



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

18 JULY 2023 AT CONCLUSION OF THE INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 20 June 2023.

REPORTS

For Decision

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QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

20 JUNE 2023

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr S McKell
Cr S Ouk

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Personal Assistant to General Manager Community Development, Ms S Howley

The meeting commenced at 6:48pm.

The Chairman welcomed the Elected Members, public and staff to the meeting.

APOLOGIES

An apology has been received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr A Graham
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 15 May 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr P Jensen
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED
Unanimously

For Decision

5.1.1 Youth Engagement Model

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the feedback Council has received to date as part of the youth engagement consultation undertaken in 2021/2022 (Attachment 1, Item no. 5.1.1, Community Wellbeing and Sport Committee 20 June 2023).
2. Approves the three Key Priority Areas for the establishment of the next Youth Action Plan:
 - a. Health and Wellbeing;
 - b. Equity, Discrimination and Unfair Treatment; and
 - c. Educational Engagement and Successful Transitions
3. Approves the proposed Youth Engagement Model as outlined in paragraphs 4.2, 4.3, 4.4 and 4.5 of this report (Item no. 5.1.1, Community Wellbeing and Sport Committee 20 June 2023).
4. Approves an additional budget of \$15,000 for the purposes of the delivering the Youth Summit.

CARRIED
Unanimously

5.1.2 Phoebe Wanganeen Scholarship 2023

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That Council:

1. Approves awarding the Phoebe Wanganeen Scholarship to Maja Tongerie for the three-year University Scholarship to support her studies for Bachelor of Primary Education (Honours) at Uni SA.
2. Approves, in the absence of an applicant for the TAFE or Registered Training Organisation category, awarding Mani Welch a \$1,500 Scholarship for one year for his Bachelor of Engineering (Honours)(Mechanical) with Bachelor of Mathematical and Computer Sciences at Adelaide University.
3. Approves the proposed changes to the scholarship including:
 - i. Broadening the eligibility to include post-secondary courses including graduate certificates, diplomas, honours, masters, PhDs and additional degrees.
 - ii. Allowing eligible people to apply and provide their heritage documentation (proof of Aboriginality) upon shortlisting rather than on application.
 - iii. Consolidating education awards within the Phoebe Wanganeen Scholarship into a single stream to enable the program to respond to worthy applications.
 - iv. Creating a Selection Panel Pool. This would enable the composition of a panel that reflects the nature of the applicants for each round of the Phoebe Wanganeen Scholarship and reduce reliance on a small number of people for the interview and assessments.

CARRIED
Unanimously

5.1.3 Bridgestone Athletics Centre - Review June 2023

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Notes the highlights of the Bridgestone Athletics Centre's (BAC) second year of operation, including:
 - a. Increase in activation with 52 school carnivals and 28 additional State athletic competitions held. This activation saw over 100,000 people visit BAC in 2022-23.
 - b. Athletics SA and SA Little Athletics utilised the Centre from July to December 2022 whilst the State Athletics Facility was re-surfaced.
 - c. Increased participation amongst the licenced athletics clubs with an average growth of 27%, significantly exceeding national participation trends.
 - d. A positive and growing level of interest amongst schools hosting carnivals with repeat bookings now occurring.
 - e. Stronger than anticipated canteen operation.
 - f. High level of community use over the summer period.
2. Approves holding over the existing licence agreements by up to six months, within the parameters permitted by the *Local Government Act 1999*, to retain alignment with Council's other sport club leases and licences, and enable adequate, engagement, negotiation and legal drafting time.
3. Approve the Mayor writing to Bridgestone Australia inviting them to enter into a new naming right sponsorship agreement.
4. Notes Polytans recommendation to undertake a professional cleaning of the Bridgestone Athletics Club track every two years. This costs an estimated \$30,000. The next clean is likely due in 2024, and if required, a budget bid will be submitted as part of the 2024/25 budget cycle.

CARRIED

5.1.4 Thrive Strategy

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Defers Item 5.1.4 Thrive Strategy to a CEO Briefing Session.

CARRIED

5.1.5 Annual Library Services Update

Moved Cr C Buchanan
 Seconded Mayor G Aldridge

That Council:

1. Notes the Administration’s analysis of the Salisbury Library service, which incorporates both the operational change with the impacts of COVID in paragraph 4.19 of the report (Item 5.1.5, Community Wellbeing and Sport Committee, 20 June 2023).
2. Notes the proposed carry forward of \$15,000 from the 2022/23 budget for the Library Out and About service.
3. Approves the transfer of \$18,000 for the Saturday Sessions Events program to the Community Capacity and Learning Division.
4. Approves the delivery of the 6-month Monday Night Salisbury Hub Pilot.
5. Notes the Partnership opportunities as outlined in paragraphs 4.23 of the report (Item 5.1.5, Community Wellbeing and Sport Committee, 20 June 2023).

CARRIED
 Unanimously

5.1.7 Community Event Sponsorship Grant Application

Moved Cr P Jensen
 Seconded Cr S McKell

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Approves the following application through round thirteen (13) of the Community Events Sponsorship Program as follows:
 - a. Grant No. 1/2023: Good Shepherd Lutheran Church, Para Vista Inc, application for \$5,000.00 for Para Vista Christmas Carols.

CARRIED
 Unanimously

5.1.8 Community Grant Report Grant No. 35/2022-23: Ingle Farm Junior Soccer Club - Community Grant Application

Moved Cr A Graham
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 33/2022-23 the Ingle Farm Junior Soccer Club Community Grant Application: to the value of \$5,000 to assist with purchasing soccer goals.

CARRIED
Unanimously

5.1.9 Community Grant Report Grant No. 34/2022-23: Men's Shed Parafield Inc. - Community Grant Application

Moved Cr P Jensen
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 33/2022-23 the Men's Shed Parafield Inc. Community Grant Application: to the value of \$2,000: to assist with costs towards the purchase of a defibrillator.

CARRIED
Unanimously

5.1.10 Community Grant Report Grant No. 36/2022-23: Para Hills United Soccer Club - Community Grant Application

Moved Cr P Jensen
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 36/2022-23 the Para Hills United Soccer Club Community Grant Application: to the value of \$5,000: to assist with costs towards purchasing trestle tables and function chairs.

CARRIED
Unanimously

5.1.11 Community Grant Report Grant No. 37/2022-23 and 38/2022-23: Mawson Lakes Model Yacht Club - Community Grant Applications

Moved Cr S McKell
 Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 37/2022-23 Mawson Lakes Model Yacht Club Community Grant Application: to the value of \$2,000: to assist with costs towards purchasing a defibrillator.
 - b. Grant No. 38/2022-23 Mawson Lakes Model Yacht Club Community Grant Application: to the value of \$4,970: to assist with costs towards purchasing various equipment including radios, batteries for mobility scooter, tablet and accessories as well as advertisement and marketing materials.

CARRIED
 Unanimously

5.1.12 Community Grant Report Grant No. 39/2022-23 - Salisbury Villa Sports and Social Club Community Grant Applications

Moved Cr S Ouk
 Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 39/2022-23 Salisbury Villa Sports and Social Club Community Grant Application: to the value of \$5,000: to assist with costs towards purchasing a various training equipment including soccer balls, agility poles, training bibs and soccer goals.

CARRIED
 Unanimously

**5.1.13 Community Grant Report Grant No. 40/2022-23 and 41/2022-23:
The Southern Go Kart Club Inc. - Community Grant Applications**

Moved Cr C Buchanan
Seconded Cr A Graham

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the June 2023 round of Community Grants as follows:
 - a. Grant No. 40/2022-23 Southern Go Kart Club Inc. Community Grant Application: to the value of \$2,000: to assist with costs towards purchasing a defibrillator.
2. Defers Grant No. 41/2022-23 to be considered at the June 2023 Council Meeting.

CARRIED
Unanimously

5.1.14 Youth Sponsorship Applications - May 2023

Moved Cr P Jensen
Seconded Cr A Graham

That Council:

1. Notes the 19 Youth Sponsorship Applications assessed in May 2023, as included in this report (Item 5.1.14, Community Wellbeing and Sport Committee, 20 June 2023).

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

ORDER TO EXCLUDE THE PUBLIC

5.4.1 Indoor Recreation Centres - Equipment Purchase

Moved Cr S Ouk
Seconded Mayor G Aldridge

Pursuant to section 90(2) and (3)(a) of the Local Government Act the Community Wellbeing and Sport Committee orders that public be excluded from attendance at the part of this meeting relating to Agenda Item 5.4.1 Indoor Recreation Centres – Equipment Purchase.

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Indoor Recreation Centres - Equipment Purchase** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Community Development, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, Manager Governance and Personal Assistance to General Manager Community Development be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.1.6 Salisbury Aquatic Centre Redevelopment – Project Budget and Progress Update

Moved Cr C Buchanan
Seconded Mayor G Aldridge

Pursuant to section 90(2) and (3)(a) of the Local Government Act the Community Wellbeing and Sport Committee orders that public be excluded from attendance at the part of this meeting relating to Agenda Item 5.1.6 Salisbury Aquatic Centre Redevelopment – Project Budget and Progress Update.

1. *Pursuant to Section 90(2) and (3)(b)(i)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *and would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing Item 5.1.6 **Salisbury Aquatic Centre Redevelopment – Project Budget and Progress Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Community Development, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, Manager Governance and Personal Assistance to General Manager Community Development be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:52pm.
The meeting moved out of confidence and closed at 7:58pm.

CHAIRMAN.....
DATE.....

ITEM	5.1.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	South Australian Youth Action Plan 2023-26 Submission
AUTHOR	Claudine Spinner, Team Leader, Community Learning and Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The South Australia Youth Action Plan 2023-26 is now being developed and a consultation paper has been released for feedback. This report seeks approval of the proposed submission based on its alignment to the youth consultation project and the adopted Key Priority Areas for Council's next Youth Action Plan.

RECOMMENDATION

That Council:

1. Approves the City of Salisbury's proposed submission to the South Australian Youth Action Plan 2023-26 in Attachment 2 (Community Wellbeing and Sport Committee, 18 July 2023, Item no. 5.1.1).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. SA Youth Action Plan 2023-26 Consultation Paper [↓](#)
2. Proposed Submission to the SA Youth Action Plan 2023-26 [↓](#)

1. BACKGROUND

- 1.1 During 2021-2022, the Commissioner for Children and Young People Youth Action Plan Consultation Project was held across various locations within the City of Salisbury. The purpose of this project was to initiate conversations with young people to identify local priorities and inform the next City of Salisbury Youth Action Plan.
- 1.2 Through this consultation, three Key Priority Areas were identified by young people:
 - 1.2.1 Health and wellbeing;
 - 1.2.2 Equity, discrimination and unfair treatment; and
 - 1.2.3 Educational engagement and successful transitions.
- 1.3 At its meeting held 26 June 2023, Council endorsed the three Key Priority Areas as the basis for the establishment of the next Youth Action Plan (0378/2023).

2. CITY PLAN CRITICAL ACTION

- 2.1 A welcoming and liveable city; and
- 2.2 Ensuring our community's changing needs and aspirations are reflected in the development of programs, services, events and resources.

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Young people living in the City of Salisbury

4. REPORT

- 4.1 The Department of Human Services is currently developing South Australia's new Youth Action Plan 2023-2026 for young people aged 12-25 years of age.
- 4.2 The objective of the new SA Youth Action Plan is to ensure that the South Australian Government better meets the needs of young people by delivering fairer and more equitable access to opportunities, resources and supports.
- 4.3 As part of the public engagement process, a consultation paper has now been released for feedback that proposes five Key Areas for action within the new State Youth Action Plan including:
 - 4.3.1 Physical health, social and emotional wellbeing and mental health;
 - 4.3.2 Safety and justice;
 - 4.3.3 Education and employment;
 - 4.3.4 Connections and access to resources; and
 - 4.3.5 Citizenship and participation.
- 4.4 Council's proposed submission seeks to advocate for the needs of Salisbury's young people based on the three Key Priority Areas identified by young people in our community and notes their alignment to four of the Key Areas for action identified in the State's consultation paper.
- 4.5 A copy of the proposed submission is attached to this report (Attachment 2).

5. CONCLUSION / PROPOSAL

- 5.1 The City of Salisbury welcomes the opportunity to advocate on behalf of young people as part of the development of the South Australia Youth Action Plan 2023-26.
- 5.2 The proposed submission aligns to the endorsed Key Priority Areas identified by young people in Salisbury.



South Australia's Youth Action Plan 2023-26

Consultation Paper

*A new plan for
young South Australians*



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Introduction

Welcome to the conversation about **South Australia's next Youth Action Plan**.

Young people hold the key to creating a better future. They have told us that **they want to be taken seriously, listened to and included in important conversations**. The South Australian Government is keen to ensure that the voices of young South Australians are heard.

The South Australian Government is developing a new Youth Action Plan to **enhance fair and equitable access to opportunities, resources and supports** for young people.

The aim of this paper is to support young people and stakeholder organisations to provide direct input to South Australia's new Youth Action Plan. This input may include:

- **Considering the potential actions** presented in this paper.
- **Proposing other actions** not included in this paper.
- **Raising any other issues** you think are important for young people aged 12-25 who live in South Australia.

South Australia's Youth Action Plan 2023-2026 is an important opportunity for deeper collaboration across government, Aboriginal-led organisations, the youth sector and the broader community. In developing this new Youth Action Plan for SA, we acknowledge the Aboriginal peoples of South Australia, their ongoing strength, resilience and culture. We are committed to Closing the Gap and ensuring that Aboriginal peoples have a genuine say in the design and delivery of policies, programs and services that affect them. Through the development of this Plan, we will work closely with Aboriginal peoples and their communities to improve life outcomes for young people, in line with Closing the Gap.

Reflection on the previous Youth Action Plan 2020-2022

South Australia's previous Youth Action Plan, Strong Futures, ended in December 2022. A reflection on Strong Futures was undertaken in early 2023 with key State Government and youth sector stakeholders. This highlighted that the vision for Strong Futures – creating a safe, inclusive and sustainable State for all young people - remains important. We also heard

that the priorities identified in Strong Futures, in consultation with young people, are still relevant. These were:

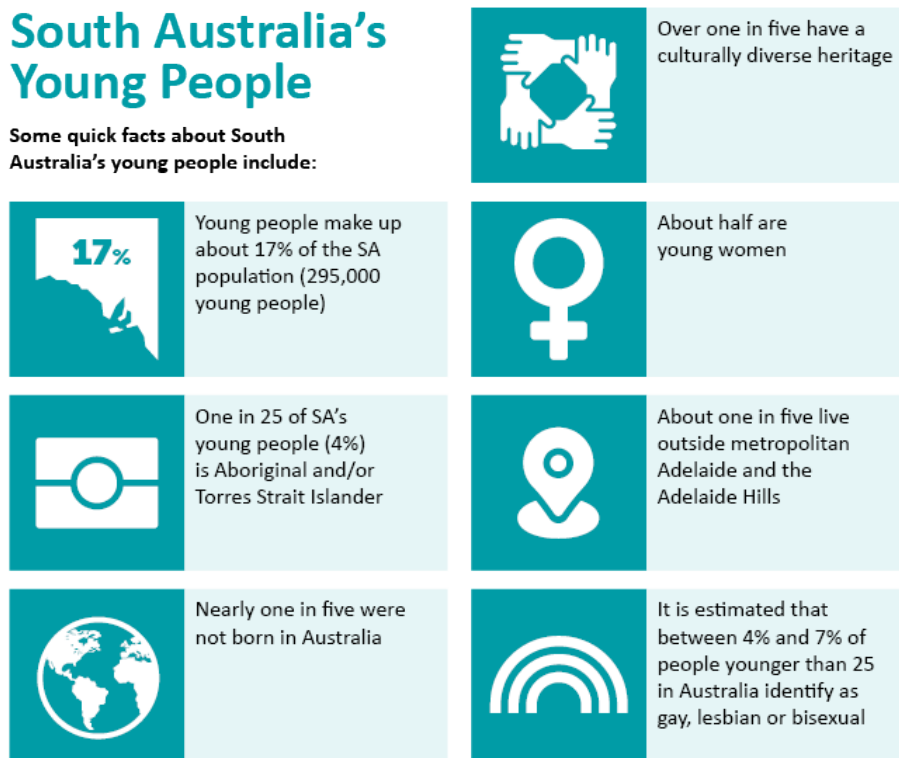
- Preparing young people for work and life.
- Including young people and supporting them to reach their potential.
- Ensuring young people are safe, healthy and resilient.
- Ensuring young people are engaged and have influence in the issues and decisions that affect them.

However, the reflection process raised some important considerations for the development and implementation of the next Youth Action Plan, including:

- Raising awareness of the plan.
- Funding to support actions.
- Cooperation and collaboration across Government and community.
- More involvement of, and support for, the youth sector.
- Better monitoring of, and reporting on, outcomes.

South Australia's Young People

Some quick facts about South Australia's young people include:



[Infographic plain text description](#)

South Australia's Youth Action Plan 2023-2026

South Australia's new Youth Action Plan is being developed by the Department of Human Services (DHS), which has a lead role in policy development and implementation with, and for, young people aged 12-25 who live in South Australia.

