



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

**18 APRIL 2023 AT THE CONCLUSION OF THE INNOVATION AND BUSINESS
DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 21 March 2023.

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QUESTIONS ON NOTICE

There are no Questions on Notice

MOTIONS ON NOTICE

There are no Motions on Notice

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Salisbury Memorial Park and Chapel of the Holy Family Mausoleum Review Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee orders this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Salisbury Memorial Park and Chapel of the Holy Family Mausoleum Review** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.2 Autism SA Tenancy Proposal

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee orders this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Autism SA Tenancy Proposal** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.3 Indoor Recreation Centres - Strategic Review and Management Contract

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Committee orders this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*

2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Indoor Recreation Centres - Strategic Review and Management Contract** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

21 MARCH 2023

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr P Jensen
Cr S McKell

OBSERVERS

Cr K Grenfell and Cr L Brug (*via Teams VC*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.37 pm.

The Chairman welcomed the members, staff and the public to the meeting.

APOLOGIES

Apologies were received from Cr A Graham, Cr M Mazzeo and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee
Meeting held on 21 February 2023, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Mayor G Aldridge
Seconded Cr S McKell

That Council:

1. Notes the report.

CARRIED

5.0.2 Youth Collective Council (YCC) - Terms of Reference

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Approves the establishment of a working party comprising of the respective Chairman and Deputy Chairman of the Community Wellbeing and Sport Committee and the Policy and Planning Committee and the Mayor, to give consideration to a Youth Engagement Model and report back to the Community Wellbeing and Sport Committee in June 2023.

CARRIED

5.0.3 Age Friendly Strategy 2022-2027 Implementation Report

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Requests Staff to provide a CEO briefing session to Council with an overview of the Age Friendly Strategy.

CARRIED

For Decision

5.1.1 Community Grant Program 2022/2023 Budget

Moved Mayor G Aldridge
Seconded Cr S McKell

That Council:

1. Notes that the Community Grant Program 2022/23 budget is close to being fully expended.
2. Approves a non-discretionary budget bid of \$40,000 for the Community Grant Program at the 2022/23 Third Quarter Budget Review.

CARRIED

**5.1.2 Community Grant Report
Grant No. 25/2022-23: Punya Foundation Incorporated -
Community Grant Application**

Moved Cr P Jensen
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the March 2023 round of Community Grants as follows:
 - a. Grant No. 25/2022-23 Punya Foundation Incorporated Community Grant Application: to the value of \$5,000: to assist with costs towards eligible items - hall hire, catering, decorations, PA System and artwork material for their Multi-Cultural Spiritual Program Event.
 - b. The Administration will work with the Punya Foundation Incorporated to address the ineligible items ensuring funds are only provided as per the criteria and guidelines.

CARRIED

5.1.3 Community Grant Report Grant No. 26/2022-23: Salisbury Art Society Incorporated - Community Grant Application

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the March 2023 round of Community Grants as follows:
 - a. Grant No. 26/2022-23 Salisbury Art Society Incorporated Community Grant Application: to the value of \$3,300: to assist with costs towards eligible items - venue hire, catering, art materials, for their John Ford Water Colour Workshop to be held at The City of Salisbury Community Hub.
 - b. The Administration will work with the Salisbury Art Society Incorporated to address the ineligible items ensuring funds are only provided as per the criteria and guidelines.

CARRIED

5.1.4 Parafield Gardens Mens Shed Proposal

Moved Cr P Jensen
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for a one-off funding payment as follows:
 - a. The Mens Shed Parafield Incorporated to the value of \$20,000 and to assist with costs towards construction of a new shed on their site at 171 Anderson Road, Parafield Airport SA 5106;
 - b. Upon the receipt of the relevant documentation and permissions as requested by the Administration.
2. Notes the funds will come out of the existing Community Development Budget 2022/2023.

CARRIED

For Information

5.2.1 Youth Sponsorship Applications - February 2023

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Request that staff bring back a report to Community Wellbeing and Sport Committee in April 2023 on a proposed increase of the funding categories and other suggestions by staff.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CWS-OB1 Review of Community Grants

Moved Cr C Buchanan

Seconded Cr S McKell

That Council:

1. Request that staff bring back a report to Community Wellbeing and Sport Committee reviewing the Community Grant category amounts and advising the Committee of other opportunities.

CARRIED
UNANIMOUSLY

CWS-OB2 Little Para Golf Course Logo

Moved Mayor G Aldridge

Seconded Cr S McKell

That Council:

1. Approves in principle, and subject to minor variation, Option 3 of the Little Para Golf Course logo design (attached).

CARRIED

The meeting closed at 7.25 pm.

CHAIRMAN.....

DATE.....

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ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	PA to GM Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
27/07/2020 1.1.2	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy.	Amy Pokoney Cramey
Due:	June 2023	
21/12/2020 2.4.1	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential.	Amy Pokoney Cramey
Due:	June 2023	
25/01/2021 5.2.1	Bridgestone Athletics Centre – Construction Update 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre.	Andrew Hamilton
Due:	May 2023	
22/11/2021 5.2.1	Commonwealth Home Support Programme (CHSP) Payment In Arrears Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available.	Vesna Haracic
Due:	September 2023	
28/02/2022 5.1.1	Indoor Recreation Facilities 2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years.	Andrew Hamilton
Due:	December 2023	

25/07/2022	Bridgestone Athletics Centre Advisory Group	Andrew
5.1.1	4. Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.	Hamilton
Due:	May 2023 To align with the end of the Athletic Season.	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

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ITEM	5.1.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Community Event Sponsorship Grant Application
AUTHOR	Event Coordinator, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report outlines the community event sponsorship program (CESP) applications for round twelve (12). One (1) application has been submitted for consideration by the Community Wellbeing and Sport Committee.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the following application through Round twelve (12) of the Community Events Sponsorship Program as follows:
 - a. Grant No. 1/2023:, Northern Districts Athletics Club Inc, application for \$5,000.00 for its Salisbury.RUN.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Submission Application

1. BACKGROUND

- 1.1 One (1) application has been received for Round twelve (12) of the community Sponsorship Program for consideration. This round is for events that are due to occur in the 22/23 financial year.
- 1.2 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate, and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
 - Provide experiences that make our places lively and interesting;
 - Celebrate our community's diversity.

2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Program (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The program will assist in achieving the vision of *‘A progressive, sustainable and connected community’*”.
- 2.2 Furthermore, the CESP contributes to the critical action of *‘from operational and site-specific projects that will have immediate impact, to strategic objectives that guide how and what Council achieves in the longer term’*”.
- 2.3 The CESP aims to complement the City of Salisbury’s existing events calendar, whilst increasing the capacity of community organisations to deliver events thereby increasing participation and attendances.

3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event will need to demonstrate:
 - Maturity around risk and organisation management
 - Significant community impact
 - Attraction to the broader community (not limited to membership of an organisation)
 - The event will be hosted in the City of Salisbury
 - Positive promotion of the City of Salisbury
- 3.2 All eligible applications will be assessed against the following criteria:
 - *Completion of the application in full;*
 - *Demonstrated need for the event;*
 - *Stakeholder endorsement and support for the event;*
 - *Consideration of, and with, existing events calendar and events;*
 - *Demonstrated multiple community, organisations or associations benefits;*
 - *Extent to which the project addresses strategic objectives and community needs;*
 - *Extent to which alternative, complementary sponsorship and funding sources have been explored or secured;*
 - *Adequate, comprehensive and value for money of event budget;*
 - *Extent to which the event meets the needs of the CESP;*
 - *Alignment with the priorities of the CESP;*
 - *Risk management considerations*
 - *Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g. does the organisation have any bad debt with the City of Salisbury); and*
 - *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year).*

- 3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the Community Grants Program.

4. REPORT

- 4.1 The application that is presented for Round twelve (12) of the Community Event Sponsorship Program for consideration for up to \$5,000 is:

Applicant: Northern Districts Athletics Club Inc

Event: Salisbury.RUN

Amount requested: \$5,000

- 4.2 Salisbury.RUN was born out of the previous Carisbrooke Classic event. The event involves strong participation across all age groups and abilities with a 2km, 5km, 10km and half a marathon event.
- 4.3 The event provides a platform and positive environment to promote the Salisbury region, its livability, the natural environment and attractions and the businesses through their association with the event.
- 4.4 It provides a positive community connection regardless of age, gender, economics, race or physical ability.
- 4.5 The Salisbury.RUN will be held at Carisbrooke Park.

5. CONCLUSION/PROPOSAL

- 5.1 One (1) application has been received for the twelveth (12) Round of CESP.
- 5.2 The application received is:

Applicant: Northern Districts Athletics Club Inc

Event: Salisbury.RUN

Amount requested: \$5,000

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Community Event Sponsorship Form



Submission date: **1 March 2023, 11:02PM**
 Receipt number: **17**
 Related form version: **6**

Application Form

Name of the organisation:	Northern Districts Athletics Club Incorporated
ABN:	99,105,383,500
Facility Name/Address:	Bridgestone Athletics Centre
Postal Address:	[REDACTED]
Suburb:	[REDACTED]
Person Responsible for the Sponsorship:	Mr
Name	Ben Kilpatrick
Title/Office:	Northern Districts Athletics Club Events Coordinator
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	3-103
What percentage (%) of your target population reside in City of Salisbury?	70%
What events has your organisation held before?	Carisbrooke Classic, Salisbury Half Marathon, Salisbury.RUN 2021, Salisbury.RUN 2022 (Over 600 registrations)
Sponsorship category (please select one only):	up to \$5,000
Have you sought, or intend to seek funds from another source for this project?	No

1 of 5

Source/s:	
Amount/s:	0
Name of Event:	Salisbury.RUN 2023
Date of Event:	7 May 2023
Location of Event:	Carisbrooke Park
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Salisbury.RUN 2022 held on 15 May
Brief description of your Event:	Salisbury.RUN was born out of the previous Carisbrooke Classic event, opening up opportunities for wider community participation. A major rebranding of the event in 2021 with a new logo, a new feel and a strong emphasis on the City of Salisbury, our parks and environment, and the importance of our local business community, the event instantly hit the mark with strong participation across all age groups and abilities in 2km, 5km, 10km and half marathon events.
Why is the event needed?	As an outreach program, Salisbury.RUN, promotes awareness of the Northern Districts Athletics Club and health and fitness in general. It is an extension of the club's Recreational Running group, one of the most successful in the State. It provides a platform and positive environment to promote the Salisbury region in general, its liveability, the natural environment and attractions, and businesses through their association with the event. Additionally, it provides an economic benefit through the sale of sports clothing and footwear and requirements for the day. Importantly, it provides an avenue for positive community connection regardless of age, gender, economics, race or physical ability.

2 of 5

How will your event increase participation opportunities for community and economic development?

Salisbury.RUN has developed strong links to local-based business and benefitted from a number of donations. For example, Bickfords provided 600ml water for each participant, Pick a Local – Pick SA provided fruit at the finish line, Leibherr donated water bottles for event bags, and Healthy Garden donated sample bags of breakfast Oats. Physios and podiatrists are also on course. The City-Bay will provide timing technology for the event. The main prize for our half marathon winners was an iconic R.M. Williams Akubra. We needed to purchase these but hope the company will come on board this year. Salisbury.RUN is seeking wider business involvement for next year.

How will you promote and advertise the Event?

A public awareness program will begin this month across social media. Contacts have been made with other running clubs throughout SA seeking their support and involvement. The club will use the Salisbury.RUN website, the club website, it's various facebook and Instagram accounts and tap in to other community-based social media, fitness and community groups. The club also hopes to utilise media opportunities with the council.

Salisbury.RUN was fortunate last year to receive coverage from The Advertiser, Channel 7 and 9 along with digital and print advertising from The City of Salisbury.

Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?

Zoe Bettison MP

<https://www.facebook.com/reel/396668929024688>


Achieving Abilities Exercise Physiology

https://fb.watch/i__FFDApBe/

Testimonials from our events are attached below.

Community Group / Business	As an outreach program, Salisbury.RUN, promotes awareness of the Northern Districts Athletics Club and health and fitness in general. It is an extension of the club's Recreational Running group, one of the most successful in the State. It provides a platform and positive environment to promote the Salisbury region in general, its liveability, the natural environment and attractions, and businesses through their association with the event. Additionally, it provides an economic benefit through the sale of sports clothing and footwear and requirements for the day. Importantly, it provides an avenue for positive community connection regardless of age, gender, economics, race or physical ability.
How they will benefit	Provides an economic benefit through the sale of sports clothing and footwear and requirements for the day. Additional membership to running and fitness groups. Increase of community wellbeing.
Attach letters of support where applicable	Testimonial 1.png Testimonial 2.png Pick A Local, Pick SA.jpg Peter Malinauskas.jpg
Events seeking \$10,000What is the regional or state-wide significance of this event?:	Salisbury.RUN is a high profile event attracting a wide range of participants from local residents through to Olympians, even the Premier himself. Salisbury.RUN has put Salisbury on the map for the local running and athletics community. It's the fun-run for everyone!
Events seeking \$10,000What is the long term vision and sustainability of the event in the City of Salisbury:	Salisbury.RUN continues to be organised and run by a passionate group of volunteers from the Northern Districts Athletics Club. The event is an intrinsic component of our club and continues to be a priority for members and the Executive Committee alike.
Please upload your budget spreadsheet from the template provided.	Salisbury.RUN 2023 Event Budget.xlsx
Please upload any additional documents that you want to include.	Salisbury.RUN 2023 Event Plan.pdf

4 of 5

Position:	Event Coordinator / Execurity Committee Member
9. APPLICATION DECLARATION	Name of signatory: Ben Kilpatrick
	
	Link to signature
We agree to abide by the terms and conditions of sponsorship	Yes
On behalf of (Group/Organisation)	Northern Districts Athletics Club / Salisbury.RUN
Name:	Ben Kilpatrick
Date:	1/3/2023
	Community Event Sponsorship Program

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Christmas Carols
AUTHOR	Team Leader Events, Place Activation and Curation, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report reviews the partnership held with the Salisbury Lions Club to deliver last years' Salisbury Christmas Carols at Carisbrooke. This report proposes a new option for delivering Christmas Carols in our City and assesses the financial implications of several scenarios and options for delivering any future Christmas events.

RECOMMENDATION

That Council:

1. Approves Option Two, as included in this report (Community Wellbeing and Sport Committee, 18 April 2023, Item No. 5.1.2), to sponsor three community Christmas carol events up to \$10k each, to enable local groups to deliver community-based events.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Christmas Carol Grant criteria
2. Salisbury Christmas Carols Budget

1. BACKGROUND

- 1.1 In 2019 it was noted that Council would be named as a co funder for a Christmas Carol Grant to the value of \$30,000.
- 1.2 A resolution from November 2020 saw the inclusion of the Christmas Carols grant for the year commencing December 2021.
- 1.3 With only one submission from the Salisbury Lions in July 2021, they were awarded the grant but had to put the event on hold due to COVID restrictions
- 1.4 Further to providing funding, Council requested that event staff support the event with in-kind support of time and knowledge.
- 1.5 The event took place in December 2022 at Carisbrooke Park and approximately 1500 attended to see performances and fireworks.

