



AGENDA

**FOR FINANCE AND CORPORATE SERVICES COMMITTEE MEETING TO BE
HELD ON**

**18 SEPTEMBER 2023 AT CONCLUSION OF THE POLICY AND PLANNING
COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr B Brug (Chairman)
Mayor G Aldridge
Cr L Brug (Deputy Chairman)
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Finance and Corporate Services Committee Meeting held on 17 July 2023.

REPORTS

Administration

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For Decision

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QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CLOSE



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

17 JULY 2023

MEMBERS PRESENT

Cr B Brug (Chairman)
Mayor G Aldridge
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
A/General Manager Business Excellence, Mr B Naumann
A/General Manager City Infrastructure, Mr J Collins
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.37 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr L Brug.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr K Grenfell

The Minutes of the Finance and Corporate Services Committee Meeting held on 13 June 2023, be taken as read and confirmed.

CARRIED
UNANIMOUSLY

REPORTS

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr K Grenfell
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED
UNANIMOUSLY

Cr C Buchanan left the meeting at 6:38pm and did not return.

For Decision

2.1.1 Council Finance Report - June 2023

Moved Mayor G Aldridge
Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED
UNANIMOUSLY

2.1.2 Certification of the 2022/23 Annual Financial Statements

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Authorises the Mayor and Chief Executive Officer to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2023, following the Audit and Risk Committee's review of these Statements on 11 October 2023.

CARRIED
UNANIMOUSLY

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

CLOSE

The meeting closed at 6.39 pm.

CHAIRMAN.....

DATE.....

ITEM	2.0.1
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Future Reports for the Finance and Corporate Services Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Finance and Corporate Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The table below outlines the reports to be presented to the Finance and Corporate Services Committee as a result of a Council resolution.

Meeting Item	- Heading and Resolution	Officer
27/06/2022 4.1.10	New Grant funding for Infrastructure Projects 5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget. Due: February 2024	Christy Martin
24/04/2023 2.1.3	Budget Status Update 7. City Infrastructure to prepare a report for the Finance and Corporate Services Committee addressing fleet vehicles, including manager vehicles, and the potential to transition to Hybrid and Electric alternatives. Due: December 2023	Mark Purdie

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Finance and Corporate Services Committee have been reviewed and are presented for noting.

ITEM	2.1.1
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Loan Borrowings 2022/23 and 2023/24
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report, required as part of the Treasury Management Policy, provides Council with information regarding proposed borrowings required to fund the 2022/23 revised budget, and to establish borrowings to enable the delivery of the 2023/24 budget.

RECOMMENDATIONThat Council:

1. Approves the balance of the Property Disposal Reserve of \$4,335k be applied to reduce required borrowings for the 2023/24 year to nil, with the balance of the reserve retained to support working capital requirements.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 This report has been prepared in accordance with the City of Salisbury's Treasury Management Policy.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Loan Borrowing requirements are assessed and reviewed quarterly as part of each Budget Review process.

3. REPORTCurrent Loan Portfolio Position

- 3.1 The current loan portfolio is comprised of Debenture Loans and Cash Advance Debentures (CAD's). The outstanding principal on Debenture Loans as at the 30 June 2023 was \$3,769k and Variable Rate Cash Advance Debenture facilities totaled \$47,467k as at 30 June 2023, with no funds being drawn down at the end of financial year.

2022/23 Borrowing Requirements

- 3.2 The loan borrowings for 2022/23 were last revised at the Third Quarter Budget review and moved to an investment position, largely as a result of surplus facilities from 2021/22 being applied, being \$37,960k and variations at the third quarter of \$21,927k primarily as a result of retimed projects.

	\$
Original Budget 1 July 2022	
Net Borrowings / (Investment)	38,379,197
Reinstate Timing Adjustments Projects	-
Surplus Facilities 2021/22 (Finance and Corporate Services - August 2022)	(37,959,522)
Net Borrowings / (Investment) at August 2022	419,675
First Quarter Budget Review 2022/23	
Variation to General Borrowing Requirements resolved 1152/2022	(1,160,827)
Second Quarter Budget Review 2022/23	
Variation to General Borrowing Requirements resolved 0122/2023	1,048,142
Third Quarter Budget Review 2022/23	
Variation to General Borrowing Requirements recommended	(21,927,165)
Revised Increase / (Decrease) in Borrowing Requirements	(22,039,850)
Net Borrowings / (Investment) at conclusion of Third Quarter	(21,620,175)

- 3.3 The resultant capacity of \$21.6M can be directed towards reducing the borrowing requirements for 2023/24.

2022/23 Borrowing Requirements

- 3.4 The Adoption of the Annual Plan, Budget and Declaration of Rates included new borrowing requirements of \$3,045k for 2023/24.
- 3.5 Various adjustments during the budget review processes in 2022/23 has resulted in net borrowing requirement of \$4,335k.
- 3.6 Borrowing requirements for 2023/24 will also require adjustment for 2022-2023 Carried Forward Funds and Budget Adjustments which will be considered by Council in September (refer separate report). These impacts will be referred to the 2023-24 Quarter Budget Review process.
- 3.7 At this time and in accordance with Surplus Community Land Policy we have reviewed the balance of the Property Disposal Reserve (PDR), to determine what funds will be available to apply to the reduction of new borrowings. The balance of the PDR is \$7,938k, and it proposed to apply \$4,335k to extinguish new borrowing requirements at this time.

3.8 The table below summarises paragraphs 3.3 to 3.7:

Indicative Borrowing Requirements 2023/24	\$ '000
Endorsed Budget Borrowings	3,045
Add: Infrastructure Timing Adjustments	22,910
Less: Available Facilities (para 3.3)	(21,620)
Less: Property Disposal Reserve	(4,335)
New Borrowing Requirements	0

3.9 Actual required borrowings for 2023/24 will be refined through the quarterly reviews during the 2023/24 financial year. These adjustments will be reflected in the Loan Borrowings Report at the end of the 2023/24 financial year, to ensure that adequate facilities continue to be provided.

4. CONCLUSION / PROPOSAL

- 4.1 To ensure the delivery of the 2023/24 budget no further Cash Advance Debentures facilities are required at this time.
- 4.2 The Loan Borrowings report for 2023/24 and 2024/25 is planned for September 2024 and will refine the 2023/24 borrowing requirements and this adjustment will form part of the recommendations to Council at that time.

ITEM	2.1.2
	FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	18 September 2023
HEADING	Treasury Report for the Year Ended 30 June 2023
AUTHOR	Melissa Hamilton, Team Leader Revenue, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report, in accordance with the <i>Local Government Act 1999</i> and Council's Treasury Management Policy, provides Council with a summary of the investment performance and loan facilities for the 2023 Financial Year.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Treasury Policy[🔗](#)

BACKGROUND

- 1.1 In accordance with Section 140 *Local Government Act 1999* and the Treasury Policy this report details the investment performance of Council funds for the year ended 30 June 2023.
- 1.2 Local Government in South Australia is in the unique position of having its own finance authority, the Local Government Finance Authority (LGFA), with State Government guaranteeing its operation.

2. CONSULTATION / COMMUNICATION**2.1 External**

- 2.1.1 Information has been sourced from the LGFA with respect to an estimate of the likely value of the yearly bonus in interest rate terms that is applicable to all deposits for 2023.

3. REPORT

Borrowings

- 3.1 Council's borrowings are a mix of fixed term borrowings with the choice of fixed or variable interest rates, and variable term borrowings in the form of cash advance debentures (CAD's), all of which are held with LGFA.

Fixed Term Borrowings

- 3.2 The table below details Council's Fixed Term Borrowings at the year ended 30 June 2023. It shows an overall net decrease in fixed term borrowings of \$1.3M from 30 June 2022, with no additional fixed term borrowings established during the 2023 Financial Year.

Reference	Amount Borrowed	Date Established	Maturity	Interest rate	Principal Balance 30/06/2023	Principal Balance 30/06/2022	Reduction in Principal	Annual Repayment Amount	Interest Paid
LGFA 0263	\$ 9,000,000	15/06/2010	15/06/2025	6.58%	\$ 1,759,176	\$ 2,556,944	\$ 797,768	\$ 953,104	\$ 155,336
LGFA 0264	\$ 5,889,000	15/06/2011	15/06/2026	6.80%	\$ 1,690,403	\$ 2,182,601	\$ 492,198	\$ 632,387	\$ 140,189
LGFA 0266	\$ 500,000	15/11/2016	15/11/2031	4.00%	\$ 319,066	\$ 350,021	\$ 30,956	\$ 44,650	\$ 13,694
Total	\$ 15,389,000				\$ 3,768,644	\$ 5,089,566	\$ 1,320,922	\$ 1,630,142	\$ 309,220

- 3.3 Also included in the above loan schedule is a \$500k debenture loan that was secured in November 2016 for special purpose borrowings; however, this was previously offset by a corresponding \$500k loan receivable. Since the loan receivable has been extinguished as part of the settlement on the purchase of the Salisbury Bowling Club site which occurred in January 2023, the Loan schedule has been included as part of our total borrowings.

Variable Term Facilities – CAD's

- 3.4 As detailed in the below table, there were no outstanding CAD's balances as at 30 June 2023, nor at 30 June 2022. However, CAD drawdowns were made in the last quarter of 2022/23 financial year with a maximum drawn down position of \$6.9M, which was fully repaid by 30 June 2023, and with a total interest cost incurred of \$33k.
- 3.5 The standard variable interest rate applicable to CAD's at the time of the preparation of this report is 6.05% as compared to 3.80% at the same time in 2022. Further as part of the LGFA's response to COVID-19, it offered all councils a discounted CAD facility, equivalent to 10% of councils operating income, which for City of Salisbury equates to \$12.6M. The LGFA has provided a discounted interest rate that is 1% lower than the standard variable interest rate on this amount, being 5.05%. This facility expired in August 2023 and has reverted back to the standard interest rate as part of facility LGFA 0269 totaling \$21.4M.
- 3.6 The extent of any draw down on our CADs is correlated to the delivery of the infrastructure program, receipts of grant funding, and timing of rate revenue receipts.

Reference	Facility Amount	Date Established	Expiry Date	Rate	Outstanding 30/06/2023	Outstanding 30/6/2022	Movement
LGFA 0235	\$ 2,130,000	15/06/2009	15/06/2024	Variable	\$ -	\$ -	\$ -
LGFA 0262	\$ 570,000	15/06/2010	15/06/2025	Variable	\$ -	\$ -	\$ -
LGFA 0265	\$ 11,367,000	17/06/2013	17/06/2028	Variable	\$ -	\$ -	\$ -
LGFA 0267	\$ 12,000,000	15/07/2019	15/07/2034	Variable	\$ -	\$ -	\$ -
LGFA 0269	\$ 21,400,000	15/07/2020	15/07/2030	Variable	\$ -	\$ -	\$ -
Total	\$ 47,467,000				\$ -	\$ -	\$ -

Interest Rate Exposure Risk

3.7 The Treasury Policy defines the parameters for managing Interest Rate Risk Exposure as:

- Maintain on average in any year, not less than 20% of its facilities in the form of fixed interest rate borrowings, and that fixed interest rate facilities will have a variety of maturity dates; and
- Maintain not less than 20% of its average total borrowings in any year in the form of variable interest rate borrowings, calculated as the average drawn down position; and that variable rate facilities will enable payment and redraw as required to minimise borrowing costs and support Council's liquidity needs

These limits defined above apply when Net Financial Liabilities (NFL) Ratio exceed 10%. At times of NFL Ratio below 10% where possible limits defined above will be maintained.

3.8 With the low level of borrowings and no requirement to draw down on CAD facilities long term during the year, the mix of borrowings has not been achieved, with the mix being 100% fixed and 0% variable facilities. The NFL Ratio is 16.6% at 30 June 2023, and whilst this is subject to further review through finalisation of the external audit, it is not anticipated to change. The investment mix has not been achieved due to the historic fixed rate borrowings and only short-term drawdowns required on CADs. Whilst the policy has not been achieved, treasury has been effectively managed given the constraints at play.

Investments – At Call and Fixed Term Deposits

3.9 Council holds two types of investments, 24 hours at call funds and fixed term deposits, with the funds being held either with the LGFA or the National Australia Bank (NAB). The table below shows the respective balances as at 30 June 2023 and 30 June 2022. These funds are held to cover cash disbursements planned to occur over the coming month.

Investment Type	30/06/2023		30/06/2022	
	Interest Rate *	Balance	Interest Rate *	Balance
24 Hour At Call LGFA	4.47%	10,539,928	1.25%	1,254,656
NAB Professional Funds	4.30%	482,993	1.05%	8,172,934
Total At Call		11,022,921		9,427,590
* The LGFA interest rate includes an additional 0.165% (0.20% for the 2022 Financial Year) which the LGFA has advised is an estimate of the likely value of the yearly bonus in interest rate terms applicable to all deposits for 2023. The actual percentage will not be known until October 2023.				

3.10 Fixed Term Deposits - the fixed term deposits are made for a period of 30, 60, or 90 days, and are based on predicted cash inflows and outflows over the period. All term deposits are held with the LGFA. At the end of June 2023, Council had no fixed term deposits.

- 3.11 As can be seen in the above tables, the cash position has remained relatively consistent year on year with \$11M as at 30 June 2023 compared to \$9.4M as at 30 June 2022. Late in the financial year Council received 100% of the 2023/24 Financial Assistance and Untied Local Roads Grants totaling \$10.5M whereas in the prior year only 75% early payment was received. Removing this impact our cash position has fallen year on year by \$1.0M. The remaining cash on hand balance is a result of the timing of the delivery of the infrastructure program and higher levels of capital income received.
- 3.12 It is worth noting, that whilst there are cash holdings at 30 June, the level has decreased by \$6M as at 31 July 2023, with significant outflows for suppliers in July, and cashflow is typically lower with the first installment of rates not due until early September. It is expected that Council will draw down on the CAD facilities during the 2023/24 financial year as the delivery of infrastructure program progresses.
- 3.13 The cash holdings and borrowings will continue to be monitored closely and when necessary we will draw down further on existing CAD facilities.

4. CONCLUSION / PROPOSAL

- 4.1 Council investments and borrowings have been managed in accordance with Council's Treasury Policy.



