



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

20 NOVEMBER 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto (*from 7.22 pm*)
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey (*from 7.22 pm*)
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Strategic Development Projects, Ms S Klein
Manager Field Services, Mr M Purdie
Manager Infrastructure Delivery, Mr J Collins
Manager Urban, Recreation and Natural Assets, Mr J Foong
Team Leader Civil Maintenance, Mr S Bartosak

The meeting commenced at 6.54 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 16 October 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

4.0.2 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 November 2023

Moved Cr C Buchanan
Seconded Cr A Graham

1. The information contained in the Asset Management Sub Committee of the meeting held on 13 November 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

AMSC2 Traffic Management Improvements - Settlers Farm Primary

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Defers Item AMSC2 Traffic Management Improvements – Settlers Farm Primary (Asset Management Sub Committee Meeting, 13 November 2023) to allow Administration to further investigate options and associated costings specifically to include a formal Kiss and Drop Zone whilst not reducing parking on Barassi Street and report back to the Asset Management Sub Committee in January 2024.
2. Request that Administration consult with the Settlers Farm Primary on the proposed options for a Kiss and Drop Zone.

CARRIED

AMSC3 Infrastructure SA Strategy Discussion Paper

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the Administration’s proposed submission to Infrastructure SA on the 20 Year State Infrastructure Strategy Discussion Paper, contained in Attachment 4 (Item No. AMSC3, Asset Management Sub-Committee, 13 November 2023).
2. Notes the CEO joint submission with City of Playford CEO on the SA Water Regulatory Business Plan 2024-2028, contained in Attachment 3 (Item No. AMSC3, Asset Management Sub-Committee, 13 November 2023).

CARRIED

AMSC-MON1 Motion on Notice: Cr P Jensen: Playground at Richardson Reserve, Parafield Gardens

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Requests the Administration to present a report to the January 2024 Asset Management Sub Committee on the scheduled timing and planned extent of play space renewal at Laurence’s Green, Parafield Gardens, including indicative costs of the renewal.

CARRIED

AMSC-MWON1 SA Water Regulatory Business Plan 2024-2028

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the CEO joint submission with City of Playford CEO on the SA Water Regulatory Business Plan 2024-2028, as contained in Attachment 3 (Item No. AMSC3, Asset Management Sub Committee, 13 November 2023).
2. Authorises the Chief Executive Officer to write to the Minister for Climate, Environment and Water and provide a copy of our response, highlighting Council's position in relation to the provision of stormwater, water and sewer infrastructure within the City of Salisbury boundaries.

CARRIED

4.0.3 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 November 2023

Moved Cr C Buchanan
Seconded Cr A Graham

1. The information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 13 November 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS2 Deferred - Tree Removal Requests - Monthly Update for August 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.
2. Requests Administration write to the applicants who requested the removal of the trees as outlined in paragraphs 3.6, 3.7, 3.8, 3.9, 3.10 and 3.11 of the report (Item ESATS2 – Deferred Tree Removal Requests – Monthly Update for August 2023, Environmental Sustainability and Tree Sub Committee, 13 November 2023) informing them of the Administration’s initial assessment and determination to refuse the tree removals and advise applicants of the opportunity to appeal the administration’s decision to the ESATSC

CARRIED

ESATS3 Tree Removal Requests - Monthly Update for September 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS4 Appeals Report - Tree Removal Requests - Various Locations for September 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes that the technical tree assessments undertaken for Side of 22 Claxton Way (Shiraz court) Burton, 13 Cordoba Ave Gulfview Heights, 1 x front of 18 Orinoco and 1 x front of 23 Orinoco Street, Paralowie, 7 Birch Ave, Salisbury East, 7 Bearing Road, Salisbury North does not conclude removal be recommended, based solely on the application of Council approved tree removal criteria.
2. Notes that, as part of the appeal process, the refused tree removal requests appealed during the month of September 2023, as outlined in the report (Item ESATS4 Appeals Report – Tree Removal Requests – Monthly Update for September 2023 – Environmental Sustainability and Tree Sub Committee, 13 October 2023), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee’s Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

