



AGENDA

FOR GOVERNANCE AND COMPLIANCE COMMITTEE MEETING TO BE HELD ON

**21 AUGUST 2023 AT CONCLUSION OF THE FINANCE AND CORPORATE
SERVICES COMMITTEE**

**IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr P Jensen (Chairman)
Mayor G Aldridge (ex officio)
Cr L Brug
Cr J Chewparsad
Cr K Grenfell
Cr D Hood (Deputy Chairman)
Cr S McKell

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Governance and Compliance Committee Meeting held on 17 July 2023.

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QUESTIONS ON NOTICE

OTHER BUSINESS

(Motions Without Notice, Questions Without Notice, CEO Update)

CLOSE



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

17 JULY 2023

MEMBERS PRESENT

Cr P Jensen (Chairman)
Mayor G Aldridge (ex officio)
Cr J Chewparsad
Cr K Grenfell
Cr D Hood (Deputy Chairman)
Cr S McKell

STAFF

A/General Manager Business Excellence, Mr B Naumann
General Manager City Development, Ms M English
Manager Environmental Health & Community Compliance, Mr J Darzanos
Assessment Manager, Mr C Zafiropoulos
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:46pm.

The Chairman welcomed the Elected Members, public and staff to the meeting.

APOLOGIES

An apology has been received from Cr L Brug.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr D Hood

The Minutes of the Governance and Compliance Committee Meeting held on 15 May 2023, be taken as read and confirmed.
(*Due to a lack of quorum, no Governance and Compliance Committee meeting was held in June 2023*).

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED
Unanimously

For Decision

3.1.1 Smoke Free Areas - Salisbury Community Hub

Moved Mayor G Aldridge
Seconded Cr K Grenfell

That Council:

1. Approves pursuant to clause 5.7 of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, the local government land known as the Salisbury Community Hub located at 34 Church Street Salisbury SA 5108 and as shown in the attached plan (Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1, Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land, under the provisions of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, and this restriction shall begin on 1 September 2023 and remain in force until further notice.
2. Approves pursuant to *Section 238 of the Local Government Act 1999*, that a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as the Salisbury Community Hub located at 34 Church Street, Salisbury SA 5108 and as shown in the attached plan

(Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1, Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) to notify all attendees and members of the community that the land is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land.

3. Approves the Administration develop an application in accordance with the Application Guide for Smoke Free Areas under the *Tobacco and E-Cigarette Products Act 1997* and apply to the Minister of Health to declare a long-term smoking ban for the Salisbury Community Hub surrounding and Civic Square as identified in Attachment 2.
4. Approves the Administration apply to have appropriate Council Staff authorised under the *Tobacco and E-Cigarette Products Act 1997* to enforce the regulations regarding smoking in the designated area.

CARRIED
Unanimously

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

ORDER TO EXCLUDE THE PUBLIC

3.4.1 Appointment of Independent Members on the Council Assessment Panel

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee Orders, this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Contains personal information of applicants

*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Members on the Council Assessment Panel** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, General Manager City Development, A/General Manager Business Excellence, Assessment Manager and Team Leader, Council Governance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED

The meeting moved into confidence at 6:52pm.

The meeting moved out of confidence and closed at 7:00pm.

CLOSE

CHAIRMAN.....

DATE.....

ITEM	3.0.1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	21 August 2023
HEADING	Future Reports for the Governance and Compliance Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Governance and Compliance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Governance and Compliance Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
27/06/2022 3.2.1	Community Compliance Resources 2. Approves a report on the Community Compliance resources and outcomes be presented to Council by 30 November 2023 to enable consideration of required resource demands without the impacts of COVID-19 on both staff and the community. Due: November 2023	John Darzanos
22/05/2023 G&C-MWON1	Pitman Park 1. Requests the Administration to present a report to the Governance and Compliance Committee by August 2023 to seek Pitman Park declared as an alcohol free area under Council By-Laws, to reduce antisocial behaviours associated with the consumption of alcohol. Due: August 2023 Deferred to: October 2023 Reason: The administration are collating and reviewing Customer request and security data on the location to ensure the required controls are valid and justified whilst considering potential displacement issues on the adjoining reserves.	John Darzanos
22/05/2023 3.2.1	LGA Ordinary General Meeting 2. Requests for a working group to be formed by the Mayor, the Local Government Association voting delegates (Deputy Mayor Cr C Buchanan and proxy Cr P Jensen), the CEO and the Manager Governance to prepare a draft submission for Council's consideration, on a proposed item of business on Local Government Reform for the October Local Government Association Annual General Meeting. 3. Requests Governance staff provide a briefing options paper in regards to potential amendments to the Local Government Association Constitution to ensure member Councils are better heard and represented and options to include the reform consultation process and the way that the Local Government Association consults on behalf of Councils. Due: August 2023 Part 2 of the decision is complete and delivered Deferred to: September 2023 Reason: Part 3 of the decision is being prepared	Rudi Deco

