



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY ON

28 AUGUST 2023

MEMBERS PRESENT

Mayor G Aldridge
Cr B Brug
Cr L Brug
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen (*from 7:19pm*)
Cr S McKell
Cr S Ouk
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
A/ General Manager City Infrastructure, Mr J Collins
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager City Development, Ms S Klein
Manager Governance, Mr R Deco
A/Manager Community Experience & Relationships, Mrs H Atkins
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:30pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the Elected Members, members of the public and staff to the meeting.

The Mayor advised that for security purposes, CCTV is used in the Council Chamber. In accordance with the City of Salisbury's meeting procedures, no audio or video recording is allowed without prior written permission from the Presiding Member.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

An apology has been received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised that Ms K Bertoli of Para Hills has submitted the following question for Public Question Time:

If the Council were to install grass on Council's verge and the tenant removes the plants, will they be made accountable?

The question was taken on notice.

DEPUTATIONS

No Deputations were received.

PRESENTATION OF MINUTES

Moved Cr D Hood
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 24 July 2023, be taken as read and confirmed.

CARRIED
0438/2023

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1. Policy and Planning Committee Meeting

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

Adopts the recommendations of the Policy and Planning Committee meeting held on 21 August 2023, listed below:

**CARRIED
0439/2023**

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED
0439/2023**

For Decision

1.1.1 Strategic Asset Management Plan 2023/2024 Adoption

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Adopts the final Strategic Asset Management Plan as presented in Attachment 1 of the report (Item 1.1.1 – Strategic Asset Management Plan 2023/2024 Adoption – Policy and Planning Committee, 21 August 2023).
2. Requests the Administration to begin discussions with the Asset Management Sub Committee in September on the development of the 2024/2025 Strategic Asset Management Plan noting previous resolutions in regards to playspace, pathways, footpaths, verge development and tree palette selections.

**CARRIED
0439/2023**

1.1.2 Recommendations of the Intercultural Strategy and Partnerships Sub Committee meeting held on Monday 14 August 2023

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

Receive and notes the information contained in the minutes of the Intercultural Strategy and Partnerships Sub Committee meeting held on 14 August 2023 and that the following recommendations contained therein to be adopted by Council:

**CARRIED
0439/2023**

ISPS1 Sister Cities Update

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Approves for the Mobara International Friendship Association Secretariat, Mobara City Hall to be invited to visit the City of Salisbury in October 2024 as part of a delegation to coincide with 20th Anniversary of Mobara Park, Mawson Lakes.
2. Approves the carry forward of the \$20,000 2023/24 operating budget to the 2024/25 financial year budget to fund the delivery of the Mobara Festival in October 2024.
3. Approves for the Administration to conduct a strategic review of the City of Salisbury's Sister City and Friendship City program. This will be reported back to Council by February 2024.

**CARRIED
0439/2023**

ISPS2 Intercultural Strategic Alliance (SISA) Key Priorities

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Approves that the Mayor writes a formal submission to The Hon Nat Cook MP, Minister for Human Services on behalf of Council regarding renting affordability (Attachment 1, Intercultural Strategy and Partnerships Sub Committee, 14 August 2023, Item No. ISPS2).
2. Notes that the Salisbury Intercultural Strategic Alliance identified key priorities in relation to some key issues affecting the City of Salisbury, as outlined in the report (Intercultural Strategy and Partnerships Sub Committee, 14 August 2023, Item No. ISPS2).

**CARRIED
0439/2023**

2 Finance and Corporate Services Committee

No Finance and Corporate Services Committee meeting was held in August 2023

3 Governance and Compliance Committee Meeting

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

Adopts the recommendations of the Governance and Compliance meeting held on 21 August 2023, listed below:

**CARRIED
0440/2023**

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED
0440/2023**

For Information

3.2.1 Communication Protocols for Elected Member Notifications

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Note the report.

**CARRIED
0440/2023**

3.2.2 Summary of Elected Member Training and Development Expenditure

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED
0440/2023**

GC-MON1 Motion on Notice: Training and Development Budget

Moved Cr K Grenfell
Seconded Cr S McKell

That Council:

1. Approves for a non-discretionary budget bid to be presented to the next quarter budget review to provide a total annual individual Elected Member development budget of \$5,000 per Elected Member per year.

