



## **AGENDA**

**FOR FINANCE AND CORPORATE SERVICES COMMITTEE MEETING TO BE  
HELD ON**

**15 MAY 2023 AT 6.30 PM**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr G Bawden  
Cr L Brug (Deputy Chairman)  
Deputy Mayor, Cr C Buchanan  
Cr S Burner  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

### **REQUIRED STAFF**

A/Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Council Governance, Ms J O'Keefe-Craig  
Governance Support Officer, Ms K Boyd

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## **APOLOGIES**

## **LEAVE OF ABSENCE**

## **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Finance and Corporate Services Committee Meeting held on 17 April 2023.

## **REPORTS**

### *Administration*

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### *For Decision*

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## **MOTIONS ON NOTICE**

*There are no Motions on Notice.*

## **QUESTIONS ON NOTICE**

*There are no Questions on Notice.*

## **OTHER BUSINESS**

*(Motions Without Notice, Questions Without Notice, CEO Updates)*

## **CLOSE**





**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**17 APRIL 2023**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.43 pm.

The Chairman welcomed the Elected Members, public and staff to the meeting.

**APOLOGIES**

Apologies were received from Cr G Bawden, Cr L Brug and Cr S Burner.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

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Moved Cr D Hood  
Seconded Cr S Ouk

The Minutes of the Finance and Corporate Services Committee Meeting held on 20 March 2023, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

Moved Cr P Jensen  
Seconded Cr K Grenfell

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **2.1.1 Public Awareness - Rates Notice Information**

Moved Cr K Grenfell  
Seconded Mayor G Aldridge

That Council:

1. Notes that Administration coordinates and displays timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with the focus for 2023/24 being:

**Quarter 1** – Notification of State Government changes to Regional Landscape Levy.

NAWMA insert – Calendar for Bin collection (will be a separate insert).

**Quarter 2, 3 and 4** – to be used to further promote Council's vision of being a progressive, sustainable and connected community. Potential topics could include (but not limited to) are Major Projects (e.g. the opening of the Salisbury Aquatic Centre), Community Wellbeing programs and services and the introduction of the new Customer Request Management system.

**CARRIED**  
UNANIMOUSLY

## 2.1.2 Higher Value Property Review

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Approves for the Higher Property Value Rate Remission for 2023/24 for public consultation purposes and included in the Draft Long Term Financial Plan and Annual Business Plan be set on the following basis and applying to residential properties only:

### OPTION 2 – Improved Comparability

Tier	Value Range	Rate Adjustment
1	0- \$700,000	0%
2	\$700,001 - \$780,000	10% reduction in the general rates payable on the value above \$700,000 up to and including \$780,000
3	\$780,001 - \$900,000	20% reduction in the general rates payable on the value above \$780,000 up to and including \$900,000
4	>\$900,000	35% reduction in the general rates payable on the value above \$900,000

With the following exclusions for either option:

- Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission)
- Dwelling(s) + Commercial Undertaking
- Properties entitled to a mandatory rebate.

**CARRIED**  
UNANIMOUSLY

## 2.1.3 Budget Status Update

Moved Mayor G Aldridge  
Seconded Cr P Jensen

That Council:

1. Notes the Budget Status Update, and the inclusion of:
  - a. A contingency amount of \$500k provided in the 2023/24 budget to cater for increases in contract renewal increases and authorises the CEO to allocate these funds as required with subsequent reporting in the respective quarterly budget review.

- b. Expenditure of \$500k in the Consolidated Summary for a CONFIDENTIAL ITEM which is the subject of an April 2023 Council report for consideration and which will form a future budget bid should the item be approved by Council, noting that financial impacts of this item will be amended as detailed in para 3.5 of this report, Finance and Corporate Services Committee, 17 April 2023 Item 2.1.3.
  - c. Various amendments made to the operating budget as detailed in Attachment 2 of this report, Finance and Corporate Services Committee, 17 April 2023, Item 2.1.3.
2. Approves for inclusion in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for public consultation the four-year Budget Bid Program as per Attachment 3 to this report (Finance and Corporate Services Committee, 17 April 2023 Item 2.1.3), which is inclusive of parts 3 to 6 of this recommendation, with 2023/24 net expenditure totalling:

	<b>Capital Expenditure</b>	<b>Operating Expenditure</b>
Infrastructure	\$35,967,300	\$1,265,000
Information Technology	\$784,200	\$134,600
Plant, Furniture and Equipment	\$2,143,000	\$0
Operating	\$0	\$882,100
<b>Total</b>	<b>\$38,894,500</b>	<b>\$2,281,700</b>

3. Notes the following changes to Operating Budget Bids:
  - OPN001106 Local Heritage Review \$20k be deferred as per Council Resolution 0175/2023, March 2023 noting that a report titled *Thematic Heritage Study – Stage 2 Item Identification* was provided to Council in March 2023.
  - OPN001141 CONFIDENTIAL ITEM expenditure increased \$37k and income increased \$54k following review and update of this item (Attachment 4 and paragraph 3.8.1).
4. Notes the following changes to Infrastructure Budget Bids:
  - PSN001017 Time Bound Program: Dog Parks for Small Dogs Unity Park Pooraka \$84k - brought forward from 2024/25 to 2023/24 as per Council Resolution 0175/2023, March 2023 (Attachment 5 and Paragraph 3.13.1).
  - PSR001024 SAMP Dog Park Continuity Program \$138k brought forward from 2024/25 to 2023/24 and annual budgets for years 2 \$120k and 3 \$123 added as per Council Resolution 0175/2023, March 2023 (Attachment 6 and Paragraph 3.13.2).

- STN001125 CONFIDENTIAL ITEM capital expenditure reduced \$110k and operating component income reduced \$85k following finalisation of review and analysis of this item (Attachment 7 and Paragraph 3.11.1).
  - STN001142 CONFIDENTIAL ITEM operating component expenditure reduced \$121k following finalisation of review and analysis of this item (Attachment 8 and Paragraph 3.11.2).
5. Notes the following Infrastructure Bids have been removed from the 2023/24 budget:
    - PSN0000960 ELECTED MEMBER BID: Seniors Outdoor Exercise Equipment capital \$80k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.1).
    - PSN001133 - ELECTED MEMBER BID: Model Yacht Club Terrace Area capital \$40k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.2).
    - PSN001137 - ELECTED MEMBER BID: Playground Shade Heron Reserve, Parafield Gardens capital \$80k - removed as per Council Resolution 0175/2023 (Paragraph 3.12.3).
    - PSN001138 - ELECTED MEMBER BID: New BBQ, Playground Shade & Toilet - Baltimore Reserve capital \$245k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.4).
  6. Approves the amendment of Information Technology bid ITN0001069 IT Asset Renewal 2023/24 as detailed in paragraph 3.15.1 of this report to be incorporated into the 2023/24 Long Term Financial Plan and Annual Business Plan for Public Consultation.
  7. Approves the following reports be added to the appropriate Committee Future Reports:
    - City Infrastructure to prepare a report for the Urban Services Committee detailing the program of works provided in budget bids TRR001053 SAMP Bituminous Footpath Service Continuity Program and TRR001055 SAMP Road Reseal Service Continuity Program for the 2023/24 and 2024/25 financial years.
    - City Infrastructure to prepare a report for the Finance and Corporate Services Committee addressing fleet vehicles, including manager vehicles, and the potential to transition to Hybrid and Electric alternatives.

**CARRIED**  
UNANIMOUSLY

## 2.1.4 Long Term Financial Plan Scenarios and Rate Strategy 2023/24

Moved Cr K Grenfell

Seconded Mayor G Aldridge

That Council:

1. Considering the risk of costs increasing above current budget estimates eventuating as detailed in paragraph 3.8 of this report (Item 2.1.3, *Long Term Financial Plan Scenarios and Rate Strategy 2023/24*) approves for consultation basis a rate increase based on a **7.9%** average increase, including the minimum, as the basis for setting rates in 2023/24 and year 1 of the Long Term Financial Plan, considering the LTFP and inflation scenarios presented and the advice provided by the Audit and Risk Committee, and approves for this to be included in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for public consultation.
2. Approves for the Long Term Financial Plan be set with a rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 1 (Item 2.1.4, Finance and Corporate Services Committee, 17 April 2023 – Long Term Financial Plan Scenarios and Rate Strategy 2023/24).
3. Notes that the current general rate capping policy as set out in section 3.7 of this report (Item No. 2.1.4, Finance and Corporate Services Committee, 17 April 2023 – Long Term Financial Plan Scenarios and Rate Strategy 2023/24) remains unchanged for 2023/24.
4. Approves for the Operating Ranges for Financial Sustainability Indicators to remain as follows:
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 70%
  - c. Asset Renewal Funding Ratio: between 90% and 110%

**CARRIED**

## 2.1.5 Draft 2023/24 Long Term Financial Plan and Annual Business Plan

Moved Mayor G Aldridge

Seconded Cr S McKell

That Council:

1. Adopts the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect relevant decisions of Council made at Finance and Corporate Services Committee Meeting 17 April 2023, and Council 24 April 2023.

2. Notes that the following which have been included in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan (LTFP&ABP) as required by S122(1h) of the *Local Government Act 1999*:
  - a. “ESCOSA Advice Strategic Management Plan Scheme” proposed Action Plan (commencing page 20 of the Draft LTFP&ABP)  
and
  - b. “ESCOSA Advice and City of Salisbury Comments” (commencing page 135 of the Draft LTFP&ABP)

**CARRIED**

#### **2.1.6 NAWMA (Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2022/23**

*Pursuant to section 75 of the Local Government Act 1999 (the Act), Cr C Buchanan declared a general conflict of interest on the basis of being a member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Pursuant to section 75 of the Local Government Act 1999, Cr K Grenfell declared a general conflict of interest on the basis of being a member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Pursuant to section 75 of the Local Government Act 1999, Cr S Reardon declared a general conflict of on the basis of being a deputy member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr S Ouk  
Seconded Cr A Graham

#### **That Council:**

1. Approves the Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services, 17 April 2023, Item No. 2.1.6).

**CARRIED**  
UNANIMOUSLY

*Cr C Buchanan voted IN FAVOUR of the MOTION.  
Cr K Grenfell voted IN FAVOUR of the MOTION,  
Cr S Reardon voted IN FAVOUR of the MOTION.*

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*For Information*

**2.2.1 Financial Hardship Policy Review**

Moved Mayor G Aldridge

Seconded Cr D Hood

That Council:

1. Adopts the Financial Hardship Policy as contained in Attachment 1 to this report (Finance and Corporate Services Committee, 17 April 2023, Item 2.2.1), with a review date of March 2027.

**CARRIED**  
UNANIMOUSLY

**QUESTION ON NOTICE**

*There were no Questions on Notice.*

**MOTIONS ON NOTICE**

*There were no Motions on Notice.*

**OTHER BUSINESS**

*There were no Other Business Items.*



## ORDERS TO EXCLUDE THE PUBLIC

### 2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999

Moved Cr K Grenfell  
Seconded Cr A Graham

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee orders that this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*  
*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance, Manager Financial Services and Governance Support Officer), be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
UNANIMOUSLY

The meeting moved into confidence at 7.24pm.

*Cr C Buchanan left the meeting at 7:24 pm and did not return.*

The meeting moved out of confidence and closed at 7.26 pm.

CHAIRMAN.....

DATE.....

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<b>ITEM</b>	2.0.1
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Future Reports for the Finance and Corporate Services Committee
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Finance and Corporate Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION****2.1 Internal**

- 2.1.1 Report authors and General Managers.

**2.2 External**

- 2.2.1 Nil.

### 3. REPORT

- 3.1 The table below outlines the reports to be presented to the Finance and Corporate Services Committee as a result of a Council resolution.

Meeting Item	- Heading and Resolution	Officer
27/06/2022 4.1.10	<b>New Grant funding for Infrastructure Projects</b> 5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget. <b>Due:</b> February 2024	Christy Martin
24/04/2023	<b>Budget Status Update</b> 7. City Infrastructure to prepare a report for the Finance and Corporate Services Committee addressing fleet vehicles, including manager vehicles, and the potential to transition to Hybrid and Electric alternatives. <b>Due:</b> July 2023	Mark Purdie

### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Finance and Corporate Services Committee have been reviewed and are presented for noting.

<b>ITEM</b>	2.1.1
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Globe Derby Community Club 2023/24 Separate Rate
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.1 Members of our community receive an exceptional experience when interacting with Council 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	As part of setting the budget and declaration of rates Council declares a separate rate each year on behalf of the Globe Derby Community Club in accordance with the Land Management Agreement. This report seeks Council's support to prepare a declaration of the separate rate for 2023/24, following the receipt of the formal request from Globe Derby Community Club. This report provides a copy of the correspondence received and seeks support to prepare a declaration of the separate rate for 2023/24.

## RECOMMENDATION

That Council:

1. Approves in principle, the proposed separate rate of \$150 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2023/24, noting that a formal recommendation for declaration of the separate rate will be brought forward to the June 2023 Council meeting.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Globe Derby Community Club Separate Rate Request
2. Globe Derby Community Club AGM Minutes
3. Globe Derby Community Club Budget 2023/24
4. Globe Derby Allotment Plan

## 1. BACKGROUND

- 1.1 In the Land Management Agreement with the Globe Derby Community Club, Council has agreed to raise funds by way of separate rates on properties with an interest in an area of common land (63 shares). The rates raised are for use by the club to maintain the common land area.

## 2.. CONSULTATION / COMMUNICATION

### 2.1 External

- 2.1.1 Globe Derby Community Club has submitted their request to Council, a copy of which is included as an attachment to this report

### 3. REPORT

- 3.1 The Globe Derby Community Club (the Club) is a body consisting of owners of the allotments contained in DP9830 (lots 1-23 & 26-32), DP18972 (lots 50-51), DP9831 (lots 33-34 & 37-64) and FP14624 (lots 1-2) inclusive: 64 allotments in total.
- 3.2 Allotment 65 in DP9832 is common land (the Land) which is owned in 63 equal shares, held across the 64 allotments detailed in paragraph 3.1. The ownership is one share per allotment, except for lot 1 of FP14624 and lot 37 of DP9831 which has one share across the two allotments.
- 3.3 The Council and the Club entered into an Agreement in 1998 (the Agreement) for the management of the Land that requires, amongst other things, that the Club will maintain the Land. The Council agreed to assist the Club by declaring a separate rate for the purpose of funding the maintenance of the Land by the Club.
- 3.4 It should be noted that allotments and assessments are different concepts, and should land owners have multiple allotments that they seek to amalgamate as a single assessment, they will still be levied the separate rate on their respective share of the common land. Currently there are 64 allotments, 63 shares of interest in common land, and 62 assessments.
- 3.5 In the exercise of the power contained in section 154(2)(b) of the *Local Government Act 1999* the Council may declare a separate rate based on a proportional basis related to the estimated benefit to the occupiers of the land in the part of the area subject to the rate.
- 3.6 A formal request from the Globe Derby Community Club (Attachment 1) has been received and the separate rate required for 2023/24 which is consistent with the \$150 per share in common land that applied in the 2022/23 year. This meets the requirements of a separate rate as it is based on a proportional basis related to the estimated benefits to the occupiers of the land in the part of the area subject to the rate.
- 3.7 A rate of \$150 per share of Common Land is required to generate the requested and required revenue of \$9,450 to enable the Globe Derby Community Club to maintain the common land area (the Land) as detailed in budget information provided in attachment 3. The separate rate will apply as follows:

DP9830 Lots 1-23 & Lots 26-32	\$150 per allotment
DP18972 Lots 50-51	\$150 per allotment
DP9831 Lots 33-34 & Lots 38-64	\$150 per allotment
F14624 Lot 2	\$150 per allotment
FP14624 Lot 1 & DP 9831 Lot37	\$150 in total for the two lots combined

Attachment 4 contains the allotment plan detailing the land described in the table above.

**4. CONCLUSION / PROPOSAL**

- 4.1 It is recommended that Council approves in principle, the proposed separate rate of \$150 per share of interest in common land in the relevant area for the Globe Derby Community Club for 2023/24, noting a formal recommendation for declaration will be brought forward to the June 2023 Council meeting.

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**GLOBE DERBY COMMUNITY CLUB**  
C/- THE SECRETARY  
30 ALABAR CRESCENT  
GLOBE DERBY PARK  
SA 5110  
TEL: 0411042206

The CEO  
Corporation of the City of Salisbury  
PO Box 8  
SALISBURY SA 5108  
Attention: Hayley Berrisford

Dear Hayley,

Enclosed are the documents you require to collect our common land rate. The last AGM saw residents vote to keep the amount at \$150.00 per household as the trial to engage contractors to undertake slashing of the grass on the common land and rubbish disposal program is working well.

The following has been approved by our Committee:

*For the purposes of raising revenue for the maintenance of the Land and management of the facilities on the Land, being Lot 65 in deposited plan no. 9832, the Globe Derby Community Club requests that the Council declare a separate rate, based on a proportional basis related to the estimated benefit to the occupiers of the Land in the part of the area subject to the rate, of \$150 for each allotment numbered 1 – 32 in deposited plan no. 9830 and 36 – 64 inclusive in deposited plan no. 9831, of portion of section 3070 of Hundred Port Adelaide (laid out as Bolivar), pursuant to s154(2)(b) of the Local Government Act 1999 for 2023/24.*

Yours faithfully,

*Fran Hurley*  
Secretary Globe Derby Community Club

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**Globe Derby Community Club Annual General Meeting**

Held on Monday 21 November 2022, 7:20 pm

**Present:** See attendance record

**Apologies:** Allen Fuller

The Secretary was notified that Proxy votes were submitted by the following members:

J Procter, D & N Pitt, S Lowe

A/Chairperson F Hurley welcomed everyone to the meeting and thanked them for attending

**Minutes**

The minutes of the previous AGM were tabled

Motion: that the minutes are a true and correct record of the previous AGM Moved F Hurley/Seconded L Pavlovich - carried

**Business Arising from the minutes****Water truck**

The committee advised there had been no further action on the water truck but have not discounted a lease or temporary hire from A Fuller if it is needed.

**A/Chairperson's Report**

F Hurley presented the chairperson's report.

Key points of the report were:

- Noting Chairperson W Dougherty stepped down earlier in the year, W Dougherty was thanked for her contribution to the committee.
- Thanks to all members of the committee, it was a difficult year with a small committee and COVID disruptions to when and how we could meet.
- The engagement of a contractor to do the slashing went very well.
- The Committee needs residents to stand up and volunteer
- Reminder to residents that courtesy to others in the club and users of the common is a must.

**Motion:** F Hurley moved that the Chairman's report be accepted/Seconded W Dougherty – carried.

**Treasurers Report**

F Hurley distributed the treasurer's report (attached) for the financial year ending 30 June 2022.

**Motion:** that the Treasurer's report be accepted as correct. Moved A Hurley/Seconded W Dougherty – carried

**Setting of the Common Land Rate**

F Hurley opened this item with the previously circulated motion that the common land rate remain at \$150.

The club has done well to accumulate modest savings so that money can be spent on projects as well as yearly expenses.

**Motion:** that the common land rate be set at \$150 for the 2023/24 financial year. Moved F Hurley/Seconded P Hodgson – carried

**Election of the Committee for 2022/2023**

Retiring Committee members M Lee, F Hurley and K Ylikotila indicated they were prepared to re-stand; accordingly, they were re-elected.

No further nominations were received – members were advised there are 3 vacant positions on the committee and to consider volunteering.

Nominations were received from the floor for A Hurley, W Dougherty and D Farrow they were accepted and elected unopposed.

Committee members are: Melva Lee, Fran Hurley, Wendy Dougherty, Adrian Pizzino, Kirsten Ylikotila, Craig Lowe, Alison Hurley and Des Farrow.

**Alternate Months Committee Meeting Trial**

As per the previously circulated agenda, the Committee is proposing to trial meeting in person every second month in 2023. It is hoped that this will assist with attracting new people to the committee and make it easier to fill vacancies. On each alternate month, the Committee proposes to hold a virtual meeting and should urgent matters arise that require an in person discussion, the Chairperson and Secretary will convene a meeting. The proposed trial was endorsed.

**Tractor**

The tractor has been experiencing some mechanical issues and will be going in for maintenance in December.

*Grader Blade:* It was noted that the grader blade has been reported as missing, residents at the meeting were unable to provide any further information.

**Other Business**

Incorporating General comments and Q&A from the floor received throughout the night.

**Slashing**

Residents were concerned that the slashing of the common had not occurred by the AGM date. The committee has engaged a contractor to undertake this work, however due to the demand for slashing and the wet conditions on the common this has not been scheduled until later in November.

**Flooding on the common**

*East of Grayling Court* - L Pavlovic raised concerns about water entering the common from houses along Port Wakefield Road. The wet spring made the common land unusable in parts and L Pavlovich is worried that the drains on the common have not been maintained and have grown over. LP asked if the committee is doing anything about this. C Lowe advised he has been doing weed spraying for the committee and they are looking at cleaning out the drain in Smith's laneway which should alleviate some of the flooding east of Grayling Court.

*East of Alabar Crescent* – D Nolan is concerned that an extended day yard has blocked the drain that used to take water from the jog track in a southern direction. D Nolan said that the water on the common has prevented him from getting people in to remove manure.

C Lowe advised that as a personal project he has dug out a channel and redone drainage works to alleviate flooding in this area.

The Committee noted that significant rainfall had occurred between August and November and this had contributed to flooding on the common. The Committee made a commitment to investigate drainage options for the common and seek expert opinions on what could be done. All present were asked to submit ideas about drainage solutions to the committee.

**Google Maps**

D Nolan advised that google maps is listing the tracks on the common, as roads in particular, the dirt track east of Alabar Crescent is being labelled as Alabar Crescent. This has caused inconvenience with delivery drivers being directed into the private common area by GPS often in unsuitable vehicles. D Nolan has lodged a complaint with google.

The Committee will follow up this issue and lodge a complaint too.

The Committee will investigate installation of signage to help stop this problem.

**Track resurfacing**

D Nolan would like to see more money spent on the tracks and lunge arenas on the common.

The Committee advised the jog track is due for re-surfacing as it has not been done for several years and the committee will try and get a large amount of track sand to do walking tracks and arenas at the same time.

**Tree Stump removal**

C Lowe gave an update on the project to tidy the common, a contractor has been engaged with a bob cat and a tipper truck to come in and do a day's work on the common getting rid of the larger tree stumps. C Lowe advised that this contractor's proposal comes in at less than the 2020 quote of \$4400 for similar work.

**Trespassers from Port Wakefield Road**

The Committee advised the residents about the ongoing issues with trespassers coming on to the common through an unapproved gate from private property along Port Wakefield Road. The Committee has unsuccessfully tried to wire up the gate and padlock it. Tree stumps will be relocated as part of the stump removal project and placed in front of the gate to discourage trespassing.

**Renters and Agistees**

H Witkowski raised his concerns about renters on the common land. It was suggested that all owners should advise tenants to have adequate insurance.

Meeting ended at 8:10pm

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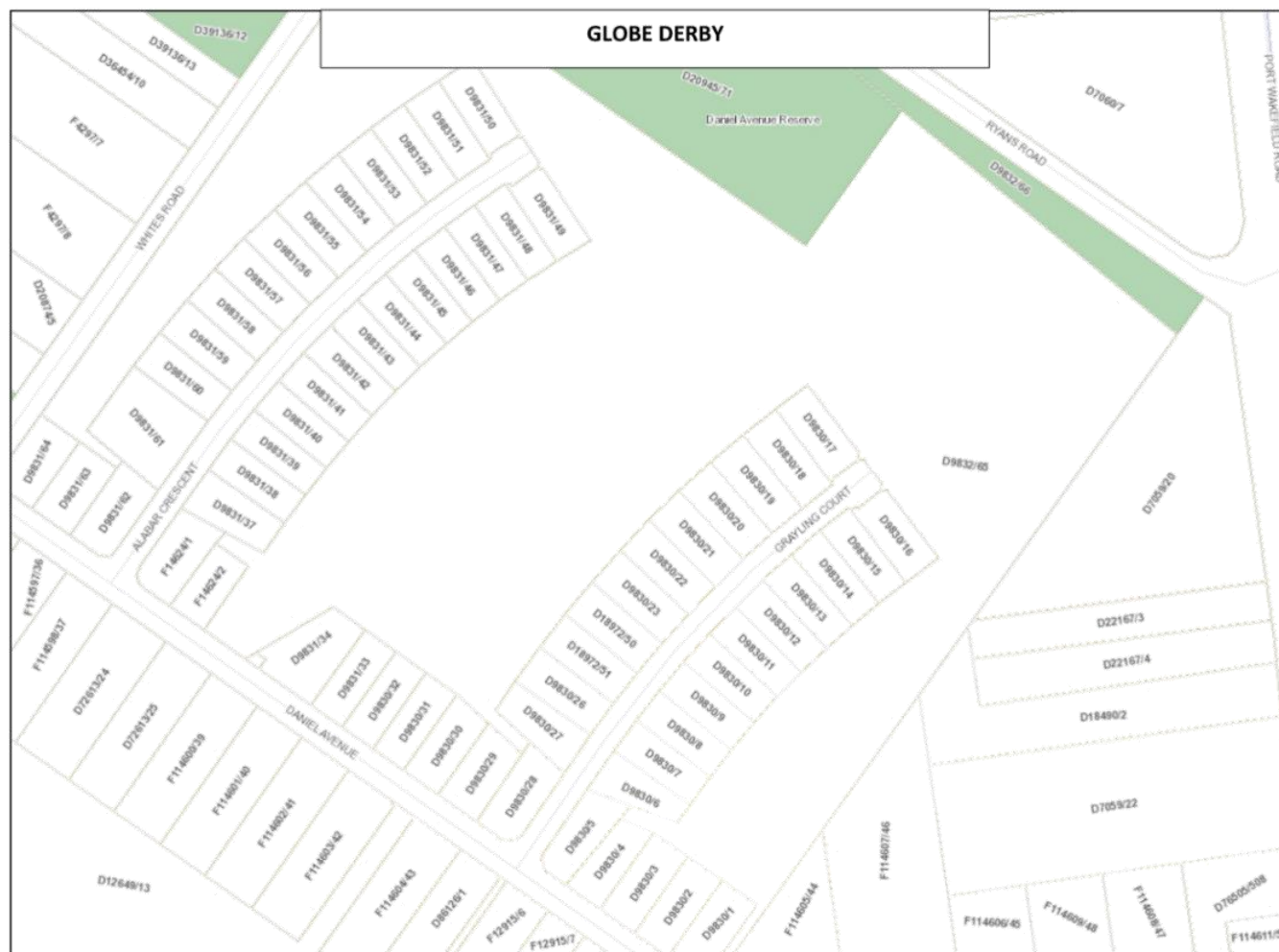
## GLOBE DERBY COMMUNITY CLUB INC

### Budget 2023/2024

	Income	Expenditure
63 rateable properties @ \$150.00	\$9450.00	
bank interest	<u>\$ 10.00</u>	
Insurance - \$20M public liability		
\$2M Association & Officials Liability		
MV (Tractor) insurance		\$1600.00
Lease of parcel of land adj. common		\$ 250.00
Tractor fuel & maintenance		\$ 400.00
Maintenance & resurfacing of tracks & arenas		\$ 2500.00
Post & cash items		\$ 50.00
Slashing of grass on the Common		\$2500.00
Rubbish removal from Common		\$ 1510.00
Removal of tyres		\$ 450.00
Provision for future machinery replacement		<u>\$ 200.00</u>
<u>TOTAL</u>	\$9460.00	\$9460.00

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<b>ITEM</b>	2.1.2
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Draft Fees and Charges 2023/24
<b>AUTHOR</b>	Joe Scordo, Senior Management Accountant, Business Excellence
<b>CITY PLAN LINKS</b>	4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report is to seek Council's adoption of the 2023/24 Fees and Charges.

**RECOMMENDATION**That Council:

1. Adopts the Fees and Charges as set out in Attachment 1 of this report (Item No. 2.1.2, Budget and Finance Committee, 15 May 2023), and that it be updated to reflect delegations provided in other parts of this resolution.
2. Notes that where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2023/24 Fees and Charges Booklet accordingly.
3. Delegates authority to the Manager Environmental Health and Community Compliance and Team Leader Community Compliance to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.
4. Delegates authority to the Manager Community Participation and Partnerships to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
5. Delegates authority to the Manager Community Health and Wellbeing to vary Salisbury Home and Community Services room hire fees for not for profit organisations where they are working in partnership with Council or have a demonstrated limited capacity to pay.
6. Delegates authority to the Manager Community Participation and Partnerships to:
  - assess events, activities and functions to determine whether the booking is low or high risk, and to vary hire fees and bond, as well as request additional services on this basis;
  - vary fees for regular bookings in accordance with a Memorandum of understanding with Council; and
  - vary fees to introduce new programs and allow for increase in supply costs, at Community Centres and Hubs (specifically Burton Community Hub, Twelve25 Youth Centre, The Mawson Centre and Para Hills Community Hub).

7. Delegates authority to the Manager Sports, Recreation and Community Planning to assess events and functions to be held at the Bridgestone Athletics Centre to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Bridgestone Athletics Centre depending on type of activity, the rate of subsidy and additional services as requested by the hirer.
8. Delegates authority to the General Manager Community Development to vary fees by up to \$300 (+ or -) for Salisbury Memorial Park on the approved Salisbury Memorial Park fee schedule for special circumstances at discretion and to recover additional costs associated with providing a non-standard product or service.
9. Delegates authority to the Manager Property and Buildings to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
10. Delegates authority to the Manager Governance to waive fees for a single copy of any publicly available document.
11. Delegates authority to the Manager City Shaping to vary Room Hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.
12. Delegates authority to the General Manager Community Development to exercise discretion as to applying the Room Booking Policy at the Salisbury Community Hub in relation to:
  - The prioritisation parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Place/Inparrinthe Kurnangka
  - The application of the three categories (Community, Private and Business/Government) as to how they apply to requests for bookings received.
13. Delegates authority to the Chief Executive Officer to negotiate fees consistent with those adopted in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
14. Authorises the Administration to round fees to the nearest 5 cents, where applicable, for ease of processing.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Draft Fees and Charges 2023/24

## 1. BACKGROUND

- 1.1 Each year as part of the budget process Elected Members are asked to review and adopt fees and charges for Council services. Fees and charges for Business Units have been reported within the Business Unit Reports to the March Finance and Corporate Services committee. A comprehensive review has been undertaken of all fees and charges applicable for 2023/24 which has resulted in a newly formatted Fees and Charges Booklet being presented to Council at the Finance and Corporate Services Committee meeting held on 17 May 2023.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

- 2.1.1 There has been extensive engagement within the organisation to set Fees and Charges, with each Manager responsible for this aspect of their budget.
- 2.1.2 The Draft Fees and Charges booklet was circulated to Elected Members on 27 April 2023 to provide Elected Members with an opportunity to review and provide feedback on Council's fees and charges as proposed for the 2023/24 financial year.

## 3. REPORT

- 3.1 This report's attachment 1 includes the Draft Fees and Charges 2023/24 booklet.
- 3.2 Financial Services have undertaken a comprehensive review of all fees and charges set by Council and by regulation, gazettal notice or other government agency.
- 3.3 The Fees and Charges booklet is aligned to Council's Key Directions. Fees and charges that are set by regulation, gazettal notice or other government agency have only been included in the book where it is deemed they are of a high volume. Regulatory or gazetted fees and charges that attract low volumes have not been listed in the booklet, however Council reserves the right to charge these if required to do so by the relevant legislation. This is consistent with the practice in prior years.
- 3.4 Previous reports of fees and charges for business units presented 20 March 2023 to Finance and Corporate Services Committee are consistent with the detail provided attached to this report.
- 3.5 There are no new fees and charges proposed in the attachment.
- 3.6 Items removed or amended from 2022/23 Fees and Charges are itemised in the table below:

Page Ref.	Fee	2022/23 \$	2023/24 \$	Reason
25	Replacement Library Card	2.20	0.00	Reviewed by business unit with recommendation to remove fee
25	Overdue Notice Fee	2.00	0.00	Reviewed by business unit with recommendation to remove fee
25	Fax Services - Local (per page sent)	1.50	0.00	Service no longer offered
25	Fax Services - STD/Interstate (first page sent)	3.00	0.00	Service no longer offered

Page Ref.	Fee	2022/23 \$	2023/24 \$	Reason
25	Fax Services - Fax Services - STD/Interstate (subsequent page sent)	1.20	0.00	Service no longer offered
25	Fax Services - Fax Services - Overseas (first page sent)	5.50	0.00	Service no longer offered
25	Fax Services - Fax Services - Overseas (subsequent page sent)	1.20	0.00	Service no longer offered
25	Fax Services - Receiving a fax	0.20	0.00	Service no longer offered
25	Photocopying – From Microfiche (per copy)	0.30	0.00	Not required – covered by other photocopying charges
25	Local History Service (Family Searches)	35.00	0.00	No longer applicable
25	Local History Publications	25.00	0.00	No longer applicable
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	250.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	300.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	150.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	150.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	450.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	210.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Hall (MRs 3, 4 & 5) (incl. Kitchen) -	360.00	0.00	Revised and replaced. See <b>Hall (MRs 3a, 3b &amp; 3c Kitchen)</b> equivalent – Burton Community Hub
29	Smoking in Building Fine (per incident)	100.00	0.00	Reviewed by business unit with recommendation to remove fee
29	Cancellation Fee – In excess of 14 days prior to hire date	50% of hire fee	0.00	Reviewed by business unit with recommendation to remove fee
29	Cancellation Fee – Within 14 days of the hire date	100% of hire fee	0.00	Reviewed by business unit with recommendation to remove fee
32	Catering – Coffee, tea and biscuits per head	5.00	0.00	No longer offered
32	Smoking in Building Fine (per incident)	100.00	0.00	Reviewed by business unit with recommendation to remove fee
73	Capital Value and Rating Information Summary - Up to Ten Years	45.00	47.50	Replaced with Capital Value and Rating Information Summary - Per Year (\$5.00 for each year)
73	Capital Value and Rating Information Summary - Eleven Years and Older	0.00	37.50	Replaced with Capital Value and Rating Information Summary - Per Year (\$5.00 for each year)

3.7 An explanation, for clarification, of the GST treatment across fees and charges is included on page 4 of the booklet which reads; “Where applicable, GST has been applied to the Fees and Charges set out in this booklet.”

- 3.8 There are a number of delegations that are detailed in the recommendation for Council's consideration.
- 3.9 To assist members in their review of Fees and Charges, the table below provides a summary of the main driver utilised for each program area.

PROGRAM	OVERVIEW COMMENT
Environmental Health	Statutory Charges – gazetted in May/June
Community Compliance – Animal Control	Fees set by Council
Community Compliance – Parking & By-Law Control	Statutory Charges – gazetted in May/June
Library Services	Fees set by Council
Community Health & Wellbeing	Fees set by Council
Community Centres	Fees set by Council
Community Planning & Vitality	Fees set by Council
Salisbury Memorial Park	Fees set by Council
Waste Management	Fees set by Council
Property & Buildings	Fees set by Council
Field Services – Tree Management	Fees set by Council – price on application
Field Services – Signs	Fees set by Council – developer contribution
City Development Administration	Statutory Charges – gazetted in May/June
Development Services – Planning	Planning, Development and Infrastructure Act 2016
Development Services – Building	Planning, Development and Infrastructure Act 2016
Development Services – Building Rules	Planning, Development and Infrastructure Act 2016
Corporate Signage	Price maintained as part of agreement with businesses
Sundry	Developer contributions – gazetted in May/June
Economic Development	Fees set by Council
Field Services - Roadworks	Fees set by Council – generally reimbursement for works requested by the community
Financial Services	Statutory Charges – gazetted in May/June
Governance	Fees set by Council
Salisbury Water	Fees set by Council
Community Experience & Relationships	Fees set by Council

#### 4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that the Fees and Charges be accepted and adopted as presented.

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**CITY OF SALISBURY**  
**FEES AND CHARGES 2023-24**

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**CITY OF SALISBURY**  
**FEES AND CHARGES 2023-24**

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### DELEGATED AUTHORITY

The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity, or there is a community benefit to be achieved.

### STATUTORY FEES AND CHARGES

Fees and charges set by regulation, gazettal notice or other government agency will be applied by Council.

Within this Fees and Charges Booklet, statutory fees and charges relevant to the City of Salisbury are recorded. These Fees and Charges will be updated within this Fees and Charges Booklet accordingly.

The Fees and Charges Booklet does not seek to record all statutory fees and charges, however, where relevant, these fees are applied by the City of Salisbury in accordance with relevant legislation, gazettal notice or as determined by the relevant government agency.

### GOODS AND SERVICES TAX (GST)

Where applicable, GST has been applied to the Fees and Charges set out in this booklet.

## A welcoming and liveable City





## Foundations

- ✓ Our City is attractive and well maintained
- ✓ The health and wellbeing of our community is a priority
- ✓ People are valued and they feel safe, included and connected
- ✓ We are proud of our strengths, achievements and cultural diversity
- ✓ Our community is resilient and adaptive to change



## Council's commitment to develop a welcoming and liveable City

### Council will:

- deliver and support programs that promote active living, health and wellbeing throughout the community
- provide community and sporting facilities that cater for a diverse range of interests and needs
- support clubs and community groups to increase participation
- connect people to information, people and programs that help them achieve their goals
- celebrate our community's diversity
- design services, places and programs that are safe and welcoming for all
- inform, connect and empower people and neighbourhoods to increase self-reliance
- provide experiences that make our places lively and interesting
- facilitate housing choices
- encourage businesses to become more involved in our community

## ENVIRONMENTAL HEALTH

### HEALTH ACT ADMINISTRATION

#### FINES & COSTS

In its capacity as the Authority and or administering agency for the following Acts and associated regulations,

- *SA Public Health Act*
- *Food Act*
- *Environment Protection Act*
- *Supported Residential Facilities Act*
- *Local Nuisance and Litter Control Act*

and other legislation as prescribed to be administered by the Section, the City of Salisbury can prosecute and or expiate offences as stipulated in the Acts. The penalties and expiation fees are set by the Acts and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the respective Acts. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.

Pursuant to Regulation 6 of the *Expiation of Offences Regulations 2011*, the Expiation Enforcement Warning Notices are subject to an additional fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.



## SUNDRY LICENCES

Permit to use a Public Road for Business Purposes (Mobile Ice Cream Vans).

A permit may be issued under Section 222 of the *Local Government Act 1999* for permission to sell commodities or articles in any street relating to Mobile Ice Cream Vans. Fees are fixed by Council pursuant to Section 188 of the *Local Government Act 1999* as amended.

## FOOD SAFETY AUDIT FEES

Pursuant to Section 188 of the *Local Government Act 1999*, a Council may impose fees and charges for services supplied to a person at their request. These fees or charges must not exceed a reasonable estimate of the direct cost to Council in providing the service.

Standard 3.3.1 Food Safety Programs for Food Service to Vulnerable Populations has been implemented in South Australia as a result of amendments to the *Food Act 2001*.

This standard requires businesses providing food to vulnerable people to implement a documented and audited food safety program. This Food Safety Standard will apply to food businesses generally including, hospital facilities, aged care facilities, delivered means (Meals on Wheels) and child care centres. These businesses must have a food safety program prepared, implemented and audited. The auditing services that are to be undertaken by Councils will be on a fee for service basis with associated costs for auditing being recovered from the businesses.