24/07/2023	Appointment of Independent Members on the Council Assessment Panel	Chris Zafiropoulos
3.4.1	3. Requests that Administration bring back a further report within 3 months with a proposed marketing strategy and other options to attract more female applications.	
Due:	October 2023	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Governance and Compliance Committee have been reviewed and are presented for noting.

ITEM	3.2.1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	21 August 2023
HEADING	Communication Protocols for Elected Member Notifications
AUTHOR	Helen Atkins, Team Leader Communications and Marketing, Business Excellence
CITY PLAN LINKS	4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report presents information on the process and protocols used to ensure Elected Members are aware of the significant projects and events across the City of Salisbury prior to their public announcement.

RECOMMENDATIONThat Council:

1. Note the report.

ATTACHMENTS

There are no attachments to this report.

BACKGROUND

- 1.1 This report provides the information requested as a result of the Council resolution (1468/2022) August 2022, requesting Administration to provide a report outlining the current communication process and protocols to keep Elected Members informed about:
 - a. *significant Council infrastructure projects and initiatives*
 - b. *developments out for public consultation within the City of Salisbury*
 - c. *Council public consultation initiatives*
 - d. *community events within the City of Salisbury*
 - e. *City of Salisbury media notifications.*
 - 1.2 This report provides information on new upgrades to further enhance the existing communications methods and deliver timely information communications to the Elected Members.
 - 1.3 This report also provides consideration on how Elected Members can leverage on Council's communication to effectively and accurately delivery of communications for event promotion.
2. **CITY PLAN CRITICAL ACTION**
 - 2.1 N/A
 3. **CONSULTATION / COMMUNICATION**
 - 3.1 Internal Departments and Divisional Staff

3.2 External

3.2.1 Simple Integrated Marketing (Website Provider)

4. REPORT

4.1 In response to the motion requesting a report on communications processes and protocols, the following is tabled:

Current Methods of Communications									
Communication Type	Department Responsible	EM Portal	Diary Appointment	Printed sent via Pigeon Hole or Courier	Copy of Printed Notice (To Resident)	Email	Council Report	Public Website	Social Media
Daily Media Monitor Reports	Business Excellence					✓			
Planned Community Communications for Social Media & Websites etc	Business Excellence	✓				Automated 9am Email from Portal		✓	✓
Mayoral Invitations	CEO & Governance	✓							
LGA Latest News	Governance					✓			
Council & Committee Minutes & Agenda's	Governance	✓		✓		✓		✓	
CEO Briefing Workshop Schedule & accompanying documentation	Governance	✓		✓		✓		✓	
Planting Events	City Infrastructure		✓			✓	✓	✓	✓
Opening Events	City Infrastructure		✓			✓		✓	✓*
Reporting Outcomes of Public Consultation	City Infrastructure						✓	✓	
Capital Works Advice Notices for Residents	City Infrastructure								
Capital Works Completion Advice	City Infrastructure					✓		✓	✓
Monthly Capital Works Report	City Infrastructure						✓		
Events for Projects	City Development		✓			✓		✓	✓
Public Consultation for Development Applications	City Development					✓		✓	✓*
Strategic Development Projects Engagement Strategy	City Development					✓	✓	✓	
Polaris Events	City Development	✓				Automated 9am Email from Portal			
Community Events	Community Development	✓	✓*			Automated 9am Email from Portal	✓*	✓	✓
Community Programs	Community Development	✓	✓*			✓		✓	✓
Quarterly Update on Community Report	Community Development						✓		

