



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

21 AUGUST 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Infrastructure Delivery, Mr J Collins
Manager Field Services, Mr M Purdie

The meeting commenced at 6.52 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting, which was being held concurrently.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 17 July 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 August 2023

Moved Cr A Graham
Seconded Cr M Mazzeo

The information contained in the minutes of the Asset Management Sub Committee meeting held on 14 August 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr A Graham
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

4.0.1-AMSC2 Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr A Graham
Seconded Cr M Mazzeo

That Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m² of new irrigation system on the Ascot Drive Reserve.

CARRIED

4.0.1-AMSC3 CCTV Policy and Procedure

Moved Cr A Graham
Seconded Cr M Mazzeo

That Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
 - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
 - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.
2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council’s contractual services as appropriate.
3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council’s procurement process for these services is completed, as per Council’s resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

CARRIED

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 14 August 2023

Moved Cr B Brug
Seconded Cr S Reardon

The information contained in the minutes of the Environmental Sustainability and Trees Sub Committee meeting held on 14 August 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - Monthly Update for June 2023

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

ESATS3 Review of Tree Removal Request - Various Locations

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The three regulated *Eucalyptus sideroxylon* trees at the side of 306 Whites Road Paralowie, noting that should the application be approved 6 trees are required to be replaced.
 - b. Notes the previous requests for removal, damage caused by the trees on the residents' property on multiple occasions.

CARRIED

ESATS4 Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.
2. Endorses the vision and principles outlined in this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023), as it closely aligns with the City Plan 2035 direction of 'A sustainable City' and the Sustainability Strategy.
3. Authorises the Mayor to write to the Minister for Environment and Water in support of the Vision and Principles stated in the St Kilda Mangroves Community Vision and Strategic Plan, emphasising the need for the renewal of the St Kilda mangrove trail boardwalk, and reminding the Minister of Council's vision for the construction of a multi-purpose facility as outlined in Section 3.10 of this report (Item ESATS4 - Save St Kilda

Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023).

4. Authorises the Mayor to write to the secretary of the St Kilda Alliance advising of Council's support and shared vision of the Community Vision and Strategic Plan and invite them to present to Council at a future CEO Briefing Session.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

4.1.1 Capital Works - July 2023

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes, community consultation and engagement will commence September 2023 to inform the design for the dog park for small dogs at Unity Park, Pooraka, which is scheduled for delivery this financial year.

CARRIED

4.1.2 Budget Workshops Actions Update - Program of Works (Footpaths and Road Reseal)

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the 2023/24 Road Reseal Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
2. Approves the 2023/24 Bituminous Footpath Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
3. Requests Administration provide a further information report on the breakdown of the total budget and programs identified for 2023/24 in relation to the Bituminous Footpath Service Continuity Program.

CARRIED

4.1.3 Repurposing Playground Equipment

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr B Brug declared a material conflict on the basis of being a member of Rotary, which is mentioned in the report. Cr B Brug stated that he will deal with the conflict by withdrawing from the meeting.

Cr B Brug left the meeting at 7:10 pm.

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes that suitable playground equipment at end of its life in Salisbury, can be repurposed.
2. Requests Administration to run an Expression of Interest to re-purpose end of life playground equipment to community groups and schools within the City of Salisbury.

CARRIED

Cr B Brug returned to the meeting at 7:18 pm.

4.1.4 Local Roads and Community Infrastructure, Phase 4 - Grant Funding

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the Federal Government has released Phase 4 of the Local Roads and Community Infrastructure grant funding program and as part of this has allocated \$1,683,846 to the City of Salisbury.
2. Approves the Salisbury Recreation Precinct Playspace (allocation of \$1,000,000), and the School Transport Framework projects (to the value of \$683,846), as the projects to be submitted to the funding body for Phase 4 of the Local Roads and Community Infrastructure Program to a total of \$1,683,846 as per allocated funding value.
3. Delegates authority to the Chief Executive Officer to select projects to the value of \$683,846 from previously identified works as part of the School Transport Framework, in lieu of wayfinding signage along our City Wide Trails.

