



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

16 OCTOBER 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager, Mr C Mansueto (*from 7.50pm*)
A/General Manager City Infrastructure, Mr M Purdie
General Manager Community Development, Mrs A Pokoney Cramey
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Infrastructure Delivery, Mr J Collins

The meeting commenced at 7.30 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting which was being held concurrently.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr M Mazzeo
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 18 September 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 9 October 2023

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 9 October 2023 and that the following recommendations contained therein be adopted by Council:

CARRIED

ESATS1 Tree Removal Requests - Monthly Update for August 2023

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Notes the report.
2. Defers the tree removal requests as recommended by the Sub Committee for further consideration at the next Environmental Sustainability and Trees Sub Committee meeting
3. Requests that a further report be provided to the Environmental Sustainability and Trees Sub Committee regarding Tree Removal Requests listed on lines 20, 31, 34, 35, 37, 43 and 63 of Attachment 1 (ESATS1, Environmental Sustainability and Trees Sub Committee, 9 October 2023) for consideration.
4. Requests that the administration undertake an internal review of the tree management removal framework, to be reported to Environmental Sustainability and Trees Sub Committee by January 2024.

CARRIED

ESATS2 Appeals Report - Tree Removal Requests – Various Locations for August 2023

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Approves the lodgement of development applications seeking removal of the two regulated trees at the front of 9 Orlyk Street Para Hills West and removal of the third un-regulated tree at this location.
2. Notes that should this application be approved, two replacement trees are required to be planted.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

3. Approves removal of the one Sophora Japonica tree at the front of 5 Brion Drive, Paralowie.
4. Notes that the verge at 5 Brion Drive, Paralowie is highly maintained and a replacement tree be planted at another suitable location in the vicinity of Brion Drive, Paralowie.
5. Approves removal of the one Euc sideroxylon tree at the front of 40 Witonga Avenue, Salisbury North.

CARRIED

4.0.2 Future Reports for the Urban Services Committee

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

4.1.1 Burton Community Hub - Automatic Access and Locking Options

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the completed installation of the Automated Doors to Building A.
2. Notes the installation of on Automated Doors to Building B, prior to December 2023.

CARRIED

4.1.2 Parking options surrounding Salisbury Heights Primary School

Moved Cr C Buchanan
Seconded Cr M Mazzeo

That Council:

1. Notes the options and associated costs provided to improve pedestrian safety experience and vehicle movement around the school in the vicinity of Ward Street and Target Hill Road, Salisbury Heights, with Option 3 – Kiss and Drop Zone as outlined in paragraph 3.9 of the report (Item 4.1.2 – Parking Options Surrounding Salisbury Heights Primary School – Urban Services Committee, 21 August 2023) identified as the preferred option.
2. Requests the administration to write to the school and DECS advising of the options and that a meeting be arranged between the school governing council, the school principal, Ward Councillors and Council Administration representatives to further progress consideration of the options and funding opportunities from the school.

CARRIED

4.1.3 Installation of Solar Benches

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes that several solar benches have been installed at three reserves throughout the city, these benches have performed poorly and generally not met expectation.
2. Notes that solar benches are not being considered for future installations at the present time. Consideration may be given to mains connected charging points within nominated high profile urban areas and aligned with smart initiatives.

CARRIED

4.1.4 Capital Works - September 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Requests administration to provide a further information report to Council re CCTV costs and contractual requirements at Little Para Golf Course.
2. Approves the completion of urgent remediation works in Dry Creek, Pooraka, following the collapse of gabion walls into the waterway, as part of PR17205 Watercourse Mitigation Works, noting provisional cost estimate of \$315k and that funding will be sought at a later date once the final costs of the works are determined and the overall impact to the Watercourse Mitigation Works Program is known.

CARRIED

QUESTIONS ON NOTICE

US-QON1 Question on Notice: Fenced Playgrounds

Cr B Brug submitted the following Question on Notice:

How many of the City of Salisbury playspaces are fenced?

Administration response:

A total of 16 playspaces across Council are fenced or semi-enclosed with nine (9) being fully fenced playspaces and seven (7) being partially fenced or semi-enclosed playspaces. A breakdown of these sites is as follows:

Inclusive Playspaces (Fully fenced)

- Bean Park Pooraka
- Canterbury Drive Reserve Salisbury Heights
- Lake Windemere Salisbury North
- Happy Home Reserve Salisbury North (near swimming centre)
- Kentish Green Para Vista
- Patterson Court Reserve Paralowie
- Perry Street Reserve Salisbury North
- Strowan Park Salisbury
- Unity Park Pooraka

Semi-enclosed or Partially fenced

- Andrew Smith Drive Oval Parafield Gardens (roadside fencing only)
- Bush Park Pooraka (roadside fencing only)
- Burton Park Burton (roadside fencing only)
- Carney Close Reserve Salisbury Plain (enclosed reserve)
- Cokers Green Brahma Lodge
- Sanctuary Drive reserve Mawson Lakes (lakeside fencing)
- Shearwater Lake Mawson Lakes

These playspaces are fenced as per Council's Playspace Policy (see following excerpt):

"...metal 1.2m high fencing to be installed where the playground is within 20 metres of a roadway or other hazard and no alternate treatment, such as plantings or other landscape features, is possible...."