**A welcoming and liveable City****Environmental Health****Health Act Administration**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Food Inspection Fees</b>			
Food Act 2001 Reg 11 Inspection Fee (2) (a) (i) in the case of a small business	134.00	134.00	No
Food Act 2001 Reg 11 Inspection Fee (2) (a) (ii) in any other case	334.00	334.00	No
<b>Food Safety Audit</b>			
Desktop Audit	92.00	95.00	Yes
On-Site Audit	188.00	194.00	Yes
Re-Audit (Follow Up Audit)	188.00	194.00	Yes
<b>Legionella Regulations Fees</b>			
Registration of one system	42.00	42.00	No
each additional system on same premises	28.00	28.00	No
Application fee per system for renewal	21.20	21.20	No
Inspection of one system	168.00	168.00	No
each additional system on same premises	112.00	112.00	No
Application to Minister for determination or approval	705.00	705.00	No
<b>Mobile Ice Cream Van Permit</b>			
Initial Licence (per annum)	635.00	635.00	No
Renewal (per annum)	610.00	610.00	No
Temporary permit (per day)	123.00	123.00	No

## Health Act Administration continued

Fees	2022/23 \$	2023/24 \$	GST
<b>South Australian Public Health (Wastewater) Regulations 2019</b>			
1. Application for a product approval	533.00	533.00	No
2. Application for a wastewater works approval if the relevant authority is a Council			
(a) for the installation or alteration of a temporary on-site wastewater system			
(i) if the system's capacity does not exceed 10 Equivalent Persons (EP)	53.50	53.50	No
(ii) if the system's capacity exceeds 10 EP	107.00 plus 26.25 for each 2 EP in excess of 10 EP	107.00 plus 26.25 for each 2 EP in excess of 10 EP	No
(b) installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system)			
(i) if the system's capacity does not exceed 10 EP	119.00	119.00	No
(ii) if the system's capacity exceeds 10 EP	119.00 plus 26.25 for each 2 EP in excess of 10 EP	119.00 plus 26.25 for each 2 EP in excess of 10 EP	No
(c) for the connection of an on-site wastewater system to a community wastewater management system			
(i) in the case of an existing on-site wastewater system	119.00	119.00	No
(ii) in the case of a new on-site wastewater system			
If the system's capacity does not exceed 10 EP	119.00	119.00	No
If the system's capacity exceeds 10 EP	119.00 plus 26.25 for each 2 EP in excess of 10 EP	119.00 plus 26.25 for each 2 EP in excess of 10 EP	No
3. Application for a wastewater works approval if the relevant authority is the Minister	533.00	533.00	No
4. Application for variation or revocation of a condition of a wastewater works approval			
(a) if the relevant authority is a Council	119.00	119.00	No
(b) if the relevant authority is the Minister	533.00	533.00	No
5. Application for postponement of expiry of a wastewater works approval	119.00	119.00	No
6. Inspections			
(a) inspection in connection with an application or other matter under these regulations (Council)	133.00	133.00	No
(b) inspection in connection with an application or other matter under these regulations (Minister)	0.00	0.00	No
(i) for the first inspection	Nil	Nil	No
(ii) for each subsequent inspection	210.00	210.00	No
<b>Supported Residential Facilities Act 1991</b>			
s 22(1)(a)(iii) Inspection fee for inspection of premises	209.00	209.00	No
s 24(2) Application for a licence	87.00	87.00	No
s 27(1)(b) Application for renewal of a licence	87.00	87.00	No
s 27(2) Late application for renewal of a licence	52.00	52.00	No
s 30(2)(b) Application for the transfer of a licence	87.00	87.00	No
s 43(5)(c) Application in relation to a dispute	52.00	52.00	No
Schedule 1.3(a) of Regulations	406.00	406.00	No

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## COMMUNITY COMPLIANCE SERVICES

### DOG CONTROL

Subject to the Section 26 of the *Dog and Cat Management Act 1995* Council can set to collect the fees and charges associated with:

- the registration of dogs; and
- Fees for the receipt and management of information relating to a register contemplated by subsection (1)(ac);
- The provision of extracts from registers kept under this Act;
- Fees (which may be differential but which must not exceed an amount prescribed by the regulations for the purposes of this paragraph) –
  - (i) For the registration of dogs or businesses under Part 4; and
  - (ii) For late payment of registration fees; and
  - (iii) For meeting any other requirement imposed on councils under this Act.

The fees and charges are determined by Council and subject to the limitations of Section 41 of the Act. The Manager, Environmental Health and Community Compliance and Team Leader, Community Compliance are delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.

Business Registration Fees are applicable to a kennel at which dogs are bred or trained for the provision of security or other services involving the use of dogs. Each dog kept at the premises is subject to a “Business Registration” fee unless such dog is permanently housed at the facility and subject to a “standard dog fee”.

The Manager Environmental Health and Community Compliance and Team Leader Community Compliance has delegated authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.

### DAINGEROUS DOG, MENANCING DOG AND GUARD DOG PRESCRIBED COLLARS

Under the provisions of the *Dog and Cat Management Act 1995*, Section 45D (1)(d) a person who owns, or is responsible for the control of:

- an attack trained dog, a guard dog or a patrol dog, or
- a dog subject to a Control (Dangerous Dog) Order, or
- a dog subject to a Control (Menacing Dog) Order

must ensure that the dog must, at all times, wear a collar that complies with the requirements of the Board (except while the dog is suffering from injury, disease or sickness to the extent that the wearing of a collar would be injurious to the health of the dog).

The first and initial collar for a dog subject to Control (Dangerous Dog) Order and or a Control (Menacing Dog) Order will be provided by Council however all subsequent and or replacement collars will be subject to the prescribed fee.

### **DOG FINES FROM PROSECUTIONS**

In its capacity as the Authority and or administering agency for the *Dog and Cat Management Act 1995* and associated Regulations, the City of Salisbury can prosecute and or expiate offences as stipulated in the Act. The penalties and expiation fees are set by the Act and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the Act. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

### **KENNEL LICENCE**

Pursuant to Section 33(4)(c) of the *Dog & Cat Management Act 1995* Council can approve a kennel within its area for the purposes of providing temporary board to dogs. Under the provision of Section 26(6) Council may charge a fee for issuing an approval (licence). Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

### **PERMIT TO KEEP MORE THAN THE PRESCRIBED NUMBER OF DOGS**

Pursuant to City of Salisbury By-Law No. 5 made under Section 90 of the *Dog & Cat Management Act 1995*, Council may grant permission to keep more than the prescribed number of dogs per premises. The prescribed number of dogs per premises are defined by Council By-Laws and unless otherwise indicated (As defined in the by-law) are two dogs on a dwelling. Under the provision of Section 26(6) Council may charge a fee for an application for a permit to keep more than the prescribed number of dogs per premises by issuing a permit (licence). Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

### **DOG SURRENDER FEES**

As a service to the community Council will, on request, collect and relocate unwanted or frail dogs to an appropriate shelter or Veterinary Surgery. Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

Note: The fees for dog handover have been adjusted to ensure that Council recovers the costs associated with the relocation of the dogs to the Dog Relocation service provider. The discounted rate is offered to eligible concession card holders that match the concession

cards approved by the Dog and Cat Management Board and allow eligible concessions for dog registrations.

### OFFENCES UNDER THE DOG & CAT MANAGEMENT ACT 1995

Section 26 of the *Dog and Cat Management Act 1995* empowers Councils to charge:

- (a) Fees for the provision of extracts from registers kept under the Act; and
- (b) Fees (which may be differential) approved by the Minister –
  - (i) For the registration of dogs or businesses;
  - (ii) For late payment of registration fees; and
  - (iii) For meeting any other requirements imposed on Councils under the Act.

Councils set their own registration fees.

### FINES & COSTS

In its capacity as the Authority and or administering agency for the *Dog and Cat Management Act 1995* the City of Salisbury can prosecute and or expiate offences as stipulated in the Act. The penalties and expiation fees are set by the Act and are subject to review through legislative amendments.

Details of the penalties and expiation fees are provided in the Act and associated regulations. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and then remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

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## Community Compliance

## Animal Control

Fees	2022/23 \$	2023/24 \$	GST
<b>Dog Disposal Fees</b>			
Surrender of dogs	250.00	270.00	Yes
Surrender of dogs (pensioners)	125.00	135.00	Yes
<b>Fees Unrelated to Registrations</b>			
Seizure Fee (Dog Wandering at large)	80.00	85.00	No
Daily Pound Fee	50.00	55.00	No
Cat Trap Cage Deposit	100.00 except for customers with a valid pension or concession card deposit fee is waived	100.00 except for customers with a valid pension or concession card deposit fee is waived	No
<b>Guard Dog Collars</b>			
Guard Dog Collars	40.00	40.00	Yes
<b>Kennel Fees</b>			
Breeder Licence Application	75.00	75.00	No
Breeder Licence Renewal (per annum)	75.00	75.00	No
<b>Permit to Keep More Than the Prescribed Number of Dogs</b>			
Kennel Licence (keep more than 2 dogs at premises)	62.00	64.00	No
Renewal Fee	52.00	54.00	No
<b>Registration and Renewal Fees</b>			
Non-Standard Dog	72.00	85.00	No
Standard Dog	36.00	42.50	No
Non-Standard Dog - Concession	36.00	42.50	No
Standard Dog - Concession	18.00	21.25	No
Non-Standard Working Dog	72.00	85.00	No
Standard Working Dog	36.00	42.50	No
Business Registration	72.00	85.00	No
Assistance Dog	No fee	No fee	No
Concession Standard - Part Year 50% Rebate - Jan-May	9.00	10.65	No
Concession Non-Standard - Part Year 50% Rebate - Jan-May	18.00	21.25	No
Standard - Part Year 50% Rebate - Jan-May	18.00	21.25	No
Non-Standard - Part Year 50% Rebate - Jan-May	36.00	42.50	No
Standard Working Dog - Part Year 50% Rebate - Jan-May	18.00	21.25	No
Non Standard Working Dog - Part Year 50% Rebate - Jan-May	36.00	42.50	No
Puppy - 1 Jan - May	18.00	21.25	No
Puppy (Concession) - 1 Jan - May	9.00	10.65	No
Replacement Disc Fee	10.00	10.00	No

## OFFENCES RELATED TO COMMUNITY COMPLIANCE AND PARKING ENFORCEMENT FUNCTIONS

In its capacity as the Authority and or administering agency for the following Acts and associated regulations,

- *Road Traffic Act*
- *Australian Road Rules*
- *Private Parking Areas Act*
- *Road Traffic (miscellaneous) Regulations*
- *Environment Protection Act and Associated Environmental Policies*
- *Local Nuisance and Litter Control Act*
- *And other legislation as prescribed to be administered by the Section,*

the City of Salisbury can prosecute and or expiate offences as stipulated in the Acts. The penalties and expiation fees are set by the Acts and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the respective Acts. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.

Pursuant to Regulation 6 of the *Expiation of Offences Regulations 2011*, the Expiation Enforcement Warning Notices are subject to an additional fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.

## OFFENCES RELATED TO BY-LAWS EXPIATIONS

An expiation fee may be fixed by Council resolution in accordance with section 246(5)(b) of the *Local Government Act 1999*, as amended.

Expiation fee: \$188.00

In the case of a continuing offence: \$50 for every day on which the offence or breach of the by-law continues;

In the enforcement of the City of Salisbury By-Laws, Council may be required to instigate Court proceedings against offenders against those By-Laws. Penalties may be set down in the By-Laws or in the Act or Regulations under which the By-Law is made. Fines, plus any costs that may be awarded against offenders, are paid into Court and from thence remitted to Council.

In accordance with Section 246(3)(g) of the *Local Government Act 1999* Council may fix a maximum penalty for any breach of a By-Law provided that the maximum penalty so fixed does not exceed \$1,250.

Maximum Penalty: \$1,250

## **BY LAW 2 - REMOVAL, STORAGE AND OR DISPOSAL OF MOVEABLE SIGNS**

Under By-Law 2 Moveable Signs, subparagraph 10.4, the owner or other person entitled to recover a Moveable Sign removed pursuant to subparagraph 10.3 of the By-Law must pay to the Council any reasonable costs incurred by the Council in removing, storing and attempting to dispose of the Moveable Sign before being entitled to recover the Moveable Sign.

Note:

\*1. Storage charges will not be charged for signs stored within a Council Facility. Any signs requiring external storage and incurring a fee for storage will result in the storage costs being charged as a direct cost recovery. \*\*2. Disposal costs will be charged as a direct cost recovery as these vary depending on the size of the sign and the material utilised in construction.

## **PERMIT FEES FOR BY LAW 3 - OBSTRUCTION OF ROAD**

Under By-Law 3 Roads, clause 2.6 Obstruction of Roads, a person must not without permission erect or install or place any structure, item or material of any kind so as to obstruct the road or any foot way, water channel or water course in a road. A hoarding permit is issued as the approval is for the use of the area for various activities.

Council may charge a fee for an application for a hoarding permit to obstruct a road. Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

Hoarding Applications for major hoardings – construction road closures, site offices, crane, containers, skips and or road closure in any location.

## Community Compliance

Fees	2022/23 \$	2023/24 \$	GST
<b>Abandoned Car Expiation</b>			
Towing Fee - Car - Road Side Pick Up	99.00	250.00	Yes
Towing Fee - Truck - Road Side Pick Up	165.00	550.00	Yes
Towing Fee - Car/Truck - Alternate Locations (Creek, Reserve, Difficult Areas) and Burnt Out Vehicle and Road Debris	Direct Costs as Incurred	Price on Application	Yes
Daily Vehicle Impound Fees	5.50	20.00	Yes
Advertising Fees	Direct Costs as Incurred	Direct Costs as Incurred	Yes
Sales Fees	Direct Costs as Incurred	40% of the Items gross sale amount (hammer price)	Yes
<b>Abatement Notices</b>			
Fail to comply with notice	500.00	500.00	No
<b>Footpath Trading Permits</b>			
Footpath Trading - Annual Permit Fee Business	80.00 - 200.00	85.00 - 220.00	No
Footpath Trading - Annual Permit Fee Charity/Community Group	(80.00 - 200.00) x 50%	(85.00 - 220.00) x 50%	No
Outdoor Footpath Trading Notification Fee	100.00	105.00	No
Outdoor Footpath Trading Temporary Permit - Events	20.00	25.00	No
Outdoor Footpath Trading Temporary Permit - Charity/Community Group	10.00	15.00	No
Energy Absorbing Bollard Fee	Actual Costs (Supply and installation) plus 50% rebate, or as otherwise approved by Council	Actual Costs (Supply and installation) plus 50% rebate, or as otherwise approved by Council	Yes
<b>General Applications</b>			
Use of Footpath not covered by Footpath Trading Policy - Initial Application	62.00	65.00	No
Use of Footpath not covered by Footpath Trading Policy - Renewal	39.00	40.00	No
<b>Hoarding Fees</b>			
Hoarding Applications for Commercial/Industrial locations	530.00	545.00	No
Hoarding Applications for Residential locations and minor hoarding	64.00	66.00	No
Hoarding Applications for Charity/Community Group	11.00	12.00	No
<b>Litter Expiations</b>			
Depositing litter in public place	315.00	315.00	No
Disposing of litter - 50 litres or more of Class B Hazardous	1,000.00	1,000.00	No
Disposing of litter - up to 50 litres of general litter	210.00	210.00	No
Bill posting without consent	315.00	315.00	No
Litterer must remove litter if asked	210.00	210.00	No
EPA Burning Policy Cause/Permit Burning	300.00	300.00	No
Failing to comply with abatement notice	500.00	500.00	No
Failure to Prevent Spread of Fire on Land	473.00	473.00	No
LG Act Provision for a Council to make By Laws	100.00	100.00	No
LG ACT Use public road for business purposes without authority	210.00	210.00	No

## Community Compliance continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Moveable Sign Removals</b>			
Removal	55.00	60.00	Yes
Storage of Sign *1	Varies	Varies	Yes
Disposal of Sign **2	Varies	Varies	Yes
<b>Non-Trafficable Areas</b>			
Inflammable Undergrowth Manual Block Clearing Fee	Price On Application	Charged at cost of services	Yes
<b>Nuisance Expiations</b>			
Person must cease local nuisance if asked	210.00	210.00	No
Causing local nuisance	500.00	500.00	No
<b>Other Fees</b>			
Burning Permit Fees	35.00	50.00	No
<b>Parking Infringements</b>			
Stopping where 'no stopping' sign applies (167)	104.00	104.00	No
Stopping where 'no parking' sign applies (168(1))	87.00	87.00	No
Stopping on road with continuous yellow edge line (169)	106.00	106.00	No
Stopping on clearway (176(1))	290.00	290.00	No
Stopping in loading zone	74.00	74.00	No
Stopping in loading zone - exceeding time in loading zone (179(2))	74.00	74.00	No
Stopping in bus zone (183(1))	143.00	143.00	No
Stopping in permit zone (185(1))	71.00	71.00	No
Stopping in bicycle lane (187(2))	292.00	292.00	No
Double parking (189(1))	104.00	104.00	No
Stopping near fire hydrant etc. (194(1))	87.00	87.00	No
Stopping on path, dividing strip or nature strip (197(1))	106.00	106.00	No
Stopping on painted island (197(1A))	104.00	104.00	No
Obstructing access to and from footpath ramp etc.	85.00	85.00	No
Obstructing access to and from driveway etc.	87.00	87.00	No
Stopping heavy or long vehicle on road outside built-up area	127.00	127.00	No
Stopping in parking area for people with disabilities (203(1))	405.00	405.00	No
Parking for longer than indicated where 'permissive parking' sign	57.00	57.00	No
Parking where there are parking bays - failing to park in bay	55.00	55.00	No
Further offence for continued parking contravention RTA (174B)	55.00	55.00	No
Expiation Offences Act 1996 s5 Reminder Notice s5(a)	68.00	68.00	No
s5(b) If a vehicle is involved in an alleged offence to which the expiation notice relates and a search fee incurred	Equivalent to the Search Fee incurred	Equivalent to the Search Fee incurred	No
Expiation enforcement warning notices s6(a)	61.00	61.00	No
s6(b)(i) a vehicle involved in the alleged offence to which expiation relates incurs a search fee	Equivalent to the Search Fee incurred	Equivalent to the Search Fee incurred	No
Parking in other Public Place	70.00	70.00	No
Purpose other than Parking (reg 7)	56.00	56.00	No
Damage to sign (reg 8)	103.00	103.00	No
Not wholly within 1 parking bay (reg 4 (1) a)	55.00	55.00	No
Parking in a bay already occupied (reg 4 (1) b)	68.00	68.00	No
Protrusion over walkway or driveway (reg 5)	87.00	87.00	No

## Community Compliance continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Parking Infringements continued</b>			
Obstruct access (reg 6)	85.00	85.00	No
Further Offence (reg 11)	55.00	55.00	No
No standing area (8 (1))	104.00	104.00	No
A disabled persons parking area (8 (2))	405.00	405.00	No
A permit parking area (8 (3))	71.00	71.00	No
A loading area (8 (4))	74.00	74.00	No
A restricted parking area (8 (5))	72.00	72.00	No
Time Limit (8 (6))	57.00	57.00	No
Reminder Fee	67.00	67.00	No
Enforcement Warning Fee	60.00	60.00	No
Fail to Park Parallel & Close to Left of 2 Way Road	74.00	74.00	No
Fail to Park Facing Direction Vehicles Lawfully Travel	74.00	74.00	No
Fail to Park Vehicle Facing Direction of Travel	74.00	74.00	No
Fail to Park Vehicle to Face Direction of Traffic	74.00	74.00	No
Park Close to Dividing Line or Strip	74.00	74.00	No
<b>Permit to use a public road for business purposes</b>			
Annual Fee	1,000.00	1,000.00	No
Monthly Fee	100.00	100.00	No
Six Monthly Fee	500.00	500.00	No
<b>Trafficable Areas</b>			
Inflammable Undergrowth Block Clearing Admin Fee	215.00	225.00	Yes
Inflammable Undergrowth Mechanical/Tractor Block Clearing Fee	Site work cost plus admin fee	Charged at cost of services	Yes



### LIBRARY BRANCH SERVICES

The City of Salisbury maintains a comprehensive free lending library service for the benefit of the local community. Libraries are located at Burton, Ingle Farm, Mawson Lakes, Para Hills, and Salisbury. A mobile Home Library Service operates for the benefit of less mobile members of the community.

No lending fees are charged, but other sundry fees are fixed by Council in accordance with Section 188 of the *Local Government Act 1999*.

The Manager Community Participation and Partnerships has delegated authority to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.





## Community Participation &amp; Partnerships

## Library Branch Services

Fees	2022/23 \$	2023/24 \$	GST
<b>Other Fees</b>			
Materials re-processing charges (i.e. damage to cases, labels, tags, covers etc.)	2.00	2.00	Yes
Laminating A4 (each)	2.20	2.00	Yes
Laminating A3 (each)	3.50	3.50	Yes
<b>Photocopy/Printing</b>			
Photocopying - Standard A4 (per copy)	0.20	0.20	Yes
Photocopying - Standard A3 (per copy)	0.40	0.40	Yes
Photocopying - Colour A4 (per copy)	1.00	1.00	Yes
Photocopying - Colour A3 (per copy)	2.00	2.00	Yes

## Community Learning Program

Fees	2022/23 \$	2023/24 \$	GST
<b>Miscellaneous Activities</b>			
Occasional Program Charges	5.00 - 30.00	5.00 - 30.00	Yes

## COMMUNITY HEALTH & WELLBEING

### Salisbury Home and Community Services

#### Seniors Centres

The City of Salisbury maintains the Jack Young Centre, Para Hills Community Hub Seniors Centre and Pine Lakes Centre. These centres provide aged care services and leisure and socialisation activities such as social support groups, meals and information for seniors.

Subsidised fee - for people aged 65 years and over, or 50 years and over for Aboriginal or Torres Strait Islander, who are assessed by My Aged Care as being eligible for Commonwealth Home Support Programme (CHSP) and referred for subsidised services.

Standard fees - for older people who are not eligible for subsidised aged care services through the Commonwealth Home Support Programme

The facilities at the Jack Young Centre and Para Hills Centre are available for hire when not in use. The Manager, Community Health and Wellbeing has delegated authority to vary hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.

All rates are hourly unless otherwise stated.

Community Health & Wellbeing  
HCSP - Home and Community Services Program

Fees	2022/23 \$	2023/24 \$	GST
<b>Catering and Cleaning</b>			
Meals - menu and seasonal driven	3.00 - 15.00	3.00 - 15.00	Yes
<b>Membership Fees</b>			
Annual Membership fee for Centre Users - due each July	12.00	12.00	No
<b>Program Fees</b>			
Para Hills Centre - Friday Program	12.00 - 35.00	12.00 - 35.00	No
Activities - Leisure, Recreation, Wellbeing, Learning, Fitness	3.00 - 15.00	3.00 - 15.00	No
<b>Venue Hire</b>			
Jack Young Centre Main Hall (Hourly Rate)	29.00	30.00	Yes
Jack Young Centre Conference, Library or Craft Room - General	22.00	23.00	Yes
Para Hills Hall (Hourly Rate)	31.00	32.00	Yes

## COMMUNITY CENTRES AND HUBS

The City of Salisbury has a range of community facilities across its local government area that deliver programs and provides services that support the health and wellbeing of our residents, as well as provide range of spaces available for hire for business, education or social purposes. These facilities include:

- **Burton Community Hub**
- **Twelve25 Youth Centre**
- **The Mawson Centre** (jointly owned with UniSA and Department for Education)
- **Para Hills Community Hub**

The definitions of the types of hire available are:

- **Commercial Hire** – where an individual or organisation is expected to generate income from their venture and whose net profits are dispersed to individual members.
- **Private Functions** - individuals who hire a venue for a function such as a wedding, birthday etc.
- **Local Community Groups** - those whose membership is primarily made up of residents within the City of Salisbury or individuals or groups whose primary function is within the City of Salisbury area.
- **Community Groups/Not for Profit Organisations** - are those that meet for the purpose of providing a service for the community's benefit and do not profit from the function.

The rates listed in the attached schedule are commercial hire rates only. All other hirers are entitled to a 50% reduction of the commercial hire rate only.

The Manager, Community Participation and Partnerships has delegated authority to;

- assess events, activities and functions to determine whether the booking is low or high risk, and to vary hire fees and bond, as well as request additional services on this basis;
- vary fees for regular bookings in accordance with a Memorandum of Understanding with Council; and
- vary fees to introducing new programs and allow for increase in supply costs.

Please note that for high-risk events, Council reserves the right to require paid security staff (from Council's preferred contractor) in attendance at the hirer's cost.

Community Centres  
Burton Community Hub

Fees	2022/23 \$	2023/24 \$	GST
<b>Bond Fees</b>			
After hours programs and events (hall)	0.00 - 500.00	0.00 - 500.00	No
After hours programs and events (meeting rooms)	0.00 - 200.00	0.00 - 200.00	No
High Risk Events	250.00 - 750.00	250.00 - 750.00	No
Equipment Bond (technology)	0.00 - 500.00	0.00 - 500.00	No
<b>Facility Hire</b>			
Meeting Room 1 (per hour)	20.00	20.00	Yes
Meeting Room 2 (per hour)	20.00	20.00	Yes
Meeting Room 3a (per hour)	35.00	35.00	Yes
Meeting Room 3b (per hour)	35.00	35.00	Yes
Meeting Room 3c/Kitchen (per hour)	30.00	50.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - Weekdays (per hour)	70.00	50.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - Weekdays (day rate)	360.00	350.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - Weekdays Evenings (per hour)	0.00	50.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - Friday Evening (per hour)	0.00	50.00	Yes
Hall (MR 3a, 3b & 3c/Kitchen) - Friday Evening (night rate)	0.00	250.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) Saturday (per hour)	0.00	50.00	Yes
Hall (MR 3a, 3b & 3c/Kitchen) - Saturday (day rate)	0.00	350.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) Sunday (per hour)	0.00	50.00	Yes
Hall (MR 3a, 3b & 3c/Kitchen) - Sunday (day rate)	0.00	350.00	Yes
The Tech Lab (per hour)	30.00	30.00	Yes
The Studio (per hour)	40.00	40.00	Yes
The Workshop (per hour)	50.00	50.00	Yes
City of Salisbury Partnership Projects	Variable	Variable	Yes
Cleaning Fee (per person per hour - min. 3 hours)	45.00	55.00	Yes
Key/Pass Replacement Fee	15.00	32.00	Yes
After Hours and Night Use Security Call Out Fee	0.00	53.00	Yes

## Youth Enterprise Centre - "Twelve25"

Fees	2022/23 \$	2023/24 \$	GST
<b>Bond Fees</b>			
Hall Hire Fees Various Rooms - Deposit	350.00	350.00	No
Room Booking - Bond (after hours/high risk)	350.00	750.00	No
<b>Catering and Cleaning</b>			
Cleaning - additional (per hr) Minimum 3 hr callout	35.00	55.00	Yes
<b>Computer Suite Hire</b>			
Computer Suite Hourly Hire	30.00	31.00	Yes
Computer Suite Full Day Hire	220.00	226.00	Yes
<b>Consulting and Meeting Room Hire</b>			
Consulting and Meeting Room Hourly Hire	10.00	10.00	Yes
Consulting and Meeting Room Full Day Hire	63.00	65.00	Yes
<b>Hall Hire Fees</b>			
City of Salisbury Partnership Projects	0.00	Variable	Yes
Hall Hire Fees Various Rooms Hourly Rate	30.00	31.00	Yes
Hall Hire Fees Various Rooms Full Day Hire	220.00	226.00	Yes
<b>Other Fees</b>			
Lost Swipe Card (plus cost of replacement)	50.00	50.00	Yes
A4 Colour Photocopying (per page)	0.30	1.00	Yes
A3 Colour Photocopying (per page)	0.00	2.00	Yes
A4 Photocopying Standard (per page)	0.15	0.20	Yes
A3 Photocopying Standard (per page)	0.00	0.40	Yes
After Hours Security Callout per hour	50.00	53.00	Yes
Key Replacement Cost	0.00	32.00	Yes
<b>Project Art Room Hire</b>			
Project Art Room Hourly Hire	30.00	31.00	Yes
Project Art Room Full Day Hire	220.00	226.00	Yes
<b>Stage Room Hire</b>			
Stage Room Hourly Hire	15.00	15.50	Yes
Stage Room Full Day Hire	108.00	111.00	Yes
<b>Supper Room Hire</b>			
Supper Room Hourly Hire	16.00	16.50	Yes
Supper Room Full Day Hire	115.00	118.00	Yes

**Mawson Centre Development**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Facility Hire</b>			
Room Hire - Up to 2 Hours	25.00	25.00	Yes
Room Hire - 2 to 4 Hours/Half Day	50.00	50.00	Yes
Room Hire - Full Day	80.00	80.00	Yes
City of Salisbury Partnership Projects	0.00	Variable	Yes

**Para Hills Community Hub**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Bond Fees</b>			
Meeting Room Bond	0.00 - 200.00	0.00 - 200.00	No
Community Hall Bond	200.00 - 400.00	200.00 - 400.00	No
Function Room Bond - Standard	0.00 - 500.00	0.00 - 500.00	No
Function Room Bond - High Risk	250.00 - 750.00	250.00 - 750.00	No
<b>Facility Hire</b>			
Meeting Room 1	15.00	15.00	Yes
Meeting Room 2	20.00	20.00	Yes
Meeting Room 4	20.00	20.00	Yes
Meeting Room 5	20.00	20.00	Yes
Meeting Room 6	35.00	35.00	Yes
Meeting Room 7	35.00	35.00	Yes
Meeting Room 8	35.00	35.00	Yes
Combined Meeting room 1 and 2	35.00	35.00	Yes
Combined Meeting room 4 and 5	35.00	35.00	Yes
Combined Meeting room 7 and 8	50.00	50.00	Yes
Community Hall (includes use of Kitchen, 9am - 5pm)	30.00	30.00	Yes
Function Room - Hourly Rate	60.00	60.00	Yes
Function Room - Monday to Friday Full Day Rate (9 - 5pm)	360.00	380.00	Yes
Function Room - Friday Evening Rate (5pm - 1am)	300.00	360.00	Yes
Function Room - Saturday up to 5 hours (8am - 4pm)	210.00	210.00	Yes
Function Room - Saturday Full Day (8am - 4pm)	450.00	360.00	Yes
Function Room - Saturday Evening Rate (4pm-1am)	0.00	400.00	Yes
Function Room - Sunday up to 5 hours	210.00	210.00	Yes
Function Room - Sunday over 5 hours	360.00	360.00	Yes
Commercial Kitchen	40.00	40.00	Yes
After Hours and night use security call out fee	40.00	53.00	Yes
Cleaning Fees (per person per hour) - minimum 3 hours	45.00	55.00	Yes
Key/Pass replacement fee	15.00	32.00	Yes
City of Salisbury Partnership Projects	Variable	Variable	No

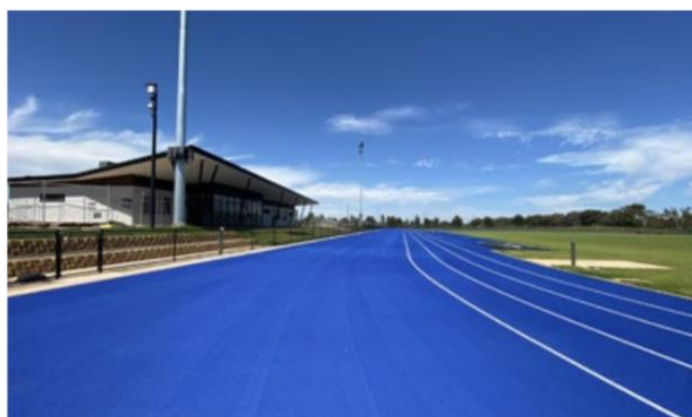


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## BRIDGESTONE ATHLETICS CENTRE

Bridgestone Athletics Centre is a comprehensive athletics facility, offering a global standard artificial running surface, as well as a centre field comprising of shot-put, hammer throw, javelin, high jump and pole vault facilities. The Centre is home to three athletics clubs; Northern Districts Athletics Club, Ingle Farm Little Athletics Club and Salisbury Little Athletics Club. The athletics facilities and club room are also available for community engagement and fee for service activation.

The Manager, Sports, Recreation and Community Planning has been delegated authority to assess events and functions to be held at the Bridgestone Athletics Centre to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Bridgestone Athletics Centre depending on type of activity, the rate of subsidy and additional services as requested by the hirer.



## Recreation Services

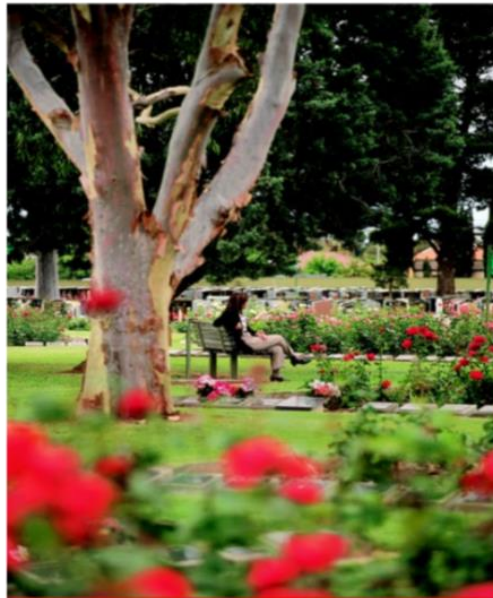
## Bridgestone Athletics Centre

Fees	2022/23 \$	2023/24 \$	GST
<b>Facility Hire</b>			
Bridgestone Reserve Coaching 3 month (Sunrise-Sunset)	80.00	90.00	Yes
Bridgestone Reserve Coaching 6 month (Sunrise-Sunset)	140.00	140.00	Yes
Bridgestone Reserve Coaching 12 month (Sunrise-Sunset)	220.00	230.00	Yes
Bridgestone Training/Function Room Hire Hourly (Room only) - Community	40.00	45.00	Yes
Bridgestone Training/Function Room Hire Hourly (Room only) - Private/Commercial	60.00	65.00	Yes
Bridgestone Training/Function Room Security Charges	As negotiated	As negotiated	Yes
Bridgestone Function Room Hire (catering access) Min 3hrs - Community	0.00	300.00	Yes
Bridgestone Function Room Hire (catering access) Min 3 hrs - Private/Commercial	0.00	360.00	Yes
Bridgestone Function Room Hire (catering access) - Additional Hour	0.00	40.00	Yes
Bridgestone Training light charge (per hr)	0.00	25.00	Yes
<b>Special Hire</b>			
Bridgestone Reserve Event/Carnival (Concession Group) pp	3.00 per person plus 25.00 per hour for lights after sunset	4.00 per person plus 25.00 per hour for lights after sunset	Yes
Bridgestone Reserve Event/Carnival (Adult Group) pp	5.00 per person plus 25.00 per hour for lights after sunset	6.00 per person plus 25.00 per hour for lights after sunset	Yes
Bridgestone Reserve Event/Carnival < 200 Athletes	595.00	625.00	Yes
Bridgestone Reserve Event/Carnival 200 to 400 Athletes	695.00	725.00	Yes
Bridgestone Reserve Event/Carnival 401 to 600 Athletes	795.00	825.00	Yes
Bridgestone Reserve Event/Carnival 601 plus Athletes	995.00	1,025.00	Yes
Bridgestone Reserve Event/Carnival Organisations	995.00	1,025.00	Yes
Bridgestone Reserve Event/Carnival Weekend Levy	400.00	420.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire <200 Athletes	295.00	310.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 200 to 400 Athletes	345.00	360.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 401 to 600 Athletes	395.00	410.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 601 plus Athletes	495.00	510.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire Organisations	495.00	510.00	Yes
Bridgestone Reserve Event/Carnival Half Weekend Levy	0.00	210.00	Yes
Bridgestone Reserve Event - Staff fee per hour	0.00	45.00	Yes

## SALISBURY MEMORIAL PARK

The City of Salisbury maintains the Salisbury Memorial Park Cemetery located on Spains Road, Salisbury. Fees are fixed by Council in accordance with Section 188 of the *Local Government Act 1999*. The General Manager, Community Development has delegated authority to vary fees by up to \$300 (+ or -) for Salisbury Memorial Park on the approved Salisbury Memorial Park fee schedule for special circumstances at discretion and to recover additional costs associated with providing a non-standard product or service.

Note: Vault charges are consolidated to include lease, vault and installation charges. These fees were individually displayed in the past.