The new SA Youth Action Plan aims to ensure the South Australian Government better meets the needs of young people, by delivering **fairer and more equitable access to opportunities, resources and supports**.

Meeting the needs of diverse young people

There are almost 300,000 young people in SA and they are diverse, but share many interests, strengths and challenges. They are passionate about equity, fairness, social justice, physical and mental health, the environment, diversity in all its forms, social connections, learning about each other and much more.

We all experience successes and challenges, and everyone may encounter barriers in unique ways and at different stages. However, some young people experience particular disadvantage, marginalisation and discrimination. To promote equity and social justice, it is important that we take action to meet the needs of these young people, including:

- Aboriginal young people
- Young people experiencing socio-economic disadvantage
- LGBTIQ+ young people
- Young people who have caring responsibilities
- Young people who live with disability and/or who are neurodivergent
- Culturally and linguistically diverse young people
- Young people who live regionally or remotely
- Young women
- Young people in contact with the youth justice and child protection system

Around 4% of SA's young people identify as Aboriginal and/or Torres Strait Islander. SA's Youth Action Plan is an important opportunity for the State Government to work with Aboriginal peoples and their communities to achieve life outcomes equal to all SA's young people. The Plan will provide key actions that will contribute to **Closing the Gap**:

- Outcome 5: Aboriginal students achieve their full learning potential
- Outcome 6: Aboriginal students reach their full potential through further education pathways
- Outcome 7: Aboriginal young people are engaged in employment or education
- Outcome 11: Aboriginal young people are not overrepresented in the criminal justice system
- Outcome 12: Aboriginal children are not overrepresented in the child protection system
- Outcome 13: Aboriginal children are safe
- Outcome 14: Aboriginal young people enjoy high levels of social and emotional wellbeing

Current policies relevant to young people

South Australia's Youth Action Plan will complement and, where appropriate, help shape a range of other SA Government policies that support young people to participate socially, economically and in other areas of community life. These policies include:

- [Digital Strategy 2022-2025](#) (Department for Education)
- [Aboriginal Education Strategy 2019-2029](#) (Department for Education)
- [Country Education Strategy 2021-2028](#) (Department for Education)
- [Child and Youth Engagement Strategy 2021-2023](#) (Department for Child Protection)
- [Youth Justice State Plan 2020-2023](#) (Department of Human Services)
- [SA Health and Wellbeing Strategy 2020-2025](#) (SA Health)
- [Physical Activity in Nature Action Plan 2021-2024](#) (SA Health)
- [Our Housing Future Strategy 2020-2030](#) (Housing SA)
- [Volunteering Strategy for SA 2021-2027](#) (Department of Human Services)
- [State Disability Inclusion Plan 2019-2023](#) (Department of Human Services)
- [Arts and Culture Plan 2019-2024](#) (Department of the Premier and Cabinet)

- [Office for Recreation, Sports and Racing’s Strategic Plan 2021-2025 \(ORSR\)](#)



Snapshot of common themes of existing South Australian Government policies with a focus on young people

SEEKING YOUR INPUT

You can have your say on SA's Youth Action Plan by:

- **Responding to the online survey** based on the questions below via the YourSAy website (yoursay.sa.gov.au/yoursay-sa-gov-au-youth-action-plan-2023-2026)
- **Providing feedback online** via alternative engagement tools available on the YourSAy website (yoursay.sa.gov.au/yoursay-sa-gov-au-youth-action-plan-2023-2026)
- **Writing a submission** using the questions below as a guide and sending it to youthactionplan@sa.gov.au or to SA Youth Action Plan, GPO Box 292, Adelaide SA 5001
- **Emailing any feedback** you may have to youthactionplan@sa.gov.au, or sending it to SA Youth Action Plan, GPO Box 292, Adelaide SA 5001
- Participating in a **public consultation event** – details will be available at yoursay.sa.gov.au/yoursay-sa-gov-au-youth-action-plan-2023-2026

Further details about the public engagement process for SA's Youth Action Plan and how you can have your say can be found on the YourSAy website at (yoursay.sa.gov.au/yoursay-sa-gov-au-youth-action-plan-2023-2026).

You can also contact us at youthactionplan@sa.gov.au for any information.

Key overarching areas for action

Young people demonstrate many strengths – including creativity, resilience, empathy, independence, collaboration and innovation. However, there are also areas where we need to take action to ensure that all young people can flourish. In line with South Australia’s Outcomes Framework for Children and Young People, we are proposing that SA’s Youth Action Plan has five key areas for action:

1. **Physical Health, and Social and Emotional Wellbeing and Mental Health:** Young South Australians are physically, socially, emotionally and mentally healthy
2. **Safety and Justice:** Young South Australians are safe and nurtured
3. **Education and Employment:** Young South Australians are successfully learning and/or working
4. **Connections and Access to Resources:** Young South Australians are connected to community and needed resources
5. **Citizenship and Participation:** Young South Australians participate actively in society

Q1: Are there any other overarching areas for action that should be included in SA’s Youth Action Plan?

Young people have already told us a lot about the issues and opportunities that are important to them. We have included below some **potential actions** for the new Youth Action Plan. These have been informed by a review of recent reports from a range of key youth organisations, which reflect consultation with over **10,000 young people** in South Australia and nationally. These organisations include, but are not limited to:

- the Commissioner for Children and Young People
- the Commissioner for Aboriginal Children and Young People
- the Youth Affairs Council of SA (YACSA)
- YMCA SA
- Multicultural Youth SA
- the Child Development Council
- the SA Youth Forum

- Mission Australia
- UNICEF Australia

The potential actions presented below are intended to **prompt your thinking** and we encourage you to **tell us more** about how the South Australian Government can meet the needs of young people.

ACTION AREA 1: Physical Health, and Social and Emotional Wellbeing and Mental Health

Young South Australians are physically, social, emotionally and mentally healthy

PHYSICAL HEALTH

Fewer than 1 in 10	The SA Government's Game On Report found that fewer than one in 10 young people aged 13-17 in SA do at least 60 minutes of daily physical activity , which is what they need for a healthy lifestyle. We need to get more young people moving.
2 in 3	Vaping is posing health risks for young people across the State. In her Vaping Survey, the Commissioner for Children and Young People found that two thirds have tried vaping , with almost a quarter vaping regularly.
More than 1 in 4	28% of young people in SA live with a long-term health condition , including a mental health condition (2021 Census). There is currently minimal research into the impact of chronic illness on South Australian children and young people. We need a better understanding of this issue so that we can develop informed responses.

The Commissioner for Children and Young People's Menstruation Matters Report found that we need to do much better to address the impacts of menstruation on wellbeing, participation and school attendance for young people who menstruate.

Q2: How can the South Australian Government improve the physical health of young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Co-design opportunities for young people to participate in physically active 'play' in local communities.
- Better understand and respond to the experiences of children and young people living with chronic illness.
- Develop a state-wide menstrual wellbeing policy.
- Co-design resources to educate young people about the health risks of vaping and how to navigate social pressures.

SOCIAL AND EMOTIONAL WELLBEING AND MENTAL HEALTH

Mental health is a critical issue for young people in SA, with COVID-19 increasing the challenges in this area for many.

More than
1 in 10

The 2021 South Australian Population Health Survey found that more than one in 10 young people in SA **experience depression, anxiety and/or other mental health conditions**, with this percentage increasing to 35% among young people aged 16-17. Some young people, for example those identifying as LGBTIQ+, are at higher risk of experiencing mental health issues.

Through Mission Australia's Youth Survey 2022, a third of SA's 15-19 year olds told us that mental health is their biggest personal challenge, with over half needing support with mental health at some point in their lives. Young people have also told us that coping with stress and body image are critical issues of personal concern. The 2021 Census indicates that

nearly one in six Aboriginal young people have a mental health condition, including depression and/or anxiety.

It is important to acknowledge that for Aboriginal and Torres Strait Islander peoples, social and emotional wellbeing is the foundation for mental health, as well as physical health. While it differs across cultural groups and individuals, social and emotional wellbeing is an holistic concept that reflects the importance of relationships between individuals, family, kin and community, as well as connection to land, culture, spirituality and ancestry. We know that connection to family, country, culture and language is critically important to the social and emotional wellbeing of young Aboriginal people.

Young people have made it clear that we need to make it easier for them to access local social and emotional wellbeing supports earlier and that responses should be co-designed with young people. We need to help schools and the broader community support young people who are struggling. It is also important that we take targeted action to remove barriers to services, for example for young people living regionally.

Q3: How can the South Australian Government improve the social and emotional wellbeing and mental health of young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Improve opportunities for young people to provide direct advice to the Minister for Health and Wellbeing on mental health.
- Co-design a model for informal, non-clinical, community-based supports for young people to improve social and emotional wellbeing and mental health.
- Increase and improve opportunities for Aboriginal young people to connect with country, culture and language.
- Remove barriers to safely accessing mental health information and services, particularly for LGBTQIA+ young people and for young people living outside metropolitan areas.
- Introduce mental health first aid training in secondary schools.
- Co-design mental health peer-to-peer resources and supports for young people.

- Increase access to high quality school and community-based mental health assessment and support, including culturally sensitive and trauma-informed services.

YOUNG PEOPLE WITH DISABILITY

Living with disability is something that many young people experience.

1 in 9

Australian Bureau of Statistics data indicate that one in nine young people in SA, aged 15-24, **live with disability**. Approximately one third of young people in SA need assistance with core activities (2021 Census).

We know from national evidence on social inclusion that people with disability experience discrimination and infringements on their rights. In the 2022 Child Rights Progress Report, the Commissioner for Children and Young People highlighted that the sterilisation of children with disability is a serious issue that needs attention.

Some groups of young people are more likely to live with disability. A recent report from the Commissioner for Aboriginal Children and Young People estimates that Aboriginal young people are up to twice as likely to live with disability than non-Aboriginal young people. The Writing Themselves In 4 Report from La Trobe University found that over one in three South Australian LGBTQA+ young people aged 14 to 21 live with disability or a long-term health condition.

Q4: How can the South Australian Government improve the inclusion and wellbeing of young people who live with disability?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Increase the focus on participation, inclusion and independence of young people with disability within Disability Access and Inclusion Plans.
- Improve inclusion and safeguarding of young people with complex disability needs who are unable to live in the family home.
- Address discrimination towards young people with disability.

- Support young people with disability to access complaint mechanisms and raise issues of concern, ensuring their issues are appropriately addressed.

HEALTH SERVICES

To be physically, mentally and emotionally healthy, young people need access to appropriate and effective health services. However, some young people face barriers in accessing the services they need. For example, a recent report from the Commissioner for Children and Young People highlighted that sexual health information and services are not equally accessible for all young people, including LGBTIQ+ young people and those in regional areas. Given that nearly one in three Aboriginal young people live with a long-term health condition (2021 Census), access to culturally appropriate health services for Aboriginal young people and their families is vital.

We also know that better understanding and responding to young people's experiences of violence and abuse, and supporting young parents, will improve outcomes for young people now and for future generations.

Q5: How can the South Australian Government improve the availability and accessibility of health services to young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Support Aboriginal Controlled Community Organisations (ACCOs) to ensure culturally appropriate, holistic and trauma-responsive supports and health services are available to Aboriginal young people.
- Make sexual health services and information more accessible, particularly for LGBTIQ+ young people and those in regional areas.
- Conduct research to better understand young people's experiences of sexual assault to improve responses.
- Co-design therapeutic interventions to better respond to young people's experience of violence.
- Support young parents to build their parenting skills and capacity, including more programs targeted to young fathers.

ACTION AREA 2: Safety and Justice

Young South Australians are safe and nurtured

CHILD PROTECTION

In SA, the proportion of young people who live in out-of-home care is higher than in the rest of Australia. Young people living in out-of-home care, particularly in residential care, face a much higher risk than others of becoming involved with the youth justice system. Aboriginal young people are significantly over-represented in the child protection system. Children and young people with disability are also over-represented in this system. We need to strengthen our efforts to address what is causing this over-representation.

Q6: How can the South Australian Government assist young people who are involved with, or are at risk of becoming involved with, the child protection system?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Better understand and respond to the factors that determine the over-representation of Aboriginal young people in the child protection system, including disability, mental health needs, homelessness and intergenerational trauma.
- Better understand and respond to the factors that determine the over-representation of young people with disability in the child protection system.
- Develop innovative measures that refer children in out-of-home care away from the justice system as a first resort.

YOUTH JUSTICE

Aboriginal young people and children and young people with disability are also over-represented in the youth justice system. Young Aboriginal people in SA are up to 10 times more likely to be under community supervision or in youth detention than non-Aboriginal young people. DHS' Disability Screening Assessment Project found a very high prevalence of complex disability-related needs among young people in Kurlana Tapa Youth Justice Centre.

It is important to better understand and to address the reasons of this over-representation, as well as to divert and support young people away from the justice system.

Q7: How can the South Australian Government assist young people who are involved with, or are at risk of becoming involved with, the youth justice system?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Better understand and respond to the factors that determine the over-representation of Aboriginal young people in the youth justice system, including racism, trauma, disability, mental health needs and homelessness.
- Better understand and respond to the factors that determine the over-representation of young people with disability in the youth justice system.
- Co-design community-based alternatives and interventions that divert young people from the justice system, including in remote areas.
- Invest in safe and appropriate accommodation options for young people on bail and develop a targeted response to support young people leaving detention.

HOUSING AND HOMELESSNESS

Access to appropriate and safe housing is incredibly important for young people and can have lifelong impacts on education, employment and health outcomes.

**More than
1 in 10**

Mission Australia's Youth Survey 2022 found that more than one in ten young people in SA aged 15-19 **are worried about having a safe place to stay.**

Reports from the Australian Housing and Urban Research Institute and the Australian Institute for Health and Welfare indicate that cost of living, housing supply and family and domestic violence are some of the main reasons young people may become homeless. Young people also face serious discrimination in the private rental market and, while young people still aspire to home ownership, some groups are particularly pessimistic about their

ability to ever own their home, including non-binary, gender diverse and agender young people.

Q8: How can the South Australian Government assist young people to access safe and appropriate housing?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Develop a coordinated multi-agency response to young people who are at risk of homelessness (and entering the youth justice system and/or out of home care).
- Increase investment in accommodation and supports for young people at risk.
- Educate property owners and young people on their rights and responsibilities in the private rental market.
- Work within the parameters of the Planning, Development, and Infrastructure Act 2016 to increase the availability of affordable housing options.
- Understand better and respond to the experiences in the housing market of non-binary, gender diverse and agender young people.

RESPECTFUL RELATIONSHIPS AND SEX AND SEXUAL HEALTH EDUCATION

Violence and abuse, including sexual violence, is experienced by a significant proportion of young people around Australia.

1 in 5

Data from the Australian Institute for Health and Welfare tell us that one in five **Australian women and one in 20 Australian men have experienced sexual violence** of some kind from the age of 15.

Some young people are more likely than others to experience exploitation and abuse, including Aboriginal young people, young people with disability and those in out-of-home care. The Royal Commission into Institutional Responses to Child Sexual Abuse found that

problematic or harmful sexual behaviour perpetrated against young people by young people is also a critical issue and is more prevalent than previously thought.

Educating young people is critical to promote safe, respectful and healthy relationships, including sexual relationships. However, young people have told us that such education in South Australian schools should be more consistent and inclusive of gender and sexual diversity.

Q9: How can the South Australian Government better promote safe, respectful and healthy relationships, including sexual relationships, among young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Ensure all young people have access to age-appropriate, evidence-based, safe and inclusive respectful relationships (including consent), sex and sexual health education in school, inclusive of LGBTQIA+ young people.
- Develop targeted actions to improve access for young people to respectful relationships, sex and sexual health information, including resources for young people in residential care, flexible learning options, disability school leaver support programs, regional community health centres, or who are in the youth justice system.
- Improve prevention, intervention, therapy and case management for young people with problematic or harmful sexual behaviours.

ACTION AREA 3: Education and Employment

Young South Australians are successfully learning and/or working

STUDY AND POST-SCHOOL PATHWAYS

118 K

According to the 2021 Census, nearly **118,000 young people in SA are students**, either in secondary school (50%), university (40%) or in vocational tertiary education (10%). Of the young people in SA who study, 88% study full-time and 12% study part-time.

Through the Mission Australia Youth Survey 2022, young South Australians aged 15 to 19 told us that school or study problems are among the most important issues of personal concern.

It is important that we improve gender equality and cultural safety in schools and undertake targeted actions to promote successful post-school pathways for young people experiencing particular barriers, including Aboriginal young people, refugee and migrant young people, young people with disability, young people leaving out of home care and young people leaving Kurlana Tapa Youth Justice Centre.

Q10: How can the South Australian Government improve school and study experiences and outcomes, and post-school pathways?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Strengthen the focus in schools on Aboriginal histories, countries, cultures and languages, led by Aboriginal people.
- Develop 'pathway to employment' initiatives and supports targeted to those young people experiencing particular barriers.
- Invest in volunteering opportunities for young people experiencing barriers to participation and employment, to build skills and capacity.

- Ensure that all students, regardless of gender, have access to information about possible careers across all industries and sectors, and are supported in their aspirations.
- Better understand how racism impacts the experience of belonging in school of Aboriginal young people and culturally and linguistically diverse young people.