CARRIED

4.1.5 Adelaide Coastal Councils Network Update

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the status update of the Adelaide Coastal Councils Network as included in this report (Item No. 4.1.5 - Adelaide Coastal Councils Network Update - Urban Services Committee, 21 August 2023).
2. Approves the annual membership fee for the Adelaide Coastal Councils Network of \$10,000 (for Financial Year 2023/24) as a non-discretionary item to be included in the First Quarter Budget Review.
3. Approves preparation of a budget bid for the Financial Year 2024/25 membership fee.

CARRIED

4.1.6 Parkrun Course Condition Audit

Moved Cr B Brug

Seconded Cr C Buchanan

That Council:

1. Notes this report.

CARRIED

4.1.7 Street Tree Inspection and Pruning Program 2023-24

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the utilisation under CEO delegation of \$111k of the provision for contractual services increases provided in the 2023/24 budget to enable the 5 yearly proactive street tree inspection and pruning program for 2023/24 to be completed at the current service levels as adopted by Council.
2. Requests Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.

CARRIED

4.1.8 5 Tonne Excavator

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approve the re-allocation of \$170,000 from the 2023/24 fleet budget to facilitate the purchase of a 5-tonne excavator to deliver improved operational efficiencies and reduce contractual expenditure on plant hire.

CARRIED

4.1.9 Revocation of Community Land Classification - Portion of Correena Avenue Reserve, Correena Avenue Paralowie

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, as described in Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m², pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and that this be rededicated as road pursuant to Section 208 of the Local Government Act 1999, with the City of Salisbury as the applicant being responsible for all costs incurred.
4. Requests staff to bring back a further information report to Council on 28 August 2023, on the process of renaming this road to McKay Road after long serving Principal, Mr Peter McKay.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

US-QWON1 Question Without Notice: West Avenue, Edinburgh – Speed Limit Change

Cr A Graham asked the following question in relation to the speed limit change on West Avenue, Edinburgh:

Did Council have input into the decision to change the speed limit, and what were the recommendations?

The General Manager City Infrastructure provided the following response:

Discussions had been held with the Department of Defence regarding access to the site, and also the Department for Infrastructure and Transport regarding the inconsistency of speed on that section of the road, and because of the new development in the area, it was decided that, for safety reasons, the speed limit be reduced to 60kmh along West Avenue.

US-QWON2 Question Without Notice: Valley View Tennis Club

Cr A Graham asked the following question in relation to Valley View Tennis Club:

Has consultation commenced and if so, as part of that consultation, can staff liaise with the Club regarding State Government's Community Recreation and Sports Facility Grants Program?

The General Manager City Infrastructure took the question on notice.

US-MWON1 Motion Without Notice: Kings Road Corridor

Moved Cr C Buchanan

Seconded Cr S Ouk

That Council:

1. Welcomes the announcement by the State Government seeking feedback on the Kings Road corridor planning study which will identify potential opportunities to improve Kings Road to support development growth between Port Wakefield and Main North Roads.
2. Requests administration to provide a submission to the State Government Level Crossing Removal Planning Program in support of grade separation of the Kings and Park Terrace level crossings, and the duplication from Salisbury Highway to Port Wakefield Road.
3. Noting that feedback is due by Monday 18 September 2023, delegates to the CEO to provide a submission on behalf of Council in consultation with the Mayor, the Chair of Urban Services Committee and the Chair of the Policy and Planning Committee.

CARRIED

US-MWON2 Motion Without Notice: Park Bench – Salisbury Cinemas

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes that the Urban Services Committee acknowledged the representations made by Mr Matt Burnell, Federal Member for Spence, regarding the park bench located next to the Salisbury Cinemas.
2. Requests the General Manager Community Development to liaise with the Member for Spence on the relocation of the bench.

CARRIED

The meeting closed at 8.17 pm.

CHAIRMAN.....

DATE.....