



*Please note, a sign-in process is in place for all attendees of public Council meetings.
The capacity of the Council Chamber Gallery is a maximum of 20 persons seated.*

AGENDA

FOR COUNCIL MEETING TO BE HELD ON

31 JANUARY 2023 AT 6.30 PM

(rescheduled from 30 January 2023)

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr G Bawden
Cr B Brug
Cr L Brug
Cr C Buchanan (Deputy Mayor)
Cr S Burner
Cr J Chewparsad
Cr A Graham
Cr K Grenfell
Cr D Hood
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Team Leader Council Governance, Ms J O'Keefe-Craig
Governance Support Officer, Ms K Boyd

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Presentation of the Minutes of the Council meeting held 19 December 2022

Presentation of the Minutes of the Special Council meeting held 23 January 2023

Petitions

No Petitions have been received.

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Policy and Planning Committee: 23 January 2023 p9

Chair: Cr C Buchanan

1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Significant Regulated Trees under the Planning, Development and Infrastructure Act 2016

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Chair: Cr S Ouk

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Burton Community Hub
- 4.2.1 Dog Parks – Maintenance Schedule and Levels of Service
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- US-MON1 Motion on Notice: Coogee Avenue Reserve, Paralowie
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Chair: Cr D Hood

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- 5.1.1 Code Red and Code Blue Responses to Extreme Weather
- 5.2.1 Bridgestone Coordination Group Meeting
- 5.2.2 Youth Sponsorship Applications – December 2022
- CWS-OB1 Review of Minor Capital Works Program

For Noting Only – Decisions Under Committee Delegation

- 5.1.2 Community Grant Report: 19/2022-23: Cressy Bowmen Incorporated
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- 5.1.3 Community Grant Report: 20/2022-23: Salisbury Eight Ball and Sports
Association Incorporated – Community Grant Application

Chair: Cr S Reardon

- 6.0.1 Future Reports for the Innovation and Business Development Committee
- 6.1.1 Community Bus – Continuation until 2 April 2023
- 6.1.2 Recommendations of the Salisbury Living Sub Committee
Meeting held on 18 January 2023:
 - SLSC1 Future Reports for the Salisbury Living Sub Committee
(formerly Strategic Property Development Sub Committee)
 - SLSC2 Strategic Development Projects – Status Report
- 6.2.1 Community Requests – Response Dashboard

Audit and Risk Committee

No Audit and Risk Committee meeting was held in January 2023.

CEO Review Committee

No CEO Review Committee meeting was held in January 2023.

Council Assessment Panel

Council to note the Minutes of the Council Assessment Panel meeting held on 20 December 2022.

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There are no Questions on Notice.

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MON2: Right to Peaceful Assembly
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Motions Without Notice**Other Business****Orders to Exclude the Public****p43****Committee Reports:****Community Wellbeing and Sport Committee: 24 January 2023***Chair: Cr D Hood*

5.4.1 Mausoleum – Expiration of Contract

Innovation and Business Development Committee: 24 January 2023*Chair: Cr S Reardon*Presentation: Enterprise Resource Planning and Customer Relationship
Management6.4.1 Enterprise Resource Planning and Customer Relationship
Management Update**CLOSE**

John Harry
CHIEF EXECUTIVE OFFICER

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KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 Deputation: Mr Alvin Warren - Smart Cities Program

Mr Alvin Warren will be in attendance at the 30 January 2023 Council Meeting to address Council on the Smart Cities Program.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 19 December 2022.

Presentation of the Minutes of the Special Council Meeting held on 23 January 2023.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr C Buchanan

Consideration of the minutes of the Policy and Planning Committee Meeting - 23 January 2023 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

1.1.1 Significant and Regulated Trees under the Planning, Development and Infrastructure Act 2016

It is recommended to Council:

That Council:

1. Notes the information contained in this report.
2. Approves the draft submission on Tree Policy to the Expert Panel for the Planning System Implementation Review contained in Attachment 1 Policy and Planning Committee, 23 January 2023. Item No. 1.1.1.

1.1.2 Submission to the Expert Panel for the Planning System Implementation Review

It is recommended to Council:

That Council:

1. Notes the information contained in this report.
2. Approves Administration's draft submission to the Expert Panel for the Planning System Implementation Review contained in Attachment 1 Policy and Planning Committee, 23 January 2023, Item No 1.1.2.
3. That the administration include Council's position in terms of reinforcing local planning policy zones applied to St Kilda and Globe Derby Park, and the city centre.