3. Approves the removal of the one (non-regulated / significant) Eucalyptus leucoxylon tree at Side of 22 Claxton Way (Shiraz Court), Burton and that a replacement tree be planted.
4. Approves the removal the one (non-regulated / significant) Eucalyptus leucoxylon tree at 13 Cordoba Avenue, Gulfview Heights and that a replacement tree be planted.
5. Approves the removal the one (non-regulated / significant) Eucalyptus intertexta tree at #18 Orinoco Street, Paralowie and that a replacement tree be planted.
6. Approves the removal the one (non-regulated / significant) Eucalyptus largiflorens tree at #23 Orinoco Street, Paralowie and that a replacement tree be planted.

7. Refuses the removal the one (non-regulated/significant) Sophora tree at 7 Birch Avenue, Salisbury East.
8. Approves the removal the one (non-regulated / significant) Angophora Costata tree at 7 Bearing Road, Salisbury North and that a replacement tree be planted.

CARRIED

ESATS5 Climate Change Risk Assessment - Initial Findings

Moved Cr C Buchanan
 Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

ESATS-OB1 Review of Tree Removal Policy

Moved Cr C Buchanan
 Seconded Cr A Graham

That Council:

1. Requests Administration to include in the Tree Removal Management Process Review, due in February 2024, a review of the tree removal criteria, management policy and procedures.

CARRIED

For Decision

4.1.1 Capital Works - October 2023

Moved Cr C Buchanan
 Seconded Cr A Graham

That Council:

1. Approves the program inclusion of the activity net replacement on the totem climbing structure at Bridgestone Reserve, Salisbury South, within PR20018 Playground Service Continuity Program where there is currently sufficient funds available to do so.
2. Approves the program inclusion of RM Williams Drive, Walkley Heights, within the 2023/24 Road Reseal Service Continuity Program where there is currently sufficient funds available to do so.
3. Approves the inclusion of an additional \$600,000 capital allocation as a Non-discretionary 2024/25 Budget Bid for PR27096 Irrigation Controller Renewal Program to cover SAPN upgrades and modifications required to complete the program of works.

4. Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid of \$50,000 capital funding for PR27050 Mawson Lakes Wall Remediation Works to cover adjacent surface protection and / or remediation due to construction.
5. Approves the inclusion of a 2023/24 Non-discretionary Second Quarter Budget Review Bid to reflect \$350,000 of successful Commonwealth Black Spot Funding for a traffic safety improvement at Beovich Road, Wright Road and Uno Crescent, Valley View, within PR13725 Major Traffic Improvements Service Continuity Program.
6. Approves the inclusion of the intersection upgrade of Happy Homes Drive and Waterloo Corner Road, Salisbury North, within PR13725 Major Traffic Improvements Service Continuity Program, with no impact to the budget, as the priority for 2023/24, noting Edinburgh and Helps Road will be deferred for a future year's consideration

CARRIED

4.1.2 Ilberry Green - Valley View Tennis Club Lighting and Expansion

Moved Cr A Graham

Seconded Cr C Buchanan

That Council:

1. Defers the consideration of this item to February 2024.

CARRIED

4.1.3 Lindblom Park - New Changeroom Facilities

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the previous Council decisions regarding the change facilities for the uni-sex change rooms adopted within the Lindblom Park master plan including the grant allocation and funding and that Council reaffirms its commitment to delivering these upgrades.
2. Approves a non-discretionary budget bid for 2024/25 to cover the funding gap between the existing budget and that required to deliver the new football / cricket changerrooms at Lindblom Park following a design and construct procurement program, up to a maximum of \$2.5 million.