9. *Playspaces will not be fenced unless a special need for fencing is demonstrated or the location has been identified as an inclusive playspace.*
10. *Fencing alternatives will be considered where fencing is to be installed, so that the amenity of the local area is not impacted on, such as planting in association with post and rail fence installation e.g. Cokers Reserve, Brahma Lodge.*
11. *Where fencing is to be installed, the fence is to be 1.2m high and of metal construction."*

US-QON2 Question on Notice - Cr Brug: Streetscape Development Program

A Question on Notice was received from Cr Beau Brug:

- Q1: Which streets (sorted into wards) have been completed in the last five years of the streetscape development program?
- Q2: Which are the streets being undertaken in the next two financial years?

Administration Response:

Future programs are developed using the following criteria which was adopted by Council (*Resolution 0658/2020*):

- Useful Life Expectancy (ULE)
- Age classification
- Health
- Structure
- CRM enquiries
- Elected Member requests
- Council Infrastructure damage
- Other capital programs (road reseal and footpath)
- Vacant planting locations

Q1: Which streets (sorted into wards) have been completed in the last five years of the streetscape development program?

The following streets have been completed in the last five years as part of the streetscape development program.

WARD	NO #	STREETS	
Central Ward	47	Atkinson Drive Burton	Jan Street Paralowie
		Barassi Street Paralowie	Jessie Road Paralowie
		Bartlett Avenue Paralowie	Jon Road Paralowie
		Bogota Crescent Paralowie	Kalimna Crescent Paralowie
		Boyara Crescent Paralowie	Kingswood Crescent Paralowie
		Carsten Crescent Burton	Lennox Drive Paralowie
		Condor Avenue Burton	Lombard Avenue Paralowie
		Coolen Crescent Burton	Ludwig Street Paralowie
		Elder Court Paralowie	Maguire Crescent Burton
		Elmwood Grove Paralowie	Manuella Court Paralowie
		Fender Court Paralowie	Margarita Street Paralowie
		Gabriella Drive Paralowie	Max Drive Paralowie
		Gerrard Avenue Paralowie	McInnis Avenue Burton
		Golden Court Paralowie	McQueen Court Paralowie
		Greenvale Crescent Burton	Newman Avenue Paralowie

		Halba Crescent Paralowie Hendrix Crescent Paralowie Hopner Avenue Burton Reynolds Drive Paralowie Russell Row Paralowie Sander Court Burton Shepley Crescent Burton Tabitha Avenue Paralowie Tintara Road Paralowie	Northwater Way Burton Oak Avenue Burton Padilla Street Paralowie Paez Street Paralowie Panto Avenue Paralowie Potts Crescent Burton Princess Street Paralowie Tracey Avenue Paralowie
East Ward	21	Angela Avenue Brahma Lodge Arndell Road Salisbury Park Bren Street Salisbury East Coachhouse Drive Gulfview Heights Cooradilla Drive Salisbury Park Glen Street Salisbury East Jennier Crescent Para Hills Kathleen Court Salisbury East McKenzie Crescent Gulfview Heights Piccadilly Road Salisbury East Ruby Street Brahma Lodge	Gordonstown Road Brahma Lodge Graylon Way Salisbury Park Gully Drive Gulfview Heights Hammond Avenue Brahma Lodge Hedgerow Drive Gulfview Heights Inglebrae Crescent Salisbury Park Jasper Street Salisbury East Target Hill Road Salisbury Heights The Grove Way Salisbury Heights Valiant Court Salisbury Heights
Hills Ward	25	Charlton Drive Salisbury East Christine Avenue Salisbury East Cordoba Avenue Gulfview Heights Debra Crescent Salisbury East Earl Avenue Salisbury East Edward Street Paralowie Newlyn Terrace Parafield Gardens Parslow Road Para Hills Pele Avenue Salisbury East Quick Street Parafield Gardens Rialto Avenue Para Hills River Drive Para Hills Sheriff Street Salisbury East	Filmer Avenue Para Hills Hood Street Salisbury East Kara Crescent Gulfview Heights Keith Street Para Hills Lola Avenue Salisbury East Lorna Road Para Hills Marian Street Salisbury East Melville Road Salisbury East Statham Avenue Salisbury East Trumper Avenue Parafield Gardens Warren Road Para Hills West Spencer Street Parafield Gardens
North Ward	26	Almond Court Salisbury	Ilya Road Salisbury North

