



AGENDA

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON
18 SEPTEMBER 2023 AT CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Urban Services Committee Meeting held on 21 August 2023.

REPORTS

Administration

4.0.1	Recommendations of the Asset Management Sub Committee meeting held on Monday 11 September 2023.....	15
4.0.2	Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 11 September 2023	21
4.0.3	Future Reports for the Urban Services Committee	27

For Decision

4.1.1	New Playground and Upgrade to the Existing BMX Track at Diruwa Drive.....	37
4.1.2	Sports Lighting Costs - Para Hills Football Club - The Paddocks.....	45
4.1.3	Dedication of Seawall - St Kilda.....	49
4.1.4	Proposed Road Closure - Portion of Glenarborn Court, Para Hills.....	59
4.1.5	Pledger Wetlands - Full Installation of Irrigation	67
4.1.6	Road Closure Portion Walkleys Road, Ingle Farm	71
4.1.7	New lease agreement for existing telecommunications lease at Wynn Vale Gullies Reserve.....	99
4.1.8	Tenancy Lease Renewal - Carisbrooke House.....	105
4.1.9	Granting of Easement - Portion of Barndioota Drainage Reserve	109
4.1.10	Granting of Easement to Aspen Group	115
4.1.11	NAWMA Proposed Revised Service Level Agreement	123
4.1.12	Capital Works - August 2023	169

For Information

4.2.1	Food Organics Green Organics Bin Program Update	173
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QUESTIONS ON NOTICE

US-QON1	Question on Notice Cr B Brug: Road Condition of Maxwell Road, Pooraka/Para Hills West.....	179
US-QON2	Question on Notice Cr B Brug: Footpath Status	181
US-QON3	Question on Notice - Cr A Graham: Valley View Tennis Club.....	183

MOTIONS ON NOTICE

US-MON1	Motion on Notice Cr B Brug: Community Bus Marketing.....	185
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OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Updates)

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 NAWMA - Research Road, Pooraka Resource Recovery Centre - Capital Upgrade Works Budget Variation

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Urban Services Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **NAWMA - Research Road, Pooraka Resource Recovery Centre - Capital Upgrade Works Budget Variation** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

21 AUGUST 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Infrastructure Delivery, Mr J Collins
Manager Field Services, Mr M Purdie

The meeting commenced at 6.52 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting, which was being held concurrently.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug

Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 17 July 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 August 2023

Moved Cr A Graham

Seconded Cr M Mazzeo

The information contained in the minutes of the Asset Management Sub Committee meeting held on 14 August 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr A Graham

Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

4.0.1-AMSC2 Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr A Graham

Seconded Cr M Mazzeo

That Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m² of new irrigation system on the Ascot Drive Reserve.

CARRIED

4.0.1-AMSC3 CCTV Policy and Procedure

Moved Cr A Graham
Seconded Cr M Mazzeo

That Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
 - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
 - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.
2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council’s contractual services as appropriate.
3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council’s procurement process for these services is completed, as per Council’s resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

CARRIED

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 14 August 2023

Moved Cr B Brug
Seconded Cr S Reardon

The information contained in the minutes of the Environmental Sustainability and Trees Sub Committee meeting held on 14 August 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - Monthly Update for June 2023

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

ESATS3 Review of Tree Removal Request - Various Locations

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The three regulated *Eucalyptus sideroxylon* trees at the side of 306 Whites Road Paralowie, noting that should the application be approved 6 trees are required to be replaced.
 - b. Notes the previous requests for removal, damage caused by the trees on the residents' property on multiple occasions.

CARRIED

ESATS4 Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.
2. Endorses the vision and principles outlined in this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023), as it closely aligns with the City Plan 2035 direction of 'A sustainable City' and the Sustainability Strategy.
3. Authorises the Mayor to write to the Minister for Environment and Water in support of the Vision and Principles stated in the St Kilda Mangroves Community Vision and Strategic Plan, emphasising the need for the renewal of the St Kilda mangrove trail boardwalk, and reminding the Minister of Council's vision for the construction of a multi-purpose facility as outlined in Section 3.10 of this report (Item ESATS4 - Save St Kilda

Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023).

4. Authorises the Mayor to write to the secretary of the St Kilda Alliance advising of Council's support and shared vision of the Community Vision and Strategic Plan and invite them to present to Council at a future CEO Briefing Session.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

4.1.1 Capital Works - July 2023

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes, community consultation and engagement will commence September 2023 to inform the design for the dog park for small dogs at Unity Park, Pooraka, which is scheduled for delivery this financial year.

CARRIED

4.1.2 Budget Workshops Actions Update - Program of Works (Footpaths and Road Reseal)

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the 2023/24 Road Reseal Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
2. Approves the 2023/24 Bituminous Footpath Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
3. Requests Administration provide a further information report on the breakdown of the total budget and programs identified for 2023/24 in relation to the Bituminous Footpath Service Continuity Program.

CARRIED

4.1.3 Repurposing Playground Equipment

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr B Brug declared a material conflict on the basis of being a member of Rotary, which is mentioned in the report. Cr B Brug stated that he will deal with the conflict by withdrawing from the meeting.

Cr B Brug left the meeting at 7:10 pm.

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes that suitable playground equipment at end of its life in Salisbury, can be repurposed.
2. Requests Administration to run an Expression of Interest to re-purpose end of life playground equipment to community groups and schools within the City of Salisbury.

CARRIED

Cr B Brug returned to the meeting at 7:18 pm.

4.1.4 Local Roads and Community Infrastructure, Phase 4 - Grant Funding

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the Federal Government has released Phase 4 of the Local Roads and Community Infrastructure grant funding program and as part of this has allocated \$1,683,846 to the City of Salisbury.
2. Approves the Salisbury Recreation Precinct Playspace (allocation of \$1,000,000), and the School Transport Framework projects (to the value of \$683,846), as the projects to be submitted to the funding body for Phase 4 of the Local Roads and Community Infrastructure Program to a total of \$1,683,846 as per allocated funding value.
3. Delegates authority to the Chief Executive Officer to select projects to the value of \$683,846 from previously identified works as part of the School Transport Framework, in lieu of wayfinding signage along our City Wide Trails.

CARRIED

4.1.5 Adelaide Coastal Councils Network Update

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the status update of the Adelaide Coastal Councils Network as included in this report (Item No. 4.1.5 - Adelaide Coastal Councils Network Update - Urban Services Committee, 21 August 2023).
2. Approves the annual membership fee for the Adelaide Coastal Councils Network of \$10,000 (for Financial Year 2023/24) as a non-discretionary item to be included in the First Quarter Budget Review.
3. Approves preparation of a budget bid for the Financial Year 2024/25 membership fee.

CARRIED

4.1.6 Parkrun Course Condition Audit

Moved Cr B Brug

Seconded Cr C Buchanan

That Council:

1. Notes this report.

CARRIED

4.1.7 Street Tree Inspection and Pruning Program 2023-24

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the utilisation under CEO delegation of \$111k of the provision for contractual services increases provided in the 2023/24 budget to enable the 5 yearly proactive street tree inspection and pruning program for 2023/24 to be completed at the current service levels as adopted by Council.
2. Requests Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.

CARRIED

4.1.8 5 Tonne Excavator

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approve the re-allocation of \$170,000 from the 2023/24 fleet budget to facilitate the purchase of a 5-tonne excavator to deliver improved operational efficiencies and reduce contractual expenditure on plant hire.

CARRIED

4.1.9 Revocation of Community Land Classification - Portion of Correena Avenue Reserve, Correena Avenue Paralowie

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, as described in Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m², pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and that this be rededicated as road pursuant to Section 208 of the Local Government Act 1999, with the City of Salisbury as the applicant being responsible for all costs incurred.
4. Requests staff to bring back a further information report to Council on 28 August 2023, on the process of renaming this road to McKay Road after long serving Principal, Mr Peter McKay.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

US-QWON1 Question Without Notice: West Avenue, Edinburgh – Speed Limit Change

Cr A Graham asked the following question in relation to the speed limit change on West Avenue, Edinburgh:

Did Council have input into the decision to change the speed limit, and what were the recommendations?

The General Manager City Infrastructure provided the following response:

Discussions had been held with the Department of Defence regarding access to the site, and also the Department for Infrastructure and Transport regarding the inconsistency of speed on that section of the road, and because of the new development in the area, it was decided that, for safety reasons, the speed limit be reduced to 60kmh along West Avenue.

US-QWON2 Question Without Notice: Valley View Tennis Club

Cr A Graham asked the following question in relation to Valley View Tennis Club:

Has consultation commenced and if so, as part of that consultation, can staff liaise with the Club regarding State Government's Community Recreation and Sports Facility Grants Program?

The General Manager City Infrastructure took the question on notice.

US-MWON1 Motion Without Notice: Kings Road Corridor

Moved Cr C Buchanan

Seconded Cr S Ouk

That Council:

1. Welcomes the announcement by the State Government seeking feedback on the Kings Road corridor planning study which will identify potential opportunities to improve Kings Road to support development growth between Port Wakefield and Main North Roads.
2. Requests administration to provide a submission to the State Government Level Crossing Removal Planning Program in support of grade separation of the Kings and Park Terrace level crossings, and the duplication from Salisbury Highway to Port Wakefield Road.
3. Noting that feedback is due by Monday 18 September 2023, delegates to the CEO to provide a submission on behalf of Council in consultation with the Mayor, the Chair of Urban Services Committee and the Chair of the Policy and Planning Committee.

CARRIED

US-MWON2 Motion Without Notice: Park Bench – Salisbury Cinemas

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Notes that the Urban Services Committee acknowledged the representations made by Mr Matt Burnell, Federal Member for Spence, regarding the park bench located next to the Salisbury Cinemas.

Requests the General Manager Community Development to liaise with the Member for Spence on the relocation of the bench.

CARRIED

The meeting closed at 8.17 pm.

CHAIRMAN.....

DATE.....

ITEM	4.0.1
	URBAN SERVICES COMMITTEE
HEADING	Recommendations of the Asset Management Sub Committee meeting held on Monday 11 September 2023
AUTHOR	Heather Prasad, PA to GM City Infrastructure, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 11 September 2023 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 11 September 2023 and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub CommitteeThat Council:

1. Notes the report.

AMSC2 2024/25 Strategic Asset Management Plan DevelopmentThat Council:

1. Notes the report.

AMSC3 Playspaces Survey Results RecommendationsThat Council:

1. Notes the financial information and consultation recommendations highlighted in the report.
2. Notes that the recommended process improvements related to community consultation will be considered in the revision of the Playspace Policy that will be submitted to Council in November 2023.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 11 September 2023[🔗](#)



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

11 SEPTEMBER 2023

MEMBERS PRESENT Cr A Graham (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan
Cr D Hood
Cr P Jensen
Cr S McKell (Deputy Chairman)

STAFF Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Urban & Recreation Assets, Mr J Hosking
Personal Assistant, Executive Office, Ms M Healy

The meeting commenced at 6.56pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr S McKell

The Minutes of the Asset Management Sub Committee Meeting held on 14 August 2023, be taken as read and confirmed.

CARRIED

REPORTS

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr D Hood
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

AMSC2 2024/25 Strategic Asset Management Plan Development

Moved Cr S McKell
Seconded Cr C Buchanan

That Council:

1. Notes the report.

CARRIED

AMSC3 Playspaces Survey Results Recommendations

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the financial information and consultation recommendations highlighted in the report.
2. Notes that the recommended process improvements related to community consultation will be considered in the revision of the Playspace Policy that will be submitted to Council in November 2023.

CARRIED

QUESTIONS ON NOTICE

Nil.

MOTIONS ON NOTICE

Nil.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice CEO Update)

Nil.

CLOSE

The meeting closed at 7.07pm.

CHAIRMAN.....

DATE.....

ITEM

4.0.2

URBAN SERVICES COMMITTEE**HEADING**

Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 11 September 2023

AUTHOR

Heather Prasad, PA to GM City Infrastructure, City Infrastructure

CITY PLAN LINKS

1.1 Our City is attractive and well maintained

SUMMARY

The minutes and recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 11 September 2023 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 11 September 2023 and that the following recommendations contained therein be adopted by Council:

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

That Council:

1. Notes the report.

ESATS2 Tree Removal Requests - Monthly Update for July 2023

That Council:

1. Notes the report.
2. Notes the outcome of the development application for removal of the tree at 6 Vanessa Drive, Burton and requests Administration to undertake further assessment, noting that the tree has been subjected to similar issues with termites as the trees located at 8 Vanessa Drive Burton for which removal approval was granted.
3. Requests the Manager of Field Services contact the resident at 6 Vanessa Drive, Burton to discuss what further support can be provided in line with relevant Council policies regarding damage to private property and the possibility of installing root barriers.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

4. Approves for the removal of the tree listed at line 6 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 - Environmental Sustainability and Trees Sub Committee, 11 September 2023).
5. Approves for the removal of the tree listed at line 22 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 - Environmental Sustainability and Trees Sub Committee, 11 September 2023).
6. Approves for the removal of the tree listed at line 31 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 Environmental Sustainability and Trees Sub Committee, 11 September 2023).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Environmental Sustainability and Trees Sub Committee - 11 September 2023 [↓](#)



**MINUTES OF ENVIRONMENTAL SUSTAINABILITY AND TREES SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

11 SEPTEMBER 2023

MEMBERS PRESENT

Cr L Brug (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr P Jensen
Cr S McKell (Deputy Chairman)
Cr S Ouk

OBSERVERS

Cr B Brug
Cr D Hood
Cr A Graham
Cr J Chewparsad

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Personal Assistant, Executive Office, Ms M Healy

The meeting commenced at 6.43pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Nil.

.LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr S Ouk

The Minutes of the Environmental Sustainability and Trees Sub Committee Meeting held on 14 August 2023, be taken as read and confirmed.

CARRIED

REPORTS

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr L Brug
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - Monthly Update for July 2023

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Notes the outcome of the development application for removal of the tree at 6 Vanessa Drive, Burton and requests Administration to undertake further assessment, noting that the tree has been subjected to similar issues with termites as the trees located at 8 Vanessa Drive Burton for which removal approval was granted.
3. Requests the Manager of Field Services contact the resident at 6 Vanessa Drive, Burton to discuss what further support can be provided in line with relevant Council policies regarding damage to private property and the possibility of installing root barriers.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

4. Approves for the removal of the tree listed at line 6 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 - Environmental Sustainability and Trees Sub Committee, 11 September 2023).

5. Approves for the removal of the tree listed at line 22 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 - Environmental Sustainability and Trees Sub Committee, 11 September 2023).
6. Approves for the removal of the tree listed at line 31 in Attachment 1 – Tree Removal Requests (Item ESATS2 – Tree Removal Requests – Monthly Update for July 2023 Environmental Sustainability and Trees Sub Committee, 11 September 2023).

CARRIED

QUESTIONS ON NOTICE

Nil.

MOTIONS ON NOTICE

Nil.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice CEO Update)

Nil.

CLOSE

The meeting closed at 6.55pm.

CHAIRMAN.....

DATE.....

ITEM	4.0.3
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Future Reports for the Urban Services Committee
AUTHOR	Heather Prasad, PA to GM City Infrastructure, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Nil.

3. REPORT**3.1 *Request for reports following Council Resolutions***

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
25/05/2020	Update on the Proposed Dry Creek Project	Bruce Naumann
6.0.3-IBDSC2	2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/stakeholder engagement process.	
Due:	December 2023	

Meeting - Item	Heading and Resolution	Officer
22/03/2021 4.1.4 Due: Deferred: Reason:	Lighting of Little Para Trail 5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor. September 2023 November 2023 City wide Lighting Assets are included as part of the Stage 2 Asset Category investigations. A presentation will be given at the November 2023 CEO Briefing and will then be reported to the November 2023 Asset Management Sub Committee. This resolution will be addressed as part of this process.	Jamie Hosking
22/03/2021	NAWMA Service Agreement and Business Plan, Fee for Large Waste Bins, Green Waste Bins 8. Council notes that the progress of this program will be reported on a six monthly basis including costs, take up of the additional services and appropriateness of budget.	Elizabeth MacGillivray
Last Reported: Next Report Due:	September 2023 March 2024	
24/05/2021 4.1.2 Due:	Clayson Road and Frost Road Speed Limit Increase 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023. December 2023	John Devine
22/11/2021 MON1 Due:	Motion on Notice: Traffic Management Study (Mawson Lakes) 2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays. 4. That the report be presented to the Urban Services Committee by May 2022. December 2023	John Devine
20/12/2021 4.1.7 Due:	Salisbury Heights Traffic Management Concept Plans 4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions. December 2023	John Devine

Meeting - Item	Heading and Resolution	Officer
22/08/2022 GB6 Due: Deferred: Reason:	Strategic Asset Management Plan - Playspaces - Stage 2 - Levels of Service and Financial Impacts 1.3 Approves the priority of the next 4-year renewal program be based on the condition and compliance from the Level 3 Compliance Audit currently underway, noting whole of site renewal will not be undertaken, to be reported to Council in early 2023. September 2023 October 2023 This resolution will be addressed as part of the “Playspace Program” report that will be presented to the Asset Management Committee following discussion at the CEO Briefing Session to be held in October 2023.	Jamie Hosking
22/08/2022 GB6 Due:	Strategic Asset Management Plan – Building Assets - Stage 2 - Levels of Service and Financial Impacts 4. Notes Administration are undertaking a review on the utilisation of Council buildings over the next two years which may result in changes to the building portfolio in the future, and that this work will be the subject of a further report to Council for consideration. August 2024	Tejaswi Karekal
22/08/2022 4.4.1 Due:	Verge Maintenance Update 5. Requests Administration bring back a further report with costings of increasing the caltrop spraying service to a minimum of twice a year, city wide. April 2024	Mark Purdie
22/08/2022 C2 Due:	Transfer of Land and Buildings Council previously resolved that this matter be kept in confidence. April 2024	Tejaswi Karekal
19/12/2022 GB9	City Centre Revitalisation - Church/John Street Project 6. Defers the upgrade of the Mobara Laneway and requests Administration to negotiate an agreement with the owners of the Mobara Laneway, including the allowance for 24 hour access through the laneway to allow improved connectivity with the City Centre, and provide a report back to Council.	Jarred Collins

Meeting - Item	Heading and Resolution	Officer
Due: Deferred: Reason:	September 2023 N/A The owner of Mobara Laneway does not wish to undertake development of the area in the near future and Administration are unable to enter into negotiations to formalise 24 hours access through the laneway to allow connectivity with the City Centre.	
31/01/2023 US-MON1 Due: Deferred: Reason:	Motion on Notice – Coogee Avenue Reserve, Paralowie 1. Requests Administration to present a report to the Urban Services Committee with options for improved amenities (including but not limited to a small dog park) for the Coogee Avenue Reserve at Paralowie. September 2023 October 2023 Administration are finalising options for improved amenities and associated costings and will report back in October.	Jamie Hosking
31/01/2023 4.1.3 Due: Deferred: Reason:	Mobility Access and Precinct Signage Finalisation - Burton Community Hub 2. Further options be provided for Building B to enable automatic access and locking of the building amenities in Building B. September 2023 October 2023 Administration are currently working with suppliers to investigate options for a touchless automatic door system as requested, these are not currently standard within the industry.	Jarred Collins
27/02/2023 US-MON2 Due:	Motion on Notice – Pooraka Tennis Club 4. Requests the Administration to develop a precinct plan in consultation with the Pooraka Tennis Club and the Ward Councillors by November 2023 with consideration being given to site constraints, the growth of the Club and the current site issues including location of trees, lack of carparking, disability access, limited number of courts, lighting and backstop fencing. 5. Requests the Administration to also investigate grant funding options for the potential implementation of the precinct plan, and bring the proposed plan to the relevant Council Committee. November 2023	Jamie Hosking
27/02/2023 MWON2 Due:	Motion Without Notice: Ingle Farm Soccer Club 2. That staff provide a report to the Urban Services Committee no later than April 2023. October 2023	Jamie Hosking

Meeting - Item	Heading and Resolution	Officer
27/02/2023 C2 Due:	Tenancy Matter Council has previously resolved this resolution to be confidential. October 2023	Tim Starr
27/02/2023 4.1.6 Due:	Plant Equipment for Removal of Seaweed from St Kilda Boat Channel 3. Notes a further report will be submitted to Council at the completion of the trial. May 2024	Simon Bartosak
24/04/2023 3.1.9 Due:	Review of Council Decision Construction of Carpark at Tree Top Court 2. Approves putting the Treetop Court carpark project on hold and undertaking public consultation, on a discretionary basis and in accordance with its Public Consultation Policy, with the applicants, as well as any other impacted resident(s), prior to its re-consideration of the Carpark proposal. October 2023	Sam Schirripa
24/04/2023 US-OB1 Due: Deferred: Reason:	Construction Contracts 1. Requests the administration to present a report to the Urban Services Committee regarding the status of delivery, key learnings and opportunities for improvement of construction contracts. September 2023 October 2023 This topic was discussed at the September CEO Briefing discussion and the formal report will be submitted in October 2023.	Jarred Collins
24/04/2023 MON2 Due: Deferred: Reason:	Motion on Notice: Lighting Quality for Pedestrians, Mawson Lakes 1. Requests the Administration provide detailed costings for the scope of work detailed in the report from item 3.1.1 to 3.1.11 and the report be submitted to the May 2023 Urban Services Committee. September 2023 November 2023 City wide Lighting Assets are included as part of the Stage 2 Asset Category investigations. A presentation will be given at the November 2023 CEO Briefing and will then be reported to the November 2023 Asset Management Sub Committee. This resolution will be addressed as part of that process.	Jamie Hosking

Meeting - Item	Heading and Resolution	Officer
24/04/2023	Valley View Tennis Club	Jamie Hosking
	<p>This report will address the following resolutions:</p> <p>24/04/2023 – MON4 - Motion on Notice: Valley View Tennis Club Lighting</p> <p>2. Requests the Administration to report back before the September 2023 Urban Services Committee meeting with the findings and proposed solutions, including costs to upgrade the lighting to allow safe night time operation.</p> <p>24/07/2023 – Cnl-MWON2 - Motion without Notice – Cr Graham – Valley View Tennis Club</p> <p>2. Requests the Administration to present a report on the above in the next 3 months; including</p> <p>2.1 to assess potential upgrades to the Valley View Tennis Club, including two new courts</p> <p>2.2 to assess the potential for these courts to be open to the public when not in use by the Club</p> <p>For consideration as part of the 24/25 budget process.</p>	
Due:	September 2023	
Deferred:	October 2023	
Reason:	Administration are currently reviewing costings for the proposed upgrades and will report back to UrbanServices in October 2023.	
22/5/23 4.0.1-AMSC2	Lake Windemere Amenities	Jamie Hosking
	2. Requests Administration to bring back a further report with costings for installation of a water fountain in the ornamental lake for consideration as part of the Quarter 1 Budget Review for the 2023/24 financial year.	
Due:	February 2024	
22/5/23 4.2.1	Mawson Lakes Parking Study - Update Report	John Devine
	2. Requests that Administration present a further report on Mawson Lakes Parking to the Urban Services Committee in six months' time.	
Due:	November 2023	
22/5/23	Review of Lease Agreements – Working Group	Lavinia Morcoase
US-OB1	2. Requests the Working Group to report back to Council with its recommendations no later than November 2023.	
Due:	November 2023	

Meeting - Item	Heading and Resolution	Officer
22/5/23 US-OB2 Due: Deferred: Reason:	Bridgestone Park Licence Review Working Group 2. Requests that the Working Group reviews all aspects of the licence agreement and provides a recommendation to the Urban Services Committee, by no later than September 2023, on proposed amendments to the licence agreement. 3. Requests that the Working Group reviews the management model of the canteen. September 2023 March 2024 The Bridgestone Park Licence Review Working Group met in early September and agreed to explore additional options, followed by meeting with the Clubs involved. This will be reported on following those investigations.	Amy Pokoney-Cramey
22/5/23 US-OB2(from April 23) Due: Deferred: Reason:	Terrace Area – Mawson Lakes Model Yacht Club Deputation 2. Requests Council administration to bring back a status report to the Urban Services Committee on the terrace issues raised in the Deputation. September 2023 October 2023 Administration are reviewing concept plans and interim measures and will present its findings in October 2023.	Sam Schirippa
26/6/23 US-MWON1 Due: Deferred: Reason:	Motion without Notice - Parking Salisbury Heights Primary School 2. Requests Administration to investigate options (including Kiss and Drop Zone and time limited parking) and associated costs to improve pedestrian safety experience and vehicle movement around the school in the vicinity of Ward Street and Target Hill Road, Salisbury Heights and to report back to the Urban Services Committee. August 2023 October 2023 Administration have met with SHPS to discuss parking options to ascertain their preferred option and are now in the process of refining the concept drawings and will report to Council in October 2023.	Sam Schirippa
26/6/23 US-MWON1 Due:	Motion Without Notice: Pedestrian Friendly Cafe Strip - Mawson Lakes Boulevard 1. Requests Administration to present a report of the current situation of pedestrian friendly movements from the Mawson Centre to edge of Mobara Park by December 2023. December 2023	Jamie Hosking

Item 4.0.3

Meeting - Item	Heading and Resolution	Officer
24/7/23 US-MON3	Motion on Notice: Companion Animals Scheme 2. Requests that the Administration investigates and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme. 3. Requests that the Administration consider feedback from key stakeholders, including Royal Society for the Prevention of Cruelty of Animals (RSPCA) of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023.	John Darzanos
Due:	December 2023	
28/08/2023 4.1.7	Street Tree Inspections and Pruning Program 2023/24 2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.	Mark Purdie
Due:	March 2024	
28/08/2023 GB5	Office for Recreation, Sport and Racing – Community Recreation and Sport Facilities Program 3. Notes the outcome of these grant funding applications will be provided to Council via a future report.	Christy Martin
Due:	December 2023	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

ITEM	4.1.1
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	New Playground and Upgrade to the Existing BMX Track at Diruwa Drive
AUTHORS	Jamie Hosking, Team Leader Urban Built Assets, City Infrastructure Peter Young, Senior Landscape Architect, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	<p>The existing reserve is not a sufficiently sized reserve to cater for a playspace and a BMX track for the community.</p> <p>This area of Paralowie is well provisioned for playspaces and playgrounds in excess of the Council target of 800 metre spacing.</p> <p>An alternative to the proposal within Council decision 0289/2023 is that of renewal of the existing BMX track which could include cutting and reshaping of the existing track to create a track that provides jumps that are suitable for junior and intermediate riders. The renewal could also include replacement of the existing park shelter and seating.</p>
RECOMMENDATION	
	<u>That Council:</u>
	<ol style="list-style-type: none">1. Approves not to proceed with the installation of a new playground at Passmore Reserve due to the reserve being spatially restricted and deemed inadequate for a playspace.2. Approves the inclusion of a New Initiative Bid for project planning, design and consultation, for the Renewal of Passmore Place Reserve, as per the Alternative Proposal, within the 2024/25 Financial Year, noting that project delivery would occur in 2025/26 Financial Year., with an estimated cost of \$175K.
ATTACHMENTS	
	This document should be read in conjunction with the following attachments:
	<ol style="list-style-type: none">1. Passmore Place Reserve Plan↓

1. BACKGROUND

- 1.1 At its meeting held on Monday, 24 April 2023 it was resolved that Council:

“1. Requests Administration to present a report to the Urban Services Committee on the construction of a new playground and upgrade to the existing BMX Track at Diruwa Drive, Salisbury North, with the report to include cost estimates to inform future budget bids.”

Resolution Number 0289/2023

- 1.2 At its meeting held on Monday, 25 May 2020 Council it was resolved that:

“500 meters be endorsed as a guide for the accessible distance to an irrigated playspace from a household, with the minimum elements being a small irrigated space, a bench and a bin.

800 meters be endorsed as a guide for the accessible distance to a playground from a household, and that a three-tier hierarchy be set for playgrounds, namely local, district, and regional.

The minimum elements of a playground as defined below be endorsed:

Local playground - located on a local reserve (<0.6Ha) which services an 800m catchment of the surrounding residential area, a distance identified as walkable, and consistent with the elements described in paragraph 3.17 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillor's, such as barbecues, lighting, drinking fountains, nature play space and toilets.

District playground - located on a large reserve (0.6-7.5Ha) which services a catchment of the surrounding area, the playspace is to consist of the following; irrigated open space (3000sq.m<), shelter and seating accessible from the local footpath network, a bin, sports court and a playspace with an approximate footprint of 450-500 square meters, and other elements consistent with those described in paragraph 3.18 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.