CARRIED

4.1.4 Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Approves the proposal to revoke the community land classification of Allotment 410 in Deposited Plan 67910 as described in Certificate of Title Volume 6109 Folio 846 as delineated on the plan contained in Attachment 1 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023) measuring approximately 11sqm and that a portion of this land measuring approximately 8.96sqm be sold to Estia Investments as the adjoining land owner.
2. Approves the proposal for Revocation of Classification as Community Land report prepared in accordance with Section 194(2)(a) of the *Local Government Act 1999* contained in Attachment 2 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023).
3. Authorises the Chief Executive Officer or delegate to commence the process of public consultation to revoke the classification of land as community land as identified in Section 1 above and detailed in Attachment 2 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023) in accordance with Council's Public Consultation Policy and Section 194(2)(b) of the *Local Government Act 1999*.
4. Notes that a further report will be presented to Council for its consideration if any community objections are received as part of the public consultation.
5. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval in the event that no community objections are received following the consultation.
6. Approves that upon compliance with all legislative requirements necessary to facilitate the revocation of community land classification of Allotment 410 in Deposited Plan 67910 as described in Certificate of Title Volume 6190 Folio 846 and delineated on the plan contained in Attachment 1 of the report (Item 4.1.4 - Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East - Urban Services Committee, 20 November 2023), that 8.96 sqm of this site be sold to Estia Investments for \$5,000 plus GST.
7. Notes that Estia Investments will be responsible for all costs incurred as part of the land sale transaction of approximately 8.96sqm as identified in Section 1 above.

CARRIED

4.1.5 Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Approves the allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 and delineated in Attachment 1 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Service Committee, 20 November 2023), be declared surplus to Council's requirements.
2. Approves the proposal to revoke the community land classification of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 as delineated on the attached plan (Attachment 1 Item 4.1.5 - Urban Services Committee) measuring approximately 172sqm and that this land be amalgamated into the adjoining allotment.
3. Approves the Proposal for Revocation of Classification as Community Land report prepared in accordance with Section 194(2)(a) of the *Local Government Act 1999* contained in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023).
4. Authorises the Chief Executive Officer or delegate to commence the process of public consultation to revoke the classification of land as community land as identified in Section 1 above and detailed in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023) in accordance with Council's Public Consultation Policy and Section 194(2)(b) of the *Local Government Act*.
5. Notes that a further report will be presented to Council for its consideration if any community objections are received.
6. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval in the event that no objections are received following community consultation.
7. Approves that upon compliance with all legislative requirements necessary to facilitate the revocation of community land classification described in Section 1 above and contained in Attachment 2 of the report (Item 4.1.5, Revocation Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh, Urban Services Committee, 20 November 2023), that 172 square metres be sold to Concrete Estates Pty Ltd for a sale price in accordance with market value to be determined by a licensed valuer engaged by Council.

-
8. Notes that Concrete Estates Pty Ltd as the applicant will be responsible for all costs incurred as part of the land sale transaction of approximately 172 square metres as identified in Section 1 above.

CARRIED

For Information

4.2.1 Community Engagement in Environmental Activities (report on environmental events/activities which have engaged the community)

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

US-MON1 Motion on Notice: Cr J Chewparsad: Cockburn Green – Netball Courts

This item was withdrawn and will be listed for the Council meeting on Monday, 27 November 2023.

US-MON2 Motion on Notice: Cr B Brug: Carlyle Reserve Pooraka

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to present a report to the Asset Management Sub Committee on options for improved amenities with regard to relevant policies for Carlyle Reserve at Pooraka (including, but not limited to, a small dog park).

CARRIED

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

Personal Statement – Cr A Graham

Cr A Graham sought leave of the meeting to make a personal statement and leave was granted.

Cr A Graham expressed his thanks for the support that the CEO and General Managers have extended to the Police in the local community.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Field Services - Contractual Rate Increases

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Field Services - Contractual Rate Increases** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.2 Property Disposal - Salisbury West

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Property Disposal - Salisbury West** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.3 Tenancy Matter - Salisbury

Moved Cr M Mazzeo
Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Salisbury** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.4 Tenancy Matter - Mawson Lakes

Moved Cr M Mazzeo
 Seconded Cr A Graham

Pursuant to section 90(2) of the *Local Government Act 1999* the Urban Services Committee orders this matter to be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Mawson Lakes** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Field Services, Manager Infrastructure Delivery, Manager Urban, Recreation and Natural Assets, Team Leader Civil Maintenance), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.46 pm.

The meeting moved out of confidence and closed at 8.23 pm.

CHAIRMAN.....

DATE.....