123 and identified as portion 17.
2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portions of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Lands Titles Office to allow for the removal of these portions of land as Community Land and facilitate the future development.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Portions of land to be Revoked of Community Land Classification
2. Attachment 2 - Ministerial Correspondence - Walkleys Road Corridor

1. BACKGROUND

- 1.1 At the Council meeting held 26 June 2023 (Item 4.1.4 Resolution 0371/2023) Council authorised staff to implement the public consultation process pursuant to Section 194 of the *Local Government Act 1999*, regarding a proposal to revoke the Community Land Classification of 17 separate portions of land detailed in Attachment 1 of the report (Item 4.1.4 Revocation of Community Land Classification Portions of Land Walkeys Road Corridor June 2023).

- 1.2 Council further resolved that an additional report be presented to Council for consideration of any objections received. In the event that no objections be received, the Chief Executive Officer or delegate be authorised to prepare and submit the necessary documentation to the Minister for approval. As no objections were received, the report was prepared and submitted to the Minister in August 2023.
- 1.3 The revocation of the portions of land subject to this report, is being undertaken in conjunction with a road closure process for the balance of the Walkleys Road corridor. The road closure plan is currently being re-surveyed to include easements for existing service infrastructure. This work is expected to be completed in early January 2024. Once the plan is completed it will be lodged at the Lands Titles Office with this process currently taking approximately two months from deposit to be finalised.

Next Steps

- 1.4 Following the road closure plan being deposited with the Land Titles Office and Council approval of the community land classification, the planning application will be lodged seeking development approval for the residential development. Once development approval is granted, civil construction will begin on site.
- 1.5 The timeline for next steps is outlined below.



2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 Minister for Local Government

3. DISCUSSION

3.1 Council is advised that the application to the Minister for revocation of the Community Land Classification of 17 separate portions of land detailed in Attachment 1 - Portions of land to be Revoked of Community Land Classification, has been favourably received.

3.2 Approval for the revocation was granted by the Minister on the 14 November 2023 as documented in the Ministerial response in Attachment 2 – Letter from Minister for Local Government.

3.3 Council is now requested to make a formal resolution to give effect to this revocation and remove these portions of land from the Community Land register to facilitate the future development as per the Strategic Land Review.

4. FINANCIAL OVERVIEW

4.1 Financial return from this will be retained by Council and used to invest in more community services and facilities, including the local area through the upgrade of open space (including the construction of the new Baloo Street Playground) as part of any proposed development. This builds on Council's capacity to fund community needs.

5. CONCLUSION

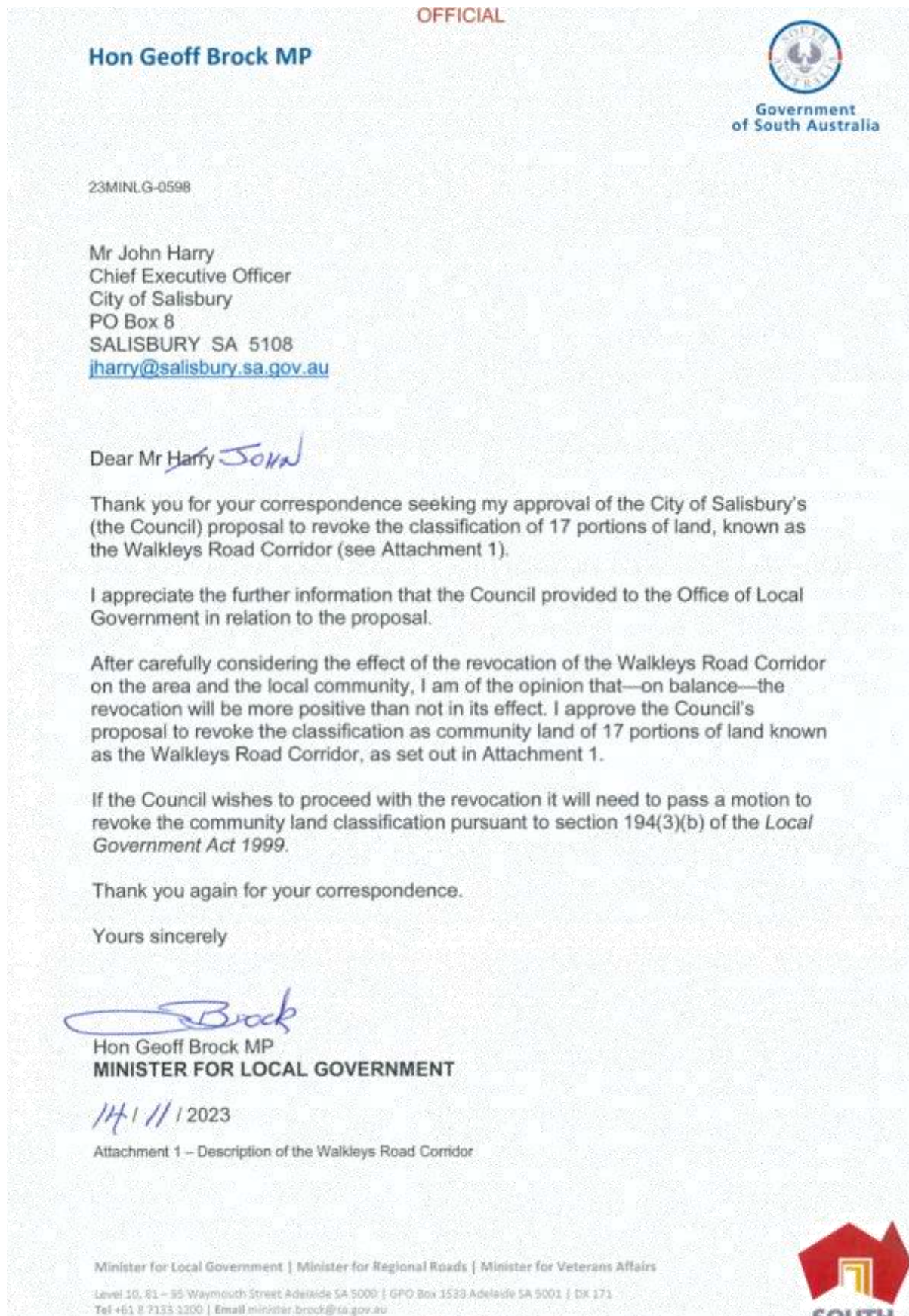
5.1 It is recommended that Council make a formal resolution to give effect to the revocation of Community Land Classification for 17 separate portions of land abutting the Walkleys Road Corridor detailed in Attachment 1 - Portions of land to be Revoked of Community Land Classification.