SCHOOL ATTENDANCE AND ENGAGEMENT

School exclusion, expulsion and suspension are used to respond to student behavioural issues in Australian schools. However, there is evidence, for example from the Australian Institute of Criminology, that shows a clear relationship between exclusion from school and young people engaging in behaviours that are detrimental to their health and social and emotional wellbeing. Evidence also shows that excluded and marginalised young people are at higher risk of exposure to and involvement with the youth justice system.

3 X
more likely

The recent Inquiry into Suspensions, Exclusions and Expulsion Processes in SA Government Schools found that **Aboriginal children are three times more likely to be suspended** than non-Aboriginal children.

Q11: How can the South Australian Government improve school attendance and engagement for young people at risk of marginalisation?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Co-design with community targeted strategies to increase school attendance and engagement, particularly for Aboriginal students and students with disability.
- Review, in collaboration with the Aboriginal Controlled Community Organisations (ACCO) sector, the Aboriginal Education strategy to increase school engagement of Aboriginal young people.
- Introduce an independent appeals mechanism for young people who have been excluded from school to mitigate systemic barriers.

YOUNG CARERS

1 in 20

Approximately one in twenty young people in SA provide unpaid care to an older person, a person with disability, someone with a health condition, or someone else's child. It is estimated that the proportion of Aboriginal young people who provide unpaid care for others is double this (2021 Census).

Through the Commissioner for Children and Young People's Take Care Report, young people with caring responsibilities told us that caring impacts their friendships, educational outcomes and community involvement.

Q12: How can the South Australian Government better meet the needs of young people with caring responsibilities? (You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Co-design innovative school-based supports for young people with significant caring roles to improve their educational, social and community inclusion.
- Improve opportunities for young carers to access sport, recreational and social activities.
- Improve access for young carers to training, further education and employment opportunities that fit with their caring role.

EMPLOYMENT

Access to adequate and safe employment opportunities is critical to assist young people in meeting some of the pressing demands they are faced with, including the rising cost of living.

1 in 3

Nearly one in three full-time students in SA also **work, either part-time or full-time**.

Young people experience unemployment at higher rates than other South Australians and the impacts of COVID-19 on employment were disproportionately experienced by young people.

**Over
1 in 10**

About 11% of young people in SA **are unemployed** and looking for work, compared with around 5% of all South Australians.

**Nearly
1 in 4**

While around three quarters of **Aboriginal young people** aged 15-24 are employed, nearly one in four **are unemployed** (2021 Census).

**2 X
as likely**

In the People with Disability in Australia Report, the Australian Institute of Health and Welfare points out that **people with disability are twice as likely to be unemployed** than those without disability and that young people with disability are more than twice as likely to be unemployed than adults.

In her Advocacy Agenda, the Commissioner for Children and Young People highlights that workplace bullying and harassment, including sexual harassment, is a serious health and safety issue for young employees.

Q13: How can the South Australian Government improve employment outcomes for young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Create effective linkages between youth services and training and education providers, including a focus on groups of young people experiencing poorer employment outcomes.

- Develop youth traineeships and employment opportunities for young people, including graduates, across a broader range of industries and sectors – including a focus on groups of young people experiencing particular barriers to employment.
- Increase opportunities for young people to develop life skills and work readiness through meaningful and innovative volunteering roles.
- Reduce workplace bullying and harassment, including sexual harassment, perpetrated and experienced by young people.

ACTION AREA 4: Connections and Access to Resources

Young South Australians are connected to community and needed resources

SOCIO-ECONOMIC DISADVANTAGE AND COST OF LIVING

Young people in SA are particularly vulnerable to socio-economic disadvantage and the detrimental impacts of the rising cost of living.

Over
1 in 2

The Child Development Council of South Australia's 2022 Report Card identified that over half of people under the age of 20 in SA **live in disadvantaged socioeconomic circumstances**, compared to 38% nationally.

Over
1 in 10

The 2021 Census revealed that over one in 10 young people in SA **live in households where the total income is below the poverty threshold** for a family.

The 2021 Census revealed also that 38% of Aboriginal families earn an income below the poverty line, and about one in three people aged 20-24 earn an income below the poverty threshold, with a further 8% earning no income. This impacts on young people's wellbeing and life opportunities in a range of ways.

Q14: How can the South Australian Government improve outcomes for young people facing socio-economic disadvantage?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Ensure that South Australia's concessions schemes responds to the needs of young people.
- Develop targeted actions to address issues of food insecurity for young people experiencing significant financial struggles.
- Improve access to sporting and recreational opportunities for young people who are socio-economically disadvantaged, in partnership with the Office for Recreation, Sport and Racing.

CONNECTIONS AND ACCESS TO RESOURCES

Establishing connections is important for young people's wellbeing and to enable access to needed supports and resources.

Over
1 in 2

Mission Australia's Youth Survey 2022 found that over half of young people aged 15-19 in SA **do not think their communities offer them what they need** to have a positive and thriving future.

Mission Australia's Youth Survey 2022 reported also that around a third of young people in SA say that nothing more could help, or they are unsure what could help with their challenges.

For some young people in SA, having limited or no digital access creates significant barriers to education, career and citizenship opportunities. Existing information and reporting gaps make it hard to understand how connected young people feel to community and supports.

Q15: How can the South Australian Government promote connections and access to resources for young people?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Build on the Child Development Council of South Australia’s Outcomes Framework for Children and Young People to address data gaps, create new opportunities for ongoing engagement with young people and better monitor outcomes for young people (including those aged 18-25).
- Invest in local community-led solutions to promote connection and wellbeing for young people.
- Expand free public Wi-Fi services to include all public buildings, public transport and community infrastructure, such as libraries and school grounds, in South Australia.
- Improve young people’s awareness of current supports and resources available to them.

ACTION AREA 5: Citizenship and Participation

Young South Australians participate actively in society

YOUTH PARTICIPATION

Young people have made it clear they want to be listened to, taken seriously and have a voice in decision-making about issues that affect them, such as the environment and climate change.

1 in 2

Through Mission Australia’s Youth Survey 2022, half of the young South Australians aged 15-19 surveyed told us that **the environment is the most important issue** in Australia today.

It is also important that the voices of young people in child protection and youth justice contexts are heard in decisions that impact them.

Q16: How can the South Australian Government promote young people’s active participation in their communities?

(You can suggest actions and/or refer to the potential actions below)

Some **potential actions** may include:

- Introduce direct mechanisms for young people to influence environment and climate change policy and provide advice to the Minister for Climate, Environment and Water.
- Review and/or create best practice mechanisms for young people to participate in decision-making in the child protection and youth justice systems to strengthen service delivery outcomes.
- Implement youth participation and engagement training for State Government agencies and develop accountability measures for reporting meaningful youth participation in policy, program and service development.
- Identify and invest in youth-led advocacy initiatives, including in regional and remote SA.

Q17: Do you have any other comments about SA's Youth Action Plan?

Appendix 1 – Plain text description

Infographic plain text description

Some quick facts about SA's young people include:

- young people make up about 17% of the essay population (295, 000 young people)
- one in 25 of SA's young people (4%) is Aboriginal and/or Torres Strait Islander
- one in five young people has a culturally diverse heritage.
- About half our young women
- About one in five lives outside metropolitan Adelaide and the Adelaide Hills
- Nearly one in five was not born in Australia
- It is estimated that between 4 and 7% of people younger than 25 in Australia identify as gay, lesbian or bisexual.

[Return to infographic](#)



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5 July 2023

Salisbury Comments on the SA Youth Action Plan 2023-26

Thank you for providing the opportunity to submit comments on the SA Youth Action Plan. In reviewing the SA Youth Action Plan, Council was supportive of many of the proposed Action Areas as outlined in the consultation paper. The City of Salisbury considers the items highlighted in the tables below to be of the highest priority for the SA Youth Action Plan.

The youth of today represent an incredible force for change. With their passion, energy and fresh perspectives, young people possess the potential to shape a better future for themselves and their communities. It is crucial to recognise and harness this potential by providing them with the necessary platforms, resources and opportunities to take meaningful action.

Based on the 2021 Census, the City of Salisbury has a significantly higher representation of youth aged under 18 (23%) than Greater Adelaide (20.5%) and our young people have always been active contributors to the City of Salisbury's social, cultural and economic life. Council is committed to ensuring a youth voice is heard and valued in decisions that impact their lives and their communities. To this end, during 2021/2022, the Commissioner for Children and Young People Youth Action Plan Consultation Project was held across various locations within the City of Salisbury to initiate conversations that would localise priorities and inform the next City of Salisbury Youth Action Plan. As a result of consultation with young people, three key priority areas were identified and then endorsed at the Council meeting held 26 June 2023. These community-identified three key priority areas now form the basis of our submission for the South Australian Youth Action Plan.

As the tier of government closest to the community, Council recognises that it will have an important role in the implementation of the SA Youth Action Plan at the local level. Anticipating this role, Council offers the following points to be considered for inclusion in the Strategy:

1. Health and Wellbeing

The age profile of the City of Salisbury's population is significantly younger than that of Greater Adelaide with a much higher proportion of children and young people under 18 years. As a result, there is a greater need for innovative approaches that support the health and wellbeing of young people including those that contribute to increased physical activity and reduced social isolation, two of Council's key focus areas under its Wellbeing Agenda.

The City of Salisbury notes the proposed Action Areas as outlined in the current consultation and supports the following actions:

ACTION AREA 1: Physical Health, and Social and Emotional Wellbeing and Mental Health	<ul style="list-style-type: none"> • Co-design opportunities for young people to participate in physically active 'play' in local communities • Co-design resources to educate young people about the health risks of vaping and how to navigate social pressures
ACTION AREA 4: Connections and Access to Resources	<ul style="list-style-type: none"> • Develop targeted actions to address issues of food insecurity for young people experiencing significant financial struggles • Improve access to sporting and recreational opportunities for young people who are socio-economically disadvantaged, in partnership with the Office for Recreation, Sport and Racing • Invest in local community-led solutions to promote connection and wellbeing for young people

The City of Salisbury also offers other areas for consideration in the SA Youth Action Plan, which include:

- Further primary prevention programs that support healthy lifestyles; and
- Programs and services that address financial wellbeing and cost of living pressures felt by young people including education and financial counselling.

2. Equity, Discrimination and Unfair Treatment

The City of Salisbury's population is demographically diverse across many areas including culture, religion, physical/cognitive ability and gender. As outlined in the City of Salisbury's City Plan 2030, Council's vision is to be 'a flourishing City with opportunities for all'. To support this vision, Council has already put in place several initiatives including:

- The Ability Inclusion Strategic Plan, which understands disability as the interaction between the diversity of abilities in the community and the planned infrastructure, programs and services provided by Council; and
- Intercultural Strategic Plan 2017-2027 that guides Council's work to create and foster a cohesive and inclusive Salisbury.

The City of Salisbury notes the proposed Action Areas as outlined in the current consultation and supports the following actions:

ACTION AREA 1: Physical Health, and Social and Emotional Wellbeing and Mental Health	<ul style="list-style-type: none"> • Increase the focus on participation, inclusion and independence of young people with disability within Disability Access and Inclusion Plans • Address discrimination towards young people based on factors including but not limited to ability, culture, gender and/or faith.
ACTION AREA 2: Safety and Justice	<ul style="list-style-type: none"> • Develop a coordinated multi-agency response to young people who are at risk of homelessness • Increase investment in accommodation and supports for young people at risk

	<ul style="list-style-type: none"> • Work within the parameters of the Planning, Development, and Infrastructure Act 2016 to increase the availability of affordable housing options
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3. Educational Engagement and Successful Transitions

The City of Salisbury is eager to encourage its young people to develop the skills, knowledge and experience to enable them to seize the local employment opportunities in significant regional employment growth sectors including defence, advanced manufacturing and health and aged care. Any Youth Action Plan priority within this context should also emphasise the need to foster entrepreneurialism and local transitions. Importantly, it should bring together local businesses, community and government stakeholders to provide a diverse range of vocational and transition opportunities to cater for the varying needs of young people as well as industry.

The City of Salisbury notes the proposed Action Areas as outlined in the consultation and supports the following actions:

<p>ACTION AREA 3: Education and Employment</p>	<ul style="list-style-type: none"> • Develop ‘pathway to employment’ initiatives and supports targeted to those young people experiencing particular barriers • Invest in volunteering opportunities for young people experiencing barriers to participation and employment, to build skills and capacity • Develop youth traineeships and employment opportunities for young people, including graduates, across a broader range of industries and sectors – including a focus on groups of young people experiencing particular barriers to employment • Increase opportunities for young people to develop life skills and work readiness through meaningful and innovative volunteering roles
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The City of Salisbury staff will be happy to work with the Department to further inform these suggestions. Once Council has finalised its Youth Action Plan, we look forward to providing an overview to the Department and having further discussions to explore future collaboration and/or partnership opportunities.

If you have any questions in relation to this submission, please do not hesitate to contact Chandler Giles on 8406 8222 or email: cgiles@salisbury.sa.gov.au

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ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Funding and categories for Youth Sponsorship applications
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report addresses a resolution from the March 2023 Council meeting and provides an opportunity for Youth Sponsorship grants to be aligned with the Community Grant process whilst meeting the outcomes of the City of Salisbury's City Plan 2035.

RECOMMENDATION

That Council:

1. Notes the Youth Sponsorship budget and assessment process will be transferred to the newly formed Neighbourhood Development team within the Community Development Department, noting they work directly with young people and can be proactive in encouraging our youth to apply for Youth Sponsorship funding.
2. Approves the following categories and funds to be allocated to successful applications of the Youth Sponsorship program:
 - Representing South Australia at a National level in South Australia from \$125 increased to \$150.
 - Representing South Australia at a National level in Australia from \$250 increased to \$300.
 - Representing Australia at an International level in Australia remains at \$500.
 - Representing Australia at an International level Overseas remains at \$1000.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Youth Sponsorship category comparisons [↓](#)

1. BACKGROUND

1.1 At it's meeting held on 27 March 2023, Council resolved that:

- 1.1.1 *Request that staff bring back a report to the community wellbeing and sport committee in April 2023 on a proposed increase of the funding categories and other suggestions by staff (0182/2023).*

- 1.2 The purpose of Council's Youth Sponsorship is to assist local young people who have excelled in their particular sport/cultural/recreational activity and have been selected for representation at a State, National or International level.
- 1.3 The categories Administration consider and review applications for sponsorship against are as follows:
- Sport and recreation;
 - For school organised sporting competitions;
 - Arts and Culture; Education and Academic Performance; and
 - Community Involvement.
- 1.4 Levels of Sponsorship applications are considered for are:
- Representing South Australia at a National Level in South Australia - \$125
 - Representing South Australia at a National Level Interstate - \$250
 - Representing Australia at an International level in Australia - \$500
 - Representing Australia at an International level overseas - \$1,000
- 1.5 The current annual funding budget for Youth Sponsorship applications for the 2023/2024 financial year is \$45,000.

2. CITY PLAN CRITICAL ACTION

- 2.1 Deliver and support programs that promote active living, health and wellbeing throughout the community.

3. REPORT

- 3.1 The current level of Youth Sponsorship applications received to end March 2023 is outlined in the below table:

Level of Sponsorship	\$ amount per level	Number of applicants supported	TOTAL paid
SA at a National level in SA	\$125	4	\$500
SA at a National level in Australia	\$250	68	\$17,000
Australia at an International level in Australia	\$500	0	\$0
Australia at an International level Overseas	\$1000	18	\$18,000
TOTAL		90	\$35,500

- 3.2 Based on the current application the predominant use is for sporting events representing South Australia at a National level within Australia.
- 3.3 Of the applications received to date, only one application has been declined, as all supporting documentation was provided by a commercial organisation which is against the current eligibility criteria.

- 3.4 Currently Youth Sponsorship applications are received and assessed by the Personal Assistant to the General Manager, Business Excellence Department.
- 3.5 Administration consider the categories are appropriate but further marketing of the grant, particularly to promote the lower use categories is required to ensure awareness of the grant by the community.
- 3.6 It is proposed that this process be reviewed and consideration be given for the Youth Sponsorship budget and assessment process to be transferred to the newly formed Neighbourhood Development team within the Community Development Department. This team works directly with our community and would be proactive in encouraging our youth to apply for Youth Sponsorship funding.
- 3.7 The current levels of Sponsorship (per the table above) are:
- Representing South Australia at a National level in South Australia - \$125
 - Representing South Australia at a National level in Australia - \$250
 - Representing Australia at an International level in Australia - \$500
 - Representing Australia at an International level Overseas - \$1000
- 3.8 A comparison of other Council funding is provided as attachment 1, which shows the levels of funding provided by Council is well above other Councils.
- 3.9 The last review of Youth Sponsorship Applications and Funding was approved by Council in 2018 when Council increased the funding as follows:
- Representing South Australia at a National level in South Australia from \$120 to \$125.
 - Representing South Australia at a National level in Australia from \$240 to \$250.
 - Representing Australia at an International level in Australia from \$480 to \$500.
 - Representing Australia at an International level Overseas from \$960 to \$1000.
- 3.10 Should Council consider an increase is required, Administration recommends that changes are only made to the lower categories as follows:
- Representing South Australia at a National level in South Australia from \$125 increased to \$150.
 - Representing South Australia at a National level in Australia from \$250 increased to \$300

4. CONCLUSION / PROPOSAL

- 4.1 Council is asked to consider the current level of funding and categories as proposed in this report.