**CARRIED
0440/2023**

4 Urban Services Committee Meeting

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Adopts the recommendations of the Urban Services Committee meeting held on 21 August 2023, listed below, with the exception of items:

**4.1.2 Budget Workshops Actions Update – Program of Works
(Footpaths and Road Reseal)**

**4.1.4 Local Roads and Community Infrastructure, Phase 4 – Grant
Funding**

**4.1.9 Revocation of Community Land Classification – Portion of
Correena Avenue Reserve, Correena Avenue Paralowie**

which were withdrawn to be considered separately.

**CARRIED
0441/2023**

Administration

**4.0.1 Recommendations of the Asset Management Sub Committee
meeting held on Monday 14 August 2023**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Receives and notes the information contained in the minutes of the Asset Management Sub Committee meeting held on 14 August 2023 and that the following recommendations contained therein to be adopted by Council:

**CARRIED
0441/2023**

**AMSC1 Future Reports for the Asset Management Sub
Committee**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
0441/2023**

AMSC2 Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m² of new irrigation system on the Ascot Drive Reserve.

**CARRIED
0441/2023**

AMSC3 CCTV Policy and Procedure

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
 - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
 - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.
2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council’s contractual services as appropriate.
3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council’s procurement process for these services is completed, as per Council’s resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

**CARRIED
0441/2023**

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 14 August 2023

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Receive and note the information contained in the minutes of the Environmental Sustainability and Trees Sub Committee meeting held on 14 August 2023 and that the following recommendations contained therein to be adopted by Council:

**CARRIED
0441/2023**

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
0441/2023**

ESATS2 Tree Removal Requests - Monthly Update for June 2023

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
0441/2023**

ESATS3 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The three regulated *Eucalyptus sideroxylon* trees at the side of 306 Whites Road Paralowie, noting that should the application be approved 6 trees are required to be replaced.
 - b. Notes the previous requests for removal, damage caused by the trees on the residents' property on multiple occasions.

**CARRIED
0441/2023**

**ESATS4 Save St Kilda Mangroves Alliance - St Kilda
Mangroves Community Vision and Strategic Plan**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.
2. Endorses the vision and principles outlined in this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee 14 August 2023), as it closely aligns with the City Plan 2035 direction of ‘A sustainable City’ and the Sustainability Strategy.
3. Authorises the Mayor to write to the Minister for Environment and Water in support of the Vision and Principles stated in the St Kilda Mangroves Community Vision and Strategic Plan, emphasising the need for the renewal of the St Kilda mangrove trail boardwalk, and reminding the Minister of Council’s vision for the construction of a multi-purpose facility as outlined in Section 3.10 of this report (Item ESATS4 - Save St Kilda Mangroves Alliance - St Kilda Mangroves Community Vision and Strategic Plan - Environmental Sustainability and Trees Sub Committee – 14 August 2023).
4. Authorises the Mayor to write to the secretary of the St Kilda Alliance advising of Council’s support and shared vision of the Community Vision and Strategic Plan and invite them to present to Council at a future CEO Briefing Session.

**CARRIED
0441/2023**

4.0.3 Future Reports for the Urban Services Committee

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
0441/2023**

4.1.1 Capital Works - July 2023

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes, community consultation and engagement will commence September 2023 to inform the design for the dog park for small dogs at Unity Park, Pooraka, which is scheduled for delivery this financial year.

**CARRIED
0441/2023**

4.1.3 Repurposing Playground Equipment

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes that suitable playground equipment at end of its life in Salisbury, can be repurposed.
2. Requests Administration to run an Expression of Interest to re-purpose end of life playground equipment to community groups and schools within the City of Salisbury.

**CARRIED
0441/2023**

4.1.5 Adelaide Coastal Councils Network Update

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the status update of the Adelaide Coastal Councils Network as included in this report (Item No. 4.1.5 - Adelaide Coastal Councils Network Update - Urban Services Committee, 21 August 2023).
2. Approves the annual membership fee for the Adelaide Coastal Councils Network of \$10,000 (for Financial Year 2023/24) as a non-discretionary item to be included in the First Quarter Budget Review.
3. Approves preparation of a budget bid for the Financial Year 2024/25 membership fee.

**CARRIED
0441/2023**

4.1.6 Parkrun Course Condition Audit

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes this report.