Attachment 1 – Portions of Land Subject to Revocation

1. The whole of allotment 26 in Deposited Plan 10063 and described in Certificate of Title Volume 6194 Folio 695 and identified as portion 1.
2. The whole of allotment 2143 in Deposited Plan 9450 and described in Certificate of Title Volume 6194 Folio 693 and identified as portion 2.
3. The whole of allotment 2096 in Deposited Plan 9450 and described in Certificate of Title Volume 5580 Folio 976 and identified as portion 3.
4. The whole of allotment 2094 in Deposited Plan 9451 and described in Certificate of Title Volume 5580 Folio 106 and identified as portion 4.
5. The whole of allotment 2108 in Deposited Plan 9335 and described in Certificate of Title Volume 5538 Folio 553 and identified as portion 5.
6. The whole of allotment 2134 in Deposited Plan 9392 and described in Certificate of Title Volume 5539 Folio 229 and identified as portion 6.
7. The whole of allotment 2098 in Deposited Plan 9452 and described in Certificate of Title Volume 5472 Folio 992 and identified as portion 7.
8. The whole of allotment 2151 in Deposited Plan 9452 and described in Certificate of Title Volume 5561 Folio 911 and identified as portion 8.
9. A portion of allotment 2174 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 210 measuring approximately 1204 square metres and identified as portion 9.
10. The whole of allotment 2097 in Deposited Plan 9455 and described in Certificate of Title Volume 5575 Folio 439 and identified as portion 10.
11. A portion of allotment 2173 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 219 measuring approximately 1204 square metres and identified as portion 11.
12. The whole of allotment 2141 in Deposited Plan 9393 and described in Certificate of Title Volume 5742 Folio 294 and identified as portion 12.
13. The whole of allotment 1649 in Deposited Plan 9393 and described in Certificate of Title Volume 5474 Folio 988 and identified as portion 13.
14. The whole of allotment A in Deposited Plan 6220 and described in Certificate of Title Volume 6028 Folio 982 and identified as portion 14.
15. The whole of allotment 2176 in Deposited Plan 9456 and described in Certificate of Title Volume 5539 Folio 208 and identified as portion 15.
16. A portion of allotment 2095 in Deposited Plan 9454 and described in Certificate of Title Volume 5575 Folio 441 measuring approximately 176 square metres and identified as portion 16.
17. The whole of allotment 1648 in Deposited Plan 9327 and described in Certificate of Title Volume 5539 Folio 123 and identified as portion 17.



Item 4.1.5 - Attachment 1 - Portions of land to be Revoked of Community Land Classification



OFFICIAL

ATTACHMENT 1 — DESCRIPTION OF THE WALKLEYS ROAD CORRIDOR

Portion ID	Description
Portion 1	Whole of the allotment 26 in Deposited Plan 10063 and described in Certificate of Title Volume 6194 Folio 695
Portion 2	Whole of the allotment 2143 in Deposited Plan 9450 and described in Certificate of Title Volume 6194 Folio 693
Portion 3	Whole of the allotment 2096 in Deposited Plan 9450 and described in Certificate of Title Volume 5580 Folio 976
Portion 4	Whole of the allotment 2094 in Deposited Plan 9451 and described in Certificate of Title Volume 5580 Folio 106
Portion 5.	Whole of the allotment 2108 in Deposited Plan 9335 and described in Certificate of Title Volume 5538 Folio 553
Portion 6	Whole of the allotment 2134 in Deposited Plan 9392 and described in Certificate of Title Volume 5539 Folio 229
Portion 7	Whole of the allotment 2098 in Deposited Plan 9452 and described in Certificate of Title Volume 5472 Folio 992
Portion 8	Whole of the allotment 2151 in Deposited Plan 9452 and described in Certificate of Title Volume 5561 Folio 911
Portion 9	Portion of the allotment 2174 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 210 measuring approximately 1510 square metres
Portion 10	Whole of the allotment 2097 in Deposited Plan 9455 and described in Certificate of Title Volume 5575 Folio 439
Portion 11	Portion of allotment 2173 in Deposited Plan 9455 and described in Certificate of Title Volume 5539 Folio 219 measuring approximately 1204 square metres
Portion 12	Whole of the allotment 2141 in Deposited Plan 9393 and described in Certificate of Title Volume 5742 Folio 294
Portion 13	Whole of the allotment 1649 in Deposited Plan 9393 and described in Certificate of Title Volume 5474 Folio 988
Portion 14	Whole of the allotment A in Road Plan 6220 and described in Certificate of Title Volume 6028 Folio 982
Portion 15	Whole of the allotment 2176 in Deposited Plan 9456 and described in Certificate of Title Volume 5539 Folio 208.
Portion 16	Portion of the allotment 2095 in Deposited Plan 9454 and described in Certificate of Title Volume 5575 Folio 441 measuring approximately 176 square metres
Portion 17	Whole of the allotment 1648 in Deposited Plan 9327 and described in Certificate of Title Volume 5539 Folio 123



ITEM	4.1.6
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Companion Animal Program
AUTHOR	Michelle McGinty, Volunteer Development Officer, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides information on a Companion Animal Program and other initiatives that could be community-led, for Council's consideration.