City of Salisbury Values: Respectful, Accountable, Collaborative, Helpful

TITLE: Treasury Policy

Adopted by:	Council
Responsible Division:	Financial Services
First Issued/Adopted:	23 March 2010
Last Reviewed:	25 July 2022
Next Review Date:	November 2023

1. Purpose

1.1 This Treasury Management Policy establishes a decision framework to ensure that:

- Funds are available as required to support approved outlays;
- Interest rate and other risks (e.g. liquidity and investment credit risks) are acknowledged and responsibly managed;
- The net interest costs associated with borrowing and investing are reasonably likely to be minimised on average over the longer term;
- Further clarifies the treatment of surplus funds, identified through the Budget Review process.

2. Scope

2.1 This policy provides clear direction to management, staff and Council in relation to the treasury function. It underpins Council's decision-making regarding the financing of its operations as documented in its annual budget and long-term financial plan and associated projected and actual cash flows receipts and outlays.

- 2.2 Council is committed to adopting and maintaining a long-term financial plan and operating in a financially sustainable manner.
- 2.3 Section 3 of the *Local Government Act 1999*, requires Council to act in a way that is effective, efficient and accountable. This is especially of importance when managing monies acquired by Council in order to provide benefit to the community.

3. Legislative Requirements and Corporate Policy Context

Borrowings

- 3.1 *Local Government Act 1999 Sections 44, 122 and 134*
- 3.2 *Local Government (Financial Management) Regulations 2011*

Investments

- 3.3 *Local Government Act 1999 Sections 47, 139 and 140*

5. Policy Statements

5.1 Treasury Management Strategy

- 5.1.1 Council's operating and capital expenditure decisions are made on the basis of:
 - Identified community need and benefit relative to other expenditure options;
 - Cost effectiveness of the proposed means of service delivery;
 - The affordability of proposals having regard to Council's long-term financial sustainability (including consideration of the cost of capital and the impact of the proposal on Council's Net Financial Liabilities and Interest Cover ratios).
- 5.1.2 Council manages its finances holistically in accordance with its overall financial sustainability strategies and targets. This means Council will:
 - Maintain target ranges for its Net Financial Liabilities ratio;
 - Generally, only borrow funds when it needs cash and not specifically for particular projects;
 - Apply any funds that are not immediately required to meet approved expenditure (including funds that are required to be expended for specific purposes but are not required to be kept in separate bank accounts) to reduce its level of borrowings or to defer and/or reduce the level of new borrowings that would otherwise be required.

Budget Review Process / Funding Requests arising throughout the financial year

- 5.1.3 Apply surplus contained within the Sundry Projects Fund, following adjustments for variations to existing estimates, to a reduction in borrowings.
- 5.1.4 To ensure ongoing financial sustainability and appropriate deliberation of arising matters, it is imperative that wherever possible any new bids/projects arising through the year are to be referred to the budget process for the subsequent year as this enables Council to consider the merits of these proposals with all other bids/projects.
- 5.1.5 To be considered for funding during the year the project must be urgent or advantageous to Council, and where possible Council should consider options for cancelling or deferring existing projects to enable funds to be made available. It should be considered a last resort to add to the program and increase borrowings as this does not enable Council to consider the merits of the specific project in light of all other proposed projects.
- 5.1.6 From time to time a matter may be referred to the next quarterly budget review as a 'Non-discretionary Budget Review Bid'. This mechanism is only to be used when funds must be expended without delay, and consequently should be regarded as an extraordinary situation or advantageous to Council.

5.2 Interest Rate Risk Exposures

- 5.2.1 Council has set range limits for both fixed and variable interest rate borrowings in order to minimise net interest costs on average over the longer term and at the same time manage interest rate movement risks within acceptable limits.
- 5.2.2 These limits defined below are to apply when Net Financial Liabilities Ratio exceed 10%. At times of NFL Ratio below 10% where possible limits defined before will be maintained.
- 5.2.3 **Fixed Interest Rate Borrowings**
- To ensure an adequate mix of interest rate exposures, Council will structure its portfolio of borrowings to maintain on average in any year, not less than 20% of its facilities in the form of fixed interest rate borrowings.
 - In order to spread its exposure to interest rate movements, Council will aim to have a variety of maturity dates on its fixed interest rate borrowings over the available maturity spectrum.

5.2.4 Variable Interest Rate Borrowings

- Council will structure its portfolio of borrowings to maintain not less than 20% of its average total borrowings in any year in the form of variable interest rate borrowings.
- Council will utilise long-term variable interest rate borrowings facilities, such as the LGFA's Cash Advance Debenture, that require interest payments only and that enables any amount of principal to be repaid or redrawn at call. The redraw facility will provide Council with access to liquidity when needed.

5.3 Investments

- 5.3.1 Council funds that are not immediately required for operational needs and cannot be applied to either reduce existing borrowings or avoid the raising of new borrowings will be invested. The balance of funds held in any operating bank account that does not provide investment returns at least consistent with 'at call' market rates shall be kept at a level that is no greater than is required to meet immediate working capital requirements.
- 5.3.2 Council funds available for investment will be lodged 'at call' or, having regard to differences in interest rates for fixed term investments of varying maturity dates, may be invested for a fixed term. In the case of fixed term investments, the term should not exceed a point in time where the funds otherwise could be applied to cost-effectively either defer the need to raise a new borrowing or reduce the level of Council's variable interest rate borrowing facility.
- 5.3.3 When investing funds, Council will select the investment type which delivers the best value, having regard to investment returns, transaction costs, and other relevant and objectively quantifiable factors.
- 5.3.4 Council management may from time to time invest surplus funds in:
- Deposits with the Local Government Finance Authority; and/or
 - Bank interest bearing deposits
 - Bank accepted/endorsed bank bills
 - State/Commonwealth Government Bonds
- 5.3.5 Any other investment requires the specific approval of Council.

5.4 Reporting

- 5.4.1 During the year Council will receive a report detailing total fixed borrowings and variable borrowings at the end of the preceding month, also average variable facility drawdown year to date, details of all investments held, their term and interest rate. Timing of these reports will be November, February and May, unless there is an opportunity to report earlier, with the end of year reported as soon as practicable as part of our end of year reporting (*Council Resolution Item No 734 dated 28 November 2011*).

5.4.2 At least once a year Council shall receive a specific report regarding treasury management performance relative to this Policy. The report shall highlight:

- For each of Council's borrowings and investments – the quantum of funds, its interest rate and maturity date, and changes in the quantum since the previous report; and,
- The proportion of fixed interest rate and variable interest rate borrowings at the end date of the reporting period along with key reasons for significant variances compared with the targets specified in this policy.

6. Approval and History

Version	Approval Date	Approval By	Change
1	23 March 2010	Council	
2	27 April 2011	Council	
3	23 September 2013	Council	
4	26 April 2016	Council	
5	27 November 2017	Council	
6	25 November 2019	Council	
7	26 October 2020	Council	
8	25 July 2022	Council	

7. Availability

8.1 The Policy is available to be downloaded, free of charge, from Council's website www.salisbury.sa.gov.au

8.2 The Policy will be available for inspection without charge at the Civic Centre during ordinary business hours and a copy may be purchased at a fee as set annually by Council.

City of Salisbury Community Hub
34 Church Street, Salisbury SA 5108
Telephone: 84068222
Email: city@salisbury.sa.gov.au

8. Review

This Policy will be reviewed within 12 months of a Council election and thereafter as necessary; or If deemed necessary by Council.

Further Information

For further information on this Policy please contact:

Responsible Officer: Team Leader Accounting Services
Address: 34 Church Street, Salisbury SA 5108
Telephone: 8406 8222
Email: city@salisbury.sa.gov.au

ITEM	2.1.3 FINANCE AND CORPORATE SERVICES COMMITTEE
DATE	18 September 2023
HEADING	2022-2023 Carried Forward Funds and Budget Adjustments
AUTHORS	Joe Scordo, Senior Management Accountant, Business Excellence Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report and the associated attachments summarise the operating and infrastructure budgets that are required to be carried forward from the 2022/23 Financial Year to the 2023/24 Financial Year and other budget adjustments for 2022/23.

RECOMMENDATIONThat Council:

1. Approves the 2023/24 budget be increased with \$28,182,698 funds carried forward to be applied as detailed in the Schedule of Funds Carried Forward from 2022/2023 to 2023/2024 in Attachment 1 to this report (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).
2. Approves the 2022/2023 project expenditure budgets be reduced to reflect returned funds totalling \$4,482,201, and the total includes a return to the developer reserve of \$399,865 as per the Schedule of Funds Returned to Council 2022/23 in Attachment 2 to this report (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).
3. Approves the 2022/23 project expenditure budgets be increased to reflect additional actual expenditure of \$1,311,065, as per the Schedule of Budget Adjustments 2022/23 in Attachment 3 to this report (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).
4. Approves transfers of \$546,869 Capital to Operating and \$516,210 Operating to Capital to balance completed programs and projects, and \$549,590 Operating to Operating to consolidate operational budgets, and align to planned 2023/24 expenditure, as per the Schedule of Budget Transfers 2022/23 in Attachment 4 to this report (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).
5. Approves the 2022/23 project income and expenditure budgets be adjusted for unsuccessful grant applications totalling \$350,000, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).
6. Approves the 2022/23 Budget be adjusted for grants and other funding adjustments of \$80,872 Capital, with expenditure budgets carried forward, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.3 Finance and Corporate Services 18/09/2023).

7. Approves the non-discretionary allocation of \$495,834 to the Sportsfield Lighting Program (PR17754) to balance the 2022/23 budget for this program, with funds provided as follows:
- A non-discretionary allocation of \$206,000 from 2025/26 into 2022/23 for Sportsfield Lighting Program (PR17754), (Council Resolution 1442/2022 – August 2022), to include this item omitted from the 2022/23 Second Quarter Budget Review; and
 - A non-discretionary return of \$289,834 of \$600,000 of 2022/23 funds retimed to 2023/24 (Council Resolution 0335/2023 May 2023 – Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting) back into 2022/23 for Sportsfield Lighting Program (PR17754) to provide balancing funds for actual expenditure in 2022/23, and conversely to reduce the 2023/24 budget from retimed funds for Sportsfield Lighting Program (PR17754) by \$289,834.
8. Approves the 2022/23 project expenditure budgets be increased to reflect additional actual expenditure of \$288,317 for Minor Capital Works itemised in the table below, to reflect operating expenditure transferred to capital as part of the end of financial year review of expenditure.

Work Detail	Total Cost
Airolator motor and dual control box with under/over voltage/current protection etc. - Clearwater Lake	\$21,745.60
Dry Creek Drainage, G/Derby Park - PUMP-405	\$79,726.00
New Security System at CoS Dog Pound & Leased Yard	\$19,904.44
Supply and install membrane slide on boomerang at St. Kilda	\$24,370.00
Supply and install yellow rope system on boomerang	\$10,650.00
Operations Centre - Build a new wall 11 metres x 6 metres floor to ceiling	\$28,587.14
Bld Cross Keys Road Operations Centre - store upgrade	\$20,182.17
Heyford Reserve - remove and replace Double Spring Rocker	\$7,860.00
Supply and install new Cyclone swing - St Kilda Adventure Playground	\$28,575.00
Greenfields Wetlands - New irrigation in Car Park Area	\$7,546.99
The Paddocks Sportsfield - supply and install new sporting shelter scorers box	\$5,965.00
The Paddocks Sportsfield - remove old shelter and install new sporting shelter coaches box	\$7,065.00
The Paddocks Sportsfield - remove old shelter and install new sporting shelter coaches box	\$7,065.00
Evaporative Cooler replacement - Parafield Gardens Recreation Centre	\$19,075.00
Total Cost to be Capitalised	\$288,317.34

9. Approves the transfer of the following amounts to the Business Transformation Future Fund Provision (BTFFP) for the 2022/23 financial year, in accordance with the Business Transformation Future Fund Policy:

Expenditure / Income Category	Savings / Gains
Interest Expense	1,050,100
Other Rates revenue budget variances	242,500
Unspent 2022/23 BT Funds	
• PR26698 Employee Life Cycle Management	110,000
Total	1,402,600

and notes CEO approval of transfer of \$715,000 from the Salary and Wages Provision to the BTFFP, and administration be authorised to update these figures to reflect changes necessitated through end of financial year processes.

10. Approves a 2023/24 non-discretionary funds transfer of \$100k from the Business Transformation Future Fund Provision to GL 550-100-3200 Business Transformation Consulting Services to provide funds for ERP records management consulting.
11. Approves a non-discretionary 2022/2023 capital budget bid of \$95,548 for PR27141 Pooraka Resource Recovery Centre Upgrade, included in Attachment 3 Schedule of Budget Adjustments 2022/23, to provide for fire safety requirements (with works completed) at the Pooraka Resource Recovery Centre at Research Road, Pooraka as per Council Resolution 1430/2022, 25 July 2022.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Schedule of Funds Carried Forward from 2022/23 to 2023/24 [↓](#)
2. Schedule of Funds Returned to Council 2022/23 [↓](#)
3. Schedule of Budget Adjustments 2022/23 [↓](#)
4. Schedule of Budget Transfers 2022/23 [↓](#)
5. Schedule of Grants and Other Funding Adjustments 2022/23 [↓](#)
6. Capital Carry Forward Report 2022/23 [↓](#)

BACKGROUND

- 1.1 Each year as part of the End of Financial Year process there is a need to review budgets to identify funds to be carried forward, to provide budgets in the following year for completion of projects in progress or delayed due to unforeseen circumstances.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 As part of the 2022/23 end of financial year processes Financial Services called for, and received from staff, requests outlining any funds to be carried forward from the 2022/23 Financial Year into the 2023/24 Financial Year. Financial Services met with the relevant managers as appropriate and reviewed requests in line with the guidelines for carry forward funds.
- 2.1.2 The Team Leader Project Support has liaised extensively across the City Infrastructure Department, with other departments as appropriate and with Financial Services in supporting the carry forward process.

3. REPORT

- 3.1 The schedule of funds carried forward from 2022/23 into 2023/24 is contained in Attachment 1. The schedule details the nature of the budgets and the extent of external funding. The total level of capital carry forwards from 2022/23 of \$22.349M (circled in yellow in the table below) is a decrease of \$5.086M when compared with the prior year of \$27.435M, with the more significant items being within transport and strategic projects.