Regional playground - a bespoke/ unique space located on a large reserve (> 8 Ha) area which services the greater surrounding area, with a bespoke design, and, at a minimum consisting irrigated open space (10,000sq.m<), multiple shelters with seating and bins, diversity of play activity areas with an approximate footprint between 750-900 sq.m, supporting infrastructure for extended length of stay and consistent with the elements described in paragraph 3.19 in the report to item AMSC2 on the agenda for the meeting of the Asset Management Sub Committee on 11 May 2020, and optional site-specific considerations for discussion with Ward Councillors, such as barbecues, lighting, drinking fountains, nature play space and toilets.

An initial target be set to have 85% of households within 500m of an irrigated playspace, which could be a reserve of any hierarchy.

An initial target be set to have 85% of households within 800m of a playground.”

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Community notification of Renewal works will occur prior to works proceeding onsite.

3. REPORT

Existing Facility and Limitations

Site Constraints

- 3.1 The reserve in question on Diruwa Drive is formally known as Passmore Place Reserve.
- 3.2 Passmore Place Reserve is a small reserve of 5495sqm of which only 2400sqm is considered to be useful for active use. The remaining area is utilised for screening neighbouring housing from the ARTC freight rail line along the eastern boundary, and a drainage swale along Diment Road.
- 3.3 The existing reserve is spatially restricted and deemed inadequate for a playspace.

BMX Track

- 3.4 The existing BMX track occupies approximately 1200sqm of the reserve.
- 3.5 The riding surface was last re-laid in 2015, which is currently in good condition. From a riding skill perspective, the track is suitable for 'beginner' use.
- 3.6 Some members in the community may desire advanced level jumps for the BMX track at Passmore Pl Reserve.
- 3.7 This is not deemed an appropriate location to facilitate advanced BMX riding.
- 3.8 Alternative locations are already available for advanced riding at;
- Bagster Road Skatepark Salisbury North, 1.3kms away (2min. drive/ 5min ride/ 18min walk)
 - Kings Road BMX Track Parafield Gardens, 5.8kms away (8min. drive/ 19min. ride)
 - Cobbler Creek Recreation Park Salisbury East, 7kms away (12min. drive/ 27min. ride)

Furniture

- 3.9 Existing public furniture for the reserve includes;
- 3.9.1 Picnic Shelter
- 3.9.2 Park bench
- 3.9.3 Signage including by-laws and safety rules

Carparking

- 3.10 Carparking is not expressly provided for reserve users, however, on street indented parking is provided along Passmore Place and Diruwa Drive.

Fencing

- 3.11 Post and rail barrier fencing is currently provided along the Diruwa Drive frontage, terminating at the head of Passmore Place.

- 3.12 The eastern boundary (ARTC freight rail line) is fenced with cyclone mesh fencing

Trees

- 3.13 Existing trees are mature and in good condition, screening is provided to the fence line along the ARTC rail corridor.

City of Salisbury ReWater

- 3.14 City of Salisbury ReWater has supply mains running beneath Diruwa Drive, and Passmore Place supplying adjacent residents and irrigation to the reserve. There is capacity to expand the area currently irrigated.

Community

- 3.15 Community consultation will be required to identify community support for an additional playspace in this location and for the type of equipment sought
- 3.16 Neighbouring properties share a boundary with Passmore Place reserve. With the closest property only 15 metres from the existing BMX track
- 3.17 Due to the proximity of neighbouring properties it is identified as a risk that neighbouring residents will not support development of a playspace at this location.

Reserve Context

- 3.18 Adjacent playspaces are currently facilitated within Salisbury North at the below locations, with distances from Passmore Place Reserve noted for reference:

Reserve Name	Address	Level of Service	Distance from Passmore Res.
Adams Oval	Decimal Road Salisbury North	District	560m
Dickson Reserve	Diment Road Salisbury North	Local	660m
Perry St Reserve	Perry Street Salisbury North	Local	680m
Salisbury North Oval	Bagster Road Salisbury North	District	990m
Underdown Park	Nangari Road Salisbury North	District	1030m
Salisbury North Oval	Greencroft Road Salisbury North	District	1120m
Bagster Rd Community Centre	Bagster Road Salisbury North	Local	1230m
Lake Windemere	Hissar Avenue Salisbury North	District	1160m
Andrews S Reserve	Andrews Street Salisbury North	Local	1560m

Table 1. Existing playspaces within Salisbury North

Stakeholders

- 3.19 The facility is currently an unleased open space reserve.
- 3.20 City of Salisbury, neighbouring residents of the reserve (both Passmore Place and Diruwa Drive), and the greater community of Salisbury are stakeholders by default.

Level of Service

- 3.21 The facility is currently rated Local Level of Service providing recreational open space to the community.
- 3.22 Under the Playspace Policy the reserve is considered a Local Level Irrigated space with 400sqm of Irrigated turf provided for public green space fronting Diruwa Drive.
- 3.23 Recreational activation is facilitated via the BMX track, however, no formal play equipment is facilitated due to a lack of space within the reserve.

Reserve Development Estimate

- 3.24 As per Council resolution 0289/2023 a cost estimate has been developed to include the following items:
- 3.24.1 New Picnic shelter and public furniture
 - 3.24.2 New Post and rail fencing
 - 3.24.3 Redesign, cutting and re-shaping of the BMX track for junior and intermediate riders
 - 3.24.4 New Local level Playspace
- Total \$440,000

- 3.25 It is noted that the reserve is deemed too small for all of the above.

Alternative Proposal Estimate (excluding the new playspace)


- 3.26 Due to size of the reserve an alternative proposal estimate has been developed, which includes;
- 3.26.1 New Picnic shelter and public furniture
 - 3.26.2 New Post and rail fencing
 - 3.26.3 Redesign, cutting and re-shaping of the BMX track for junior and intermediate riders
- Total \$175,000

4. CONCLUSION / PROPOSAL

- 4.1 The existing reserve is not of a sufficient size to cater for a playspace and a BMX track for the community.
- 4.2 As per Council Policy the location is already facilitated by 3 local level and 5 district level playspaces (refer to Table 1). As such, at a policy level, there is no playspace requirement at this location.

- 4.3 This area of Paralowie is well provisioned for playspaces and playgrounds in excess of the required 800 meter spacing. As such, the development of an additional playspace is deemed inappropriate.
- 4.4 An alternative to the proposal within Council decision 0289/2023 is that of renewal of the existing BMX track. Including cutting and reshaping of the existing BMX track to create a track that caters jumps that are suitable to junior and intermediate riders with renewal of the existing park shelter and seating.
- 4.5 Funding to renew the existing BMX track as per the Alternative Proposal is not currently identified in upcoming budget submissions.



 Picnic Shelter and seating

 Existing track

 Berm corner

 Jump

Passmore Place Reserve Plan
City of Salisbury

North 
Not to scale



ITEM	4.1.2
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Sports Lighting Costs - Para Hills Football Club - The Paddocks
AUTHOR	Jamie Hosking, Team Leader Urban Built Assets, City Infrastructure
CITY PLAN LINKS	<p>4.2 We deliver quality outcomes that meet the needs of our community</p> <p>4.4 We plan effectively to address community needs and identify new opportunities</p>
SUMMARY	The sport lighting assets that services the football oval at the Paddocks have been investigated and recommendations put forward regarding their renewal/upgrade.

RECOMMENDATION

That Council:

1. Notes the condition, expected renewal timeframe of beyond 4 years, and an expected cost of \$1.27million to complete an upgrade to the sport lighting for the Paddocks AFL oval
2. Notes that the upgrade to lighting at this oval is not currently budgeted for and the costs represent approximately 4 times the entire annual sports lighting budget.
3. Notes that an upgrade to the lighting will incur increased operational costs for the club.
4. Notes that the Sports Light Renewal Program, Levels of Service, and funding considerations, will be the subject of a future report to Council later in 2023 as a part of the 2024/25 Strategic Asset Management Plan update.
5. Recommends that the sportsfield lighting at the Paddocks Reserve for the Para Hills Football Club is not upgraded in the next 4 years.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 19 December 2022 Council resolved:

“a report be brought back prior to the 2024/25 budget to allow consideration of bringing forward the replacement of the sporting ground lighting for the Para Hills Football Club at the Paddocks Reserve”

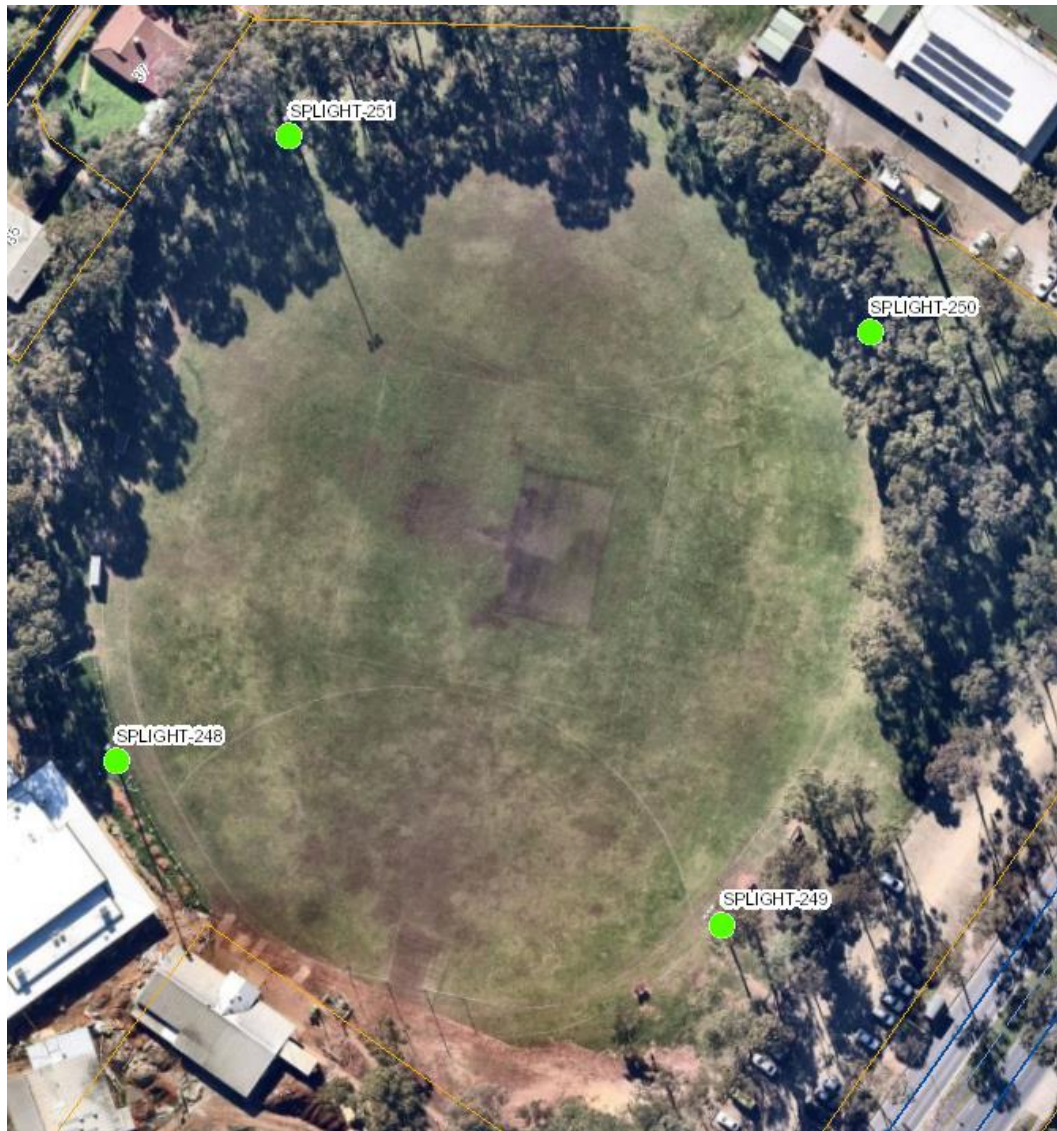
Resolution Number 0058/2022

- 1.2 In 2018 Council developed a Master Plan for The Paddocks and has since invested more than \$15 million in improvements across the site. The sportslights for the Para Hills Football Club were not a part of the Master Plan.

2. REPORT

- 2.1 There are four light towers around The Paddocks football oval that are used under licence by the Para Hills Football Club.
- 2.2 The current asset data identifies that the lights are in fair condition and assumed to be constructed sometime in the 1980's.
- 2.3 Current average lighting levels are approximately 50 Lux, which does not meet the standards nominated in the Place Activation Strategy (PAS) for AFL or Cricket for competition play.
- 2.4 The lights are not currently due for renewal, being assessed in fair condition and are operational for the current use. They may be considered in the next 4-8 years renewal program.
- 2.5 The PAS identifies that 200 Lux is required for AFL and 300 Lux for cricket.
- 2.6 Should an upgrade be considered this will require;
- New luminaries; existing luminaries have outdated technology and new LED luminaries would be required. These are significantly different in size and weight compared to the existing luminaries.
 - New sport light towers; existing towers cannot be used to mount new LED luminaries due to the extra weight. New light towers will be required to be engineered with new footings
 - SAPN augmentation; increasing the Lux to meet the requirements of the PAS is expected to trigger augmentation to the SAPN network which could include new transformer and new service lines. Council would be responsible for the whole of the SAPN augmentation cost.
 - Existing control infrastructure; an upgrade would also trigger an upgrade to the main switch board and distribution boards to ensure electrical compliance with upgrade to current standards.
 - Increased operational cost; a lighting upgrade will incur increased energy usage and demand charges which the club will be responsible for.
- 2.7 It is expected that the costs to upgrade the sport lighting would be approximately \$1,270,000

Item	Quantity	Rate	Cost
Electrical design and engineering inc. geotechnical investigation	1	Item	\$40,000
New MSB and DB	1	Item	\$25,000
New light towers, luminaries and cabling.	6	Item	\$780,000
SAPN augmentation	1	Item	\$350,000
Project management	1	Item	\$35,000
Contingency	1	Item	\$40,000
		TOTAL	\$1,270,000.00



3. CONCLUSION / PROPOSAL

- 3.1 The sports lights that service the AFL oval at the Paddocks are not yet due for renewal based on age and condition. This may be considered in the next 4-8 years.
- 3.2 The costs to complete an upgrade based on the level of service within the PAS are estimated to be \$1,270,000, which is more than 4 times the current budget allocation for the entire sports light program.

ITEM 4.1.3**URBAN SERVICES COMMITTEE****DATE** 18 September 2023**HEADING** Dedication of Seawall - St Kilda**AUTHOR** Emma Robinson, Property Officer, City Infrastructure

CITY PLAN LINKS

- 2.1 Salisbury has a balance of green spaces and natural environments that support biodiversity
- 2.2 We make the most of our resources including water, waste and energy
- 2.3 Our community, environment and infrastructure are adaptive to a changing climate

SUMMARY This report seeks Council's authorisation to sign a Form of Acknowledgement letter to have the land identified as Allotment 101 in Deposited Plan 84639 placed under the care, control and management of the City of Salisbury and dedicated for Seawall Purpose(s).

RECOMMENDATIONThat Council:

1. Approves Allotment 101 in Deposited Plan 84639 to be dedicated into Council's care and control as shown in Attachment 1 – Overhead Delineating Section of Seawall outlined in blue, (Item 4.1.3 – Dedication of Seawall – St Kilda - Urban Services Committee, 18 September 2023).
2. Authorises the Chief Executive to sign the Form of Acknowledgement contained in Attachment 2 – Form of Acknowledgement, (Item 4.1.3 – Dedication of Seawall – St Kilda - Urban Services Committee, 18 September 2023).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Overhead Delineating Section of Seawall outlined in blue[↓](#)
2. Attachment 2 – Form of Acknowledgement[↓](#)

1. BACKGROUND

- 1.1 The St Kilda Seawall was constructed between 2008-2010 with assistance of funding from the Coastal Protection Board, to protect the adjacent properties containing both private and public infrastructure from storm surges and sea level rise.
- 1.2 This infrastructure is classified as a Council owned asset and therefore the City of Salisbury has the responsibility for maintenance.

- 1.3 Allotment 101 in Deposited Plan 84639 also known as Whiting Street, St Kilda is currently Crown Land owned by the Minister for Environment & Water and is shown in Attachment 1 – Overhead Delineating Section of Seawall outlined in blue.
- 1.4 As a result of investigations, it has been determined that whilst the majority of the wall sits on Fooks Terrace (Council owned land) the northern section of the Seawall has been constructed on Allotment 101 in Deposited Plan 84639.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Crown Lands - Department for Environment and Water

3. REPORT

- 3.1 As the Seawall is recognised as a Council asset constructed on land not owned by the City of Salisbury, it is necessary to have a formal document registering Council's interest in the land the wall is constructed on.
- 3.2 The City of Salisbury do not have any further assets on the subject site.
- 3.3 Council staff have been in conversations with Crown Lands to determine the most efficient way to protect this asset and allow for continued occupation of land not in Council's ownership.
- 3.4 As a result of these discussions it was determined that Allotment 101 in Deposited Plan 84639 be placed under the care, control and management of the City of Salisbury and be dedicated for Seawall purpose(s) pursuant to the *Crown Land Management Act 2009* (the Act).
- 3.5 To commence this dedication, it is required that a Form of Acknowledgement is to be signed by Council, or its appointed delegate, as shown in Attachment 2 – Form of Acknowledgement. This document includes the terms and conditions of the proposed dedication.

4. CONCLUSION / PROPOSAL

- 4.1 To acknowledge Department for Environment and Water (DEW) communication, staff seek Council's approval to sign the attached Form of Acknowledgement of the proposal and return the form back to the office of DEW.
- 4.2 It is further proposed that Council agree to accept care, control and management of a portion of Allotment 101 in Deposited Plan 84639 and that this land be dedicated for Seawall purpose(s) pursuant to the *Crown Land Management Act 2009* (the Act).



Item 4.1.3 - Attachment 1 - Overhead Delineating Section of Seawall outlined in blue



Government of South Australia
Department for Environment
and Water

DEWNR: 17/1608

Date: 11th January 2023

Mr Tim Starr
Team Leader Property
City of Salisbury
34 Church Street
SALISBURY SA 5108

**National Parks and Wildlife
Service Division**

Crown Lands Program
Level 8
81-95 Waymouth Street
ADELAIDE SA 5000
GPO Box 1047
ADELAIDE SA 5001
Ph: +61 8 8429 7658
Fax: +61 8 8463 7900

Dear Tim,

DEDICATION OF SEAWALL AT ST KILDA FORESHORE

I refer to your application to have land identified as Allotment 101 Deposited Plan 84639 dedicated for Seawall purpose(s) and placed under the care, control and management of the City of Salisbury pursuant to the *Crown Land Management Act 2009* (the Act).

The land has been assessed as appropriate to be dedicated. A recommendation will be made to the delegate for the Minister for Climate, Environment and Water to dedicate the land.

Please find enclosed a draft copy of the instrument of dedication to be signed by the delegate, which includes the terms and conditions of the dedication. Also attached is a copy of the relevant sections of the Act. Before dedicating the land it is a requirement that we consult with the proposed custodian.

To acknowledge that you have received and understood the terms and conditions, please return the attached form of acknowledgement to your local Department for Environment and Water office. Please also indicate any fixtures or improvements on the subject land which you own. These fixtures will be severed from the land and are your responsibility. In the event that you wish to forfeit the land, you will be asked to remove any fixtures and no compensation will be payable. Once this form has been returned, the Department can make the recommendation to the delegate that the land be dedicated as described.

You are reminded that this is a recommendation only, and that the Minister has not yet consented to this transaction proceeding. Once the delegate has considered the proposal you will be informed of the outcome as soon as practicable. If the recommendation is approved, the dedication will take effect from the date the Minister executes the instrument of dedication.

For further information on this matter please contact Mark Wareing on 84297658 or mark.wareing@sa.gov.au.

Yours sincerely

Mark Wareing
Property Officer, Crown Lands

DEWNR: 17/1608

FORM OF ACKNOWLEDGEMENT

I/We

.....

(full name(s))

of

.....

(address)

HEREBY ACKNOWLEDGE the terms and conditions by which the Minister for Environment and Water has proposed to dedicate Allotment 101 Deposited Plan 84639 for Seawall purposes and place under my/our care, control and management as set out in the instrument of dedication enclosed with the letter from the Department to us, dated 11th January 2023.

Executed by the Above Named on the DAY OF2023

.....

(Applicant(s) Signature/Seal)

In the presence of

.....

(Witness Signature)

.....

(Witness Name)

.....

(Date)

Fixtures/Improvements

Please list below any fixtures/improvements on the land which are the property of the custodian (you):

1.....

2.....

3.....

4.....

Please list any other fixtures or improvements currently on the land and ownership:

1.....

2.....

3.....

4.....

CONDITIONS OF DEDICATION

CROWN LAND MANAGEMENT ACT 2009: SECTION 20

TAKE NOTICE that pursuant to the *CROWN LAND MANAGEMENT ACT 2009*, I, Melanie Carson, being a delegate for the Minister for Environment and Water, Minister of the Crown to whom the administration of the *Crown Land Management Act 2009* is committed to have placed the Crown land under the care control and management of the City of Salisbury, subject to all the Conditions as set out and described in this instrument:

Purpose	Seawall
Conditions	<ol style="list-style-type: none"> 1. Purpose The Custodian must only use the Land for the Purpose. 2. Stop Work <ol style="list-style-type: none"> 2.1. The Minister may order, by written notice, the Custodian or any other party having an interest in the Land, to stop work forthwith on the Land. 2.2. The Custodian or other party may only resume work upon receiving written approval to do so by the Minister. 3. Minister's power of entry The Minister or representative may enter the Land at any time. 4. Fixtures/Improvements <ol style="list-style-type: none"> 4.1. Unless otherwise specified in writing, any buildings or improvements already erected on the Land being determined to be fixtures by the Minister, are and remain property of the Crown. 4.2. No new development or work may be commenced on the Land unless the Minister has first consented to the same in writing. 4.3. If the dedication of land is revoked or withdrawn from the care, control and management of the Custodian, the Minister may direct the Custodian to remove from the land all fixtures and improvements that are the property of the Custodian at the Custodian's cost. 5. Rates and Taxes etc The Custodian is responsible for the payment of all rates, taxes, charges and levies on or attributable to the Land. 6. Indemnity The Custodian must indemnify the Minister and the Crown in right of the State of South Australia and keep the Minister and the Crown in right of the State of South Australia forever indemnified in respect to the whole of the Minister's costs and expenses (including without limitation legal costs and expenses) of and incidental to the implementation of this dedication including the enforcement of the Purpose or Conditions.

	<p>7. Breach of Conditions</p> <p>Subject to the Custodian being given a reasonable opportunity to make good the breach (if capable of remedy), the Minister may withdraw the Land from the care, control and management of the Custodian if a breach of a condition subsists or has occurred.</p> <p>8. Waiver of Conditions</p> <p>8.1. The Minister may waive a condition or breach of condition by notice in writing.</p> <p>8.2. No waiver of condition or breach of a condition shall operate as a waiver of any other condition or any other breach of condition.</p> <p>9. Special Requirements</p> <p>None.</p>
Fixtures/ Improvements	All buildings and improvements erected on the land as at the date of this instrument are hereby severed from the land for the purposes of clause 4.
Definitions/ Guidance	<p>a) the reference to “the Act” means the <i>Crown Land Management Act 2009</i>;</p> <p>b) the term “Land” is a reference to the Crown Land that this instrument is noted against;</p> <p>c) the term “Minister” means the Minister to whom the administration of the Act has been committed, and includes a reference to a person delegated or authorised by the Minister to perform a function or power under the Act and may include an a representative of the Minister;</p> <p>d) a reference to a condition in the Conditions means a condition listed in this instrument or as varied under the Act; and</p> <p>THESE CONDITIONS AS SET OUT ABOVE ARE IN ADDITION TO THE PROVISIONS OF THE <i>CROWN LAND MANAGEMENT ACT 2009</i> AND DO NOT LIMIT THE MINISTER FOR ENVIRONMENT AND WATER IN THE EXERCISE OF HIS RIGHTS OR DISCRETIONS HE MAY ENJOY UNDER THE ACT.¹⁷⁸</p>

Datedday of2023

MELANIE CARSON
MANAGER, CROWN LAND OPERATIONS (P11434)
DELEGATE FOR FOR ENVIRONMENT AND WATER

Provisions of the *Crown Land Management Act 2009*

Including but not limited to, the following provisions of the *Crown Land Management Act 2009* will apply to the proposed dedication.

Part 3—Dealing with Crown land

Division 2—Dedication

18—Dedicated land

- (1) The Minister may, by instrument in writing, dedicate unalienated Crown land for a purpose specified in the instrument.
- (2) The Minister must not dedicate land subject to a licence unless the Minister is satisfied that the dedication will not substantially detract from the licensee's use or occupation of the land.
- (3) If dedicated land is to be placed under the care, control and management of a person or body other than the Minister, the Minister must consult with that person or body before effecting the dedication.
- (4) The Minister may, by instrument in writing, alter the purpose for which land has been dedicated under this section.
- (5) The Minister must, before altering the purpose for which land has been dedicated under this section, consult with any person who has an interest in, or rights in relation to, the land.
- (6) The Minister must not grant an interest or rights in relation to dedicated land if the grant of the interest or rights would have the effect of preventing the land being used for the purpose for which it is dedicated.

19—Revocation of dedication

- (1) Subject to this section, the Minister may, by instrument in writing, revoke (in whole or in part) a dedication of land, whether the land has been dedicated under this or any other Act.
- (2) If land subject to a dedication under this or any other Act has been granted in fee simple, the dedication can only be revoked by proclamation made by the Governor.
- (3) If land has been dedicated under another Act, the dedication must not be revoked under this section unless there is no other legislative power providing for revocation.
- (4) If, under this section, a dedication of land is revoked in whole or in part, the land, or that part of the land, reverts to the status of unalienated Crown land.

20—Care, control and management of dedicated land

- (1) The Minister may, by instrument in writing, place dedicated land under the care, control and management of a person or body specified in the instrument subject to such conditions as the Minister specifies in the instrument.
- (2) The Minister may, by instrument in writing—
 - (a) vary or revoke the conditions on which dedicated land was placed under the care, control and management of a person or body; or
 - (b) withdraw the land from the care, control and management of that person or body.
- (3) The Minister must not exercise powers under this section in relation to land that is under the care, control and management of a person or body except after consultation (where practicable) with the person or body.

21—Notice of instruments

The Minister must cause notice of any instrument under this Division to be published in the Gazette as soon as practicable after it is made.

22—Lease of dedicated land

- (1) A lease granted by a person other than the Minister in relation to dedicated land is of no effect unless the Minister has consented, in writing, to the grant of the lease.

- (2) The consent of the Minister under this section may be subject to such conditions as the Minister thinks fit and specifies in the written consent.
- (3) The Minister may refuse consent to the grant of a lease if the grant of the lease—
 - (a) would detract from any existing public use and enjoyment of the land; or
 - (b) would prevent the land being used for the purpose for which it was dedicated; or
 - (c) would otherwise, in the opinion of the Minister, be improper or undesirable.

74—Disposal of property etc on vacated land

- (1) If a person granted an interest in, or right in relation to, Crown land under this Act vacates the land leaving behind property or fixtures that were not on the land at the time the interest or right was so granted, the Minister may—
 - (a) take possession of the property or fixtures; or
 - (b) by written notice, require the person to remove the property or fixtures within a specified period.
- (2) If a notice under subsection (1)(b) is not complied with within the specified period, the Minister may remove and dispose of the property or fixtures.
- (3) Any costs incurred by the Minister under subsection (2) that are not covered by the proceeds (if any) of the sale of the property or fixtures may be recovered as a debt from the person to whom the notice under subsection (1)(b) was given.

79—Recovery of native title compensation

Without limiting any other civil right of action of the Crown, if the Crown is liable to pay compensation in respect of acts extinguishing or affecting native title by a custodian or other person granted a right in respect of, or interest in, land under this Act, the Crown is entitled to recover the amount of the compensation from the custodian or person (as the case may be).