		Almond Drive Salisbury Beadell Street Burton Cheney Terrace Salisbury North	Lelta Avenue Salisbury North Marti Street Salisbury North Merlot Court Burton
		Cochrane Road Salisbury North Edith Road Salisbury North Farnham Avenue Salisbury North Perry Street Salisbury North Quadrant Avenue Salisbury North Sabina Street Salisbury Shaxton Street Salisbury North Shorthorn Crescent Salisbury North Shrewton Court Salisbury North	Middleton Street Salisbury Motcombe Road Salisbury North Norsworthy Avenue Salisbury North Ora Court Salisbury North Penong Crescent Salisbury North Spaans Crescent Salisbury North Stella Court Salisbury North Trinity Crescent Salisbury North Wolgarra Street Salisbury North
Para Ward	36	Agius Court Parafield Gardens Antrim Street Salisbury Downs Audrey Avenue Parafield Gardens Banksia Crescent Parafield Gardens Browning Crescent Parafield Gardens Carson Street Parafield Gardens Century Street Salisbury Downs Heidenreich Avenue Salisbury Downs Hemming Street Parafield Gardens Joanne Terrace Parafield Gardens Jolsen Street Salisbury Downs Linwood Crescent Parafield Gardens Marple Court Salisbury Downs Morris Street Paralowie Sharon Avenue Parafield Gardens St Peters Place Salisbury Downs Venlo Court Salisbury	Delta Court Salisbury Downs Denver Drive Parafield Gardens Dublin Avenue Salisbury Downs Duffy Court Parafield Gardens Firmin Street Paralowie Gardenia Drive Parafield Gardens Geare Court Parafield Gardens Halifax Avenue Parafield Gardens Paramount Road Salisbury Downs Piper Street Parafield Gardens Quondong Avenue Parafield Gardens Raner Avenue Parafield Gardens Rosalie Terrace Parafield Gardens Roscommon Street Salisbury Downs Salmon Court Parafield Gardens Secomb Avenue Parafield Gardens Wicklow Street Salisbury

		Downs Warner Road Salisbury Downs	Downs Woodfield Drive Salisbury Downs
South Ward	27	Bonney Avenue Valley View Brecon Drive Ingle Farm Bryant Avenue Ingle Farm David Road Para Vista Debney Avenue Ingle Farm Dodd Place Ingle Farm Elinga Avenue Ingle Farm Furner Avenue Ingle Farm Power Court Para Vista Prosser Street Ingle Farm Ross Court Para Vista Rutherford Street Valley View Sellers Court Para Vista Shackleton Avenue Ingle Farm	Grieg Street Ingle Farm Jan Avenue Para Vista Janet Street Para Vista Lara Street Ingle Farm Lyle Street Para Vista Malbanda Avenue Para Vista Malu Street Para Vista Marriott Avenue Para Vista Monty Road Valley View Mozart Avenue Ingle Farm Polst Avenue Para Vista Wanbi Avenue Ingle Farm Yarcowie Avenue Ingle Farm
West Ward	26	Adeline Street Mawson Lakes Alabar Crescent Globe Derby Park Badcoe Street Pooraka Baru Street Pooraka Blue Wren Circuit Mawson Lakes	Langford Street Pooraka Lincoln Crescent Pooraka Lush Road Pooraka Macmillan Avenue Mawson Lakes Park Way Mawson Lakes
		Borlace Court Pooraka Bramble Court Pooraka Cowan Drive Pooraka David Street Salisbury East Day Street Pooraka Everglade Street Mawson Lakes Sharp Court Mawson Lakes Sheaoak Drive Mawson Lakes	Petunia Avenue Pooraka Pine Court Mawson Lakes Pratt Avenue Pooraka Royal Avenue Pooraka Scott Street Pooraka Second Avenue Mawson Lakes Violet Drive Pooraka Ween Road Pooraka

Q2: Which are the streets being undertaken in the next two financial years?