PPC-MON1 Motion on Notice: Fuel Outlets

It is recommended to Council:

That Council:

1. Writes to the Minister for Planning to convey community concerns that have been raised with Council in relation to the large volume of retail fuel outlets being developed in the metropolitan area, and seek the Minister's review of this development trend and if there should be some form of limitation on the number of such facilities within a prescribed proximity of existing outlets.

PPC-MON2 Motion on Notice: Smart City Technology

It is recommended to Council:

That Council:

1. Re-affirms its commitment to providing appropriate smart city technology in the delivery of the Council adopted City Plan and Digital Salisbury, in particular noting the cost saving opportunities and practical application merits for the City, such as smart lighting, parking, city navigation, bin collection etc, and that Council does not support the usage of real time facial recognition software technology.
2. Requests the Administration to develop a community communication plan for Council consideration to explain the extent and application of Smart City Technology across the City of Salisbury council area, in recognition that recent material posted on social media and has been letterboxed to residents' homes, may be regarded as misleading or incorrect.

2 Finance and Corporate Services Committee Meeting

Chairman - Cr B Brug

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 23 January 2023 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

3 Governance and Compliance Committee Meeting

Chairman - Cr P Jensen

Consideration of the minutes of the Governance and Compliance Committee Meeting - 23 January 2023 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

3.1.1 Accredited Professionals Notification Policy

It is recommended to Council:

That Council:

1. Adopts the *Accredited Professionals Notification Policy* (Attachment 1, Governance and Compliance Committee Agenda 23 January 2023 Item 3.1.1).

3.1.2 Caretaker Policy

It is recommended to Council:

That Council:

1. Defer this item to allow for the creation of a working party which includes the Chair of Governance and Compliance Committee, the Mayor, Cr Grenfell and appropriate administration staff to give further consideration to this policy.

3.1.3 Mosquito Control Program Funding

It is recommended to Council:

That Council:

1. Authorises the CEO or delegate to write to the Minister for Health and all local State Members of Parliament to:
 - a. acknowledge the support provided to Council and the recent increased funding for the local mosquito control measures.
 - b. advocate for ongoing and increased mosquito control program funding for local Council's due to increased mosquito activity associated with climate change and significant rainfall from climate conditions created by La Niña weather events.

-
- c. advocate for a regional approach to the coordination of mosquito control activities and a feasibility study on the aerial application of larvicides covering crown lands, saltmarsh and samphire environments spanning the Cities of Port Adelaide Enfield, Salisbury and Playford.
 2. Authorises the CEO or delegate to write to the Mayor and CEO from both the City of Playford and the City of Port Adelaide Enfield to seek support for a joint submission to the Minister for Health to advocate for the Department of Health to:
 - a. coordinate regional mosquito control activities to ensure Councils affected by, and in proximity to coastal crown lands and saltmarsh and samphire environments are addressing mosquitoes in a coordinated manner and undertaking effective mosquito control programs to address their local breeding areas.
 - b. commit to a feasibility study exploring the aerial application of larvicides to cover a broader area of crown lands and saltmarsh and samphire environments spanning from the City of Port Adelaide Enfield, City of Salisbury and extending north to the City of Playford to address the nuisance and public health risk from salt marsh species, and if feasible, commit to implementing the extended annual aerial larviciding program.
 3. Notes that a budget review to increase budget allocations for the 2022/23 control program will be presented in the third quarter budget review.

4 Urban Services Committee Meeting

Chairman - Cr S Ouk

Consideration of the minutes of the Urban Services Committee Meeting - 23 January 2023 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Future Reports for the Urban Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

4.1.1 Tree Litter in Private Residence - Update

It is recommended to Council:

That Council:

1. That Council notes the report.
2. The administration update Council's website, social media and relative policies to promote Council's tree litter and private residence initiative.

4.1.2 Capital Works - December 2022

It is recommended to Council:

That Council:

1. Approves the removal of the installation of a new barbecue at Pitman Park within PR17055 New Reserve Furniture Program with the project balance of \$39k being transferred to PR30162 Kingswood Crescent New Playspace where the program is under pressure due to escalation of costs.

4.1.3 Mobility Access and Precinct Signage Finalisation - Burton Community Hub

It is recommended to Council:

That Council:

1. Approves a \$150,000 second quarter 2022/23 non-discretionary budget bid to enable the upgrade of doors to the Burton Community Hub.
2. Further options be provided for Building B to enable automatic access and locking of the building amenities in Building B.
3. Approves a \$15,000 second quarter 2022/23 non-discretionary budget bid to enable signage to be installed to the Salisbury United Football Club, signage to be designed with consultation with the Club and Ward Councillors.

