



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**17 APRIL 2023**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.43 pm.

The Chairman welcomed the Elected Members, public and staff to the meeting.

**APOLOGIES**

Apologies were received from Cr G Bawden, Cr L Brug and Cr S Burner.

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## LEAVE OF ABSENCE

Nil

## PRESENTATION OF MINUTES

Moved Cr D Hood  
Seconded Cr S Ouk

The Minutes of the Finance and Corporate Services Committee Meeting held on 20 March 2023, be taken as read and confirmed.

**CARRIED**  
UNANIMOUSLY

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

Moved Cr P Jensen  
Seconded Cr K Grenfell

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **2.1.1 Public Awareness - Rates Notice Information**

Moved Cr K Grenfell  
Seconded Mayor G Aldridge

That Council:

1. Notes that Administration coordinates and displays timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with the focus for 2023/24 being:

**Quarter 1** – Notification of State Government changes to Regional Landscape Levy.

NAWMA insert – Calendar for Bin collection (will be a separate insert).

**Quarter 2, 3 and 4** – to be used to further promote Council's vision of being a progressive, sustainable and connected community. Potential topics could include (but not limited to) are Major Projects (e.g. the opening of the Salisbury Aquatic Centre), Community Wellbeing programs and services and the introduction of the new Customer Request Management system.

**CARRIED**  
UNANIMOUSLY

**2.1.2 Higher Value Property Review**

Moved Cr C Buchanan  
 Seconded Mayor G Aldridge

That Council:

1. Approves for the Higher Property Value Rate Remission for 2023/24 for public consultation purposes and included in the Draft Long Term Financial Plan and Annual Business Plan be set on the following basis and applying to residential properties only:

**OPTION 2 – Improved Comparability**

<b>Tier</b>	<b>Value Range</b>	<b>Rate Adjustment</b>
1	0- \$700,000	0%
2	\$700,001 - \$780,000	10% reduction in the general rates payable on the value above \$700,000 up to and including \$780,000
3	\$780,001 - \$900,000	20% reduction in the general rates payable on the value above \$780,000 up to and including \$900,000
4	>\$900,000	35% reduction in the general rates payable on the value above \$900,000

With the following exclusions for either option:

- Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission)
- Dwelling(s) + Commercial Undertaking
- Properties entitled to a mandatory rebate.

**CARRIED**  
 UNANIMOUSLY

**2.1.3 Budget Status Update**

Moved Mayor G Aldridge  
 Seconded Cr P Jensen

That Council:

1. Notes the Budget Status Update, and the inclusion of:
  - a. A contingency amount of \$500k provided in the 2023/24 budget to cater for increases in contract renewal increases and authorises the CEO to allocate these funds as required with subsequent reporting in the respective quarterly budget review.
  - b. Expenditure of \$500k in the Consolidated Summary for a CONFIDENTIAL ITEM which is the subject of an April 2023 Council report for consideration and which will form a

future budget bid should the item be approved by Council, noting that financial impacts of this item will be amended as detailed in para 3.5 of this report, Finance and Corporate Services Committee, 17 April 2023 Item 2.1.3.

- c. Various amendments made to the operating budget as detailed in Attachment 2 of this report, Finance and Corporate Services Committee, 17 April 2023, Item 2.1.3.
2. Approves for inclusion in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for public consultation the four-year Budget Bid Program as per Attachment 3 to this report (Finance and Corporate Services Committee, 17 April 2023 Item 2.1.3), which is inclusive of parts 3 to 6 of this recommendation, with 2023/24 net expenditure totalling:

	<b>Capital Expenditure</b>	<b>Operating Expenditure</b>
Infrastructure	\$35,967,300	\$1,265,000
Information Technology	\$784,200	\$134,600
Plant, Furniture and Equipment	\$2,143,000	\$0
Operating	\$0	\$882,100
<b>Total</b>	<b>\$38,894,500</b>	<b>\$2,281,700</b>

- 3. Notes the following changes to Operating Budget Bids:
  - OPN001106 Local Heritage Review \$20k be deferred as per Council Resolution 0175/2023, March 2023 noting that a report titled *Thematic Heritage Study – Stage 2 Item Identification* was provided to Council in March 2023.
  - OPN001141 CONFIDENTIAL ITEM expenditure increased \$37k and income increased \$54k following review and update of this item (Attachment 4 and paragraph 3.8.1).
- 4. Notes the following changes to Infrastructure Budget Bids:
  - PSN001017 Time Bound Program: Dog Parks for Small Dogs Unity Park Pooraka \$84k - brought forward from 2024/25 to 2023/24 as per Council Resolution 0175/2023, March 2023 (Attachment 5 and Paragraph 3.13.1).
  - PSR001024 SAMP Dog Park Continuity Program \$138k brought forward from 2024/25 to 2023/24 and annual budgets for years 2 \$120k and 3 \$123 added as per Council Resolution 0175/2023, March 2023 (Attachment 6 and Paragraph 3.13.2).
  - STN001125 CONFIDENTIAL ITEM capital expenditure reduced \$110k and operating component income reduced \$85k following finalisation of review and analysis of this item (Attachment 7 and Paragraph 3.11.1).

