



AGENDA

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON
21 AUGUST 2023 AT CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

REQUIRED STAFF Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Urban Services Committee Meeting held on 17 July 2023.

REPORTS

Administration

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MOTIONS ON NOTICE

There are no Motions on Notice

QUESTIONS ON NOTICE

There are no Questions on Notice

OTHER BUSINESS

(Motions without Notice, Questions Without Notice, CEO Updates)

CLOSE



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

17 JULY 2023

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
A/General Manager City Infrastructure, Mr J Collins
General Manager Community Development, Mrs A Pokoney Cramey
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Sport, Recreation and Community Planning, Mr A Hamilton

The meeting commenced at 6.53 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge as she was attending the Governance and Compliance Committee meeting which was being held concurrently.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 19 June 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 10 July 2023

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

Receives and Notes the information contained in the Asset Management Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein be adopted by Council:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

AMSC2 Asset Management Improvement Plan - Update

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

1. Adopts the hierarchy in the below table for the pathway asset class for the undertaking of analysis on the level of service classes.

Location	Hierarchy
Road	High Profile
	Collector
	Industrial
	Residential
	Minor
Reserve	City Wide Trail / Shared Use Pathway
	Major Pathway
	Minor Pathway

2. Requests the Administration to review the below criteria for level of service for pathways and requests the Administration to provide costings on different levels of service with consideration to the following.
 - 2.1 Width
 - 2.2 Surface Finish – Material
 - 2.3 Location
 - 2.4 Functionality (could be defined as usability including DDA)
 - 2.5 Lighting
 - 2.6 Signage
3. Requests the Administration to review the footpath policy and provide advice, costings and service levels including types of footpath material for further consideration by the Asset Management Sub Committee by October 2023.
4. Notes the 2023 footpath audit and requests the Administration to bring back a repair/replacement upgrade program including a proposed budget based on \$500,000 for 23/24 and 24/25 for further consideration by the Asset Management Sub Committee by October 2023.

5. Adopts the hierarchy in the below table for the public lighting asset class for the undertaking of analysis on the level of service classes.

Location	Description
Road	Industrial Roads and Collector Roads
	Residential Roads
	Minor Roads
Sports field	Sports field Lighting - Sports Light – AFL - Sports Light – Baseball - Sports Light – Athletics - Sports Light – Baseball - Sports Light – BMX - Sports Light – Cricket - Sports Light - Lawn Bowls - Sports Light - Netball - Sports Light – Soccer - Sports Light – Tennis - Sports Light – Volleyball - Sports Light – Tennis - Sports Light - Volleyball
Decorative	
Shared use paths	
Reserves – informal/passive	

6. Adopts the below criteria for level of service for public light;
- 6.1 Relevant Australian standards
 - 6.2 Pole type
 - 6.3 Environmental
7. Requests the Administration to present a proposed public and street lighting policy to the Asset Management Sub Committee by December 2023.

CARRIED

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 10 July 2023

Moved Cr M Mazzeo

Seconded Cr B Brug

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr M Mazzeo

Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

ESATS2 Review of Tree Removal Request - Various Locations

Moved Cr M Mazzeo

Seconded Cr B Brug

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The regulated *Eucalyptus sideroxylon* tree at the rear of 33Seabright Avenue, Parafield Gardens, noting that should the application be approved four replacement trees are required to be planted.
 - b. The regulated *Eucalyptus leucoxylon* tree at front of 18 Ottoma Street Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - c. The regulated *Eucalyptus intertexta* tree at the front of 3 Venlo Court Salisbury Downs, noting that should the application be approved three replacement trees are required to be planted.
 - d. The three regulated *Angophora costata* to the side of 19 Forest Avenue Paralowie noting that should the application be approved six replacement trees are required to be planted.

- e. The two regulated *Eucalyptus sideroxylon* trees at front of 41 Firmin Street Paralowie, noting that should the application be approved four replacement trees are required to be planted.
- f. The significant *Eucalyptus leucoxydon* tree at front of 17 Ascot Drive Paralowie, noting that should the application be approved three replacement trees are required to be planted.

CARRIED

ESATS3 Tree Removal Requests - Monthly Update for May 2023

Moved Cr M Mazzeo

Seconded Cr B Brug

That Council:

1. Notes the report.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- Approves that trees listed at lines 38, 52 and 70 in Attachment 1 – Tree Removal Requests – May 2023 of the report (Item ESATS3 – Tree Removal Requests – Monthly Update for May 2023 - Environmental Sustainability and Trees Sub Committee, 10 July 2023) be approved for removal.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr B Brug

Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Approves not pursuing the CoolSeal Road Resurfacing in Mawson Lakes (MON1 Council meeting 27 March 2023) to save time and resources of Council administration.

CARRIED

*For Decision***4.1.1 Capital Works - June 2023**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the 2023/24 Bus Shelter Renewal and Stop Improvement Service Continuity Program, subject to funding availability, as presented in this report (Item 4.1.1, Capital Works – June 2023, Urban Services Committee, 17 July 2023)
2. Approves the change from Wilkinson Road to the Paddocks, to the continuation of Gawler Greenway within the 2023/24 Bicycle Network Improvements Service Continuity Program due to Wilkinson Road to the Paddocks attaining funding in 2022/23, with no impact to the budget.
3. Approves the inclusion of Kesters Road, and Milne Road, Para Hills, within the 2023/24 Road Reseal Service Continuity Program where sufficient funding is available to do so, noting the remaining program locations will be presented in August 2023.

CARRIED

*For Information***4.2.1 Kitchen Caddy Food Waste Update**

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the savings achieved through the kitchen caddy/Food Organics Garden Organics (FOGO) improved services and the contribution made towards the objectives of the Sustainability Strategy 2035.
2. Notes the ongoing support of Green Industries SA and the Northern Adelaide Waste Management Authority (NAWMA) for the project.
3. Approves program funding for 2023/2024 to be serviced by GISA grant funding rolled over into 2023/24, combined with unspent Council funds carried forward into FY 2023/24 in order to facilitate ongoing provision of compostable liners, kitchen caddies and educational material to the community.

CARRIED

MOTIONS ON NOTICE

US-MON1 **Motion on Notice: Cr B Brug: Drink Container Deposit Refund Scheme**

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities

CARRIED

US-MON2 **Motion on Notice Cr B Brug: Solar Benches**

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

Requests the Administration to present a report to the Urban Services Committee on the installation of Solar Benches within the City of Salisbury and includes an analysis of its community benefits and recommendations on potential future additional installations.

CARRIED

US-MON3 **Motion on Notice: Cr B Brug: Companion Animals Scheme**

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the City of Tea Tree Gully, City of Port Adelaide Enfield Council and City of Charles Sturt have among others, implemented a volunteer dog walking program to support eligible members of the community who are unable to walk their dog.
2. Requests that the Administration investigates and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme.
3. Requests that the Administration consider feedback from key stakeholders, including RSPCA of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023.

CARRIED
UNANIMOUSLY

QUESTIONS ON NOTICE:

There are no Questions on Notice

OTHER BUSINESS:

Motions Without Notice, Questions Without Notice, CEO Updates)

US-MWON1 Pledger Wetlands

Moved Cr B Brug

Seconded Cr C Buchanan

That Council:

1. Notes and thanks Michael Brown MP and the State Government for the funding of the \$100,000 for irrigation of the Pledger Wetlands.
2. Requests the Administration to write to Mr Brown thanking him and the State Government.
3. Requests that a report be presented to the Urban Services Committee about the required works and costings needed to complete a full installation of irrigation at Pledger Wetlands in consultation with Friends of Pledger Wetlands.

CARRIED
UNANIMOUSLY

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 CCTV Policy and Procedures - Community Safety CCTV

Moved Cr S Reardon
Seconded Cr A Graham

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee Orders, this be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **CCTV Policy and Procedures - Community Safety CCTV** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer; A/General Manager City Infrastructure; General Manager Community Development; Manager Governance; Governance Support Officer, and Manager Sport, Recreation & Community Planning, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.43 pm.

The meeting moved out of confidence and closed at 8.33 pm.

CHAIRMAN.....

DATE.....

ITEM	4.0.1
	URBAN SERVICES COMMITTEE
HEADING	Recommendations of the Asset Management Sub Committee meeting held on Monday 14 August 2023
AUTHOR	Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 14 August 2023 are presented for Urban Services Committee's consideration.

RECOMMENDATIONThat Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 14 August 2023 and that the following recommendations contained therein be adopted by Council:

AMSC1 Future Reports for the Asset Management Sub CommitteeThat Council:

1. Notes the report.

AMSC2 Ascot Drive Reserve, Paralowie - Playground RenewalThat Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m² of new irrigation system on the Ascot Drive Reserve.

AMSC3 CCTV Policy and ProcedureThat Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
 - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
 - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.

2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council's contractual services as appropriate.
3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council's procurement process for these services is completed, as per Council's resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 14 August 2023 [↓](#)



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

14 AUGUST 2023

MEMBERS PRESENT Cr A Graham (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan
Cr D Hood
Cr P Jensen
Cr S McKell (Deputy Chairman)

OBSERVERS Cr S Reardon

STAFF Chief Executive Officer, Mr J Harry
Acting General Manager City Infrastructure, Mr M Purdie
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Manager Sports, Recreation & Community Planning, Mr A Hamilton
Team Leader Urban Recreation Assets, Mr J Hosking
Team Leader Streetscape & Open Space Assets, Mr C Johansen
PA to GM City Infrastructure, Ms Heather Prasad
Governance Trainee, Ms M Prasad

The meeting commenced at 6.45 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr S McKell
Seconded Mayor G Aldridge

The Minutes of the Asset Management Sub Committee Meeting held on 10 July 2023, be taken as read and confirmed.

CARRIED

REPORTS

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED

AMSC2 Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m² of new irrigation system on the Ascot Drive Reserve.

CARRIED

AMSC3 CCTV Policy and Procedure

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
 - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
 - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.

2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council's contractual services as appropriate.
3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council's procurement process for these services is completed, as per Council's resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

CARRIED

MOTIONS ON NOTICE

Nil.

QUESTIONS ON NOTICE

Nil.

OTHER BUSINESS

Nil.

CLOSE

The meeting closed at 7.04 pm.

CHAIRMAN.....

DATE.....

