



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

**22 AUGUST 2023 AT CONCLUSION OF THE INNOVATION AND BUSINESS
DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Personal Assistant to General Manager Community Development, Ms
S Howley

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held
on 18 July 2023.

REPORTS

Administration

5.0.1	Future Reports for the Community Wellbeing and Sport Committee.....	11
-------	---	----

For Decision

5.1.1	Youth Sponsorship Applications - July 2023	13
5.1.2	Community Event Grant Application - Rotary Club of Mawson Lakes - LJ Rare and Classic Car Show Mawson Lakes	15
5.1.3	Community Grant Report Grant No. 03/2023-24 - Gilles Plains Lions Club (Blue Tree Project) Community Grant Application	23
5.1.4	Community Grant Report Grant No. 04/2023-24 - Ceylon Tamil Association of SA Inc. Community Grant Application	57
5.1.5	Community Grant Report Grant No. 05/2023-24 - Salisbury Branch of Meals on Wheels Community Grant Application	69
5.1.6	Community Grant Report Grant No. 06/2023-24 - ONE Life Community Assist Community Grant Application	79
5.1.7	Community Grant Report Grant No. 07/2023-24 - Rowe Park United Community Grant Application	89
5.1.8	Community Grant Report Grant No. 08/2023-24 - Mawson Lakes Community Early Learning - Community Grant Application	99
5.1.9	Community Grant Report Grant No. 09/2023-24 - Adelaide Bangladeshi Cultural Club Community Grant Application	109
5.1.10	Community Perception Survey 2023	119
5.1.11	Salisbury Community Christmas Carols Update.....	131

For Information

5.2.1	Community Development - Quarterly Service Update	143
5.2.2	Financial Inclusion Action Plan	153

QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

18 JULY 2023

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager Business Excellence, Mr B Naumann
A/General Manager City Infrastructure, Mr J Collins
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Personal Assistant to General Manager, Community Development, Ms S Howley

The meeting commenced at 7:06pm.

The Chairman welcomed the Elected Members, staff and the public to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen

Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 20 June 2023, be taken as read and confirmed.

CARRIED

REPORTS

For Decision

5.1.1 South Australian Youth Action Plan 2023-26 Submission

Moved Cr P Jensen

Seconded Cr C Buchanan

That Council:

1. Approves the City of Salisbury's proposed submission to the South Australian Youth Action Plan 2023-26 in Attachment 2 (Community Wellbeing and Sport Committee, 18 July 2023, Item no. 5.1.1).

CARRIED

5.1.2 Funding and categories for Youth Sponsorship applications

Moved Cr C Buchanan

Seconded Mayor G Aldridge

That Council:

1. Notes the Youth Sponsorship budget and assessment process will be transferred to the newly formed Neighbourhood Development team within the Community Development Department, noting they work directly with young people and can be proactive in encouraging our youth to apply for Youth Sponsorship funding.
2. Approves the following categories and funds to be allocated to successful applications of the Youth Sponsorship program:
 - Representing South Australia at a National level in South Australia from \$125 increased to \$250.
 - Representing South Australia at a National level in Australia from \$250 increased to \$350.
 - Representing Australia at an International level in Australia remains at \$750.
 - Representing Australia at an International level Overseas remains at \$1,250.

CARRIED

5.1.3 Proposed Changes to Community Grant Program

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Approves amalgamating the Community Grant program to incorporate the Community Event Sponsorship Program and Youth Sponsorship Program under the newly created grant types including:
 - a. Active and Connected
 - b. Sustainability and
 - c. Economic Growth
2. Approves changing the Community Grant Sizes to consist of three different sizes including;
 - a. Mini Grant – Limit of \$2k
 - b. Small Grant – \$2k-\$7k
 - c. Medium Grant - \$7k-12k
3. Gives further consideration of options of increasing partnerships between Council and Community Grant Applicants to increase community connection considering the further report as per part 5.
4. Notes that the responsibility of the Community Grant Program will move to the Neighbourhood Development Team.
5. Notes that the update of the Community Grant application process, eligibility criteria and terms and conditions for each of the three types will be subject of a future report to Council for approval following a decision on the overall structure of the program.
6. Requests staff to provide a further report regarding proposed changes in Terms of Reference for the Community Wellbeing and Sport Committee no later than September 2023.

CARRIED

5.1.4 Youth Sponsorship Applications - June 2023

Moved Cr A Graham
Seconded Cr P Jensen

That Council:

1. Notes the 19 Youth Sponsorship Applications assessed in June 2023, as included in this report (Item 5.1.4, Community Wellbeing and Sport Committee, 18 July 2023).

CARRIED

5.1.5 Community Grant Report Grant No. 01/2023-24 - Zonta Club of Para District Area Community Grant Application

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:

Grant No. 01/2023-24 Zonta Club of Para District Area Community Grant Application: to the value of \$5,000: to assist with hosting various activities relating to the United Nations 16 Days of Activism 2023.

CARRIED

5.1.6 Community Grant Report Grant No. 02/2023-24 - Bharathiya Hindu International Malayalee Association Community Grant Application

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:

Grant No. 02/2023-24 Bharathiya Hindu International Malayalee Association Community Grant Application: to the value of \$5,000: to assist with hosting its Bhima Onam 2023 event.

CARRIED

5.1.7 Event Sponsorship Grant Program - Lions Club of Salisbury

Moved Cr S McKell

Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Program as follows:
 - a. Grant No 1/2023: Lions Club of Salisbury, Application for \$5,000 for Dogs Day Out Mawson Lakes.
2. Notes the application does not meet various criteria needed for the larger amount requested. This application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.

CARRIED

5.1.8 Community Events Sponsorship Grant - Salisbury Cycle Speedway

Moved Cr D Hood

Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Programs as follows:
 - a. Grant No 2/2023: Salisbury Cycle Speedway Inc, Application for \$5,000 for International Cycle Speedway Championships.
2. Notes the application does not meet various criteria needed for the larger amount requested and this application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.

Cr C Buchanan, with consent of the mover, sought and was granted leave of the meeting to vary the motion.

MOTION AS VARIED

That Council:

1. That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Programs as follows:
 - a. Grant No 2/2023: Salisbury Cycle Speedway Inc, Application for \$5,000 for International Cycle Speedway Championships.

2. Requests the Administration to make contact with the Salisbury Cycle Speedway Inc. to receive the additional information required to receive the full funding available for the Community Events Sponsorship and delegates the General Manager – Community Development to provide the balance of this grant funding.

CARRIED

5.1.9 Minor Capital Works Grant Program Application - Para Hills Oval, Murrell Road, Para Hills - Para Hills Cricket Club Inc. and Para Hills East Soccer Club Inc.

Moved Cr P Jensen

Seconded Cr C Buchanan

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills Cricket Club Incorporated in the amount of \$75,000 for the supply and installation of three (3) turf cricket nets at Para Hills Oval, Murrell Road, Para Hills noting that any additional costs are to be funded by the Para Hills Cricket Club Incorporated as per the funding agreement.
 - b. The Para Hills Sports Club Incorporated in the amount of \$75,000 for the supply and installation of permanent netting behind all four soccer goals on both pitches and in partnership with Para Hills Cricket Club Inc removal of existing shed and supply and installation of larger storage shed for both clubs to share as per the funding agreement.

CARRIED

5.1.10 New Fringe Venue 2024

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Defers this item to the Council meeting to be held on the 24th July 2023.
2. Requests the Administration bring back further information regarding the proposed expansion of ride options.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

There was no other business.

The meeting closed at 8:27pm.

CLOSE

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. REPORT

- 2.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
27/07/2020 1.1.2 Due:	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. August 2024 This has been completed through the work undertaken for the Interim Strategic Asset Management Plan and will be further included in the Urban Services report in August 2024.	Amy Pokoney Cramey
22/11/2021 5.2.1	Commonwealth Home Support Programme (CHSP) Payment In Arrears Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears	Vesna Haracic

	becomes available. Due: September 2023	
28/02/2022 5.1.1	Indoor Recreation Facilities 2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years. Due: December 2023	Andrew Hamilton
25/07/2022 5.1.1	Bridgestone Athletics Centre Advisory Group Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee. Due: October 2023	Andrew Hamilton
24/04/23 5.4.1	Salisbury Memorial Park and Chapel of the Holy Family Mausoleum Review Council has previously resolved this resolution to be confidential. Due: November 2023	Andrew Hamilton
24/04/23 6.1.3	Community Bus Service Approves the establishment of a working group consisting of a representative from Central, Para, Hills and West Wards Crs C Buchanan, K Grenfell, S McKell and P Jensen to provide a recommendation to the Community Wellbeing and Sport Committee on proposed bus routes and other matters related to the community bus service by 30 June 2023. Due: June 2023 Deferred to: September 2023 Reason for Deferral: The Working Group is considering a number of options and will investigate these options and bring them back to the Committee for consideration.	Andrew Hamilton
24/07/2023 5.1.3	Proposed Changes to Community Grant Program 6. Requests staff to provide a further report regarding proposed changes in Terms of Reference for the Community Wellbeing and Sport Committee no later than September 2023. Due: September 2023	Sara Howley

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.1.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Youth Sponsorship Applications - July 2023
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in July 2023.

RECOMMENDATIONThat Council:

1. Notes the 51 Youth Sponsorship Applications assessed in July 2023, as included in this report (item 5.1.1, Community Wellbeing and Sport Committee, 22 August 2023).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee for July 2023.
- 3.2 As resolved at its Council meeting on 24 July 2023, the new funding allocation has been applied to these applications:
 - *Representing South Australia at a National level in South Australia from \$125 to \$250.*
 - *Representing South Australia at a National level in Australia from \$250 to \$350.*

- Representing Australia at an International level in Australia from \$500 to \$750.

- Representing Australia at an International level Overseas from \$1,000 to \$1,250.

Funding per application	Event	Total Funding
37 @ \$350	Representing SA at the Australian Schools Volleyball Cup 2023 in Brisbane, Qld from 3 – 9 December 2023	\$12,950
1 @ \$350	Representing SA at the School Sport Australia Touch Football Championships in Darwin, NT from 13 – 18 August 2023	\$350
2 @ \$750	Representing Australia at the World Cup Cycle Speedway Championships in Salisbury, SA from 25 November 2023 – 2 December 2023	\$1,500
2 @ \$350	Representing SA at the 2023 Kokodan Judo Association Championships in Brisbane, Qld from 29 September 2023 – 1 October 2023	\$700
1 @ \$350	Representing SA at the Womens Pathway Regatta in Canberra, ACT from 30 April 2023 – 2 May 2023	\$350
1 @ \$350	Representing school sports SA at the Australian National Soccer Championships in Melbourne, Victoria from 15 – 20 October 2023	\$350
1 @ \$350	Representing Lacrosse SA at the U15 Boys & Girls National Tournament in Ballarat, Vic from 26 September 2023 – 3 October 2023	\$350
1 @ \$350	Representing school sports SA at the 2023 school sport National Championships in Ballarat, Vic from 22 – 27 July 2023	\$350
1 @ \$350	Representing school sports SA at the 12 & under boys Netball championships in Perth, WA from 9 – 15 September 2023	\$350
1 @ \$350	Representing school sports SA at the Australian National Soccer Championships in Canberra, ACT from 10 – 15 September 2023	\$350
1 @ \$1250	Representing Tenpin Bowling Australia at the 22 nd Asian Junior Tenpin Bowling Championships in Singapore from 19 – 25 August 2023	\$1,250
2 @ \$1250	Representing the Australian Youth Performing Arts Team at the Jr Theatre Festival	\$2,500
TOTAL		\$21,350

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2023/2024 is \$45,000 with a balance of \$21,150 after the above allocations.

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Event Grant Application - Rotary Club of Mawson Lakes - LJ Rare and Classic Car Show Mawson Lakes
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report outlines the Community Event Sponsorship Program (CESP) applications for round fifteen (15). One (1) application has been submitted for consideration by the Community wellbeing and Sport Committee.

RECOMMENDATION

That the Community wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Approves the following application through round fifteen of the Community Events Sponsorship Program:
 - a. Grant No 1/2023: Rotary Club of Mawson Lakes, Application for \$5,000 for LJ Rare and Classic Car Show Mawson Lakes 2023.
2. Notes the application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Rotary Club of Mawson Lakes Event Sponsorship Grant Application [↓](#)

1. BACKGROUND

- 1.1 One (1) application has been received for round fifteen (15) of the Community Sponsorship Program for consideration. The round is for events that are due to occur in the 23/24 financial year.
- 1.2 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
 - Provide experiences that make our places lively and interesting
Celebrate our community's diversity

2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Program (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The program will assist in achieving the vision of *“A progressive, sustainable and connected community.”*
- 2.2 Furthermore, the CESP contributes the critical action of *‘from operational and site specific projects that will have immediate impact, to strategic objectives that guide how and what council achieves in the longer term’*
- 2.3 The CESP aims to compliment the City of Salisbury’s existing event calendar whilst increasing the capacity of community organisations to deliver events thereby increasing participation and attendances

3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event will need to demonstrate:
 - *Maturity around risk and organisation management*
 - *Significant community impact*
 - *Attraction to the broader community (not limited to membership of an organisation)*
 - *The event will be hosted in the City of Salisbury*
 - *Positive promotion of the City of Salisbury*
- 3.2 All eligible applications will be assessed against the following criteria:
 - *Completion of the application in full*
 - *Demonstrated need for the event*
 - *Stakeholder endorsement and support for the event*
 - *Consideration of, and with the existing event calendar*
 - *Demonstrated multiple community, organisations or associated benefits*
 - *Extent to which the project addresses strategic objectives and community needs*
 - *Extent to which alternative, complementary sponsorship and funding sources have been explored and secured*
 - *Adequate, comprehensive and value for money of event budget*
 - *Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g does the organisation have any bad debt with the City of Salisbury)*
 - *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year)*
- 3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the community grants program.

4. REPORT

4.1 The application that is presented for round fifteen (15) of the Community Event Sponsorship Program for consideration is:

Applicant:	Rotary Club of Mawson lakes
Event:	LJ Rare and Classic Car Show Mawson Lakes
Amount requested:	\$10,000
Amount Recommended:	\$5,000

- 4.2 This year is the first time the event will be run. The intent is to deliver a great community event, help bring people out of their homes post Covid and provide a unique experience. The event will be raising funds for Movember Foundation which is supporting men's health.
- 4.3 This event is an opportunity for car lovers and general members of the community to celebrate the timeless beauty and elegance of rare and classic automobiles. They believe a successful first event could herald an annual invitation to the public to visit the City of Salisbury.
- 4.4 Whilst this event is likely to have community interest, this application and its associated costs has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.
- 4.5 In review of the budget, there has been a significant cost (almost \$18k) included for Marketing and Promotion (subject to need). It is noted in the application that some of these costs may not be required (i.e \$7k for letter-box dropping).
- 4.6 As this is the first time this event will be held, the recommendation to provide \$5k rather than the full amount provides the organisers with an opportunity to build on this event in future years and to provide a stronger understanding to Council of participant numbers and required actual budget.
- 4.7 This application does not meet various criteria needed for the full grant funding amount of \$10k. It has been considered that this amount of grant funding is not required for an event of this size or scope and as such the lesser value for sponsorship is recommended.

5. CONCLUSION / PROPOSAL

- 5.1 That the Community Wellbeing and Sport Committee approves the Community Event Sponsorship Grant funding application from Rotary Club of Mawson Lakes to the value of \$5,000 to assist with hosting the LJ Rare and Classic Car Show Mawson Lakes.

Community Event Sponsorship Form



Submitted on 8 July 2023, 3:42PM
 Receipt number 21
 Related form version 6


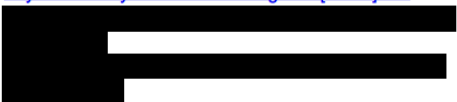

Application Form

Name of the organisation:	Rotary Club of Mawson Lakes Inc
ABN:	51879965338
Facility Name/Address:	c/o 8 Town Street Northfield SA 5085
Postal Address:	PO Box 22 Ingle Farm 5098
Suburb:	Ingle Farm
Person Responsible for the Sponsorship:	Mrs
Name	Margaret Farr
Title/Office:	Treasurer 2023-2024
Phone	[REDACTED]
Email	mawsonakesrotary@gmail.com
Target Age?	adults of any age-driven age
What percentage (%) of your target population reside in City of Salisbury?	85%
What events has your organisation held before?	alloween Fun Run 2021, Easter Fun Run and Family Fun Day 2023
Sponsorship category (please select one only):	up to \$10,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Private business sponsorship-LJ Hooker etc
Amount/s:	17000

1 of 4

Name of Event:	LJ Hooker Rare and Classic Car Show Mawson Lakes 2023
Date of Event:	5 November 2023
Location of Event:	Mawson Lakes -Mobara Park, Garden Tce, Mawson Lakes Bvde and ? Un Car Park
Has this organisation held this event before?	No
If yes to the above, please provide dates of previous events:	
Brief description of your Event:	<p>The event is the Mawson Lakes Rare and Classic Car Show and Show. Scheduled for Sunday 5 November 2023, the event is an opportunity for car owners and general members of the community to celebrate the timeless beauty and elegance of rare and classic automobiles. This event is a must-attend for a car enthusiast and anyone who appreciates the craftsmanship of these automotive gems.</p> <p>Whether you're a proud car owner or simply passionate about cars, this is your chance to indulge in the rich history and artistry that classic chrome, and the unique stories behind each vehicle on display. We will have various categories and awards for the best-in-class vehicles, judged by our panel of experts.</p> <p>Aside from the captivating display of vehicles, we have a vibrant lineup of activities and entertainment planned for the entire family. From live music and plenty of great local food businesses to support, to engaging games and activities, there's something for everyone to enjoy. Located in Mawson Lakes, the event stretches across the Mawson Lakes Boulevard cafe strip, closed to traffic access for the event as it is home to the premium Supercars including Ferrari. It includes Garden Terrace a so closed, Mobara Park and the Un SA carpark (next to Mawson Centre). With ample space, we are hoping to display over 100 quality cars.</p> <p>The intent is to deliver a great community event, help bring people out of their homes post COVID, provide a unique event plus possible fundraiser for Movember Foundation, a great cause relating to Men's health.</p>
Why is the event needed?	<p>The proposed event which was suggested by local businesses was as a way to increase participation opportunities for members of the public post COVID in particular many of the other communities that this event appeals to regarding rare and classic cars and we anticipate that many members of the community that are otherwise so often take this opportunity to attend and show off their cars or attend and view others. We also believe that an event of this scale and a great opportunity to help provide additional revenue for the struggling brick and mortar businesses in Mawson Lakes and help assist the economic post COVID recovery. We also know that this event will add to community and culture within the City of Salisbury, and provide an opportunity to break down barriers as people from across our diversity community have an opportunity to bond and connect over a mutual and much loved interest.</p>
How will your event increase participation opportunities for community and economic development?	<p>Further to the abovementioned information, this event provides an opportunity for a much needed activation of Mawson Lakes Boulevard and allow the event to support and increase economic opportunities for the businesses along the Boulevard and the surrounding precinct. We are anticipating a significant amount of local and regional visitors as this is the only event on this side of North Adelaide.</p>
How will you promote and advertise the Event?	<p>We are proposing a multimedia approach:</p> <ol style="list-style-type: none"> 1. Social media - organic and sponsored social media posts

	<p>predominate y on Facebook to d fferent audiences</p> <p>2. Interna promot on through car c ubs</p> <p>3. Interna promot on through the cars be ng d sp ayed, the r owners and exst ng fan bases</p> <p>4. Rad o advert s ng - not ng quotes from SAFM and Nova Enterta nment to attract a w de and arge crowd</p> <p>5. We are a so cons der ng a etterbox Ma Drop to the surround ng suburbs but soc a med a may be more va ue for money.</p> <p>6. Interna promot on from the sponsors and the supercar prov ders, wh ch have the r own fo ow ng a so</p>
<p>Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?</p>	<p>The ent re focus of the event s des gned to benef t others rather than the C ub d rect y (other than promot ng the ro e and brand of Rotary)</p> <p>Who w benef t?</p> <p>Th s type of event s ke y to attract some part c pants who wou d not norma y v s t the northern suburbs. It s an opportun ty for the north to present tse f n a pos t ve way.</p> <p>Loca commun ty s broad y the target and the benef c ary because they w have a free and nove event to br ng them nto the heart of Mawson Lakes, to fee part of the r commun ty and to enjoy Mawson Lakes Mawson Lakes bus ness, n part cu ar a ong the Bou evard w benef t from trade opportun tes, as oca s and peop e out of the area w be attracted by the event, w use oca bus nesses on the day and hopefu y w see the benef ts of return ng another t me. It w ra se the prof e of our sponsors who are a ke y to be oca bus nesses. It w g ve opportun ty for some sma oca bus nesses (sta s) to se the r wares to the pub c.</p>
<p>Community Group / Business</p>	<p>A char tab e cause regard ng men's hea th w get a d rect f nanc a benef t and an awareness ra s ng opportun ty.</p> <p>Other vo unteer organ sat ons ,c ubs and sma bus ness operators can part c pate -car c ubs, photography c ubs, sta ho ders, enterta ners</p>
<p>How they will benefit</p>	<p>See above</p>
<p>Attach letters of support where applicable</p>	<p>20.6.23 BBoyer etter to CESP re Rotary C ub[11066].pdf</p> <p>John Fu brook Letter of Support Mawson Lakes Car Show[11228].pdf</p> <p>R ck enke Letter of Support.pdf</p> <p>Support Letter from M chae Brown[11126].pdf</p> <p>Tony Zapp a MP Rotary C ub of Mawson Lakes support etter 230623[11254].pdf</p>
<p>**Events seeking \$10,000**What is the regional or state-wide significance of this event?:</p>	<p>Th s s the frst t me the event has been he d n the northern suburbs and t w br ng car owners and other out of area members of the pub c to an mportant area of the state where ndustry, bus ness and commun ty opportun tes are be ng fostered by state and oca governments and pr vate bus ness. Th s event has the potent a to attract peop e w th nf uence to the north and prov de usefu exposure wh ch cou d enhance the deve opment agenda for the state</p>
<p>**Events seeking \$10,000**What is the long term vision and sustainability of the event in the City of Salisbury:</p>	<p>A successfu frst event cou d hera d an annua nv tat on to the pub c to v s t the C ty of Sa sbury. We hope t w br ng sponsors who have an nterest n ra s ng the prof e of the r bus nesses and the attract on of the C ty of Sa sbury. The nterest of sponsors n the event wou d foreshadow the opportun ty for an ndependent y funded event w th ess demand on Council funds OR an opportun ty for our c ub to work more c ose y w th Council to create a arger event n the future to refect the Council's comm tment to attract ng peop e and bus ness northward</p>
<p>Please upload your budget spreadsheet from the template provided.</p>	<p>2.1 Den son Centre Updated brochure 2022.pdf</p> <p>2.1 Mobara Park re Fee Fees-And-Charges-For- re-Of-Counc - Fac t es.pdf</p> <p>2.2.2-2.2.3 Corporate G fts Examp es.pdf</p>

 Grant App cat on event_budget_template_2019_-_cesp_-_round_3 (1).xlsx City of Salisbury Invoice for booking 3981[11464].doc 	
Please upload any additional documents that you want to include.	23-24 Certificate.pdf Mawson Lakes Boulevard, Garden Terrace, Mawson Lakes[11376].pdf MLR Incorporation Certificate.pdf Show and Shine Event overview.pdf M 23 July 6 Board Minutes .pdf Rare and Classic Cars show and Shine - Event Management WSR sk Assessment Form[11367].pdf Event Risk Management Plan Draft Document -Rotary Club of Mawson Lakes Inc.pdf
Position:	Treasurer 2023-2024
9. APPLICATION DECLARATION  Link to signature	
We agree to abide by the terms and conditions of sponsorship	Yes
On behalf of (Group/Organisation)	Rotary Club of Mawson Lakes Inc
Name:	Kathryn Margaret Farr
Date:	08/07/2023
	Northfield

ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 03/2023-24 - Gilles Plains Lions Club (Blue Tree Project) Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Gilles Plains Lions Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:

Grant No. 03/2023-24 Gilles Plains Lions Club Community Grant Application: to the value of \$5,000: to assist with painting trees as part of the Blue Tree Project.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grant Eligibility Criteria and Guidelines[🔗](#)
2. Gilles Plains Lions Club Community Grant Application[🔗](#)

1. BACKGROUND

- 1.1 The Gilles Plains Lions Club has applied for a Community Grant for the August round of Community Grants to assist with painting trees across the City of Salisbury as part of the Blue Tree Project.
- 1.2 The Gilles Plains Lions Club approached Council in May 2023, requesting permission to paint a tree blue in Para Hills as part of the Blue Tree Project.
- 1.3 The Blue Tree Project aims to promote and spread the message that “it’s OK to not be OK”. The Blue Tree Project was created in honour of Jayden Whyte, who sadly took his own life in 2018. The blue trees painted across Australia and across the globe aim to act as beacons of hope and conversation starters for those who are struggling.
- 1.4 Council permitted the Gilles Plains Lions Club to paint a tree blue in Para Hills and provided a sign which states “it’s OK not to be OK”. This was filmed by

Council's Marketing Team was promoted on Council's social media and was met with positive feedback and engagement from the community, with over 1200 views on Council's Facebook and Instagram sites. This is considered to be very successful for an 'organic' post (a post that Council hasn't paid to promote).