1.6 In March 2023 Council resolved (Council Resolution 0195/2023) to:

- 1. Thank the Lions Club of Salisbury for delivering the 2022 Christmas Carols event at Carisbrooke Park in partnership with Council.*
- 2. Provide in principle support to deliver or support an ongoing Christmas Carols event in the City of Salisbury.*
- 3. Bring back a report reviewing the 2022 Christmas Carols event, including opportunities to improve the event, funding options and partnerships or grant opportunities.*
- 4. Note the existing budget of \$30,000.*

2. CONSULTATION / COMMUNICATION

- 2.1 2.1.1 Salisbury Lions Club
- 2.1.2 Salisbury Business Association
- 2.1.3 City of Tea Tree Gully
- 2.1.4 City of Playford
- 2.1.5 City of Port Adelaide Enfield
- 2.1.6 City of Adelaide

3. REPORT

- 3.1 Events form an important part of the cultural and economic fabric of the City of Salisbury. They are designed to stimulate activity, provide interesting places for people to engage, provide learning and healthy lifestyle opportunities. The City plan 2035 contains the following commitment that we will:
- 3.1.1 Provide experiences that make our places lively and interesting;
 - 3.1.2 Celebrate our community's diversity.
- 3.2 Last year several community Christmas carol events were held across the City of Salisbury including an event delivered in partnership with Council and the Salisbury Lions and an event at Globe Derby (which we were a contributing sponsor of \$5k).
- 3.3 Much larger events were held in neighbouring councils such as Tea Tree Gully, Playford and Gawler. The budgets for these events are in excess of our current budget by more than \$100-\$200k.
- 3.4 There are several options for Council to consider when assessing how to celebrate Christmas with events. They include:
- Option one**
- 3.5 Offer one \$30,000 Christmas Carol grant to one grant recipient to attract an audience of 5,000 people. This would require high council staff involvement with only one regional event and very low third-party contribution.

Option two

- 3.6 Offering three \$10,000 Christmas Carol sponsorships to three community groups. Each group would be required to attract around 1500 people. This would require a moderate level of council staff involvement, would deliver three community events and have high levels of third-party contributions.

Option three

- 3.7 Deliver a City of Salisbury corporate Christmas Carol event with a budget of \$80,000. This would need to attract an audience of a minimum 5,000+ people and would require very high staff involvement, very low third-party contributions and would result in only one Christmas carol event for the region.

Option four

- 3.8 Transfer the existing \$30,000 allocated for Christmas Carol events back into our normal Community Development grants program to allow more communities to put on any type of events throughout the year, including but not limited to Christmas events. This would allow for community groups to engage smaller audiences of less than a 1,000 people, requires low council staff involvement, yields moderate third-party contributions and results in several smaller events.

See below table for a summary of these options:

Options		Cost	Audience	Council Resourcing Required	Outcome	Opportunity for Third Party Contribution
1	1 x \$30k event	\$30k	5000	High	1 regional	Very low level
2	3 x \$10k events	\$30k	1500 per/event	Moderate	3 Community	High level
3	1 x \$80k+ event	\$80k+	5000+	Very High	1 regional	Very low level
4	No carols grant/ transfer carol funds to Comm Dev grants for normal process	\$30k	<1000 per event	Low	Several smaller events	Moderate level

Review of 2022 Event in partnership with Salisbury Lions Club

- 3.9 Last December Council trialed Option one in partnership with the Salisbury Lions Club which became resource intensive for Council.
- 3.10 In addition to providing \$30k to the Lions Club in accordance with Council resolution to also provide in-kind event management support, the allocation of staff time towards the event was approximately \$10,000.

- 3.11 This equates to approximately 135 hours of staff time at a busy time of year for Council's small Events Team also supporting the Salisbury Business Association Christmas Parade, Australia Day and Fringe Carnival events.
- 3.12 The \$30,000 was completely expended and this reflected discounted rates from providers who provide these rates to not for profit groups for a reduced fee.
- 3.13 The providers' rates provided to Council would be increased for the same services.
- 3.14 The Lions provided in-kind time of volunteers, organisers and some performers.
- 3.15 The budget of \$30,000 that was awarded to the Salisbury Lions Club covered most of the infrastructure, traffic management and fireworks only.
- 3.16 The budget did not cover;
 - 3.16.1 Army Band (in-kind)
 - 3.16.2 Food for Volunteers (Lions club paid)
 - 3.16.3 Activities in the park (Council funded)
 - 3.16.4 Marketing (Council provided in-kind)
 - 3.16.5 Welcome to Country (cancelled)
 - 3.16.6 Event insurance (not specified in budget)
 - 3.16.7 Council staff time (Council provided in-kind)
 - 3.16.8 Printing (Council provided in -kind)
- 3.17 Key tasks pivotal to the safety of the event such as permits and risk assessments for the fireworks were undertaken by Council.
- 3.18 Communication between Council and the volunteer run event partners with volunteers of the Salisbury Lions Club was often a challenge and this made decision making challenging and sometimes delayed decisions.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that Council approves Option Two and continues supporting the community with the resources and support to engage with our local communities.
- 4.2 Enabling three community groups to deliver Christmas Carol events would maximise audience engagement, leverage community contributions and would require moderate support from Council. It would also strengthen community connections and develop a sense of belonging with three different events being able to tailor their offering to their respective audiences.
- 4.3 Option One and Three are not recommended as they do not represent good return on investment for Council nor the community. Each requires a greater level of spending, high levels of Council resources and provide one offering to the community.

Assessment Criteria

For events up to \$30,000

Events seeking sponsorship over \$10,000 up to \$30,000 will be assessed against the following criteria:

- Completion of the application in full;
- Demonstrated need for the event;
- Stakeholder endorsement and support for the event;
- Consideration of, and fit with, existing events calendar and events;
- Demonstrated multiple community, organisation or association benefit;
- Extent to which the project addresses strategic objectives and community needs;
- Extent to which alternative, complementary sponsorship and funding sources have been explored or secured;
- Adequate, comprehensive and value for money of event budget;
- Extent to which the event meets the purpose of the CESP;
- Alignment with the priorities of the CESP;
- Risk management considerations;
- Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g. does the organisation have any bad debt with the City of Salisbury);
- Demonstrated ability for the event to attract over 5,000 patrons;
- Regional or state wide significance of the event;
- Extent to which the event addresses City of Salisbury strategic objectives;
- Long term sustainability of the event in the City of Salisbury;
- Demonstrated ability for the event organisers to deliver an event of significant scale and size;
- Profile of the event and ability to raise the profile of the City of Salisbury;
- Number of other events that have been funded for the financial year (noting only one event will be sponsored for an amount between \$10,000 and \$30,000 each financial year for the sole purpose of hosting a Christmas Carols event).

All eligible applications for the \$30,000 grant must submit the following information in their application;

- Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM
- A copy of an Event Plan / Checklist including concept plans
- Where applicable supply evidence of cash support (e.g. recent bank statement)

- Provide a Certificate of Incorporation demonstrating not-for profit status
- Provide a signed copy of committee minutes endorsing the event, authorising an application to the Community Event Sponsorship Program and documenting the authorised project contact
- Where applicable provide letters of support for the event
- Where applicable provide a letter/email from the head of the organisation supporting the application
- Provide a copy of a Marketing Plan / Communications Strategy

Incomplete applications will be considered non-compliant and ineligible for sponsorship.

EXPENSES - Activities			Business	Details	Budget	Actual
Lions		Inflatable castles			\$1,000.00	\$500.00
Lions		Henna			\$0.00	\$450.00
Lions		Magic Show				\$440.00
		Stage performers				
EXPENSES - Performers						\$1,390.00
Lions		Santa Claus			\$300.00	\$220.00
Lions		MC				\$150.00
EXPENSES - Food					\$1,000.00	\$370.00
Lions		BBQ			\$0.00	
Lions		Volunteer refreshments			\$500.00	\$500.00
EXPENSES - Marketing					\$500.00	\$500.00
CoS		Facebook boosted posts			\$100.00	\$800.00
CoS		Photography			\$500.00	\$594.00
		Printing of flyers			\$0.00	\$200.00
CoS		Branded scrim			\$0.00	\$0.00
CoS		Signage			\$0.00	\$0.00
EXPENSES - COS services					\$600.00	\$1,594.00
Lions	confirmed	Security			\$1,000.00	\$1,294.92
CoS	confirmed	Cleaning			\$400.00	\$360.00
CoS	confirmed	Additional bins			\$0.00	\$0.00
CoS	confirmed	Field Services			\$0.00	\$0.00
CoS	confirmed	Labour			\$400.00	\$2,293.80
EXPENSES - Other Event Costs					\$1,800.00	\$1,654.92
Lions	confirmed	First Aid			\$300.00	\$176.00
Lions	cancelled	Welcome to Country			\$500.00	\$0.00
CoS	confirmed	Traffic Mgt			\$2,000.00	\$2,206.50
CoS	confirmed	Infrastructure		in kind	\$0.00	\$0.00
CoS	confirmed	Furniture		100x chairs, 10x round tables	\$450.00	\$545.40
CoS	confirmed	Sound Engineer			\$7,500.00	\$5,145.00
CoS	confirmed	Lighting Technician				\$4,702.00
CoS	confirmed	Toilets			\$2,000.00	\$1,650.91
CoS	confirmed	Light towers		x3	\$3,000.00	\$2,072.00
Lions		Insurance			\$0.00	\$0.00
Lions		SES donation			\$150.00	\$150.00
Lions	confirmed	Pyrotechnic provider			\$5,500.00	\$7,700.00
	confirmed	Bunting for exclusion zone for fire works			\$0.00	\$419.25
	confirmed	Community Bus	Des' Mini Buses		\$0.00	\$1,170.00
TOTAL				Grant funding	\$25,300.00	\$30,055.98

In Kind support for the 2022 Carols

Marketing CoS Staff	38 hours	\$	1,596.00	
Event Staff	72 hours	\$	3,952.00	
Army Band	in kind support	\$	1,950.00	
SES volunteers	in kind support	\$	-	
CFS volunteers	in kind support	\$	-	
Razo Castles	discounted due to charity	\$	500.00	in additional to what we paid
Lions organising	event organiser	\$	5,000.00	
MC	discounted due to charity	\$	1,500.00	in additional to what we paid
Stage performers	in kind support	\$	1,000.00	
Insurance		\$	100.00	
WTC	never showed	\$	1,000.00	
Giveaway candles	at \$5 ea 200 candles	\$	1,000.00	
in kind support Total for 2022 Carols		\$	17,598.00	

Anticipated Cost

If Cos ran event for future - costs

Marketing costs	Radio, screens, FB posts etc	\$14,000.00
Event Staff	Additional staff to work the event	\$6,000.00
Extra activities		\$15,000.00
More Stage performers		\$10,000.00
Additional costs for future carols event		\$45,000.00

Total Cost

Grant + Antipated Costs + Future Costs	\$92,653.98
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ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Community Grant Report Grant No. 29/2022-23: Para Hills East Soccer Club - Community Grant Application
AUTHOR	PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Para Hills East Soccer Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- Approves the request for funding for the April 2023 round of Community Grants as follows:

Grant No. 29/2022-23 the Para Hills East Soccer Club Community Grant Application: to the value of \$5,000: to assist with the purchase of playing uniforms for the senior men's and women's teams.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- Para Hills East Soccer Club Community Grant Application

1. BACKGROUND

- The Para Hills East Soccer Club has applied for the April 2023 round of Community Grants to assist with the purchase of playing uniforms for the senior men's and women's teams.
- The Para Hills East Soccer Club have previously applied for a grant in March 2022 and this has been acquitted.

2. REPORT

- The Para Hills East Soccer Club is a Community/Non-Profit organisation with a non-deductible gift recipient (DGR) status. The Para Hills East Soccer Club has 110 members, with 70% of these residing in the City of Salisbury.

- 2.2 This application is requesting funds to assist with the purchase of playing uniforms for the senior men's and women's teams, of which 90 members will benefit directly from this grant.
- 2.3 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000. The remaining balance in March was \$7,814, and an additional \$40,000 was approved by the Community Wellbeing and Sport Committee at the March meeting, as a non-discretionary budget bid for the Community Grant Program at the 2022/23 Third Quarter Budget Review.
- 2.4 The money committed to this application for the April 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the April round is \$16,000 in total.
- 2.5 The remaining balance of the grant funding if all grant applications received (4 in total) for the April 2023 round are approved, is \$31,814.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Para Hills East Soccer Club Community Grant Application: to the value of \$5,000: to assist with the purchase of playing uniforms for the senior men's and women's teams. This will allow the Club to maintain lower registration fees, and not incur these costs to their members.



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application **may NOT** be eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

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Version: 1. Version Date: 27/02/2023

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Para Hills East Soccer Club
Address:	Cnr Murrell and Nelson Road
Suburb:	Para Hills Postcode: 509
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Andrew Saggs
Title (your role with the group/organisation):	Secretary
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Aaron Smith
Title (role with the group/organisation):	Cairman
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	There is an executive Committee and general committee.
Is your organisation:	
a) Incorporated:	<div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
ASIC Registration Number:	66 839 125 092
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: Para Hills East Soccer Club <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	Keegan French	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 6 6 8 3 9 1 2 5 0 9 2 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Uniforms	\$ 5,000
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Providing playing uniforms for the senior men's and women's teams</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One off</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>This support will provide us with the opportunity to keep our fees at a minimum and encourage an increase in participants.</i> <i>This is especially relevant to our Women's playing group, as we have reduced the registration this year to encourage women to be involved in the game.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>An Invoice for the playing uniforms</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	March 2022
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	May, 2022
Group/Organisation Information	
Group/Organisation Name	Para Hills East Sporting Club Incorporated
Group/Organisation Description	Soccer Club
Group/Organisation Registered Address	Number/Street: Murrell Road Suburb: Para Hills Postcode: 5096
Is the Club Incorporated?	Yes
Number of Members	110
% of Membership that reside in the City of Salisbury	70 %
Project/Event Details	
Project/Event Name	Playing uniforms for the men's and women's teams.
Project/Event Summary	We would like to reduce the cost of playing for the club by purchasing th
Date(s) of Project/Event	One off.
Location of Project/Event:	Number/Street: Murrell Road Suburb: Para Hills Postcode: 5096
How will the Project/Event benefit the residents of the City of Salisbury?	We would like to make playing sport and remaining healthy more accessible to the Para Hills community, upon receiving this grant it will
How many individuals will benefit from the Project/Event?	There will be approximately 90 people who will benefit directly from this grant.
% of project/event participants that reside in the City of Salisbury	70 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	We are happy to promote through social media the support of the council

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Grant Money Requested	
Amount Requested	\$ 0
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Uniform Costs	\$ 5,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

We intend on using this grant money to purchase new playing uniforms for our men's teams and women's team.

1. Invoice from Blackchrome for uniforms
- 2.
- 3.

We see that the money will allow us to provide new playing uniforms and therefore the members will not incur this cost i their registration fees. It will allow us to maintain lower fees and provide access to staying healthy, being connected with the community and playing sport at a level to suit their abilities.

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Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>We would love to encourage more people within the community to join our club. Making registration affordable will assist in them being more involved.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This will be a one-off project and therefore minimal management is required. We will allow players to size themselves up and provide playing uniforms to all our players.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Para Hills East Soccer Club</u> (Group/Organisation)</p>	
<p>Andrew Saggs / Secretary (Name/Position)</p>	<p>Aaron Smith / Chairman (Name/Position)</p>
<p>(Signature)</p>	<p>(Signature)</p>
<p>25/2/23 (Date)</p>	<p>25/2/23 (Date)</p>
<p>Contact (phone number):</p>	<p>Contact (phone number):</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Community Grant Report Grant No. 30/2022-23: Salisbury United Junior Soccer Club - Community Grant Application
AUTHOR	PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury United Junior Soccer Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the April 2023 round of Community Grants as follows:

Grant No. 30/2022-23 the Salisbury United Junior Soccer Club Community Grant Application: to the value of \$5,000: to assist with the purchase of various sporting equipment to utilise at training, for their junior teams.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury United Junior Soccer Club Community Grant Application

1. BACKGROUND

- 1.1 The Salisbury United Junior Soccer Club has applied for the April 2023 round of Community Grants to assist with the purchase of various sporting equipment to utilise at training, for their junior teams.
- 1.2 The Salisbury United Junior Soccer Club received the COVID-19 Recovery Support Package Grant in December 2020. This grant has been acquitted and the Salisbury United Junior Soccer Club is eligible to apply for the April 2023 grant funding.