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- STN001142 CONFIDENTIAL ITEM operating component expenditure reduced \$121k following finalisation of review and analysis of this item (Attachment 8 and Paragraph 3.11.2).
5. Notes the following Infrastructure Bids have been removed from the 2023/24 budget:
- PSN0000960 ELECTED MEMBER BID: Seniors Outdoor Exercise Equipment capital \$80k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.1).
  - PSN001133 - ELECTED MEMBER BID: Model Yacht Club Terrace Area capital \$40k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.2).
  - PSN001137 - ELECTED MEMBER BID: Playground Shade Heron Reserve, Parafield Gardens capital \$80k - removed as per Council Resolution 0175/2023 (Paragraph 3.12.3).
  - PSN001138 - ELECTED MEMBER BID: New BBQ, Playground Shade & Toilet - Baltimore Reserve capital \$245k - removed as per Council Resolution 0175/2023, March 2023 (Paragraph 3.12.4).
6. Approves the amendment of Information Technology bid ITN0001069 IT Asset Renewal 2023/24 as detailed in paragraph 3.15.1 of this report to be incorporated into the 2023/24 Long Term Financial Plan and Annual Business Plan for Public Consultation.
7. Approves the following reports be added to the appropriate Committee Future Reports:
- City Infrastructure to prepare a report for the Urban Services Committee detailing the program of works provided in budget bids TRR001053 SAMP Bituminous Footpath Service Continuity Program and TRR001055 SAMP Road Reseal Service Continuity Program for the 2023/24 and 2024/25 financial years.
  - City Infrastructure to prepare a report for the Finance and Corporate Services Committee addressing fleet vehicles, including manager vehicles, and the potential to transition to Hybrid and Electric alternatives.

**CARRIED**  
UNANIMOUSLY

#### 2.1.4 Long Term Financial Plan Scenarios and Rate Strategy 2023/24

Moved Cr K Grenfell  
Seconded Mayor G Aldridge

That Council:

1. Considering the risk of costs increasing above current budget estimates eventuating as detailed in paragraph 3.8 of this report (Item 2.1.3, *Long Term Financial Plan Scenarios and Rate Strategy 2023/24*) approves for consultation basis a rate increase based on a **7.9%** average increase, including the minimum, as the basis for setting rates in 2023/24 and year 1 of the Long Term Financial Plan, considering the LTFP and inflation scenarios presented and the advice provided by the Audit and Risk Committee, and approves for this to be included in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for public consultation.
2. Approves for the Long Term Financial Plan be set with a rate increase of forecast CPI+0.6% for years two to ten, as detailed in scenario 1 (Item 2.1.4, Finance and Corporate Services Committee, 17 April 2023 – Long Term Financial Plan Scenarios and Rate Strategy 2023/24).
3. Notes that the current general rate capping policy as set out in section 3.7 of this report (Item No. 2.1.4, Finance and Corporate Services Committee, 17 April 2023 – Long Term Financial Plan Scenarios and Rate Strategy 2023/24) remains unchanged for 2023/24.
4. Approves for the Operating Ranges for Financial Sustainability Indicators to remain as follows:
  - a. Operating Surplus Ratio: between 0.5% and 5%
  - b. Net Financial Liabilities Ratio: less than 70%
  - c. Asset Renewal Funding Ratio: between 90% and 110%

**CARRIED**

#### 2.1.5 Draft 2023/24 Long Term Financial Plan and Annual Business Plan

Moved Mayor G Aldridge  
Seconded Cr S McKell

That Council:

1. Adopts the Draft 2023/24 Long Term Financial Plan and Annual Business Plan for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect relevant decisions of Council made at Finance and Corporate Services Committee Meeting 17 April 2023, and Council 24 April 2023.

2. Notes that the following which have been included in the Draft 2023/24 Long Term Financial Plan and Annual Business Plan (LTFP&ABP) as required by S122(1h) of the *Local Government Act 1999*:
  - a. “ESCOSA Advice Strategic Management Plan Scheme” proposed Action Plan (commencing page 20 of the Draft LTFP&ABP)  
and
  - b. “ESCOSA Advice and City of Salisbury Comments” (commencing page 135 of the Draft LTFP&ABP)

**CARRIED**

### 2.1.6 NAWMA (Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2022/23

*Pursuant to section 75 of the Local Government Act 1999 (the Act), Cr C Buchanan declared a general conflict of interest on the basis of being a member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Pursuant to section 75 of the Local Government Act 1999, Cr K Grenfell declared a general conflict of interest on the basis of being a member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Grenfell managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Pursuant to section 75 of the Local Government Act 1999, Cr S Reardon declared a general conflict of on the basis of being a deputy member of the NAWMA Board. Noting the exemption under section 75D(3)(b) (the Act), Cr Reardon managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr S Ouk  
Seconded Cr A Graham

#### That Council:

1. Approves the Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services, 17 April 2023, Item No. 2.1.6).

**CARRIED**  
UNANIMOUSLY

*Cr C Buchanan voted IN FAVOUR of the MOTION.*  
*Cr K Grenfell voted IN FAVOUR of the MOTION,*  
*Cr S Reardon voted IN FAVOUR of the MOTION.*

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*For Information*

**2.2.1 Financial Hardship Policy Review**

Moved Mayor G Aldridge  
Seconded Cr D Hood

That Council:

1. Adopts the Financial Hardship Policy as contained in Attachment 1 to this report (Finance and Corporate Services Committee, 17 April 2023, Item 2.2.1), with a review date of March 2027.

**CARRIED**  
UNANIMOUSLY

**QUESTION ON NOTICE**

*There were no Questions on Notice.*

**MOTIONS ON NOTICE**

*There were no Motions on Notice.*

**OTHER BUSINESS**

*There were no Other Business Items.*



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**ORDERS TO EXCLUDE THE PUBLIC**

**2.4.1 Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999**

Moved Cr K Grenfell  
Seconded Cr A Graham

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee orders that this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessment Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance, Manager Financial Services and Governance Support Officer), be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
UNANIMOUSLY

The meeting moved into confidence at 7.24pm.

*Cr C Buchanan left the meeting at 7:24 pm and did not return.*

The meeting moved out of confidence and closed at 7.26 pm.

CHAIRMAN.....

DATE.....