- 1.5 Following the success of this first project, Council suggested that the Gilles Plains Lions Club apply for a community grant and expressed it's wishes for a blue tree to be painted in each Council Ward across the City of Salisbury.

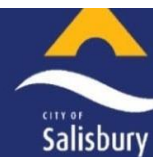
2. REPORT

- 2.1 The Gilles Plains Lions Club is a Community/Non-Profit organisation and whilst it is not within our Council area, the painting of the trees will be.
- 2.2 The Gilles Plains Lions Club aims to work with the Lions Club of Salisbury to paint at least 6 more trees (one in each ward) across the City.
- 2.3 This application is requesting funds to assist with costs towards purchasing the paint and hiring of the required scissor lifts to undertake this project.
- 2.4 The painting of these trees will be organised in conjunction with the Gilles Plains Lions Club, Lions Club of Salisbury and Elected Members.
- 2.5 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.6 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.7 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Gilles Plains Lions Club: to the value of \$5,000 to assist with the costs of painting trees as part of the Blue Tree Project.

Effective 23 August 2021



Community Grants Program

Guidelines and Eligibility Criteria



live it up

Contents

1.	Introduction	3
2.	Submitting an Application	4
3.	Community Grants Program Aim and Objectives	5
4.	Funding Rounds Opening and Closing Dates	5
5.	Community Grants Program Categories.....	5
6.	Types of Community Grants and Amount of Funding	6
7.	Eligible Areas	6
8.	Eligibility to Apply	7
9.	Eligible Items	9
10.	Ineligible Items	9
11.	Application Process.....	11
12.	Funding Criteria	12
13.	Community Grant Application	13
14.	Referees	14
15.	Financial Information	14
16.	Application Outcome	14
17.	Expenditure of Community Grants Program Funds	15
18.	Goods and Services Tax (GST)	16
19.	Presentation of Community Grants Program Cheques	16
20.	Accountability and Reporting Requirements.....	16
21.	Repayment of Community Grant	17
	ATTACHMENT A – Community Grants Program Documents	18
	ATTACHMENT B – Likely Funded Project and Event Examples	19
	ATTACHMENT C – Unlikely Funded Project and Event Examples.....	20
	ATTACHMENT D - Project Evaluation Requirements	21
	ATTACHMENT E – Frequently Asked Questions.....	22

City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

Community Grants Program Guidelines and Eligibility Criteria - Page 3 of 18

2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

Community Grants Program Guidelines and Eligibility Criteria - Page 4 of 18

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

Community Grants Program Guidelines and Eligibility Criteria - Page 6 of 18

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia are encouraged to apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
- It is recommended that organisations register the availability of their AEDs to increase public awareness and availability of AEDs in emergency situations. SA Ambulance and St John Ambulance Australia manage separate voluntary registration platforms that organisations can utilize to register their AEDs availability for public use.
- The SA Ambulance register is only used by 000 emergency operators during suspected SCA episode to direct callers to the nearest public use AED location. The registration website can be accessed via <http://www.saambulance.com.au/NewsPublications/AEDRegister.aspx> The St John AED registration website can be accessed via <https://data.aed.stjohn.org.au/registration.aspx> and will be made available to the public via a website map or phone app.
- Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.*

9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

Community Grants Program Guidelines and Eligibility Criteria - Page 9 of 18

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

Community Grants Program Guidelines and Eligibility Criteria - Page 10 of 18

10.7. *Existing Debts and Shortfalls*

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. *Other Exclusions*

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. *Prior Funding Received for Defibrillators*

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator.

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

Community Grants Program Guidelines and Eligibility Criteria - Page 11 of 18

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

Community Grants Program Guidelines and Eligibility Criteria - Page 12 of 18

13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Community Grants Program Guidelines and Eligibility Criteria - Page 13 of 18

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

Community Grants Program Guidelines and Eligibility Criteria - Page 15 of 18

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
Page 18

ATTACHMENT B - Likely Funded Project and Event Examples

*Project/Event examples **likely** to be funded through the Community Grants Program*

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19

ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.).*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Community Wellbeing and Sport Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
34 Church Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Community Wellbeing and Sport Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Community Wellbeing and Sport Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
 - The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment E
Page 24

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Community Wellbeing and Sport Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0 <i>Gilles Plains Lions Club and Lions Club of Salisbury volunteers will paint the trees</i>
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The Volunteers will undertake the painting works.</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Blue Paint</i>	\$ 4,400
<i>Scissor Lift Hire</i>	\$ 500
<i>Paint Brushes</i>	\$ 100
TOTAL (including GST):	\$ 5,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Blue Tree Project
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	Ongoing Project to paint 6 (or more) trees
Total cost of Project/Event	\$ 5,000
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	The Blue Tree Project commenced in the City of Salisbury in June 2023. Following this, the Elected Members encouraged the Gilles Plains Lions Club to apply for a grant to paint more blue trees (one in each Council ward)
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Gilles Plains Lions Club</i>
Group/Organisation Description	<i>Lions Clubs International is the world's largest service club organization</i>
Group/Organisation Registered Address	Number/Street: Suburb: Postcode:
Is the Club Incorporated?	
Number of Members	
% of Membership that reside in the City of Salisbury	%
Project/Event Details	
Project/Event Name	<i>Blue Tree Project</i>
Project/Event Summary	<i>Painting dead trees blue to promote suicide prevention and mental health</i>
Date(s) of Project/Event	<i>Ongoing</i>
Location of Project/Event:	Number/Street: Suburb: <i>Across the City of Salisbury</i> Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Suicide impacts everyone. Over 3000 people die from suicide in Australia each year. The Blue Tree Project</i>
How many individuals will benefit from the Project/Event?	<i>Hopefully thousands will see these trees and be impacted and have conversations and get help if needed.</i>
% of project/event participants that reside in the City of Salisbury	<i>100 % These trees will all be painted within the City of Salisbury</i>
If it is an Event, is it open to the public?	<i>Yes Not really an event, but the trees will be placed in public space</i>
How will the Project/Event be promoted?	<i>Through Council's social media, Lions Club social media pages.</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Blue Paint	\$ 4,400
Scissor Lift Hire	\$ 500
Brushes	\$ 100
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 5,000
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The Blue Tree Project mission is to help spark difficult conversations and encourage people to speak up when battling mental health concerns.

By spreading the paint and spreading the message that "it's OK to not be OK", we can help break down the stigma that's still largely attached to mental health.

The Gilles Plains Lions Club has already painted a tree in the City of Salisbury and this was widely met with positive feedback. The Gilles Plains Lions Club in partnership with the Lions Club of Salisbury is hoping to continue this great work and further the impact but painting another 6 trees across the City of Salisbury. Locations are TBC, but we will paint one in every ward of the City of Salisbury.

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The message of it is okay not to be okay is so important. More than 3000 people a year pass away from suicide. It is something that impacts everyone, no matter who you are. The Blue Tree Project aims to start conversations and encourage people to get help if needed and let them know it is okay not to be okay.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The Blue Tree Project will touch thousands of lives and hopefully positively impact 100's of people. From our experience in painting the first blue tree, so many people stopped to talk about it with us, and the social media engagement was very positive.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 04/2023-24 - Ceylon Tamil Association of SA Inc. Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Ceylon Tamil Association of SA Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:

Grant No. 04/2023-24 Ceylon Tamil Association of SA Inc. Community Grant Application: to the value of \$5,000: to assist with hosting its Ilavenil 2023 Event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Ceylon Tamil Association of SA Inc. Community Grant Application [📄](#)

1. BACKGROUND

- 1.1 The Ceylon Tamil Association of SA Inc. (CTA) has applied for a Community Grant for the August round of Community Grants to assist with hosting its Ilavenil 2023 Event.
- 1.2 CTA aims to provide Sri Lankan communities in South Australia with relationships that will enrich and improve quality of life.
- 1.3 The CTA has booked the Angkor Hall to hold the Ilavenil 2023 event, and this also coincides with its 40th Year Anniversary Celebration.
- 1.4 CTA have not applied for grant funding previously and are eligible to apply for the August round of Community Grant funding.

2. REPORT

- 2.1 CTA is a Community/Non-Profit organisation and whilst it is not within our Council area, the event will be held in the Angkor Hall in Parafield Gardens.

- 2.2 CTA will be inviting various community groups and multicultural groups to perform on stage at it's Ilavenil 2023 Event.
- 2.3 The aim of this event is to promote networking among new migrants and residents of the City of Salisbury, to connect and share culture and heritage.
- 2.4 This event will be held in the Angkor Hall in Parafield Gardens and will be a significant celebration of culture. CTA will need to work with Angkor Hall to ensure the event is managed appropriately and has minimal impact on surrounding community.
- 2.5 This application is requesting funds to assist with costs towards of hosting its Ilavenil 2023 event.
- 2.6 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.7 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.8 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Ceylon Tamil Association of SA Inc.: to the value of \$5,000 to assist with the costs of hosting its Ilavenil 2023 event.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	CEYLON TAMIL ASSOCIATION OF SA INC
Address:	PO BOX 228,
Suburb:	CAMPBELLTOWN Postcode: 5074
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr KUGAN KANAGARATNAM
Title (your role with the group/organisation):	CHAIR - GRANT TEAM
Address:	
Phone:	Landline: Mobile:
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Dr PUNNIYAMOORTHY JEYACHAKARAN
Title (role with the group/organisation):	PRESIDENT
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	NON PROFIT COMMUNITY ORGANISATION
Is your organisation:	
a) Incorporated:	<div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
	<div>No</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED] <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	ROYCE MARIADAS	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> <u>7</u> <u>1</u> <u>5</u> <u>3</u> <u>6</u> <u>1</u> <u>9</u> <u>9</u> <u>1</u> <u>8</u> <u>6</u> <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 6,000
Organisation's contribution:	\$ 2,500
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 3,000
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 11,500
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Front reception Management, 40th Anniversary magazine design Technician, First Aid, Transport for the elderly members and disabled members
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Venue Hire	\$ 2,800
Photography and Videography	\$ 1,000
Cleaning	\$ 360
40th Anniversary Magazine Printing (100 x \$1)	\$ 1,125
Performance (Live Music /Music /another mul	\$ 800
Memorabilia Trophies for the long service co	\$ 565
Decorations, Printing and Promotional materi	\$ 1,400
Food including cutlery	\$ 8,125
TOTAL (including GST):	\$ 16,175

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <small>(please tick which is applicable)</small>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>ILLAVENIL 2023 (Annual Multicultural and 40th Year Celebration)</i>
Date(s) of Project/Event <small>(if ongoing or one-off please state "ongoing"/"one-off")</small>	<i>28/10/2023</i>
Total cost of Project/Event	<i>\$ 16,175</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: <i>1. Illavenil 2023 Project Planning</i> <i>2. Support letter from Organisation</i>
Which category best describes your project/event? <small>(please check all that apply)</small>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input checked="" type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	CEYLON TAMIL ASSOCIATION OF SA INC
Group/Organisation Description	NOT PEOFIT INCOPORATED COMMUNITY ORGANISATION
Group/Organisation Registered Address	Number/Street: PO BOX 228 Suburb: CAMPBELLTOWN Postcode: 5074
Is the Club Incorporated?	YES
Number of Members	800
% of Membership that reside in the City of Salisbury	53 %
Project/Event Details	
Project/Event Name	ILLAVENIL 2023
Project/Event Summary	ANNUAL MULTICULTURAL EVENT AND 40TH YERA CELEBRAI
Date(s) of Project/Event	28/10/2023
Location of Project/Event:	Number/Street: ANGKOR HALL, 376-386 Salisbury Hwy Suburb: Parafield Gardens Postcode: 5107
How will the Project/Event benefit the residents of the City of Salisbury?	Community connections, networking, promoting arts and culture
How many individuals will benefit from the Project/Event?	400
% of project/event participants that reside in the City of Salisbury	63 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	Facebook, Flyers, community radio, email to the community and others

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Venue Hire	\$ 2,800
Photography and Videography	\$ 1,000
Cleaning	\$ 360
40th Anniversary Magazine Printing (100 x	\$ 1,125
Performance (Live Music /Music /another m	\$ 800
Memorabilia Trophies for the long service c	\$ 565
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 6,650
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 9 of 13

Project or Event Scope	
<p>Provide a description of the proposed project or event:</p> <p><i>CTA has planned to book the Angkor Hall to hold the Ilavenil 2023 together with 40th year anniversary celebration. There is a stage at the centre of the hall. CTA will be inviting participants from communities with culturally and linguistically diverse background to perform on the stage. Artists from the Ceylon Tamil background will also perform on this stage. Performances can vary from traditional dance, music, drama and singing. Each community representation will be limited to a maximum of 15 minutes on stage.</i></p> <p><i>CTA also planning to relase a Magazine which included the history of the organisation, members contribution and successful stories.</i></p> <p><i>Food and beverages will be provided by the CTA. Transportation for performers will be provided by CTA if requested.</i></p> <p><i>The interior of the venue/hall will be decorated to reflect multiculturalism in Australia. CTA will extend invitation to well-wishers and few key people representing South Australian state to witness this multicultural event.</i></p>	
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"><i>1. Illavenil 2023 Project Planning</i><i>2.</i><i>3.</i>	

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The event will promote networking among new migrants and residents who lives in City of Salisbury and help bridge gaps among the wider South Australian community, including migrants from other community and Ceylon Tamil migrants to create a shared understanding. Events such as these provide an understanding of the culture and heritage of their parents, grandparents, etc., especially for the younger generation, who were born and/or being educated in Australia. This gathering will be a showcase of the rich tradition of Ceylon Tamils living in South Australia and a reflection of the multicultural society that we live in today as South Australians.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>This event will providing the networking opportunity for the residents who lives in the City of Salisbury council area. It is further envisaged that this event will increase awareness of community activities and encourage greater participation resulting in stronger and vibrant communities contributing to the richness of SA.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>Please refer that attached Project planning and Risk management planning</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 05/2023-24 - Salisbury Branch of Meals on Wheels Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Branch of Meals on Wheels Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
Grant No. 05/2023-24 Salisbury Branch of Meals on Wheels Community Grant Application: to the value of \$2,500: to assist with providing Christmas Food Hamper for its clients.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury Branch of Meals on Wheels Community Grant Application [↓](#)

1. BACKGROUND

- 1.1 The Salisbury Branch of Meals on Wheels has applied for a Community Grant for the August round of Community Grants to assist with providing Christmas Food Hamper for its clients.
- 1.2 The Salisbury Branch of Meals on Wheels is the 2nd largest branch of Meals on Wheels in South Australia, with more than 330 clients.
- 1.3 The Salisbury Branch of Meals on Wheels has received previous community grant funding (\$2,000 in September 2022), this grant has been successfully acquitted.

2. REPORT

- 2.1 The Salisbury Branch of Meals on Wheels is a Community/Non-Profit organisation.

- 2.2 The aim of this project is to provide their clients with a Christmas Hamper in 2023. The majority of the clients serviced by the Salisbury Branch of Meals on Wheels are elderly, and this is a gift for them to help celebrate Christmas.
- 2.3 This application is requesting funds to assist with costs towards providing Christmas Food Hampers. The Christmas Food Hampers will be made and delivered by volunteers.
- 2.4 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.5 The money committed to this application for the August 2023 round, if approved, is \$2,500. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.6 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Salisbury Branch of Meals on Wheels: to the value of \$2,500 to assist with providing Christmas Food Hamper for its clients.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Salisbury Branch of Meals on Wheels
Address:	3 Brown Tce
Suburb:	Salisbury Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs Christine Anne Jeffries
Title (your role with the group/organisation):	Chair
Address:	[REDACTED] Farm 098
Phone:	[REDACTED] 08 8 [REDACTED] 3020
	[REDACTED] [REDACTED] 323 [REDACTED]
Email:	salisbury@mealsonwheelssa.org.au
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Christine Anne Jeffries
Title (role with the group/organisation):	chair
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Volunteer Committee Members
Is your organisation:	
a) Incorporated:	<div> <div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div> </div> <div> <div>No</div> <div><input checked="" type="checkbox"/></div> <div>(go to question b)</div> </div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div> <div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div> </div> <div> <div>No</div> <div><input type="checkbox"/></div> <div>(go to question c)</div> </div>
Parent Organisation	
Name:	Meals on Wheels (S.A.) Incorporated
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> <i>(go to question e & f)</i>	No <input type="checkbox"/>
e) Funding source/s:	Department of Health Federal Gov of Aust	
f) Purpose:	To Provide Meals for clients	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Meals on Wheels (S.A) Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Meals on Wheels (S.A) Inc.</i> Branch Location: <i>[REDACTED]</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Veronica Gallon</i>	
Referee's Contact Information:	<i>[REDACTED]</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	No
Organisation's contribution:	Volunteers to assist with packing and delivering Xmas hampers to Clients
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	No
Income received from sponsors: (list sponsor(s) and their contribution)	No
Donations: (please specify the source, product or service and estimated amount of funding requested)	No
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Volunteer Committee members will assist with packing of small hampers and other volunteers will deliver them to Clients
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Christmas Puddings	301.62
Sml Cup Jelly	337.82
Sliced Fruit Cake	603.79
Sml Fruit Mince Pie	469.20
Cup Fruit Salad	334.80
300 Med Gift Bags@	300.00
\$1.00 each -	
TOTAL (including GST):	\$ 2287.23

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: (please tick which is applicable)	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Christmas food hampers for clients
Date(s) of Project/Event (if ongoing or one-off please state "ongoing"/"one-off")	December 2023.
Total cost of Project/Event	\$02,500 - 00
Amount of Community Grant Funding Requested	\$2,500 - 00
Is there any other information that you may feel is relevant to your application?	The Salisbury Branch being 2nd longest in S.A. has more than 330 clients which we would like to provide with an extra treat at Christmas time.
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? (please check all that apply)	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	1-9-22
What amount of Grant funding was provided:	\$2,000
When was the previous Grant acquitted (month & year):	December 2022
Group/Organisation Information	
Group/Organisation Name	Salisbury Branch of Meals on Wheels
Group/Organisation Description	Prepare and deliver fresh cooked meals to clients
Group/Organisation Registered Address	Number/Street: 3 Brown Tce Suburb: Salisbury Postcode: 5108
Is the Club Incorporated?	No
Number of Members	110 Volunteers
% of Membership that reside in the City of Salisbury	% 98/0
Project/Event Details	
Project/Event Name	Christmas food hampers for clients
Project/Event Summary	
Date(s) of Project/Event	December 2023
Location of Project/Event:	Number/Street: 3 Brown Tce Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	We will provide 300+ clients with a Christmas hamper as a Christmas Gift
How many individuals will benefit from the Project/Event?	300+
% of project/event participants that reside in the City of Salisbury	100% of clients live in the City of Salisbury Council Area
If it is an Event, is it open to the public?	No NO
How will the Project/Event be promoted?	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 0 2,500.
Itemised Breakdown of Costs:	
An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.	
Sliced Fruit Cake.	\$ 603.79
Christmas Pudding	\$ 301.62.
Jelly Cup.	\$ 337.82
Mince Pies (Fruit)	\$ 409.20
Fruit Salad Cup.	\$ 334.80
	\$
Approx 300 Sm1	\$ 300.00.
Gift Bags.	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0 2287.23
Quote Attached:	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No
A detailed, current quote <u>must</u> be provided with the application.	(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Project or Event Scope*Provide a description of the proposed project or event:*

The Purpose of the project is to provide a few Special treats to our clients for Christmas 2023.

Most of our clients are elderly, some are house bound with various physical ailments and many do not have family support and look forward to seeing our Volunteer drivers + passengers.

The gift is provided prior to our Special Christmas fresh cooked 3 Course Meal a few days before Christmas

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event*Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:*

The Salisbury Branch Volunteers like to support our clients with a few treats and most are very appreciative of our efforts

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support)

All of our Clients are Residents of The City of Salisbury as are the majority of our Volunteers who give up their time to cook Pack and distribute Nutritious Hot Meals and Deserts to people in need in Salisbury Council. The members of the committee assist with packing gift bags for others to deliver to our clients in time for Christmas.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event ManagementOngoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

The Project will be managed by the Committee members of Salisbury Meals on Wheels branch

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 06/2023-24 - ONE Life Community Assist Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The ONE Life Community Assist Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
Grant No. 06/2023-24 ONE Life Community Assist Community Grant Application: to the value of \$5,000: to assist with holding its Christmas Carols 2023 event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. ONE Life Community Assist Community Grant Application [📄](#)

1. BACKGROUND

- 1.1 ONE Life Community Assist has applied for a Community Grant for the August round of Community Grants to assist with holding its Christmas Carols 2023 event.
- 1.2 ONE Life Community Assist is a not-for-profit organisation that conducts various programs currently in the City of Salisbury and Parafield Gardens.
- 1.3 ONE Life Community Assist aims to provide a range of unique and compassionate services that offer hope and opportunity to those facing personal challenges and hardship. These services include a weekly free food market, community coffee shop, counselling/life coaching and individualised assistance with practical basic life essentials on a case-by-case scenario.
- 1.4 ONE Life Community Assist has received previous community grant funding (\$5,000 in December 2022), this grant has been successfully acquitted.

2. REPORT

- 2.1 ONE Life Community Assist is a Community/Non-Profit organisation.
- 2.2 This application is requesting funds to assist with costs towards hosting a community Christmas Carols event in Globe Derby Park.
- 2.3 The aim of this free community event is to celebrate Christmas, providing a range of performances an including a free food give away and Christmas Hampers which will be gifted throughout the night.
- 2.4 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.5 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.6 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the ONE Life Community Assist: to the value of \$5,000 to assist with holding its Christmas Carols 2023 event.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	ONE Life Community Assist
Address:	13-15 Ormsby Avenue
Suburb:	Parafield Gardens SA Postcode: 5107
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Jeff Marshall
Title (your role with the group/organisation):	Director
Address:	
Phone:	Landline: Mobile:
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Jeff Marshall
Title (role with the group/organisation):	Director
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Board
Is your organisation:	
a) Incorporated:	<div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
	<div>No</div> <div><input type="checkbox"/></div> <div>(go to question b)</div>
ASIC Registration Number:	92138770626
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
	<div>No</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 500
Organisation's contribution:	\$ 3,000
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0 We will be looking into obtaining sponsors to contribute to the event. We have no sponsors at this point.
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 3,500
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	General management of the event, volunteers, organising/co-ordinate staging & sound & performers, covering costs in the lead up to the event, organising printing of promotional material and distribution of the same, organising promotion via community radio.
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Advertising	\$ 800
Staging	\$ 2,750
Sound	\$ 4,387
Venue Hire	\$ 300
Printing Carols Booklets	\$ 250
TOTAL (including GST):	\$ 8,487

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Community Carols 2023
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	10th December 2023
Total cost of Project/Event	\$ 8,487
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	No
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	December 2022
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	March 2023
Group/Organisation Information	
Group/Organisation Name	ONE Life Community Assist
Group/Organisation Description	Community Services and Assistance
Group/Organisation Registered Address	Number/Street: 13-15 Ormsby Avenue Suburb: Parafield Gardens SA Postcode: 5107
Is the Club Incorporated?	Yes
Number of Members	150
% of Membership that reside in the City of Salisbury	90 %
Project/Event Details	
Project/Event Name	Community Carols 2023
Project/Event Summary	Annual Community Christmas Carols Event
Date(s) of Project/Event	Sunday 10th December 2023
Location of Project/Event:	Number/Street: Globe Derby Drive Suburb: Globe Derby Park SA Postcode: 5110
How will the Project/Event benefit the residents of the City of Salisbury?	A community event that is free to attend, open to the public, celebrating the Christmas season
How many individuals will benefit from the Project/Event?	1,500 Estimated numbers, dependent on weather conditions on the day.
% of project/event participants that reside in the City of Salisbury	80 %
If it is an Event, is it open to the public?	Yes <input type="button" value="v"/>
How will the Project/Event be promoted?	Social Media, Banners & Flyers, Letter Box Drop, Radio Promotion

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Staging	\$ 2,750
Sound	\$ 4,387
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 7,137
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

This annual community wide event aims to celebrate the Christmas season and be an encouragement to all who attend. This is a free event, open to all the public. The music is provided by the Chicago Show Band, and there will be a number of items presented. At present we have confirmed the African group, City International Gospel, Choir, and awaiting confirmation from Lighthouse City Mission. We will also have a free food give away at the end of the night and Christmas food hampers that will be gifted throughout the night. The past several years City of Salisbury Mayor, Gillian Aldridge has attended and addressed those attending the event.

Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The event always provides a strong commitment to community engagement, observed by the free food give away and teh numerous Christmas hampers given away at the event. After the memories of COVID in the not too distant past, it will provide a welcom time of celebration and connection. There will be the entertainment of presented musical performers and the opportunity for the community singing of much loved traditional Christmas carols.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

We are seeking to engage local churches to promote the event and provide volunteers. Our own church, ONE Life Church, carries most of the event planning, expenditure, etc. The Waypoint (Uniting) Church at Parafield Gardens has been involved with us over the years, promoting the event and providing volunteers and we will be looking to continue that again this year. In the past we have promoted the event to the Facebook pages "Parafield Gardens Neighbourhood" (1,800 members), and "Salisbury Council Area" - What's App and Chat (2,400 members). Over the first three years of the event we have seen a growing number of locals from the City of Salisbury area and beyond attending this event annually. The next two years saw this growth slow a little due to COVID. With the lifting of COVID restrictions in 2022 we were hoping for an increase in numbers, but despite inclement weather keeping some people away we had an estimate 1,100 people in attendance. Depending on the weather we would hope to see many more attend this year. We will also look to obtain sponsorship from local businesses in the area (and perhaps non-local businesses also) for the dual purpose of helping to cover the costs of the event and provide an opportunity to promote their services to the community.

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

Each year the event has been managed by ONE Life Community Assist and ONE Life Church, in partnership with Waypoint (Uniting) Church. In the future ONE Life Community Assist and ONE Life Church will continue to provide management for the event and will look to involve Waypoint Church and other churches in the area in the process as the opportunity arises.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 07/2023-24 - Rowe Park United Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Rowe Park United Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.
RECOMMENDATION	<p><u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:</p> <ol style="list-style-type: none"> Approves the request for funding for the August 2023 round of Community Grants as follows: <p>Grant No. 07/2023-24 Rowe Park United Community Grant Application: to the value of \$5,000: to assist with purchasing playing strips (jerseys) for its second women's team.</p>
ATTACHMENTS	<p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> Rowe Park United Community Grant Application↓
1. BACKGROUND	<ol style="list-style-type: none"> Rowe Park United has applied for a Community Grant for the August round of Community Grants to assist with purchasing playing strips (jerseys) for its second women's team. Rowe Park United was established in 2016 when it developed from the Ingle Farm Junior Soccer Club. Rowe Park United consists of Seniors Teams both male and female. Currently, Rowe Park United has four men's teams and one women's team, however Rowe Park United is looking to launch a second women's team in 2024. Rowe Park United has received previous community grant funding (\$5,000 in March 2022), this grant has been successfully acquitted and they are eligible to apply again.

2. REPORT

- 2.1 Rowe Park United is a Community/Non-Profit organisation.
- 2.2 This application is requesting funds to assist with purchasing playing strips (jerseys) for its second women's team.
- 2.3 The aim of this grant is to keep costs down for the women playing in the second team., by providing them with playing strips.
- 2.4 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.5 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.6 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from Rowe Park United to the value of \$5,000 to assist with holding purchasing playing strips (jerseys) for its second women's team.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Rowe Park United
Address:	Cnr Belalie and Beovich Rd
Suburb:	Ingle Farm Postcode: 5098
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs Sam Binyon
Title (your role with the group/organisation):	Secretary
Address:	P.O Box 31 Ingle Farm 5098 SA
Phone:	Landline: Mobile: [REDACTED]
Email:	roweparkunited@gmail.com
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Sam Binyon
Title (role with the group/organisation):	Secretary
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	A43157
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 5,037
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 5,037
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Playing Strips</i>	\$ 5,037
TOTAL (including GST):	\$ 5,037

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Club Equipment</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>ongoing</i>
Total cost of Project/Event	<i>\$ 5,037</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	March 2022
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	July 2022
Group/Organisation Information	
Group/Organisation Name	Rowe Park United
Group/Organisation Description	Community Sports Club
Group/Organisation Registered Address	Number/Street: Cnr Belalie and Beovich Rd Suburb: Ingle Farm Postcode: 5098
Is the Club Incorporated?	Y
Number of Members	110
% of Membership that reside in the City of Salisbury	80 %
Project/Event Details	
Project/Event Name	Ongoing Equipment
Project/Event Summary	To assist with the some of the cost of equipment for 2024
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: 30 Belalie Road Suburb: Ingle Farm Postcode: 5098
How will the Project/Event benefit the residents of the City of Salisbury?	Continuing to keep membership affordable for new members
How many individuals will benefit from the Project/Event?	110
% of project/event participants that reside in the City of Salisbury	80 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	N/A ongoing euqipment

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>The club has continued to grow and in 2024 the club has plans to develop a 2nd womens team and is seeing funding for playing strips to help make that into a reality without increasing fees for the women.</i></p> <p><i>There has been huge demand in the last two seasons with our current women's team and we look to capatilise on the demand.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The club provides affordable membership to all residents of South Australia, but being based in the City of Salisbury the majority of the members are based in the City of Salisbury. By being a welcoming and affordable club, Rowe Park has grown from 40 members to over 110 with a second Senior Women's team launching in 2024.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p>N/A</p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>Purchases will be made by the equipment officer.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

ITEM 5.1.8**COMMUNITY WELLBEING AND SPORT COMMITTEE****DATE** 22 August 2023**HEADING** Community Grant Report Grant No. 08/2023-24 - Mawson Lakes Community Early Learning - Community Grant Application**AUTHOR** Sara Howley, PA to GM Community Development, Community Development**CITY PLAN LINKS**
1.2 The health and wellbeing of our community is a priority
1.3 People are valued and they feel safe, included and connected
1.4 We are proud of our strengths, achievements and cultural diversity**SUMMARY** The Mawson Lakes Community Early Learning Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:

Grant No. 08/2023-24 Mawson Lakes Community Early Learning Community Grant Application: to the value of \$5,000: to assist with hosting its Fun Day and 15 Year Anniversary event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Mawson Lakes Community Early Learning Grant Application[↓](#)

1. BACKGROUND

- 1.1 Mawson Lakes Community Early Learning has applied for a Community Grant for the August round of Community Grants to assist with hosting its Fun Day and 15 Year Anniversary event.
- 1.2 Mawson Lakes Community Early Learning was established in 2008. It is the only not-for-profit childcare centre in Mawson Lakes.
- 1.3 Currently, Mawson Lakes Community Early Learning has 200 members.
- 1.4 Mawson Lakes Community Early Learning has not received previous community grant funding but it does receive a Rate Revate from Council of 75%.

2. REPORT

- 2.1 Mawson Lakes Community Early Learning is a Community/Non-Profit organisation.

- 2.2 This application is requesting funds to assist with hosting the MLCEL Fun Day and 15 Year Anniversary event.
- 2.3 The aim of this grant is to assist with costs of hosting this free community event, which will include various kids' activities including a jumping castle, face painter, kids disco and free lunch (for children).
- 2.4 The aim of this event is to promote the MLCEL and celebrate it's 15 years in the Mawson Lakes community.
- 2.5 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.6 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.7 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from Mawson Lakes Community Early Learning to the value of \$5,000 to assist with hosting its Fun Day and 15 Year Anniversary event.

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	<i>Mawson Lakes Community Early Learning</i>	
Address:	<i>12/28 Garden Terrace</i>	
Suburb:	<i>Mawson Lakes</i> Postcode: <i>5095</i>	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	<i>Mrs Joyce Wang/Guan Wang</i>	
Title (your role with the group/organisation):	<i>Communication Officer</i>	
Address:	<i>12/28 Garden Terrace</i>	
Phone:	Landline: Mobile:	
Email:		
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	<i>Mrs Peggy Chen</i>	
Title (role with the group/organisation):	<i>Director</i>	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	<i>Committee</i>	
Is your organisation:		
a) Incorporated:	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input checked="" type="checkbox"/> <div>(go to question b)</div>
ASIC Registration Number:	<i>A9082</i>	
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input checked="" type="checkbox"/> <div>(go to question c)</div>
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> (go to question e & f)	No <input type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: MAWSON LAKES COMMUNITY EARLY LEARNING INC <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: Bank SA Branch Location:	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Beau Brug	
Referee's Contact Information:	beau.brug@live.com.au	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 1,000
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 1,000
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Event Management,</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Stage Hire</i>	\$ 2,000
<i>Sounds System Hire</i>	\$ 1,000
<i>Face Painting</i>	\$ 400
<i>Jumping castle</i>	\$ 400
<i>BBQ</i>	\$ 500
<i>Kids Disco</i>	\$ 500
<i>Committee</i>	\$ 300
<i>Raffle ticket Price</i>	\$ 400
TOTAL (including GST):	\$ 5,500

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	MLCEL Fun Day - celebrating 15 Years
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	11th November 2023
Total cost of Project/Event	\$ 5,500
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Mawson Lakes Community Early Learning
Group/Organisation Description	No-profit Community Child Care
Group/Organisation Registered Address	Number/Street: 12/28 Garden Terrace Suburb: Mawson Lakes Postcode: 5095
Is the Club Incorporated?	Yes
Number of Members	200
% of Membership that reside in the City of Salisbury	100 %
Project/Event Details	
Project/Event Name	MLCEL Fun Day - 15 Years anniversary celebration
Project/Event Summary	Celebrating 15 Years Anniversary with our local community
Date(s) of Project/Event	11th November 2023
Location of Project/Event:	Number/Street: Denison Centre (school) & Mobara Park Suburb: Mawson Lakes Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	This is a public community event.
How many individuals will benefit from the Project/Event?	2,000 Most of the local family can come, it covers all age groups but would be have hight interest for all the young families.
% of project/event participants that reside in the City of Salisbury	100 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	Printed fliers, punishing in the center, Social media and etc.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Stage Hire	\$ 2,000
Sound system	\$ 1,000
Face painting	\$ 400
Jumping castle	\$ 400
BBQ	\$ 500
Kids Disco	\$ 400
Kids Toys	\$ 300
Raffle ticket Price	\$ 200
Location fee	\$ 200
Lunch for the kids	\$ 1,000
Location fee	\$ 1,000
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 7,400
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The 15-year anniversary celebration at Mobara Park and Denison Centre promises to be a delightful and festive occasion, commemorating the early learning centre's significant milestone. The event aims to unite not only the current families attending the child care but also the broader community, fostering a sense of camaraderie.

Taking place at the familiar grounds of Mobara Park and Denison Centre, the celebration is scheduled for a day when families can easily join in the festivities.

A wide array of engaging activities and entertainment will be offered, catering to attendees of all ages. These will include face painting, where skilled artists will create colourful designs on the children's faces, allowing them to become their favourite characters. Kids will also have the chance to bounce around and have fun on large jumping castles, creating an exciting play environment.

For those looking to shop, a special toy market will be set up, featuring a variety of toys, games, and educational materials. Additionally, there will be food stalls offering delicious snacks and refreshments to keep everyone energised throughout the event.

One of the highlights will be the disco session for children, where they can enjoy lively music and dance under the dazzling lights. Interactive games and competitions, such as sack races and tug-of-war, will add to the excitement. The celebration will also include a meaningful ceremony acknowledging the 15-year journey of the early learning centre. This will be an opportunity to express gratitude to the families, staff, and community for their unwavering support.

To create a festive ambience, the venue will be adorned with vibrant decorations, including balloons, banners, and thematic elements.

The wider community will be warmly welcomed to partake in the festivities, strengthening community ties and

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
1. *MLCEL Fun Day Plan*
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The MLCEL Fun Day-15-year anniversary celebration at Mobara Park and Denison Centre will bring several benefits and positive outcomes for all involved, including the early learning centre, the families, and the broader community:

***Community Building:** The event will foster a strong sense of community and belonging among the families, staff, and community members. It provides an opportunity for people to come together, socialise, and strengthen their relationships, creating a tighter-knit and supportive community.*

***Increased Engagement:** By inviting the wider community, the event can attract new families who may be seeking childcare options. This engagement can lead to increased enrolment at the early learning centre and potentially forge long-lasting connections with these families.*

***Public Relations and Reputation:** Hosting a successful and enjoyable event will reflect positively on the early learning centre's reputation. It demonstrates the centre's commitment to engaging with families and the community, enhancing its standing as a trusted and caring institution.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The centre which is the host of the event, have been contacted many different providers and suppliers to support the organisation to create the event successfully.</i></p> <p><i>Councillor Beau Brug JP – Support us with all the documents that need to be prepared for the process, such as the program plan, event risk management plan, quotation of different activities etc..</i></p> <p><i>Bunnings Warehouse-</i></p> <p><i>Woolworth Mawson Lakes (Foodland)-</i></p> <p><i>MLCEL committee-</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p>One-off Project</p> <p><i>Inclusive Invitation: Extend a warm invitation to the broader community, emphasising that the event is open to everyone. Encourage current families to invite their friends, neighbours, and acquaintances, creating a diverse and inclusive gathering.</i></p> <p><i>Engaging Activities: Plan a diverse range of engaging and age-appropriate activities that cater to different interests. Ensure that there are activities for children of all ages and interactive elements that encourage participation.</i></p> <p><i>Inclusivity and Community Involvement: Encourage the centre's families to invite their extended networks and neighbours. Emphasise that the event is open to everyone, fostering inclusivity and a sense of community involvement.</i></p> <p><i>Child-Centric Approach: Keep the focus on the children's enjoyment and well-being throughout the event. Design activities that prioritise their interests, safety, and comfort, allowing them to have a memorable and positive experience.</i></p> <p><i>Create Lasting Memories: Focus on providing a memorable experience for all attendees, especially the children. Consider offering small souvenirs or tokens to commemorate the event and leave a lasting impression.</i></p> <p><i>Acknowledging Support: During the event, take the opportunity to acknowledge and thank everyone who contributed to the centre's success over the years, including families, staff, and community members.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.1.9
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Grant Report Grant No. 09/2023-24 - Adelaide Bangladeshi Cultural Club Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Adelaide Bangladeshi Cultural Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2023 round of Community Grants as follows:
Grant No. 09/2023-24 Adelaide Bangladeshi Cultural Club Community Grant Application: to the value of \$5,000: to assist with purchasing a keyboard and a digital mixer.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Adelaide Bangladeshi Cultural Club Inc. Community Grant Application [↓](#)

1. BACKGROUND

- 1.1 The Adelaide Bangladeshi Cultural Club Inc. (ABACC) has applied for a Community Grant for the August round of Community Grants to assist with purchasing a keyboard and a digital mixer.
- 1.2 The ABACC was established in 2013 and is a not-for-profit organisation located in Parafield Gardens which aims to promote the history and culture of Bangladesh in South Australia.
- 1.3 The ABACC has received previous community grant funding (a \$5,000 community grant in 2021 to assist with hosting its Bangladesh Independence Day Celebration and Children Award Ceremony and a \$10,000 Community Event Sponsorship Grant in August 2022 to assist with hosting its Bengali Festival). These grants have been successfully acquitted.

2. REPORT

- 2.1 Adelaide Bangladeshi Cultural Club is a Community/Non-Profit organisation.
- 2.2 This application is requesting funds to assist with purchasing a keyboard and a digital mixer for its 'practice pad'.
- 2.3 The ABACC's practice pad was established in 2018 as a place for the ABACC music team and local musicians to practice, with some volunteers of the ABACC providing music lessons. The practice pad is located in Parafield Gardens. The ABACC has advised it has 600 members.
- 2.4 The aim of this grant is to assist with the costs of buying a new keyboard and digital sound mixer for the practice pad.
- 2.5 The aim of this musical equipment is to increase use of the practice pad by ABACC members.
- 2.6 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.7 The money committed to this application for the August 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the August round is \$32,500 in total.
- 2.8 The remaining balance of the grant funding if all grant applications received (7 in total) for the August 2023 round are approved, is \$77,500.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from Adelaide Bangladeshi Cultural Club to the value of \$5,000 to assist with purchasing a new keyboard and digital mixer.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Adelaide Bangladeshi Cultural Club
Address:	1 Banksia Crescent
Suburb:	Parafield Gardens Postcode:5107
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Masudur Rahman
Title (your role with the group/organisation):	President
Address:	1 Banksia Crescent, Parafield Gardens, SA5107
Phone:	Landline: Mobile: 0449983613
Email:	contact.abacc@gmail.com
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Md Masudur Rahman
Title (role with the group/organisation):	President
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Board of Directors and the Management Executive Committee elected at th
Is your organisation:	
a) Incorporated:	<div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
	<div>No</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	0
Organisation's contribution:	1,163
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$1,163.00
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Keyboard	3,149
PA Mixer	3,014
TOTAL (including GST):	\$6,163.00

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Purchase Musical Instruments to Upgrade Association's Musical Practice</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>On going over the years</i>
Total cost of Project/Event	\$6163.00
Amount of Community Grant Funding Requested	5000
Is there any other information that you may feel is relevant to your application?	<i>ABACC has established its own practice pad in 2018 for its musicians and other local musicians. The Practice is located at Parafield Gardens which is heart of the City of Salisbury. This is the time to upgrade with some modern items in order to boost up the use.</i>
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	September 2022
What amount of Grant funding was provided:	\$10,000.00
When was the previous Grant acquitted (month & year):	April 2023
Group/Organisation Information	
Group/Organisation Name	Adelaide Bangladeshi Cultural Club
Group/Organisation Description	Community group to support local cultural people who wants to learn and serve the community. Its has ethnic language school too. Help to new migrants to settle better and support them as needed. Work closely with Local and State Govt. for the betterment of the community.
Group/Organisation Registered Address	Number/Street: 1 Banksia Crescent Suburb: Parafield Gardens Postcode: 5107
Is the Club Incorporated?	Yes
Number of Members	600
% of Membership that reside in the City of Salisbury	% 80%
Project/Event Details	
Project/Event Name	Purchase Musical Instruments to Upgrade Association's Musical Practice
Project/Event Summary	A Keyboard and a PA mixer will help to add value to the existing Music practice pad of the association. This will help to generate more service to the local musicians and Children. The service is going towards them since long. The existing items are getting old and some of them are required to upgrade.
Date(s) of Project/Event	On going
Location of Project/Event:	Number/Street: 1 Banksia Crescent Suburb: Parafield Gardens Postcode: 5107
How will the Project/Event benefit the residents of the City of Salisbury?	The Practice pad is located in the heart of Salisbury. The Majority of the members of the association are from here. So the service benefits will go towards these area people naturally. Many new migrants are coming to settle who will also be covered.
How many individuals will benefit from the Project/Event?	500 (Over the Years the target population will rise. This is from the previous years' experiences)
% of project/event participants that reside in the City of Salisbury	% 80%
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	We will use own Social media pages to promote these services to the target population. Personal Emails, Phone Calls and some leaflets will also be used to cover them.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested		
Amount Requested	\$ 5,000.00	
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Keyboard	\$ 2600	
PA Mixer	\$ 2400	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$5,000.00	
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p><i>ABACC Has set up a music practice pad in 2018 for the regular practice of its music team the Parafield Gardens. A dedicated Shed has proved to this practice pad at the Back of the official address; 1 Banksia Crescent, Parafield Gardens, SA5107. The use of this pad is increasing day by day. During the Covid-19 Pandemic situation this addition has made great value to the local and other musicians; they got a floor where they could come on a routine basis to practice their skills. Thus this has brought a milestone to the association. This pad has given great relief to the musicians who were lag behind due to Covid restrictions. They were getting demotivated day by day and this practice venue brought some emerging light to their life which at the end benefited the community as well,</i></p> <p><i>ABACC has contributed as much it could though the association has limited capacity. Now the demand and use of this practice pad has increased a lot. So it is the time to add and modify some equipments to meet up the timely demand. Therefore, adding a Keyboard and Upgrading the PA Mixer is urgent.</i></p> <p><i>Moreover, Adelaide Bangladeshi Cultural Club is keen to work closely with other community association of Bangladesh and other countries. In regards to this the club providing logistic supports to them on regular basis.</i></p> <p><i>Sound equipments is the most important necessity of any association to run their activities. ABACC is proving this support we all can work better.</i></p> <p><i>Therefore, if the proposed equipments will also help the overall community as whole. The use and the need of these sound equipments is enormous specially to this growing community of City of Salisbury.</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>Financial benefit: AS we mentioned the club organise big and small events where a regular practice pad is key necessity which the association was hiring from outside sources . Association also run the daily activities and small events where have not enough financial allocation and can not hire quality sound that affects the event and overall services. So, if the club have capacity to provide their own sound system and the practice pad then it will help to reduce the cost of the event which ultimately will save money to the local members and the organisers.</i></p> <p><i>Attract others to this area: Through this community service the association is confident to tell the government that new and other existing migrants getting more interest to move and settle in this area. That will help to make this area better living area. The economic growth and other aspects of living will automatically raise once the population will rise. Our target is to keep them under a multicultural flavour so the new migrants do not settle with the cultural shocks.</i></p> <p><i>Smooth operation of the Club in City of Salisbury: Musical lesson is the key service of the club in this area. Volunteers provide music lessons on a regular basis to the adults and children both to the Local Community members and children. Not only Bangladeshi but also other nationalities who are migration to city of salisbury are taking the services from the club. Some local musicians are also working with the club to learn and teach both. The current capacity of the club in</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The association has given priority to the local community leaders and senior citizens for taking this service to local area. They all has given their moral support to look after this service in better off the local musicians and others. Specially the Senior Citizens has committed that they will provide some in kind support to this service as needed.

Local council members, Parliament member have also been consulted about the scope of this service addition, they also have welcomed the initiative. They have also mentioned that the most vulnerable and disadvantages musicians who do not have much logistic support must be covered to through this service. Our association members have agreed too.

The Community leaders like who are the senior members of the association have committed to give their all sorts day to day of support to run this service for there betterment of the local community people in smarter and effective way.

Thus the feasibility of this proposed service ; adding items to the music practice pad is high and strong.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

This is an ongoing service for the all. The local community people specially musicians who can work together under one umbrella. The management of the items has been well consulted at the Board of Directors and Executive committee meetings. The proposed added items will be managed as other items are being managed since long. They all will be kept and supervised with the Cultural Secretary and Program Coordinator. The musical team will assist them.

These items will also be used for any other local community groups who can come and use these to this nominated practice pad location. Any damage will be covered under the existing Public Liability Insurance of the association.

The committee has also cleared and confirmed that there will be no conflict of interests as they will be owned and manage by the association members. The Previous years of the existing equipments which have sought from the Different government agencies' grants have never had any issue in managing them. They have been used as prescribed and benefited the oevrall community and the nation in the long run. Therefore, there will ne no misuse or improperness in management of these prospsed items.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.1.10
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Perception Survey 2023
AUTHOR	Helen Atkins, Team Leader Communications and Marketing, Business Excellence
CITY PLAN LINKS	4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report seeks to update Council and approval of the proposed approach to undertaking the 2023 Community Perception Survey.

RECOMMENDATIONThat Council:

1. Approves the delivery of the 2023 Community Perceptions Survey in two parts:
 - a. Part A to deliver the requirements of information required for the 2022/23 Annual Report.
 - b. Part B to deliver the balance of the survey questions.
2. Approves the carry forward of \$18,500 from the 2022/23 budget into the 2023/24 budget for the purposes of funding the shortfall in delivering the survey and carrying out a review in the delivery of future Community Perception Surveys.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed 2023 Community Perception Survey PART A Questions[↓](#)
2. Proposed 2023 Community Perception Survey PART B Questions[↓](#)

1. BACKGROUND

- 1.1 The Community Perception Survey is conducted biennially (every 2 years) to capture:
 - 1.1.1 The perception of Council performance against a range of services and attributes.
 - 1.1.2 How Council engages with the community.
 - 1.1.3 Community feedback on Council engagement/communication.
- 1.2 Historically approximately 600 community members are surveyed.
- 1.3 The last survey was conducted in 2020 with the next survey initially scheduled for 2022. Due to the 2022 Council Elections, the survey was deferred to 2023.
- 1.4 As part of preparation for conducting the survey with our third-party provider, it became evident that the size of the survey (number of questions) may result in community members not wanting to participate in the survey.