For Information

4.2.1 Dog Parks - Maintenance Schedule and Levels of Service

It is recommended to Council:

That Council:

1. Notes the information listed in this report (Item 4.2.1 – Dog Parks – Maintenance Schedule and Levels of Service, Urban Services Committee, 23 January 2023).
2. Notes that a New Initiative Budget Bid will be prepared for the ongoing Dog Park Improvement Program for consideration by Council as part of the 2023/24 Budget Bid Process.

4.2.2 Caloundra Drive, Paralowie - Traffic Management

It is recommended to Council:

That Council:

1. Notes the report.

4.2.3 Para Hills Oval Clubrooms

It is recommended to Council:

That Council:

1. Notes that the Para Hills Oval Clubrooms mostly aligns with the adopted Place Activation Strategy and is considered fit for purpose.
2. Notes that the Para Hills Oval Clubrooms are not in the current building renewal program for any works to be undertaken in the near future.

US-MON1 Motion on Notice: Coogee Avenue Reserve, Paralowie

It is recommended to Council:

That Council:

1. Requests Administration to present a report to the Urban Services Committee with options for improved amenities (including but not limited to a small dog park) for the Coogee Avenue Reserve at Paralowie.

**US-MWON1 Motion Without Notice: Upgrade of Building Facilities –
Salisbury Villa Soccer Club and Pontian Eagles Soccer Club**

It is recommended to Council:

That Council:

1. Notes the substantial upgrade of building facilities for the Salisbury Villa Soccer Club and new building for The Pontian Eagles Soccer club, and the impact it has had on their finances due to the inability to have access to their clubroom where they would hold regular fundraising opportunities, bar/canteen income, loss of income for hiring out venue and expenses incurred for leasing other grounds and facilities.
2. Notes that the monthly lease fees (building/reserve) are as follows:
 - (a) Salisbury Villa Soccer Club from 1 October 2021 – 30 September 2022 is \$443 per month and from 1 October 2022 – 30 September 2023 is \$461 per month.
3. That cost of waiving the lease fees be reflected in loss of income at the next quarterly budget review.
4. That Council waive the lease fees for the period these clubs did not have access to their clubroom until they can re-occupy the building.
5. Pontian Eagles Soccer Club from 1 October 2021 – 30 September 2022 is \$383 per month and from 1 October 2022 – 30 September 2023 is \$399 per month.
6. That in the future lease fees be waived for clubs in the period they do not have access to their facilities when any significant building works are being undertaken.

5 Community Wellbeing and Sport Committee Meeting

Chairman - Cr D Hood

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 24 January 2023 and adoption of recommendations in relation to item numbers:

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

5.1.1 Code Red and Code Blue Responses To Extreme Weather

It is recommended to Council:

That Council:

1. Notes the South Australian Government's Extreme Weather Protocol as included in this report (Community Wellbeing and Sport Committee, 24 January 2023, item no 5.1.1).
2. Notes that a trial is currently underway to assess the viability and need for Code Red/Blue shelter solutions in metropolitan locations in the City of Port Adelaide Enfield.
3. Notes that Twelve25 is the preferred location for a potential Code Red/Blue shelter solution as part of the South Australian Government's homelessness response.
4. Notes that further work would be required to prepare and ensure Twelve25 was able to be used appropriately as a site for Code Red and Blue responses.
5. Notes that any shelter solution would need to be provided in partnership with specialist service providers such as the Northern Homelessness Alliance. The provision of shelter solutions outside of the current homelessness response may inadvertently have negative unintended consequences for vulnerable people.
6. Welcomes the State Government and Northern Homeless Alliance Partnership on the opening of Peppertree, and our ongoing partnership with the Northern Homeless Alliance Partnership and continues to call on the Department of Human Services and the Northern Homeless Alliance for the establishment of more services including an outreach service and temporary accommodation in the north.

For Information

5.2.1 Bridgestone Coordination Group Meeting

It is recommended to Council:

That Council:

1. Notes the Minutes of the Bridgestone Coordination Group meeting held on 3 November 2022.

5.2.2 Youth Sponsorship Applications - December 2022

It is recommended to Council:

That Council:

1. Notes the report.

CWS-OB1 Review of Minor Capital Works Program

It is recommended to Council:

That Council:

1. Requests the Community Wellbeing and Sport Committee to undertake a review of the minor capital works program to include the amount available for Council owned infrastructure and community owned infrastructure including eligibility criteria and the amount of the grant at its February 2023 meeting.