**CARRIED
0441/2023**

4.1.7 Street Tree Inspection and Pruning Program 2023-24

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the utilisation under CEO delegation of \$111k of the provision for contractual services increases provided in the 2023/24 budget to enable the 5 yearly proactive street tree inspection and pruning program for 2023/24 to be completed at the current service levels as adopted by Council.
2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.

**CARRIED
0441/2023**

4.1.8 5 Tonne Excavator

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approve the re-allocation of \$170,000 from the 2023/24 fleet budget to facilitate the purchase of a 5-tonne excavator to deliver improved operational efficiencies and reduce contractual expenditure on plant hire.

**CARRIED
0441/2023**

US-QWON1 Question Without Notice: West Avenue, Edinburgh – Speed Limit Change

Cr A Graham asked a question in relation to the speed limit change on West Avenue, Edinburgh:

Did Council have input into the decision to change the speed limit, and what were the recommendations?

The General Manager City Infrastructure provided the following response:

Discussions had been held with the Department of Defence regarding access to the site, and also the Department for Infrastructure and Transport regarding the inconsistency of speed on that section of the road, and because of the new development in the area, it was decided that, for safety reasons, the speed limit be reduced to 60kmh along West Avenue.

US-QWON2 Question Without Notice: Valley View Tennis Club

Cr A Graham asked a question in relation to Valley View Tennis Club:

Has consultation commenced and if so, as part of that consultation, can staff liaise with the Club regarding State Government's Community Recreation and Sports Facility Grants Program?

The General Manager City Infrastructure took the question on notice.

US-MWON1 Motion Without Notice: Kings Road Corridor

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Welcomes the announcement by the State Government seeking feedback on the Kings Road corridor planning study which will identify potential opportunities to improve Kings Road to support development growth between Port Wakefield and Main North Roads.
2. Requests the Administration to provide a submission to the State Government Level Crossing Removal Planning Program in support of grade separation of the Kings and Park Terrace level crossings, and the duplication from Salisbury Highway to Port Wakefield Road.
3. Noting that feedback is due by Monday 18 September 2023, delegates to the Chief Executive Officer to provide a submission on behalf of Council in consultation with the Mayor, the Chair of the Urban Services Committee and the Chair of the Policy and Planning Committee.

**CARRIED
0441/2023**

**US-MWON2 Motion Without Notice: Park Bench – Salisbury
Cinemas**

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes that the Urban Services Committee acknowledged the representations made by Mr Matt Burnell, Federal Member for Spence, regarding the park bench located next to the Salisbury Cinemas.
2. Requests the General Manager Community Development to liaise with the Member for Spence on the relocation of the bench.

**CARRIED
0441/2023**

The meeting then proceeded to consider Items 4.1.2, 4.1.4 and 4.1.9, which were withdrawn to be considered separately.

**** See Further Information Item**

**4.1.2 Budget Workshops Actions Update - Program of Works
(Footpaths and Road Reseal)**

That Council:

1. Approves the 2023/24 Road Reseal Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
2. Approves the 2023/24 Bituminous Footpath Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
3. Requests Administration provide a further information report on the breakdown of the total budget and programs identified for 2023/24 in relation to the Bituminous Footpath Service Continuity Program.

Further Information Item

**4.1.2FI Budget Workshops Actions Update – Program of Works
(Footpaths and Road Reseal)**

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the breakdown of the total budget and programs identified for the 2023/24 Bituminous Footpath Service Continuity Program.
2. Approves the 2023/24 Road Reseal Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).
3. Approves the 2023/24 Bituminous Footpath Service Continuity Program as outlined in the report (Item 4.1.2 – Budget Workshops Action Update – Program of Works (footpaths and Road Reseal - Urban Services Committee, 21 August 2023).

**CARRIED
0442/2023**

*****See Further Information Item***

**4.1.4 Local Roads and Community Infrastructure, Phase 4 - Grant
Funding**

That Council:

1. Notes the Federal Government has released Phase 4 of the Local Roads and Community Infrastructure grant funding program and as part of this has allocated \$1,683,846 to the City of Salisbury.
2. Approves the Salisbury Recreation Precinct Playspace (allocation of \$1,000,000), and the School Transport Framework projects (to the value of \$683,846), as the projects to be submitted to the funding body for Phase 4 of the Local Roads and Community Infrastructure Program to a total of \$1,683,846 as per allocated funding value.
3. Delegates authority to the Chief Executive Officer to select projects to the value of \$683,846 from previously identified works as part of the School Transport Framework, in lieu of wayfinding signage along our City Wide Trails.

