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*Please note, a sign-in process is in place for all attendees of public Council meetings. The capacity of the Council Chamber Gallery is a maximum of 20 persons seated.*

*Please note that the audio of this public meeting will be recorded and used for Minute taking purposes only.*



## **AGENDA**

**FOR COUNCIL MEETING TO BE HELD ON**

**27 FEBRUARY 2023 AT 6.30 PM**

**IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Mayor G Aldridge  
Cr G Bawden  
Cr B Brug  
Cr L Brug  
Cr C Buchanan  
Cr S Burner  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Council Governance, Ms J O'Keefe-Craig  
Governance Support Officer, Ms K Boyd

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## Council Meeting: 27 February 2023

### Index

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<b>Kaurna Acknowledgement</b>	<b>p7</b>
-------------------------------	-----------

<b>Prayer</b>	<b>p7</b>
---------------	-----------

<b>Apologies</b>	<b>p7</b>
------------------	-----------

<b>Leave of Absence</b>	<b>p7</b>
-------------------------	-----------

<b>Public Question Time</b>	<b>p7</b>
-----------------------------	-----------

<b>Deputations / Presentations</b>	<b>p7</b>
------------------------------------	-----------

There are no Deputations

Presentation of Donations to SES and CFS

<b>Presentation of Minutes</b>	<b>p7</b>
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Presentation of the Minutes of the Council meeting held 31 January 2023.

<b>Petitions</b>	<b>p7</b>
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No Petitions have been received.

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## Committee Reports

### **Policy and Planning Committee: 20 February 2023** **p8**

*Chair: Cr C Buchanan*

- 1.0.1 Future Reports for the Policy and Planning Committee
- PPC-MON1 Motion on Notice: SA Autism Strategy

### **Finance and Corporate Services Committee: 20 February 2023** **p9**

*Chair: Cr B Brug*

- 2.0.1 Future Reports for the Finance and Corporate Services Committee
- 2.1.1 Second Quarter Budget Review 2022/23
- 2.1.2 Council Finance Report – December 2022
- 2.1.3 NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2022/23

### **Governance and Compliance Committee: 20 February 2023** **p12**

*Chair: Cr P Jensen*

- 3.0.1 Future Reports for the Governance and Compliance Committee
- 3.1.1 2023 National General Assembly of Local Government, Canberra – Call for Motions
- 3.1.2 Local Nuisance and Litter Control Act 2016 Proposed Legislative Amendments
- 3.1.3 Elected Member Training and Development Policy
- 3.1.4 Review of Hardship Policy for Residential Salisbury Water Customers

### **Urban Services Committee: 20 February 2023** **p14**

*Chair: Cr S Ouk*

- 4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 February 2023:
  - AMSC1 Future Reports for the Asset Management Sub Committee
  - AMSC2 Footpath Paving – Melville Road and Northbri Avenue, Salisbury East
  - AMSC-OB1 Playspace Program
- 4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 February 2023:
  - ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee
  - ESATS2 Tree Removal Requests – Refusals Update for October and November 2022
  - ESATS3 Tree Removal Requests -Monthly Update for December 2022
  - ESATS4 Review of Tree Removal Request – Various Locations
  - ESATS5 Environmental Considerations in Council Owned Buildings
  - ESATS6 Sustainability Strategy 2035 – For Community Engagement
  - ESATS-OB1 Tree Removal – 9 Ryder Avenue, Parafield Gardens
- 4.0.3 Future Reports for the Urban Services Committee
- 4.1.1 Capital Works - January 2023

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- 4.1.2 Dog Waste Bag Dispensers - System Review
  - 4.1.3 CCTV Network - Brown Terrace Playground, Paddocks & Fairbanks Reserve
  - 4.1.4 Deuter Road, Paralowie - Nuisance Dust Reduction Options  
**\*\* see Further Information Report:  
4.1.4FI Deuter Road, Paralowie – Nuisance Dust Reduction Options**
  - 4.1.5 School Zones and Pedestrian Crossing Program and School Traffic Management Framework Priorities
  - 4.1.6 Plant Equipment for Removal of Seaweed from St Kilda Boat Channel
  - 4.2.1 Food Organics Green Organics Bin Program Update
  - 4.2.2 Lakes in Mawson Lakes - Infrastructure Condition of Sir Douglas Mawson Lake and Shearwater Lake
- US-MON1 Motion on Notice: Burton Road Bus Shelter and Digital Transport Assistance App
- US-MON2 Motion on Notice: Pooraka Tennis Club

**Community Wellbeing and Sport Committee: 21 February 2023** **p21**  
**Chair: Cr C Buchanan**

- 5.0.1 Future Reports for the Community Wellbeing and Sport Committee
- 5.1.3 Minor Capital Works Grant Program Review
- 5.2.1 Community Development - Quarterly Service Update
- 5.2.2 Youth Sponsorship Applications - January 2023

***For Noting Only: Decisions Made Under Committee Delegation:***

- 5.1.1 Community Grant Report  
Grant No. 22/2022-23: Brahma Lodge Sports Club –  
Community Grant Application
- 5.1.2 Minor Capital Works Grant Program - Northridge Para Vista Scout Group
- 5.1.4 Community Grant Report  
Grant No. 23/2022-23: La Festa di San Giuseppe Association Inc. –  
Community Grant Application
- 5.1.5 Community Event Sponsorship Grant Application
- 5.1.6 Community Grant Report  
Grant No. 24/2022-23: Hispanic Women's Association of SA -  
Community Grant Application

**Innovation and Business Development Committee: 21 February 2023** **p23**  
**Chair: Cr K Grenfell**

- 6.0.1 Future Reports for the Innovation and Business Development Committee
- 6.2.1 Community Requests – Response Dashboard

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## **Audit and Risk Committee: 15 February 2023**

**p25**

*Chair: Cr K Grenfell*

- 7.0.1 Actions List
- 7.0.2 Future Reports for the Audit and Risk Committee
- 7.1.1 Audit and Risk Committee Annual Work Plan 2022/2023
- 7.1.2 3-Year Internal Audit Plan 2022/23 – 2024/25
- 7.1.3 Internal Audit Report on Fleet Heavy Vehicle, High Value and Portable Assets
- 7.1.4 Audit and Risk Committee Performance Self-Assessment
- 7.1.5 Revised Internal Audit Charter
- 7.2.1 Enterprise Resource Planning (ERP) Solutions Project (Verbal Update)
- 7.2.2 Outstanding Actions Arising from Internal Audits

## **Council Assessment Panel**

*No Council Assessment Panel meeting was held in January 2023.*

## **CEO Review Committee: 14 February 2023**

**p27**

*Chair: Mayor G Aldridge*

- 9.1.1 CEO Performance Evaluation – Personal Evaluation System for FY2022/2023
- 9.1.2 CEO Key Performance Indicator Status Update

## **General Business Reports**

**p28**

- GB1 Nominations Sought for the Dog and Cat Management Board
- GB2 Casual Vacancy – Hills Ward

## **Mayor's Diary Report**

**p37**

- MD1 Mayor's Diary Report

## **Reports from Council Representatives**

## **Questions on Notice**

There are no Questions on Notice.

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## Questions Without Notice

### Motions on Notice

p40

- MON1 Motion on Notice: Support for Ukraine
- MON2 Motion on Notice: Change to Code of Practice: Divisions
- MON3 Acknowledgements
- MON4 Voice to SA and Australian Parliament
- MON5 Chip Technology
- MON6 Media Policy: Amendment to Spokesperson of Council

### Motions Without Notice

### Other Business

### Orders to Exclude the Public

p46

#### Committee Reports:

##### **Policy and Planning Committee: 20 February 2023**

*Chair: Cr C Buchanan*

PPC-OB1 State Planning Commission Submission

##### **Community Wellbeing and Sport Committee: 21 February 2023**

*Chair: Cr D Hood*

- 5.4.1 TreeClimb Salisbury
- 5.4.2 Mausoleum – Contract Update
- 5.4.3 Little Para Golf Course – Future Management Model

##### **Audit and Risk Committee: 15 February 2023**

*Chair: Cr K Grenfell*

- 7.4.1 Quarterly Cybersecurity Report
- 7.4.2 Litigation Update

##### **CEO Review Committee: 14 February 2023**

*Chair: Mayor G Aldridge*

##### ***For noting only - Decision Made Under Committee Delegation***

- 9.1.3 Contract Matter

#### General Business:

- C1 Renasor Resources – Purified Spherical Graphite Manufacturing Plant – Robinson Road, Bolivar
- C2 Tenancy Matter

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## **KAURNA ACKNOWLEDGEMENT**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.*

## **PRAYER**

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.*

*We thank you for the opportunity to now deliberate over how best to help our community.*

*Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name.*

*Amen.*

## **APOLOGIES**

## **LEAVE OF ABSENCE**

## **PUBLIC QUESTION TIME**

## **DEPUTATIONS / PRESENTATIONS**

No Deputations have been received.