ITEM	4.1.4
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
PREV REFS	Urban Services Committee 4.1.2 15/08/2022
HEADING	Proposed Road Closure - Portion of Glenarborn Court, Para Hills
AUTHOR	Emma Robinson, Property Officer, City Development
CITY PLAN LINKS	<p>2.1 Salisbury has a balance of green spaces and natural environments that support biodiversity</p> <p>3.1 Salisbury's businesses are successful and part of our community</p> <p>3.3 Our infrastructure supports investment and business activity</p>
SUMMARY	This report considers a request to close a portion of Glenarborn Court, Para Hills measuring an area approximately 77.17m ² to correct an encroachment. Upon the road closure it is proposed to sell and amalgamate this portion of land into 13 Glenarborn Court, Para Hills.

RECOMMENDATION

That Council:

1. Authorises Administration to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a Road Process to close a portion of Glenarborn Court, Para Hills, identified in blue on Attachment 1 of the report (Item 4.1.4 – Proposed Road Closure – Portion of Glenarborn Court, Para Hills – Urban Services Committee, 18 September 2023).
2. Approves Administration to undertake public consultation in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* and Council's Public Consultation Policy.
3. Notes that a further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the *Roads (Opening and Closing) Act 1991*.
4. Approves that upon the successful Road Closure the subject site measuring approximately 77.17m² be amalgamated into 13 Glenarborn Court, Para Hills for consideration as determined by an independent licenced valuer, all costs are to be borne by the applicant.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Overhead Delineating the portion of Glenarborn Court [↓](#)
2. Attachment 2 - Deposited Plan 14380 [↓](#)

1. BACKGROUND

- 1.1 Glenarbron Court, Para Hills is legally defined as Allotment 95 in Deposited Plan 14380 as contained in Attachment 2 – Deposited Plan 14380.
- 1.2 As per section 208 of the *Local Government Act 1999* “All public roads in the area of a Council are vested in the Council in fee simple under the Real Property Act 1886” meaning that Council owns the road and is therefore responsible for this land.
- 1.3 As a result of a recent survey it was identified that the property located at 13 Glenarbron Court is encroaching over a 77.17m² portion of Glenarbron Court.
- 1.4 After discussions between the property owner and Administration, it was suggested that consideration will be given to close a portion of Allotment 95 in Deposited Plan 14380 known as Glenarbron Court and amalgamate this land into Allotment 52 in Deposited Plan 14380 as described in Certificate of Title Volume 5650 Folio 741.
- 1.5 It is proposed that the owner of Allotment 52 in Deposited Plan 14380 as described in Certificate of Title Volume 5650 Folio 741 also known as 13 Glenarbron Court, Para Hills as the applicant be responsible for all costs to transfer this portion of land and pay consideration as determined by an independent licensed Valuer.
- 1.6 It should be noted that a previous report was presented at the Council meeting held on 15 August 2022, (Item 4.1.2 – Resolution Number 1442/2022) regarding a proposal to revoke the community land classification. As a result of further investigations, it was determined that this portion of land also known as Allotment 95 in Deposited Plan 14380 sits within road and not on community land therefore this report is to fix an administrative error.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Telstra
 - 2.1.2 Electranet
 - 2.1.3 SA Water
 - 2.1.4 SA Power Networks
 - 2.1.5 Australian Pipeline Authority
 - 2.1.6 Attorney General’s Department – Aboriginal Affairs and Reconciliation

3. REPORT

- 3.1 To correct an encroachment over Council land, the owner of 13 Glenarbron Court has requested consideration be given to sell a section of Glenarbron Court measuring approximately 77.17m² to him. Prior to disposal it is required that Council approves to commence a road closure process.
- 3.2 Council Administration have undertaken an external consultation with service providers with no objections being received. Infrastructure does not exist within the vicinity of the site proposed for road closure. An internal consultation has also been undertaken with various divisions within Council Administration and no community requirements nor infrastructure have been identified for this portion of land.

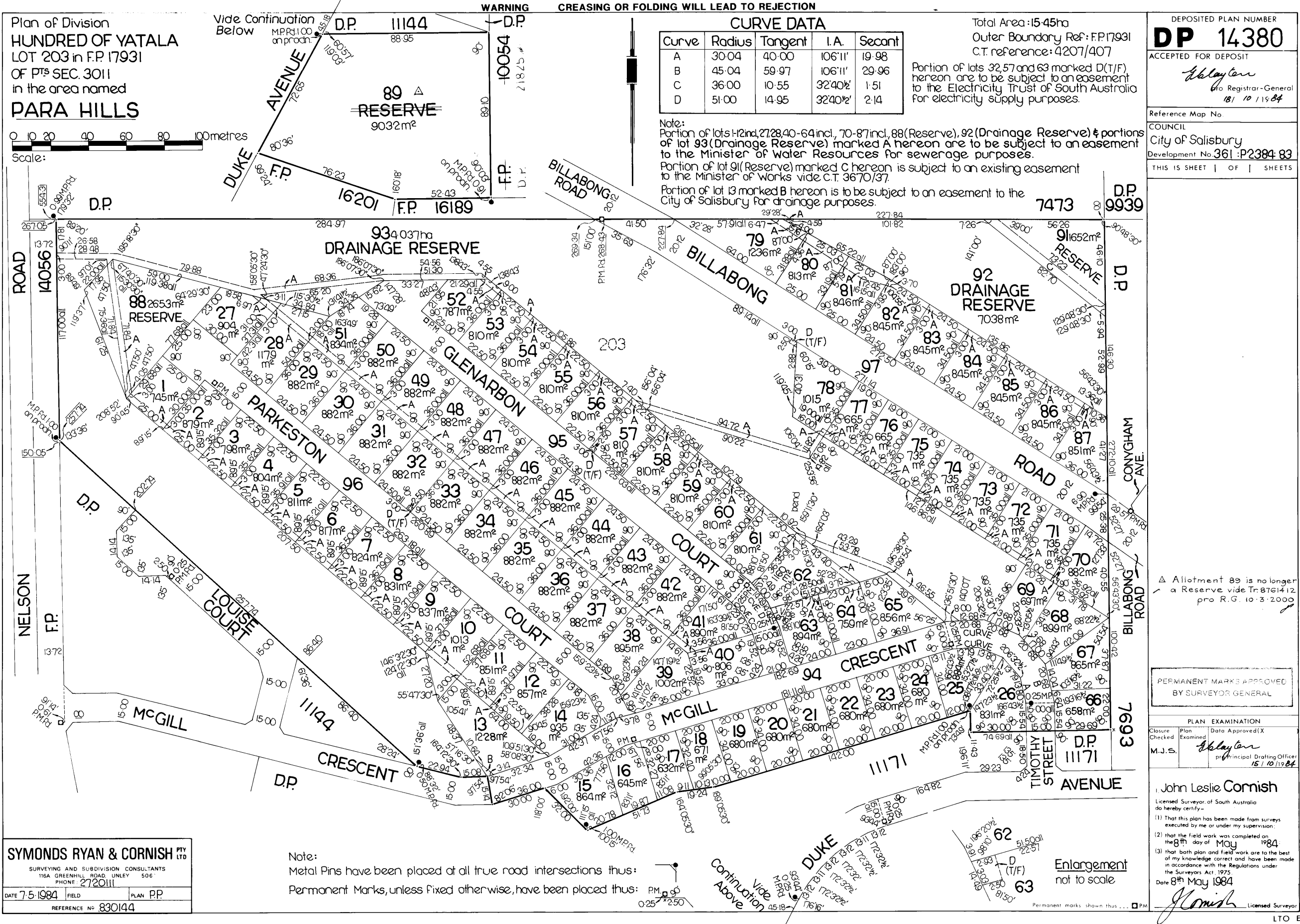
- 3.3 Should the road closure be successful, it is proposed that the land be sold at market value to the land owner who wishes to amalgamate it into their existing land holding. This value is to be determined by a licensed valuer with the land owner responsible for all costs involved.

4. CONCLUSION / PROPOSAL

- 4.1 It is proposed that Council approves to commence a road closure process as per the *Roads (Opening & Closing) Act 1991* to close a portion of Glenarbon Court, Para Hills delineated in blue contained in Attachment 1 – Overhead Area – Road Closure, Portion of Glenarbon Court, Para Hills.
- 4.2 The road process will require administration to undertake public consultation, which will be completed in accordance with Council’s Public Consultation Policy.
- 4.3 A further report will be presented to Council following the public consultation period for consideration of any objections or application received and whether to proceed with a Road Process Order under Section 15 of the Act.



Item 4.1.4 - Attachment 1 - Overhead Delineating the portion of Glenarvon Court



ITEM	4.1.5
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Pledger Wetlands - Full Installation of Irrigation
AUTHOR	Craig Johansen, Team Leader Natural Assets, City Infrastructure
CITY PLAN LINKS	<p>2.1 Salisbury has a balance of green spaces and natural environments that support biodiversity</p> <p>2.2 We make the most of our resources including water, waste and energy</p>
SUMMARY	This report presents information for the establishment of new irrigation, currently unfunded, to extend the irrigated area of Pledger Wetlands to assist the activities of the Friends of Pledger Wetlands.

RECOMMENDATIONThat Council:

1. Approves to not proceed with the installation of the irrigation for the Pledger Wetlands with the western batter being classified as a biodiversity area.
2. Approves for consideration be given as part of the 2024/25 budget for the relocation of the irrigation supply points to a more accessible location for the members of the Friends of Pledger Wetlands.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 24 July 2023, Council resolved the following:

“3. *Requests that a report be presented to the Urban Services Committee about the required works and costings needed to complete a full installation of irrigation at Pledger Wetlands in consultation with Friends of Pledger Wetlands.*”

Resolution Number 0422/2023

- 1.2 Council as part of 2022 election commitments from MP Michael Brown received \$100,000 via DIT (Department for Infrastructure and Transport) from the State Government for the purpose of establishing irrigation to assist the Friends of Pledger Wetlands and their revegetation activities of the location.
- 1.3 The numerous funding commitments were reported to the June 2022 Council meeting and endorsed, *Resolution Number 1375/2022*.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Friends of Pledger Wetlands

3. REPORT

- 3.1 The Friends of Pledger Wetlands group currently maintain their annual plantings by hand watering (hose) over the drier periods, once a week for at least 2 years after planting. This requires them to carry long hoses (60m on a reel) to the supply points at the top of the mound on the western edge of the site. This is a strenuous task for the Members of Pledger Wetlands.
- 3.2 The grant was able to deliver irrigation to approximately 3,700 square metres (.37Ha) of the wetland surrounds, controlled by battery controllers. There were significant costs involved in getting irrigation control cabling to the nearest control cabinet and therefore was beyond the scope of works delivered.
- 3.3 The past scope of works included mulching of the site, to meet the expectations of the 'Friends of the Pledger Wetlands' group following the installation of the irrigation.
- 3.4 The administration contacted the 'Friends of Pledger Wetlands' to clarify the extent of the western edge of the wetlands to be irrigated, so that costings could be developed to meet their expectations.
- 3.5 The Friends of Pledger Wetlands have provided information that they wish to have the western side of the wetland irrigated, with the batter above and below the maintenance track irrigated.
- 3.6 Previous works only delivered irrigation to the upper batter, which is steeper than the lower batter which runs to the water's edge.
- 3.7 It is not standard practice for wetlands or biodiversity areas to be irrigated. As the principles of biodiversity/ environmental planting is for them to establish within the wetter months of the year (April to September) and only be reliant on natural rainfall for the longer term. This so the native species installed are resilient to a changing climate.
- 3.8 Greenfields Wetland (Watershed Café) is the only wetland within the City, having an extensive irrigation system to maintain the public access areas surrounding the Café and carpark areas to a high visual standard.
- 3.9 The 'Friends of the Pledger Wetlands' group wishes to irrigate approximately 10,600 square metres (1.6Ha, approximately 4.25 times the recently irrigated area), utilising the installation rate of the previous section gives an estimated budget of \$286,600 for the works.
- 3.10 It is noted that the batter areas within the desired location are more heavily vegetated, than the section which has just had irrigation delivered. Installation of irrigation amongst existing or more vegetated areas, is not as easy to install to optimise coverage of the area and as such the above pricing is an estimate only.
- 3.11 The Administration has observed where irrigation is installed in areas of dense vegetation at the Pledger Wetlands that the pipework experiences an increased number of faults (holes in pipe) due to increased fauna/ rodent activity around the sheltered/ densely vegetated areas.

- 3.12 With the proposed increase in irrigated area for this location and the existing dense vegetation, there is an increase in operational costs anticipated for the maintenance of the new irrigation system to be maintained fit for purpose.
- 3.13 Since May 2023, when the grant funded section was made operational, maintenance staff have had an additional three days of work to repair damage to the drip tube due to fauna/ rodent activity.
- 3.14 Over a year this equates to an additional 9 days of staff time to manage the irrigation system and repair faults to maintain it fit for purpose, with an estimated cost of \$16,400.
- 3.15 The water supply points utilised by the 'Friends of the Pledger Wetlands' group is supplied by SA Water reclaimed water supply which is reticulated for all of Mawson Lakes.
- 3.16 Since the irrigation system has been operational, water use has increased two-fold, some of the increased water use is due to the system being operated in manual mode and being run for longer periods. With normal weather and seasons, it is expected that the increased irrigated area will use an additional 1.5ML.
- 3.17 There is no current funding within Council's budget to deliver new irrigation or cover the increased water use. Funding for this will need to be considered as part of future budget preparations.
- 3.18 An alternate solution for consideration is for the water supply points to be relocated from the top of the batter to a location lower down the batter which is more accessible. This would mean that the hose reel is not required to be carried to the top of the batter.
- 3.19 This will require each supply point to be extended by a maximum of 15 metres. With there being 6 supply points, an approximate cost for the relocation including staff time is estimated at \$12,000.

4. CONCLUSION / PROPOSAL

- 4.1 As the scope of the works is new, not renewal of an existing asset, it is unable to be funded from existing budgets.
- 4.2 The provision of irrigation as sought by the 'Friends of the Pledger Wetlands' group within this site, is inconsistent with the principles of environmental/ revegetation principles/ practices. As this site is not a high-profile site similar to Greenfields Wetland (Watershed Café) it is not recommended to proceed with the irrigation.
- 4.3 It is recommended that the alternate option of extension of the supply points be considered to assist the Friends of Pledger Wetlands in maintaining the site, as part of the 2024/25 Budget process.

ITEM	4.1.6
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
PREV REFS	Urban Services Committee 4.1.4 19/06/2023
HEADING	Road Closure Portion Walkleys Road, Ingle Farm
AUTHOR	Tim Starr, Team Leader, Property, City Development
CITY PLAN LINKS	<p>3.4 Our urban growth is well planned and our centres are active</p> <p>4.2 We deliver quality outcomes that meet the needs of our community</p> <p>4.4 We plan effectively to address community needs and identify new opportunities</p>
SUMMARY	<p>Walkleys Road Corridor has been identified as surplus to community needs and recognised as being suitable for future residential development.</p> <p>Having complied with the requirements of the <i>Roads (Opening & Closing) Act 1991</i>, this report recommends Council formally close portion of Walkleys Road as a road and retain for future residential development.</p>

RECOMMENDATION

That Council:

1. Approves, pursuant to the provisions of the *Roads (Opening and Closing) Act 1991*, to make a Road Process Order to formally close portions of Walkleys Road marked “A”, “B” and “C” on the attached Preliminary Plan 23/0014 contained in Attachment 1, (Item 4.1.6 – Road Closure Portion Walkleys Road, Ingle Farm - Urban Services Committee 18 September 2023), granting the required easements to SA Water, APA Group and SA Power Networks.
2. Authorises the Chief Executive Officer or delegate to arrange the preparation and execution of any required documentation to finalise the road closure and grant required easements.
3. Approves, pursuant to Section 193(4) of the *Local Government Act 1999*, that the portions of Walkleys Road marked “A”, “B” and “C” on the attached Preliminary Plan 23/0014 contained in Attachment 1, (Item 4.1.6 – Road Closure Portion Walkleys Road, Ingle Farm - Urban Services Committee 18 September 2023), be excluded from classification as Community Land and site retained by Council for future development.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Preliminary Plan 23/0014[↓](#)
2. Attachment 2 - Public Consultation Plan[↓](#)

3. Attachment 3 - Residents Concerns [↓](#)
4. Attachment 4 - Objections [↓](#)

1. BACKGROUND

- 1.1 The Walkleys Road Extension is an unmade Public Road forming an (incomplete) extension of Walkleys Road, Ingle Farm from Montague Road toward Bridge Road. The Department for Infrastructure and Transport (DIT) previously disposed of a portion of land on the western boundary to a private developer, which rendered the remaining portion of the road surplus.
- 1.2 It has been identified that portions of the Walkleys Road Corridor have future requirements for open space, community, storm water management and other community uses. However, larger parcels of this area are considered surplus to Council requirements and have capacity for residential development.
- 1.3 At the Council meeting held on the 26 June 2023 Council resolved Vide Resolution Number 0371/2023, to commence the process to revoke the community land classification of seventeen (17) individual allotments of land and also commence the road closure of three separate portions of Walkleys Road, marked “A”, “B” and C outlined in Attachment 1 – Preliminary Plan 23/0014, known as the Walkleys Road Corridor.
- 1.4 The land revocation component did not receive any objections, therefore, a report is being prepared that will go directly to the Minister for Local Government seeking approval to revoke the community land classification. The response from the Minister for Local Government will be reported back to Council.
- 1.5 This report discusses the Road Closure only.

2. CITY PLAN CRITICAL ACTION

- 2.1 Deliver a Residential Development Program by using surplus Council Land
- 2.2 Provide at least 15% affordable housing through Council’s development projects

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Public consultation consisting of notices in the Advertiser, State Government Gazettes, Council’s website and signage at eight (8) locations around the subject site.
 - 3.1.2 Letters sent to 2,731 resident and property owners surrounding the subject land.
 - 3.1.3 Service providers including; Australian Pipeline Authority, Epic Energy, SA Water, SA Power Networks, Electranet, Department for Infrastructure and Transport, Office of Recreation, Sport and Racing, Telstra.
 - 3.1.4 Local Member of Parliament – Michael Brown

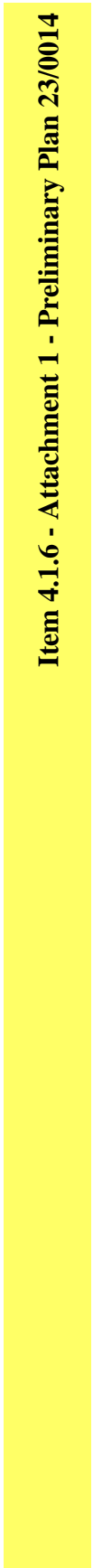
4. REPORT

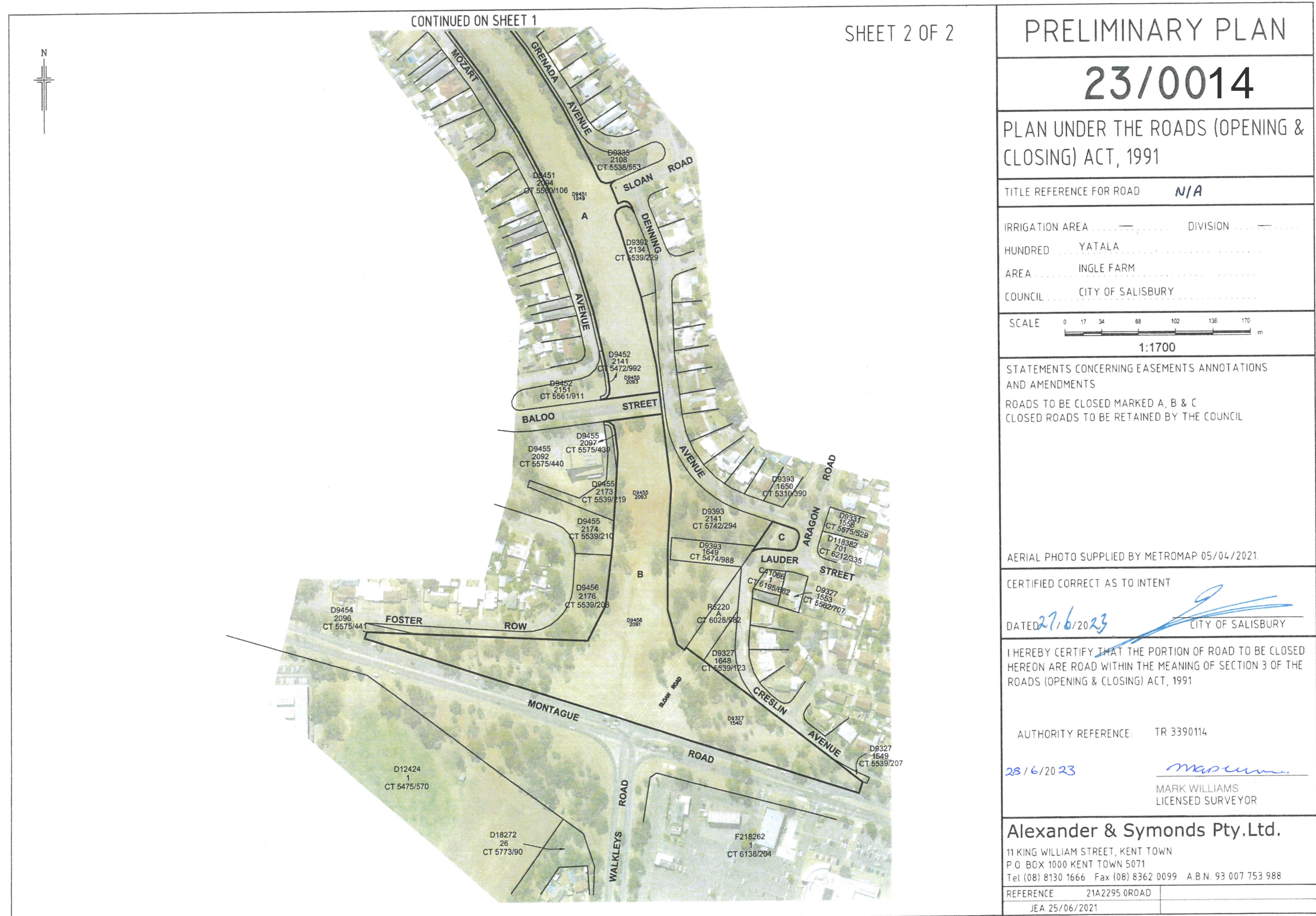
- 4.1 The requirements of the *Roads (Opening & Closing) Act 1991* to close a portion of Walkleys Road marked “A”, “B” and “C” contained in Attachment 1 - Plan 23/0014, have now been met.

- 4.2 A plan has been lodged, Public Notices placed in the Advertiser and the State Government Gazette, as well as written notices served to persons affected by the proposal as outlined in Attachment 2 - Public Consultation Zone Plan.
- 4.3 A number of enquiries were received from local residents and land owners as detailed in Attachment 3 – Resident Enquiries. None of the residents wished to raise any formal objections to the proposal and advised that their queries had been answered.
- 4.4 At the conclusion of the consultation period for the proposed road closure, no objections from local residents or landowners were received.
- 4.5 However, submissions were received from SA Water, APA Group and SA Power Networks, advising that they have infrastructure installed within this area. To remove the objections the service providers require free and unrestricted access to the existing infrastructure and easements to be registered. Correspondence from the service providers is outlined in Attachment 4 – Service Provider Objections.
- 4.6 Administration has reviewed the easement requirements and revised the proposed road closure area to incorporate the service provider easement requests. These changes will be reflected in the Final Plan, to be prepared by surveyors, Alexander & Symonds. It should be noted, the development of the final residential concept plan, including civil design has been informed with consideration to existing service infrastructure. Future land division plans and detailed engineering design will document extinguishing the proposed easements as they will become redundant in future land divisions. These plans will also document any new easement registrations necessary for service infrastructure, as is common practice to meet legislative requirements.
- 4.7 A Final Plan may also be certified in substantially the same form as the Preliminary Plan with the provision for granting required easements to SA Water, APA Group and SA Power Networks.
- 4.8 It is also recommended that pursuant to *Section 193(4) of the Local Government Act 1999*, Council resolves to exclude this portion of closed road from the Community Land Register. This land has been identified for future development opportunities and should this land not be excluded at this time as part of the road closure process, it will be necessary to revoke the classification at a later date through a formal revocation process requiring further Council approval as well as Ministerial approval.

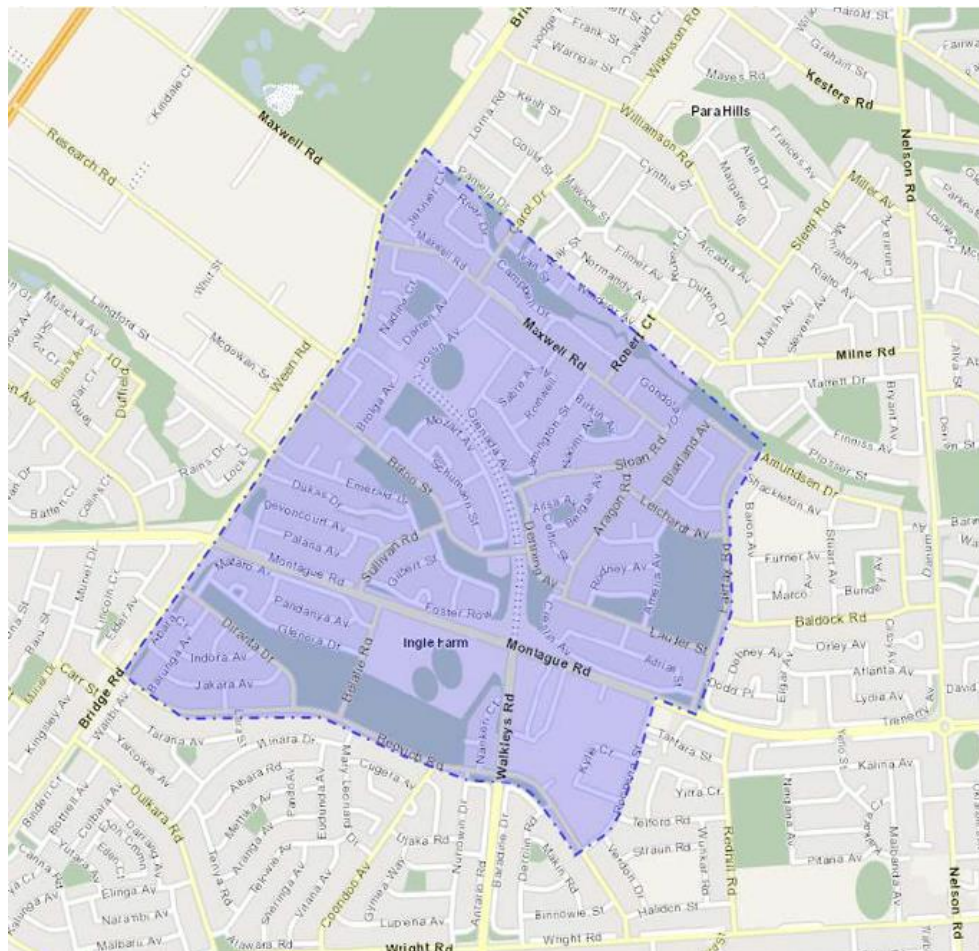
5. CONCLUSION / PROPOSAL

- 5.1 Administration has complied with the requirements of the *Roads (Opening & Closing) Act 1991* to close a portion of Walkleys Road, Ingle Farm.
- 5.2 It is recommended that Council now make a Road Process Order to close portion of Walkleys Road, Ingle Farm as marked “A”, “B” and “C” in the attached plan - Attachment 1 - Preliminary Plan 23/0014, granting required easements to SA Water, APA Group and SA Power Networks.