YOUTH SPONSORSHIP CATEGORY AND FUNDING COMPARISONS:**City of Salisbury**

SA – National in SA	\$125
SA – National Interstate	\$250
SA/Australia – International in Australia	\$500
SA/Australia – International Overseas	\$1000

City of Tea Tree Gully

SA – National in SA	\$100
SA – National Interstate	\$200
SA/Australia – International in Australia	\$300
SA/Australia – International Overseas	\$400

City of Port Adelaide Enfield

Over a 12-month period – entitled to apply once	\$200
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City of Playford

2 streams available – no age limit	\$400 max
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City of Charles Sturt

SA – National in SA	\$75 (without concession card) or \$120 (with concession card)
SA – National Interstate	\$150 (without concession card) or \$200 (with concession card)
SA/Australia – International in Australia	N/A
SA/Australia – International Overseas	\$250 (without concession card) or \$300 (with concession card)

Town of Gawler

<i>Youth Sport</i>	
Representing SA	\$100
Representing Australia	\$200
<i>Youth Involvement</i>	
Individual	\$100
<i>Youth Artist</i>	
Travel within SA	\$100
Travel Interstate	\$200

ITEM	5.1.3 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Proposed Changes to Community Grant Program
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Community Grants have been reviewed and the administration have found various opportunities to deliver positive community outcomes and align the Community Grants with Council's City Plan 2035 for the Community Wellbeing and Sport Committee to consider.

RECOMMENDATION

That Council:

1. Approves amalgamating the Community Grant program to incorporate the Community Event Sponsorship Program and Youth Sponsorship Program under the newly created grant types including:
 - a. Active and Connected
 - b. Sustainability and
 - c. Economic Growth
2. Approves changing the Community Grant Sizes to consist of three different sizes including;
 - a. Mini Grant – Limit of \$2k
 - b. Small Grant – \$2k-\$7k
 - c. Medium Grant - \$7k-12k
3. Approves increasing partnerships between Council and Community Grant Applicants to increase community connection.
4. Notes that the responsibility of the Community Grant Program will move to the Neighbourhood Development Team.
5. Notes that the update of the Community Grant application process, eligibility criteria and terms and conditions for each of the three types will be subject of a future report to Council for approval following a decision on the overall structure of the program.
6. Approves the change in Terms of Reference for the Community Wellbeing and Sport Committee as per the proposed changes to Community Grant sizes as outlined in paragraph 3.11 of this report (Item no. 5.1.3, Community Wellbeing and Sport Committee, 18 July 2023).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1: High-Level Overview of Community Grant Types [↓](#)
2. Attachment 2: Proposed Changes to Grant Sizes [↓](#)
3. Attachment 3: Example Community Grant Monthly Reporting [↓](#)

1. BACKGROUND

1.1 At its meeting held on 27 March Council resolved that Council:

1. Request that staff bring back a report to Community Wellbeing and Sport Committee reviewing the Community Grant category amounts and advising the Committee of other opportunities (0182/2023).

1.2 Grants are widely used to achieve Council policy objectives. The purpose of Council's Community Grants is to provide financial support to eligible clubs, groups and organisations to create meaningful impact in the community and deliver positive community outcomes.

1.3 The budget for Community Grants is \$120k per year. However, in the past two years this budget has been increased to \$160k (transferring unspent funds from the Youth Sponsorship Program).

1.4 Last year the Community Grant and Youth Sponsorship Program budgets were fully expended and the Community Event Sponsorship Program was \$65k underspent.

1.5 In the 2023/24 Budget, the budget for the Youth Sponsorship Program is \$45k and the budget for the Community Event Sponsorship Program is \$110k.

1.6 In the past two and a half years, approximately 70% of Community Grants were awarded to sporting clubs.

1.7 In the past two and a half years, 23 clubs and organisations have received grant funding multiple years in a row.

1.8 Currently the Community Grants are managed by the Personal Assistant – General Manager of Community Development.

2. CITY PLAN CRITICAL ACTION

2.1 Welcoming and Liveable

2.1.1 Provide support and grants to sporting and community groups

2.2 Sustainable City

2.2.1 Work with and educate our community on ways to improve the environmental performance of households and our City

2.3 A Growing City that Creates New Opportunities

2.3.1 Supports new and existing businesses and industries to grow and create jobs

2.3.2 Streamline processes to improve how Council works with businesses

2.4 Innovation and Business Development

- 2.4.1 Improve how we use data to better inform decision making
- 2.4.2 Meaningfully engage with our community so we better anticipate and respond to needs and opportunities
- 2.4.3 Improve communication with community members to increase awareness of Council initiatives
- 2.4.4 Acknowledgement and celebrate the achievements of staff and our community

3. REPORT

- 3.1 In reviewing the current Community Grants program, various opportunities to increase participation in the program and align with Council's City Plan 2035 and other strategic documents and objectives have been identified.
- 3.2 The below report identifies five opportunities and is considered to be 'Stage 1' of improving the Community Grant processes. 'Stage 2' will include a review of the eligibility criteria, application process, governance structure and acquittal process and is discussed about further in paragraph 3.20 (Item No 5.1.3, Community Wellbeing and Sport Committee, 18 July 2023).

Opportunity 1: Align the Community Grants to City Plan 2035 and other strategic documents (i.e. Draft Sustainability Strategy, Regional Public Health Plan and Age Friendly Strategy)

- 3.3 Aligning the Community Grants to Council's Strategic goals will encourage our community to apply for different types of grants, increase a sense of belonging and ensure we are enabling our diverse community to achieve their goals. Under this proposal, community groups could apply for various grants under three new categories, which include:
 - 3.3.1 Active and Connected
 - 3.3.2 Sustainability
 - 3.3.3 Economic Growth
- 3.4 A high-level overview of what would be included in these three grant types is included as Attachment 1. These proposed grant types aim to ensure the community grant funding is diversified across the various impact areas of our community.
- 3.5 It is proposed that the Active and Connected grant type will also incorporate the grants that are currently applied for through the Community Event Sponsorship Program and the Youth Sponsorship Grant. If approved, this would result in the respective budgets being aligned, meaning the Community Grant Budget would total \$275,702.
- 3.6 It is proposed that the Youth Sponsorship Grants will be changed slightly to increase the funding available. This has been outlined in the 'Funding and Categories for Youth Sponsorship Applications' report which is to be considered at the July 2023 Community Wellbeing and Sport Committee (Item No 5.1.2, Community Wellbeing and Sport Committee, 18 July 2023). The recommendation of that report will be reflected in the changes to the Community Grants.

- 3.7 The proposed Sustainability and Economic Growth grant types have been developed in partnership with the Polaris Centre and Council's City Shaping Team, ensuring they align with Council's draft Sustainability Strategy and City Plan 2035.
- 3.8 Amalgamating these grant programs and their respective budgets would result in a simplified process for our community with improved community outcomes and would mean the Community Grant Program budget increases from \$120k to \$275k.
- 3.9 It is proposed that a monthly report be received by the Community Wellbeing and Sports Committee to allow the Committee greater transparency in regards to community grant data. As an example, this reporting could include; how the grant funds are being spent across three grant types, the age groups that are utilising the most funding and the timing in which the grants are being spent.
- 3.10 An example of what this reporting could look like is included as Attachment 3 and the final version would be created following feedback from the Committee Members.

Opportunity 2: Changing the Grant Sizes

- 3.11 Currently the Community Grant program is capped at \$5k. It is proposed to change the grant sizes to three different options to better suit the needs of our community (please refer to Attachment 2). All three options would still require approval by the Community Wellbeing and Sport Committee, and include:
 - 3.11.1 Mini Grant – Limit of \$2k
 - 3.11.2 Small Grant – \$2k-\$7k
 - 3.11.3 Medium Grant - \$7k-12k
- 3.12 All grant categories would be open and available to apply for on a monthly basis.
- 3.13 Changing the funding amount would require a change to the Delegations of the Community Wellbeing and Sport Committee.

Opportunity 3: Increasing Partnerships between Council and Community Groups

- 3.14 Currently, other than ensuring the Council brand is appropriately recognised and the various acquittal forms are submitted, Council does not require much from grant recipients.
- 3.15 Requiring the grant recipients of Small and Medium sized grants (where appropriate) to provide benefit to the broader community would amplify the outcomes that could be achieved through this program.
- 3.16 The purpose of this idea would be to align our Small and Medium community grant recipients to our strategic goals and increase community connection, which may include:
 - 3.16.1 Attending and assisting with Council events (i.e. Australia Day, Fringe, School Holiday Programs)
 - 3.16.2 Requiring the Club/Organisation to hold events and/or that their events to be open to all residents (i.e. free come and try days/Christmas Events)
 - 3.16.3 Promoting Council activities (i.e. Neighbour Day)

3.16.4 Leveraging Clubs/Organisations/Schools to help activate the City and Salisbury Community Hub

3.16.5 Requiring Clubs/Organisations to support local businesses

Opportunity 4: Moving responsibility of the Community Grants to Neighbourhood Development Team

3.17 Currently the Community Grants are managed by the Personal Assistant – General Manager of Community Development.

3.18 It is proposed that the Community Grants be moved to sit under the newly formed Neighbourhood Development Team and be managed by the Team Leader of this team, in partnership with the subject experts at the Polaris Centre and in the City Shaping Team.

3.19 The Neighbourhood Development Team works directly with our community and would be proactive in encouraging our community to apply for grants.

Opportunity 5: Update the Application Forms including Eligibility Criteria and Terms and Conditions (Stage 2)

3.20 Good Grants Administration is underpinned by solid governance structures and clear accountabilities. Stage 2 of the proposed Community Grant Improvement will be dealing with the governance of the whole program, including the application process, assessment process, decision making process, the delegated authority of the Committee and the acquittal process.

3.21 Currently, the Community Grant application process is 13 pages long. Customer feedback has indicated that it is repetitive and not simple to fill out. The current form may be discouraging members of our community to apply for a community grant as the process is arduous.

3.22 Across the current various grant categories including Community Event Sponsorship and Youth Sponsorship the forms vary, as does the level of information required. There is an opportunity to streamline this by amalgamating the forms, so the customer only has one form to fill out, no matter the grant they apply for.

3.23 Updating the form so that it can be done electronically through our website and simplifying the language would greatly improve the customer experience.

3.24 In addition to simplifying the information required, broadening the eligibility criteria to include different target group (i.e. schools and shop owners where appropriate) could help Council to deliver on its strategic goals (i.e. supporting local entrepreneurs, or assisting with school tree-planting/Clean Up Australia days).

3.25 It should also be noted that the Community Grants are subject to an internal audit this Financial Year, and the recommendations will be presented to the Audit and Risk Committee. Following this, further changes to the process may be required.

4. CONCLUSION / PROPOSAL

- 4.1 Council has an opportunity to improve the current Community Grant process, both from a strategic point of view as well as improving the customer experience for our community.
- 4.2 The proposed opportunities would create a streamlined process, improved strategic community outcomes for Council and improved outcomes for our community.
- 4.3 Stage 2 of the proposed Community Grant Improvement will be dealing with the governance of the whole program, including the application process, assessment process, decision making process, the delegated authority of the Committee and the acquittal process.
- 4.4 Notwithstanding the above review period, it remains the individual responsibility of Elected Members to ensure that they perform their duties in compliance with the *Local Government Act 1999*.

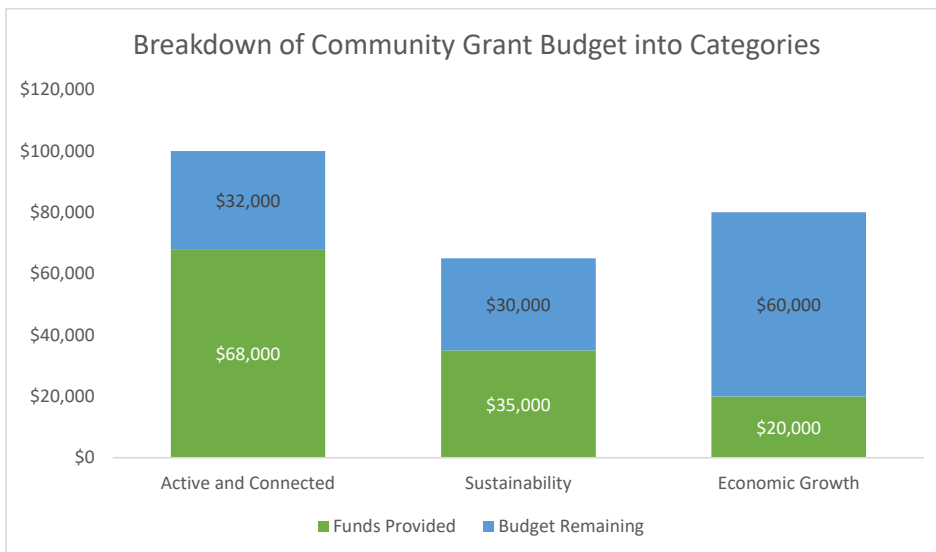
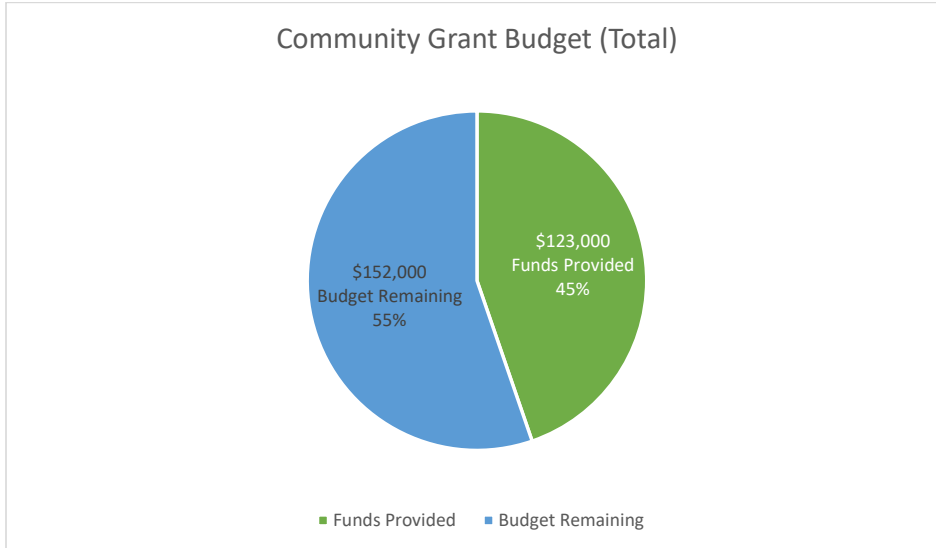
High-Level Overview of the Proposed Community Grant Types:

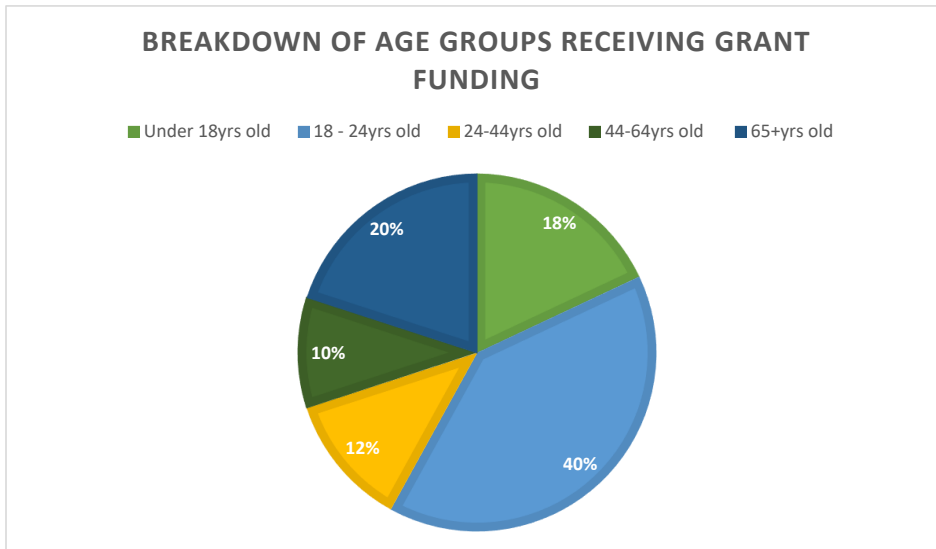
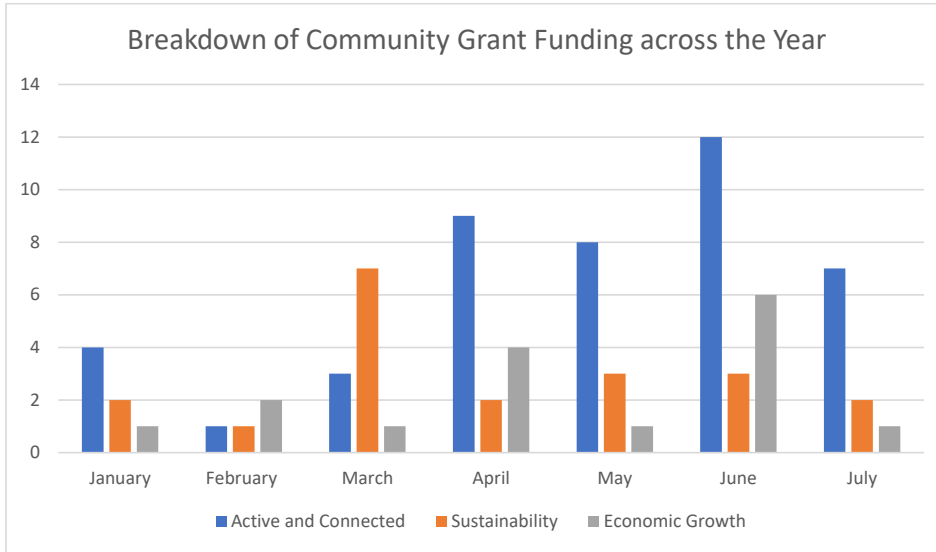
City of Salisbury Community Grants			
Type of Grant	What's Included:	Eligible Groups	Grant Sizes Available
Active & Connected	Youth Sponsorship	Residents under 25years old	Mini Grant <i>(from \$125 - \$1k as per the proposed changes to the Youth Sponsorship Funding and Categories [Item 5.1.2])</i>
	Sport and Recreation Activities and Equipment	All residents & Community Groups	Mini – Medium Grants
	Activities target specific population (i.e Senior's Walking Groups, CALD groups)		
	Multi-cultural events and festivals		
	Celebrating Art and Culture		
	Reconciliation Events		
Programs or Activities that encourage residents to participate in their local community			
Sustainability	Energy Efficiency Assessments and Rebates	Concession Card Holders	Mini Grant
	Sustainability for Business	Small to Medium Sized Local Businesses	Mini – Small Grants
	Climate Change Activities/Programs	All residents & Community Groups	
Economic Growth	Supporting Local Entrepreneurs	All residents & Community Groups	Mini – Small Grants
	Activating or Improving a Space	All residents, Local Businesses and Community Groups	Mini – Small Grants

