



**MINUTES OF COUNCIL ASSESSMENT PANEL MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,  
SALISBURY ON**

**26 SEPTEMBER 2023**

**MEMBERS PRESENT**

Mr T Mosel (Presiding Member)  
Mr R Bateup  
Ms C Gill  
Mr B Brug  
Mr J Botten

**STAFF**

Assessment Manager, Mr C Zafiropoulos  
General Manager City Development, Ms M English  
Team Leader Planning, Mr C Carrey  
Senior Development Officer – Planning, Ms K Thrussell  
Development Officer – Planning, Mr B Ferguson  
Development Officer – Planning, Ms K Brown

The meeting commenced at 6.30pm.

The Presiding Member welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil

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## ADOPTED MINUTES FROM PREVIOUS MEETING

The Minutes of the Council Assessment Panel Meeting held on 29 August 2023, be taken as read and confirmed.

## DECLARATIONS OF CONFLICTS OF INTEREST

Nil

## PRESENTATION

### PRES1 Case Law Update

Mr Peter Psaltis, Principal from Norman Waterhouse Lawyers attended the meeting to facilitate the session between 6.30pm and 8.00pm.

## REPORTS

Nil

## OTHER BUSINESS

### 8.2.1 Delegations

Mr R Bateup moved and the Council Assessment Panel resolved to:

1. Revokes, in accordance with Section 100(2)(d) of the *Planning, Development and Infrastructure Act 2016* its previous delegations to the Assessment Manager and General Manager City Development of those powers and functions under the *Planning Development and Infrastructure Act 2016* as included in Attachment 1 (CAP meeting 27 April 2022, Item no. 8.2.2).
2. Delegates in exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation as Attachment 1 to this report (CAP, 26 September 2023, Item 8.2.1) to the positions identified in the third column of the proposed Instrument of Delegation subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
3. Notes the delegated powers and functions may be exercised individually by each delegate in respect of any particular matter where the delegate is required or proposing to act in the course of their duties.

4. Notes that such powers and functions may be further delegated by the Assessment Manager in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Assessment Manager sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation as included in Attachment 1 (CAP meeting 26 September 2023, Item 8.2.1).
5. Notes the power in Sections 119(9) and (14) of the *Planning, Development and Infrastructure Act 2016* and Regulation 7 of the *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* may be further delegated by the General Manager City Development in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the General Manager City Development sees fit, unless otherwise indicated in the Schedule of Conditions contained in the proposed Instrument of Delegation as included in Attachment 1 (CAP meeting 26 September 2023, Item 8.2.1).
6. Notes that the delegations be reviewed in September 2024.

**8.2.2 Status of Current Appeal Matters and Deferred Items**

Mr B Brug moved and the Council Assessment Panel resolved that the information was received.

**8.2.3 Policy Issues Arising from Consideration of Development Applications**

**8.2.4 Future Meetings & Agenda Items**

Next meeting scheduled for Tuesday 24 October 2023.

**ADOPTION OF MINUTES**

Ms C Gill moved, and the Council Assessment Panel resolved that the Minutes of the Council Assessment Panel Meeting be taken and read as confirmed.

The meeting closed at 8.20pm.

**PRESIDING MEMBER:** Mr T Mosel

**DATE:** 26 September 2023  
 (refer to email approving minutes registered in the City of Salisbury’s Record Management System - Document Number 7959461)