



**MINUTES OF SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**23 JANUARY 2023**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr G Bawden  
Cr B Brug  
Cr L Brug  
Cr C Buchanan  
Cr S Burner  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.15 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

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## APOLOGIES

Nil

## LEAVE OF ABSENCE

Nil

## ORDERS TO EXCLUDE THE PUBLIC

### C1 Request for Extension of Confidentiality Orders

*Pursuant to section 75 of the Local Government Act 1999, Mayor G Aldridge declared a material conflict of interest on the basis of her company having business relations with one of the businesses named in the reports. Mayor G Aldridge left the meeting at 6:17 pm.*

*Cr C Buchanan assumed the Chair at 6.17 pm.*

Moved Cr K Grenfell

Seconded Cr L Brug

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item at this time would protect the commercial and financial interest of the Council and its ratepayers.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0078/2023**

**C2 Council Business Practice**

Moved Cr P Jensen  
Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:  
- it relates to matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person; and*
2. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0080/2023**

*Item C2 – Minutes released*

**C2 Council Business Practice**

Moved Cr K Grenfell  
Seconded Cr P Jensen

That Council:

1. Adopts an amendment of its Code of Practice for Meeting Procedures to include that audio and/or video recording will not be permitted during Council or (Sub-)Committee meetings and CEO Briefing Sessions without prior written approval obtained from the Presiding Member.
2. Notes that in context of the Chief Executive Officer's statutory obligations relating to Public, Elected Members and Staff safety, the use of a "sign in" process will be implemented at the Community Hub building entrance for public attending Council and (Sub-)Committee meetings and public CEO Briefing Sessions and the public gallery space is as currently provided for within the existing Council Chamber space.
3. Notes the requirement under section 92 of the Local Government Act 1999 for Council to review the operation of its Code of Practice for Access to Meetings and Documents (Code), within 12 months after the conclusion of each periodic election and the requirement to undertake public consultation on the proposed Code, and adopts the discontinuation of the publication of the public Council meeting audio recording on Council's website (Section S.REC, Code of Practice) as an interim measure whilst the review of this Code is being prepared by the Administration for

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Council’s consideration and decision.

4. Approves that, pursuant to Section 91(7) of the Local Government Act 1999, the report and discussion for this item will remain confidential and not available for public inspection until 30 June 2024.
5. Approves that, pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED  
0080/2023**

The meeting moved into confidence at 6.18 pm.

*Mayor G Aldridge returned to the meeting at 6.19 pm and resumed the Chair.*

The meeting moved out of confidence and closed at 6.20 pm.

CHAIRMAN.....

DATE.....