Proposed Changes to Community Grant Sizes:

Mini Grant	Small Grant	Medium Grant
<ul style="list-style-type: none">• Up to \$2k• Approval by Community Wellbeing & Sport Committee• Only requires basic information in application	<ul style="list-style-type: none">• \$2k - \$7k• Approval by Community Wellbeing & Sport Committee• May require Club/Organisation to partner with Council• Requires more detailed information in application	<ul style="list-style-type: none">• \$7k-\$12k• Approval by Community Wellbeing & Sport Committee• Requires Club/Organisation to partner with Council• Requires detailed information in application

Example of what Community Grant Monthly Reporting could look like:





Item 5.1.3 - Attachment 3 - Attachment 3 - Example Community Grant Monthly Reporting

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Youth Sponsorship Applications - June 2023
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in June 2023.

RECOMMENDATION

That Council:

1. Notes the 19 Youth Sponsorship Applications assessed in June 2023, as included in this report (Item 5.1.4, Community Wellbeing and Sport Committee, 18 July 2023).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in June 2023.

Funding per application	Event	Total Funding
3 @ \$250	Representing Karate SA at the 2023 Karate Federation National Championships in Perth, WA from 25 – 27 August 2023	\$750
3 @ \$250	SA Judo Academy / SA Kodokan Judo Association at the 2023 AKJA National Championships in Wayvell Heights, Qld from 29 September – 1 October 2023	\$750
1 @ \$250	School Sport SA at the Interstate School Swimming Championships in Sydney, NSW from 21 – 26 August 2023	\$250
1 @ 250	AIDA SA, NT and Tas Inc at the 2023 National Championships for Irish Dancing in Sydney, NSW from 26 – 30 September 2023	\$250
1 @ 250	Representing Calisthenics Association of SA and the ACF National Championships Competition in Brisbane, Qld from 2 – 8 July 2023	\$250
1 @ 250	SA School Sport Australia football (soccer) Championships in Canberra, ACT from 10 – 15 September 2023	\$250
TOTAL		\$2,500

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2023/2024 is \$45,000 with a balance of 42,500 after the above allocations.

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Community Grant Report Grant No. 01/2023-24 - Zonta Club of Para District Area Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Zonta Club of Para District Area Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:
 - Grant No. 01/2023-24 Zonta Club of Para District Area Community Grant Application: to the value of \$5,000: to assist with hosting various activities relating to the United Nations 16 Days of Activism 2023.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1: Zonta Club of Para District Area Community Grant Application [↓](#)
2. Attachment 2: Community Grant Eligibility Criteria and Guidelines [↓](#)

1. BACKGROUND

- 1.1 The Zonta Club of Para District Area (Zonta Club) has applied for a Community Grant for the July round of Community Grants to assist with hosting various activities relating to it's United Nations 16 Days of Activism 2023.
- 1.2 The Zonta Club has not received previous Community Grant Funding.
- 1.3 The Zonta Club is a part of the Zonta International which is a leading global organisation of professionals empowering women worldwide through service and advocacy.
- 1.4 Zonta Internationals envisions a world in which women's rights are recognised as human rights and where women have access to all resources and do not live in fear of violence.

- 1.5 The Zonta Club was chartered in 1978 and is the second club to be established in South Australia. Since that time, members of the Zonta Club have been actively involved in providing both a hands-on service and financial support to a number of community organisations largely with the cities of Salisbury, Playford and Tea Tree Gully.
- 1.6 The Zonta Club have 6 members, 2 of which reside in the City of Salisbury.
- 1.7 The Zonta Club is eligible to apply for the July 2023 round of Community Grant funding.
- 1.8 The United Nations 16 Days of Activism is an annual international campaign which commences in late November and runs until 10th December and aims to end gender-based violence against women and girls across the globe.

2. REPORT

- 2.1 The Zonta Club of Para District Area is a Community/Non-Profit organisation.
- 2.2 This application is requesting funds to assist with costs towards hosting various activities relating to the United Nations 16 Days of Activism across November and December 2023.
- 2.3 These activities will be hosted across the City of Salisbury including, the Salisbury Community Hub, the Mawson Centre, Innovation House and Mobarra Park. The aim of these activities is to raise aware of the impact of domestic and family violence, reach out to those impacted and promote respectful behaviour in our community.
- 2.4 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.5 The money committed to this application for the July 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the July round is \$10,000 in total.
- 2.6 The remaining balance of the grant funding if all grant applications received (2 in total) for the July 2023 round are approved, is \$110,000.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding applications from the Zonta Club of Para District Area Community Grant Application: to the value of \$5,000 to assist with the costs of hosting various activities relating to the United Nations 16 Days of Activism throughout November and December 2023.

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Zonta Club of Para District Area		
Address:	PO Box 715,		
Suburb:	Salisbury Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Ms <input type="text" value="v"/> Pam Fletcher		
Title (your role with the group/organisation):	President		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]@bigpond.com		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Ms <input type="text" value="v"/> Pam Fletcher		
Title (role with the group/organisation):	President		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	club which meets monthly and oversees all projects		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A8356		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>community fundraising events</i>	
f) Purpose:	<i>Improve the lives of women and girls through service and advocacy</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Zonta Club of Para District Area</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>BankSA</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Margaret Farr President Rotary Club of Mawson Lakes 21-23</i>	
Referee's Contact Information:	<i>[REDACTED] email n [REDACTED]@gpond.com</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN (If Yes - Please Quote ABN:) 5 7 4 5 4 7 5 2 1 5 0 (If No, the ABN Declaration Form attached must be signed)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 300
Organisation's contribution:	\$ 100
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 200 <i>Rotary Club of Mawson Lakes</i> <i>Soroptimist International Torrens Club</i>
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 600
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Volunteer time, organisation of events, coordination of design and printing of materials, coordination of publicity, oversight of displays, existing signage and display materials</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Establishing Social media resources</i>	\$ 715
<i>Social media campaigns</i>	\$ 1,200
<i>Marketing materials</i>	\$ 450
<i>Displays</i>	\$ 1,154
<i>Seminar</i>	\$ 1,610
<i>PA equipment</i>	\$ 500
TOTAL (including GST):	\$ 5,628

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>United Nations 16 Days of Activism 2023 -City of Salisbury</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>24 November 2023-10 December 2023</i>
Total cost of Project/Event	<i>\$ 5,628</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>Zonta partnered with Soroptomist International and Rotary to hold a vigil in 2022 in Mawson Lakes. We wish to formalise our partnership and expand our campaign to end gender-based violence this year again focussing our efforts on the City of Salisbury. The 3 partners are reliant on sponsorship, donations and community fundraising to cover expenses and we are seeking the financial support of a Council grant to enable us to deliver a 16 day program. -see background papers.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Background Paper</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input checked="" type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	<i>Zonta Club of Para District Area</i>	
Group/Organisation Description	<i>Service and advocacy club focused on improving the lives of women</i>	
Group/Organisation Registered Address	<i>Number/Street: PO Box 715 Suburb: Salisbury Postcode: 5108</i>	
Is the Club Incorporated?	<i>yes</i>	
Number of Members	<i>6</i>	
% of Membership that reside in the City of Salisbury	<i>33 %</i>	
Project/Event Details		
Project/Event Name	<i>UN 16 Days of Activism 2023-City of Salisbury</i>	
Project/Event Summary	<i>Reach out to City of Salisbury to promote healthy responses to dv and fv</i>	
Date(s) of Project/Event	<i>24/11/2023-10/12/2023</i>	
Location of Project/Event:	<i>Number/Street: Salisbury Hub, Mawson Centre, Innovation House, Suburb: Mobara Park Postcode:</i>	
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Raise awareness of impact of domestic and family violence and abuse, promote respectful behaviour and reaching out to those impacted</i>	
How many individuals will benefit from the Project/Event?	<i>10,000 estimated reach of activities proposed</i>	
% of project/event participants that reside in the City of Salisbury	<i>80 %</i>	
If it is an Event, is it open to the public?	<i>Yes</i> <input type="checkbox"/>	
How will the Project/Event be promoted?	<i>Social media, Council networks, supporting organisations networks</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
1. Design logo/facebook/business cards	\$ 715
-quote from Black Boho	\$
2. Social Media Campaign	\$ 1,200
3. Marketing Materials	\$
-office works/Vista print online prices	\$
- business cards	\$ 80
- decorated pens with campaign logos	\$ 300
- Flyers 500 A5	\$ 70
4. Displays for Hub and Mawson Centre	\$
-5 orange ladies (Bunnings online supplies)	\$ 387
- 4 Pull up Banners- vista Print online price	\$ 516
-2 Clothesline displays	\$ 250
5. Seminar	\$
- Innovation House 1/2 day hire	\$ 550
- morning tea @ \$7 each x 80 people	\$ 560
- speaker fee (not Claimed \$500)	\$ 0
6. Portable PA Equipment 50W-online prices	\$ 500
TOTAL (including GST):	\$ 5,128
Quote Attached:	<input checked="" type="checkbox"/> Yes
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> No
	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

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Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p><i>UN 16 Days of Activism is a campaign to end violence against women and children. The 3 clubs involved in the proposed City of Salisbury campaign wish to formalise their partnership, create relevant social media tools and identifying logo to promote this year's and subsequent years' activities.</i></p> <p><i>As community based organisations we are committed to a better place for adults and children. Our objectives are</i></p> <ul style="list-style-type: none"> <i>. to increase awareness of domestic and family violence and its impact in the community</i> <i>.to promote conversations amongst children, families and the community about respect and the impact of disrespectful behaviour</i> <i>. to empower people to have the confidence to reach out and offer assistance or at least an ear to anyone whom they suspect are impacted by abuse in intimate relationships</i> <i>. to identify a way forward after the 16 days of activism which continues the momentum for each of the clubs involved and in their communities</i> <p><i>We are in discussion with City of Salisbury regarding a launch event at the Hub. A grant will allow the partners to deliver other activities during the 16 days</i></p> <ol style="list-style-type: none"> <i>1. Respectful behaviour social media messaging campaign targeting the City of Salisbury facebook users</i> <i>2. Displays in Mawson Centre and the Salisbury Hub for the 16 days - thought provoking and educational materials produced by children which confront attitudes to domestic and family violence and highlight respectful behaviour (known as Clothesline Project)</i> <i>3. Information stall at Mawson Centre Christmas Market 26 November - display with volunteers engaging with visitors</i> <i>4. Display of Orange Women- orange being the theme colour for the 16 days of activism - to be placed in or near the hub and/or Mawson Centre</i> <i>5. Forum at Innovation House with focus on how community members can help those affected by domestic abuse</i> <i>6. Twighlight Vigil Mobarra Park and lakeside 10 December -campaign closure</i> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> <i>1. 16 Days of Activism brochure- Zonta Club of Para District Area</i> <i>2. What is Zonta? brochure</i> <i>3.</i>

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>Our strategy is to focus on the 16 Days of Activism and its message of ending gendered based violence, raise awareness of the issues of domestic abuse and provide information about what people can do to support those who may be experiencing abuse. Many people are unaware of the extent of domestic abuse and those who are, may feel uncertain about what they can do to help survivors.</i></p> <p><i>In planning events we consider how they can help people learn more about domestic abuse and educate them about the role they can play to support survivors and to recognise those affected and offer support. By hosting public events and providing a consistent message that domestic abuse is wide spread and can have serious effects, we will support change.</i></p> <p><i>The vigil last year was attended not just by those who planned to attend but also by a number of residents who were passing by and came to talk with us when they saw what we were setting up.</i></p> <p><i>We know that the City of Salisbury attracts many new residents each year and that a substantial number of them become citizens. We can see that the council area can become a place with a reputation for respectful relationships and greater awareness of gender inequity. It would be a safer place and the community would appreciate the benefits of this. Each year the council has recognised and celebrated International Womens Day and recently held a womens SafetyForum. This event of recognition and education follows this lead and further places the City of Salisbury as a leader in the elimination of violence against women.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

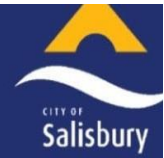
Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>In planning our Vigil last year we talked with a number of organisations such as the Northern Adelaide Domestic Violence Service, Salisbury Council Youth Group, Para Hills School R-6 and Roma Mitchell Secondary College as we wanted their input.</i></p> <p><i>The Youth Group and Roma Mitchell Secondary College held a Clothesline Project where their members painted non violence messages on t shirts which were then displayed in public areas. We expect this will happen again this year. We held a display in the Mawson Centre over the 16 Days of Activism and the Library promoted the Vigil. All individuals who attended the Vigil indicated their support for Vigils in future years.</i></p> <p><i>Our three organisations have wide networks including individuals and groups in the City of Salisbury and we have received enthusiastic interest for our work in eliminating domestic abuse. We are again consulting with organisations to determine what role they would like to play in this years programme and anticipate a high level of interest. As part of our 2023 planning we sought and received support from the Salisbury Council Deputy Mayor Chad Buchanan and John Fulbrook MP and together we planned how John could raise the issue and hold a dinner at Parliament House.</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. <i>Letter of Support- Rotary Club of Mawson Lakes</i> 2. <i>Letter of Support - Soroptimist International Torrens Group</i> 3.

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>We have a long term aim to continue our partnership and to hold similar events during the 16 Days of Activism as well as possibly others at various times of the year.</i></p> <p><i>With three organisations involved we have established a Working group with a representative from each organisation and hold regular meetings. The representatives provide regular updates to the individual organisations. This trio will oversee this year's event. We envisage we will involve other organisations and individuals in subsequent years as interest grows.</i></p> <p><i>We started last year with a single event and with each organisation providing a small amount of seed funding. With careful management and using many volunteers we managed to run our Candle Light Vigil well within the allocated funds. Now we have had the experience and have made more connections, our network has grown and we are attracting greater interest.</i></p> <p><i>With the support of Council we can solidify our partnership by developing a logo and marketing materials which will ensure we are recognised as an entity which advocates against domestic abuse. This will be an advantage when we seek sponsors for subsequent events. We are aware that we cannot rely on seed funding and Council grants to continue to operate. A recognisable image and a good track record for our events management will provide potential sponsors with greater confidence and hopefully convert to future funding.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Effective 23 August 2021



Community Grants Program

Guidelines and Eligibility Criteria



City of Salisbury
The Living City

live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

Community Grants Program Guidelines and Eligibility Criteria - Page 3 of 18

2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

Community Grants Program Guidelines and Eligibility Criteria - Page 6 of 18

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia are encouraged to apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
- It is recommended that organisations register the availability of their AEDs to increase public awareness and availability of AEDs in emergency situations. SA Ambulance and St John Ambulance Australia manage separate voluntary registration platforms that organisations can utilize to register their AEDs availability for public use.
- The SA Ambulance register is only used by 000 emergency operators during suspected SCA episode to direct callers to the nearest public use AED location. The registration website can be accessed via <http://www.saambulance.com.au/NewsPublications/AEDRegister.aspx> The St John AED registration website can be accessed via <https://data.aed.stjohn.org.au/registration.aspx> and will be made available to the public via a website map or phone app.
- Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.*

Community Grants Program Guidelines and Eligibility Criteria - Page 8 of 18

9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

Community Grants Program Guidelines and Eligibility Criteria - Page 9 of 18

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
- vehicles (used for business or administration purposes);
- fundraising activities (for commercial, competition and/or event door prizes);
- consumables (e.g. paper, toner, stationery, equipment etc.);
- maintenance and repairs;
- service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

Community Grants Program Guidelines and Eligibility Criteria - Page 10 of 18

10.7. *Existing Debts and Shortfalls*

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. *Other Exclusions*

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. *Prior Funding Received for Defibrillators*

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator.