*Occasionally – when required

- 4.2 In addition to the existing communications methods, enhancements are continually being made to enhance the information to Elected Members:
- 4.2.1 In an effort to streamline the process of communications in an accurate and timely way, the Elected Members Portal is currently undergoing further enhancements so that the existing automated email that is currently being sent to the Elected Members weekly called “Planned Communications”, further includes links to new information that is newly loaded to the Elected Member Portal. This new automated email will provide links to all new information, including capital works projects, community consultations, community events, Mayoral Invitations, photo gallery links for recent events, latest news releases, useful links to Council Meeting Agendas and Minutes, and links for Elected Members to make requests.
 - 4.2.2 Update the Elected Members on the newly developed process for Capital Work Project Updates. Enhancements have just been made to the public website, with capital work updates being sent to the Elected Member Portal a full 24 Hours before publishing live on the City of Salisbury Website for public communications and a short-automated email being sent to all Elected Members advising them of this update.
 - 4.2.3 The current media monitoring communications method will continue with the daily email sent to the Elected Members and the iSentia Media Monitor report.
- 4.3 Elected Members play a crucial role in the delivery of Council initiatives, and they assist in amplifying and delivering important information to their constituents and the wider City of Salisbury community.
- 4.4 Some challenges have been experienced when promoting Council events where rather than sharing of posts, an Elected Members may create new posts (Reposting with similar information). This can create, when event details change, inaccurate information possibly being shared as the repost does not update the details unless the Elected Member manually does so.
- 4.4.1 It is recommended that Elected Members “Share” social media posts for promotion of events in the lead up to the event rather than “Re-Post”.
 - 4.4.2. This practice will allow the communications division the ability to manage campaign promotion content and narrative and make timely modifications. For instance, if there are changes to event details, components sell out, or vendors need to be replaced, the communications division has the flexibility to modify the content of its original post and manage the narrative accordingly. However, when Elected Members have created their own versions of the post on various platforms, including residents and ratepayer groups, updating the content becomes exceptionally challenging. This can lead to conflicting messages being distributed on social media platforms, creating confusion and inconsistency among our community.
 - 4.4.3. Sharing an event promotional post will still allow the Elected Members the opportunity to tailor their own specific commentary and introduce the event, while still providing the Communications the ability to modify the original content in the “Shared” post, should the need arise.

- 4.4.4. The Elected Members would still play an important and valuable role in communicating with our community and can still repost all other content such as event wrap up posts, latest news, award wins, and similar one-off posts that are not part of an ongoing campaign. These posts are typically singular in nature and do not form part of a structured communications plan and do not require frequent updates or modifications.
- 4.4.5. By distinguishing between one-off posts and ongoing campaign content, we strike a balance that allows Elected Members to actively participate in sharing important updates while maintaining control over the narrative and ensuring consistency in messaging for strategic campaigns.
- 4.5 The Communications team is also seeing an emerging social media trend to move away from lengthy Facebook posts to dynamic Instagram Reels and Stories. The shift is driven by the preference for visually engaging, concise content suited to shorter attention spans and mobile usage.
- 4.5 This trend emphasises capturing attention quickly and necessitates adjustments in marketing strategies. The ephemeral nature of Stories encourages real-time updates, while Reels offer viral potential. This shift reflects a broader move towards engaging, visually appealing content formats. The Communications Division is trailing more dynamic Instagram Reels and Stories and has achieved promising levels of engagement.

5. CONCLUSION / PROPOSAL

- 5.1 This report provides to Council a summary of current communication channels to provide Elected Member's with relevant information.
- 5.2 In addition, information is provided on the upgrades currently in development to further enhance the communications methods and deliveries to the Elected Members
- 5.3 The report also seeks to update on opportunities for Elected Members to leverage of Council's social media posts which is an important role Elected Members can play to ensure the information is broadly shared with their community.

ITEM	3.2.2
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	21 August 2023
HEADING	Summary of Elected Member Training and Development Expenditure
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The Elected Member Training and Development Policy requires Administration to report on progress against the expenditure of the Elected Member Training and Development budget on an annual basis. This report presents information in relation to the expenditure for the 2022/2023 financial year.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 2022/23 Elected Member Training and Development Activities Summary
2. Elected Member Training and Development Carry Forwards into 2023/24

1. BACKGROUND

- 1.1 An allocation for Elected Member Training and Development activities is made each year as part of the budget process. For 2022/23 the amount allocated was \$51,500. Consistent with the categories specified in the Elected Member Training and Development Policy, the budget allocation was split as follows:

Whole of Council training and development	\$12,800
Council delegate activities	\$6,200
Individual Elected Member development	\$32,500 / 15 Elected Members = \$2,166 per member/per annum
	\$51,500