2. REPORT

- 2.1 The Salisbury United Junior Soccer Club is a Community/Non-Profit organisation with a non-deductible gift recipient (DGR) status. The Salisbury United Junior Soccer Club has 217 members, with 90% of these residing in the City of Salisbury.
- 2.2 This application is requesting funds to assist with the purchase of various sporting equipment to utilise at training, for their junior teams.
- 2.3 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000. The remaining balance in March was \$7,814, and an additional \$40,000 was approved by the Community Wellbeing and Sport Committee at the March meeting, as a non-discretionary budget bid for the Community Grant Program at the 2022/23 Third Quarter Budget Review.
- 2.4 The money committed to this application for the April 2023 round, if approved, is \$5,000. The money committed to all grant applications received for the April round is \$16,000 in total.
- 2.5 The remaining balance of the grant funding if all grant applications received (4 in total) for the April 2023 round are approved, is \$31,814.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Salisbury United Junior Soccer Club Community Grant Application: to the value of \$5,000: to assist with the purchase of various sporting equipment to utilise at training, for their junior teams.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application **may NOT** be eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Salisbury United Junior Soccer Club	
Address:	Adams Oval, Decimal Road	
Suburb:	Salisbury North	Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr Bradley Daviess	
Title (your role with the group/organisation):	Vice Chairman	
Address:	[REDACTED]	
Phone:	Landline:	
	Mobile:	[REDACTED]
Email:	[REDACTED]	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Other: Jodi Shelbourn	
Title (role with the group/organisation):	Secretary	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Salisbury United Junior Soccer Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Tegan Jamieson</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN.)</i> 7 6 6 9 9 7 2 5 6 9 2 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	0
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Sporting Equipment</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Ongoing</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Equipment Quote (Sportspower Salisbury)</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (if Yes – when, amount granted and what the grant was for.)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Salisbury United Junior Soccer Club
Group/Organisation Description	Sporting Club
Group/Organisation Registered Address	Number/Street: Adams Oval, Decimal Road Suburb: Salisbury North Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	217
% of Membership that reside in the City of Salisbury	90 %
Project/Event Details	
Project/Event Name	Equipment
Project/Event Summary	Purchase of Equipment needed to provide training
Date(s) of Project/Event	Ongoing
Location of Project/Event:	Number/Street: Adams Oval, Decimal Road Suburb: Salisbury North Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	Provide Training for community members of the club
How many individuals will benefit from the Project/Event?	217
% of project/event participants that reside in the City of Salisbury	90 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	Social Media, Word of Mouth

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Agility & Speed Pole Set Spring (4 Pack)	\$ 200
Aluminium Folding Goal (Alpha Gol) 5ft x 3ft	\$ 1,000
Aluminium Folding Goal (Alpha Gol) 6ft x 4ft	\$ 580
Carry Bag for Alpha Gol (5ft x 3ft)	\$ 56
Target Net	\$ 280
Cone Set - 50 Multi Colours	\$ 198
Agility Rings Octagon	\$ 100
Sportspower Ball Bag (holds 12)	\$ 130
Marker Rubber Dot (10 Pack) (B,Y,P,W)	\$ 288
Linesman Flags	\$ 36
Nike Academy Team Ball (Size 4)	\$ 1,140
Nike Academy Team Ball (Size 5)	\$ 1,000
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 5,008
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>Provide Training equipment for training sessions and player development.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1. <i>Sportspower Equipment Quote</i>2.3.
<p align="center">Benefits and Outcomes of the Project or Event</p> <p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>Equipment for payer training and development.</i></p>





to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event	
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p>	
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3. 	

Project or Event Management
<u>Ongoing Projects or Events</u> <i>Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</i>
<u>One-off Projects or Events</u> <i>Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>SUJSC</u> (Group/Organisation)</p>	
Bradley Daviess / Vice Chairman <small>(Name/Position)</small>  <small>(Signature)</small>	and Jodi Shelbourn / Secretary <small>(Name/Position)</small>  <small>(Signature)</small>
<u>06 March 2023</u> <small>(Date)</small>	<u>06 March 2023</u> <small>(Date)</small>
Contact (phone number): 	Contact (phone number): 

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Community Grant Report Grant No. 31/2022-23: Pooraka Tennis Club Incorporated - Community Grant Application
AUTHOR	PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Pooraka Tennis Club Incorporated Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the April 2023 round of Community Grants as follows:
 - a. Grant No. 31/2022-23 the Pooraka Tennis Club Incorporated Community Grant Application: to the value of \$4,000: to assist with costs towards items required for the AGM and End of Season Presentation Day, along with the purchase of additional sporting equipment & apparel: tennis weights & cloth, tennis racquets, balls & uniforms.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Pooraka Tennis Club Incorporated Community Grant Application

1. BACKGROUND

- 1.1 The Pooraka Tennis Club Incorporated has applied for the April 2023 round of Community Grants to assist with costs towards items required for the AGM and End of Season Presentation Day, along with the purchase of additional sporting equipment and apparel: tennis weights & cloth, tennis racquets, balls and uniforms.
- 1.2 The Pooraka Tennis Club Incorporated have never applied for a grant.

2. REPORT

- 2.1 The Pooraka Tennis Club Incorporated is a Community/Non-Profit organisation with a non-deductible gift recipient (DGR) status. The Pooraka Tennis Club Incorporated has 95 members, with 99% of these residing in the City of Salisbury.
- 2.2 This application is requesting funds to assist with costs towards items required for the AGM and End of Season Presentation Day, along with the purchase of additional sporting equipment & apparel: tennis weights & cloth, tennis rackets, balls & uniforms.
- 2.3 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000. The remaining balance in March was \$7,814, and an additional \$40,000 was approved by the Community Wellbeing and Sport Committee at the March meeting, as a non-discretionary budget bid for the Community Grant Program at the 2022/23 Third Quarter Budget Review.
- 2.4 The money committed to this application for the April 2023 round, if approved, is \$4,000. The money committed to all grant applications received for the April round is \$16,000 in total.
- 2.5 The remaining balance of the grant funding if all grant applications received (4 in total) for the April 2023 round are approved, is \$31,814.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Pooraka Tennis Club Incorporated Community Grant Application: to the value of \$4,000: to assist with costs towards items required for the AGM and End of Season Presentation Day, along with the purchase of additional sporting equipment & apparel: tennis weights & cloth, tennis racquets, balls & uniforms.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Document Set ID: 5981567
Version: 1, Version Date: 10/03/2023

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Pooraka Tennis Club Incorporated
Address:	791 Main North Road
Suburb:	Penrith Postcode: 5095
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs Rachael Pope
Title (your role with the group/organisation):	Treasurer
Address:	[REDACTED]
Phone:	Landline: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mrs Rachael Pope
Title (role with the group/organisation):	Treasurer
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	47 401 057 852
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
Parent Organisation Name:	
ASIC Registration Number:	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Document Set ID: 5981567
Version: 1 Version Date: 10/03/2023

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>Pooraka Tennis Club Incorp.</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	Cr Brian Brug JP	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

Document Set ID: 5981567
Version: 1. Version Date: 10/03/2023

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN)</small> 4 7 4 0 3 0 5 7 8 5 2 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Document Set ID: 5981567
Version: 4 - Version Date: 18/03/2023

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>In-Kind donations and labour/time from our committee members</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Tennis Weights and Straps	\$ 730
BBQ Meats and Salads	\$ 200
Trophies and medals	\$ 300
Tennis Rackets to all orange ball members	\$ 500
Apparel for the new logo	\$ 1,000
Tennis court windbreakers	\$ 739
TOTAL (including GST):	\$ 3,469

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Document Set ID: 5981567
Version: 1 Version Date: 10/03/2023

Summary of Project/Event Information	
Is the funding for: <small>(please tick which is applicable)</small>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	AGM and end of season Presentation Day
Date(s) of Project/Event <small>(if ongoing or one-off please state 'ongoing'/'one-off')</small>	September 2023
Total cost of Project/Event	\$ 3,469
Amount of Community Grant Funding Requested	\$ 4,000
Is there any other information that you may feel is relevant to your application?	<p>While some of these costs are not for the event such as tennis weights and cloth for our fence - this will be a welcome improvement to us at our club.</p> <p>In relation to tennis rackets and apparel - we are wanting to roll out a new tennis tops to our members as well as giving away a tennis racket to all Orange Ball players (under 10 yrs old)</p>
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <small>(please check all that apply)</small>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Document Set ID: 5981567

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (if Yes - when, amount granted and what the grant was for)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Pooraka Tennis Club Incorporated
Group/Organisation Description	Tennis Club
Group/Organisation Registered Address	Number/Street: 791 Main North Road Suburb: Pooraka Postcode: 5095
Is the Club Incorporated?	Yes
Number of Members	95
% of Membership that reside in the City of Salisbury	99 %
Project/Event Details	
Project/Event Name	AGM and End of Season Presentation Day
Project/Event Summary	Held each year - September
Date(s) of Project/Event	We have a BBQ for all our members and award trophies to all participants
Location of Project/Event:	Number/Street: 791 Main North Road Suburb: Pooraka Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	Yes
How many individuals will benefit from the Project/Event?	50 On average we get 50 members to our AGM and presentation day
% of project/event participants that reside in the City of Salisbury	%
if it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	Yes through social media and to our members emails

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Document Set ID: 5981567
Version: 1 Version Date: 10/03/2023

Grant Money Requested	
Amount Requested	\$ 4,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Tennis Weights and Straps	\$ 730
BBQ Meats and Salads	\$ 200
Trophies and Medals	\$ 300
Pooraka Tennis Club apparel	\$ 1,000
Tennis Rackets to all Orange Ball Members	\$ 500
Tennis Court Windbreakers	\$ 739
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (Including GST):	\$ 3,469
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Document Set ID: 5981567
Version: 4, Version Date: 10/03/2022

Project or Event Scope	
Provide a description of the proposed project or event:	
<p>Each AGM and end of Season we put on a BBQ for all our members and award them trophies.</p> <p>This year with this grant, we would like to offer all orange bull members (under 16yrs) a tennis racket and also present our new club logo and tennis shirt. New apparel will be given out to all tennis members.</p> <p>Also, we require new tennis weights and tennis mesh to go around part of tennis courts. This will stop the leaves and dirt blowing onto the court as well as visual tool for the community to see our courts from the road.</p> <p>I do not have any quotes for the BBQ meats and salads as at this stage we are unsure of how many people could be coming to our end of season presentation.</p> <p>I have provided quotes for the other requests.</p> <p>If you require any further details or clarification, please give me a call.</p>	
Attachments	
<input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope. <input type="checkbox"/> The following documents are attached relating to the Project or Event Scope: 1. 2. 3.	

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p>
<p><i>We would like to offer something back to our members of our club. Particularly the young players. That is why we have a free BBQ, award every members a trophy, a new top and a new racket for the younger members.</i></p>
<p><i>Having quality tennis nets and clean courts helps us keep our members happy.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Document Set ID: 5981567
Version: 1, Version Date: 10/03/2023

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*




One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

*We usually pay for our own AGM and presentation each year. Asking for the tennis rackets, club shirts, tennis weights and strops and mesh to protect our courts is something we have tried to fund ourselves.
Having the council to assist with these requests would greatly benefit our club.*

Community Grant Application - Page 11 of 13

Page 74
Community Wellbeing and Sport Committee Agenda - 18 April 2023

Application Declaration	
Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)	
Please read, tick the S1 and S2 boxes and sign:	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
On behalf of <u>Pooraka Tennis Club Incorporated</u> (Group/Organisation)	
Rachael Pope / Treasurer	and Michael Sutton / President
(Name)	(Name/Position)
	
(Signature)	(Signature)
07 March 2023	07 March 2023
(Date)	(Date)
Contact (phone number): 	Contact (phone number):

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13

Document Set ID: 5981567
Version: 1, Version Date: 10/03/2023

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ITEM	5.1.6 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Community Grant Report Grant No. 32/2022-23: Ex-Military Rehabilitation Centre Incorporated - Community Grant Application
AUTHOR	PA to General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Ex-Military Rehabilitation Centre Incorporated Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the April 2023 round of Community Grants as follows:
 - a. Grant No. 32/2022-23 the Ex-Military Rehabilitation Centre Incorporated Community Grant Application: to the value of \$2,000: to assist with costs towards the purchase of a Defibrillator.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Ex-Military Rehabilitation Communiity Grant Application paperwork

1. BACKGROUND

- 1.1 The Ex-Military Rehabilitation Centre Incorporated has applied for the April 2023 round of Community Grants to assist with costs towards the purchase of a Defibrillator.
- 1.2 The Ex-Military Rehabilitation Centre Incorporated have never applied for a grant.