RECOMMENDATION

That Council:

1. Approves implementation of community-led actions to respond to resident needs and priorities for pet friendly service activities through our Community Centres and Hubs, which may include:
 - 1.1 teaching people how to keep pets stimulated at home.
 - 1.2 promoting the usage of City of Salisbury dog parks for socialization (between residents as well as their pets) as an alternative to walking.
 - 1.3 pet parking bays outside of some Community Centres where appropriate and safe for residents and dogs.
2. Notes that these initiatives will be considered and implemented within existing budgets.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Council resolved (Resolution Number 0422/2023), following a Motion Without Notice at the Meeting on 18 July 2023:

That Council:

1. *Notes the City of Tea Tree Gully, City of Port Adelaide Enfield Council and City of Charles Sturt have among others, implemented a volunteer dog walking program to support eligible members of the community who are unable to walk their dog.*

2. *Requests that the Administration investigates and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme.*
3. *Requests that the Administration consider feedback from key stakeholders, including RSPCA of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023.*

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 City of Charles Sturt
- 2.2 City of Port Adelaide Enfield
- 2.3 City of Tea Tree Gully
- 2.4 RSPCA of South Australia
- 2.5 Paws and Claws
- 2.6 Animal Assessor
- 2.7 Animal Behaviourist Trainer

3. DISCUSSION

- 3.1 The Administration have investigated Companion Animal Programs managed by the City of Tea Tree Gully, City of Port Adelaide Enfield and City of Charles Sturt.

Companion Animal Program

- 3.2 A Companion Animal Program aids people living at home who are no longer able to provide some of the needs of their pet due to ageing or other barriers. An equally important part of the program is the social connection between the pet owner and the volunteer.
- 3.3 Companion Animal Programs seek to extend a person's capacity to remain living independently by preserving the companion animal bond through practical support for their pet. The benefit is to increase physical activity and outdoor time for the client's dog, reduce loneliness and social isolation for the client as they interact with volunteers and a sense for the client that their pet is receiving the exercise they need.
- 3.4 There are privately-run pet support businesses which offer these services however, for a variety of reasons isolated and vulnerable members of the community may be unable to make use of these services. Council based Companion Animal Programs provide an alternative option for support.

Managing a Companion Animal Program

- 3.5 The preliminary work undertaken by the City of Charles Sturt and RSPCA has seen the development of a Companion Animal Program Toolkit. This toolkit provides practical tips and guidance to implement a range of companion animal programs that can cover a range of services. However, this report is addressing dog walking programs only.

- 3.6 The programs offered by City of Charles Sturt and City of Tea Tree Gully are the longest running having started in 2014 and 2015 respectively, while the City of Port Adelaide Enfield launched their program in September 2023. In general, the programs provide support to 12 to 22 animals at any one time and typically support dogs through a one hour walk per week.
- 3.7 The programs run by City of Charles Sturt and City of Tea Tree Gully are run as part of their Volunteer Programs and utilise volunteers to walk the dogs of eligible residents who meet a selection criteria.
- 3.8 Both organisations use their community compliance staff to assess the dogs for temperament and eligibility and then these dogs are matched to trained volunteers who can manage the selected dogs and are compliant with the selection guidelines.
- 3.9 The program requires:
- 3.9.1 a suitably qualified person to assess eligibility of City of Salisbury residents (clients).
 - 3.9.2 a suitably qualified dog behaviourist to assess eligibility and suitability of the dogs.
 - 3.9.3 a dedicated pool of trained and suitably qualified volunteers and staff to provide supervision.
- 3.10 These 3 steps require dedicated staffing and resources which would require either new resource provision or re-prioritisation and training of existing staff and resources.

Step 1 Assessing Client Eligibility

- 3.11 To be eligible for the service clients must reside in the Council area and be no longer able to provide the type of care services offered by the program. Clients and their animal go through a selection process that involves an assessment of needs and suitability, including a home visit and a risk assessment.
- 3.12 Clients may include the elderly or, those with a disability.

Step 2 Assessing Suitability of Dogs

- 3.13 City of Salisbury community compliance officers are not trained in behavioural dog assessments and would need specialised training to be able to undertake these duties. Other Councils are tasking their Compliance staff with attending the residence, inspecting the premises and assessing the dog, by taking it for several walks to determine its suitability, temperament and behaviour over several visits. The dog is then need matched with a suitably trained volunteer and one that could manage the dog's temperament and needs. For example, a volunteer may have experience handling a small breed but is not confident managing a larger breed.
- 3.14 Apart from the resource demands, there are also risks that Council would need to consider in managing the assessment part of the program. As with all programs involving animals, there are some risks, that whilst they can be mitigated as far as practicably possible, they cannot be eliminated. Dogs can be unpredictable and if Council has assessed a dog as being of an acceptable temperament and then a volunteer was injured by the same dog, Council may be liable for not providing a safe workplace to the volunteer.

- 3.15 For this reason, the preferred approach should Council pursue a Companion Animal Program would be to have an independent person or organisation undertake the temperament and suitability assessments of the dog, document their temperament and behaviour and then align with a suitable volunteer that can manage the type of dog. This approach however would have associated costs.
- 3.16 The screening process for this must be robust and defensible as selecting unsuitable dogs may lead to a negative outcome ranging from the experience being a destructive one for the subject dog, attacks on people or other dogs and/or the dog escaping and being injured.

