



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY ON**

**24 JULY 2023**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr B Brug  
Cr L Brug  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

A/Chief Executive Officer, Mr J Devine  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Assessment Manager, Mr C Zafiropoulos  
A/Manager Community Experience & Relationships, Mrs H Atkins  
Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:30pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the Elected Members, members of the public and staff to the meeting.

The Mayor advised that for security purposes, CCTV is used in the Council Chamber. In accordance with the City of Salisbury's meeting procedures, no audio or video recording is allowed without prior written permission from the Presiding Member.

The Mayor read the Kaurna Acknowledgement.

The A/Chief Executive Officer read the Opening Prayer.

## **APOLOGIES**

Nil.

## **LEAVE OF ABSENCE**

Nil.

## **PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

## **DEPUTATIONS**

No Deputations were received.

## **PRESENTATION OF MINUTES**

Moved Cr A Graham  
Seconded Cr S Reardon

The Minutes of the Council Meeting held on 26 June 2023, be taken as read and confirmed.

The Minutes of the Special Council Meeting held on 28 June 2023, be taken as read and confirmed.

The Minutes of the Special Council Meeting held on 03 July 2023, be taken as read and confirmed.

**CARRIED**  
**0417/2023**

## **PETITIONS**

No Petitions have been received.

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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

Moved Cr D Hood  
Seconded Cr S Reardon

That Council:

Adopts the recommendations of the Policy and Planning Committee meeting held on 17 July 2023, listed below, with the exception of items:

**1.2.1 Salisbury North Oval Precinct Plan - Project Update**

which was withdrawn to be considered separately.

**CARRIED  
0418/2023**

### *Administration*

#### 1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr D Hood  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED  
0418/2023**

### *For Decision*

#### 1.1.1 Sustainability Coordination and Partnerships Update

Moved Cr D Hood  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED  
0418/2023**

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*The meeting then proceeded to consider Item 1.2.1, which was withdrawn to be considered separately.*

***For Information***

*Pursuant to section 75 of the Local Government Act 1999, Cr D Hood declared a material conflict of interest on the basis of being a member of the Board of the Salisbury North Football Club involved with the oval precinct. Cr Hood advised that he would manage the conflict by leaving the meeting.*

*Cr D Hood left the meeting at 6:33pm.*

**1.2.1 Salisbury North Oval Precinct Plan - Project Update**

Moved Cr A Graham

Seconded Cr B Brug

That Council:

1. Approves the project scope, deliverables and timeframes, as included in this report (Policy and Planning Committee, 17 July 2023, Item No 1.2.1).

**CARRIED  
0419/2023**

*Cr D Hood returned to the meeting at 6:34 pm.*

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## 2 Finance and Corporate Services Committee Meeting

Moved Cr B Brug  
Seconded Cr S McKell

That Council:

Adopts the recommendations of the Finance and Corporate Services Committee meeting held on 17 July 2023, listed below:

**CARRIED  
0420/2023**

### *Administration*

#### 2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr B Brug  
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED  
0420/2023**

### *For Decision*

#### 2.1.1 Council Finance Report - June 2023

Moved Cr B Brug  
Seconded Cr S McKell

That Council:

1. Notes the report.

**CARRIED  
0420/2023**

#### 2.1.2 Certification of the 2022/23 Annual Financial Statements

Moved Cr B Brug  
Seconded Cr S McKell

That Council:

1. Authorises the Mayor and Chief Executive Officer to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2023, following the Audit and Risk Committee's review of these Statements on 11 October 2023.