Further Information Item

4.1.4FI Local Roads and Community Infrastructure, Phase 4 - Grant Funding

Pursuant to section 75(1)(b) of the Local Government Act 1999 Cr B Brug declared a material conflict on the basis that his sister attends one of the schools named in the recommendation. Cr B Brug advised that he would manage the conflict by leaving the meeting.

Cr B Brug left the meeting at 6:41 pm.

Pursuant to section 75(1)(b) of the Local Government Act 1999 Cr L Brug declared a material conflict on the basis that her sister-in-law attends one of the schools named in the recommendation. Cr L Brug advised that she would manage the conflict by leaving the meeting.

Cr L Brug left the meeting at 6:42 pm.

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Notes the Federal Government has released Phase 4 of the Local Roads and Community Infrastructure grant funding program and as part of this has allocated \$1,683,846 to the City of Salisbury.
2. Approves the Salisbury Recreation Precinct Playspace (allocation of \$1,000,000), and the School Transport Framework projects (to the value of \$683,846), as the projects to be submitted to the funding body for Phase 4 of the Local Roads and Community Infrastructure Program to a total of \$1,683,846 as per allocated funding value.
3. Notes that the following works identified in the School Transport Framework will be included in the submission as part of the Phase 4 Local Roads and Community Infrastructure grant program to a total cost of \$683,846 as per Paragraph 1.1 of this report (Item 4.1.4FI Local Roads and Community Infrastructure, Phase 4 Grant Funding, Council meeting 28 August 2023):

Bethany Christian and Temple School (Byron Bay Drive, Paralowie)	Indented parking bay	\$275,000
Gulfview Heights Primary School (Elliot Avenue, Gulfview Heights)	Refuge Crossing	\$106,282
Salisbury North Primary School (Bagster Road, Salisbury North)	Median Strip Fencing or Landscaping	\$90,000
Salisbury North Primary School (Rolleston Avenue, Salisbury North)	Emu Crossing or Refuge	\$106,282
Keller Road Primary School (Keller Road, Salisbury East)	Emu Crossing	\$106,282

*Cr L Brug returned to the meeting at 6:43 pm.
Cr B Brug returned to the meeting at 6:43 pm.*

****See Further Information Item**

**4.1.9 Revocation of Community Land Classification - Portion of
Correena Avenue Reserve, Correena Avenue Paralowie**

Recommendation

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, as described in Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and measuring approximately 2014.92m², pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and that this be rededicated as road pursuant to Section 208 of the Local Government Act 1999, with the City of Salisbury as the applicant being responsible for all costs incurred.
4. Requests staff to bring back a further information report to Council on 28 August 2023, on the process of renaming this road to McKay Road after long serving Principal, Mr Peter McKay.

Further Information Item

**4.1.9FI Revocation of Community Land Classification - Portion of
Correena Avenue Reserve, Correena Avenue Paralowie**

Moved Cr C Buchanan
Seconded Cr S McKell

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 87 in Deposited Plan 10869, as described in Certificate of Title Volume 5552 Folio 449, also known as Correena Avenue Reserve and

measuring approximately 2014.92m², pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.

2. Authorises the Chief Executive Officer or delegate to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and that this be rededicated as road pursuant to Section 208 of the *Local Government Act 1999*, with the City of Salisbury as the applicant being responsible for all costs incurred.
4. Notes the further information provided in this report.
5. Approves the Administration undertaking the process to name the newly created section of road as McKay Road after the long serving Principal of the Paralowie R-12 School, Mr Peter McKay.

**CARRIED
0444/2023**

5 Community Wellbeing and Sport Committee Meeting

Moved Cr D Hood
Seconded Cr A Graham

That Council:

Adopts the recommendations of the Community Wellbeing and Sport Committee meeting held on 22 August 2023, listed below, with the exception of items:

5.1.1 Youth Sponsorship Applications - July 2023

5.2.2 Financial Inclusion Action Plan

5.1.11 Salisbury Community Christmas Carols Update

which were withdrawn to be considered separately.