Presentation of Donations to SES and CFS

## **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Council Meeting held on 31 January 2023.

## **PETITIONS**

No Petitions have been received.

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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

*Chairman - Cr C Buchanan*

Consideration of the minutes of the Policy and Planning Committee Meeting - 20 February 2023 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

It is recommended:

#### That Council:

1. Notes the report.

##### **PPC-MON1 Motion on Notice: SA Autism Strategy**

It is recommended:

#### That Council:

1. Commends the State Government on leading the nation with the development of the State's first Autism Strategy and the appointment of Australia's first dedicated Assistant Minister for Autism, the Hon Emily Bourke MLC.
2. Notes that the Administration will provide a submission for the SA Autism Strategy consultation by 20 February 2023.
3. Authorises the Mayor and the Chairman of the Policy and Planning Committee to invite the Assistant Minister for Autism to present on the SA Autism Strategy to a meeting of the Policy and Planning Committee.
4. Requests the Administration to bring back a report to the Policy and Planning Committee on how Council is supporting its local autism communities.
5. Requests a review of the Access and Inclusion strategy in context of autism and convene a forum chaired by the chair of the Policy and Planning Committee and with input from the General Manager, residents with lived experience, family members, schools, disability support workers, and interested community members to provide further suggestions and feedback.



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## 2 Finance and Corporate Services Committee Meeting

### *Chairman - Cr B Brug*

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 20 February 2023 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **2.0.1 Future Reports for the Finance and Corporate Services Committee**

It is recommended:

#### That Council:

1. Notes the report.

#### *For Decision*

##### **2.1.1 Second Quarter Budget Review 2022/23**

It is recommended:

#### That Council:

1. Notes the 2022/23 Second Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) (Finance and Corporate Service Committee, 20 February 2023, Item no 2.1.1), and net capital and operating \$2,326,608 be credited to the Sundry Project Fund. This will bring the balance to \$2,326,608.
3. Approves the allocation of funding for the following non-discretionary net bids:

#### **OPERATING**

Church / John Street Service Level Provision	\$99,250
Cobbler Creek Trail Maintenance	\$11,000
Community Bus	\$105,000
Membership Fee Adelaide Coastal Councils	\$5,500
Network managed by the LGA	
New Events Calendar	\$68,000
Residual Current Device Installation Works	\$60,000
Transfer of Land and Buildings - Salisbury	\$95,000
Bowling Club In	

#### **CAPITAL**

Burton Community Hub Door Upgrades	\$150,000
Burton Park New Signage	\$15,000
City Centre Revitalisation - Church & John Street Upgrade	\$900,000
City of Salisbury Funding in Alignment with State Government Infrastructure Project Grant Funding	\$1,100,000
Lindblom Park, Pooraka, Sportsfield Lighting	\$238,000

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Renewal	
St Albans Drive Reserve, Salisbury Heights,	\$112,000
Playspace Additional Funding	
<b>TOTAL</b>	<b>\$2,958,750</b>

*NB: If parts 1, 2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to (\$632,142).*

4. Approves the allocation of funding for the following Discretionary net bids:

**OPERATING**

Fleet Fuel Budget	\$150,000
Tree Pruning & Removal Budget	\$200,000
Insurance Premiums	\$66,000

**TOTAL** **\$416,000**

*NB: If parts 1, 2, 3 & 4 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$1,048,142).*

5. Approves the following transfers:

Bowls SA Open Pairs Event Sponsorship	\$30,000
Lindblom Park, Pooraka, Sportsfield Lighting	\$200,000
Renewal	
Organisational Development Initiatives	\$89,400
Project Budget Transfer Between Yalumba Drive Res & Paddocks New Clubrooms in Alignment with Contract Values	\$389,000
Transfer of funds for Climate Change Risk Assessment	\$20,000
Transfer of funds for Salisbury City Centre Consulting & Legal Fees	\$147,000
Transfer of Consulting Fees Fund from CEO to Strategic Property	\$15,000
Acquisition of Salisbury Bowling Club	\$25,000

*NB: If parts 1, 2, 3, 4 & 5 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of (\$1,048,142).*

6. Approves the variation of Loan Borrowings to reflect the bids and transfers approved by Council detailed in parts 1 to 5 of this resolution.

*(NB: If parts 1 to 5 of this resolution are moved as recommended, loan borrowings in 2022/23 will increase by \$1,048,142.*

### **2.1.2 Council Finance Report - December 2022**

It is recommended:

That Council:

1. Notes the report.

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**2.1.3 NAWMA (Northern Adelaide Waste Management Authority) First Quarter Budget Review 2022/23**

It is recommended:

That Council:

1. Approves the First Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Finance and Corporate Services 20/02/2023, Item No. 2.1.3).

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### **3 Governance and Compliance Committee Meeting**

*Chairman - Cr P Jensen*

Consideration of the minutes of the Governance and Compliance Committee Meeting - 20 February 2023 and adoption of recommendations in relation to item numbers:

#### ***Administration***

##### **3.0.1 Future Reports for the Governance and Compliance Committee**

It is recommended:

###### That Council:

1. Notes the report.
2. Notes that Item 3.0.1 Future Reports for the Governance and Compliance Committee, 20 February 2023 MON3 should read 19/12/2022 not 19/12/2023.

#### ***For Decision***

##### **3.1.1 2023 National General Assembly of Local Government, Canberra - Call for Motions**

It is recommended:

###### That Council:

1. Notes that motions are being called for submission by 24 March 2023 for the National General Assembly of Local Government being held in Canberra from 13 to 16 June 2023 and that a voting delegate is to be appointed by Council should a motion be submitted.

##### **3.1.2 Local Nuisance and Litter Control Act 2016 Proposed Legislative Amendments**

It is recommended to Council that:

###### That Council:

1. Notes the information contained in this report.
2. Approves the *Draft Submission on the Local Nuisance and Litter Control Act 2016 Proposed Legislative Amendments* to be lodged with the Environment Protection Authority as contained in Attachment 3 Governance and Compliance Committee, 20 February 2023. Item No 3.1.2)

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### **3.1.3 Elected Member Training and Development Policy**

It is recommended:

That Council:

1. Adopts the Training and Development Policy, set out in Attachment 1 to this report (Item No. 3.1.3, Governance and Compliance Committee, 20 February 2023).
2. Adopts the Elected Members Training and Development Plan 2022-2023 as included in Attachment 2 (Item No. 3.1.3, Governance and Compliance Committee, 20 February 2023).
3. Revokes the current Elected Member Induction Policy, noting that induction training is now contained within the Elected Member Training and Development Policy.

### **3.1.4 Review of Hardship Policy for Residential Salisbury Water Customers**

It is recommended:

That Council:

1. Adopts the Hardship Policy for Residential Salisbury Water Customers as set out in Attachment 1 to this report (Item 3.1.4, Governance and Compliance Committee, 20 February 2023).

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## 4 Urban Services Committee Meeting

### *Chairman - Cr S Ouk*

Consideration of the minutes of the Urban Services Committee Meeting - 20 February 2023 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 February 2023**

It is recommended that:

The information contained in the Asset Management Sub Committee of the meeting held on 13 February 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### **AMSC1 Future Reports for the Asset Management Sub Committee**

It is recommended:

##### That Council:

1. Notes the report.

##### **AMSC2 Footpath Paving - Melville Road and Northbri Avenue, Salisbury East**

It is recommended:

##### That Council:

1. Notes that the track between Melville Road and Northbri Avenue will be improved to create a safe accessible gravel surface that meets the agreed level of service.
2. Notes that the improvements will be undertaken through normal maintenance outside of the Footpath Request Evaluation Team (FRET).

