



**MINUTES OF GOVERNANCE AND COMPLIANCE COMMITTEE MEETING  
HELD IN WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY  
HUB,  
34 CHURCH STREET, SALISBURY ON  
17 JULY 2023**

**MEMBERS PRESENT**

Cr P Jensen (Chairman)  
Mayor G Aldridge (ex officio)  
Cr J Chewparsad  
Cr K Grenfell  
Cr D Hood (Deputy Chairman)  
Cr S McKell

**STAFF**

A/General Manager Business Excellence, Mr B Naumann  
General Manager City Development, Ms M English  
Manager Environmental Health & Community Compliance, Mr J  
Darzanos  
Assessment Manager, Mr C Zafiroopoulos  
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:46pm.

The Chairman welcomed the Elected Members, public and staff to the meeting.

**APOLOGIES**

An apology has been received from Cr L Brug.

**LEAVE OF ABSENCE**

Nil

## PRESENTATION OF MINUTES

Moved Mayor G Aldridge  
Seconded Cr D Hood

The Minutes of the Governance and Compliance Committee Meeting held on 15 May 2023, be taken as read and confirmed.  
(*Due to a lack of quorum, no Governance and Compliance Committee meeting was held in June 2023*).

**CARRIED**

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr K Grenfell  
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED**  
Unanimously

### *For Decision*

#### **3.1.1 Smoke Free Areas - Salisbury Community Hub**

Moved Mayor G Aldridge  
Seconded Cr K Grenfell

That Council:

1. Approves pursuant to clause 5.7 of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, the local government land known as the Salisbury Community Hub located at 34 Church Street Salisbury SA 5108 and as shown in the attached plan (Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1, Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land, under the provisions of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, and this restriction shall begin on 1 September 2023 and remain in force until further notice.
2. Approves pursuant to *Section 238 of the Local Government Act 1999*, that a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as the Salisbury Community Hub located at 34 Church Street, Salisbury SA 5108 and as shown in the attached plan (Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1,

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Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) to notify all attendees and members of the community that the land is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land.

3. Approves the Administration develop an application in accordance with the Application Guide for Smoke Free Areas under the *Tobacco and E-Cigarette Products Act 1997* and apply to the Minister of Health to declare a long-term smoking ban for the Salisbury Community Hub surrounding and Civic Square as identified in Attachment 2.
4. Approves the Administration apply to have appropriate Council Staff authorised under the *Tobacco and E-Cigarette Products Act 1997* to enforce the regulations regarding smoking in the designated area.

**CARRIED**  
Unanimously

### **QUESTIONS ON NOTICE**

There were no Questions on Notice.

### **MOTIONS ON NOTICE**

There were no Motions on Notice.

### **OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.

**ORDER TO EXCLUDE THE PUBLIC**

**3.4.1 Appointment of Independent Members on the Council Assessment Panel**

Moved Cr K Grenfell  
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee Orders, this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Contains personal information of applicants*

*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Members on the Council Assessment Panel** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, General Manager City Development, A/General Manager Business Excellence, Assessment Manager and Team Leader, Council Governance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 6:52pm.

The meeting moved out of confidence and closed at 7:00pm.

**CLOSE**

CHAIRMAN.....

DATE.....