



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**16 OCTOBER 2023**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr L Brug (Deputy Chairman)  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
A/General Manager City Infrastructure, Mr M Purdie  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Council Governance, Ms J O'Keefe-Craig  
Governance Support Officer, Ms K Boyd  
Team Leader Strategic Urban Planning, Ms S Jenkin  
Assessment Manager, Mr C Zafirooulos  
Manager Infrastructure Delivery, Mr J Collins

The meeting commenced at 7.06 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

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## APOLOGIES

Nil.

## LEAVE OF ABSENCE

Nil.

## PRESENTATION OF MINUTES

Moved Cr S McKell  
Seconded Cr P Jensen

The Minutes of the Finance and Corporate Services Committee Meeting held on 18 September 2023, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

Moved Cr S Ouk  
Seconded Cr M Mazzeo

#### That Council:

1. Notes the report.

**CARRIED**  
UNANIMOUSLY

### *For Decision*

#### **2.1.1 Budget Timetable 2024/25**

Moved Cr L Brug  
Seconded Cr C Buchanan

#### That Council:

1. Approves the draft timetable for the preparation and presentation of the 2024/25 Budget, as included in this report (Item No. 2.1.1, Finance and Corporate Services Committee, 16 October 2023)

**CARRIED**

**2.1.2 Request to Defer Review of Sporting and Community Club Lease Fees during Holding Over Period**

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Notes the formation of a Working Group consisting of Administration and Elected Member representatives (Crs S Ouk, D Hood, A Graham and C Buchanan) to review the current sporting and community club leases following Council’s resolution dated 22 May 2023.
2. Notes that existing lease and licence agreements which expired on 30 September 2023 have now been put into a Holding Over period.
3. Approves the waiver of the Local Government Price Index (LGPI) increase to lease and licence fees which was scheduled to take effect on 1 October 2023, with lease and licence fees as calculated on 1 October 2022 to remain payable during the Holding Over period.
4. Approves a non-discretionary 2023/24 first quarter budget variation of approximately \$13,000 for lease and licence fee waivers.
5. Approves for recoverable costs for fire and emergency services charges to remain at the previous year’s figures during the review process, allowing for a non-discretionary 2023/24 first quarter budget variation of approximately \$12,000 in lost recoverable costs.
6. Requests that administration advise leaseholders as part of the review, that until the conclusion of the review and the approval of further leases or licences, that leaseholders are not allowed sub lease arrangements beyond 30 March 2024.

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.

The meeting closed at 7.20 pm.

CHAIRMAN.....

DATE.....