##### **AMSC-OB1 Playspace Program**

It is recommended:

##### That Council:

1. Requests that Administration bring back a report to the March 2023 Asset Management Sub Committee meeting detailing the current Playspace program, including 4 years of proposed works.

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#### **4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 February 2023**

It is recommended that:

The information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 13 February 2023 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

##### **ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee**

It is recommended:

That Council:

1. Notes the report.

##### **ESATS2 Tree Removal Requests - Refusals Update for October and November 2022**

It is recommended:

That Council:

1. Notes the report.
2. Approves all tree removal requests received for October and November, that were not identified as regulated or significant, be removed.
3. Approves that all appeals relating to regulated or significant tree removal requests from October and November be presented to the March 2023 Sub Committee for consideration.

##### **ESATS3 Tree Removal Requests - Monthly Update for December 2022**

It is recommended:

That Council:

1. Approves all tree removal requests received for December, that were not identified as regulated or significant, be removed.
2. Approves that all appeals relating to regulated or significant tree removal requests from December be presented to the March 2023 Sub Committee for consideration.

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#### **ESATS4 Review of Tree Removal Request - Various Locations**

It is recommended:

That Council:

1. Notes the information related to the two trees to the side of 1 Ayr Street, Pooraka and the outcome of the Development Application.
2. Defers the consideration of the trees outlined in paragraph 3.3 of the report (Item ESATS4 – Review of Tree Removal Requests – Various Locations Environmental Sustainability and Tree Sub Committee, 13 February 2023).
3. Requests that the Administration provide a further report to the Urban Services Committee providing options and processes for Council to appoint an independent arborist and planner to assess appeals related to regulated or significant trees.

#### **ESATS5 Environmental Considerations in Council Owned Buildings**

It is recommended:

That Council:

1. Notes that staff are implementing improvements identified as ‘short term’ improvements (as detailed in paragraph 3.18.3 of this report Item ESATS5 – Environmental Considerations in Council Owned Buildings – Environmental Sustainability and Trees Sub Committee, 13 February 2023) from within existing budgets.
2. Notes there are additional improvements identified as ‘medium term and long term’ improvements (as detailed in paragraph 3.18.3 of this report Item ESATS5 – Environmental Considerations in Council Owned Buildings – Environmental Sustainability and Trees Sub Committee, 13 February 2023) and that the Environmental Sustainability and Trees Sub Committee gives consideration at a future point.

#### **ESATS6 Sustainability Strategy 2035 - For Community Engagement**

It is recommended:

That Council:

1. Defers consideration of this matter to allow for discussion at a future CEO Briefing Session.

#### **ESATS-OB1 Tree Removal – 9 Ryder Avenue, Parafield Gardens**

It is recommended:

That Council:

1. Notes the Environmental Sustainability and Trees Sub Committee support for the resident’s request to remove the tree situated at 9 Ryder Avenue, Parafield Gardens, to be removed at the cost of Council.



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#### **4.0.3 Future Reports for the Urban Services Committee**

It is recommended:

That Council:

1. Notes the report.

#### ***For Decision***

##### **4.1.1 Capital Works - January 2023**

It is recommended:

That Council:

1. Approves the program inclusion of footpath network improvements along sections of Brown Terrace, Park Terrace, Mawson Road and Haigh Streets, Salisbury within PR14498 Footpath Program, PR21412 Kerb Ramp Construction / Upgrade Program and PR26228 Footpath Renewal Program in alignment with budget availability.
2. Approves the inclusion of the additional streets included within the 2022/23 Road Reseal / Reconstruction Program as outlined within this report (Item 4.1.1 – Capital Works – January 2023 – Urban Services Committee, 20 February 2023).

##### **4.1.2 Dog Waste Bag Dispensers - System Review**

It is recommended:

That Council:

1. Notes the report.

##### **4.1.3 CCTV Network - Brown Terrace Playground, Paddocks & Fairbanks Reserve**

It is recommended:

That Council:

1. Notes a non-discretionary budget bid of \$105,000 will be submitted for consideration as part of the 2023/24 budget process to fund the supply and installation of a suitable permanent CCTV surveillance solution for the Brown Terrace and Fairbanks Reserve Playground areas.
2. Notes a non-discretionary operational budget bid of \$32,500 will be submitted for consideration as part of the 2023/24 budget process to fund annual ongoing operating costs for preventive maintenance and operational support works to CCTV infrastructure across Fairbanks Reserve, Paddocks, & Brown Terrace.

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#### **4.1.4 Deuter Road, Paralowie - Nuisance Dust Reduction Options**

***\*\*see Further Information Item 4.1.4FI – Deuter Road, Paralowie - Nuisance Dust Reduction Options***

It is recommended:

That Council:

1. Notes the actions that have been taken to mitigate the nuisance dust.
2. Staff provide further information as to the cost to reduce the nuisance dust, along the unsealed section of Deuter Road as part of a further information report to be presented to Council.

#### ***Further Information Item***

***4.1.4FI Deuter Road, Paralowie - Nuisance Dust Reduction Options ..... (see i***

It is recommended:

That Council:

1. Approves the installation of post and rail bollards to limit the shoulder parking along Deuter Road, Paralowie.
2. Approves a third quarter discretionary \$60,000 budget review bid for 2022/23.

#### **4.1.5 School Zones and Pedestrian Crossing Program and School Traffic Management Framework Priorities**

It is recommended:

That Council:

1. The Urban Services Committee notes the report.
2. Staff provide a report to the March 2023 Asset Management Sub Committee meeting on the School Transport Framework to assist with the prioritisation of schools.

#### **4.1.6 Plant Equipment for Removal of Seaweed from St Kilda Boat Channel**

It is recommended:

That Council:

1. Approves for a non-discretionary bid for \$40,000 to be considered in the 2022/23 BR2 budget process, to trial the use of an amphibious weed harvester for seaweed removal from the St Kilda Boat Channel and within the Wetlands.
2. Request staff seek feedback from key stakeholders at the conclusion of the trial.
3. Notes a further report will be submitted to Council at the completion of the trial.

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*For Information*

**4.2.1 Food Organics Green Organics Bin Program Update**

It is recommended:

That Council:

1. Notes the inclusion of a 2022/23 Second Quarter Budget Review transfer (NL0378) from Green Industries grant funding to a reduction in operating expenditure budget for domestic waste of \$118,800 reflecting a disclosure error in Budget Bid 000670 Increased green waste service level across the City (Attachment 1).
2. Approves the inclusion of a non-discretionary budget bid at the 2022/23 Third Quarter Budget Review of \$356,400, which is the total cost of the rollout of 10,000 green waste bins (\$590,200) less the budget provided for 21/22 and 22/23 (\$233,800).
3. Approves a reduction in the operating expenditure for general waste of \$31,200.
4. Approves an increase in food and organics disposal of \$210,000 as outlined in the original bid.

**4.2.2 Lakes in Mawson Lakes - Infrastructure Condition of Sir Douglas Mawson Lake and Shearwater Lake**

It is recommended:

That Council:

1. Approves the submission of a non-discretionary 2022/23 third quarter budget review of \$240,000 for the consideration of Council, to enable the remediation works on the lake walls in Mawson Lakes including Shearwater and Sir Douglas Mawson Lakes.

**US-MON1 Motion on Notice: Burton Road Bus Shelter and Digital Transport Assistance App**

It is recommended:

That Council:

1. Re-affirms its commitment to providing public facilities and amenities for people with disabilities as part of our Ability and Inclusion Strategy, and Strategic Asset Management Plan to enable full participation for residents who are mobility or visually impaired.
2. Approves for the bus stop 45A on Burton Road to be replaced with a disability compliant bus stop and shelter as a matter of priority, and be designed/located to enable bus drivers to see residents waiting for the bus, including site distance:
  - a) bus stop and associated works to be completed as a priority in 2023/2024; and

- 
- b) cost of the upgrade be allocated from the 2023/2024 bus shelter renewal program.
  3. Requests that negotiations start between the Department of Infrastructure and Transport and the Local Government Association to make a funding agreement to deploy accessible bus pads and shelters throughout the Adelaide Metro network.
  4. Requests the Mayor to write to the Minister for Transport to give consideration to introducing a “book your stop feature on Adelaide metro app” or enabling technology to assist a bus driver to be aware that a passenger is waiting at the next stop, or consideration to other type of digital technology to assist residents with a disability to access public transport such as:
    - a “mystery passenger” audit of bus operator compliance with the standard operating procedures including use of reflective ticket wallets
    - more rigorous training of bus operators if the audit reflects our claim of non-compliance
    - more active promotion of the reflective ticket wallet
    - promotion with See Differently (former Royal Society for the Blind) of its reflective bus route number holders which the passenger holds up at the bus boarding point indicating which bus route they require where multiple routes use the stop.