11. **Application Process**

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

Community Grants Program Guidelines and Eligibility Criteria - Page 11 of 18

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
- promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Community Grants Program Guidelines and Eligibility Criteria - Page 13 of 18

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

Community Grants Program Guidelines and Eligibility Criteria - Page 15 of 18

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
- Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
- The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

Community Grants Program Guidelines and Eligibility Criteria - Page 17 of 18

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
Page 18

ATTACHMENT B - Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19*

ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 21

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Community Wellbeing and Sport Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
34 Church Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Community Wellbeing and Sport Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Community Wellbeing and Sport Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
 - The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Community Wellbeing and Sport Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

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ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Community Grant Report Grant No. 02/2023-24 - Bharathiya Hindu International Malayalee Association Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Bharathiya Hindu International Malayalee Association Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2023 round of Community Grants as follows:
 - Grant No. 02/2023-24 Bharathiya Hindu International Malayalee Association Community Grant Application: to the value of \$5,000: to assist with hosting its Bhima Onam 2023 event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1: Grant No. 02/2023-24: BHIMA SA Community Grant Application [↓](#)

1. BACKGROUND

- 1.1 The Bharathiya Hindu International Malayalee Association (BHIMA SA) has applied for a Community Grant for the July round of Community Grants to assist with hosting it's Bhima Onam 2023 Event.
- 1.2 BHIMA SA have not received previous Community Grant Funding.
- 1.3 The Onam Festival is a significant cultural celebration for the Hindu culture.
- 1.4 BHIMA SA was established in 2013. The main aim of BHIMA SA is to foster Hindu faith and understand its scriptures while also promoting pluralism, social cohesion, friendship and religious harmony among the community.
- 1.5 BHIMA SA have approximately 450 members, 50% of which reside in the City of Salisbury.

- 1.6 BHIMA SA is eligible to apply for the July 2023 round of Community Grant funding.

2. REPORT

- 2.1 The BHIMA SA is a Community/Non-Profit organisation.
- 2.2 This application is requesting funds to assist with costs towards hosting its Bhima Onam 2023 Event.
- 2.3 This event will be held in the Angkor Hall in Parafield Gardens and will be a significant celebration of culture. BHIMA SA will need to work with Angkor Hall to ensure the event is managed appropriately and has minimal impact on surround community.
- 2.4 The Community Grants Program funding budget allocation for 2023/24 is \$120,000.
- 2.5 The money committed to this application for the July 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the July round is \$10,000 in total.
- 2.6 The remaining balance of the grant funding if all grant applications received (2 in total) for the July 2023 round are approved, is \$110,000.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding applications from the Bharathiya Hindu International Malayalee Association Community Grant Application: to the value of \$5,000 to assist with the costs of hosting its Bhima Onam 2023 Event.

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>BHIMA SA (Bharathiya Hindu International Malayalee Association)</i>		
Address:	<i>16 Elder Drive</i>		
Suburb:	<i>Mawson Lakes</i> Postcode: <i>5095</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Ms</i> <i>Sasilekha Sasikumaran Nair</i>		
Title (your role with the group/organisation):	<i>Chairperson</i>		
Address:	██████ Drive, ████████ es, SA ██████.		
Phone:	Landline: Mobile: ██████████		
Email:	████████████████████		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other:</i> <i>Sasilekha Sasikumaran Nair</i>		
Title (role with the group/organisation):	<i>Chairperson</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	<i>Executice Committe.</i>		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify): <i>Membership fees</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: ██████████ <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: ██████████ Bank Branch Location: ██████████	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	Sajeev Nair	
Referee's Contact Information:	██████████	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 5: 2: 56 21 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	N/A
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Event will be organised and run by volunteers.</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Feast Equipment</i>	
<i>Table & Chairs</i>	
<i>Hall Hire Costs</i>	
<i>Others costs related the event</i>	\$ 5,000
	J
TOTAL (including GST):	\$ 5,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Bhima Onam 2023</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>August 19th 2023</i>
Total cost of Project/Event	<i>\$ 5,000</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	<i>Bharathiya Hindu International Malayee Association Inc.</i>	
Group/Organisation Description	<i>Cultural Community Group</i>	
Group/Organisation Registered Address	<i>Number/Street: 16 Elder Drive Suburb: Mawson Lakes Postcode: 5095</i>	
Is the Club Incorporated?	<i>yes</i>	
Number of Members	<i>450</i>	
% of Membership that reside in the City of Salisbury	<i>50 %</i>	
Project/Event Details		
Project/Event Name	<i>Bhima Onam 2023</i>	
Project/Event Summary	<i>Please refer below</i>	
Date(s) of Project/Event	<i>19th August 2023</i>	
Location of Project/Event:	<i>Number/Street: Angkor Hall Suburb: Parafield Gardens Postcode: 5107</i>	
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Please refer below</i>	
How many individuals will benefit from the Project/Event?	<i>450 This is expected to be a massive community event</i>	
% of project/event participants that reside in the City of Salisbury	<i>60 % Many of our members live in the City of Salisbury.</i>	
If it is an Event, is it open to the public?	<i>Yes <input checked="" type="radio"/> People of all faiths are very welcome to attend.</i>	
How will the Project/Event be promoted?	<i>Word of mouth, Facebook, Instagram, through Email Social Media Gro.</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Hall hire	\$ 1000
Equipment including speakers (as above)	\$ 0
Food ,catering equipments	\$ 2400
Table and chair hire	\$ 600
Cu tura program propert es and costumes	\$ 1000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
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	\$
	\$
TOTAL (including GST):	\$ 5,000
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>This event is a celebration Harvest festival/ New Year Celebration of Kerala (which is a Sothern state of India) . Onam is one of the most important and culturally significant celebration of Malayalees (natives of Kerala).</i></p> <p><i>Bhima SA embraces over 120 families and is always welcoming of new families to join. We are hoping to host this amazing celebration in the City of Salisbury and use the grant to make this the best celebration possible. This event would be advertised on our social media pages (including our Facebook and Instagram), our members will all be in attendance and we will be encouraging anyone who would like to attend to come along and join in on the festivities. This incredible event will bring a sense of community for our group as well as friendship, celebration, laughter and education. There will be performances from our community, including young children who are learning the ways of Hinduism and this is an opportunity to perform in front of their family and friends. This is our biggest event of the year and we would be honored and so grateful if the City of Salisbury was to approve our request for grant funding. In addition all Elected Members would be welcome to attend this celebration as honored guests.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>This festival will share culture, laughter and fun as well as educating the Hindu community and coming together as a community through dance, food and togetherness. Similarly to how we participated in the City of Salisbury's Harmony Day, this day will bring together different cultures and will be a day of celebration and happiness. This is a wonderful opportunity to host a major event in the City of Salisbury, of which many of members reside in.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>Great time to come together to educate and teach the younger, arts and dancing performances by the youth and children to boost their cultural identity.</i></p> <p><i>We also consult and cooperate with VHP (Viswa Hindu Parishad), AMMA (Adelaide Metropolitan Malayalee Association), SAMC (South Adelaide Malayalee Community) in the planning and execution of the program. The event will be open to the wider Australian Community as well.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This event will managed by volunteers and assisted with grant funding. Many of our members will volunteer their time and efforts to make this the most successful event yet. Our volunteers are the heart and soul of our organisation and they wholeheartedly put in lot of hours in the planning and execution of the program.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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ITEM	5.1.7 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Event Sponsorship Grant Program - Lions Club of Salisbury
AUTHOR	Jade Ryan, Event Coordinator, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report outlines the community event sponsorship program (CESP) applications for round fourteen. One application has been submitted for consideration by the Community Wellbeing and Sport Committee.

RECOMMENDATION

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Program as follows:
 - a. Grant No 1/2023: Lions Club of Salisbury, Application for \$5,000 for Dogs Day Out Mawson Lakes.
2. Notes the application does not meet various criteria needed for the larger amount requested. This application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount applied for.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Application Form - Dogs Day Out [↓](#)

1. BACKGROUND

- 1.1 Two applications have been received for round fourteen of the Community Sponsorship Program for consideration. This round is for events that are due to occur in the 23/24 financial year.
- 1.2 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
 - Provide experiences that make our places lively and interesting;
 - Celebrate our community's diversity

2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Grant (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The Program will assist in achieving the vision of “*A progressive, sustainable and connect community*”
- 2.2 Furthermore, the CESP contributes the critical action of ‘*from operational and site-specific projects that will have immediate impact, to strategic objectives that guide how and what Council achieves in the longer term*’
- 2.3 The CESP aims to complement the City of Salisbury’s existing event calendar whilst increasing the capacity to community organisations to deliver events thereby increasing participation and attendances.

3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event will need to demonstrate:
 - Maturity around risk and organisation management
 - Significant community impact
 - Attraction to the broader community (not limited to membership of an organisation)
 - The event will be hosted in the City of Salisbury
 - Positive promotion of the City of Salisbury
- 3.2 All eligible applications will be assessed against the following criteria:
 - *Completion of application in full*
 - *Demonstrated need for the event*
 - *Stakeholder endorsement and support for the event*
 - *Consideration of, and with the existing event calendar*
 - *Demonstrated multiple community, organisations or associated benefits*
 - *Extent to which the project addresses strategic objectives and community needs*
 - *Extent to which alternative, complementary sponsorship and funding sources have been explored or secured*
 - *Adequate, comprehensive and value for money of event budget*
 - *Extent to which the event meets the needs of the CESP*
 - *Alignment with the priorities of the CESP*
 - *Risk management considerations*
 - *Extent to which the organisations has the financial capacity to meet its financial obligations with the City of Salisbury(e.g does the organisation have any bad debt with the City of Salisbury)*
 - *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year.)*

- 3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the community grants program.

4. REPORT

- 4.1 The application that is presented for round fourteen of the Community Event Sponsorship Program for consideration for up to \$5,000 is:

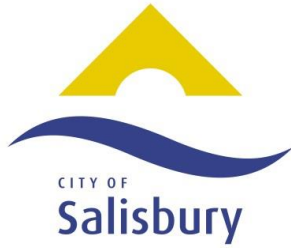
Applicant:	Lions Club of Salisbury
Event:	Dogs Day Out, Mawson Lakes
Amount requested:	\$10,000
Amount Recommended:	\$5,000

- 4.2 In 2022, the Lions Club of Salisbury was provided \$5,000 of Community Grant funding by Council. This grant funding was recently acquitted and \$1,174 was returned to Council as the full amount was not expended.
- 4.3 In early 2023, Council awarded the Dogs Day Out 2022 event as the “Community Event of the year”. This event was held in Mobarra Park and the Dennison Centre, Mawson Lakes.
- 4.4 The Dogs Day Out Event 2023 aims to promote responsible pet ownership, community engagement and support local businesses and organisations.
- 4.5 The Dogs Day Out Event is a free community event and will have food trucks, doggie market stalls, doggy demos and pet ownership information. It is anticipated to have between 500-1000 attendees and as such is ineligible for the highest grant funding amount of \$10k (which requires 3,000+ patrons to attend).
- 4.6 Whilst this event is likely to have community interest, this application and its associated costs has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested. It has been considered that this amount of grant funding is not required for an event of this size or scope and as such the lesser value for sponsorship is recommended.

5. CONCLUSION / PROPOSAL

- 5.1 That the Community Wellbeing and Sport Committee approves the Community Event Sponsorship Grant funding application from Lions Club of Salisbury to the value of \$5,000 to assist with hosting its Dog Day Out 2023 Event.

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Community Event Sponsorship Program Application Form

Before you begin

Before completing this application form you should read the **Community Event Sponsorship Program – Guidelines and Eligibility Criteria** booklet.

Making a valid application

- Use the form provided;
- Make sure you include all attachments and essential documentation where requested;
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided;
- Applicants are encouraged to contact the Events team prior to submitting, an application to determine suitability for sponsorship;
- An information session will be held for potential applicants, please see the website for time and location;
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson;
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

Address for submission of applications

Community Event Sponsorship Program
 City of Salisbury
 PO Box 8
 SALISBURY SA 5108 city@salisbury.sa.gov.au

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application.

All applicants must contact the Events Team to assess the eligibility of projects.

Phone 8406 8222 or Email city@salisbury.sa.gov.au

Information to be submitted with your application	
	Attached

*To avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***
 Page 1

Item 5.1.7 - Attachment 1 - Application Form - Dogs Day Out

Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A copy of Event Plan / Checklist	<input checked="" type="checkbox"/>
Where applicable supply evidence of cash support (e.g. recent bank statement)	N/A
Provide a Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Provide a signed copy of committee minutes <u>endorsing the event</u> , authorising an <u>application</u> to the Community Event Sponsorship Program and documenting the <u>authorised project contact</u>	<input checked="" type="checkbox"/>
Provide letters of support for the event (external parties to the organisers of the event)	<input checked="" type="checkbox"/>
Provide a letter/email from the head of the organisation supporting the application	<input checked="" type="checkbox"/>
Copy of Risk management plan	X
Copy of any quotes for contractors/furniture hire	X
Copy of approval of venue location	X
If event is for over 200 participants a confirmation of obtaining a Traffic Management Plan is required	X
Copy of Park/ Venue permit (obtained from council if on council owned property)	X

*To avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Page 2

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for sponsorship. The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

Organisation Information**1. GROUP / ORGANISATION DETAILS**

Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	Lions Club of Salisbury
ASIC Registration Number:	nil
ABN:	27 921 446 793
Facility Name/Address:	Lions Club of Salisbury
Postal Address: <small>Registered postal address of the organisation</small>	[REDACTED]
Suburb:	[REDACTED]

2. CONTACT PERSON DETAILS

Person Responsible for the Sponsorship: <small>(all communication will be directed to this person)</small>	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Alex Coates
Title / Office:	President
Phone: nil	[REDACTED]
Email: <small>Please use an e-mail address that will be checked</small>	[REDACTED]

3. ABOUT YOUR TARGET AUDIENCE

Age: any and all ages	Primary: any dog lovers	Secondary: anyone
What percentage (%) of your target population reside in City of Salisbury	100 %	

Anticipated attendance number:	500-1000 across the day
---------------------------------------	-------------------------

4. ABOUT YOUR ORGANISATION'S ABILITY AND EXPERIENCE

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Page 3

What events has your organisation held before?	Name of Event: Christmas Carols – Carisbrooke & Mobara Park	Year held: 2022, 2019, 2018	Number of attendees: Approx. 5,000+
	Dogs Day Out	2022	Approx. 1000+
Sponsorship			

5. SPONSORSHIP CATEGORY (Please select one only)		
up to \$5,000 Organisations planning to host an event within the City of Salisbury boundaries may apply for Community Event Sponsorship.	<input type="checkbox"/>	
up to \$10,000 Organisations planning to host an event within the City of Salisbury boundaries may apply for Community Event Sponsorship.	<input checked="" type="checkbox"/>	
Have you sought, or intend to seek funds from another source to assist with this project? <i>(If Yes – Where from and the amount of sponsorship requested)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Other funding Source/s: charging stallholders a vendor fee (\$50 each & \$200 for food trucks), and seeking sponsorship from local businesses	Amount/s: tbc re stallholder fees, \$1350 monetary sponsorship	

About the Event	
6. Event DETAILS	
Name of Event:	Dogs Day Out
Date of Event:	24 September 2023
Location of Event:	Denison Centre & Mobara Park
Has your organisation held this event before in previous years?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes to the above, please provide dates of previous events:	Yes, 18 September 2022

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Page 4

<p>Brief description of your Event? Describe what you are planning</p>	<p>This is the City of Salisbury "Community Event of the Year" as awarded on Australia Day of this year.</p> <p>This speaks for itself. It is a high quality and popular community event.</p> <p>This event aims to promote responsible pet ownership, community engagement, and support for local businesses and organizations.</p>
---	--

<p>Why is the event needed?</p>	<p>Provide opportunities for community building, connection; especially given the isolation of the COVID-19 pandemic and loss of community events</p> <p>It increase participation opportunities for dog owners, and is inclusive, and add to community and cultural life within the City of Salisbury</p> <p>This event is intended to run as a re-activation of the existing Dogs Day Out event and build on the success of the relaunched event, last year in September 2022.</p> <p>Following its success this year, we will continue to run the event.</p> <p>We are grateful that we are not starting from scratch, and will build on the same event management and plan as last year.</p> <p>Our club has an event coordinator, who will continue with their team to deliver the event. The steps and planning is recorded to enable the facilitation and re-creation of the event if others would like to keep it running etc.</p> <p>We will explain in more details also in the answers for the other questions.</p>
--	--