Attachment 2 – Public Consultation Zone Plan



Attachment 3 – Resident Enquires

Address	Email	Concern	Satisfied concern Y or N	Where notified	Date of contact	Contact method	Date of response
opposite Dunkley Green	N/A	Dunkley Green might be part of this equation	Y	Advertiser	6/07/2023	Phone call	6/07/2023
Salisbury north	N/A	Wondering what notice was about	Y	Advertiser	6/07/2023	Phone call	6/07/2023
N/A		What roads will be closed?	Y	Webchat	11/07/2023	Email	11/07/2023
N/A		Declining recreational space/health space	Y	Phone call	17/07/2023	Phone call	17/07/2023
Palana Ave Ingle Farm		concerned about traffic Sullivan Road to Montague intersection also parking and tiny garages	Y	Mail out	17/07/2023	Email	17/07/2023
Corner of Birkin and Lamington	N/A	Concerned about Portions 9, 11 and 15 - being built on top of the Gully	Y	Mail out	17/07/2023	Phone call	17/07/2023
Wilmot Street Ingle Farm	N/A	wild life has magpies friends that she feeds	Y	Mail out	18/07/2023	Phone call	18/07/2023
Campbell Drive Para hills	N/A	didn't want to see developed for housing increased population growth	Y	Mail out	21/07/2023	Phone call	20/07/2023
Grenada Ave Ingle Fam	N/A	wanted existing road to be maintained and didn't want commercial	Y	Mail out	24/07/2023	Phone call	24/07/2023
Lauder Street	N/A	concerned about low income people in the area - also concerned about increased traffic	Y	Mail out	4/08/2023	Phone call	4/08/2023

Attachment 4 Objections

Australian Pipeline Limited ACN 091 344 704
 Level 25, 580 George Street, Sydney NSW 2000
 PO Box 841, Royal Exchange NSW 1225
 P: +61 2 9693 0000 | F: +61 2 9693 0093
 APA Group | apa.com.au



11th July 2023

City of Salisbury
 PO Box 8,
 Salisbury, SA 5108

To whom it may concern,

PROPOSED ROAD CLOSURE – Walkleys Rd, Ingle Farm – PP 23/0014

Australian Gas Networks (SA) Ltd / APA Group have identified a 110mm Polyethylene Low Pressure Gas Main within the proposed road closure of Walkleys Rd, Ingle Farm and would object to this proposed closure.

When further information is received pertaining to the proposed useage of the land then a decision will be made whether to accept an easement or if an easement is not practical, the gas main could be relocated to a position outside the road closure area however the costs to undertake these works would be borne by third parties and be conditional on the removal of any objections.

Australian Gas Networks (SA) Ltd is the owner of the gas distribution networks in South Australia. APA Group has been appointed by Australian Gas Networks (SA) Ltd to operate and manage these gas network assets on their behalf.

Should you require additional information or clarification, I can be contacted on the number below.

Kind Regards,

Daniel Cooper
Technical Officer – Third Party Works

APA Group
 Planning and Integrity
 330 Grange Rd, Kidman Park SA 5025
 PO Box 171, Findon SA 5023

p +61 08 8159 1739
e daniel.cooper@apa.com.au
w www.apa.com.au

APA Group comprises two registered investment schemes, Australian Pipeline Trust (ARSN 091 678 778) and APT Investment Trust (ARSN 115 585 441), the securities in which are stapled together. Australian Pipeline Limited (ACN 091 344 704) is the responsible entity of those trusts. The registered office is HSBC building, Level 19, 580 George Street, Sydney NSW 2000.

Page 1

energy. connected.





Our Ref: EM/AJC: 23/0014
2 August 2023

Chief Executive Officer
City of Salisbury
By email: city@salisbury.sa.gov.au

Dear Sir/Madam,

PROPOSED ROAD CLOSING & REVOCATION OF COMMUNITY LAND – INGLE FARM

I refer to communications received from Alexander Symonds detailing this proposal.

SA Power Networks have existing infrastructure that will be impacted by both of these proposals. I have enclosed a plan showing the impacted infrastructure highlighted in blue.

To obviate an objection to this proposal, SA Power Networks of GPO Box 77 ADELAIDE SA 5001 will require an easement 4 metres wide over those portions highlighted in orange on the attached plan, Pursuant to Section 13(3) of the Roads (Opening and Closing) Act 1991, SA Power Networks will require the following easements:

4m wide underground cable easement;
15m wide overhead powerline easement; and
26m wide overhead powerline easement.

The wording which SA Power Networks requires to create the registered easements is as follows:

to Distribution Lessor Corporation its successors and assigns and its and their respective servants agents and licensees and all others authorised by them or any of them at all times hereafter and from time to time full and free right liberty licence power and authority:

1. *To enter upon and to pass either with or without motor or other vehicles laden or unladen along or over the subject land*
2. *To erect and lay on the subject land poles conductors and other works for the transmission of electricity and to inspect repair alter remove and replace the same*
3. *To construct and lay:*
 - (1) *under the surface of the subject land ducts pipes conductors and other works; and;*
 - (2) *on the surface of the subject land incidental or ancillary works (including without limiting the generality of the foregoing manholes and cable markers)*

for the transmission of electricity and to inspect repair alter remove and replace the same

Easement Branch
GPO Box 77 Adelaide SA 5001
1 Anzac Highway Kensington SA 5035
Facsimile: (08) 8404 5193

SA Power Networks ABN 13 352 350 749 a partnership of: Spark Infrastructure SA (No.1) Pty Ltd ABN 54 091 142 380, Spark Infrastructure SA (No.2) Pty Ltd ABN 19 091 143 016, Spark Infrastructure SA (No.3) Pty Ltd ABN 50 091 142 362, each incorporated in Australia, CD Utilities Development Limited ABN 05 030 718 085, PU Utilities Development Limited ABN 82 090 718 951, each incorporated in The Bahamas.

www.sapowernetworks.com.au

Light Regional Council
Our Ref:EM/AJC:14/0012

Page 2

4. *From time to time to break the surface of dig open up and use the subject land for the purposes hereof*
5. *To transmit electricity by means of such works*

Please be aware that no buildings or permanent structures are permitted to be erected on the easements to ensure ongoing access is maintained to our infrastructure.

Once we are in receipt of a final plan delineating SA Power Networks' easements we will advise the Surveyor-General (Roads Unit) that our requirements have been met.

A copy of this letter has been forwarded to the Surveyor-General (Roads Unit) and Alexander Symonds.

Should you require any further information on this matter do not hesitate to contact me on 8404 5897.

Yours sincerely



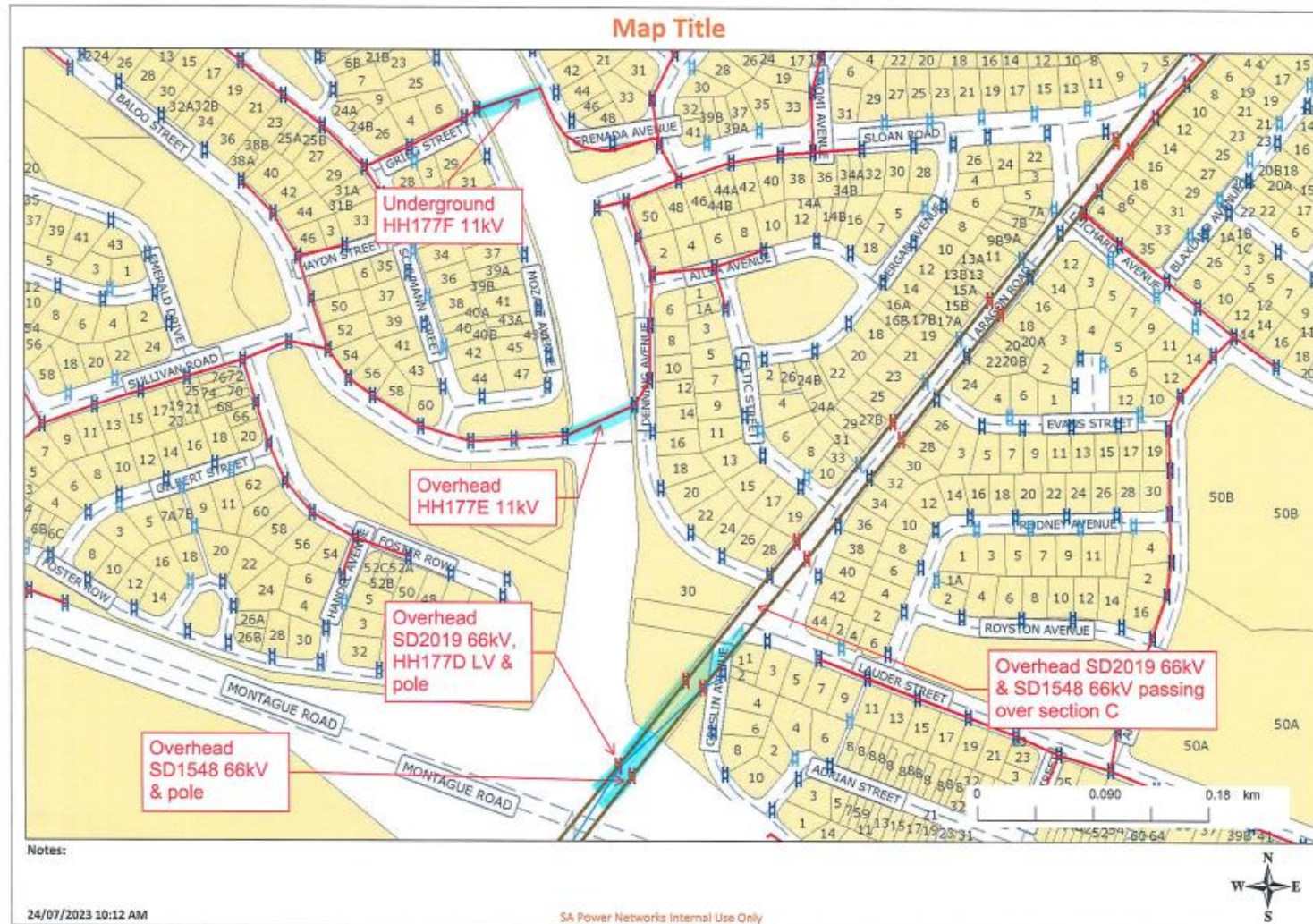
Angela Clark
Easement Manager & Registered Conveyancer
Telephone: 8404 5897
Email: angela.clark@sapowernetworks.com.au

Encl.

Copies to: Alexander Symonds & Roads Unit



www.sapowernetworks.com.au
Page 2 of 2





Our Ref: EM/AJC: 23/0014
2 August 2023

Chief Executive Officer
City of Salisbury
By email: city@salisbury.sa.gov.au

Dear Sir/Madam,

PROPOSED ROAD CLOSING & REVOCATION OF COMMUNITY LAND – INGLE FARM

I refer to communications received from Alexander Symonds detailing this proposal.

SA Power Networks have existing infrastructure that will be impacted by both of these proposals. I have enclosed a plan showing the impacted infrastructure highlighted in blue.

To obviate an objection to this proposal, SA Power Networks of GPO Box 77 ADELAIDE SA 5001 will require an easement 4 metres wide over those portions highlighted in orange on the attached plan, Pursuant to Section 13(3) of the Roads (Opening and Closing) Act 1991, SA Power Networks will require the following easements:

4m wide underground cable easement;
15m wide overhead powerline easement; and
26m wide overhead powerline easement.

The wording which SA Power Networks requires to create the registered easements is as follows:

to Distribution Lessor Corporation its successors and assigns and its and their respective servants agents and licensees and all others authorised by them or any of them at all times hereafter and from time to time full and free right liberty licence power and authority:

1. *To enter upon and to pass either with or without motor or other vehicles laden or unladen along or over the subject land*
2. *To erect and lay on the subject land poles conductors and other works for the transmission of electricity and to inspect repair alter remove and replace the same*
3. *To construct and lay:*
 - (1) *under the surface of the subject land ducts pipes conductors and other works; and;*
 - (2) *on the surface of the subject land incidental or ancillary works (including without limiting the generality of the foregoing manholes and cable markers)*

for the transmission of electricity and to inspect repair alter remove and replace the same

Easement Branch
GPO Box 77 Adelaide SA 5001
1 Anzac Highway Keswick SA 5035
Facsimile: (08) 8404 5193

SA Power Networks ABN 35 332 330 749 a partnership of: Spark Infrastructure SA (No.1) Pty Ltd ABN 54 091 142 380, Spark Infrastructure SA (No.2) Pty Ltd ABN 19 091 143 038, Spark Infrastructure SA (No.3) Pty Ltd ABN 50 091 142 362, each incorporated in Australia. C32 Utilities Development Limited ABN 05 030 718 880, PAI Utilities Development Limited ABN 82 090 718 951, each incorporated in The Bahamas.

www.sapowernetworks.com.au

Light Regional Council
Our Ref:EM/AJC:14/0012

Page 2

4. *From time to time to break the surface of dig open up and use the subject land for the purposes hereof*
5. *To transmit electricity by means of such works*

Please be aware that no buildings or permanent structures are permitted to be erected on the easements to ensure ongoing access is maintained to our infrastructure.

Once we are in receipt of a final plan delineating SA Power Networks' easements we will advise the Surveyor-General (Roads Unit) that our requirements have been met.

A copy of this letter has been forwarded to the Surveyor-General (Roads Unit) and Alexander Symonds.

Should you require any further information on this matter do not hesitate to contact me on 8404 5897.

Yours sincerely



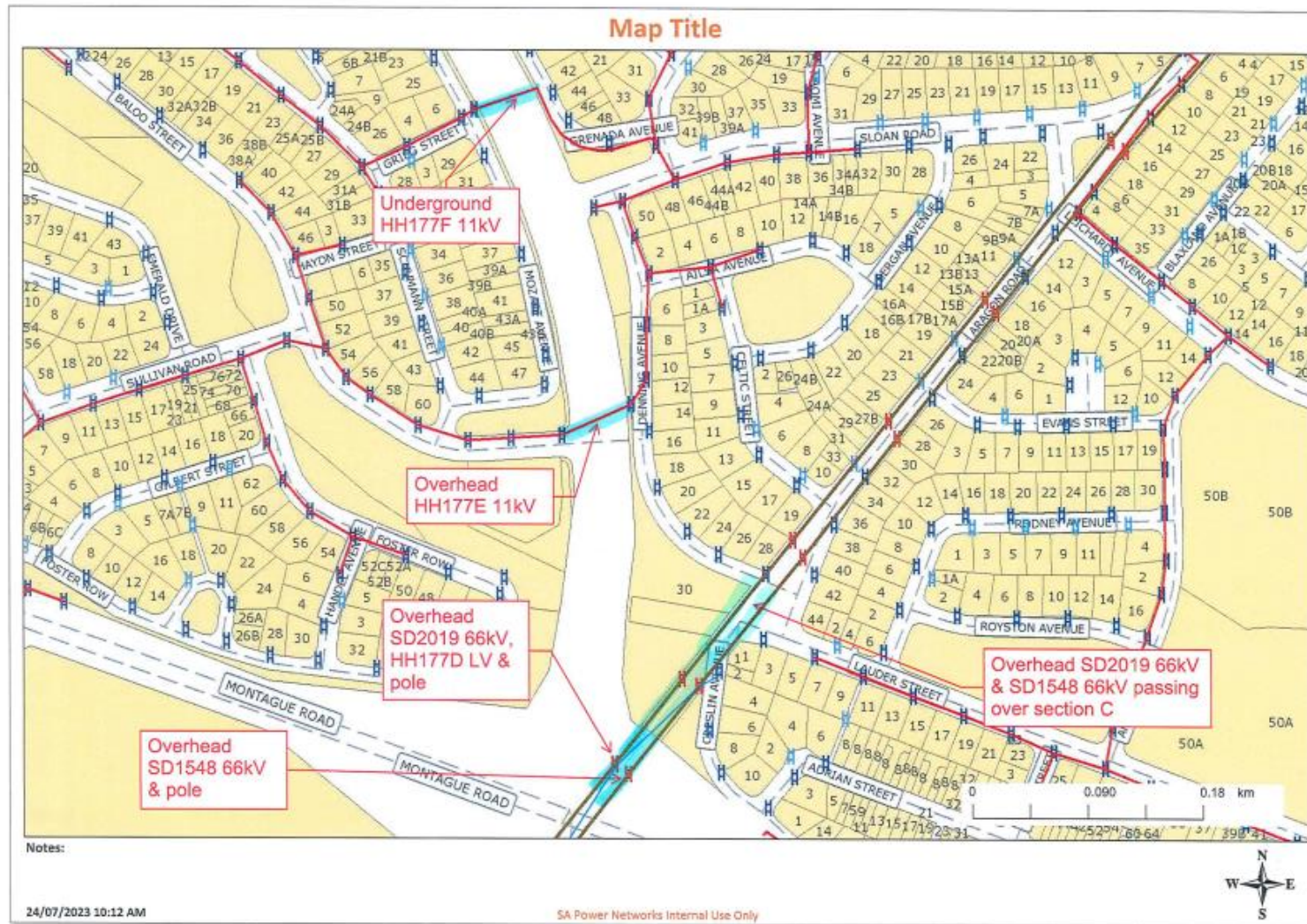
Angela Clark
Easement Manager & Registered Conveyancer
Telephone: 8404 5897
Email: angela.clark@sapowernetworks.com.au

Encl.

Copies to: Alexander Symonds & Roads Unit



www.sapowernetworks.com.au
Page 2 of 2



Hi Jason,

I refer to the above matter and wish to advise a desktop review has determined there are a number of water mains, sewer mains, Cathodic Cables and associated infrastructure in the sections marked A, B & C to be closed and as such object to a proposed process.

SA Water would require easements for the following:

- 1) Water Supply Purposes - 7m wide easements (3.5m off the centre of the main).
- 2) Sewerage Purposes - 5m wide easements (2.5m off the centre of the main).
- 3) Cathodic Protection in Long Form - 3m wide easement (1.5m either side of the infrastructure).

These easements are to be granted on a Final Plan free of cost.

A plan is attached showing the approximate location of the SA Water infrastructure.

It is recommended that the SA Water infrastructure be picked up via survey to confirm the actual locations in relation to the sections being closed for easement production purposes.

Council and any future landowners should be informed about some of the critical guidelines regarding these easements e.g. -

- It is imperative that access to the easements be maintained and unrestricted, unobstructed access into, over or under the easements be preserved at all times to facilitate the construction, maintenance and ongoing operations of infrastructure assets when needed in the future.
- No permanent structure is to be built over the easements without prior approval from SA Water.

Should any proposed development of land occur then at this stage SA Water would need to review its locations of the infrastructure as would be the normal process to ensure any new allotments can be serviced by water, sewerage, infrastructure relocated, easements extinguished or new easements granted.

Regards,

Chris Kalatzis

Property Consultant

SA Water

T 08 7424 1427

F 08 7003 1427

M 0455 086 184

chris.kalatzis@sawater.com.au

250 Victoria Square, Adelaide SA 5000

GPO Box 1751, Adelaide SA 5001

SA Water Infrastructure and Easement Locations –

Cathodic Protection Infrastructure -

(A)







Water Mains –

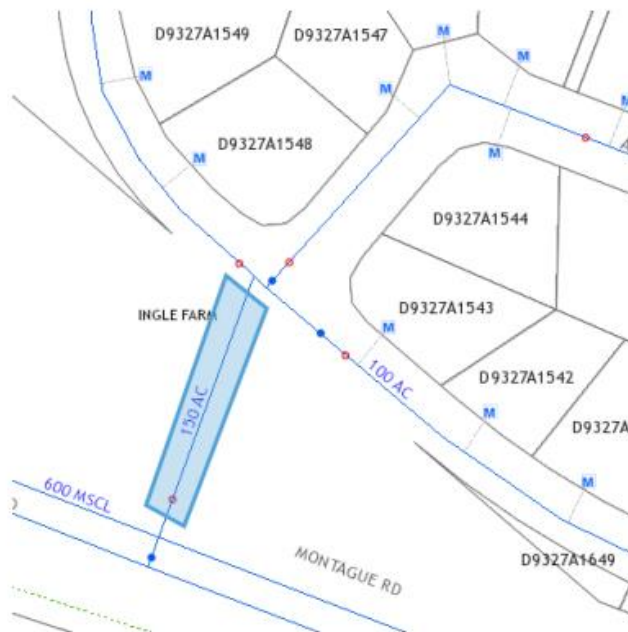
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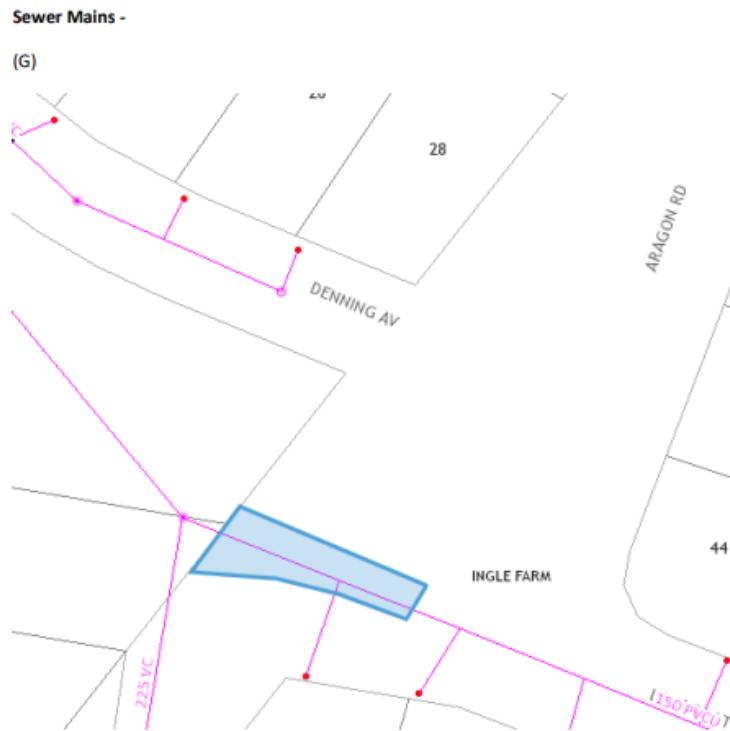


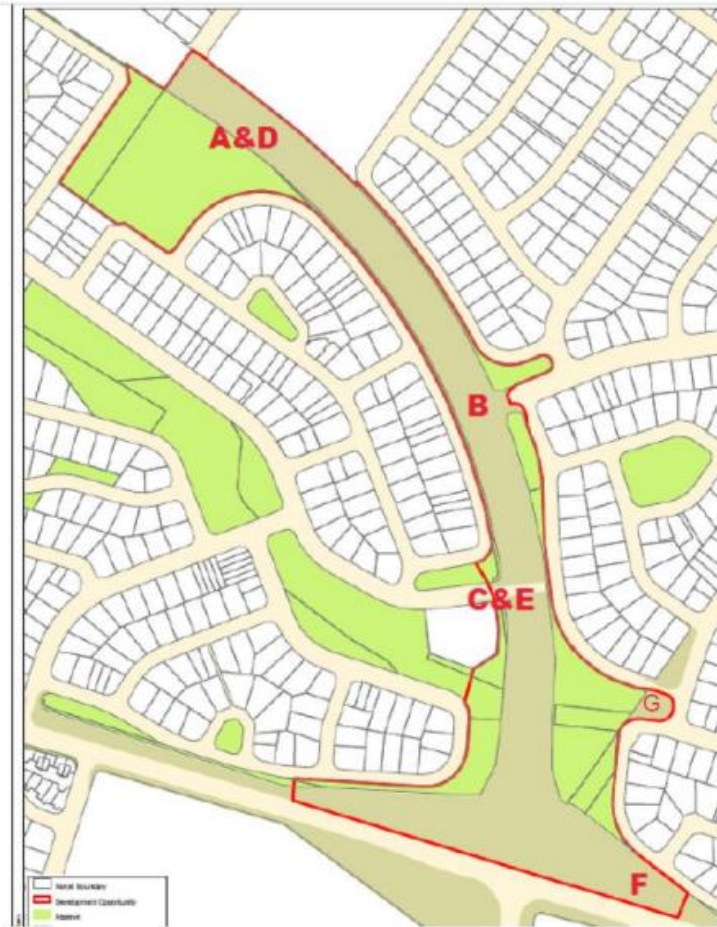
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ITEM	4.1.7
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	New lease agreement for existing telecommunications lease at Wynn Vale Gullies Reserve
AUTHOR	Tim Starr, Team Leader, Property, City Development
CITY PLAN LINKS	3.3 Our infrastructure supports investment and business activity 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report recommends that Council grants a new lease to Vodafone TPG for an existing facility located at Lot 102 Wynn Vale Drive, Gulfview Heights. The lease is proposed for a term of 15 years to expire on the 30 June 2037.

RECOMMENDATION

That Council:

1. Approves entering into a new lease with Vodafone TPG for the site contained in portion of Allotment 201 Deposited Plan 47620 known as Wynn Vale Gullies Reserve, under the following terms;
 - Commencing rent: \$15,000 p.a. + GST
 - Expiry date: 30 June 2037
 - Rent Review: Fixed 3% annually
 - Market Review: 1 July 2028 – no ratchet
 - All other terms and conditions as per existing agreement with the City of Salisbury
2. Authorises the Chief Executive Officer or Delegate to arrange all necessary documentation and consents to finalise negotiations and execute the lease.
3. Endorse the Chief Executive Officer or Delegate to undertake Public Consultation in accordance with Council's endorsed Public Consultation Policy as the requested lease exceeds five years.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Leased Area Wynn Vale Gully [↗](#)

1. BACKGROUND

- 1.1 At the Council meeting held on the 25 November 2002 Council resolved vide Item 5.6.6 Corporate Administration Committee, to enter into a lease with

Hutchinson 3G Australia Pty Ltd to occupy a portion of Council's reserves pursuant to Section 202 (1) of the *Local Government Act 1999*.

- 1.2 The proposed lease was over portion of Lot 102 Wynn Vale Drive, Gulfview Heights known as Wynn Vale Gullies Reserve measuring approximately 5.2 x 3.5 metres, for four terms of five years each, for a consideration commencing at \$10,000 per annum excluding GST with fixed increases of 3% per annum.
- 1.3 As the term exceeded five years it was required to undertake public consultation as is required under Section 202 (2) of the *Local Government Act 1999*.
- 1.4 In 2009 Hutchinson 3G Australia Pty Ltd amalgamated with Vodafone Australia who were thereafter responsible for the subject agreement.
- 1.5 The current lease expired on the 30 June 2023 and is currently in a holding over period, meaning the site is continuing to be occupied under the terms of the existing lease.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Opteon Valuers
- 2.1.2 City of Onkaparinga
- 2.1.3 City of Norwood, Payneham & St Peters
- 2.1.4 City of Playford
- 2.1.5 City of Campbelltown
- 2.1.6 Port Adelaide Enfield
- 2.1.7 Gawler Council

3. REPORT

- 3.1 As the lease to utilise portion of Lot 102 Wynn Vale Drive has expired representatives of Vodafone/TPG Australia have contacted Council Administration requesting consideration to enter into a new lease.
- 3.2 The lease which has now expired commenced at a rate of \$10,000 plus GST per annum increasing by an amount of 3% per annum. The lease concluded at a rate of \$17,535.06 plus GST annually. Representatives of Vodafone/ TPG contest that this is well above market rate and proposed a new commencement rate of \$12,298.73 plus GST.
- 3.3 Alternatively, it was proposed by representatives of Vodafone / TPG that the Australian Property Institute be requested to nominate a valuer to determine the market rate. This is not recommended by Administration as a first option, as it may lead to a much lower lease fee being offered than could be separately negotiated.
- 3.4 As a result of this request Vodafone / TPG were advised that we would not agree to engage a separate valuer but rather, Council Administration would consult with other councils and undertake further investigation on appropriate rates.

- 3.5 Consultation has been undertaken with several councils as well as investigations to determine the average square metre rate charged for telecommunication leases within the City of Salisbury.
- 3.6 As a result of these investigations it was confirmed that the rate currently being charged for the Wynn Vale Gully site is above the average square metre rate of all other sites within the City of Salisbury. It is therefore justifiable to consider a reduction of the commencing lease fee for the new lease requested by Vodafone / TPG.
- 3.7 The investigations demonstrated that there have not been any standards set when dealing with lease fees by any other Councils.
- 3.8 Lease fees were separately negotiated approximately 20 years ago when the telco industry was expanding and requiring new sites. As the telecommunication organisations now have good coverage they are not dependent upon councils to provide locations and may choose to relocate.
- 3.9 There is the possibility that the existing agreements will not be renewed at the same rates and may in fact be cancelled and the telecommunication organisations abandon sites.
- 3.10 As a result of negotiations with representatives of Vodafone / TPG the following terms have been negotiated for consideration by both Council and the applicant;
- Commencing rent: \$15,000 p.a. + GST
 - Expiry date: 30 June 2037 (this is to mirror the other two shelters within City of Salisbury)
 - Rent Review: Fixed 3% annually
 - Market Review: 1 July 2028 – no ratchet clause
 - All other terms and conditions as per existing agreement with the City of Salisbury
- 3.11 Please note a ratchet clause is a clause which prevents rent from decreasing when it is subject to a rent review. The agreement with a telecommunication organisation is a contractual arrangement that sits outside of the *Retail and Commercial Leases Act 1995*, should this agreement be covered by that act, a ratchet clause would not be permitted under law.

