



AGENDA

FOR FINANCE AND CORPORATE SERVICES COMMITTEE MEETING TO BE HELD ON

11 DECEMBER 2023 AT CONCLUSION OF THE POLICY AND PLANNING COMMITTEE

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr B Brug (Chairman)
Mayor G Aldridge
Cr L Brug (Deputy Chairman)
Cr J Chewparsad
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S McKell
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
A/Manager Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

APOLOGIES

An apology has been received from Cr A Graham and Cr M Mazzeo.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr C Buchanan.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Finance and Corporate Services Committee Meeting held on 20 November 2023.

REPORTS

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee..... 9

QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CLOSE



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON
20 NOVEMBER 2023**

MEMBERS PRESENT

Cr B Brug (Chairman)
Mayor G Aldridge
Cr L Brug (Deputy Chairman)
Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd
Assessment Manager, Mr C Zafiropoulos
Manager Strategic Development Projects, Ms S Klein
Team Leader Community Compliance, Mr B Scholefield
Manager Field Services, Mr M Purdie
Manager Infrastructure Delivery, Mr J Collins
Manager Urban, Recreation and Natural Assets, Mr J Foong
Team Leader Civil Maintenance, Mr S Bartosak

The meeting commenced at 6.36 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr K Grenfell.

PRESENTATION OF MINUTES

Moved Cr L Brug
Seconded Cr S Ouk

The Minutes of the Finance and Corporate Services Committee Meeting held on 16 October 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr D Hood
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED

For Decision

2.1.1 Council Finance Report - October 2023

Moved Cr A Graham
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

The Chairman, Cr B Brug, sought leave of the meeting to bring forward confidential Item 2.4.1, Confidential Bids First Quarter Budget Review 2023/24. Leave was granted. The meeting then proceeded to the Order to Exclude the Public and Item 2.4.1.

ORDER TO EXCLUDE THE PUBLIC

2.4.1 Confidential Bids First Quarter Budget Review 2023/24

Moved Cr M Mazzeo
Seconded Mayor G Aldridge

Pursuant to section 90(2) of the *Local Government Act 1999* the Finance and Corporate Services Committee Orders, this matter to be considered in confidence on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Confidential Bids First Quarter Budget Review 2023/24** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Assessment Manager, Manager Strategic Development Projects, Team Leader Community Compliance, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.

CARRIED

The meeting moved into confidence at 6.39 pm.

The meeting moved out of confidence at 6.42 pm.

The meeting then proceeded with items as listed in the Agenda.

2.1.2 First Quarter Budget Review 2023/24

Moved Cr C Buchanan
 Seconded Cr P Jensen

That Council:

1. Notes the 2023/24 First Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Attachment 1) exclusive of adjusted timing or 2023/24 Financial Assistance Grant and Local Roads Grant funding be debited to the Sundry Project Fund. This will bring the balance to \$2,540,571.
3. Approves the allocation of funding for the following **non-discretionary** net bids:

OPERATING

Adelaide Coastal Councils Network Membership Fee	\$10,000
Community Centres Governance	\$45,000
CONFIDENTIAL ITEM NB0540 (resolution number 0515/2023 October 2023)	\$495,000
Legal Expenses increased expenditure	\$60,000
Recreation Centre Equipment	\$65,000
Elected member Development	\$42,500
CONFIDENTIAL ITEM NB0541 (resolution number 0515/2023 October 2023)	\$20,280
Youth Summit	\$15,000

CAPITAL

CONFIDENTIAL ITEM NB0539 (resolution number 0482/2023 September 2023)	\$350,739
CONFIDENTIAL ITEM NB0480 (resolution number 0404/2023 June 2023)	\$1,160,000
CONFIDENTIAL ITEM NB0539 (resolution number 1435/2023 September 2023)	(\$1,671,855)
Yalumba Reserve Fencing	\$150,000
TOTAL	\$741,664

4. Approves the allocation of funding for the following **Discretionary** net bids:

OPERATING

Insurance – Excess Payments	\$7,500
Valuation Roll 2023/24	\$16,000
TOTAL	\$23,500

5. Approves the following transfers:

CEO Contractual Services	\$111,000
CHSP Grant Funding contract adjustment	\$42,800
Harmony Day Event	\$16,000
Network Remediation – Ingle Farm	\$10,400
Purchase New 5 Tonne Excavator	\$170,000
Saturday Session Transfer	\$18,000
Transfer Business Transformation Secondment Funds	\$31,300
Transfer of Eftpos/Merchant Fees – consolidation	\$7,800
Transfer of Fire & Exit Maintenance Income to City Infrastructure from City Development	\$31,460
Transfer Specialist Tree Resourcing Funds	\$118,400
Transfer Resourcing within City Development department	\$138,300
Writers’ Week Event	\$10,000

6. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 6 of this resolution.

CARRIED

QUESTIONS ON NOTICE

There were no Motions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

CLOSE

The meeting closed at 6.50 pm.

CHAIRMAN.....

DATE.....

ITEM	2.0.1
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	11 December 2023
HEADING	Future Reports for the Finance and Corporate Services Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Finance and Corporate Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - Report authors and General Managers
- 2.2 External
 - Nil

3. REPORT

- 3.1 The table below outlines the reports to be presented to the Finance and Corporate Services Committee as a result of a Council resolution.

Meeting Item	- Heading and Resolution	Officer
27/06/2022 4.1.10	<p>New Grant funding for Infrastructure Projects</p> <p>5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget.</p> <p>Due: February 2024</p>	Christy Martin
24/04/2023 2.1.3	<p>Budget Status Update</p> <p>7. City Infrastructure to prepare a report for the Finance and Corporate Services Committee addressing fleet vehicles, including manager vehicles, and the potential to transition to Hybrid and Electric alternatives.</p> <p>Due: December 2023</p> <p>Deferred to: February 2024</p> <p>Rason: Administration is waiting on the completion of a feasibility study. Once completed, Administration will report back to Council.</p>	Mark Purdie

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Finance and Corporate Services Committee have been reviewed and are presented for noting.