About the Event

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered
Page 5

<p>How will your event increase participation opportunities for community and economic development?</p>	<p>The proposed event really does address a gap in community participation / activation especially with its unique dog theme</p> <p>The event will attract people that will spend money at local businesses and stallholders, many of which are local, therefore the event also increases economic opportunities</p> <p>Plus it is open to the public and broader community, even friendly leashed dogs can attend</p> <p>The event which was first held in 2012 is extremely popular with the residents of the City of Salisbury.</p> <p>It is well supported by the Lions Club of Salisbury and in the dog community, where many look forward to this event each year.</p> <p>With the provision of grant funding from the City of Salisbury, we are very confident in the success of the event.</p> <p>At the same time, the Lions Club will be seeking sponsorship from aligned businesses to reduce the reliance on grant funding of the City of Salisbury.</p> <p>The Lions are collecting a small stall holder fee also from vendors to keep the event free to the public</p>
--	--

<p>Apart from Facebook, how will you promote and advertise the Event?</p>	<p>We propose:</p> <ul style="list-style-type: none"> • Sponsored social media on Facebook • Posters • Letterboxing • Radio
--	---

<p>Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event? Not just financially</p> <p>Attach letters of support where applicable</p>	Community Group / Business	How they will benefit
	nil	nil

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

<p>**Events seeking over \$10,000**</p> <p>What is the regional or state-wide significance of this event?</p> <p>Why do you think the event is needed?</p>	<p>This is an event that attracts thousands of people in and outside of Salisbury, it is an event that Salisbury owns and is a calendar highlight</p> <p>It is something that no surrounding councils have! As well as being an amazing community event, it also is different to others as it highlights dogs and pet management.</p> <p>Friendly dogs on a leash are more than welcome to attend and participate, and share common interests in a safe and organised event</p> <p>We plan on highlighting the need for appropriate pet management and welcome the City of Salisbury involvement, in this mission.</p>
<p>**Events seeking over \$10,000**</p> <p>What is the long-term vision and sustainability of the event in the City of Salisbury?</p> <p>Do you plan to hold this event annually/biannual etc?</p>	<p>Yes – we want this event to be annual</p> <p>Following on from the huge success of the Dogs Day Out in 2022, which won the Australia Day Award in the City of Salisbury for the "Community Event of the Year".</p> <p>Held in Mobarra Park and Denison Centre, Mawson Lakes there will be loads of stalls with everything that you and your dog desires, from pupcakes to coats, toys and to treats.</p> <p>There will also be dog trainers, behaviour advisors, breeders and therapists to give you advice and assistance.</p> <p>There are competitions that are free to enter, for most photogenic, best dressed, look alike and best trick etc.</p> <p>Several dog rescues and NGO organisations will be there will lovely dogs looking for their furever homes</p> <p>We have also invited along a local vet, which in previous years gave advice, free vet checks, and discounted microchipping</p> <p>Previous years saw displays by Dancing with Dogs, Para District Dog Obedience Club, RSB Dogs and much more! We</p>
	<p>are also inviting other dog training clubs too.</p> <p>Rest assured, human food is available also with plenty of many delicious food trucks.</p>
<p>Budget Information</p>	
<p>7. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR EVENT – ALL AMOUNTS ARE TO BE GST <u>INCLUSIVE</u></p>	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Terms and Conditions of Sponsorship

All applications are administered according to the following conditions.

1. CESP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of sponsorship must be made in writing and is at the discretion of the Council.
2. A risk management plan will be completed and adhered to.
3. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
4. City of Salisbury is not responsible for any loss or expense endured during event planning and implementation or in relation to the completed event.
5. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST.
6. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.
7. Organisations that are not registered for the GST will not have the grant grossed up.
8. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.
9. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant sponsorship.
10. Unspent funds are to be returned to City of Salisbury.
11. The City of Salisbury will be recognised as a major sponsor of the event in all media, speeches, MC notes and programming (noting any use of logos must be approved by the City of Salisbury communications and customer relations team).

We agree to abide by the terms and conditions of sponsorship

Yes

Application Declaration

*To avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

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Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson

On behalf of Lions Club of Salisbury

Mr Alex Coates – President
(Name/Position)

Mrs Lauren Brug – Event Co-coordinator
(Name/Position)

Alex Coates
(Signature)

Lauren Brug
(Signature)

14 June 2023
(Date)

14 June 2023
(Date)

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Community Event Sponsorship Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which sponsorship for this project is offered.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Community Events Sponsorship Grant - Salisbury Cycle Speedway
AUTHOR	Jade Ryan, Event Coordinator, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report outlines the Community Event Sponsorship Program (CESP) applications for round fourteen. One application has been submitted for consideration by the Community Wellbeing and Sport Committee.

RECOMMENDATION

That the Community Wellbeing and Sport Committee: in accordance with its delegated powers sets out in the adopted Terms of Reference:

1. Recommends the following application through round fourteen of the Community Events Sponsorship Programs as follows:
 - a. Grant No 2/2023: Salisbury Cycle Speedway Inc, Application for \$5,000 for International Cycle Speedway Championships.
2. Notes the application does not meet various criteria needed for the larger amount requested and this application has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount applied for.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Application Form - Redacted [↓](#)

1. BACKGROUND

- 1.1 Two applications have been received for round fourteen of the Community Sponsorship Program for consideration. This is for events that are due to occur in the 23/24 financial year.
- 1.2 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
 - Provide experiences that make our places lively and interesting
 - Celebrate our community diversity

2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Grant (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The Program will assist in achieving the vision of “*A progressive, sustainable and connect community*”
- 2.2 Furthermore, the CESP contributes the critical action of ‘*from operational and site specific projects that will have immediate impact, to strategic objectives that guide how and what Council achieves in the longer term*’.
- 2.3 The CESP aims to complement the City of Salisbury’s existing event calendar whilst increasing the capacity to community organisations to deliver events thereby increasing participation and attendances.

3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event will need to demonstrate:
 - Maturity around risk and organisation management
 - Significant community impact
 - Attraction to the broader community (not limited to membership of an organisation)
 - The event will be hosted in City of Salisbury
 - Positive promotion of the City of Salisbury
- 3.2 All eligible applications will be assessed against the following criteria:
 - Completion of the application in full
 - Demonstrated need for the event
 - Stakeholder endorsement and support for the event
 - Consideration of and with the existing event calendar
 - Demonstrated multiple community, organisations or associated benefits
 - Extent to which the project addresses strategic objectives and community needs
 - Extent to which alternative, complementary sponsorship and funding sources have been explored or secured
 - Adequate, comprehensive and value for money of event budget
 - Extent to which the event meets the needs of the CESP
 - Alignment with the priorities of the CESP
 - Risk management considerations
 - Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g does the organisation have any bad debt with the City of Salisbury)
 - The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year)

- 3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the community grants program.

4. REPORT

- 4.1 The application that is presented for round fourteen (14) of the Community Event Sponsorship Program for consideration is:

Applicant:	Salisbury Cycle Speedway Inc.
Event:	International Cycle Speedway Championships
Amount requested:	\$10,000
Amount Recommended:	\$5,000

- 4.2 Last year, Council provided \$5,000 of Community Grant funding to the Salisbury Cycle Speedway Inc. to help host it's 50-year Birthday celebrations. This event was held over one night and was deemed to be a success by Salisbury Cycle Speedway Inc.
- 4.3 This CESP grant funding is requested to host the World Championships which haven't been hosted in Adelaide since 2017 due to COVID.
- 4.4 The event will be located at the Salisbury Cycle Speedway and will run for three weeks. There will be two major events for the community to enjoy for free which will include inflatables, food trucks, ice-cream and seating for guests to watch the championships unfold.
- 4.5 Salisbury Cycle Speedway Inc. hope to grow their club members to over 150 for 2024 and having this event will hopefully spark some interest in the community.
- 4.6 Whilst this event is likely to have community interest, this application and its associated costs has been reviewed and assessed and it is not recommended to provide the entirety of the grant amount requested. It has been considered that this amount of grant funding is not required for an event of this size or scope and as such the lesser value for sponsorship is recommended.

5. CONCLUSION / PROPOSAL

- 5.1 That the Community Wellbeing and Sport Committee approves the Community Event Sponsorship Grant funding application from Salisbury Cycle Speedway Inc. to the value of \$5,000 to assist with hosting the International Cycle Speedway Championships.

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Community Event Sponsorship Form



Submitted on 2 June 2023,
9:59AM

Receipt number 19

Related form version 6

Application Form

Name of the organisation:	SALISBURY CYCLE SPEEDWAY INC
ABN:	15774431605
Facility Name/Address:	TANGENT AVE, SALISBURY NORTH
Postal Address:	[REDACTED]
Suburb:	[REDACTED]
Person Responsible for the Sponsorship:	Mrs
Name	STACEY MCCORMICK
Title/Office:	FUNDRAISING COMMITTEE MEMBER
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	2-70 years
What percentage (%) of your target population reside in City of Salisbury?	>70%
What events has your organisation held before?	SCS 50th Birthday Celebrations in 2022, attended by well over 300+ people.

1 of 3

Sponsorship category (please select one only):	up to \$10,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	We are reaching out to current sponsors to support cost of trophies
Amount/s:	1000
Name of Event:	International Cycle Speedway Championships (participants from US, Poland, UK)
Date of Event:	13/11/2023 to 3/12/2023
Location of Event:	Salisbury Cycle Speedway, Tangent Ave, Salisbury North
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Previously held in 2017, locations shared across 3 other cycle speedway clubs
Brief description of your Event:	This is a massive event, our club will be holding the senior world championship events, plus several others over the 3 weeks period. Not only will the day be entertaining for the community to watch, we will be having free entertainment after major events, including jumping castles and music. There will also be lots of food options, with food vans from the local community. The set up will be similar to the 50th birthday celebrations last year. We will need temporary fencing, grand stands and lighting, all these things unfortunately come with large costs. We hope to spark the interest of the community and expand the local participants within the Salisbury council areas.
Why is the event needed?	This event will bring much needed funds for our club and is the biggest event on the calendar for Cycle Speedway. The bi-yearly world championships are shared with UK and Poland, this being the first event in Australia since 2017, thanks to covid. The vibe will spark community interest and we hope it will help grow our club members from currently 110+ to over 150 for 2024. SCS provides a low cost fun sport for families, with weekly fees capped at \$10, no matter the number of family members racing. We try to keep this sport low cost with sponsorships and grants, so more families have the opportunity to get outside and be part of a great club atmosphere.
How will your event increase participation opportunities for community and economic development?	As mentioned above, low cost sport, with loan bikes available, bang in the middle of Salisbury North. Not only will this event result in increased members, we are utilising local businesses for: jumping castle hire, ice cream van hire, food vans, live streaming services and more.

2 of 3

How will you promote and advertise the Event?
 The videos have already started! This event is already well know across the globe in the Cycle Speedway circle, but we need to focus on building up the local messages also. We plan on doing mail box drops in the immediate areas and sharing links on as many local facebook pages as possible.

Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?
 As mentioned above, local suppliers for entertainment, food services, facility hire equipment and streaming services.

Community Group / Business
 Jump Easy
 Norm's Ice Creams
 Coates Hire
 Various Food Vans

How they will benefit
 Participating over 3 weeks period, multiple opportunities.


Attach letters of support where applicable
****Events seeking \$10,000**What is the regional or state-wide not held in significance of this event?:** Australia since 2017! This is the biggest event for our sport. This is a global level event, the World Championships,

****Events seeking \$10,000**What is the long term vision and sustainability of the event in the City of Salisbury:**
 This event will be held in Australia (at Salisbury) every 3-4 years.

Please upload your budget spreadsheet from the template provided.
[Council Community Grant Proposed Budget Oct 2023.xlsx](#)

Please upload any additional documents that you want to include.
[COATES QUOTE_Cody Chadwick_Q-10092703.pdf](#)
[sept2022.pdf](#)

Position:
 Fundraising Committee Member

9. APPLICATION DECLARATION
 Name of signatory: Stacey McCormick


[Link to signature](#)

We agree to abide by the terms and conditions of sponsorship
 Yes

On behalf of (Group/Organisation)
 Salisbury Cycle Speedway Inc

Name:
 Stacey McCormick

Date:
 2/6/2023

Community Event Sponsorship Program

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ITEM	5.1.9
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	Minor Capital Works Grant Program Application - Para Hills Oval, Murrell Road, Para Hills - Para Hills Cricket Club Inc. and Para Hills East Soccer Club Inc.
AUTHOR	Jamie Hosking, Team Leader Urban Built Assets, City Infrastructure
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	Two Minor Capital Works Grant Program applications have been received from the Para Hills Cricket Club Incorporated for 3 turf cricket nets and the Para Hills East Sports Club Incorporated for supply and installation of netting behind all four goals on both pitches, removal of existing shed and installation of larger storage shed at Para Hills Oval, Murrell Road, Para Hills. An amount of \$75,000 for Para Hills Cricket Club Inc and \$75,000 for Para Hills Sports Club Inc is recommended for funding under the 2022/23 MCWGP budget available for grant allocation.

RECOMMENDATION

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2023/24 Minor Capital Works Grant Program budget as follows:
 - a. The Para Hills Cricket Club Incorporated in the amount of \$75,000 for the supply and installation of three (3) turf cricket nets at Para Hills Oval, Murrell Road, Para Hills noting that any additional costs are to be funded by the Para Hills Cricket Club Incorporated as per the funding agreement.
 - b. The Para Hills Sports Club Incorporated in the amount of \$75,000 for the supply and installation of permanent netting behind all four soccer goals on both pitches and in partnership with Para Hills Cricket Club Inc removal of existing shed and supply and installation of larger storage shed for both clubs to share as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Para Hills Cricket Club_Application_Redacted [↓](#)
2. Para Hills Cricket Club_Certificate of Inc [↓](#) [↓](#)
3. Para Hills East Sports Club_Application_Redacted [↓](#)
4. Para Hills East Sports Club Inc_Certificate of Inc [↓](#)

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club sustainability.
- 1.3 A Minor Capital Works Grant Program application has been received from the Para Hills Cricket Club Incorporated for the supply and installation of three (3) turf cricket nets at Para Hills Oval, Murrell Road, Para Hills.
- 1.4 Para Hills Cricket Club Incorporated has not received MCWGP funding in the past 24 months.
- 1.5 The year to date 2022/23 MCWGP is \$554,813.41. If this grant application for \$75,000 + \$75,000 (\$150,000) is approved, there would be \$404,813.41 remaining in the 2022/23 MCWGP Budget. There have been three applications submitted for May that would total \$184,866.00 if all three are approved, that leaves a remaining budget of \$369,947.41 after expenditure.
- 1.6 The overall budget for MCWGP includes funds that were not utilised in the previous financial year and have been carried over to the 2023/24 financial year.

2. CONSULTATION / COMMUNICATION

- 2.2 External
 - 2.2.1 Para Hills Cricket Club Incorporated
 - 2.2.2 Para Hills East Sports Club Incorporated

3. REPORT

Para Hills Cricket Club

- 3.1 The Para Hills Cricket Club Incorporated along with the Para Hills East Sports Club Incorporated, hold a current lease of a Council owned building and an executed license with the City of Salisbury for the use of the playing areas located at Para Hills Oval, Murrell Road, Para Hills.
- 3.2 The Para Hills Cricket Club Inc (PHCC) provides junior and senior sporting and leisure opportunities to male and female participants with a total of 251 members.
- 3.3 Furthermore, the PHCC has been selected as the pilot club of the northern region for the inaugural Inclusive League Competition. This competition is an all accessible team catering for individuals living with physical and intellectual disabilities.
- 3.4 This project increases the safety of participants due to current hard-wicket nets being unsafe and noncompliant with Cricket Australia standards.
- 3.5 New hard-wicket nets require three nets to meet the standards which provides the opportunity to construct the hard wicket nets within part of the turf cricket nets allowing expansion of the turf nets.
- 3.6 Increasing participation opportunities as the project will create additional participation opportunities due to expansion from a total of 4 x nets to 6 x nets.

- 3.7 Expansion of the cricket training facility will allow meaningful training sessions for 236 members at that Para Hills Oval held over 5 nights a week will enable equitable access to the training facilities.

Project Overview

- Demolish existing cricket nets & storage shed
 - Build 3 x Hard Wicket Cricket Nets (part-funded)
 - Build 3 x Turf Cricket Nets (Minor Capital Works Grant Request)
 - Build new shared storage shed with Para Hills East Soccer Club (Minor Capital Works Grant Program request)
- 3.8 An Election Commitment \$80,000 was granted to the Para Hills Cricket Club that became an opportunity for the Para Hills Cricket Club and the City of Salisbury to collaboratively address the non-compliant hard wicket nets and allow for expansion of the cricket training facility as a whole to continue to enable equitable access to the training facilities.
- 3.9 PHCC sought further funding through Cricket Australia for \$20,000 and were successful along with winning a further grant from the Stronger Communities category for the amount of \$9,100.00
- 3.10 Consultation between the City of Salisbury and both sporting clubs at Para Hills Oval, Murrell Road, Para Hills was carried out at length, this project will not only benefit the Para Hills Cricket Club members, but also the wider community to utilise the up to date cricket facility, further to that it ensures the City of Salisbury's assets are up to standard and safe.
- 3.11 Both the Salisbury East Soccer Club and Para Hills Cricket Club share facilities at Para Hills Oval, Murrell Road, Para Hills and have a collaborative working relationship to ensure both community participating and members from both sporting clubs have use of the facility.
- 3.12 PHCC has agreed to cover any costs above the allocated grant funding from either applicant contribution or from external funding programs. Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.