**CARRIED
0445/2023**

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr D Hood
Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED
0445/2023**

5.1.10 Community Perception Survey 2023

Moved Cr D Hood
Seconded Cr A Graham

That Council:

1. Approves the delivery of the 2023 Community Perceptions Survey in two parts
 - a. Part A to deliver the requirements of information required for the 2022/23 Annual Report
 - b. Part B to deliver the balance of the survey questions
2. Approves the carry forward of \$18,500 from the 2022/23 budget into the 2023/24 budget for the purposes of funding the shortfall in delivering the survey and carrying out a review in the delivery of future Community Perception Surveys.

**CARRIED
0445/2023**

5.2.1 Community Development - Quarterly Service Update

Moved Cr D Hood
Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED
0445/2023**

The meeting then proceeded to consider Items 5.1.1, 5.2.2 and 5.1.11, which were withdrawn to be considered separately.

For Decision

Pursuant to section 74 of the Local Government Act 1999, Cr A Graham declared a general conflict of interest on the basis of his relationship to the applicants referenced in the report presented for noting (Item 5.1.1). Cr A Graham stated that the item is only for noting and he will deal with the conflict by remaining in the meeting and exercising his right to vote.

5.1.1 Youth Sponsorship Applications - July 2023

Moved Cr D Hood
Seconded Cr K Grenfell

That Council:

1. Notes the 51 Youth Sponsorship Applications assessed in July 2023, as included in this report (Item 5.1.1, Community Wellbeing and Sport Committee, 22 August 2023).

**CARRIED
0446/2023**

*The majority of members voted IN FAVOUR of the MOTION.
Cr A Graham voted IN FAVOUR of the MOTION.*

5.2.2 Financial Inclusion Action Plan

Moved Cr C Buchanan
Seconded Cr L Brug

That Council:

1. Notes the Northern Adelaide Financial Inclusion Action Plan Impact Report (Attachment 1, Community Wellbeing and Sport Committee, 21 August 2023, Item No 5.2.2).

**CARRIED
0447/2023**

5.1.11 Salisbury Community Christmas Carols Update

Moved Cr B Brug
 Seconded Cr S McKell

That Council:

1. Notes the report.
2. Approves for the fireworks to be funded within existing budget of the events program to the value of \$10,000.

CARRIED
0448/2023

*For Noting Only: Decisions Made Under Committee Delegation***5.1.2 Community Event Grant Application - Rotary Club of Mawson Lakes - LJ Rare and Classic Car Show Mawson Lakes**

That the Community wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Approves the following application through round fifteen of the Community Events Sponsorship Program:
 - Grant No 1/2023: Rotary Club of Mawson Lakes, Application for \$5,000 for LJ Rare and Classic Car Show Mawson Lakes 2023.
2. Notes the application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.

5.1.3 Community Grant Report Grant No. 03/2023-24 - Gilles Plains Lions Club (Blue Tree Project) Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 03/2023-24 Gilles Plains Lions Club Community Grant Application: to the value of \$5,000: to assist with painting trees as part of the Blue Tree Project.

5.1.4 Community Grant Report Grant No. 04/2023-24 - Ceylon Tamil Association of SA Inc. Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 04/2023-24 Ceylon Tamil Association of SA Inc. Community Grant Application: to the value of \$5,000: to assist with hosting its Ilavenil 2023 Event.

5.1.5 Community Grant Report Grant No. 05/2023-24 - Salisbury Branch of Meals on Wheels Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 05/2023-24 Salisbury Branch of Meals on Wheels Community Grant Application: to the value of \$2,500: to assist with providing Christmas Food Hamper for its clients.

5.1.6 Community Grant Report Grant No. 06/2023-24 - ONE Life Community Assist Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 06/2023-24 ONE Life Community Assist Community Grant Application: to the value of \$5,000: to assist with holding its Christmas Carols 2023 event.

5.1.7 Community Grant Report Grant No. 07/2023-24 - Rowe Park United Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 07/2023-24 Rowe Park United Community Grant Application: to the value of \$5,000: to assist with purchasing playing strips (jerseys) for its second women's team.

5.1.8 Community Grant Report Grant No. 08/2023-24 - Mawson Lakes Community Early Learning - Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 08/2023-24 Mawson Lakes Community Early Learning Community Grant Application: to the value of \$5,000: to assist with hosting its Fun Day and 15 Year Anniversary event.

5.1.9 Community Grant Report Grant No. 09/2023-24 - Adelaide Bangladeshi Cultural Club Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
 - Grant No. 09/2023-24 Adelaide Bangladeshi Cultural Club Community Grant Application: to the value of \$5,000: to assist with purchasing a keyboard and a digital mixer.