Salisbury Memorial Park  
Salisbury Memorial Park Cemetery

Fees	2022/23 \$	2023/24 \$	GST
<b>Cemetery Fees</b>			
Soil Removal	505.00	515.00	Yes
Lift & Lower - 0-9 years since burial	11,250.00	11,500.00	Yes
Lift & Lower - 10-15 years since burial	8,350.00	8,600.00	Yes
Lift & Lower - 16 years and more	5,350.00	5,500.00	Yes
Funerals - after 3:30pm	510.00	530.00	Yes
Funerals - Saturday	610.00	630.00	Yes
Funerals - Short Notice (less than 24 hours notice)	610.00	630.00	Yes
Scattering of Ashes	170.00	175.00	Yes
Insertion/removal of Ashes into an existing grave	430.00	440.00	Yes
Insertion of ashes in coffin at time of burial	165.00	170.00	Yes
Extension of existing lease (5yr increments)	400.00	410.00	Yes
Exhumation	8,750.00	9,000.00	Yes
Transfer of Licence	110.00	120.00	No
Licence in Perpetuity	24,900.00	24,900.00	Yes
Ledger removal/replacement	745.00	765.00	Yes
Concrete floor removal/replacement	735.00	755.00	Yes
New Headstone Permit	200.00	210.00	No
Reservation Fees 2 year with no right of renewal	390.00	400.00	No
Permit for Additional Works or Inscription Lawn Section	100.00	105.00	No
Permit Ledger Section for New Monument and Inscription	330.00	340.00	No
Permit Ledger Section for Additional Work and Inscription	100.00	105.00	No
Permit Vault Section for New Monument and Inscription	575.00	585.00	No
Permit Vault Section for Additional Work and Inscription	100.00	105.00	No
Remove Headstone and Reinstall	250.00	255.00	No
Fee for Inurnment of Ashes when replacing a Plaque	215.00	225.00	Yes
Relinquish a Site	90.00	95.00	Yes
Transfer of Cremation Memorial to another Garden	50.00	60.00	Yes
Ceramic Photographs Coloured	165.00	175.00	Yes
Ceramic Photographs Black and White	105.00	110.00	Yes
Fee per letter when over 165 letters	2.75	2.95	Yes
Cameo with Flower or Motif	120.00	130.00	Yes
Perpetual Flower	120.00	130.00	Yes
Renew Lettering on an existing Garden Memorial in Natural	200.00	205.00	Yes
Renew Lettering on an existing Garden Memorial in Gold	230.00	235.00	Yes
Seat with Bronze Plaque	2,500.00	2,650.00	Yes
Artwork per motif	75.00	80.00	Yes
Replacement Plaque only Granite with Gold Lettering	680.00	695.00	Yes
Replacement Plaque only Granite with Natural Lettering	650.00	675.00	Yes
Replacement Plaque only Bronze	620.00	635.00	Yes
Replacement Detachable Bronze Plaque	190.00	200.00	Yes
Extension of existing lease (5yr increments) - Childrens Sites	40.00	45.00	Yes
Remove/Replace Headstone, Kerbing, Concrete and reinstall	900.00	920.00	Yes
Remove and Replace Kerbing	260.00	270.00	Yes
Funerals - Public Holidays	800.00	825.00	Yes

## Salisbury Memorial Park Cemetery continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Cemetery Fees continued</b>			
Extension of existing lease (5yr increments) - general rose garden, remembrance water feature, bedrock memorial	210.00	220.00	Yes
Extension of existing lease (5yr increments) - rose garden 19, moss rock rose garden, shrub garden	210.00	220.00	Yes
Extension of existing lease (5yr increments) - rose garden 20, 21, 28, 27	180.00	190.00	Yes
Extension of existing lease (5yr increments) - rotunda garden bed, rotunda niche wall (single), Donnybrooke (single)	105.00	115.00	Yes
Extension of existing lease (5yr increments) - rotunda niche wall (double), Donnybrooke niche wall (double)	190.00	200.00	Yes
<b>Childrens Section</b>			
Children's Section (up to 10 years) Licence	400.00	410.00	Yes
Children's Section (up to 10 years) Burial Fee	545.00	555.00	Yes
<b>Cremation Licences</b>			
Rose Garden Lease 25 years	1,145.00	1,175.00	Yes
Moss Rock Lease 25 Years	1,145.00	1,175.00	Yes
Water Feature Lease	1,145.00	1,175.00	Yes
Bedrock	1,145.00	1,175.00	Yes
Garden 19-25 Year Lease	1,145.00	1,175.00	Yes
Garden 20 & 21-25 Year Lease (single only)	910.00	920.00	Yes
Garden 28-25 Year Lease (single only)	910.00	920.00	Yes
Rotunda Garden Bed Paver Single Licence	530.00	540.00	Yes
Solid Marker Lease 25 years	910.00	930.00	Yes
Memorial Garden Bed/Wall of Life Pencil Pine	340.00	350.00	Yes
Shrub Gardens Lease 25 Years	1,145.00	1,175.00	Yes
Rotunda Garden Bed Cylinder Single Licence	530.00	540.00	Yes
Rotunda Niche Wall Single Licence	530.00	540.00	Yes
Rotunda Niche Wall Double Licence	950.00	975.00	Yes
<b>Inurnment</b>			
Rose Garden 1st Inurnment	1,390.00	1,420.00	Yes
Rose and Shrub Gardens 2nd Inurnment	560.00	570.00	Yes
Rose Garden 20,21	965.00	985.00	Yes
Rose Garden 28	735.00	750.00	Yes
Water Feature Placement and Plaque	915.00	935.00	Yes

## Salisbury Memorial Park Cemetery continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Inurnment continued</b>			
Bedrock 1st Inurnment	1,570.00	1,600.00	Yes
Bedrock 2nd Inurnment	560.00	570.00	Yes
Moss Rock Granite Single 1st Inurnment	1,950.00	2,000.00	Yes
Garden 19 1st Inurnment	1,750.00	1,800.00	Yes
Garden 19 2nd Inurnment	560.00	570.00	Yes
Red Brick Inurnment	580.00	590.00	Yes
Donnybrooke Sandstone - Single	915.00	930.00	Yes
Donnybrooke Sandstone Double - 2nd Inurnment	560.00	570.00	Yes
Donnybrooke Sandstone Double - 1st Inurnment	930.00	945.00	Yes
Rotunda Garden Bed Cylinder	1,675.00	1,695.00	Yes
Solid Marker	645.00	655.00	Yes
Rotunda Garden Bed - Paver/Bronze Plaque and Inurnment	595.00	610.00	Yes
Moss Rock Inurnment Bronze Plaque Single	2,150.00	2,195.00	Yes
Moss Rock Inurnment Granite Plaque Double	2,175.00	2,220.00	Yes
Moss Rock Inurnment Bronze Plaque Double	2,375.00	2,395.00	Yes
Moss Rock Second Inurnment and Inscription	560.00	570.00	Yes
Bedrock 1st Inurnment - Granite	1,550.00	1,575.00	Yes
Moss Rock Inurnment/Installation	0.00	295.00	Yes
Shrub Gardens 1st Inurnment	1,390.00	1,420.00	Yes
<b>Lawn Section</b>			
Lawn Section Lease	4,095.00	4,150.00	Yes
Interment adult single	2,025.00	2,075.00	Yes
Interment adult double	2,195.00	2,225.00	Yes
Interment adult triple	2,475.00	2,495.00	Yes
<b>Niche Wall</b>			
Niche Wall License 25 years Red Brick	355.00	365.00	Yes
Donnybrooke Sandstone - Lease 25 years single	530.00	540.00	Yes
Donnybrooke Sandstone - Lease 25 years double	955.00	970.00	Yes
Rotunda Niche Wall Single Single Plaque and Inurnment	710.00	725.00	Yes
Rotunda Niche Wall Double Plaque and Inurnment	915.00	930.00	Yes
Rotunda Niche Wall Double Second Inurnment and Inscription	560.00	570.00	Yes
<b>Stillborn Section</b>			
Stillborn Section Burial Fee includes Bronze Plaque	350.00	360.00	Yes
Stillborn Section Burial Fee - Plaque	220.00	230.00	Yes
New Stillborn Section Perpetual Licence - Plaque Included	470.00	480.00	Yes
New Stillborn Section Digging Fee	220.00	230.00	Yes
Stillborn Section (Old & New) - Ashes Burial	110.00	120.00	Yes
<b>Vaults</b>			
Vault plot license 50 yrs Standard Double Plot	15,100.00	15,500.00	Yes
Vault plot license 99 yrs Standard Double Plot	25,500.00	26,000.00	Yes
Reopen/Close existing vault	2,025.00	2,075.00	Yes
Vault triple license 50 yrs	19,995.00	20,150.00	Yes
Vault triple licence 99 yrs	31,030.00	31,500.00	Yes

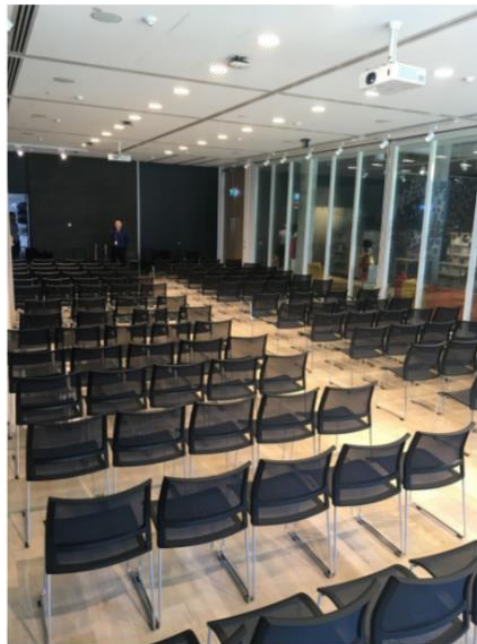


## SALISBURY COMMUNITY HUB

The Salisbury Community Hub and Salisbury Civic Plaza/Inparrinthe Kumangka is a great place to hold your next meeting, workshop, seminar, convention or any other business or community related event. The John Harvey Community Hall within our Community Hub is able to host local and travelling exhibitions with wall and cabinet space available for hangings and displays.

The General Manager, Community Development has delegated authority to exercise discretion as to applying the proposed room booking policy at the Salisbury Community Hub in relation to:

- The prioritisation parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Plaza/Inparrinthe Kumangka
- The application of the three categories (Community, Private and Business/Government) as to how they apply to requests for bookings received.





Salisbury Community Hub  
Events

Fees	2022/23 \$	2023/24 \$	GST
<b>Salisbury Community Hub Hire Fees</b>			
John Harvey Community Hall 1 (Private) Hourly Rate	50.00	50.00	Yes
John Harvey Community Hall 1 (Commercial) Hourly Rate	100.00	100.00	Yes
G4 Secure Room (Private) Hourly Rate	15.00	15.00	Yes
G4 Secure Room (Commercial) Hourly Rate	30.00	30.00	Yes
G3a (Private) Hourly Rate	10.00	10.00	Yes
G3a (Commercial) Hourly Rate	20.00	20.00	Yes
G3b (Private) Hourly Rate	10.00	10.00	Yes
G3b (Commercial) Hourly Rate	20.00	20.00	Yes
G3c (Private) Hourly Rate	10.00	10.00	Yes
G3c (Commercial) Hourly Rate	20.00	20.00	Yes
G3d (Private) Hourly Rate	10.00	10.00	Yes
G3d (Commercial) Hourly Rate	20.00	20.00	Yes
Kaurna Room 1 (Private) Hourly Rate	15.00	15.00	Yes
Kaurna Room 1 (Commercial) Hourly Rate	30.00	30.00	Yes
Kaurna Room 2 (Private) Hourly Rate	15.00	15.00	Yes
Kaurna Room 2 (Commercial) Hourly Rate	30.00	30.00	Yes
Little Para Conference Room 1 (Private) Hourly Rate	30.00	50.00	Yes
Little Para Conference Room 1 (Commercial) Hourly Rate	60.00	100.00	Yes
Little Para Conference Room 2 (Private) Hourly Rate	30.00	50.00	Yes
Little Para Conference Room 2 (Commercial) Hourly Rate	60.00	100.00	Yes
Dr Ruby Davy Room (Private) Hourly Rate	20.00	20.00	Yes
Dr Ruby Davy Room (Commercial) Hourly Rate	40.00	40.00	Yes
Wittber Room (Private) Hourly Rate	20.00	20.00	Yes
Wittber Room (Commercial) Hourly Rate	40.00	40.00	Yes
103 (Private) Hourly Rate	10.00	10.00	Yes
103 (Commercial) Hourly Rate	20.00	20.00	Yes
104 (Private) Hourly Rate	10.00	10.00	Yes
104 (Commercial) Hourly Rate	20.00	20.00	Yes
Helen Barnes Training Room (Private) Hourly Rate	20.00	20.00	Yes
Helen Barnes Training Room (Commercial) Hourly Rate	40.00	40.00	Yes
109 (Private) Hourly Rate	10.00	10.00	Yes
109 (Commercial) Hourly Rate	20.00	20.00	Yes
Outdoor Terrace 1 (Private) Hourly Rate	15.00	15.00	Yes
Outdoor Terrace 1 (Commercial) Hourly Rate	30.00	30.00	Yes
Event Kitchen (Private) Hourly Rate	40.00	40.00	Yes
Event Kitchen (Commercial) Hourly Rate	80.00	80.00	Yes
Cleaning Charges	Up to 500.00	Up to 500.00	Yes
Damages	Variable Fee	Variable Fee	Yes
Standing Community Event (Private) (Half Day) (15% Setup/Packup Levy)	700.00	700.00	Yes
Standing Community Event (Private) (Full Day) (15% Setup/Packup Levy)	1,400.00	1,400.00	Yes
Standing Community Event (Commercial) (Half Day) (15% Setup/Packup Levy)	1,400.00	1,400.00	Yes
Standing Community Event (Commercial) (Full Day) (15% Setup/Packup Levy)	2,800.00	2,800.00	Yes
Seated Event (Private) (Full Day) (50% Setup/Packup Levy)	2,000.00	2,000.00	Yes
Seated Event (Commercial) (Full Day) (50% Setup/Packup Levy)	4,000.00	4,000.00	Yes

## Events continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Salisbury Community Hub Hire Fees continued</b>			
Large Scale Event (Private) (Half Day) (30% Setup/Packup Levy)	750.00	750.00	Yes
Large Scale Event (Private) (Full Day) (30% Setup/Packup Levy)	1,500.00	1,500.00	Yes
Large Scale Event (Commercial) (Half Day) (30% Setup/Packup Levy)	1,500.00	1,500.00	Yes
Large Scale Event (Commercial) (Full Day) (30% Setup/Packup Levy)	3,000.00	3,000.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Private) (Half Day)	375.00	375.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Private) (Full Day)	750.00	750.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Commercial) (Half Day)	750.00	750.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Commercial) (Full Day)	1,500.00	1,500.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Private) (Half Day)	650.00	650.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Private) (Full Day)	1,300.00	1,300.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Commercial) (Half Day)	1,300.00	1,300.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Commercial) (Full Day)	2,600.00	2,600.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Private) (Half Day)	875.00	875.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Private) (Full Day)	1,750.00	1,750.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Commercial) (Half Day)	1,750.00	1,750.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Commercial) (Full Day)	3,500.00	3,500.00	Yes
Civic Plaza - General Hire (Private)	40.00 per hour	40.00 per hour	Yes
Civic Plaza - General Hire (Commercial)	80.00 per hour	80.00 per hour	Yes
Cancellation Fee - More than 7 days prior to the booking	0.00	0.00	Yes
Cancellation Fee - Less than 7 days prior to the booking (50% of hire fee)	50% of hire fee	50% of hire fee	Yes
Bond Fee (Baseline Rate) - Low 1 + Risk Free (1 - 25 guests)	0.00	0.00	No
Bond Fee (Baseline Rate) - Low 1 (1 - 25 guests)	50.00	50.00	No
Bond Fee (Baseline Rate) - Low 2 (25 - 50 guests)	150.00	150.00	No
Bond Fee (Baseline Rate) - Medium 1 (50 - 100 guests)	300.00	300.00	No
Bond Fee (Baseline Rate) - Medium 2 (100 - 150 guests)	750.00	750.00	No
Bond Fee (Baseline Rate) - High 1 (150 - 250 guests)	1,200.00	1,200.00	No
Bond Fee (Baseline Rate) - High 2 (250+ guests)	1,500.00	1,500.00	No
Bond Fee (Add to Baseline Rate) - Alcohol being served (35% of Baseline Rate)	35% of baseline rate	35% of baseline rate	No
Bond Fee (Added to Baseline Rate) - Catering (25% of Baseline Rate)	25% of baseline rate	25% of baseline rate	No
Bond Fee (Add to Baseline Rate) - Paint or art supplies (20% of Baseline Rate)	20% of baseline rate	20% of baseline rate	No
Bond Fee (Add to Baseline Rate) - Use of Kitchen (35% of Baseline Rate)	35% of baseline rate	35% of baseline rate	No
Bond Fee (Add to Baseline Rate) - Use of decorations (10% of Baseline Rate)	10% of baseline rate	35% of baseline rate	No
Bond Fee (Add to Baseline Rate) - CoS equipment (20% of Baseline Rate)	25% of baseline rate	25% of baseline rate	No
Bond Fee (Add to Baseline Rate) - Miscellaneous (Determined by CoS)	Price on application	Price on application	No

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## A sustainable City



## Foundations

- ✓ Salisbury has a balance of green spaces and natural environments that support biodiversity
- ✓ We make the most of our resources including water, waste and energy
- ✓ Our community, environment and infrastructure are adaptive to a changing climate



## Council's commitment to develop a sustainable City

### Council will:

- > manage the impacts of increased heat, flooding, intense storms and bushfires
- > work with our community so they are better prepared for extreme weather events
- > encourage our community to be actively involved in caring for our environment
- > enhance our natural spaces, including our coast, hills and creeks
- > support the establishment of a circular economy
- > improve the energy efficiency of Council's operations
- > help the community and businesses reduce waste, water and energy and associated costs



## WASTE MANAGEMENT

### Domestic Refuse Collection

Residents who require additional capacity for their general waste can obtain a larger (240L) bin. In some circumstances, residents may be eligible for a subsidised fee. Requests for a larger bin should be directed to NAWMA.

Customers who request an upgraded bin (140L to 240L) and have a valid pension card are eligible to have the upgrade fee waived. To be entitled to have the fee waived annually, residents must hold a valid concession card as at 1 July for the relevant financial year.

Residents have the option to obtain a second general waste bin or second recycling bin for an annual fee. Fees for additional waste services are invoiced by NAWMA.



**A sustainable City****Infrastructure Management****Waste Management**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Domestic Refuse Collection</b>			
Upgrade from 140 litre service to 240 litres general waste service per annum	115.00	115.00	No
Second 240 litre waste service per annum	184.00	184.00	No
Recycling Collection Second 240 litre recycling service per annum	47.00	47.00	No
Subsidised - Upgrade from 140 litre service to 240 litres general waste service (once only discount)	65.00	65.00	No

## PROPERTY AND BUILDINGS

### Property Management

#### AUTHORISATION TO USE A PUBLIC ROAD FOR BUSINESS PURPOSES

Under Section 221 a person may not make an alteration to a public road unless authorised to do so by the Council and under Section 222 of the *Local Government Act 1999* a permit may be issued on a public road for business purposes. A permit may grant rights of exclusive occupation to all or part of the public road.

*\*The Applicant must pay a permit fee, as well as all other costs that are deemed to be out of pocket expenses incurred by Council, such as public consultation costs, preparation of the agreement, advertising costs and other administration costs etc.*

#### AUTHORISATION TO USE A PUBLIC ROAD FOR PRIVATE PURPOSES

Under Section 221 of the *Local Government Act 1999* an authorisation may be issued on a public road for private purposes. An authorisation may grant rights of exclusive occupation to all or part of the public road.

*\*The Applicant must pay an authorisation fee, as well as all other costs that are deemed to be out of pocket expenses incurred by Council, such as public consultation costs, preparation of the agreement, advertising costs and other administration costs etc.*

Application fees to cover administration costs associated with the legal procedures and requirements as set out in the *Local Government Act 1999*, for the revocation of community land and closing a public road.

Council has various reserves available for hire for the purposes of events or activities. Hiring fees are set by Council in accordance with Section 188 of the *Local Government Act 1999*. The Manager, Property and Buildings has delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.



**Commercial Hirers** - are those who expect to generate income from their venture and whose net profits are dispersed to individual members.

**Private Functions** - are individuals who hire a venue for a function such as a wedding, birthday etc.

**Local Groups** - those whose membership is primarily made up of residents within the City of Salisbury or individuals or groups whose primary function is within the City of Salisbury area.

**Community Groups/Not for Profit Organisations** - are those that meet for the purpose of providing a service for the community's benefit and do not profit from the function.

### **BOAT RAMP FEES**

Research of surrounding and competing boat ramps indicates our fees are at a reasonable rate to encourage usage.

In addition, Council resolved to introduce pensioner concession for prescribed persons for Boat ramp fees. Pensioners pay a percentage discount of the full fee.

**Property and Buildings  
Property Management**

Fees	2022/23 \$	2023/24 \$	GST
<b>Authorisation to use a public road for private purposes</b>			
Public road use for private purposes - Initial Authorisation exclusive use	870.00	900.00	No
Public road use for private purposes - Initial Authorisation non exclusive use	565.00	580.00	No
<b>Boat Ramp Licence Fees</b>			
St Kilda Boat Ramp - Permit Parking Entry Fee	8.00	8.50	Yes
St Kilda Boat Ramp - Pensioner Concession	6.00	6.50	Yes
St Kilda Boat Ramp - Annual Permit	155.00	165.00	Yes
St Kilda Boat Ramp - Pensioner Concession	116.25	120.00	Yes
St Kilda Boat Ramp - Six Month Permit	85.00	90.00	Yes
St Kilda Boat Ramp - Pensioner Concession	63.75	67.00	Yes
St Kilda Boat Ramp - Replacement Permit	10.00	11.00	Yes
St Kilda Boat Ramp - Pensioner Concession	7.50	8.00	Yes
<b>Carisbrooke Reserve Hire</b>			
Summer Season - Full Day Hire - Commercial	484.50	500.00	Yes
Summer Season - Full Day Hire - Private, Local Groups, Community, Not for Profit	214.20	220.00	Yes
Summer Season - Half Day Hire - Commercial	265.20	300.00	Yes
Summer Season - Half Day Hire - Private, Local Groups, Community, Not for Profit	117.50	120.00	Yes
Winter Season - Full Day Hire - Commercial	321.30	330.00	Yes
Winter Season - Full Day Hire - Private, Local Groups, Community, Not for Profit	168.50	175.00	Yes
Winter Season - Half Day Hire - Commercial	270.50	275.00	Yes
Winter Season - Half Day Hire - Private, Local Groups, Community, Not for Profit	117.50	120.00	Yes
Key Deposit	120.00	130.00	No
<b>Casual Hire of Park Facilities</b>			
Summer Season - Full Day Hire - Commercial	377.50	400.00	Yes
Summer Season - Full Day Hire - Private, Local Groups, Community, Not for Profit	153.00	160.00	Yes
Summer Season - Half day hire - Commercial	194.00	200.00	Yes
Summer Season - Half Day Hire - Private, Local Groups, Community, Not for Profit	81.50	85.00	Yes
Summer Season - Circuses or other events with performing animals	530.50	600.00	Yes
Winter Season - Full Day Hire - Commercial	265.00	280.00	Yes
Winter Season - Full Day Hire - Private, Local Groups, Community, Not for Profit	132.50	135.00	Yes
Winter Season - Half Day Hire - Commercial	194.00	200.00	Yes
Winter Season - Half Day Hire - Private, Local Groups, Community, Not for Profit	81.50	85.00	Yes
Winter Season - Circuses or other events with performing animals	530.40	600.00	Yes
Key Deposit	120.00	130.00	No

## Property Management continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Miscellaneous Activities</b>			
Bus Shelter Advertising - per shelter	1,850.00	1,900.00	Yes
<b>Permit to use a public road for business purposes</b>			
Public road use for business purposes	Negotiated with the applicant and charged at full commercial rate.	Negotiated with the applicant and charged at full commercial rate.	Yes
<b>Revocation of Community Land and Closing a Public Road</b>			
Application fee payable by a business - Section 194 LGA 1999	1,938.00	2,000.00	Yes
Application fee payable by a private homeowner - Section 194 LGA 1999	892.50	920.00	Yes
Application fee payable by a business owner - Roads (Opening & Closing) Act 1991	1,938.00	2,000.00	Yes
Application fee payable by a private homeowner - Roads (Opening & Closing) Act 1991	892.50	920.00	Yes
Consent fee (signing and sealing) of documents	229.50	235.00	Yes
Preparation of permit fee	918.00	950.00	Yes
Title Production Fee	234.60	250.00	Yes

## SIGNS

If not already installed by the Developer, Council requires the payment from the Developer to cover Council's cost of installation of street signs before clearance of a new land division is granted.

Council may also carry out additional street signage at the request of ratepayers or special interest groups. Such costs are recoverable from Council under Section 188 of the *Local Government Act 1999*.

## Field Services

## Tree Management

Fees	2022/23 \$	2023/24 \$	GST
<b>Other Fees</b>			
Tree stump/removal	Price on application	Price on application	Yes

## Signs

Fees	2022/23 \$	2023/24 \$	GST
<b>Signs</b>			
Developer Contribution	234.00	234.00	Yes

A growing City that creates new opportunities



Item 2.1.2 - Attachment 1 - Draft Fees and Charges 2023/24

## Foundations

- ✓ Salisbury's businesses are successful and part of our community
- ✓ Salisbury is a place of choice for businesses to start, invest and grow
- ✓ Our infrastructure supports investment and business activity
- ✓ Our urban growth is well planned and our centres are active



## Council's commitment to develop a growing city that creates new opportunities

### Council will:

- > support and deliver initiatives to create jobs and increase investment
- > build work readiness in our community so residents are aware of and can pursue job opportunities
- > be business friendly
- > provide services and infrastructure that support entrepreneurs and emerging industry sectors
- > provide a safe transport network that enables efficient freight and commuter movement
- > ensure Salisbury's activity centres are interesting places to visit, attractive places to invest and great locations to work
- > have modern, well-maintained commercial areas
- > ensure new housing developments enhance our community



## CITY DEVELOPMENT ADMINISTRATION

### SECTION 7 CERTIFICATES

Section 12 of the *Land and Business (Sale and Conveyancing) Act 1994* and Regulations require that councils supply prescribed particulars within 8 clear business days of receiving an application. These prescribed particulars are detailed in Forms 1 and 2 under the Regulations.

The Act and Regulations provide a statutory framework for councils (and other statutory bodies) to provide applicants who are interested in the status of particular land to find out whether there are any charges or prescribed encumbrances of which the Council has the benefit, together with relevant insurance under the *Building Work Contractors Act 1995* in relation to a building. The Act does not require or contemplate the provision of general information pertinent to the land outside the scope of the Regulations.





**A growing City that creates opportunities**

City Development Administration

City Development Administration

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Certificate of Liabilities Search</b>			
Full Search	62.50	62.50	No
Expedited Search	75.25	75.25	No
Rates Only Search	37.25	37.25	No
<b>For a Council search report to be provided by a Council</b>			
(i) in relation to 1 strata unit	26.50	26.50	No
(ii) in relation to 2 strata units on the same strata plan	53.00	53.00	No
(iii) in relation to 3 or more strata units on the same strata plan	79.00	79.00	No
(iv) for each certificate of title to land under the Real Property Act 1886; or			
A) If the applicant requests that the particulars be provided within 24 hours	39.50	39.50	No
B) In any other case	26.50	26.50	No

### DEVELOPMENT SERVICES

Financial contributions are made to Council by developers to satisfy prescribed statutory requirements under the *Planning, Development and Infrastructure Act 2016* or where an agreement has been made between the developer and Council in relation to the provision of infrastructure.

The *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* prescribe the fees relating to the Open Space Contribution Scheme by regulation 198(1)(d), which may be amended by the Minister for Planning from time to time

Development Services  
Planning

Fees	2022/23 \$	2023/24 \$	GST
<b>Other Fees</b>			
Certificates of Titles Request	35.75	37.00	Yes
Encumbrance Fees	300.00	340.00	No
<b>PDI Act Fees</b>			
The amount payable for each replacement tree that is not planted	156.00	156.00	No
Public Notification	260.00	260.00	No
Lodgement (hard copy)	83.00	83.00	No
Sign on Land (plus \$95 for each additional sign)	205.00	160.00	Yes
Deemed to Satisfy (Complying) - Less than or equal to \$10k	132.00	132.00	Yes
Deemed to Satisfy (Complying) - Greater than \$10k	218.00	218.00	Yes
Performance Assessed (Consent) - Value less than \$20.8k	260.00	260.00	No
Performance Assessed (Consent) - Value over \$20.8k to max \$200k	0.125% of Development Cost	0.125% of Development Cost	No
Land Division - Assessment	182.00	182.00	No
Land Division - > 5 lots or new road	16.60 per lot	16.60 per lot	No
Land Division - Statement of requirements	208.00	208.00	No
Application for Assessment Panel Review	531.00	531.00	No
Extension of a Development Authorisation	111.00	111.00	No
<b>PDI Act Fees (Lodged by Residents directly with Council)</b>			
Lodgement (Hard Copy)	Waived	Waived	No
Single Dwelling/Dwelling Addition (Class 1)	155.00	180.00	No
Minor Domestic Structure (Class 10) and Regulated/Significant Trees	105.00	110.00	No
Public Notification (Class 1 and 10)	55.00	55.00	No
Concession Card Holders and Pensioners	75% of total or lower amount of Published Fees & Charges Register	75% of total or lower amount of Published Fees & Charges Register	No

## BUILDING CONTROL

### BUILDING CONSENT

The *Planning, Development and Infrastructure Act 2016* as amended, requires that any building work to be performed in the City of Salisbury area must first be approved by a relevant authority. Application fees are calculated having regard to prescribed fees published under *Planning, Development and Infrastructure Act 2016*. Council offers reduced and waived fees for residents that submit lower cost value applications directly with Council.

**Building**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Other Fees</b>			
Plan Search Fees (Residential)	50.00	52.00	No
Plan Search Fees (Commercial/Industrial)	127.00	131.00	No
Plan Search - Offsite Retrieval Fee (If Required)	42.00	44.00	Yes
<b>PDI Act Fees</b>			
Lodgement (hard copy)	83.00	83.00	No
Minor Amendment	132.00	132.00	Yes
Compliance - Certificate of Occupancy	52.00	52.00	Yes
Compliance - Class 1, for each dwelling	250.00	250.00	No
Compliance - Class 2-9 cost (min \$250 or 0.075% of cost to max \$2,599)	min 250.00 or 0.075% of cost to max 2,599.00	min 250.00 or 0.075% of cost to max 2,599.00	No
Compliance - Pools	250.00	250.00	No
Essential Safety Provision Class 2-9	250.00	250.00	Yes
Assignment of Classification	176.00	176.00	Yes

**Building Rules Certification Unit**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>PDI Act Fees</b>			
Class 1a	Higher of 468 or 0.25% of Development Cost	Higher of 468 or 0.25% of Development Cost	Yes
Class 10	Higher of 135 or 0.25% of Development Cost	Higher of 135 or 0.25% of Development Cost	Yes
Class 2-9 - cost <= \$20k	697.00	697.00	Yes
Class 2-9 - cost \$20k to \$200k	697.00 plus 0.4% over 20k	697.00 plus 0.4% over 20k	Yes
Class 2-9 - cost \$200k to \$1M	1,444.00 plus 0.25% over 200k	1,444.00 plus 0.25% over 200k	Yes
Class 2-9 - cost > \$1M	3,523.00 plus 0.15% over 1M	3,523.00 plus 0.15% over 1M	Yes
Essential Safety Provision Class 2-9	250.00	250.00	Yes
Demolition	151.00	151.00	Yes
<b>PDI Act Fees (Lodged by Residents directly with Council)</b>			
Lodgement (hard copy)	Waived	Waived	No
Single Dwelling/Dwelling Addition (Class 1)	360.00	380.00	Yes
Minor Domestic Structure (Class 10)	105.00	110.00	Yes
Concession Card Holders and Pensioners	75% of total or lower amount of Published Fees & Charges Register	75% of total or lower amount of Published Fees & Charges Register	Yes

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### DEVELOPER CONTRIBUTIONS

Financial contributions are made to Council by developers to satisfy prescribed statutory requirements under the *Planning, Development and Infrastructure Act 2016* or where an agreement has been made between the developer and Council in relation to the provision of infrastructure.

The *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* prescribe the fees relating to the Open Space Contribution Scheme by regulation 198(1)(d). The current fee is \$7,908 but may be amended by the Minister for Planning from time to time.



## Corporate Signage

## Corporate Signage

Fees	2022/23 \$	2023/24 \$	GST
<b>Community Information Signs (Pole Mounted)</b>			
Community name blade only installed with lettering, brackets & fittings	86.00	89.00	Yes
Pole (for street/community sign) supply and install with 600mm spike	60.00	62.00	Yes
<b>Signs</b>			
Mawson Lakes Pedestrian Signs	198.00	204.00	Yes
New Small Sign - per Panel	Price on application	Price on application	Yes
New Large Sign - per Panel	Price on application	Price on application	Yes
Existing Small Sign - new Panel	418.00	432.00	Yes
Existing Large Sign - new Panel	874.50	905.00	Yes
Existing Small Sign - renewal of Panel	324.50	335.00	Yes
Existing Large Sign - renewal of Panel	506.40	524.00	Yes

## Sundry

## Developer Contributions

Fees	2022/23 \$	2023/24 \$	GST
<b>Development Application Fees</b>			
Stormwater Contribution - downstream headworks - per lot	1,500.00	1,575.00	No
Stormwater Contribution - downstream headworks - per hectare	32,500.00	34,125.00	No
Upgrade to existing infrastructure external to development site	Negotiated with Developer	Negotiated with Developer	No
Street Tree Contribution	515.00	540.00	No

## BUSINESS ADVISORY SERVICES

### Polaris Centre

The Polaris Business and Innovation Centre has small meeting rooms, a board room and a training room that can be hired to the community and businesses. The Centre also offers a range of business programs to assist businesses grow across Salisbury and the region.

For details on Polaris venue hire fees please visit [www.polariscentre.com.au/resources](http://www.polariscentre.com.au/resources). For further information, please email [polariscentre.com.au](mailto:polariscentre.com.au) or call (08) 8260 8205.

The Manager, Economic Development has delegated authority to vary room hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.



City Shaping  
Polaris Centre

Fees	2022/23 \$	2023/24 \$	GST
<b>Venue Hire</b>			
Polaris Centre - Training Room Hire - Hourly Rate	81.00	50.00	Yes
Polaris Centre - Training Room Hire - Half Day (4 hours)	279.50	200.00	Yes
Polaris Centre - Training Room Hire - Full Day (9am to 5pm)	371.00	300.00	Yes
Polaris Centre - Room Hire Per Day - Block Booking 10+ Consecutive Days	285.50	200.00	Yes

## FIELD SERVICES

### ROADS

Council may construct, remove or repair crossovers and carry out other minor works on behalf of property owners from whom the costs are recoverable under Section 213 of the *Local Government Act 1999*.

\*\*Residents wanting to purchase either storm water covers or storm water inserts for kerbing can purchase direct from Holbri Engineering. They can be contacted on 8287 4244 or at their place of operation at Wiley Street Elizabeth South. Costs will be determined between the resident and Holbri.

Council reinstates roads that have been opened or broken up by statutory authorities. The costs are recoverable by Council under Section 213 of the *Local Government Act 1999*.

## Field Services

## Roads

Fees	2022/23 \$	2023/24 \$	GST
<b>Concrete Footpaths</b>			
Reconstruct upright kerb - 4m minimum (\$/per linear metre)	210.00	210.00	Yes
Replace concrete path with 75mm concrete (\$/per metre squared)	96.00	96.00	Yes
Replace concrete path with 100mm concrete (\$/per metre squared)	114.00	114.00	Yes
Replace concrete apron with 100mm reinforced concrete (\$/per metre squared)	204.00	204.00	Yes
Replace concrete with block paver for crossover/footpath (\$/per metre squared)	120.00	120.00	Yes
Paver lift and relay existing pavers (\$/per metre squared)	75.60	75.60	Yes
Bitumen (\$1/per metre squared) - Price on Application	Price on application	Price on application	Yes
<b>Private Works Income</b>			
Standard kerb crossover - 5.2m wide	1,302.00	1,302.00	Yes
Widening of crossover per linear metre above 5.2m wide (\$/m)	252.00	252.00	Yes
Industrial kerb crossover per linear metre (min 6 metres, max. 10 metres)	240.00	240.00	Yes
Stormwater outlet "standard kerb"	60.00	60.00	Yes
Stormwater outlet "roll up kerb" (inc. steel cover) contractor supply & install	60.00	60.00	Yes
Footpath stormwater covers (contractor works - supply only) - 60mm or 70mm	124.80	165.00	Yes
Steel stormwater insert for roll up kerb (contractor works - supply only)	36.00	66.00	Yes

## Innovation and Business Development



Item 2.1.2 - Attachment 1 - Draft Fees and Charges 2023/24



## Foundations

The delivery of these foundations will be underpinned by Council's values of respect, accountability, collaboration and helpfulness.

- ✓ Members of our community receive an exceptional experience when interacting with Council
- ✓ We deliver quality outcomes that meet the needs of our community
- ✓ The City of Salisbury is recognised as a great place to work
- ✓ We plan effectively to address community needs and identify new opportunities
- ✓ We engage meaningfully and our community is aware of Council initiatives



## Council's commitment to develop an organisation that is innovative and develops our business

Council will:

- ✓ place the needs of our community first
- ✓ meaningfully engage with our community and stakeholders as we plan and make decisions
- ✓ consider the long term when we plan and innovate
- ✓ use data to inform decision-making and understand community needs and expectations
- ✓ seek partnerships to deliver facilities, services, programs and infrastructure to address community needs
- ✓ promote Salisbury and advocate for its priorities
- ✓ strengthen and promote the Salisbury brand
- ✓ embed our organisational values in all we do
- ✓ invest in the development of our staff and elected members
- ✓ maintain sound financial management within a transparent and accountable organisation

## RATE COLLECTION AND PROPERTY DATA

Section 187(1) of the *Local Government Act 1999* requires Council to provide a certificate of liabilities in regard to land held within the City to a person with interest in the land. A certificate of liabilities must state the amount of any outstanding rates, charges or fines imposed upon the land plus any amounts which may have been received in advance of such liabilities falling due. The fee for providing the certificate is set down in Section 19 of the Local Government (General) Regulations and Section 184 of the *Local Government Act 1999*.





**Innovation and Business Development****Financial Services****Rate Collection & Property Data**

<b>Fees</b>	<b>2022/23 \$</b>	<b>2023/24 \$</b>	<b>GST</b>
<b>Building Upgrade Finance</b>			
Admin Fee 1 year term	658.00	658.00	No
Admin Fee 2 year term	911.00	911.00	No
Admin Fee 3 year term	1,164.00	1,164.00	No
Admin Fee 4 year term	1,418.00	1,418.00	No
Admin Fee 5 year term	1,671.00	1,671.00	No
Admin Fee 6 year term	1,924.00	1,924.00	No
Admin Fee 7 year term	2,177.00	2,177.00	No
Admin Fee 8 year term	2,430.00	2,430.00	No
Admin Fee 9 year term	2,683.00	2,683.00	No
Admin Fee 10 year term	2,936.00	2,936.00	No
Admin Fee 11 year term	3,190.00	3,190.00	No
Admin Fee 12 year term	3,443.00	3,443.00	No
Admin Fee 13 year term	3,696.00	3,696.00	No
Admin Fee 14 year term	3,949.00	3,949.00	No
Admin Fee 15 year term	4,202.00	4,202.00	No
Late Fees/Other	7.00	7.00	No
Dishonoured Payment Fees	75.00	75.00	No
Application Fee	1,650.00	1,650.00	Yes
<b>Rate Collection &amp; Property Data</b>			
Assessment Register per record up to 50 records	8.00	8.00	No
Assessment Register per record after 50 records	4.00	4.00	No
Dishonoured Payment Fee	15.00	15.00	No
Refunds via Cheque - Multiple Payment Requests	50.00	50.00	No
Refunds via Electronic Transfer - Multiple Payment Requests	15.00	16.50	No
Rating Information Detailed Transaction Listing - Per Year	30.00	30.00	Yes
Capital Value and Rating Information Summary - Per Year	0.00	5.00	Yes
Historical Rates Notices - Previous Financial Year via any method (per year)	25.00	25.00	No

## GOVERNANCE

### ACCESS TO INFORMATION

The *Local Government Act 1999* obliges Council to allow public access to certain Council documents and to furnish copies of the same if required. The charges for these documents are established by resolution of Council. The Manager Governance has delegated authority to waive fees for a single copy of any publicly available document.