4. CONCLUSION / PROPOSAL

- 4.1 As the current lease has come to an end, there is no obligation on either party to enter into a new agreement. It should be noted that the subject land is an undeveloped and underutilised reserve with the lease area having little impact on the amenity or public use of the area.
- 4.2 It is proposed that Council accept the proposal to enter into a new lease with Vodafone / TPG based on the terms outlined.
- 4.3 Should Council agree to the granting of the lease to Vodafone / TPG Administration will seek legal advice to review the proposed lease, with the applicant being responsible for all costs.

Attachment 1 – Leased Area Wynn Vale Gully



ITEM	4.1.8
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Tenancy Lease Renewal - Carisbrooke House
AUTHOR	Emma Robinson, Property Officer, City Development
CITY PLAN LINKS	<p>1.3 People are valued and they feel safe, included and connected</p> <p>3.1 Salisbury's businesses are successful and part of our community</p> <p>4.4 We plan effectively to address community needs and identify new opportunities</p>
SUMMARY	Council leases Carisbrooke House to Provenance Indigenous Plants with the current lease due to expire on the 27 th October 2023. As a result of discussions with the tenant they have requested to renew their lease for a further 24 th months (2 years).

RECOMMENDATIONThat Council:

1. Approves renewal of the current lease of Carisbrooke House with Provenance Indigenous Plants for a further 24 months (2 years).
2. Authorises the Chief Executive Officer or Delegate to prepare the necessary documentation, finalise negotiations and execute the renewal of the current lease for a further 24 months (2 years) to Provenance Indigenous Plants.
3. Notes that the current rent will be reviewed and negotiated to ensure it is in line with the current market rate.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 – Carisbrooke House - aerial view [↓](#)

1. BACKGROUND

- 1.1 Council owns Carisbrooke House, a return verandah villa located at Carisbrooke Park which overlooks the park. This building was acquired by Council in 1966 as part of a greater acquisition of Carisbrooke Park.
- 1.2 Carisbrooke Park is identified as allotment 232 in Deposited Plan 41156, and described in Certificate of Title Volume 5385 Folio 627 located at 24 Sandy Crescent, Salisbury Park. This property is delineated in blue on Attachment 1 – Carisbrooke House - aerial view.
- 1.3 On the 21st January 2022, Administration received a formal request from Provenance Indigenous Plants, an adjoining tenant, requesting to take on the lease of Carisbrooke House.

- 1.4 The property has since been leased as a residential tenancy for 12 months to Provenance Indigenous Plants with one of their employees residing in the building and acting as a caretaker for the nursery.
- 1.5 Provenance Indigenous Plants signed a fixed term tenancy agreement for a 12 month lease (1 year) commencing on 28th October 2022 and ending on the 27th October 2023.
- 1.6 Prior to the lease start date, there was a recommendation to have some maintenance works done at the property such as:
 - Installation of smoke alarms
 - Electrical wiring
 - Installation of a front security screen door
 - Installation of a new vinyl floor covering in the kitchen
 - Installation of new carpet to all four (4) bedrooms
- 1.7 Rent commenced at \$350 per week which is paid in monthly installments. The rent has remained low due to the condition of the building and the rental market at the time of tenure.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Provenance Indigenous Plants (current tenant)

3. REPORT

- 3.1 As a result of a request from Provenance Indigenous Plants to renew their lease, Administration has reviewed the existing lease, the tenant history and current market conditions to recommend that the lease should be renewed and renegotiated with the incumbent tenant.
- 3.2 The tenant pays a rental amount of \$350 per week which is paid in monthly installments. Since the commencement of the tenancy, the tenant has always paid the rental on time.
- 3.3 After comparing rental properties within Salisbury Park, it appears that the rent is below market rate. City of Salisbury Council being the owner/landlord of Carisbrooke House can choose to increase the rent provided it has been 12 months since the agreement started or the rent was last increased.
- 3.4 Discussions with Provenance Indigenous Plants and Administration resulted in the tenant wanting to extend the lease for a longer tenancy of two (2 years) which will allow them to continue future business activities with more confidence.
- 3.5 Under the terms of the *Residential Tenancies Act 1995*, a lease renewal must be provided to the tenant no more than 28 days before the lease ends.

4. CONCLUSION / PROPOSAL

- 4.1 This report seeks Council's approval to renew the lease to the current tenant Provenance Indigenous Plants for a further 24 months (2 years at market rate to be negotiated with the applicant).



ITEM	4.1.9
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
PREV REFS	Urban Services Committee 4.4.1 19/04/2021
HEADING	Granting of Easement - Portion of Barndioota Drainage Reserve
AUTHOR	Tim Starr, Team Leader, Property, City Development
CITY PLAN LINKS	<p>1.1 Our City is attractive and well maintained</p> <p>2.2 We make the most of our resources including water, waste and energy</p> <p>3.4 Our urban growth is well planned and our centres are active</p>
SUMMARY	This report considers a request from Leyton Property to grant a three (3) metre wide easement over portion of Council land known as Barndioota Drainage Reserve. This easement is to facilitate a proposed development located at 1772 to 1788 Main North Road Salisbury.

RECOMMENDATION

That Council:

1. Approves to grant a three (3) metre wide easement to SA Water for Sewerage Purposes for consideration of \$45,000 plus GST, as contained within allotment 50 in Deposited Plan 131960 described in Certificate of Title Volume 6288 Folio 24 and as delineated in red on the attached plan (Attachment 1 – Barndioota Easement, Item 4.1.9 Granting of Easement – Portion of Barndioota Drainage Reserve – Urban Services Committee, 18 September 2023).
2. Notes that Leyton Property as the applicant will be responsible for all costs.
3. Authorise the Chief Executive Officer or Delegate to liaise with Leyton Property and arrange preparation and consent to all necessary documentation to enable the granting of the easement to SA Water.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Barndioota Easement [↓](#)

1. BACKGROUND

- 1.1 Council acquired a six (6) metre wide portion of 45 to 55 Barndioota Road, Salisbury Plain from a private landowner via a boundary realignment. This resulted in the acquired land being amalgamated into existing Council owned land known as Barndioota Drainage Reserve (identified as Allotment 50 in Deposited Plan 131960 and described in Certificate of Title Volume 6288 Folio 24).

- 1.2 Council paid an amount of \$180,000 plus GST for this six (6) metre wide strip which was approved vide Council resolution 0941/2021 Item 4.4.1 on the 27th of April 2021.
- 1.3 1172 to 1788 Main North Road, Salisbury Plain is a parcel of land owned by Wr Northern Holdings and is proposed to be developed into three separate development parcels. The rear parcel (as proposed) has been sold to Leyton Property to construct a new facility, which will be the new home in the north for Bedford Industries.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Leyton Property
 - 2.1.2 Public Private Property
 - 2.1.3 Opteon Property

3. REPORT

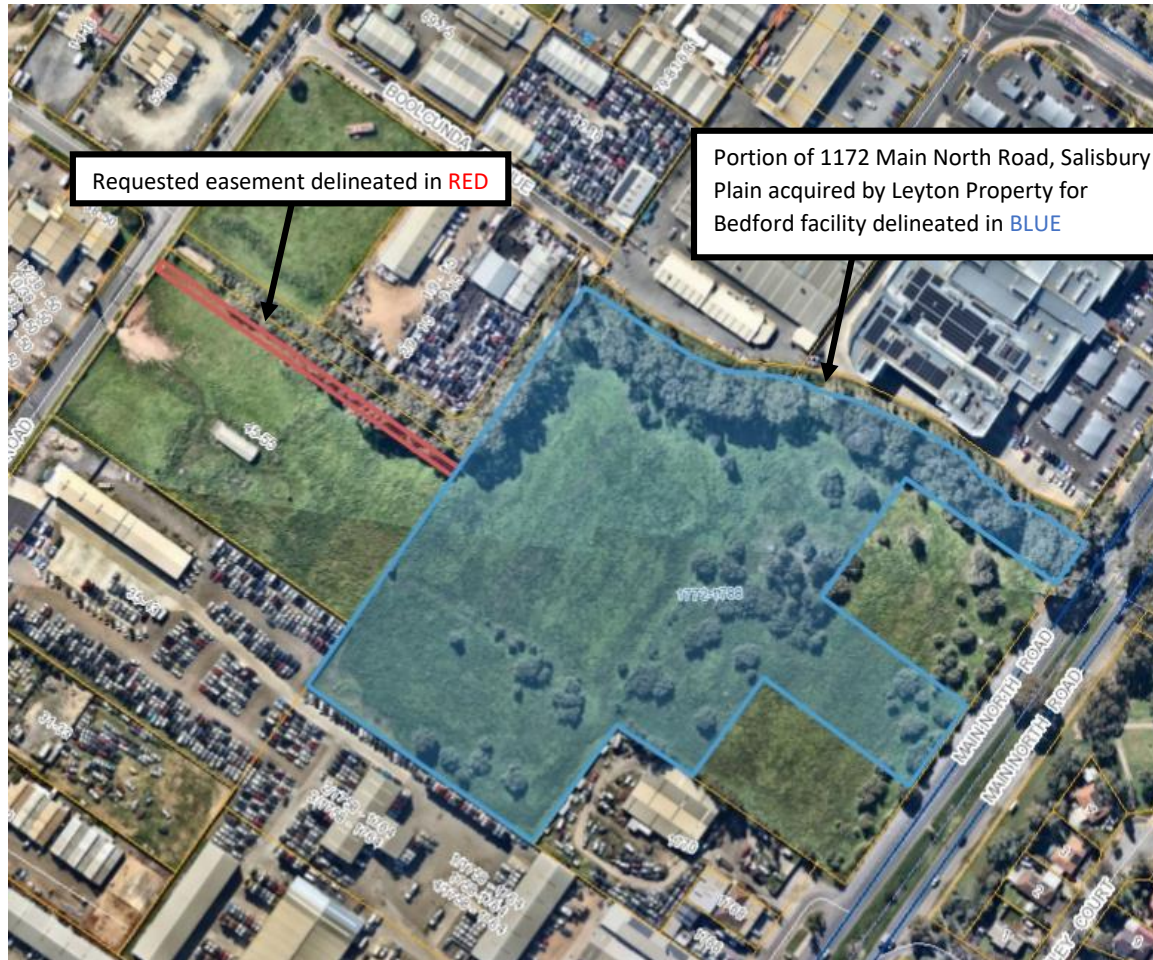
- 3.1 The owners of 1172 to 1788 Main North Road, Salisbury Plain have requested a three (3) metre wide easement over the southern boundary of the newly acquired Barndioota Drainage Reserve for sewerage purposes. Please see Attachment 1 - Barndioota Easement, that delineates the requested easement in red, and the portion of 1172 to 1788 Main North Road the easement is proposed to serve is delineated in blue.
- 3.2 Access to the Barndioota sewerage main is required due to the sewerage main on Main North Road having insufficient capacity for the proposed development.
- 3.3 The applicant has made an offer to Council of \$45,000 plus GST and has accepted responsibility for all costs associated with the documentation and registration of the requested easement.
- 3.4 Whilst a valuer has not been engaged to determine the consideration payable, the offer has been reviewed and determined as fair. When assessing a value for this type of interest in land, consideration is given to the original value of the land which is then discounted to account for the level of interest being granted.
- 3.5 In this instance the easement is for underground services which will not have an impact on the City of Salisbury's intended use of the land. Therefore, a fair discount would be between 30% to 70% of the land value.
- 3.6 Council has recently acquired an unrestricted ownership of a six (6) metre wide strip of this land for \$180,000 plus GST. Taking this into account, the three (3) metre wide strip that the applicant has requested an interest in, would be valued at \$90,000 plus GST. Discounting the land by 50% equates to the \$45,000 plus GST offered. The applicant has also agreed to pay all costs relating to this proposal.

4. CONCLUSION / PROPOSAL

- 4.1 The offer has been considered by Administration in consultation with valuers who have prepared reports for Council in the past. As a result of these considerations it has been determined this to be a fair offer with little impact on the City of Salisbury's future use of this land.

- 4.2 The easement will facilitate the development of the rear portion of 1772 to 1788 Main North Road for Bedford Industries providing opportunities for employment for people with disabilities. It is expected that over 200 people will be employed at this site on a daily basis from within the City of Salisbury and also the greater Northern Adelaide region.

Attachment 1 – Easement Request



ITEM	4.1.10		
	URBAN SERVICES COMMITTEE		
DATE	18 September 2023		
PREV REFS	EG	5.2	02/08/2023
	Urban Services Committee	4.4.2	19/04/2022
	Urban Services Committee	4.4.1	17/04/2023
HEADING	Granting of Easement to Aspen Group		
AUTHOR	Tim Starr, Team Leader, Property, City Development		
CITY PLAN LINKS	3.1 Salisbury's businesses are successful and part of our community 3.3 Our infrastructure supports investment and business activity 4.2 We deliver quality outcomes that meet the needs of our community		
SUMMARY	This report considers granting an 8-metre-wide easement over a portion of Council land known as Bolivia Crescent Reserve to Aspen Group the owners of the adjacent Highway One Caravan Park.		

RECOMMENDATIONThat Council:

1. Approves the request to grant to Aspen Group an 8-metre wide easement over a portion of Bolivia Crescent Drainage Reserve identified as Allotment 702 in Deposited Plan 123417 and described in Certificate of Title Volume 6242 Folio 579. The easement will be contained within the area marked blue on Attachment 2 - Area of Proposed Easement to be granted to Aspen (Item 4.1.10 – Granting of Easement to Aspen Group - Urban Services Committee, 18 September 2023).
2. Notes that should the easement be granted, the Aspen Group, as the applicant, is responsible for all surveying and lodgement of required documentation.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Overhead Delineating Land Ownership and Proposed Easements [↓](#)
2. Attachment 2 - Area of Proposed Easement [↓](#)

1. BACKGROUND

- 1.1 In 2022, the City of Salisbury considered the acquisition of surplus SA Water land at Bolivar, noting its strategic value providing a crucial link for biodiversity, future trail connections, stormwater and flood mitigation/management.

- 1.2 The SA Water land contains large stands of River Redgums and also contains significant tree plantings that were required to offset the removal of significant and regulated trees as part of the construction of the Northern Connector.
- 1.3 In recognition of the strategic importance of this land, the *Strategic Growth Framework Waterloo Corner and Bolivar Corridor* identified the land as future open space, with the eastern part of the northern section of the site being identified as either future open space or employment lands.
- 1.4 During negotiations in relation to the purchase of the land, SA Water advised that they had received significant interest from the Aspen Group for its purchase. Subsequently, SA Water decided to negotiate directly with the Aspen Group to realise a higher value for the land.
- 1.5 To facilitate this sale of land to the Aspen Group, the land is subject to a land division which is shown in proposed Allotment 156 in Proposed Plan 361/G100/23 as shaded in blue in Attachment 1 – Plan Delineating Land Ownership and Proposed Easements.
- 1.6 SA Water and the Aspen Group have agreed to grant extensive easements for no financial consideration to the City of Salisbury for flood mitigation purposes. This is illustrated in Attachment 1 - Overhead Delineating Land Ownership and Proposed Easements and highlighted in red and marked Proposed Easements ‘A’.
- 1.7 Council owns Bolivia Crescent Overflow Drainage Reserve identified as Allotment 702 in Deposited Plan 123417 and described in Certificate of Title Volume 6242 Folio 579.
- 1.8 This land is utilised as a drainage reserve to facilitate the peak flows from the Little Para and discharging waters north of Little Para Estuary via SA Water land. This is a critical corridor in the management of stormwater for our city.

2. CITY PLAN CRITICAL ACTION

- 2.1 Support new and existing businesses and industries to grow and create jobs

3. REPORT

- 3.1 Aspen Group owns the Highway One Caravan and Tourist Park at 925 to 963 Port Wakefield Road, Bolivar. Recently Aspen acquired land abutting the full length of the caravan parks rear boundary to the east and adjoining the North South Motorway to the west.
- 3.2 The subject site further extends along the boundary of the North South Motorway to Jobson Road at the most northerly point. This land was acquired from SA Water and is identified as Allotment 156 in Proposed Plan 361/G100/23 as shaded blue in Attachment 1 – Plan Delineating Land Ownership and Proposed Easements granted to Council.
- 3.3 The intent of this acquisition is to expand the caravan park into this land and create further camping and recreational areas for the Highway One Caravan Park patrons.

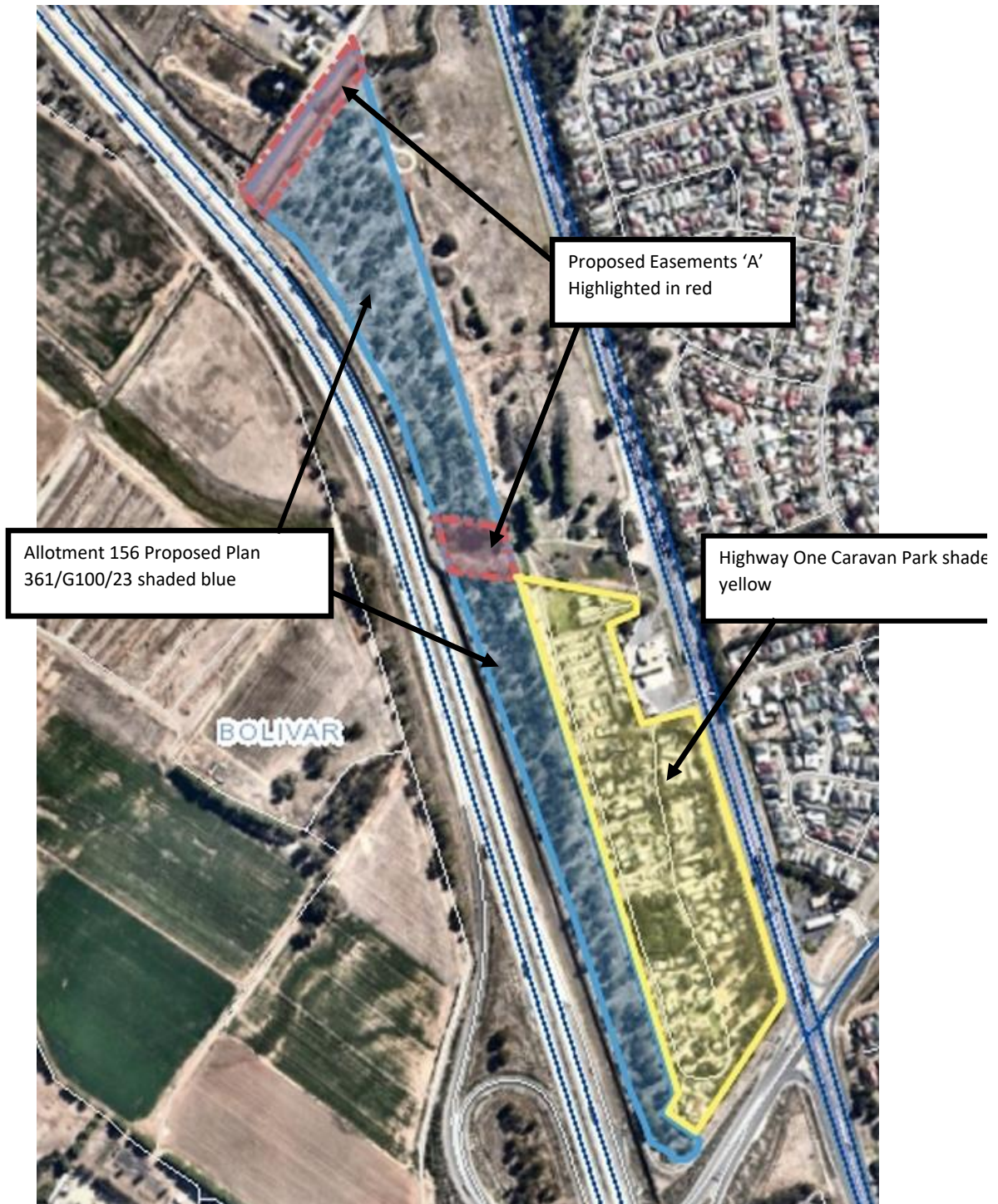
- 3.4 It should be noted that Aspen will require a Code Amendment to enable development of this site for a Caravan Park. As noted above, the Strategic Growth Framework identifies the land as future open space, with the eastern part of the northern section of the site being identified as either future open space or employment lands.
- 3.5 It is noted however that not all of the land would be required for open space and/or drainage requirements and could potentially be rezoned to either Caravan and Tourism Park (adjacent the existing caravan park) or Employment land (in the northern part of the site) when the adjacent Rural Zone is rezoned. Extensive investigations would be required to undertake a rezoning of the land.
- 3.6 As a result of negotiations with SA Water two easements have been granted to the City of Salisbury as marked 'A' in Attachment 1 – Plan Delineating Land Ownership and Proposed Easements. The first of these easements extends to the full width of Bolivia Crescent Drainage Reserve being 63.92 metres wide. This easement passes through the land acquired by Aspen and severs this site. The second of the easements measures 30 metres wide and directly abuts Jobson Road to the north of the land now owned by Aspen. Prior to agreeing to grant the requested easements SA Water consulted with Aspen as the purchaser of the subject land, who agreed to grant the required easements for nil consideration in the spirit of working with Council to achieve the required drainage needs.
- 3.7 As the land acquired by Aspen to the north is severed by virtue of the existing Bolivia Crescent Drainage Reserve and the new 63.92 metre wide easement, Aspen have had ongoing discussions with Council Administration as to how the access to this land may be achieved. As a result of these discussions advice was provided from Council Administration that:
- “Access between the 2 sites would be supported subject to the flows through the drainage channel being maintained. This may be achieved through construction of a formalised ford across the channel (subject to an access agreement being established). There is an existing access track which passes over a low flow channel and pipe within the drainage reserve which should be sufficient to retain access between the site during minor rain events however access between the sites may not be possible during medium/large rain events.”*
- 3.8 As a result of this advice Aspen has requested a right of way access easement being eight (8) metres wide running across Bolivia Crescent Reserve from the existing caravan park into the newly acquired land.
- 3.9 Whilst the exact alignment of the easement has not yet been determined at this time, the request is for an eight (8) metre wide easement within the area marked blue on Attachment 2 - Area of Proposed Easement to be granted to Aspen, and likely to be aligned in the delineated by the yellow line in this plan. This easement will be developed as a two-way driveway allowing for vehicles and pedestrian access to the northern section of the newly acquired Aspen land. The final alignment will consider topography of the site, existing vegetation, engineering and maintenance requirements, existing use demands (stormwater) and any other potential Council requirements.
- 3.10 Once the easement location has been approved in principle Aspen as the applicant will engage the relevant consultants at their cost to progress a design / survey for review and approval by Administration.

- 3.11 To facilitate the overflow of stormwater through the newly acquired Aspen land, both Aspen and SA Water have agreed to grant Council generous easements at no cost. Consequently, it is deemed appropriate that Aspen be granted an eight (8) metre wide easement over Bolivia Crescent Drainage Reserve at no cost to Council. It should be noted that Aspen has agreed to cover all costs associated with the granting of the requested easement.

4. CONCLUSION / PROPOSAL

- 4.1 Council is requested to consider the granting of an eight (8) metre wide easement over Bolivia Crescent Drainage Reserve within the area marked blue on Attachment 2 - Area of Proposed Easement.
- 4.2 The applicant Aspen has agreed to pay all costs in relation to survey conveyancing and registration of the easement.

Attachment 1 – Plan Delineating Land Ownership and Proposed Easements



Attachment 2 – Area of Proposed Easement



ITEM	4.1.11
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	NAWMA Proposed Revised Service Level Agreement
AUTHOR	Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure
CITY PLAN LINKS	2.2 We make the most of our resources including water, waste and energy 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	NAWMA has proposed standardising the Service Level Agreement across the three Constituent Councils of City of Salisbury, City of Playford and Town of Gawler. NAWMA has requested feedback on the proposed Service Level Agreement.

RECOMMENDATIONThat Council:

1. Notes the report and requests the administration provide the following feedback to NAWMA:
 - a. Request NAWMA includes the performance measure of number (or percentage) of allowable missed bin collections per day, updated from the endorsed 2019 agreement.
 - b. Review the service agreement principles to include principles from the 2019 version that have not been carried through, specifically:
 - i. Oversee infrastructure requirements of local government in establishing, processing and resource recovery operations as appropriate;
 - ii. Proactively manage its business in a competitive and changing environment;
 - iii. Provide a forum for discussion and/or research for the ongoing improvement of management of waste;
 - iv. Associate, collaborate and work in conjunction with other local government bodies for the advancement of waste management matters of common interest;
 - v. Be financially self-sufficient.
 - c. Include a clause or comment that allows for up to 10 food organics garden organics (FOGO) bins to be presented and emptied in the suburb of Globe Derby Park.
 - d. Request the provision of audited financial statements be brought forward to August.
 - e. City of Salisbury does not support the proposed standard charges for upgraded and additional bins.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed Revised NAWMA Service Level Agreement [↓](#)
2. Current NAWMA Service Level Agreement [↓](#)

1. BACKGROUND

- 1.1 The waste management services provided by NAWMA to the City of Salisbury are set out in a Service Level Agreement (SLA). Since approximately 2015, each of NAWMA's three constituent Councils (City of Salisbury, City of Playford and Town of Gawler) have had separate agreements, which include different allowances and additional charges for services for each of the councils.
- 1.2 Having three separate SLAs has resulted in a complicated arrangement of options for NAWMA's customer service team to navigate when they are contacted by residents and has impacted on the operations of NAWMA.
- 1.3 At the meeting of the NAWMA Board held on 30 June 2022, the following motion was carried:

"A workshop be conducted with representatives from Constituent Councils to align all services and costings where possible, with Constituent Councils advised that the Board recommend standardising all Service Level Agreements."
- 1.4 Following the resolution of the Board, NAWMA staff revised the existing Service Level Agreements (SLA) and prepared a single document proposed for adoption by all three Constituent Councils.
- 1.5 On 24 January 2023 NAWMA hosted a workshop for staff of the Constituent Councils to attend and discuss the proposed changes with NAWMA staff.
- 1.6 A draft of the SLA was presented by NAWMA for discussion at the workshop. Feedback provided during the workshop was incorporated into the document.
- 1.7 The amended SLA was considered by the NAWMA Board at their meeting on 29 June 2023 and the following motion was carried:

"That report is received and noted, and the amended Service Level Agreement is distributed to Constituent Councils for feedback."

2. CITY PLAN CRITICAL ACTION

- 2.1 Maintain weekly rubbish collection for residents and promote initiatives that reduce waste to landfill.

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Northern Adelaide Waste Management Authority

4. REPORT

Standardisation

- 4.1 There are currently a number of differences in the services provided by NAWMA to the three Constituent Councils. An example of this is the Town of Gawler which offers residents only one hardwaste service whereas City of Playford and City of Salisbury provide two services (per financial year). Another recent example is the charge of an upgraded general waste bin (140L to 240L) being set at a once only cost of \$65 in the City of Salisbury for households that have four or more people or a medical condition whereas Town of Gawler and City of Playford charge an annual fee of \$75 for the same service. The variations between the services provided result in multiple options for NAWMA staff to communicate and administer.
- 4.2 The view from NAWMA's operational team is that services across the Northern Adelaide Region, including flyers, brochures, printed material and website, should be consistent.
- 4.3 The City of Salisbury has previously held the view that each Constituent Council area has slightly different communities and requirements and therefore the services provided by NAWMA and the fees set by each Council will vary accordingly.

Performance Measures

- 4.4 The current SLA includes a number of performance measures such as a target for the allowable number of missed bins per day, achieving forecast participation levels, carrying out hardwaste collection on booked day and income generated from recycling.
- 4.5 The proposed SLA does not include these kinds of performance measures.

Governance Reporting

- 4.6 Under the current SLA, NAWMA is required to submit Draft Audited Financial Statements to Constituent Councils by no later than 15th September and adopted audited financial statements by no later than 30th September. These dates have been included in the proposed revised SLA however this timeline does not provide adequate time for Council's Financial Services to account for equity share in Council's Annual Financial Statements.
- 4.7 To allow Council's Financial Services to more accurately capture this information in financial statements, moving these dates forward to 15th and 30th August would be preferred.

Principles

- 4.8 Additional principles have been added to the proposed SLA, regarding promoting employment of local staff and being guided by circular economy principles.
- 4.9 However, a number of the service agreement principles stated in the current SLA have not been carried through into the proposed new agreement. Specifically:
- Oversee infrastructure requirements of local government in establishing, processing and resource recovery operations as appropriate;
 - Proactively manage its business in a competitive and changing environment;

- Provide a forum for discussion and/or research for the ongoing improvement of management of waste;
- Associate, collaborate and work in conjunction with other local government bodies for the advancement of waste management matters if common interest;
- Be financially self-sufficient.