Step 3 Matching and Managing Volunteers

- 3.17 Considerations for the safety of the volunteer dog walker, the dog, general public and other dogs will need to be addressed in a full risk assessment for the program should it progress. Council has legislative WHS responsibilities for its volunteers that are similar to its responsibilities for employees.
- 3.18 The recruitment of volunteers would need to be undertaken which typically includes advertising, selection, interview, training and ongoing coordination and supervision.
- 3.19 Volunteers are recruited for the program through targeted advertising that seeks a suitable match to the client and animal. Once interviewed and screened, a volunteer is provided with face-to-face induction, a hardcopy manual and an introduction meeting held at the client's home. Volunteers are provided with a vest to identify them as a volunteer while they are carrying out their duties and one Council provides "Direct-Stop" spray along with Martingale collar and lead.
- 3.20 As well as providing practical support for animals, the role of the volunteer is to provide a social connection with the client; volunteers are asked to sit and have a chat with the client especially if the client is homebound.
- 3.21 Ongoing matching of volunteers with dogs needs to be closely managed to ensure that there are suitably confident and able volunteers for the majority of the dogs that are being requested to be part of the program.

Other Alternatives Investigated; Community Led and Community Centre Options:

- 3.22 The Administration connected with Paws and Claws Rescue to seek advice and guidance regarding the possibility of utilising Community Centres/Hub and their outdoor spaces to gather with pets. It was possible but Paws and Claws Rescue recommended that consideration would need to be given to the vaccination status of pets and temperament when in close proximity.
- 3.23 Consideration has also been given to creating pet parking stations outside Community Centres/Hubs to allow people with pet companions to leave them at specially designed '[parking bays](#)' that attach to walls while they briefly enter the building.

- 3.24 Council will need to consider the safety of animals left unsupervised as well as for community members passing by, alongside current City of Salisbury legislation regarding leaving animals unattended. There are also cost implications to purchase and install bays and provide any required signage. A lower cost example is provided below:



- 3.25 While the City of Salisbury has not received any requests for animal services or programs specifically, a walking group is currently operating from Morella Community Centre which welcomes dogs to attend with their owners.
- 3.26 Notes staff will engage with the community to explore program options such as:
- 3.26.1 teaching people how to keep pets stimulated at home
 - 3.26.2 promote the usage of City of Salisbury dog parks for socialization (between residents as well as their pets) as an alternative to walking
 - 3.26.3 pet parking bays outside of some Community Centres where appropriate and safe for residents and dogs.
- 3.27 Social isolation is an important priority for Council and Council has many programs aimed at promoting connection and reducing loneliness. Older community members can access a variety of programs and social support through our Senior Centres and Commonwealth Home Support Program.

Other Pet Care Services Delivered by Other Councils

- 3.28 The range of services that Council led Companion Animal Programs provide ranges from basic assistance, such as dog walking support which is offered by City of Charles Sturt and City of Tea Tree Gully, to broader assistance for a variety of animals offered by City of Port Adelaide Enfield.

4. FINANCIAL OVERVIEW

- 4.1 The total estimated cost for a Council managed, structured Companion Animal Program for 10 dogs for a 12-month pilot is \$43,640.60:
 - 4.1.1 Coordinator, L3, 1 at 0.4FTE (2 days) is \$38,953.00
 - 4.1.2 Dog Assessment by Animal Behaviourist for 10 dogs is \$1,000.00
 - 4.1.3 Dog walking accessories (including Dog Harness, Dog Lead, PetSafe Spray Shield Animal Deterrent) provided to clients for 10 dogs is \$1,157.60
 - 4.1.4 Branded safety vest uniform for 10 volunteers is \$560.00
 - 4.1.5 Volunteer Training by Dog and Cat Management Board Approved Trainer and E-Learning module with assessment for 10 volunteers is \$1,970.00
 - 4.1.6 TOTAL ESTIMATED COST of Council managed program: \$43,640.60
- 4.2 The costs associated with developing small initiatives to make our Community Centres and Hubs more inviting for pets and their owners would be relatively minor however this would also be harder to quantify in terms of positive impact.

5. CONCLUSION

- 5.1 This report provides information on community-led and council-led Companion Animal Programs.
- 5.2 The recommendation of this report is to support community-led actions to respond to resident needs and priorities for pet friendly service activities through our Community Centres and Hubs.
- 5.3 Staff will continue to engage with the community to explore program options, such as teaching people how to keep their pets stimulated at home and promote the use of City of Salisbury dog parks for socialisation instead of walking.
- 5.4 The costs of developing small initiatives to make our Community Centres and Hubs more inviting to pets and their owners would be less than the costs of implementing a council-led Companion Animal Program model that would necessitate the deployment of new resources or the re-prioritization and training of existing staff and resources.

ITEM	4.2.1
	URBAN SERVICES COMMITTEE
DATE	11 December 2023
HEADING	LGA Sustainability Program
AUTHOR	Lara Daddow, Coordinator Strategic Sustainability, City Development
CITY PLAN LINKS	2.2 We make the most of our resources including water, waste and energy 2.3 Our community, environment and infrastructure are adaptive to a changing climate
SUMMARY	Following an Expression of Interest submitted by Administration in August 2023, Council has been invited to participate as one of 15 selected Councils in the Net Zero 'Accelerate' Program that is funded by the Department for Environment and Water, and facilitated by the Local Government Association of SA. Participation in this program will support delivery of actions in the <i>Sustainability Strategy 2035</i> .

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Net Zero 'Accelerate' Program scope and timing - dsquared Consulting

1. BACKGROUND

- 1.1 Council adopted the *Sustainability Strategy 2035* on 26 June 2023. The Strategy includes new actions to:
 - 1.1.1 Progressively update and publicly disclose the organisational carbon inventory.
 - 1.1.2 Develop a new Organisational Carbon Emissions Reduction Action Plan 2030 to work towards carbon neutrality by 2035.
- 1.2 The Local Government Association of SA (LGA) called for expressions of interest from Councils to participate in a new initiative, the Net Zero 'Accelerate' Program, to support Council's greenhouse gas emissions reduction efforts in July 2023. The program is funded by the Department for Environment and Water.
- 1.3 In recognition of the potential to progress the committed actions listed in item 1.1 from the Sustainability Strategy, through this new program, Administration submitted an expression of interest to participate in the program in August 2023.