## Governance

## Freedom Of Information

Fees	2022/23 \$	2023/24 \$	GST
<b>Freedom of Information</b>			
Application Fee per request	39.00	39.00	No
Search Fee (per 15 minutes)	14.70	14.70	No
Photocopies (per page)	0.25	0.25	No
Transcripts (per page)	8.70	8.70	No
Photos, X-Rays, Video Tapes, Computer Tape or Disk (actual cost)	Actual cost incurred	Actual cost incurred	No
Internal Review	39.00	39.00	No
Personal Affairs (per 15 minutes after initial 2 hours free)	14.70	14.70	No
Personal Affairs (initial 2 hours free)	No charge	No charge	No
Post or Delivery of document	Actual cost incurred	Actual cost incurred	No

## Freedom Of Information continued

Fees	2022/23 \$	2023/24 \$	GST
<b>Publicly Available Documents</b>			
Allowances and Benefits - Elected Members (full set)	5.00	5.00	No
Allowances and Benefits - Elected Members (per page)	0.50	0.50	No
Allowances and Benefits - Policy	0.50	0.50	No
Long Term Financial Plan and Annual Business Plan	10.00	10.00	No
Annual Report (after fourth copy)	3.00	3.00	No
Audited Financial Statements	10.00	10.00	No
Audited Financial Statements (after first copy)	3.00	3.00	No
By-Laws (full set)	5.00	5.00	No
By-Laws (per page)	0.50	0.50	No
Ward Map (A0 size 841 x 1189) (per copy)	11.00	11.00	No
Campaign Donation Returns (full set)	7.50	7.50	No
Campaign Donation Returns (per page)	0.50	0.50	No
Code of Conduct - Council Members	3.00	3.00	No
Code of Conduct - Employees	3.00	3.00	No
Code of Practice for Access to Meetings and Associated Documents	3.00	3.00	No
Code of Practice for Meeting Procedures	3.00	3.00	No
Community Land Register (per page)	0.50	0.50	No
Council Initiated Proposals (per page)	0.50	0.50	No
Delegations Register (per page)	0.50	0.50	No
Fees and Charges (full document)	5.00	5.00	No
Fees and Charges (per page)	0.50	0.50	No
Financial Delegations (per page)	0.50	0.50	No
Financial Interests - Council Assessment Panel (per page)	0.50	0.50	No
Financial Interests - Elected Members (full set)	5.00	5.00	No
Financial Interests - Elected Members (per page)	0.50	0.50	No
Internal Review of a Council Decision Procedure (per page)	0.50	0.50	No
Land Management Agreements Register (per page)	0.50	0.50	No
Minutes of Council, Committee or Sub-Committee Meeting	0.50	0.50	No
Notice and Agenda for Meeting of Council and Committees (per page)	0.50	0.50	No
Order Making Policy (per page)	0.50	0.50	No
Procurement Policy (per page)	0.50	0.50	No
Public Consultation Policy (per page)	0.50	0.50	No
Public Initiated Submission (per page)	0.50	0.50	No
Public Road Register (full register)	5.00	5.00	No
Public Road Register (per page)	0.50	0.50	No
Remuneration, Salaries and Benefits Register (full register)	5.00	5.00	No
Remuneration, Salaries and Benefits Register (per page)	0.50	0.50	No
Representation Options Papers and Reports on Reviews	10.00	10.00	No
Strategic Management Plans (full set)	10.00	10.00	No
Training and Development (Elected Members) Policy (per page)	0.50	0.50	No
Voters Roll for the Area (Candidates) (after first copy)	3.00	3.00	No
Information Statement under the Freedom of Information Act 1991	5.00	5.00	No
Notice of CEO Information/Briefing Sessions	0.50	0.50	No

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## SALISBURY WATER

Council provides a non-drinking (recycled stormwater and native groundwater) water supply service to a range of customers including local industry, schools, sporting and community groups, some residential properties and to Council reserves, sporting fields and parks and gardens providing improved amenity for the broader community. These fees are set out in accordance with Section 188 of the *Local Government Act 1999* and in line with the *Water Industry Act 2012* as regulated by the Essential Services Commission of South Australia.

### **Negotiated Price Scheme (for upfront Capital Contribution)**

Council may offer an industry, a commercial enterprise, business, sporting complex, or community organisation (i.e. non-residential user) that is a major user of mains water, an incentive to become a Salisbury Water user. In lieu of the non-residential entity partially or completely funding the costs to install Salisbury Water infrastructure to their property, Council may by agreement offer a conditional discounted price on Salisbury Water to that customer for a limited discount period.

Any negotiated price offered to a non-residential user must be justified and approved by the Chief Executive Officer.

## Salisbury Water

## Salisbury Water Retail - Marketing / Sales

Fees	2022/23 \$	2023/24 \$	GST
<b>Non-Residential Properties</b>			
Substantive Retail Water Supply (per kL)	2.84	2.93	No
Daytime Supply to Tank Only (per kL)	2.58	2.66	No
Community Based Not for Profit Organisation (upon application) (per kL)	1.84	1.90	No
Bulk Water Supply (negotiated per kL)	1.84	1.90	No
Supply Charge (to cover meter reading, cross connection audits etc.) per annum	40.00	40.00	No
Water Banking & Licenced Transfer of Credits (per kL)	Negotiated	Negotiated	No
<b>Other Fees</b>			
Non Payment - Flow Restriction	298.00	308.00	No
Non Payment - Disconnection	Contractor costs + 189.00	Contractor costs + 198.00	No
Connection Fee - 20mm/50mm meter (fee to be quoted per connection)	Price upon application	Price upon application	No
Meter Relocation Fee	Contractor costs + 189.00	Contractor costs + 198.00	No
Special/Final Meter Read	29.00	30.00	No
Damaged 20mm Service - Standard Meter Repair/Replacement	190.00	195.00	No
Damaged 20mm Service - Non Standard Repair/Replacement	Price upon application	Price upon application	No
Damaged 40mm, 50mm, 80mm Service - Repair/Replacement	Price upon application	Price upon application	No
<b>Residential Properties</b>			
Substantive Retail Water Supply - allotment sizes over 300m2 (per kL)	2.84	2.93	No
Supply Charge (to cover meter reading, cross connection audits etc.) per annum	40.00	40.00	No
Fixed Annual Charge - allotment size up to 300m2 (External Supply)	114.00	117.00	No
Fixed Annual Charge - allotment size up to 300m2 (Internal/External supply)	137.00	141.00	No





<b>ITEM</b>	2.1.3
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Council Finance Report - April 2023
<b>AUTHOR</b>	Sadaf Hashim, Assistant Accountant, Business Excellence
<b>CITY PLAN LINKS</b>	4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report provides key financial data as at 30 April 2023 for the information of Council. The report demonstrates that Council is currently in a sound financial position with appropriate levels of debt and investments.

**RECOMMENDATION**That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

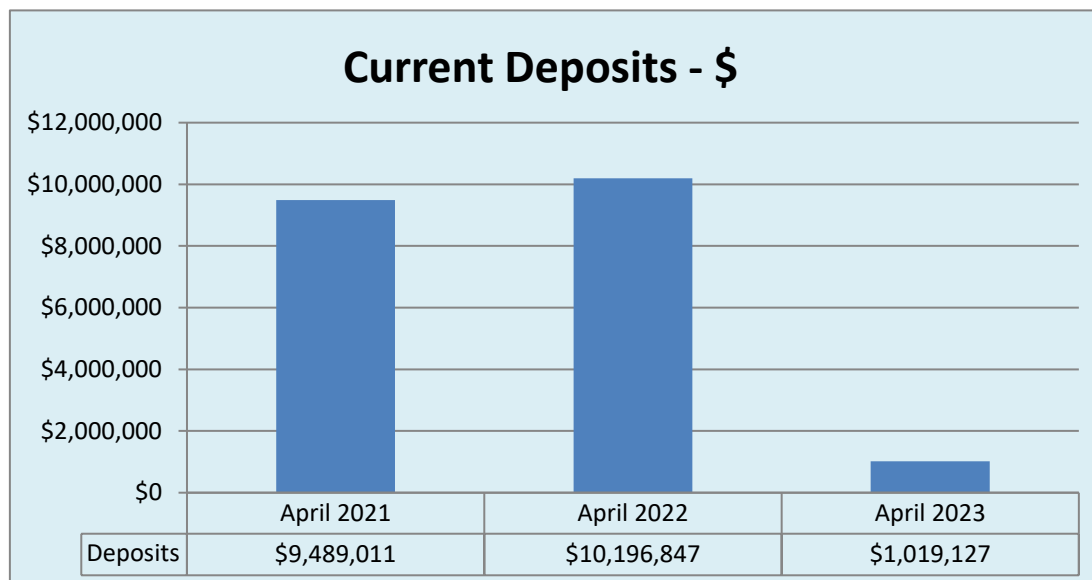
- 1.1 The Treasury Policy requires that a report be prepared detailing fixed borrowings and variable borrowings at the end of the preceding month, together with all investments held, their terms and interest rates. Also included is a summary of Reserve Balances and Rates and Debtor Information. The Policy requires that the timing of these reports be November, February and May, with the end of year report as soon as practical as part of the end of financial year reporting.

**2. REPORT**

- 2.1 Council funds that are not immediately required for operational needs and cannot be applied to either reduce existing borrowings or avoid the raising of new borrowings are invested in accordance with Council's Treasury Policy. These investments are split between short term deposits with the Local Government Finance Authority (LGFA) (with variable maturity dates from 30-60 days) or at call with the National Australia Bank or Local Government Finance Authority.
- 2.2 Investments are selected considering which delivers the best value, having regard to investment returns, transaction costs and other relevant factors. It should be noted that there is a bonus paid on deposits with the LGFA each year, and whilst the percentage varies from year to year, typically it is around 0.20%.

## 2.3 Investments as at 30 April 2023

Date	Institution	%	Term-Days	Maturity	Value
30-Apr-2023	LGFA	3.80%	At Call	30-Apr-2023	2,354
30-Apr-2023	NAB	3.80%	At Call	30-Apr-2023	1,016,773
<b>30-Apr-2022</b>	<b>10,196,847</b>			<b>30-Apr-2023</b>	<b>1,019,127</b>



2.4 The cash position has decreased significantly compared to April 2022 primarily as a result of an accelerated delivery of the Infrastructure program in the latter half of the 2022/23 financial year. Due to the scale of Infrastructure program, this cash outflow will continue in the last quarter of the financial year until the Rates revenue starts flowing in, closer to June 2023.

2.5 As at 30 April 2023, Council has needed to draw down on existing cash advance debenture facilities (CAD's) totaling \$5.0M to fund the scheduled infrastructure program, which is detailed further in paragraph 2.16. The Council's cash holdings and borrowings are monitored closely and when necessary we will continue to draw down on the existing CAD facilities, noting there are appropriate levels of facilities available to manage any cash shortfalls.

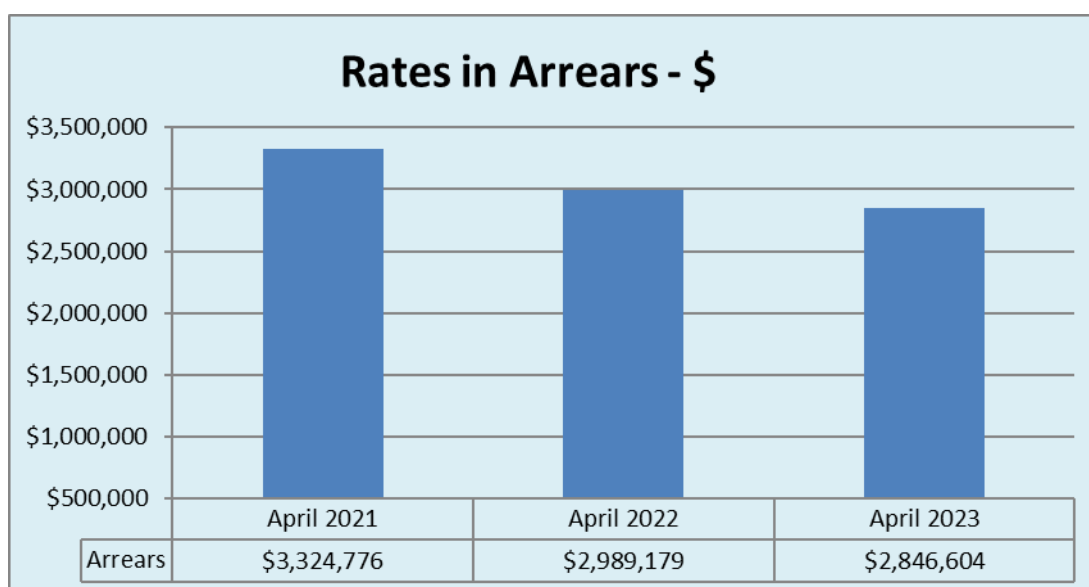
## 2.6 Reserves as at 30 April 2023

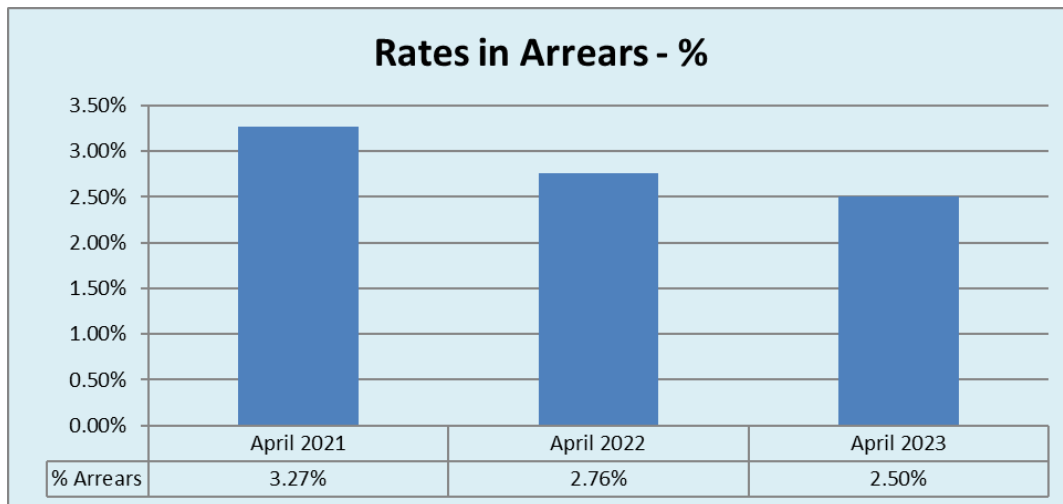
	Opening Balance as 1/07/2022	Transfer to Reserves	Transfer from Reserves Budgeted	Current Balance
Open Space Reserve	1,519,205	374,440	-	1,893,645
Car Parking Reserve	954,778	23,863	-	978,641
Property Disposal Reserve	2,634,386	-	-	2,634,386
Mausoleum Perpetual Care Fund	931,215	41,146	-	972,361
Salisbury Memorial Park Reserve	918,644	22,960	-	941,604
Developer and Public Infrastructure Reserve	2,014,644	428,694	400,000	2,043,338
Salisbury Water Business Unit Reserve	3,064,469	-	-	3,064,469
Northern Futures Fund Reserve	265,312	6,631	-	271,943
Business Transformation Reserve	2,005,000	50,111	-	2,055,111

- 2.7 Reserves are a device used to ensure that Council has allocated amounts for specific purposes. Transfers to the Reserves represent amounts received as contributions, indicative interest adjustments and property disposal proceeds. Transfers from the Reserves represent these amounts being applied to specific projects, or to reduce loan borrowing requirements.
- 2.8 As at 30 April 2023, the most significant movement is the \$334k contribution for the Open Space Reserve, with the balance of \$374k reflecting interest applied year to date. The Developer and Public Infrastructure Resource has been increased by returned funds of \$379k as part of the end of year carry forwards process, with the balance of \$50k being interest year to date. Also shown in the table is the 2022/23 allocation of \$400k of Developer Funds into projects approved through the budget process.
- 2.9 Other smaller movements are associated with the interest totaling \$235k which is applied on the balances of the Reserves on a monthly basis based on the LGFA at call rate at the beginning of the month, with the Property Disposal Reserve and the Salisbury Water Business Unit Reserve being the only exceptions.
- 2.10 Recovery of Rates as at 30 April 2023

	No of Accounts	\$	%
Outstanding Balance as at 30 April 2023*		20,420,432	18.24%
Outstanding Balance as at 30 April 2022*		20,074,260	18.88%
Outstanding Rates Arrears as at 30 April 2023	4,889	2,846,604	2.50%
Outstanding Rates Arrears as at 30 April 2022	4,722	2,989,179	2.76%

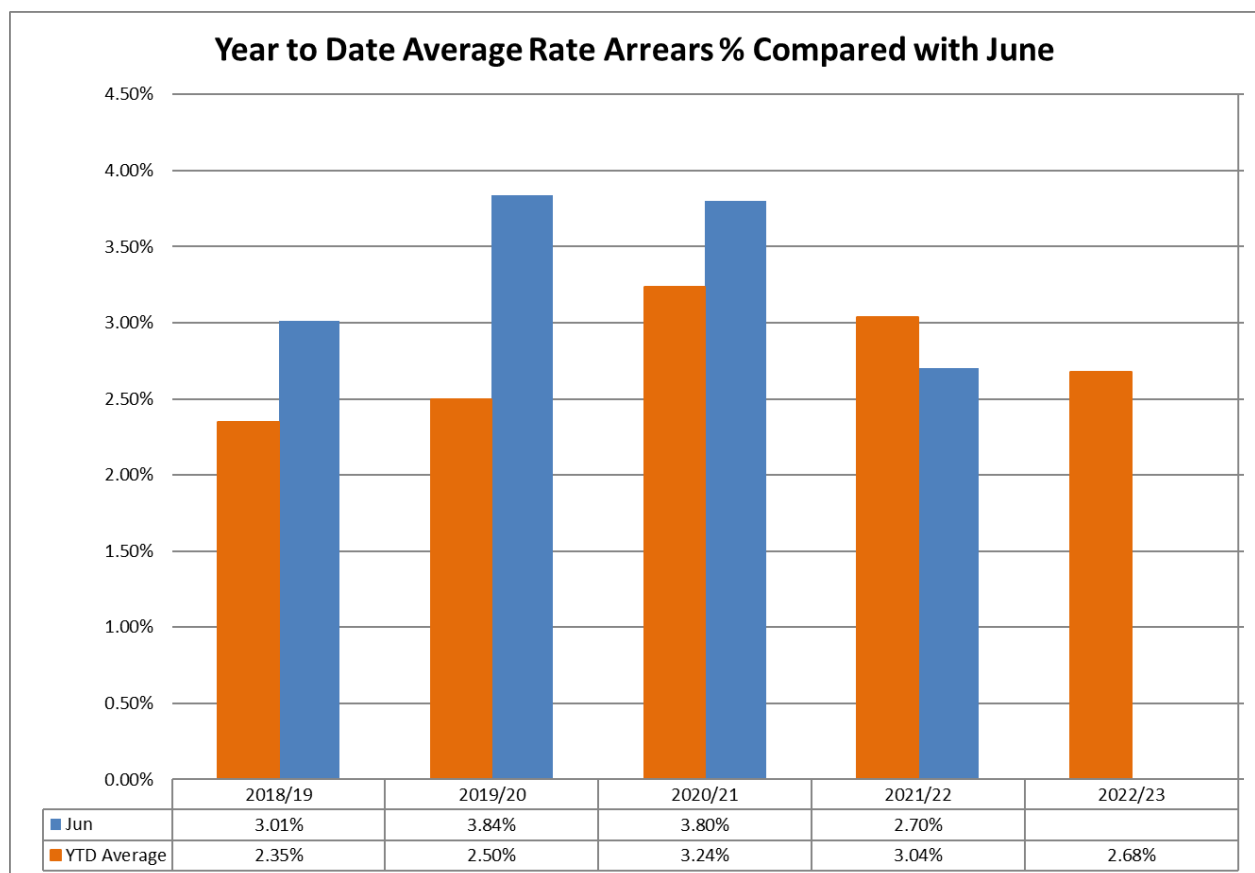
*The calculation of the outstanding balance is comprised of the amount outstanding at the time of the report, offset by payments that have been received in advance. In previous reports, these amounts had also included Water Debtors and comparison have been adjusted accordingly.*





2.11 The level of Council Rates in arrears as at 30 April 2023 has reduced to 2.5% which is the target maximum level for Rates Arrears.

2.12 Rate arrears are cyclical in nature in that they peak in the month rate installments fall due, and then typically trend downwards for the next two months, meaning that the rate arrears level at a point in time may be distorted, and that the average rate arrears normalises the cyclical impacts. The graph below depicts the average year to date rate arrears, with the average to April 2023 being 2.68%, which reflects returning to “normal” levels of arrears post COVID19.



## 2.13 Other Debtors as at 30 April 2023

Debtor Type	Current	30 – 60 days	60 - 90 days	Over 90 days	Total
Sundry	270,354	241,784	3,901	60,345	<b>576,384</b>
Salisbury Water	172,171	8,388	-	-	<b>180,559</b>
Inflammable Undergrowth	-	18,959	5,115	93	<b>24,167</b>
Health Licensing Fees	7,685	3,283	1,983	6,361	<b>19,312</b>
Property Management	72,769	22,916	12,142	8,655	<b>116,482</b>
<b>TOTAL</b>	<b>522,979</b>	<b>295,330</b>	<b>23,141</b>	<b>75,454</b>	<b>916,904</b>

2.14 The above aged analysis represents Council's Sundry debtors as at 30 April 2023. The total Sundry debtors current balance of \$576k includes various debts, all of which are a normal part of Council's operations, and are expected to be paid in the upcoming period.

2.15 The above aged analysis also represents other amounts that are owing to Council from a variety of sources that are outstanding as at 30 April 2023. Debts outstanding greater than 90 days account for 8% of the total outstanding balance. Debts that are outstanding for greater than 30 days are subject to Council's debt collection procedures, which include internal follow up and ultimately legal action through Council's debt collection agency.

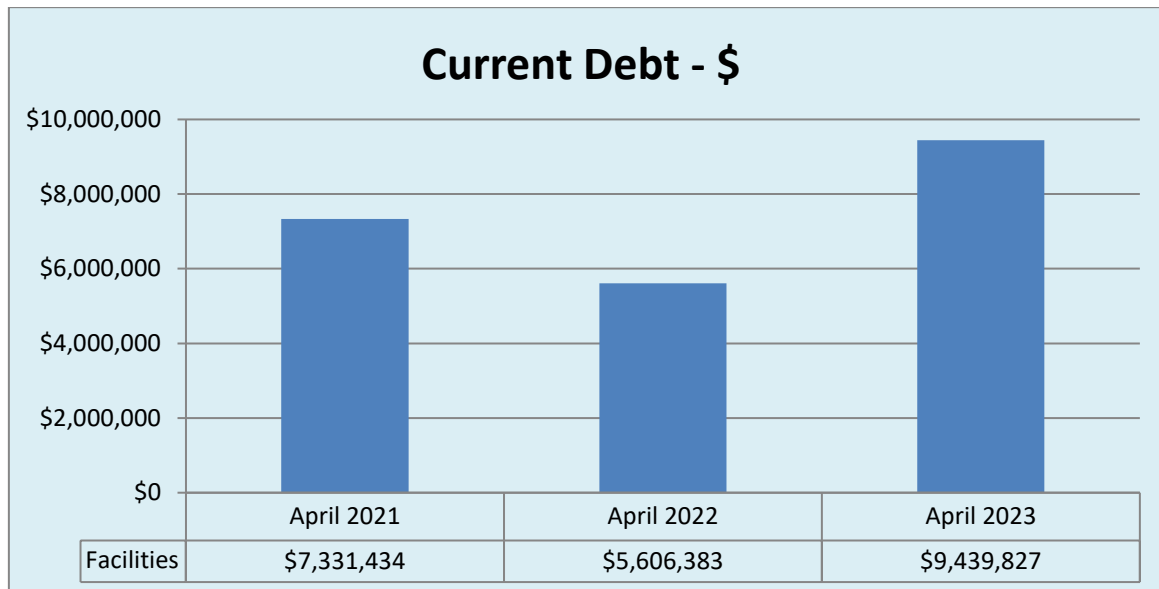
## 2.16 Loan Schedule as at 30 April 2023

<b>Debenture Loans</b>	
Principal Outstanding as at 1 July 2022	5,089,566
Loans Raised Year to Date	-
Repayments of Principal Year to Date	649,739
<b>Loan Principal Outstanding - Debenture Loans</b>	<b>4,439,827</b>
<b>Cash Advance Debenture Borrowings (CADs)</b>	
Total CAD's available	50,317,000
Current CAD's drawdown amount	5,000,000
<b>Balance of CAD's available</b>	<b>45,317,000</b>
<b>Interest Payments (Debenture Loans and CADs)</b>	
Interest Payments - Debenture Loans	165,332
Interest Payments - CAD's	6,049
<b>Total Interest Payments</b>	<b>171,381</b>

2.17 The above Loan Schedule summarises the position on loans taken for Council purposes. Fixed Term Borrowings detail total movements this financial year, with payments to be made half yearly, payments have occurred in November & December 2022 and further payments are due in May & June 2023.

2.18 Included in the above loan schedule is the \$350k Debenture Loan secured for special purpose borrowings (to Salisbury Bowling Club), which was previously excluded as it was offset by the Loan Receivable. Since the loan receivable has been extinguished as part of the settlement on the purchase of the Salisbury Bowling Club site which occurred in January 2023, the Loan schedule of \$350k Debenture Loan has been included as part of our total borrowings.

- 2.19 During April there has been drawdowns totaling \$5.0M to meet cash flow requirements, reflecting the delivery of the capital program, and low cash inflows with the next quarterly rates due in June.
- 2.20 The table below shows the level of fixed term loans and drawn down debt held by Council at the same time for the last three financial years and demonstrates a steady decrease in fixed term debt. This has resulted from Council's decision to utilise property development proceeds to offset borrowing requirements in prior years, and the shift to CADs which are drawn down as required, and the timing of delivery of the capital program.



## 2.21 Net Financial Liabilities Ratio Comparison



2.22 The graph above shows the net financial liabilities ratio (NFL) comparison for the 2022 and 2023 financial years as at the time of preparation of each Council finance report, with the 2022 end of financial year result updated to the audited amount. Council's approved range for the NFL is less than 70% as approved for the 2023 budget year which is represented by the green shaded area on the graph.

2.23 It should be noted that when the ratio is below zero, that this represents a net financial assets position, which is when the financial assets (cash, receivables and financial assets) are greater than total liabilities. Effectively this means that a negative ratio is favourable. When financial assets are less than total liabilities it results in a net financial liability position, and a positive ratio.

2.24 As can be seen the trend is that early in both financial years Council is in a strong net financial assets position. This reflects higher levels of cash holdings and trade receivables than levels of trade payables and debt. As the financial year progresses, cash holdings are spent as the infrastructure program is delivered. At the end of the 2021/22 year Council was in a net financial liability position with a ratio of 14.2% which is within the endorsed range.

2.25 The budgeted ratio for 2022/23 for the net financial liabilities is 60.82%. Currently the actual ratio is a net financial liability position of 1.4% which has shifted since the December 2022 financial asset position of 30% (ie negative) due to the delivery of Infrastructure program, depletion of cash holdings and drawdown on CAD facilities. The trend is expected to continue towards the budgeted figure as the scheduled Infrastructure program is delivered.

**3. CONCLUSION / PROPOSAL**

- 3.1 The analysis above demonstrates that Council is currently in a sound financial position with Net Financial Liabilities within the approved range. As at 30<sup>th</sup> of April 2023, cash balances have reduced and drawdowns of CAD facilities have occurred as the scheduled capital program is delivered. However, it should be noted that Council has appropriate levels of borrowing facilities to manage any cash shortfalls that may result.



<b>ITEM</b>	2.1.4
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Green Adelaide Board Regional Landscape Levy (Separate Rate)
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	<p>This report details the Regional Landscape Levy for 2023/24, collected by way of a separate rate as required by the <i>Landscape South Australia Act 2019</i>.</p> <p>The report is for information with Council's declaration of the separate rate planned for the June 2023 Council Meeting</p>

## **RECOMMENDATION**

### That Council:

1. Notes the report and that the resolution for the Regional Landscape separate rate will be prepared for the June 2023 meeting of Council.

## **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Green Adelaide Board Regional Landscape Levy 2023/24

### **1. BACKGROUND**

- 1.1 From 1 July 2020 the *Landscape South Australia Act 2019* (the Act) replaced the Natural Resources Management Act as the framework for managing State's land, water, pest animals and plants, and biodiversity.
- 1.2 Each year Council is required to collect the Regional Landscape Levy (previously the Natural Resources Management Levy) on behalf of the Green Adelaide Board (previously on behalf of the Adelaide and Mount Lofty Ranges Natural Resources Management Board), through a separate rate, in accordance with the requirements of the Act.

**2. CONSULTATION / COMMUNICATION**

2.1.1 N/A

**3. REPORT**

3.1 In accordance with the requirements under the Landscape South Australia Act 2019, Council is required to contribute \$2,289,374 to the Green Adelaide Board (GAB) for 2023/24 compared with \$2,139,763 for the 2022/23 year, which is a 7.00% increase.

3.2 We need to adjust the amount required to be remitted by the amount of any excess or shortfall in levy collected so that what is generated enables the remission to the Board of the appropriate amount:

• Board requirement	\$2,289,374	(LY \$2,139,763)
• Add estimate of rebates	\$33,063	
• Add prior period under-recovery	\$79,706	
	<b><u>\$2,402,143</u></b>	

3.3 The requirement is collected by way of a separate rate on the capital values of applicable properties in the Salisbury Council area, and the rate in the dollar will go down quite significantly given the increase in capital values. This will be reported to Council in June.

**4. CONCLUSION / PROPOSAL**

4.1 These details are provided as information in preparation for the declaration of the separate rate planned for June.



Government of South Australia  
Green Adelaide Board

GA-D00000237

21 February 2023

Mr John Harry  
Chief Executive Officer  
City of Salisbury  
PO Box 8  
SALISBURY SA 5108

**Green Adelaide Board**

GPO Box 1047  
Adelaide SA 5001  
Tel (08) 7424 5760

[dew.greenadelaide@sa.gov.au](mailto:dew.greenadelaide@sa.gov.au)  
[www.greenadelaide.sa.gov.au](http://www.greenadelaide.sa.gov.au)

Email: [jharry@salisbury.sa.gov.au](mailto:jharry@salisbury.sa.gov.au)

Dear Mr Harry

**2023-24 - Regional landscape levy arrangements for the Green Adelaide Region**

The *Landscape South Australia Act 2019* (the Act) provides the framework for managing the state's land, water, pest animals and plants and biodiversity. The Act created eight new regional landscape boards and a metropolitan landscape board, Green Adelaide. Green Adelaide was specifically created in this new legislation, in recognition of the unique environmental challenges faced in urban areas. Local Government continues to play a key role in the collection of the regional landscape levy.

**Contributions and raising a levy in 2023-24**

There are no proposed changes to the basis of the regional landscape levy in 2023-24, and the total levy income increase is capped to CPI of 8.4%. The Green Adelaide Board's draft business plan will specify \$32,132,452 as the amount to be contributed by the constituent councils in the Green Adelaide Region. The indicative share for each Council of this contribution is listed at Attachment A.

Councils may also collect a fee from the regional landscape boards for the administrative costs of collecting a landscape levy. For 2023-24 the fee has been calculated using a fixed fee of \$2,836 (excluding GST) plus \$0.28 per rateable assessment. Please ensure the tax invoice includes GST. The proposed ongoing collection fee for each Council is provided in Attachment A.

If you have any queries please do not hesitate to contact Ms Roisin McAlary, Manager Financial Services on 0477 341 839. I look forward to working together to ensure the ongoing management of the Green Adelaide Region to create a cooler, greener, wilder and climate resilient city that celebrates our unique culture.

Yours sincerely

Stuart Collard  
**A/Director, Green Adelaide**  
**Department for Environment and Water**

**Attachment A Council contributions to the Green Adelaide Board and collection fees for 2023-24**

<b>Council</b>	<b>Council contribution (\$)</b>	<b>Proposed collection fee based on standard rates (\$)</b>
Adelaide City Council	\$1,773,741	9,824
City of Burnside	\$1,994,643	8,901
Campbelltown City Council	\$1,391,211	10,000
City of Charles Sturt	\$3,430,094	20,221
Holdfast Bay City Council	\$1,443,423	8,744
Corporation of the City of Marion	\$2,261,866	15,672
City of Mitcham	\$2,051,623	11,203
City of Norwood, Payneham and St Peters	\$1,523,277	8,790
City of Onkaparinga	\$2,993,281	24,415
City of Playford	\$1,289,105	15,880
City of Port Adelaide Enfield	\$3,176,410	21,611
City of Prospect	\$683,069	5,771
City of Salisbury	\$2,289,374	20,524
City of Tea Tree Gully	\$1,995,524	15,372
Corporation of the City of Unley	\$1,666,190	8,325
Corporation of the Town of Walkerville	\$375,101	4,009
City of West Torrens	\$1,794,519	11,813
<b>Total</b>	<b>\$32,132,452</b>	<b>221,075</b>

<b>ITEM</b>	2.1.5
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Salisbury Business Association Separate Rate
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	As part of setting the budget and the declaration of rates, Council declares a separate rate on behalf of the Salisbury City Centre Business Association to enable them to undertake a range of activities. This report seeks Council's support to declare the separate rate for 2023/24.

## **RECOMMENDATION**

### That Council:

1. Approves the Salisbury Business Association separate rate totalling \$169,453 (excluding GST) and notes that the formal declaration of the Salisbury Business Association separate rate will be prepared for the June 2023 meeting of Council.
2. Approves that the Salisbury Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

## **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Salisbury Business Association Separate Rate Request 2023/24
2. Salisbury Business Association Budget 2023/24

### **1. BACKGROUND**

- 1.1 Each year Council declares a separate rate on behalf of the Salisbury Business Association (SBA) to enable them to undertake a range of activities including:
  - 1.1.1 Support and promote Salisbury City Centre Businesses;
  - 1.1.2 Attraction strategy and events including Community Christmas Parade, Food and Cultural Festival, and Salisbury Car Show; and
  - 1.1.3 Providing training, workshops and networking opportunities.
- 1.2 Further details of activities undertaken are contained in Attachment 2.

## 2. CONSULTATION / COMMUNICATION

### 2.1 External

- 2.1.1 SBA has submitted their request to Council, a copy of which is included as an attachment to this report.

## 3. REPORT

- 3.1 The SBA has written seeking the continued support of Council for the raising of a separate rate to fund the activities of the SBA. A copy of their request outlining their activities for the next year, together with a budget for the 2023/24 is included in attachment 1.

- 3.2 The SBA proposes to raise \$185,270.80 (inclusive of GST) which is an increase of 4% on the 2022/23 amount of \$178,145.

- 3.3 After allowing for the Goods and Services Tax (GST) of \$16,842.80, the amount required to be collected as a separate rate in 2023/24 is \$168,428. Additionally Council needs to add the estimated cost of any rebates and remissions applicable to the separate rate, and adjust for any excess or shortfall in prior period. Therefore the total amount required to be collected from the separate rate is as follows:

SBA requirement	\$168,428
Rebates/Remission estimate 2023/24	\$490
Add prior period under-recovery	\$535
	<u><b>\$169,453</b></u>

- 3.4 It should be noted that the SBA has indicated in its request on page four of Attachment 1 that their key expenditure areas for the upcoming financial year include:

- 3.4.1 Significant precinct wide marketing campaigns including month long “Salisbury... Food, Glorious Food”, Keeping Your Health on Track community health expo, and 6+ week Pre Christmas Retail Campaign and up to 12 other minor campaigns.

- 3.4.2 Addition of new events and promotions.

- 3.4.3 Delivering key community events including Salisbury Community Christmas Parade, Free family friendly themed Community Fun days.

- 3.4.4 Delivering Business Showcase Month in partnership with City of Salisbury, Office for Small Business and Rotary Club of Salisbury.

- 3.4.5 Developing a new member database/CRM.

- 3.4.6 Maintaining a database of properties available to lease and showcasing these through multiple mediums such as E-Newsletter, Facebook and SBA website.

- 3.5 Staff will work with the SBA to ensure alignment of the SBA and Council initiatives deliver agreed outcomes.

- 3.6 The SBA has created a database of the members of the SBA, and to support the SBA in keeping this database current it would be of assistance for Council to continue to provide assessment record details for the properties subject to the SBA separate rate free of charge, and that this information be provided at the time of generating the first quarter rate notices, and on specific request of the SBA.
- 3.7 If the request for a separate rate for the SBA is approved the formal resolution to declare the rate will be brought to the June 2023 Council meeting in conjunction with Council's rate declaration.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 Council supports the request of the SBA, noting that the formal resolution to declare the rate will be brought to the June Council meeting in conjunction with Council's rate declaration.
- 4.2 That Council supports the SBA maintain its membership database by providing free of charge the assessment record details of properties subject to the separate rate.

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## Salisbury Business Association Inc.

ABN: 26871245748

20a John Street Salisbury SA 5108

PO Box 971 Salisbury SA 5108

M: 0414 813 202

Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)15<sup>th</sup> March 2023

Mr. Charles Mansueto  
General Manager – Business Excellence  
City of Salisbury  
32 Church Street,  
Salisbury SA 5108

Elected Members  
City of Salisbury  
32 Church Street,  
Salisbury SA 5108

Dear Charles and Elected Members,

### Re. Special Rate Levy 2023 - 2024

This letter is to formally request the continuance of the Special Rate Levy for 2023 - 2024.

Subsequent to our February meeting, the Board, unanimously endorsed the attached budget for the coming financial year.

This year we have tabled a budget seeking an increase of 4% to help offset increased CPI – an additional \$7,125.80 to reflect increases across most areas of our operations, equating to a total Salisbury City Rate Special Rate Levy request of **\$185,270.80** (Inclusive of GST).

You will see the increases reflected throughout the budget attached.

With local initiatives such as our expanded events program, target specific campaigns, Council's Civic Plaza Activation Program and opportunities presented to us through the John Street and Church Street Renewal Program, there are many exciting items on the horizon.

Should you have any queries, please contact:

Marty Edwards  
David Waylen

Chairperson  
Executive Officer

Ph: 0420 974 711

Ph: 0414 813 202 [eo@salisburyba.com.au](mailto:eo@salisburyba.com.au)

We thank you for your continued support and look forward to working with the City of Salisbury over the coming months in delivering great outcomes for our consumers and businesses alike. We also look forward to working with all of our business and property owners on the challenges that lie ahead and celebrating with them their successes and achievements.

Yours Sincerely,

A handwritten signature in dark ink, appearing to read 'D Waylen', is written over a light blue horizontal line.

David Waylen - Executive Officer

For and on behalf of the board of the Salisbury Business Association Inc.

**Working with, and on behalf of, the Salisbury City Centre businesses and traders**

Events include the **Salisbury Food and Cultural Festival**, **Salisbury Business Awards**  
and the Annual **Salisbury Community Christmas Parade**

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## 2023/24 BUDGET

Approved February 2022

### Key Objectives

- Property and Business Owner Engagement
- Working with the City of Salisbury on key Salisbury City Centre strategies that support/complement the SCC Revitalisation Strategy
- Stakeholder Consultation and Collaboration
- Facilitating B-2-B Relationships
- Precinct wide marketing
- City Centre Activation
- Delivery of key events to raise the profile of the City Centre
- Promoting the Salisbury City Centre as a destination for everyone



## Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108  
M : 0414 813 202 Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)

The Salisbury Business Association celebrated 30 years in 2020 and is a not-for-profit incorporated membership based organisation funded through an annual Special Salisbury City Centre Rate levy collected by the City of Salisbury.

### Association's Objectives

The objectives of the Association are to:

1. Improve the public image of the Salisbury City Centre;
2. Formulate, and oversee the implementation of, a marketing strategy for the Salisbury City Centre;
3. Promote the Salisbury City Centre as one destination;
4. Attract more people to the Salisbury City Centre;
5. Encourage ethical behaviour and good business practice amongst the Association's Members;
6. Liaise and co-operate with the City of Salisbury and other authorities and bodies for better achieving the objects of the Association;
7. Generate funds to fulfil objectives 1 to 5 above.