4.10 These are considered important principles to retain and be included in the new Service Level Agreement.

Hard Waste Collection

4.11 Until recently, hard waste material was to be placed for collection as close to the boundary as possible, whilst staying within the property boundary. This caused a number of issues with collections of incorrect materials/items from homes and presented a liability issue for the contractor entering private property.

4.12 NAWMA, through their waste collection contractor, recently changed the location for hard waste put out for collection, to be on the verge, which is common practice in other local council areas in South Australia. The new SLA specifies placement of hard waste on the verge to address this recent change and align with common practice for the industry.

Food Organics Green Organics (FOGO) Bins

4.13 Prior to July 2021, residents of Salisbury were required to purchase their own FOGO bin for use at their property. This resulted in bins from a range of manufacturers, with multiple replacement parts.

4.14 As the bins were owned by the resident/property owner, any repair or replacement was the responsibility of the resident/property owner.

4.15 From July 2021, the City of Salisbury has been providing FOGO bins to residents free of charge. These bins are therefore owned by Council, in the same way the recycling and general waste bins are, and can be repaired and replaced by NAWMA. This change is reflected in the new Service Level Agreement.

Globe Derby Park Organics/Green Waste

4.16 There has been an historical agreement that properties in Globe Derby Park may present up to 10 green waste (FOGO) bins for collection and they will be emptied by the NAWMA green waste/organics truck and paid for by the City of Salisbury at no extra cost to the residents.

4.17 The proposed new SLA specifies a limit of a maximum of two (2) FOGO bins per property. As the proposed SLA currently reads, without any specific clause/exemption, this would apply to properties within Globe Derby Park.

4.18 The organics collection within this suburb of the City has been identified previously by NAWMA as an area that requires some consideration related to two main points – 1) the volume of material collected and 2) the bins used by residents in Globe Derby.

- 4.19 NAWMA considers that the current service of collecting high volumes of organic material is beyond the intent of the residential collection. Similar properties with horses in the Town of Gawler (around the Gawler racetrack) are not offered a comparable Council service – residents are expected to make their own disposal arrangements for organic horse waste.
- 4.20 The high volume of material at Globe Derby is presented in a range of different bin colours and conditions as properties have acquired their own bins over time. NAWMA would prefer consistent bins be used, to delineate bin ownership and responsibility. FOGO bins cost \$57 each, so if a property within this suburb was expected to replace all of their odd bins this could cost up to \$570 (one off payment for 10 bins).
- 4.21 Currently FOGO collection and processing from Globe Derby costs approximately \$1,600 per month (\$19,200 per annum), from a total waste management budget of more than \$16M, which equates to 0.12%.
- 4.22 Any change to the current service level (multiple FOGO bin collection) in this area will require considered communication and engagement with residents.
- 4.23 As such the administration does not support the position of the proposed service agreement without further consultation with the impacted sector of the community.

Fees

- 4.24 A significant variation to the Service Level Agreement is an adjustment of the fees/charges associated with upgraded or additional services. The fees in the SLA are proposed for all three Constituent Councils, to provide consistency for NAWMA operations as per the direction of the NAWMA Board.
- 4.25 In most cases, the fees intended in the proposed SLA for upgraded/additional services are higher than the fees currently payable by residents of the City of Salisbury. The proposed fees are shown in comparison to current fees in Table 1.

Table 1 – Proposed fees compared to current City of Salisbury charges.

Waste Stream	Upgrade/ Additional	Proposed fee per financial year	Current cost in City of Salisbury	Difference for residents	Number of households with upgrade/ additional
General Waste	Upgrade to 240L (from 140L)	\$80	\$65 once only if eligible (more than 4 people or medical reason)	+\$15 initially and then +\$80 per year thereafter	1,702 (692 are concessions)
			\$115 if not eligible	-\$35 per year	
General Waste	Second 240L	\$180	\$184	-\$4 per year	118
Recycling	Second 240L	\$80	\$47	+ \$33 per year	441
FOGO	Second (140L or 240L)	\$80	\$57 once only to obtain bin, \$0 ongoing fee	+ \$23 initially and then +\$80 per year thereafter	Not Available
Concession (all streams)		\$25	\$0	+ \$25 per year	692

- 4.26 Current practice for fees for additional bin services is that residents are invoiced by NAWMA prior to commencement of the new financial year. NAWMA collects the payments on behalf of Council and the collected fees are later passed on to Council, minus an administrative fee.
- 4.27 Income collected by NAWMA for additional services (second bins or upgraded general waste bins) in 2022/23 and passed through to Council was approximately \$78,300.
- 4.28 The actual cost to Council of providing the current number of additional/upgraded bin services has been calculated to be in the order of \$250,000. The total NAWMA waste management budget is approximately \$16M. The additional services therefore account for approximately 1.6% of the total budget.
- 4.29 The City of Salisbury does not currently charge residents for the collection of a second green waste (FOGO) bin. The cost to Council for this, charged through monthly NAWMA invoices, is up to \$103.85 per bin per annum (depending on the weight of material collected and processed).
- 4.30 Introducing an annual fee of \$80 for a second FOGO bin may result in residents choosing not to acquire an extra FOGO bin and placing their additional green waste into the general waste bin.
- 4.31 This is to be avoided for the following reasons:
- Green waste in landfill results in greenhouse gas emissions to the atmosphere
 - Capacity at the Uleybury landfill, NAMWA managed site, is limited
 - The same mass of material per bin going to landfill (instead of composting) costs Council in the order of \$900, as opposed to \$70 (disposal costs only as the cost of emptying the bin is the same), due to the landfill levy.
 - South Australia's *Food Waste Strategy 2020-2025 - Valuing Our Food Waste* developed in response to the Australian Government National Food Waste Strategy emphasises the need to divert food waste from landfill.
- 4.32 The cost of collection and processing of a full bin of recycling is approximately \$55 per annum. The City of Salisbury currently charges an annual fee of \$47. In the same way as the FOGO bins, it is beneficial to Council for residents to have a second recycling bin rather than putting recyclables into the general waste bin.
- 4.33 Fees charged by the other constituent councils (Town of Gawler and Town of Playford) are much closer to the fees proposed by NAWMA, as shown in Table 2.

Table 2 – Proposed fees for waste streams compared to current Playford and Gawler charges.

Waste Stream	Upgrade/ Additional	Proposed cost per financial year	Current cost Playford and Gawler
General Waste	Upgrade to 240L (from 140L)	\$80	\$75
General Waste	Second 240L	\$180	\$180
Recycle	Second 240L	\$80	\$65
FOGO	Second (140L or 240L)	\$80	\$80

Cheapest option for Council, or best practice

- 4.33.1 Council, in effect, currently subsidises the cost of upgraded and additional bins in order to reduce contamination of waste streams by providing adequate capacity for each type of waste for households, since separation of waste into the correct stream needs to happen at the household.
- 4.33.2 Recyclable items, food and garden organics are not sorted or pulled out of the waste once collected by NAWMA's contractor. Any waste placed into a red lid general waste bin goes to landfill, at a cost to Council of \$215.90 per tonne.
- 4.33.3 The fees included in NAWMA's proposed SLA cover more of the actual cost of the service, thereby making it a more 'user pays' service and reducing Council's contribution.
- 4.33.4 However, this option is likely to reduce correct usage of the waste management streams as rather than pay for an additional bin of the type they require, residents will place whatever waste they have into whatever bin has capacity, resulting in contamination, increased amounts of waste going to landfill and therefore increased landfill levy costs.
- 4.33.5 The preference is to support and encourage residents to separate their waste at home, promoting best practice in waste management, and this requires provision of bins at a price point the community are willing to pay.

Next steps

- 4.34 NAWMA has requested feedback from Council regarding the proposed SLA.
- 4.35 Following Council considering this report at its September round of meetings, a response will be sent to NAWMA.

5. CONCLUSION / PROPOSAL

- 5.1 NAWMA has reviewed the Service Level Agreement and proposed a standardised agreement across all three Constituent Councils.
- 5.2 Within the City of Salisbury, the proposed upgrade and annual service fees are considerably higher than the current fees set by Council for these services.
- 5.3 Due to the items highlighted for NAWMA to address in the proposed SLA, the agreement requires further revision prior to endorsement by Council.
- 5.4 The following comments are proposed as feedback to NAWMA:
 - 5.4.1 Request NAWMA include the performance measure of number (or percentage) of allowable missed bin collections per day, updated from the endorsed 2019 agreement.

- 5.4.2 Review the service agreement principles to include principles from the 2019 version that have not been carried through. Specifically:
- Oversee infrastructure requirements of local government in establishing, processing and resource recovery operations as appropriate;
 - Proactively manage its business in a competitive and changing environment;
 - Provide a forum for discussion and/or research for the ongoing improvement of management of waste;
 - Associate, collaborate and work in conjunction with other local government bodies for the advancement of waste management matters if common interest;
 - Be financially self-sufficient.
- 5.4.3 Include a clause or comment that allows for up to 10 food organics garden organics (FOGO) bins to be presented and emptied within Globe Derby Park.
- 5.4.4 Request the provision of audited financial statements be brought forward to August.
- 5.4.5 City of Salisbury does not support the proposed standard charges for upgraded and additional bins.

Service Level Agreement between

Northern Adelaide Waste Management Authority (NAWMA)

and

City of Salisbury

City of Playford

Town of Gawler

Initiated July 2001

(to be reviewed every two years)

Reviewed April 2023

Endorsed by Council XXX

Endorsed by NAWMA Board XXX

Contents**1. Parties to this Agreement**

This Service Level Agreement is between Northern Adelaide Waste Management Authority (NAWMA) and XXX (Council).

2. Scope of this Agreement

This Service Level Agreement is a negotiated statement of services to be provided, outcomes sought, and resources allocated. This Service Level Agreement is the accountability mechanism between NAWMA and its Constituent Councils for standardised waste management services across the NAWMA region as listed in this agreement, where NAWMA executes Constituent Council policies as prescribed the broader relationship between NAWMA and its Constituent Councils is also governed by:

- NAWMA Charter,
- NAWMA 2018-2025 Strategic Plan
- NAWMA Annual Budget, and;
- NAWMA Annual Business Plan.

In all cases the Local Government Act (1999) and NAWMA Charter.

This Service Level Agreement is subject to reviews every two years, to be endorsed by Constituent Councils and NAWMA.

3. Service Level Agreement Principles

This Service Level Agreement has been jointly developed between Constituent Councils and NAWMA, and is based upon the principles that NAWMA:

- provides kerbside waste management collection services to Constituent Councils,
- receives, processes, markets, and disposes of waste and recyclables within the region,
- receives, processes, markets, and disposes of waste and recyclables from outside the region as a means of subsidising Constituent Councils (at Board/NAWMAs discretion),
- provides administrative support to Constituent Councils,
- provides Customer Service to Constituent Councils and their residents,
- operates and maintains the Material Recovery Facility in Edinburgh,
- operates and maintains the Waste Processing Facility at Edinburgh North,
- operates and maintains the Balefill Facility at Uleybury,
- operates and maintains the two (2) public Resource Recovery Centres at Edinburgh North and Pooraka,
- conducts service promotion and education about the waste management hierarchy throughout the NAWMA region, to be expanded to Councils outside this region, on approval from the Board,
- advances the optional use of waste material as a potential resource, for the achievement of the highest net benefit to the Constituent Councils
- as an employer, will strive to promote the employment of local staff either directly or via its partnerships with recognized social enterprise organisations.
- operations are guided by principles of the Circular Economy (i.e., a self-sustaining system driven by renewable energy where materials and resources are kept in use for as long as possible).

4. Governance Reporting

NAWMA is required to:

- provide to Constituent Councils (via Council's Board representative) copies of the minutes of all meetings of the Board within five (5) business days from the meeting date,
- submit its Annual Report to Constituent Councils by no later than 30 September,
- submit its Draft Audited Financial Statements to Constituent Councils by no later than 15 September. NAWMA must then submit its Adopted Audited Financial Statements to Constituent Councils by no later than 30 September,
- submit its Annual Budget to Constituent Councils for approval before 31 March, with subsequent Constituent Councils endorsement by no later than 31 May. On adoption of the Budget by the NAWMA Board, Constituent Councils are to be provided with a copy within five (5) business days, and;
- review this Service Level Agreement every two (2) years, in consultation with Constituent Councils. By no later than 31 March in the corresponding year, NAWMA must submit a draft copy to Constituent Councils for endorsement, following consultation. On adoption of the Service Level Agreement by the NAWMA Board, Constituent Councils are to be provided a copy within five (5) business days

5. Service Level Reporting

NAWMA is required to provide Constituent Councils with the following information:

Monthly

On a monthly basis, in the form of a report delivered electronically, NAWMA will report to its Constituent Councils the following:

Kerbside

- Tonnes of waste, recyclable and organic material collected,
- Diversion rate (based on kerbside collected tonnes),
- All the above graphed against the two (2) prior years.
- Tonnes of MRF residual waste and glass fines in recycling
- Number of bins/collections per month for each of the three streams
- Itemised collection and processing costs for each stream

Hard Waste

- Collection service costs,
- Tonnes collected,
- Total number of collections
- Number of booked collections
- Number of Second Crew collections
- Number of Additional collections
- Number of mattresses collected
- Tonnes of steel collected
- Number of households with no rubbish presented (and %),
- Number of households presenting more than the allowable limit (and %),
- All the above graphed against the two (2) prior years.
- Drop-off service costs,
- Total number of drop-offs at RRC's by each RRC
- Number of vouchers where extra material is dropped off (with acceptance from NAWMA to do so)
- Number of mattresses dropped off

Annually

On an annual basis, in the form of a report delivered electronically, NAWMA will report to Constituent Councils the following:

- Customer enquiry statistics
- Resource Recovery Centres Revenue Report
- Reports on community education and engagement activities

Triennial

- Conduct material audits to identify the type and volume of materials evident in each stream, every 3 years.

6. Residential Collection Services

Residential refers to a rateable tenement.

If a resident is unable to participate in the kerbside service due to medical reasons, then a medical certificate can be obtained from their doctor, and this will enable them to become a part of NAWMA's Infirm list. The contractor will then assist the resident with this service by wheeling the Mobile Garbage Bin (MGB) out on the kerb, empty the MGB and then return the MGB to its location.

6.1 *Weekly kerbside waste*Description of Service

Domestic waste collected from the kerbside weekly. Households are provided with a 140-litre red-lid MGB but residents can elect to upgrade to a 240 litre red-lid MGB upon return of the allocated 140 litre MGB to NAWMA for an annual service fee (**Refer Appendix 3**). An additional (240 litre) MGB can be provided for an annual service fee. (**Refer Appendix 3**) Note: only up to two x 240 litre general waste bins will be emptied per collection per household.

NAWMA will coordinate delivery of MGBs for new residents as soon as practicably possible, and on occupation of premises.

NAWMA will also coordinate repairs/replacements for MGBs stolen and/or damaged within 4 business days of receiving notification from resident

6.2 *Fortnightly kerbside recycling*Description of Service

Domestic recyclables collected from the kerbside fortnightly. Households are provided with a 240-litre yellow-lid MGB but can elect to have an additional 240 litre MGB provided for an annual service fee (**Refer Appendix 3**). Note: only up to two x 240 litre household recycling bins will be emptied per collection per household.

NAWMA will coordinate delivery of MGBs for new residents as soon as practicably possible, and on occupation of premises.

NAWMA will also coordinate repairs/replacements for MGBs stolen and/or damaged within 4 business days of receiving notification from resident

6.3 Fortnightly kerbside food and garden organics (FOGO)

Description of Service

Domestic food and garden organics collected from the kerbside fortnightly (the opposite week to recycling collection) for those residents who participate in the service. Residents are provided with a 140ltr or a 240ltr MGB, inclusive of a vented kitchen caddy and a roll of compostable liners. An additional (240 litre) MGB can be provided for an annual service fee (**Refer Appendix 3**). Note: only up to two x 240 litre FOGO bins will be emptied per collection per household.

NAWMA will coordinate delivery of MGBs for new residents and replacement/repairs for MGBs damaged during service; provided they are not more than 10 years old.

6.4 Multi-Unit Dwellings and New Developments

Description of Service

Specialised services are available to premises known as Multi-Unit Dwellings (MUDs) for the collection of domestic waste, recyclables and food and garden organics. Table 6.4.1 outlines the MGB options and services available to MUDs:

Table 6.4.1: MGB types available for Multi-Unit Dwellings

General Waste			
140 litre	Need to be wheeled to kerbside or agreed dedicated compound	Typically, one MGB per unit	Collection service included in Council rates
240 litre	Need to be wheeled to kerbside or agreed dedicated compound	Annual service fee required	Collection service included in Council rates
660 litre*	Collection truck requires unobstructed access to site and ample turning space, serviced weekly	All new requests subject to approval by Council staff. MGB is shared between units/unit complex	Collection service included in Council rates
1100 litre*	Collection truck requires unobstructed access to site and ample turning space, Serviced weekly	All new requests subject to approval by Council staff. MGB is shared between units/unit complex	Collection service included in Council rates
Household Recyclables			
240 litre	Need to be wheeled to kerbside or agreed dedicated to compound	Typically, one MGB per unit or shared between units	Collection service included in Council rates
Food Organics Garden Organics			
140 litre	Need to be wheeled to kerbside or agreed dedicated to compound	Typically, one MGB per unit or shared between units	Collection service include in Council rates

240 litre	Need to be wheeled to kerbside or agreed dedicated to compound	Typically, one MGB per unit or shared between units	Collection service included in Council rates
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**660 and 1100 litre MGBs are available dependent on numbers of bedrooms/complex – further information can be found using the simple guidelines in the ‘South Australia Better Practice Waste Management for Residential and Mixed Use Developments’*
<https://www.greenindustries.sa.gov.au/publications-waste-management-residential-mixed-use-development>

New Developments

NAWMA recommends the developer engage a traffic and waste consultant to have input into the development design to guarantee effective future waste management practices can occur. This includes making reasonable allowances for:

- space for sufficient MGBs to accommodate the likely volumes of waste and recyclables generated by future residents
- the passage and operation of kerbside collection trucks
- designated areas for the collection of hard waste materials when required

Refer to Waste Management in New Developments – Appendix 1

6.5 Hard Waste

Description of Service

A hard waste service to recycle large items that cannot be placed in the yellow-lid kerbside MGB. Rateable tenements are entitled to two (2) hard waste services per financial year, being either two (2) kerbside at-home collection services, or two (2) drop off services enabling access to either of the two (2) NAWMA Resource Recovery Centres, or a mix of one (1) kerbside at-home collection service and one hard waste drop off service.

Any request for additional Hard Waste services must be directed to, and approved by, Constituent Council staff and forwarded in writing to NAWMA for actioning in each instance.

NAWMA will provide this service to any rateable tenement (vacant or occupied).

Collection Service

- The service is an at-call booking system whereby service is provided within 4 weeks. The booking will be confirmed (via email, phone, or mail). The items are to be placed on the verge where practicable* no earlier than the night before confirmed collection date, ensuring that items are not obstructing the road or footpath, and not be more than the allocated area of 2 cubic metres (2m long, 1m high and 1m wide).
- Where the resident exceeds allowable volume, NAWMA accepts additional volume and passes the associated cost back to the relevant Constituent Council

- In the instance of nonconformance, NAWMA's Collection Contractor will leave correspondence by way of a nonconformance letter at the residents premises advising the resident to contact NAWMA for further education.

*Where it is not practicable to have items collected from the verge, the NAWMA Customer Service Team will coordinate an alternate collection site with the resident.

Drop-Off Service

- NAWMA will provide residents with a drop-off code (via email, phone, or mail during business hours) so that residents can take items to either of the two (2) NAWMA Resource Recovery Centres during operating hours 7 days per week.

NAWMA to implement the following conditions for a safe and efficient drop-off service:

- The maximum permissible amount is a 6x4 single-axle (caged) trailer load, which can include a maximum of two (2) mattresses
- Where the resident exceeds allowable volume, and NAWMA accepts additional volume as admissible, NAWMA will pass the associated cost back to the relevant Constituent Council
- Photographic ID for confirmation of drop-off code must be presented at the Gatehouse, and;
- A six (6) week expiration date from the date of issue exists for all codes.

Free trailer hire available with booked drop-off service

NAWMA will offer use of a 6 X 4 caged trailer, available from either the Edinburgh North or Pooraka RRC, with any hard waste drop-off services. The trailer must be booked in advance and is available for a three-hour period. A refundable \$50 deposit is required before use.

Refer to NAWMA's Hard Waste Brochure for detail on items suitable and unsuitable for a hard waste service – Appendix 2

7. Collection Services for Non-residential

Additional MGBs and MGB upgrades are covered under Section 8 – Additional MGBs/MGB Upgrades

7.1 *Weekly kerbside waste*

Not for Profit/Sporting Organisations

Description of Service

As per Section 6.1 – Residential Collection Services – Weekly Kerbside Waste

Schools

Description of Service

Not eligible for a weekly kerbside waste collection

Business

Description of Service
As per Section 6.1 – Residential Collection Services – Weekly Kerbside Waste

7.2 Fortnightly kerbside recycling

Not for Profit/Sporting Organisations

Description of Service
As per Section 6.2 – Residential Collection Services – Fortnight kerbside recycling

Schools

Description of Service
Eligible for up to six recycling MGBs in total (fee free)

Business

Description of Service
As per Section 6.2 – Residential Collection Services – Fortnight kerbside recycling

7.3 Fortnightly kerbside food and garden organics (FOGO)

Not for Profit/Sporting Organisations

Description of Service
As per Section 6.3 – Residential Collection Services – Fortnightly kerbside food and garden organics (FOGO)

Schools

Description of Service
As per Section 6.3 – Residential Collection Services – Fortnightly kerbside food and garden organics (FOGO). Eligible for up to four FOGO MGBs per education facility.

Business

Description of Service
As per Section 6.3 – Residential Collection Services – Fortnightly kerbside food and garden organics (FOGO)

7.4 Hard Waste

Description of Service

A hard waste service to recycle large items that cannot be placed in the yellow-lid kerbside MGB. Not for Profits and Sporting Organisations are entitled to hard waste services per financial year, being all drop off services enabling access to either of the two (2) NAWMA Resource Recovery Centres.

Not for Profits and Sporting Organisations are entitled to up to two (2) hard waste drop off services per financial year. Any request for additional services must be directed to, and approved by, Constituent Council staff and forwarded in writing to NAWMA for actioning in each instance.

A person representing the organisation who uses this service must provide photographic identification (as recorded by NAWMA's Customer Service Team at the time of booking the service) as verification at point of entry to either of NAWMA's two (2) Resource Recovery Centres.

8. MGB Upgrades/Additional MGBs

Additional and upgraded services that are misused by way of contamination will in the first instance be provided opportunity to engage with our education team to rectify the misuse. Failure to comply could result in the service being removed and cancelled.

8.1 MGB Upgrades

Description of Service

Rateable tenements may upgrade their domestic waste red-lid MGB from the initially supplied 140-litre MGBs to a 240-litre MGB should they require. Households must first upgrade their red-lid MGB to become eligible for an additional red-lid MGB.

REFER TO ANNUAL FEES FOR UPGRADES AND ADDITIONAL SERVICES – APPENDIX 3

8.2 Additional MGBs

Description of Service

Rateable tenements may purchase one additional 240-litre MGB for each stream they require (General Waste, Recycle or FOGO)

Throughout the current year payment charged for Upgrade's and Additional services are prorated according to the month the service is requested. Ie if the service is requested in March, then the charge will be for March through to June.

Annual service fee renewal invoices will be created and issued in May for payment by July 30.

REFER TO ANNUAL FEES FOR UPGRADES AND ADDITIONAL SERVICES – APPENDIX 3

9. Resource Recovery Centres

Description of Service

NAWMA operates two (2) Resource Recovery Centres (RRCs); Edinburgh North and Pooraka, 7 days per week.

NAWMA will establish gate fees that are sustainable and attractive to users and provide a high level of customer service with accessibility to all residents.

Edinburgh North

The Edinburgh North site incorporates a public RRC, a Waste Processing Facility (WPF), Community Chemical and Paint drop off centre, a Salvage and Save social enterprise and a Scouts Container Deposit Scheme (CDS) facility. The RRC provides access to all residents and small business owners for the disposal of all household waste and light commercial waste.

This site operates Monday to Friday 8am to 4pm, and Saturday and Sunday 9am to 3pm. This site is closed New Year's Day, Good Friday, ANZAC Day, and Christmas Day.

Pooraka

The Pooraka site is a public RRC that provides access to all residents and small business owners for the disposal of all household waste and light commercial waste.

This site operates seven (7) days per week, 8am to 4pm. This site is closed New Year's Day, Good Friday, ANZAC Day and Christmas Day.

10. Material Recovery Facility (MRF)Description of Service

Material collected from the kerbside recycling collection service is received at the MRF where the recoverable material is sorted, baled, and containerised for local, interstate, and international markets.

NAWMA will:

- pursue opportunities to increase material volume by additional services (Client Councils);
- provide a range of secondary raw materials recovered via the MRF to increase the recycled content in Constituent Councils procurement opportunities, in consultation with Constituent Councils;
- provide and create opportunities for employment locally and;
- actively seek to market processed materials establishing best market prices.

11. Customer ServiceDescription of Service

Customers of NAWMA are defined as the residents and businesses of NAWMA's three (3) Constituent Councils who utilise waste management and resource recovery services. NAWMA provides customer service directly to residents and businesses in the form of telephone, website, email, webchat, and face to face interaction (at its public Resource Recovery Centres).

NAWMA will assist Constituent Council staff in the management of service issues with residents and facilitate the management of conflict resolution (should it arise) between the resident and Collection Contractor.

NAWMA's customer service team is available between the hours of 8.30am to 5.00pm and agrees to respond to all community requests within 2 business days.

12. Education

Description of Service

NAWMA provides information about how to access and correctly use its waste and recycling services to people who live and work within the NAWMA region and beyond. Information is made available via a range of methods including a website, brochures, videos, guided tours and interactions with the Education and Customer Service Teams.

Various community-based programs and activities such as workshops and presentations are undertaken collaboratively with Constituent Councils and other partners. The NAWMA Education Centre is used as a space for hands on learning for adult residents from the NAWMA region. Large-scale communications incorporate the use of public media sites (including those owned by constituent councils) and is carried out throughout the year as deemed appropriate.

Proactive engagement around behaviour change to increase diversion of recoverable material from landfill is also undertaken via community-based trials and door knocking. Periodic bin inspections and audits provide insight into community use of services and information gained is used to improve NAWMA's services and subsequently enhance community engagement in these.

Grant funding opportunities are investigated and sought for projects to be executed in one or more of the Constituent Councils.

13. Incident and Emergency Management

This matter is covered in detail in NAWMA's Business Continuity Plan; however, the following principles apply:

- NAWMA will notify its Constituent Councils in writing as soon as possible should a service be interrupted or affected;
- During emergency events NAWMA will maintain daily contact with its Constituent Councils.
- In emergency events, a hierarchy of collections will be developed to determine priorities on a case-by-case basis.

14. Endorsement of Service Agreement

The Parties to this standardised Service Level Agreement hereby agree to the intent, implicit or implied, of this Service Level Agreement.

Change(s) to Service Level Agreement (after endorsement)

Any changes to the Service Level Agreement by Constituent Council, after biennial Service Level Agreement endorsement by Constituent Council and NAWMA Board are required to

be submitted to NAWMA as formal Council correspondence. Upon consultation with all three (3) Constituent Councils the mutually agreed changes to the Service Level Agreement are required to be documented and signed off upon by Constituent Council CEO (or delegated representative) and NAWMA CEO and appended to this document as an Appendix, upon Board approval.

Signed:

XX XX XX

(Council to be listed)

Date endorsed by Constituent

Council

XX XX XX

(Council to be listed)

Date endorsed by Constituent

Council

XX XX XX

(Council to be listed)

Date endorsed by Constituent

Council

Mr Toby Terlet
NAWMA CEO

Date endorsed by Board

APPENDIX 1 – Waste Management in New Developments

Waste Management in New Developments:

1. Residential Kerbside Bins

All new housing should be designed with sufficient storage space to accommodate the full suite of kerbside bins available to rate payers- i.e., 1 x 140 litre mobile garbage bin (MGB), 2 x 240 litre MGBs.