Total Capital

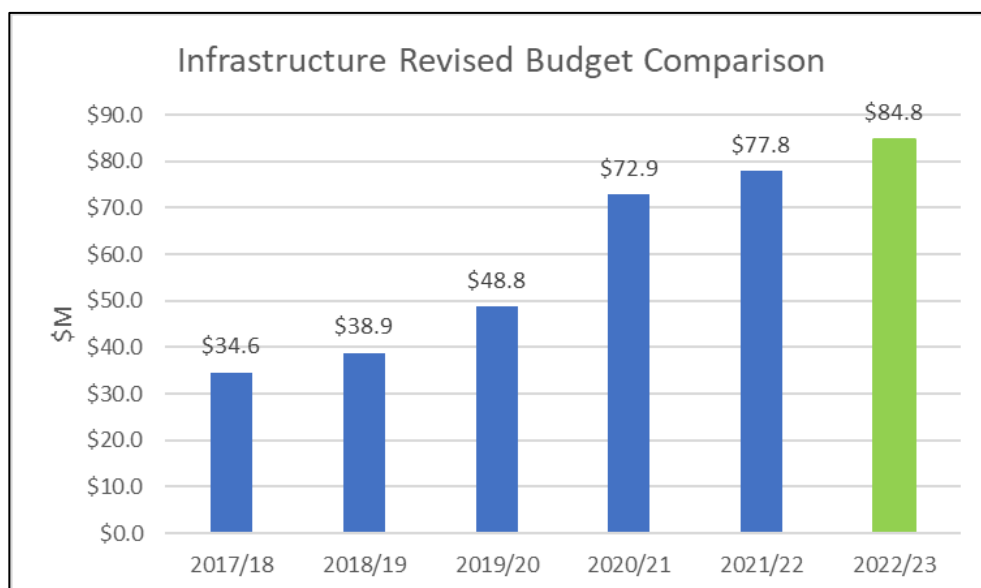
- 3.2 The 2022/23 financial year original infrastructure budget (inclusive of Information Technology and Plant, Office Furniture and Equipment) was \$76M, which was increased as a result of carry forwards of \$32M from 2021/22. At the 2022/23 Third Quarter Budget Review, \$22M of budget was retimed from 2022/23 into 2023/24 budgets. As a result of this, and other endorsed 2022/23 Budget Review Bids the Revised Capital Budget position at the conclusion of the 2022/23 financial year was \$86.8M, as shown in the table below circled in red, and \$91.9M Total Revised Budget inclusive of operating associated funding as detailed within the Operating Components of Capital in the table below, with this total circled in purple.

2022/23 Project Delivery & Carry Forward Summary

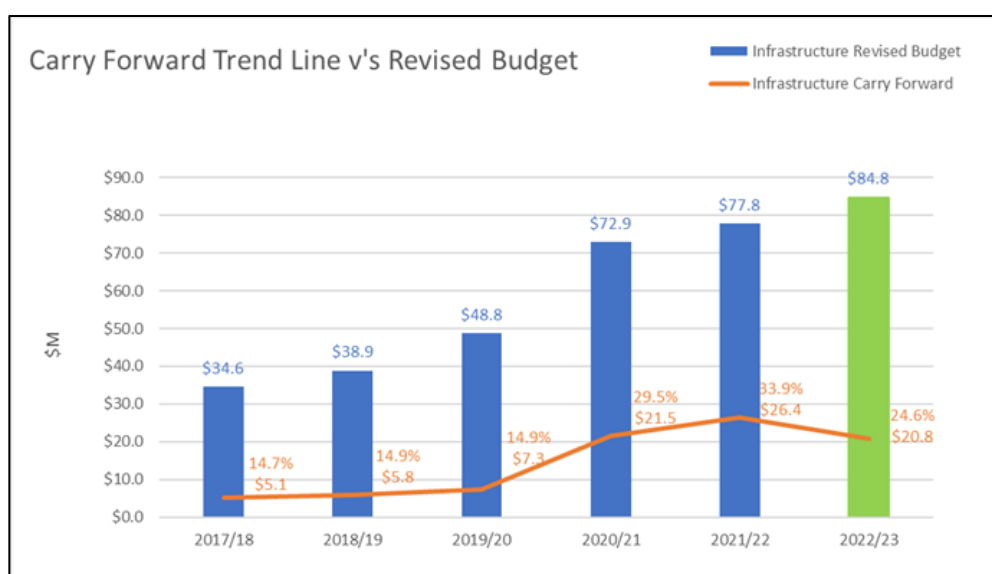
Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Infrastructure Capital												
Drainage & Waterways	2,755,401	1,394,218	2,298,071	83%	1,388,359	50%	-	0%	903,852	33%	128,370	5%
Plant & Fleet	2,293,948	1,552,632	2,158,810	94%	607,659	26%	-	0%	606,178	26%	133,657	6%
Parks & Streetscapes	9,490,362	6,983,662	9,485,643	100%	2,050,169	22%	-	0%	2,501,981	26%	513,461	5%
Property & Buildings	11,342,076	7,917,571	10,240,101	90%	2,466,837	22%	-	0%	2,322,530	20%	1,175,777	10%
Transportation	23,199,058	16,658,702	17,776,183	77%	4,849,208	21%	161,659	1%	1,117,482	5%	1,822,844	8%
Salisbury Water	5,260,758	2,536,519	3,052,559	58%	2,838,640	54%	-	0%	516,041	10%	207,691	4%
Strategic Projects	30,446,771	24,454,183	30,026,080	99%	6,615,381	22%	2,170,053	7%	5,571,897	18%	35,261	0%
Capital Infrastructure Total	84,788,375	61,497,487	75,037,448	88%	20,816,251	24.6%	2,331,712	3%	13,539,961	16%	4,017,060	5%
Other Capital												
Strategic Property	1,077,646	232,687	349,277	32%	860,427	80%	-	0%	116,591	11%	-	0%
Information Technology	891,196	173,085	290,616	33%	672,337	75%	-	0%	117,531	13%	-	0%
Other Total Capital	1,968,842	405,771	639,893	33%	1,532,764	77.9%	-	0%	234,122	12%	-	0%
Total of Capital	86,757,217	61,903,258	75,677,341	87%	22,349,015	25.8%	2,331,712	3%	13,774,083	16%	4,017,060	5%
Operating Components of Capital												
Drainage & Waterways	396,402	126,077	151,102	38%	144,571	36%	-	0%	25,025	6%	10,208	3%
Plant & Fleet	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
Parks & Streetscapes	544,983	230,917	308,587	57%	237,880	44%	-	0%	77,671	14%	76,265	14%
Property & Buildings	592,133	98,006	99,020	17%	38,428	6%	-	0%	1,014	0%	132,918	22%
Transportation	939,000	75,841	78,069	8%	836,360	89%	-	0%	2,228	0%	51,749	6%
Salisbury Water	122,000	-	-	0%	-	0%	-	0%	-	0%	122,000	100%
Strategic Projects	1,921,866	873,045	1,046,854	54%	1,410,594	73%	-	0%	173,808	9%	-	0%
Strategic Property	463,463	379,304	401,035	87%	131,412	28%	-	0%	21,731	5%	-	0%
Information Technology	184,330	780	780	0%	160,397	87%	-	0%	-	0%	72,000	39%
Total Operating	5,164,177	1,783,970	2,085,447	40%	2,959,642	57%	-	0%	301,477	6%	465,140	9%
GRAND TOTAL	91,921,394	63,687,228	77,762,788	85%	25,308,657	27.5%	2,331,712	3%	14,075,560	15%	4,482,201	5%

Infrastructure Capital

- 3.3 The requested carry forward amount for Capital Infrastructure of \$20.8M is 24.6% (circled in green in the table above), with committed funds at year end totalling \$13.8M or 16% (circled in orange in the table above).
- 3.4 The 2022/23 Capital Infrastructure Program continued to be a significant financial commitment for the organisation, however it did enable the delivery of many projects and infrastructure improvements for the community including the City Centre Renewal and Fairbanks Drive Reserve Redevelopment. The revised budget is reflective of this investment and scope of works which at year end was \$84.8M which further exceeded the two previous financial years of the COVID Recovery Program as follows;



- 3.5 Whilst the value of the 2022/23 Capital Infrastructure Program exceeded \$80M, the value and percentage of carry forward for this year ended at \$20.8M, 24.6%, being less in value and percentage of the revised budget than the two previous financial years of the COVID Recovery Program. As per the following trend line, the quantum of carry forward appears to be reducing following the peak of the pandemic years of 2020/21 and 2021/22;



- 3.6 The construction industry continues to be challenged by supply chain associated issues from material shortages to shipping delays, together with the complexity of this being a continuously changing environment. The flow on from this includes scheduling of works and costs to complete projects. Where possible, efforts were made to minimise this impact upon the 2022/23 program. This included, transitioning programs to a two-year delivery which provided greater opportunity for scheduling longer lead times and contingency for the continuously changing environment. Further information regarding the capital program can be found in Attachment 6, Capital Carry Forward Report, where details of achievements, requested budget adjustments, and works with funding continuing in 2023/24 can be found.

Operating

- 3.7 Carry forwards total \$5,834k comprised of \$2,874k of operational budget carry forward (2021/22 \$2,385k) and \$2,960k of operating components of capital carry forward (2021/22 \$2,254k).
- 3.8 Operating Expenditure Carry Forward (excluding operating components related to the Capital Program) is \$2,874k, which is 2% of the revised operating budget (2021/22 1.7%).
- 3.9 Elected Member Training budget of \$28k has been carried forward in line with Council's policy, being that the balance of Individual Elected Member Development training budget (Item 5.1(c)) not expended in the immediate proceeding year be carried forward for one year.
- 3.10 Further information regarding each operating Carry Forward is detailed in Attachment 1.

Returned Funds (Recommendation 2)

- 3.11 This financial year funds of \$4.5M are being returned, which is slightly greater than the typical level of returned funds being \$3M-\$4M. Further details are contained in Attachment 2.

Budget Adjustments (Recommendation 3)

- 3.12 Budget adjustments of \$1,311k are required to balance specific projects and provide funds for over expenditure across several projects, with most amounts being relatively minor. Further details are contained in Attachment 3.

Budget Transfers (Recommendation 4)

- 3.13 Budget transfers of \$546,869 Capital to Operating and \$516,210 Operating to Capital are required to move funds between projects and balance project actuals to the budgets provided, and transfers between operating budgets totalling \$549,590 repurpose unspent operating funds as detailed in Attachment 4.

Grant Funding and Other Income Adjustments (Recommendations 5 and 6)

- 3.14 Additional grants and other income amounts received or adjusted in 2022/23 totalling \$81k necessitates the creation of income and expenditure budgets, with the expenditure budgets carried forward into 2023/24 to enable these projects to be delivered. Also included is unsuccessful grant applications totalling \$350k, with the 2022/23 budget being revised to remove these amounts. (Recommendations 5 & 6 and Attachment 5).

Other Adjustments (Recommendations 7, 8 & 11)

- 3.15 A 2022/23 budget allocation of \$495,834 to the Sportsfield Lighting Program (PR17754) is required to balance the 2022/23 budget for this program. Recommendation 7(a) in this report provides for a non-discretionary allocation of \$206,000 from 2025/26 into 2022/23 for Sportsfield Lighting Program (PR17754), (as per Council Resolution 1442/2022 – August 2022), correcting an omission from the 2022/23 Second Quarter Budget Review. The recommendation for the remaining balance (7(b) of this report) is that a non-discretionary return of \$289,834 of \$600,000 of 2022/23 funds retimed to 2023/24 (Council Resolution 0335/2023 May 2023 – Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting) be returned into 2022/23 for Sportsfield Lighting Program (PR17754).

- 3.16 During the 2022/23 end of financial year review of operating expenditure it was found that \$288,317 of Minor Capital Works should have been allocated to infrastructure capital projects. As the asset value take up process had been completed at this time it was not considered practical to revise project budgets, and instead Recommendation 8 provides for the reduction of Returned Funds to compensate for this expenditure. Details are provided in the table below:

Work Detail	Total Cost
Airolator motor and dual control box with under/over voltage/current protection etc. - Clearwater Lake	\$21,745.60
Dry Creek Drainage, G/Derby Park - PUMP-405	\$79,726.00
New Security System at CoS Dog Pound & Leased Yard	\$19,904.44
Supply and install membrane slide on boomerang at St. Kilda	\$24,370.00
Supply and install yellow rope system on boomerang	\$10,650.00
Operations Centre - Build a new wall 11 metres x 6 metres floor to ceiling	\$28,587.14
Bld Cross Keys Road Operations Centre - store upgrade	\$20,182.17
Heyford Reserve - remove and replace Double Spring Rocker	\$7,860.00
Supply and install new Cyclone swing - St Kilda Adventure Playground	\$28,575.00
Greenfields Wetlands - New irrigation in Car Park Area	\$7,546.99
The Paddocks Sportsfield - supply and install new sporting shelter scorers box	\$5,965.00
The Paddocks Sportsfield - remove old shelter and install new sporting shelter coaches box	\$7,065.00
The Paddocks Sportsfield - remove old shelter and install new sporting shelter coaches box	\$7,065.00
Evaporative Cooler replacement - Parafield Gardens Recreation Centre	\$19,075.00
Total Cost to be Capitalised	\$288,317.34

- 3.17 Works to provide for fire safety requirements at the Pooraka Resource Recovery Centre at Research Road, Pooraka were completed during 2022/23 following approval of budget by Council (Council Resolution 1430/2022, 25 July 2022). The total cost of delivering these works is \$95,548 and are captured in Recommendation 11.

Business Transformation Future Fund (Recommendations 9 and 10)

- 3.18 In accordance with the Business Transformation Future Fund (BTFF) Policy the following expenditure and income categories have been reviewed and savings and income gains are proposed to be transferred to the BTFF Provision:

Expenditure / Income Category	Savings / Gains
Interest Expense	1,050,100
Other Rates revenue budget variances	242,500
Unspent 2022/23 BT Funds	
• PR26698 Employee Life Cycle Management	110,000
Total	1,402,600

A further \$715k is transferred from the Salary and Wages Provision to the BTFFP under CEO delegation/approval.

- 3.19 ERP records management consulting budget of \$100k is sought as a transfer from the BTFF as part of this carry forward report (Recommendation 10), noting further review of actual costs incurred will occur during 2023/24 with any additional budget required requested at future budget reviews.
- 3.20 At the time of preparing this report the end of financial year process is underway, and this may result in the need to update these figures so that actual expenditure / income on each category aligns to budget. The recommendation allows that administration be authorised to update these figures to reflect changes necessitated through end of financial year process and reported back to Council through end of year reporting.