## **US-MON2      Motion on Notice: Pooraka Tennis Club**

It is recommended:

### That Council:

1. Notes the poor current condition of the Pooraka Tennis Club courts located off Main North Road, Pooraka.
2. Requests the Administration to urgently undertake short term improvements to ensure the safety of users of the tennis courts.
3. Requests the Administration to assist in preparing an Elected Member New Initiative Bid for the required renewal and upgrade works for consideration of Council in the upcoming budget considerations.
4. Requests the Administration to develop a precinct plan in consultation with the Pooraka Tennis Club and the Ward Councillors by November 2023 with consideration being given to site constraints, the growth of the Club and the current site issues including location of trees, lack of carparking, disability access, limited number of courts, lighting and backstop fencing.
5. Requests the Administration to also investigate grant funding options for the potential implementation of the precinct plan, and bring the proposed plan to the relevant Council Committee.

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## **5 Community Wellbeing and Sport Committee Meeting**

### ***Chairman - Cr D Hood***

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 21 February 2023 and adoption of recommendations in relation to item numbers:

#### ***Administration***

##### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

It is recommended:

#### **That Council:**

1. Notes the report.

##### **5.1.3 Minor Capital Works Grant Program Review**

It is recommended:

#### **That Council:**

1. Approves an increase to the maximum value of the Minor Capital Works Grant Program - Category A effective from 1 March 2023, from \$50,000 to \$75,000 in recognition of recent significant escalation costs (building materials and trades).
2. Approves an increase to the maximum value of the Minor Capital Works Grant Program - Category B effective from 1 March 2023 from \$30,000 to \$35,000 in recognition of recent significant escalation costs (building materials and trades) and.
  - a. Expands the eligibility criteria to enable applications from a broader range of community (Incorporated) organisations e.g. faith based and human services, who are located within the City of Salisbury.
3. Approves the introduction of a new category within the Minor Capital Works Grant Program, 'Category C' from the 1<sup>st</sup> July 2023, from a maximum pool of \$120,000 per annum (plus carry over from previous financial years), adopting the existing conditions of the Program except as detailed below:
  - a. A minimum grant limit of \$2,000 and maximum of \$10,000 to support lower scale capital improvements and higher value equipment purchases.
  - b. Expands the eligibility criteria to enable applications from a broader range of community (Incorporated) organisations e.g. faith based and human services, who are located within the City of Salisbury.
4. Approves the modification of the Minor Capital Works Grant Program eligibility to enable annual applications to Category C, as below:
  - a. An application may only be made to one Minor Capital Works Grant Program category each year.
  - b. Successful Category A and B grant recipients will be ineligible from participating in the following year's program.
  - c. Applications to Category C can be made annually.

- 
5. Approves an increase to the overall funding available to the Minor Capital Works Grant Program to \$500,000 per annum from 1<sup>st</sup> July 2023 to be included as a budget bid into the 2023/24 budget process.
  6. Notes a review of all Council grants is currently being undertaken.

### **5.2.1 Community Development - Quarterly Service Update**

It is recommended:

That Council:

1. Notes the report.

### **5.2.2 Youth Sponsorship Applications - January 2023**

It is recommended:

That Council:

1. Notes the report.

### ***For Noting Only: Decisions Made Under Committee Delegation***

#### **5.1.1 Community Grant Report**

##### **Grant No. 22/2022-23: Brahma Lodge Sports Club - Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2023 round of Community Grants as follows:
  - a. Grant No. 22/2022-23 Brahma Lodge Sports Club Community Grant Application: to the value of \$5,000: to assist with the purchase of playing guernseys.

#### **5.1.2 Minor Capital Works Grant Program - Northridge Para Vista Scout Group**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2022/23 Minor Capital Works Grant Program budget as follows:
  - a. The Scout Association of Australia – South Australia Branch, on behalf of the Northridge Para Vista Scout Group in the amount of \$25,000 for access upgrades to toilets, ramps, flooring and installation of solar panels noting that any additional costs are to be funded by the Northridge Para Vista Scout Group or external grant programs, as per the funding agreement.

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**5.1.4 Community Grant Report**  
**Grant No. 23/2022-23: La Festa di San Giuseppe Association Inc. -**  
**Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2023 round of Community Grants as follows:
  - a. Grant No. 23/2022-23 The La Festa di San Giuseppe Association Inc. Community Grant Application: to the value of \$5,000: to assist with portion of cost towards Marquee Hire.

**5.1.5 Community Event Sponsorship Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the following application through Round ten (10) of the Community Events Sponsorship Program as follows:
  - a. Grant No. 1/2023: Russian Culture Centre, application for \$5,000.00 for their SAMBO Beach Day.

**5.1.6 Community Grant Report**  
**Grant No. 24/2022-23: Hispanic Women's Association of SA - Community**  
**Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2023 round of Community Grants as follows:
  - a. Grant No. 24/2022-23 Hispanic Women's Association of SA Community Grant Application: to the value of \$5,000: to assist with costs towards eligible items - site hire, generator and outdoor furniture for their Fiesta in the Park, two-day Family Friendly Fringe Festival at Carisbrooke Park.
  - b. The Administration will work with the Hispanic Women's Association of SA to address the ineligible items ensuring funds are only provided as per the criteria and guidelines.

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## **6 Innovation and Business Development Committee Meeting**

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 21 February 2023 and adoption of recommendations in relation to item numbers:

### *Administration*

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

It is recommended to Council that:

That Council:

1. Notes the report.

### *For Information*

#### **6.2.1 Community Requests - Response Dashboard**

It is recommended to Council that:

That Council:

1. Notes the report.
2. Requests Administration to, in light of the EM Portal reporting, discontinue to submit a monthly Community Requests – Response Dashboard report to the Committee.



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**7 Audit and Risk Committee Meeting**  
***Chairman - Chair K Grenfell***

Consideration of the minutes of the Audit and Risk Committee Meeting - 15 February 2023 and adoption of recommendations in relation to item numbers:

***Administration***

**7.0.1 Actions List**

It is recommended:

That Council:

1. Notes the report.

**7.0.2 Future Reports for the Audit and Risk Committee**

It is recommended:

That Council:

1. Notes the report.

***For Decision***

**7.1.1 Audit & Risk Committee Annual Work Plan 2022/2023**

It is recommended:

That Council:

1. Approves the updated Audit & Risk Committee Annual Work Plan for the year 2022/2023 as set out in Attachment 1 to this report (Audit & Risk Committee, 15 February 2023, Item No.7.1.1).

**7.1.2 3-Year Internal Audit Plan 2022/23-2024/25**

It is recommended:

That Council:

1. Notes the updates made to the 3-year Internal Audit Plan 2022/2023 to 2024/2025 as set out in Attachment 1 to this report (Audit and Risk Committee, 15 February 2023, Item No. ).
2. Notes the mapping of internal audits to the current identified risks in the strategic risk register as set out in Attachment 2 of this report (Audit and Risk Committee, 15 February 2023, Item No.7.1.2).
3. Notes the accompanying high-level indicative draft scope for pending audits as set out in Attachment 3 of this report (Audit and Risk Committee, 15 February 2023, Item No.7.1.2).

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### **7.1.3 Internal Audit Report on Fleet Heavy Vehicle, High Value and Portable Assets**

It is recommended:

That Council:

1. Notes the final audit report for the Fleet, Heavy Vehicle, High Value and Portable assets audit with management comments as set out in Attachment 1 to this report (Audit and Risk Committee, 15 February 2023, Item No.7.1.3).