**CARRIED  
0420/2023**

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### 3 Governance and Compliance Committee Meeting

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

Adopts the recommendations of the Governance and Compliance Committee Meeting held on 17 July 2023, listed below: **CARRIED  
0421/2023**

#### *Administration*

##### **3.0.1 Future Reports for the Governance and Compliance Committee**

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED  
0421/2023**

#### *For Decision*

##### **3.1.1 Smoke Free Areas - Salisbury Community Hub**

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

1. Approves pursuant to clause 5.7 of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, the local government land known as the Salisbury Community Hub located at 34 Church Street Salisbury SA 5108 and as shown in the attached plan (Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1, Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land, under the provisions of City of Salisbury By-Law 4 of 2022, Local Government Land By-Law 2022, and this restriction shall begin on 1 September 2023 and remain in force until further notice.
2. Approves pursuant to *Section 238 of the Local Government Act 1999*, that a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as the Salisbury Community Hub located at 34

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Church Street, Salisbury SA 5108 and as shown in the attached plan (Attachment 2 No Smoking Areas – Proposed Area, Item 3.1.1, Smoke Free Areas - Salisbury Community Hub, Governance and Compliance Committee, 17 July 2023) to notify all attendees and members of the community that the land is declared a no smoking area and a person must not smoke tobacco or other substance in any building or part of any building or on the local government land.

3. Approves the Administration develop an application in accordance with the Application Guide for Smoke Free Areas under the *Tobacco and E-Cigarette Products Act 1997* and apply to the Minister of Health to declare a long-term smoking ban for the Salisbury Community Hub surrounding and Civic Square as identified in Attachment 2.
4. Approves the Administration apply to have appropriate Council Staff authorised under the *Tobacco and E-Cigarette Products Act 1997* to enforce the regulations regarding smoking in the designated area.

**CARRIED**  
**0421/2023**

***Confidential***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

**3.4.1 Appointment of Independent Members on the Council Assessment Panel**

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**4 Urban Services Committee Meeting**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

Adopts the recommendations of the Urban Services Committee Meeting held on 17 July 2023, listed below:

**CARRIED  
0422/2023**

*Administration*

**4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 13 June 2023**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

Receives and Notes the information contained in the Asset Management Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein be adopted by Council:

**CARRIED  
0422/2023**

**4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
0422/2023**



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#### 4.0.1-AMSC2 Asset Management Improvement Plan - Update

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Adopts the hierarchy in the below table for the pathway asset class for the undertaking of analysis on the level of service classes.

Location	Hierarchy
Road	High Profile
	Collector
	Industrial
	Residential
	Minor
Reserve	City Wide Trail / Shared Use Pathway
	Major Pathway
	Minor Pathway

2. Requests the Administration to review the below criteria for level of service for pathways and requests the Administration to provide costings on different levels of service with consideration to the following.
  - 2.1 Width
  - 2.2 Surface Finish – Material
  - 2.3 Location
  - 2.4 Functionality (could be defined as usability including DDA)
  - 2.5 Lighting
  - 2.6 Signage
3. Requests the Administration to review the footpath policy and provide advice, costings and service levels including types of footpath material for further consideration by the Asset Management Sub Committee by October 2023.
4. Notes the 2023 footpath audit and requests the Administration to bring back a repair/replacement upgrade program including a proposed budget based on \$500,000 for 23/24 and 24/25 for further consideration by the Asset Management Sub Committee by October 2023.

5. Adopts the hierarchy in the below table for the public lighting asset class for the undertaking of analysis on the level of service classes.

Location	Description
Road	Industrial Roads and Collector Roads
	Residential Roads
	Minor Roads
Sports field	Sports field Lighting - Sports Light – AFL - Sports Light – Baseball - Sports Light – Athletics - Sports Light – Baseball - Sports Light – BMX - Sports Light – Cricket - Sports Light - Lawn Bowls - Sports Light - Netball - Sports Light – Soccer - Sports Light – Tennis - Sports Light – Volleyball - Sports Light – Tennis - Sports Light - Volleyball
Decorative	
Shared use paths	
Reserves – informal/passive	

6. Adopts the below criteria for level of service for public light;
- 6.1 Relevant Australian standards
  - 6.2 Pole type
  - 6.3 Environmental
7. Requests the Administration to present a proposed public and street lighting policy to the Asset Management Sub Committee by December 2023.