1.4 On 4 December 2023, an invitation was received from the CEO of the LGA to participate in the program, along with 14 other Councils. The program will deliver:

1.4.1 Individual emission inventories for 15 councils, including the following:

- Engagement and scoping workshops (grouped regionally)
- Baseline emission inventory and projections
- Emissions summary report
- Elected Member and/or Executive staff briefing sessions.

1.4.2 A review of methodologies in measuring and reporting carbon emissions within councils (including scopes 1,2 & 3), and the development of a best practice guide for establishing Net Zero plans.

1.4.3 A sector-wide profile report of the carbon emissions attributable to council operations across SA, to provide the first ever GHG baseline for the local government sector.

1.5 The LGA has engaged 'dsquared Consulting' to deliver the program. The information provided in Attachment 1 summarises dsquared's scope of work, timing for the program and expertise.

2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 An expression of interest to participate in the Net Zero 'Accelerate' Program was submitted to the LGA in August 2023.

3. DISCUSSION

3.1 Participation in the Net Zero 'Accelerate' Program provides Council the opportunity to progress implementation of key actions in the *Sustainability Strategy 2035* in a timely and efficient manner with support from external consultants.

3.2 By participating in the program, Council will be committing to the following:

3.2.1 Collating and providing data including electricity, natural gas, fuel, waste, and water, as well as financial expenditure data.

3.2.2 Staff participating in workshops to learn about the process, ask questions, learn from case studies of other councils and explore emission reduction opportunities.

3.2.3 Providing input and guidance on the emissions summary report to align with Council operations.

3.2.4 A cash contribution of \$500 (ex GST).

3.3 The commitments required by Council are considered reasonable and achievable, considering the significant value delivered by participation in the program. The value includes a financial saving as a consultant would have otherwise had to be engaged by Council to complete this work to deliver the actions in the Strategy.

- 3.4 The program will commence in mid-December with templates and guidance provided by dsquared followed by initial research and engagement in January, staff workshops in February and March, reporting in April-May and presentations to Council in mid-2024.

4. FINANCIAL OVERVIEW

- 4.1 Participation in the Net Zero ‘Accelerate’ Program requires a small cash contribution of \$500. This contribution is available within the City Shaping budget.
- 4.2 Participation in this program, rather than engaging a consultant directly represents a saving for Council of \$20,000-\$30,000.

5. CONCLUSION

- 5.1 Council has been invited to participate in the LGA Net Zero ‘Accelerate’ Program funded by the Department for Environment and Water along with 14 other councils.
- 5.2 Participation in the Net Zero ‘Accelerate’ Program provides Council the opportunity to progress implementation of key actions in the *Sustainability Strategy 2035* in a timely and efficient manner with significant support from external consultants funded by the LGA.
- 5.3 The Net Zero ‘Accelerate’ Program will deliver a baseline emission inventory and future projections, an emissions summary report and briefing sessions between December 2023 and mid-2024.



dsquaredconsulting

Welcome to the *Net Zero 'Accelerate' Program*



Project scope & objectives

The Net Zero 'Accelerate' Program aims to support local councils in the early stages of considering or developing an emissions inventory and emissions reduction strategy. The project will focus on the following scope, with the aim of **increasing knowledge, skills and capabilities** within councils and **accelerating the net zero emissions transition**.

The project scope includes:

Engagement & scoping workshops
(councils grouped regionally)

Baseline emission inventory collation & projections

Emissions summary report

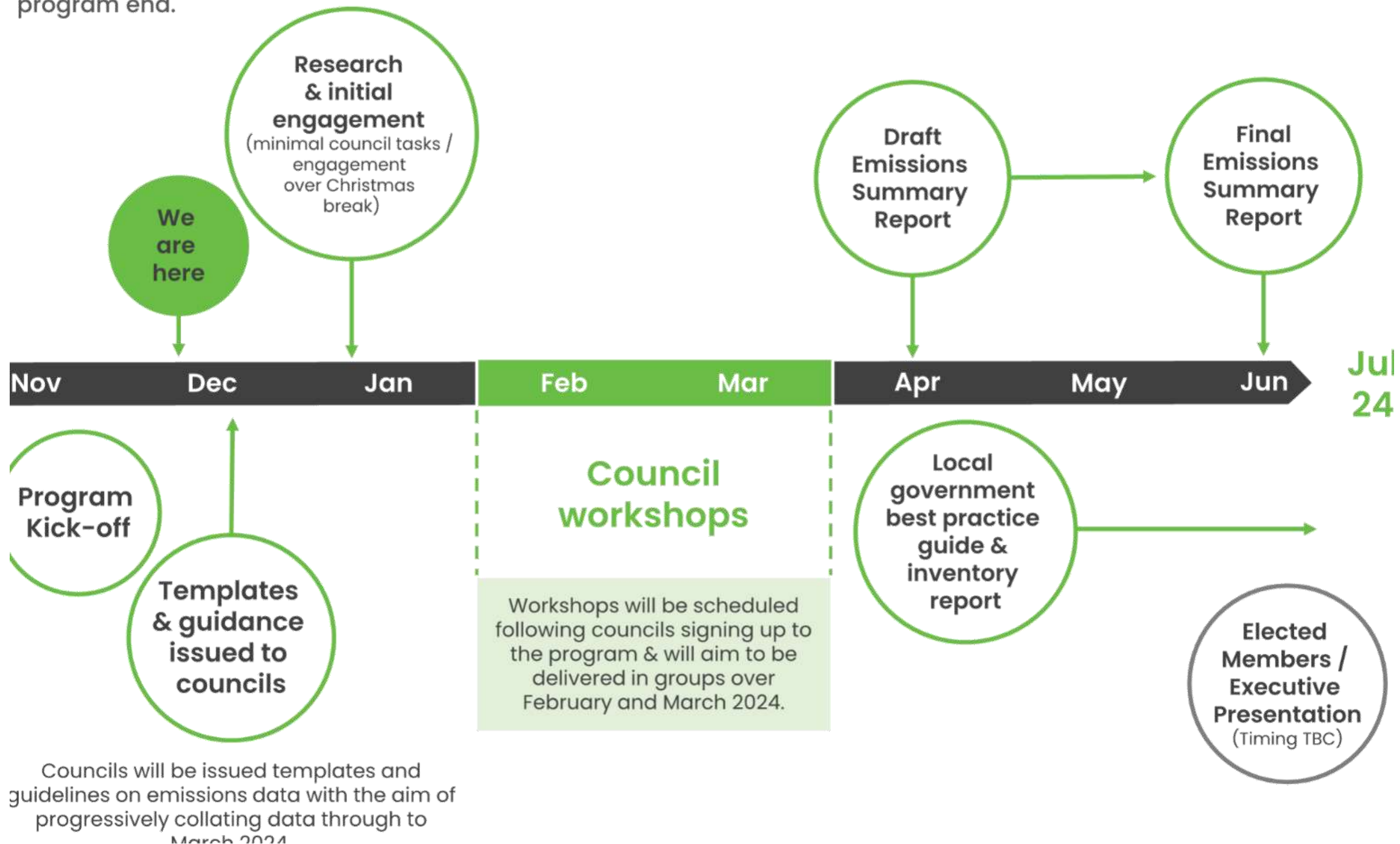
Elected Member or Executive Leadership briefing sessions