### Services we Provide

We provide a range of services, to meet the needs of our members. They include:

1. Quality and timely communication to/between property owners, local traders/businesses and stakeholders;
2. Lobbying and advocacy on behalf of local traders/businesses to Salisbury Council, government departments, other stakeholders,
3. Providing a *Spotlight on Salisbury* philosophy supporting/promoting anything and everything that can attract people to the Salisbury City Centre;
2. Engagement activities/events such as Community Christmas Parade, Salisbury Car Show, Food and Cultural Festival, and others, as well as *partnering* with other key events/initiatives.
3. Opportunities for businesses to develop and capitalise on Business2Business (B-2-B) activities;
4. Facilitation (through a *one-stop-shopfront* service) where to seek help and support;
5. Annual member survey to ascertain the needs of members;
6. Training seminars, workshops and networking opportunities, delivered/facilitated, by the Association;
7. Other services as required.

***Working for, and on behalf of, the Salisbury City Centre local businesses***

***Events include Salisbury Community Christmas Parade, Salisbury Community Health Expo, Salisbury ... Food, Glorious Food, and the Annual Salisbury Business Awards.***



# Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108  
M : 0414 813 202 Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)

## 2023/24 BUDGET

For the year 01/07/2023 to 30/06/2024

### Expenditure

<u>Item</u>	<u>Requested</u> <u>2023/24</u>	<u>Current</u> <u>2022/23</u>
Office - Rent	22,500	22,500
Office - Power	2,500	2,500
Office – Phones & Broadband	2,500	3,800
Office – Business Hardware	500	500
Office – Programmed Maintenance	500	500
Software / I.T. Support/Licences	1,500	1,200
Australia Post	500	500
Stationery	500	500
Printing	1,000	500
Miscellaneous/Contingency	300	300
Accounting / Audit Fees	3,800	3,800
Staff Wages and Costs (incl Income Tax Withholding)	83,200	80,000
Superannuation	8,736	8,000
Staff Training/Development	500	500
Return to Work Levy	1,800	1,200
Insurances incl. Public Liability	4,000	4,000
Event Contingency Fund (1)	0	0
Annual Christmas Parade	20,000	20,000
New 'Minor' Events x 2	2,500	0
Health & Education Expo/Business Showcase/Fam Business	5,000	5,000
Precinct activation + 'minor' events	6,000	6,000
Business Awards Program	2,500	2,000
Precinct wide marketing	8,000	8,000
Member Events and Functions	1,200	1,200
Campaigns and Promotions	6,000	6,000
GST less GST credits	15,000	13,200
<b><u>TOTAL EXPENDITURE</u></b>	<b><u>\$200,536</u></b>	<b><u>\$191,700</u></b>

### Income

<u>Item</u>	<u>Requested 2023/24</u>	<u>Received 2022/23</u>
Special Levy	\$185,270.80	\$178,145
Sponsorships	\$ 16,000.00	\$ 16,000
<b><u>TOTAL INCOME</u></b>	<b><u>\$201,270.80</u></b>	<b><u>\$193,145</u></b>

### **TOTAL SURPLUS**

**\$734.80** **\$1,455**

**RETAINED OPERATIONAL SURPLUS 2022/23 (approx.)**

**\$40,000** **\$35,000**

*Working for, and on behalf of, the Salisbury City Centre local businesses*

*Events include **Salisbury Community Christmas Parade**, **Salisbury Community Health Expo**,  
**Salisbury ... Food, Glorious Food**, and the **Annual Salisbury Business Awards**.*





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### Notes to accompany the Budget 2023 - 24

- 1) **Event Contingency Fund** established to help offset unbudgeted and unforeseen costs relating to weather and other factors impacting on Association Events and Activities (\$10,000 held currently and to be maintained at this level)
- 2) Co-contribution to the Shopfront Improvement Program (up to \$8,750)

### Key Planned Expenditure of Retained Funds

- a) Significant precinct wide marketing campaigns including month long Salisbury ... Food, Glorious Food, Keeping Your Health on Track Community Health Expo, 6+ week Pre-Christmas Retail Campaign and up to 12 other minor campaigns.
- b) Addition of new events and promotions.
- c) Continuation of the Shopfront Improvement Grant Program co-contribution.
- d) Support of community key events such as Salisbury. RUN and Salisbury North Family Fun Day to expand the promotion of the Salisbury City Centre. Sponsor the Salisbury component of the Northern Business Breakfast to ensure that this key business networking and engagement event continues to thrive.
- e) Planning and delivering the annual Business Showcase Month (October) a partnered event with the City of Salisbury/Polaris Centre, Office for the Small Business Commissioner and the Rotary Club of Salisbury.
- f) Developing a new member database/CRM
- g) Maintaining an updated database of properties available to lease and showcasing these opportunities through multiple mediums such as the E-Newsletter, Facebook and [www.salisburyba.com.au](http://www.salisburyba.com.au).
- h) Delivering on key community events such as the 31<sup>st</sup> Salisbury Community Christmas Parade and various FREE family friendly themed community Fun Days throughout the year
- i) Workshops and consultation opportunities with property owners around creating a shared long-term vision for the Salisbury City Centre and a commitment to working collaboratively to achieve this.
- j) Increased member engagement opportunities.
- k) Conduct our Annual Member Satisfaction Survey.

***Working for, and on behalf of, the Salisbury City Centre local businesses***

***Events include Salisbury Community Christmas Parade, Salisbury Community Health Expo, Salisbury ... Food, Glorious Food, and the Annual Salisbury Business Awards.***



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### Highlights of 2022-2023

- 1) A returning to 'normal' approach post-COVID;
- 2) Providing quality and timely regular information and updates to our member businesses via our fortnightly business e-newsletter and social media;
- 3) Continuing and enhancing crucial working partnerships with the City of Salisbury (both elected members and key staff), key State and Federal MP's including the Hon. Zoe Bettison MP (Member for Ramsay and her electorate office), Matt Burnell MP (Member for Spence and his electorate office) Parabanks Shopping Centre management, Hoyts Australia Salisbury Cinemas, state government departments including DIT, Office for Small and Family Business, SA Small Business Commissioner, Office for Consumer and Business Services and other key stakeholders;
- 4) Continuing to ensure that the Association is a professionally managed, progressive, relevant respected and engaging body of business identities and property owners committed to positioning the Salisbury City Centre as the commercial and cultural capital of Adelaide's North;
- 5) Continuing an effective engagement strategy based on quality and timely stakeholder communication, consultation and collaboration;
- 6) Working collaboratively with the City of Salisbury on a range of precinct improvement activities, including the John Street and Church Street Renewal Project, waste management for businesses, shopfront improvement grant program and precinct wide streetscaping;
- 7) Delivered a varied range of activities and initiatives to support our traders and local businesses as well as attracting more and more people into the Salisbury City Centre including events and other external focused activities. These included:
  - **National Volunteer Week 2022 Expo**, social media campaign and recognition program in partnership with Northern Volunteering SA Inc.
  - **Mainstreet of Australia Week John Street Family Fun Day**
  - Return of the **Salisbury Community Christmas Parade** after a 2-year COVID enforced hiatus
  - Participated in the City of Salisbury's Annual **Salisbury Fringe Carnival** with a promotional stand and part of the Blue Brick Road initiative
  - Our second annual Community Health Expo was held in June (well received)
- 8) Launched an exciting and diverse event calendar for 2023 including new events such as:
  - **Education, Employment and Training Expo**
- 9) Supporting our property owners by assisting businesses to remain vibrant, dynamic, compliant and viable.

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### GOVERNANCE

- 1) We continued to be supported by a strong, diverse, highly skilled, passionate, refreshed and forward-thinking Board which oversees the strategic direction of the Association.
- 3) Continuing to implement our 2023 – 2025 Strategic Business Plan.

### PRUDENT FINANCIAL MANAGEMENT

- 1) Budget management strategies continuing across the organisation, with new and more effective KPI's implemented to measure success of Association activities and modifications to activities which were not meeting agreed targets.
- 2) The Association continues to set aside and manage a \$10,000 contingency fund to support events likely to be affected by factors such as adverse weather or cancellation due to unforeseen circumstances.
- 3) Retain accrued income to consider major projects such as (a) City-wide marketing initiatives and other projects that will benefit our members and 'users' of the Salisbury City Centre.

### CONSULTATION and MEMBER ENGAGEMENT

- 1) Continue to work with the City of Salisbury and Association members on the City Centre development opportunities, trader mix, collaboration opportunities, parking concerns, etc. all of which support the City of Salisbury's City Centre Revitalisation Strategy (Master Plan).
- 2) Legislative Compliance and Lobbying around Waste Reduction Strategies.

### COMMUNICATION

- 1) Continuing our communication strategy keeping members and key stakeholders aware of both the activities of the Association as a whole, and initiatives/events/activities which would be beneficial to their businesses, such as:
  - a. Produced 24 editions of our fortnightly member e-newsletter the **Salisbury City Centre Business News** including provision of 50+ printed copies to traders and local 'hot-spots'. More than 750 organisations/businesses/business associations, MP's and Salisbury traders receive our newsletter
  - b. Maintained 7 **Facebook pages** promoting various facets of the Salisbury City Centre and its events and targeting specific broader demographic groups.

### MARKETING and PROMOTION

- 1) Delivered an enhanced range of campaigns to support our Precinct-wide Marketing Strategy to 'selling' the virtues of making Salisbury your destination for commerce, culture, retail, education, entertainment and business needs. These included:
  - Managing the **Salisbury City Centre Facebook page** promoting everything 'Salisbury'
  - Updating all marketing collateral and imagery.
  - **3 Facebook pages** to support our major events/promotions/space activation initiatives.
  - Continuing campaigns to support our member businesses, including
    - Shop Local campaigns, including partnering with Go Local First
    - Year round retail and entertainment campaign

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- Christmas specific Retail and Hospitality Campaign
    - Supporting local businesses with Christmas parties and catering
  - Print Medium marketing including
    - Continuing our partnership with Northern Living
    - Northern Business Breakfast Connector Magazine
    - Northern Adelaide Magazine
    - Salisbury Aware
  - Promotional materials included in expos and information sessions such as Parabanks Shopping Centre promotional stand and others.
- 2) Taking the Salisbury City Centre 'message' wider into the community with new partnerships and promotional attendance at other local events including:
- At least 1 Salisbury Plays, or its equivalent each year
  - Community House Markets and Events
  - Sponsor Salisbury North Community Family Fun Day (should this continue)
- 3) Conducted the annual **Salisbury Business Awards** (*commenced in 2017*) with the following highlights:
- Increased to 13 individually sponsored categories,
  - Record number of businesses nominated, including many new businesses,
  - 9,8000+ votes, an increase on the previous year, despite a shortened voting window, Hosted an Awards dinner attended by 120+ people (capacity event at the Salisbury Community Hub),
  - Secured the SA Small Business Commissioner Nerissa Kilvert as our Guest Speaker.

### LOBBYING and ADVOCACY

Continued to lobby local MP's state and federal, Ministers and Shadow Ministers, as well as Elected Members and staff of the City of Salisbury and participate in discussions and roundtables on key issues that were impediments to business including:

- Jobs in the North – how can 'we' get suitable applicants
- GP issues around recruitment, Medicare Levy, GAP payments and bulk billing
- Safety and security for business operators
- Rising electricity costs
- Business costs rising and concerns around supply chains
- Issues relating to rough sleepers in the SCC, homelessness and associated issues

### SAFETY and SECURITY

- 1) The Association continues to manage the **Salisbury City Centre Business Watch** and works closely with property owners, SAPOL and the City of Salisbury around identified issues. The Business Watch is promoted via a section in the fortnightly E-Newsletter and a dedicated Facebook page <https://www.facebook.com/SalisburyCityCentreBusinessWatch>
- 2) Continuing to advocate for improved security and safety for our business and property owners and our customer base through increased CCTV and police resources across the City Centre.

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### EVENTS and SPACE ACTIVATION

- 1) Through stakeholder engagement and feedback, we continue to deliver and develop a range of family friendly FREE events for the Salisbury City Centre, targeting different demographic groups and aiming to attract more people to visit the City Centre either for the first time or to make it a regular return destination:
  - a. Campaign to keep people well through Keeping your Health on Track campaign and community Health Expo. Salisbury City Centre ... where your health and wellbeing are our #1 Priority.
  - b. Book Them Out – encouraging increased dine-in at Cafes, Restaurants and Hotels
  - c. Salisbury Food Glorious Food 1 month campaign – dine out, takeaway and delivery
  - d. Spotlight on education, employment and training providers across the City Centre
  - e. Salisbury Business Showcase
  - f. Office Christmas Parties at local venues
  - g. 7 week Christmas retail and hospitality campaign
  - h. All our major events continue to be supported, and managed, by a multi community stakeholder Operational Group to ensure their ongoing success.
- 2) Our Executive Officer's continues to be involved in city-wide initiatives, such as: City of Salisbury Forums, political/interest forums hosted by local MP's and is a Member of the Organising Committee of the Northern Business Breakfast
- 3) Resource sharing through the loan of Association outdoor furniture (trestles, chairs, café tables and umbrellas) and generic signage for events including Salisbury Bowling Club events, Salisbury RSL ANZAC Day Commemoration, Hon. Zoe Bettison's Parents and Babies Expo and others. (*Reciprocal sharing arrangements in place with City of Salisbury and Rotary Club of Salisbury for equipment and logistics they hold*).

The Association's role continues to be to promote the Salisbury City Centre as a work, play, study, shop, invest, eat destination and our Board, through showcasing the cultural diversity and broad range of food, restaurants, cafes and businesses, seeks to position Salisbury as ***the place the 'world comes to'***.

Every initiative we undertake aims to create a place to meet, and place to be and a place to feel safe whilst doing business, enjoying our diverse cultural offerings and our unique 'MainStreet' and shopping precinct environment.

Over the coming financial year, we will celebrate 33 years of supporting the Salisbury City Centre business community, and we will continue to build upon the strong foundation that we have created, and we will focus on our strengths to hold events, activities and campaigns throughout the year that meet the needs of our local businesses, stakeholders and various target audiences and that continue to expose the wider community to a taste of what Salisbury has to offer.

We will continue doing all the above whilst being financially prudent in managing our budget and developing partnership and sponsorship opportunities on every possible occasion.

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We are excited about future opportunities which will help the Salisbury City Centre thrive including:

1. SCC Revitalisation Strategy strategic site/s redevelopment
2. New Salisbury Aquatic Centre
3. Future Dry Creek development
4. District Shopping Outlet bringing more people out north

Working collaboratively with all stakeholders, we will achieve great outcomes and results for the Salisbury City Centre.

On behalf of our Board, we thank you for your continued support of the Salisbury Business Association Inc and we look forward to continuing to work closely with the City of Salisbury.

Kind regards,

A handwritten signature in blue ink, appearing to read "Marty Edwards".

Marty Edwards (Chair)  
Ph: 0420 974 711

A handwritten signature in blue ink, appearing to read "David Waylen".

David Waylen (Executive Officer)  
Ph: 0414 813 202

***On behalf of the Salisbury Business Association Inc.***

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***Working for, and on behalf of, the Salisbury City Centre local businesses***

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<b>ITEM</b>	2.1.6
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	Third Quarter Budget Review 2022/23
<b>AUTHORS</b>	Kate George, Manager Financial Services, Business Excellence Joe Scordo, Senior Management Accountant, Business Excellence Brayden French, Assistant Accountant, Business Excellence
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This report provides a high-level summary of the financial impacts of the Budget Review contained in Attachment 1, and seeks Council's approval of associated budget review adjustments. The attachment provides an update on Council's delivery of both the operating and capital budgets through the program view and capital summary. It also provides context to the budget review adjustments contained in this covering item.

**RECOMMENDATION**That Council:

1. Notes the 2022/23 Third Quarter Budget Review report (Attachment 1, Item no 2.1.6, Finance and Corporate Services Committee, 15 May 2023).
2. Approves the budget variances identified in this report and contained in the Budget Variation Summary (Attachment 1, Item No. 2.1.6 Finance and Corporate Services Committee 15 May 2023), and approves that net capital and operating \$1,065,165 be credited to the Sundry Project Fund. This will bring the balance to \$1,065,165 prior to the allocation of approved net bids.
3. Approves the allocation of funding for the following **non-discretionary** net bids:

**OPERATING**

Community Grants Program	\$40,000
Food Organics Green Organics Free Bin Rollout	\$535,200
Plant Equipment for Removal of Seaweed from St Kilda Boat Channel	\$40,000

**CAPITAL**

CONFIDENTIAL ITEM	\$150,000
Dueter Road, Paralowie, New Post & Rail Fencing	\$60,000
Lake Wall Remediation Mawson Lakes	\$240,000
Office for Recreation Sport & Racing Grant Application for Burton Park	\$300,000

**TOTAL** **\$1,365,200**

*NB: If parts 1, 2 & 3 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$300,035).*



4. Approves the allocation of funding for the following **discretionary** net bids:

**OPERATING**

Mosquito Control	\$50,000
Provision for WHS Initiatives	\$42,800
Salisbury Aware Budget Variation	\$26,000
Salisbury Water – Electricity Operational Expenditure	\$125,000
Tree Removal Budget	\$100,000
Verge Maintenance	\$219,000

**CAPITAL**

CONFIDENTIAL ITEM	\$120,000
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**TOTAL** **\$682,800**

*NB: If parts 1, 2, 3 & 4 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$982,835).*

5. Approves the following budget timing adjustments which will result in a decrease in loan borrowings in the 2022/23 financial year and an increase in loan borrowings in the 2023/24 financial year:

Retimed Budget Funding associated with the Plant & Fleet Replacement Program \$2,400,000

Retimed Budget Funding associated with St Albans Reserve Playspace \$500,000

Retimed Budget Funding associated with Streetscape Program \$500,000

Retimed Budget Funding associated with Dept Infrastructure & Transport Grant Funding \$2,040,000

Retimed Budget Funding associated with Office for Recreation, Sport & Racing Grant Funding \$2,500,000

Retimed Budget Funding associated with Paddocks Master Plan Implementation \$500,000

Retimed Budget Funding associated with Salisbury Aquatic Centre \$13,870,000

Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting \$600,000

**TOTAL** **\$22,910,000**

*NB: If parts 1, 2, 3, 4 & 5 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.*

## 6. Approves the following transfers:

Animal Pound Additional Funds Transfer	\$140,000
John Street Artwork Design Budget Transfer	\$20,000
Transfer savings from Strategic and International Partnerships to the Pooraka Men's Shed	\$20,000
Salisbury Water – Contractual Services	\$100,000
Transfer City Infrastructure Admin Consulting to Audits/Structure Assessments Project	\$20,000
Transfer City Infrastructure Delivery Contractual Services to City Development Contributions	\$35,000
Transfer from Salaries and Wages Provision to CEO Consulting budget	\$130,000
Transfer from Salaries and Wages Provision to City Development Consulting budget	\$150,000
Transfer from Salaries and Wages Provision to People and Culture Legal expenditure	\$47,000
Transfer from Salaries and Wages Provision to Procurement Legal Expenditure	\$82,000

*NB: If parts 1, 2, 3, 4, 5 & 6 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.*

## 7. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 6 of this recommendation.

*(NB: If parts 1 to 6 of this resolution are moved as recommended, loan borrowings in 2022/23 will decrease by \$21,927,165.)*

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

## 1. 2022/23 Third Quarter Budget Review

**1. BACKGROUND**

- 1.1 In accordance with Part 2 of the *Local Government (Financial Management) Regulations 2011*, Financial Accountability, the attached Third Budget Review for the financial year 2022/23 has been prepared.

**2. CONSULTATION / COMMUNICATION**

## 2.1 Internal

- 2.1.1 The processes of preparing the budget review requires extensive internal consultation to ensure that commentary reflects the operations of Council, and to identify funding needs, which typically have been subject of various Council reports leading up to the review.

### 3. REPORT

- 3.1 The original budget was for an operating surplus of \$1,229k, which has been revised to a forecast deficit of (\$5,514k). It should be noted that the final result for the year may be further impacted through other variations throughout our operations.
- 3.2 Budget Review Operating Bids total \$1,178k and Capital Bids net total \$870k as reported in the attached Third Quarter Budget Review.
- 3.3 At the commencement of 2022/23 financial year indicative net borrowings were \$38.4M as detailed in section 4 of the 2022/23 Third Quarter Budget Review Report (Attachment 1). Offsetting this were Surplus Facilities from 2021/22 of \$38M, resulting in indicative net borrowings of \$0.4M, with Council noting that there was no need to establish additional facilities at that time. Through the first and second quarter reviews indicative borrowings decreased by \$112k. As a result of the third quarter review, expected draw down on borrowing facilities for the financial year are reduced by \$21.6M. It should be noted that the main contributor to the reduction in borrowings is the retiming of capital projects totaling \$22.9M as detailed in Appendix 2, with these borrowing now required in the 2023/24 financial year as these projects are delivered.
- 3.4 At the time of writing this report, there has been no communication from the South Australian Local Government Grants Commission concerning the early receipt of the 2023/24 Financial Assistance Grant and no adjustment is made at third quarter budget review for this item.
- 3.5 The 2022/23 Capital Works Program at the end of the second quarter increased to \$107M following approval of budget revisions in February 2023, Resolution 0122/2023. The original Capital Works Program budget for 2022/23 was 74.4M. At the conclusion of 2022/23 third quarter, the revised capital expenditure budget for 2022/23 is \$113.1M, prior to third quarter adjustments as per Recommendations 1 to 6 above.
- 3.6 The table below summarises percentage completed data.

		% of Original Budget (\$74.4M)	% of Revised Budget (\$113.1M)	% of Revised Budget including Third Quarter Adjustments (\$91.7M)
Spent to Date	\$41.0M	55.1%	36.3%	44.7%
Spend + Commitments	\$76.8M	103.2%	67.9%	83.8%

### 4. CONCLUSION / PROPOSAL

- 4.1 It is proposed that Council consider the Third Quarter Budget Review 2022/23 Report attached and approve the Recommendations as detailed at Section 5 of the attached document, and above.





**2022/23 THIRD QUARTER BUDGET REVIEW  
REPORT**

**For the period ended  
31 March 2023**

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## 1. Executive Summary

Council's financial position following the Third Quarter Budget Review remains an operating deficit with a marginal improvement over the Second Quarter Budget Review position due to favourable operating budget variations (Appendix 1) included in this review.

The Budget Review is a legislative requirement under Part 9 of the Local Government (Financial Management) Regulations 2011, and Council's approach to managing its budget throughout the year has been set within the Treasury Policy, Part E – Policy Statement, paragraph 1.2:

*Council manages its finances holistically in accordance with its overall financial sustainability strategies and targets. This means Council will:*

- *Maintain target ranges for its Net Financial Liabilities ratio;*
- *Generally only borrow funds when it needs cash and not specifically for particular projects;*
- *Apply any funds that are not immediately required to meet approved expenditure (including funds that are required to be expended for specific purposes but are not required to be kept in separate bank accounts) to reduce its level of borrowings or to defer and/or reduce the level of new borrowings that would otherwise be required.*

*Budget Review Process/Funding Requests Arising throughout the financial year*

- *Apply surplus contained within the Sundry Projects Fund, following adjustments for variations to existing estimates, to a reduction in borrowings.*
- *To ensure ongoing financial sustainability and appropriate deliberation of arising matters, it is imperative that wherever possible any new bids/projects arising through the year are to be referred to the budget process for the subsequent year as this enables Council to consider the merits of these proposals with all other bids/projects.*
- *To be considered for funding during the year the project must be urgent or advantageous to Council, and where possible Council should consider options for cancelling or deferring existing projects to enable funds to be made available. It should be considered a last resort to add to the program and increase borrowings as this does not enable Council to consider the merits of the specific project in light of all other proposed projects.*
- *From time to time a matter may be referred to the next quarterly budget review as a 'Non-discretionary Budget Review Bid'. This mechanism is only to be used when funds must be expended without delay, and consequently should be regarded as an extraordinary situation or advantageous to Council.*

This policy position has been set to strike a balance between being responsive to emerging issues, and ensuring that budget Financial Targets are achieved.

Financial Sustainability Targets

Council commenced 2022/23 with a budgeted operating surplus of \$1,229k. At the 2022/23 First Quarter Budget Review Council endorsed budget variations taking the projected operating position to an operating deficit of (\$6,662k). Following endorsement of the 2022/23 Second Quarter Budget Review the projected operating position was an operating deficit of (\$5,637k). Should Council approve the recommendations of the Third Quarter Budget Review, the forecast operating deficit will move to (\$5,514k). The current forecast position with respect to the financial sustainability indicators is detailed in the table below.

	Target	Budget	Current Forecast	Current Forecast (adj)
Operating Surplus		1,229	(5,514)	1,192
Operating Surplus Ratio	0.5%-5%	0.90%	(4.16%)	0.90%
Net Financial Liabilities	<70%	60.82%	37.54%	37.54%
Asset Renewal Funding Ratio	90%-110%	100%	111%	111%

**Note:** Current Forecast includes Carry forwards from 2021/22 into the 2022/23 financial year of \$4.6M Operating and \$27.4M, noting that estimated Operating Carry Forwards of \$2.2M from 2022/23 into the 2023/24 financial year have also been reflected in the Forecast Operating Surplus. Current Forecast (adj) uses the Current Forecast Assumptions and adds back the early receipt of the Financial Assistance Grant of \$6.7M in calculating the Operating Surplus Ratio, which is consistent with EOFY disclosures.

The decline in operating position results from a number of budget changes reflected through this and previous budget reviews. Operating Prior Year Carry Forward Funds \$4,639k and early receipt of 2022/23 Financial Assistance Grants \$6,706k have significant impacts on the operating position. The current forecast for the Operating Surplus / (Deficit) results in an operating surplus ratio outside of Council's financial targets, which reduces the capacity for Council to make further changes to its budget without moving further outside its endorsed financial targets. When adjusted for the early receipt of 2022/23 Financial Assistance Grants into 2021/22 the ratio is within the targeted endorsed range of Council.

Consolidated Funding Statement

This statement (expanded upon in Section 3.3) details the movement between the original budget and Council's budget position following the adoption of this review:

2022/23 Operating Budget Forecast	\$'000
Original Budgeted Operating Surplus	1,229
2021/22 Operating Carry Forward Funds	(4,639)
2022/23 Operating Carry Forward Funds - Estimated	2,200
First Quarter Budget Review Adjustments	(5,452)
Second Quarter Budget Review Adjustments	1,025
Third Quarter Budget Review Adjustments	123
<b>Forecast Operating Surplus/(Deficit)</b>	<b>(5,514)</b>

The operating budget deficit forecast is \$5,514k following adoption of this review, inclusive of estimated 2022/23 carry forwards of \$2,200k. This is a marginal improvement over the Second Quarter Budget Review operating deficit forecast of \$5,637k.

The 2022/23 operating budget is significantly impacted by the early receipt of the Federal Financial Assistance Grant, resulting in a reduction in current year income of \$6.7M. These funds were received in the last quarter of 2021/22, and although they relate to the 2022/23 financial year, had to be recognised in the year of receipt as required by the Local Government Act and relevant Accounting Standards. This had a favourable impact on our cash and surplus for the 2021/22 financial year, with a corresponding reduction in 2022/23. The forecast has assumed the 2023/24 payment will be made in the 2023/24 financial year as there is no certainty that ongoing early receipt will continue into the future, and should the funds be received early they are intended for the subsequent year and should not be allocated to expenditure in the current financial year.

The operating surplus is adversely impacted by the carry forward of prior year projects of \$4,639k into the current year. These projects were funded in last year's operating budget and are being spent during 2022/23. Similarly, our estimate is there will be carry forwards of \$2,200k from this year into 2023/24, based on historical carry forward amounts over the past 5 years.

#### Capital Works Program

The Capital Program spend to date is \$41M or 36.3% of the revised capital budget of \$113.1M. A further \$35.8M of expenditure is committed as at the conclusion of the third quarter, bringing total expenditure and commitment to \$76.8M or 67.9% of the revised budget.

Detailed analysis of the capital program and the status of individual projects are contained within Appendix 5.

#### Sundry Projects Fund

The overall impact of this review is a favourable adjustment of \$21.9M, comprised of favourable operating budget variations of \$0.9M (detailed in Appendix 1), allocations arising from net bids of \$2.0M contained in Section 2 of this review, favourable capital variations of \$0.2M as detailed in Appendix 1, and favourable budget timing adjustments of \$22.9M as detailed in Appendix 2.

#### Loan Borrowings / Investments

Loan Borrowing requirements for 2022/23 were considered in August 2022, with the original budget indicative net loan borrowings being \$38.4M. Offsetting this were Surplus Facilities from 2021/22 of \$38M, resulting in indicative net borrowings of \$0.4M, with Council noting that there was no need to establish additional facilities at that time (resolution 1440/2022).

First Quarter Budget Review variations and adjustments resulted in a decrease in loan borrowings of \$1,161k (resolution number 1532/2022), followed by Second Quarter Budget Review variations which resulted in an increase in borrowing requirement of \$1,048k (resolution number 0122/2023). As a consequence of Third Quarter Budget variations contained in Appendix 1, new bids detailed in Section 2, and budget timing adjustments detailed in Appendix 2, loan borrowings will decrease by \$21,927k, bringing the total decrease for the year to \$22,040k and results in a Net Investment position of \$21,620k at the conclusion of Third Quarter. Effectively this means that the expected draw down on existing facilities is reduced by \$21.6M. Further details are contained in Section 4 of this review.

## 2. New Bid Proposals

New/Additional Capital Bids	Expenditure	Funding	Net Bid
<b>NON DISCRETIONARY - CAPITAL BIDS</b>			
<b>CONFIDENTIAL ITEM</b>			
NB0416 Council approved the inclusion of a non-discretionary budget bid of \$120,000 (Council Resolution 0211/2023 March 2023) as part of the 2022/23 Third Quarter Budget Review to progress the next stages of the project. The financials of this bid have been adjusted to reflect Council feedback at the meeting. (resolution number 0211/2023 March 2023)	150,000	0	150,000
<b>Deuter Road, Paralowie, New Post &amp; Rail Fencing</b>			
NB0383 To assist with management of parking, install post and rail fencing along Deuter Road, Paralowie. (resolution number 0125/2023 February 2023)	60,000	0	60,000
<b>Lake Wall Remediation Mawson Lakes</b>			
NB0382 Provision of funding to enable remediation works to occur on the lake walls in Mawson Lakes at Shearwater and Sir Douglas Mawson Lakes. (resolution number 0125/2023 February 2023)	240,000	0	240,000
<b>Office for Recreation Sport &amp; Racing Grant Application for Burton Park</b>			
NB0438 In preparation for the grant application submitted to the Office for Recreation, Sport and Racing, and as approved by Council in December 2022, create \$600k budget and associated funding stream for the Burton Park Sportsfield Lighting Improvements project. (resolution number 0040/2022 November 2022)	600,000	300,000	300,000
<b>TOTAL - NON DISCRETIONARY - CAPITAL BIDS</b>	<b>1,050,000</b>	<b>300,000</b>	<b>750,000</b>

New/Additional Capital Bids	Expenditure	Funding	Net Bid
<b>DISCRETIONARY - CAPITAL BIDS</b>			
<b>CONFIDENTIAL ITEM</b>			
NB0462 Confidential. (resolution number 0315/2023 April 2023)	120,000	0	120,000
<b>TOTAL - DISCRETIONARY - CAPITAL BIDS</b>	<b>120,000</b>	<b>0</b>	<b>120,000</b>
<b>TOTAL CAPITAL BIDS</b>	<b>1,170,000</b>	<b>300,000</b>	<b>870,000</b>



New/Additional Operating Bids	Expenditure	Funding	Net Bid
<b>NON DISCRETIONARY - OPERATING BIDS</b>			
<b>Community Grant Program</b> NB0393 Additional budget for the 2022/23 Community Grant Program. (resolution number 0182/2023 March 2023)	40,000	0	40,000
<b>Food Organics Green Organics Free Bin rollout</b> NB0457 Free Green Bin rollout program has had greater take up than expected and the 10,000 new bins will be rolled out over 2 years instead of the forecast 5 years, bringing forward the 2021/22 bid OPN000670 Increased greenwaste service level across the City. (resolution number 0110/2023 February 2023)	535,200	0	535,200
<b>Plant Equipment for Removal of Seaweed from St Kilda Boat Channel</b> NB0397 As per Resolution 0125/2023, allocate \$40,000 to undertake a seaweed removal trial at St Kilda boat channel and wetlands using an amphibious weed harvester. (resolution number 0125/2023 February 2023)	40,000	0	40,000
<b>TOTAL - NON DISCRETIONARY - OPERATING BIDS</b>	<b>615,200</b>	<b>0</b>	<b>615,200</b>

New/Additional Operating Bids	Expenditure	Funding	Net Bid
<b>DISCRETIONARY - OPERATING BIDS</b>			
<b>Mosquito Control</b> NB0410 The City of Salisbury undertakes an annual mosquito control program to manage and minimise the nuisance issues and potential public health effects associated with mosquitoes. As part of a breeding sites and species review that was conducted in 2021, new and potential breeding sites were identified along with a range of mosquito species including freshwater species. The new sites have been included in the annual treatment schedule and increase the treatment areas. The La Nina weather event has required increased and more regular treatments increasing costs, along with ad hoc areas being identified and requiring treatment. (resolution number 0097/2023 January 2023)	50,000	0	50,000
<b>Provision for WHS Initiatives</b> NB0466 Council has recently received a Special Distribution from the Mutual Liability Scheme in relation to Risk (per Appendix 1 - Budget Variation Summary IG0465). It is proposed these funds are used to aid the prevention of workplace hazards, the development of systems supporting the prevention and reporting of work health and safety and implementation of emergency management measures, with the Executive Group to determine the specific improvements to be implemented.	42,800	0	42,800
<b>Salisbury Aware Budget Variation</b> NB0454 Escalating Printing and Distribution costs over the financial year have pushed this over budget. A revitalisation concept that provides significant savings for the next financial year has been endorsed by Council. (resolution number 0152/2023 April 2023)	26,000	0	26,000
<b>Salisbury Water - Electricity Operational Expenditure</b> NB0423 Budget adjustment to account for higher electricity running costs associated with water treatment processes. Full EOY impact is anticipated to be \$225k and will be offset by reallocation of \$100k from contractual services. Net operational impact \$125k.	125,000	0	125,000
<b>Tree Removal</b> NB0419 Reactive tree removal, mainly as a result of community requests, has shown significant increases during the year placing pressure on existing budgets at existing service levels. The 2022/23 original budget for Tree Removal of \$363k was revised to \$463k at second quarter budget review. To continue this reactive tree service at current service levels, as referred via the Environmental Sustainability and Trees Sub Committee, a further increase of \$100k in budget is sought, noting that actual expenditure as at the end of April is \$413k. Customer enquiries for tree removal and pruning have increased by approximately 200 requests per year.	100,000	0	100,000
<b>Verge Maintenance</b> NB0405 Short fall within the budget of approximately \$219,000 resulting from the expiry of verge contract 11022 and 11023, 31 December 2022 and introduction of the new verge contract 11495 and 11496 from 1 January 2023. New contract pricing agreement and service change. (resolution number 1474/2022 August 2022)	219,000	0	219,000
<b>TOTAL - DISCRETIONARY - OPERATING BIDS</b>	<b>562,800</b>	<b>0</b>	<b>562,800</b>
<b>TOTAL OPERATING BIDS</b>	<b>1,178,000</b>	<b>0</b>	<b>1,178,000</b>



### 3. Budget Review

#### 3.1 Policy and Context

The Budget Review is a legislative requirement under Part 9 of the Local Government (Financial Management) Regulations 2011, and Council's approach to managing its budget throughout the year has been set within the Treasury Policy, Part E – Policy Statement, paragraph 1.2:

- 1.2 Council manages its finances holistically in accordance with its overall financial sustainability strategies and targets. This means Council will:
- Maintain target ranges for its Net Financial Liabilities ratio;
  - Generally only borrow funds when it needs cash and not specifically for particular projects;
  - Apply any funds that are not immediately required to meet approved expenditure (including funds that are required to be expended for specific purposes but are not required to be kept in separate bank accounts) to reduce its level of borrowings or to defer and/or reduce the level of new borrowings that would otherwise be required.
  - Apply surplus contained within the Sundry Projects Fund, following adjustments for variations to existing estimates, to a reduction in borrowings. Any new bids/projects arising through the year are to be referred to the budget planning process for the subsequent year, unless they are of sufficient urgency, in which case Council may finance such projects by reducing/cancelling an existing budgeted project, or approving an increase to the borrowing requirement.

### 3.2 Sundry Projects Fund

The Sundry Projects Fund (SPF) represents a mechanism for dealing with budget variations and urgent bids. Its balance represents the projected surplus for the year but it must be remembered that there are variations through the budget and the final result will be a combination of the SPF and these other variations. The current status of the SPF as a result of this review is represented below:

<b>Original Budget 1 July 2022</b>	<b>\$</b>
	-
<b>Additions:</b>	
First Quarter Budget Review (Resolution 1532/2022)	(5,545,022)
Second Quarter Budget Review (Resolution 0122/2023)	2,326,608
<b>Allocations:</b>	
First Quarter Budget Review (Resolution 1532/2022)	6,705,849
Second Quarter Budget Review (Resolution 0122/2023)	(3,374,750)
<b>Impact on Loan Borrowings:</b>	
Decrease in borrowings - First Quarter Budget Review (Resolution 1532/2022)	(1,160,827)
Increase in borrowings - Second Quarter Budget Review (Resolution 0122/2023)	1,048,142
<b>Balance prior to the consideration of bids</b>	<b>-</b>
<b>Recommendations – Third Quarter Budget Review:</b>	
Variations to Sundry Projects Fund – Appendix 1 Budget Variation Summary (Recommendation 2)	
Operating Variations	869,165
Capital Variations	196,000
<b>Balance after Variations to the Sundry Projects Funds</b>	<b>1,065,165</b>
Allocations arising from bids contained in Section 2	(2,048,000)
Budget Timing Adjustments (Appendix 2)	22,910,000
<b>Movements in General Loan Borrowings / Investments:</b>	
Decrease in Borrowings due to bids, Operating & Capital Variations and Timing Adjustments	(21,927,165)
<b>Net Movements in General Loan Borrowings</b>	<b>(21,927,165)</b>
<b>Balance Remaining</b>	<b>-</b>

The net favourable operating budget variations of \$869k (detailed in Appendix 1), allocations arising from net bids of \$2,048k contained in Section 2 of this review, revision of the 2022/23 capital expenditure totalling \$196k (detailed in Appendix 1), and retiming of capital expenditure projects totalling \$22,910k (details in Appendix 2), results in a favourable adjustment of \$21,927k, decreasing indicative loan borrowings as detailed in Section 4. It should be noted that timing adjusted projects will require funding in the 2023/24 financial year, and so the impact on borrowings is effectively a timing adjustment as well.