**CARRIED  
0422/2023**

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**4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 10 July 2023**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 10 July 2023 and that the following recommendations contained therein to be adopted by Council:

**CARRIED  
0422/2023**

**4.0.2-ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
0422/2023**

**4.0.2-ESATS2 Review of Tree Removal Request - Various Locations**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Approves the lodgement of development applications seeking removal of:
  - a. The regulated *Eucalyptus sideroxylon* tree at the rear of 33 Seabright Avenue, Parafield Gardens, noting that should the application be approved four replacement trees are required to be planted.
  - b. The regulated *Eucalyptus leucoxylon* tree at front of 18 Ottoma Street Paralowie, noting that should the application be approved two replacement trees are required to be planted.
  - c. The regulated *Eucalyptus intertexta* tree at the front of 3 Venlo Court Salisbury Downs, noting that should the application be approved three replacement trees are required to be planted.

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- d. The three regulated *Angophora costata* to the side of 19 Forest Avenue Paralowie noting that should the application be approved six replacement trees are required to be planted.
  - e. The two regulated *Eucalyptus sideroxylon* trees at front of 41 Firmin Street Paralowie, noting that should the application be approved four replacement trees are required to be planted.
  - f. The significant *Eucalyptus leucoxylon* tree at front of 17 Ascot Drive Paralowie, noting that should the application be approved three replacement trees are required to be planted.

**CARRIED**  
**0422/2023**

#### **4.0.2-ESATS3 Tree Removal Requests - Monthly Update for May 2023**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the report.

That the Environmental Sustainability and Trees Sub Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- Approves that trees listed at lines 38, 52 and 70 in Attachment 1 – Tree Removal Requests – May 2023 of the report (Item ESATS3 – Tree Removal Requests – Monthly Update for May 2023 - Environmental Sustainability and Trees Sub Committee, 10 July 2023) be approved for removal.

**CARRIED**  
**0422/2023**

#### **4.0.3 Future Reports for the Urban Services Committee**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the report.
2. Approves not pursuing the CoolSeal Road Resurfacing in Mawson Lakes (MON1 Council meeting 27 March 2023) to save time and resources of Council administration.

**CARRIED**  
**0422/2023**

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***Further Information Item***

***4.0.3FI Future Reports for the Urban Services Committee***

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED  
0422/2023**

***For Decision***

**4.1.1 Capital Works - June 2023**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Approves the 2023/24 Bus Shelter Renewal and Stop Improvement Service Continuity Program, subject to funding availability, as presented in this report (Item 4.1.1, Capital Works – June 2023, Urban Services Committee, 17 July 2023)
2. Approves the change from Wilkinson Road to the Paddocks, to the continuation of Gawler Greenway within the 2023/24 Bicycle Network Improvements Service Continuity Program due to Wilkinson Road to the Paddocks attaining funding in 2022/23, with no impact to the budget.
3. Approves the inclusion of Kesters Road, and Milne Road, Para Hills, within the 2023/24 Road Reseal Service Continuity Program where sufficient funding is available to do so, noting the remaining program locations will be presented in August 2023.

**CARRIED  
0422/2023**

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***For Information***

**4.2.1 Kitchen Caddy Food Waste Update**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the savings achieved through the kitchen caddy/Food Organics Garden Organics (FOGO) improved services and the contribution made towards the objectives of the Sustainability Strategy 2035.
2. Notes the ongoing support of Green Industries SA and the Northern Adelaide Waste Management Authority (NAWMA) for the project.
3. Approves program funding for 2023/2024 to be serviced by GISA grant funding rolled over into 2023/24, combined with unspent Council funds carried forward into FY 2023/24 in order to facilitate ongoing provision of compostable liners, kitchen caddies and educational material to the community.

**CARRIED  
0422/2023**

***Other Business***

**US-MON1 Motion on Notice: Cr B Brug: drink container deposit refund scheme**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Requests the Administration to present a report to the Urban Services Committee on the container deposit refund scheme and the process for the collection, storage and recycling of eligible 10c recyclable beverage containers collected from City of Salisbury Council facilities such as, but not limited to, the Salisbury Community Hub, and the opportunity to form partnerships with community groups and charities.

**CARRIED  
0422/2023**

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**US-MON2      Motion on Notice Cr B Brug: Solar Benches**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

Requests the Administration to present a report to the Urban Services Committee on the installation of Solar Benches within the City of Salisbury and includes an analysis of its community benefits and recommendations on potential future additional installations.