The proposed program in consideration of the budget allocations within the LTFP will deliver the following streets over a 3-year timeframe:

Utilising the street tree audit data and the previously mentioned criteria, the following list is the proposed program of streets which will be the subject of a future report to Council for endorsement:

WARD	NO#	STREETS	
Central Ward	26	Arras Court Paralowie Bayonet Drive Paralowie Blaess Drive Paralowie Border Court Paralowie Brando Court Paralowie Bridgeport Corner Burton Brion Drive Paralowie Byron Bay Drive Paralowie Dale Drive Paralowie Forest Avenue Paralowie Greig Court Paralowie Lukin Avenue Paralowie Swaine Avenue Paralowie	Tolley Close Paralowie Venturi Avenue Paralowie Whites Road Paralowie Whittlesea Street Paralowie Wyman Court Paralowie Yalumba Drive Paralowie Neil Street Burton Niven Drive Paralowie Petersen Court Paralowie Piar Street Paralowie Prior Court Paralowie Rogers Crescent Paralowie Samuel Street Paralowie
East Ward	10	Cheltenham Crescent Salisbury East Frazer Avenue Gulfview Heights Gloucester Avenue Salisbury East Johnswood Drive Salisbury Park Laver Avenue Gulfview Heights Barbara Street Salisbury East	Olde Drive Gulfview Heights Ruth Court Salisbury East Tower Drive Salisbury East Winchester Street Salisbury East Yale Street Salisbury East
East/North Ward	1	Cross Keys Road Cavan/Mawson Lakes	
Hills Ward	25	Benaud Avenue Salisbury East Bye Street Parafield Gardens Fairway Street Para Hills Hazel Road Salisbury East Murrell Road Para Hills Nelson Road Gulfview Heights Nylex Avenue Salisbury South	O'Neill Street Parafield Gardens Phillips Avenue Para Hills Sleep Road Para Hills Springwood Avenue Parafield Gardens Tye Street Parafield Gardens Ventra Street Parafield Gardens
North Ward	26	Chamberlain Street Salisbury North Clarence Street Salisbury Creaser Street Salisbury Cynthia Road Salisbury	Milford Avenue Salisbury North Perez Avenue Salisbury Shelsley Road Salisbury Shiraz Court Burton

		Devon Drive Salisbury Fonthill Court Salisbury North Hissar Avenue Salisbury North Jewell Street Salisbury North Latitude Road Salisbury North	Taroo Court Salisbury North Traverse Avenue Salisbury North Walter Street Salisbury North Wyatt Road Parafield Gardens Melbury Road Salisbury North
Para Ward	36	Alba Court Salisbury Downs Athalie Avenue Parafield Gardens Bishop Drive Salisbury Downs Buckland Street Parafield Gardens Chesser Street Parafield Gardens Electra Avenue Parafield Gardens Hart Court Parafield Gardens Holmefield Court Parafield Gardens June Street Parafield Gardens Yule Court Parafield Gardens	Lake Street Parafield Gardens Magnolia Crescent Parafield Gardens Martins Road Parafield Gardens Meredith Street Parafield Gardens Owen Street Salisbury Downs Ralph Court Parafield Gardens Riverglen Court Salisbury Downs Rowan Court Parafield Gardens Soria Street Salisbury Downs Townsend Avenue Parafield Gardens Watkin Street Parafield Gardens
South Ward	27	Barina Avenue Para Vista Esperance Terrace Valley View Ningana Avenue Para Vista	Oklahoma Avenue Para Vista Tenya Road Ingle Farm Volare Avenue Para Vista
West Ward	26	Batten Crescent Pooraka Elder Avenue Pooraka Garnaut Avenue Pooraka	Marni Street Pooraka Windermere Crescent Mawson Lakes

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions without Notice CEO Update)

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC**4.4.1 Recommendations of the Confidential Environmental Sustainability and Trees Sub Committee meeting held on Monday 9 October 2023 – Item ESAT3 Selection of an Independent Arborist Panel**

Moved Cr A Graham
Seconded Cr M Mazzeo

Pursuant to section 90(2) and (3)(k) of the *Local Government Act 1999* the Urban Services Committee orders that, this matter be considered in confidence on grounds that:

1. *Pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would allow open debate without implicating those businesses who have submitted tenders.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Environmental Sustainability and Trees Sub Committee meeting held on Monday 9 October 2023 Item ESATS3 – Selection of an Independent Arborist Panel** and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, General Manager Business Excellence, A/General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer and Manager Infrastructure Delivery) be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

4.4.2 NAWMA Fibre Polishing Plant Project and Report

Moved Cr A Graham
Seconded Cr M Mazzeo

Pursuant to section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999* the Urban Services Committee orders that this be considered in confidence on the grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **NAWMA Fibre Polishing Plant Project and Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, (Chief Executive Officer, General Manager Business Excellence, A/General Manager City Infrastructure, General Manager Community Development, General Manager City Development, Manager Governance, Team Leader Council Governance, Governance Support Officer and Manager Infrastructure Delivery) be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8.09 pm.

The meeting moved out of confidence and closed at 8.14 pm.

CHAIRMAN.....

DATE.....