2. REPORT

- 2.1 The Ex-Military Rehabilitation Centre Incorporated is a Community/Non-Profit organisation endorsed with a Deductible Gift Recipient (DGR) status. The members of the Ex-Military Rehabilitation Centre Incorporated are all senior people in their 70 and 80's having served in Vietnam and other military operations.
- 2.2 This application is requesting funds to assist with costs towards the purchase of a Defibrillator.
- 2.3 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000. The remaining balance in March was \$7,814, and an additional \$40,000 was approved by the Community Wellbeing and Sport Committee at the March meeting, as a non-discretionary budget bid for the Community Grant Program at the 2022/23 Third Quarter Budget Review.
- 2.4 The money committed to this application for the April 2023 round, if approved, is \$2,000. The money committed to all grant applications received for the April round is \$16,000 in total.
- 2.5 The remaining balance of the grant funding if all grant applications received (4 in total) for the April 2023 round are approved, is \$31,814.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the Ex-Military Rehabilitation Centre Incorporated Community Grant Application: to the value of \$2,000: to assist with costs towards the purchase of a Defibrillator.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Ex Military Rehabilitation Centre Inc	
Address:	Cnr East Ave & Contractors Road	
Suburb:	EDINBURGH PARKS SA	Postcode: 5111
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr Terry Ball	
Title (your role with the group/organisation):	Treasurer	
Address:	Cnr East Ave & Contractors Rd	
Phone:	Landline: [REDACTED]	
Email:	[REDACTED]	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Other: Terry Ball	
Title (role with the group/organisation):	Treasurer	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:	A37232	
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Funding from donations from the public, and barbeque sales</i>	
f) Purpose:	<i>To cover basic ongoing costs</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Ex Military Rehabilitation Centre Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED] Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Craig Oswald</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 9 2 1 3 8 6 2 6 8 5 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour, hanging Defibrillator cabinet in accessible position for quick response.</i>
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
<i>Defibrillator</i>	<i>\$ 2,000</i>
TOTAL (including GST):	\$ 2,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Defibrillator
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	
Total cost of Project/Event	\$ 2,000
Amount of Community Grant Funding Requested	\$ 2,000
Is there any other information that you may feel is relevant to your application?	<p><i>The members of the Ex Military Rehabilitation Centre are all senior people in their 70s and 80s having served in Vietnam and other military operations, this Defibrillator is essential for the health and well being for the members that are all in the age bracket for heart issues.</i></p>
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	
Group/Organisation Description	
Group/Organisation Registered Address	Number/Street: Suburb: Postcode:
Is the Club Incorporated?	
Number of Members	
% of Membership that reside in the City of Salisbury	%
Project/Event Details	
Project/Event Name	
Project/Event Summary	
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	
How many individuals will benefit from the Project/Event?	
% of project/event participants that reside in the City of Salisbury	%
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Defibrillator	\$ 2,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,000
Quote Attached:	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

As a Health and Safety requirement for our aging membership, a Defibrillator is deemed by the committee as a essential requirement for our members.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Ex Military Rehabilitation Centre</u> (Group/Organisation)</p>	
<p><u>PETER SOCHACKI CHAIRPERSON</u> and <u>TERRY BATH</u> / TREASURER</p> <p>(Name)</p>	<p>(Name/Position)</p>
<p>(Signature)</p>	<p>(Signature)</p>
<p><u>9 MAR 2023</u></p> <p>(Date)</p>	<p><u>9 March 2023</u></p> <p>(Date)</p>
<p>Contact (phone number)</p>	<p>Contact (phone number)</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13

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ITEM 5.1.7
COMMUNITY WELLBEING AND SPORT COMMITTEE**DATE** 18 April 2023**HEADING** Tregoning Green Mural Consultation Feedback**AUTHOR** General Manager Community Development, Community Development**CITY PLAN LINKS** 1.1 Our City is attractive and well maintained
4.5 We engage meaningfully and our community is aware of Council initiatives**SUMMARY** A mural was approved to be undertaken at Tregoning Green on the rebound wall and basketball court. An Expression of Interest has been undertaken and a series of submissions received. A recent targeted consultation with Salisbury Park Primary School has identified a preferred artist and concept.**RECOMMENDATION**That Council:

1. Approves Option 3: Design Concept – Zhuzhu (Guiung Zhu) (included as Attachment 4) for the Tregoning Green rebound wall and basketball court.
2. Notes that Option 3: Design Concept – Zhuzhu (Guiung Zhu) (included as Attachment 4) was the preferred submission following consultation with Salisbury Park Primary School students.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1: Tregoning Green - Project Scope
2. Attachment 2: Design Concept - Jarrod Soden (Option 1)
3. Attachment 3: Design Concept – Senman Creations (Option 2)
4. Attachment 4: Design Concept – Zhuzhu (Guiung Zhu) (Option 3)
5. Attachment 5: Design Concept – Tessa Brown

1. BACKGROUND

- 1.1 In 2020/2021 Council approved the Tregoning Green rebound court as a location for a mural.
- 1.2 Originally this was to be undertaken with the local primary school; Salisbury Park Primary School.
- 1.3 A budget of \$400 was provided to do this project alongside the school.

- 1.4 Over time it was decided that instead of doing the mural in conjunction with the school that an artist should be procured to undertake the mural as part of the Create A Place program.
- 1.5 An additional budget of \$3800 was approved for this work (total budget = \$4000 incl. GST)
- 1.6 An Expression of Interest (EOI) was undertaken and there were 4 submissions received, please see Attachments 2-5.
- 1.7 Staff assessed the EOI's and recommended Option 1 (Attachment 2: Jarrod Soden - The Kingfisher and Gecko artist).
- 1.8 The table below outlines how assessments are structured:

Design Concept	
Criteria	
Response to artist brief	40%
Artistic merit	20%
Consideration of community	15%
Value for Money	15%
Visitation / visitor experiences	10%
Total	100%

- 1.9 The table below demonstrates the assessment scores for each submission:

Design Concept		Jarrod Soden		Senman Creations		Zhuzhu (Guiying Zhu)		Tessa Brown	
Criteria		Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Response to artist brief	40%	8	3.2	6	2.4	4	1.6	4	1.6
Artistic merit	20%	9	1.8	9	1.8	6	1.2	6	1.2
Consideration of community	15%	6	0.9	7	1.05	5	0.75	7	1.05
Value for Money	15%	8	1.2	8	1.2	9	1.35	6	0.9
Visitation / visitor experiences	10%	6	0.6	6	0.6	0	0	6	0.6
Total	100%	37	7.70	36	7.05	24	4.90	29	5.35

- 1.10 Due to the timing of the EOI it was unable to be presented to either the Create A Place working group (now known as the Public Art and Activations working group) of Elected Members nor the Community Wellbeing and Sport Committee (CWS Committee) for feedback, due to caretaker provisions in late 2022.
- 1.11 Based on the timing of caretaker provisions, a decision was delayed on awarding an artist with the work until such time that it could be presented at the Public Art and Activations working group (which occurred on 27 March 2023).

- 1.12 The working group supported the Administration's assessment and preferred artist.
- 1.13 At the March 2023 Council Committee meeting, a Motion on Notice was carried that requested that the EOI's be provided to local students at the Salisbury Park Primary School for their feedback (Council resolution: 0202/2023)

2. CITY PLAN CRITICAL ACTION

We engage meaningfully and our community is aware of Council initiatives

3. CONSULTATION / COMMUNICATION

3.1 Internal

3.1.1 Public Art & Activations Working Group

3.2 External

3.2.1 Salisbury Park Primary School

4. REPORT

- 4.1 As per Council Resolution 0202/2023, the Salisbury Park Primary school undertook consultation with students to seek their feedback on the preferred submissions from the concepts received.
- 4.2 Following advice back from the school, the students preferred the rainbow design concept by Zhuzhu (Guiung Zhu) in Option 3 (included as Attachment 4).
- 4.3 As such Administration recommend that Council approves the selection of rainbow design concept by Zhuzhu (Guiung Zhu) in Option 3 (included as Attachment 4) and that the Administration will work with the artist to commence the work as soon as possible.
- 4.4 The original recommendation from the Administration and Public Art and Activation working group will not progress.
- 4.5 The other artists were advised that they were unsuccessful in late 2022.
- 4.6 Reasons for the other artists being unsuccessful included:
 - 4.6.1 not responding to the brief
 - 4.6.2 unable to undertake the work within Council's budget
 - 4.6.3 competitive nature of the EOI

5. CONCLUSION / PROPOSAL

- 5.1 Following consultation with the Salisbury Park Primary School it is recommended that the rainbow design in Option 3: Design Concept by Zhuzhu (Guiung Zhu) (included as Attachment 4) progresses.

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Attachment 1: TREGONING GREEN, Salisbury Park

Purpose of the art is:

- To celebrate or acknowledge a historically significant event or place
- To raise awareness or educate on a particular issue or theme
- To encourage visitation and enhance visitor experiences

Budget

An amount of \$500 will be paid to the selected artist upon approval of the concept. This will be included in the total commission of \$4,000 (ex GST).

Site

Site Location	Handball Wall Tregoning Green
Physical Characteristics	<p>Tregoning Green is a neighbourhood play space stretching the length of Carlingford Drive. Tregoning Green offers shady trees, grassed areas, a basketball ring and a handball court as well as a variety of play and fitness equipment. The intention is to have the artwork wrap around the handball Wall and spill onto the court surface.</p> <p>Surface area</p> <p>Handball Wall approx. 22.5 square mts</p> <p>Court Surface approx. 36 square mts</p>
Concept of Works	<p>We are encouraging artists to be artistic and creative with an artwork that will wrap around the wall and spill down to the court surface. We would like the artist to also consider the ongoing maintenance of the artwork given the surface is intended as a rebound wall. Above is a photo of the intended space to be painted.</p> <p>We want to see original designs capturing colour and vibrancy, that would appeal to a wide audience and would encourage gender neutral designs and colours.</p>

Recommendation

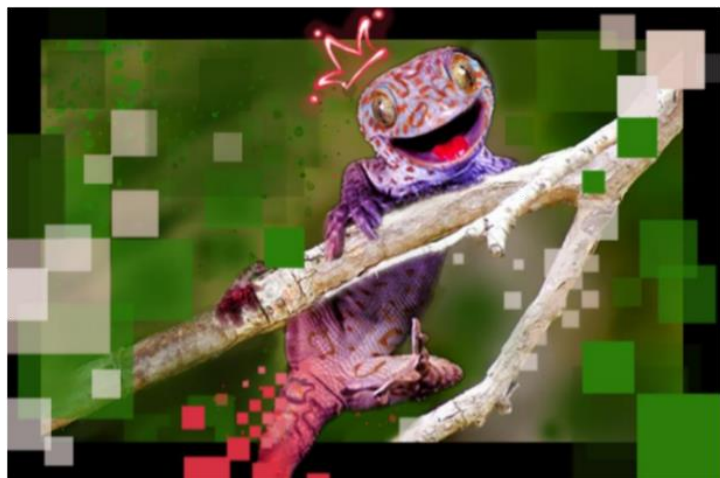
Design Concept		Jarrod Soden		Senman Creations		Zhuzhu (Guiying Zhu)		Tessa Brown	
Criteria		Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Response to artist brief	40%	8	3.2	6	2.4	4	1.6	4	1.6
Artistic merit	20%	9	1.8	9	1.8	6	1.2	6	1.2
Consideration of community	15%	6	0.9	7	1.05	5	0.75	7	1.05
Value for Money	15%	8	1.2	8	1.2	9	1.35	6	0.9
Visitation / visitor experiences	10%	6	0.6	6	0.6	0	0	6	0.6
Total	100%	37	7.70	36	7.05	24	4.90	29	5.35

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Design Concept – Jarrod Soden (Option 1)

My design features the Sacred King Fisher, a rarely seen bird in the area but still an active member of the community. The next character in this design is the Marbled Gecko, happily hanging from a tree. Both of these animals are residents of Salisbury, and represent the playful and vibrant atmosphere of the area with their bright colours and big smiles. The design will wrap around both sides of the wall with the kingfisher being on the back and the Gecko on the front. The green pixelated background will tie the whole design together and spill onto the court. I would also like to paint the basketball hoop back board green to incorporate it into the design, and add an extra element to the piece of art.

Criteria	How the Art does/doesn't achieve this	Weighting of relevance of this Criteria (%)	Score
Response to artist brief	The artist has provided a consistent design that wraps around the wall and continues onto the court surface. The design uses gender natural colouring with the green pixelated background tying the whole design together spilling onto the court, and incorporating the Basketball backboard. The green in the design would assist with blending in with the surroundings and the feature characters provide a pop of colour to the space without being overwhelming to the users of the space.	40%	8/10
Artistic merit as evident in visual material provided including previous relevant experience or potential to work in the public realm	The Design is fun and playful, with colour and vibrancy that we believe would appeal to the intended users of the space. Artist has done large scale work in the public realm, including a silo art in Farrell Flat.	20%	9/10
Consideration of community using the space (local benefit)	The artwork is gender natural in its design, and works with the space while providing a splash of colour.	15%	6/10
Value for Money	The artist has incorporated the backboard as part of the design, to tie the whole space together. Value for money was considered in the development of the brief and cost allocated to this site.	15%	8/10
Encourages visitation or enhances visitor experiences	Having the characters is a talking point for the site, enhancing visitor experience however it is not believed this would encourage visitation to the site.	10%	6/10
TOTAL		7.70	37



Design Concept – Senman Creations (Option 2)

My design features the Sacred King Fisher, a rarely seen bird in the area but still an active member of the community. The next character in this design is the Marbled Gecko, happily hanging from a tree. Both of these animals are residents of Salisbury, and represent the playful and vibrant atmosphere of the area with their bright colours and big smiles. The design will wrap around both sides of the wall with the kingfisher being on the back and the Gecko on the front. The green pixelated background will tie the whole design together and spill onto the court. I would also like to paint the basketball hoop back board green to incorporate it into the design, and add an extra element to the piece of art.

Criteria	How the Art does/doesn't achieve this	Weighting of relevance of this Criteria (%)	Score
Response to artist brief	The artist has provided a concept with a strong 3D design that wraps around the wall and continues onto the court surface. The design is gender natural using the sky as inspiration. Overall, we believe this design may not be suitable due to the colours used for the sky may possibly show up scuff marks on the surface and rebound wall possibly requiring ongoing maintenance or leaving the work to look dirty. We also believe this will appeal to a younger audience.	40%	6/10
Artistic merit as evident in visual material provided including previous relevant experience or potential to work in the public realm	No design images provided, however images provided of previous work and work that artist has produced previously for council has been of a high quality.	20%	9/10
Consideration of community using the space (local benefit)	Location relevant using the court surface to create a 3D hole where you can view a distant birds eye view of the City of Salisbury. Possible community engagement through interaction with the wall.	15%	7/10
Value for Money	Value for money was considered in the development of the brief and cost allocated to this site.	15%	8/10
Encourages visitation or enhances visitor experiences	Using the balloons as a way for the community to become interactive with the mural. As well as the 3D hole. It is not believed this would encourage visitation to the site.	10%	6/10
TOTAL		7.05	36

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Design Concept – Zhuzhu (Guiung Zhu) (Option 3)

This mural uses optical art to express the player's movements in handball and basketball. The basic movements of both sports involve catching, throwing, bouncing, striking, passing, shooting, dribbling, and

pivoting. These movements are represented by the optical illusion's lines, which also represent the movement of energy. The optical illusion makes the site more interesting and challenging for player and suggests that reality is not always as it seems.

This play facility would become more meaningful if local community members are willing to become involved in the painting of this artwork.

Criteria	How the Art does/doesn't achieve this	Weighting of relevance of this Criteria (%)	Score
Response to artist brief	The artist has provided a concept that wraps around the wall and continues onto the court surface, the design is gender natural capturing the movement of the space using optical illusion lines, to represent the movement of energy. Overall, this design may a little overwhelming for some users of the space.	40%	4/10
Artistic merit as evident in visual material provided including previous relevant experience or potential to work in the public realm	Work that artist has produced previously for council has been of a high quality and well received.	20%	6/10
Consideration of community using the space (local benefit)	Artist is happy to work with local community in the painting of the work.	15%	5/10
Value for Money	The artist has used the whole surface area for the mural. Value for money was considered in the development of the brief and cost allocated to this site.	15%	9/10
Encourages visitation or enhances visitor experiences	Using the flow of movement is a good idea however these designs could become overpowering to the site. It is not believed this would encourage visitation to the site.	10%	0/10
TOTAL		4.90	24



Design Concept – Tessa Brown

This candidate withdrew the below submission, but please see information regarding the submission below.

I am applying to paint the rebound wall on Tregoning green on Goddard drive Salisbury park. The site has a gym set up which has recently been updated and the wall rendered.

There is no practical use of this rebound of current time.

The purpose of the artwork is to brighten up the street of Goddard drive as continued along Goddard drive with the poles apart project. This will tie in with this.

Attached is a picture of the current site and picture of the draft which I feel represents Salisbury east ward in capturing cultural aspects, environmental areas and wildlife.