**CARRIED  
0422/2023**

**US-MON3      Motion on Notice Cr B Brug: Companion Animals Scheme**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes the City of Tea Tree Gully, City of Port Adelaide Enfield Council and City of Charles Sturt have among others, implemented a volunteer dog walking program to support eligible members of the community who are unable to walk their dog.
2. Requests that the Administration investigates and provide options on how a community-led managed service could be facilitated through our community centres and hubs, and reports back to the Urban Services Committee on such a scheme.
3. Requests that the Administration consider feedback from key stakeholders, including Royal Society for the Prevention of Cruelty of Animals (RSPCA) of South Australia, Animal Welfare League of South Australia, the Dog and Cat Management Board and Councils who have implemented similar programs, and present in a report options and costings for consideration by December 2023.

**CARRIED  
0422/2023**

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**US-MWON1 Pledger Wetlands**

Moved Cr B Brug  
Seconded Cr S Ouk

That Council:

1. Notes and thanks Michael Brown MP and the State Government for the funding of the \$100,000 for irrigation of the Pledger Wetlands.
2. Requests the Administration to write to Mr Brown thanking him and the State Government.
3. Requests that a report be presented to the Urban Services Committee about the required works and costings needed to complete a full installation of irrigation at Pledger Wetlands in consultation with Friends of Pledger Wetlands

**CARRIED  
0422/2023**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**4.4.1 CCTV Policy and Procedures - Community Safety CCTV**



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## 5 Community Wellbeing and Sport Committee Meeting

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

Adopts the recommendations of the Community Wellbeing and Sport Committee Meeting held on 18 July 2023, listed below, with the exception of items:

### 5.1.10 Salisbury Fringe Carnival Venue and Australia Day Venue 2024

which was withdrawn to be considered separately.

**CARRIED**  
**0423/2023**

### *For Decision*

#### 5.1.1 South Australian Youth Action Plan 2023-26 Submission

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves the City of Salisbury's proposed submission to the South Australian Youth Action Plan 2023-26 in Attachment 2 (Community Wellbeing and Sport Committee, 18 July 2023, Item no. 5.1.1).

**CARRIED**  
**0423/2023**

#### 5.1.2 Funding and categories for Youth Sponsorship applications

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the Youth Sponsorship budget and assessment process will be transferred to the newly formed Neighbourhood Development team within the Community Development Department, noting they work directly with young people and can be proactive in encouraging our youth to apply for Youth Sponsorship funding.

2. Approves the following categories and funds to be allocated to successful applications of the Youth Sponsorship program:
  - Representing South Australia at a National level in South Australia from \$125 increased to \$250.
  - Representing South Australia at a National level in Australia from \$250 increased to \$350.
  - Representing Australia at an International level in Australia from \$500 increased to \$750.
  - Representing Australia at an International level Overseas from \$1,000 increased to \$1,250.

**CARRIED**  
**0423/2023**

### **5.1.3 Proposed Changes to Community Grant Program**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves amalgamating the Community Grant program to incorporate the Community Event Sponsorship Program and Youth Sponsorship Program under the newly created grant types including:
  - a. Active and Connected
  - b. Sustainability
  - c. Economic Growth
2. Approves changing the Community Grant Sizes to consist of three different sizes including;
  - a. Mini Grant – Limit of \$2k
  - b. Small Grant – \$2k-\$7k
  - c. Medium Grant - \$7k-12k
3. Gives further consideration of options of increasing partnerships between Council and Community Grant Applicants to increase community connection considering the further report as per part 5.
4. Notes that the responsibility of the Community Grant Program will move to the Neighbourhood Development Team.

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5. Notes that the update of the Community Grant application process, eligibility criteria and terms and conditions for each of the three types will be subject of a future report to Council for approval following a decision on the overall structure of the program.
  6. Requests staff to provide a further report regarding proposed changes in Terms of Reference for the Community Wellbeing and Sport Committee no later than September 2023.

**CARRIED**  
**0423/2023**

#### **5.1.4 Youth Sponsorship Applications - June 2023**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the 19 Youth Sponsorship Applications assessed in June 2023, as included in this report (Item 5.1.4, Community Wellbeing and Sport Committee, 18 July 2023).