### **7.1.4 Audit & Risk Committee Performance Self-Assessment**

It is recommended:

That Council:

1. Approves the self-assessment survey questions, as set out in Attachment 1 to this report (Audit and Risk Committee, 15/02/2023, Item No. 7.1.4) for issuance to members of the Audit and Risk Committee for completion following the February 2023 Council meeting, with results to be collated and presented at the next Audit and Risk Committee meeting, with the inclusion in the survey questions of a response tick box for “N/A” and an additional question to seek verbatim comments on the Audit and Risk Committee’s expectations of the Audit and Risk Committee.

### **7.1.5 Revised Internal Audit Charter**

It is recommended:

That Council:

1. Approves the Internal Audit Charter as set out in Attachment 1 to this report (Audit and Risk Committee, 15 February 2023) for Council adoption, subject to the inclusion of an additional review trigger in the event of statutory changes.

### **7.2.1 Enterprise Resource Planning (ERP) Solutions Project (Verbal Update)**

It is recommended:

That Council:

1. Notes a verbal update was provided by the General Manager Business Excellence to the Audit and Risk Committee on the ERP project, its procurement process and funding
2. Requests Administration bring back a 6-monthly confidential ERP project review report to the Audit and Risk Committee

### **7.2.2 Outstanding Actions Arising from Internal Audits**

It is recommended to Council that:

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit and Risk Committee, 15 February 2023, Item No.7.2.2).

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## **9 CEO Review Committee Meeting**

*Chairman - Mayor G Aldridge*

Consideration of the minutes of the CEO Review Committee Meeting - 14 February 2023 and adoption of recommendations in relation to item numbers:

### ***Reports***

#### **9.1.1 CEO Performance Evaluation - Personal Evaluation System for FY2022/2023**

It is recommended:

That Council:

1. Receives the information.
2. Approves that the Personal Evaluation System applies to the CEO for the FY2022/2023 review period, comprising of a Key Project Deliverables/Performance Indications and a performance appraisal survey.
3. Approves that Andrew Reed General Manager of Hender Consulting is further engaged as a qualified Independent Person/Advisor to the CEO Review Committee for the remainder of the term of the CEOs contract.

#### **9.1.2 CEO Key Performance Indicator Status Update**

It is recommended:

That Council:

1. Notes the progress towards achievement of the 2022/2023 Key Performance Projects and Initiatives.

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## GENERAL BUSINESS

<b>ITEM</b>	<b>GB1</b>
	<b>COUNCIL</b>
<b>DATE</b>	27 February 2023
<b>HEADING</b>	Nominations Sought for the Dog and Cat Management Board
<b>AUTHOR</b>	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This report seeks Council’s consideration of a nomination in response to the LGA’s call for nominations for the Dog and Cat Management Board.

### RECOMMENDATION

#### That Council:

1. Approves for \_\_\_\_\_ [insert name] to be considered by the Local Government Association for appointment on the Dog and Cat Management Board.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Call for Nominations Information Sheet (Part A)
2. Nomination Form (Part B)

#### 1. BACKGROUND

- 1.1 The Local Government Association (LGA) is requesting nominations for qualified council members, or employees of a council to fill two positions on the Dog and Cat Management Board for a term up to 3 years.
- 1.2 The Dog and Cat Management Board is the public face for the management of companion dogs and cats in South Australia. Its primary functions are to:
  - 1.2.1 Provide policy leadership to councils
  - 1.2.2 Acts as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisation to ensure that South Australia’s dog and cat laws meet the objects of the *Dog and Cat Management Act 1995* (the DCM Act).
- 1.3 Nominations must be forwarded to the LGA by COB Friday 31 March 2023.
- 1.4 Under the *Dog and Cat Management Act 1995* (the Act) there are to be four LGA nominated positions on the Dog and Cat Management Board.

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## **2. CONSULTATION / COMMUNICATION**

### 2.1 Internal

2.1.1 LGA Latest News dated Monday 6 February 2023 from the LGA was circulated to Elected Members on Monday 6 February 2023.

### 2.2 External

2.2.1 Not applicable

## **3. REPORT**

3.1 Nominations must be submitted by 5pm Friday 31 March 2023. The Call for Nominations information sheet (Attachment 1 – Part A) and Nomination Form (Attachment 2 – Part B) have been included as Attachments 1 and 2 to this report.

3.2 There are two LGA nominated positions on the Dog and Cat Management Board. The previous two members nominated by the LGA are not eligible for reappointment.

3.3 Sitting fees for Board members are \$206 per meeting. Meetings are held 11 times per year.

3.4 LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be current serving council members or employees of a council or other local government entity. Only nominations submitted following a resolution of council will be considered.

3.5 LGA nominees must meet the legislative criteria as set out below in order to be considered for nomination:

3.5.1 Practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government;

3.5.2 Experience in the administration of legislation;

3.5.3 Experience in financial management;

3.5.4 Experience in education and training.

3.6 The Call for Nominations Information Sheet (Part A) (attached) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.

3.7 The nominee and council are required to complete the Nominations Form and forward, together with a current Curriculum Vitae, to the Local Government Association by COB Friday 31 March 2023.

## **4. CONCLUSION / PROPOSAL**

4.1 Any member considering nominating would need to consider declaring a general conflict of interest, given the financial benefit associated with this position if appointed by the LGA following its subsequent process.

**PART A**

## LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Dog and Cat Management Board	
<b>Governing Statute (if applicable)</b>	Section 12(1)(a) Dog and Cat Management Act
<b>Purpose/Objective</b>	Public face for the management of companion dogs and cats in South Australia and provides policy leadership to councils. The Board also plays a key role as an advocate and intermediary, working with vets, breeders and pedigree organisations, animal rescue and shelter organisations and assistance dog organisations to ensure South Australia's dog and cat laws meet the objects of the Dog and Cat Management Act.
<b>Administrative Details</b>	11 meetings per year with a fee of \$206/session
<b>Selection Criteria (to be addressed by applicant)</b>	<ul style="list-style-type: none"> <li>Local government knowledge and experience</li> <li>practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government</li> <li>experience in the administration of legislation</li> <li>experience in financial management</li> <li>experience in education and training.</li> </ul>
<p><i>In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.</i></p>	
<p><b>Liability and indemnity cover</b></p> <p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p><b>For more information contact:</b> LGA Nominations Coordinator at <a href="mailto:nominationscoordinator@lga.sa.gov.au">nominationscoordinator@lga.sa.gov.au</a> or 8224 2000</p>	

**PART B**

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

**Instructions**

*This form:*

- *Must be submitted by a council*
- *Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Dog and Cat Management Board	
Council Details	
<b>Name of Council submitting the nomination</b>	
<b>Contact details of council officer submitting this form</b>	<b>Name:</b> <b>Position:</b> <b>Email:</b> <b>Phone:</b>
<b>Council meeting minute reference and date</b>	
<b>Nominee Full Name</b>	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

## PART B

## SECTION 2: NOMINEE to complete

Dog and Cat Management Board			
Nominee Details			
Full Name		Gender	
Home / Postal Address			
Phone		Mobile	
Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>  <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i>  attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
<b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies?</b> Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
<b>Undertaking:</b>  <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			



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<b>ITEM</b>	<b>GB2</b>
	<b>COUNCIL</b>
<b>DATE</b>	27 February 2023
<b>HEADING</b>	Casual Vacancy - Hills Ward
<b>AUTHOR</b>	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report provides the formal Notification to Council Members that the office of Hills Ward, formerly occupied by Shiralee Reardon, became vacant by operation of section 54(1)(h) of the <i>Local Government Act 1999</i> .