### 3.3 Consolidated Funding Statement

Consolidated Funding Statement	Third Quarter Revised Budget 2022/23	Original Budget 2022/23
<b>PART 1 - OPERATING</b>		
Operating Revenue - Original Budget	135,926	135,926
First Quarter Budget Review Adjustments	(5,467)	
Second Quarter Budget Review Adjustments	1,159	
<b>Proposed Third Quarter Adjustments:</b>		
Operating Income Gains (Appendix 1)	748	
Operating Income Losses (Appendix 1)	(303)	
Operating Income Budget Variations (Appendix 1)	(71)	
Operating Variations - Internal Charge Adjustments	227	
Interest on Reserves and Developer Contributions	412	
<b>Operating Revenue</b>	<b>132,632</b>	<b>135,926</b>
Operating Expenditure - Original Budget	134,697	134,697
First Quarter Budget Review Adjustments	4,624	
Second Quarter Budget Review Adjustments	135	
<b>Proposed Third Quarter Adjustments:</b>		
Operating Expenditure Savings (Appendix 1)	(641)	
Operating Expenditure Budget Variations (Appendix 1)	(71)	
Operating Variations - Internal Charge Adjustments	227	
Operating New Bids (Considered as part of this Review)	1,178	
Transfers to Capital	(20)	
Prior Year Carry Forward Correction	217	
<b>Operating Expenditure</b>	<b>140,346</b>	<b>134,697</b>
<b>Estimated 2022/23 Operating Carry Forwards</b>	<b>2,200</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(5,514)</b>	<b>1,229</b>
<b>PART 2 - CAPITAL AND OTHER ADJUSTMENTS</b>		
Capital Revenue - Original Budget	2,940	2,940
First Quarter Budget Review Adjustments	0	
Second Quarter Budget Review Adjustments	3,805	
<b>Proposed Third Quarter Adjustments:</b>		
Other Capital Income Budget Variations (Appendix 1)	50	
Capital New Bids (Considered as part of this Review)	300	
<b>Capital Revenue</b>	<b>7,095</b>	<b>2,940</b>
<b>Net Surplus/(Deficit) Resulting From Operations</b>	<b>1,581</b>	<b>4,169</b>
Capital Expenditure - Original Budget	74,354	74,354
First Quarter Budget Review Adjustments	28,631	
Second Quarter Budget Review Adjustments	5,804	
<b>Proposed Third Quarter Adjustments:</b>		
Capital Expenditure Savings and Declarations (Appendix 1)	(196)	
Capital New Bids (Considered as part of this Review)	1,170	
Other Capital Expenditure Budget Variations (Appendix 1)	50	
Transfers from Operating	20	
Capital Expenditure Retimed (Appendix 2)	(22,910)	
<b>Capital Expenditure</b>	<b>86,923</b>	<b>74,354</b>
Principal Repayments	(1,321)	(1,321)
Net Transfers to and From Reserves	(930)	(400)
Net Gain on Disposal of Assets	1,670	1,670
Prior Year Carry Forward Funds	33,222	
Timing Difference in Financial Assistance Grant	6,706	
Estimated Current Year Operating Carry Forward Funds	(2,200)	
Add Back Depreciation of Non Current Assets	31,856	31,856
<b>Cash Surplus/(Deficit/Borrowings)</b>	<b>(16,339)</b>	<b>(38,379)</b>
<b>Facilities Applied</b>	<b>37,959</b>	
<b>Proposed / Investment Balance/(Loan Borrowings)</b>	<b>21,620</b>	<b>(38,379)</b>

The Consolidated Funding Statement (CFS) provides a comparison between the original budget and the revised position should this review be adopted. The statement identifies the projected Operating Surplus / (Deficit) which is a primary indicator of financial sustainability. The original budget was for an operating surplus of \$1,229k, revised to a forecast deficit of \$6,662k following adoption of the 2022/23 First Quarter Review. The forecast position was updated by the endorsed 2022/23 Second Quarter Review, improving the forecast by \$1,025k to an operating deficit of \$5,637k.

Should the proposed 2022/23 Third Quarter Review be endorsed, the forecast operating deficit will be marginally improved by \$123k to an operating deficit of \$5,514k, inclusive of estimated 2022/23 carry forwards of \$2,200k.

This year's operating budget has been significantly impacted by the early receipt of the Federal Financial Assistance Grants, resulting in a reduction in the current year income of \$6.7M. These funds were received in April 2022, and although they relate to the 2022/23 financial year, these funds were required to be recognised in the year of receipt as required by the Local Government Act and relevant Accounting Standards. This had a favourable impact on our cash and surplus for the 2021/22 financial year, with a corresponding reduction in 2022/23. The forecast has assumed the 2023/24 payment will be made in the 2023/24 financial year as there is no certainty that ongoing early receipt will continue into the future, and should the funds be received early they are intended for the subsequent year and should not be allocated to expenditure in the current financial year.

Also impacting on the deficit are 2021/22 carry forwards of \$4,639k, which is partially offset by our estimate of 2022/23 operating carry forward projects of \$2,200k.

Adjustments totalling favourable \$123k, incorporating variations and new operating bids at Third Quarter Budget Review, will result in a forecast operating deficit of \$5,514k. A reconciliation of the changes to Council's budgeted operating surplus / (deficit) is shown below.

<b>2022/23 Operating Budget Forecast</b>	<b>\$'000</b>
Original Budgeted Operating Surplus	1,229
2021/22 Operating Carry Forward Funds	(4,639)
2022/23 Operating Carry Forward Funds - Estimated	2,200
First Quarter Budget Review Adjustments	(5,452)
Second Quarter Budget Review Adjustments	1,025
Third Quarter Budget Review Adjustments	123
<b>Forecast Operating Surplus/(Deficit)</b>	<b>(5,514)</b>

The Consolidated Funding Statement also provides a summary of changes to capital income and capital expenditure and other impacts on cash are also considered, to arrive at the overall projected borrowings / investment balance. If this budget review is endorsed, the decrease in borrowing requirements from the original budget position as a result of all three quarterly budget reviews will be \$21,620k.

### 3.4 Transfer of Funds – Chief Executive Officer Delegation

The Wages and Salaries Provision has a balance of \$736k as at 31 March 2023 following endorsement of this budget review. This balance includes wages and salaries savings identified during the first, second and third quarters of 2022/23. A total of \$639k has been allocated to the Provision over the third quarter taking the year to date allocation to \$1,458k. Allocations made from the Provision during the third quarter total \$438k and year to date allocations from the Provision as authorised by the CEO total \$723k. Allocations during the third quarter were made to Community Experience and Corporate Communications roles. Included in the Provision balance of \$655k are the following recommended transfer of funds from the Provision (detailed in part 3.5 Transfer of Funds Requests) to fund CEO Consulting budget \$130k; City Development Consulting budget \$150k; People and Culture Legal Expenditure \$47k; and Procurement Legal Expenditure \$82k. A further \$108k that is committed for the fourth quarter 2022/23 for Community Experience Staffing requirement is yet to be allocated from the provision.

### 3.5 Transfer of Funds Requests

It is proposed that the following transfer of budgets be incorporated as part of this review:

Item	Details	Transfer Amount
<b>Transfer of Funds Requests</b>		
<b>Animal Pound Additional Funds Transfer</b>		
TR0391	Transfer available program funds from the completed Salisbury Oval Master Plan project to the Animal Pound project to cover additional expenditure incurred at this site. (resolution number 0136/2023 March 2023)	140,000
<b>John Street Artwork Design Budget Transfer</b>		
TR0428	Within the Reconciliation Program funding, \$20,000 was allocated to undertake Indigenous art work design for John Street clock tower and seating light shrouds. These designs were then manufactured and installed as apart of the City Centre Revitalisation program of works. As per Urban Services Committee, April 2023, approval was given to transfer this design budget funding to the City Centre Revitalisation project where the works occurred. (resolution number 0116/2023 April 2023)	20,000
<b>Pooraka Men's Shed</b>		
TR0445	Transfer budget savings for strategic and international partnerships (Community Development), to Pooraka Men's Shed project to assist with costs towards construction of a new shed.	20,000
<b>Salisbury Water - Contractual Services</b>		
TR0424	Budget reallocation to transfer from contractual services to energy costs to account for electricity running costs associated with water treatment processes.	100,000
<b>Transfer City Infrastructure Admin Consulting to Audits/Structure Assessments Project</b>		
TR0463	Transfer funds from City Infrastructure Administration consulting budget to Project PR 26655 Audits/Structure Assessments Prop & Build to provide budget for Mausoleum building assessment.	20,000
<b>Transfer City Infrastructure Delivery Contractual Services to City Development Contributions</b>		
TR0464	City of Salisbury contribution to SAPN property costs.	35,000
<b>Transfer from Salaries and Wages Provision to CEO Consulting Budget</b>		
TR0461	Transfer of Salaries and Wages savings to CEO Consulting funds to provide additional budget for consultancy.	130,000
<b>Transfer from Salaries and Wages Provision to City Development Consulting budget</b>		
TR0460	Transfer of organisational Salaries and Wages savings to Economic Development Consulting funds to provide additional budget for the code amendment consultancy.	150,000
<b>Transfer from Salaries and Wages Provision to People and Culture Legal Expenditure</b>		
TR0458	Transfer of organisational Salaries and Wages Savings to People and Culture Employee Relations for additional legal expenses incurred this financial year.	47,000
<b>Transfer from Salaries and Wages Provision to Procurement Legal Expenditure</b>		
TR0459	Transfer of organisational Salary and Wages Savings to Strategic Procurement for additional legal expenditure requirements this financial year.	82,000



## 4. Loan Borrowings/Investments and Reserves

Details of the movement in the current year investments / borrowings:

	\$
<b>Original Budget 1 July 2022</b>	
Net Borrowings / (Investment)	38,379,197
Reinstate Timing Adjustments Projects	-
Surplus Facilities 2021/22 (Finance and Corporate Services - August 2022)	(37,959,522)
<b>Net Borrowings / (Investment) at August 2022</b>	<b>419,675</b>
<b>First Quarter Budget Review 2022/23</b>	
Variation to General Borrowing Requirements resolved 1152/2022	(1,160,827)
<b>Second Quarter Budget Review 2022/23</b>	
Variation to General Borrowing Requirements resolved 0122/2023	1,048,142
<b>Third Quarter Budget Review 2022/23</b>	
Variation to General Borrowing Requirements recommended	(21,927,165)
<b>Revised Increase / (Decrease) in Borrowing Requirements</b>	<b>(22,039,850)</b>
<b>Net Borrowings / (Investment) at conclusion of Third Quarter</b>	<b>(21,620,175)</b>

Loan Borrowing requirements for 2022/23 were considered in August 2022, with the original budget indicative net loan borrowings being \$38.4M. Offsetting this is Surplus Facilities from 2021/22 of \$38M, resulting in indicative net borrowings of \$420k.

The outcome from First Quarter Budget Review variations was a decrease in borrowing requirements of \$1,161k, followed by Second Quarter Budget Review variations which resulted in an increase in borrowing requirements of \$1,048k, resulting in a net decrease of \$113k across the first two quarters.

The loan borrowings position as proposed as part of the 2022/23 Third Quarter Review, should it be endorsed by Council, will result in a decrease in borrowing requirements of \$21,927k, bringing the total adjustment to a decrease of \$22,040k for the year. This results in a reduction of \$21,620 in the expected draw down on borrowing facilities for the financial year. It should be noted that the main contributor to the reduction in borrowings is the retiming of capital projects totalling \$22.9M as detailed in Appendix 2, with these borrowing now required in the 2023/24 financial year as these projects are delivered.

### Reserves

	Year to Date Actual \$000's	Full Year	
		Rev. Bud \$000's	Orig. Bud \$000's
Transfers to Reserves	909	948	0
Transfers from Reserves	400	400	400
<b>Total</b>	<b>509</b>	<b>548</b>	<b>(400)</b>

The table above summarises movements within Council's Reserve Accounts, e.g. Public Infrastructure and Developments, Open Space, Property Disposals etc., and are in line with budget expectations. Details of balances of Reserves are contained in Finance Reports presented periodically throughout the year to Finance and Corporate Services Committee, with the reporting cycle typically the same as for the budget review. The Year to Date Budget represents the Full Year Revised Budget, although the funds will be transferred from the Reserves when required by individual projects.

## 5. Recommendations

That Council:

1. Notes the 2022/23 Third Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1), and net capital and operating \$1,065,165 be credited to the Sundry Project Fund. This will bring the balance to \$1,065,165.
3. Approves the allocation of funding for the following **non-discretionary** net bids:

### OPERATING

Community Grants Program	\$40,000
Food Organics Green Organics Free Bin Rollout	\$535,200
Plant Equipment for Removal of Seaweed from St Kilda Boat Channel	\$40,000

### CAPITAL

CONFIDENTIAL ITEM	\$150,000
Dueter Road, Paralowie, New Post & Rail Fencing	\$60,000
Lake Wall Remediation Mawson Lakes	\$240,000
Office for Recreation Sport & Racing Grant Application for Burton Park	\$300,000

**TOTAL** **\$1,365,200**

*NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$300,035).*

4. Approves the allocation of funding for the following **Discretionary** net bids:

### OPERATING

Mosquito Control	\$50,000
Provision for WHS Initiatives	\$42,800
Salisbury Aware Budget Variation	\$26,000
Salisbury Water – Electricity Operational Expenditure	\$125,000
Tree Removal Budget	\$100,000
Verge Maintenance	\$219,000

### CAPITAL

CONFIDENTIAL ITEM	\$120,000
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**TOTAL** **\$682,800**

*NB: If parts 1, 2, 3 & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$982,835).*

5. Approves the following budget timing adjustments which will result in a decrease in loan borrowings in the 2022/23 financial year and an increase in loan borrowings in the 2023/24 financial year:

Retimed Budget Funding associated with the Plant & Fleet Replacement Program	\$2,400,000
Retimed Budget Funding associated with St Albans Reserve Playspace	\$500,000
Retimed Budget Funding associated with Streetscape Program	\$500,000
Retimed Budget Funding associated with Dept Infrastructure & Transport Grant Funding	\$2,040,000
Retimed Budget Funding associated with Office for Recreation, Sport & Racing Grant Funding	\$2,500,000
Retimed Budget Funding associated with Paddocks Master Plan Implementation	\$500,000
Retimed Budget Funding associated with Salisbury Aquatic Centre	\$13,870,000
Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting	\$600,000
<b>TOTAL</b>	<b>\$22,910,000</b>

*NB: If parts 1, 2, 3, 4 & 5 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.*

6. Approves the following transfers:

Animal Pound Additional Funds Transfer	\$140,000
John Street Artwork Design Budget Transfer	\$20,000
Pooraka Men's Shed	\$20,000
Salisbury Water – Contractual Services	\$100,000
Transfer City Infrastructure Admin Consulting to Audits/Structure Assessments Project	\$20,000
Transfer City Infrastructure Delivery Contractual Services to City Development Contributions	\$35,000
Transfer from Salaries and Wages Provision to CEO Consulting budget	\$130,000
Transfer from Salaries and Wages Provision to City Development Consulting budget	\$150,000
Transfer from Salaries and Wages Provision to People and Culture Legal Expenditure	\$47,000
Transfer from Salaries and Wages Provision to Procurement Legal Expenditure	\$82,000

*NB: If parts 1, 2, 3, 4, 5 & 6 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$21,927,165.*

7. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 6 of this resolution.

***NB: If parts 1 to 6 of this resolution are moved as recommended, loan borrowings in 2022/23 will decrease by \$21,927,165.***



## Appendix 1 – Budget Variation Summary as at 31 March 2023

Item	Details	Expense Increase/ (Decrease)	Revenue Increase/ (Decrease) <i>Includes Expenditure Recoveries</i>	Net Increase/ (Decrease)  <i>Sundry Projects Fund</i>
<b>OPERATING VARIATIONS</b>				
<b>Expenditure Savings</b>				
ES0447	2021/2022 Carry Forward Budget Corrections - Operating (resolution number 0122/2023 February 2023) ****	22,135		(22,135)
ES0412	Animal Relocations Cat Management	(20,000)		20,000
ES0411	Animal Relocations Dog Management	(10,000)		10,000
ES0449	Cessation of COVID-19 additional cleaning	(102,000)		102,000
ES0404	Disability Program - The Shed	(6,900)		6,900
ES0452	Electricity Savings Salisbury Community Hub	(59,000)		59,000
ES0450	Maintenance Savings Operations Centre	(46,000)		46,000
ES0453	Network Printing - Photocopying	(14,000)		14,000
ES0440	Postage	(35,000)		35,000
ES0446	Strategic & International Partnerships	(10,000)		10,000
ES0425	Street Lighting Electricity Savings	(360,000)		360,000
<b>Total Expenditure Savings</b>		<b>(640,765)</b>		<b>640,765</b>
<b>Income Gains</b>				
IG0402	Building Rules Certification Unit income		200,000	200,000
IG0413	Bushfire Prevention Fees		10,000	10,000
IG0465	LGA Workers Compensation Scheme - Special Distribution Rebate		42,800	42,800
IG0401	Planning Income		200,000	200,000
IG0389	Recreation Services - Belgravia Profit Share		198,400	198,400
IG0399	Salisbury Community Hub Hire Revenue		22,000	22,000
IG0415	Salisbury Memorial Park - Revenue Increase		75,000	75,000
<b>Total Income Gains</b>			<b>748,200</b>	<b>748,200</b>
<b>Income Losses</b>				
IL0444	Building Closures - Salisbury Villa Soccer Club & Pontian Eagles Soccer Club (resolution number 0104/2023 January 2023)		(6,500)	(6,500)
IL0443	Roads Private Works		(11,300)	(11,300)
IL0421	Salisbury Water - User Charges		(285,000)	(285,000)
<b>Total Income Losses</b>		<b>0</b>	<b>(302,800)</b>	<b>(302,800)</b>
<b>Adjustments - Nil Effect</b>				
NG0408	Additional CareFinder Grant Funding ****	10,000	10,000	0
NG0385	Alcohol & Drug Foundation - Grant Funding ****	22,000	22,000	0
NG0386	Australia Day Council - Grant Funding ****	20,000	20,000	0
NG0418	Bridgestone Athletics Centre - Kiosk Trade	60,000	60,000	0
NG0426	Business District Waste Management Review Grant	20,650	20,650	0
NG0387	Duke of Edinburgh - Grant Funding ****	18,700	18,700	0
NG0400	Grant Funding - Career Opportunities and Pathways for Women ****	3,436	3,436	0
NG0384	Recreation Services Utility Reimbursement ****	25,400	25,400	0
NL0442	Roads Private Works	(12,000)	(12,000)	0
NL0407	Salisbury Home and Community Services Meal Services	(13,000)	(13,000)	0
NG0417	Salisbury Memorial Park - Increased Operating Expenses	25,000	25,000	0
NL0422	Salisbury Water - Internal Water Sales	(227,200)	(227,200)	0
NL0441	Tree Management	(7,000)	(7,000)	0
NL0409	Youth Enterprise Centre - 1225	(17,000)	(17,000)	0
<b>Total Nil Effect Adjustments</b>		<b>(71,014)</b>	<b>(71,014)</b>	<b>0</b>
<b>Net Impact to Operating Result - Transfer to Sundry Projects Fund</b>		<b>(711,779)</b>	<b>374,386</b>	<b>1,086,165</b>
Add back corrections to 2021/22 Carry Forwards****				(217,000)
<b>Adjusted Net Impact Excluding Timing Difference (FAG &amp; ULR Grant)</b>				<b>869,165</b>
**** Adjustments to budgets already processed.				

Item	Details	Expense Increase/ (Decrease)	Revenue Increase/ (Decrease) <i>Includes Expenditure Recoveries</i>	Net Increase/ (Decrease)  Sundry Projects Fund
<b>CAPITAL VARIATIONS</b>				
	<b>Expenditure Savings</b>			
ES0455	Sportsfield Lighting Budget Correction	(196,000)		196,000
	<b>Total Expenditure Savings</b>	<b>(196,000)</b>		<b>196,000</b>
	<b>Adjustments - Nil Effect</b>			
NG0392	Bus Shelter State Government Grant Funding (resolution number 0136/2023 March 2023)	50,000	50,000	0
	<b>Total Nil Effect Adjustments</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
	<b>Net Impact to Capital Program</b>	<b>(146,000)</b>	<b>50,000</b>	<b>196,000</b>
<b>Transfer To / (From) Sundry Project Fund</b>				<b>1,065,165</b>
**** Adjustments to budgets already processed.				

## Appendix 2 – Capital Budget Timing Adjustments

### Policy Statement

There are projects that are funded in the current year budget that are unable to be progressed in the timeframes originally planned due to external factors, including but not limited to delays in external funding approvals, negotiations with third parties, community consultation and development approval processes. It is important that the Community is aware of the status of these projects which are included in Appendix 5 Capital Expenditure Report. The table below summarises timing differences resulting from external factors for the purposes of adjusting the current year and future years' budget. These changes are also reflected in our cash requirements through a reduction in borrowings in the current year, and will then be funded in future years.

Item	Details	Revised Budget	Budget Timing Adjustment
<b>Capital Budget Timing Adjustments</b>			
<b><u>Fleet</u></b>			
<b>Retimed Budget Funding associated with the Plant &amp; Fleet Replacement Program</b>			
BT0432	Due to supply chain and shipping delays, approval was given via Urban Services Committee, April 2023, to transfer \$2.4M associated with the Plant and Fleet Replacement Program, from 2022/23 to 2023/24 in alignment with the revised forecast spend.	3,533,948	(2,400,000)
<b><u>Parks &amp; Streetscapes</u></b>			
<b>Retimed Budget Funding associated with St Albans Reserve Playspace</b>			
BT0431	Delays were caused by up to 6 months lag in delivery of equipment, a revised location and subsequent additional public consultation. Due to a revised scope, approval was given via Urban Services Committee, April 2023, to transfer \$500k associated with the construction of a playspace at St Albans Reserve, Salisbury Heights, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	503,502	(500,000)
<b>Retimed Budget Funding associated with Streetscape Program</b>			
BT0437	The ability to deliver this project has been delayed pending land transactions, disposal and third party approval of the transaction. Urban Services Committee granted approval, April 2023, to transfer \$500k associated with the Streetscape Program, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	500,000	(500,000)
<b><u>Strategic Projects</u></b>			
<b>Retimed Budget Funding associated with Dept Infrastructure &amp; Transport Grant Funding</b>			
BT0433	Pending SAPN works and scope realignment, approval was given via Urban Services Committee, April 2023, to transfer \$2,040k associated with grant funding projects from Dept for Infrastructure & Transport, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	2,000,000	(2,040,000)
<b>Retimed Budget Funding associated with Office for Recreation, Sport &amp; Racing Grant Funding</b>			
BT0434	Due various impacts, approval was given via Urban Services Committee, April 2023, to transfer \$2.5M associated with the grant funding projects from Office For Recreation, Sport & Racing, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	50,000	(2,500,000)
<b>Retimed Budget Funding associated with Paddocks Master Plan Implementation</b>			
BT0436	This project experienced delays due to a lag in the completion of the SA sewer connection. Pending finalisation of the new clubrooms and toilets, approval was given via Urban Services Committee, April 2023, to transfer \$500k associated with the Paddocks Master Plan Implementation, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	1,244,269	(500,000)
<b>Retimed Budget Funding associated with Salisbury Aquatic Centre</b>			
BT0435	To align with the revised forecast spend, noting that the project delivery timeframes were negotiated through the tender process, approval was given via Urban Services Committee, April 2023, to transfer \$13,870k associated with the construction of the Salisbury Aquatic Centre from 2022/23 to 2023/24 in alignment with the revised forecast spend.	21,565,067	(13,870,000)
<b><u>Transportation</u></b>			
<b>Retimed Budget Funding associated with Lindblom Park Sportsfield Lighting</b>			
BT0430	Pending site augmentation (SAPN), approval was given via Urban Services Committee, April 2023, to transfer \$600k associated with the construction of new sportsfield lighting at Lindblom Park, Pooraka, from 2022/23 to 2023/24 in alignment with the revised forecast spend and program.	438,000	(600,000)

**Appendix 3 – Statement of Comprehensive Income**

	Year to Date			Full Year	
	Actual \$000's	Budget \$000's	Variance \$000's	Rev Budget \$000's	Orig Budget \$000's
<b>INCOME</b>					
Rates	112,176	111,992	185	112,011	112,011
Statutory Charges	3,065	2,558	507	3,087	2,848
User Charges	4,141	4,218	(77)	5,560	5,410
Grants, Subsidies & Contributions	6,305	6,287	19	9,888	14,317
Investment Income	235	246	(12)	289	71
Reimbursement	241	212	29	360	289
Other Revenue	1,004	747	258	974	980
<b>Total Income</b>	<b>127,167</b>	<b>126,259</b>	<b>908</b>	<b>132,169</b>	<b>135,926</b>
<b>EXPENSES</b>					
Employee Costs	30,554	31,742	1,189	42,360	42,534
Materials, Contracts and Other Expenses	41,441	40,485	(957)	63,887	58,862
Finance Costs	236	727	491	1,444	1,444
Depreciation, amortisation & impairment	23,504	23,508	5	31,886	31,856
<b>Total Expenses</b>	<b>95,735</b>	<b>96,462</b>	<b>727</b>	<b>139,578</b>	<b>134,697</b>
<b>Operating Surplus/(Deficit) before Capital Amounts</b>	<b>31,433</b>	<b>29,797</b>	<b>1,635</b>	<b>(7,409)</b>	<b>1,229</b>
Net gain (loss) on disposal or revaluation of assets	(206)	(214)	7	2,440	2,440
Amounts specifically for new or upgraded assets	8,890	8,889	1	5,575	1,770
Physical resources received free of charge	0	0	0	1,000	1,000
<b>Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Comprehensive Income</b>	<b>40,117</b>	<b>38,473</b>	<b>1,644</b>	<b>1,606</b>	<b>6,439</b>

*Note: - The above Statement of Comprehensive Income does not include the budget adjustments recommended within this Budget Review, however these adjustments have been reflected in the revised Financial Statements as contained within Appendix 8 Budgeted Financial Statements.*

## **Commentary – Statement of Comprehensive Income**

*Year to Date: Actual compared to Revised Budget*

The commentary on the Statutory Report is designed to explain variations greater than \$50k. No actions are required as, where necessary, they are dealt with elsewhere in the report.

### **Revenue**

#### **Rates – Favourable Variance \$185k**

Rate revenue is favourable with marginally higher rate revenue generated than budgeted and favourable variance on tier remissions.

#### **Statutory Charges – Favourable Variance \$507k**

The favourable variance in Statutory Charges revenue is from favourable variances in Building Fees \$262k; and PDI Act Application Fees \$205k. Income Gains have been declared for the Third Quarter Budget Review at Appendix 1 for External Client Services (Building Fees), refer IG0402, \$200k; and PDI Act Planning Application Income, refer IG0401, \$200k.

#### **User Charges – Unfavourable Variance \$77k**

The unfavourable variance in User Charges is from External Water Sales for Salisbury Water \$335k as a result of higher than forecasted rainfall and a later start to the irrigation season this financial year. An Income Loss has been declared for the Third Quarter Budget Review at Appendix 1 for Salisbury Water User Charges, refer IL0421, \$285k. Partly offsetting this is favourable variances from Salisbury Memorial Park \$144k; and Bridgestone Athletics Centre \$56k. Income Gains have been declared for the Third Quarter Budget Review at Appendix 1 for Salisbury Memorial Park Revenue, refer IG0415, \$75k; and Bridgestone Athletics Centre Kiosk Trade, nil effect item refer NG0418, \$60k.

#### **Other Revenue - Favourable Variance \$258k**

The favourable variance for Other Revenue is primarily from Recreational Centres Contract Management due to the distribution of Profit Share for the 2020/21 and 2021/22 financial year. An Income Gain has been declared for the Third Quarter Budget Review at Appendix 1 for Recreation Services Belgravia Profit Share, refer IG0389, \$198k.

**Expenditure****Employee Costs - Favourable Variance \$1,189k**

The Employee Costs favourable variance of \$1,189k is comprised of combined Wages & Salaries and Wages & Salaries On cost favourable variances of \$2,227k due to vacant positions during the first three quarters. This is partly offset by Wages & Salaries - Agency \$975k as reported in Materials, Contract & Other Expenses. Overtime is \$188k unfavourable against a year to date budget of \$120k, unbudgeted COVID-19 Special Leave of \$272k has been incurred, and Workers Compensation Insurance costs are \$112k greater than budgeted. Recovery of wages from capital projects is \$479k unfavourable with higher than anticipated staff time being spent on operational programs.

**Materials, Contracts and Other Expenses – Unfavourable Variance \$957k**

Materials, Contracts and Other Expenses is \$957k unfavourable against budget at the conclusion of the third quarter 2022/23. The unfavourable variance is comprised of Wages & Salaries – Agency \$940k which is offset by savings in substantive employee costs detailed above; Materials and Supplies \$218k; and Legal Expenses \$85k due to increased demand for legal advice, refer to Transfers Section 3.5 items TR0458 \$47k and TR0459 \$82k respectively. Unfavourable variances are offset by favourable variances in Contractual Services \$388k which is expected to be expended by year end, and Electricity \$390k due to savings from LED changeover program, refer Appendix 1 expenditure savings item ES0425, \$360k.

**Finance Costs – Favourable Variance \$491k**

The favourable variance \$491k is the continuing result of a higher cash holdings than forecasted during the 9 months to 31 March 2023, which has resulted in Council not being required to draw down on existing cash advance debenture facilities.



## Appendix 4 – Statement of Financial Performance – Key Directions

	Year to Date			Full Year	
	Actual \$000's	Budget \$000's	Variance \$000's	Rev Budget \$000's	Orig Budget \$000's
<b>NET OPERATING RESULT: Surplus/(Deficit)</b>	<b>40,117</b>	<b>38,473</b>	<b>1,644</b>	<b>1,606</b>	<b>6,439</b>
<b>Represented By:</b>					
<b><u>KEY DIRECTION REVENUE</u></b>					
<b>The Living City:</b>					
Recreation, Education & Leisure	1,140	869	271	929	736
Public Health & Safety	1,320	1,211	108	1,543	1,533
Community Development	3,430	3,290	140	4,595	4,464
<b>The Sustainable City:</b>					
Water Management	1,661	1,988	(327)	2,737	2,737
Waste Management	172	142	30	307	426
Parks & Landscape	38	45	(7)	60	81
<b>The Prosperous City:</b>					
Transport	1,012	1,028	(16)	2,708	3,332
City Planning & Economic Development	1,999	1,539	460	1,948	1,698
<b>Enabling Excellence:</b>					
Corporate Support	1,606	1,536	69	1,985	1,965
Governance	1	1	0	2	2
Treasury	235	246	(12)	289	71
Grants Commission	2,029	2,029	(0)	2,706	6,871
Rates	112,176	111,992	185	112,011	112,011
Other Miscellaneous Revenue	348	341	7	351	0
<b>Total Operating Revenue</b>	<b>127,167</b>	<b>126,259</b>	<b>908</b>	<b>132,169</b>	<b>135,926</b>
Capital Contributions	8,684	8,676	9	9,015	5,210
<b>Total Revenue</b>	<b>135,851</b>	<b>134,935</b>	<b>917</b>	<b>141,183</b>	<b>141,136</b>
<b><u>KEY DIRECTION EXPENDITURE</u></b>					
<b>The Living City:</b>					
Recreation, Education & Leisure	6,938	7,103	165	9,596	9,388
Public Health & Safety	3,995	4,475	479	6,492	6,363
Community Development	7,196	7,307	111	10,338	9,884
<b>The Sustainable City:</b>					
Water Management	3,443	2,871	(572)	4,538	4,028
Waste Management	12,691	12,708	18	19,138	18,984
Parks & Landscape	14,225	14,071	(154)	20,005	19,735
<b>The Prosperous City:</b>					
Transport	2,310	2,354	44	4,038	4,020
City Planning & Economic Development	4,048	4,050	2	5,934	5,874
<b>Enabling Excellence:</b>					
Corporate Support	17,718	17,523	(195)	27,455	25,398
Governance	1,059	1,050	(10)	1,423	923
Treasury	(71)	450	521	982	1,182
Depreciation	19,630	19,626	(3)	26,595	26,595
Other Miscellaneous Expenditure	2,552	2,874	322	3,044	2,325
<b>Total Expenditure</b>	<b>95,735</b>	<b>96,462</b>	<b>727</b>	<b>139,578</b>	<b>134,697</b>

*The Full Year Revised Budget includes revisions to expenditure budgets for funds carried forward from 2021/22 to 2022/23. We anticipate a carry forward from 2022/23 to 2023/24, however, at this time specific programs cannot be identified, and this will be brought to account at the end of financial year.*



**Commentary – Key Direction****The Living City – Net Favourable Variance \$1,275k****Recreation, Education & Leisure – Net Favourable Variance \$436k****Revenue – Favourable Variance \$271k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Recreation Services Contract Management	Community Development	199	The favourable variance is related to receiving the last two financial year's profit share payment in 2022/23 for Recreation Centres and Little Para Golf Course. An income gain has been included as part of this review.	Refer <b>Appendix 1</b> Income Gain <b>IG0389</b> Recreation Services – Belgravia Profit Share \$198k income gain declaration
Bridgestone Athletics Centre	Community Development	55	The favourable variance relates to higher than anticipated kiosk sales and facility hire revenue with an increase in events held this financial year. This is offset by higher costs with a nil effect income gain included in this review, noting a \$20k income gain was previously included in second quarter review.	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NG0418</b> Bridgestone Athletics Centre – Kiosk Trade \$60k

**Expenditure – Favourable Variance \$165k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Bridgestone Athletics Centre	Community Development	(61)	The unfavourable variance is related to additional requirements for Kiosk Supplies and Staffing with increased usage of the facility which is offset by increased revenue. A nil effect income gain associated with this additional expenditure is included in this review.	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NG0418</b> Bridgestone Athletics Centre – Kiosk Trade \$60k

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Building Maintenance Sport and Community Facilities	City Infrastructure	56	The favourable variance is related to the timing of heating, ventilation and air conditioning maintenance which is anticipated to occur in future periods. The budget is expected to align during fourth quarter.	
Sportsfield Cutting	City Infrastructure	200	The favourable variance is primarily related to reduced Internal Water expenditure \$96k due to higher than forecasted rainfall this financial year. A nil effect variation associated with this has been included as part of this review. Internal labour is favourable \$72k, which is offset by internal labour recovery in Field Services Administration.	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NL0422</b> Salisbury Water – Internal Water Sales \$227k, of which \$95k relates to Sportsfield Cutting
Salisbury Community Hub	City Infrastructure	53	The favourable variance is related to the timing of invoicing for cleaning, building maintenance and electricity with significant reduction in Covid Cleaning. Improved Power Factor efficiency has led to savings within electricity costs.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0452</b> Electricity Savings Salisbury Community Hub \$59k expenditure savings declaration
Maintenance- SCH	City Infrastructure	(32)	The unfavourable variance is primarily related to higher than forecasted Internal Labour for building maintenance. This is offset by internal labour recovery in Field Services.	
Building Maintenance - Recreation Centres	City Infrastructure	22	The favourable variance is mostly related to the timing of building maintenance works for Ingle Farm and Gardens Recreation Centres. This work is anticipated to occur during fourth quarter.	

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Maintenance-Recreation Centres	City Infrastructure	(24)	The unfavourable variance primarily relates to major repair works conducted at Recreation Centres during third quarter. This will be managed within the total program budget for the remainder of the financial year.	