4. CONCLUSION / PROPOSAL

- 4.1 The level of carry forward funds at the completion of 2022/23 is \$28.2M which is a reduction on the prior year carry forward amount of \$32M.
- 4.2 Following approval of the recommendation in this report these amounts will be included into the revised budget for 2023/24, and also be included in the 2022/23 Financial Statements as a Reserve.

RECOMMENDATION 1. SCHEDULE OF FUNDS CARRIED FORWARD FROM 2022/23 TO 2023/24

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
INFRASTRUCTURE CAPITAL WORKS				
	Transportation			
12000	Road Reseal / Reconstruction Program	2,193,817	-	2,193,817
13600	Minor Traffic Improvements Program	106,103	-	106,103
13952	School Zones and Pedestrian Crossings Program	225,094	-	225,094
14498	Council Funded New Footpath Program	200,000	-	200,000
14804	Bicycle Network Improvements Program	169,966	100,000	269,966
17190	City Wide Trails Program	99,908	61,659	161,567
17754	Sports Lighting Renewal Program	300,476	-	300,476
20548	Bridge Renewal Program	130,621	-	130,621
21412	Kerb Ramp Construction/Upgrade Program	100,000	-	100,000
21478	Public Lighting Program	81,788	-	81,788
22118	Bituminous Footpaths & Shared Use Paths	208,000	-	208,000
26228	Footpath Renewal Program	800,000	-	800,000
30162	Kingswood Crescent Reserve Parking Improvements	25,344	-	25,344
30262	Boardwalk at Greentree Parking Improvements	46,431	-	46,431
	Sub-Total	4,687,549	161,659	4,849,208
	Property & Buildings			
13725	Major Traffic Improvements Program	96,750	-	96,750
17598	Club/Sporting Facilities Minor Capital Works Grants Program	485,395	-	485,395
18097	Building Renewal Program	195,561	-	195,561
20017	Building Upgrade Program	23,553	-	23,553
20772	Building Furniture & Equipment Renewal Program	40,038	-	40,038
20795	Land Acquisitions General	12,813	-	12,813
21389	Access & Inclusion Building Upgrades	55,032	-	55,032
22518	Property & Buildings Planning Program	2,489	-	2,489
23282	CCTV Maintenance & Replacement Program	166,601	-	166,601
25077	Public & Community Art Program	28,959	-	28,959
25967	Yalumba Drive Reserve Sports Clubrooms	102,288	-	102,288
27209	Animal Pound	35,000	-	35,000
26949	Salisbury Community Hub Post Occupancy	8,002	-	8,002
30234	Customer Service Pods	56,300	-	56,300
30248	Hausler Reserve Change Facility & Parking Improvements	1,158,057	-	1,158,057
	Sub-Total	2,466,837	-	2,466,837
	Drainage & Waterways			
16999	Local Flooding Service Continuity Program	109,158	-	109,158
17205	Watercourse Management Works	269,214	-	269,214
22229	Major Flood Mitigation Works	410,785	-	410,785
22512	Drainage & Waterways Planning Program	67,130	-	67,130
24871	Dry Creek Master Plan	35,582	-	35,582
25415	Jones Road Site Rehabilitation	58,060	-	58,060
25419	Environmental Open Space Management	58,167	-	58,167
25611	Dam Renewal & Rectification Works	148,159	-	148,159
27050	Mawson Lakes Wall Remediation Works	232,103	-	232,103
	Sub-Total	1,388,359	-	1,388,359
	Parks & Streetscapes			
17055	New Reserve Furniture	31,719	-	31,719
17080	New Parks & Reserve Signage	75,656	-	75,656
20018	Playspace Program	15,600	-	15,600
21456	Reserve Upgrade Program	189,757	-	189,757
21515	Streetscape Program	453,931	-	453,931
22120	Fences & Bollards Renewal Program	44,813	-	44,813
23473	Renewal Sound Attenuation Walls	5,031	-	5,031
25140	Urban Built Assets Planning Program	184,879	-	184,879
25861	Additional Playgrounds	4,218	-	4,218
26656	Sports Court Lighting	59,855	-	59,855
26657	Dog Park Renewal & Improvements Program	30,935	-	30,935
26662	Reserve Signage Renewal Program	5,000	-	5,000
27211	Fairbanks Drive Reserve Upgrade	88,851	-	88,851
30140	Yalumba Drive Reserve Upgrade	370,933	-	370,933
30162	Kingswood Crescent Reserve Playspace	37,473	-	37,473
30242	Camelot Drive Reserve Upgrade	396,812	-	396,812
27049	Deuter Road Post and Rail Fencing	54,704	-	54,704
	Sub-Total	2,050,169	-	2,050,169
	Salisbury Water Business			
20874	Minor Asset Renewal	243,658	-	243,658
21191	Salisbury Water Planning Program	47,391	-	47,391

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
23447	Distribution Main Linkages	578,530	-	578,530
25171	Council Reserve Recycled Water Connections	301,087	-	301,087
25173	Groundwater Bores Program	72,600	-	72,600
25174	New/Upgrade Pump Stations	641,025	-	641,025
25933	Head Tanks Solar PV	428,368	-	428,368
25943	Dry Creek Weirs & Harvesting	525,981	-	525,981
		-	-	-
	Sub-Total	2,838,640	-	2,838,640
	Strategic Projects			
21461	Strategic Projects Area Planning Program	38,587	-	38,587
25035	John & Church St Revitalisation Projects	191,800	-	191,800
25058	Paddocks Master Plan Implementation	837,662	-	837,662
25878	Feature Artwork	108,118	-	108,118
26532	Local Roads & Community Infrastructure Program	-	1,059,404	1,059,404
26708	Community Infrastructure Grant Program	-	308,068	308,068
26709	2021/22 Special Purpose Grant Program	-	163,092	163,092
26727	Salisbury Aquatic Centre	2,750,510	639,490	3,390,000
27145	Burton Community Hub Doors & Signage	150,000	-	150,000
30249	Baltimore Reserve Cricket Wicket & Parking Improvements	368,651	-	368,651
	Sub-Total	4,445,328	2,170,053	6,615,381
STRATEGIC PROPERTY				
25445	Salisbury City Centre Development	4,270	-	4,270
25999	Walpole Road Development	276,937	-	276,937
26000	Hoyle Green, Para Hills	91,127	-	91,127
25978	Lake Windemere, Salisbury North	358,832	-	358,832
25979	Walkleys Road Corridor Development	129,260	-	129,260
TOTAL - STRATEGIC PROPERTY		860,427	-	860,427
INFORMATION TECHNOLOGY				
25017	Digital Salisbury	215,157	-	215,157
94997	Information Technology Projects	457,181	-	457,181
		-	-	-
TOTAL - INFORMATION TECHNOLOGY		672,337	-	672,337
FLEET				
22843	Plant & Fleet Replacement Program	510,841	-	510,841
94999	New Plant & Fleet Purchase	96,818	-	96,818
		-	-	-
TOTAL - FLEET		607,659	-	607,659
	Sub-total Capital Projects Capital Component	20,017,304	2,331,712	22,349,015

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
OPERATING	Capital Projects Operating Component			
	Transportation			
12000	Road Reseal / Reconstruction Program	836,360	-	836,360
		-	-	-
	Property & Buildings			
17598	Club/Sporting Facilities Minor Capital Works Grants Program	35,828	-	35,828
25077	Public & Community Art Program	2,600	-	2,600
		-	-	-
	Drainage & Waterways			
16999	Local Flooding Service Continuity Program	10,000	-	10,000
25415	Jones Road Site Rehabilitation	30,000	-	30,000
25419	Environmental Open Space Management	104,571	-	104,571
		-	-	-
	Parks & Streetscapes			
26278	Resourcing & Specialist Advice	118,400	-	118,400
26279	Street Tree Litter Assistance	49,480	-	49,480
26282	High Risk Reserve Trees	70,000	-	70,000
	Strategic Projects			
21461	Strategic Projects Area Planning Program	33,700	-	33,700
31000	ERP - Project Connect	1,376,894	-	1,376,894
		-	-	-
	Strategic Property			
25445	Salisbury City Centre Development	124,038	-	124,038

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
26066	Strategic Property Feasibility	7,374	-	7,374
		-	-	-
94997	Information Technology Information Technology Projects	160,397	-	160,397
		-	-	-
	Sub-total Capital Projects Operating Component	2,959,642	-	2,959,642

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
OPERATING	Operating Carry Forwards 2022/2023			
	Shaping the Future The City of Salisbury is committed to producing showcase videos and photography for Invest in Salisbury to further our Economic Development Agenda for Shaping the Future. We are also committed to design upgrades for billboards and style guides for new branding development.	32,000	-	32,000
	Shaping the Future City of Salisbury has committed to design works with Icon Graphic for Polaris and Invest in Salisbury to further our Economic Development Agenda for Shaping the Future. Works were unable to be completed by end of financial year	10,660	-	10,660
	Shaping the Future City of Salisbury is migrating the Polaris and Invest in Salisbury websites over to the Simple Platform. This carry forward supports the content population and style guide to complete this works. Works will commence in-line with the new website development.	23,580	-	23,580
	Legal Services This relates to expenditure arising for an agreement to relocate powerlines over private land which will be completed in 2023/24.	35,000	-	35,000
	Planet Youth Planet Youth, funded by the Alcohol and Drug Foundation and Wellbeing SA is operated locally from the City of Salisbury. The funds remaining are assigned to the implementation of the 2023 Community Action Plan.	-	79,000	79,000
	Infrastructure Requirements for Code Amendments To conduct infrastructure studies required to inform current and future proposed Code Amendments.	150,000	-	150,000
	Learning and Development Items that have been booked and need to be paid in the next financial year (23/24) including Compliance Training (Loader, EWP, AMO), Field Certificate IV Leadership Program, Corporate Training (Customer Experience, CSE, PowerBI) and Ability Inclusion / Universal Design.	124,431	-	124,431
	Public Art - Create A Place Delays in this program have been caused by COVID-19. This has pushed all of our projects back at least one year. We have several locations which have been identified to be a part of the Create a Place project. These include Sexton carpark, Men's Shed in Pooraka, Pooraka Farm Community Centre and Salisbury Uniting Church. Funds are to be carried forward to be able to continue with the backlog of locations.	50,000	-	50,000
	Community Fun Day Ingle Farm We are awaiting final invoices from activity providers to be able to close this event off. The event took place in June of this year.	10,000	-	10,000
	Community Fun Day Fairbanks This event was postponed due to inclement weather from the previous financial year. We are seeking to carry these funds forward to allow us to continue to put this event on in September 2023.	15,000	-	15,000
	Communication Access Accreditation This relates to the accreditation of accessible communication which was delayed in 2022-23. This project is expected to be completed by end September 2023.	10,000	-	10,000
	Assistance with Care & Housing - CHSP funding This relates to underspent CHSP funding for the Assistance with Care & Housing (ACH) program. This funding will need to be returned to Commonwealth as the ACH program transitioned to Care Finder Program from 1 Jan 2023. The carry forward of this underspend will quarantine the funding for return to Commonwealth when requested following the 2022-23 financial declaration.	-	43,232	43,232
	Heart Foundation Project funding Heart Foundation project funding contract period ends October 2023. Deliverables are expected to be completed and funding expended by contract end.	-	9,225	9,225

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
	Reconciliation Special Event In August 2023 the City of Salisbury is hosting an additional event for the upcoming Referendum. This event is pivotal to the stance Council are taking on the referendum and furthermore aims to empower our community in the upcoming vote.	10,000	-	10,000
	Shopfront Improvement Grant To continue delivering the Shopfront Improvement Grant. A number of new submissions were received in the last week of June and we are expecting more in this financial year.	63,463	-	63,463
	Salisbury North Oval Precinct Plan This funding is required to respond to a Council decision from February 2022. An update was provided to Council in July 2023.	40,000	-	40,000
	Parafield Men's Shed Funds allocated to the Parafield Men's Shed project for the construction of a new shed. Contribution has yet been made due to the timing of project commencement and will now occur in 2023/24.	20,000	-	20,000
	Climate Change Risk Assessment A consultant has been engaged and work has started on a Climate Change Risk Assessment to continue delivering the Sustainability Strategy 2035 adopted by Council.	40,000	-	40,000
	Salisbury Bowling Club - Sponsorship This relates to the agreement to provide sponsorship to the Salisbury Bowling Club over a three year period. Funds were paid in November 2022 with the remainder being carried over. Further funds will be paid in the 2023-24 financial year.	20,000	-	20,000
	Library Materials Unspent materials allocation from PLS due to staffing vacancy in the Collections team.	-	65,000	65,000
	Library Out and About program Carry forward funds as per June 2023 Council resolution for the Library Out and About Program.	15,000	-	15,000
	Local History funding for John Street Public Art Contribution towards the curation of a range of historical exhibitions and activations in the Salisbury Hub in 2023/24.	12,000	-	12,000
	Kitchen Caddies program Carry forward the unspent Green Industries SA grant funding and Council co-contribution for the continuing kitchen caddies rollout.	-	230,318	230,318
	Elected Member Individual Training and Development Unspent portion of Individual Elected Member Training and Development as per Council Member Training and Development Policy that can be carried forward for one year.	28,000	-	28,000
	Community Perception Survey The Community Perception Survey was not conducted due to the Election and the survey being untenable by McGregor Tan. The survey is now revised and limited to achieve mandatory data. It needs to go to Council Informal Strategy for endorsement and then implementation.	18,500	-	18,500
	White Ribbon White Ribbon event to be held in November and costs for the re- accreditation process.	17,000	-	17,000
	Wellbeing Strategy Council has recently received Special Distribution funds from the Mutual Liability Scheme to be used for the management of safety risks - prevention of workplace hazards, development of systems supporting prevention, and programmes to support psychological well-being in the workplace.	-	42,800	42,800
	Award Prize Funds from Local Government Association Risk Management Award won by Governance. Unspent prize money to be carried forward for projects.	-	20,000	20,000
	Risk Management Consultancy Consultancy savings to fund a Risk Management Consultancy to close out an audit finding relating to the Emergency Management Risk Assessment.	40,000	-	40,000
	Business Transformation Contractual Services Contractual services for the Business Transformation Team used for the implementation of SharePoint and Project Connect (additional services when there is no capability in-house).	84,000	-	84,000
	Civic Catering Carry forward unspent budget to fund additional Civic Catering in 2023/24 including gatherings with local businesses, Australia Day Award recipients, members of the local community, and groups with Elected Members. These will potentially be over lunch or morning or afternoon teas. There will also be an increase in Citizenship Ceremonies due to the increase in the conferees predicted by Home Affairs in 23/24.	5,000	-	5,000
	Staff Christmas Budget Catering			