Para Hills Sports Club Incorporated

- 3.13 The Para East Sports Club Incorporated hold a current lease of a Council owned building and an executed license with the City of Salisbury for the use of the playing areas located at Para Hills Oval, Murrell Road, Para Hills.
- 3.14 The Para Hills East Sports Club Incorporated provides junior and senior sporting and leisure opportunities to male and female participants with a total of 325 members.

Project Overview

- Supply and installation of netting behind all four goals on both soccer pitches.
 - Build new shared storage shed in collaboration with Para Hills Cricket Club Incorporated.
- 3.15 Currently the soccer pitches located at Para Hills Oval, Murrell Road, Para Hills would benefit from soccer netting to prevent soccer balls becoming a hazard when kicked towards the roadway entrance and/or continuing to roll down Nelson Road, Para Hills, this will also reduce loss of soccer balls.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that the applications to the 2023/24 Minor Capital Works Grant Program by the Para Hills Cricket Club Incorporated and the Para Hills East Sports Club, located at Para Hills Oval, Murrell Road, Para Hills, be approved for the amount of \$75,000 + \$75,000 (\$150,000) be allocated for installation of three turf cricket nets, supply and installation of netting behind all four soccer goals on both pitches, removal of existing shed and installation of larger storage shed for both sporting clubs to share usage at this site.

City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date: **6 April 2023, 12:00PM**
 Receipt number: **MCWGP59**
 Related form version: **28**

Organisation Information

Name of the Club / Organisation:	Para Hills Cricket Club Inc.
Club Incorporation Number OR ASIC Registration Number:	A4256
Australian Business Number (ABN):	37335813992
Facility Name:	Para Hills Oval
Facility Address:	Murrell Road, Para Hills
Postal Address:	PO Box 233, Para Hills SA 5096
Person Responsible for the Grant:	[REDACTED]
Role/Position within Club:	President
Contact Email:	[REDACTED]
Contact Mobile:	[REDACTED]

Club Membership

Male - Junior	115
Female - Junior	10
Social - Junior	0
Male - Senior	73

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City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior	14
Social - Senior	39
Total Membership:	251
Please provide membership numbers for the previous 3 seasons:	176 (2021/22), 170 (2020/21), 165 (2019/20) - No social members in previous seasons

Funding Category

Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding:	have a current lease or sub-lease of a Council owned building; or
Category B – up to \$25,000	
Which category of funding is being applied for?	Category A - up to \$50,000
Have you sought, or intend to seek funds from another source for this project?	Yes
If yes, please list the source/s and amount/s requested:	Labor - \$80,000 Cricket Australia - \$20,000 Stronger Communities - \$9,100

About the Project

Name of Project:	Cricket Net Upgrade and New Shed
What does the project involve?	The entire project includes: - Demolish existing cricket nets & storage shed - Build 3 x Hard Wicket Cricket Nets (part-funded) - Build 3 x Turf Cricket Nets (Minor Capital Works Grant Request) - Build new shared storage shed with PHESC

City of Salisbury - Minor Capital Works Grant Program Application

Are there any time constraints for the project?

Project scheduled to commence by June 2023.
Funding agreement with Labor has already been received by City of Salisbury which would identify the delivery timeframe.

Funding has been received for the hard-wicket cricket nets. Currently we only have 2 x hard-wicket nets, and funding is received for 3 x nets in order to meet minimum Cricket Australia guidelines and requirements.

As such, we require expansion of the turf nets to be delivered simultaneously with this project.

Project needs to commence as early as possible and ideally have hard-wicket nets operational by end of September.

Why is the project needed?

Increase safety of participants

- Current hard-wicket nets are unsafe and non-compliant with Cricket Australia standards.
- New hard-wicket nets requires 3 x nets to meet the standards which requires us to construct the hard-wicket nets within part of the turf cricket nets which has forced us to expand the turf nets east.

Increase participation opportunities

- the project will create additional participation opportunities due to expanding from a total of 4 x nets to 6 x nets.
- Currently we do not have enough cricket nets to facilitate meaningful training sessions for our 236 members and already train 5 nights a week to try and enable equitable access to the training facilities.

Address a gap in the facility

- The current storage facilities at Para Hills Oval do not meet the requirements for both Para Hills CC and Para Hills East SC, the project will resolve issues for both clubs.
- Turf Cricket is different to every other sport in the city. As a club we need to maintain and prepare not only 1 playing surface, but two, which requires expensive heavy machinery and significant curating equipment which costs us thousands of dollars to maintain. As such, we require a greater amount of storage to continue to assist us to deliver community outcomes by providing quality playing surfaces.

City of Salisbury - Minor Capital Works Grant Program Application

How will the project increase participation opportunities for sport and recreation?

- **the project will create additional participation opportunities due to expanding from a total of 4 x nets to 6 x nets.**
- **Currently we do not have enough cricket nets to facilitate meaningful training sessions for our 236 members and increased provisions will allow us to continue to grow but also service our current members better.**
- **it will also mean we can schedule more teams on any given night which will assist us spreading our coaching resources to more members and also help us generate greater revenue and reduce the burden on club volunteers needing to open the facility 7 days a week.**
- **a larger storage shed will provide a better and safer facility for our volunteer groundsmen and provide security over our assets.**

City of Salisbury - Minor Capital Works Grant Program Application

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The Para Hills Cricket Club has been announced as the pilot club of the Northern region for the inaugural Inclusive League Competition. This competition is an all accessible team catering for individuals living with physical and intellectual disabilities. The hard-wicket cricket nets in their current form are unsafe for these individuals and the funded upgrade for this component is a necessity. As this component of the overall project has been part-funded, it has triggered us to also expand our turf training facility as the new hard-wicket nets encroach on the turf training nets.

As we play competition on a turf surface, our members require access to a training facility on a similar surface for their development. The expansion and upgrade of the training facility will enable equitable use across the entire club (Senior Men, Senior Women, Junior Boys & Junior Girls) as we will have the facilities to provide greater access. Currently we need to keep our turf nets offline for 2-3 days a week for maintenance. Having access to more nets will enable us to rotate throughout the week to ensure we can always provide access to the turf training nets.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

Our training facilities are accessible to the community outside of club hours. The upgrade and expansion of the training facilities will create a safer environment as well as a more enjoyable environment for the local community who utilise this facility. The nets are regularly used by local residents and an improvement in this asset will likely attract more residents to Para Hills Oval and enjoy the facilities.

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City of Salisbury - Minor Capital Works Grant Program Application

Budget Information

Total Project Cost	187960
Club/Organisation's Contribution	0
Other grants / funds secured	109100
MCWGP Amount Requested:	78860
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	mcwgp_budget_ - Shed Cricket nets.xlsx
Quote 1	Quin Sports - F205767 Parahills Cricket Club 3 lane.Plus 3 rotation (3) (1).docx Gmail - QUOTE For Turf practice nets.pdf Garage Deposit Quote - PHCC (Updated 10th March).pdf
Quote 2	PM Sports - Quote QU1254 (1).pdf
Quote 3	

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status	Incorporation.pdf
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	MINUTES - Committee Meeting - 22.9.22.pdf
Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	2021-22 Annual Financial Report.pdf

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ASIC

Australian Securities & Investments Commission

Association

PARA HILLS CRICKET CLUB INCORPORATED

Extracted from ASIC's database at AEST 11:35:13 on 04/07/2022

Association Summary
Name: PARA HILLS CRICKET CLUB INCORPORATED
ABN:
Registration Number: A4256
Registered State: South Australia
Registration Date: 12/09/2002
Status: Registered
Type: Associations
Regulator: Office of Consumer & Business Affairs, South Australia

Item 5.1.9 - Attachment 2 - Para Hills Cricket Club Certificate of Incorporation

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City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date: **18 April 2023, 11:05AM**
 Receipt number: **MCWGP62**
 Related form version: **29**

Organisation Information

Name of the Club / Organisation:	Para Hills East Sports Club Incorporated
Club Incorporation Number OR ASIC Registration Number:	SA A6732
Australian Business Number (ABN):	66839125092
Facility Name:	Para Hills Oval
Facility Address:	Cnr Murrell & Nelson Rds.
Postal Address:	35 Milperra Ave, TTG.
Person Responsible for the Grant:	[REDACTED]
Role/Position within Club:	Secretary
Contact Email:	Parahillseastsc@gmail.com
Contact Mobile:	[REDACTED]

Club Membership

Male - Junior	100
Female - Junior	15
Social - Junior	50
Male - Senior	90

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City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior	20
Social - Senior	50
Total Membership:	325

Please provide membership numbers for the previous 3 seasons: **325 - 275 - 250**

Funding Category

Category A – up to \$75,000 Clubs that meet one of the following may apply for Category A funding: **have a current lease or sub-lease of a Council owned building; or**

Category B – up to \$35,000

Category C – up to \$10,000

Which category of funding is being applied for? **Category A - up to \$75,000**

Have you sought, or intend to seek funds from another source for this project? **Yes**

If yes, please list the source/s and amount/s requested: **In partnership with the Para Hills Cricket Club & the SACA grants.**

About the Project

Name of Project: **Upgrading of playing and training facilities.**

What does the project involve? **We are firstly hoping to place netting behind all four goals on both pitches top and bottom large pitches. Secondly, we are hoping to partner with the Para Hills Cricket club to move the current sheds and amalgamate into one larger shed.**

Are there any time constraints for the project? **No.**

2 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Why is the project needed?

With junior games being played on both ovals, we regularly have soccer balls entering onto the driveway of the facility along with the carpark. This is a hazard to all patrons / players, especially children.

The shed will also provide space for the cricket and soccer clubs to increase and upgrade their space to ensure equipment is secured and adequate space to be stored.

How will the project increase participation opportunities for sport and recreation?

Both projects will reduce the risk of participants entering roadways, and providing adequate space so people are not climbing over equipment due to a lack of space.

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The project addresses principle 5, where it will reduce the tolerance of error and minimises the hazards of people chasing objects onto roadways and clears space in the storage facilities.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

The Para Hills Cricket Club will also benefit with the shared storage facility.

Budget Information

Total Project Cost	73000
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	75000
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	mcwgp_budget_template_2019-20 (2).xlsx
Quote 1	Behind Goal netting quote.pdf

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City of Salisbury - Minor Capital Works Grant Program Application

Quote 2

[328623571_488240706675143_3322367131765720669_n.jpg](#)

Quote 3

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact [Easties Meeting - Feb 2023.docx](#)

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM [Para Hills East Soccer Club Financials 2021-22.docx](#)

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the project

Provide photos that clearly demonstrate why the works are needed [Drawing of proposed net positions inc priority.docx](#)

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application

Please upload any further information / documentation

Application Declaration

On behalf of (Club/Organisation)

Para Hills East Soccer Club



ASIC

Australian Securities & Investments Commission

Association

PARA HILLS EAST SPORTS CLUB INCORPORATED

Extracted from ASIC's database at AEST 12:30:55 on 26/04/2023

Association Summary
Name: PARA HILLS EAST SPORTS CLUB INCORPORATED
ABN:
Registration Number: A6732
Registered State: South Australia
Registration Date: 12/09/2002
Status: Registered
Type: Associations
Regulator: Office of Consumer & Business Affairs, South Australia

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ITEM	5.1.10
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 July 2023
HEADING	New Fringe Venue 2024
AUTHOR	Michelle Dagger, Team Leader Events, Place Activation and Curation, Business Excellence
CITY PLAN LINKS	4.1 Members of our community receive an exceptional experience when interacting with Council 4.3 The City of Salisbury is recognised as a great place to work 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report provides information regarding the annual Fringe Event hosted by Council and details the proposal to change the location and branding of this important community event.

RECOMMENDATION

That Council:

1. Approves the proposed changes for Council's Fringe event for the next three years including;
 - a. Event to be held at Carisbrooke Park.
 - b. Refresh and rebrand from Fringe Carnival to Salisbury Fringe 'Wanderlust' Festival
2. Notes additional funds will be allocated to this event from within the overall events operating budget for 2023/24.
3. Approves Australia Day 2024 being held in the Civic Square and Salisbury Community Hub.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Wanderlust Site Map [↴](#)
2. Wanderlust 'Mood Board' [↴](#)

1. BACKGROUND

- 1.1 Council has hosted a Fringe Event for 10 years in a row. Each year, the Fringe event has brought the community together to engage in outdoor entertainment and recreation activities. It is Council's premier event with the largest participation across our events calendar.
- 1.2 This year's Fringe event saw approximately 12,500 patrons attend the City Centre over the one and a half days.

- 1.3 The event had excellent engagement from our community however the location within the City Centre did not attract the desired engagement from John and Church Street traders and the City Centre location is becoming restrictive in size, meaning that car parks and roads are required to be closed to accommodate the event.
- 1.4 Every 3 years, the event is refreshed with new branding and a new theme. Previously the event has been branded and known as the Salisbury Secret Garden and then for the last three years; Salisbury Fringe Carnival.
- 1.5 Refreshing and rebranding the event provides an opportunity for Council to continually reimagine its offering, respond to trends, interests and to continue to entice new community members to attend and/or travel from other areas to experience the event.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Salisbury Business Association

3. REPORT

- 3.1 Salisbury Fringe event will take place on Friday 23rd February 6-9pm and Saturday 24th February 12pm-9:30pm.
- 3.2 The types of activities that can be expected at the event include:
 - 3.2.1 A headline musical act on the Saturday night (proposed Mahalia Barnes) and a headline children's performer Saturday afternoon (proposed Peter Coombes or Drumming Monkeys or alike)
 - 3.2.2 Fire twirlers, acclaimed magicians and mentalist, roving acts.
 - 3.2.3 Amusement rides such as bungee trampolines, a mini rollercoaster, ferris wheel, Sizzler and similar.
 - 3.2.4 Teepees and catenary lighting
 - 3.2.5 Food trucks and other affordable food options

Location

- 3.3 It is proposed to relocate Council's Fringe event to Carisbrooke Park to increase the footprint of the event space, allowing for bigger crowds, more amusement rides, more thrilling activities and a more atmospheric vibe.
- 3.4 Carrisbrooke Park is arguably Council's premier event site and has many of the provisions required for hosting a large-scale event whilst also being an accessible, attractive and pleasant environment for participants.
- 3.5 Moving the event to a larger site will allow the event to grow and provide new and exciting activities that are not suited to the City Centre.
- 3.6 Further to this, the event will need to change location once the City Centre revitalisation projects commence, rendering the City Centre as a non-viable option during construction phases.
- 3.7 An example site map is attached for reference (Attachment 1).

Refresh/Rebrand

- 3.8 In addition to relocating, the event is now due to be refreshed and rebranded. It is proposed that the event be renamed the Salisbury Fringe ‘Wanderlust’ Festival.
- 3.8.1 The basis for the change is to market to our community, an inviting, mysterious, surprising and delightful event that will inspire people to ‘wander’ around and experience the different sights and sounds on offer.
- 3.8.2 The concept builds on the local and global popularity of festivals, particularly the very big and well-known events such as Lollapalooza and Coachella.
- 3.8.3 The marketing will include an emphasis on enjoyable for all ages, ‘something different’ and experiences that are ‘out of the ordinary’, aligning well with the original intent of the Fringe Festival.
- 3.9 A mood board is attached to showcase an example of the new branding, look and feel (Attachment 2).

Budget impacts

- 3.10 The cost of hosting Wanderlust is likely to be approximately \$20k-\$30k more than has been spent on previous Fringe Carnival events. However, depending on the provision of grant funding and the costs for other events in the Events Calendar (i.e Australia Day which Council is eligible to apply for a grant to host), the increased costs may be able to be absorbed within the current approved budget.
- 3.11 However, if Council is unsuccessful in its application for various grants (Australia Day grant for example), the budget for the events may need to be reviewed in the future by Council.

Other events

- 3.12 Whilst the Salisbury Christmas Carols will also be held at Carisbrooke Park in December 2023, moving forward, the Working Group have indicated their desire for the event to move around the City and be held in different locations each year.
- 3.13 In addition, it is recommended that Australia Day return to the City Centre to ensure we are showcasing the City Centre to our community. This event is much more suited to being held in the City Centre and the Salisbury Community Hub provides an opportunity for use in extreme weather. This will also mean our Citizenship Ceremony and VIP Morning tea can also be held indoors within the Hub.

4. CONCLUSION / PROPOSAL

- 4.1 For the past three years, Council has hosted its Fringe event within the City Centre.
- 4.2 It is recommended that the Fringe event be relocated to Carisbrooke Park and be rebranded to the Salisbury Fringe ‘Wanderlust’ Festival for the next three years.
- 4.3 It is anticipated that these changes to the Fringe Carnival will create excitement in our community, provide more opportunities for our community to engage with the event and will lead to increased participation.



Item 5.1.10 - Attachment 1 - Wanderlust Site Map



Item 5.1.10 - Attachment 1 - Wanderlust Site Map

