



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON
17 JULY 2023**

MEMBERS PRESENT

Cr S Ouk (Chairman)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr M Mazzeo
Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry
A/General Manager City Infrastructure, Mr J Collins
General Manager Community Development, Mrs A Pokoney Cramey
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Sport, Recreation and Community Planning, Mr A Hamilton

The meeting commenced at 6.53 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge as she was attending the Governance and Compliance Committee meeting which was being held concurrently.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 19 June 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 10 July 2023

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

Receives and Notes the information contained in the Asset Management Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein be adopted by Council:

CARRIED

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED

AMSC2 Asset Management Improvement Plan - Update

Moved Cr A Graham
Seconded Cr S Reardon

That Council:

1. Adopts the hierarchy in the below table for the pathway asset class for the undertaking of analysis on the level of service classes.

Location	Hierarchy
Road	High Profile
	Collector
	Industrial
	Residential
	Minor
Reserve	City Wide Trail / Shared Use Pathway
	Major Pathway
	Minor Pathway

2. Requests the Administration to review the below criteria for level of service for pathways and requests the Administration to provide costings on different levels of service with consideration to the following.
 - 2.1 Width
 - 2.2 Surface Finish – Material
 - 2.3 Location
 - 2.4 Functionality (could be defined as usability including DDA)
 - 2.5 Lighting
 - 2.6 Signage
3. Requests the Administration to review the footpath policy and provide advice, costings and service levels including types of footpath material for further consideration by the Asset Management Sub Committee by October 2023.
4. Notes the 2023 footpath audit and requests the Administration to bring back a repair/replacement upgrade program including a proposed budget based on \$500,000 for 23/24 and 24/25 for further consideration by the Asset Management Sub Committee by October 2023.

5. Adopts the hierarchy in the below table for the public lighting asset class for the undertaking of analysis on the level of service classes.

Location	Description
Road	Industrial Roads and Collector Roads
	Residential Roads
	Minor Roads
Sports field	Sports field Lighting - Sports Light – AFL - Sports Light – Baseball - Sports Light – Athletics - Sports Light – Baseball - Sports Light – BMX - Sports Light – Cricket - Sports Light - Lawn Bowls - Sports Light - Netball - Sports Light – Soccer - Sports Light – Tennis - Sports Light – Volleyball - Sports Light – Tennis - Sports Light - Volleyball
Decorative	
Shared use paths	
Reserves – informal/passive	

6. Adopts the below criteria for level of service for public light;
- 6.1 Relevant Australian standards
 - 6.2 Pole type
 - 6.3 Environmental
7. Requests the Administration to present a proposed public and street lighting policy to the Asset Management Sub Committee by December 2023.

CARRIED

4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 10 July 2023

Moved Cr M Mazzeo
 Seconded Cr B Brug

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein to be adopted by Council:

CARRIED

ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee

Moved Cr M Mazzeo
 Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

ESATS2 Review of Tree Removal Request - Various Locations

Moved Cr M Mazzeo
 Seconded Cr B Brug

That Council:

1. Approves the lodgement of development applications seeking removal of:
 - a. The regulated *Eucalyptus sideroxylon* tree at the rear of 33Seabright Avenue, Parafield Gardens, noting that should the application be approved four replacement trees are required to be planted.
 - b. The regulated *Eucalyptus leucoxylon* tree at front of 18 Ottoma Street Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - c. The regulated *Eucalyptus intertexta* tree at the front of 3 Venlo Court Salisbury Downs, noting that should the application be approved three replacement trees are required to be planted.
 - d. The three regulated *Angophora costata* to the side of 19 Forest Avenue Paralowie noting that should the application be approved six replacement trees are required to be planted.

- e. The two regulated *Eucalyptus sideroxylon* trees at front of 41 Firmin Street Paralowie, noting that should the application be approved four replacement trees are required to be planted.
- f. The significant *Eucalyptus leucoxylon* tree at front of 17 Ascot Drive Paralowie, noting that should the application be approved three replacement trees are required to be planted.