6 Innovation and Business Development Committee

No Innovation and Business Development Committee meeting was held in August 2023.

7 Audit and Risk Committee

No Audit and Risk Committee meeting was held in August 2023.

8 Council Assessment Panel Meeting

Council noted the minutes of the Council Assessment Panel Meeting held on 25 July 2023.

9 CEO Review Committee Meeting

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council:

Adopts the recommendations of the CEO Review Committee meeting held on 15 August 2023, listed below:

**CARRIED
Unanimously
0449/2023**

9.1.1 CEO Personal Evaluation System FY2022/2023

Moved Cr C Buchanan
Seconded Cr K Grenfell

1. Acknowledge that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2022/23 Key Performance Indicators;
 - for the twelfth year achieved consistently positive results (this year noting that the CEO continues to perform “extremely well” against the performance responsibilities, criteria and behaviours assessed), in relation to the Performance Appraisal Survey; and as a result achieved 5.68 out of 6 rating as a result of the assessment of CEO Performance according to the Personal Evaluation System.
 - achieved Rating 5 as a result of the assessment of CEO Performance according to the Personal Evaluation System (refer Paragraph 1.2.9).
2. The CEO Position Description as set out in Attachment 1 to this Report (CEO Review Committee, 15 August 2023, item 9.1.1), remains unchanged.

**CARRIED
unanimously
0450/2023**

Cr P Jensen entered the meeting at 7:19pm.

9.1.2 Proposed CEO Key Performance Indicators 2023/2024

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council:

1. Adopts the proposed 2023/24 CEO Key Performance Indicators with changes as requested to:
 - (a) Amend the Non-Rate Revenue to include the CEO to identify production and efficiency improvement.
 - (b) Remove the action related to Digital Strategy
 - (c) Amend Improvement Plan for Strategic Asset Management plan to reflect the 2023 Audit outcomes as considered by Council
2. Notes that the CEO Review Committee will give further consideration to the action related to the Thrive Strategy.

**CARRIED
Unanimously
0451/2023**

GENERAL BUSINESS

GB1 Future Reports for the Finance and Corporate Services Committee

Moved Cr K Grenfell
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
0452/2023**

GB2 Future Reports for the Innovation and Business Development Committee

Moved Cr S Reardon
Seconded Cr L Brug

That Council:

1. Notes the report.

**CARRIED
0453/2023**

GB3 Building Upgrade Agreement Policy Review

Moved Cr C Buchanan
Seconded Cr K Grenfell

That Council:

1. Adopts the updated Building Upgrade Agreements Policy as set out in Attachment 1 of this report (Item GB4 – Building Upgrade Agreements Policy Review – Innovation and Business Development Committee, 22 August 2023).
2. Approves the removal of the Building Upgrade Finance Fees from the Fees and Charges for 2023/24 upon execution of a service agreement with a third-party facilitation service to support administration of the Building Upgrade Finance program.

**CARRIED
0454/2023**

GB4 Project Connect (ERP Implementation) Update

Moved Cr K Grenfell
Seconded Cr L Brug

That Council:

1. Notes the report.

**CARRIED
0455/2023**

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr A Graham declared a material conflict of interest on the basis that he is a Board Member of the Salisbury United Football Club. Cr A Graham stated that he will manage the conflict by leaving the meeting.

Cr A Graham left the meeting at 7:25 pm.

GB5 Office for Recreation, Sport and Racing - Community Recreation and Sport Facilities Program

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the submission of a \$600,000 State Government grant application for ‘*Burton Park Sportsfield Lighting Improvements*’ via the ‘*Community Recreation and Sport Facilities Program*’ in September 2023, noting the required matching \$300,000 City of Salisbury funding is already allocated within the 2023/24 Budget, PR17754 Sport Lighting Service Continuity Program in accordance with Resolution 0342/2023.
2. Approves the submission of a \$1,000,000 State Government grant application for ‘*Lindblom Park, Pooraka, Lighting Improvements*’ via the ‘*Community Recreation and Sport Facilities Program*’ in September 2023, noting the required matching \$500,000 City of Salisbury funding is already allocated within the 2023/24 Budget PR17754 Sport Lighting Service Continuity Program in accordance with Resolution 1442/2022.
3. Notes the outcome of these grant funding applications will be provided to Council via a future report.