1.1 Exception: Multi-Unit Dwellings

Specialized services are available to premises known as Multi-Unit Dwellings (MUDs) for the collection of domestic waste, recyclables and food and garden organics. The table below outlines the bin options and services available to MUDs:

Table 1.4.1: Bin types available for Multi-Unit Dwellings

Household waste options			
140 litre	Need to be wheeled to kerbside or if approved to be serviced via bin compound where the street frontage is not suffice.	Typically, one bin per unit	Collection service included in Council rates
240 litre	Need to be wheeled to kerbside or if approved to be serviced via bin compound where the street frontage is not suffice.	Typically shared between units. Cost to upgrade plus annual fee	Collection service included in Council rates
660 litre*	Collection truck requires unobstructed access to site and ample turning space (Tuesday and Wednesday collection only)	All new requests subject to approval by Council. Bin is shared between units/unit complex	Collection service included in Council rates
1100 litre*	Collection truck requires unobstructed access to site and ample turning space (Tuesday and Wednesday collection only)	All new requests subject to approval by Council. Bin is shared between units/unit complex	Collection service included in Council rates

**660 and 1100 litre bins are available dependent on numbers of bedrooms/complex – further information can be found using the simple guidelines in the 'South Australia Better Practice Waste Management for Residential and Mixed-Use Developments'*

New Developments

NAWMA recommends the developer engage a traffic and waste consultant to have input into the development design to guarantee effective future waste management practices can occur. This includes making reasonable allowances for:

- space for sufficient bins to accommodate the likely volumes of waste, recyclables and food and garden organics generated by future residents
- the passage and operation of kerbside collection trucks
- designated areas for the collection of hard waste materials (i.e., mattresses, white goods, lounge suites etc) when required

If required, NAWMA and its contractor should only be consulted upon final design stage.

1.2 Bin storage area design

Bin storage areas need to be appropriately sized, designed and located to support consolidation of dwelling/tenancy waste into larger storage bins before collection.

Designers should consider providing a secure bin storage area to prevent interference with the bins and equipment by the public.

Sufficient space should be provided for any equipment needed to handle or manage estimated waste and recycling between collections.

The location of the bin storage area should balance the aesthetic needs of residents/tenants with the functional requirements of the waste management service provider.

The designated bin storage area should be external to living areas, either assigned to dwellings or tenancies and located within the property boundaries or in a designated part or areas of the Common Property.

Storage areas should be sized to store, in separate containers, the volume of waste, recycling and food and garden organics likely to be generated between collections and minimise potential for waste to spread outside the designated area.

1.3 Design for on street collection zones should consider:

- (a) local council and planning requirements
- (b) the balance of collection needs with aesthetics and public realm needs
- (c) existing and potential traffic controls
- (d) possible disruptions to local pedestrian and vehicle movements
- (e) possible impact upon noise sensitive adjacent land uses
- (g) adequate street access for the waste collection vehicle.

1.4 Design for on-property collection should ensure:

- (a) access for trucks to enter and exit the property in a forward gear
- (b) the need for reversing is minimized
- (c) that interference with pedestrian or vehicular movements is minimized
- (d) adequate design of pavement or roadway on-property to support collection vehicles

1.5 Simple Waste Management Systems

The kerbside area in front of a development must be able to accommodate the bins that are presented and allow the bins to be safely accessed and picked up by the collection vehicle.

Retain a 1.5 m wide (min.) pedestrian path in front of property whilst providing a kerbside verge area that can accommodate a bin presentation zone for each dwelling

Ensure that the zone is satisfactorily offset from trees, street furniture, tree canopies, and other items

Ensure that on-street parking arrangements do not restrict access by a side loading collection vehicle.

1.6 Designing for direct collection from an onsite bin storage area should allow:

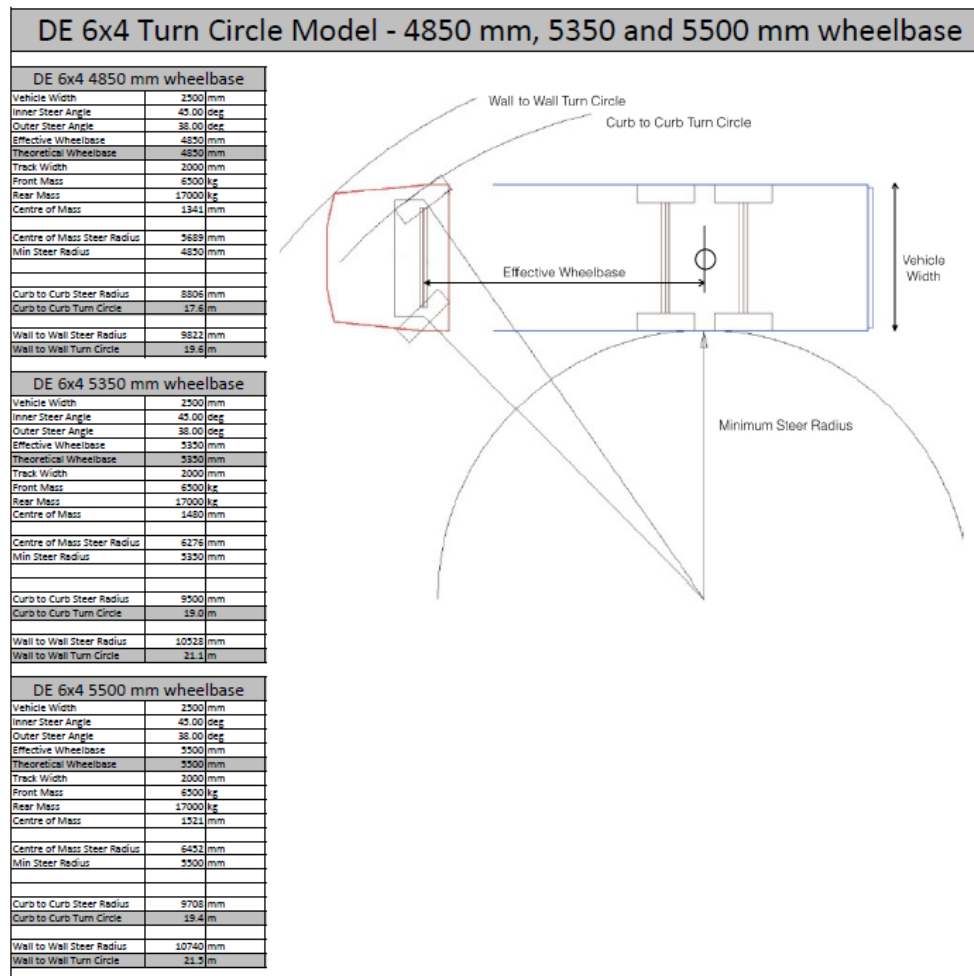
- (a) adequate vertical clearance for a truck to traverse the site to and from the bin storage area
- (b) space allowance to maneuver the vehicle into position with limited need to reverse
- (c) space allowances to minimise any potential risk of damage to the building or other property

1.7 Consideration needs to be given to the load capacity of the surfaces on which the truck will move.

Residential Side Lift Collection Vehicle

- Typical Vehicle servicing Waste, Recycling and Food and Garden Organics Bins
- Gross Weights averages between 22t – 24t
- Tare Weights averages between 13t – 15t

Side loading collection vehicle specs



Rear Lift Collection Vehicle Servicing 660ltr & 1100ltr Waste Bins in MUDs

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PRODUCT CODE	PRODUCT SIZE/CAPACITY	SALES MARKET		PRODUCT FUNCTION VARIATION	
REARLOADER	16m ³ XTG	AUSTRALIA			
BODY OPTIONS					
VEHICLE MAKE		VEHICLE MODEL		AXLE CONFIGURATION	WHEELBASE
DENNIS EAGLE		ELITE 2 EURO 6		6x4	4850 (STD)
CAB/CHASSIS OPTIONS					VCS CODE
AUTO TRANS. AIRBAG SUSP.					B/26361116
<p>Due to continuous product development Bucher Municipal reserves the right to alter specifications without prior notice</p>					

MGB Dimensions – 140 litre




140 Litre MGB

QUALITY

- SAI Global Certified Product AS4123 (SMK40411)
- SAI Global Recognised Laboratory AS4123.5 (40110)
- ISO 9001 Quality Management Systems
- ISO 14001 Environmental Management Systems
- Injection Moulded HDPE
- UV Stabilized
- Chemical and odour resistant
- Heat and frost resistant
- Solid rubber tyred wheels (removable)
- Heavy duty nickel plated steel axle
- Maximum Nominal Load 56kg
- Maximum Mass 67kg

FLEXIBILITY

- Hot Stamping of bin body or lid
- Thermal Printing QR or barcode
- RFID and weighing compatible
- Bin body recycled content

COLOURS

- Full range of colours to suit your needs

DELIVERY

- Asia Pacific Region

WARRANTY

- 10 Year manufacturing warranty*
* subject to terms and conditions of sale.





Weight (approx) 10.2 kg A. 620mm D. 620mm
Volume: 140 Litres B. 855mm E. 560mm
Wheel Diameter: 200mm C. 530mm F. 405mm

Contact Trident for a Quote or to discuss your needs!
bins@tridentaustralia.com
www.tridentaustralia.com
Trident Plastics (SA) Pty Ltd
589 Torrens Road, St Clair South Australia 5011
Phone +61 8 8444 6246



MGB Dimensions – 240 litre



240 Litre MGB

QUALITY

- SAI Global Certified Product AS 4123 (SMK40411)
- SAI Global Recognised Laboratory AS4123.5 (40119)
- ISO 9001 Quality Management Systems
- ISO 14001 Environmental management Systems
- Injection Moulded HDPE
- UV Stabilized
- Chemical and odour resistant
- Heat and frost resistant
- Solid rubber tyre wheels (removable)
- Heavy duty nickel plated steel axle
- Maximum Nominal Load 96kg
- Maximum Mass 110kg

FLEXIBILITY

- Hot Stamping of bin body or lid
- Thermal Printing QR or barcode
- RFID and weighing compatible
- Bin body recycled content

COLOURS

- Full range of colours to suit your needs

DELIVERY

- Australia Wide

WARRANTY

- 10 Year manufacturing warranty*
* subject to terms and conditions of sale.




N.B. Colours may vary between batches and should be used as a guide. Contact Trident for colour calibration.



Weight (approx) 12.2kg
Volume 240 Litres
Wheel Diameter: 200mm

A: 1060mm
B: 1100mm
C: 580mm
D: 730mm
E: 900mm
F: 410mm

Contact Trident for a Quote or to discuss your needs!
bins@tridentaustralia.com
www.tridentaustralia.com
Trident Plastics (SA) Pty Ltd
589 Torrens Road, St Clair South Australia 5011
Phone +61 8 8444 6246



Quality ISO 9001
Automotive TS 16949
Environment ISO 14001

SAI GLOBAL SAI GLOBAL SAI GLOBAL

MGB Dimensions – 660 litre



**TRIDENT
PLASTICS**

660L MGB DATASHEET

Four Wheeled Container Systems
660 Litre

QUALITY

- Injection Moulded HDPE
- UV Stabilized
- Chemical and odour resistant
- Heat and frost resistant
- Solid rubber tyred wheels
- Wheel locks on 2 wheels
- Water drainage plug

COLOURS
Standard body/lid colours

Other bin/lid colours

N.B. Colours are indicative only and should be used as a guide.

DELIVERY

- Asia Pacific Region

WARRANTY

- 1 Year manufacturing warranty*
* subject to terms and conditions of sale.

Other Services:

- Bin Hot Stamping sides (optional extra)
- Parts and accessories wheels, pins, lids
- Directional locks
- Handle straps



Approximate weights and dimensions:

Dead Weight	45kg
Useful Load	264kg
Overall Height:	1230mm
Overall Width:	800mm
Overall Length:	1200mm
Wheel	200mm

v1.20161130

Trident Plastics (SA) Pty Ltd
E: bins@tridentaustralia.com T: 08 8444 6246 www.tridentaustralia.com
589 Torrens Road, St Clair SA 5011



MGB Dimensions – 1100 litre



**TRIDENT
PLASTICS**

1100L MGB

DATASHEET

Four Wheeled Container Systems
1100 Litre

QUALITY

- Injection Moulded HDPE
- UV Stabilized
- Chemical and odour resistant
- Heat and frost resistant
- Solid rubber tyred wheels
- Wheel locks on 2 wheels
- Water drainage plug

COLOURS

Standard body/lid colours Other bin/lid colours

N.B. Colours are indicative only and should be used as a guide.

DELIVERY

- Asia Pacific Region

WARRANTY

- 1 Year manufacturing warranty*
* subject to terms and conditions of sale.

Other Services:

- Bin Hot Stamping sides (optional extra)
- Parts and accessories - wheels, pins, lids
- Directional locks
- Handle straps



Approximate weights and dimensions:

Dead Weight	57kg
Useful Load	440kg
Overall Height:	1300mm
Overall Width:	1075mm
Overall Length:	1200mm
Wheel	200mm

V1. 20161130

Trident Plastics (SA) Pty Ltd

E: bins@tridentaustralia.com T: 08 8444 6246 www.tridentaustralia.com

589 Torrens Road, St Clair SA 5011



Appendix 2 – Hardwaste Terms and Conditions

Hard Waste Service

Items suitable for hard waste include:

- ✓ Furniture including carpets (must be rolled up) and mattresses.
- ✓ Refrigerators, stoves, washing machines, dishwashers & small kitchen appliances.
- ✓ Domestic household Items: e.g. toys, bikes, empty clean paint tins (with lids removed), car rims (not tyres) and other scrap metal.
- ✓ Electronic items (anything with a cord).
- ✓ Timber no longer than 2m, free of nails and bundled.
- ✓ Cardboard flattened & tied in bundles of 10 or less.

Items NOT suitable for hard waste include:

- ✗ General household waste or clothing.
- ✗ Green waste (plant clippings).
- ✗ Hazardous waste (e.g. asbestos, chemicals, batteries).
- ✗ Car bodies/car parts.
- ✗ Broken glass, mirrors, windows or panels of sheet glass.
- ✗ Ammunition, explosives or gas bottles.
- ✗ Paint tins containing wet paint.
- ✗ Construction/building materials, concrete, rocks or dirt.
- ✗ Car tyres and gas cylinders.
- ✗ Polystyrene.

For a hard waste drop-off service only, please note:

- The permissible amount is around a 6x4 single-axle (caged) trailer load.
- Photographic ID must be presented at the Gatehouses when using a drop-off code.
- 6 week expiry date from the date of issue on all drop-off codes.

For a hard waste collection only, please note:

- The amount of material should not exceed 2 cubic metres.
- Items must be neatly stacked on the verge in front of the property, items should be kept clear from all public footpaths and walkways.
- All items should be placed out for collection before 7am on the pickup day, but no earlier than the night before.
- Collection is between 7am and sunset.
- Small items can be placed together in cardboard boxes.
- Items must be able to be picked up by two people.

Reuse before Recycling

If your items are of reusable condition, please consider calling Mobo Group on 8287 0565 to donate to the [Elizabeth Salvage & Save](#) store. Depending on the items they may be able to visit your home before collection date.

For more information contact the NAWMA Customer Service Team on 8259 2100.

Appendix 3 – Upgrades and Additional services – Fees and charges tables**Annual Fees for Upgrades and additional services**

Waste Stream	Upgrade/Additional	MGB Size	Service fee per FY
General Waste	Upgrade (from 140L)	240L	\$80
General Waste	Additional	240L	\$180
Recycle	Additional	240L	\$80
FOGO	Additional	140L or 240L	\$80
Concession (all streams)*			\$25

*Note: concession cards and medical certificates need to be requalified each year with the NAWMA Customer Service Team.

The above fees, in consultation with constituent councils and considering operational costs can be changed as required.

Annual revenue will be reimbursed, net off any administration costs.

Service Agreement

Between

Northern Adelaide Waste Management Authority

And

The City Of Salisbury

Initiated July 2001
(to be reviewed annually)

Reviewed April 2019
Endorsed by Council May 2019

Contents

	Page
1 Parties to this Agreement	3
2 Scope of this Agreement	3
3 Service Agreement Principles	3
4 Reporting	4
5 Performance	4
6 Cost Structures	4
7 Collection Services	
7.1 Weekly kerbside waste collection	5
7.2 Fortnightly kerbside recycling collection	6
7.3 Fortnightly kerbside garden and food organics collection	7
7.4 Hard Waste Collection Service	7
8 Material Processing	
8.1 Material Recovery Facility (MRF) Operation	8
8.2 Processing of Organics	9
9 Waste Handling and Disposal	10
10 Customer Service	11
11 Promotions/Education	12
12 Other	14
13 Incident and Emergency Management	14
14 Endorsement of Service Agreement	14

1. Parties to this Agreement

This Service Agreement is between the Northern Adelaide Waste Management Authority (NAWMA) and the Council of the City of Salisbury (The Council).

2. Scope of this Agreement

The Service Agreement is a negotiated statement of the services to be provided by NAWMA, the outcomes sought and the resources to be allocated. The Service Agreement is the accountability mechanism between NAWMA and the Council for waste management services as listed in this agreement and is subject to annual review. The broader relationship between NAWMA and Council is also defined by:

- Charter of the Northern Adelaide Waste Management Authority
- NAWMA Waste Management Strategy
- Annual Business Plan
- Annual Budget Forecasts

3. Service Agreement Principles

The Service Agreement has been jointly developed between the Council and NAWMA and is based on the following principles:

- The Authority has been established to:
 - Provide kerbside waste management collection services to the Constituent Councils;
 - Receive and dispose or market waste and recyclables collected from within the Region;
 - Receive and dispose or market waste and recyclables collected from outside the Region;
 - Operate and maintain the Waste Processing Facility at Edinburgh North, South Australia;
 - Operate and maintain the Baled Landfill Facility at Uleybury, South Australia;
 - Operate and maintain the public Resource Recovery Centre at Edinburgh North, South Australia;
 - Operate and maintain the public Resource Recovery Centre at Pooraka South Australia
 - Operate and maintain the NAWMA MRF at Edinburgh Parks, South Australia
 - Undertake regional promotions and education on the principles of the nationally accepted waste management hierarchy to be expanded to councils outside the Region on approval of the Board;
 - Provide customer service to Constituent Councils and residents on all waste management issues to be expanded to councils outside the Region on approval of the Board;
 - Advance the optional use of waste material as a potential resource for the achievement of the highest net benefit to the Constituent Councils;
 - Oversee infrastructure requirements of local government in establishing, processing and resource recovery operations as appropriate;
 - Proactively manage its business in a competitive and changing environment;
 - Provide a forum for discussion and/or research for the ongoing improvement of management of waste;
 - Associate, collaborate and work in conjunction with other local government bodies for the advancement of waste management matters of common interest; and
 - Be financially self-sufficient.
- Subject to the Council approving the annual budget, the Council shall contribute the funds requested by the Board for the delivery of Council's waste management services in the annual budget or actual cost if this is less.
- The Service Agreement will set out the agreed processes and accountabilities to guarantee effective operation of waste management services.

- Both NAWMA and Council are committed to the provision of quality customer service for all customers of the waste management services
- Ensure all customers have access to waste collection services.
- It is recognised that both NAWMA and Council staff participate in the delivery of enquiry and administrative service to customers for waste management services and hence we agree to collaborate in the delivery of those services.
- NAWMA to ensure that Contractors comply in all respects with the requirements of the Work Health and Safety Act 2012 and the Regulations thereunder.

4. Reporting

- NAWMA will provide to the Council (via Council's Board representative) copies of the minutes of all meetings of the Board within 5 business days of the date on which the meeting took place.
- NAWMA must submit its annual report on its work and operations to Council before 30 September
- NAWMA must present its audited financial statements to Council by 15 September.
- NAWMA shall present and/or report, on written request from Council, on matters being undertaken by NAWMA. NAWMA shall also provide Council with documented performance data as outlined in the service specifications.
- NAWMA must prepare a budget for waste management services for the forthcoming financial year to be submitted in draft form to Council for approval before 31 March. On adoption of the budget by the NAWMA Board a copy is to be provided to Council within 5 business days.
- Prior to 31 March, NAWMA must revise this Service Agreement annually and submit it in draft form to Council for approval. On adoption of the Agreement by the NAWMA Board a copy is to be provided to Council within 5 business days.

5. Performance

The performance of NAWMA will be assessed by Council against each listed service and the associated performance measures as identified.

6. Cost Structures

NAWMA is charged with the responsibility for the identification of opportunities to reduce/maintain waste management costs to Constituent Councils. NAWMA will carry out the following in achieving this responsibility:

- Annual comparison of NAWMA's cost structures for service delivery with other local government organizations and commercial operators where the information is available.
- Identify market opportunities for utilization of the Waste Processing Facility by external sources
- Identify market opportunities for utilization of the Material Recovery Facility by external sources.
- Identify waste sources/market opportunities for materials approved in the Landfill EPA Licence to access the landfill direct.
- Annual review of contractual obligations for the purpose of cost containment and/or cost reduction
- Provide total cost transparency to Council in all financial matters.

7 Collection Services

7.1 Weekly kerbside waste collection

Description of Service

Domestic waste from Single Unit Dwellings (SUDs) is collected from the kerbside weekly using Robotic Arm Collection Vehicles (RACV) powered by Compressed Natural Gas (CNG). The contractor is SUEZ.

Households are provided with a 140 litre red lidded MGB at no cost; but can elect to have a 140 litre or 240 litre MGB provided for an annual service fee as determined by Council.

Domestic waste from Multiple Unit Dwelling (MUDs) is collected from within the property boundary on a weekly schedule using Rear End Lift (REL) Vehicles.

MUDs are provided with either 660 litre or 1100 litre MGBs, as determined by ratio of number of units/flats.

Outputs

NAWMA will be required to:

- Provide weekly kerbside collection.
- Implement waste analysis programs to measure the amount of waste going to landfill and the amount of waste being diverted from landfill.
- Conduct bi annual waste stream audits to identify the type of waste and volume of recyclable materials still evident in the waste stream.
- Submit monthly invoices to Council based on the cost per service multiplied by the number of households at the end of each billing month.
- Co-ordinate delivery of MGB's for new residents and replacements/repairs for bins stolen or damaged.
- Co-ordinate requests for bin upgrades/additions and payments. Annual payments are to be credited to Council's accounts.

Performance Measures

- To maintain missed waste collections at less than 4 households per day (less than 0.02% of the total Regional daily services).
- To ensure delivery of mobile garbage bins to new residents within 24 business hours of occupation of premises and after receiving information by NAWMA.
- To ensure delivery of replacement bins and bin repairs is carried out by the contractor within 48 hours after receiving notification by NAWMA.
- Annual evaluation of costs per service.
- Annual analysis of customer enquiry levels.
- Contractor to comply with contract specifications in regards to rectifying service complaints.

Reporting

NAWMA will:

Provide Council with the following:

- Schedule of Services at the completion of each quarter
- Waste Statistics at the completion of each month (in spreadsheet and graphical form).

It is normal procedure for the above information to be issued via the NAWMA Board Agenda as a data pack on a quarterly basis.

7.2 Fortnightly kerbside recycling collection

Description of Service

Recyclable material is collected from the kerbside fortnightly using Robotic Arm Collection Vehicles (RACV) powered by Compressed Natural Gas (CNG).

The contractor is SUEZ.

Households are provided with a 240 litre MGB for storage of recyclables at no cost. (this MGB is dedicated for a co-mingled recyclable collection and has a bright yellow lid).

Recyclables from Multiple Unit Dwellings (MUDs) are collected from shared 240 litre MGBs on a ratio of 1 MGB per 3 units or a shared 360 litre MGB on a ratio of 1 MGB per 5 units.

Materials allowed to be placed in this bin include paper, cardboard, clean glass jars and bottles, food cans, milk and juice cartons, plastic containers Numbered 1 -5 , aluminium cans and foil trays.

Outputs

NAWMA will be required to:

- Provide fortnightly kerbside collection.
- Collect statistical data to ascertain participation levels and presentation rates for the kerbside recycling collection service.
- Maintain and/or improve recovery rate of recyclables from the domestic kerbside collection, currently averaging 8.5 kilograms per household per service.
- Submit monthly invoices to Council based on the cost per service multiplied by the number of households at the end of each billing month.
- Co-ordinate delivery of MGB's for new residents and replacements/repairs for bins stolen and damaged.
- Co-ordinate requests for bin upgrades/additions and payments. Annual payments are to be credited to Council's accounts.
-

Performance Measures

- To maintain missed recycling collections at less than 4 households per day (less than 0.02% of the total regional daily services).
- To maintain or improve the recovery rate of recyclables from the domestic kerbside recycling service.
- To ensure delivery of mobile garbage bins to new residents within 24 business hours of occupation of premises and after receiving information by NAWMA.
- To ensure delivery of replacement bins and bin repairs is carried out by the contractor within 48 hours after receiving notification by NAWMA
- Annual evaluation of costs per service.
- Analysis of customer enquiry levels.
- Contractor to comply with contract specifications in regards to rectifying service complaints.

- 6 -

Reporting

NAWMA will:

Provide Council with the following:

- Schedule of Services at the completion of each quarter.
- Recycling statistics at the completion of each month (in spreadsheet and graphical form).
- Graphical data on monthly recycling volumes and diversion rates.

It is normal procedure for the above information to be issued via the NAWMA Board Agenda as a data pack on a quarterly basis.

7.3 Fortnightly kerbside garden and food organics collection**Description of Service**

The kerbside garden and food organics collection is available to those residents who register for the service and complies with any other Council or NAWMA requirements.

Organics are collected from the kerbside fortnightly (opposite week to the recycling collection) using Robotic Arm Collection Vehicles (RACV) powered by Compressed Natural Gas (CNG)

The contractor is SUEZ.

Residents may elect to purchase a new or second hand 240 litre MGB. Residents must also register for the service with NAWMA to receive the identification sticker. Once the bin is registered with NAWMA and the appropriate sticker displayed, NAWMA contractors will empty the bin as the cost is met by the Council.

Materials allowed to be placed in this bin include prunings (no greater than 100mm in diameter) grass clippings, weeds, leaves and flowers.

In addition to the above, kitchen food organics can also be placed in the organics MGB. A free kitchen bench-top basket for food organics is delivered with each new bin purchased from NAWMA or can be collected by the resident from the offices of NAWMA or Council.

Outputs

NAWMA will be required to:

- Provide fortnightly kerbside collection as required.
- Provide a kitchen benchtop caddy or similar for households obtaining a garden and organics collection.
- Increase participation above the 2018/2019 levels for organics collection services.
- Submit monthly invoices to Council based on the cost per service multiplied by the number of participating households at the end of each billing month.
- Explore options for use of composted material which have greater benefits and/or reduced costs.
- Provide literature and order forms for residents wanting to participate in the organics collection.

Performance Measures

- To maintain missed garden and food organics collections at less than 4 households per day (less than 0.10% of the total regional daily services).
- To achieve annual forecasted participation levels for the organic collection service.
- Annual evaluation of costs per service.
- Annual analysis of customer enquiry levels.
- Contractor to comply with contract specifications in regards to rectifying service complaints.

Reporting

NAWMA will:

Provide Council with the following:

- Organics statistics at the completion of each month (in spreadsheet and graphical form).
- Graphical data on organics registrations, volume of material collected and percentage of services.

It is normal procedure for the above information to be issued via the NAWMA Board Agenda as a data pack on a quarterly basis.

7.4 Household Hardwaste Collection**Description of Service**

To provide residents with a household hard waste collection service, shifting to an at-call booking system whereby service is provided within 5 weeks of resident contacting NAWMA. Residents are entitled to two hard waste services per financial year as of 1 July 2018, being either two kerbside at-home collection service, or two vouchers enabling access to the Research Road Waste Transfer Station, or a mix of one kerbside at-home collection service and one Transfer Station voucher.

In addition, NAWMA will issue vouchers to Non Profit Organisations who may access the Waste Transfer Station (not the home collection service) up to six times in any calendar year with no more than two vouchers per quarter. Trailer size for non profit organisations should not exceed 2.1 x 1.5 x 2.0 metres.

The contractor is SUEZ.

In the event that the collection contractor fails to perform its obligations in accordance with the contract and the contract is terminated, the Council may at its discretion, choose to:

- Not continue with the provision of a household hard waste collection service; or
- Request NAWMA to re-contract the service and negotiate the new service with Council

NAWMA will advise Council of any breaches by the contractor that may lead to termination of the Contract and any actions NAWMA has taken to minimise the likelihood of Contract termination.