ITEM 4.0.2**URBAN SERVICES COMMITTEE****HEADING** Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 14 August 2023**AUTHOR** Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure**CITY PLAN LINKS** 4.2 We deliver quality outcomes that meet the needs of our community**SUMMARY** The minutes and recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 14 August 2023 are presented for Urban Services Committee's consideration.**RECOMMENDATION**That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee Minutes of the meeting held on 14 August 2023 be received and noted and that the following recommendations contained therein be adopted by Council:

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub CommitteeThat Council:

1. Notes the report.

ESATS2 Tree Removal Requests - Monthly Update for June 2023That Council:

1. Notes the report.

ESATS3 Review of Tree Removal Request - Various LocationsThat Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The three regulated *Eucalyptus sideroxylon* trees at the side of 306 Whites Road Paralowie, noting that should the application be approved 6 trees are required to be replaced.
 - b. Notes the previous requests for removal, damage caused by the trees on the residents' property on multiple occasions.

ESATS4 Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic PlanThat Council:

1. Notes the report.
2. Endorses the vision and principles outlined in this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023), as it closely aligns with the City Plan 2035 direction of ‘A sustainable City’ and the Sustainability Strategy.
3. Authorises the Mayor to write to the Minister for Environment and Water in support of the Vision and Principles stated in the St Kilda Mangroves Community Vision and Strategic Plan, emphasising the need for the renewal of the St Kilda mangrove trail boardwalk, and reminding the Minister of Council’s vision for the construction of a multi-purpose facility as outlined in Section 3.10 of this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023).
4. Authorises the Mayor to write to the secretary of the St Kilda Alliance advising of Council’s support and shared vision of the Community Vision and Strategic Plan and invite them to present to Council at a future CEO Briefing Session.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Environmental Sustainability and Trees Sub Committee - 14 August 2023 [↓](#)



**MINUTES OF ENVIRONMENTAL SUSTAINABILITY AND TREES SUB COMMITTEE
MEETING HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

14 AUGUST 2023

MEMBERS PRESENT	Cr S McKell (Deputy Chairman) Mayor G Aldridge (ex officio) Deputy Mayor, Cr C Buchanan Cr J Chewparsad Cr P Jensen Cr S Ouk
OBSERVERS	Cr A Graham Cr D Hood Cr S Reardon
STAFF	Chief Executive Officer, Mr J Harry Acting General Manager City Infrastructure, Mr M Purdie General Manager Business Excellence, Mr C Mansueto General Manager Community Development, Mrs A Pokoney Cramey General Manager City Development, Ms M English Manager Governance, Mr R Deco Team Leader Urban & Recreation Assets, Mr J Hosking Team Leader Streetscape & Open Space Assets, Mr C Johansen PA to GM City Infrastructure, Ms Heather Prasad Governance Trainee, Ms M Prasad

The meeting commenced at 6.30 pm

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr L Brug.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Mayor G Aldridge

The Minutes of the Environmental Sustainability and Trees Sub Committee Meeting held on 10 July 2023, be taken as read and confirmed.

CARRIED

REPORTS

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

ESATS2 Tree Removal Requests - Monthly Update for June 2023

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Notes the report.

CARRIED

ESATS3 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The three regulated *Eucalyptus sideroxylon* trees at the side of 306 Whites Road Paralowie, noting that should the application be approved 6 trees are required to be replaced.
 - b. Notes the previous requests for removal, damage caused by the trees on the residents' property on multiple occasions.

CARRIED

ESATS4 Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan

Moved Cr C Buchanan
Seconded Cr S McKell

That Council:

1. Notes the report.
2. Endorses the vision and principles outlined in this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023), as it closely aligns with the City Plan 2035 direction of ‘A sustainable City’ and the Sustainability Strategy.
3. Authorises the Mayor to write to the Minister for Environment and Water in support of the Vision and Principles stated in the St Kilda Mangroves Community Vision and Strategic Plan, emphasising the need for the renewal of the St Kilda mangrove trail boardwalk, and reminding the Minister of Council’s vision for the construction of a multi-purpose facility as outlined in Section 3.10 of this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023).
4. Authorises the Mayor to write to the secretary of the St Kilda Alliance advising of Council’s support and shared vision of the Community Vision and Strategic Plan and invite them to present to Council at a future CEO Briefing Session.

CARRIED

MOTIONS ON NOTICE

Nil.

QUESTIONS ON NOTICE

Nil.

OTHER BUSINESS

Nil.

CLOSE

The meeting closed at 6.44 pm.

CHAIRMAN.....

DATE.....

ITEM	4.0.3
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Future Reports for the Urban Services Committee
AUTHOR	Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Nil.

3. REPORT

- 3.1 *Request for reports following Council Resolutions*

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
25/05/2020	Update on the Proposed Dry Creek Project	Bruce Naumann
6.0.3-IBDSC2	2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process.	
Due:	December 2023	

Meeting - Item	Heading and Resolution	Officer
22/03/2021 4.1.4	Lighting of Little Para Trail 5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor. Due: September 2023	Jamie Hosking
24/05/2021 4.1.2	Clayson Road and Frost Road Speed Limit Increase 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023. Due: December 2023	John Devine
22/11/2021 MON1	Motion on Notice: Traffic Management Study (Mawson Lakes) 2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays. 4. That the report be presented to the Urban Services Committee by May 2022. Due: December 2023	John Devine
20/12/2021 4.1.7	Salisbury Heights Traffic Management Concept Plans 4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions. Due: December 2023	John Devine
22/08/2022 GB6 Due: Reason:	Strategic Asset Management Plan - Playspaces - Stage 2 - Levels of Service and Financial Impacts 1.3 Approves the priority of the next 4-year renewal program be based on the condition and compliance from the Level 3 Compliance Audit currently underway, noting whole of site renewal will not be undertaken, to be reported to Council in early 2023. Report created in InfoCouncil for September 2023 Urban Services Committee and is called "Playspaces - Outcomes of Level 3 Compliance Audit"	Jamie Hosking

Meeting - Item	Heading and Resolution	Officer
22/08/2022 GB6	Strategic Asset Management Plan – Building Assets - Stage 2 - Levels of Service and Financial Impacts 4. Notes Administration are undertaking a review on the utilisation of Council buildings over the next two years which may result in changes to the building portfolio in the future, and that this work will be the subject of a further report to Council for consideration.	Tejaswi Karekal
Due:	August 2024	
22/08/2022 4.4.1	Verge Maintenance Update 5. Requests Administration bring back a further report with costings of increasing the caltrop spraying service to a minimum of twice a year, city wide.	Mark Purdie
Due:	April 2024	
22/08/2022 C2	Transfer of Land and Buildings Council previously resolved that this matter be kept in confidence.	Tejaswi Karekal
Due:	April 2024	
19/12/2022 GB9	City Centre Revitalisation - Church/John Street Project 6. Defers the upgrade of the Mobara Laneway and requests Administration to negotiate an agreement with the owners of the Mobara Laneway, including the allowance for 24 hour access through the laneway to allow improved connectivity with the City Centre, and provide a report back to Council.	Jarred Collins
Due:	September 2023	
19/12/2022 GB5	Lighting Costs – Para Hills Football Club, The Paddocks 1. That a report be brought back prior to the 2024/25 budget to allow consideration of bringing forward the replacement of the sporting ground lighting for the Para Hills Football Club at the Paddocks Reserve.	Jamie Hosking
Due:	September 2023	
31/01/2023 US-MON1	Motion on Notice – Coogee Avenue Reserve, Paralowie 1. Requests Administration to present a report to the Urban Services Committee with options for improved amenities (including but not limited to a small dog park) for the Coogee Avenue Reserve at Paralowie.	Jamie Hosking
Due:	August 2023	
Deferred:	September 2023	

Meeting - Item	Heading and Resolution	Officer
Reason:	Administration are still reviewing options for improved amenities and associated costings and will report back in September	
31/01/2023 4.1.3 Due: Deferred: Reason:	Mobility Access and Precinct Signage Finalisation - Burton Community Hub 2. Further options be provided for Building B to enable automatic access and locking of the building amenities in Building B. August 2023 September 2023 Administration are finalising options for installation of doors for Building B	Jarred Collins
27/02/2023 US-MON2	Motion on Notice – Pooraka Tennis Club 4. Requests the Administration to develop a precinct plan in consultation with the Pooraka Tennis Club and the Ward Councillors by November 2023 with consideration being given to site constraints, the growth of the Club and the current site issues including location of trees, lack of carparking, disability access, limited number of courts, lighting and backstop fencing. 5. Requests the Administration to also investigate grant funding options for the potential implementation of the precinct plan, and bring the proposed plan to the relevant Council Committee. Due: November 2023	Jamie Hosking
27/02/2023 MWON2 Due:	Motion Without Notice: Ingle Farm Soccer Club 2. That staff provide a report to the Urban Services Committee no later than April 2023. October 2023	Jamie Hosking
27/02/2023 C2 Due:	Tenancy Matter Council has previously resolved this resolution to be confidential. September 2023	Lavinia Morcoase
27/02/2023 4.1.6 Due:	Plant Equipment for Removal of Seaweed from St Kilda Boat Channel 3. Notes a further report will be submitted to Council at the completion of the trial. May 2024	Simon Bartosak

Meeting - Item	Heading and Resolution	Officer
24/04/2023 3.1.9 Due:	Review of Council Decision Construction of Carpark at Tree Top Court 2. Approves putting the Treetop Court carpark project on hold and undertaking public consultation, on a discretionary basis and in accordance with its Public Consultation Policy, with the applicants, as well as any other impacted resident(s), prior to its re-consideration of the Carpark proposal. October 2023	Sam Schirripa
24/04/2023 US-OB1 Due: Deferred: Reason:	Construction Contracts 1. Requests the administration to present a report to the Urban Services Committee regarding the status of delivery, key learnings and opportunities for improvement of construction contracts. August 2023 September 2023 This topic will be included as part of a CEO Briefing discussion and the formal report will be submitted after that has occurred.	Jarred Collins
24/04/2023 MON2 Due:	Motion on Notice: Lighting Quality for Pedestrians, Mawson Lakes 1. Requests the Administration provide detailed costings for the scope of work detailed in the report from item 3.1.1 to 3.1.11 and the report be submitted to the May 2023 Urban Services Committee. September 2023	Jamie Hosking
24/04/2023 MON3 Due:	Motion on Notice: New Playground and Upgrade to the Existing BMX Track at Diruwa Drive, Salisbury North 1. Requests Administration to present a report to the Urban Services Committee on the construction of a new playground and upgrade to the existing BMX Track at Diruwa Drive, Salisbury North, with the report to include cost estimates to inform future budget bids. September 2023	Jamie Hosking
24/04/2023 MON4 Due:	Motion on Notice: Valley View Tennis Club Lighting 2. Requests the Administration to report back before the September 2023 Urban Services Committee meeting with the findings and proposed solutions, including costs to upgrade the lighting to allow safe night time operation. September 2023	Jamie Hosking

