



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE  
LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**11 DECEMBER 2023**

**MEMBERS PRESENT**

Mayor G Aldridge

Cr B Brug

Cr L Brug

Cr A Graham

Cr D Hood

Cr P Jensen (Deputy Chairman) – *(Cr P Jensen as Deputy Chairman presided over the meeting in the absence of the Chairman, who had previously been granted a Leave of Absence)*

Cr S McKell

Cr S Ouk

**STAFF**

Chief Executive Officer, Mr J Harry

Deputy Chief Executive Officer, Mr C Mansueto

General Manager City Infrastructure, Mr J Devine

General Manager Community Development, Mrs A Pokoney Cramey

General Manager City Development, Ms M English

A/Manager Governance, Ms J O'Keefe-Craig

Governance Support Officer, Ms K Boyd

Team Leader Strategic Urban Planning, Ms S Jenkin

The meeting commenced at 6.30 pm.

The Deputy Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies were received from Cr J Chewparsad, Cr K Grenfell, Cr M Mazzeo and Cr S Reardon.

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## LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Deputy Mayor, Cr C Buchanan (Chairman).

## PRESENTATION OF MINUTES

Moved Cr D Hood  
Seconded Cr L Brug

The Minutes of the Policy and Planning Committee Meeting held on 20 November 2023, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr D Hood  
Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED**  
UNANIMOUSLY

#### **1.0.2 Recommendations of the Intercultural Strategy and Partnerships Sub Committee meeting held on Monday 4 December 2023**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

Receives and notes the information contained in the Intercultural Strategy and Partnerships Sub Committee minutes of the meeting held on 4 December 2023 and that the following recommendation contained therein be adopted by Council:

#### **ISPS1 Reconciliation Action Plan Strategy**

##### **Recommendation**

That Council:

1. Notes that Council's Reconciliation Action Plan is due to be updated and a review has been undertaken prior to updating the new Reconciliation Action Plan.
2. Approves changes to the Reconciliation Action Plan Working Group, including:
  - a. renaming it to the First Nations Strategic Group;

- b. updating the Terms of Reference as outlined in Attachment 1 (Item ISPS1, Intercultural Strategy and Partnerships Sub Committee, 4 December 2023) with the following amendments:
    - that the membership be changed from “Deputy Mayor” to “Elected Member”; and
    - that the membership listed as “City of Salisbury Representative” be clearly defined as an “Executive Officer supporting the First Nations Strategic Group” and not a member of the group.
  - c. updating the position descriptions for the Chair and Members, as outlined in Attachment 2 and Attachment 3 (Item ISPS1, Intercultural Strategy and Partnerships Sub Committee, 4 December 2023).
3. Requests Administration to compile a schedule of possible chairs and members for the First Nations Strategic Group as outlined in Attachment 2 of the report (Item ISPS1, Intercultural Strategy and Partnerships Sub Committee, 4 December 2023) and provide it to the next meeting of the ISPSC for consideration and decision.
  4. Approves the remuneration of the external members of the First Nations Strategic Group in line with the State Government Remuneration Framework for Government of South Australia Boards and Committees.
  5. Approves that Cr C Buchanan be the Elected Member representative.

**CARRIED**  
UNANIMOUSLY

*For Decision*

### **1.1.1 Green Fields Centre Code Amendment**

*Pursuant to section 75(1) of the Local Government Act 1999, Cr B Brug declared a material conflict of interest on the basis of being a member of the Council Assessment Panel. Cr B Brug advised that he would manage the conflict by leaving the meeting. Cr B Brug left the meeting at 6:33 pm.*

*Pursuant to section 75(1) of the Local Government Act 1999, Cr L Brug declared a material conflict of interest on the basis of her husband being a member of the Council Assessment Panel. Cr L Brug advised that she would manage the conflict by leaving the meeting. Cr L Brug left the meeting at 6:33 pm.*

*Due to lack of quorum the meeting was suspended at 6.33 pm.*

*Due to lack of quorum to consider Item 1.1.1 Green Fields Centre Code Amendment the item could not be considered. As Item 1.1.1 was not considered this item will be deferred to Council to consider at the Council meeting on 18 December 2023.*

*The meeting reconvened at 6:39pm when Cr B Brug and Cr L Brug returned to the meeting.*

*The meeting resumed at 6.39 pm.*

Moved Cr S Ouk  
Seconded Cr A Graham

That Item 1.1.1, Green Fields Centre Code Amendment, listed in the Agenda, is deferred to Council to be considered at the Council meeting on 18 December 2023.

**CARRIED**  
UNANIMOUSLY

**QUESTIONS ON NOTICE**

*There were no Questions on Notice.*

**MOTIONS ON NOTICE**

*There were no Motions on Notice.*

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

*There were no Other Business items.*

The meeting closed at 6.41 pm.

CHAIRMAN.....

DATE.....