- 1.5 The estimated length of time to complete the survey is 28 minutes, while the industry standard is 12 minutes.
- 1.6 Administration have considered this feedback and propose two options for consideration by Council.
- 2. CITY PLAN CRITICAL ACTION**
 - 2.1 Meaningfully engage with our community so we better anticipate and respond to needs and opportunities
- 3. CONSULTATION / COMMUNICATION**
 - 3.1 External
 - 3.1.1 McGregor Tan
- 4. OPTION 1 – CONDUCT SURVEY IN TWO PARTS (RECOMMENDED OPTION)**
 - 4.1 An option to address the challenges with the holding of the survey is to split the survey in two parts:
 - 4.1.1 Part A will be focused on information collected to inform data required to complete the 2022/23 Annual Report:
 - Examples of these type of questions is attached (Attachment 1, Community Wellbeing and Sport Committee, 22 August 2023, Item 5.1.10)
 - The length of time to complete the survey is estimated to be 10-12 minutes with a sample size of 500 residents.
 - This part of the survey will be delivered within 6 weeks
 - 4.1.2 Part B will cover the remaining questions to provide consistency in assessing trends from past surveys:
 - Examples of these questions is attached. (Attachment 2, Community Wellbeing and Sport Committee, 22 August 2023, Item 5.1.10)
 - The length of the survey is estimated to be 12-15 minutes with a sample size of 500 residents.
 - This part of the survey will be delivered within 6 weeks.
 - 4.2 The provider has advised that it is not possible to utilise the same respondents in both surveys. The methodology being undertaken to achieve the sample size is through approximately 50% online surveys and the remaining 50% a mix of face to face and computer-assisted telephone interviews.
- 5. OPTION 2 – CONDUCT ONLY PART A (ANNUAL REPORT DATA) OF THE SURVEY**
 - 5.1 This option focusses on collecting the survey responses related to compiling data relevant for the completion of the 2022/23 Annual Report.
 - 5.1.1 Similar to Option 1, this component will take approximately 10-12 minutes to complete but cover 500 respondents.
 - 5.1.2 No data is collected for the balance of the questions normally surveyed

- 5.2 This option addresses the data required to complete the Annual Report but as it does not collect the other data, Council will not have the relevant data to compare against previous surveys.

6. COST OF OPTIONS

- 6.1 The 2023/24 budget currently has \$27k in the budget allocated for the Community Perception Survey.
- 6.2 The cost of the two options (with increased samples sizes) discussed above are:
- 6.2.1 Option 1 - \$49.6k
- 6.2.2 Option 2 - \$28.1k
- 6.3 When engaging the third-party provider an upfront payment was required of \$13.5k which was funded from the 2022/23 budget leaving a balance of \$36.1k required to be funded in 2023/24 if Option 1 is preferred.
- 6.4 With the current 2023/24 budget allocation of \$27k, there is a shortfall of \$9.1k in this year's budget.
- 6.5 There is the opportunity to carry forward unspent funds of \$18.5k from 2022/23 to the 2023/24 budget to fund this shortfall.
- 6.6 The balance of funds (\$9.4k) can be used to undertake the review discussed in the next section.

7. REVIEW OF THE COMMUNITY PERCEPTIONS SURVEY

- 7.1 Council has been undertaking the Community Perceptions Survey since 2006 and has been delivered in a consistent manner since.
- 7.2 Given changes in the demographics of our community and the changes in how communities engage through digital mediums it would be appropriate to undertake a review of how Council delivers its Community Perceptions Survey.
- 7.3 Further as Council will be embarking on a review of its City Plan 2035, it is timely to review the survey to ensure it aligns with the City Plan 2035.
- 7.4 This review should be undertaken irrespective of whether Option 1 or 2 is selected.

8. CONCLUSION / PROPOSAL

- 8.1 The delivery of the Community Perception Survey has provided Council with informative and useful data to assist it in understanding the community's perception on many matters.
- 8.2 For reasons identified in this report the delivery of the survey needs to be amended with two options provided for Council's consideration.
- 8.3 The preferred option is Option 1 where the survey is split into two parts as this option provides the best approach for consistency to past surveys.
- 8.4 Further it is recognised that it is timely to conduct a review in the content, timeframes and delivery method of the survey to better align with the community's preferences and the revised City Plan 2035.

- 8.5 As Option 1 has a higher budget requirement, the budget impact can be managed within existing budgets due to the part payment in the 2022/23 year, and the carry forward funding from the 2022/23 budget.



2023 Community Perception Survey Part A Questions

Part A aims to address key information for the City of Salisbury Annual Report (highlighted in yellow).

Qualifying Questions:

Screener 1: Is your household located in the Salisbury Council area?

Screener 2: Does anyone in this household work in market research, or is anyone a staff member or an elected member of the City of Salisbury Council?

Survey Questions:

1. What suburb do you live in?
2. Which ward you live in?
3. Do you identify as
4. In which year were you born?
5. Using a scale of 1-5, with 1 being very dissatisfied and 5 being very satisfied, how satisfied are you in each of the following areas.
Parks and Reserves maintenance
Footpath maintenance
Road maintenance
Verge cutting
Services for the aged
Services for the disabled
Services for the youth
General rubbish collection and services
Green waste collection and services
6. On a scale of 1-5 how important are the following areas with 1 being not at all important and 5 being very important?
Parks and Reserves maintenance
Footpath maintenance
Road maintenance
Verge cutting
Services for the aged
Services for the disabled
Services for the youth
General rubbish collection and services
Green waste collection and services

7. On a scale of 1-5 how important are the following areas with 1 being not at all important and 5 being very important?*Parks and Reserves maintenance**Footpath maintenance**Road maintenance**Verge cutting**Services for the aged**Services for the disabled**Services for the youth**General rubbish collection and services**Green waste collection and services***8. Using a scale of 1-5, 1 being very dissatisfied and 5 being very satisfied, how satisfied are you with the service delivered by the City of Salisbury Council OVERALL?****9. Overall, how satisfied are you with the quality of life in the Salisbury Council area? Using the same 1-5 scale where 1 is very dissatisfied and 5 is very satisfied.****10. Within the last 12 months, have you initiated any contact with the City of Salisbury Council staff or Elected members/ Councillors?****11. Now thinking specifically about the contact with council staff, and using a scale of 1-5, 1 being very dissatisfied and 5 being very satisfied, how satisfied are you with...***The general courtesy of Council staff**The general effectiveness of Council staff to respond to/ resolve your enquiry**The timeliness of the response**Staff responsiveness to your enquiry***12. Now thinking specifically about the contact with Elected Members and Councillors, and using a scale of 1-5, 1 being very dissatisfied and 5 being very satisfied, how satisfied are you with the following...***The general courtesy of Elected members/ Councillors**The general effectiveness of Elected members/ Councillors to resolve/ respond to your enquiry**Elected members/ Councillors' responsiveness to your enquiry**The timeliness of your response***13. How would you prefer for Council to keep you informed about the following areas?***Change in rates/ services/ etc**Information about Council Events**New Council initiatives/ projects**General Council information***14. How do you prefer to contact Council in regards to the following requests?***Make a service request**Pay rates**Pay dog registration**Notify Council of a change in circumstances**Make a general council enquiry*



2023 Community Perception Survey Part B Questions

Part B aims to address the remaining question in the Community Perception Survey. The questions highlighted in red, will be omitted from Part B to ensure the length of the survey is compatible with Industry Standards. This data about the City of Salisbury residents is obtainable from the 2021 ABS Census.

Qualifying Questions:

Screener 1: Is your household located in the Salisbury Council area?

Screener 2: Does anyone in this household work in market research, or is anyone a staff member or an elected member of the City of Salisbury Council?

Survey Questions:

1. What suburb do you live in?
2. Which ward you live in?
3. Do you identify as
4. In which year were you born?
5. **How often are you involved in the following community activities?**
 Attend local council events such as Salisbury Secret Garden, Salisbury Writers Festival, Salisbury Plays – now called Family Fun Days, Harmony Week Celebrations, Australia Day Celebrations or the Watershed Art Prize
 Attend local sports and recreation centres (such as Ingle Farm and Parafield Gardens)
 Attend community or youth centres
 Attend organised sport, church or community groups
 Visit Council Libraries – for either reading or programs
 Visit senior centres
6. **Using a scale of 1-5, with 1 being very dissatisfied and 5 being very satisfied, how satisfied are you in each of the following areas.**
 Arts and cultural programs and events
 Community Centres
 Recreation Centres
 Library services
 Health services
 Dog parks
 Hard waste services
 Recycling collection and services
 Water recycling
 Planning and Building
 Economic Development
 Participation in local Community Clubs & Sporting Associations

7. On a scale of 1-5 how important are the following areas with 1 being not at all important and 5 being very important?

*Arts and cultural programs and events
Community Centres
Recreation Centres
Library services
Health services
Dog parks
Hard waste services
Recycling collection and services
Water recycling
Planning and Building
Economic Development
Participation in local Community Clubs & Sporting Associations*

8. Using a scale of 1-5, 1 being very dissatisfied and 5 being very satisfied, how satisfied are you with the service delivered by the City of Salisbury Council OVERALL?

9. In what ways, if any, do you think the quality of life in the Salisbury Council area could be improved?

*Beautification/ better streetscape/ better tree selections
Better communication and consultation/ listen more/ give more info
Better parks and reserves
Better playgrounds
Better public transport
Better streets (verges, footpaths and general cleanliness)
Cut back overgrown trees
Graffiti - faster removal/ better management
Hard rubbish collection
Housing - improve quality, affordability
Improve roadways
Improve traffic flow/ congestion
Improve/ add bike tracks/ lanes
Improve/ add parking
Improve/ add sporting facilities
Improve/ clean up shopping centres/ buildings/ industrial areas
Lighting improvement needed
Lower rates
More job opportunities
More or better range of shopping centres/ shops
More services for the elderly/ disabled
More things to do - recreation services, youth activities
Policing - less crime/ make safer/ control undesirables
Provide bins/ clean up rubbish in public areas
Other
Don't know
OK as is, can't be improved
Did you access any of the support packages offered by Council during COVID?*

10. Within the last 12 months, have you initiated any contact with the City of Salisbury Council staff or Elected members/ Councillors?

11. When was that contact initially made?

- 12. Thinking about that contact, which of the following methods did you use to make contact with Council staff or an Elected Member?**
Called Council general enquiry number
Called Elected Member direct
Email
Enquiry from website/ webchat
Social Media
In person at Council office
In person at another location
- 13. What was your purpose for contacting Council staff or Elected members?**
Service request
Development request/ question
Pay rates or dog registration
To make a complaint
Don't know/ can't recall
Other
- 14. Using a score of 0 to 10 where 0 is not at all likely 10 is would definitely recommend, how likely are you to recommend living in the Salisbury Council area to friends or family?**
- 15. What do you consider to be the City of Salisbury's strengths?**
Availability of housing
Availability of services
Cost of housing
Employment opportunities
Location
Parks and Reserves
Schools
Shopping centres
Don't know/ not sure
Other
- 16. Please rate, on a scale of 1-5, 1 is do not agree at all and 5 strongly agree, your level of agreement with the following statements**
I feel that I am part of my local community
I feel that I live in a pleasant environment in terms of planning, open space and lack of pollution
I like living in my local community
I regularly volunteer my time
My neighbours are friendly and willing to help others
I have access to information, services and activities that support my health and wellbeing
- 17. Compared to other areas across Adelaide, how affordable would you say it is to rent or buy housing in the Salisbury Council area? Please use a 0-10 scale where 0 means it is much less affordable, or more expensive, and 10 means it is much more affordable, or cheaper, than the rest of Adelaide.**
Affordability to rent or buy
- 18. How safe have you felt in the Salisbury Council area in the past 2 years using a scale of 1-5, 1 being very unsafe, and 5 being very safe, how safe do you feel?**
Very unsafe
Somewhat unsafe
Neither safe nor unsafe
Somewhat safe
Very safe
Don't know / undecided
-

19. Is there a particular location within the Salisbury City Council area where you feel unsafe?

Interchange
 Out in the street/ on the road
 Parabanks
 Paralowie
 Other shopping precincts`
 Parks and Reserves e.g. Pitman Park, Murrell Reserve
 Salisbury
 Salisbury North
 Salisbury City Centre
 Shopping Centres/ Car parks
 Train station
 Everywhere, all areas
 No/ Can't think of any
 Other

20. How accessible do you feel the City of Salisbury is for those with mobility challenges? How would you rate your level of satisfaction when considering accessibility, inclusivity and mobility within the City of Salisbury?

Very dissatisfied
 Somewhat dissatisfied
 Neither satisfied nor dissatisfied
 Somewhat satisfied
 Very satisfied
 Don't know

21. Which of the following best describes your current circumstances? Do you...?

Rent your home
 Own your home outright
 Own your home with a mortgage
 Live at home or board with friends or family who rent their home
 Live at home or board with friends or family who own or are buying their home
 Live in a retirement or lifestyle village
 Other
 Prefer not to answer
 What is your current employment status?
 Part-time employment
 Full-time employment
 Unemployed
 Home duties
 Pensioner (non-age pension)
 Retired/ age pensioner
 Student
 Prefer not to answer

2021 ABS Census Data Living circumstances of our Community:
<https://profile.id.com.au/salisbury/tenure>

22. What is your current employment status?

Part-time employment
 Full-time employment
 Unemployed
 Home duties
 Pensioner (non-age pension)
 Retired/ age pensioner
 Student
 Prefer not to answer

2021 ABS Census Data Employment status of our Community:
<https://profile.id.com.au/salisbury/employment-status>

23. How do you describe your occupation?

Manager/ administrator
Professional
Tradesperson/ related worker
Clerical, sales & service worker
Production and transport worker
Labourer/ related worker
Other
Prefer not to answer

2021 ABS Census Data Occupations of our population:
<https://profile.id.com.au/salisbury/occupations>

24. Which of the following best describes the highest education level you have completed?

Still at school
Left school aged 15 years or less
Left school after age 15
Left school after age 15 but still studying
Trade/ Apprenticeship
Certificate/ Diploma
Bachelor degree or higher
Prefer not to answer

2021 ABS Census Data Highest Level of Education of our Community:
<https://profile.id.com.au/salisbury/schooling>

25. How do you most commonly access the internet? (select one that most applies)

Internet connection at home
Internet connection at work
Free Wi-Fi
Library computers
Mobile data
Other
Prefer not to answer

2021 ABS Census Data Access to the Internet for our Community:
<https://profile.id.com.au/salisbury/internet-connection>

26. In which country were you born?

Australia
England
New Zealand
India
Italy
Germany
Netherlands/ Holland
Scotland
Vietnam
China
Philippines
Bhutan
Other
Prefer not to answer

2021 ABS Census Data Country of Birth of our Community:
<https://profile.id.com.au/salisbury/birthplace>

27. Which of the following ranges best describes your household's gross income?

Less than \$25,000 per annum
\$25,000 to less than \$50,000
\$50,000 to less than \$75,000
\$75,000 to less than \$100,000
\$100,000 to less than \$150,000
\$150,000 to less than \$200,000
\$200,000 or more
Don't know
Prefer not to answer

2021 ABS Census Data Household Income of our Community:
<https://profile.id.com.au/salisbury/household-income>

ITEM	5.1.11
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Salisbury Community Christmas Carols Update
AUTHOR	Amy Pokoney Cramey, General Manager Community Development, Community Development
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The Salisbury Community Christmas Carols Working Group has met several times and has progressed planning of the event well. Key items have been confirmed and the program is developing. This report forms the first update from the Working Group as requested by Council.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Draft Program of Performances [↓](#)
2. Draft Budget [↓](#)
3. Save the Date Graphic [↓](#)

1. BACKGROUND

- 1.1 Events form an important part of the cultural and economic fabric of the City of Salisbury. They are designed to stimulate activity, provide interesting places for people to engage, provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:

- Provide experiences that make our places lively and interesting;
- Celebrate our community's diversity.

- 1.2 In March 2023 Council resolved (Council Resolution 0195/2023) to:

1. *Thank the Lions Club of Salisbury for delivering the 2022 Christmas Carols event at Carisbrooke Park in partnership with Council.*
2. *Provide in principle support to deliver or support an ongoing Christmas Carols event in the City of Salisbury.*
3. *Bring back a report reviewing the 2022 Christmas Carols event, including opportunities to improve the event, funding options and partnerships or grant opportunities.*

4. *Note the existing budget of \$30,000.*

1.3 In April 2023, Council resolved that it:

1. *Approves hosting the 2023 City of Salisbury Christmas Carols with a budget of \$50k at Carisbrooke Park (or as the Working Group recommends) on a tentative date of Saturday 9 December 2023 from 6.00pm until 9.00pm.*
2. *Approves the inclusion of an additional non-discretionary \$20k in the Draft 23/24 Operating Budget and notes that the \$30k for Christmas Carol Grants will be transferred to this event fund.*
3. *Notes that a small community carols working group will be formed including representatives from volunteer organisations, local schools and not for profit organisations to assist with organising and delivering the event.*
4. *Approves that Cr B Brug and Cr Grenfell, will represent Council on the Community Carols working group.*
5. *Requests that the Community Carols working group reports back to the Community Wellbeing and Sport Committee including progress reports.*

2. REPORT

2.1 The Christmas Carols Working Group is made up of the following people:

- Councillors B Brug and K Grenfell
- David Waylen representing Salisbury Business Association
- Toni Anne Smallman representing Rotary Club
- Helen Atkins, Acting Manager, providing Marketing advice and support
- Amy Pokoney Cramey, GM Community Development, Chair
- Sara Howley supporting with Minutes and Agenda
- Michelle Dagger, Team Leader Events, Art and Activations and event manager for this event
- Jane Laws, Team Leader Neighbourhood Development, leading community connections with schools, church groups, service clubs and other interested parties.

2.2 The Working Group has met twice and has held productive discussion which have led to good progress being made.

Event Details

2.3 An overview of the key event details are:

- Saturday 9th December 2023 at Carrisbrooke Park
- Event start with Pre-Show from 4.30pm -7pm
- Main show from 7pm-9pm

2.4 The event includes performances, food trucks and providers, some children's activities and an appearance from Santa.

Program of Performances

- 2.5 A draft program of performances is attached (Attachment 1, Community Wellbeing and Sport Committee, 21 August 2023, Item 5.1.11)
- 2.6 The Working Group has divided the performances into Pre-Show and Main Show to assist with scheduling the various groups across the afternoon and into the evening. The Pre-Show is aimed to be very inclusive and community minded with children's and cultural group performances and the Main Show slightly more polished.
- 2.7 The Working Group has contacted 34 different schools and 8 community groups to perform. There are three groups booked to perform and many others to be confirmed.
- 2.8 The Working Group has hired an impressive cabaret performer for the evening who will both perform multiple carols and MC the entire event.

Budget

- 2.9 A draft budget is attached including Actual Costs to the value of \$38,306. There is approximately \$11k uncommitted to cover performances and giveaways (Attachment 2, Community Wellbeing and Sport Committee, 21 August 2023, Item 5.1.11). These include:
 - Kids Professional Performer (\$3k)
 - Other Performers (\$1,500)
 - Kids Activities (\$4k)
 - Battery operated candles (\$2k)
 - Community Bus (\$2k)
- 2.10 Additionally, fireworks have been considered by the Working Group and whilst not unanimous, the recommendation from the Working Group is to not have fireworks as the remaining budget would not cover a 5-7 minute performance.
- 2.11 A quote for fireworks has been provided circa \$12k-\$16k for a 7-minute performance, but this figure does not include crowd control fencing, crowd control measures or extra security to enforce the safety exclusion zone which would all require additional budget.
- 2.12 Other non-budgetary considerations for fireworks include:
 - An exclusion zone is required which includes the playground, rendering this unusable prior to the fireworks. This would negatively impact the event experience given the target audience is children and families.
 - The risk that the event is held during High Fire Danger conditions would mean there is increased risks associated with having fireworks in a densely treed area.
 - The risk that the event is held during Extreme Fire Danger conditions would mean fireworks could not proceed at all. There would be cost implications in this scenario notwithstanding the performance would not go ahead.
 - Additional resources required from SES and CFS on site to observe and monitor weather conditions hourly in what is typically a busy period.

- The timing of fireworks at 9pm or later is likely to occur when most children are asleep or have left the event.

Food

2.13 The food vendors that the Working Group have confirmed are:

- Humpty Dumplings
- Big Softy Ice Cream
- Papa Gino's (coffee/drinks)
- Miss Dagwood Dogs (hot dogs, hot chips etc)
- Mustard Seed (coffee/drinks)
- Yiros Hub
- Rotary BBQ (sausage sizzle)
- Poffertjes (mini dutch pancakes)

Children's Activities

2.14 Children's activities include:

- Jumping castles
- CFS and CoS Touch a Truck
- SES Platypus roaming mascot
- Temporary Christmas tattoos
- Playground
- To be confirmed – District Shopping Centres to provide sponsorship and activities for children

Marketing and Promotion

2.15 The official name of the event will be the Salisbury Community Christmas Carols.

2.16 A save the date has been developed and went live on July 31st. This is also included in the Salisbury Aware edition (Attachment 3, Community Wellbeing and Sport Committee, 21 August 2023, Item 5.1.11).

2.17 All of Councils usual marketing and promotional channels will be utilised in addition to leveraging those channels of our performing groups, schools and organisations to extend our reach.

2.18 The main channels for paid marketing will be radio on Triple M and SA FM based on their listener ratings for the northern suburbs.

Other

2.19 Other items for discussion and investigation include battery operated candles for attendees and safety wristbands from SAPOL for children to have parents phone numbers attached.

3. CONCLUSION / PROPOSAL

3.1 The Salisbury Community Christmas Carols Working Group is progressing well.

- 3.2 The key items for the event have been booked and the performances are steadily being confirmed.
- 3.3 The Save The Date went live on July 31st and also appears in the Salisbury Aware.
- 3.4 The budget remains on track with \$11k to be committed to performances and other activities.

Christmas Carols run schedule

Event	Salisbury Community Christmas Carols
Date	Saturday 9 th December 2023
Venue	Carisbrooke Park, Salisbury Park
Start Time	4.30pm 9.00pm

Stage Time	Performer	Duration	
Pre-Show			
4.30 pm	<i>Child entertainer</i>	30 mins	Navy Band accompanying all acts on stage Michael Griffiths MC
Change over	MC to entertain crowd	5 mins	
5.05 pm	<i>I Caspa (disabled children performing)</i>	30 mins	
Change over	MC to entertain crowd	5 mins	
5.40 pm	<i>Argy Bargy Bush Band (Retire SA)</i>	30 mins	
Change over	MC to introduce the guy in the red suit	5 mins	
6.15 pm	<i>Santa comes to stage</i>		
6.20 pm	<i>Salisbury Brass Band to Play and Santa joins in for a couple of songs</i>	30 mins	
Change over	MC to entertain crowd	10 mins	
Main Show			
7.00 pm	<i>Women with Latitude Choir</i>	30 mins	
Change over	MC to entertain crowd and introduce next Act	10 mins	
7.40 pm	<i>TBC</i>	30 mins	
Change over	MC to perform		
8.15 pm	<i>Michael Griffith</i>	40 mins	
8.55 pm	MC to thank all in attendance and say goodnight – Might do one whole community sing a long	5 mins	

			Vendor	Budget	Actual
EXPENSES - Activities & Entertainment					
		Performers		\$1,500.00	
		MC and headliner act	Equiv Michael Buble	\$4,000.00	\$4,500.00
		Band		\$0.00	\$0.00
		Bush Band		\$0.00	\$100.00
		Kid performer		\$3,000.00	\$0.00
		Kid Activities		\$4,000.00	\$0.00
		Santa		\$500.00	\$0.00
		Jumping Castles		\$2,500.00	\$2,000.00
		Sun visor give-aways		\$0.00	\$0.00
		Candles		\$2,000.00	\$0.00
TOTAL EXPENSES - ACTIVITIES & ENTERTAINMENT				\$17,500.00	\$6,600.00
EXPENSES - Food					
		Volunteer refreshments		\$500.00	\$500.00
		Performer refreshments		\$500.00	\$0.00
TOTAL EXPENSES - FOOD				\$1,000.00	\$500.00
EXPENSES - Marketing					
		Social Media Posts CoS		\$500.00	\$800.00
		You Tube advertising		\$500.00	\$500.00
		Radio advertising		\$3,000.00	\$6,000.00
		Videographer		\$2,000.00	\$2,000.00
		Photography		\$750.00	\$1,050.00
		Printing		\$0.00	\$1,000.00
		Digital Signage	Gateway Towers	\$0.00	\$0.00
		Social Media influencer	Play and Go	\$250.00	\$250.00
		Social Media influencer	Kids in Adelaide	\$176.00	\$176.00

TOTAL EXPENSES - MARKETING				\$7,176.00	\$11,776.00
EXPENSES - COS services					
		Out of Hours Staffing		\$3,360.00	0
		Cleaning		\$500.00	\$470.00
		Security	security for 6 hours	\$1,500.00	\$1,500.00
		Field Services	CRM Process		
TOTAL EXPENSES - CoS Services				\$5,360.00	\$1,970.00
EXPENSES - Other Event Costs					
		First Aid		\$200.00	\$576.00
		Welcome to Country		\$1,000.00	\$1,000.00
		Traffic Management		\$1,500.00	\$1,950.00
		Infrastructure / Furniture		\$700.00	\$800.00
		Light Towers		\$2,250.00	\$1,474.45
		Sound engineer / AV		\$4,400.00	\$6,508.05
		Lighting		\$3,500.00	\$3,550.00
		Sundries		\$500.00	\$500.00
		Generator Hire		\$1,150.00	\$1,152.00
		Cool Room Hire		\$250.00	\$250.00
		Community Bus		\$2,000.00	\$0.00
		Toilets		\$1,800.00	\$1,800.00
TOTAL EXPENSES - OTHER EVENT				\$19,250.00	\$19,560.50
GRAND TOTAL				\$50,286.00	\$40,406.50



ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Community Development - Quarterly Service Update
AUTHOR	Amy Pokoney Cramey, General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides an update of service delivery for Community Development between April – July 2023.