Meeting - Item	Heading and Resolution	Officer
22/5/23 4.0.1-AMSC2 Due: Deferred: Reason:	Lake Windemere Amenities 2. Requests Administration to bring back a further report with costings for installation of a water fountain in the ornamental lake for consideration as part of the Quarter 1 Budget Review for the 2023/24 financial year. August 2023 February 2024 Due to no responses received for request for service. Administration require time to directly engage with consultants for review and design of appropriate solution.	Jamie Hosking
22/5/23 4.2.1 Due:	Mawson Lakes Parking Study - Update Report 2. Requests that Administration present a further report on Mawson Lakes Parking to the Urban Services Committee in six months' time. November 2023	John Devine
22/5/23 US-OB1 Due:	Review of Lease Agreements – Working Group 2. Requests the Working Group to report back to Council with its recommendations no later than November 2023. November 2023	Lavinia Morcoase
22/5/23 US-OB2 Due:	Bridgestone Park Licence Review Working Group 2. Requests that the Working Group reviews all aspects of the licence agreement and provides a recommendation to the Urban Services Committee, by no later than September 2023, on proposed amendments to the licence agreement. 3. Requests that the Working Group reviews the management model of the canteen. September 2023	Amy Pokoney-Cramey
22/5/23 US-OB2 (from April 23) Due: Deferred: Reason:	Terrace Area – Mawson Lakes Model Yacht Club Deputation 2. Requests Council administration to bring back a status report to the Urban Services Committee on the terrace issues raised in the Deputation. August 2023 September 2023 Administration have meet with the Yacht club and Mr Brown MP, to address their concerns and are currently preparing concept drawing and plans for interim measures to improve spectator viewing. This will be presented to Council in September 2023.	Sam Schirippa

Meeting - Item	Heading and Resolution	Officer
26/6/23 US-MWON1 Due: Deferred: Reason:	Motion without Notice - Parking Salisbury Heights Primary School 2. Requests Administration to investigate options (including Kiss and Drop Zone and time limited parking) and associated costs to improve pedestrian safety experience and vehicle movement around the school in the vicinity of Ward Street and Target Hill Road, Salisbury Heights and to report back to the Urban Services Committee. August 2023 October 2023 Administration have met with SHPS to discuss parking options to ascertain their preferred option and are now in the process of refining the concept drawings and will report to Council in October 2023.	Sam Schirippa
26/6/23 4.1.4 Due:	Revocation and Road Closure over portions of the Walkleys Road Corridor, Ingle Farm 11. In the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections. September 2023	Emma Robinson
26/6/23 4.1.5 Due:	Proposed Road Closure - Watson Street, Mawson Lakes 5. In the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections. September 2023	Emma Robinson
26/6/23 US-MWON1 Due:	Motion Without Notice: Pedestrian Friendly Cafe Strip - Mawson Lakes Boulevard 1. Requests Administration to present a report of the current situation of pedestrian friendly movements from the Mawson Centre to edge of Mobara Park by December 2023. September 2023	Jamie Hosking
26/6/23 US-MWON3	Motion Without Notice: Lighting up the Salisbury Community Hub 1. Requests the Administration to bring back a report to the Urban Services Committee by August 2023 on the current lighting capabilities of the City of Salisbury Community Hub. 2. Requests that this report also includes options and cost estimates on improved lighting capability to light up the entire Community Hub building in specific colours	Tejaswi Karekal

Meeting - Item	Heading and Resolution	Officer
Due: Deferred: Reason:	for special occasions and events. August 2023 September 2023 Administration are reviewing cost estimates associated with various options, and will provide a report in September 2023.	
24/7/23 US-MON1	Motion on Notice: Drink container deposit refund scheme 1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities. Due: October 2023	Tejaswi Karekal
24/7/23 US-MON2	Motion on Notice: Solar Benches 1. Requests the Administration to present a report to the Urban Services Committee on the installation of Solar Benches within the City of Salisbury and includes an analysis of its community benefits and recommendations on potential future additional installations. Due: September 2023	Jarred Collins
24/7/23 US-MON3	Motion on Notice: Companion Animals Scheme 2. Requests that the Administration investigates and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme. 3. Requests that the Administration consider feedback from key stakeholders, including Royal Society for the Prevention of Cruelty of Animals (RSPCA) of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023. Due: December 2023	John Darzanos

Meeting - Item	Heading and Resolution	Officer
24/7/23 US-MWON1 Due:	Motion Without Notice: Pledger Wetlands 3. Requests that a report be presented to the Urban Services Committee about the required works and costings needed to complete a full installation of irrigation at Pledger Wetlands in consultation with Friends of Pledger Wetlands. September 2023	Craig Johanssen
24/7/23 Cnl-MWON2 Due:	Motion without Notice – Cr Graham – Valley View Tennis Club 2. Requests the Administration to present a report on the above in the next 3 months; including 2.1 to assess potential upgrades to the Valley View Tennis Club, including two new courts 2.2 to assess the potential for these courts to be open to the public when not in use by the Club For consideration as part of the 24/25 budget process. September 2023	Jamie Hosking

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

ITEM	4.1.1
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Capital Works - July 2023
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	<ul style="list-style-type: none">1.1 Our City is attractive and well maintained4.2 We deliver quality outcomes that meet the needs of our community3.3 Our infrastructure supports investment and business activity
SUMMARY	The following monthly status report and requests for amendments are presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATIONThat Council:

1. Notes, community consultation and engagement will commence September 2023 to inform the design for the dog park for small dogs at Unity Park, Pooraka, which is scheduled for delivery this financial year.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

2. CRITICAL ACTION

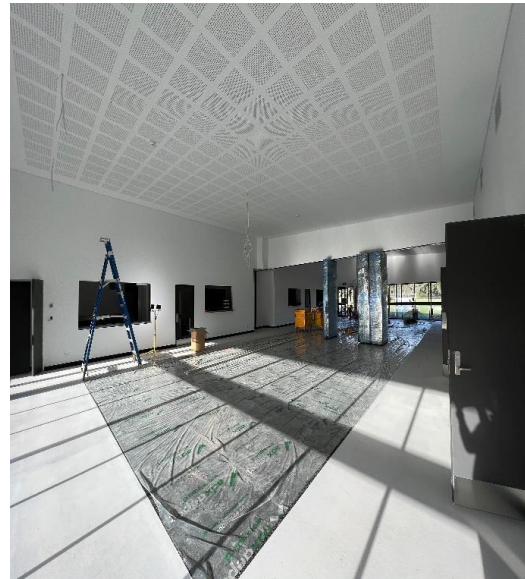
- 2.1 A welcoming and livable City: Our City is attractive and well maintained: Ensure public spaces are accessible and sporting facilities are maintained.

3. CONSULTATION / COMMUNICATION

- 3.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occurs on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

4. REPORT

- 4.1 The new change and clubroom facilities at the Paddocks are near complete which will then enable the relocation of club occupants to this new facility and demolition of the old buildings which are therefore no longer required. Also, at this site, new CCTV cameras have been installed and are now operational as a safety initiative and antisocial behaviour deterrent. Soon to commence will be parking, path and path lighting improvements.



- 4.2 Construction of the reserve upgrades at Baltimore Reserve, Parafield Gardens, has commenced. Works include the construction of a new cricket practice wicket, off street parking, goals for basketball and netball, tennis net fencing and a skate ramp. Pending weather conditions, these works are currently scheduled to be complete late August, early September this year, which will be a terrific outcome for the community with the provision of new recreational spaces to enjoy.

- 4.3 The new playspace for Yalumba Drive Reserve, Paralowie, is currently being manufactured in preparation for installation later this year. Also, at Yalumba Drive Reserve, Paralowie, the carpark for the new clubrooms is now complete.



- 4.4 The Salisbury Aquatic Centre continues to progress and take shape. Footing excavation and reinforcement for the 50m pool shell is underway, earthworks for the new tennis clubroom and public amenities have commenced, concrete pour of the ramps to the 25m pool and the program pool is complete, piers for the waterplay, and roofing works including fascia's, gutters, capping, safety mesh and insulation remains in construction.



4.5 Community Consultation

The construction of the last dog park for small dogs is set to be delivered this financial year at Unity Park, Pooraka. Community consultation and engagement for this project is being conducted in line with the Community Fun Day to help inform the design

5. CONCLUSION / PROPOSAL

- 1.1 The Capital Works Program continues to progress with the new clubroom facilities at Yalumba Drive Reserve, Paralowie, and the Paddocks, Para Hills West, are nearing completion.
- 1.2 Community consultation is soon to commence for the new dog park for small dogs at Unity Park, Pooraka. This feedback will then be considered as part of the design development.
- 1.3 As part of this report, approval is being sought to include Frost Road, Salisbury South, within PR22229 Major Flooding Mitigation Service Continuity Projects Program as this priority project requires the creation of an overland flow path to mitigate flooding to adjacent properties. Also, within this program, the levee bank works will occur in 2023/24 at Diagonal Road and Main North Road, Pooraka.

ITEM	4.1.2		
	URBAN SERVICES COMMITTEE		
DATE	21 August 2023		
PREV REFS	Council	GB5	22/08/2022
	AMSC	AMSC2	15/03/2022
	AMSC	AMSC5	15/03/2022
	AMSC	AMSC3	11/07/2022
HEADING	Budget Workshops Actions Update - Program of Works (Footpaths and Road Reseal)		
AUTHORS	Jarred Collins, Manager Infrastructure Delivery, City Infrastructure Craig Johansen, Team Leader Natural Assets, City Infrastructure		
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 2.3 Our community, environment and infrastructure are adaptive to a changing climate		
SUMMARY	This report provides an update on the priorities and scheduled works for the Road Reseal Service Continuity and Bituminous Footpath Service Continuity programs.		