## **RECOMMENDATION**

### That Council:

1. Notes the report.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 In accordance with the *Local Government (Elections) Act 1999* (LGE Act), all candidates for the 2022 Periodic Local Government Elections were required to submit two campaign donation returns. Section 80 of the LGE Act prescribes the times for the lodgment of two campaign donation returns.
- 1.2 Section 54(1)(h) of the LGE Act provides that the office of a member of council becomes vacant if the member fails to submit a disclosure return before the expiry of one month from the end of the submission period.
- 1.3 The Electoral Commissioner of South Australian notified the Chief Executive Officer on Friday 10 February 2023 that there was a casual vacancy in the Hills Ward as the member failed to submit a return under Part 14 of the LGE Act.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 External
  - 2.1.1 Electoral Commission of South Australia
  - 2.1.2 Local Government Association of South Australia (LGA)

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### **3. REPORT**

- 3.1 The requirements of all Candidates for the 2022 Periodic Local Elections are set out in the *Local Government (Elections) Act 1999* and managed by the Electoral Commission of South Australia.
- 3.2 In accordance with section 54(6) of the *Local Government Act 1999* the CEO formally advises Council of the vacancy that has occurred in the office of Hills Ward Councillor.

#### **NOTIFICATION TO COUNCIL MEMBERS VACANCY IN THE OFFICE OF MEMBER OF COUNCIL**

Council Members are hereby NOTIFIED in accordance with section 54(6) of the *Local Government Act 1999* that the office of Hills Ward, formerly occupied by Shiralee Reardon, became vacant by operation of section 54(1)(h) of the *Local Government Act 1999* on Friday 10 February 2023. John Harry, Chief Executive Officer

- 3.3 The Chief Executive Officer (CEO) has two separate obligations which must be complied with under Section 54(6) of the *Local Government Act 1999* in these circumstances:
    - 3.3.1 To notify the members of the council at the next meeting of the vacancy and
    - 3.3.2 To give notice of the occurrence of the vacancy in the Gazette.
- The Gazette notice will be published in a Gazette edition following the Council meeting on Monday 27 February 2023.
- 3.4 On 17 February 2023, the Local Government Association called for urgent changes to the *Local Government Act 1999* to reinstate over 40 duly elected members of councils who lost office due to an administrative error.
  - 3.5 At this point of time, it is unknown for how long the vacancy in the Hills Ward will be open.
  - 3.6 As a result of the vacancy, the position of Chair of the Innovation and Business Development Committee position is unfilled. The Deputy Chair can preside over the meeting as an interim measure until the matter is resolved.

### **4. CONCLUSION / PROPOSAL**

- 4.1 That Council notes the casual vacancy in the Hills Ward.

**RECOMMENDATION**That Council:

1. Notes this information.

<b>Date</b>	<b>Time</b>	<b>Function</b>
19/01/2023	02:30 PM	Events update with Staff
19/01/2023	12 Noon	Meeting with Ambassador for Zimbabwe
20/01/2023	10:00 AM	Official launch of 'Peppertree Place'
21/01/2023	10:30 AM	Salisbury City Centre Public Art Unveiling
22/01/2023	03:00 PM	Grand opening of the New Indoor Cricket Centre
23/01/2023	09:15 AM	Adelaide Plains Council - tour of the SCH
23/01/2023	10:30 AM	Invitation to City of Salisbury Local Aboriginal History Talk and Clock Tower Artwork Unveiling
23/01/2023	11:30 AM	Mayor & GM Catch Up - Urban Services Committee Discussion
23/01/2023	12:30 PM	Discussion re Perry St Salisbury North
23/01/2023	01:00 PM	Meet with Resident - Complaint re hoon driving and speed devices
23/01/2023	01:30 PM	Meeting with Cr
23/01/2023	02:00 PM	Meeting with Resident
23/01/2023	03:00 PM	Meeting with Resident
23/01/2023	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
23/01/2023	04:30 PM	Pre Council Meeting Briefing
23/01/2023	06:15 PM	Special Council Meeting
23/01/2023	06:30 PM	Committees: Policy & Planning, Finance & Corporate Services, Urban Services and Governance & Compliance
23/01/2023	12 Noon	Mayor   GMCID Catch Up
24/01/2023	11:30 AM	Discussion re Council Matters
24/01/2023	02:00 PM	Media Issues - Regular Catch-up
24/01/2023	02:30 PM	Australia Day Event Run Through
24/01/2023	03:00 PM	Hold for Coffee with Matt Burnell
24/01/2023	04:00 PM	Discussion Re – Local Development
24/01/2023	06:30 PM	Committees: Community Wellbeing & Sport and Innovation & Business Development
25/01/2023	09:30 AM	Meeting with Mayor of Marion - Heather Homes-Ross
25/01/2023	12:30 PM	Meeting with senior staff
25/01/2023	06:00 PM	Australia Day 2023 Gala Dinner

26/01/2023	09:00 AM	Australia Day Celebrations at Carisbrooke Park.
30/01/2023	10:00 AM	GAROC Committee Meeting
30/01/2023	01:30 PM	Meeting/Briefing with CEO and Manager of Governance
30/01/2023	02:00 PM	Media Request Briefing
30/01/2023	02:30 PM	Channel 9 Interview
30/01/2023	03:00 PM	Pre-Council Briefing
30/01/2023	04:00 PM	Office Time: Schedule upcoming week/ Signing/Speeches and Resident Enquiries
30/01/2023	05:15 PM	Meeting with SBA
31/01/2023	04:45 AM	Meeting with Normans
31/01/2023	09:30 AM	Discussions with CoS and Normans
31/01/2023	11:00 AM	Meeting with Church Rep
31/01/2023	01:00 PM	Media Interview - CH7
31/01/2023	03:00 PM	Media Interview - Ch10
31/01/2023	04:30 PM	Media Interview - CH9
31/01/2023	06:00 PM	Media Interview - ABC
31/01/2023	06:30 PM	Rescheduled Council Meeting
31/01/2023	12 Noon	Media Issues - Regular Catch-up
1/02/2023	10:05 AM	Radio Interview with 5AA - Mathew Pantelos @ 10.05am
1/02/2023	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
1/02/2023	11:00 AM	Ch 9 Interview
1/02/2023	11:30 AM	Council Meeting Filming
1/02/2023	03:00 PM	Debrief from Council Meeting 31 January
2/02/2023	06:30 PM	Variety Fundraiser at the House of Chow
3/02/2023	01:30 PM	Call Producer of the Project 'Alex' - Informal discussion
3/02/2023	03:00 PM	Review and Discuss Questions for 'The Project'
3/02/2023	04:30 PM	Interview with Channel 10 - 'The Project'
5/02/2023	11:00 AM	Losar culture and food show
6/02/2023	02:00 PM	Mayor/CEO catch up
6/02/2023	03:30 PM	Regular catch-up re: Community Safety
6/02/2023	04:00 PM	Office Time: Schedule upcoming week/ Signing/Speeches and Resident Enquiries
6/02/2023	05:30 PM	Elected Member Training and Development Policy Working Group
7/02/2023	11:30 AM	Operations Centre Opening Event – Staff Event
7/02/2023	05:45 PM	Opening of Operations Centre (Elected Members) 5:45pm for 6pm start
8/02/2023	09:30 AM	Office Time - Letters/Appointments/Signing
8/02/2023	10:00 AM	Meeting with Resident
8/02/2023	06:30 PM	Elected Member Induction - Strategy and Finance Module
9/02/2023	10:00 AM	Ribbon Cutting and Official Opening - Brown Tce Housing
10/02/2023	10:00 AM	Support from IT re devices
10/02/2023	02:00 PM	Meeting with Minister Bettison

13/02/2023	02:30 PM	Meeting to Discuss Private Hire of Hub
13/02/2023	04:00 PM	Office Time: Schedule upcoming week/ Signing/Speeches and Resident Enquiries
13/02/2023	06:30 PM	Sub Committee Meetings: Asset Management, Intercultural Strategy & Partnerships and Environmental Sustainability and Trees
14/02/2023	04:00 PM	Media Issues - Regular Catch-up
14/02/2023	04:30 PM	Judging of 'Library Lover's Day' Competition
14/02/2023	06:30 PM	CEO Review Committee
17/02/2023	09:30 AM	Principal Member Forum (2 days)
18/02/2023	09:30 AM	Principal Member Forum (2 days)
19/02/2023	09:50 AM	Bombing of Darwin Commemorative Service
20/02/2023	02:30 PM	Media Issues - Regular Catch-up
20/02/2023	03:00 PM	Office Time: Schedule upcoming week/ Signing/Speeches and Resident Enquiries
20/02/2023	03:30 PM	Mayor & GM Catch Up - Urban Services Committee Discussion
20/02/2023	04:00 PM	Mayor / GM - Community Development Monthly Meeting
20/02/2023	04:30 PM	Mayor   GMCID Catch Up
20/02/2023	06:00 PM	CEO Briefing
20/02/2023	06:30 PM	Committee Meetings: Policy & Planning, Finance & Corporate Services; Urban Services and Governance & Compliance
21/02/2023	12:30 PM	Residents Funeral
21/02/2023	03:00 PM	Elected Member Training Discussion
21/02/2023	05:00 PM	Briefing Fringe/ Twelve25
21/02/2023	06:30 PM	Committee Meetings: Community Wellbeing & Sport and Innovation & Business Development
22/02/2023	06:30 PM	Elected Member Induction - Principal Member Leadership Program for Committee Chairs

## REPORTS FROM COUNCIL REPRESENTATIVES

## QUESTIONS ON NOTICE

No Questions on Notice have been received.