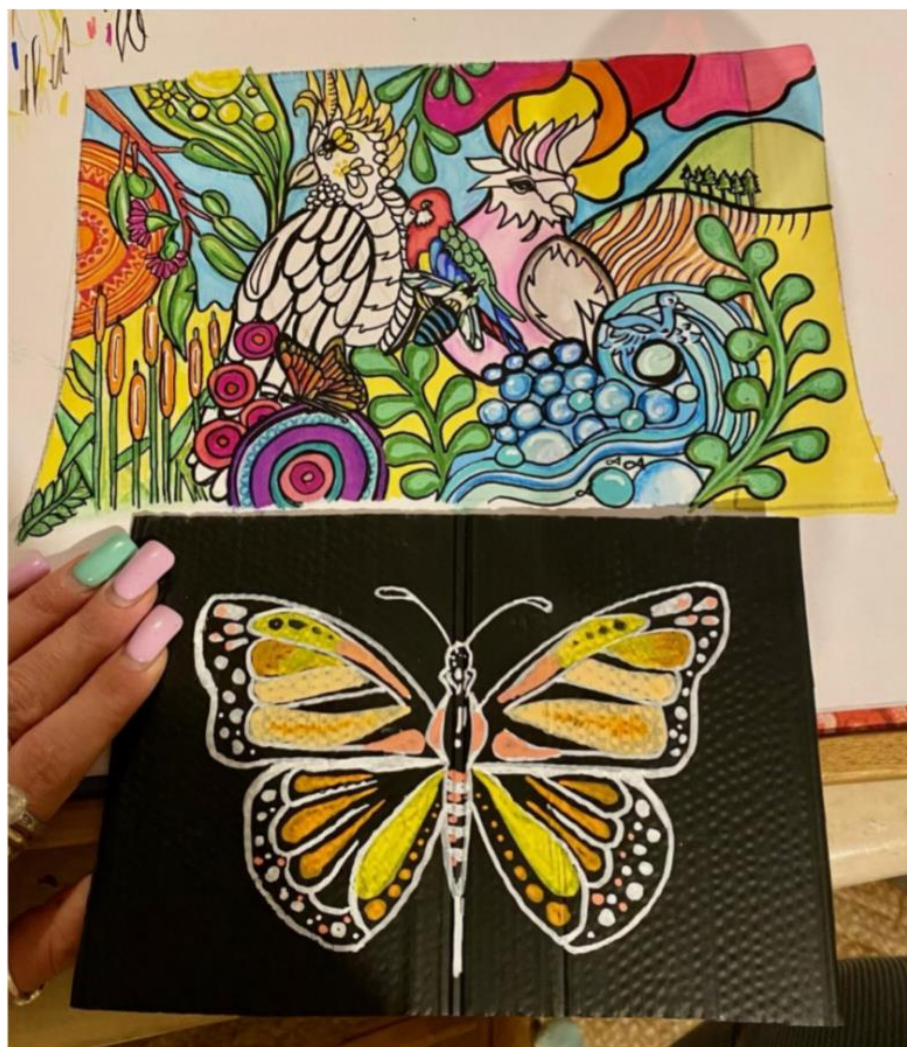
Please find attached letters of recommendation and “gender neutral, design and colours” if you wish for this to be amended any further to fit community criteria please outline clearly how it does not fit with the standard for the specific criteria allowing no further detail has been listed on the EOI.

Please be advised my design will wrap around the wall and “drip” on to a concrete area, longevity of paint on this surface is not long lasting so that may want to be considered. This does NOT include the 2 part epoxy resin anti graffiti coating (if the council wishes this to be done it can be done by the council) as I’m aware members of local graffiti “crew” respect others artworks in the area.

Please find original submissions also below.

Criteria	How the Art does/doesn't achieve this	Weighting of relevance of this Criteria (%)	Score
Response to artist brief	The artist has provided two concepts for this space the second concept was adapted from the first in an attempt to meet the brief of a gender natural design, to wrap around the wall and spill onto the court surface. The first concept is colourful and fun however we are unsure how the butterfly fits within this design as it doesn't seem to flow with the design. Artists were asked to consider ongoing maintenance of the site in their design due to the purpose of the space being a rebound wall. The design doesn't include the protection coating as part of the overall costing. Overall, the first design is the stronger of the two however this design becomes more about the artwork and not about the intended use of the space (rebound wall and sports area).	40%	4/10
Artistic merit as evident in visual material provided including previous	In the attempt to use the same design, the artist has lost the detail that was appealing from the first design. The design doesn't seem to wrap around the wall, in a continuous design but more two separate designs that don't seem to match.	20%	6/10

relevant experience or potential to work in the public realm	The artists previous experience in the public realm is minimal, however the work that the artist has done as part of the Poles Apart project has been of good quality.		
Consideration of community using the space (local benefit)	The artwork has considered the natural element of the space using native birds and the artist has done similar work within the area. However, it is believed that the artist has not considered the intended users of the rebound wall, considering this is the primary purpose of the site.	15%	7/10
Value for Money	It is believed that the second design covers both sides of the wall with a black background, and drips down onto the court surface area. The first design is detailed and value for money however the artist has adapted this design and reduce the details in response to the brief. Original submission by the artist totalled \$5k the it is assumed that the artist by submitting the second design is happy with the price of \$4k for both sides. However, the artist has stated that this doesn't include any graffiti coating in her submission. Value for money was considered in the development of the brief and cost allocated to this site is 4k based on this.	15%	6/10
Encourages visitation or enhances visitor experiences	The butterfly is a way for the community to become interactive with the mural. It is not believed this would encourage visitation to the site.	10%	6/10
TOTAL		5.35	29



Original Design pictured below:



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ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	St Kilda Tramway Museum Assistance Request
AUTHOR	PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.1 Members of our community receive an exceptional experience when interacting with Council 4.4 We plan effectively to address community needs and identify new opportunities 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	In July 2020 Council resolved to provide \$5,250 per annum for a three-year period to the St Kilda Tramway Museum to provide support for the ongoing operation of the Museum.

RECOMMENDATIONThat Council:

1. Notes the current agreement with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) expires on 30 June 2023.
2. Authorises the Chief Executive Officer or delegate to negotiate and execute a new three-year agreement being entered into with the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) with a fixed payment of \$5,702 per annum payment covering the three-year agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 2021-22 Australian Electric Transport Museum Annual Report

1. BACKGROUND

- 1.1 The current agreement to provide \$5,250 per annum expires on 30 June 2023.
- 1.2 Council has been providing this funding for approximately 18 years and consideration is sought from Council for a new three-year agreement.
- 1.3 St Kilda is seen as a key destination for the community while also attracting visitors to the City of Salisbury.
- 1.4 The support to the St Kilda Tramway Museum (Australian Electric Transport Museum (SA) Inc) (The Museum) allows the community group to continue providing a key part of the St Kilda experience.

2. CONSULTATION / COMMUNICATION

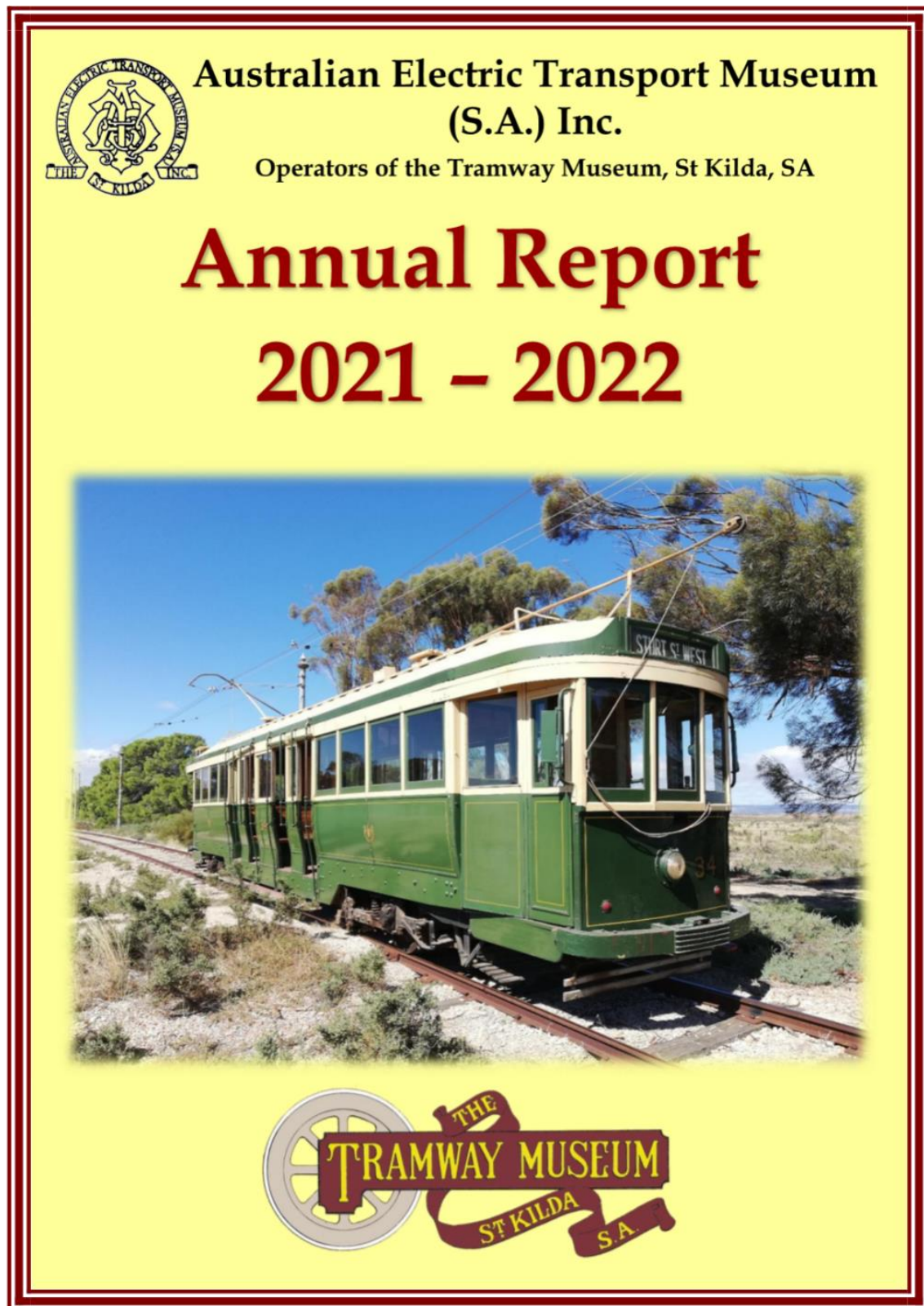
- 2.1 External
 - 2.1.1 St Kilda Tramway Museum

3. REPORT

- 3.1 The Museum is located at St Kilda. The Museum houses and preserves a collection of carriages that are taken from the once extensive electric tramway system in Adelaide.
- 3.2 The support provided by the City of Salisbury assists the Museum with meeting the operating expenses associated with the maintenance and operation of the entire tramway.
- 3.3 Operating expenses include the maintenance of the track and overhead wires and public liability insurance requirements.
- 3.4 The Museum provides one of the important destinations at St Kilda, along with the Mangrove Trail, Adventure Playground, Marina and Hotel.
- 3.5 The Museum has struggled financially over the years and particularly during the COVID-19 pandemic where no passenger operations were conducted in March and April 2021.
- 3.6 Financially, the Museum survives on member contributions, donations, grants and revenue from tourist rides and visits. In addition, Council has for the last 18 years provided sponsorship with the 2022/2023 payment being \$5,250.
- 3.7 Funds donated to or raised by the Museum are utilised to maintain the tramway track, overhead wire and ongoing restoration and maintenance of the trams and costs associated with meeting the safety management system legislative requirements.
- 3.8 The Museum are seeking continued sponsorship from Council to assist with the ongoing maintenance and operations of the facility. Council is awaiting a letter confirming this and if received, this letter will be tabled at the April 2023 Community Wellbeing and Sport Committee.
- 3.9 The current three-year sponsorship term ends on 30 June 2023. A continuation of funds has been provided in the 2023/24 budget subject to Council approval of the new agreement. Nevertheless, an extension of the sponsorship requires formal consideration by Council.
- 3.10 Previous agreements had a CPI clause which allowed for an annual increase, however the 2020/2021 agreement was fixed per annum for three years. It is proposed that the new agreement also be fixed at \$5,702 (current rate adjusted by the December 2022CPI) per annum for three years.

4. CONCLUSION / PROPOSAL

- 4.1 It is recommended that sponsorship of \$5,702 per annum be approved for a further three-year term from 2023/24 to 2025/26. As indicated, funds are available in the 2023/24 budget. The commitment will give the Museum some certainty for its operations for another three-year period.
- 4.2 The Museum provides a valuable asset and tourism attraction to the local community and visitors to St Kilda and the City of Salisbury. The funding assists the Museum to continue maintaining the facility for the enjoyment of others.



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Cover photo courtesy Kym Smith – Ballarat 34 on 5 March 2022 at the start of the tree reserve, on one of its final runs before returning to Ballarat.

Australian Electric Transport Museum (S.A.) Incorporated**SA Incorporated Association No. A2273, ABN 29 440 648 854****300-360 St Kilda Road, St Kilda, South Australia 5110****PO Box 213 Salisbury, South Australia 5108****Phone: 08 8280 8188****e-mail: aetmsainc@gmail.com****www.trammuseumadelaide.com****www.facebook.com/trammuseumstkilda****Registered Business Name – Tramway Museum, St Kilda S.A.****Annual Report 2021 - 2022****Executive Committee**

President	Nicholas Benn
Vice President	Christopher Bennett
Secretary	Mark Jordan
Treasurer	Kym Smith
General Manager	Vacant
Operations Manager	Maureen Parker (to 31 January 2022)
Rolling Stock Manager	John Pennack
Track & Overhead Manager	Vacant (John Pennack – Acting)
Site & Safety Manager	Vacant (John Pennack – Acting)
Trustee	Christopher Bennett
Trustee	Maureen Parker
Trustee	Kym Smith

Appointed Officers

Designated Notifier, Child Safe Policy	Nicholas Benn
Designated First Aider	Vacant
Internal Rail Safety Auditor	Christopher Bennett
Museum Archivist	Colin Seymour
Museum Electrician	John Pennack
Rail Safety Officer	Nicholas Benn
Roster Officer	John Porter (from 1 February 2022)
Trolley Flash Editor	Colin Seymour
Trolley Wire Correspondent	Colin Seymour

Auditor

Bert Lange, Henson Lloyd Accountants

The Australian Electric Transport Museum (SA) Inc. operates the 1.6km tramway between the Tramway Museum at St Kilda and St Kilda Beach, South Australia.

1 PRESIDENT'S REPORT 2021-2022

1.1 Introduction

2021-2022 saw the Museum return to normality after a troublesome few years of not running trams, though the year wasn't without its challenges.

The 2021-2022 year saw the Museum take in significant numbers of patrons compared to previous years, as well as taking on some much-needed new volunteers.

1.2 Administration

Six Executive Committee Meetings were held during the year, overseeing:

- the administrative guidance and Museum governance for 2021-2022;
- the financial administration of Museum accounts and related items;
- Track and Overhead maintenance and replacement;
- Rollingstock maintenance and restoration;
- the coordination of relocation of Tram 34 to Ballarat and Trams 351/352 to the Museum;
- the use of the Museum site for film crews; and
- supporting the ongoing implementation of the Museum Safety Management System (SMS) including incident and operational status reporting to the National Rail Regulator (ONRSR).

Kym Smith assisted Mark Jordan in fulfilling the Secretary's administrative duties for Mark's final year in the position.

1.3 Rail Safety Management

The Rail Safety Report is included in section 2 of this report.

1.4 Operations

As per previous years, the Museum still requires more volunteers to operate on Sundays. Due to the lack of available persons, we have been unable to open some Public Holidays, and even some Sundays.

Maureen Parker stepped down from the role of Operations Manager at the end of January 2022, with John Porter being shown the ropes and taking on the rostering from February 2022.

1.4.1 Special Events

The Museum has seen two Special Events this year.

The reopening of the Museum on 2 May 2021 was a significant event, with large crowds being carried and convoys of trams running to carry passenger loads and to maintain covid social distancing requirements.

