



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

15 MAY 2023

MEMBERS PRESENT

Cr B Brug (Chairman)
Mayor G Aldridge
Cr L Brug (Deputy Chairman)
Deputy Mayor, Cr C Buchanan
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr S McKell
Cr S Ouk
Cr S Reardon

STAFF

A/Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.32 pm.

The Chairman welcomed the members, public and staff to the meeting.

APOLOGIES

Apologies were received from Cr G Bawden, Cr S Burner and Cr M Mazzeo.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Mayor G Aldridge

The Minutes of the Finance and Corporate Services Committee Meeting held on 17 April 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Mayor G Aldridge
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED

For Decision

2.1.1 Globe Derby Community Club 2023/24 Separate Rate

Moved Cr S McKell
Seconded Mayor G Aldridge

That Council:

1. Approves in principle, the proposed separate rate of \$150 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2023/24, noting that a formal recommendation for declaration of the separate rate will be brought forward to the June 2023 Council meeting.

CARRIED

2.1.2 Draft Fees and Charges 2023/24

Moved Mayor G Aldridge
Seconded Cr S McKell

That Council:

1. Adopts the Fees and Charges as set out in Attachment 1 of this report (Item No. 2.1.2, Budget and Finance Committee, 15 May 2023), and that it be updated to reflect delegations provided in other parts of this resolution.
2. Notes that where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2023/24 Fees and Charges Booklet accordingly.
3. Delegates authority to the Manager Environmental Health and Community Compliance and Team Leader Community Compliance to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.
4. Delegates authority to the Manager Community Participation and Partnerships to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
5. Delegates authority to the Manager Community Health and Wellbeing to vary Salisbury Home and Community Services room hire fees for not for profit organisations where they are working in partnership with Council or have a demonstrated limited capacity to pay.
6. Delegates authority to the Manager Community Participation and Partnerships to:
 - assess events, activities and functions to determine whether the booking is low or high risk, and to vary hire fees and bond, as well as request additional services on this basis;
 - vary fees for regular bookings in accordance with a Memorandum of understanding with Council; and
 - vary fees to introduce new programs and allow for increase in supply costs,at Community Centres and Hubs (specifically Burton Community Hub, Twelve25 Youth Centre, The Mawson Centre and Para Hills Community Hub).
7. Delegates authority to the Manager Sports, Recreation and Community Planning to assess events and functions to be held at the Bridgestone Athletics Centre to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Bridgestone Athletics Centre depending on type of activity, the rate of subsidy and additional services as requested by the hirer.

8. Delegates authority to the General Manager Community Development to vary fees by up to \$300 (+ or -) for Salisbury Memorial Park on the approved Salisbury Memorial Park fee schedule for special circumstances at discretion and to recover additional costs associated with providing a non-standard product or service.
9. Delegates authority to the Manager Property and Buildings to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
10. Delegates authority to the Manager Governance to waive fees for a single copy of any publicly available document.
11. Delegates authority to the Manager City Shaping to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
12. Delegates authority to the General Manager Community Development to exercise discretion as to applying the Room Booking Policy at the Salisbury Community Hub in relation to:
 - The prioritisation parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Place/Inparrinthe Kurnangka
 - The application of the three categories (Community, Private and Business/Government) as to how they apply to requests for bookings received.
13. Delegates authority to the Chief Executive Officer to negotiate fees consistent with those adopted in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
14. Authorises the Administration to round fees to the nearest 5 cents, where applicable, for ease of processing.

CARRIED

2.1.3 Council Finance Report - April 2023

Moved Cr K Grenfell
Seconded Mayor G Aldridge

That Council

1. Notes the report.

CARRIED

2.1.4 Green Adelaide Board Regional Landscape Levy (Separate Rate)

Moved Cr L Brug
Seconded Cr K Grenfell

That Council:

1. Notes the report and that the resolution for the Regional Landscape separate rate will be prepared for the June 2023 meeting of Council.

CARRIED

DEPUTATION

Mr David Waylen from the Salisbury Business Association addressed the Finance and Corporate Services Committee in relation to Item 2.1.5 – Salisbury Business Association Separate Rate.

2.1.5 Salisbury Business Association Separate Rate

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr D Hood declared a material conflict of interest on the basis of being a member of the Salisbury Business Association Board. Cr D Hood left the meeting at 6:45 pm.

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr J Chewparsad declared a material conflict of interest on the basis of being a member of the Salisbury Business Association Board. Cr J Chewparsad left the meeting at 6:45 pm.

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr C Buchanan declared a material conflict of interest on the basis of being a proxy member of the Salisbury Business Association Board. Cr C Buchanan left the meeting at 6:47 pm.

Moved Mayor G Aldridge
Seconded Cr S McKell

That Council:

1. Approves the Salisbury Business Association separate rate totalling \$169,453 (excluding GST) and notes that the formal declaration of the Salisbury Business Association separate rate will be prepared for the June 2023 meeting of Council.
2. Approves that the Salisbury Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

CARRIED

Cr C Buchanan returned to the meeting at 6:51 pm.