RECOMMENDATIONThat Council:

1. Approves the 2023/24 Road Reseal Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
2. Approves the 2023/24 Bituminous Footpath Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting held on Monday, 27 March 2023 it was resolved that:

“...a future report detailing the program of works for 2023/24 and 2024/25 funded through budget bids TRR001053 SAMP Bituminous Footpath Service Continuity Program and TRR001055 SAMP Road Reseal Service Continuity Program be added to the Urban Services Committee with a planned reporting date of July 2023.”

Resolution Number 0175/2023

2. CITY PLAN CRITICAL ACTION

- 2.1 A welcoming and liveable City.
- 2.2 Our City is attractive and well maintained.

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Infrastructure Management Group (IMG)

4. REPORT**Road Reseal Service Continuity Program**

- 4.1 This program is for the renewal of all bituminous road surfaces and road pavement to deliver service continuity, in line with the asset modelling that was done in mid-2022 and presented to Council.
- 4.2 The program of works will prioritise asphalt works on Major and Industrial Roads, including bus routes and key destinations such as in the City Centre with Preservation treatments on Local Roads to maintain the adopted levels of service, as per the hierarchies approved by Council in March 2022 resolution 1292/2022.
- 4.3 The program of works is developed in line with the road modeling collected by our audit partner Infrastructure Management Group (IMG), and reviewed with site investigation to provide treatment solutions and outcomes to maintain our level of service.
- 4.4 The roads selected for the 2023/24 and 2024/25 financial years are as follows;

Priority 1 – Yr 1 – Asphalt Works

- 4.4.1 Kesters Road, Para Hills
- 4.4.2 Milne Road, Para Hills
- 4.4.3 Pratt Avenue, Pooraka
- 4.4.4 Shepherdson Road, Parafield Gardens
- 4.4.5 Nelson Road, Para Vista
- 4.4.6 Research Road, Pooraka
- 4.4.7 Wright Road, Ingle Farm
- 4.4.8 Maxwell Road, Para Hills West

Priority 2 – Yr 2 – Asphalt Works

- 4.4.9 Wiltshire and Gawler Streets Roundabouts, Salisbury
- 4.4.10 Bagster Road, Salisbury North
- 4.4.11 Kensington Way, Burton
- 4.4.12 South Terrace Pooraka
- 4.4.13 Northbri Avenue, Salisbury East
- 4.4.14 Rundle Road, Salisbury South
- 4.4.15 Winzor Street, Salisbury

- 4.4.16 Helps Road, Burton
- 4.4.17 Sleep Road, Para Hills
- 4.4.18 Whites Road, Salisbury North

Bituminous Footpath Service Continuity Program

- 4.5 This program is for the renewal of sealed footpaths, pathways that are not paved or concrete, based on age, condition and function and to deliver the agreed level of service as defined within the Asset Management Plan for Pathway Assets.
- 4.6 A small proportion of Councils pathways are bitumen and primarily sit within reserves and this program is for the renewal of pathways, that are critical links in the localised pedestrian network off road.
- 4.7 With the development of Mawson Lakes the delivery of pathways within reserves was delivered as a two coat spray seal. As a large number of these are now reaching the end of their useful life, as such the focus for the next couple of years will be to re-establish these path ways as sealed to maintain the level of service and continue to deliver to meet customer expectation.
- 4.8 The program of works is developed from the condition audit and is prioritised to meet customer requests.
- 4.9 With the following path ways being selected for the program:
 - 4.9.1 Main North Road, Mawson Lakes (Technology Drive to Mawson Lakes Boulevard;
 - 4.9.2 Dry Creek Drainage Reserve, Mawson Lakes (Salisbury Highway to Gresham Place);
 - 4.9.3 Little Para River Trail, Salisbury (Salisbury Aquatic Centre to Gawler Street);
 - 4.9.4 Pledger Wetlands eastern trail, Mawson Lakes (Glen Court to Brookside Drive) adjacent to Trinity Green;
 - 4.9.5 Dry Creek Drainage Reserve, Mawson Lakes (Salisbury Highway Elder Drive);
 - 4.9.6 Shoalhaven Railway acoustic Reserve, Mawson Lakes (Waterbrook Court to MacMillan Avenue).

5. CONCLUSION / PROPOSAL

- 5.1 This report identifies the current priorities for the Road Reseal Service Continuity and Bituminous Footpath Service Continuity Programs, based on the adopted levels of service.
- 5.2 Should there be any change based on the asset conditions and in line with our asset hierarchy, they will be reported through the Urban Services Monthly Capital Works Reports.

ITEM	4.1.3 URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Repurposing Playground Equipment
AUTHOR	Jamie Hosking, Team Leader Urban Built Assets, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides recommendations on the repurposing of play equipment following Council's resolution at its June 2023 meeting.

RECOMMENDATION

That Council:

1. Notes that suitable playground equipment at end of its life in Salisbury, can be repurposed for the Rotary Overseas Relocated Playgrounds project.
2. Approves that Council participates in the Rotary Overseas Relocated Playgrounds project and writes to Rotary advising of such.
3. Notes that there is no change required to existing policies to allow the repurposing of playground equipment at the end of life.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Rotary Overseas Recycled Playground Information [↗](#)

1. BACKGROUND

1.1 At its meeting held on Monday, 26 June 2023, it was resolved that Council:

"2. Requests Administration to provide recommendations to amend the Play Space Policy to allow the repurpose of play equipment at its end of life in the City of Salisbury or elsewhere."

Resolution Number 0375/2023


2. REPORT

2.1 Councils Asset Management Plan for playground identifies that the priority of the next 4-year renewal program will be component renewal based on the condition and compliance audit not whole of site.

- 2.2 Council is required to undertake regular safety inspections to confirm the outdoor facilities meet the changing safety requirements for playgrounds and fitness equipment. This includes auditing against the current Australian Standards and other legislation and guidelines:
- AS4685.0:2017 – All Parts: Development, installation, inspection, maintenance and operation.
 - AS/NZS 4422:1996 – Playground Surfacing – Specifications, requirements and test methods.
- 2.3 Equipment that has been identified through audits in need of renewal is not suitable to be repurposed. These items have reached the end of their useful life and have compliance issues that are not easily addressed.
- 2.4 Additionally, due to the nature of the construction methods used many pieces of equipment are damaged during removal and not salvageable.
- 2.5 Councils current Asset Capitalisation and Depreciation Policies account for the disposal of assets.
- 2.6 The Rotary Club have a limited service for the repurposing of equipment to be installed in overseas countries: Rotary Overseas Relocated Playgrounds project.
- 2.7 The Rotary Overseas Relocated Playgrounds project finds surplus playground equipment and works with councils and private industry to ensure it can be tagged, carefully decommissioned, audited and sent to partner Rotary clubs for a further assessment and installation in communities without access to safe playgrounds.
- 2.8 The program is managed through an expression of interest with each playground being assessed on a case by case basis. The donated equipment is disposed of to Rotary Club through a Deed of Indemnity, which indemnifies Council from any future claims related to:
- 2.8.1 Injury to, or death of any person whatsoever;
 - 2.8.2 Damage to, or loss of any property whatsoever; or
 - 2.8.3 Consequential loss or damage.
- 2.9 Compared to the existing cost of removal and disposal of our playground equipment, there will be a small increase due to the equipment having to be dismantled and transported to a Rotary Club.
- 2.10 To donate playground equipment to the Rotary Club doesn't require any changes to the Play Space Policy or Asset Disposal Policy.

3. CONCLUSION / PROPOSAL

- 3.1 The repurposing of playground equipment is possible through the Rotary Overseas Relocated Playgrounds project through an expression of interest.
- 3.2 Due to the age, condition and compliance issues associated with planned renewals, the equipment being disposed of from within the City of Salisbury is not suitable for the Rotary Overseas Relocated Playgrounds project.

 <div style="display: inline-block; vertical-align: middle;"> RORP Rotary Overseas Recycled Playgrounds </div>
RORP
A project of the Rotary Club of Flemington Kensington
In conjunction with the Rotary Clubs across Victoria
Donating Party information
<p>If you are a Municipal Council:</p> <ul style="list-style-type: none"> • Playgrounds of any size will be considered, and even self-contained components of a larger playground are of interest • The playground needs to be sound and predominantly made of non-timber components. • A letter from you is required documenting the donation of the specified playground to the Rotary Club of Flemington Kensington to rotaryorp@gmail.com or P.O. Box 64, Flemington 3031 • Rotary has extensive Insurance Cover and thus we will consider additional cover. • A Signed Indemnity form, approved by the MAV Insurance and Play Australia is available on request from the Rotary Club of Flemington Kensington. This will absolve your responsibility after collection of the playground by Rotary. • A payment of \$600 - \$900 plus gst {or extra for very big playgrounds} needs to be made to the Rotary Club of Flemington Kensington. This is in lieu of transporting, and disposal costs and goes towards the cost of leasing containers and overseas shipping. If the cost is to be paid by your contractor undertaking the removal, please include this in your contractual agreement and advise them to make the payment. • The Contractor needs to remove the playground CAREFULLY and INTACT so as to allow it to be reassembled. ** We recommend that all future tenders by council for playground removal include this expectation of the successful tenderer. • The Rotary team will need to take photos of the playground well in advance. These photos will be used to generate the plans and coding that will be added to the playground in PERMANENT MARKER PEN by a Rotary Team. These codes are vital as they ensure the playground is reassembled in the same configuration overseas as safely as possible. • It may be possible to organise a team of Rotary volunteers to assist in the dismantling of some of the playground's components. The uprights need to be eased out by the contractor and the concrete footings broken off. • Rotary will arrange collection by the Rotary Donations in Kind truck and assume all responsibility for shipping and reassembly overseas. • All components of the playground are normally required including all of the nuts and bolts, clamps, etc. Ideally these are attached to the playground component with gaffer tape. Other arrangements by mutual agreement. <p>https://www.rotaryflemington.org.au/sitepage/rotary-overseas-recycled-playgrounds-1/welcome</p> <p>If you are a School/other: Much of the above is likely to apply.</p> <ul style="list-style-type: none"> • In addition, the removal of the uprights undamaged needs to be undertaken by your organisation at your expense. • Access by a small truck is required. • Rotary will not normally remove anything from the site other than the playground. • A match with a similar institution is likely allowing for ongoing communications with that receiving organisation. <p>Contact: Peter Cribb pcribb@gmail.com OR Shradd Sharma rotaryorp@gmail.com</p>

ITEM	4.1.4
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Local Roads and Community Infrastructure, Phase 4 - Grant Funding
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities 1.1 Our City is attractive and well maintained
SUMMARY	The Federal Government has released Phase 4 of the Local Roads and Community Infrastructure (LRCI) Program, granting \$1,683,846 to the City of Salisbury. Following consideration of the funding deed terms and conditions, community needs and asset conditions, it is proposed to allocate this funding to two projects being; Salisbury Recreation Precinct Playspace and Little Para City Wide Trails. Approval of these two projects is being sought prior to lodgement to the funding body for endorsement.