Best practice local government guide & emissions inventory summary

Project timeframes



The program will be running over the first half of 2024 in line with the following key milestones and project plan. The program will be flexible based on council availability but will be working to a July 2024 program end.



Project participation



Councils are encouraged to participate in the program and the more you put in the more you will get out of the program. Councils will need to commit some time and resources to the project, with following key requirements and resourcing expected:

Data collation

Developing an emissions inventory requires data from a range of sources including electricity, natural gas, fuel, waste, and water, as well as financial expenditure data. Council's will be given templates and guidance on obtaining the data however this can take time to collate (2-3 months).

Council workshops

A workshop will be held with small groups of participating councils to learn about the process, ask questions, present case studies of other councils and explore emission reduction opportunities. It is recommended that key council staff attend the workshop such as environment/sustainability, assets/property, fleet managers, financial, and procurement.

Emissions summary report

Each council will be provided an emissions summary report which will include the emissions inventory, key emission reduction actions, and a pathway to work towards net zero emissions. Councils are encouraged to provide input into the report to ensure it is aligned with council operations.

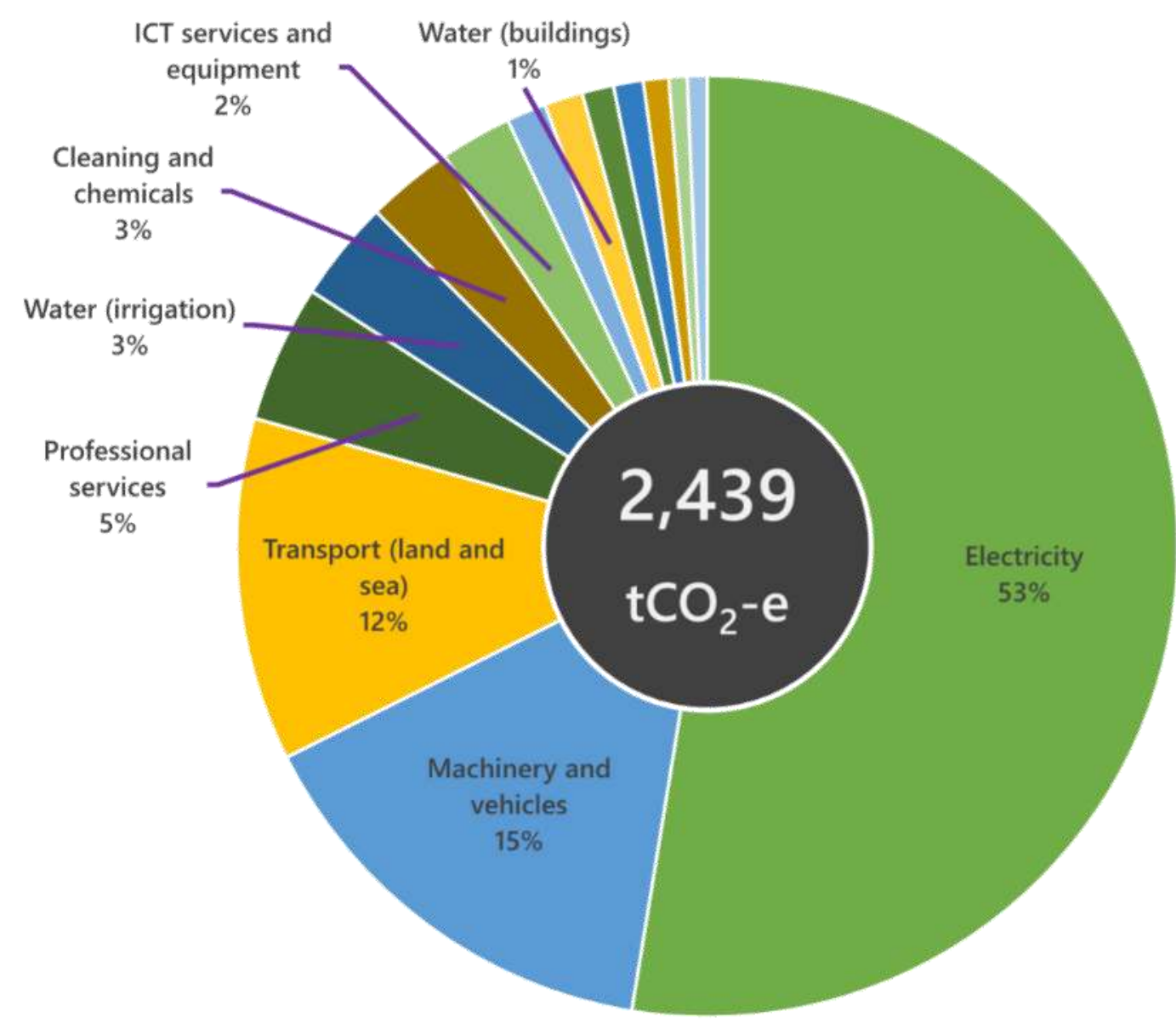
Elected Member or Executive Leadership briefing session