**CARRIED**  
**0423/2023**

*The meeting then proceeded to Item 5.1.10, which was withdrawn to be considered separately.*

*Cr L Brug left the meeting at 6:41 pm.*

*Cr L Brug returned to the meeting at 6:45 pm.*

*Cr L Brug left the meeting at 6:51 pm.*

*Cr L Brug returned to the meeting at 6:52 pm.*

*Cr S Ouk left the meeting at 6:57 pm.*

*Cr B Brug left the meeting at 6:57 pm.*

#### **5.1.10 Salisbury Fringe Carnival Venue and Australia Day Venue 2024**

Moved Cr C Buchanan  
Seconded Cr L Brug

That Council:

1. Notes the report and the proposed indicative break down of the budget which will be provided as part of this report.

2. Approves 2024 Fringe Carnival at Carisbrooke Park and approves an additional non-discretionary bid of \$20,000 for rides and \$5,000 to live music based on 2023 budget figures.
3. Approves a licensed venue section at the 2024 fringe.
4. Approves 2024 Australia Day to be held at Carisbrooke Park.
5. Requests that Administration provides a draft program of works for 2024 fringe to the Community Wellbeing and Sport Committee prior to finalisation.
6. Requests that Administration undertake a comprehensive review of fringe format post 2024 Carnival with a view to lock in for a further 3 year program.

**CARRIED  
0424/2023**

***For Noting Only: Decisions Made Under Committee Delegation***

**5.1.5 Community Grant Report Grant No. 01/2023-24 - Zonta Club of Para District Area Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:  

Grant No. 01/2023-24 Zonta Club of Para District Area Community Grant Application: to the value of \$5,000: to assist with hosting various activities relating to the United Nations 16 Days of Activism 2023.

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**5.1.6 Community Grant Report Grant No. 02/2023-24 - Bharathiya Hindu International Malayalee Association Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:

Grant No. 02/2023-24 Bharathiya Hindu International Malayalee Association Community Grant Application: to the value of \$5,000: to assist with hosting its Bhima Onam 2023 event.

**5.1.7 Event Sponsorship Grant Program - Lions Club of Salisbury**

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Program as follows:
  - a. Grant No 1/2023: Lions Club of Salisbury, Application for \$5,000 for Dogs Day Out Mawson Lakes.
2. Notes the application does not meet various criteria needed for the larger amount requested. This application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested.

**5.1.8 Community Events Sponsorship Grant - Salisbury Cycle Speedway**

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Programs as follows:
  - a. Grant No 2/2023: Salisbury Cycle Speedway Inc, Application for \$5,000 for International Cycle Speedway Championships.

2. Requests the Administration to make contact with the Salisbury Cycle Speedway Inc. to receive the additional information required to receive the full funding available for the Community Events Sponsorship and delegates the General Manager – Community Development to provide the balance of this grant funding.

**5.1.9 Minor Capital Works Grant Program Application - Para Hills Oval, Murrell Road, Para Hills - Para Hills Cricket Club Inc. and Para Hills East Soccer Club Inc.**

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:
  - a. The Para Hills Cricket Club Incorporated in the amount of \$75,000 for the supply and installation of three (3) turf cricket nets at Para Hills Oval, Murrell Road, Para Hills noting that any additional costs are to be funded by the Para Hills Cricket Club Incorporated as per the funding agreement.
  - b. The Para Hills Sports Club Incorporated in the amount of \$75,000 for the supply and installation of permanent netting behind all four soccer goals on both pitches and in partnership with Para Hills Cricket Club Inc removal of existing shed and supply and installation of larger storage shed for both clubs to share as per the funding agreement.