**CARRIED
0456/2023**

Cr A Graham returned to the meeting at 7:35 pm.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes this information.

**CARRIED
0457/2023**

REPORTS FROM COUNCIL REPRESENTATIVES

Cr S Reardon:

- 17 August – Cr Reardon attended the Parafield Airport Consultative Committee
- 18 August – Cr Reardon attended the Vietnam Veterans Day commemorative service

Cr A Graham:

Cr A Graham provided a verbal report on the following training and development activities:

- Mental Health First Aider Training.
- Local Government Professionals Conference. The Conference was an important networking opportunity with fellow Elected Members and local government leaders. One of the session’s highlights Cr Graham reported on was a presentation by Orange Sky Australia on charitable laundry services for the homeless people.

Cr C Buchanan:

Cr C Buchanan provided a verbal report on the Local Government Professionals Conference. The verbal report was also on behalf of Cr M Mazzeo and Cr S Ouk. The following key issues impacting on Local Government were highlights of the conference:

- Financial Sustainability
- Measurement marketing for diversity and inclusivity
- Orange Sky Australia presentation.

QUESTIONS ON NOTICE

QON1 Question on Notice Sir Douglas Mawson Lake (main lake) & Shearwater Lakes, Mawson Lakes

Cr B Brug submitted the following Question on Notice:

1. What are the works being undertaken to repair the Sir Douglas Mawson Lake (main lake)?
2. What is the current timeline and when will the works definitely be completed?
3. What are the works being undertaken to repair the Shearwater Lakes, Mawson Lakes?
4. What is the current timeline and when will the works definitely be completed?

Administration Response:

As reported to the Urban Services Committee Agenda for 21 August 2023, the following works are currently out for tender:

1. Sir Douglas Mawson Lakes

The following works will be carried out at the locations depicted in the image below:

- *Removal of roots*
- *Creation of root barriers*
- *Increase rock fill depth*
- *Localised paving repairs*



2. Shearwater Lake

The following works will be carried out at the locations depicted in the image below:

- 2.1 *Replacement of existing footpath*
- 2.2 *Create structural tie back for lake wall*



The tender process closes in two weeks, following which we will be able to ascertain contract availability and methodology and confirm a schedule for the works.

QUESTIONS WITHOUT NOTICE

QWON1 Cr S Reardon - Veterans and Families Hub Network

Cr Reardon asked questions in relation to the Veterans and Families Hub Network location.

Questions:

1. *Has the meeting been held with the representatives from the RSL and National Military Museum ?*
2. *If the meeting did not happen, Why?*
3. *Can the Members be sent the answers to these questions before the next Council meeting?*

The General Manager Community Development took the questions on notice.

QWON2 Cr B Brug - Quinlivian Road, Pooraka

Cr B Brug asked a question in relation to Quinlivian Road, Pooraka

Question: When is Quinlivian Road, Pooraka due to be re-surfaced and/or resealed?

The A/General Manager City Infrastructure took the question on notice.

MOTIONS ON NOTICE

MON1 Motion on Notice: Major Events Waste Recycling

Moved Cr C Buchanan

Seconded Cr K Grenfell

That Council:

1. Demonstrates responsible waste management practices at its own major events.
2. Encourages those organising major events in Council event spaces, reserves and facilities, including hirers, to:
 - 2.1 Make an effort to avoid waste by reducing the number of unnecessary items brought to the event and the amount of waste created during the event
 - 2.2 Incorporate a food organics recycling stream
 - 2.3 Have a comprehensive waste bin system for the public and vendors
 - 2.4 Use clear and effective waste management signage
 - 2.5 Provide recycling bins, food organics waste bins as well as landfill bins, as part of its event waste management, to maximise recycling and reduce waste to landfill.
3. Requests the Administration to provide the event space hirers with the Waste and Recycling at Events and Venues Guidelines issued by the State Government.
4. Requests the Administration to present a report to the Policy and Planning Committee on event waste management.

CARRIED
0458/2023

MOTIONS WITHOUT NOTICE

Pursuant to section 75 of the Local Government Act 1999, Cr P Jensen declared a material conflict on the basis of his employment. Cr P Jensen stated that he will deal with the conflict by leaving the meeting.

Cr P Jensen left the meeting at 8:11 pm.

Cr K Grenfell left the meeting at 8:13 pm.

Cr S Ouk left the meeting at 8:19 pm.