RECOMMENDATION

That Council:

1. Notes, the Federal Government has released Phase 4 of the Local Roads and Community Infrastructure grant funding program and as part of this has allocated \$1,683,846 to the City of Salisbury.
2. Approves, the Salisbury Recreation Precinct Playspace \$1,343,000, and wayfinding signage along our City Wide Trails \$340,846, projects for submission to the funding body for Phase 4 of the Local Roads and Community Infrastructure Program to a total of \$1,683,846 as per allocated funding value.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In May 2020 the Federal Government commenced the Local Roads and Community Infrastructure (LRCI) grant funding program in response to the COVID-19 pandemic. As part of this, it has released four phases of funding with various values of allocations awarded to the City of Salisbury for each of these phases. This report has been prepared in response to the recent allocation of Phase 4 funding and receipt of the funding terms and conditions. Following careful consideration this report has been prepared in order to present the proposed projects for completion as part of this round of grant funding.

2. CITY PLAN CRITICAL ACTION

- 2.1 A welcoming and liveable City: Improve our playgrounds and sporting facilities and cycle paths
- 2.2 A growing City that creates new opportunities: Improve infrastructure, signage, safety, streetscapes and upkeep of commercial and industrial areas to support economic sustainability and growth

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Department of Infrastructure, Transport, Regional Development and Communications

4. REPORT

- 4.1 The Federal Government announced the creation of the Local Roads and Community Infrastructure (LRCI) Program on 22 May 2020, with the aim to support local councils to deliver priority local projects which support jobs and economic resilience following the COVID-19 pandemic. Since then, the Federal Government has released four phases of the program which has enabled Council to deliver a variety of projects for the community as follows;

Total Program Value Awarded: \$11,631,686

LRCI, Phase 1 – \$1,683,846

- Irrigation Upgrade, Mawson Lakes – Completed
- Verge Development, Shepherdson Road, Parafield Gardens – Completed
- School Transport Network, Series of Projects – Completed

LRCI, Phase 2 – \$4,896,302

- Technology Drive, Mawson Lakes, Main North Rd Exit – Completed
- Strowan Park, Salisbury Downs, Open Space Improvements – Completed
- Redhill Road, Ingle Farm, Local Area Traffic Improvements – Completed
- Fairbanks Drive Reserve, Paralowie, New Public Toilet & Community Sports Element – Completed
- Salisbury Oval, Community Cricket and Recreation Facility – Completed
- Burton Community Hub, Community Garden & The Shed – Completed
- Twelve25, Salisbury, Entry Upgrade & Rear Landscaping – Completed
- Morella Community Centre, Parafield Gardens, Outdoor kitchen – Completed

LRCI, Phase 3 – \$3,367,692

- John Street, Salisbury, Amenity Uplift - Completed
- Salisbury Recreation Precinct Entry & Carpark Upgrade – In construction

LRCI, Phase 4 – \$1,683,846

- TBA

- 4.2 The grant conditions and guidelines for Phase 4 are similar to that of the previous stages with the focus being on the creation of local roads and / or community infrastructure projects, not currently funded, which provide benefit to the community and support local employment. The timeframe associated with the grant is as follows;

Timeline	
Agreement Start Date: 01/07/2023	Agreement End Date: 30/06/2026
Construction Start Date: 01/07/2023 <i>NB: Construction can only commence once project is approved by funding body.</i>	Construction End Date: 30/06/2025
Council Approval:	Estimated August 2023
Funding Body Approval:	Estimated October 2023
Cos Project Delivery:	Estimated November 2023 – June 2025

- 4.3 With careful consideration of current priorities, community needs, asset conditions and grant funding terms and conditions, it is proposed that the LRCI Phase 4 funding be allocated to the following two priority projects;

LRCI Phase 4 – Proposed Projects	Est \$'s
Salisbury Recreation Precinct – Playspace To complement the Salisbury Aquatic Centre and support activation of the recreation precinct, deliver a new playspace to the community. It is proposed that works will include the construction of a new engaging playspace with inclusive elements, path connections and outdoor furniture. There will be access to public toilets being constructed with the new tennis clubrooms, and to café facilities via the Salisbury Aquatic Centre making this proposed new destination a place to be able to stay and play.	\$1,343,000
City Wide Trail It is proposed to undertake wayfinding and associated works along our City Wide Trails (including the Little Para) as part of the Phase 4 funding. The City Wide Trails network provides the community connectivity to the City's flora and fauna, recreational spaces and transportation avenues to run, walk and cycle. To note, trail improvements along the Little Para and Dry Creek are funded within the City Wide Trails program, but this budget does not typically include high quality wayfinding signage.	\$340,846
Total	\$1,683,846

- 4.4 Approval is being sought for the above two projects which will then enable staff to submit the projects to the grant funding body for endorsement. It is to be understood that these two projects were carefully considered against all competing priorities and community needs, in alignment with the grant funding conditions prior to presentation to Council. These two projects will be accessible for all to use and enjoy.

5. CONCLUSION / PROPOSAL

- 5.1 In response to the COVID-19 pandemic, the Federal Government created a new grant funding stream to support the local Council communities and stimulate recovery. This program, the Local Roads and Community Infrastructure (LRCI) program, has awarded a collective \$11.6M to the City of Salisbury across four phases. The most recent phase, being Phase 4, was recently awarded together with the provision of grant funding terms and conditions. This has enabled consideration of projects which could be funded as part of LRCI Phase 4.
- 5.2 Understanding grant terms and conditions, competing priorities, community needs and asset conditions, approval is being sought to award the LRCI Phase grant funding to the following two projects;
- 5.2.1 **Salisbury Recreation Precinct Playspace:** creation of new playspace for the community to stay and enjoy, supporting the activation of this precinct and complementing the new Salisbury Aquatic Centre. With adjacent public toilets and café facilities, this new playspace will create an engaging destination for the community to visit.
- 5.2.2 **Little Para City Wide Trails:** undertake wayfinding and trail network improvements along the Little Para. The City Wide Trails network provides the community connectivity to the City's flora and fauna, recreational spaces and transportation avenues to run, walk and cycle. This initiative aligns with wellbeing and healthy living agendas.
- 5.3 Should the above projects not be endorsed by the funding body (unlikely), a report with further alternatives will be presented to Council for consideration.

ITEM	4.1.5
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Adelaide Coastal Councils Network Update
AUTHOR	Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure
CITY PLAN LINKS	<p>2.1 Salisbury has a balance of green spaces and natural environments that support biodiversity</p> <p>2.3 Our community, environment and infrastructure are adaptive to a changing climate</p>
SUMMARY	This report presents a status update on the Adelaide Coastal Councils Network, following its establishment at the end of 2022 and seeks commitment on the membership fee.

RECOMMENDATIONThat Council:

1. Notes the status update of the Adelaide Coastal Councils Network as included in this report (Item 4.1.5 - Adelaide Coastal Councils Network Update - Urban Services Committee, 21 August 2023).
2. Approves the annual membership fee for the Adelaide Coastal Councils Network of \$10,000 (for Financial Year 2023/24) as a non-discretionary item to be included in the First Quarter Budget Review.
3. Approves preparation of a budget bid for the Financial Year 2024/25 membership fee.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. ACCN Strategic Framework[↓](#)
2. Communique on the Adelaide Coastal Councils Network[↓](#)

1. BACKGROUND

- 1.1 Following an independent governance review, a new model was proposed for the Metropolitan Seaside Councils Committee, including a change of name to Adelaide Coastal Councils Network.
- 1.2 The review and the proposed new model were the subject of a report to Council, ‘*Metropolitan Seaside Councils Committee reform update*’ considered at the meeting held on 22 August, 2022.
- 1.3 The following resolution (1455/2022) was carried from this report:

Council:

Approves a non-discretionary second quarter budget bid for 2022/23 of \$5,000 to fund membership of the Metropolitan Seaside Councils Committee.

- 1.4 The Adelaide Coastal Council Network was established and City of Salisbury has been participating as a member Council.

2. CITY PLAN CRITICAL ACTION

- 2.1 Enhance our biodiversity corridors along Dry Creek and Little Para River and other environmentally sensitive areas such as coastal mangroves.

3. CONSULTATION / COMMUNICATION

- 3.1 External

- 3.1.1 Adelaide Coastal Councils Network (ACCN)

4. REPORT

- 4.1 The Executive Officer for the ACCN, hosted by LGA, commenced in the role early March, 2023.
- 4.2 Membership is comprised of the Cities of Charles Sturt, Holdfast Bay, Marion, Onkaparinga, Port Adelaide Enfield, Salisbury and West Torrens, with an Elected Member and a Technical Officer nominated from each of the member councils.
- 4.3 Council approved a non-discretionary spend of \$5,000 for the initial six months of membership to the ACCN.
- 4.4 Since March 2023, work has been progressing on establishing the vision, mission and strategic plan of the new group (refer to Attachment 1).
- 4.5 A summary of work undertaken is provided in Attachment 2 of this report.
- 4.6 The group has been working well together, with a focus on priorities and actions that apply to all coastal councils, not only those with popular beaches.
- 4.7 A draft strategic plan has been prepared, with the following strategic priorities:
- climate adaptation;
 - coastal infrastructure and built environment;
 - catchment and coastal health; and
 - community.
- 4.8 Actions have been drafted for each of the strategic priorities and will be developed further over time.
- 4.9 The Executive Officer recently resigned and the LGA is working through the recruitment process to appoint a new person to this role.
- 4.10 Significant progress has been made against the Delivery Plan 2022-23 in the short time the Executive Officer was in place. The work undertaken is a promising sign of how well the network has functioned and will continue to do so.
- 4.11 Due to a delay in the Executive Officer commencing in the role with ACCN, a budget bid was not prepared by staff in time for Council's consideration as part of the 2023/24 budget process.
- 4.12 The progress made to date and the projected actions for the future warrant the ongoing participation of the City of Salisbury as a member of the network.