On 17 October 2021 the City of Salisbury ran their "Salisbury Plays @ St Kilda" event at the Playground, with the Museum running free trams to and from the Playground, using the site as a Park 'n Ride facility. Our trams carried over 700 people in each direction.

Pre-planning was done for other events to be held during 2022.

1.4.2 Statistics

The Passenger Statistics for the year 1 March 2021 to 28 February 2022 are summarised below, along with the cumulative figures:

Admission and ridership figures for the 2021-22 year		Cumulative admissions figures since Tram Operations commenced in 1974	
Adult	638	Total Adult	115156
Concession	1134	Total Concession	182317
Extra Ride	2947	Total Extra Ride	252046
Charter Concession	0		
Charter Extra Ride	0		
Total	4269		
Passenger Trips Offered	813		
Charter Trips Offered	0		
Passenger KM	2658.510		
Single Trips Offered	813	Single Trips Offered	61648
Single Ride Passengers	8538	Single Ride Passengers	1097266
Average Passengers Per Car	10.50	Average Passengers Per Car	17.80

As noted above public tram operations recommenced on 2 May 2021. Tram operation prior to that date was only permitted under the conditions of the Prohibition Notice for maintenance and infrastructure works, and following the cancelling of the Prohibition Notice for retraining of members prior to recommencing public operations.

Distances travelled for the year ended 28 February 2022

Distance travelled during the 2021-22 year			Total distance travelled since Tram Operations commenced in 1974		
Tram	Pass	Non-Pass	Pass	Non-Pass	TOTAL KM
1	0.000	0.000	4284.950	1082.270	5367.220
14	0.000	0.000	0.000	136.375	136.375
15	0.000	0.000	0.000	178.375	178.375
21	0.000	0.000	3737.000	792.000	4529.000
34	0.000	19.620	4955.000	1659.620	6614.620
42	65.400	9.810	4521.830	498.080	5019.910
111	199.470	19.620	8546.670	1296.735	9843.405
118	0.000	0.000	934.430	257.720	1192.150
186	0.000	0.000	6424.210	701.515	7125.725
192	0.000	0.000	5221.255	830.270	6051.525
264	0.000	0.000	11168.650	1114.490	12283.140
282	219.090	22.890	11217.920	1922.310	13140.230
294	0.000	0.000	12572.030	1477.670	14049.700
303	0.000	0.000	6381.970	1273.840	7655.810
354	0.000	13.080	0.000	5019.775	5019.775
360	0.000	0.000	4009.190	568.840	4578.030
362	0.000	0.000	1505.350	456.540	1961.890
364	0.000	0.000	3.000	11.000	14.000
365	170.040	29.430	277.530	235.690	513.220
378	0.000	0.000	52.750	67.080	119.830
381	282.855	6.540	12737.425	1377.130	14114.555
1013	392.400	88.290	2064.195	685.140	2749.335
1971	0.000	0.000	2846.035	312.875	3158.910
Totals	1329.255	209.280	103461.390	21955.340	125416.730

1.5 Membership

There were eight new membership applications during the year, one re-admission to membership, and three non-renewal of membership, resulting in a total membership of sixty six.

Long-time member and volunteer Charlie Rogers sadly passed away in mid-2021.

Another former long-term member, though not active with the Museum in later years, Max Fenner, also sadly passed away in 2021.

Members are reminded to accurately record hours they volunteer in the attendance diary located in the members lounge - this includes work performed off-site. The diary should be completed on the day in question, or as soon as practicable after.

The table below shows voluntary hours worked for the year.

Voluntary Hours Worked – year ended 28 February 2022

	2021/22	2020/21	2019/20	2018/19
Vehicles				
Restoration	41.5	14	327.25	572
Maintenance	738.3	432	677.75	463
Sub-Total	779.8	446	1005	1035
Depot				
Construction	0	0	0	40
Maintenance	186.5	83.5	106.95	227
Sub-Total	186.5	83.5	106.95	267
Track & Overhead				
Construction	11	0	0	0
Maintenance	178.5	676.5	632.25	262
Sub-Total	189.5	676.5	632.25	262
Operations				
Traffic	862.75	32.5	759.05	1046
Displays	9.5	0	0	0
Sub-Total	872.25	32.5	759.05	1046
Administration				
General	1068	1005.25	728	160
Archives	13	26.75	224.25	395
Sub-Total	1081	1032	952.25	555
Total	3109.05	2270.5	4594	4017

The reduction in volunteer track and overhead maintenance hours is reflective of the increased use of our contractors NED to undertake this work using mechanised methods.

1.6 Finance

The resumption of tram operations together with the continued support of donations from members and friends has enabled the Museum to meet expenditure requirements and to allow infrastructure works to continue.

Donations from members are very much acknowledged, in particular their response to a specific appeal to support the acquisition and transport of the donated concrete tram sleepers, resulting in the Museum being able to secure these assets to improve its track infrastructure.

All members and friends who donated to assist the Museum through this year are

thanked for their support.

Motorhomes continued to be allowed to stay on the Museum site, with income from these occupancies covering the costs associated with the temporary tenancies as well as providing a small profit.

The financial reporting shows a book value loss of approximately \$19,000.00; \$15,000.00 of this being the depreciation figure and \$4,000.00 being additional infrastructure work undertaken.

We thank our External Auditor, Bert Lange, of Henson Lloyd Accountants, for his efficient auditing and assistance.

The audited Financial Reports form Section 3 of this report.

1.7 Maintenance and Development Projects

1.7.1 Track and Overhead Works

Replacement of sleepers, track, overhead poles and fittings that have reached end of life has been undertaken on a continuous basis by our members, with our contractor NED assisting as required.

Fifty treated pine sleepers were purchased and installed in the track following the successful trial of the sleepers the previous year. Work was also undertaken to rebuild, strengthen and concrete the Roads 4/5 points.

724 concrete tram sleepers arrived at the Museum on 18 October 2021, with the Museum only having to meet the transport costs. These sleepers are slowly being rolled out on the lake section and will complete the conversion for that section, ensuring the longevity of the Museum track for years to come.

New bogie storage roads were constructed behind the Bodyshop, to allow bogies to be removed from the track at the rear of the Bodyshop and the tracks in front of the Crock Shed. This allowed trams 351 and 352 to be unloaded at the rear of the Bodyshop, and Ballarat 34 to be loaded at the same location.

Overhead maintenance primarily involved preparation of poles and fittings for future maintenance works, including the installation of a new overhead pole on Road 2 to raise the height of the wire between the main fan and the Bodyshop.

The works on track and overhead have been managed and overseen by John Pennack and Kym Smith, with assistance provided by our contractors NED, and all are thanked for their efforts to improve the track and overhead infrastructure.

1.7.2 Tram Maintenance

Michael Crabb, Geoff Moore and John Pennack have overseen the tram maintenance work and are thanked for their efforts.

While COVID-19 lockdowns and spikes throughout the year have resulted in some weeks break for the Friday crew, they have managed to undertake a significant amount of work and checks on trams to ensure they are fit for service, and continue to be into the future. Trams maintained for operation during the year were 34, 42, 111, 282, 354, 365, 381 and 1013.

Work commenced during the year on an overhaul on W2 Class tram 294.

The Museum also received four shipping containers worth of spare parts for H Type trams from the Department of Infrastructure and Transport, enabling continued service for these trams in Museum operation.

1.7.3 Bib & Bub set 14 & 15

Only minimal work has been undertaken on the restoration and reconstruction of the 'Bib & Bub' coupled set A Type cars 14 and 15 with financial and volunteer resources being directed to ensuring tram operations were able to be recommenced and maintained.

1.7.4 H Type Trams 351 and 352

On 26 and 27 October 2021, trams 351 and 352 arrived at the Museum. They were transported and delivered at no cost to the Museum by the Department of Infrastructure and Transport utilising a low loader and ramp.

After offloading on the track to the rear of the Bodyshop, the trams were moved to Roads 9 and 10 for display.

A cleaning day was held on 4 December 2022 to remove the years of dust and grime from storage on the trams, as well as undertaking other cleaning around the site. A barbeque was provided for members attending the cleaning day.

Since then, preliminary works have been undertaken to get the trams ready for use in service at the Museum.

1.7.5 Ballarat 34

At the 2021 Annual General Meeting it was voted to reclassify Ballarat Tram 34 from a Category A asset to a Category B asset, so as to facilitate its transfer to the Ballarat Tramway Museum.

The AETM Executive Committee put a documented Agreement in line with the proposed transfer arrangements to the Ballarat Tramway Museum Board and this Agreement was accepted.

Tram 34 was extracted from storage in the Crock Shed and was moved over the pit for assessment and servicing.

On 14 August 2021 a cleaning day was held for Tram 34, and many attended to assist. A barbeque lunch was held for those involved, followed by rides and drives in the freshly cleaned tram during the afternoon.

A further 'last runs' afternoon was held on 5 March 2022 for members to have a final ride and drive prior to Tram 34 departing on the trip back to Victoria.

Following delays caused by covid border closures, Tram 34 was finally loaded onto a truck on 7 March 2022 and arrived at Haddon the following evening, being unloaded and moved into their workshop on 9 March 2022, where an assessment of restoration and refurbishment will be undertaken as required by the Agreement.

1.8 Publicity and Promotions

1.8.1 Trolley Wire and Trolley Flash

Colin Seymour continues to prepare and send out the Trolley Flash newsletter and updates for Trolley Wire. We thank him for his continued service as editor.

1.8.2 Website and Facebook

I have continued to oversee social media and website maintenance.

During the year, Bailey Underwood has shown interest in assisting with marketing and advertising for the Museum, including increasing the regularity of posts for our social media platforms. Bailey now produces twice weekly posts on social media to drive Museum attendance and awareness. He has also branched the Museum out on to Instagram in addition to the existing Facebook site and website.

Thanks to Bailey's efforts, the Museum's Facebook has reached over 3000 followers, and over 100 on Instagram.

1.9 Conclusion

While this year as President wasn't exactly how I expected it to be, I've enjoyed every minute of the role, taking on the challenges faced.

This year we see two long-term Executive Committee members retire from their roles. Thanks are given to Mark Jordan for his years of service as Secretary, and also to Maureen Parker for her years of service as Operations Manager and Trustee for the Museum. Maureen's service in particular is to be commended, as being someone who had no real interest in trams her participation grew from regularly driving son Stephen to the Museum for visits.

Thanks to John Porter for taking on the Rostering Officer role after Maureen retired as Operations Manager in January this year.

Thanks to Kym Smith for assisting Mark Jordan with Secretary duties for the past year to ease the pressure on him, and for assisting me in my first term as President.

Thanks to Bailey Underwood for his continued assistance with bringing new and innovative ideas to the table and seeing them through.

Thanks to John Pennack, Kym Thorogood, Mike Crabb, and the rest of the Friday crew for continuing to maintain the track and trams.

I'd also like to thank the following organisations and their staff for their continued support of the Museum over the 2021-22 year:

- City of Salisbury;
- History SA;
- The Hon. Corey Wingard, Former Minister for Infrastructure and Transport;
- the Department of Infrastructure and Transport;
- North Eastern Demolitions Pty Ltd.

Finally, I'd like to personally thank every member that has donated items, money, or their own time to the Museum.

We are continually in need of new members and volunteers, so any time that you donate to us is greatly appreciated.

Without volunteers, the Museum stops.



Nicholas Benn
President
21 May 2022

2 ANNUAL SAFETY PERFORMANCE REPORT

2.1 Review of safety management system

Version 5 of the Museum's SMS (Safety Management System) now meets the legislative requirements of the Rail Safety National Law (South Australia) Act 2012 and Regulations.

While certain essential elements of the SMS have been reviewed to meet outstanding ONRSR (Office of the National Rail Safety Regulator) requirements, this work is ongoing and not yet complete.

All Elements of the existing SMS are being progressively reviewed and discussed by the Executive Committee. An ad-hoc Rail Safety Working Group comprised of elected Committee and interested members (including Trustees acting in an ex-officio capacity) reviews risk related matters including those related to audit findings of the ONRSR.

Work in first part of the last 12 months focused on addressing the Prohibition Notice, and then Non-Conformances, which have now been closed.

The Working Group has continued to overhaul the SMS during the last year, and has achieved the following to date:

- All 29 Elements have been revised to ensure that legislative requirements are addressed, SMS is simplified and updated;
- Forms have been reviewed, renumbered to relate to the relevant Element, and simplified and consolidated as appropriate;
- Policies and Procedures have been reviewed, and incorporated into the relevant Element where practical to reduce duplication;
- New forms, procedures and policies developed where previously lacking or inadequate;
- Risk Register reviewed;
- Personal files for Rail Safety Workers rationalised and filing system generally updated.

Pursuant to Covid-19 restrictions in 2020, no passenger operations were conducted in March and April 2021. The Museum reopened on 2 May 2021, following the lifting of both the Prohibition Notice by ONRSR and meeting Covid-19 requirements.

A further audit was carried out by ONRSR on 7 November 2021, and one Non-Conformance was recorded and four Observations made. Addressing these matters as well as completing the remainder of the general review of the SMS has formed most of the work of the Working Group up to the present time.

The revised Safety Policy, Drug & Alcohol Policy, Fatigue Policy, Child Safe/Child Protection Policy and Member and Volunteer Code of Conduct are recommended to the Annual General Meeting for ratification. The reviewed Safety Policy includes key performance indicators that demonstrate safety performance over the twelve months and can be used to identify any trends for future reports. All of these revised policies are posted on the Notice Board for members.

Information continued to be included in the AETM's member newsletter Trolley Flash to convey reminders about tramway operations information to operations staff.

The Working Group is again reviewing all Elements and cross-checking to ensure that related forms are correctly referred to in the SMS and have the current numbers.

Matters that remain to be addressed include:

- development of an Asset Register;
- reviewing tram servicing forms; and
- development of a Security Management Plan.

2.2 Description and assessment of the safety performance of the AETM's tramway operations

The AETM, until the cessation of passenger operations in June of 2019, operated every Sunday, Public Holiday, school holiday Wednesdays and on numerous days for special group visits. Operations recommenced each Sunday and some Public Holidays from 2 May 2021 until the present, with member availability at this stage preventing the re-establishment of school holiday Wednesday operations.

On most operating days, three or four trams have been available for public operation. Currently around four to five trams were and are available for regular public or maintenance service during the reporting period. A smaller operating fleet rotated when required assists the Museum to maintain car serviceability and reliability. Current trams used for passenger operations are larger units as well as Toastrack tram 42, to provide a Covid-19 safe travelling environment.

One notifiable occurrence occurred during the reporting period. This involved a dewirement of tram 381 following damage to the overhead by tram 42 on 27 February 2022. The damage was repaired on the same day and operations recommenced thereafter. A Notifiable Occurrence was reported to ONRSR during the time required under the Regulations.

As stated above, a follow-up audit was conducted by ONRSR on 7 November 2021, and a report submitted to AETM on 16 December 2021. This audit examined the following elements of the SMS:

- Safety Audit arrangements – Element 10;
- Corrective Action - Element 11;
- General Engineering and Operational Systems Safety requirements - Elements 19 and 20;
- Process Control - Element 20;
- Rail Safety Worker Competence - Element 24;
- Health and Fitness - Element 27.

The results are discussed below.

2.3 Comments on any deficiencies in, and any irregularities in, the tramway operations

2.3.1 Safety Audit arrangements

The audit made the following Observation #9181:

AETM should review their audit schedule and determine whether any of their current practices, including the monitoring of pre-start inspections, defect reporting and corrective actions, should be conducted as audits, with a documented schedule, frequency and scope and included in their 2021/2022 audit schedule.