RECOMMENDATIONThat Council:

Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Pictures of Various Activities by Community Development[↓](#)

1. BACKGROUND

- 1.1 This report highlights the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035.

2. CITY PLAN CRITICAL ACTION

- 2.1 Implement the ‘Ability Inclusion Strategic Plan’
- 2.2 Ensure public spaces are accessible and sporting facilities are maintained
- 2.3 Work closely with Community and Senior Centres to provide effective and well received programs
- 2.4 Deliver Council’s Intercultural Strategic Plan to build connections and increase collaboration among community groups and service providers
- 2.5 Complete the Bridgestone Athletics facility and maximise its use.

3. REPORT**Community Capacity and Learning Division****Twelve25 Partnering with the Polaris Business Development Centre on *YEP!***

- 3.1 The Polaris Business Development Centre and Twelve25 teams have recently partnered to deliver entrepreneurial and business programs that are tailored to the

needs of young people that live, learn, work and/or play within the City of Salisbury. This partnership will deliver an interactive one-day entrepreneurial program called *YEP!* for young people, including interactive hands-on learning activities and a team-based competition with prizes.

- 3.2 The program will be aimed at Year 9 students from local high schools within Salisbury and can be delivered multiple times each year. The first program will be piloted in October 2023 and be led by experienced and dynamic presenters including a business/education judging panel who will share their business successes.

Australian Early Development Census

- 3.3 Since May 2023 representatives from the Community Capacity and Learning division have been working with local stakeholders (the working group) to address the outcomes of the Australian Early Development Census ('AEDC'). The AEDC is a national assessment conducted every 3 years to examine how children aged 0-5 years have developed by the time they start school. The census looks at 5 key areas of early childhood development namely physical health and well-being, social competence, emotional maturity, language and cognitive skills (school based), communication skills and general knowledge.
- 3.4 On 26 July 2023 the working group hosted their first 'community conversation' at the Para Hills Community Hub targeting local service providers working within the Salisbury council area. As part of this event, an overview of the AEDC data was provided followed by informative discussions linking the participant feedback to the AEDC data.
- 3.5 Over the next few months the working group will be holding further community consultations targeting young families in order to understand their experiences and support needs. In August 2023 the findings of the Royal Commission into Early Childhood Education and Care are due to be released and will also be incorporated into this project.

Community Wellbeing and Health Division

Disaster Resilience Project, Partnership with Red Cross

- 3.6 Community Health and Wellbeing (CH&W) and People & Culture have worked with Red Cross to deliver the Disaster Resilience Project which is an education program for Culturally and Linguistically Diverse (CALD) communities adapting to climate change and environmental disasters. The first workshop was held on Tuesday 20 June at the Salisbury Community Hub and approximately 30 culturally diverse community leaders from the Salisbury area attended the pilot session which outlined the project, disaster resilience and project framework. This project will continue over 6 workshops.

Aboriginal Social Group @ Jack Young Centre

- 3.7 The Aboriginal Social Group at Jack Young Centre have been busy recently making mosaic coasters with Aboriginal flag coloured tiles and sculptured figurines with air dry clay. The group also enjoyed the VIP NAIDOC Week

morning tea at the Salisbury Community Hub. Feedback from the group is that they have enjoyed the recent program, with members advising these sessions were the “most enjoyable sessions to date”.

Completion of the first stage of the Find Your Why project:

- 3.8 Be Active – Find your Why is funded via the Heart Foundation’s Active Australia’s Innovation Challenge. The aim of this project is to increase the physical activity levels of seniors in the City of Salisbury.
- 3.9 CH&W are currently developing five different versions of a postcard which have been co-designed with community members to promote the program. Additionally, CH&W have commenced the distribution plan, which includes engaging our community through the Social Participation and Diversity Team to act as our 'army of champions.'
- 3.10 Delivery of the first stage of come and try sessions includes:
 - A mini roadshow presented in partnership with COTA SA;
 - Two "How to Use Outdoor Fitness Equipment" sessions;
 - Two beginners' bike riding sessions;
 - Two balance workshops;
 - Two contemporary dance sessions; and
 - One shadow boxing class at various locations.
- 3.11 Due to participant feedback, CH&W are now running regular weekly shadow boxing and contemporary dancing classes in seniors' centers. Furthermore, additional come and try sessions are booked for the coming months.
- 3.12 CH&W have also engaged an exercise physiologist to design a 1-1 support session aimed at breaking barriers to participation. This is being done in partnership with various allied health providers to test referral pathways and deliver the support session, including partnering with Uni on pre- and post-intervention measurement.

Salisbury Seniors Magazine:

- 3.12 CH&W have published Issue 27 of the Salisbury Seniors Magazine, covering the period from June to September 2023. This edition features articles on important themes such as social connection, physical activity and healthy eating.
- 3.13 One highlight of this edition is the Local Voice article about Natalie, a resident who shares a fascinating story of transitioning from using a wheelchair to joining Cycle Salisbury and the Heart Foundation Walking Groups. Natalie speaks about how getting involved in the community and trying new activities has enriched her life and helped her make many new connections.
- 3.14 Council recently sought feedback on the magazine and received some highlights, including:
 - 90% of respondents love the magazine.
 - 77% have attended an event from the magazine.

Sport, Recreation and Community Planning Division

New management, indoor recreation centres and golf course

- 3.15 The Gardens Recreation Centre and the Ingle Farm Recreation Centre are integral to supporting our community's physical health, wellbeing and cohesion. With the long-term management contract for the centres recently expiring, a successful transition strategy has resulted in a change in management, with Bluefit Pty Ltd commencing operations from 1 July 2023. Bluefit are committed to improving the performance of the Centres, and delivering enhanced community outcomes in the years ahead.
- 3.16 Similarly, GreenSpace Management Pty Ltd has successfully commenced management of the Little Para Golf Course. The partnership with Greenspace will result in a range of operational and capital improvements, including the exciting addition of a Shanx mini golf course. The partnership promises to transform the Little Para Golf Course into a prominent and valued destination for physical activity and leisure for a wider range of customers.

Reconciliation

- 3.17 National Sorry Day, held every year on 26 May to remember and acknowledge the mistreatment of Aboriginal and Torres Strait Islander people who were forcibly removed from their families and communities, was marked by a large gathering at the Salisbury Community Hub. The free event, featured speeches by proud Kaurna/Kokatha Elders Uncle Allen Edwards who spoke about his personal insights into the stolen generations, and Tamara Young, a proud Kamilaroi woman and Narrative Therapist, who spoke about trauma and healing and the way forward.
- 3.18 Following National Sorry Day, National Reconciliation Week was held from 27 May to 3 June, providing an extended opportunity to reflect on the past, current and future relationship between Aboriginal and Torres Strait Islander and non-Indigenous Australians. To support this year's theme, 'Be A Voice for Generations', Council ran a range of events, including talks on reconciliation, workshops, cooking classes, and a spotlight on First Nations' art. All events were well attended and received.

Events, Place Activation and Curation

Watershed Creative Prize

- 3.19 The Watershed Creative Prize for 2023 saw a return to the previous two category format with "Traditional" and "3D Art (sculptures)". The decision to change this format proved to be effective as it streamlined the curation and judging process.
- 3.20 This year, there was a total of 74 successful submissions across the two categories, with 10 artworks selling during the 6-week exhibition.
- 3.21 Submissions were received from many new artists this year from all over South Australia. The feedback received from the Artists themselves was positive, with many expressing their appreciation for the high quality of artwork on display, the set-up of the venue and the presence of an opening night event. Many artists are looking forward to participating again in next year's exhibition.
- 3.22 The exhibition was well attended, with a large number of community members viewing the exhibition. Disability and senior groups enjoying looking around the exhibition and visitors to the Hub.

Inflatable Fun Day @ Ingle Farm

- 3.23 The City of Salisbury holds four Community Fun Days each year, each with a different theme. On Sunday 4th June, the City of Salisbury hosted its popular “Inflatable” Fun Day at the Ingle Farm Recreation Centre, attracting approximately 2500 participants of all ages.
- 3.24 The fun day was a huge success with visitors enjoying nine exciting inflatables including jumping castles, an inflatable obstacle course, go-kart track, IPS stations and other interactive activities.
- 3.25 Families were grateful for the opportunity to enjoy a free day out, with unlimited indoor activities, especially during the winter when outdoor options can be limited. Despite some wait times for some attractions, community members remained patient with lines moving quickly and acknowledged that it was a free event, making it worth the wait.
- 3.26 The footprint was increased from the previous event in this venue, with the face painter and balloon artist relocated outside (undercover) to ease congestion on the inside court area.
- 3.27 Several food vendors were onsite providing lunch and snacks to visitors and were kept busy throughout the afternoon.
- 3.28 This was a successful event, bringing joy and entertainment to our community who no doubt, are looking forward to next year’s event.

Lights @ Mawson

- 3.29 The inaugural “Lights @ Mawson” event proved to be an immense success, garnering an overwhelming response from local residents, visitors to the City of Salisbury and local business operators; some who have reported their busiest trading periods ever.
- 3.30 Spanning over two weekends, the event showcased the Mawson Lakes precinct as it came to life with light and sound each evening. The event commenced with a Channel 9 live weather cross during set-up on Thursday 13th July, creating excitement for the weekends ahead, with over 2000 visitors attending the opening night.
- 3.31 Week 1 featured an array of water animals, with visitors excited to return the following weekend to see a range of native Australian animals in all of their glory. Each Saturday, one of the inflatables was transformed into story telling theatre with sessions run every hour, followed by a colourful costume parade and access to the educational EcoMaze.
- 3.32 The weather was not as favourable the second weekend, however, visitors were still happy to brave the elements to immerse themselves in the experience. It was rewarding to see people of all ages amongst the crowds enjoying the lights & sounds around the lake. The Mawson Lakes Mini Yacht Club volunteered their time to showcase their boats on the lake (lit with lights) which were a pretty addition and a welcome surprise for many.
- 3.33 Local vendors were keen to get involved too, with many cafes and restaurants extending their trading hours and some even offering free samples of their products to visitors.

- 3.34 Photographers captured images both day and night of the inflatables, including some impressive drone footage.
- 3.35 We plan to build on the success of the inaugural event, working with local groups and vendors in making it bigger and better for our community.

4. CONCLUSION

- 4.1 This report provides a summary of the service delivery and achievements of the Community Development Department between April - July 2023

Aboriginal Social Group attending VIP NAIDOC Week morning tea at Salisbury Community Hub.



Aboriginal Social Group @ Jack Young Centre



Inflatable Fun Day at Ingle Farm Recreation Centre



Display at Lights at Mawson Lakes



Watershed – Creative Prize



Reconciliation Week



ITEM	5.2.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 August 2023
HEADING	Financial Inclusion Action Plan
AUTHOR	Joshua McDonnell, Senior Social Planner – Wellbeing, Community Development
CITY PLAN LINKS	1.5 Our community is resilient and adaptive to change 4.4 We plan effectively to address community needs and identify new opportunities 1.3 People are valued and they feel safe, included and connected
SUMMARY	Council agreed to participate in the Northern Adelaide Financial Inclusion Action Plan (FIAP) in February 2022. The 12-month Plan, released in April 2022, reflects the collective commitments of 10 partner organisations and includes 14 actions attributable to the City of Salisbury. In June 2023, the FIAP ‘Impact Report’ was released, detailing the outcomes achieved over the year.

RECOMMENDATION

That Council:

1. Notes the Northern Adelaide Financial Inclusion Action Plan Impact Report (Attachment 1, Community Wellbeing and Sport Committee, 21 August 2023, Item No 5.2.2).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Northern Adelaide Financial Inclusion Action Plan Impact Report [📄](#)
2. City of Salisbury Financial Inculsion Action Plan Actions [📄](#)

1. BACKGROUND

- 1.1 At its meeting on 28 February 2022, Council resolved to (Resolution 1259/2022):
 1. *Endorse the proposed actions as set out in Attachment 2 – Proposed Actions for the Northern Adelaide Financial Inclusion Plan (Council, 28/02/2022, Item No. GB2) for inclusion in the Northern Adelaide Financial Inclusion Action Plan.*
- 1.2 Increased costs of living, global volatility, and the economic impacts of the COVID-19 pandemic have had a significant impact on the financial resilience and wellbeing of a large proportion of the Australian population.
- 1.3 In 2014, the Australian Government made a commitment at the G20 summit to develop a national Financial Inclusion Action Plan (FIAP) to advance the United Nations Sustainable Development Goals. With Good Shepherd commissioned to develop the program, the national FIAP emerged as a commitment-based scheme

to support individual organisations to identify practical actions to improve the financial wellbeing of their customers and employees.

- 1.4 Acknowledging the particular financial vulnerabilities present in the northern Adelaide region, the Department of Human Services (SA Government) engaged Good Shepherd in 2021 to develop a place-based FIAP for the region.
- 1.5 Leveraging the learnings and experiences of the nation's first place-based FIAP – introduced in Victoria's Greater Geelong region in 2020 – Good Shepherd invited organisations (including councils, businesses, and non-government organisations) in the northern Adelaide region to develop an agreed strategy of practical actions to enhance financial inclusion, resilience and wellbeing in the region.
- 1.6 Officially launched at the Salisbury Community Hub on 12 April 2022, the Northern Adelaide FIAP included 51 actions, from 10 'foundation' organisations, including:
 - City of Salisbury
 - Good Shepherd
 - Northern Area Community & Youth Services
 - Possible Consulting
 - University of South Australia
 - Workskil Australia
 - Anglicare SA
 - Office for Women
 - Relationships Australia SA
 - Tindo Solar
 - Codan (joined the FIAP in late 2022)
- 1.7 While individual organisations were responsible for their own actions, the benefit of the place-based arrangement was that it provided a framework and structure to motivate sustained commitment and deliver collective impact. Under the coordination of Good Shepherd, members met regularly in working group meetings to provide updates on progress, inform reporting procedures, develop collective training opportunities, and plan quarterly 'community of practice' meetings.
- 1.8 At the end of the 12-month period, a progress verification process took place, providing an opportunity for partner organisations to report on the status of actions, and to identify what has worked and what hasn't. This culminated in the production of an end of year report – the Northern Adelaide Financial Inclusion Action Plan Impact Report – released on 29 June 2023 by Good Shepherd.
- 1.9 The Impact Report (Attachment 1, Community Wellbeing and Sport Committee, 21 August 2023, Item No. 5.2.2) is available for public viewing on the FIAP website (<https://fiap.org.au/>).

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Good Shepherd

2.1.2 Northern Adelaide Financial Inclusion Action Plan Communities of Practice

3. REPORT

- 3.1 In February 2022, Council committed 14 actions to the Northern Adelaide FIAP (Resolution 1259/2022).
- 3.2 The actions were designed to address all four pillars of the FIAP framework:
 - Products and services: Provide fair, affordable and accessible products and services;
 - Financial capability: Foster organisational culture to enhance financial capability of staff, customers and the community;
 - Understand financial vulnerability: Investigate, advocate and collaborate for improved responses to financial vulnerability;
 - Economic security: Remove barriers and provide opportunities for economic security, equality, and growth.
- 3.3 Of the 14 actions, 13 were successfully completed prior to Good Shepherd's production of the Impact Report (Attachment 2, Community Wellbeing and Sport Committee, 21 August 2023, Item No. 5.2.2). The remaining action – 'Review the Procurement Policy to provide increased opportunities for Council to do business with small or underrepresented businesses' is planned for completion by late 2023.
- 3.4 Key outcomes include:
 - Delivery of information, training sessions, and events for community members, including My Money Basics Education sessions, Introduction to Business sessions, Women in Business events, and a STEM Forum.
 - Staff attendance at Financial Capability and Vulnerability Training.
 - Financial Hardship Policy reviewed to ensure its alignment with FIAP's principles of financial inclusion.
 - Polaris workshops and mentoring programmes reviewed.
 - Development of a Financial Wellbeing webpage (<https://www.salisbury.sa.gov.au/community/healthy-living/financial-wellbeing>), which outlines the range of supports and services offered by Council.
- 3.5 The FIAP framework envisages three stages. The first twelve-month period represents the Foundation stage, while optional second (Build) and third (Extend) phases ask organisations to build upon successes and assume a regional leadership role.
- 3.6 While State Government funding supported the initial development of the Action Plan, coordination of the Northern Adelaide FIAP during the 12-month Foundation stage, including regular progress meetings and the production of the Impact Report, was funded in-house by Good Shepherd.
- 3.7 Currently, Good Shepherd have not received funding to progress to a second Build phase of the FIAP partnership, nor have they indicated that they will continue to coordinate the Northern Adelaide Communities of Practice.

- 3.8 Should Good Shepherd indicate an interest in progressing to the Build phase of FIAP, Council will work constructively to pursue further collaboration opportunities.

4. CONCLUSION / PROPOSAL

- 4.1 The City of Salisbury's 12-month commitment to the Northern Adelaide Financial Inclusion Action Plan (FIAP) has now come to an end.
- 4.2 In June 2023, Good Shepherd released the FIAP 'Impact Report', detailing the outcomes achieved by all FIAP partners over the year.
- 4.3 Of the 14 actions that the City of Salisbury contributed to the Plan, 13 have been successfully completed and the final action is planned for completion by late 2023.

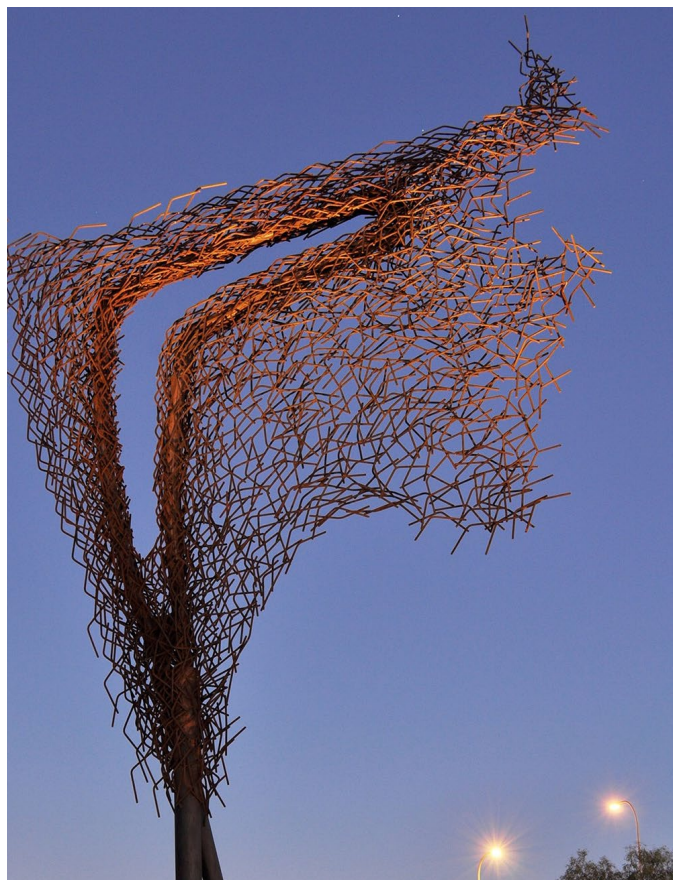


Building a Financially Resilient Community Where People Thrive

Northern Adelaide Financial Inclusion Action Plan: Impact Report

June 2023





Statement of Recognition:

Financial Inclusion Action Plan (FIAP) Program acknowledges the Traditional Custodians of the lands and waters throughout Australia. We pay our respect to the Kaurna people, the traditional custodians of the Adelaide Plains and to all the Elders, past and present, acknowledging their continuing relationship to land and the ongoing living cultures of Aboriginal and Torres Strait Islander peoples across Australia.

About the FIAP Program

The Financial Inclusion Action Plan (FIAP) Program is an innovative, cross sectoral program that enables organisations across diverse sectors to combine forces to enhance financial inclusion, resilience and wellbeing in Australia.

In 2014, the Australian Government made a commitment at the G20 summit to develop a national Financial Inclusion Action Plan (FIAP) aimed at advancing the UN Sustainable Development Goals. In response, the Department of Social Services engaged Good Shepherd, in partnership with Ernst & Young (EY) and the Centre for Social Impact (CSI) at UNSW Sydney, to develop the FIAP Program. The program's objective was to enable organisations from all sectors to actively promote financial inclusion and resilience throughout Australia.¹

The FIAP program launched in 2016 and has since evolved into a nationwide and place-based network comprising over fifty organisations. These organisations have publicly committed to implementing strategic and practical measures that will enhance the financial wellbeing of their customers, employees, suppliers and community partners.

By taking action, FIAP members contribute towards 12 of the 17 Sustainable Development Goals (SDGs), particularly those associated with reducing inequalities and enabling inclusive economic growth.



Place-based FIAP program

Local Leaders and Organisations leads to Local Solutions

In February 2020, the first place-based FIAP was introduced in Geelong, Victoria, showcasing the collaborative efforts of ten local organizations dedicated to improving the financial resilience and wellbeing of their communities.

Building on this success, the Department of Human Services, (DHS), Government of South Australia, recognized the value of leveraging the learnings from the Geelong Foundation FIAP program. Subsequently, Good Shepherd was invited to develop a similar program to address the specific challenges faced by the Playford and Salisbury Local Government Areas in Northern Adelaide.

In May 2022, continuing on the learnings of the Foundation FIAP, the Geelong network came together to develop the Geelong Region Build FIAP which was launched in March 2023. As part of this, the network member base expanded with ten new member organisations joining forces with the original pioneer members. This led to a total of 18 Geelong-based organisations sharing an unified vision to "take action, through collaboration and our shared commitment to enhance opportunities for our diverse regional community to improve their financial wellbeing, resilience and capabilities, so that all people flourish."



Northern Adelaide FIAP

Background

Northern Adelaide was strategically chosen as the ideal location for the implementation of a place-based FIAP Program due to the culmination of long-standing economic stress experienced by the community over an extended period.

The FIAP Program operates on the fundamental principle that local organisations, being deeply rooted in the community, possess unparalleled insights into the specific challenges faced by the area. They can effectively identify the underlying causes and triggers of financial stress and, through collaborative efforts, take concrete steps to mitigate these challenges.

In 2021, a dedicated group comprising a diverse range of organisations from various sectors in Northern Adelaide united their strengths to comprehensively assess the entrenched challenges prevalent in the local communities and co-designed more than fifty practical actions to alleviate these challenges.

The Northern Adelaide FIAP launched on 12th April 2022 with over eighty representatives from the local community joining the member organisations to celebrate the commitment made to improve financial inclusion, resilience and wellbeing for the Northern Adelaide Community.² To read more about the Northern Adelaide FIAP click on the Read More tab to the right.

The Northern Adelaide FIAP vision is

“to build a financially resilient community where people thrive.”

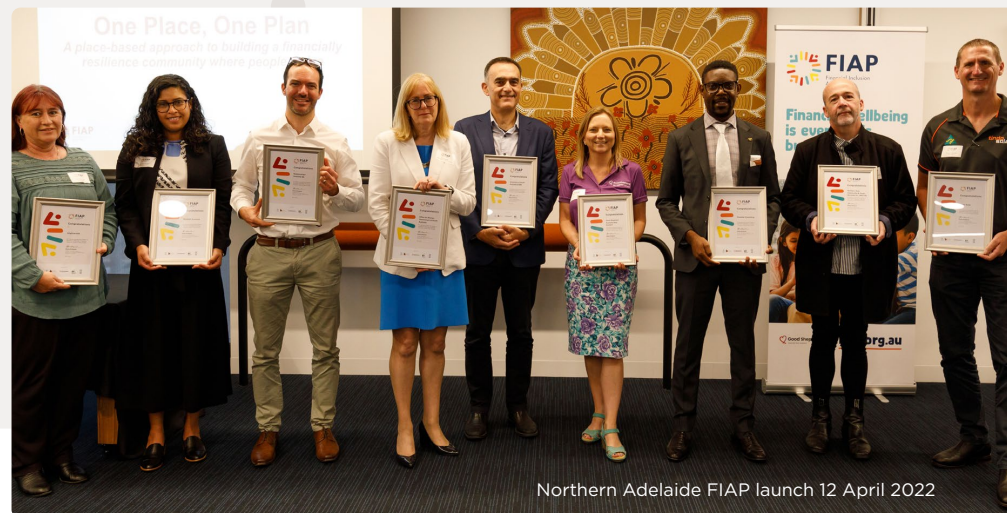


[Read More >](#)

Northern Adelaide FIAP Members

The Northern Adelaide FIAP embodies the collective efforts of ten local organisations.