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2023/24		
		COUNCIL	EXTERNAL	TOTAL
	Carry forward unspent 2022/23 budget to provide additional funds for potential 23/24 Christmas break-up.	2,500	-	2,500
	Community Grants			
	Funds allocated from the 2022/23 Community Grants Program that are yet to have final payment made to grant recipients due to paperwork and processing yet to be finalised.	12,000	-	12,000
	Single Sign On (BB000840)			
	Project not commenced but still in progress.	35,000	-	35,000
	Telephony to Teams (BB000839)			
	The project not yet commenced due to delays in the tender. Still underway.	30,000	-	30,000
	Wi-Fi Expansion (BB000844)			
	Project not commenced, tender not finalised but near completion.	36,000	-	36,000
	Debtor's Webform			
	Carry forward unspent Financial Services Consulting Services funds to be used in the development of Council's Debtor's Webform application.	46,000	-	46,000
	Multi Factor Authentication (BB000843)			
	Project well underway, however remaining components most complex and further consultant advice will be required.	51,000	-	51,000
	Cyber Security Backup (BB000950)			
	Still working through backup tender responses for finalisation.	40,000	-	40,000
	Cyber Security Consulting (BB000950)			
	Creation of policies and implementation of backup solution not finished.	200,000	-	200,000
	Green Adelaide Nature Education Program			
	Unspent portion of grant funding to be carried forward into 2023/24 to be spent in the Northern Region as approved by funding body.	-	138,797	138,797
	Organisational Development Initiatives			
	Unspent People and Culture organisational development budget carried forward on-going.	124,645	-	124,645
	Recreation Planning Services Legal Expenses Budget			
	Carry forward the unspent portion of CEO Consulting Budget transferred to Recreation Planning Services for the purpose of providing funds for legal costs associated with Council recreation initiatives.	40,000	-	40,000
	CEO Consulting Budget			
	Carry forward the unspent portion of 2022/23 CEO Consulting Budget made up of \$46k committed to activities and \$15.5k uncommitted.	61,500	-	61,500
	Club Lease Management			
	Carry forward available contractual services budget to provide funding for Club Lease Management activities.	16,700	-	16,700
	Unspent Consulting Funds			
	Carry forward unspent 2022/23 Consulting budgets across Council for re-purposing into 2023/24 CEO Office Consulting budget.	335,290	-	335,290
	Salaries & Wages Provision			
	Carry forward pre-approved commitments for 2023/24.	341,400	-	341,400
	Sub-Total Operating (not associated with Infrastructure)	2,245,669	628,372	2,874,041
	Capital Projects Operating Components	2,959,642	-	2,959,642
	Total Operating	5,205,311	628,372	5,833,683
Recommendation 1 - Total Carried Forward Funds		25,222,614	2,960,084	28,182,698

RECOMMENDATION 2. SCHEDULE OF RETURNED FUNDS 2022/23

ACC NO	DESCRIPTION	FUNDS RETURNED TO COUNCIL 2022/23			
		COUNCIL	EXTERNAL	OPERATING	TOTAL
CAPITAL WORKS					
INFRASTRUCTURE CAPITAL WORKS					
	Transportation				
13600	Minor Traffic Improvements Program	-	-	22,773	22,773
13725	Major Traffic Improvements Program	225,202	-	-	225,202
14498	Council Funded New Footpath Program	39,828	-	22,000	61,828
17190	City Wide Trails Program+B11:C14	99,085	-	-	99,085
20548	Bridge Renewal Program	54,128	-	-	54,128
21412	Kerb Ramp Construction/Upgrade Program	78,648	-	-	78,648
21478	Public Lighting Program	113,307	-	-	113,307
22515	Transportation Program Planning	6,075	-	-	6,075
22852	Bus Shelter Renewal Program	63,691	-	6,976	70,667
25437	Footpath Trading Pedestrian Protection	104,319	-	-	104,319
25924	Waterloo Corner Road & Kings Road Safety Program	63,515	-	-	63,515
26228	Footpath Renewal Program	40,736	-	-	40,736
26280	Capitalisation of Staff	934,310	-	-	934,310
	Sub-Total	1,822,844	-	51,749	1,874,593
Property & Buildings					
18097	Building Renewal Program	106,140	-	115,871	222,011
19799	Land Acquisitions Program	10,928	-	-	10,928
20795	Land Acquisitions General	795,000	-	-	795,000
25430	Security Systems Upgrade Program	63,877	-	-	63,877
26963	RCD Installations	-	-	8,251	8,251
30205	Accessible Change Facility Unity Park	130,398	-	-	130,398
26270	CCTV Library & Community Centres	20,611	-	-	20,611
26274	CCTV Network Expansion	48,823	-	8,796	57,619
	Sub-Total	1,175,777	-	132,918	1,308,694
Drainage & Waterways					
16999	Local Flooding Service Continuity Program	-	-	2,376	2,376
17205	Watercourse Management Works	89,570	-	7,563	97,133
22820	St Kilda Breakwaters Renewal Program	38,800	-	-	38,800
25141	Walpole Residential Development	-	-	270	270
	Sub-Total	128,370	-	10,208	138,579
Parks & Streetscapes					
17103	Feature Landscapes Renewal Program	26,574	-	-	26,574
17147	Tree Screen Renewal Program	9,681	-	-	9,681
22225	Developer Funded Program	-	399,865	-	399,865
25893	Verge Development Program	35,341	-	-	35,341
26661	Outdoor Furniture Renewal Program	42,000	-	-	42,000
26193	Pines School Cricket Wicket	-	-	2,789	2,789
26282	High Risk Reserve Trees Maintenance	-	-	73,476	73,476
	Sub-Total	113,596	399,865	76,265	589,726
Salisbury Water Business					
21191	Salisbury Water Planning Program	100,000	-	-	100,000
25171	Council Reserve Recycled Water Connections	107,691	-	122,000	229,691
	Sub-Total	207,691	-	122,000	329,691
Strategic Projects					
23921	Salisbury Oval Master Plan Implementation	9,207	-	-	9,207
24797	Bridgestone Reserve Athletics Facility	26,054	-	-	26,054
	Sub-Total	35,261	-	-	35,261
Information Technology					
23633	Information Technology Capital Program	-	-	17,000	17,000
94997	Information Technology Projects	-	-	55,000	55,000
	Sub-Total	-	-	72,000	72,000
Fleet					
22843	Plant & Fleet Replacement Program	114,906	-	-	114,906
94999	New Plant & Fleet Purchase	18,751	-	-	18,751
	Sub-Total	133,657	-	-	133,657
Recommendation 2 - Total Returned Funds		3,617,196	399,865	465,140	4,482,201

RECOMMENDATION 3. SCHEDULE OF BUDGET ADJUSTMENTS 2022/23

ACC NO	DESCRIPTION	Budget Adjustments 2022/23			
		COUNCIL - 001	EXTERNAL	OPERATING - 750	TOTAL
CAPITAL WORKS					
INFRASTRUCTURE CAPITAL WORKS					
	Transportation				
25950	LED Public Lighting Program	11,992	-	-	11,992
26681	Signalised Pedestrian Crossing Renewal	22,720	-	-	22,720
26699	Gateway Tower Sign Gawler Street & Salisbury Highway	15,349	-	-	15,349
	Sub-Total	50,061	-	-	50,061
	Property & Buildings				
20017	Building Upgrade Program	47,635	-	-	47,635
20467	Land Disposal	8,004	-	-	8,004
20795	Land Acquisitions General	1,042	-	-	1,042
23282	CCTV Maintenance & Replacement Program	17,992	-	-	17,992
27209	Animal Pound	158,909	-	-	158,909
27141	Pooraka Resource Recovery Centre Upgrade	95,548	-	-	95,548
	Sub-Total	329,130	-	-	329,130
	Parks & Streetscapes				
17040	Irrigation Renewal Program	9,872	-	-	9,872
20018	Playspace Program	34,205	-	-	34,205
25026	Dog Parks for Small Dogs	7,353	-	-	7,353
25046	Fitness Equipment Program	1,055	-	-	1,055
25859	Paddocks Netball Lighting	767	-	-	767
26615	Little Para Native Forest Stage 2	-	-	3,135	3,135
	Sub-Total	53,251	-	3,135	56,387
	Salisbury Water Business				
20874	Minor Asset Renewal	317,091	-	-	317,091
25171	Council Reserve Recycled Water Connections	5,000	-	-	5,000
	Sub-Total	322,091	-	-	322,091
	Strategic Projects				
25000	Salisbury Community Hub	434	-	-	434
26183	CITB Annual Levy Payment	147,236	-	-	147,236
26708	Community Infrastructure Grant Program	7,601	-	-	7,601
27145	Burton Community Hub Doors & Signage	291,904	-	-	291,904
26074	Linblom Park Master Plan	40,428	-	-	40,428
	Sub-Total	487,603	-	-	487,603
	Strategic Property				
21567	Strategic Property Projects	62,720	-	-	62,720
	Sub-Total	62,720	-	-	62,720
	Information Technology				
23633	Information Technology Capital Program	3,073	-	-	3,073
	Sub-Total	3,073	-	-	3,073
	Recommendation 3 - Total Budget Adjustments	1,307,930	-	3,135	1,311,065

RECOMMENDATION 4. SCHEDULE OF BUDGET TRANSFERS 2022/23

ACC NO	DESCRIPTION	BUDGET TRANSFERS	
		CAPITAL	OPERATING
	Transportation		
13952	School Zones and Pedestrian Crossings Program	(10,750)	10,750
17190	City Wide Trails Program	(3,450)	3,450
	Sub-Total	(14,200)	14,200
	Property & Buildings		
20017	Building Upgrade Program	246,129	(246,129)
22518	Property & Buildings Planning Program	20,000	(20,000)
23282	CCTV Maintenance & Replacement Program	37,365	(37,365)
25967	Yalumba Drive Reserve Sports Clubrooms ***	(460,000)	0
26963	RCD Installations	20,348	(20,348)
26949	Salisbury Community Hub Post Occupancy	(1,060)	1,060
	Sub-Total	(137,219)	(322,781)
	Drainage & Waterways		
16999	Local Flooding Service Continuity Program	77,590	(77,590)
22512	Drainage & Waterways Planning Program	(1,440)	1,440
25415	Jones Road Site Rehabilitation	31,900	(31,900)
25419	Environmental Open Space Management	7,496	(7,496)
	Sub-Total	115,546	(115,546)
	Parks & Streetscapes		
21515	Streetscape Program	(24,154)	24,154
26193	Pines School Cricket Wicket	27,211	(27,211)
	Sub-Total	3,057	(3,057)
	Strategic Projects		
24797	Bridgestone Reserve Athletics Facility	(2,795)	2,795
25035	John & Church St Revitalisation Projects	(242,471)	242,471
25058	Paddocks Master Plan Implementation ***	508,172	(48,172)
26532	Local Roads & Community Infrastructure Program	(107,671)	107,671
26727	Salisbury Aquatic Centre	(5,465)	5,465
27145	Burton Community Hub Doors & Signage	(51,513)	51,513
	Sub-Total	98,257	361,743
	Strategic Property		
25445	Salisbury City Centre Development	(6,401)	6,401
25999	Walpole Road Development	(1,894)	1,894
25978	Lake Windemere, Salisbury North	(18,218)	18,218
25979	Walkleys Road Corridor Development	(20,740)	20,740
	Sub-Total	(47,253)	47,253
	Information Technology		
94997	Information Technology Projects	(48,847)	48,847
	Sub-Total	(48,847)	48,847
Recommendation 4 - Total Budget Transfers		(30,659)	30,659
Total of Transfers from Capital to Operating		(546,869)	546,869
Total of Transfers from Operating to Capital		516,210	(516,210)

OPERATING BUDGET TRANSFERS

BUDGET AREA	DESCRIPTION	FROM	TO
501-333	From CEO Office Consulting	(180,000)	
523-396	To Strategic Procurement (Legal)		16,950
385-357	To Recreation Planning (Consulting/Legal)		140,350
297-100	To Salisbury Memorial Park Cemetery (Consulting)		19,500
297-812	To Salisbury Memorial Park Cemetery (Legal)		3,200
529-131	From Accounting Services (Employee Costs)	(11,300)	
571-242	From Information Management Services (Consulting)	(23,000)	
550-100	To Business Transformation (Employee Costs/Consulting)		34,300
Various	From Consulting (various unspent budgets 22/23)	(335,290)	
501-333	To CEO Office Consulting		335,290
Total of Transfers from Operating to Operating		(549,590)	549,590

*** With the construction of the new sporting clubrooms at Yalumba Drive Reserve and the Paddocks tendered as a single contract, the budget was distributed across the two projects based upon estimated values, with the projects now nearing completion, a transfer of \$460k from Yalumba Drive Reserve Clubrooms to the Paddocks Clubrooms is required to align with final project values.