One Elected Members or Executive Leadership (or combined) presentation has been incorporated into the program to assist with knowledge sharing and present the final emissions summary report and outcomes.

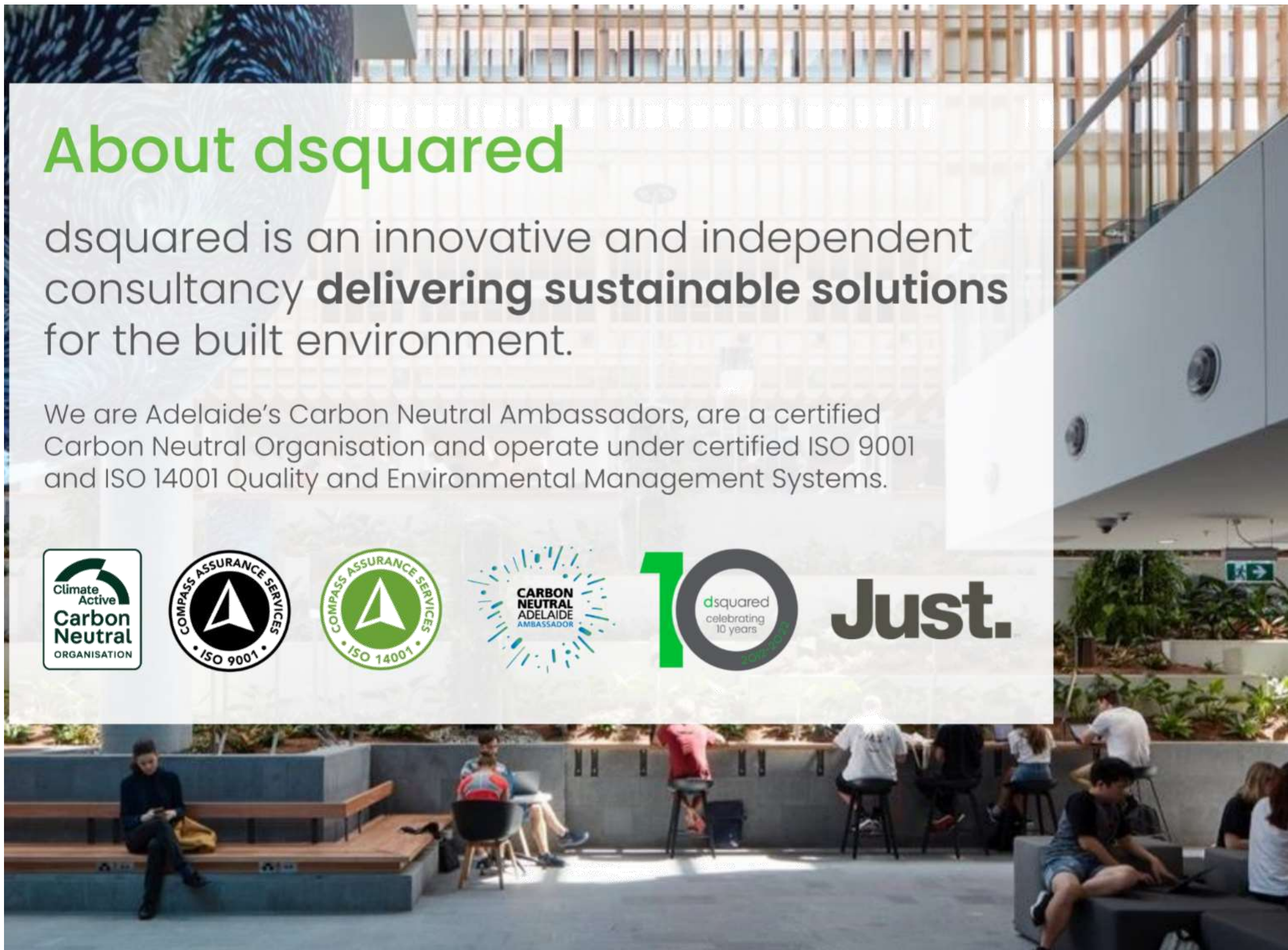


Example emissions profile

The below is an example emissions profile which will be developed for each council which will assist in identifying priority emission reduction actions. The emissions profile will depend on data availability and priorities for each council.









Emission category	Total Emissions (t CO2-e)
Electricity	1,282
Machinery and vehicles	367
Transport (land and sea)	287
Professional services	115
Water (irrigation)	85
Cleaning and chemicals	73
ICT services and equipment	60
Horticulture and agriculture	33
Water (buildings)	32
Postage, courier and freight	27
Office equipment and supplies	25
Stationary energy (gaseous fuels)	21
Working from home	15
Other	17



About dsquared

dsquared is an innovative and independent consultancy **delivering sustainable solutions** for the built environment.