- 4.13 It is therefore recommended that the annual membership fee of \$10,000 (for Financial Year 2023/24) be included as a non-discretionary item in BR1, with a budget bid to be prepared for the Financial Year 2024/25 membership fee.

5. CONCLUSION / PROPOSAL

- 5.1 The Adelaide Coastal Councils Network (ACCN) has made progress on establishing the vision, mission and strategic plan of the new group.
- 5.2 Significant progress has been made against the Delivery Plan 2022-23 in the short time the Executive Officer was in place. The work undertaken is a promising sign of how the network will continue.
- 5.3 The progress made to date and the future direction warrant the ongoing participation of the City of Salisbury as a member of the network. It is therefore recommended that the annual membership fee of \$10,000 (for Financial Year 2023/24) be included as a non-discretionary item in the First Quarter Budget Review, with a budget bid to be prepared for the Financial Year 2024/25 membership fee.

Adelaide Coastal Council Network

DRAFT Strategic Framework 2023-2028

Adelaide Coastal Council Network

Vision

In 2050 Adelaide's coastline is beautiful, healthy, resilient, cared-for and enjoyed by all



Beautiful



Healthy



Resilient



Cared-for



Enjoyed



All

What's in our vision

In 2050 – The future of our coastline is influenced by what we do now. A timeline of 2050 is likely to see the increasing impacts of climate change and recognises that the action we take today will have legacy impacts for future generations.

Adelaide's coastline – Our remit remains metropolitan Adelaide. The use of the singular term "coastline" recognises that there is only one coastline, not multiple to be managed separately by respective agencies. It also recognises that it is a singular system and, therefore, requires a systems approach (collaborative and integrated) to managing it effectively.

Beautiful – We recognise that our coastline is visually beautiful and world-class. By assigning beauty to our coastline, we are linking our hearts and minds and acknowledging its value – something to be cherished.

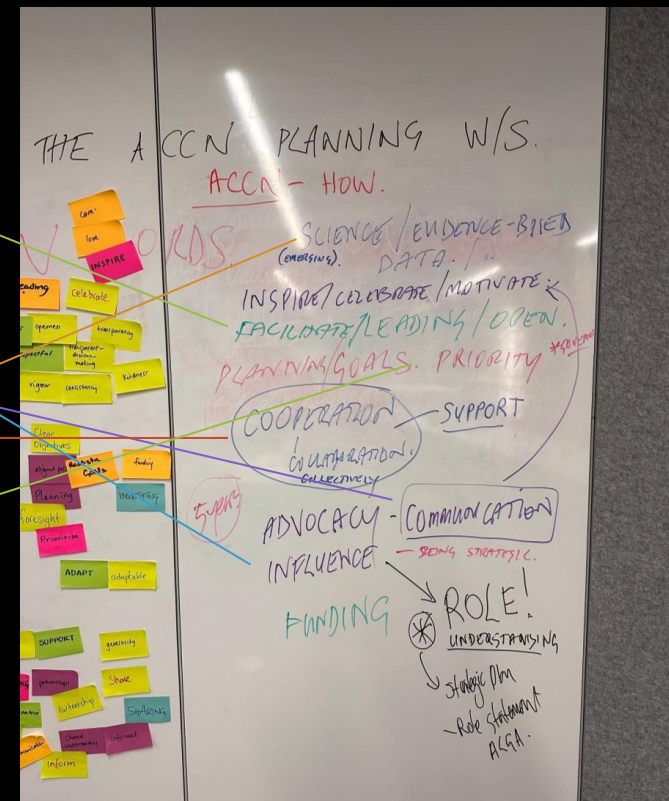
Healthy – A healthy coastline is one that is naturally clean for people, plants and animals. This encompasses the system and coastal processes that underpin terrestrial and marine life.

Resilient – Our coastline will be resilient to both shocks and stressors. We recognise the likely impacts of storm events and other natural hazards, as well as longer term issues like climate change. We also recognise that resilience is achieved in many ways, through infrastructure, policy, governance, planning responses and behavioural changes.

Cared-for – We acknowledge that as a society, we need to actively care for our coastline, that it needs to be nurtured and supported actively.

Enjoyed by all – We want a coastline that can be physically experienced and enjoyed, and that it remains accessible for all members of our community. It is also important that it can also be enjoyed by our "creatures and critters".

Mission words



Mission

- *The ACCN will lead, influence, communicate, learn and work together with agencies and stakeholders to ensure that evidence based and prioritised action is undertaken...so our coastline is beautiful, healthy, resilient, cared-for and enjoyed by all*



Lead



Influence



Communicate



Learn



Work together



Evidence based



Prioritise

Strategic Priorities



CLIMATE ADAPTATION



COASTAL
INFRASTRUCTURE AND
BUILT ENVIRONMENT



CATCHMENT AND
COASTAL HEALTH



COMMUNITY

Climate Adaptation - actions

Climate Ready
Coasts

CoastSnap

Regional Climate
Partnerships

Regional Lidar
Mapping
(scalable)

Link to Australian
Coastal Councils
Association

Coastal Infrastructure and Built Environment - actions

Baseline audit of
unfunded coastal
infrastructure

Baseline audit of
current activity

Engage with
Infrastructure SA
Plan

Catchment and Coastal Health - actions

Baseline audit

Link to
Metropolitan and
Northern Coastal
Action Plan

Advocacy around
Integrated
Planning

Community - actions

Selling the
importance of
economic benefit
of the coastline

Communication
and engagement
plan

Baseline audit
(valuing) of
recreation and
tourism

Communique on the Adelaide Coastal Councils Network (ACCN)

20 July 2023

The ACCN has held two formal meetings this year, coupled with meetings of the council technical officers who provide support to the elected members.

There have also been two successful strategic planning sessions, with the basis for a draft strategic plan for the ACCN now prepared.

All seven councils, the cities of Charles Sturt, Holdfast Bay, Marion, Onkaparinga, Port Adelaide Enfield, Salisbury and West Torrens, have been active participants in the Network.

The collaboration between these councils is already reaping benefits and the model of both elected members and technical staff officers being members of the Network is proving successful.

Liaison with coastal stakeholders is underway and these bodies, such as the Department for Environment and Water, the Coast Protection Board, Green Adelaide and the SA Coastal Councils Alliance, will all be invited to attend ACCN meetings.

The ACCN website is now live:

<https://www.lga.sa.gov.au/about/lga-meetings/adelaide-coastal-councils-network>

The SA Climate Ready Coasts program, funded by the Commonwealth Government, will provide great opportunities for information sharing and capacity building across the local government sector, and the Executive Officer's role on the Program Management Group for this Program will prove invaluable.

ITEM	4.1.6
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Parkrun Course Condition Audit
AUTHOR	Simon Bartosak, Team Leader Civil Infrastructure, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report gives an overview of the monitoring and maintenance programs currently in place for pathways at Sir Douglas Mawson Lake (Main Lake).

RECOMMENDATIONThat Council:

1. Notes this report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Sir Douglas Mawson and Shearwater Lake Capital Works Council Report[↓](#)

1. BACKGROUND

- 1.1 At its meeting held on Monday, 26 June 2023 it was resolved that Council:

1. Requests the Administration to undertake a condition audit on the pavers around the course used by Mawson Lakes Parkrun, and present the findings, potential options and costings to the Urban Services Committee.

Resolution Number 0376/2023

2. REPORT**Condition Auditing**

- 2.1 Over the last 3 years staff have audited the Main Lake every 4 months to identify areas of the paved surface requiring lifting and relaying. Currently Council spends approximately \$50,000 per year lifting and relaying pavers around the lake which is associated with movement of the walls around the lake.
- 2.2 The most recent audit of the paved surface occurred in June, 2023 and resulted in approximately 400m² of paver lift and relay being identified. These works have been issued to a paving contractor with works commencing during the week of 30 July 2023. This work is estimated to cost \$30k.

- 2.3 The site is heavily used for recreational running on a daily basis and hosts to the Park Run each Saturday morning and Corporate Cup between August – November each year. Staff work closely with each of these events to ensure that the path is safe for runners to traverse.
- 2.4 Given the high frequency use of this location and increase in wall and paver movement, staff have conducted a monthly walk around the lake to identify any small sections of loose pavers or areas requiring re-sanding. These areas can be addressed by internal work crews within a short timeframe to make the area safe, with larger scale works to be performed by the contractor.
- 2.5 With the current inspection and maintenance regime and ongoing liaison with Park Run organisers, the paths around the lake are being maintained in satisfactory condition for their high usage. Consequently, no additional budget is required.

Future Works

- 2.6 On 20 February 2023 a report was presented to the Urban Service Committee. Refer Attachment 1 - Sir Douglas Mawson and Shearwater Lake Capital Works Council Report. This report provided the proposed methodology on how the walls around the lake will be remediated which will assist with addressing the paver movement issues.
- 2.7 The above-mentioned works will be going to market in August 2023 and it's anticipated that these works will be completed in late 2023.

3. CONCLUSION / PROPOSAL

- 3.1 Staff will continue with the current maintenance intervention level consisting of monthly inspections of the Main Lake to identify paving issues relating to re-sanding or paver movement until the completion of larger scale rectifications later in the year. This will enable any risks to be identified and the site kept safe for the current high levels of usage of the area.

ITEM 4.2.2

ITEM	4.2.2
	URBAN SERVICES COMMITTEE
DATE	20 February 2023
HEADING	Lakes in Mawson Lakes - Infrastructure Condition of Sir Douglas Mawson Lake and Shearwater Lake
AUTHOR	Dameon Roy, Manager Infrastructure Management, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report gives an overview of the monitoring of the lake edge revetment walls supporting perimeter pathways at Sir Douglas Mawson Lake (SDML) and Shearwater Lake (SWL) constructed over 20 years ago, and give a summary of additional works to be undertaken in future years.