2.3.2 Corrective Action

The audit made the following Observation #9180:

In order to ensure the integrity of the rail infrastructure, AETM must continue to monitor the defects on poles 40 and 41 and cease operations if the defect poses a risk to safe rail operations.

AETM must maintain dialogue with Salisbury Council to ensure the work is repaired in accordance with AETM's infrastructure standard.

2.3.3 General Engineering and Operational Systems Safety requirements

The audit examined standards and procedures for Track and Overhead Infrastructure and Rolling Stock, and made no adverse comments.

2.3.4 Process Control

The audit made the following Observation #9179 in relation to Track and Overhead Infrastructure and Operations:

AETM should review and revise their Inspection Record (AETM F 035) and Operations Checklist and Record (AETM F 036) to include everything that must be checked during an inspection to ensure that the infrastructure meets the requirements of Infrastructure Standards - AETM S 001.

In relation to Rolling Stock the audit made the following Observation #9178:

AETM should determine a frequency for inspecting the controllers on all their operational tramcars to ensure they meet or exceed the manufacturer's recommendations.

The inspection frequency should be recorded on PC5 Control Service (AETM F 052) and Direct Controller Service Record (AETM F 095) to ensure that the tramcar controllers are inspected at the appropriate frequency.

AETM should also identify whether their operational tramcars are required to have a controller inspection and then ensure that these inspections are conducted in accordance with the manufacturer's recommendations.

The audit reviewed the records for the operational tramcars and issued the following Non-Conformance #9177 in relation to Element 20 – Process Control:

The Tramcar Maintenance History for tramcars 111 and 1013 did not contain evidence that they had been subject to an air brake and truck inspection despite the records dating back to 2009 and 2013 respectively.

The audit team requested a copy of Air Brake and Truck Inspection Records for both tramcars but at the time of this report, they had not been provided.

AETM must ensure that all of their operational tramcars have been subject to an Air Brake and Truck Inspection in accordance with AETM S 002 – Rolling Stock Mechanical Standard and AETM F 096 – Air Brake and Truck Inspection Record and are fit for service.

AETM must ensure that Air Brake and Truck Inspections are recorded on the Tramcar Maintenance History log as required by AETM F 096 - Air Brake and Truck Inspection.

2.3.5 Rail Safety Worker Competence

The audit reviewed the new Position Descriptions, position holders and required competencies and qualifications, and were satisfied with the results.

2.3.6 Health and Fitness

The audit reviewed the Register and selected records and considered that health and fitness obligations were met.

2.4 A description of any safety initiatives in relation to the tramway operations undertaken during the reporting period

2.4.1 Non-Conformance #9177

Following the audit, a Corrective Action Plan was prepared, submitted and approved by ONRSR to address the Non-Conformance #9177. The requisite servicing of each of the trams being used from December onwards was carried out and documented over the next three months in accordance with the plan. ONRSR advised that they were satisfied with the action taken, and the NCR has been closed.

2.4.2 Observation #9181 – Safety Audit Arrangements

The Audit Schedule has been reviewed. Defect /Hazard reporting and Corrective Actions are monitored weekly and records updated as required. An new audit schedule, frequency and scope have been prepared for this process.

2.4.3 Observation #9180 - Corrective Action

A periodic dialogue has continued with the City of Salisbury in relation to the draft Interface Agreement forwarded late 2020 and in relation to poles 40 and 41 on Council land. Monitoring of these poles continues.

2.4.4 Observation #9179 – Process Control – Infrastructure and Operations

The various infrastructure inspection and operations records used up to the present are being consolidated, and a comprehensive Check List setting out step by step processes are being developed.

2.4.5 Observation #9178 – Process Control – Tramcar Inspection and Servicing

A schedule for controller inspections has been developed, and new forms prepared. This is being further refined to relate to usage records rather than time.

2.5 Any other information or performance indicators

The 2021-22 Safety Policy included the following key performance indicators to demonstrate safety performance:

KPI	Target	2021-22 Compliance	Trending	Action/Comment
1	Aiming for no injuries that require medical attention to members, volunteers, passengers, or public.	100%	Last year's result 100%	No incidents during months of non-passenger or passenger operation.
2	Aiming for no accidents or incidents that require reporting to any regulator.	99%	Last year's result 100%	One notifiable occurrence – dewirement 27/2/22.
3	Ensuring that any directives from any regulator and any corrective actions resulting from audits or annual reviews to be implemented within agreed timeframes.	90%	Last year's result 100%	Corrective actions from ONSR Audit – Non Conformance #9977 closed. Refer Section 2.4.
4	Ensuring the on-time completion of all scheduled rolling stock and infrastructure inspections as specified in the SMS.	100%	Last year's result 100%	All tram servicing and inspection carried out in accordance with existing SMS.
5	Ensuring that all documentation relating to operations and access is completed as detailed in the SMS and procedures.	90%	Last year's result 100%	Currently being addressed by Rail Safety Working Group - refer Section 2.4.
6	Ensuring that the Risk Register is maintained, reported on and discussed at each Executive Committee meeting.	100%	Last year's result 100%	Risk Register reviewed and updated.

Annual Report

2021-2022

KPI	Target	2021-22 Compliance	Trending	Action/Comment
7	The closing-out of all Defect Forms for rolling stock or infrastructure to be confirmed at time of inspection and/or prior to completing the inspection. If a defect has not been able to be rectified, other controls are to be implemented prior to the rolling stock or infrastructure being declared fit for service, with the controls actioned within agreed timeframes.	100%	Last year's result 100%	All Defects closed out within required times.
8	Ensuring the completion within agreed timeframes of the close-out of risk action plans.	100%	Last year's result 100%	Emergency Management Plan approved by ONRSR and outstanding NCR addressed by Rail Safety Working Group - refer Section 2.4.
9	Endeavour to ensure all Executive Committee and Officer positions have suitable and competent members to fill the roles.	100%	Last year's result 50%	Addressed by Rail Safety Working Group and ONRSR Audit - refer Section 2.4.



Nic Benn

Rail Safety Officer
21 May 2022

3 FINANCIAL REPORTS

**Australian Electric Transport Museum (SA) Inc
Financial Statements
For the Year Ended 28 February 2022**

Australian Electric Transport Museum (SA) Inc

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Australian Electric Transport Museum (SA) Inc
Assets and Liabilities Statement
As at 28 February 2022

	Note	2022 \$	2021 \$
CURRENT ASSETS			
Cash and Cash Equivalents	4	10,406	13,212
Trade and Other Receivables	5	199	524
Inventories	6	1,909	1,811
TOTAL CURRENT ASSETS		<u>12,514</u>	<u>15,547</u>
NON-CURRENT ASSETS			
Property, Plant and Equipment	7	<u>773,393</u>	<u>788,677</u>
TOTAL NON-CURRENT ASSETS		<u>773,393</u>	<u>788,677</u>
TOTAL ASSETS		<u>785,907</u>	<u>804,224</u>
CURRENT LIABILITIES			
Trade and Other Payables	8	162	1,018
Short-Term Financial Liabilities	9	9,500	7,500
Provisions	10	-	-
TOTAL CURRENT LIABILITIES		<u>9,662</u>	<u>8,518</u>
TOTAL LIABILITIES		<u>9,662</u>	<u>8,518</u>
NET ASSETS		<u>776,245</u>	<u>795,706</u>
EQUITY			
Opening Retained Profits		795,706	822,828
Current Year Earnings		<u>(19,461)</u>	<u>(27,122)</u>
TOTAL EQUITY		<u>776,245</u>	<u>795,706</u>

The accompanying notes form part of these financial statements.

Australian Electric Transport Museum (SA) Inc
Trading Statement
For the Year ended 28 February 2022

	2022 \$	2021 \$
Income		
Publications Sales	2,000	147
Kiosk Sales	1,972	37
	<u>3,972</u>	<u>185</u>
Less Cost of Sales		
Publications Opening Stock	1,811	8,095
Kiosk Opening Stock	0	133
Publications Purchases	569	87
Kiosk Purchases	1,152	0
	<u>3,532</u>	<u>8,314</u>
Publications Closing Stock	1,601	1,811
Kiosk Closing Stock	308	-
	<u>1,623</u>	<u>6,504</u>
Gross Profit	<u>2,349</u>	<u>(6,319)</u>
Gross Profit Margin	59%	-3425%

The accompanying notes for part of these financial statements.

Australian Electric Transport Museum (SA) Inc
Profit and Loss Statement
For the Year ended 28 February 2022

	2022 \$	2021 \$
Income		
Donations	49,738	39,745
Grant	0	10,489
Motorhome Sites	9,763	13,806
Miscellaneous Income	9,865	3,436
Member Receipts	3,373	3,700
Interest Received	0	1
Recoveries	344	290
Gross Profit from Trading	2,349	(6,319)
	<u>75,431</u>	<u>65,149</u>
Expenditure		
Accounting Fees	1,300	1,360
Advertising	565	-
Bank Charges	623	468
Cleaning	147	96
Depreciation	15,284	15,344
General Expenses	957	-
Insurance	3,379	3,193
Light & Power	5,349	8,182
Medical Exams	100	143
Members' Amenities	291	121
Motor Vehicle Expenses	93	174
Postage	352	273
Printing & Stationery	1,430	414
Rates & Taxes	1,147	2,141
Rent	300	300
Repairs & Maintenance	57,902	55,410
Security Costs	2,992	2,037
Subscriptions	802	625
Telephone	1,043	1,188
Sundry Expenses	101	68
Website Expenses	501	300
Workshop Expenses	236	435
	<u>94,893</u>	<u>92,271</u>
Profit before Income Tax	<u>(19,461)</u>	<u>(27,122)</u>

The accompanying notes for part of these financial statements.

Australian Electric Transport Museum (SA) Inc

Note to the Financial Statements

For the Year ended 28 February 2022

The financial statements cover Australian Electric Transport Museum (SA) Inc as an individual entity. Australian Electric Transport Museum (SA) Inc is a not for profit Association incorporated in the Australian Capital Territory under the Associations Incorporations Act (ACT) 1991 ('the Act').

The functional and presentation currency of Australian Electric Transport Museum (SA) Inc is Australian dollars.

1. Basis of Preparation

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

2. Summary of Significant Accounting Policies

(a) Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(b) Provisions

Provisions are recognized when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(c) Employee Benefits

Provision is made of the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit and loss.

Employee benefits are presented as current liabilities in the assets and liabilities statement if the Association does not have an unconditional right to defer to settlement of the liability for at least one year after the reporting date regardless of the classification of the liability for measurement purposes under AASB 119.

The accompanying notes form part of these financial statements

6

Australian Electric Transport Museum (SA) Inc
Note to the Financial Statements
For the Year ended 28 February 2022

(d) Property, Plant and Equipment

Plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment of losses.

Plant and equipment is depreciated on a straight line basis over the assets useful life to the Association, commencing when the asset is ready for use.

(e) Inventories

Inventories are measured at the lower of cost and net realisable value. Cost of inventory is determined using the first in first out basis and are net of any rebates and discounts received.

(f) Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of consideration received or receivable and is presented net of returns, discounts and rebates

All revenue is stated net of the amount of goods and services tax (GST).

Sale of Goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Interest Revenue

Interest is recognised using the effective interest method.

Rendering of Services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the GST, except where the amount of GST incurred is not recovered from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

The accompanying notes form part of these financial statements

7

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 28 February 2022

	2022 \$	2021 \$
3. Profit		
Expenses		
Depreciation and Amortisation Expenses	15,284	15,344
Advertising	565	-
Bank Charges	623	468
Insurance	3,379	3,193
Light & Power	5,349	8,182
Postage	352	273
Printing & Stationery	1,430	414
Rates & Taxes	1,147	2,141
Rent	300	300
Repairs & Maintenance	57,902	55,410
Telephone	1,043	1,188
Other Expenses	7,519	5,359
	<u>94,893</u>	<u>92,271</u>
4. Cash and Cash Equivalents		
Cash on Hand	1,070	1,070
Cash at Bank - Bank SA	9,336	12,142
	<u>10,406</u>	<u>13,212</u>
Reconciliation of Cash		
Cash and Cash Equivalents	10,406	13,212
	<u>10,406</u>	<u>13,212</u>
5. Trade and Other Receivables		
Current		
Trade Debtors	-	-
Provision for GST Refundable	199	524
	<u>199</u>	<u>524</u>
Total Trade and Other Receivables	<u>199</u>	<u>524</u>
6. Inventories		
Current		
Stock on Hand - Publications	1,601	1,811
Stock on Hand - Kiosk	308	-
	<u>1,909</u>	<u>1,811</u>

The accompanying notes for part of these financial statements.

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 28 February 2022

	2022 \$	2021 \$
7. Property, Plant and Equipment		
Land and Buildings		
Buildings	684,828	684,828
Less Accumulated Depreciation & Impairment	137,146	130,639
	<u>547,682</u>	<u>554,189</u>
 Total Land and Buildings	 <u>547,682</u>	 <u>554,189</u>
Plant and Equipment		
Plant and Equipment	55,523	55,523
Less Accumulated Depreciation & Impairment	52,327	51,969
	<u>3,196</u>	<u>3,554</u>
 Office Displays & Equipment	 23,196	 23,196
Less Accumulated Depreciation & Impairment	20,399	20,144
	<u>2,797</u>	<u>3,052</u>
 Rolling Stock	 258,836	 258,836
Less Accumulated Depreciation & Impairment	143,507	137,471
	<u>115,329</u>	<u>121,365</u>
 Track Work	 63,487	 63,487
Less Accumulated Depreciation & Impairment	40,036	38,449
	<u>23,451</u>	<u>25,038</u>
 Overhead	 17,156	 17,156
Less Accumulated Depreciation & Impairment	12,290	11,749
	<u>4,866</u>	<u>5,407</u>
 14 & 15 Works	 76,072	 76,072
	<u>76,072</u>	<u>76,072</u>
 Total Plant and Equipment	 <u>225,711</u>	 <u>234,488</u>
Total Property, Plant and Equipment	<u><u>773,393</u></u>	<u><u>788,677</u></u>
8. Trade and Other Payables		
Current		
Accounts Payable	162	1,018
	<u>162</u>	<u>1,018</u>
 Total Trade and Other Payables	 <u><u>162</u></u>	 <u><u>1,018</u></u>

The accompanying notes for part of these financial statements.

Australian Electric Transport Museum (SA) Inc
Notes to the Financial Statements
For the Year ended 28 February 2022

	2022 \$	2021 \$
9. Financial Liabilities		
Current		
Loans - Members	9,500	7,500
	<u>9,500</u>	<u>7,500</u>
Total Financial Liabilities	<u>9,500</u>	<u>7,500</u>
10. Provisions		
Current		
Provision for Rolling Stock Maintenance	-	-
Provision for Track Maintenance	-	-
	<u>-</u>	<u>-</u>

11. Association Details

The registered office and principle place of business of the association is:

Australian Electric Transport Museum (SA) Inc
300 St Kilda Road
ST KILDA, SA, 5110

The accompanying notes for part of these financial statements.