RECOMMENDATIONS 5 & 6. SCHEDULE OF GRANT FUNDING AND OTHER INCOME ADJUSTMENTS 2022/23

DESCRIPTION		GRANT FUNDING ADJUSTMENTS	
		CAPITAL INCOME	CAPITAL EXPENDITURE
Transportation			
30260	Sportsfield Lighting Assistance Grant	50,000	(50,000)
30271	Burton Park Sports Lighting Grant	300,000	(300,000)
	Recommendation 5 - Unsuccessful Grant Applications	350,000	(350,000)
Transportation			
13952	School Zones and Pedestrian Crossings Program	(10,750)	10,750
Property and Buildings			
17598	Club/Sporting Facilities Minor Capital Works Grants Program	(15,008)	15,008
20467	Salisbury West Library - Land Disposal	(10,888)	10,888
Drainage & Waterways			
22512	Drainage & Waterways Planning Program	(40,000)	40,000
Parks & Streetscapes			
27211	Fairbanks Drive Reserve Upgrade	(4,226)	4,226
	Recommendation 6 - Successful Grant Application Funds	(80,872)	80,872



Capital Carry Forward Report 2022/23



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Program Overview

The year of 2022/23 remained a significant year of works, and funding, with a revised budget of \$86.8M at year end, which was greater than the previous year of 2021/22 which ended the year with a revised budget of \$80.2M. This level of funding enabled significant projects such as the Salisbury Aquatic Centre, the City Centre Revitalisation and Fairbanks Drive Reserve Upgrade to take shape. Whilst the impacts associated with the supply chain for the manufacturing and construction industries continued to be hampered and constantly changing, every effort to mitigate impacts to the Capital Works Program was made. This is reflective of the ability to increase the level of spend in 2022/23 to \$61.9M versus the previous year of 2021/22 spend of \$51.4M as follows;

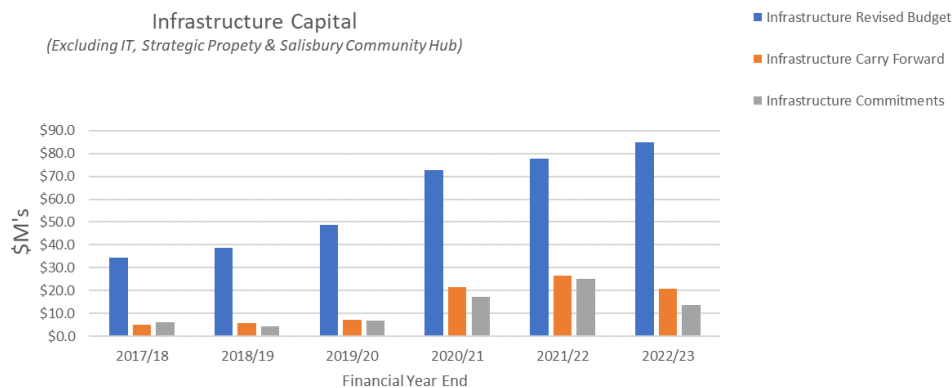
Asset Category	2021/22			2022/23			21/22 v's 22/23 Actuals
	2021/22	Actuals	%	Revised Budget	Actuals	%	
Infrastructure Capital							
Drainage & Waterways	2,977,960	1,955,777	66%	2,755,401	1,394,218	51%	↓ - 561,559
Plant & Fleet	3,309,900	2,133,345	64%	2,293,948	1,552,632	68%	↓ - 580,713
Parks & Streetscapes	7,126,519	4,790,420	67%	9,490,362	6,983,662	74%	↑ - 2,193,242
Property & Buildings	11,843,728	8,048,719	68%	11,342,076	7,917,571	70%	↓ - 131,148
Transportation	21,774,661	15,448,149	71%	23,199,058	16,658,702	72%	↑ - 1,210,553
Salisbury Water	3,843,300	2,602,628	68%	5,260,758	2,536,519	48%	↓ - 66,109
Strategic Projects	26,966,907	14,978,055	56%	30,446,771	24,454,183	80%	↑ - 9,476,128
Capital Infrastructure Total	77,842,974	49,957,093	64%	84,788,375	61,497,487	73%	↑ - 11,540,394
Other Capital							
Strategic Property	701,100	115,887	17%	1,077,646	232,687	22%	↑ - 116,800
Information Technology	1,685,587	1,302,835	77%	891,196	173,085	19%	↓ - 1,129,750
Other Total Capital	2,386,687	1,418,722	59%	1,968,842	405,771	21%	↓ - 1,012,951
Total of Capital	80,229,661	51,375,815	64%	86,757,217	61,903,258	71%	↑ - 10,527,443

The percentage of actual spend of the revised budget at year end, also increased from 64% in 2021/22 to 71% in 2022/23, as shown above.

The three asset categories of significant increase in expenditure in 2022/23 were the Parks and Streetscape, Transportation and Strategic Projects. This can be attributed to projects reaching completion such as the LED Street Light Changeover Program, Verge Redevelopment and the construction of the new Animal Pound and Salisbury Indoor Cricket Facility. Whilst not all of the 2022/23 Road Reseal Program was completed by 30 June 2023, \$5.9M was spent on delivering segments of road renewal within the City which included collector roads such as Lavender Drive, Parafield Gardens and Main Street and Mawson Lakes Boulevard, Mawson Lakes, which also enabled grant funding compliance with the Commonwealth Roads to Recovery Program.

External grant funding has contributed to the value of the capital program with the provision of funding from both Commonwealth and State levels of government for projects such as the Salisbury Aquatic Centre, Paddocks new sporting clubrooms, City Wide Trails and the Covid recovery initiative of the Local Roads and Community Infrastructure (LRCI) Program.

The carry forward value of \$22.3M, 26%, for the 2022/23 Capital Program is \$5.1M less than the \$27.4M, 34%, for the Capital Program of 2021/22, despite the value of the revised budget being \$6.5M higher in 2022/23. This would indicate that the carry forward peak associated with the pandemic has been reached. Notwithstanding the construction industry and associated resources continues to change, primarily due to supply chain associated issues, therefore remains difficult to predict future performance. The following table depicts the level of budget, carry forward and commitments across a series of years, pre-pandemic through to post pandemic of 2022/23;



The Capital Infrastructure revised budget at the end of the financial year was valued at \$84.8M with \$20.8M, 25%, carrying forward into 2023/24, noting 65%, \$13.5M, of this \$20.8M carry forward is committed as follows;

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Infrastructure Capital												
Drainage & Waterways	2,755,401	1,394,218	2,298,071	83%	1,388,359	50%	-	0%	903,852	33%	128,370	5%
Plant & Fleet	2,293,948	1,552,632	2,158,810	94%	607,659	26%	-	0%	606,178	26%	133,657	6%
Parks & Streetscapes	9,490,362	6,983,662	9,485,643	100%	2,050,169	22%	-	0%	2,501,981	26%	513,461	5%
Property & Buildings	11,342,076	7,917,571	10,240,101	90%	2,466,837	22%	-	0%	2,322,530	20%	1,175,777	10%
Transportation	23,199,058	16,658,702	17,776,183	77%	4,849,208	21%	161,659	1%	1,117,482	5%	1,822,844	8%
Salisbury Water	5,260,758	2,536,519	3,052,559	58%	2,838,640	54%	-	0%	516,041	10%	207,691	4%
Strategic Projects	30,446,771	24,454,183	30,026,080	99%	6,615,381	22%	2,170,053	7%	5,571,897	18%	35,261	0%
Capital Infrastructure Total	84,788,375	61,497,487	75,037,448	88%	20,816,251	24.6%	2,331,712	3%	13,539,961	16%	4,017,060	5%

With the inclusion of Strategic Property and Information Services capital programs, the revised budget increases slightly to \$86.8M with \$22.3M, 26%, carrying forward into 2023/24, noting \$13.7M, 62%, of the \$22.3M carry forward is committed as follows;

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Other Capital												
Strategic Property	1,077,646	232,687	349,277	32%	860,427	80%	-	0%	116,591	11%	-	0%
Information Technology	891,196	173,085	290,616	33%	672,337	75%	-	0%	117,531	13%	-	0%
Other Total Capital	1,968,842	405,771	639,893	33%	1,532,764	77.9%	-	0%	234,122	12%	-	0%
Total of Capital	86,757,217	61,903,258	75,677,341	87%	22,349,015	25.8%	2,331,712	3%	13,774,083	16%	4,017,060	5%

Program Complexities

The impact of the unpredicted COVID-19 pandemic had severe impacts upon the project and construction industries over recent years, with resourcing and supply chains stretched and of limited capacity. The environment has continued to evolve and change which has made it particularly challenging to schedule and program works. In an effort to mitigate this environment various initiatives have been implemented including early order of supplies and temporary infrastructure installation whilst awaiting delivery of materials and supplies. With the Capital Infrastructure Program shifting to a two-year cycle, this has also allowed the required time to schedule for the anticipated delays and supply lead times.

The flow on from this current environment is the fluctuation and instability in pricing. This makes the craft of project estimation challenging and difficult to predict future costs. Therefore, within projects prior to tendering where possible optional items are identified for inclusion or exclusion pending tender results. This enables projects to continue through the procurement process relatively seamlessly and not create any additional delays in the schedule.

In addition to these pandemic associated complexities, the delivery of the Capital Infrastructure Program has to take into consideration scheduling works to achieve optimum timing. For example, this includes scheduling planting works to occur during cooler weather conditions, undertaking drainage works in drier times to enable safe work in waterways and undertaking roadworks outside of peak traffic periods.

Community engagement remained a focus for the program to help inform design solutions and project outcomes for the community. Various methods were used in an effort to attain feedback by way of drop in sessions, online surveys, letter box mail outs and social media. This important work does take time to do effectively and can impact upon the scheduling of works across some programs.

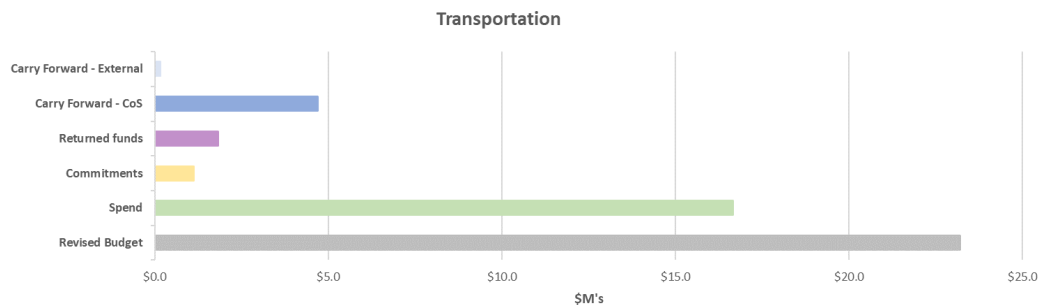
With the significant level of project grant funding available, the ability to access construction associated resources remains difficult. This is due to the various levels of Government all competing for the same resources to delivery projects at the same time in an effort to meet grant funding requirements.

Despite the ongoing challenges and complexities, many project successes did occur such as the commencement of the Salisbury Aquatic Centre and the completion of the new Mawson Lakes pedestrian and cycle bridge. The outcomes associated with the Capital Infrastructure Program sees many benefits to the community and the City, some visually evident such as the City Centre Revitalisation and others such flood mitigation not so visible but of equal importance from a service provision to the community.



Transportation

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Transportation	23,199,058	16,658,702	17,776,183	77%	4,849,208	21%	161,659	1%	1,117,482	5%	1,822,844	8%
Transportation	939,000	75,841	78,069	8%	836,360	89%	-	0%	2,228	0%	51,749	6%
Total	24,138,058	16,734,543	17,854,252	74%	5,685,568	24%	161,659	1%	1,119,709	5%	1,874,593	8%



Key Achievements

Mawson Lakes Pedestrian Bridge



In conjunction with the State Government, the construction of new pedestrian and cycle bridge at Mobara Park, Mawson Lakes, was completed this financial year. This bridge provides an important connection across Dry Creek for the local community and adjacent schools.

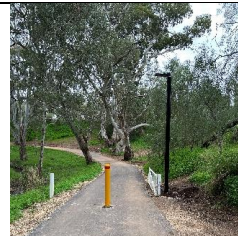


School Zone and Pedestrian Crossing Program

The upgrade of the pedestrian crossing on Amsterdam Crescent, Salisbury Downs, was recently completed. The crossing was upgraded to a pedestrian actuated crossing for the community and adjacent Thomas More College.

City Wide Trails

As part of the City Wide Trails network and program of works, a section of path along the Little Para connecting Carisbrooke Park, Salisbury Park, to Salisbury Heights was successfully completed. Works included upgrading the underpass, sealing of the trail and installation of new wildlife friendly lighting. This project was part funded by the State Government's, Open Space and Places for People grant funding program.




Road Reseal Program

To minimise the impact to the community, the majority of the 2022/23 Road Reseal Program was managed as nightworks. This enabled busy roadways such as Mawson Lakes Boulevard and Fenden Road to be open for use during the peak traffic hours. In sections of the roadways, geofabric stabilisation grid was used to assist with movement and mitigate future road failures.



Transportation *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

	<p><u>Road Reseal Program</u></p> <p>Despite significant works recently completed as part of the Road Reseal Program, not all could be completed as programmed due to weather conditions and significant rainfall events. Nightworks continued into the new financial year to minimise the impact to the community and see the program delivered. These works occurred simultaneously with investigation and design development of the 2023/24 program of works.</p>	\$2.2M
	<p><u>Footpath Renewal Program</u></p> <p>The renewal of footpaths within the City will continue into the new financial year, understanding the importance of this program, the funds are proposed for carry forward to support the delivery of footpath network improvements for the community and will be based upon recent audit information and data.</p>	\$0.8M
	<p><u>Sportsfield Lighting Program</u></p> <p>In accordance with Resolution 0342/2023, \$300k is being carried forward to support a future application for grant funding to deliver sports lighting improvements at Burton Park following an unsuccessful application in 2022/23.</p>	\$300k
	<p><u>School Zone and Pedestrian Crossing Program</u></p> <p>The proposed works for Salisbury East High School is currently on hold whilst the school and the Department for Education consider the associated works and budget required to complete their component of the interconnected project.</p>	\$225k
	Other – Refer Attachment 1	\$1.3M

Returned Funds *(Recommendation 2, Refer Attachment 2)*

<p>The primary item within the Transportation Asset Category returns is the \$934k associated with the capitalisation of staff time, and the \$225k program balance following completion of the Major Traffic Program, both of which are able to be returned with no impact to the following years program. Attachment 2 provides further details of other returns associated with this category.</p>	\$1.8M
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

<p>As detailed within Attachment 3, a series of minor allocations are required to cover program overspends with main item being \$23k associated with the renewal of Signalised Pedestrian Crossings which were critical works.</p>	\$50k
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Transportation *Continued..***Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

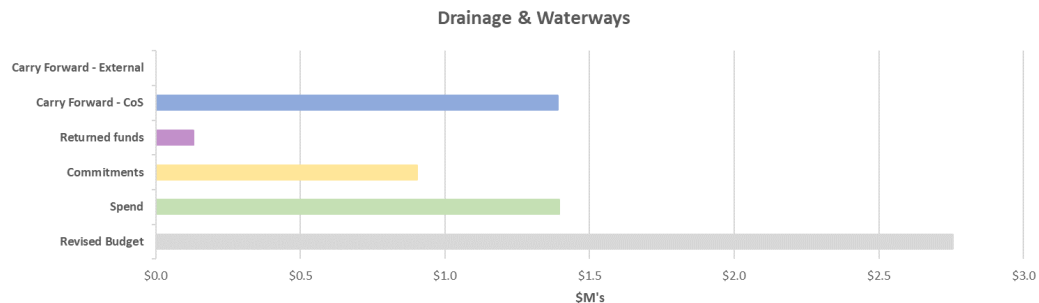
As detailed within Attachment 4, to align with the nature of expenditure, \$14.2k of capital budget funding has been included to be converted to operating budget, with no impact to project delivery.	\$14.2k
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Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

A budget adjustment has been included to reflect \$50k of Sportsfield Lighting Assistance grant funding which was not applied for within 2022/23.	\$50k
A contribution was received towards a pedestrian upgrade project and therefore this \$11k of income has been included.	\$11k

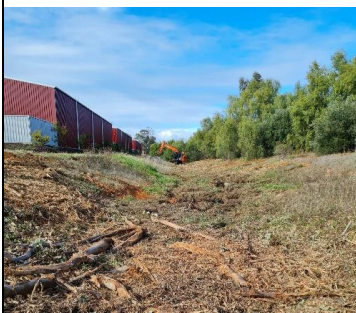
Drainage & Waterways

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Drainage & Waterways	2,755,401	1,394,218	2,298,071	83%	1,388,359	50%	-	0%	903,852	33%	128,370	5%
Drainage & Waterways	396,402	126,077	151,102	38%	144,571	36%	-	0%	25,025	6%	10,208	3%
Total	3,151,803	1,520,295	2,449,173	78%	1,532,929	49%	-	0%	928,878	29%	138,579	4%



Key Achievements

Watercourse Management Works Program



Work occurred this financial year to support water flow for the Edinburgh and Helps Road drainage network. The drainage network improvements for the Burton Road drain also commenced however reached completion early in the new financial year.