**6 Innovation and Business Development Committee Meeting**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

Adopts the recommendations of the Innovation and Business Development Committee Meeting held on 18 July 2023, listed below:

**CARRIED  
0425/2023**

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*Administration*

**6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED  
0425/2023**

**6.0.2 Recommendations of the Salisbury Living Sub Committee meeting held on Monday 10 July 2023**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

Adopts the recommendations of the Salisbury Living Sub Committee meeting held on 10 July 2023, listed below:

**CARRIED  
0425/2023**

**6.0.2-SLSCC1 Future Reports for the Salisbury Living Sub Committee**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED  
0425/2023**

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**6.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 July 2023**

**IBD-C1 Salisbury Oval Development Site Update**

**IBD-MWON1 Motion Without Notice: Tree Climb**

*Cr L Brug left the meeting at 7:01pm.*  
*Cr S Ouk returned to the meeting at 7:01 pm.*  
*Cr L Brug returned to the meeting at 7:01pm.*  
*Cr B Brug returned to the meeting at 7:01 pm.*

## **7 Audit and Risk Committee Meeting**

Moved Cr K Grenfell  
Seconded Cr S Reardon

### That Council:

Adopts the recommendations of the Audit and Risk Committee Meeting held on 18 July 2023, listed below:

**CARRIED**  
**0426/2023**

### *Administration*

#### **7.0.1 Actions List**

Moved Cr K Grenfell  
Seconded Cr S Reardon

#### That Council:

1. Notes the report.

**CARRIED**  
**0426/2023**

#### **7.0.2 Future Reports for the Audit and Risk Committee**

Moved Cr K Grenfell  
Seconded Cr S Reardon

#### That Council:

1. Notes the report.

**CARRIED**  
**0426/2023**

### *For Decision*

#### **7.1.1 BDO's Interim Management Letter for 2022/2023 Year End Audit.**

Moved Cr K Grenfell  
Seconded Cr S Reardon

#### That Council:

1. Notes the report

**CARRIED**  
**0426/2023**



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### 7.1.2 Audit & Risk Committee Annual Work Plan 2023/2024

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Approves the updated Audit & Risk Committee Annual Work Plan for the year 2023/2024 as set out in Attachment 1 to this report (Audit & Risk Committee, 11 July 2023, Item No.7.1.2).

**CARRIED  
0426/2023**

### 7.1.3 3-Year Internal Audit Plan 2022/23-2024/25

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Notes the updates made to the 3-year Internal Audit Plan 2022/2023 to 2024/2025 as set out in Attachment 1 to this report (Audit and Risk Committee, 11 July 2023, Item No.7.1.3) and notes the Administration's undertaking to undertake the Rates Setting Process, Revenue and Debtors Audit on a co-sourced basis following the Audit and Risk Committee's recommendation.
2. Notes the mapping of internal audits to the current identified risks in the strategic risk register as set out in Attachment 2 of this report (Audit and Risk Committee, 11 July 2023, Item No.7.1.3).
3. Notes the accompanying high-level indicative draft scope for pending audits as set out in Attachment 3 of this report (Audit and Risk Committee, 11 July 2023, Item No.7.1.3).

**CARRIED  
0426/2023**

#### **7.1.4 Internal Controls Framework and Audit and Risk Committee section for Annual Report 2022/2023**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Approves the proposed inclusions in the annual report relating to the operations and membership of the Audit and Risk Committee for the 2022/2023 financial year as set out in Attachment 1 to this report (Audit and Risk Committee, 11 July 2023, Item 7.1.4), subject to the inclusion of the full life cycle stages and status of internal audits that occurred during the year, and editorial changes as deemed required.

**CARRIED  
0426/2023**

#### **7.1.5 Risk Management and Internal Controls Activities**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Notes the update on Risk Management and Internal Control Activities for the 2022/2023 reporting period, as set out in Attachment 1 to this report (Audit & Risk Committee, 11 July 2023, Item No.7.1.5).
2. Adopts the Strategic Risk Register categories and risk descriptions for the new Strategic Risk Register, considering input and feedback from Audit and Risk Committee, as set out in Attachment 2 to this report (Audit & Risk Committee, 11 July 2023, Item No. 7.1.5).
3. Notes the current Strategic Risk Register as set out in Attachment 3 to this report (Audit & Risk Committee, 11 July 2023, Item No. 7.1.5).