Australian Electric Transport Museum (SA) Inc Depreciation Schedule for the year ended 28 February, 2022

		DISPOSAL			ADDITION		DEPRECIATION				PROFIT				LOSS				
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Buildings																			
Catering Building	6,946.00	6,946	0.00	4,686					4,686	P	1.00	69		4,617					
Substation	279.00	279	0.00							P	1.00								
Welding Shop	910.00	910	0.00							P	1.00								
Body Part Store	2,048.00	2,048	0.00							P	1.00								
Trolleybus Shed	47,220.79	47,221	0.00	40,399					40,399	P	1.00	472		39,927					
Toilet	12,774.00	12,774	0.00	8,276					8,276	P	1.00	128		8,148					
Tractor Store	3,036.00	3,036	0.00							W	1.00								
Overhead Store	5,825.00	5,825	0.00							P	1.00								
Southern Depot	16,380.00	16,380	0.00	9,449					9,449	P	1.00	164		9,285					
Body Shop	30,036.00	30,036	0.00	20,492					20,492	P	1.00	300		20,192					
Display Gallery	52,631.00	52,631	0.00	35,953					35,953	P	1.00	526		35,427					
Water Reticulation	2,104.00	2,104	0.00							P	1.00								
Wheel Lathe Shop	13,082.00	13,082	0.00	7,927					7,927	P	1.00	131		7,796					
Security System	13,001.00	13,001	0.00							P	20.00								
Signal Cabin	1,475.00	1,475	0.00							P	1.00								
Tram Storage Shed	22,932.00	22,932	0.00	17,136					17,136	P	1.00	229		16,907					
Northern Depot	149,266.00	149,266	0.00	122,869					122,869	P	1.00	1,493		121,376					
SepticTrench	4,380.00	4,380	0.00	3,744					3,744	P	1.00	44		3,700					
Design Work Display & Exhibition	5,480.00	5,480	0.00							P	5.00								
Displays	1,100.00	1,100	0.00							P	5.00								
Archives Fire Proof	2,618.00	2,618	0.00	2,306					2,306	P	1.00	26		2,280					
Gallery Carpet	2,620.00	2,620	0.00							P	10.00								
Christopher Steele Shed	286,117.69	286,118	0.00	278,514					278,514	P	1.00	2,861		275,653					
Disabled Access Ramp	2,565.71 01/03/19	2,566	0.00	2,438					2,438	P	2.50	64		2,374					
		684,828		554,189					554,189			6,507		547,682					
Deduct Private Portion																			
Net Depreciation												6,507							

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 28 February, 2022**

		Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				PROFIT				LOSS		
					Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Plant & Equipement																			
Drilling Machine	216.00	216	0.00							P	10.00								
Elect Sub - Stn Equip	3,378.00	3,378	0.00							P	5.00								
Lathe & Tools	3,468.00	3,468	0.00							P	10.00								
Tractor Slasher	1,058.00	1,058	0.00							P	10.00								
Air Drill	564.00	564	0.00							P	10.00								
Hydraulic Jacks	226.00	226	0.00							P	10.00								
Chain Hoist	216.00	216	0.00							P	10.00								
Bench Circular	528.00	528	0.00							P	5.00								
Planning Machine	750.00	750	0.00							P	5.00								
Drill Press	652.00	652	0.00							P	5.00								
Power Hacksaw	470.00	470	0.00							P	5.00								
Radical Arm Saw	1,750.00	1,750	0.00							P	5.00								
Arc Welder	250.00	250	0.00							P	10.00								
Shaper	1,020.00	1,020	0.00							P	5.00								
Refrigerator	390.00	390	0.00							P	10.00								
Pie Warmer	530.00	530	0.00							P	10.00								
Concrete Mixer	250.00	250	0.00							P	20.00								
Vac Cleaner (Wilfisk)	981.00	981	0.00							P	20.00								
Wheel Lathe	14,306.00	14,306	0.00	3,554				3,554	P	2.50	358		3,196						
Air Receiver	450.00	450	0.00						P	5.00									
Dog Spike Driver	1,763.00	1,763	0.00						P	20.00									
Wheel Press	1,047.00	1,047	0.00						P	5.00									
Body Shop Storage Racks	836.00	836	0.00						P	5.00									
Fire Extinguishers & Equipment	4,022.00	4,022	0.00						P	5.00									
Slotter Machine	763.00	763	0.00						P	5.00									
Hoist	360.00	360	0.00						P	13.00									
A-Frame	864.00	864	0.00						P	13.00									
Hot Water Service	630.00	630	0.00						P	15.00									
Borer and Lathe	517.00	517	0.00						P	10.00									
Milling Machine	2,503.00	2,503	0.00						P	10.00									
Surface Grinder	800.00	800	0.00						P	10.00									
Replacement Trailer	1,390.00	1,390	0.00						P	10.00									
Folding Gate	498.00	498	0.00						P	20.00									

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 28 February, 2022**

					DISPOSAL		ADDITION		DEPRECIATION				PROFIT				LOSS			
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-	Priv
Angle Grinder (Air)	352.00	352	0.00							P	10.00									
Wheel Press	701.00	701	0.00							P	10.00									
Eye Bath	632.00	632	0.00							W	5.00									
Angle Bender	170.00	170	0.00							P	5.00									
Small Lathe	1,150.00	1,150	0.00							P	10.00									
Wheel Gauge Assembly	539.00	539	0.00							P	10.00									
Workshop Shelves & Storage	1,247.00	1,247	0.00							P	5.00									
Drinks Refrigerator	1,087.00	1,087	0.00							P	10.00									
Air Conditioner	2,199.00	2,199	0.00							P	10.00									
		55,523		3,554					3,554			358		3,196						
									Deduct Private Portion											
									Net Depreciation			358								
Track Work																				
Trackwork	63,487.00	63,487	0.00	25,038					25,038	P	2.50	1,587		23,451						
		63,487		25,038					25,038			1,587		23,451						
									Deduct Private Portion											
									Net Depreciation			1,587								
Overhead																				
Overhead	17,156.00	17,156	0.00	5,407					5,407	D	10.00	541		4,866						
		17,156		5,407					5,407			541		4,866						
									Deduct Private Portion											
									Net Depreciation			541								

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 28 February, 2022**

					DISPOSAL		ADDITION		DEPRECIATION				PROFIT				LOSS				
		Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-	P	
Office Displays & Equipment																					
Book Shop Counters	2,578.00	2,578	0.00							P	5.00										
Gallery Displays	5,092.00	5,092	0.00	3,052					3,052	P	5.00	255		2,797							
Office Cupboards	750.00	750	0.00							P	13.00										
Steel Cabinets	1,440.00	1,440	0.00							P	5.00										
Cabinet	1,160.00	1,160	0.00							P	5.00										
Movable Screens	917.00	917	0.00							P	5.00										
Additional Shelving	270.00	270	0.00							P	5.00										
Computer Equipment	7,437.00	7,437	0.00							P	40.00										
Chairs ML	1,638.00	1,638	0.00							P	5.00										
Table ML	686.00	686	0.00							P	5.00										
TV DVD Player	668.00	668	0.00							P	5.00										
Cash Register	560.00	560	0.00							P	5.00										
		23,196		3,052					3,052			255		2,797							
										Deduct Private Portion											
										Net Depreciation		255									

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 28 February, 2022**

			DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS			
Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Rolling Stock																	
1	11,330.00	11,330	0.00	5,089			5,089	P	2.50	283		4,806					
15	1,061.00	1,061	0.00	848			848	P	2.50	26		822					
21	725.00	725	0.00					P	2.50								
34	882.00	882	0.00					P	2.50								
42	23,308.00	23,308	0.00	3,922			3,922	P	2.50	583		3,339					
111	2,415.00	2,415	0.00	765			765	P	2.50	60		705					
118	92,052.00	92,052	0.00	67,060			67,060	P	2.50	2,301		64,759					
186	32,753.00	32,753	0.00	6,168			6,168	P	2.50	819		5,349					
192	1,841.00	1,841	0.00					P	2.50								
264	6,991.00	6,991	0.00	1,000			1,000	P	2.50	175		825					
282	805.00	805	0.00					P	2.50								
294	1,832.00	1,832	0.00					P	2.50								
303	4,665.00	4,665	0.00	989			989	P	2.50	117		872					
354	2,252.00	2,252	0.00					P	2.50								
362	188.00	188	0.00	17			17	P	2.50	5		12					
381	11,619.00	11,619	0.00	10,867			10,867	P	2.50	290		10,577					
216	241.00	241	0.00					P	2.50								
417	65.00	65	0.00					P	2.50								
488	690.00	690	0.00					P	2.50								
526	2,649.00	2,649	0.00					P	2.50								
623	31.00	31	0.00	2			2	P	2.50	1		1					
Diesel Tractor	1,375.00	1,375	0.00					P	10.00								
Trucks	1,804.00	1,804	0.00					P	2.50								
14	1,000.00	1,000	0.00					P	2.50								
DE Shunter	1,042.00	1,042	0.00					P	10.00								
360	34,756.00	34,756	0.00	15,523			15,523	P	2.50	869		14,654					
244	3,418.00	3,418	0.00	1,642			1,642	P	2.50	85		1,557					
Spare Bogie	195.00	195	0.00					P	2.50								

**Australian Electric Transport Museum (SA) Inc
Depreciation Schedule for the year ended 28 February, 2022**

		Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				Priv	CWDV	PROFIT			LOSS		
					Date	Consid	Date	Cost	Value	T	Rate	Deprec			Upto	+	Above	Total	-	Priv
Horse Box	183.00	183	0.00	72					72	P	2.50	5		67						
1013	12,924.00	12,924	0.00	5,037					5,037	P	2.50	323		4,714						
364	3,743.00	3,743	0.00	2,364					2,364	P	2.50	94		2,270						
Horse Car 15	1.00	1	0.00							P	2.50									
											</									

Australian Electric Transport Museum (SA) Inc Committee's Report

The committee members present their report on the association for the financial year ended 28 February 2022.

Committee Members

The names of each person who has been a committee member during the year to the date of this report are:

Nicholas Benn
Christopher Bennett
Mark Jordan
Kym Smith
Maureen Parker
John Pennack

Principle Activities

The principle activities of the association during the financial year were:
Museum Operator

Significant Changes

No significant changes in the nature of the association's activity occurred during the financial year.

Operating Result

The loss of the association after providing for income tax amounted to \$19,461.

Auditor's Independence Declaration

The lead auditor's independence declaration in accordance with section 307C of the Corporations Act 2001, for the year ended 28 February 2022 has been received and is included with the financial statements.

Signed in accordance with a resolution of the Members of the Committee.



Nicholas Benn (President)



Kym Smith (Treasurer)

Dated 30 April 2022

Australian Electric Transport Museum (SA) Inc Statement by Members of the Committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial statements:

1. Presents fairly the financial position of Australian Electric Transport Museum (SA) Inc as at 28 February 2022 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Australian Electric Transport Museum (SA) Inc will be able to pay its debts as and when they fall due.

This Statement is made in accordance with a resolution of the committee and is signed for on behalf of the committee by:


.....
Nicholas Benn (President)


.....
Kym Smith (Treasurer)

Dated 30 April 2022



Level 2, 229 Greenhill Rd
Dulwich SA 5065
Telephone: 08 8431 1644
www.hensonlloyd.com.au

Directors
Wayne Henson
Emma Gesuato
Lachlan Smyth

Senior Associate
Andrew Mulholland

**Australian Electric Transport Museum (SA) Inc
Independent Auditor's Report
To the Members of
Australian Electric Transport Museum (SA) Inc**

Report on the Financial Report

We have audited the accompanying financial report of Australian Electric Transport Museum (SA) Inc (the association), which comprises the committee's report, the assets and liabilities statement as at 28 February 2022, the income and expenditure statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of Australian Electric Transport Museum (SA) Inc is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Associations Incorporation Act 1985 (SA) and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In Note 1, the committee also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with international Financial Reporting Standards.

Auditors Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Australian Electric Transport Museum (SA) Inc
Independent Auditor's Report
To the Members of
Australian Electric Transport Museum (SA) Inc**

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Opinion

In our Opinion:

- (a) The financial report of Australian Electric Transport Museum (SA) Inc is in accordance with the Associations Incorporation Act 1985 (SA), including;
 - i. Giving a true and fair view of the Association's financial position as at 28 February 2022 and of its performance for the year ended on that date;and
 - ii. Complying with Australian Accounting Standards and the Associations Incorporations Act 1985 (SA)
- (b) The financial report also complies with International Financial Reporting Standards as disclosed in Note 1.



Wayne Henson, CA
Director
Henson Lloyd Accountants Pty Ltd

Dated this 29th day of April 2022

Auditors Independence Declaration
Under Section 307C of the Corporations Act 2001

To Members of Australian Electric Transport Museum (SA) Inc

I declare that, to the best of my knowledge and belief, during the year ended 28 February 2022, there have been:

- a) No contraventions of the auditor independence requirements in relation to the audit;
and
- b) No contraventions of any applicable code of professional conduct in relation to the audit.



Wayne Henson, CA
Director

Henson Lloyd Accountants Pty Ltd

Dated this 29th day of April 2022

ITEM	5.2.1 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 April 2023
HEADING	Youth Sponsorship Applications - March 2023
AUTHOR	PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in March 2023.

RECOMMENDATION

That Council:

1. Notes the report.
2. Approves the application for \$250 to represent NSW at the 2023 Australian National Tenpin Championships and Presidents Junior Interstate Shield (in Tasmania from 2 – 7 July 2023), which sits outside of the delegation of the Community Wellbeing and Sport Committee.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in March 2023.

- 3.2 There is one applicant who has been selected to represent another state at the Tenpin Bowling National Championships. This is outside the normal realm of selection, however, there is no South Australian State team they are able to represent this year.
- 3.3 The Committee is asked to consider approving the application.

Funding per application	Event	Total Funding
1 @ \$1,000	Representing Australia at the United States Roller Hockey Championships (in the USA from 18 – 31 July 2023)	\$1,000
1 @ \$1,000	Representing Australia at the World Skate World Cup Series for Artistic Skating (in Italy from 21 – 28 May 2023)	\$1,000
1 @ \$1,000	Representing Australia at the ISAF Cheeleading Worlds 2023 (in the USA from 21 – 24 April 2023)	\$1,000
2 @ \$1,000	Representing Australia at the Cheerleading Worlds 2023 (in the USA from 13 – 28 April 2023)	\$2,000
3 @ \$1000	Representing Australia at the International Global Cheer and Dance Games (in the USA in May 2023)	\$3,000
1 @ \$1,000	Representing Australia at the ESU International Global Cheer & Dance Games (in London from 8 – 12 May 2023)	\$1,000
2 @ \$250	Representing SA at the 2023 Australian Youth Womens Baseball Championships (in Victoria from 8 – 11 April 2023)	\$500
1 @ 250	Representing SA at the Australian Athletics Championships (in Queensland from 30 March – 2 April 2023)	\$250
1 @ \$250	Representing SA at the Australian Rowing Championships 2023 (in Western Australia from 26 March – 2 April 2023)	\$250
2 @ 250	Representing SA at the National Track and Field Championships (in Queensland from 13 – 16 April 2023)	\$500
2 @ \$250	Representing SA at the National Track and Field Championships (in Queensland from 30 March – 2 April 2023)	\$500
1 @ \$250	Representing SA at the Australian Little Athletics National Championships (in Victoria from 19 – 24 April 2023)	\$250
1 @ \$250	Representing SA at the 2023 Australian Junior Track Nationals (in Queensland from 11 – 14 April 2023)	\$250
4 @ 250	Representing SA at the Australian Junior Athletics Championships (in Victoria from 20 – 24 April 2023)	\$1,000
1 @ 250	Representing NSW at the 2023 Australian National Tenpin Championships and Presidents Junior Interstate Shield (in Tasmania from 2 – 7 July 2023)	\$250
Total Funding for March 2023:		\$12,500

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2022/2023 is \$45,000. The remaining balance accounting for the applications noted in this report is \$8,000.