MWON1 Motion without Notice – Cr Buchanan – Overpass, Main North Road, Salisbury Park

Moved Cr C Buchanan
Seconded Cr S Ouk

That Council:

1. Notes that the Deputy Mayor, Cr C Buchanan wrote to the Minister for Transport on 20 August 2023 in relation to the offensive banner displayed on the overpass along Main North Road, Salisbury Park and requesting the Department for Infrastructure and Transport (DIT) for approval for Council to install a permanent sign with a welcoming and inclusive message.
2. Upon confirmation from DIT that City of Salisbury can install a sign, that Council authorises the Administration to design signage for Elected Members' consideration with the following message; *"The City of Salisbury is an intercultural city that welcomes and celebrates all cultural diversity"*.
3. That a similar message is displayed on all the digital signage screens, including the large digital screen at the Salisbury Community Hub.
4. Requests the Administration to work with DIT regarding necessary restrictions on the overpass to prevent access to damage points and ensure pedestrians' safety.

CARRIED
Unanimously
0459/2023

Cr K Grenfell returned to the meeting at 8:15 pm.

Cr S Ouk returned to the meeting at 8:24 pm.

Cr P Jensen returned to the meeting at 8:27 pm.

OTHER BUSINESS

ORDERS TO EXCLUDE THE PUBLIC

9.2.1 Annual Review of CEO Total Remuneration 2022/2023

Moved Cr S Oukl
Seconded Cr A Graham

Pursuant to section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Agenda Item 9.2.1 Annual Review of CEO Total Remuneration 2022/2023 on the ground that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Annual Review of CEO Total Remuneration 2022/2023** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, Manager Governance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0460/2023

CEO-OB1 CEO Update - Organisational Matters

Moved Cr S Ouk
Seconded Cr A Graham

Pursuant to section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Agenda Item CEO-OB1 - CEO Update – Organisational Matters on the ground that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **CEO Update – Organisational Matters** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except the staff of the City of Salisbury, Chief Executive Officer, Manager Governance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
0461/2023

OB1 - CEO Update - Legal Matters

Moved Cr K Grenfell
Seconded Cr A Graham

1. Pursuant to section 90(2) and 90(3)(h) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at the part of this meeting relating to Agenda Item OB1 - CEO Update – Legal Matters, except the following persons:
 - Chief Executive Officer
 - Manager Governance

To enable the Council to consider Item OB1 – CEO Update – Legal Matters in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Item OB1 – CEO Update:

- Legal Matters

Being, advice from Council’s solicitors.

2. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

CARRIED
0462/2023

The meeting moved into confidence at 8:28pm.

The decision for Item CEO-OB1 was released out of confidence.

CEO-OB1 CEO Update – Organisational Matters

Moved Cr C Buchanan

Seconded Mayor G Aldridge

That Council:

1. Notes the feedback from the Members of the CEO Review Committee, regarding the need for business continuity and for ensuring a continued strategic and corporate wide focus for the delivery of the City Plan 2035 outcomes, the rollout of the business transformation agenda for delivery of exceptional community experience and enhancement of core business systems and people solutions.
2. Approves pursuant to Section 100 of the *Local Government Act 1999* [Council may have a Deputy Chief Executive Officer; the Chief Executive Officer must consult with Council on the decision] the inclusion of the function and position titled Deputy Chief Executive Officer within the Organisational Structure for Council consisting of four Departments and as detailed below:



3. Appoints pursuant to Section 100(3) of the *Local Government Act 1999* (the Act) [Chief Executive Officer (CEO) must obtain concurrence of Council before CEO makes an appointment to the position of Deputy], effective 1 October 2023 and subject to acceptance of the offer, Mr Charles Mansueto to the position of Deputy Chief Executive Officer (Deputy CEO) until the Council determines otherwise in accordance with section 100(3) of the Act, noting the Deputy CEO will maintain functional responsibility for the respective substantive portfolio of his General Manager role.

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4. Orders that, pursuant to Section 91(7) of the *Local Government Act 1999*, the discussion for this item will remain confidential and not available for public inspection until 30 June 2027 on the grounds that it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person.
 5. Delegates, pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91 (7)(a)&(b), in full or in part at any time to the Chief Executive Officer.

**CARRIED
0464/2023**

The meeting moved out of confidence at 8.51pm.

The meeting closed at 8.51pm.

CHAIRMAN.....

DATE.....