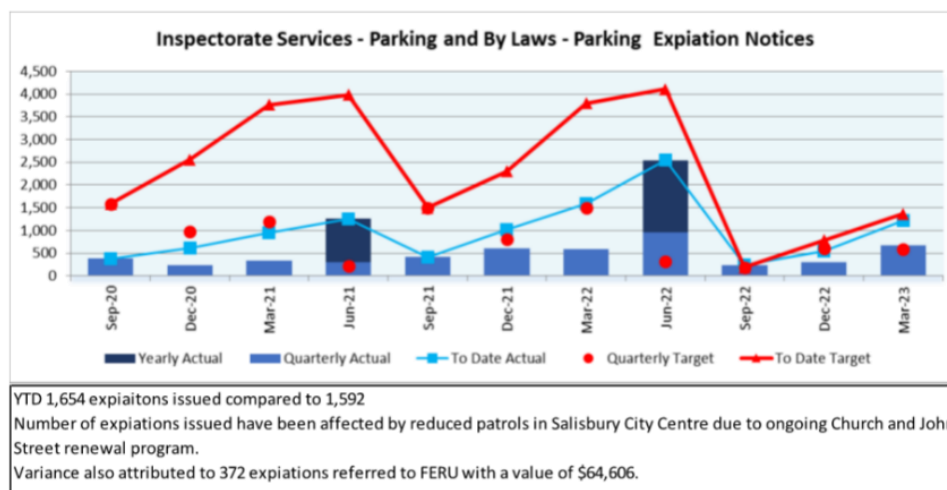
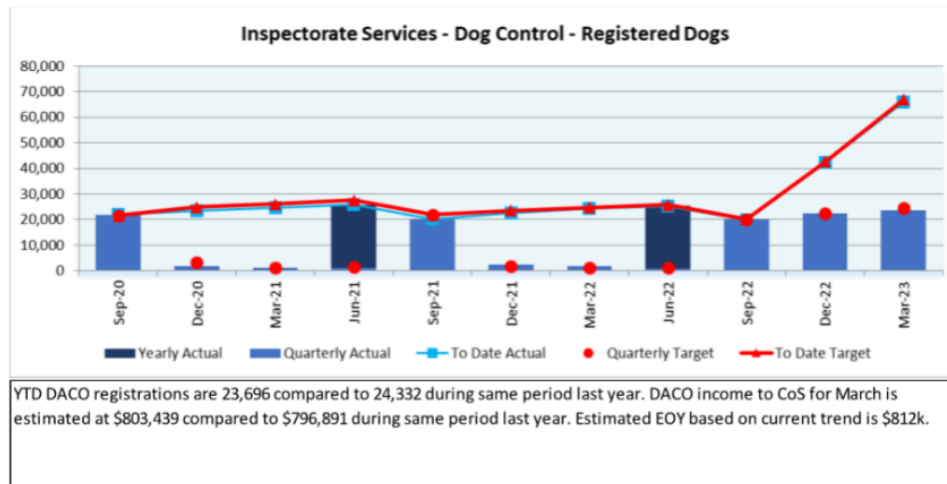
**Public Health & Safety – Net Favourable Variance \$588k**

**Revenue – Favourable Variance \$108k**

Budget Area	General Manager	Variance YTD '000s	Comment	Action Required
Animal Control	City Development	66	The favourable variance relates to the timing of Dog Registration Fees \$39k which is anticipated to align in future periods. Dog and Cat Expiation Fees \$30k are also higher than forecasted. It is anticipated that majority of expiations will be directed to fines enforcement with revenue to be reverted to accounts receivable.	
Community Compliance	City Development	48	The favourable variance mostly relates to higher than anticipated By-Laws and Litter fees \$21k and Bushfire Prevention fees \$21k, however, this is expected to reduce over the coming periods. This is partly offset by lower parking expiations income \$14k due to the Church and John Street renewal.	Refer <b>Appendix 1</b> Income Gain <b>IG0413</b> Bushfire Prevention Fees \$10k Income Gain Declaration

**Expenditure – Favourable Variance \$480k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Health Act Administration	City Development	(42)	The unfavourable variance is mostly related to an increase in the Mosquito Control program due to higher rainfall this financial year. A budget variation associated with this has been included as part of this review.	Refer <b>Section 2. New Bid Proposals</b> Discretionary Operating Bids <b>NB0410</b> Mosquito Control \$50k
Animal Control	City Development	48	The favourable variance is mostly related to lower than anticipated Dog Pound costs year to date. This is expected to increase in coming months with additional cleaning scheduled. Animal Relocation costs are below forecast due to lower intake of animals this financial year. A budget variation associated with this has been included as part of this review.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0411</b> Animal Relocations Dog Management \$10k expenditure savings declaration Expenditure Savings <b>ES0412</b> Animal Relocations Cat Management \$20k expenditure savings declaration
Urban Built Assets	City Infrastructure	428	The favourable variance is related to lower than anticipated Electricity charges with associated savings declared as part of this review.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0425</b> Street Lighting Electricity Savings \$360k expenditure savings declaration



**Community Development – Net Favourable Variance \$251k****Revenue – Favourable Variance \$140k**

Budget Area	General Manager	Variance YTD '000s	Comment	Action Required
Salisbury Memorial Park Cemetery	Community Development	144	The favourable variance is related to above average sales for Burials and Vaults during the third quarter. An income gain associated with this revenue has been included as part of this review.	Refer <b>Appendix 1</b> Income Gain <b>IG0415</b> Salisbury Memorial Park – Revenue Increase \$75k  Adjustments – Nil Effect <b>NL0417</b> Salisbury Memorial Park – Increased Operating Expenses \$25k
Events	Community Development	24	The favourable variance is related to higher than forecasted revenue from user charges associated with the Salisbury Community Hub. An income gain has been included as part of this review.	Refer <b>Appendix 1</b> Income Gain <b>IG0399</b> Salisbury Community Hub Hire Revenue \$22k

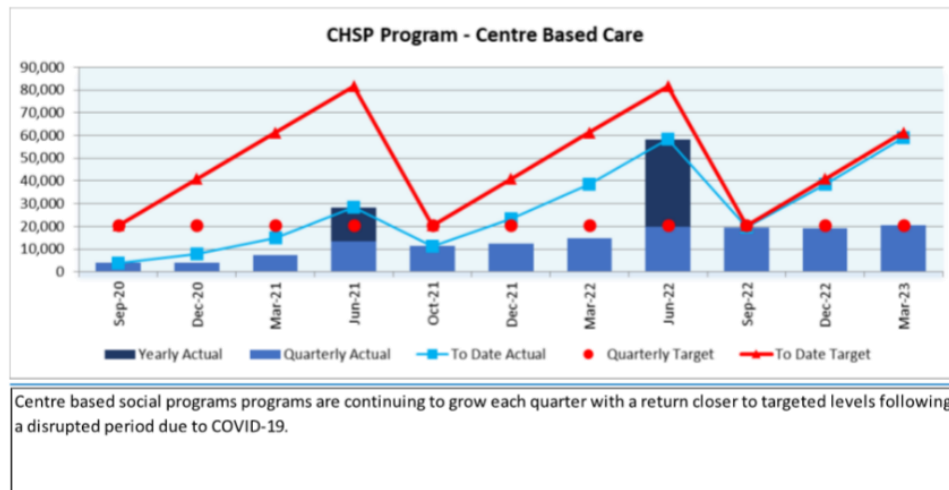
**Expenditure – Unfavourable Variance \$111k**

Budget Area	General Manager	Variance YTD '000s	Comment	Action Required
Community Planning	Community Development	32	The favourable variance is related to the strategic and international partnerships budget which will not be required this financial year. A transfer of funds request and associated savings have been included as part of this review.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0446</b> Strategic & International Partnerships W&S Savings \$10k expenditure savings declaration  Refer <b>Section 3.4 Transfer of Funds Requests</b> Transfer of Funds <b>TR0445</b> Transfer of Strategic & International Partnerships to Pooraka Men's Shed \$20k
HCSP - Home and Community Services Program	Community Development	45	The favourable variance is mostly related to reduced demand for meal services which has resulted in lower than forecasted expenditure for meals. It is not anticipated that these	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NL0407</b> Salisbury Home and Community Services Meal Services \$13k

Budget Area	General Manager	Variance YTD '000s	Comment	Action Required
			items will revert over the upcoming periods and a variation associated with each has been included as part of this review.	
Disability Program	Community Development	29	The favourable variance is mostly related to the timing of expenditure for disability programs which is anticipated to align to budget in future periods. Savings for facility hire have been declared as part of this review now that programs are being held at the Burton Community Hub.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0404</b> Disability Program – Expenditure Program \$7k expenditure savings declaration
Recreation Planning	Community Development	(74)	The unfavourable variance relates to additional consulting requirements this financial year for unique one-off pieces of work relating to recreation contracts.	
Building Maint Community Centres	City Infrastructure	95	The favourable variance is primarily related to minor maintenance with limited requirements this financial year with new Community Centres still covered by warranty.	
Watershed - Building Maintenance	City Infrastructure	22	The favourable variance is mostly related to Cleaning with lower than forecasted requirement year to date with the COVID Cleaning program reducing.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0449</b> Savings from Ceasing Covid Cleaning \$102k expenditure savings declaration, of which \$16k relates to Watershed – Building Maintenance
Maintenance-Community Centres	City Infrastructure	(59)	The unfavourable variance primarily relates to major repair works conducted due to multiple failing items this year, including plumbing, automatic entry door, air conditioning and smoke detector. This will be	



Budget Area	General Manager	Variance YTD '000s	Comment	Action Required
			managed within the total program budget for the remainder of the financial year.	



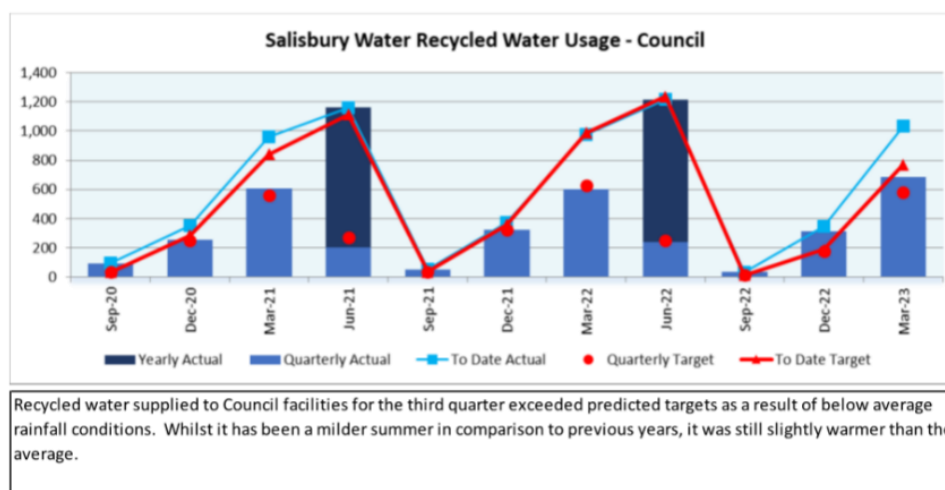
**The Sustainable City – Net Unfavourable Variance \$1,013k****Water Management – Net Unfavourable Variance \$899k****Revenue – Unfavourable Variance \$572k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Salisbury Water Distribution - Network Manager	Business Excellence	24	The favourable variance mostly relates to higher than forecasted water connections this financial year. This is anticipated to align to budget in future periods.	
Salisbury Water Retail - Marketing / Sales	Business Excellence	(605)	The unfavourable variance is the result of above average rainfall conditions and a mild summer with wetter than average conditions experienced so far this year. This has resulted in a later start to the irrigation season with water sales below anticipated. A budget variation associated with this has been included as part of this review.	Refer <b>Appendix 1</b>  Income Loss <b>IL0421</b> Salisbury Water – User Charges \$285k income loss declaration  Adjustments – Nil Effect <b>NL0422</b> Salisbury Water – Internal Water Sales \$227k

**Expenditure – Unfavourable Variance \$327k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Salisbury Water Distribution - Network Manager	Business Excellence	(184)	The unfavourable variance is primarily related to additional electricity expenditure this financial year due to an increase in water treatment processes. A budget variation associated with this has been included as part of this review.	Refer <b>Section 2. New Bid Proposals</b> Discretionary Operating Bids <b>NB0423</b> Salisbury Water – Electricity Operational Expenditure \$125k

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Drainage Systems	City Infrastructure	(170)	The unfavourable variance mostly relates to contractual services for higher than anticipated underground drainage maintenance. This is primarily related to root cutting works associated with Henry St, Paralowie and Port Wakefield Rd. This will continue to be managed within the total program budget for the remainder of the financial year.	

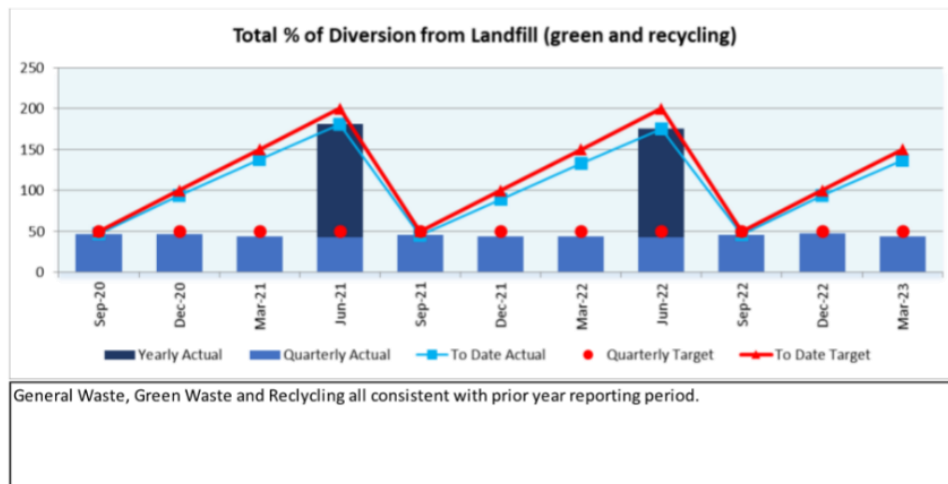
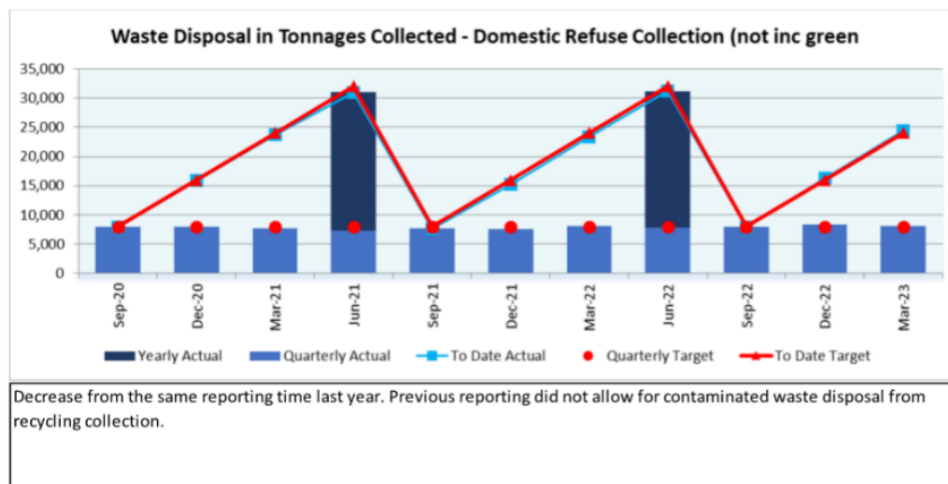


**Waste Management – Net Favourable Variance \$48k****Revenue – Favourable Variance \$30k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Waste Management	City Infrastructure	21	The favourable variance relates to unbudgeted funds for the Business District Waste Management Review Grant (Council Modernisation). A Nil Effect Income Gain has been included in this budget review.	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NG0426</b> Business District Waste Management Review Grant \$21k

**Expenditure – Favourable Variance \$18k**

No material variances to disclose.



**Parks & Landscape – Unfavourable Variance \$161k****Revenue – Unfavourable Variance \$7k**

No material variances to disclose.

**Expenditure – Unfavourable Variance \$154k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Wetland & Native Landscape Maintenance	City Infrastructure	(49)	The unfavourable variance is primarily related to additional expenditure requirements for Algae Trials and water level adjustments in the wetlands. This will be managed within the total program budget for the remainder of the financial year.	Refer <b>Section 2. New Bid Proposals</b> Non-Discretionary Operating Bids <b>NB0397</b> Plant Equipment for Removal of Seaweed from St Kilda Boat Channel \$40k
Public Toilets	City Infrastructure	138	The favourable variance is related to lower than anticipated Cleaning with the COVID Cleaning program reducing. A budget variation associated with these savings has been included in this review.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0449</b> Savings from Ceasing COVID Cleaning \$102k expenditure savings declaration, of which \$74k relates to Public Toilets
Field Services Administration	City Infrastructure	(340)	The unfavourable variance is mostly the result of lower than budgeted capitalisation of staff time \$200k and COVID-19 leave \$63k incurred year to date.	
Urban Structures	City Infrastructure	(73)	The unfavourable variance is mostly related to unforeseen expenditure for damaged items including seats, benches and other furniture, as a result, an insurance recovery of \$28k being pursued. Remaining unfavourable variance will be managed within the total program budget for the remainder of the financial year.	

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Park Maintenance	City Infrastructure	86	The favourable variance is primarily related to internal water \$92k due to higher rainfall this financial year. A budget variation associated with this has been included as part of this review.	Refer <b>Appendix 1</b> Adjustments – Nil Effect <b>NL0422</b> Salisbury Water – Internal Water Sales \$227k, of which \$87k relates to Park Maintenance
Maintenance-Public Toilet	City Infrastructure	21	The favourable variance is related to the timing of work and invoicing which anticipated to align in future periods.	

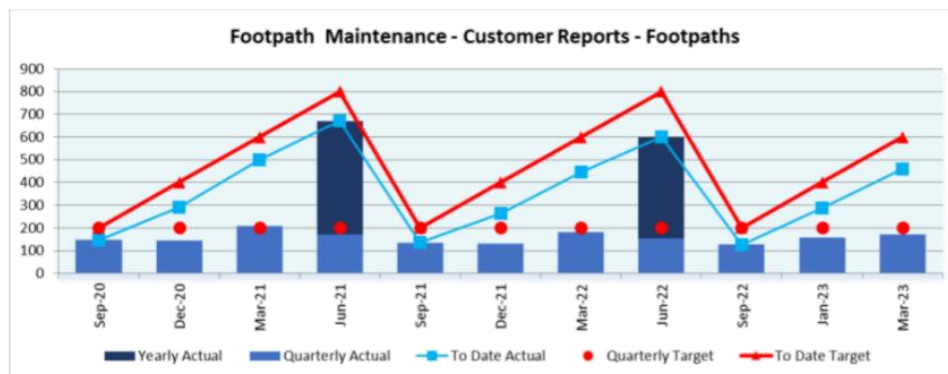


**The Prosperous City – Net Favourable Variance \$490k****Transport – Net Favourable Variance \$28k****Revenue – Unfavourable Variance \$16k**

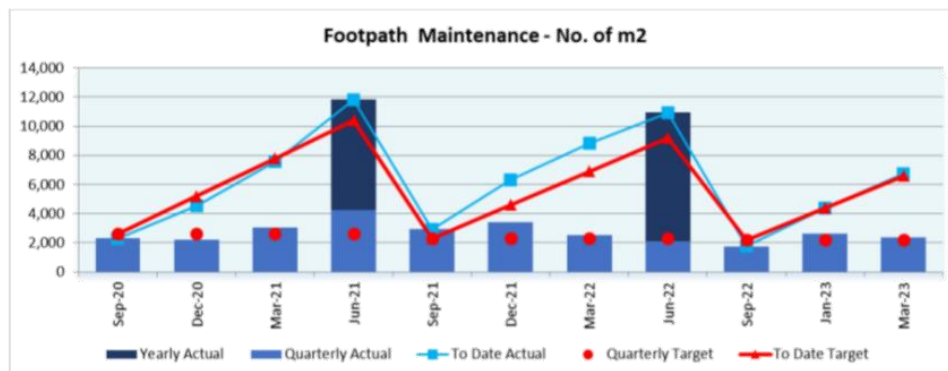
No material variances to disclose.

**Expenditure – Favourable Variance \$44k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Minor Capital Works Civil	City Infrastructure	48	The favourable variance is related to lower than anticipated contractual services expenditure, noting this program is reactive in nature.	
Signs	City Infrastructure	79	The favourable variance is primarily related to the timing of contractual services for reactive sign replacement which is anticipated to align in future periods.	
Footpath Maintenance	City Infrastructure	(68)	The unfavourable variance is mostly related to additional footpath maintenance undertaken year to date. Contracted rates for this work have also risen since January 2023.	



Tracking slightly below target attributed to wet/cold summer period compared to average summer periods.



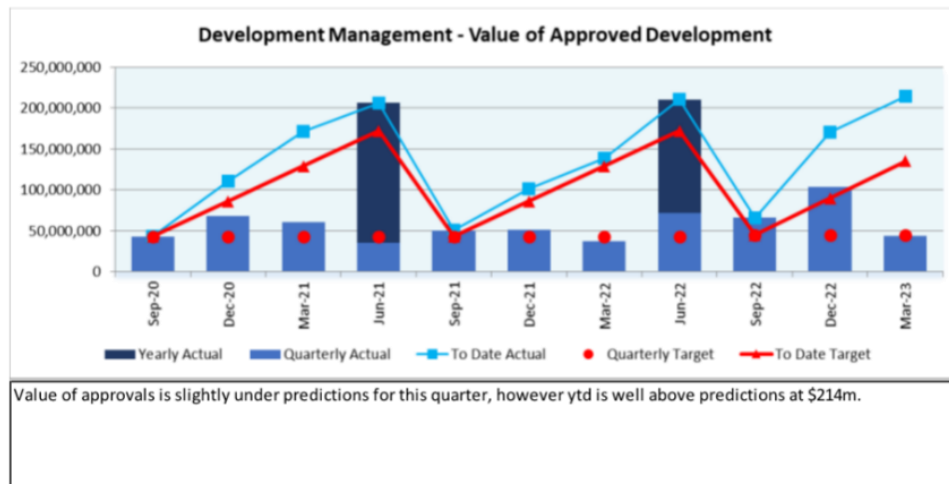
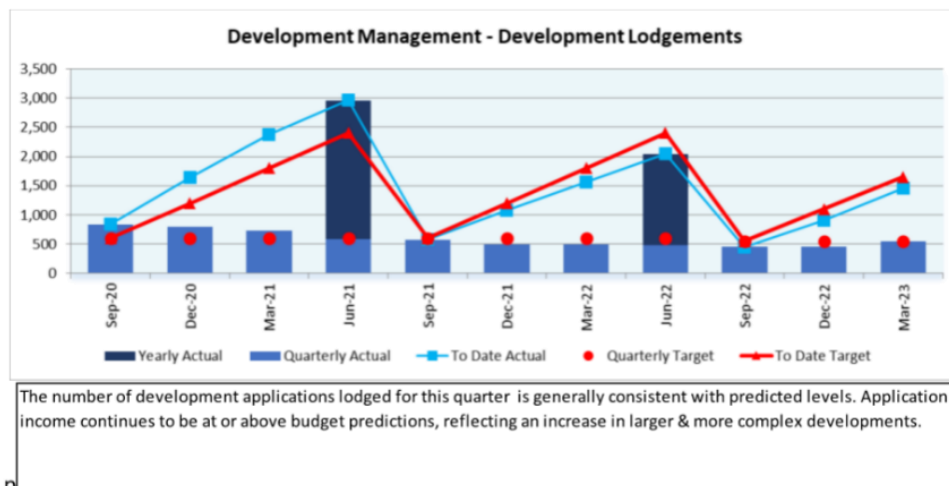
Within program, the target does not include work now being done that is capitalised.

**City Planning & Economic Development – Net Favourable Variance \$462k****Revenue – Favourable Variance \$460k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Planning	City Development	209	The favourable variance mostly relates to larger commercial and industrial development applications in the council area during third quarter. An income gain associated with this has been included as part of this review.	Refer Appendix 1 Income Gains <b>IG00401</b> Planning Income Declaration \$200k
Building Rules Certification Unit	City Development	224	Consistent with the trend of recent quarters, income from private clients has been higher than anticipated again during third quarter and an income gain has been included as part of this review.	Refer Appendix 1 Income Gains <b>IG0402</b> Building Rules Certification Unit Income Gain \$200k
Business Advisory Services	City Development	24	The favourable variance is primarily related to higher than anticipated income for mentoring programs due to the timing of the program. This is expected to align to budget in future periods.	

**Expenditure – Favourable Variance \$2k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Strategic Development Projects	City Development	(37)	The unfavourable variance mostly relates to higher than forecasted costs for Property Development for feasibility assessments.	



**Enabling Excellence – Net Favourable Variance \$884k****Corporate Support – Net Unfavourable Variance \$126k****Revenue – Favourable Variance \$69k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
People & Culture	Business Excellence	56	The favourable variance relates to Special Distribution funds received for future wellbeing program with funds likely to be carried forward.	Refer <b>Appendix 1</b> Income Gains <b>IG0465</b> LGA Workers Compensation Scheme – Special Distribution Rebate \$43k  Refer <b>Section 2. New Bid Proposals</b> Discretionary Operating Bids <b>NB0466</b> Provision for WHS Initiatives \$43k
Fleet Services Administration	City Infrastructure	(196)	The unfavourable variance is primarily related to the under recovery of vehicle charges, particularly heavy vehicles with lower than forecasted usage across Field Services year to date.	

**Expenditure – Unfavourable Variance \$195k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Capital Works Admin	City Infrastructure	(23)	The unfavourable variance is comprised \$18k unfavourable employee costs due mainly to unbudgeted COVID Special Leave costs of \$11k and other minor miscellaneous variances.	
Security/Courier	City Infrastructure	(33)	The unfavourable variance is related to overtime. Reasons include the LGA elections, multiple Salisbury Community Hub events, multiple call outs and unplanned overtime for Council Meetings. This will be managed within the	

Budget Area	Department	Variance YTD '000s	Comment	Action Required
			total program budget for the remainder of the financial year.	
Information Management Services	Chief Executive Office	49	The favourable variance is primarily related to lower than forecasted postage expenditure with an associated budget variation included as part of this review.	Refer <b>Appendix 1</b> Expenditure Savings <b>ES0403</b> Postage Budget Variation – Expenditure Savings \$35k expenditure savings declaration
Operations Centre	City Infrastructure	77	The favourable variance is mostly related to building maintenance with minimal maintenance work completed year to date while the new Operations Centre has still been in handover phase.	Refer <b>Appendix 1</b>  Expenditure Savings <b>ES0450</b> Maintenance Savings Ops Centre and Burton Community Hub \$46k expenditure savings declaration  Expenditure Savings <b>ES0449</b> Savings from ceasing COVID Cleaning \$102k expenditure savings declaration, of which \$12k relates to Operations Centre
Maintenance- Ops Centre	City Infrastructure	(100)	The unfavourable variance is mostly related to additional internal labour expenditure due to increased requirement for maintenance year to date. Maintenance was required for the store upgrade, furniture and fittings installations/replacements, carpenters' workshop, and other miscellaneous items. These costs are currently under review for capitalisation and will be adjusted accordingly as part of end of financial year.	

**Governance – Net Unfavourable Variance \$10k****Expenditure – Unfavourable Variance \$10k**

No material variances to disclose.

**Treasury – Net Favourable Variance \$509k****Revenue – Unfavourable Variance \$12k**

No material variances to disclose.

**Expenditure – Favourable Variance \$521k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Treasury	Sundry	521	Favourable variance relates to zero LGFA Cash Advance Debentures loan interest incurred, partly offset by higher interest paid for LGFA and Salisbury Water loans. Balance at End of Financial Year will be considered for transfer to Business Transformation Future Fund.	



**Misc – Net Favourable Variance \$510k****Revenue – Favourable Variance \$192k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Rates	Sundry	185	The favourable variance is primarily related to marginally higher rate revenue generated than budgeted and favourable variance on tier remissions. Balance at End of Financial Year will be considered for transfer to Business Transformation Future Fund.	

**Expenditure – Favourable Variance \$318k**

Budget Area	Department	Variance YTD '000s	Comment	Action Required
Wages & Salaries Provision	Sundry	693	This balance represents Wages and Salaries savings identified up to the third quarter of 2022/23. An unallocated amount of \$108k, for allocation in the fourth quarter is not reflected in this balance. A total of \$639k has been allocated to the Provision over the third quarter, with \$438k allocated from the Provision as authorised by the CEO for Community Experience Staffing.	Refer <b>Section 3.4 Transfer of Funds – Chief Executive Officer Delegation</b>
Inside Staff Oncosts	Sundry	(372)	The unfavourable variance is related to the timing of actual versus budgeted sick leave \$183k, parental leave \$142k and annual leave \$70k taken year to date.	

## Appendix 5 – Capital Expenditure Report as at 31 March 2023

The Capital Program continues to be progressively delivered across the various asset categories. During this period the preparation of the budget bids for 2023/24 occurred simultaneously with delivery of the Capital Program. The next quarter will see the development of the project briefs associated with the 2023/24 program of works. The revised Capital Expenditure Budget is \$113.1M of which at the end of the third quarter \$41M (36.3%) was spent, with commitments bringing the total spend to \$76.8M (67.9%) leaving an uncommitted balance of \$36.3M (32.1%) as reflected in the table below:

Description	Revised Budget	Actuals	Commitments	Total Actuals / Commitments	Balance Remaining
<b>EXPENDITURE</b>					
Transportation	24,067,723	7,364,093	1,962,792	9,326,885	14,740,837
Property & Buildings	11,210,268	6,379,478	1,574,062	7,953,540	3,256,728
Drainage & Waterways	3,279,447	1,190,612	900,047	2,090,659	1,188,788
Parks & Streetscapes	11,256,903	4,337,852	3,339,596	7,677,448	3,579,455
Fleet	4,693,948	1,257,101	1,505,263	2,762,364	1,931,584
Strategic Projects	49,742,861	17,986,972	25,817,649	43,804,621	5,938,240
<b>Total City Infrastructure</b>	<b>104,251,149</b>	<b>38,516,108</b>	<b>35,099,409</b>	<b>73,615,516</b>	<b>30,635,633</b>
Information Technology	2,414,526	137,523	128,407	265,931	2,148,595
Salisbury Water Business	5,382,758	1,935,442	484,083	2,419,525	2,963,233
Strategic Property	1,049,367	421,479	47,652	469,131	580,236
<b>Total Other</b>	<b>8,846,651</b>	<b>2,494,444</b>	<b>660,143</b>	<b>3,154,587</b>	<b>5,692,064</b>
<b>TOTAL EXPENDITURE</b>	<b>113,097,800</b>	<b>41,010,552</b>	<b>35,759,552</b>	<b>76,770,104</b>	<b>36,327,697</b>
<b>INCOME</b>					
Transportation	(610,000)	(475,000)	0	(475,000)	(135,000)
Property & Buildings	0	(17,809)	0	(17,809)	17,809
Drainage & Waterways	0	(47,727)	0	(47,727)	47,727
Parks & Streetscapes	(100,000)	0	0	0	(100,000)
Strategic Projects	(4,605,000)	(4,769,015)	0	(4,769,015)	164,015
<b>Total City Infrastructure</b>	<b>(5,315,000)</b>	<b>(5,309,551)</b>	<b>0</b>	<b>(5,309,551)</b>	<b>(5,449)</b>
Salisbury Water Business	(360,000)	0	0	0	(360,000)
Strategic Property	0	(859,091)	0	(859,091)	859,091
<b>Total Other</b>	<b>(360,000)</b>	<b>(859,091)</b>	<b>0</b>	<b>(859,091)</b>	<b>499,091</b>
<b>TOTAL INCOME</b>	<b>(5,675,000)</b>	<b>(6,168,642)</b>	<b>0</b>	<b>(6,168,642)</b>	<b>493,642</b>
<b>NET</b>	<b>107,422,800</b>	<b>34,841,910</b>	<b>35,759,552</b>	<b>70,601,462</b>	<b>36,821,338</b>

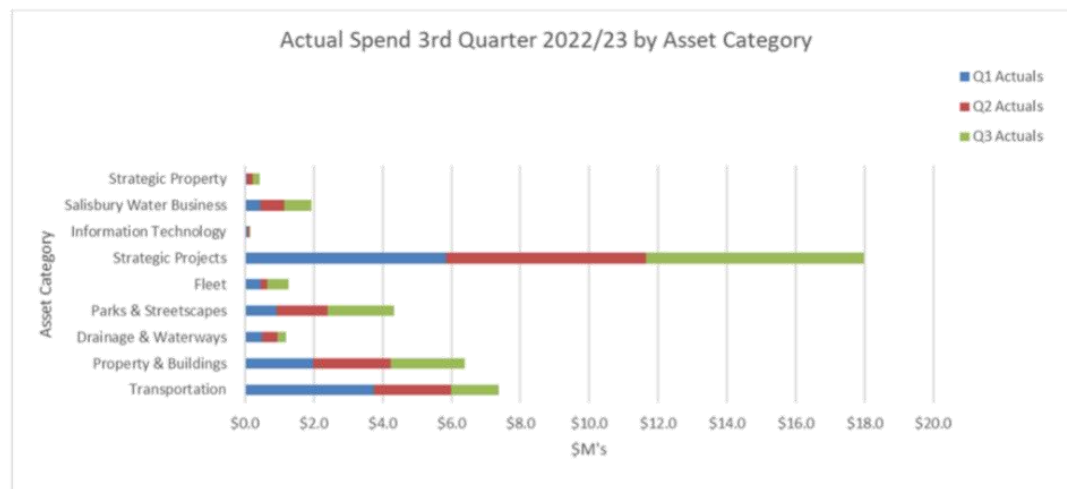
A noteworthy recent achievement is the completion of Stage 2 works at Fairbanks Drive Reserve, Paralowie. This is a new district level playspace, complementing the Stage 1 works of the Rage Cage and toilet facilities. Stage 2 works also included the creation of new carparking, dog park, barbecue, path network and shelter amenities.

*Fairbanks Drive Reserve, Paralowie, Stage 2*



### Expenditure

The following graph represents the value of 2022/23 actual spend (excluding commitments) by financial quarter across asset categories. The main expenditure category remains Strategic Projects, which is reflective of the progress of projects such as the Salisbury Aquatic Centre.

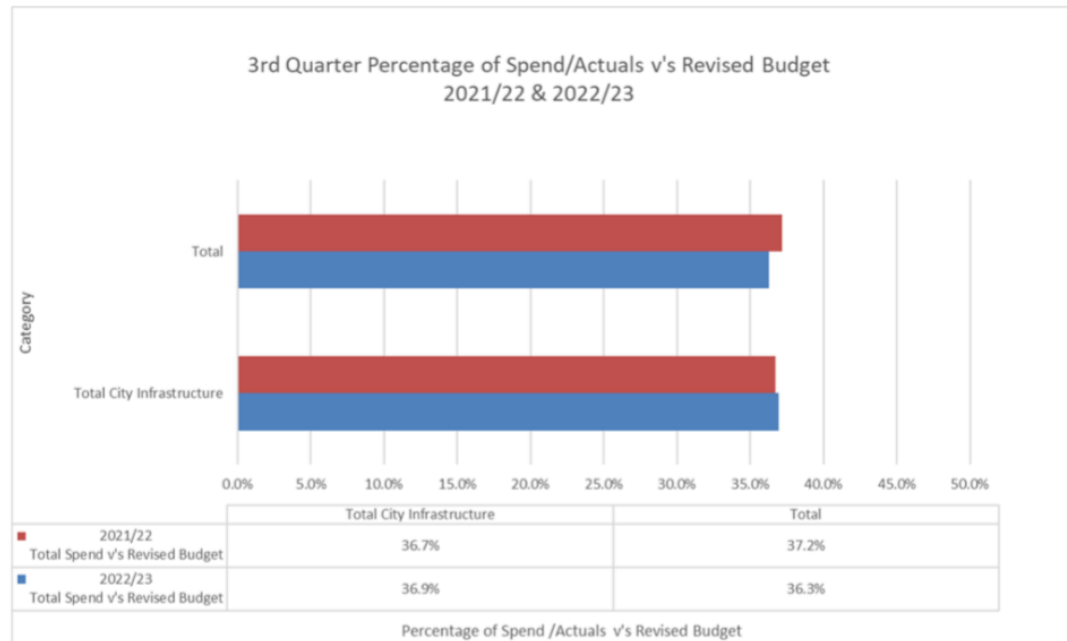


The Capital Program continues to encounter issues associated with the supply chain. This has impacted the program in various areas from supply for fleet replacement vehicles to construction material shortages, and resource constraints. With the program now heading into winter weather, some works may now encounter delays due to inclement weather. Conversely, projects such as Street Tree planting are ramping up to occur over these cooler weather conditions.

The quantum of actual spend in quarter three is similar to that of quarter two. Actual spend and commitments (Total Actuals) at the end of this quarter is 73.6M.

Description	Actual Spend			Spend + Commitments		
	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q1 Total Actuals	Q2 Total Actuals	Q3 Total Actuals
Transportation	\$3.7	\$2.2	\$1.4	\$5.7	\$8.2	\$9.3
Property & Buildings	\$2.0	\$2.2	\$2.2	\$7.1	\$7.3	\$8.0
Drainage & Waterways	\$0.5	\$0.4	\$0.3	\$1.4	\$1.6	\$2.1
Parks & Streetscapes	\$0.9	\$1.5	\$1.9	\$5.0	\$7.1	\$7.7
Fleet	\$0.5	\$0.2	\$0.6	\$1.2	\$2.2	\$2.8
Strategic Projects	\$5.8	\$5.8	\$6.3	\$42.6	\$43.1	\$43.8
<b>Total City Infrastructure</b>	<b>\$13.5</b>	<b>\$12.4</b>	<b>\$12.7</b>	<b>\$63.0</b>	<b>\$69.4</b>	<b>\$73.6</b>
Information Technology	\$0.1	\$0.1	\$0.0	\$0.2	\$0.3	\$0.2
Salisbury Water Business	\$0.4	\$0.7	\$0.8	\$1.5	\$1.8	\$1.5
Strategic Property	\$0.1	\$0.2	\$0.2	\$0.1	\$0.4	\$0.1
<b>Total Other</b>	<b>\$0.6</b>	<b>\$0.9</b>	<b>\$1.0</b>	<b>\$1.9</b>	<b>\$2.4</b>	<b>\$1.9</b>
<b>Total</b>	<b>\$14.0</b>	<b>\$13.3</b>	<b>\$13.7</b>	<b>\$64.9</b>	<b>\$71.9</b>	<b>\$75.5</b>

The chart below reflects that total 2022/23 capital spend is 36.3% of the Revised Budget, which is at similar levels to the 2021/22 comparative of 37.2%. City Infrastructure 2022/23 comparative spend of 36.9% is also at similar levels to 2021/22.



Typically, the fourth quarter of the financial year is the quarter with the greatest spend. Last financial year \$20.4M was spent in the last quarter and it is expected a similar value will be spent in the final quarter of this financial year. The value will be dependent upon weather conditions and supply chain impacts relating to construction supplies, materials and resourcing.

#### New Funding Adjustments

The following new funding requests are sought associated with the Capital Program;

- In accordance with Resolution 0400/2022, \$300k allocation was approved to support an application for State Government grant funding to deliver sports lighting improvements at Burton Park. This complements the application of \$300k of State Government grant funding in an effort to secure the required \$600k to complete the upgrade works, Refer Section 2 New Bids, NB0438.
- To assist with the management of parking along a section of Deuter Road, Paralowie, a non-discretionary \$60k budget was approved, as per Resolution 0125/2023, to enable the installation of post and rail fencing.
- As per Resolution 0125/2023, a \$240k non-discretionary budget bid was endorsed to provide the required funding to undertake lake wall remediation works in Mawson Lakes for sections of remediation at Shearwater and Sir Douglas Mawson Lakes and has been included in Section 2 New Bids, NB0382.
- As per Resolution 0211/2023 a confidential budget allocation of \$120k was endorsed and has been included in Section 2 New Bids, NB0416.



### Income

This quarter there are only two income adjustments identified and presented to Council for administration via the Third Quarter Budget Review. Collectively these two adjustments will see the Income Budget increase by \$350k from \$5.6M to \$5.9M as follows;

- In accordance with Resolution 0136/2023, State Government offered \$50k of new grant funding to enable the installation of three new bus shelters within the City, two at Salisbury Park adjacent the Saints Shopping Centre and the other at Smith Road, Salisbury East, Refer Section 1 Adjustments – Nil Effect, NG0392.
- In anticipation of State Government grant funding to deliver sports lighting improvements at Burton Park, a \$300k income budget is being created which has been matched by \$300k of new Council funding as per Resolution 0400/2022, Refer Section 2 New Bids, NB0438.

In 2021/22 the State Government supported the delivery of the new Salisbury Aquatic Centre via allocation of \$7.2M within the Local Government Infrastructure Partnership Program. This quarter a further progress payment was received. The Salisbury Aquatic Centre continues to take shape with the main building slab now laid, the indoor warm water pool concrete shell complete and the formwork and steel reinforcement for the indoor 25m program pool in construction. Structural steel is being erected and the excavation for the outdoor 50m pool is underway. Manufacture of the outdoor 10m high triple waterslide and waterplay splashpad has commenced and the project remains on schedule for completion in 2024.