In July 2022, following the launch of the FIAP, Codan Limited joined the program as a collaborative member.



Northern Adelaide FIAP launch 12 April 2022



Enabling Real Change

Strengthening Financial Resilience and Wellbeing through practical actions

The Northern Adelaide FIAP members crafted a concise set of **core principles** to steer their present and future endeavours:

Understand



The social and economic determinants of financial exclusion and resilience.

The impact of financial exclusion on overall wellbeing of individuals.

Collaborate



Through partnerships between government, business, academia and community organisations to achieve financial wellbeing for local communities.



Advocacy & Influence

Shift the dial on financial inclusion, wellbeing and resilience

Empower



Individuals and communities to take informed financial decisions by drawing on internal capabilities and appropriate external resources.

Organisations and their employees to provide more holistic support.

Impact



Measure progress through robust evaluation strategies and practices.

To build on the evidence base.

To support collaboration amongst members and the implementation of the FIAP actions, the members came together through various forums and working groups to enhance the financial inclusion, resilience and wellbeing of the local communities in which they operate. The collaborative endeavours have forged new partnerships, to achieve shared learning and facilitate broader responses for customers, employees, partner organisations and the broader community.

5

Working Groups held

6

Place-Based Communities of Practice

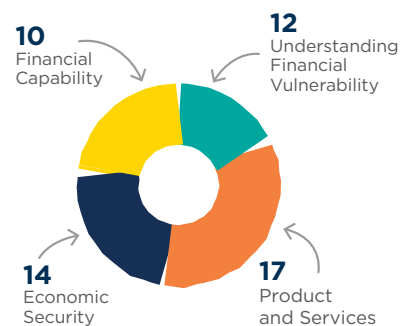
5

National Communities of Practice



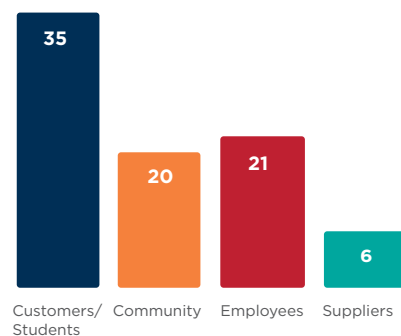
Drawing upon their organisational strengths and guided by these core principles, the members collaborated to co-design more than fifty actionable initiatives. These endeavours aimed at tackling entrenched issues within the local communities while simultaneously meeting the diverse requirements of various stakeholders.

Number of Actions within FIAP Action Areas



Number of actions by Stakeholder Groups

Note: Number of actions can overlap across stakeholder categories



"It's been a year since I spoke at the launch of Australia's second place-based Financial Inclusion Action Plan and, since this time, mounting cost of living pressures have placed enormous pressure on the residents of Salisbury and northern Adelaide.

The northern-Adelaide FIAP brought together 11 organisations who set out over 50 commitments to provide enhanced support for community members, customers and employees who are experiencing financial strain. I am proud that the City of Salisbury has taken a proactive role in the region, with our organisation responsible for delivering 14 of these actions.

Looking through this report at everything that has been achieved this past year, I am immensely pleased with the progress that all participating organisations have made, and I thank them and the FIAP team for their ongoing commitment to building financially inclusive communities in the north."

— Mayor Gillian Aldridge OAM, City of Salisbury



Our Collective Actions:

Driving change – shifting the dial towards a financially resilient community

Economic Participation

1,671

First Nations Job seekers supported through **mentoring** and **job placements**.

11

Business Networking events were held with over **528 attendees**.

7 were focussed on **Women in Business** with

230

women in attendance

3

CALD Business events with **205 attendees**

31

scholarships valued at over **\$171,500** was granted to support students from diverse background and Women in STEM

Increased awareness

13,000

Initial client screening assessments completed by one organisation highlighted that financial hardship was a major stress in their life.

2

full day **Financial Capability and Vulnerability Training** sessions with

157

financial and career management workshops were attended by **990 attendees**.

Employee Wellbeing

7

Employee financial wellbeing sessions held across **5 organisations** with

144

attendees

62

attendees

1424

views of their financial hardship and wellbeing pages were recorded by 2 organisations of these 95% were for financial hardship support.

Financial Support & Services

6,610

people accessed **financial Supports** including emergency assistance, financial counselling, NILS.

4 organisations have established

62

new partnerships to improve outcomes for their students and clients.

Careers for girls full STEM ahead in Salisbury

More than 200 female students in Years 8-11 from 10 northern suburb schools, attended a ground-breaking event hosted by the City of Salisbury held at the Salisbury Community Hub on Tuesday 28 March 2023 as part of its forward-looking economic agenda. It provided opportunities for students to bust stereotypes about STEM (science, technology, engineering and mathematics) and encourage them to seize future career opportunities in STEM related fields.

The event, organised by the City of Salisbury and the Northern Adelaide State Secondary School Association (NASSSA) was funded by the Federal Government's National Careers Institute, aimed at highlighting the wide range of traditional and non- traditional career options available to women in STEM related industries busting stereotypes within male dominated industries.

It also highlighted the current and future employment opportunities available in STEM related fields in the northern suburbs including those that flow on from the recently announced AUKUS submarine venture which is estimated to support approximately 20,000 direct jobs across Australia over the next 30 years with South Australia being one of the main beneficiaries.

Guest speakers at the event were leading women working in STEM related fields, including Dr Sylvie Perreau, Chief of Sensors and Effectors Division at the Defence Science and Technology Group (DSTG) and Dr Lisa Bailey, Exhibition and Experience Design Manager at UniSA's Museum of Discovery. Both speakers shared their own personal story of their career journeys and the importance of challenging the concept of traditional roles for women, especially in the field of artificial intelligence.

Students also visited leading organisations BAE Systems Australia, Saab Australia, Defence Science and Technology Group, Codan Limited and Topcon Positioning Systems

which are all based in the City of Salisbury. They undertook site tours and took part in hands-on activities such as mixed reality systems and 3D modelling. They also learnt first-hand about STEM related career pathways and future employment growth areas.

City of Salisbury Mayor Gillian Aldridge OAM thanked the participating organisations and said it was an honour to team up with these world-leading businesses based in our city and support careers for local women by hosting the event at the Salisbury Community Hub.

"This was a wonderful opportunity for young local women in the northern region to experience what a career in STEM could look like," Mayor Aldridge said.

The opportunity to explore these options at such a critical time in their schooling life not only equips them with the knowledge and inspiration to make those decisions in their studies, but also leaves them feeling inspired and we are so lucky to have these organisations on our doorstep.

This is one of many workshops and events to be held in the Salisbury Community Hub for the community and opens further opportunities for organisations to have events with us.

NASSSA Director Penny Chancellor said it was exciting to see so many young women explore the opportunities available in the STEM industry.

"In particular, it was challenging and insightful to hear that as artificial intelligence evolves and as the algorithms that sit behind it are written, we need women and diversity to participate in the process so that the messages we receive in the community are balanced."

"There are powerful and exciting future opportunities available for our students, if they think outside of the box and are prepared to take up the challenge and look for problems in the world around them to help solve."

BAE Systems Australia's Chief People Officer, Angela Wiggins, said it was important for the defence industry to showcase the diverse careers available to young people, regardless of their gender.

"Now more than ever, the industry is looking to attract and retain the best and brightest minds in the country and it begins with inspiring and engaging throughout their education. As a defence industry leader, our goal is to nurture and inspire the next generation and to encourage more girls to consider future careers as engineers, technologists and innovators."

The schools which attended the forum were Riverbanks College B-12, Mark Oliphant College, Thomas Moore College, Playford International College, Paralowie R-12, Craigmore High School, Salisbury High School, Parafield Gardens High School, Salisbury East High School, and Para Hills High School.



Capacity Building for the Northern Adelaide Region

Six out of the eleven organisations within the Northern Adelaide Financial Inclusion Action Plan (FIAP) prioritised taking action to enhance the capacity of organisations in supporting employee well-being and client outcomes.

In February 2023, FIAP collaborated with the GSANZ Firmer Foundations Program to deliver Financial Capability and Vulnerability Training. This training was co-designed by a small working group comprising member representatives, aimed to provide comprehensive and relevant financial capability and vulnerability training to the employees of the member organisations. Representatives from all levels attended the training, equipping them with practice tools to engage clients and empower them to build financial resilience.

The primary objectives of the training were to enhance participants skills, knowledge and confidence in conducting informed financial conversations with clients and to provide support in preventing or recovering from financial hardship. Additionally, the training aimed to improve the employees understanding of their own financial capability and well-being.

Participating in the training was an effective means for organisations to fulfill their commitments as part of the Northern Adelaide Financial Inclusion Action Plan (FIAP). Furthermore, FIAP intends to use this training to gauge the demand for future services, which can be offered either face-to-face or online, thus adding value to its members.

The Training Working Group played an active role in co-designing the training program, with the objective of fostering collaboration and shared learning. Their approach included

conducting surveys and reviewing the needs of partner organizations, identifying common areas of need, exploring practical delivery approaches, providing suitable training spaces and identifying relevant GSANZ resources that could support the training and development needs of member organisations.

Two sessions of the training were held with 62 participants receiving training.

79% percent increase in confidence to have a financial conversation with a client.

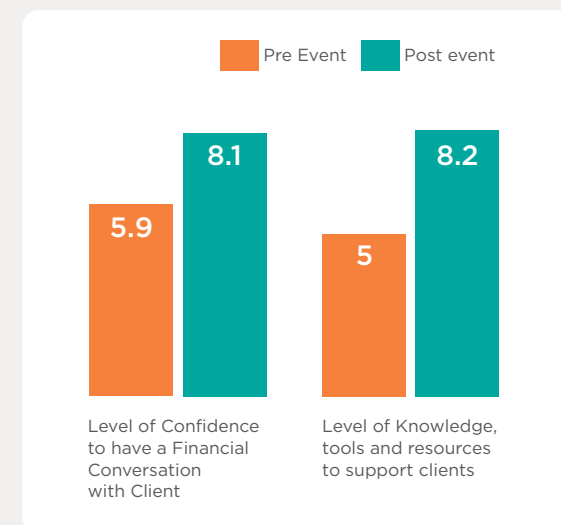
60.9% increase in knowledge of tools and resources to support clients.

“It was very interesting and informative. It provided me with guidance in supporting client’s financial situations and it also provided an opportunity for me to reflect on my own financial values and practices. The facilitator was engaging and spoken with lots of passion and knowledge.”

— Workshop attendee.

Pre- and post- Training Survey (average score, 1-10 scale)

Participants who attended the training reported:





FIAP Action Areas

The detailed progress update for each of the action statements have been documented in the following pages

FIAP Action Area One

1/5

Products and Services

We will ensure that our Products and Services are safe, affordable and meet the needs of our customers, employees and broader community.

Stakeholder	Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers Community	Raise greater awareness among ratepayers of the City of Salisbury hardship policy and procedures and how to access supports	<ul style="list-style-type: none"> ➤ Revise information available to rate payers experiencing financial hardship ➤ Communicate and promote through appropriate channels and platforms 	<ul style="list-style-type: none"> ➤ Improved support for financially vulnerable customers, staff, suppliers and wider community ➤ Increased pathways & tools for ongoing support for vulnerable groups ➤ Improved social, community and government support 	City of Salisbury	February 2023	Completed	<p>In March 2023, the City of Salisbury launched a new Financial Wellbeing webpage, dedicated to promoting the services provided by council to support residents who may be experiencing financial difficulty. The webpage also promotes a number of external crisis-level support services.</p> <p>Council's website has a page dedicated to the supports that are available to residents experiencing difficulty paying their rates. This page is continually updated as internal and external support options change.</p>
Customers	Raise greater awareness of Council programs and services that can assist those with no/low income to become financially sustainable	<ul style="list-style-type: none"> ➤ Review information available on Council products and services ➤ Communicate through appropriate channels and resources 	<ul style="list-style-type: none"> ➤ Increase in targeted and scalable resources to build financial capabilities ➤ Increase in awareness and availability of appropriate financial services 	City of Salisbury	Ongoing	Completed	<p>In March 2023, the City of Salisbury launched a new Financial Wellbeing webpage, dedicated to promoting the services provided by council to support residents who may be experiencing financial difficulty. The webpage also promotes a number of external crisis-level support services.</p> <p>Council's website has a page dedicated to the supports that are available to residents experiencing difficulty paying their rates. This page is continually updated as internal and external support options change.</p>
Community	Explore opportunities to partner with organisations collecting and maintaining information on local financial support services	<ul style="list-style-type: none"> ➤ Undertake stakeholder analysis to identify appropriate providers ➤ Actively seek partnership(s) ➤ Communicate and promote through appropriate channels and platforms 	<ul style="list-style-type: none"> ➤ Improved support for financially vulnerable customers, staff, suppliers and wider community ➤ More partnerships and collaboration to support vulnerable groups 	City of Salisbury	March 2023	Completed	<p>In February and March 2023, a stakeholder analysis was undertaken to identify relevant services available to the community, including those located within the Salisbury region. The identified services, including information about the service, location and contact details, have been distributed to frontline community development staff to assist them when supporting clients and when identifying partnerships. A number of referral and partnership opportunities have been identified by our rates team and neighbourhood development team.</p> <p>Additionally, based on this stakeholder analysis, a number of external crisis-level services were added to the City of Salisbury Financial Wellbeing webpage. Once additional enhancements have been made to the webpage's user interface and content, the webpage will be promoted more widely to the community.</p>

Products and Services

2/5

Stakeholder	Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers	Review the Hardship Policy and its alignment with the principles of financial inclusion	<ul style="list-style-type: none"> Undertake a review and update of the City of Salisbury's Hardship Policy Undertake review of financial implications of any additional supports that may be identified 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Improved support for financially vulnerable customers, staff, suppliers and wider community Policies, processes & actions implemented to address economic inequality 	City of Salisbury	December 2022	Completed	<p>The Financial Hardship Policy was reviewed in March 2023 to ensure that it aligns with FIAP's principles of financial inclusion. While the review found that the policy was in alignment with the principles, a number of changes were identified and implemented, including the removal of the requirement for a JP to witness the Financial Hardship form, which will make it less daunting for people to apply for hardship support.</p> <p>In March 2023, 700 customers were on payment plans and as at April 2023, we have 6 current (and another 6 pending review) hardship customers receiving escalated levels of support.</p>
Suppliers Community	Refine and deliver Train the Trainer Program for the My Money Basics Program.	<ul style="list-style-type: none"> Partner organisations engaged. Partners identify internal trainers. Train the Trainer Sessions delivered. 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Increase in targeted and scalable resources to build financial capabilities Improved support for financially vulnerable customers, staff, suppliers and wider community More partnerships and collaboration to support vulnerable groups 	Good Shepherd Financial Capability Facilitator	June 2022	Completed	<p>A range of staff within local not for profit and community organisations have been trained to be able to deliver the My Money Basics financial literacy and wellbeing program and the new trainers have been successfully delivering the program within their own organisations and communities.</p> <p>9 new My Money Basics trainers trained across 3 Train the Trainer sessions leading to 5 organisations having new internal trainers.</p> <p>Feedback from participants has been overwhelmingly positive. There are numerous potential new partner organisations interested in the program. Training multiple staff within various types of businesses provides greater access points for the community and higher levels of sustainable success.</p>
Customers Community Students	Support the partner organisation trainers to deliver the My Money Basics Program.	<ul style="list-style-type: none"> Sessions delivered by partner organisations. Local community members attend the My Money Basics program sessions. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Increase in awareness and availability of appropriate financial services Increased pathways & tools for ongoing support for vulnerable groups Increased financial capability of individuals 	Good Shepherd Partner organisations	December 2022	Completed	<p>A diverse range of community members have now completed the My Money Basics program, developed and delivered by Good Shepherd ANZ, along with partner organisations.</p> <p>46 sessions of My Money Basics delivered by partner organisations and 9 sessions delivered by Good Shepherd.</p> <p>More than 100 participants have taken part in the program including members from CALD and Aboriginal backgrounds, people with a range of disabilities, as well as various ages and gender. Most sessions have been at capacity with several having wait lists. The program is seeing benefits for participants with savings goals achieved and debt reduction.</p>
Customers Students	Enable individuals on a low income to access a microfinance no interest loan for a primary vehicle.	<ul style="list-style-type: none"> Process applications via a financial conversation. Loans successfully approved and disbursed. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) Improved access to appropriate financial products and services 	Good Shepherd delivered by Good Money Site	Review end of financial year.	Completed	<p>NILs for Vehicles commenced as a pilot program. The program gained momentum very quickly and met the targets well before the initial pilot period ended. The program has since been extended twice. Demand continues to grow with there often being a wait list. The program has provided a new avenue for individuals to obtain affordable transport, particularly for work and in areas without public transport.</p> <p>From 1 May 2022 to 30 April 2023: 104 applications approved; 88 loans disbursed; valued at \$420,553.</p>

Products and Services

3/5

Stakeholder	Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers	Assist First Nations small businesses to launch a new business.	<ul style="list-style-type: none"> Provide 12 month coaching for new start up businesses. Coaching for 6 small businesses delivered. 	<ul style="list-style-type: none"> Increase in targeted and scalable resources to build financial capabilities Increased ability to meet current financial needs and expenses 	Good Shepherd LaunchMe team	March 2023	Completed	The LaunchMe First Nations program supported 12 First Nations small business entrepreneurs through personalised coaching sessions to develop financial and business literacy and confidence. LaunchMe has expanded to offer free online business training modules open to the community, as well as being available in other locations across Australia.
Employees Community	Establish a formal agreement with a financial counselling organisation i.e. (Good Shepherd, Anglicare SA, National Debt Helpline) to refer at risk clients for assistance	<ul style="list-style-type: none"> Established partnership and agreement in place. Referrals for financial counselling and support offered to vulnerable clients. 	<ul style="list-style-type: none"> Increase in awareness and availability of appropriate financial services More partnerships and collaboration to support vulnerable groups 	Northern Area Community & Youth Services (NACYS)	May 2022	Completed	Over the last year we increased our collaboration with emergency relief and financial support agencies. These included: National Debtline, Uniting Communities, Foodbank, Secondbite, Good Shepherd ANZ, Salvation Army, Anglicare SA. We have increased our overall referrals for financial assistance due to better understanding and incorporation of financial wellbeing in our initial assessment during client intake. Our Social Workers and Psychotherapists overall made 45 referrals. Apart from the above, our childcare staff also informally referred parents whose children attend our childcare center to Foodbank and provided material assistance with the help of Oz Harvest.
Customers	Provide low cost consultation, training and recruitment services to employers who are interested in diversifying their workforce and promoting inclusion in their workplace	<ul style="list-style-type: none"> Diversity and Inclusion training has been facilitated NDIS - supporting small business with policy review and development 	<ul style="list-style-type: none"> Organisational culture enables staff to better identify and support financially vulnerable groups More partnerships and collaboration to support vulnerable groups 	Possible Consulting	December 2022	Completed	Provided workshops and trainings to not-for-profit organisations and businesses at a low cost. This included organisations such as HOST International - Arabic speaking women and TAFE SA Adelaide - CALD English students. Introduction to Australian Workplace Workshop - 4 sessions attended by 75 participants. Cultural Awareness Workshop - 6 sessions attended by 145 participants. Digital Inclusion and online safety - 2 sessions attended by 59 participants.
Suppliers Community	Establish a Multicultural Business and Entrepreneur Network to connect and promote multicultural businesses in South Australia with a vision to expand nationwide	<ul style="list-style-type: none"> Establish network in SA Broaden network in the next 12 months Regular workshops and information sessions held to create financial capability and awareness 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Increased pathways & tools for ongoing support for vulnerable groups Improved social, community and government support 	Possible Consulting	December 2022	Completed	The Multicultural Business and Entrepreneur network was launched in October 2022 with 130 attendees. We collaborated with 9 businesses including Instone Accounting, Committee for Adelaide and Auctus training and education, to deliver useful information to all delegates. The network continues to expand and provide workshops and events to increase financial capability awareness with three major events scheduled for 2023. The Power of Business Networking with 50 delegates in attendance, International Students Networking with 25 attendees and the upcoming MBEN conference scheduled for 10 October 2023 and expecting 150 attendees.

Products and Services

4/5

Stakeholder	Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Students	Engage with local schools and community members across Northern Adelaide to increase enrolments to STEM programs.	<ul style="list-style-type: none"> Provide outreach to local schools through STEM connect program. Higher number of students enrolled in STEM programs in Northern Adelaide. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community More partnerships and collaboration to support vulnerable groups 	Uni SA	December 2022	Completed	<p>UniSA STEM Academic Unit engages with the Northern Adelaide State Secondary School Alliance (NASSSA) to encourage students to consider university as an option for them.</p> <p>UniSA STEM staff have been attending northern area high schools to meet with them and talk about the opportunities at university. Northern suburbs schools represent 11 out of the 21 schools scheduled for engagement with UniSA STEM Staff in 2023.</p> <p>Student tours are also conducted at our campus at Mawson Lakes where students can experience university life first hand.</p>
Students	Raise awareness of available scholarships for student equity groups to ensure better access.	<ul style="list-style-type: none"> Review communication channels and messaging to prospective and current students. Increased number of scholarships awarded to equity groups. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Increase in awareness and availability of appropriate financial services 	Uni SA STEM	December 2022	Completed	<p>8 scholarships were awarded by UniSA STEM Academic Unit to support people who:</p> <ul style="list-style-type: none"> - live in a rural location - are economically disadvantaged - are Aboriginal or Torres Strait Islander - are women in STEM <p>A total of \$105k has been committed over the period of the degree. A scholarship award night is celebrated in STEM in May each year where all students who are awarded scholarships are celebrated.</p> <p>UniSA STEM Academic Unit (AU) reviewed the criteria for two of their scholarships to enable a higher number of applicants. This resulted in an increase in the number of applicants in 2023 and the ability to award a scholarship in the Aboriginal and Torres Strait Islander scholarship that was not awarded in 2022.</p> <p>Emails targeted to UniSA Online Associate Degree students from northern regional area to alert them to the available scholarships if they transfer to our Bachelor programs.</p>
Customers Employees	Develop partnerships with local providers to improve jobseekers access to financial services and supports.	<ul style="list-style-type: none"> Establish partnerships with local providers Referrals for financial support offered to financially vulnerable clients 	<ul style="list-style-type: none"> Increase in awareness and availability of appropriate financial services More partnerships and collaboration to support vulnerable groups Improved support for financially vulnerable customers, staff, suppliers and wider community 	Workskil Australia	December 2022	Partially Completed	<p>Workskil partnered with Good Money as a referral partner to the No Interest Loans program across our Adelaide sites and broader organisation.</p> <p>National Housing Specialist role was introduced to the organisation to support teams working with customers experiencing homelessness.</p> <p>Workskil implemented a Resource Hub webpage that can be accessed by employees and customers, individually or collaboratively during appointments. The Resource Hub contains links to referring customers to financial assistance services, including Good Shepherd NILs, DHSA NILs, Anglicare NILs, Smart Money, financial counsellors, budgeting tools etc.</p> <p>Workskil continue to review services required and establish new partnerships where there is a need.</p>

Products and Services

5/5

Stakeholder	Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers	The Work Ready Release Ready program supports participants on their journey to employment and settling back into the community when released from prison.	<ul style="list-style-type: none"> Pre and post release. Prepare customers for release by providing support with accessing income support, build skills, accessing accommodation services, health and employment 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Improved access to appropriate financial products and services 	Workskil Australia	Ongoing	Completed	<p>This program has continued to be successful in reducing recidivism rates in South Australia.</p> <p>There are currently 417 participants, of which 318 are new inductees.</p> <p>Additional supports and services relating to financial wellbeing have been incorporated into the resources available to employees and staff in this program.</p>
Customers	Geared 4 Work program to support young people registered with Workskil Australia living in the northern suburbs of Adelaide to achieve log book hours with a driver mentor / supervisor.	<ul style="list-style-type: none"> Identify customers who need this support and register to the service. Driver mentor to conduct driving sessions. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Increased ability to meet current financial needs and expenses 	Workskil Australia	Ongoing	Completed	<p>Between July 2022 - April 2023 Workskil offered 1039 driver mentor sessions, of which 993 were utilised. With a utilisation rate of 95.6% this program has been very successful. This is a valuable service which saves customers significant costs in driving lessons, particularly during this time with the rising costs of living impacting so many.</p>
Customers	Provide financial wellbeing services to clients in Northern Adelaide including access to wrap around services to address underlying causes of financial insecurity.	<ul style="list-style-type: none"> Financial counselling, education and support offered to clients. Referrals to other services based on the needs of the client. 	<ul style="list-style-type: none"> Increase in awareness and availability of appropriate financial services. 	AnglicareSA	Ongoing	Completed	<p>During this period, AnglicareSA implemented two new initiatives, 'overflow' and a waiting list. Overflow is a day each financial counsellor and financial capability worker is rostered to support new clients with urgent matters, such as imminent eviction, or disconnection of utilities. This was implemented as many services are booked far in advance and clients in these situations cannot wait for two or more weeks for resolution.</p> <p>Previously, AnglicareSA did not hold a waiting list and only booked two weeks in advance, again due to the urgent nature of most client's situations. If an appointment cannot be offered within two weeks, clients are offered the details of other services in their region but are also offered to be placed on our waiting list. If they would like to go on the waiting list, when an appointment becomes available, they are contacted and given 24 hours to accept the next available appointment. This has been extremely popular with clients.</p> <p>Total 871 financial counselling appointments were attended.</p>

Our Impact

Preserving Homeownership

A Client-Centered approach to Housing Support

I am a financial counsellor with Anglicare SA. Our NFP organisation encompasses a multitude of community service supports, with a focus on providing an individual integrated approach to client services, ensuring we involve them in the decision-making process.