2. REPORT

Training and Development Expenditure

- 2.1 Attached to this report is a summary of training and development activities attended by Elected Members during 2022/23, including details of expenditure (Attachment 1). Attachment 1 includes reference to Elected Members prior to the November 2022 Local Government elections as they were in office for a portion of the 2022/23 financial year.
- 2.2 It should be noted activities listed in Attachment 1 are in addition to the mandatory training required to be undertaken by Elected Members.
- 2.3 The following mandatory training sessions have been held:
 - 2.3.1 *General Induction*
 - 21 November 2022
 - 05 December 2022
 - 2.3.2 *Behaviour*
 - 07 December 2022
 - 04 July 2023
 - 2.3.3 *Civic*
 - 14 December 2022
 - 22 February 2023
 - 2.3.4 *Legal*
 - 18 January 2023
 - 2.3.5 *Strategy and Finance*
 - 08 February 2023
 - 2.3.6 *Behaviour & Civic (Mayor only)*
 - 17 and 18 February 2023
- 2.4 Of the \$51,500 allocated for Elected Member Training and Development, \$12,200 was spent in 2022/23. As the mandatory training requirements are connected to the election, those costs have been taken from the election budget line.
- 2.5 Clause 5.13(c) of the Elected Member Training and Development Policy specifies that any unspent allocations for individual Elected Member development may be carried forward for one year.
- 2.6 Attachment 2 is a summary of individual Elected Member training and development funds, detailing 2022/23 expenditure and allocation of new funds for 2023/24. A final individual allocation for the 2023/24 financial year, taking into account the ability to carry funds forward for one year, is provided.

2.7 Council resolved at its 27 March 2023 meeting that it:

1. *Adopts an amendment to the Elected Member Training and Development Policy, set out in Attachment 1 to this report (Item No. GB 6 Council meeting, 27 March 2023), to provide an annual individual training allocation of \$3,500 per newly elected Member who starts a first Council term in the first financial year of the new term or as adopted otherwise by Council as part of future budget processes.*
2. *Notes that any budget implications for the 2022/23 financial year allocation will be absorbed within the existing budget provisions.*

2.8 This resolution was actioned for the seven new Elected Members for the remainder of the 2022/23 financial year.

Attendance Summary Reports

2.9 Clause 5.22 of the Elected Member Training and Development Policy requires Administration to report annually details of overdue Elected Member training and development summary reports.

3. CONCLUSION / PROPOSAL

3.1 It is recommended that Council notes the report on Elected Member Training and Development activities and expenditure.

Elected Member Training and Development Budget
2022/23 Summary of Expenditure

Elected Member Training & Development Policy entitlements		Mayor Aldridge	Cr Bawden REMOVED FROM OFFICE 13/06/2023	Cr Blackmore	Cr Braun	Cr B Brug	Cr L Brug	Cr Buchanan	Cr Burner REMOVED FROM OFFICE 13/06/2023	Cr Chewparsad	Cr Graham	Cr Duncan	Sub Totals
	Whole of Council Training & Development (details & date provided)							\$ 550.00 12/05/23 - Deputy Mayor Forum					\$ 550.00
	Council Delegate Activities (details & date attended)	\$ 45.45 28/10/22 - LGA Annual General Meeting (Acting Voting Delegate)			\$ - 28/10/23 - Local Government Finance Authority Annual General Meeting (Voting Delegate)								\$ 45.45
	Individual Elected Member Development (includes activity, accommodation & travel) (details & date attended)	\$ 250.00 14/04/23 - LGA Ordinary General Meeting				\$ 220.00 17/03/23 - Council Assessment Panel Training		\$ 45.45 28/10/22 - LGA Annual General Meeting			\$ 2,780.22 31/05-01/06/23 - LG Professionals Conference, Sydney		\$ 3,295.67
								\$ 2,676.42 31/05-01/06/23 - LG Professionals Conference, Sydney			\$ 290.00 28-29/06/23 - Online Mental Health First Aider Training		\$ 2,966.42
		\$ 295.45	\$ -	\$ -	\$ -	\$ 220.00	\$ -	\$ 3,271.87	\$ -	\$ -	\$ 3,070.22	\$ -	\$ 6,857.54