*Salisbury Aquatic Centre*



**Other Funding Adjustments**

Other funding adjustments included this quarter are;

- As per Resolution 0136/2023, approval was given for a non-discretionary budget transfer to the value of \$140k from the completed PR23921 Salisbury Oval Master Plan Program to PR30085 Animal Pound to cover additional expenditure incurred at this site.
- Approval was given, as per Resolution 0114/2023, to transfer \$20k of operating Reconciliation Program funding to the John Street Artwork project as capital budget funding to align Indigenous Artwork design and implementation for the City Centre.
- Declaration of \$795k was approved this quarter, as per Resolution 0309/2023, in relation to a confidential item as presented via the Urban Services Committee in April 2023.
- Due to an error between the presented 2023/24 Budget Bids and the Second Quarter 2022/23 Budget Review, declare \$196k of remaining capital funding associated with the sportsfield lighting renewal at Brahma Lodge Oval. This sportsfield lighting renewal work was deferred to 2023/24 and included within the presented 2023/24 Budget Bid to fund accordingly.
- Presented to Council in April 2023 was the request to retime a series of budgets to the total value of \$24M from 2022/23 into 2023/24 as a non-discretionary budget adjustment, to realign budgets with revised forecast spend. Council Resolution 0114/2023 retimes the projects listed below. A subsequent review of the proposed retimed projects noted that the retiming of \$1.1M associated with construction of a new change facility at Hausler Reserve, Parafield Gardens was not due to external factors and therefore did not meet the policy parameters for retimed budgets. It is proposed this project is withdrawn from the retimed budget proposal and be instead dealt with at the 2022/23 carry forward process and this results in a decreased budget retiming amount of \$22.9M at third quarter budget review as itemised in Recommendation 5 of this report;
  - Due to a revision in project scope, retime \$1.1M associated with construction of a new change facility at Hausler Reserve, Parafield Gardens, noting as above this project is proposed to be removed from the retimed budget and transacted as part of the 2022/23 carry forward budget.
  - Pending site power and augmentation, retime \$600k associated with the sportsfield lighting upgrade proposed for Lindblom Park, Pooraka
  - Retime \$500k associated with the renewal of the playspace at St Albans Reserve, Salisbury Heights, due to revised scope and program location change
  - Due to supply chain and shipping delays, retime \$2.4M into next financial year for the Plant and Fleet Replacement Program
  - Pending resolution of a land acquisition, retime \$500k into 2023/24 for the Streetscape Program
  - Retime \$13.9M associated with the Salisbury Aquatic Centre to align with the forecast construction spend and program of works
  - Transfer \$2M into the new financial year associated with the Dept Infrastructure & Transport Grant Funding received due to pending SAPN works, and scope alignment in accordance with grant conditions
  - Pending Lindblom Park site plan configuration, SAPN and potential club associated funding, \$2.5M was included for retiming in relation to Office for Recreation, Sport & Racing Grant Funding
  - Due to finalisation of the new clubrooms and toilets, retime \$500k for the Paddocks Master Plan Implementation into next financial year

## Asset Category Highlights

### Salisbury Water

The ongoing focus for Salisbury Water has been on renewal of assets associated with the upgrade of electrical / SCADA infrastructure and systems. Construction works associated with the Dry Creek / Unity Park stormwater harvesting optimisation project commenced in March with works progressing. The recycled water connection at Bunya Reserve was activated.

### Property and Buildings

*Reg Groth Reserve, Parafield Gardens,  
Sporting Clubroom Renewal*



This quarter saw the completion of the renewal of the sporting clubrooms at Reg Groth Reserve, Parafield Gardens. This follows the completion of the renewal of a sporting clubroom at the Paddocks last quarter. Documentation has commenced for the demolition of the surplus building at the Paddocks, with this work expected to occur mid-2023. The construction of the new sporting clubrooms at Yalumba Drive Reserve, Paralowie, is now well advanced with the roof installed and nearing building lock up stage.

### Fleet

The fleet program continues to be severely impacted by a disrupted supply chain, product availability and shipping delays. Included within this quarter is the retiming of \$2.4M of program funding into 2023/24 to align with the expected fleet item delivery dates.

### Transportation

*Bus Shelter & Bus Stop Improvement  
Winara Drive, Ingle Farm*



The Bus Shelter & Bus Stop Improvement Program moved into construction phase this quarter, with rolling delivery occurring across the multiple sites, noting this quarter an additional \$50k of State Government grant funding was added to the program. The program is currently forecast to reach completion June 2023. The upgrade of the pedestrian crossing at Amsterdam Crescent, Salisbury Downs was recently commenced. This crossing is located adjacent Thomas More College and is being upgraded to a pedestrian actuated crossing. The new pedestrian bridge at Mawson Lakes remains in construction, whilst the Robertson Street parking bays at Mawson Lakes moved into tender phase this quarter.

The final quarter of this financial year will see significant road renewal works occurring with the award of a new contract to assist in the management and delivery of the Road Reseal Program.



### Strategic Projects

*Paddocks Reserve New Sports Clubrooms*



The construction of the new sporting clubrooms at the Paddocks is now well advanced with building lock up expected to be reached in May 2023 in preparation for final fit out works in June. This will be followed by the demolition of the existing two clubrooms, which this construction replaces, early in the new financial year. At the Paddocks Reserve, Para Hills West, the construction of new public toilets is in progress and will be completed and opened to the public next quarter.

Following the State Election, City of Salisbury was successfully awarded \$4.6M of State Government grant funding towards the delivery of a series of projects which will result in new and improved infrastructure and amenities for the community. For a number of reasons, retiming of a portion of these funds into 2023/24 has been requested to align with revised forecast spend.

The exciting new Salisbury Aquatic Centre also resides within this asset category and forms a key project for delivery within the budget.

The new joint use Animal Pound was successfully opened this quarter. This facility is a joint project delivered by the City of Salisbury and the City of Tea Tree Gully.

### Parks and Streetscape

The redevelopment of Fairbanks Drive Reserve, Paralowie, Stage 2, reached completion this quarter and was successfully opened to the community in time for school holidays and the removal of street trees commenced this quarter in preparation for planting of new trees. Verge redevelopment projects have been taking shape across four streets within the City.

The renewal of four local Playspaces moved to construction in preparation for completion mid-2023. The construction of two new local Playspaces has been awarded and will see these new play locations created at Kingswood Crescent Reserve and Camelot Drive Reserves, Paralowie. Supply and delivery of play equipment and in particular rubber soft fall currently have long lead times.



### Drainage and Waterways

The Drainage and Waterways asset category delivers a variety of projects and programs across the City and its waterways. Flood mitigation works have commenced at Universal Road, Salisbury Downs. This work will be followed by flood mitigation works at Catterall Avenue, Salisbury Heights. Watercourse Management Works have encountered some delays due to wet weather conditions, which has impacted access to sites and the ability complete the construction works.

**Strategic Property***Salisbury City Centre Renewal*

The Strategic Development Projects is managing the Salisbury City Centre Renewal EOI which closed in February. Evaluation is underway and the outcomes will be reported to Council.

Plans have been lodged to develop a Health Hub at the old St Jays site at Orange Avenue, Salisbury. The Health Hub will include a gymnasium, consulting rooms, yoga, a hydrotherapy pool, an outdoor sensory space and Pilates studio. It will include tailored

therapeutic services such as, physiotherapy, occupational therapy, rehabilitation, massage therapy, exercise classes and speech pathology that aim to support and assist our community with daily living tasks and is forecast to provide 71 new jobs during construction.

**Next Quarter**

The final quarter of this financial year will see projects reach completion and the creation of the 2023/24 program of works, therefore a particularly busy period for the Capital Program. Some projects will continue across financial years as planned. This occurs to enable projects to be delivered in the cooler climate, minimisation of construction impacts to the community, ability to maintain resourcing and continuing of work, and also due to project schedules requiring longer than 12 months to reach completion. Examples of this include the Salisbury Aquatic Centre which will continue to progress through construction in preparation for completion in 2024, and the Street Tree Program aligned with optimized planting conditions between May and August.

Completed projects are transitioned into new maintenance regimes to ensure they are effectively monitored and maintained, including updating the relevant Asset Management Plans.

**Summary**

The Capital Program continues to be progressively delivered whilst managing the ongoing impacts and challenges resulting from ongoing supply chain and resourcing disruptions across the construction industry. The changing nature of the supply chain issues causes additional complexities, for example times timber and steel short supply can quickly change to a shortage in playground equipment. Efforts continue to manage, monitor and minimise the impact to project delivery from supply chain associated issues.

This quarter has seen spend values similar to those of this time last financial year, and the forecast for the final quarter is for a significant spend peak, aligned with project completions and final project invoice payments.

Significant achievements this quarter include the completion of the Fairbanks Drive Reserve Redevelopment, which resulted in a new destination playspace for the community and the opening of the joint use and joint delivered Animal Pound, successfully demonstrating an effective collaboration between the City of Salisbury and the City of Tea Tree Gully.

## **Appendix 6 – Savings from Budget Bids**

There are no savings from 2022/23 budget bids.

## Appendix 7 – Business Unit Reporting

### Salisbury Memorial Park

	Year to Date			Full Year		
	Actual	Budget	Variance	Orig.Budget	Rev.Budget	Forecast
Salisbury Memorial Park	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Revenue	559	415	144	507	557	657
Expenditure	396	391	(5)	483	527	552
<b>Surplus/(Deficit)</b>	<b>163</b>	<b>24</b>	<b>139</b>	<b>24</b>	<b>30</b>	<b>105</b>

At the conclusion of third quarter, the Salisbury Memorial Park (SMP) has recorded a year to date surplus of \$163k versus a budgeted surplus of \$24k. As previously reported, this increase is largely due to a busy year of trade and activity at SMP with 110% of the revenue expected for the entire year already realised by the end of the third quarter.

Burial numbers and pre-need sales of burial sites licences were strong through third quarter, but in particular there was a high number of 'at need' purchases of both burial and cremation sites.

During second quarter budget review, a conservative amount of additional revenue was applied to the revised forecast due to the unknown factors influencing trade levels. The revised revenue position of \$657k by years end represents a continuation of the level of trade being achieved during fourth quarter as reflected in Appendix 1, IG0415.

An increased surplus position has been achieved through tight controls of expenses. Despite increased trade levels, tight controls have resulted in only a modest increase in expenditure as detailed in Appendix 1, NG0417, contributing to the operating surplus position expected at year end.

**Building Rules Certification Unit**

	Year to Date			Full Year		
	Actual	Budget	Variance	Orig.Budget	Rev.Budget	Forecast
<b>Building Rules Certification Unit</b>	<b>\$000's</b>	<b>\$000's</b>	<b>\$000's</b>	<b>\$000's</b>	<b>\$000's</b>	<b>\$000's</b>
Revenue	1,015	791	224	751	951	1,151
Expenditure	440	464	24	604	604	604
<b>Surplus/(Deficit)</b>	<b>575</b>	<b>327</b>	<b>248</b>	<b>147</b>	<b>347</b>	<b>547</b>

Income from external clients has exceeded budget predictions due to a significant increase in development application activity over this financial year. Additional income has been declared in the second and third quarter budget reviews. Expenditure is generally within budget expectations. Additional work to realise increased income has been absorbed within existing resources, given temporary nature of income growth for this period and expectation of slowing economy in the next financial period.



## Salisbury Water

	Year to Date			Full Year		
	Actual	Budget	Variance	Orig.Budget	Rev.Budget	Forecast
Salisbury Water	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
External Revenue	1,544	1,878	(334)	2,515	2,515	2,230
Internal Revenue	2,386	2,633	(246)	3,291	3,291	3,064
<b>Total Income</b>	<b>3,930</b>	<b>4,511</b>	<b>(581)</b>	<b>5,806</b>	<b>5,806</b>	<b>5,294</b>
Expenditure	4,341	4,261	(80)	5,629	5,951	6,076
<b>Surplus/(Deficit)</b>	<b>(411)</b>	<b>250</b>	<b>(661)</b>	<b>177</b>	<b>(145)</b>	<b>(782)</b>

The Salisbury Water Business Unit (SWBU) completed the third quarter of the 2022/23 financial year with an unfavourable variance of \$661k against the revised budget. Due to cooler and wetter than average conditions for the first half of 2022/23 and a much later start to the irrigation season, YTD water sales are lower than original budget forecasts. With Adelaide experiencing cooler autumn conditions in early April, it is not anticipated that there will be sufficient demand from irrigation-based customers to reduce this shortfall in sales. The full year outlook is for a budget deficit of \$782k. This outlook assumes that no further increases are made to interest rates and customer supply for the fourth quarter follows typical demand patterns.

Excluding the budgeted depreciation allowance of \$2,056k, it is anticipated that the business will still deliver a positive net cash equivalent position of \$1,274k for the year.

Income totalling \$3,930k has been received to date, which is \$581k below the YTD budget. Operational expenditure is \$80k above the YTD budget, largely due to timing of contractual services associated with a number of pipe repairs required during the quarter and higher electricity costs associated with water treatment processes. It is anticipated that the operating expenses across the business will be managed within budget, with the exception of electricity.

A total of 1,667ML of recycled water was distributed to Salisbury Water customers. Of this 877ML has been supplied to irrigate Council reserves, sporting ovals and facilities across the City and 790ML has been supplied to external customers including industry, schools and residents. Water supplied to Council facilities and to external irrigation-based customers is lower than anticipated and can be attributed to the above average rainfall conditions during the first half of 2022/23. Rainfall conditions across the third quarter was 8mm below average and resulted in increased irrigation demand for the period, reducing the impact of the income shortfall from the first half of the year. However, it is unlikely that this shortfall will be reduced any further during the fourth quarter with cooler autumn conditions during April.

373mm of rainfall was recorded at Parafield Airport, 60mm above average for third quarter. This has resulted in a solid harvest yield with 2,884ML of stormwater harvested from wetland systems, maintaining the combined aquifer balance at 10,260ML. This balance provides water security for drought conditions in the future.

## Appendix 8 – Budgeted Financial Statements

The Budgeted Financial Statements and ratios presented in this Appendix reflect **First and Second Quarter Budget Review** resolution's, and adopted recommendations resulting from the Third Quarter Budget Review will be incorporated subsequently.

### City of Salisbury

#### Budgeted Statement of Comprehensive Income

YEAR ENDING 30 JUNE	2023 Budget Revised \$000's	2023 Original Budget \$000's
<b>INCOME</b>		
Rates Revenues	112,011	112,011
Statutory Charges	3,487	2,848
User Charges	5,394	5,410
Grants, Subsidies & Contributions	9,575	14,317
Investment Income	268	71
Reimbursements	314	289
Other Income	1,584	980
<b>Total Income</b>	<b>132,633</b>	<b>135,926</b>
<b>EXPENSES</b>		
Employee Costs	42,200	42,534
Materials, Contracts & Other Expenses	62,616	58,862
Depreciation, Amortisation & Impairment	31,886	31,856
Finance Costs	1,444	1,444
<b>Total Expenses</b>	<b>138,146</b>	<b>134,697</b>
<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	<b>(5,514)</b>	<b>1,229</b>
Asset Disposal & Fair Value Adjustments	2,440	2,440
Amounts Received Specifically for New or Upgraded Assets	6,325	1,770
Physical Resources Received Free of Charge	1,000	1,000
<b>NET SURPLUS/(DEFICIT)</b>	<b>4,251</b>	<b>6,439</b>
<b>OTHER COMPREHENSIVE INCOME</b>		
Changes in Revaluation Surplus - I, PP&E	46,968	47,617
<b>Total Other Comprehensive Income</b>	<b>46,968</b>	<b>47,617</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>51,219</b>	<b>54,056</b>



City of Salisbury  
Budgeted Statement of Financial Position

YEAR ENDING 30 JUNE	2023 Budget Revised \$000's	2023 Original Budget \$000's
<b>ASSETS</b>		
<b>Current Assets</b>		
Trade & Other Receivables	6,346	6,230
Inventories	1,809	1,787
<b>Total Current Assets</b>	<b>8,155</b>	<b>8,017</b>
<b>Non-Current Assets</b>		
Financial Assets	330	330
Equity Accounted Investments in Council Businesses	4,824	4,824
Infrastructure, Property, Plant & Equipment	1,705,477	1,729,774
Intangible Assets	210	210
Other Non-Current Assets	22,012	22,012
<b>Total Non-Current Assets</b>	<b>1,732,853</b>	<b>1,757,150</b>
<b>TOTAL ASSETS</b>	<b>1,741,008</b>	<b>1,765,167</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Cash Advance Debentures		
Trade & Other Payables	18,725	17,752
Borrowings	1,409	1,409
Provisions	10,170	10,170
<b>Total Current Liabilities</b>	<b>30,304</b>	<b>29,331</b>
<b>Non-Current Liabilities</b>		
Cash Advance Debentures	19,259	52,992
Borrowings	4,698	4,698
Provisions	2,204	2,204
<b>Total Non-Current Liabilities</b>	<b>26,161</b>	<b>59,894</b>
<b>TOTAL LIABILITIES</b>	<b>56,465</b>	<b>89,225</b>
<b>NET ASSETS</b>	<b>1,684,543</b>	<b>1,675,942</b>
<b>EQUITY</b>		
Accumulated Surplus	412,670	403,420
Asset Revaluation Reserves	1,234,729	1,235,378
Other Reserves	37,144	37,144
<b>TOTAL EQUITY</b>	<b>1,684,543</b>	<b>1,675,942</b>

City of Salisbury  
Budgeted Statement of Cash Flows

YEAR ENDING 30 JUNE	2023 Budget Revised \$000's	2023 Original Budget \$000's
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Receipts</b>		
Operating Receipts	133,273	136,394
Investment Receipts	264	72
<b>Payments</b>		
Operating Payments to Suppliers and Employees	(101,612)	(100,201)
Finance Payments	(1,444)	(1,444)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,481</b>	<b>34,821</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<b>Receipts</b>		
Amounts Received Specifically for New/Upgraded Assets	6,325	1,770
Sale of Replaced Assets	770	770
Sale of Real Estate Developments	1,670	1,670
Repayments of Loans by Community Groups	33	33
<b>Payments</b>		
Expenditure on Renewal/Replacement of Assets	(22,114)	(20,012)
Expenditure on New/Upgraded Assets	(59,808)	(54,342)
<b>Net Cash Provided by (or used in) Investing Activities</b>	<b>(72,509)</b>	<b>(70,111)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<b>Receipts</b>		
Proceeds from CAD's	19,261	36,611
<b>Payments</b>		
Repayments of Borrowings	(1,321)	(1,321)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>17,940</b>	<b>35,290</b>
<b>Net Increase/(Decrease) in Cash Held</b>	<b>(24,088)</b>	
<b>Cash &amp; Cash Equivalents at Beginning of Period</b>	<b>24,088</b>	

City of Salisbury  
Budgeted Statement of Changes in Equity

	2023 Budget Revised \$000's	2023 Original Budget \$000's
<b>YEAR ENDING 30 JUNE</b>		
Opening Balance	1,633,325	1,621,886
Net Surplus / (Deficit) for Year	4,250	6,439
<b>Other Comprehensive Income</b>		
- Gain (Loss) on Revaluation of I,PP&E	46,968	47,617
<b>Other Comprehensive Income</b>	<b>46,968</b>	<b>47,617</b>
<b>Total Comprehensive Income</b>	<b>51,218</b>	<b>54,056</b>
<b>Balance at end of period</b>	<b>1,684,543</b>	<b>1,675,942</b>

City of Salisbury  
Budgeted Uniform Presentation of Finances

	2023 Budget Revised \$000's	2023 Original Budget \$000's
<b>YEAR ENDING 30 JUNE</b>		
Income	132,633	135,926
less Expenses	(138,146)	(134,697)
<b>Operating Surplus / (Deficit)</b>	<b>(5,513)</b>	<b>1,229</b>
<b>Less: Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal/Replacement of Existing Assets	(22,114)	(20,012)
less Depreciation, Amortisation & Impairment	31,886	31,856
less Proceeds from Sale of Replaced Assets	770	770
	<b>10,542</b>	<b>12,614</b>
<b>Less: Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New/Upgraded Assets	(59,808)	(54,342)
less Amounts Specifically for New/Upgraded Assets	6,325	1,770
less Proceeds from Sale of Surplus Assets	1,670	1,670
	<b>(51,813)</b>	<b>(50,902)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(46,784)</b>	<b>(37,059)</b>

In any one year, the above financing transactions are associated with either applying surplus funds stemming from a net lending result or accommodating the funding requirement stemming from a net borrowing result.

City of Salisbury  
Budgeted Financial Indicators

YEAR ENDING 30 JUNE	2022 Revised Budget \$000's	2023 Original Budget \$000's
<b>Operating Surplus</b>	<b>(5,513)</b>	<b>1,229</b>
<i>The operating surplus (deficit) before capital amounts.</i>		
<b>Operating Surplus Ratio</b>	<b>(4.16%)</b>	<b>0.90%</b>
<i>Operating surplus divided by total operating revenue. This ratio expresses the operating surplus/(deficit) as a percentage of total operating revenue.</i>		
<b>Adjusted Operating Surplus Ratio <sup>(2)</sup></b>	<b>0.90%</b>	<b>N/A</b>
<i>The adjusted operating surplus is the ratio as above, adjusted for the timing impacts of the Financial Assistance Grant being \$4,737k</i>		
<b>Net Financial Liabilities</b>	<b>49,789</b>	<b>82,665</b>
<i>Net Financial Liabilities are defined as total financial liabilities less financial assets (excluding equity accounted investments in Council businesses).</i>		
<b>Net Financial Liabilities Ratio</b>	<b>37.54%</b>	<b>60.82%</b>
<i>Net Financial Liabilities divided by total operating revenue. Indicates the extent that council can meet its net financial liabilities out of operating revenue.</i>		
<b>Asset Renewal Funding Ratio</b>	<b>111%</b>	<b>100%</b>
<i>Net Asset Renewals divided by Asset Management Plan Renewal Expenditure. Indicates whether capital assets are being renewed as planned in the Asset Management Plans.</i>		

<b>ITEM</b>	2.1.7
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	15 May 2023
<b>HEADING</b>	NAWMA Draft 2023/2024 Budget
<b>AUTHOR</b>	Elizabeth MacGillivray, Senior Civil Environmental Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	The draft NAWMA 2023/24 budget is presented for Council's consideration and endorsement.

**RECOMMENDATION**

That Council:

1. Notes the information regarding the draft 2023/2024 NAWMA Budget.
2. Endorses the draft NAWMA 2023/24 Budget.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Draft NAWMA budget FY23/24
2. Letter from NAWMA CEO to John Harry
3. Draft budget financial statements

**1. BACKGROUND**

- 1.1 The agreement between Council and NAWMA requires that the NAWMA Board prepare a draft budget for consideration and endorsement by the constituent councils.
- 1.2 NAWMA representatives presented the draft budget (Attachment 1) and its impact to the City of Salisbury to elected members at a workshop on 29 March 2023. The workshop also provided information regarding pressures on costs and income, the broader operating environment and updates on major projects.
- 1.3 Advice from NAWMA's Chief Executive Officer of the draft budget endorsed by the NAWMA Board is attached to this report (Attachment 2).
- 1.4 Council is a 51% shareholder in NAWMA. This report addresses the operational budget. NAWMA has also prepared a draft Annual Business Plan.

**2. CITY PLAN CRITICAL ACTION**

- 2.1 Not applicable.

### 3. CONSULTATION / COMMUNICATION

#### 3.1 Internal

##### 3.1.1 Finance, Business Excellence

#### 3.2 External

##### 3.2.1 NAWMA Board

### 4. REPORT

- 4.1 The Uleybury Landfill, renewable (waste) electricity plant and solar farm continue to be owned and operated by NAWMA.
- 4.2 The Pooraka Resource Recovery Centre, located on Research Road, is operated by NAWMA. The EPA licence for this site has been transferred from Council to NAWMA. NAWMA is proposing to undertake upgrades to this site during FY23/24.
- 4.3 The addition of a fibre polishing plant at the Woomera Ave Materials Recovery Facility site is expected to be operational from 1 July 2024, in line with the beginning of the Council of Australian Governments' ban on cardboard and mixed paper exports.
- 4.4 The following points should be noted from the draft budget:
  - 4.4.1 The FY24 budget has been based on a CPI forecast of 5% and an EPA solid waste (landfill) levy increase of 3%. The budget will be adjusted during quarterly reviews to accommodate actual percentage increases.
  - 4.4.2 There is a decrease in the total budget for mobile garbage bins (MGB). This is mainly due to a reduction in the rate of provision of green waste (Food Organics Green Organics (FOGO)) bins as the percentage of properties anticipated to take up this optional service nears saturation.
  - 4.4.3 There is marked increase in the Garden Organics budget line. This is a direct result of the free Food Organics Green Organics (FOGO) bin and Kitchen Caddy initiatives, in place since 1 July 2021. The number of FOGO bins in the community has increased by approximately 10% over the past year.
  - 4.4.4 The increased cost for Green Organics is therefore due to an increased number of bins to empty, greater tonnage collected, a rise in the collection cost per bin and an increase in the processing cost per tonne. The processing cost for organics continues to be significantly less than disposal to landfill.
  - 4.4.5 A temporary gate fee of \$15/tonne for the Material Recovery Facility (MRF) was implemented for the three constituent councils during 2020/21, due to the downturn in the recyclables market. Since that time, NAWMA has adapted to the changes in the market and the gate fee is no longer required. As such there is no MRF gate fee included in the 2023/2024 draft budget.

- 4.4.6 Overall, hardwaste costs are expected to increase slightly. The budget figure is based on trends from the previous years. The ratio of vouchers to collection services is expected to shift, with less vouchers requested and more collections utilised.
- 4.4.7 An increase of 3.8% has been assumed for the Solid Waste Levy however this charge is set by the State Government and has not yet been published. This rate may change, depending on the levy set by the SA Government. The overall solid waste disposal cost (landfill) is less than FY23 (reduction of 1.5%) due to reduced tonnes of waste going to landfill. The reduction is principally due to diversion of food waste from the general waste (red-lid) bin to the FOGO (green-lid) bin to be processed into compost.
- 4.4.8 The total increase to the City of Salisbury for FY24 (from the BR2 review figures) will be \$664k, or 4.2%. This percentage increase is slightly greater than the previous year. The majority of this increase is due to kerbside collection costs and is a combination of a higher number of bins to collect and a slightly higher collection cost for each bin.
- 4.4.9 The administration fee covers costs related to the office-based operations including customer service, financial services and the education officers. An increase of 5%, as an assumed rate of CPI, has been included in the draft budget.
- 4.4.10 The processing cost per tonne for glass fines is proposed to increase 2.4% however the total tonnage for the year is estimated to be slightly less than the previous year therefore the proposed impact on the budget is a decrease of 1.4%.
- 4.5 NAWMA remains committed to investing funds into the northern area to generate jobs and improve environmental outcomes and a circular economy within the State.
- 4.6 NAWMA is projecting an operational deficit of \$1.375M for the 2023/2024 financial year.
- 4.7 The NAWMA Service Level Agreement is currently being reviewed. The draft NAWMA FY23/24 budget takes into consideration proposed changes in the draft Service Level Agreement.
- 4.8 The draft City of Salisbury 2023/24 budget has factored in the NAWMA budget changes as mentioned in this report.

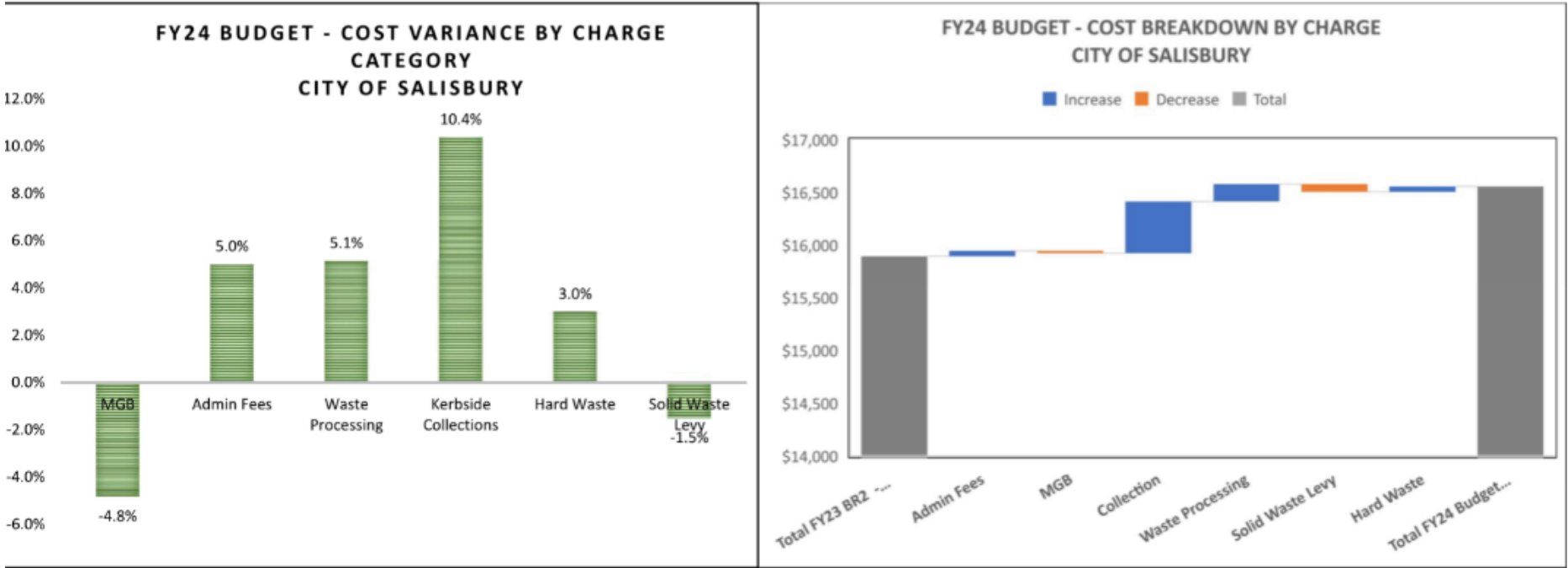
## 5. CONCLUSION / PROPOSAL

- 5.1 The draft NAWMA 2023/24 budget includes adequate allocations for the waste management needs of Council.
- 5.2 It is recommended that the draft NAWMA 2023/24 budget be endorsed.



NAWMA FY24 DRAFT BUDGET - COST ALLOCATION BREAKDOWN					
CITY OF SALISBURY					
Waste Category	FY24 Draft Budget ('000)	FY23 Budget Review Two (BR2) ('000)	Variance ('000)	Variance (%)	YOY Weighted Variance (%)
Admin Fees	\$1,099	\$1,047	\$52	5.0%	0.3%
MGB	\$430	\$451	-\$22	-4.8%	-0.1%
Domestic Waste Collection	\$2,539	\$2,394	\$145	6.1%	0.9%
Domestic Waste Processing	\$1,836	\$1,823	\$14	0.7%	0.1%
Solid Waste Levy - Domestic Waste	\$4,725	\$4,797	-\$72	-1.5%	-0.5%
Domestic Waste	\$9,100	\$9,013	\$87	1.0%	0.5%
Recycling Waste Collection	\$1,257	\$1,185	\$72	6.1%	0.5%
MRF Gate Fees	\$0	\$0	\$0		0.0%
MRF Residual Waste	\$616	\$594	\$22	3.7%	0.1%
MRF Glass Fines	\$162	\$164	-\$2	-1.4%	0.0%
Recycling	\$2,035	\$1,943	\$92	4.7%	0.6%
Garden Organics Collection	\$1,429	\$1,155	\$274	23.7%	1.7%
Garden Organics Processing	\$752	\$621	\$131	21.1%	0.8%
Garden Organics	\$2,181	\$1,776	\$405	22.8%	2.5%
Total - Kerbside Waste Service	\$14,844	\$14,230	\$614	4.3%	3.9%
Hard Waste Vouchers	\$705	\$728	-\$23	-3.2%	-0.1%
Hard Waste Collection	\$1,005	\$933	\$73	7.8%	0.5%
Hard Waste	\$1,711	\$1,661	\$50	3.0%	0.3%
Illegal Dumping	\$18	\$18	\$0	0.0%	0.0%
Street Sweeping	\$214	\$168	\$46	27.4%	0.3%
Council Operations	\$232	\$186	\$46	24.8%	24.8%
Total	\$16,555	\$15,891	\$664	4.2%	4.2%

Charge Category	FY24 Draft Budget ('000)	FY23 Budget Review Two (BR2) ('000)	Variance ('000)	Variance (%)	YOY Weighted Variance (%)
Controllable Charges					
MGB	\$430	\$451	-\$22	-4.8%	-0.1%
Admin Fees	\$1,099	\$1,047	\$52	5.0%	0.3%
Waste Processing	\$3,366	\$3,201	\$164	5.1%	1.0%
Kerbside Collections	\$5,225	\$4,734	\$491	10.4%	3.1%
Total Controllable Charges	\$10,120	\$9,434	\$686		4.3%
Non-Controllable Charges					
Hard Waste	\$1,711	\$1,661	\$50	3.0%	0.3%
Solid Waste Levy	\$4,725	\$4,797	-\$72	-1.5%	-0.5%
Total Non-Controllable Charges	\$6,435	\$6,458	-\$22	-0.3%	-0.1%
Total	\$16,555	\$15,891	\$664	4.2%	4.2%





14/03/2023

Mr John Harry  
Chief Executive Officer  
City of Salisbury  
PO Box 8  
Salisbury SA 5108

Dear Mr Harry,

**RE: Draft FY2023/2024 NAWMA Budget**

NAWMA is pleased to forward the appended Draft FY2023/2024 Budget for your Council's consideration.

The Draft Budget was considered by the NAWMA Board on Thursday 2 March 2023, and the following resolution was carried:

**8.1 FY24 Draft Budget**

Moved Cr Baker that the NAWMA Board:

1. Endorse the FY24 Draft Budget Financial Statements,
2. Receive and note the FY24 Draft Budget assumptions, key drivers, fees & charges and other reports as presented and attached, and;
3. Endorse the FY24 Draft Budget for consultation with Constituent Councils.

Seconded Cr Koch

**Carried**

We welcome the opportunity for NAWMA's Chairperson Mr Brian Cunningham, Chief Financial Officer Mr Sid Jain and myself to present to Council the Draft Budget, its impact to the City of Salisbury, NAWMA's broader strategic operating environment, cost and income pressures and updates on major projects currently being undertaken by NAWMA.

We confirm that we have accepted the opportunity to present to your Council on Monday 29 March 2023.

In line with the NAWMA Charter, we would appreciate Council considering and endorsing the Draft FY2023/2024 Budget prior to Wednesday 31 May 2023.

Should you need to discuss this matter further please contact me on 0436 453 640 or [t.terlet@nawma.sa.gov.au](mailto:t.terlet@nawma.sa.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Toby Terlet', is positioned above the printed name and title.

Toby Terlet  
Chief Executive Officer

Box 10 MDC, Edinburgh North SA 5113  
Phone (08) 8259 2100  
[www.nawma.sa.gov.au](http://www.nawma.sa.gov.au)

## Northern Adelaide Waste Management Authority

## Uniform Presentation of Finances

	2023/24 \$'000 Draft Budget	2022/23 \$'000 BR2
	\$'000	\$'000
Operating Revenues	47,233	44,166
Operating Expenses	<u>(48,608)</u>	<u>(45,608)</u>
<b>Operating Surplus / (Deficit)</b>	<b>(1,375)</b>	<b>(1,442)</b>
<b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	(45)	(15)
Depreciation, Amortisation and Impairment	3,640	3,558
Proceeds from Sale of Replaced Assets	<u>-</u>	<u>-</u>
	<b>3,595</b>	<b>3,543</b>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets	(11,523)	(3,768)
Amounts received specifically for New and Upgraded Assets	7,167	928
Proceeds from Sales of Replaced Assets	<u>-</u>	<u>-</u>
	<b>(4,356)</b>	<b>(2,840)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(2,136)</b>	<b>(739)</b>

**Northern Adelaide Waste Management Authority**  
**Statement of Comprehensive Income**

	2023/24 \$'000 Draft Budget	2022/23 \$'000 BR2
	\$'000	\$'000
<b>Income</b>		
User Charges	46,337	43,341
Grants, Subsidies and Contributions	80	-
Investment Income	301	252
Other	515	573
<b>Total Income</b>	<b>47,233</b>	<b>44,166</b>
<b>Expenses</b>		
Employee Costs	5,219	4,380
Materials, Contracts and Other Expenses	39,089	37,047
Depreciation, Amortisation and Impairment	3,640	3,558
Finance Costs	660	623
<b>Total Expenses</b>	<b>48,608</b>	<b>45,608</b>
<b>Operating Surplus / (Deficit)</b>	<b>(1,375)</b>	<b>(1,442)</b>
Net Gain / (Loss) on Disposal of Assets	-	-
Amounts received specifically for new/upgraded assets	7,167	1,488
<b>Net Surplus / (Deficit)</b>	<b>5,792</b>	<b>46</b>
<b>Other Comprehensive Income</b>		
Other Comprehensive Income	-	-
<b>Total Comprehensive Income</b>	<b>5,792</b>	<b>46</b>

## Northern Adelaide Waste Management Authority

## Statement of Financial Position

	2023/24	2022/23
	\$'000	\$'000
	Draft Budget	BR2
	\$'000	\$'000
<b>Current Assets</b>		
Cash & Cash Equivalents	9,175	8,717
Trade & Other Receivables	5,143	5,143
Stock on Hand	100	100
<b>Total Current Assets</b>	<b>14,418</b>	<b>13,960</b>
<b>Non-Current Assets</b>		
Infrastructure, Property, Plant and Equipment	28,832	20,904
<b>Total Non-Current Assets</b>	<b>28,832</b>	<b>20,904</b>
<b>Total Assets</b>	<b>43,250</b>	<b>34,864</b>
<b>Current Liabilities</b>		
Trade & Other Payables	6,557	6,557
Borrowings	3,417	2,252
Provisions	327	327
<b>Total Current Liabilities</b>	<b>10,301</b>	<b>9,136</b>
<b>Non-Current Liabilities</b>		
Provisions	6,820	6,687
Borrowings	9,103	7,807
<b>Total Non-Current Liabilities</b>	<b>15,923</b>	<b>14,494</b>
<b>Total Liabilities</b>	<b>26,224</b>	<b>23,630</b>
<b>Net Assets</b>	<b>17,026</b>	<b>11,234</b>
<b>Equity</b>		
Accumulated Surplus	16,366	10,574
Asset Revaluation Reserve	660	660
<b>Total Equity</b>	<b>17,026</b>	<b>11,234</b>

## Northern Adelaide Waste Management Authority

## Statement of Changes in Equity

	2023/24 \$'000 Draft Budget	2022/23 \$'000 BR2
	\$'000	\$'000
<b>Accumulated Surplus</b>		
Balance at beginning of period	10,574	10,528
Net Surplus / (Deficit)	5,792	46
Transfers from reserves	-	-
Transfers to reserves	-	-
Distribution to Councils	-	-
<b>Balance at end of period</b>	<b>16,366</b>	<b>10,574</b>
<b>Asset Revaluation Reserve</b>		
Balance at beginning of period	660	660
Gain on Revaluation of Property, Plant and Equipment	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>660</b>	<b>660</b>
<b>Total Equity</b>	<b>17,026</b>	<b>11,234</b>

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**Northern Adelaide Waste Management Authority**  
**Statement of Cash Flows**

	2023/24 \$'000 Draft Budget	2022/23 \$'000 BR2
	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>		
Operating Receipts	46,852	43,914
Operating Grants	80	-
Investment Receipts	301	252
Operating Payments	(44,308)	(41,477)
Finance Payments	(527)	(425)
<b>Net cash provided by (used in) operating activities</b>	<b>2,398</b>	<b>2,264</b>
<b>Cash Flows from Investing Activities</b>		
Amounts specifically for new or upgraded assets	7,167	928
Sale of Replaced Assets	-	-
Expenditure on Renewal/Replacement Assets	(45)	(15)
Expenditure on New/Upgraded Assets	(11,523)	(3,768)
<b>Net cash provided by (used in) investing activities</b>	<b>(4,401)</b>	<b>(2,855)</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from Borrowings	5,550	2,148
Repayment of Borrowings	(1,494)	(1,401)
Repayment of Lease Liabilities	(1,595)	(1,241)
<b>Net cash provided by (used in) financing activities</b>	<b>2,461</b>	<b>(494)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>458</b>	<b>(1,085)</b>
<b>Cash &amp; Cash Equivalents at the beginning of period</b>	<b>8,717</b>	<b>9,802</b>
<b>Cash &amp; Cash Equivalents at end of period</b>	<b>9,175</b>	<b>8,717</b>