Kirsty became a client of Anglicare SA financial counselling service in October 2022 as she was significantly behind in her mortgage repayments. She had recently received a diagnosis of heart disease, shortly after leaving a long-time domestic violence relationship.

Due to her presenting issues, she had, over time, become behind in her mortgage and was to attend a court hearing for the arrears matter. She was in receipt of the Job Seeker payment and was concerned about her ability to maintain the loan and the risk of losing her property.

After gaining consent, I contacted the bank that held her mortgage. After months of back and forth and not getting anywhere with the bank I contacted their Internal disputes resolution team.

Things started to move forward and we were starting to be heard.

Kirsty formally rented out a room at the rear of her home as well as a room within the home, increasing her income to reflect affordability of servicing the loan. She also applied for the Carers payment (as she always cared for her cousin), further increasing her income.

The arrears had escalated to \$20,160. Kirsty was to maintain payments for three months to show affordability, which she did. From there she was asked to increase the payments to reflect current interest rate rises. She did this also.

Eventually she was approved for capitalisation of the arrears (which we were initially told would not be an option) and, if she maintained the repayments, she would be able to keep her home.

“I honestly do not know what I would have done without your help. I cannot thank you enough for all your support.”

— Client accessing Anglicare SA financial counseling service



FIAP Action Area Two

1/4

Financial Capability

We will build the Financial Capability of our customers and employees, to improve Financial Behaviours.

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers Community	Deliver employment ready programs to support financially vulnerable residents in accessing jobs	<ul style="list-style-type: none"> ▶ Training sessions are delivered. 	<ul style="list-style-type: none"> ▶ Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) ▶ Increased ability to meet current financial needs and expenses 	City of Salisbury	Ongoing	Completed	<p>For the first time, Council's traineeships were promoted on social media and at all libraries and community centres via a poster, with the aim of reaching financially vulnerable residents. Unfortunately, the session was not overly successful. Three people attended the session and contact details were provided to one attendee. Feedback of the session, that it was a little hidden away and not very "out in the open", will be helpful for when the next round of traineeships are promoted.</p> <p>Partnerships were entered into to deliver Job Ready (career counselling) programmes at various sites across the City.</p> <p>Rethink Your Career event was held in October 2022 targeting women no longer in school who are unemployed, returning to work or looking to pivot from their existing career.</p> <p>Delivered the Youth Employment Program, with the following outcomes: 37 individual qualifications in Barista, White Card, First Aid; 23 individual qualifications in First Aid & RSA; 23 individual qualifications in Hospo/RSA & resume skills.</p> <p>Completed 5 business start-up sessions for young people (aged 12-25), reaching a total of 43 participants.</p> <p>In addition, 16 ACE programmes were delivered at various sites across the City, by the Council-supported Morella Community Centre and Pooraka Farm Community Centre.</p>
Customers Community	Deliver lifelong learning and development programs that equip financially vulnerable people to effectively manage their finances	<ul style="list-style-type: none"> ▶ Training sessions are delivered. 	<ul style="list-style-type: none"> ▶ Increase in awareness and availability of appropriate financial services ▶ Increased financial capability of individuals 	City of Salisbury	Ongoing	Completed	<p>Partnerships were entered into to deliver English as a Second Language programmes at various sites across the City.</p> <p>National Careers Grant STEM Forum successfully held on 28 March. Grade 9 and 10 girls from over 10 local high schools attended, with 5 local businesses involved.</p> <p>29,783 PC bookings in CoS libraries.</p> <p>My Money Basics Education sessions run in partnership with Good Shepherd. 20 participants completed the training (19 women), all from South East Asian backgrounds and all aged over 50 years. 1 person went on to undertake the My Money Basics Train the Trainer programme.</p>

Financial Capability

2/4

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Employees	Offer opportunities for staff to access support services and training to enhance their own financial wellbeing	<ul style="list-style-type: none"> Employee financial wellbeing program developed and implemented. 	<ul style="list-style-type: none"> Increased financial capability of individuals Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) 	City of Salisbury	Ongoing	Alternative Action Completed	To support employees' financial wellbeing, CoS offer staff superannuation information sessions, 1:1 superannuation consultations, corporate discount health insurance and health insurance consultations as part of the Salisbury Wellbeing program. 86 staff attended superannuation information sessions and 24 staff participated in a 1:1 consultation with a superannuation advisor.
Community	The Office for Women in the Department for Human Services will partner with the wider community to support a financial education program for women which covers topics including financial wellbeing and literacy.	<ul style="list-style-type: none"> Design workshops in partnership with key stakeholders to meet the needs of women living in Northern Adelaide. Workshop sessions delivered. 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Improved support for financially vulnerable customers, staff, suppliers and wider community Increase in awareness and availability of appropriate financial services Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) More partnerships and collaboration to support vulnerable groups Increased financial capability of individuals 	Office for Women with community partners	March 2023	Completed	<p>My Money Basics workshops (series of 3) were held for participants at Compass School, Davoren Park, Salisbury East High School, The Food Centre Gepps Cross, The Good Money Store, Salisbury and the City of Salisbury Filipino group for over 50s.</p> <p>20 workshops were attended by 79 participants with 68% aged 55 and above. These workshops provided greater financial knowledge to women living in the northern suburbs.</p> <p>My Money Basics Facilitator Training sessions were held at Ashton House, Oakden and Catholic Care Country SA to equip community leaders with skills to provide peer support through facilitator training. 19 facilitators were trained out of which 95% were women.</p>
Employees	Provide training to staff to build their financial knowledge and capability and to support financially vulnerable clients – both talent and small business.	<ul style="list-style-type: none"> Training to be facilitated and attended by Possible Consulting staff Form a partnership with a training provider 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Organisational culture enables staff to better identify and support financially vulnerable groups Improved support for financially vulnerable customers, staff, suppliers and wider community 	Possible Consulting	December 2022	Completed	All Possible Consulting staff undergo basic financial literacy training to increase their knowledge to improve client services. 34 casual staff onboarded in the last financial year have also received this training.

Financial Capability

3/4

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers Employees Community	Create a 'Financial Inclusion Champion' role in the Northern Region to mentor other team members	<ul style="list-style-type: none"> Financial Inclusion Champion role is operational in the Northern Region 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Organisational culture enables staff to better identify and support financially vulnerable groups Increase in awareness and availability of appropriate financial services 	Relationships Australia SA	September 2022	Completed	The 'FIAP Champion' role was implemented and trialled in October 2022 in the Northern Region. Team members from the existing Financial Counselling team were well placed to take on this capacity building role in the organisation due to their existing depth of knowledge and experience in the Financial Inclusion space. The Financial Counselling team assisted with capacity building of our Northern Teams by providing resources and information to internal teams, mentoring and responding to staff queries and attending team meetings.
Customers	Review ways to incorporate money management information sessions in our existing services to our jobseekers; Provide targeted support to financially vulnerable jobseekers through financial capability workshops and refer to community partners where additional support is required.	<ul style="list-style-type: none"> Explore partnerships with local providers to deliver financial capability training to our staff which enables them to deliver targeted financial capability workshops to our jobseekers Develop training materials and workshop format specific to the needs of the jobseekers Training session delivered. 	<ul style="list-style-type: none"> Improved support for financially vulnerable customers, staff, suppliers and wider community Increase in awareness and availability of appropriate financial services Increased financial capability of individuals More partnerships and collaboration to support vulnerable groups 	Workskil Australia	March 2023	Partially Completed	<p>Money management information has been incorporated into our Resource Hub webpage that can be accessed by employees and customers, individually or collaboratively during appointments. The Resource Hub contains links to referring customers to financial assistance services, including Good Shepherd NILs, DHSAs NILs, Anglicare NILs, Smart Money, financial counsellors, budgeting tools etc. 10 out of 14 employees in Adelaide North indicated they had referred customers to a No Interest Loan service. 9 of 14 employees indicated they had referred customers to a financial counselling service.</p> <p>Dedicated financial capability workshops are still in development, following the Adelaide North FIAP working group training pilots launched in early 2023.</p>
Customers Employees	Increase staff capability within key service delivery areas to better identify financially vulnerable individuals including clients within CALD and Aboriginal communities.	<ul style="list-style-type: none"> Information sessions organised and delivered for staff across key service delivery areas in Northern Adelaide (e.g., support services for newly arrived migrants, children and family services, foster care, aged care). 	<ul style="list-style-type: none"> Improved access to appropriate financial products and services. 	AnglicareSA	Ongoing	Completed	Financial literacy sessions tailored to staff working within the community sector are extremely well received, with participants often reflecting that the information they receive is of benefit both to their clients and is also able to be applied to their own situations.

Financial Capability

4/4

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Employees	Provide training to all frontline staff to enable them to have needs based conversations with the customers and offer personalised supports.	<ul style="list-style-type: none"> Training materials are designed and developed in partnership with internal or external services providers. Regular training and information sessions are delivered to the employees. 	Organisational culture enables staff to better identify and support financially vulnerable groups	Tindo Solar	November 2022	Completed	<p>Tindo Solar has implemented continuous training support for staff members. Joined the Australian Industry Group (Ai Group) to access appropriate training resources. Managers provide team training sessions on a regular basis.</p> <p>Investigating the possibility of incorporating training during the onboarding process.</p>
Employees	Provide employees with access to financial wellbeing resources	Ensure accessibility of resources for all staff	<ul style="list-style-type: none"> Increase in targeted and scalable resources to build financial capabilities Increase in awareness and availability of appropriate financial services Increased financial capability of individuals 	Codan Limited	Ongoing	Completed	Codan hosted the employees' superannuation fund on site so that employees had the opportunity to book a 1:1 appointment to understand their super.

"I enjoyed the conversation on how stresses and anxiety around money can lead to poor money management."

— My Money Basics participant, Good Shepherd Australia New Zealand



Our Impact

Enhancing Women’s Financial Capability

A partnership between The Office for Women (The Department for Human Services SA) & Good Shepherd Australia New Zealand (GSANZ).

Recognising that both GSANZ and the Office for Women aspire and are committed to supporting women, achieving gender equality and improving the social and financial outcomes for women, they partnered to run a financial education program for women and have successfully held several Financial Education and Coaching sessions with positive results towards increasing financial literacy and wellbeing.

Participants in the My Money Basics program don't only learn the basics. They go through a journey of self-awareness in discovering how historical life events, choices and behaviours have impacted on their financial situation today, which helps with long term sustainability of good financial behaviours.

Many participants have purchased new household items through ‘savings jars’ and learning about debt, spending leaks or cheaper options when supermarket shopping. One participant is well on their way to saving enough for a trip to Queensland.

“It helped (to) talk about the ‘hard stuff’ and help - where to find it.”

— My Money Basics participant, Good Shepherd Australia New Zealand



Improving Social and Financial outcomes for Women:

46

sessions of My Money Basics delivered by partner organisations.

9

sessions of My Money Basics delivered by Good Shepherd

92

people participated in My Money Basics sessions delivered by Good Shepherd (66% of attended were women, 68% of the women were over the age of fifty-five, supporting the largest growing cohort of people experiencing homelessness).

19

new My Money Basics trainers - across five organisations - (95% women trainers)

FIAP Action Area Three

1/3

Understanding Financial Vulnerability

We will make every effort to Understand Financial Vulnerability in our local community and take action to address it.

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Employees	Train all frontline staff so that they can better recognise signs of financial stress and develop strategies to assist vulnerable residents	<ul style="list-style-type: none"> › Training sessions delivered to employees 	<ul style="list-style-type: none"> › Organisational culture enables staff to better identify and support financially vulnerable groups › Improved support for financially vulnerable customers, staff, suppliers and wider community 	City of Salisbury	June 2023	Completed	In February 2023, 16 members of the City of Salisbury Rates team and Community Development team attended the Financial Capability and Vulnerability Training delivered by Good Shepherd and held at the Para Hills Hub.
Customers Employees	Financial awareness training sessions to better support employees to identify at risk clients	<ul style="list-style-type: none"> › Training sessions conducted 	<ul style="list-style-type: none"> › Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) › Improved support for financially vulnerable customers, staff, suppliers and wider community › Increased pathways & tools for ongoing support for vulnerable groups 	Northern Area Community & Youth Services (NACYS)	July 2022	Completed	One of our team member attended financial vulnerability training. The rest of our team members have been provided training resources for financial vulnerability for self development. Financial awareness resources have been included as part of the induction reading items for new employees. Our service is individual support based as such we have integrated financial wellbeing into our therapeutic support service, making it more client friendly.
Customers Employees	Update client intake form to incorporate additional information required to assess early stages for financial stress and make appropriate referrals	<ul style="list-style-type: none"> › Intake and assessment form updated. › Referrals made to financial counsellor or other relevant service support. 	<ul style="list-style-type: none"> › Improved support for financially vulnerable customers, staff, suppliers and wider community › Improved access to appropriate financial products and services 	Northern Area Community & Youth Services (NACYS)	June 2022	Completed	Referral form modified to include financial vulnerability, this has been in effect for almost a year now. Our team collectively have made 45 referrals in the last year.
Customers Suppliers Community	Develop an internal tool to track referrals to other organisations, resources and follow up on referral outcomes.	<ul style="list-style-type: none"> › Tracking tool developed › Tracking tool implemented › Referrals made to the right services 	<ul style="list-style-type: none"> › Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) › Organisational culture enables staff to better identify and support financially vulnerable groups › Increase in awareness and availability of appropriate financial services › Increased pathways & tools for ongoing support for vulnerable groups 	Possible Consulting	December 2022	Completed	We have developed an internal tracking tool to be able to monitor referrals. To monitor progress we capture information about businesses who has made contact, record meeting outcome and the organisation referred to.

Understanding Financial Vulnerability

2/3

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers Employees	DOORS Universal Screening Tool used with all Relationships Australia SA clients to identify financial stress and other barriers to financial inclusion.	<ul style="list-style-type: none"> › All clients complete DOORS universal screening tool; practitioners review this document before first client session 	<ul style="list-style-type: none"> › Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) › Improved support for financially vulnerable customers, staff, suppliers and wider community › Increased pathways & tools for ongoing support for vulnerable groups 	Relationships Australia SA	Ongoing	Completed	The DOORS Universal Screening tool has helped to further build upon our understanding of the prevalence of financial hardship experienced by clients accessing our services. Since joining the Northern Adelaide FIAP, over 13,000 clients completed the DOORS Universal Screening Tool, with 33% of these clients indicating that financial hardship was a major stress in their life. This data clearly shows that financial hardship is a key issue impacting on the wellbeing of our clients.
Customers Employees	Implement the DOORS Practitioner Response Form into the Northern Region to identify and document how practitioners have responded to clients experiencing financial hardship (such as referrals to financial supports) and other barriers to financial inclusion	<ul style="list-style-type: none"> › DOORS Practitioner Response Form piloted across key programs in Northern Region 	<ul style="list-style-type: none"> › Improved support for financially vulnerable customers, staff, suppliers and wider community › Increase in awareness and availability of appropriate financial services › Increased pathways & tools for ongoing support for vulnerable groups 	Relationships Australia SA	September 2022	Completed	The DOORS Practitioner Response form was implemented as part of the wider Relationships Australia South Australia risk management framework. The DOORS Practitioner Response Form supports our practitioners to carefully consider and respond to client risks that are flagged through our DOORS Universal Screening tool. Through the use of this form, practitioners are consistently documenting how they are responding and supporting clients experiencing issues such as financial hardship.
Customers Employees	Develop an online resource and information hub that can be used by staff to support the provision of information and referrals for clients who are experiencing financial exclusion.	<ul style="list-style-type: none"> › Online resource hub developed, launched and available to Relationships Australia SA staff on intranet 	<ul style="list-style-type: none"> › Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality); › Organisational culture enables staff to better identify and support financially vulnerable groups › Increased pathways & tools for ongoing support for vulnerable groups 	Relationships Australia SA	December 2022	Partially Completed	The content for the online FIAP resource page has been developed and we are gathering final feedback from our team before this can be published on the RASA internal intranet page for staff to access. The FIAP online resource page will be accessible to the RASA team by June 30.
Employees	Provide training to Northern Region staff to enhance awareness of financial inclusion, better recognise signs of financial stress and increase knowledge of financial supports in community	<ul style="list-style-type: none"> › Training has been facilitated and attended by Relationships Australia SA staff 	<ul style="list-style-type: none"> › Organisational culture enables staff to better identify and support financially vulnerable groups › Improved support for financially vulnerable customers, staff, suppliers and wider community › Increase in awareness and availability of appropriate financial services 	Relationships Australia SA with support and guidance from GSAZ	September 2022	Completed	Increasing staff awareness and developing organisational culture through training and supervision was a key focus for Relationships Australia South Australia. We joined a working group with Workskil, Possible Consulting and Good Shepherd ANZ to further progress a Northern Adelaide FIAP training module for the wider Northern FIAP members. 23 RASA staff attended the Financial Capability and Vulnerability Training in early 2023.

Understanding Financial Vulnerability

3/3

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Employees	Engage with employees to better understand their financial wellbeing needs.	<ul style="list-style-type: none"> Conduct a needs assessment to identify the wellbeing needs of the employees. Analysis of needs assessment findings to inform the provision of appropriate training/resources and referrals to better support the employees. 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Improved support for financially vulnerable customers, staff, suppliers and wider community 	Tindo Solar	February 2023	Partially Completed	Tindo Solar has made changes in the policy to better support employees who may be experiencing financial vulnerability and/or disadvantage. Managers can use their discretion within agreed limits to support their teams.
Employees	Develop a better understanding of employee wellbeing including financial needs.	<ul style="list-style-type: none"> Conduct a survey to identify the wellbeing needs of the employees. Analysis of survey findings to inform the provision of appropriate training/resources and referrals to better support the employees. 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Improved support for financially vulnerable customers, staff, suppliers and wider community 	Uni SA STEM	June 2022	Completed	<p>A UniSA STEM staff wellbeing survey was conducted in February 2022 where staff were requested to identify areas that were important to them and activities that would support their wellbeing. The survey results identified connectedness to colleagues as the most important aspect of their wellbeing. Financial wellbeing was identified as a contributor to wellbeing.</p> <p>UniSA STEM is now investigating opportunities to invite experts to talk at an all staff forum about financial wellbeing to support our staff.</p>
Employees	Build financial capability of our employees to improve their ability to identify jobseekers in financial hardship and refer to further support when required.	<ul style="list-style-type: none"> Include questions in our assessment to better identify jobseekers financial vulnerability and the support they require. Provide training on money management and financial hardship to our staff to ensure they can refer to relevant supports. 	<ul style="list-style-type: none"> Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) Organisational culture enables staff to better identify and support financially vulnerable groups Improved support for financially vulnerable customers, staff, suppliers and wider community 	Workskil Australia	July 2022 December 2022	Partially Completed	<p>Workskil have been part of the Northern Adelaide FIAP Training working group that were tasked with developing financial capability training for the FIAP members.</p> <p>We had 15 senior staff from our Adelaide North teams attend the Financial Capability and Vulnerability Training pilot in February 2023, ongoing training is still in development following this pilot.</p>
Employees Community	Support the financial counselling sector to deliver best practice services, legal reform and advocacy.	<ul style="list-style-type: none"> Staff representation at the South Australia Financial Counselling Association Board and Financial Counselling Australia. 	<ul style="list-style-type: none"> Increased intra- and inter- sector engagement and collaboration. 	AnglicareSA	Ongoing	Completed	AnglicareSA strongly supports the work of SAFA (South Australian Financial Counselling Association) and has three staff in positions on the Board, including the Chair. In addition, AnglicareSA submitted and participated in a number of advocacy pieces, including industry funding, Buy Now Pay Later reforms and the Raise the Rate campaign.

Our Impact

Helping to rebuild safe, financially secure life

NILs for Vehicles

Good Shepherd ANZ's NILs for Vehicles program, has approved 104 car loan applications to residents of Northern Adelaide, valued at more than \$420,553.

Our client Zoe (name changed) was rebuilding after experiencing domestic violence. Zoe had bravely spoken with her employer about the challenges she was facing and as part of the support they offered, there was the possibility for Zoe to relocate to another site. However, Zoe's prior experiences with her ex-partner had left her feeling unsafe in public and travelling on public transport, which would be necessary for getting to and from the suggested new work site. Zoe took some time off work to assess her options and make changes.

Zoe believed having her own vehicle would provide a sense of safety and privacy when travelling, which would allow her to shift work sites. This led Zoe to apply for a NILs for Vehicles loan.

With the NILs for Vehicles loan soon approved and the support of her employer, Zoe soon found herself back at work and able to pursue her goal of a safe, financially secure life. Zoe has since increased her confidence by being able to contribute to work and the community.

104

**Approved
applications**

88

**loans disbursed;
valued at \$420,553**



FIAP Action Area Four

1/5

Economic Security

We will enhance Economic Security for the people of Northern Adelaide, particularly those who are vulnerable.

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Suppliers	Review the Procurement Policy to provide increased opportunities for Council to do business with small or underrepresented businesses	<ul style="list-style-type: none"> Updated Procurement Policy Developed practices that support staff purchasing from social benefit suppliers 	<ul style="list-style-type: none"> Policies, processes & actions implemented to address economic inequality 	City of Salisbury	March 2023	Not Commenced	The Procurement Policy is due to be updated in July 2023, the review will take into consideration the principles of financial inclusion. The Manager Strategic Procurement position has been vacant since the end of January 2023, which has delayed implementation of practices that support staff purchasing from social benefit suppliers.
Customers Community	Include the financial aspects of running a business in Women in Business Network programming	<ul style="list-style-type: none"> Training sessions are delivered 	<ul style="list-style-type: none"> Increased financial capability of individuals Increased ability to meet current financial needs and expenses Increased control of finances 	City of Salisbury	April 2023	Completed	The Polaris Centre hosted 7 Women in Business events in 2022-2023 with 230 attendees. All of the Keynote speakers were women in business who shared their experience in running their business, including the financial challenges and solutions. As part of the network, women provided peer to peer support and mentoring, including the topic of financial sustainability for their businesses.
Customers Community	Review Polaris workshops to include stronger budget and finance aspects of running a business	<ul style="list-style-type: none"> Training sessions are delivered 	<ul style="list-style-type: none"> Increase in awareness and availability of appropriate financial services Increased ability to meet current financial needs and expenses Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) Increased control of finances 	City of Salisbury	December 2022	Completed	A review of the Business Fundamentals Program was undertaken by the Polaris Centre. Based on the outcomes of the review, a decision was made to extend the program from 3 hours to 4 hours to cover relevant content, including business start-up costs, ongoing costs and budgets.