NAWMA will use every endeavour to ensure the Contractor complies with the Contract conditions and will require from the Contractor a bank guarantee or other method of security equivalent to three (3) months full operational costs.

Outputs

- 8 -

NAWMA will be required to:

- Superintend the collection contract
- Provide call centre/administration/customer contact management Promote public awareness of the service
 - Salisbury Aware advertisements
 - Residents advised of WTS voucher system in all advertisements
 - Utilisation of Council, social media, news networks, web-site and NAWMA web sites.
 - Notification to all residents of the service change
- Provide education on acceptable/non acceptable items for collection
- Manage voucher system for residents and Non profit Organisations
- Manage co-contribution from residents for the household collection
- Manage on call booking system
- Facilitate disposal of residual waste
- Submit monthly invoices to Council based on the following:
 - the cost per service multiplied by the number of households at the end of each billing period
 - the cost of disposal of the residual fraction of the collected hard waste; and
 - the monthly promotion costs.
- Submit monthly recovery of resident contribution at the end of each billing month

Performance Measures

- In conjunction with the collection Contractor minimise residual waste to landfill – to achieve at least 90% resource recovery in accordance with the budget allocation
- To carry out the service on the booked day of collection
- Six monthly reviews of actual costs versus budget forecasts
- Six monthly reviews of participation levels for both the household collection and take-up for the voucher system in comparison to forecast levels.

Reporting

NAWMA will:

- Provide Council with levels of materials collected, recovered, reused and disposed of to landfill on a monthly basis
- Provide Council with levels of unprocessed metal collected by contractor and value of this material withheld as required by the contract between NAWMA and the contractor
- Advise residents of levels of materials collected in bi- annual advertisements in both The Messenger and Salisbury Aware magazine

8. Material Processing

8.1 Material Recovery Facility (MRF) Operation

Description of Service

The material collected from the kerbside recycling service is received at the MRF where it is sorted and prepared for markets both within Australia and worldwide.

Outputs

NAWMA will be required to:

- Pursue opportunities to increase volume of material through the MRF by additional services (external sources ie., rural Councils) or bulk material from commercial or industrial sources or schools.
- Actively seek to market processed material establishing best market prices
- Achieve <30% of waste material discarded from the MRF operation.
- Submit monthly invoices to Council based on the costs of disposing of the contamination fraction from Councils recyclables.

Performance Measures

- Income generated as a result of:
 - additional external services
 - additional bulk material received.
 - Marketing of processed material
- <30% of waste material discarded from the MRF operation.
- Annual analysis of costs per tonne of material received.
- Annual analysis of percentage recovered from the waste stream.

Reporting

- The quarterly Budget Reviews will contain detail on income received as a result of the MRF operation.

8.2 Processing of Garden and Food Organics**Description of Service**

The material collected from the kerbside garden and food organics collection service is delivered to accredited processors for mulching and composting.

The processing contractor is Peats Soil.

Outputs

NAWMA will be required to:

- Explore options for the mulching and composting of organics or alternative processing technologies which may have greater benefits and/or reduced costs.
- Submit monthly invoices to Council based on tonnage of organics collected and delivered for processing.
- Provide on-going promotions/education targeting contamination and the need to eliminate plastics being placed in the bin.

Performance Measures

- <2% contamination received at processors.
- Annual analysis of cost per tonne of materials collected.

- 10 -

- Annual analysis of percentage recovered from the waste stream

Reporting

NAWMA will:

Provide Councils with the following:

- Data on tonnage of material collected per quarter.
- Reports on alternative technologies as developments are released.

It is normal procedure for the collection information to be issued via the NAWMA Board Agenda as a data pack on a quarterly basis.

9. Waste Handling and Disposal

Description of Service

The commercially unrecoverable material collected from;

- the Council's households via the kerbside waste collection services; and
- household hardwaste collection service,

is delivered to NAWMA's Waste Processing Facility (WPF) at Edinburgh North for processing. This is achieved by:

- Baling and transport to the EPA licensed Uleybury Landfill for disposal, or
- Transported directly to Sita ResourceCo for further processing into a fuel source (material not suited to the baling process).

Outputs

NAWMA will be required to:

- Receive waste from the abovementioned source, process and bale waste, transport baled waste and dispose of baled waste or transport off site for further processing.
- Submit monthly invoices to Councils based on tonnage of waste collected.
- Identify State Waste Levy charges.
- Actively source waste streams from external sources.
- Explore and evaluate options for alternate waste disposal.

Performance Measures

- Safe and responsible disposal of kerbside collected waste material.
 - Stabilisation/reduction in waste to landfill from kerbside collections (on a per service basis).

Reporting

NAWMA will:

Provide council with the following:

- Data on tonnage of waste collected per month, and kilograms of waste per household per week. It is normal procedure for the collection information to be issued via the NAWMA Board Agenda as a data pack on a quarterly basis.
- Reports on the operation of the WPF and Uleybury landfill.
- Reports on waste diverted from landfill.
- Regular presentations to council and/or committees.

10. Customer Service

Description of Service

Customers of the waste management services are the residents and businesses of The Council who utilise these services. NAWMA provides a comprehensive customer service directly to these customers by way of:

- An over the counter enquiry service
- Service provision by NAWMA contractors
- Web page information
- Direct mail
- Mobile phone app

Outputs

NAWMA will be required to:

- .
- Prepare and document customer service procedures for waste management services
- Maintain a 24-hour contact service to include office hours of 8:30am to 5.00pm with phones diverted to an answering service outside these hours.
- Action all requests from residents within a 24 hour period of notification being received
- Facilitate the management of any conflict resolutions that may arise between residents and collection contractors.
- Assist Council staff in the management of service issues with residents.
- Provide information and advice to residents to promote the responsible disposal of waste in accordance with the Waste Hierarchy, NAWMA Waste Management Strategy and Business Plan

Performance Measures

- Maintain a level of customer satisfaction acceptable to Council and verified through regular community attitudes survey (as conducted by Council).
- Successful resolution of complaints
- Annual analysis of residents service contacts.

Reporting

NAWMA will:

- Provide Council with statistical information on service performance on a quarterly basis.
- Implement alternative means of ascertaining degree of customer satisfaction of services provided.

11. Promotions/Education

Description of Service

The provision of facilities, programs and information designed to create awareness towards waste minimisation, household resource recovery activities and the environment.

Outputs

NAWMA will be required to consult with Constituent Councils to:

- Develop and deliver a new contemporary recycling behaviour change campaign in consultation with Council and relevant agencies
- Engage with Councils business community on strategies to reduce business waste
- Produce and disseminate promotional/informational literature on services provided in accordance with the NAWMA Waste Management Strategy and Business Plan.
- Develop and implement an educational campaign that has a succinct and clear message to avoid, reduce, re-use and recycle.
- Where appropriate, promote/encourage the use of the Environment Education Centre and landfill interpretive display observation deck.
- Maintain and progressively develop NAWMA's web site.
- Develop social media presence to provide promotional opportunities.
- Facilitate the disbursement of funds provided by contractors for promotional activities.
- Encourage schools to participate in the kerbside recycling collection service.
- Visit schools and community organisations on request.
- Utilise the various means of advertising available ie social media, local papers, community radio and cinema screen advertising.
- Develop the programming of promotional activities.
- Seek funding from outside sources for specific projects ie contractors, State Government.
- Provide staff (NAWMA) to attend Council/community activities and functions.

Performance Measures

- Level of recyclables collected being maintained or increased.
- Feedback from residents, schools and community groups.
- Higher quality end product from MRF due to reduced contamination.

Reporting

NAWMA will:

Provide Council with the following:

- Reports on promotional activities will be provided as a Board Agenda item, as required. Board meetings are held bi-monthly.
- Forecasted promotional spending on planned programs in accordance with the Promotions Business Plan.

It is normal procedure for the Education/Promotional information to be issued via the NAWMA Board Agenda on a monthly basis.

13. Other

As defined in the Lease Agreement and associated Schedules, NAWMA will manage and operate the Research Road Transfer Station.

It is acknowledged that NAWMA will operate the Research Road Transfer Station and Edinburgh North (Bellchambers Road) Resource Recovery Centre/Waste Processing Facility in a harmonised way, so that Constituent Councils and residents can utilise both facilities in a consistent manner.

As a general principal, NAWMA will continually strive to find avenues to reduce the amount of waste going to landfill. Wherever funding opportunities or other initiatives enable financially sustainable methods of recycling or reuse, NAWMA, pending Board approval, will participate in those programs. A current example is NAWMA's active participation in the E-Waste Product Stewardship Program where electronic goods can be disposed at NAWMA at no charge to the resident. These programs, while contractual in nature, are subject to external funding decisions and therefore may not be ongoing.

NAWMA will also continually investigate ways to offset the overall cost of providing waste management services to Constituent Councils by growing the commercial aspects of its business.

As an employer, NAWMA will also strive to promote the employment of local staff either directly or via its partnerships with recognised social enterprise organisations.

14. Incident and Emergency Management

This matter is covered in detail in NAWMA's Business Continuity Plan however the following principles apply:

- NAWMA will notify Council via email within a reasonable timeframe
- During emergency events NAWMA and Council will maintain daily contact
- In emergency events, collection of putrescible waste is of the highest priority

15. Endorsement of Service Agreement

The Parties to this agreement hereby agree to the intent, implicit or implied, of this Service Agreement.

Signed:

Mr John Harry
City of Salisbury CEO

Date Endorsed by Council

Signed:

Mr Adam Faulkner
NAWMA CEO

Date Endorsed by Board

ITEM	4.1.12
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Capital Works - August 2023
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 3.3 Our infrastructure supports investment and business activity
SUMMARY	The following monthly status report and requests for amendments are presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

2. CRITICAL ACTION

- 2.1 A welcoming and livable City: Our City is attractive and well maintained: Ensure public spaces are accessible and sporting facilities are maintained.

3. CONSULTATION / COMMUNICATION

- 3.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occurs on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

4. REPORT

- 4.1 The Capital Works Program continues to be progressively delivered with the programs in various stages of delivery. There are projects which remain in delivery from 2022/23 for example the Salisbury Aquatic Centre and new sporting Clubrooms at the Paddocks, whereas others maybe in design in preparation for construction in early 2024. The works are scheduled to occur during the year in alignment with optimum conditions such as dry climate for watercourse works and playspace construction outside of the busy school holiday periods.
- 4.2 The new practice cricket wicket, sports court upgrade and parking improvements at Baltimore Reserve, Parafield Gardens, is currently in construction and scheduled for completion late October. With the asphalt now laid, it requires 30 days to cure before the final painted finishes can occur. The court has been designed to support multiple sports and recreational activities such as bike riding and basketball.



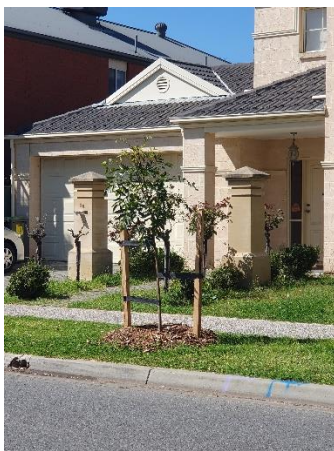
- 4.3 The construction of pedestrian and cycle improvements connecting the Para Hills Community Hub and the Paddocks Reserve, is nearing completion. This project was successfully awarded grant funding from the State Bicycle Fund, via the Minister for Infrastructure and Transport. The project remains on schedule for completion in September 2023.



- 4.4 The construction of the playspace at Camelot Drive Reserve, Paralowie, has moved into construction with site prep now well underway. This new playspace will include a play tower, swing set, springer, climbing logs and natural play elements. A new picnic shelter and seating will be installed together with a new drink fountain. There will be a section of turf renovation providing an area to kick and catch. This project is scheduled to be completed by the end of October this year.



- 4.5 The Street Tree Program is nearing completion of planting season. The renewal of street trees at Park Way, Mawson Lakes, was a recent completion;



5. CONCLUSION / PROPOSAL

- 5.1 As part of the Capital Works Program, the upgrade of Baltimore Reserve, Parafield Gardens, is heading towards construction completion. This will result in the provision of new practice cricket wicket and sports court facilities for the community. The construction of the new playspace at Camelot Drive Reserve, Paralowie, has just commenced construction and will see the creation of a new playspace for the community. In addition, a picnic shelter and seating together with a new drink fountain will also be installed.
- 5.2 The part State Government funded bicycle and pedestrian improvements between Para Hills Community Hub and the Paddocks Reserve is nearing completion.

ITEM	4.2.1
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Food Organics Green Organics Bin Program Update
AUTHOR	Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure
CITY PLAN LINKS	<p>2.2 We make the most of our resources including water, waste and energy</p> <p>4.2 We deliver quality outcomes that meet the needs of our community</p>
SUMMARY	<p>Over 10,000 food organics green organics (FOGO) bins were provided free of charge to City of Salisbury households between 1 July 2021 and 30 July 2023. This initiative has been well supported by the community with a greater rate of take up than was assumed in the original resolution from March 2021. During the period July 2022 to July 2023 the tonnage of organic material collected and processed increased by approximately 27% and the tonnage of general waste going to landfill decreased by approximately 5%, compared to July 2020 to July 2021, prior to the initiative. These changes are likely due to the initiative which rolled out free FOGO bins, in conjunction with the kitchen caddy rollout. Savings to Council resulting from avoided landfill waste levy is in the order of \$295,000 per annum, based on current diversion rates and landfill waste levy.</p>

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 22 March 2021 Council resolved that:

“... the progress of this program will be reported on a six-monthly basis including costs, take up of the additional services and appropriateness of the budget.”

Resolution 0888/2021

- *Staff prepare a New Initiative Bid for consideration of \$115,000 (operating) per year, commencing 2021/22, for the next 5 years, for the supply of free green bins, and a further cumulative budget bid of \$70,000 per year (to \$350k in year 5) to cover the increase in the collection costs associated with the additional green bins (to cover an assumed take up rate of 50% of eligible households).*
- *Council note that after year 5 there is likely to be an increase in the operating budget of up to \$350,000 per annum required to service the additional green bins.*
- *Council notes the expected reduction in landfill fees from NAWMA, growing to be in the order of \$200,000 p.a. (after 5 years) as a result of the reduction in green waste going to land fill.*

2. CITY PLAN CRITICAL ACTION

- 2.1 Maintain weekly rubbish collection for residents and promote initiatives that reduce waste to landfill.

3. CONSULTATION / COMMUNICATION

3.1 External

- 3.1.1 Northern Adelaide Waste Management Authority (NAWMA)

4. REPORT

Free Food Organics Green Organics (FOGO) Bins roll out to date

- 4.1 Following resolution 0888/2021, from 1 July 2021, Food Organics Green Organics (FOGO) bins have been available free of charge to residents. Prior to this, residents were required to either purchase their own bin or obtain one from NAWMA for a fee of \$57.
- 4.2 During FY20/21, prior to bins being available free of charge, residents obtained Food Organics Green Organics (FOGO) bins at an average rate of 92 bins per month.
- 4.3 Since the free FOGO bin initiative was introduced, FOGO bins have been provided to residents at an average rate of 437 per month. During July 2023 the 10,000th bin, as part of the original initiative, was provided.
- 4.4 In July 2021 (prior to the commencement of the initiative), approximately 63% of properties had a FOGO bin. With the increased uptake of FOGO bins due to the program providing them free of charge, the percentage of properties with a FOGO bin is now approximately 78% (based on July 2023 figures).
- 4.5 This is estimated to be close to 'saturation' of eligible households as some rateable properties have shared FOGO bins (e.g. retirement/independent living units) and some properties won't opt-in to the program (e.g. small businesses or single person households with no yard or high-density living sites).
- 4.6 The following graph (Figure 1) shows the rate of take up of FOGO bins and portrays the significant increase since introduction of free FOGO bins in July 2021, compared to the rate of uptake (orange line) during the year prior to the free initiative commencing.

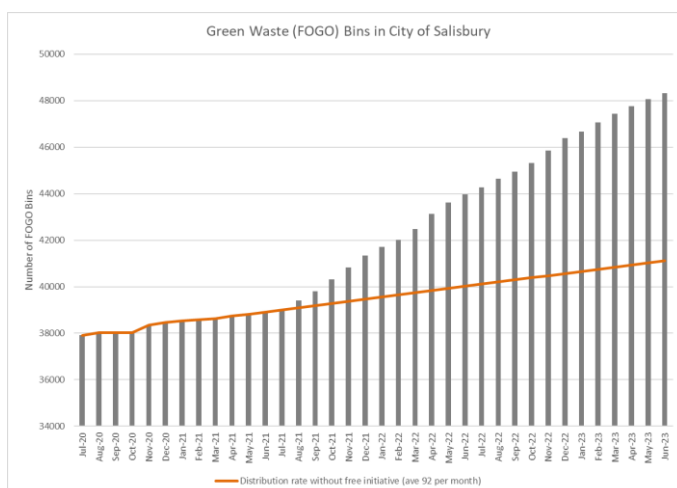


Figure 1: Number of kerbside FOGO bins in City of Salisbury, increasing since initiative for free FOGO bins introduced in July 2021.

- 4.7 During the last five months (April to August 2023), the average number of green bins provided was 256, down from the earlier average of 437 per month, indicating that demand is slowing.

Impact of Additional Green Bins

- 4.8 Increasing the number of FOGO bins within the City of Salisbury since July 2021 (from an estimated 39,000 to 48,561 (July 2023), an increase of 24.5%) has contributed to more green and organic waste being collected and processed.
- 4.9 Total FOGO waste tonnage for the period July 2022 to June 2023 was 27% greater than July 2020 to June 2021 (prior to the commencement of the green bin initiative), as shown in Figure 2 below.
- 4.10 Total annual general waste (landfill) has reduced by approximately 5% between FY 20/21 and FY 22/23, despite a 2% increase in the number of general waste bins within the community.

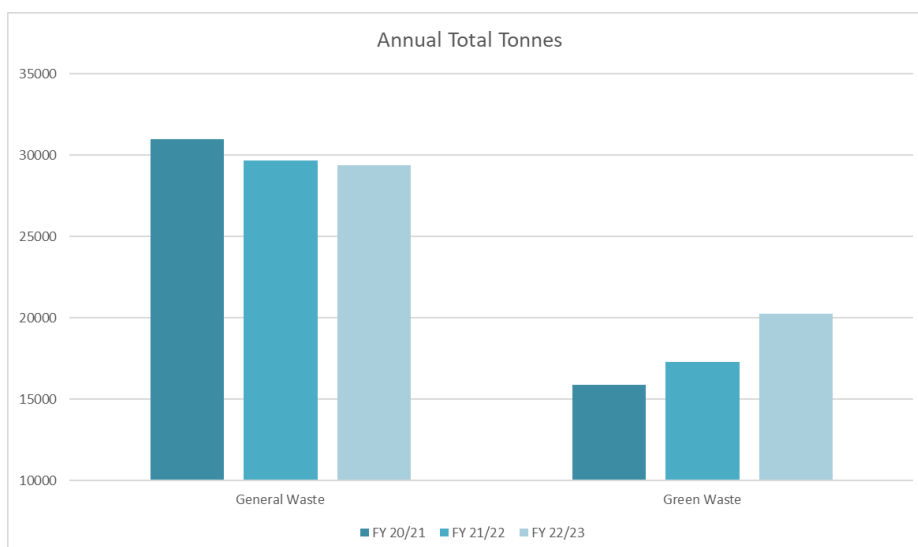
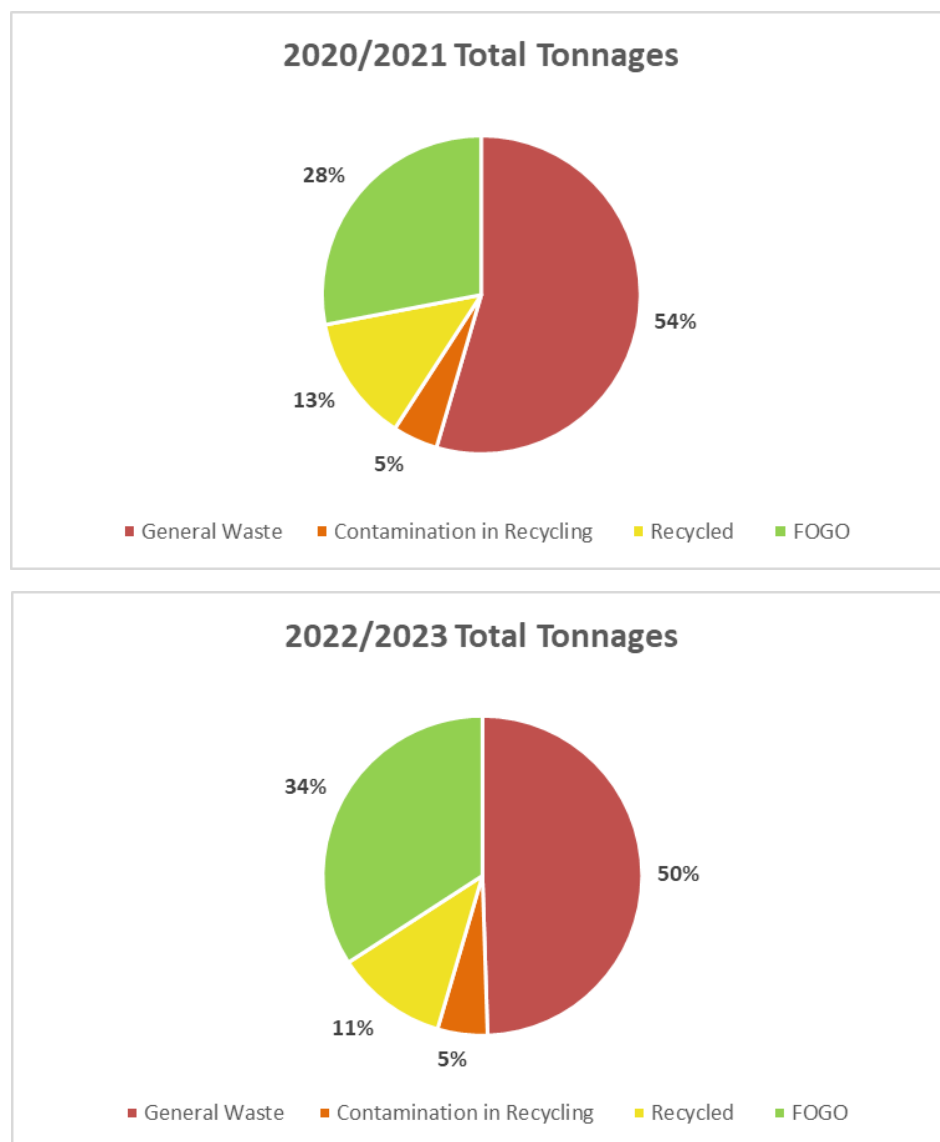


Figure 2: Total tonnes per financial year of general waste (landfill) and green (FOGO) waste.

- 4.11 Since FY20/21, the increase in FOGO bins at households across the Council area has contributed to a shift in each waste stream. As shown in Figure 3, general waste (landfill) accounted for 54% of waste generated in FY20/21 and that reduced to 50% for FY 22/23. Conversely, FOGO material made up 28% of the total waste in FY 20/21 and increased to 34% in FY 22/23.

Figure 3: - Proportions of contribution of each waste stream to total tonnage.



- 4.12 The original resolution (*Resolution 0888/2021, March 2021*) included an expected reduction in landfill fees in the order of \$200K p.a. once the 10,000 FOGO bins had been distributed. This reduction in landfill fees has been observed, through diversion of the increased tonnes of organic material from landfill.
- 4.13 In addition to the landfill levy savings, by keeping the diverted organic material out of landfill, generation and emission of approximately 2,780 tonnes CO₂-e landfill gas has been avoided during FY 22/23. Tonnes CO₂-e is tonnes of carbon dioxide equivalents, which is the amount of carbon dioxide (CO₂) gas that would have the same global warming impact as the landfill gas should the material have gone to landfill.

Next Steps

- 4.14 Provision of FOGO bins has now been incorporated into Council's NAWMA budget. Households can therefore receive one FOGO bin without any cost to the household. The savings to Council from avoided landfill waste levy costs through use of a green waste (FOGO) bin, are of greater value than the cost of the bin.
- 4.15 Waste stream costs, tonnages and trends will continue to be monitored.
- 4.16 A communication plan is being prepared to continue to educate the community about the different waste streams, the benefit of diversion from landfill and other related waste management issues.

5. CONCLUSION / PROPOSAL

- 5.1 The initiative to provide 10,000 FOGO bins free of charge to residents has been successful in the following ways:
- More households can now divert food and garden organics from landfill by putting those items in the FOGO bin for composting/reuse.
 - The community has greater knowledge and understanding about which items can go into each waste stream.
 - No charge for a green bin has been well received by residents and contributed to 10,000 bins being taken up within a 2 year timeframe, rather than the anticipated 5 years, with little to no intentional promotion.
 - Savings to Council from avoiding landfill solid waste levy are in the order of \$295,000 per annum.
 - Reduced greenhouse gas emissions due to the diverted organic material not going to landfill.
- 5.2 A reduction in general waste tonnage and increase in green waste tonnage since July 2021 indicate that the initiative to provide free FOGO bins, in conjunction with the kitchen caddy rollout, is having an ongoing positive impact on waste management for the City of Salisbury.
- 5.3 Communication/sharing information with the community will continue to provide information and education in order to improve waste management practices and diversion rates.
- 5.4 The 10,000 FOGO bins from the original initiative have been provided to the community, therefore the six-monthly reports are no longer required.

ITEM

US-QON1

URBAN SERVICES COMMITTEE

DATE

18 September 2023

HEADING

Question on Notice Cr B Brug: Road Condition of Maxwell Road,
Pooraka/Para Hills West

CITY PLAN LINKS

1.1 Our City is attractive and well maintained
4.2 We deliver quality outcomes that meet the needs of our
community

A Question on Notice was received from Cr Beau Brug:

1. What is the road condition of Maxwell Road, Pooraka/Para Hills West?
2. When is this road due for resurfacing or reconstruction?

The following response is provided:

The overall condition of Maxwell Road is acceptable with some areas of the seal requiring resealing.

The portion of Maxwell Road seal highlighted in green in the diagram below will be resealed as part of the 2023/24 Road Reseal Program with the portions highlighted in red receiving crack seal treatments. The expected completion for these works is before 30 June 2024.



ITEM	US-QON2
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Question on Notice Cr B Brug: Footpath Status

Cr B Brug submitted the following Question on Notice:

What is the status of having one footpath on each side of the road within the Council area?

The following response is provided:

Currently 89% of Council's street network has a footpath on one side of the street.

The breakdown of the remaining 11% of the road network is as follows:

- 3% are segments which need to be completed to deliver continuous path of travel with a large portion of these falling within Industrial areas; and*
- 8% are cul-de-sacs, rural roads or roads with no kerb.*

ITEM	US-QON3
	URBAN SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Question on Notice - Cr A Graham: Valley View Tennis Club

At the 21 August 2023 Urban Services Committee, Cr Alan Graham asked the following question in relation to Valley View Tennis Club:

“Has consultation commenced and if so, as part of that consultation, can staff liaise with the Club regarding State Government’s Community Recreation and Sports Facility Grants Program?”

The General Manager City Infrastructure took the question on notice.

The following response is provided:

Extensive consultation has occurred with the Valley View Tennis Club over the last two years, with the most recent consultation regarding desired upgrades to the site by the club occurring in July 2023.

Staff have contacted the club making them aware of the State Government’s Community Recreation and Sports Facility Grants Program.

However, preliminary investigations have indicated that costs to upgrade the courts are in excess of \$2.5M and the Community Recreation and Sport Facility Grant Program will only provide a maximum of \$500K with the requirement for Council to match funding. Council currently has no budget allocation for this work.

A report will be submitted to the October 2023 Urban Services Committee that will detail development options and funding requirements for future works at the site.

ITEM

US-MON1

URBAN SERVICES COMMITTEE**DATE**

18 September 2023

HEADING

Motion on Notice Cr B Brug: Community Bus Marketing

Item 4.3.4

Cr Beau Brug has submitted the following Motion on notice:

That Council:

1. Requests the Administration to create a marketing campaign funded within the existing budget to increase awareness of the City of Salisbury Community Bus.
2. Requests that in preparation of this campaign, all relevant stakeholders including the St Kilda Tourism and Progress Association, be consulted for input.

Administration Comment:

If this motion is carried, Administration will action accordingly, noting that the marketing campaign will need to be scaled to fit within existing budget as per part one (1) of the Motion on Notice.