



**MINUTES OF COUNCIL ASSESSMENT PANEL MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,
SALISBURY ON**

29 AUGUST 2023

MEMBERS PRESENT

Mr T Mosel (Presiding Member)
Mr R Bateup
Mr B Brug
Mr M Atkinson

STAFF

General Manager City Development, Michelle English
Assessment Manager, Mr C Zafiropoulos
Team Leader Planning, Mr C Carrey
Development Officer Planning, Mr B Ferguson

The meeting commenced at 6:30pm

The Presiding Member welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Ms C Gill..

LEAVE OF ABSENCE

Nil

ADOPTED MINUTES FROM PREVIOUS MEETING

The Minutes of the Council Assessment Panel Meeting held on 25 July 2023, be taken as read and confirmed.

DECLARATIONS OF CONFLICTS OF INTEREST

Nil

REPORTS

Nil

OTHER BUSINESS

8.2.1 **Review of Assessment Manager Decision - DA 22035526, 24 O'Grady Drive, Para Hills SA 5096**

Mr D Furnell, Certified PD spoke on behalf of the applicant and answered questions from the Panel

Ms K A Hodges – attended by MS Teams but was not invited to answer questions from the Panel

ORDER TO EXCLUDE THE PUBLIC

Mr Bateup moved and the Council Assessment Panel resolved to:

Exclude the public, Mr B Ferguson - Development Officer Planning and Mr C Zafirooulos - Assessment Manager, from the CAP proceedings for consideration of item 8.2.1 on the Agenda of the CAP meeting 29 August 2023 on the basis of regulation 13(2)(b) of the Planning, Development and Infrastructure (General) Regulations 2017.

Mr C Zafirooulos & Mr B Ferguson & the public left the meeting at 6:49pm.

Mr B Brug moved and the Council Assessment Panel resolved to:

Affirm the Assessment Manager's decision with regards to Development Application no. 22035526, for '*Land Division (1 into 2) Conventional. Retain existing dwelling. Carport*' at 24 O'Grady Drive, Para Hills SA 5096.

Mr C Zafirooulos and Mr B Ferguson returned at 7:05pm

Mr D Furnell and Ms K A Hodges did not return to the meeting.

8.2.2 **Review of Assessment Manager Decision Policy**

Mr M Atkinson moved and the Council Assessment Panel resolved to:

Endorse the *Council Assessment Panel Policy for the review of a decision of the Assessment Manager* provided in Attachment 1 with an amendment to clause 10 of the Policy to remove reference to "he/she has" and replace with "they have".

8.2.3 Annual Report of the Council Assessment Panel for 2022/23

Mr R Bateup moved and the Council Assessment Panel resolved:

That the draft Council Assessment Panel Annual Report for 2022/23 be adopted.

8.2.4 Status of Current Appeal Matters and Deferred Items

Mr Zafiroopoulos provided a verbal update on the status of appeal matters.

8.2.5 Policy Issues Arising from Consideration of Development Applications

Nil

8.2.6 Acknowledgment of Mr M Atkinson

Mr B Brug moved and the Council Assessment Panel resolved to:

Thank Mr M Atkinson for his insightful contribution and service to the Salisbury Council Assessment Panel during his term of appointment.

8.2.7 Future Meetings & Agenda Items

Next meeting scheduled for Tuesday 26 September 2023

ADOPTION OF MINUTES

Mr M Atkinson moved, and the Council Assessment Panel resolved that the Minutes of the Council Assessment Panel Meeting be taken and read as confirmed.

The meeting closed at 7:33pm.

PRESIDING MEMBER: Mr T Mosel

DATE: 29 August 2023
(refer to email approving minutes registered in the City of Salisbury's Record Management System - Document Number 7923641.)