**CARRIED  
0426/2023**

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***For Information***

**7.2.1 Outstanding Actions Arising from Internal Audits**

Moved Cr K Grenfell  
Seconded Cr S Reardon

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit and Risk Committee, 11 July 2023, Item No.7.2.1).
2. Notes the update on the Capital Works Project Audit Pressure Points Action List in Attachment 2 to this report (Audit and Risk Committee, 11 July 2023, Item No.7.2.1).

**CARRIED  
0426/2023**

***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

**7.4.1 Cybersecurity Report - Jan-Mar 2023**

**A&R-OB1 CEO Update – Legal Matters**

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## GENERAL BUSINESS

### **GB1      2023 Local Government Association Annual General Meeting - Proposed Items of Business**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the information relating to the 26 October 2023 Local Government Association Ordinary General Meeting.

**CARRIED  
0427/2023**

## MAYOR'S DIARY

### **MD1      Mayor's Diary**

Moved Cr S Ouk  
Seconded Cr M Mazzeo

That Council:

1. Notes this information.

**CARRIED  
0428/2023**

## REPORTS FROM COUNCIL REPRESENTATIVES

Nil.

## QUESTIONS ON NOTICE

No Questions on Notice were received.

## QUESTIONS WITHOUT NOTICE

Nil.

## MOTIONS ON NOTICE

No Motions on Notice were received.

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**MOTIONS WITHOUT NOTICE**

*Cr K Grenfell left the meeting at 7:06 pm.*

*Cr K Grenfell returned to the meeting at 7:06 pm.*

**MWON1 Motion without Notice – Cr Graham – Tour Down Under**

Moved Cr A Graham

Seconded Cr C Buchanan

That Council:

1. Notes the return of the Santos Tour Down Under world cycling event to its pre-Covid format, scheduled to run between the 12<sup>th</sup> and 21st of January 2024.
2. Notes that the 2024 Santos Tour Down Under stages have recently been released and that they do not include the City of Salisbury.
3. Notes that the City of Salisbury has in the past hosted starts for stages of this event.
4. Requests the Administration to explore opportunities to host a finish to a stage to the 2024, 2025 or 2026 events, and where possible to prioritise the community ride stage finishing point as the ideal stage, to maximise community participation and economic benefits for the City of Salisbury, its local residents and businesses.
5. Requests the Administration to explore alternative events and opportunities of similar size and nature that is likely to attract local, state, national and/or international interest to be held at appropriate locations within the City of Salisbury.
6. Requests the Administration to report results of the above to the Community Wellbeing and Sports Committee for consideration by December 2023.

**CARRIED**  
**Unanimously**  
**0429/2023**

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*Cr P Jensen left the meeting at 7:28 pm.  
Cr P Jensen returned to the meeting at 7:32 pm.*

**MWON2 Motion without Notice – Cr Graham – Valley View Tennis Club**

Moved Cr A Graham  
Seconded Cr L Brug

That Council:

1. Notes its decision at its April 2023 Meeting:

That Council

1. *Requests the Administration to investigate the lighting concerns of the Valley View Tennis Club and meet with the club and local Ward Councillors after hours to discuss these concerns.*
2. *Requests the Administration to report back before the September 2023 Urban Services Committee meeting with the findings and proposed solutions, including costs to upgrade the lighting to allow safe night time operation.*
2. Requests the Administration to present a report on the above in the next 3 months; including
  - 2.1 to assess potential upgrades to the Valley View Tennis Club, including two new courts
  - 2.2 to assess the potential for these courts to be open to the public when not in use by the Club

For consideration as part of the 24/25 budget process.

**CARRIED  
Unanimously  
0430/2023**

**OTHER BUSINESS**

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**ORDERS TO EXCLUDE THE PUBLIC**
**3.4.1 Appointment of Independent Members on the Council Assessment Panel**

Moved Cr M Mazzeo  
 Seconded Cr S McKell

Pursuant to Section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Contains personal information of applicants*

*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Members on the Council Assessment Panel** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Assessment Manager, Team Leader, Council Governance be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0431/2023**

**4.4.1 CCTV Policy and Procedures - Community Safety CCTV**

Moved Cr M Mazzeo  
 Seconded Cr S McKell

Pursuant to Section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(j)(i) and (j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in*