Economic Security

2/5

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Customers Community	Review Polaris mentoring programs to include stronger budget and finance aspects of starting and running a business	› Training sessions are delivered	<ul style="list-style-type: none"> › Increase in awareness and availability of appropriate financial services › Increased ability to meet current financial needs and expenses › Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) › Increased control of finances 	City of Salisbury	January 2023	Completed	A review was conducted, including deep discussions with Senior Business Advisors, to assess the budgeting and financial aspects of the Mentoring for Success Program and Advanced Management Mentoring Program. Based on the review, we are confident that the financial and budget aspects of these programs have the appropriate quality, rigor and focus (on strengthening clients' financial management knowledge and skills). The programs use CPA & CA accountants to review and report on business financial health and identify gaps in knowledge.
Customers Community	Prepare, publish and promote articles on financial aspects of starting and running a business	› Articles on business finance are published	<ul style="list-style-type: none"> › Increase in awareness and availability of appropriate financial services › Increased ability to meet current financial needs and expenses › Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing); › Increased control of finances 	City of Salisbury	November 2022	Completed	The Polaris Centre prepares and publishes a monthly newsletter using Mailchimp. 11 Newsletters were published between July 2022 and June 2023, with 11,674 opens. 9 of these articles provided guidance and information on the financial aspects of starting and/or running a business.
Customers Community	Deliver a business start-up program specifically targeted at the local CALD community	› Training sessions are delivered	<ul style="list-style-type: none"> › Increase in awareness and availability of appropriate financial services › Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) › Increased control of finances 	City of Salisbury	July 2023	Completed	Polaris Centre has delivered 2 rounds of 5 session each (1 session per week) of our Intro to Business program, in partnership with Morella Community Centre. The sessions attracted the regular attendance of 6 participants, the majority of whom were from CALD backgrounds. In reviewing the program outcomes, it was found that after completing this program, the majority of attendees progressed on to the Business Fundamentals Program and Mentoring for Success Program.

Economic Security

3/5

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Community Students	Develop partnerships with local universities to provide placement and internship opportunities specifically for Aboriginal and Torres Strait Islander students.	<ul style="list-style-type: none"> Identify and establish relevant partnerships. Document a clear process outlining eligibility, reporting etc Host student placements 	<ul style="list-style-type: none"> Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) Increased pathways & tools for ongoing support for vulnerable groups 	Tindo Solar	February 2023	Completed	Tindo Solar has established partnerships with several universities, regularly providing placement opportunities for students. We are using this opportunity to provide employment to successful candidates. In the past year we have hosted 4 students on placement and 50% of these have been employed as interns at Tindo Solar. This is an ongoing part of our recruitment process now.
Students	Encourage school students in Northern Adelaide to consider a career in STEM.	<ul style="list-style-type: none"> Establish partnerships with secondary schools in Northern Adelaide. Develop a STEM Award / Scholarship framework. Launch a STEM Awards / Scholarship for students in Northern Adelaide. 	<ul style="list-style-type: none"> Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) More partnerships and collaboration to support vulnerable groups 	Tindo Solar	October 2022 January 2023 February 2023	Partially Completed	Tindo solar is in the process of establishing this STEM Award.
Employees Suppliers	Address the issues of discrimination and other barriers to employment as part of our UN Global Compact commitment	<ul style="list-style-type: none"> Review the recruitment policies and practices to make them more inclusive. Increase the diversity of suppliers by engaging female owned social enterprises, disability enterprises and Aboriginal and Torres Strait Islander owned businesses. 	<ul style="list-style-type: none"> Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) Policies, processes & actions implemented to address economic inequality 	Tindo Solar	March 2023	Completed	Tindo Solar is currently examining its supply chains to identify and address any potential instances of modern slavery. Wages were increased company wide to ensure that it is above the average wage increase and the pay is above any applicable modern awards. This is an ongoing process.
Students	Develop partnerships across local industries to create more in-course placements and internship opportunities for students.	<ul style="list-style-type: none"> Relevant partnerships identified and established with local companies. Additional placements secured for students. 	<ul style="list-style-type: none"> Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) More partnerships and collaboration to support vulnerable groups 	Uni SA STEM	December 2022	Completed	<p>We have 11 direct collaborations/partnerships with industry which led to 247 placements in 2022.</p> <p>The inaugural UniSA Enterprising STEM Project Fair day, held in November 2022, saw 42 industry partners engage directly with students who were presenting their final year projects.</p> <p>Building on this, a combined UniSA Business and UniSA STEM Academic Unit Industry Speed Networking Event was held in early 2023 and it exposed our students to a further 110 industry partners to help them make connections with industry for placements. It is so great to see these interactions occur and the professionalism and enthusiasm displayed by our students at these events.</p>

Economic Security

4/5

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Employees	Provide our staff with access to financial wellbeing sessions through our wellbeing program.	<ul style="list-style-type: none"> › Ensure accessibility of resources for all employees. Workshops and information sessions delivered. 	<ul style="list-style-type: none"> › Increase in targeted and scalable resources to build financial capabilities › Increase in awareness and availability of appropriate financial services › Increased financial capability of individuals 	Workskil Australia	Ongoing	Partially Completed	<p>Workskil have a number of services available to employees by our corporate services partners. The visibility and access to these services is continually being reviewed and we have identified where we can improve transparency across our communication channels to ensure staff can easily access these supports.</p> <p>2 Westpac Bank finance webinars provided to staff in 2022-2023 financial year.</p>
Customers and Clients (Employers)	Dedicated Indigenous division to support Aboriginal and Torres Strait Islander jobseekers address barriers and find sustainable employment.	<ul style="list-style-type: none"> › Dedicated Account Managers and Indigenous mentors to support Aboriginal and Torres Strait Islander customers in one on one case management and connect to culturally safe employers. 	<ul style="list-style-type: none"> › Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) › Increased pathways & tools for ongoing support for vulnerable groups 	Workskil Australia	Ongoing	Completed	<p>Workskil developed and implemented a Customer Assessment Tool to provide insights into where customers may need assistance, in areas such as Housing and Safety, Health and Wellbeing and Day to Day living. This tool gives Workskil the ability to tailor an action plan specifically to our customers needs, for example financial capability workshops for those who need assistance managing finances.</p> <p>First Nations customers are offered one to one support from Specialist Mentors to assist them in addressing barriers they may be experiencing, including referrals to counselling services, obtaining ID & licences, transport, housing etc. Specialist Mentors contacted 1547 First Nations customers for mentoring support between April 2022 - May 2023.</p> <p>Indigenous Accounts Managers work with customers to secure meaningful employment, with culturally safe employers and financial wellbeing has been introduced to the framework we consider when working with employers. 57 First Nations customers placed into employment by 1 x dedicated Indigenous Accounts Manager in SA. Across WA and SA total of 112 customers placed into employment by dedicated Indigenous Accounts Managers.</p>
Customers Suppliers Community	Work collaboratively to service the complex needs of clients experiencing or at risk of homelessness through our participation in the Adelaide North Homelessness Alliance.	<ul style="list-style-type: none"> › Clients in the Adelaide North are supported into safe, stable and long-term housing so they don't cycle in-and-out of homelessness. › Clients at risk of homelessness receive early intervention support services to prevent them from falling into homelessness. 	<ul style="list-style-type: none"> › Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) › More partnerships and collaboration to support vulnerable groups 	AnglicareSA	Ongoing	Completed	<p>AnglicareSA's Emergency Assistance and Financial Counselling services in Northern Adelaide saw a significant increase in the number of people who were experiencing homelessness, or were at risk of homelessness, including families with children. The service worked collaboratively with the Adelaide North Homelessness workers to support a number of these individuals and families to secure safe and affordable housing.</p> <p>3705 households were provided with Emergency Assistance in Northern Adelaide, over 6317 visits.</p> <p>45 No Interest Loans were provided.</p> <p>579 clients were supported with financial counselling.</p> <p>27 financial literacy workshops were delivered to 189 participants.</p>

Economic Security

5/5

Stakeholder	Committed Action Statement	Output	Outcome	Responsibility	Timeframe	Completion Status	Commentary
Community	Engage with students, local schools and universities to promote a career in STEM.	<ul style="list-style-type: none"> ➤ Provide school tours and speaking sessions on various career pathways and job opportunities ➤ Develop scholarships to provide opportunities for all to pursue a career in STEM ➤ Partner with universities to seek opportunities for collaboration with STEM students for placement and internship opportunities 	<ul style="list-style-type: none"> ➤ Increase in strategies to address economic inequality (e.g. equitable pay, mentoring, superannuation, education, housing) ➤ More partnerships and collaboration to support vulnerable groups 	Codan Limited	Ongoing	Completed	<p>Codan's initiatives in this category are ongoing. We have a long-term objective as part of our ESG strategy to continue to support and encourage STEM careers for people in all diversities.</p> <ul style="list-style-type: none"> - Codan established a Women in STEM scholarship with UniSA (\$15k per annum value plus internship) with a three year minimum commitment (2023 - 2025). - Codan has engaged with the University of Adelaide and agreed to provide significant investment in a multi-year PhD Scholarship program to be known as the "Codan Founders Scholarship." This program will support PhD candidates to undertake leading edge research projects, co-designed by Codan engineers. - Codan is a Program Sponsor of 'Youth Opportunities'; a \$21.5k donation to support 20 young people in Northern Adelaide to participate in Elevate and provide one educational scholarship. The funds are disbursed to local high schools in the suburbs of Northern Adelaide. - Codan participated in a 'STEM Girls Day' hosted by the City of Salisbury Council, providing hands on STEM activities and panel discussions by our female employees in STEM careers, for 80 high school female students from local high schools in the suburbs of Northern Adelaide.

STEM Student Placements and Internships

UniSA STEM supports industry and student connections to provide real-world opportunities to undertake a project or placement to facilitate the application of learned skills and meet with people in industry. You can view student stories here. Three of our industry partners talk about their experience with engaging with UniSA STEM students through the Professional Practice Program. Listen to what they have to say [here](#)

First Nations Customers
Achieving Sustained Economic
and Social Self-Reliance

View the Workskil Australia - [Work Watch March 2023 report](#) to see an example of how our dedicated team support First Nations customers in achieving sustained economic and social-self-reliance.



Our Impact

Launching Mark's Truth Telling Mission

LaunchMe First Nations Program

Mark is a Ngarrindjeri man who wanted to share the history and knowledge of local Tribes with others. Mark began working with Brett, LaunchMe First Nations Coach and through a willingness to listen and good timing, Mark and Brett were able to get the project on track and put a plan in place. This was the commencement of Kula-Tind-Jeri, or Kool Tours, – a business that provides authentic Aboriginal tours, highlighting attractions and cultural heritage.

For Mark, this was only the beginning. He still had a lot of ideas and a lot of knowledge to share. Working again with Brett and through discussions with one of South Australia's State History Curriculum Advisers, Mark designed a session specifically aligned with Year 10 History's 'Rights and Freedoms' topic, which is compulsory for all Year 10 history students. The objective was not to re-explain historical legislation, but for Mark to tell stories that demonstrate their impact on Mark's extended family and the Ngarrindjeri people. This is a powerful and personal truth telling experience.

Mark soon discovered that with some clever product development, he was able to adapt the tools he and Brett had created to suit other educational and corporate purposes, leading to sustainable work for Mark and ongoing opportunities to share this important knowledge with others.

The presentations have been so successful that Mark has been asked to run additional sessions about Native Title for Year 11 Legal Studies students. Mark has been able to easily adapt his materials again more recently to incorporate an explanation of The Voice. He credits the flexibility of the materials to the LaunchMe program delivered by Good Shepherd ANZ, SA Team.

Mark continues to run Kula-Tind-Jeri /Kool Tours offering authentic Aboriginal local heritage and bush food tours, as well as On-Country Cultural Awareness Training, school-based Rights and Freedoms presentations and Native Titles legal studies sessions. We cannot wait to see where else this venture will take Mark.



"I had a lot of ideas all over the place but didn't know how to shape them."

— Mark, participant of GSA NZ LaunchMe First Nations Program

Key themes for future planning and development in Northern Adelaide

The FIAP network identified the following key learnings from the implementation of foundation FIAP actions in the past year

Financial Support & Services

Implementing a continuous improvement approach to financial supports and services is crucial to building a financially resilient community.

- › An acknowledgement of the importance of financial capability for new businesses, programs have adapted to allocate additional support hours to address training and development needs of program participants.
- › An opportunity to modify information and resources to foster cultural inclusivity.
- › Recognising the shift in the market for affordable used vehicles post- pandemic, a decision was made to provide a pre-approval for loan applicants to allows clients the necessary time to find a suitable vehicle.
- › Regular evaluation of service and support initiatives, such as scholarships, is vital to ensure inclusivity and equal access for all.

Increased awareness

- › Analysing data on a regular basis enables organisations to identify program areas and services where clients are reporting a high prevalence of financial vulnerability and hardship. This data-driven approach will help prioritise service planning, tender selection, service delivery, and training and development requirements.
- › Emphasising the importance of partnerships; there is a focus on expanding opportunities to include industry partnerships in future events.
- › By collaborating with other FIAP Network members to co-create and deliver training programs, a more strategic approach is taken, allowing internal resources to be freed up for focused discussions on financial inclusion, wellbeing, resilience and ways to enhance client support.

Employee Wellbeing

- › One organisation recognised that the financial well-being of its employees ranked as the fourth most crucial aspect of overall well-being, closely following community connection. Relationships emerged as the topmost element.
- › It is crucial to incorporate relevant details during the onboarding process of new employees.
- › Providing ongoing financial capability training to employees is essential to enhance their ability to assist clients effectively.

Ongoing Challenges

- › Talent retention in organisations.
- › Flexibility to shift from in person to online events.
- › Impact of COVID has continued longer than expected.
- › Current systems don't record elements that would be useful for reporting impact.

The Journey Ahead: 2023 and beyond

To celebrate the significant achievements of the Northern Adelaide Foundation FIAP members and to strengthen their collective efforts in addressing financial hardship and fostering a financially resilient community where people thrive, our aspiration for the future is to advance towards establishing a Northern Adelaide BUILD FIAP — a significant milestone in the ongoing FIAP journey.

There are three FIAP levels that an organisation progresses through on their financial inclusion journey.



References

1. Collective Actions Leading Change, Financial Inclusion Action Plan -Program Launch Report November 2016, Good Shepherd Microfinance.
2. Building a Financially Resilient Community Where People Thrive, Northern Adelaide Financial Inclusion Action Plan (2022-2023)

This report has been prepared by:

Michelle Hasani, Project Facilitator (FIAP) Place-based and National, Good Shepherd Australia New Zealand

Karnali Bose, Acting Head of FIAP, Good Shepherd New Zealand

We wish to acknowledge the assistance and contribution of all Northern Adelaide FIAP members in the preparation of the report.

Image credits:

Cover and back page photo by Heidi Wolf.





For more information about the FIAP Program,
please visit fiap.org.au

For inquiries please contact:
fiap@goodshep.org.au

Supported by



City of Salisbury Actions – Northern Adelaide Financial Inclusion Action Plan

Action statement	Output	Outcome	Completion status	Commentary
<i>Raise greater awareness among ratepayers of the City of Salisbury hardship policy and procedures and how to access supports</i>	<ul style="list-style-type: none"> • Revise information available to rate payers experiencing financial hardship • Communicate and promote through appropriate channels and platforms 	<ul style="list-style-type: none"> • Improved support for financially vulnerable customers, staff, suppliers and wider community • Increased pathways & tools for ongoing support for vulnerable groups • Improved social, community and government support 	Completed	<p>In March 2023, the City of Salisbury launched a new Financial Wellbeing webpage, dedicated to promoting the services provided by council to support residents who may be experiencing financial difficulty. The webpage also promotes a number of external crisis-level support services.</p> <p>Council's website has a page dedicated to the supports that are available to residents experiencing difficulty paying their rates. This page is continually updated as internal and external support options change.</p>
<i>Raise greater awareness of Council programs and services that can assist those with no/ low income to become financially sustainable</i>	<ul style="list-style-type: none"> • Review information available on Council products and services • Communicate through appropriate channels and resources 	<ul style="list-style-type: none"> • Increase in targeted and scalable resources to build financial capabilities • Increase in awareness and availability of appropriate financial services 	Completed	<p>In March 2023, the City of Salisbury launched a new Financial Wellbeing webpage, dedicated to promoting the services provided by council to support residents who may be experiencing financial difficulty. The webpage also promotes a number of external crisis-level support services.</p> <p>Council's website has a page dedicated to the supports that are available to residents experiencing difficulty paying their rates. This page is continually updated as internal and external support options change.</p>
<i>Explore opportunities to partner with organisations collecting and maintaining</i>	<ul style="list-style-type: none"> • Undertake stakeholder analysis to identify appropriate providers 	<ul style="list-style-type: none"> • Improved support for financially vulnerable customers, staff, suppliers and wider community 	Completed	<p>In February and March 2023, a stakeholder analysis was undertaken to identify relevant services available to the community, including those located within the Salisbury region. The identified services, including</p>

<i>information on local financial support services</i>	<ul style="list-style-type: none"> • Actively seek partnership(s) • Communicate and promote through appropriate channels and platforms 	<ul style="list-style-type: none"> • More partnerships and collaboration to support vulnerable groups 		<p>information about the service, location and contact details, have been distributed to frontline community development staff to assist them when supporting clients and when identifying partnerships. A number of referral and partnership opportunities have been identified by our rates team and neighbourhood development team.</p> <p>Additionally, based on this stakeholder analysis, a number of external crisis-level services were added to the City of Salisbury Financial Wellbeing webpage. Once additional enhancements have been made to the webpage's user interface and content, the webpage will be promoted more widely to the community.</p>
<i>Review the Hardship Policy and its alignment with the principles of financial inclusion</i>	<ul style="list-style-type: none"> • Undertake a review and update of the City of Salisbury's Hardship Policy • Undertake review of financial implications of any additional supports that may be identified 	<ul style="list-style-type: none"> • Increased understanding of barriers to financial inclusion, resilience and wellbeing (including economic inequality) • Improved support for financially vulnerable customers, staff, suppliers and wider community • Policies, processes & actions implemented to address economic inequality 	Completed	<p>The Financial Hardship Policy was reviewed in March 2023 to ensure that it aligns with FIAP's principles of financial inclusion. While the review found that the policy was in alignment with the principles, a number of changes were identified and implemented, including the removal of the requirement for a JP to witness the Financial Hardship form, which will make it less daunting for people to apply for hardship support.</p> <p>In March 2023, 700 customers were on payment plans and as at April 2023, we have 6 current (and another 6 pending review) hardship customers receiving escalated levels of support.</p>
<i>Deliver employment ready programs to</i>	<ul style="list-style-type: none"> • Training sessions are delivered. 	<ul style="list-style-type: none"> • Increase in strategies to address economic 	Completed	<p>For the first time, Council's traineeships were promoted on social media and at all libraries and</p>

<p><i>support financially vulnerable residents in accessing jobs</i></p>		<p>inequality (e.g. equitable pay, mentoring, superannuation, education, housing)</p> <ul style="list-style-type: none"> • Increased ability to meet current financial needs and expenses 	<p>community centres via a poster, with the aim of reaching financially vulnerable residents. Unfortunately, the session was not overly successful. Three people attended the session and contact details were provided to one attendee. Feedback of the session, that it was a little hidden away and not very “out in the open”, will be helpful for when the next round of traineeships are promoted.</p> <p>Partnerships were entered into to deliver Job Ready (career counselling) programmes at various sites across the City.</p> <p>Rethink Your Career event was held in October 2022 targeting women no longer in school who are unemployed, returning to work or looking to pivot from their existing career.</p> <p>Delivered the Youth Employment Program, with the following outcomes: 37 individual qualifications in Barista, White Card, First Aid; 23 individual qualifications in First Aid & RSA; 23 individual qualifications in Hospo/RSA & resume skills.</p> <p>Completed 5 business start-up sessions for young people (aged 12-25), reaching a total of 43 participants.</p> <p>In addition, 16 ACE programmes were delivered at various sites across the City, by the Council-supported Morella Community Centre and Pooraka Farm Community Centre.</p>
--	--	--	---

<i>Deliver lifelong learning and development programs that equip financially vulnerable people to effectively manage their finances</i>	<ul style="list-style-type: none"> • Training sessions are delivered. 	<ul style="list-style-type: none"> • Increase in awareness and availability of appropriate financial services • Increased financial capability of individuals 	Completed	<p>Partnerships were entered into to deliver English as a Second Language programmes at various sites across the City.</p> <p>National Careers Grant STEM Forum successfully held on 28 March. Grade 9 and 10 girls from over 10 local high schools attended, with 5 local businesses involved.</p> <p>29,783 PC bookings in CoS libraries.</p> <p>My Money Basics Education sessions run in partnership with Good Shepherd. 20 participants completed the training (19 women), all from South East Asian backgrounds and all aged over 50 years. 1 person went on to undertake the My Money Basics Train the Trainer programme.</p>
<i>Offer opportunities for staff to access support services and training to enhance their own financial wellbeing</i>	<ul style="list-style-type: none"> • Employee financial wellbeing program developed and implemented. 	<ul style="list-style-type: none"> • Increased financial capability of individuals • Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) 	Alternative Action Completed	<p>To support employees' financial wellbeing, CoS offer staff superannuation information sessions, 1:1 superannuation consultations, corporate discount health insurance and health insurance consultations as part of the Salisbury Wellbeing program.</p> <p>86 staff attended superannuation information sessions and 24 staff participated in a 1:1 consultation with a superannuation advisor.</p>
<i>Train all frontline staff so that they can better recognise signs of financial stress and develop strategies to assist vulnerable residents</i>	<ul style="list-style-type: none"> • Training sessions delivered to employees 	<ul style="list-style-type: none"> • Organisational culture enables staff to better identify and support financially vulnerable groups • Improved support for financially vulnerable 	Completed	<p>In February 2023, 16 members of the City of Salisbury Rates team and Community Development team attended the Financial Capability and Vulnerability Training delivered by Good Shepherd and held at the Para Hills Hub.</p>

		customers, staff, suppliers and wider community		
<i>Review the Procurement Policy to provide increased opportunities for Council to do business with small or underrepresented businesses</i>	<ul style="list-style-type: none"> • Updated Procurement Policy • Developed practices that support staff purchasing from social benefit suppliers 	<ul style="list-style-type: none"> • Policies, processes & actions implemented to address economic inequality 	Not commenced	The Procurement Policy is due to be updated in July 2023, the review will take into consideration the principles of financial inclusion. The Manager Strategic Procurement position has been vacant since the end of January 2023, which has delayed implementation of practices that support staff purchasing from social benefit suppliers.
<i>Include the financial aspects of running a business in Women in Business Network programming</i>	<ul style="list-style-type: none"> • Training sessions are delivered 	<ul style="list-style-type: none"> • Increased financial capability of individuals • Increased ability to meet current financial needs and expenses • Increased control of finances 	Completed	The Polaris Centre hosted 7 Women in Business events in 2022-2023 with 230 attendees. All of the Keynote speakers were woman in business who shared their experience in running their business, including the financial challenges and solutions. As part of the network, women provided peer to peer support and mentoring, including the topic of financial sustainability for their businesses.
<i>Review Polaris workshops to include stronger budget and finance aspects of running a business</i>	<ul style="list-style-type: none"> • Training sessions are delivered 	<ul style="list-style-type: none"> • Increase in awareness and availability of appropriate financial services • Increased ability to meet current financial needs and expenses • Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) 	Completed	A review of the Business Fundamentals Program was undertaken by the Polaris Centre. Based on the outcomes of the review, a decision was made to extend the program from 3 hours to 4 hours to cover relevant content, including business start-up costs, ongoing costs and budgets.

<i>Review Polaris mentoring programs to include stronger budget and finance aspects of starting and running a business</i>		<ul style="list-style-type: none"> • Increased control of finances 		
	Training sessions are delivered	<ul style="list-style-type: none"> • Increase in awareness and availability of appropriate financial services • Increased ability to meet current financial needs and expenses • Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) • Increased control of finances 	Completed	A review was conducted, including deep discussions with Senior Business Advisors, to assess the budgeting and financial aspects of the Mentoring for Success Program and Advanced Management Mentoring Program. Based on the review, we are confident that the financial and budget aspects of these programs have the appropriate quality, rigor and focus (on strengthening clients' financial management knowledge and skills). The programs use CPA & CA accountants to review and report on business financial health and identify gaps in knowledge.
<i>Prepare, publish and promote articles on financial aspects of starting and running a business</i>	Articles on business finance are published	<ul style="list-style-type: none"> • Increase in awareness and availability of appropriate financial services • Increased ability to meet current financial needs and expenses • Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing); • Increased control of finances 	Completed	The Polaris Centre prepares and publishes a monthly newsletter using Mailchimp. 11 Newsletters were published between July 2022 and June 2023, with 11,674 opens. 9 of these articles provided guidance and information on the financial aspects of starting and/or running a business.

<i>Deliver a business start-up program specifically targeted at the local CALD community</i>	<p>Training sessions are delivered</p> <ul style="list-style-type: none"> • Increase in awareness and availability of appropriate financial services • Planning for future: Increased protective economic supports (e.g. savings, retirement, planning, superannuation, housing) • Increased control of finances 	Completed	<p>Polaris Centre has delivered 2 rounds of 5 session each (1 session per week) of our Intro to Business program, in partnership with Morella Community Centre. The sessions attracted the regular attendance of 6 participants, the majority of whom were from CALD backgrounds.</p> <p>In reviewing the program outcomes, it was found that after completing this program, the majority of attendees progressed on to the Business Fundamentals Program and Mentoring for Success Program.</p>
--	---	-----------	--