



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**14 AUGUST 2023**

<b>MEMBERS PRESENT</b>	Cr A Graham (Chairman) Mayor G Aldridge (ex officio) Deputy Mayor, Cr C Buchanan Cr D Hood Cr P Jensen Cr S McKell (Deputy Chairman)
<b>OBSERVERS</b>	Cr S Reardon
<b>STAFF</b>	Chief Executive Officer, Mr J Harry Acting General Manager City Infrastructure, Mr M Purdie General Manager Business Excellence, Mr C Mansueto General Manager Community Development, Mrs A Pokoney Cramey General Manager City Development, Ms M English Manager Governance, Mr R Deco Manager Sports, Recreation & Community Planning, Mr A Hamilton Team Leader Urban Recreation Assets, Mr J Hosking Team Leader Streetscape & Open Space Assets, Mr C Johansen PA to GM City Infrastructure, Ms Heather Prasad Governance Trainee, Ms M Prasad

The meeting commenced at 6.45 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil.

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## PRESENTATION OF MINUTES

Moved Cr S McKell  
Seconded Mayor G Aldridge

The Minutes of the Asset Management Sub Committee Meeting held on 10 July 2023, be taken as read and confirmed.

**CARRIED**

## REPORTS

### AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED**

### AMSC2 Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves that staff prepare a New Initiative Bid for \$107,000 for consideration as part of the 2024/25 budget to install approximately 2,000m<sup>2</sup> of new irrigation system on the Ascot Drive Reserve.

**CARRIED**

### AMSC3 CCTV Policy and Procedure

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Adopts the revised Closed-Circuit Television (CCTV) Policy and Closed-Circuit Television (CCTV) Procedure, as detailed in Attachment 1 - Closed-Circuit Television (CCTV) Policy and Attachment 2 - Closed-Circuit Television Procedure (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023) with additional amendments as follows:
  - a) Section 5.4.2 of the Policy to read *“That CCTV data is not sold to third parties nor provided to third parties outside of those listed in 5.4 of the Policy”*.
  - b) Section 5.4.2 also to include reference to data not being provided to third parties for marketing purposes.

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2. Requests that Administration provides an additional policy clause under Section 5.4 of the Policy to include Council’s contractual services as appropriate.
  3. Notes that the locations from the 2018 mobile CCTV pilot will be circulated and a further CEO briefing will be scheduled to discuss the new locations for this program once the Council’s procurement process for these services is completed, as per Council’s resolution in paragraph 1.4 (Item AMSC3 - CCTV Policy and Procedure - Asset Management Sub Committee, 14 August 2023).

**CARRIED**

**MOTIONS ON NOTICE**

Nil.

**QUESTIONS ON NOTICE**

Nil.

**OTHER BUSINESS**

Nil.

**CLOSE**

The meeting closed at 7.04 pm.

CHAIRMAN.....

DATE.....