## QUESTIONS WITHOUT NOTICE

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## **MOTIONS ON NOTICE**

### **MON1 Motion on Notice: Support for Ukraine**

*Cr Chad Buchanan has submitted the following Motion on Notice:*

That Council:

1. Reaffirms its solidarity with the people of Ukraine and City of Salisbury residents and refugees from Ukrainian cultural background.
2. Commemorates the 1 year anniversary of the illegal invasion of Ukraine by Vladimir Putin's military operation on 24 February 2022.
3. Welcomes the recent announcement by the Australian Government to send Australian Defence Force personnel to train Ukrainian soldiers.
4. Commends the SA and Australian government for its continued support to Ukraine and commends international efforts to bring peace and the end to this internationally condemned illegal war and invasion of a sovereign territory.
5. Displays the Ukrainian flag, lights up the Salisbury Community Hub and displays messages of support on Council banners and electronic displays in the hub and the electronic displays towers during March 2023, including a statement reaffirming our support on the big screen at Harmony Day and inclusion in the Mayor's speech notes.
6. Requests the Mayor and Deputy Mayor to write to the Association of Ukrainians in South Australia and the Ukrainian Ambassador, expressing our support and solidarity, and informing them of Council's resolution on this matter.
7. Requests the Administration to invite a Ukrainian dance organisation to perform as part of Harmony Day.

#### **ADMINISTRATION COMMENT:**

If this Motion is carried, Administration will carry out the actions accordingly.

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## **MON2 Motion on Notice: Change to Code of Practice: Divisions**

*Cr Beau Brug has submitted the following Motion on Notice:*

That Council:

1. In exercising Council's discretion to vary Regulation 17(3) of the *Local Government (Procedures at Meetings) Regulations 2013* relating to Divisions,

adopts the following process in its Code of Practice for Meeting Procedures:

*A Division will be taken as follows:*

- a) The Members voting in the affirmative will, until the vote is recorded, remain seated in their seats;*
- b) The Members voting in the negative will, until the vote is recorded, stand in their places;*
- c) The Presiding Member will count the number of votes and then declare the outcome.*

### **ADMINISTRATION COMMENT:**

If this Motion is carried, Administration will update the Code of Practice for Meeting Procedures accordingly.

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### **MON3 Motion on Notice: Acknowledgements**

*Cr Chad Buchanan has submitted the following Motion on Notice:*

That Council:

1. Following the challenging operational circumstances at the recent Council meeting, formally expresses its sincere appreciation and thanks to:
  - a. SAPOL Superintendent G Buckley APM and his officers for their outstanding support and expertise;
  - b. City of Salisbury CEO and Executive for their leadership and professionalism;
  - c. City of Salisbury Security Coordinator and his team, and the Security Contractor for their excellent security services;
  - d. City of Salisbury Media Relations Advisor for her excellent customer service and swift response in accommodating various media enquiries;
  - e. City of Salisbury Manager of Governance and his team for the helpful Meeting Coordination and valuable Elected Member support, and
  - f. City of Salisbury staff for their understanding, support and commitment to the City of Salisbury and its strategic direction.
2. Requests the Mayor and Deputy Mayor write to SAPOL and the City of Salisbury Administration thanking them accordingly on behalf of Council.

**ADMINISTRATION COMMENT:**

If this motion is carried, the Mayor and CEO will coordinate these actions accordingly.



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## **MON4 Motion on Notice: Voice to SA and Australian Parliament**

*Cr Chad Buchanan has submitted the following Motion on Notice:*

That Council:

1. Acknowledges that it meets on Kaurna country and reaffirms its commitment to acknowledging and respecting Aboriginal culture and reconciliation.
2. Commends the Premier, Minister for Aboriginal Affairs and State Government for leading the nation as the first State to introduce the First Nations Voice Bill to the SA Parliament and that the City of Salisbury supports this new body and advocates for its success.
3. Recognises the Uluru Statement from the Heart and Makarrata, and Commends the Prime Minister and National Government for putting forward a referendum to the Australian people for a First Nations Voice to the Australian Parliament and that the City of Salisbury supports this proposal, advocates for its success and supports the “Yes” campaign for the referendum.
4. Requests the Mayor, Deputy Mayor and Chair of Council’s Reconciliation Working Group to write to both the Prime Minister and Premier expressing Council’s support, and welcoming the commencement of the Indigenous Voice to Parliament.

### **ADMINISTRATION COMMENT:**

The City of Salisbury has had a long-standing commitment to reconciliation, delivering Reconciliation Action Plans (RAP) from 2013. The new Reconciliation strategy is currently in development.

The Council is honored to have a supportive RAP working group with representation of Aboriginal community leaders and representatives from local cultural organisations. The City has recently invested in staff and community Cultural Awareness education programs to further increase our knowledge and respect for Aboriginal culture and to better understand how we might further our impact in this area.

Should the Motion be carried, the Administration will action accordingly.

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## **MON5 Motion on Notice: Chip technology**

*Cr Kylie Grenfell has submitted the following Motion on Notice:*  
That Council:

1. Requests the Mayor and CEO write to Elon Musk offering the opportunity to present to Council on the Neuralink chip his company is developing, and inviting him to provide comment on the public statements made by Cr Severina Burner on this technological development at the January 2023 Council meeting and quoted in the 2 February 2023 article in The Advertiser: *“Mr Burner claimed Elon Musk had put brain chips in four robots. She said one of those robots then killed nine people. As they were disassembling the third one, the fourth one used its AI technology to get on to the net and find out how to repair itself, and then it killed nine employees”*.
2. Requests that the option for a video conference presentation is offered to Mr Musk, in consideration of his availability and the time zone difference.
3. Requests for Cr Severina Burner to apologise to Mr Elon Musk for the public comments made at the January 2023 Council meeting and quoted in the 2 February 2023 Advertiser: *“Mr Burner claimed Elon Musk had put brain chips in four robots. She said one of those robots then killed nine people. As they were disassembling the third one, the fourth one used its AI technology to get on to the net and find out how to repair itself, and then it killed nine employees”*.
4. Requests Cr Severina Burner to provide a public apology at the first upcoming Council meeting when in attendance, for providing inaccurate and misleading information regarding Elon Musk and his technological developments, and for repetitively providing inaccurate and misleading statements to the community.

### **ADMINISTRATION COMMENT:**

If this motion is carried, Administration will coordinate this accordingly.

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## **MON6 Motion on Notice: Media Policy - Amendment to Spokesperson of Council**

*Cr Chad Buchanan has submitted the following Motion on Notice:*

That Council:

1. Amends the Media Policy to amend Part F (spokespersons) as follows:

Official spokespeople for the City of Salisbury are:

- a. The Mayor and CEO - The Mayor is the principal spokesperson in accordance with section 58 (1) (c) of the Local Government Act 1999, however where appropriate the CEO, in consultation with the Mayor, may be the preferred spokesperson
- b. The Deputy Mayor - If the Mayor is unavailable or delegates the responsibility to the Deputy Mayor
- c. The relevant Committee Chair – If the Mayor or Deputy Mayor is unavailable or the Mayor delegates the responsibility to the relevant Committee Chair.

### **ADMINISTRATION COMMENT:**

If this motion is carried, Administration will update the Media Policy accordingly.