Major Flood Mitigation Projects

As part of the Major Flood Mitigation Program, new flood gates were engineered and then fabricated for installation at Mawson Lakes, adjacent Salisbury Highway and the outlet to Dry Creek.



Drainage & Waterways *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Major Flood Mitigation Program</u> A component of program works was closely associated with the construction of a new playspace at Camelot Drive Reserve, Paralowie, and therefore the flood mitigation component of works was delayed to ensure the designs could be overlayed and achieve the desired outcomes of both projects. This work together with the flood mitigation works in Salisbury Heights have continued construction into this financial year.	\$411k
<u>Other</u> – Refer Attachment 1	\$977k

Returned Funds *(Recommendation 2, Refer Attachment 2)*

As detailed within Attachment 2, the uncommitted component of program works associated with the Watercourse Management Works and St Kilda Breakwater have been included for return.	\$128k
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

Nil requested	\$0k
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Budget Transfers *(Recommendation 4, Refer Attachment 4)*

To align with the nature of expenditure, \$116k of operating budget funding has been included to be converted to capital budget, with no impact to project delivery.	\$116k
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Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

\$40k of grant funding was received this financial year associated with a success application for grant funding to deliver a Flood Emergency Response Plan.	\$40k
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Property & Buildings

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Property & Buildings	11,342,076	7,917,571	10,240,101	90%	2,466,837	22%	-	0%	2,322,530	20%	1,175,777	10%
Property & Buildings	592,133	98,006	99,020	17%	38,428	6%	-	0%	1,014	0%	132,918	22%
Total	11,934,209	8,015,577	10,339,122	87%	2,505,265	21%	-	0%	2,323,544	19%	1,308,694	11%



Key Achievements



Building Renewal Program

As part of the Building Renewal Program, clubrooms at Reg Groth Reserve, Parafield Gardens, and the Paddocks, Para Hills West, were renewed. Works included but were not limited to painting, upgrading of wet areas and changerooms.

Wildwood Reserve, Salisbury Park, sporting clubrooms are currently nearing design complete in preparation for tender and renewal as part of the 2023/24 program of works.





Animal Pound

In conjunction with the City of Tea Tree Gully, the construction of the new Animal Pound was completed at Research Road, Pooraka. The facility has been designed so it can be easily maintained.



Unity Park, Pooraka, Changing Places

Together with State Government grant funding, a new Changes Places facility has been built at Unity Park, Pooraka. This fully accessible change facility is located adjacent the playspace and accessible car parking spaces.



Property & Buildings *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Hausler Reserve Change Facility</u> Following presentation of a status report in March 2023, further consideration was given to this project and approval was given to increase the budget to fund an increase in the building footprint to accommodate an increase in social space, kiosk and parking facilities. The project will now commence construction in 2023/24.	\$1.2M
<u>Minor Capital Works Grants Program</u> The Minor Capital Works Grants Program supports local community clubs and groups who provide recreational activities for the community. Applications are progressively submitted throughout a financial year and the program funds have been included for carry forward into 2023/24 to support this valuable community program.	\$485k
<u>Other</u> – Refer Attachment 1	\$781k

Returned Funds *(Recommendation 2, Refer Attachment 2)*

A series of program savings is able to be returned associated with the Property and Building Program due to projects delivered below budget, noting \$795k is associated with the acquisition of parcel of land which is no longer proceeding as per Resolution 0309/2023. Refer Attachment 2 for further details.	\$1.2M
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

Additional funding for the Property and Buildings Asset Category is due to a series of minor overspends but mostly attributed to the completion of the Animal Pound, \$159k. This project both encountered additional expenditure due to technology items and fit out modifications, however these expenses were critical to ensure facility functionality. All other additional funding requests are detailed within Attachment 3.	\$329k
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Budget Transfers *(Recommendation 4, Refer Attachment 4)*

With the construction of the new sporting clubrooms at Yalumba Drive Reserve and the Paddocks tendered as a single contract, the budget was distributed across the two projects based upon estimated values, with the projects now nearing completion, a transfer of \$460k from Yalumba Drive Reserve Clubrooms to the Paddocks Clubrooms is required to align with final project values.	\$460k
To align with the nature of expenditure, \$246k of operating budget has been included to transfer to capital as part of the Building Renewal Program, with no impact to project delivery.	\$246k
To align with the nature of expenditure, \$77k of transfers between operating and capital budgets have been included across a series of programs, with no impact to project delivery.	\$77k

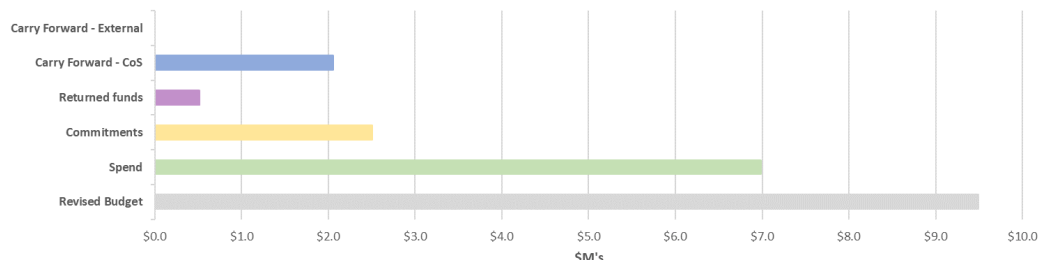
Property & Buildings *Continued..***Income Funding Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

A club contribution was received as part of the Minor Capital Works Grant Program towards the delivery of their complete scope of works in accordance with grant approval terms and conditions.	\$15k
A minor private contribution was received associated with land sales and therefore reflected as an adjustment as part of the transition to the new financial year.	\$11k

Parks & Streetscapes

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Parks & Streetscapes	9,490,362	6,983,662	9,485,643	100%	2,050,169	22%	-	0%	2,501,981	26%	513,461	5%
Parks & Streetscapes	544,983	230,917	308,587	57%	237,880	44%	-	0%	77,671	14%	76,265	14%
Total	10,035,346	7,214,578	9,794,230	98%	2,288,049	23%	-	0%	2,579,652	26%	589,726	6%

Parks & Streetscapes



Key Achievements

Playspaces

There were four playspaces renewed this year within the City, each designed to complement their surrounds and provide variety. These renewals occurred at Barker Gully Reserve, Gulfview Heights, Middleton Green, Salisbury, Carney Close Reserve, Salisbury Plain and Peppercorn Circuit, Mawson Lakes. In addition to these renewals, a new playspace was constructed at Kingswood Crescent Reserve, Paralowie, which will be followed by a new playspace installed at Camelot Drive Reserve, Paralowie.



Dog Park Renewal and Improvement Program

The Dog Park Renewal and Improvement Program commenced in 2022/23 with Golding Oval, Para Vista, the first location renewed. New irrigation, turf and trees were planted creating a much more inviting place to visit.

To note, also completed this year was the creation of a new dog park for small dogs at Mawson Lakes



Before



After

Fitness Equipment Program


The program to install new fitness equipment was completed this year with the final sites of RM Williams Drive Reserve, Walkley Heights, and St Kilda Playground, having new equipment installed. This program will transition to a renewal program in future years.



Reserve Upgrade Program

New irrigation supply and system was installed at Bush Park, Pooraka, supporting the reactivation of the reserve. This new system has been connected to the recycled Salisbury Water system.

Parks & Streetscape *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Street Trees Program</u>		
The Street Tree Program is a continuous program of works which where possible aims to make best use of weather conditions and planting seasons, therefore does cross financial years for delivery. Current market conditions also contributed to delays associated with the demand on contractors, removals, supply and planting.		\$454k
<u>Camelot Drive Reserve Playspace</u>		
The design for the new playspace at Camelot Drive Reserve, Paralowie, was cross referenced with the flood mitigation project also occurring in the area, therefore required more time to complete. Construction has now commenced and is scheduled for completion late October 2023 ready for the summer school holidays.		\$397k
<u>Yalumba Drive Reserve Playspace</u>		
The renewal of the playspace at Yalumba Drive Reserve, Paralowie, is in progress and scheduled to be ready also for the coming summer school holidays.		\$371k
<u>Other</u> – Refer Attachment 1		\$828k

Returned Funds *(Recommendation 2, Refer Attachment 2)*

There is a series of minor returns noted within Attachment 2 associated with the Parks and Streetscape Asset Category, noting the main return of \$400k is linked to the Developer Funded Reserve which is used as required in alignment with developments undertaken within the City.	\$513k
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

Due to a series of minor program overspends \$53k is required to offset the expenditure incurred as per Attachment 3.	\$53k
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Budget Transfers *(Recommendation 4, Refer Attachment 4)*

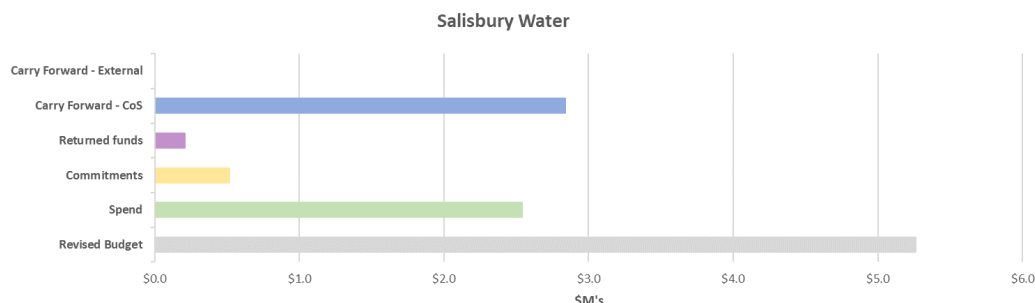
To align with the nature of expenditure, a total of \$3k of operating budget funding has been included to be converted to capital budget, with no impact to project delivery.	\$3k
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Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

With the receipt of insurance funds an adjustment has been included to reflect this transaction.	\$4k
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Salisbury Water

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Salisbury Water	5,260,758	2,536,519	3,052,559	58%	2,838,640	54%	-	0%	516,041	10%	207,691	4%
Salisbury Water	122,000	-	-	0%	-	0%	-	0%	-	0%	122,000	100%
Total	5,382,758	2,536,519	3,052,559	57%	2,838,640	53%	-	0%	516,041	10%	329,691	6%



Key Achievements

Council Reserve Upgrades – Recycled Water Connections

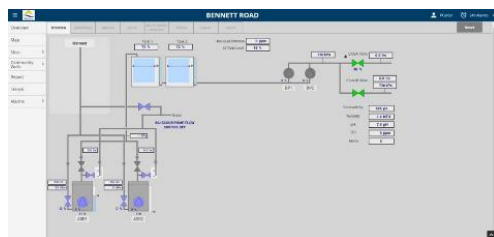
Construction of new distribution pipework to connect recycled water supply to three community spaces in Salisbury East were completed providing connections to Fern Grove Reserve, Bunya Reserve and Strathpine Reserve ready for commissioning during the 2023/24 irrigation season.

In addition, reserve connections were rolled out at Keikebush and Leonard Reserves in Gulfview Heights, Direk Reserve in Salisbury North and Bean Park in Pooraka.

Connecting these community spaces to Council's recycled water service reduces Council's reliance on mains water supply and is key step towards a sustainable city.




Salisbury Water – Asset Renewal Program



Significant renewal works were progressed during 2022/23, predominately focused on renewing automation control system assets which had reached their end of life and the technology was no longer supported. Development and implementation of a new Supervisory Control and Data Acquisition (SCADA) system across all Salisbury Water managed schemes (Managed Aquifer Recharge and Community Groundwater Wells) is being commissioned.