*relation to this matter because:*

*- it relates to information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **CCTV Policy and Procedures - Community Safety CCTV** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0431/2023**

#### **6.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 July 2023**

Moved Cr M Mazzeo  
Seconded Cr S McKell

Pursuant to Section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be*



*contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 July 2023** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0431/2023**

#### **IBD-C1 Salisbury Oval Development Site Update**

Moved Cr M Mazzeo  
Seconded Cr S McKell

Pursuant to Section 83(5) of the *Local Government Act 1999* the Council order this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third*

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*parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Oval Development Site Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0431/2023**

### **IBD-MWON1 Motion Without Notice – Tree Climb**

Moved Cr M Mazzeo  
Seconded Cr S McKell

*Pursuant to Section 83(5) of the Local Government Act 1999 the Council orders, this matter to be considered in confidence under Part 3 of the Local Government Act 1999 on grounds that:*

1. *Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, the Committee orders that the public be excluded from attendance at the part of this meeting relating to item IBD-MWON 1 Motion Without Notice – Tree Climb, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance in order to receive, discuss or consider in confidence the matter relating to Item IBD-MWON 1:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *The disclosure of this information would, on balance, be contrary to the public interest because the public interest in the Council preserving its negotiating position with the successful tender and obtaining best value for money for its community would be compromised by disclosure of the information.*

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3. *Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.*

**CARRIED  
0431/2023**

**Confidential Items**

#### **7.4.1 Cybersecurity Report - Jan-Mar 2023**

Moved Cr M Mazzeo  
Seconded Cr S McKell

Pursuant to Section 83(5) of the *Local Government Act 1999* Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Cybersecurity Report - Jan-Mar 2023** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0431/2023**

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**AR-OB1 CEO Update – Legal Matters**

Moved Cr M Mazzeo  
Seconded Cr S McKell

Pursuant to section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the public be excluded from attendance at the part of the meeting relating to Agenda “CEO Update – Legal Matters” except staff of the City of Salisbury on duty in attendance, A/Chief Executive Officer, General Manager Business Excellence, General Manager Community Development, General Manager City Development, Manager Governance, A/Manager Community Experience and Relationships, Team Leader, Council Governance to enable the Audit and Risk Committee to consider this item in confidence on the basis that the Audit and Risk Committee considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence information relating to this item as it relates to legal advice and actual legal proceedings (s90(3)(h) and (i) of the *Local Government Act 1999*); and Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to exclude members of the public.

**CARRIED**  
**0431/2023**

The meeting moved into confidence at 7:38pm.

*The decision for Item IBD-MWON1 – Motion Without Notice – Tree Climb was released out of confidence.*

**IBD-MWON1 Motion Without Notice – Tree Climb**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

That Council:

1. Notes the concerns raised by residents in relation to the proposed Tree Climb project.
2. Undertakes a car parking and traffic impact study between three (3) and six (6) months after the commencement of the operation of the Tree Climb.
3. Depending on the outcome of the car parking and traffic impact study Council will give consideration to additional car parking and traffic management solutions including alternative access points via Carisbrooke Park and Harry Bowie Reserve (priority key linkage), and an appropriate implementation strategy for Council’s consideration, with an additional access point proposal and estimated costings to be presented to Council by mid-2024.

4. Expresses its intention to, once the traffic management solutions, linkages and/or additional access point are implemented and operational, close access through Riversdale Drive.
5. Introduces appropriate residents only carparking provisions along Riversdale Drive prior to the commencement of the Tree Climb operating.
6. Approves that, pursuant to Section 91(7) of the *Local Government Act 1999*, the discussion for this item Motion without Notice – Tree Climb, shall be kept confidential, being discussion relating to a matter dealt with on a confidential basis under Sections 90(2) and 90(3)(d) and not available for public inspection until 30 June 2028. On the grounds that the discussion relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and would on balance be contrary to the public interest. This order shall operate until 30 June 2028.
7. Approves that, pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED  
0436/2023**

The meeting moved out of confidence and closed at 8:39pm.

CHAIRMAN.....

DATE.....