Elected Member Training & Development Policy entitlements		Cr Grenfell	Cr Henningsen	Cr Hood	Cr Jensen	Cr Mazzeo	Cr McKell	Cr Ouk	Cr Proleta	Cr Reardon	Cr Reynolds	Cr Woodman	
	Whole of Council Training & Development (details & date provided)												\$ -
	Council Delegate Activities (details & date attended)				\$ 250.00 14/04/23 – Local Government Association Annual General Meeting (Deputy Voting Delegate)								\$ 250.00
	Individual Elected Member Development (includes activity, accommodation & travel) (details & date attended)					\$ 2,459.99 31/05-01/06/23 - LG Professionals Conference, Sydney		\$ 2,632.00 31/05-01/06/23 - LG Professionals Conference, Sydney					\$ 5,091.99
		\$ -	\$ -	\$ 250.00	\$ 2,459.99		\$ 2,632.00				\$ -	\$ 5,341.99	
2022/23 expenditure												\$ 12,199.53	

Elected Member Training and Development Budget
Summary of Individual Allocations including Carry Forwards to 2023/24

	Mayor Aldridge	VACANT 1	Cr B Brug	Cr L Brug	Cr Buchanan	VACANT 2	Cr Chewparsad	Cr Graham
21/22 funds carried fwd to 22/23	\$ 2,120.00	\$ -	\$ 2,120.00	\$ -	\$ 2,120.00	\$ -	\$ -	\$ -
spent in 22/23	\$ 250.00	\$ -	\$ 220.00	\$ -	\$ 2,721.87	\$ -	\$ -	\$ 3,070.22
balance from 21/22 funds carried forward is lost	\$ 1,870.00	\$ -	\$ 1,900.00	\$ -	-\$ 601.87	\$ -	\$ -	\$ -
22/23 allocation	\$ 2,166.00	\$ -	\$ 2,166.00	\$ 3,500.00	\$ 2,166.00	\$ -	\$ 3,500.00	\$ 3,500.00
debit balance carried fwd to 22/23	\$ -	\$ -	\$ -	\$ -	-\$ 601.87	\$ -	\$ -	\$ -
22/23 funds to be carried fwd to 23/24	\$ 2,166.00	\$ -	\$ 2,166.00	\$ 3,500.00	\$ 1,564.13	\$ -	\$ 3,500.00	\$ 429.78
23/24 allocation	\$ 2,166.00	\$ -	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ -	\$ 2,166.00	\$ 2,166.00
23/24 available balance	\$ 4,332.00	\$ -	\$ 4,332.00	\$ 5,666.00	\$ 3,730.13	\$ -	\$ 5,666.00	\$ 2,595.78

	Cr Grenfell	Cr Hood	Cr Jensen	Cr Mazzeo	Cr McKell	Cr Ouk	Cr Reardon	
21/22 funds carried fwd to 22/23	\$ 2,120.00	\$ 2,120.00	\$ 2,120.00	\$ -	\$ -	\$ 2,120.00	\$ 2,120.00	
spent in 22/23	\$ -	\$ -	\$ -	\$ 2,459.99	\$ -	\$ 2,632.00	\$ -	
balance from 21/22 funds carried forward is lost	\$ 2,120.00	\$ 2,120.00	\$ 2,120.00	\$ -	\$ -	-\$ 512.00	\$ 2,120.00	
22/23 allocation	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 3,500.00	\$ 3,500.00	\$ 2,166.00	\$ 2,166.00	Total to be carried forward
debit balance carried fwd to 22/23	\$ -	\$ -	\$ -	\$ -	\$ -	-\$ 512.00	\$ -	to the 2023/24 budget
22/23 funds to be carried fwd to 23/24	\$ 2,120.00	\$ 2,120.00	\$ 2,120.00	\$ 1,040.01	\$ 3,500.00	\$ 1,654.00	\$ 2,120.00	\$ 27,999.92
23/24 allocation	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	\$ 2,166.00	
23/24 available balance	\$ 4,286.00	\$ 4,286.00	\$ 4,286.00	\$ 3,206.01	\$ 5,666.00	\$ 3,820.00	\$ 4,286.00	

ITEM	GC-MON1
	GOVERNANCE AND COMPLIANCE COMMITTEE
DATE	21 August 2023
HEADING	Motion on Notice Cr Grenfell: Training and Development Budget

Cr Grenfell submitted the following Motions on Notice:

That Council:

1. Approves for a non-discretionary budget bid to be presented to the next quarter budget review to provide a total annual individual Elected Member development budget of \$5,000 per elected member per year.

Administration Comment:

The current Individual Elected Member development budget is \$2,166 per Elected Member.

Should this motion be carried, Administration will include in the next quarter's budget review.