CARRIED

ESATS3 Tree Removal Requests - Monthly Update for May 2023

Moved Cr M Mazzeo
Seconded Cr B Brug

That Council:

1. Notes the report.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- Approves that trees listed at lines 38, 52 and 70 in Attachment 1 – Tree Removal Requests – May 2023 of the report (Item ESATS3 – Tree Removal Requests – Monthly Update for May 2023 - Environmental Sustainability and Trees Sub Committee, 10 July 2023) be approved for removal.

CARRIED

4.0.3 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Approves not pursuing the CoolSeal Road Resurfacing in Mawson Lakes (MON1 Council meeting 27 March 2023) to save time and resources of Council administration.

CARRIED

For Decision

4.1.1 Capital Works - June 2023

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Approves the 2023/24 Bus Shelter Renewal and Stop Improvement Service Continuity Program, subject to funding availability, as presented in this report (Item 4.1.1, Capital Works – June 2023, Urban Services Committee, 17 July 2023)
2. Approves the change from Wilkinson Road to the Paddocks, to the continuation of Gawler Greenway within the 2023/24 Bicycle Network Improvements Service Continuity Program due to Wilkinson Road to the Paddocks attaining funding in 2022/23, with no impact to the budget.
3. Approves the inclusion of Kesters Road, and Milne Road, Para Hills, within the 2023/24 Road Reseal Service Continuity Program where sufficient funding is available to do so, noting the remaining program locations will be presented in August 2023.

CARRIED

For Information

4.2.1 Kitchen Caddy Food Waste Update

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the savings achieved through the kitchen caddy/Food Organics Garden Organics (FOGO) improved services and the contribution made towards the objectives of the Sustainability Strategy 2035.
2. Notes the ongoing support of Green Industries SA and the Northern Adelaide Waste Management Authority (NAWMA) for the project.
3. Approves program funding for 2023/2024 to be serviced by GISA grant funding rolled over into 2023/24, combined with unspent Council funds carried forward into FY 2023/24 in order to facilitate ongoing provision of compostable liners, kitchen caddies and educational material to the community.

CARRIED

MOTIONS ON NOTICE**US-MON1 Motion on Notice: Cr B Brug: Drink Container Deposit Refund Scheme**

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities

CARRIED

US-MON2 Motion on Notice Cr B Brug: Solar Benches

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

Requests the Administration to present a report to the Urban Services Committee on the installation of Solar Benches within the City of Salisbury and includes an analysis of its community benefits and recommendations on potential future additional installations.

CARRIED

US-MON3 Motion on Notice: Cr B Brug: Companion Animals Scheme

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the City of Tea Tree Gully, City of Port Adelaide Enfield Council and City of Charles Sturt have among others, implemented a volunteer dog walking program to support eligible members of the community who are unable to walk their dog.
2. Requests that the Administration investigate and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme.
3. Requests that the Administration consider feedback from key stakeholders, including RSPCA of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023.

CARRIED
UNANIMOUSLY

QUESTIONS ON NOTICE:

There are no Questions on Notice

OTHER BUSINESS:

Motions Without Notice, Questions Without Notice, CEO Updates)

US-MWON1 Pledger Wetlands

Moved Cr B Brug

Seconded Cr C Buchanan

That Council:

1. Notes and thanks Michael Brown MP and the State Government for the funding of the \$100,000 for irrigation of the Pledger Wetlands.
2. Requests the Administration to write to Mr Brown thanking him and the State Government.
3. Requests that a report be presented to the Urban Services Committee about the required works and costings needed to complete a full installation of irrigation at Pledger Wetlands in consultation with Friends of Pledger Wetlands.

CARRIED
UNANIMOUSLY

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 CCTV Policy and Procedures - Community Safety CCTV

Moved Cr S Reardon
Seconded Cr A Graham

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee Orders, this be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

On that basis the public's interest is best served by not disclosing the CCTV Policy and Procedures - Community Safety CCTV item and discussion at this point in time.

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer; A/General Manager City Infrastructure; General Manager Community Development; Manager Governance; Governance Support Officer, and Manager Sport, Recreation & Community Planning, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7.43 pm.

The meeting moved out of confidence and closed at 8.33 pm.

CHAIRMAN.....

DATE.....