RECOMMENDATIONThat Council:

1. Approves the submission of a non-discretionary 2022/23 third quarter budget review of \$240,000 for the consideration of Council, to enable the remediation works on the lake walls in Mawson Lakes including Shearwater and Sir Douglas Mawson lakes.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The lake edge revetment walls for both major lakes at Mawson Lakes were designed by Kinhill and constructed for Delfin Lend Lease from 2000 to 2004 during the development of Mawson Lakes on low lying marshy ground, noting that Dry Creek was diverted from the current location of the Main Lake.
- 1.2 The clay bed that the walls have been built has consolidated and had environmental degradation, (including tree root intrusion and holes being dug by fish under the wall in soft sections of clay) causing slow sliding and tilting of the edge walls in some locations.
- 1.3 The previous Developer of the lakes, placed gravity rock fill against the edge walls in key locations where sliding had occurred, particularly at the south western end of Sir Douglas Mawson Lake (SDML) in the stage 2 lake extension where significant underlying wall edge movements was visible. It is noted that no works were required in Stage 1 because the wall design in the north western section of the lake is shorter and less prone to tilting, with no observed movement in the last 20 years.

ITEM 4.2.2

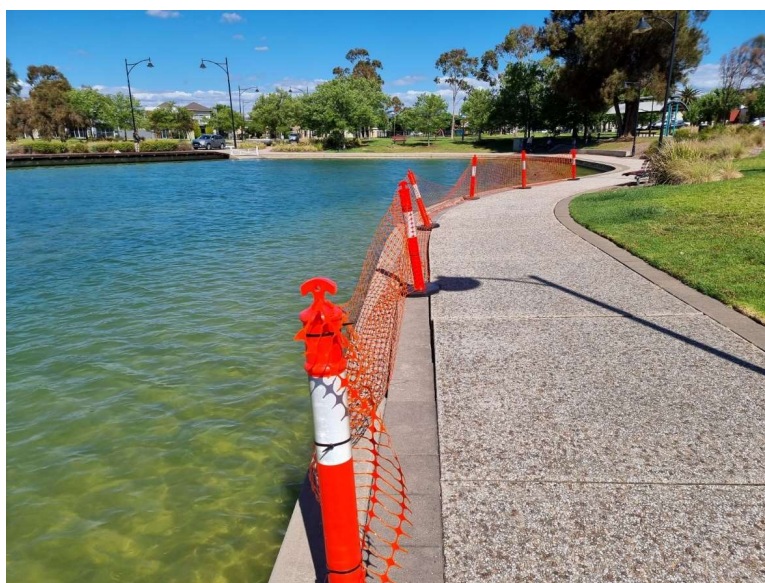
- 1.4 Over recent years Council has patched about 800 m² of lake edge paving annually, due to movement of the lake walls, at a construction cost of the order of \$15k per year.

2. CONSULTATION / COMMUNICATION**2.1 External**

- 2.1.1 Communications have been undertaken with material suppliers (Breakaway and Mantina Quarries) and a paving repair contractor that undertook previous paving repairs at Mawson Lakes.
- 2.1.2 Consultants involved in the previous lake wall reviews were also contacted.

3. REPORT

- 3.1 A significant body of work was undertaken by the Developer of Mawson Lakes prior to handover to Council after monitoring wall movement for a number of years, which included the placement of rock in front of the wall in various locations, repairs, and adjustment of the wall at various places as noted above. Council has continued to monitor the wall and joint movements via ALLSURV every three months, with a number of sites requiring remediation treatment:

3.2 Shearwater Lake Section 1:

ITEM 4.2.2

3.3 Sir Douglas Mawson Lakes Section 14 &15:



ITEM 4.2.2

- 3.4 The remainder of the walls are less active with surveyed movements less than 10 mm over the 12-month monitoring period to July 2022, which indicates that the existing treatments of rock in front of the walls have been successful to date.
- 3.5 Following site inspection, consideration of types of repair, and site access restrictions to undertake repairs, it is proposed to undertake initial wall and paving repairs at **Sir Douglas Mawson Lakes** as follows:
- Remove roots and create root barriers, increase rock fill depth on the lake side of the wall, with associated paving repair. Cost Estimate is \$60,000 for a 15 m length of wall.
 - Increase depth of rock fill on the lake side of the wall, associated paving repair, root removal and root barrier creation. Cost Estimate is \$95,000 for 25 m length of wall.
- 3.6 Initial wall and paving repairs at **Shearwater Lake** are proposed as follows:
- Replacement of existing slab and tieback into the existing Lake Wall, including excavating paving, installing tiebacks, construction of new concrete paving and edge strip and dead-man. Cost Estimate is \$85,000 for 22m of lake edge wall. This is significantly more than the SDML wall due to the significant concrete work required.

4. CONCLUSION / PROPOSAL

- 4.1 At present the section identified at Shearwater Lake has been bunted off for a significant period of time, and the Sir Douglas Mawson Lakes area are requiring ongoing monitoring and repair, therefore it is recommended that this work be undertaken this financial year. Consequently it is proposed to submit a third quarter budget review bid for this work to be completed in April/May 2023.

ITEM	4.1.7
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	Street Tree Inspection and Pruning Program 2023-24
AUTHOR	Mark Purdie, Manager Field Services, City Infrastructure
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The City of Salisbury has an ongoing requirement to maintain the trees within the Council area to ensure safety and ease of access to all residents. A 5-yearly street tree inspection and pruning service level is in place to proactively address tree risks and maintain trees to suitable standards. This report seeks an additional \$111k budget allocation to be able to deliver the 2023/24 program to service level; discusses the potential budget shortfall for ongoing service delivery of this service in future years, and highlights further work that will be undertaken by staff to be presented in a separate report in early 2024.

RECOMMENDATION

That Council:

1. Notes the utilisation under CEO delegation of \$111k of the provision for contractual services increases provided in the 2023/24 budget to enable the 5 yearly proactive street tree inspection and pruning program for 2023/24 to be completed at the current service levels as adopted by Council.
2. Notes the Administration will undertake a further review of the service level and service methodology for delivery of proactive tree inspections and pruning services and provide a further report for Council's consideration in early 2024.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The City of Salisbury has an ongoing requirement to maintain the 75,000 street trees within the Council area to ensure safety and ease of access to all residents.
- 1.2 Across the Council area, there are approximately 2,750 streets, which are divided into 52 Units. Each year a set number of these units are programmed for street tree inspection and pruning on a 5 yearly service frequency.
- 1.3 This program is a proactive street tree inspection and maintenance service that ensures that over a 5-year cycle, each tree within the unit area is inspected to identify any potential risks, and pruned in accordance with specifications.

- 1.4 This work is required to proactively address:
 - 1.4.1 risks of tree failure, with each tree being inspected and any structural flaws identified and reported.
 - 1.4.2 footpath clearances for safe pedestrian use
 - 1.4.3 road clearances for safe vehicle use
 - 1.4.4 tree canopy overhang into private property to reduce nuisance impacts
 - 1.4.5 suckering and sight line clearances for foot and vehicle traffic
- 1.5 These works are tendered each year, with a current annual budget of \$545,000.

2. CITY PLAN CRITICAL ACTION

- 2.1 Improve Quality and Cleanliness of Residential Areas

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Arboricultural Companies

4. REPORT

- 4.1 Staff approached the market recently and the tendered prices to complete an average year of works (1/5th of the City) was \$965k. This is \$420k above budget allocation.
- 4.2 Prices for the service have increased on previous tenders and are believed to be related to generic cost increases, sustained skilled labour shortages in the Arboriculture field, and to a lesser extent, wetter winters/springs over the past few years resulting in increased growth on street trees.
- 4.3 Budgets for this service have remained unchanged for the past 4 years and are considered outdated to market conditions and the current service level. There are currently 75,000 street trees, and therefore to inspect and prune (if required) 15,000 street trees per year to maintain a 5 yearly service interval provides a current budget of approximately \$37 per tree.
- 4.4 Contracts have been awarded within the allocated budget (\$545k) to progress the 2023/24 program of works, however to undertake the minimum amount of works this financial year to maintain a 5-year service interval based on historic service frequencies would require an additional budget allocation this year of \$111k.
- 4.5 During the 2023/24 budget development Council resolved that

"A contingency amount of \$500k [be] included in the 2023/24 budget to cater for increases in contract renewal increases and authorizes the CEO to allocate these funds as required with subsequent reporting in the respective quarterly budget review" (Resolution 0229/2023)

The proposed approach detailed in paragraph 4.4 is consistent with that needed to meet the requirements for allocation from the provision for contractual service increases. It is therefore recommended that \$111k be allocated from this provision under CEO delegation as noted in Recommendation 1 of this report.

- 4.6 Consideration could be given to reducing the service level beyond 5 years and not allocating any further budget allocation this year. However deferring works beyond 5 years is very likely to increase the risk of potential tree failures that could be averted through inspection. It would also increase the risk of tree overhang to footpath and road users, increase community complaints for pruning and therefore increase reactive pruning works resulting in increased pressures on operating budgets in any case.

Further Works Planned

- 4.7 As a result of the recent price increases and budget shortfall, staff are considering how best to manage and deliver these works in future years. Staff intend to meet with industry to discuss options on how best to deliver our requirements while still achieving value for money. Further issues to be reviewed and explored by staff over the next 6 months include:
- 4.7.1 Type of and lengths of contracts – instead of tendering discrete packages of works annually, explore longer term contracts to provide better value for money. These contracts could either be area based or outcome based, similar to the recently tendered Road Reseal contract
 - 4.7.2 Nature of works in contracts – exploring whether containing a blend of proactive and reactive works will result in better value
 - 4.7.3 Scoping – analysis of scoping units or main roads by Council staff and identifying trees for work internally prior to issuing of works and whether this may provide increased value as opposed to outcome-based contracts
 - 4.7.4 Reviewing internal/external split of tree works. As part of the 2015 program review internal staff were consulted regarding proactive street tree pruning did not support insourcing this work, however this can now be revisited as part of this review. as. Council currently do not have the r
 - 4.7.5 Service level and Risk – Reviewing service levels and approaches to main roads vs residential streets.

5. CONCLUSION / PROPOSAL

- 5.1 It is proposed that additional funding of \$111k be allocated to the 2023/24 budget to meet the required current service delivery levels of a 5-yearly proactive tree inspection and pruning program this financial year.
- 5.2 Staff will undertake further consultation with the industry and undertake a review of service levels and service methodology for proactive tree inspection and tree pruning programs and provide a further report to Council in early 2024, prior to the implementation of the 2024/25 program of works.

