



**MINUTES OF COUNCIL ASSESSMENT PANEL MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

19 DECEMBER 2023

MEMBERS PRESENT

Mr T Mosel (Presiding Member)
Mr R Bateup
Ms C Gill
Mr B Brug
Mr J Botten

STAFF

Assessment Manager, Mr C Zafiropoulos
General Manager City Development, Ms M English
Team Leader Planning, Mr C Carrey
Development Officer, Planning, Mr B Ferguson
Team Leader Strategic Urban Planning, Ms Sally Jenkin
Team Leader Business Services, Ms H Crossley

The meeting commenced at 6.30 pm.

The Presiding Member welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

PRESENTATIONS

PRES1 Salisbury Strategic Planning Presentation by Ms Sally Jenkin, Team Leader Strategic Urban Planning.

ADOPTED MINUTES FROM PREVIOUS MEETING

The Minutes of the Council Assessment Panel Meeting held on 24 October 2023, be taken as read and confirmed.

DECLARATIONS OF CONFLICTS OF INTEREST

Mr J Botten declared a conflict of interest to Item 8.2.3 Further Information - Development Application No 23002678 for Childcare Centre ('pre-school') with associated car parking, landscaping, signage, retaining walls and fencing at 61 Stanford Rd, Salisbury Heights SA 5109 due to a perceived conflict of interest as he was a former employee at Botten Levison Lawyers, and advised he will leave the room when the item is being considered by the Panel.

REPORTS

Nil

OTHER BUSINESS

8.2.1 CAP Meeting Procedures

Mr R Bateup moved, and the Council Assessment Panel resolved to adopt the Salisbury Council Assessment Panel Meeting Procedures in Attachment 1 of the report with the following amendments:

- The inclusion of the following sentence under the heading of Role of Panel;
The Council Assessment Panel (CAP) is an independent planning authority appointed by Council to make decisions on development applications.
- Following amendment to paragraph 1 of clause 7.3;
Where a consensus is reached the Presiding Member shall then call for a mover and confirm the consensus by a show of hands.

Mr B Brug moved and the Council Assessment Panel resolved to appoint Ms C Gill as the Acting Presiding Member for the remainder of the CAP term.

8.2.2 Council Assessment Panel 2024 Meeting Schedule

Mr R Bateup moved, and the Council Assessment Panel resolved to adopt the Council Assessment Panel 2024 meeting schedule forming Attachment 1 to the agenda report.

8.2.3 Status of Current Appeal Matters and Deferred Items

Ms C Gill moved, and the Council Assessment Panel resolved that the information was received.

Mr J Botten left the meeting at 7.42pm and he did not return.

8.2.3 FURTHER INFORMATION CONFIDENTIAL UPDATE REPORT FOR APPEAL MATTER ERD-23-000053 (provided under separate cover)

Development Application No 23002678 for Childcare Centre ('pre-school') with associated car parking, landscaping, signage, retaining walls and fencing at 61 Stanford Rd Salisbury Heights SA 5109.

ORDER TO EXCLUDE THE PUBLIC

Ms C Gill moved and the Panel resolved to;

1. Exclude the public from the CAP proceedings for consideration of item 8.2.3 Further Information on the Agenda of the CAP meeting 19 December 2023 on the basis of regulation 13(2)(a)(viii)(ix) of the *Planning, Development and Infrastructure (General) Regulations 2017*.

The meeting moved into confidence at 7.45pm.

The meeting moved out of confidence at 8.12pm.

8.2.4 Policy Issues Arising from Consideration of Development Applications

Nil

8.2.5 Future Meetings & Agenda Items

Next meeting scheduled for Tuesday 30 January 2024.

ADOPTION OF MINUTES

Mr R Bateup moved, and the Council Assessment Panel resolved that the Minutes of the Council Assessment Panel Meeting be taken and read as confirmed.

The meeting closed at 8.20 pm.

PRESIDING MEMBER: Mr T Mosel

DATE: 19 December 2023
(refer to email approving minutes registered in the City of Salisbury's Record Management System - Document Number 8056014)