Salisbury Water *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Pump Stations Upgrade Program</u> Upgrade and capacity expansions were delayed pending sourcing of a suitable tank solution. Works will be progressed in early 2023.	\$641k
<u>Distribution Main Linkages</u> Construction of a new distribution main linkage was delayed pending securing additional supply volumes from Walkley Heights. It is anticipated that this will be progressed during 2023/24.	\$578k
<u>Salisbury Water Dry Creek Weirs and Harvesting</u> Stage 1, raising the height of the existing Walkley Heights Weir on Dry Creek, is complete and is continuing to perform well during the winter harvesting season. Stage 2, construction of a large-scale detention basin in the Pooraka Railway Corridor is complete. During 2022/23, staff negotiated and secured approval, in conjunction with the Office of Recreation and Sport, to construct a stormwater detention basin which will take stormwater overflow from the State Sports Park expansion project. Landscaping of the basin and railway corridor will commence in early 2023. Stage 3, pending a viable solar pumping option, will see the remaining 3 Montague Road MAR wells equipped with power and commissioned for extraction in 2023/24. 	\$526k
<u>Salisbury Water Solar PV Head Tanks</u> To date, the Salisbury Water Solar PV project has not met business case criteria. Work is proceeding in conjunction with City Infrastructure to evaluate solutions to achieve larger economies of scale for the City. The business case for solar will be revisited in mid 2023/24 given the predicted increase in electricity rates with the expiry of the current Council contract.	\$428k
<u>Other</u> – Refer Attachment 1	\$665k

Returned Funds *(Recommendation 2, Refer Attachment 2)*

Returned funds for the Salisbury Water Business Unit are combination of budget savings across two programs, with no impact to the delivery of the program of works.	\$208k
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

Asset Renewal shortfall / overspend is associated with timing of the roll out of the automation control systems renewal program.	\$322k
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Salisbury Water *Continued..***Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

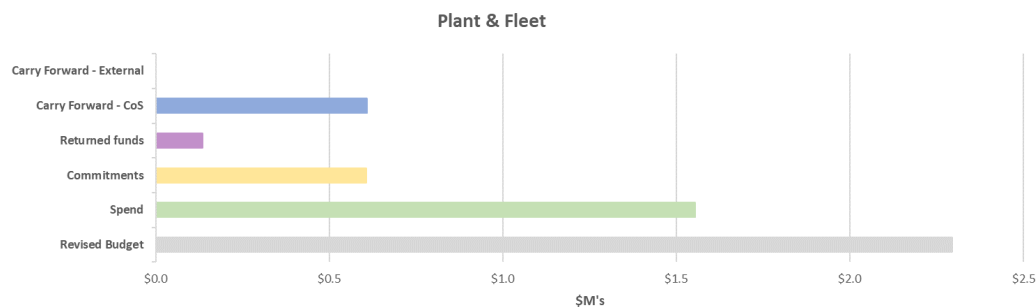
Nil requested	\$0k
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Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

Nil Requests	\$0k
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Plant & Fleet

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Plant & Fleet	2,293,948	1,552,632	2,158,810	94%	607,659	26%	-	0%	606,178	26%	133,657	6%
Plant & Fleet	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
Total	2,293,948	1,552,632	2,158,810	94%	607,659	26%	-	0%	606,178	26%	133,657	6%



Key Achievements

Plant & Fleet Programs

The Plant and Fleet Replacement Program is an integral part of being able to provide services to the community. The City renews and replaces a variety of plant and fleet items annually from turf mowers to water trucks. Some items require retrofitting of equipment to support program delivery and safe operating procedures.



Home Assist Community Bus



Reserve Mower



Biodiversity Planting Trailer

Carry Forward Funds (Recommendation 1, Refer Attachment 1)

Plant & Fleet Programs

The sourcing and supply of plant and fleet items continues to be impacted by supply chain associated issues with most items reliant upon shipment from overseas. Best endeavours are made to minimise the impact however market conditions continue to evolve and change.

\$608k

Returned Funds (Recommendation 2, Refer Attachment 2)

Balance of program funds are nominated for return, noting one fleet item being the replacement of the sandblaster not occurring as the current condition remains suitable for the level of use.

\$134k

Plant, Furniture & Equipment Program, Continued..**Additional Budget Funding** (Recommendation 3, Refer Attachment 3)

Nil requested	\$0
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Budget Transfers (Recommendation 4, Refer Attachment 4)

Nil requested	\$0
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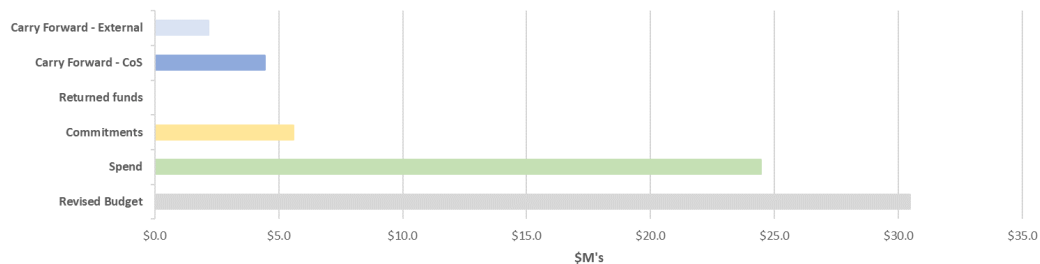
Income Funding Adjustments (Recommendation 5 & 6, Refer Attachment 5)

Nil requested	\$0
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Strategic Projects

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Strategic Projects	30,446,771	24,454,183	30,026,080	99%	6,615,381	22%	2,170,053	7%	5,571,897	18%	35,261	0%
Strategic Projects	1,921,866	873,045	1,046,854	54%	1,410,594	73%	-	0%	173,808	9%	-	0%
Total	32,368,637	25,327,228	31,072,933	96%	8,025,975	25%	2,170,053	7%	5,745,705	18%	35,261	0%

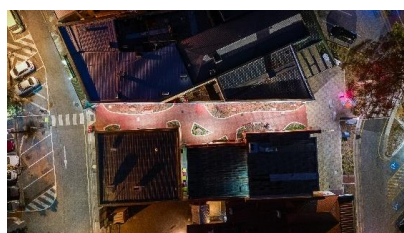
Strategic Projects



Key Achievements

Salisbury Aquatic Centre

The construction of the Salisbury Aquatic Centre has made significant progress this financial year following demolition of the original aged facility. The project remains on schedule for opening in 2024. To note, this project is part funded by the State Government.



Salisbury City Centre Revitalisation

In conjunction with funding from the Federal Government, the upgrade of Church and John Street, Salisbury, was able to be successfully delivered. Works included roadwork improvements and modifications, footpath upgrades and new landscaping and plantings. Outdoor furniture and seating enable the community to rest and enjoy the new spaces, including reflection upon the various points of feature artwork.

Strategic Projects *Continued..*Fairbanks Drive Reserve Upgrade

The transformation of Fairbanks Drive Reserve, Paralowie, was completed complementing the rage cage which was installed the previous year. Collectively the reserve has been upgraded to a new destination playspace for the community and visitors to the City. The new playspace has adjacent turfied areas for kick and catch play and a network of paths to connect the spaces and amenities.

**Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Salisbury Aquatic Centre</u> The Salisbury Aquatic Centre is a significant project currently being constructed for the community and scheduled to open in 2024, noting the balance of \$3.4M is required to be carried forward into 2023/24.	\$3.4M
<u>Local Roads and Community Infrastructure Program</u> To complement the new Salisbury Aquatic Centre, the entry way and carpark is being upgraded as part of the Federal Government, Local Roads and Community Infrastructure Program, however this work will occur post major aquatic centre construction works therefore included within the requested carry forward for 2022/23.	\$1.1M
<u>Baltimore Reserve Cricket Wicket & Parking Improvements</u> The reserve improvements at Baltimore Reserve, Parafield Gardens, commenced construction mid 2023, following investigation and design which informed the schedule of works. The construction scheduled for completion in September 2023 the associated project funding has been sought to be carried forward.	\$369k
<u>Other</u> – Refer Attachment 1	\$1.7M

Strategic Projects *Continued..***Returned Funds** *(Recommendation 2, Refer Attachment 2)*

Minor program balances and savings achieved are nominated for return and included within Attachment 2.	\$35k
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Additional Budget Funding *(Recommendation 3, Refer Attachment 3)*

Following the opening of the Burton Community Hub in 2023 and transition to a full functioning facility, various unplanned modifications and improvements were required. The community garden and outdoor area were found to need additional shade shelters and accessibility to enable people to enjoy working in the area longer, whereas initial coverage considered greater area of sunlight for plant growth. Information and technology requirements changed for this project with the requirement to configure spaces and staff areas with current specifications and equipment available. Delays with some IT equipment resulted in additional expenditure to implement work arounds to support service provision until final equipment arrived. The library equipment kiosk borrowing and service stations required exceeded initial estimates however as critical service items could not be overlooked or descoped. The other item which resulted in a project overspend can be attributed to additional security infrastructure requirements which was needed to provide the required CCTV coverage and antisocial behaviour deterrents.	\$292k
An allocation is required to cover the legislative Construction Industry Training Board levy for expenditure incurred as part of the 2022/2e Capital Program. This payment is currently administered in arrears following completion of the financial year project payments.	\$147k
Other – Refer Attachment 3	\$49k

Budget Transfers *(Recommendation 4, Refer Attachment 4)*

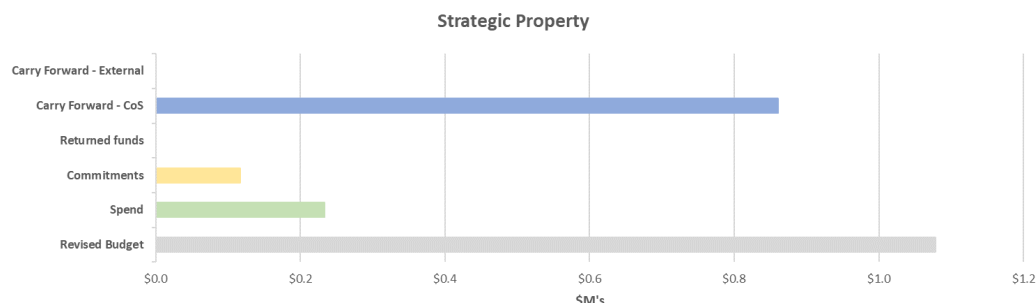
With the construction of the new sporting clubrooms at Yalumba Drive Reserve and the Paddocks tendered as a single contract, the budget was distributed across the two projects based upon estimated values, with the projects now nearing completion, a transfer of \$460k from Yalumba Drive Reserve Clubrooms to the Paddocks Clubrooms is required to align with final project values.	\$460k
To align with the nature of expenditure, a balance of \$98k of capital budget funding across a series of programs has been included to be converted to operating budget, with no impact to project delivery	\$98k

Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

Nil Requests	\$0k
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Strategic Property

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Strategic Property	1,077,646	232,687	349,277	32%	860,427	80%	-	0%	116,591	11%	-	0%
Strategic Property	463,463	379,304	401,035	87%	131,412	28%	-	0%	21,731	5%	-	0%
Total	1,541,109	611,991	750,312	49%	991,839	64%	-	0%	138,322	9%	-	0%



Key Achievements



Civil and landscape construction is complete on the first of the Tranche 2 projects, Boardwalk at Greentree with 97% of the project site now sold. The remaining Tranche 1 projects are complete, with all sales and settlements completed. Final completion has been reached for civil works, public lighting and landscape at Hoyle Green (Irving Place). All thirteen allotments have been sold; with eleven now occupied, one under construction and the final allotment due to commence construction soon. Construction of 35 residential allotments at Lake Windemere is expected to begin in October. The Walkley's Road Corridor community land revocation and road closure process has commenced and is currently out for consultation closing in August ready for a report to be provided to the Minister of Local Government and Registrar General.

Carry Forward Funds (Recommendation 1, Refer Attachment 1)

The nature and complexity of Strategic Property projects results in timelines extending over multiple financial years from initial feasibility through to full project completion. \$358k of the carry forward is associated with the development of Lake Windemere, Salisbury North.	\$860K
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Returned Funds (Recommendation 2, Refer Attachment 2)

Nil	\$0
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Strategic Property *Continued..***Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

As part of proceed with the sale of land associated with the Ryans Road Reserve, Greenfields, \$63k of expenditure was required, noting the income from the sale is reflected in Attachment 5.	\$63k
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Budget Transfers *(Recommendation 4, Refer Attachment 4)*

To align with the nature of expenditure, a series of transfers have been included within Attachment 4, noting the primary request of \$21k relates to the Walkleys Road Corridor Development which is progressing from feasibility into community land revocation. These transfers have no impact to project delivery.	\$47k
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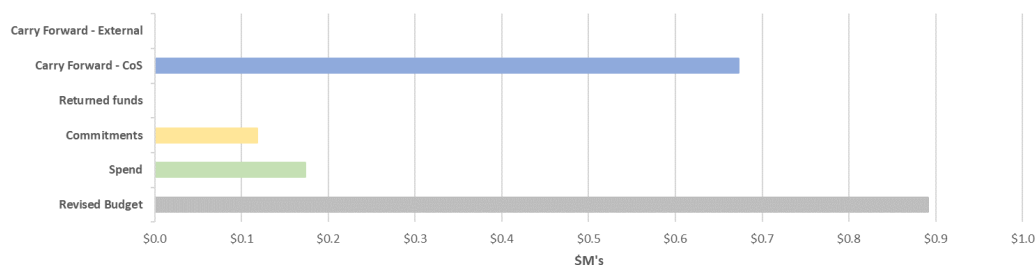
Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

An income budget adjustment of \$5M is required to reflect the income received for the sale of land associated with Ryans Road Reserve, Greenfields.	\$5M
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Information Technology

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
Information Technology	891,196	173,085	290,616	33%	672,337	75%	-	0%	117,531	13%	-	0%
Information Technology	184,330	780	780	0%	160,397	87%	-	0%	-	0%	72,000	39%
Total	1,075,526	173,865	291,396	27%	832,734	77%	-	0%	117,531	11%	72,000	7%

Information Technology



Key Achievements

A significant focus in 2022/23 has remained on cybersecurity improvements for the organisation. This included rolling out of the 'Knowbe4' which has a strong focus on email security with simulated 'phishing' campaigns to educate on what to look for within an email to determine if it is safe to open and steps to report any malicious looking emails. Another initiative commenced was the enablement of Multi-Factor Authentication (MFA). MFA introduces an additional layer of security when logging on to 'Cloud' systems by requiring a second level of identity validation in addition to a username and password. The activation of Single Sign On (SSO) for systems such as Kineo, AusFleet and Altus Procurement was completed.

From a facilities perspective, the completion and transition to full operations of the Burton Community Hub, Operations Centre and the Animal Pound was completed this year, together with the roll out of system printers.

Carry Forward Funds (Recommendation 1, Refer Attachment 1)

As detailed within Attachment 1, there is a small list of programs which require funds to be carried forward to enable Smart City projects and organisational information technology associated works in progress to continue.	\$627k
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Returned Funds (Recommendation 2, Refer Attachment 2)

Nil	\$0k
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Additional Budget Funding (Recommendation 3, Refer Attachment 3)

Due to a minor overspend a \$3k budget is being requested.	\$3k
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Information Technology *Continued..***Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

To align with the nature of expenditure, \$49k of capital budget funding has been included to be converted to operating budget, with no impact to project delivery.	\$49k
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Income Funding Adjustments *(Recommendation 5 & 6, Refer Attachment 5)*

Nil requested	\$0
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