## **MOTIONS WITHOUT NOTICE**

## **OTHER BUSINESS**

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## ORDERS TO EXCLUDE THE PUBLIC

### Policy and Planning Committee – 20 February 2023

#### P&P-OB1 State Planning Commission Submission

1. Pursuant to section 90(2) and 3(j) of the *Local Government Act 1999* the Council orders that the public be excluded from attendance at this part of the meeting relating to Agenda Item P&P-OB1, State Planning Commission Matter, except the following persons:

Chief Executive Officer, Mr J Harry, General Manager Business Excellence, Mr C Mansueto, General Manager City Infrastructure, Mr J Devine, General Manager Community Development, Mrs A Pokoney Cramey, General Manager City Development,

Ms M English, Manager Governance, Mr R Deco Governance Support Officer, Ms K Boyd

To enable the Council to consider Item P&P-OB1 in confidence on the basis the Council considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relating to Agenda Item P&P-OB1:

- Information the disclosure of which would divulge information provided on a confidential basis by the Minister for Planning,
  - The disclosure of which would, on balance, be contrary to the public interest because it is in the public interest for the Council to be able to communicate on a confidential basis with Ministers about potential development that the Minister has requested be kept confidential at this stage.
2. The disclosure of this information would, on balance, be contrary to the public interest because it is in the public interest for the Council to be able to communicate on a confidential basis with Ministers about development and thereby act cooperatively with State Government in achieving positive outcomes for the Council's community. If such communications were disclosed this could prejudice the future flow of such communications, which would be contrary to the public interest.
  3. Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

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## Community Wellbeing and Sport Committee – 21 February 2023

### 5.4.1 TreeClimb Salisbury

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- because of the confidential commercial terms if made public could compromise Council commercial position and because of the confidential commercial terms if made public could compromise Council commercial position during the current ongoing negotiations.

*On that basis the public's interest is best served by not disclosing the **TreeClimb Salisbury** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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## 5.4.2 Mausoleum - Contract Update

### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *because of the confidential commercial terms if made public could compromise Council commercial position.*

*On that basis the public's interest is best served by not disclosing the **Mausoleum - Contract Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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### 5.4.3 Little Para Golf Course - Future Management Model

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *because of the confidential commercial terms if made public could compromise Council commercial position.*

*On that basis the public's interest is best served by not disclosing the **Little Para Golf Course - Future Management Model** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## **Audit and Risk Committee – 15 February 2023**

### **7.4.1 Quarterly Cybersecurity Report (Verbal Update)**

Pursuant to section 90(2) and 90(3)(b) of the Local Government Act 1999 the Audit and Risk Committee orders that, the public be excluded from attendance at this meeting in relation to Agenda Item 7.4.1 (Quarterly Cybersecurity Report – Verbal Update) except the staff of City of Salisbury, on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.
2. The disclosure of this information would, on balance, be contrary to the public interest because the public interest in the Council preserving its commercial sensitivity of information discussed between Administration and Audit & Risk Committee would be compromised by disclosure of the information.

On that basis the public's interest is best served by not disclosing the Quarterly Cybersecurity Report – Verbal Update item and discussion at this point in time.



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## 7.4.2 Litigation Update

### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(h) and (i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to legal advice; and*
  - *information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *The content of the report contains information relating to legal advice and litigation.*

*On that basis the public's interest is best served by not disclosing the **Litigation Update** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## CEO Review Committee – 14 February 2023

### 9.1.3 Contract Matter

#### That Council:

Pursuant to section 90(2) and 90(3)(a) of the *Local Government Act 1999* the Council orders that the public be excluded from attendance at the part of the meeting relating to Agenda Item 9.1.3 (Contract Matter), except the following persons:

- General Manager, Business Excellence
- Mr Andrew Reed, Hender Consulting

to enable the Committee to consider Item 9.1.3 in confidence on the basis the Committee considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information or matter relation to item 9.1.3:

- Information concerning the personal affairs of any person (living or dead), the disclosure of which would be unreasonable.

being information relating to the performance review of the Chief Executive Officer, which is sensitive and are details which are only know to those who have participated in the review process.

Accordingly, on this basis the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

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## General Business Items

### C1 **Renascor Resources - Purified Spherical Graphite Manufacturing Plant - Robinson Road, Bolivar**

#### **Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(j)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Council has been advised that all attached plans and documentation associated with this assessment process are to remain confidential and should not be redistributed*

*On that basis the public's interest is best served by not disclosing the **Renascor Resources - Purified Spherical Graphite Manufacturing Plant - Robinson Road, Bolivar** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## **C2 Tenancy Matter**

### **Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding a tenancy matter.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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<b>ITEM</b>	<b>4.1.4FI</b>		
	<b>URBAN SERVICES COMMITTEE</b>		
<b>DATE</b>	20 February 2023		
<b>PREV REFS</b>	Urban Services Committee	4.1.4	20/02/2023
<b>HEADING</b>	Deuter Road, Paralowie - Nuisance Dust Reduction Options		
<b>AUTHOR</b>	Jarred Collins, Manager Infrastructure Delivery, City Infrastructure		
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 1.2 The health and wellbeing of our community is a priority		
<b>SUMMARY</b>	This report provides an update on the nuisance dust issues associated with activities on Deuter Road, Paralowie and actions that have been taken to mitigate the issues on adjoining residents.		

**RECOMMENDATION**

That Council:

1. Approves the installation of post and rail bollards to limit the shoulder parking along Deuter Road, Paralowie.
2. Approves a third quarter discretionary \$60,000 budget review bid for 2022/23.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

1.1 At its meeting held on 22 August 2022 it was resolved that Council:

- “1. Notes that local residents raised ongoing concerns on the issue of dust blowing into their homes, caused by traffic movement on Deuter Road, Paralowie;
2. Notes that this issue prevents local residents from hanging their washing outside and requires them to keep their windows closed;
3. Notes that the development approval conditions that residents and Ward Councillors requested do not appear to be addressing the local dust issue;
4. Notes that Administration is in discussion with the developer on compliance with the development approval conditions, with non-compliance potentially resulting in enforcement notices to be issued;
5. Requests Administration to bring back a report with proposed nuisance reducing measures, including but not limited to complete sealing of Deuter Road, and costings for consideration as part of the next budget review process.”

*Resolution Number 1442/2022*

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1.2 At the Urban Services Committee meeting 20 February 2023 the Committee requested:

1.2.1 Staff provide further information as to the cost to reduce the nuisance dust, along the unsealed section of Deuter Road as part of a further information report to be presented to Council.

## **2. CONSULTATION / COMMUNICATION**

2.1 External

2.1.1 Identified Business Operators on Deuter Road, Paralowie

2.1.2 Affected Residents

## **3. REPORT**

3.1 Deuter Road is currently sealed with Asphalt for the entire length, however it was not designed for Heavy Vehicle (HV) use, given that the turning circles out of various properties were not suitable for this use.

3.2 Administration at this point in time does not believe the road requires upgrade, however should development occur where the road is used for HV purposes, Council would seek upgrade of the road, particularly the road widths, opposite the entries to properties, to be undertaken by a developer to match the appropriate turning circles from the entries of the property.

3.3 The properties located as follows have recently completed upgrades to their crossovers and implemented other traffic control measures to limit heavy vehicle movements;

3.3.1 18-20 Deuter Road

3.3.2 16-17 Deuter Road

3.3.3 14-15 Deuter Road

3.4 Portions of the unsealed road shoulder adjacent to the residential properties and at the end of the road have been utilised for informal parking and turn around, thus providing the potential to increase dust nuisance.

3.5 In order to reseal the road inclusive of the shoulders, significant vegetation removal would be required to allow the additional width which would reduce the vegetation screening to the properties, which is not recommended at this time.

3.6 To alleviate the problematic parking and driving behavior, a series of post and rail bollards along the open sections of Deuter Road backing onto the residential properties and restricting turn around options would limit opportunities for traffic on the unsealed shoulders.

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- 3.7 The installation of approximately 500m of post and rail bollards is expected to cost \$60k, this would be inline with the drawing provided below:



#### 4. CONCLUSION / PROPOSAL

- 4.1 The installation of post and rail bollards along Deuter Road is expected to reduce the ability for informal shoulder parking, limiting vehicle movements to the existing asphalt surface.