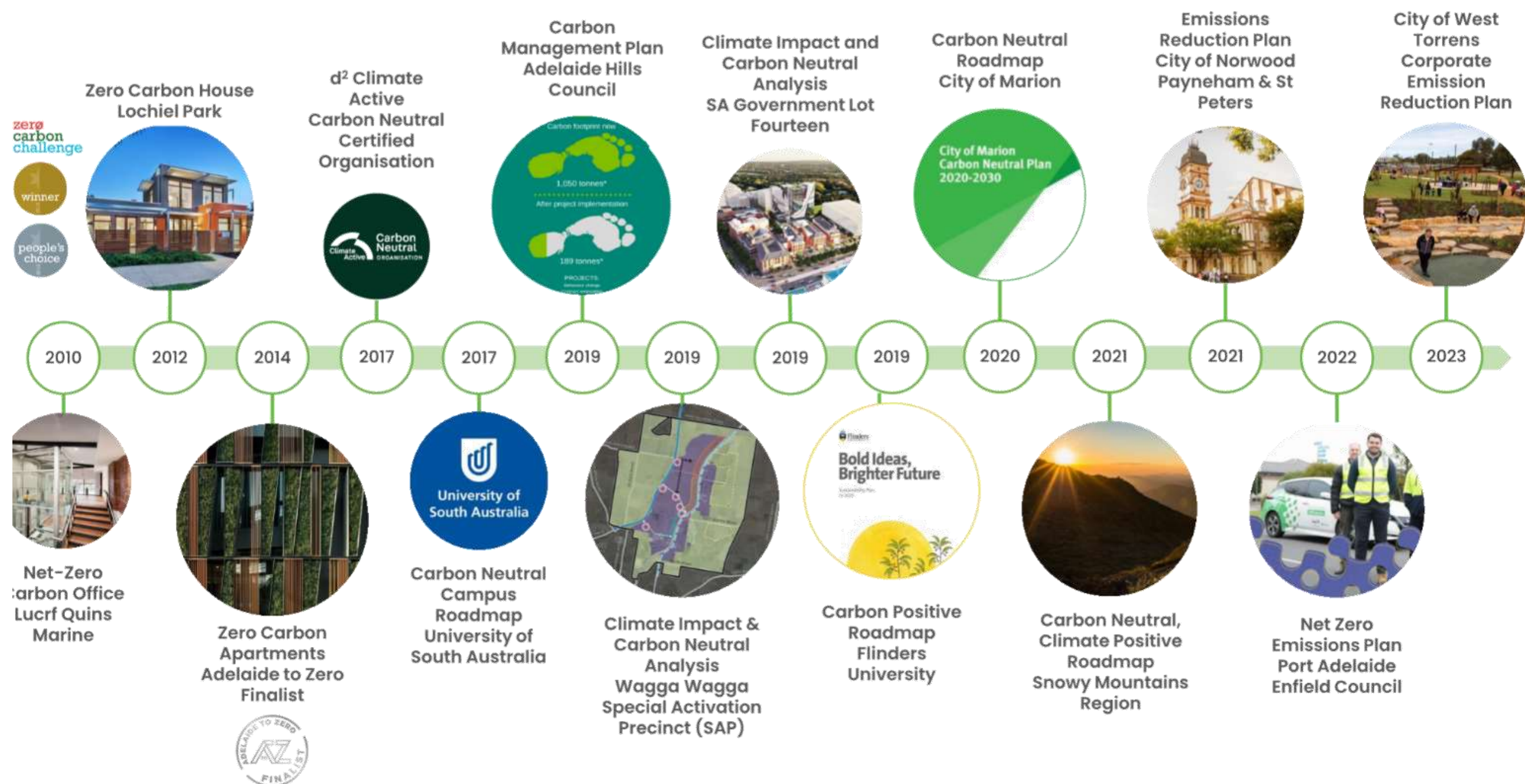
We are Adelaide's Carbon Neutral Ambassadors, are a certified Carbon Neutral Organisation and operate under certified ISO 9001 and ISO 14001 Quality and Environmental Management Systems.

Net zero emissions & climate resilience

dsquared

We have been helping projects and councils develop **emission reduction & net zero emissions plans** for over 10 years including for regions, precincts, and buildings.



Meet the team



The following dsquared team members will be supporting the project, and each council will have a key contact for any questions and ongoing liaison.



Project Director

Deborah Davidson, Director

Deb will be the Project Director responsible for technical reviews of reports, quality management and will bring her existing knowledge from working with local councils to the project.



Project lead

Jacob Potter, Associate

Jacob will be the project lead responsible for project management, client liaison and stakeholder engagement. Jacob will be supported by the following project team.



Ashlee Duno

Emissions summary reports, stakeholder engagement, and workshop facilitation



Eliza Koch

Technical and stakeholder engagement support.



Ben Harris

Emission data analysis, stakeholder engagement, inventories, and projections



Corwin Ng

Emission data analysis and inventory support.



Key dsquared contacts:

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Associate

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Director

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ITEM

USQON 1

URBAN SERVICES COMMITTEE**DATE**

11 December 2023

HEADING

Question on Notice: Cr B Brug - St Kilda Mangroves Trail

Item USQON1

A Question on Notice was received from Cr B Brug:

What is the current status, timelines and indicative costs for the repair and/or replacement of the St Kilda Mangroves boardwalk?

Administration Response:

Currently the St Kilda Mangrove boardwalk is still partially closed. Administration are in discussions with the National Parks and Wildlife Service about the future of the boardwalk, as it is located within the Adelaide International Bird Sanctuary National Park declared in 2014, as such Administration are unable to provide a timeline for renewal works, or indicative costs, at this time.