ITEM	4.1.8
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
HEADING	5 Tonne Excavator
AUTHOR	Simon Bartosak, Team Leader Civil Infrastructure, City Infrastructure
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report seeks a decision to replace a backhoe with a 5 tonne excavator to improve efficiency of drainage maintenance operations. It is proposed to alter the fleet renewal programming by bringing forward the renewal of the backhoe 1 year and deferring the renewal of 2 pool vehicles and a tractor 1 year. There is no budget impact for this proposed change.

RECOMMENDATIONThat Council:

1. Approve the re-allocation of \$170,000 from the 2023/24 fleet budget to facilitate the purchase of a 5-tonne excavator to deliver improved operational efficiencies and reduce contractual expenditure on plant hire.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 – 5T Excavator, Sample Image [↓](#)

1. BACKGROUND**Drainage Maintenance**

- 1.1 The drainage team within Field Services comprises of 4 staff that utilise 2 crane trucks to facilitate the emptying of 87 trash rack sites, 2 backhoes to clean headwalls and assist with emptying trash racks. In addition, this team currently hire 5 tonne and 13 tonne excavators between November – April to facilitate a desilting program of 17 flood control dams and 63 kms of open drainage network.
- 1.2 On average Council's drainage maintenance team removes approximately 3000 tonnes of silt from around headwalls, open drains and flood control dams each year. To be able to effectively maintain open drains, dams and large headwall locations an excavator is required for accessing these sites. Council's backhoe is not suited to performing this type of work.

2. REPORT

Plant Utilisation

- 2.1 Council has 2 backhoes in drainage maintenance with only 1 backhoe required to assist with cleaning of selected trash racks and headwall locations across the city. The second backhoe is under utilised and consideration should be given to swapping this out for a 5 tonne excavator as demonstrated below in Table 1 – Backhoe Utilisation Data.

Table 1 – Backhoe Utilisation Data³⁴

Plant Type	Plant ID	20-21 (Hours)	21-22 (Hours)	22-23 (Hours)	Comments
JCB 3CX Backhoe	H2394	589	505	398	Backhoe used predominantly for trash rack emptying and removal of silt stockpiles from site
	H2412	462	507	182	Under utilised backhoe due to requirement for excavator to perform de-silting works

Business Case

- 2.2 Over the last 3 years Council has spent on average \$30,000 per annum on excavator hire for the maintenance of Council's headwalls, open drains and flood control dams. The purchasing of a 5 tonne excavator with trailer and attachments would reduce Council's hire costs by approximately 60% and allow these funds to be re-directed to materials area within open drainage maintenance to allow for the purchasing of rock and other materials to assist with erosion protection of our open drainage assets.
- 2.3 The purchasing of a 5 tonne excavator will not totally eliminate the requirement to hire machinery. A 13 tonne excavator or larger will still be required to assist with some drainage activities on an ad-hoc basis. However, the purchase of an excavator will allow Council to improve operational efficiency through less down time due to sourcing plant and improved responsiveness to cleaning assets after storm events.
- 2.4 The cost to purchase a 5 tonne excavator, attachments and trailer is budgeted at \$170,000 which is the same cost as the replacement cost of a JCB 3CX backhoe, Table 2 – Plant Changeover Costs provides a detailed breakdown of the above mentioned items.

Table 2 – Plant Changeover Costs

Item	Cost	Comments
JCB 3CX Backhoe	\$ 170,000	Current replacement cost from JCB for 3CX backhoe.
5 Tonne Excavator	\$100,000	Based on 5 tonne mid-level excavator
Excavator Attachments	\$25,000	Buckets, tilt control on Excavator boom, Flail deck attachment
Excavator Trailer	\$45,000	Trailer to float excavator and attachments to site.

- 2.5 The lead time for purchasing a 5 tonne excavator is approximately 4-6 months from placement of order depending on the make and model of the machine.

Proposal

- 2.6 Within the 23-24 Fleet budget there are existing funds that can be re-distributed to purchase a 5 tonne excavator as detailed below in Table 3 – 23-24 Fleet Replacement Budget.

Table 3 – 22-24 Fleet Replacement Budget

Fleet No.	Description	Budget Allocation	Comments
H2298	Kubota M126GX Slasher Tractor	\$110,000 (\$90,000 available for reallocation)	Tractor replacement can be deferred 12 months without operational impact, with the slasher component replaced this financial year at cost of \$20,000. Therefore \$90,000 can be reallocated towards excavator.
L2455	Toyota Camry	\$40,000	Funds allocated for replacement of a Pool Vehicle. This vehicle has done low kilometers and can be deferred 12 months.
L2459	Toyota Camry	\$40,000	Funds allocated for replacement of a Pool Vehicle. This vehicle has done low kilometers and can be deferred 12 months.
H2394	3CX JCB Backhoe	Nil	Not currently due for replacement until 24-25 financial year. When excavator arrives a JCB 3CX Backhoe will be sold at auction. It's predicted this machine will sell for approximately \$60,000 based on recent sales data from Pickles Auctions.
		\$170,000 available for reallocation	

- 2.7 As detailed above in Table 3 – 23-24 Fleet Replacement Budge there is \$170,000 of funding available which can be reallocated to purchase the excavator. Approval is requested to repriortise the expenditure of these funds

3. CONCLUSION / PROPOSAL

- 3.1 It is recommended that Council approve the re-allocation of \$170,000 from the 23-24 fleet budget to facilitate the purchase of a 5 tonne excavator to deliver improved operational efficiencies and reduce contractual expenditure on plant hire.

Attachment 1 – 5T Excavator, Sample Image



Item 4.1.8 - Attachment 1 - Attachment 1 – 5T Excavator, Sample Image

ITEM	4.1.9
	URBAN SERVICES COMMITTEE
DATE	21 August 2023
PREV REFS	Urban Services Committee 4.1.3 15/08/2022
HEADING	Revocation of Community Land Classification - Portion of Correena Avenue Reserve, Correena Avenue Paralowie
AUTHOR	Emma Robinson, Property Officer, City Infrastructure
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 1.5 Our community is resilient and adaptive to change 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	Having complied with all legislative requirements, consideration can now be given to the Revocation of the Community Land Classification for portion of Correena Avenue Reserve and to rededicate this portion of land as Road and declare it as a Kiss & Drop Zone.

RECOMMENDATION

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, as described in Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m², pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and that this be rededicated as road pursuant to Section 208 of the Local Government Act 1999, with the City of Salisbury as the applicant being responsible for all costs incurred.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - Letter from Minister for Local Government - Correena Avenue Reserve [↓](#)
2. Attachment 2 - Plan - portion of Correena Avenue Reserve to be designated as road [↓](#)

1. BACKGROUND

- 1.1 The Paralowie R-12 School has become one of the largest schools in the City with around 1,460 students attending the school.

- 1.2 Correena Avenue was constructed adjacent to the school and connects in a one-way direction from Correena Avenue through to Halba Crescent. The intent of this road development was to construct a Kiss and Drop Zone for the Paralowie School as shown in Attachment 2 - portion of Correena Avenue Reserve to be designated as road.
- 1.3 It has not been possible to designate this land as a Kiss and Drop Zone as it is currently classified as reserve and listed on Council's Community Land Register.
- 1.4 To enable the designation of a Kiss and Drop Zone, in August 2022 Council authorised staff to implement a public consultation process pursuant to section 194 of the *Local Government Act 1999*, regarding a proposal to revoke the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve (Item 4.1.3 – Resolution Number 1442/2022).
- 1.5 Upon revocation the subject land will be re-dedicated as road and dedicated as a Kiss & Drop Zone.
- 1.6 Council further resolved that an additional report would be presented to Council for consideration of any objections that may be received. In the event that no objections are received, the Chief Executive Officer or delegate be authorised to prepare and submit the necessary documentation to the Minister for approval. As no objections were received, documentation was prepared and submitted to the Minister in March 2023.

2. CONSULTATION / COMMUNICATION

2.1 External

2.1.1 Minister for Planning and Local Government

3. REPORT

- 3.1 The application to the Minister for revocation of the Community Land Classification over a portion of Allotment 87 in Deposited Plan 10869, Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m², has been favorably received.
- 3.2 Approval for the revocation was granted by the Minister on the 25 July 2023 as documented in the Ministerial response contained in Attachment 1 – Letter from Minister for Local Government – Correena Avenue Reserve.
- 3.3 Formal resolution is now sought from Council to give effect to this revocation and declare this revoked land as road pursuant to Section 208 of the *Local Government Act 1999*.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that Council resolves to give effect to the revocation of Community Land Classification for portion of Allotment 87 in Deposited Plan 10869, Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m².

Hon Geoff Brock MP



23MINLG-0218

Mr John Harry
Chief Executive Officer
City of Salisbury
PO Box 8
SALISBURY SA 5108
jharry@salisbury.sa.gov.au

Dear Mr Harry

Thank you for your correspondence seeking the Minister for Local Government's approval of the City of Salisbury's (the Council) proposal to revoke the classification as community land of a portion of Allotment 87 contained in Deposited Plan 10869 Certificate of Title Volume 5552 Folio 449 (the Subject Land). I am responding in my capacity as Acting Minister for Local Government.

After carefully considering the effect of the revocation of the Subject Land on the area and the local community, I am of the opinion that, on balance, the revocation will be more positive than not in its effect. I approve the Council's proposal to revoke the classification as community land of a portion of Allotment 87 contained in Deposited Plan 10869 Certificate of Title Volume 5552 Folio 449 (refer attached map).

If the Council wishes to proceed with the revocation, it will need to pass a motion to revoke the community land classification pursuant to section 194(3)(b) of the *Local Government Act 1999*.

Thank you again for your correspondence.

Yours sincerely


Hon Tom Koutsantonis MP
ACTING MINISTER FOR LOCAL GOVERNMENT

25 / 7 / 2023

enc Attachment 1 – Map of Subject Land

Minister for Local Government | Minister for Regional Roads | Minister for Veterans Affairs

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OFFICIAL

Attachment 1 — Map of subject land



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Item 4.1.9 - Attachment 2 - Plan - portion of Correena Avenue Reserve to be designated as road