Cr J Chewparsad returned to the meeting at 6:51 pm.

Cr D Hood returned to the meeting at 6:51 pm.

2.1.6 Third Quarter Budget Review 2022/23

Moved Cr C Buchanan
 Seconded Cr P Jensen

That Council:

1. Notes the 2022/23 Third Quarter Budget Review report (Attachment 1, Item no 2.1.6, Finance and Corporate Services Committee, 15 May 2023).
2. Approves the budget variances identified in this report and contained in the Budget Variation Summary (Attachment 1, Item No. 2.1.6 Finance and Corporate Services Committee 15 May 2023), and approves that net capital and operating \$1,065,165 be credited to the Sundry Project Fund. This will bring the balance to \$1,065,165 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following **non-discretionary** net bids:

OPERATING

Community Grants Program	\$40,000
Food Organics Green Organics Free Bin Rollout	\$535,200
Plant Equipment for Removal of Seaweed from St Kilda Boat Channel	\$40,000

CAPITAL

CONFIDENTIAL ITEM	\$150,000
Dueter Road, Paralowie, New Post & Rail Fencing	\$60,000
Lake Wall Remediation Mawson Lakes	\$240,000
Office for Recreation Sport & Racing Grant Application for Burton Park	\$300,000

TOTAL **\$1,365,200**

NB: If parts 1, 2 & 3 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$300,035).

4. Approves the allocation of funding for the following **discretionary** net bids:

OPERATING

Mosquito Control	\$50,000
Provision for WHS Initiatives	\$42,800
Salisbury Aware Budget Variation	\$26,000
Salisbury Water – Electricity Operational Expenditure	\$125,000
Tree Removal Budget	\$100,000
Verge Maintenance	\$219,000

CAPITAL

CONFIDENTIAL ITEM	\$120,000
TOTAL	\$682,800

NB: If parts 1, 2, 3 & 4 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$982,835).

5. Approves the following budget timing adjustments which will result in a decrease in loan borrowings in the 2022/23 financial year and an increase in loan borrowings in the 2023/24 financial year:

Retimed Budget Funding associated with the Plant & Fleet Replacement Program	\$2,400,000
Retimed Budget Funding associated with St Albans Reserve Playspace	\$500,000
Retimed Budget Funding associated with Streetscape Program	\$500,000
Retimed Budget Funding associated with Dept Infrastructure & Transport Grant Funding	\$2,040,000
Retimed Budget Funding associated with Office for Recreation, Sport & Racing Grant Funding	\$2,500,000
Retimed Budget Funding associated with Paddocks Master Plan Implementation	\$500,000
Retimed Budget Funding associated with Salisbury Aquatic Centre	\$13,870,000
Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting	\$600,000
TOTAL	\$22,910,000

NB: If parts 1, 2, 3, 4 & 5 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.

6. Approves the following transfers:

Animal Pound Additional Funds Transfer	\$140,000
John Street Artwork Design Budget Transfer	\$20,000
Transfer savings from Strategic and International Partnerships to the Pooraka Men’s Shed	\$20,000
Salisbury Water – Contractual Services	\$100,000
Transfer City Infrastructure Admin Consulting to Audits/Structure Assessments Project	\$20,000
Transfer City Infrastructure Delivery Contractual Services to City Development Contributions	\$35,000
Transfer from Salaries and Wages Provision to CEO Consulting budget	\$130,000
Transfer from Salaries and Wages Provision to City Development Consulting budget	\$150,000
Transfer from Salaries and Wages Provision to People and Culture Legal expenditure	\$47,000
Transfer from Salaries and Wages Provision to Procurement Legal Expenditure	\$82,000

NB: If parts 1, 2, 3, 4, 5 & 6 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.

7. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 6 of this recommendation.

(NB: If parts 1 to 6 of this resolution are moved as recommended, loan borrowings in 2022/23 will decrease by \$21,927,165.)

CARRIED

2.1.7 NAWMA Draft 2023/2024 Budget

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr K Grenfell declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr K Grenfell left the meeting at 6:54 pm.

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr S Reardon declared a material conflict of interest on the basis of being a proxy member of the NAWMA Board. Cr S Reardon left the meeting at 6:54 pm.

Pursuant to section 75(1)(c) of the Local Government Act 1999, Cr C Buchanan declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr C Buchanan left the meeting at 6:54 pm.

Moved Mayor G Aldridge
Seconded Cr A Graham

That Council:

1. Notes the information regarding the draft 2023/2024 NAWMA Budget.
2. Endorses the draft NAWMA 2023/24 Budget.

CARRIED

*Cr C Buchanan returned to the meeting at 6:55 pm.
Cr K Grenfell returned to the meeting at 6:55 pm.
Cr S Reardon returned to the meeting at 6:56 pm.*

MOTIONS ON NOTICE

There are no Motions on Notice.

QUESTIONS ON NOTICE

There are no Questions on Notice.

OTHER BUSINESS

(Motions Without Notice, Questions Without Notice, CEO Updates)

There were no Other Business items.

The meeting closed at 6.56 pm.

CHAIRMAN.....

DATE.....