6 Innovation and Business Development Committee Meeting

Chairman - Cr S Reardon

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 24 January 2023 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

6.1.1 Community Bus - Continuation until 2 April 2023

It is recommended to Council:

That Council:

1. Notes the success of the community bus trial and commits to an ongoing fully funded Council provided community bus service to be considered as part of the 2023/24 budget process.
2. Approves the continuation of the existing community bus program until 30 June 2023 with funding provided by a non-discretionary review bid of \$105,000.
3. Requests the administration to undertake a community consultation and receive customer feedback on how Council can improve the community bus service and report back in April 2023.
4. Continues to lobby the State Government to provide public transport for St Kilda and Globe Derby.

6.1.2 Recommendations of the Salisbury Living Sub Committee meeting held on Wednesday, 18 January 2023

6.1.2-SLSC1 Future Reports for the Salisbury Living Sub Committee (formerly the Strategic Property Development Sub Committee)

It is recommended to Council:

That Council:

1. Notes the report.

6.1.2-SLSC2 Strategic Development Projects - Status Report

It is recommended to Council:

That Council:

1. Notes this report.

For Information

6.2.1 Community Requests - Response Dashboard

It is recommended to Council:

That Council:

1. Notes the report.

Audit and Risk Committee

No Audit and Risk Committee meeting was held in January 2023.

CEO Review Committee

No CEO Review Committee meeting was held in January 2023.

Council Assessment Panel Meeting

Council to note the Minutes of the Council Assessment Panel meeting held on 20 December 2022.

General Business Reports

ITEM	GB1
	COUNCIL
DATE	30 January 2023
HEADING	Nomination for the South Australian Public Health Council
AUTHOR	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report seeks Council’s consideration of a nomination in response to the LGA’s call for South Australian Public Health Council membership.

RECOMMENDATION

That Council:

1. Approves for _____ [insert name] to be considered by the Local Government Association for appointment on the South Australian Public Health Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Part A - Nominations Information Sheet
2. Part B Nomination Form

1. BACKGROUND

- 1.1 The Local Government Association (LGA) is seeking nominations for qualified council members, or employees of a council to fill two member positions on the South Australian Public Health Council (SAPHC) for a term up to three years. The Nominations Information Sheet is included as attachment 1 to this report and provides additional information about the role and selection criteria.
- 1.2 The SAPHC’s primary functions are to assist and advice the Chief Public Health Officer in relation to:
 - 1.2.1 Protection and promotion of public health
 - 1.2.2 The development and maintenance of a system planning for public health at the local, regional and State-wide levels
 - 1.2.3 The development of health plans

-
- 1.2.4 Strategies to ensure that a sufficiently training and skilled workforce is in place
 - 1.2.5 Programs to promote public health research in the State
 - 1.2.6 The preparation of the biennial report
 - 1.2.7 Setting standards and qualifications for authorised officers.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Not applicable
- 2.2 External
 - 2.2.1 Not applicable

3. REPORT

- 3.1 Nominations must be submitted by 5:00pm Friday 10 February 2023. The Call for Nominations information sheet (Attachment 1 – Part A) and Nomination Form (Attachment 2 - Part B) have been included as Attachments 1 and 2 to this report.
- 3.2 In addition to these forms, a curriculum vitae and response to the selection criteria specified in Part A (no more than two pages) is required to be supplied by the nominee.
- 3.3 The SAPHC meets four times per year. Meetings are generally held at SA Public Health office, Hindmarsh Square, Adelaide. Sitting fees are \$206 per session.
- 3.4 In accordance with section 42 of the *Legislation Interpretation Act 2021* the panel of nominees must include at least two men and two women.
- 3.5 LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be current serving council members or employees of a council or other local government entity. Only nominations submitted following a resolution of council will be considered.

4. CONCLUSION / PROPOSAL

- 4.1 Any member considering nominating would need to consider declaring a general conflict of interest, given the financial benefit associated with this position if appointed by the LGA.

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PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

South Australian Public Health Council	
Governing Statute (if applicable)	Section 27(1)(b)(i) South Australian Public Health Act 2011
Purpose/Objective	<p>To assist and advise the Chief Public Health Officer in relation to:</p> <ul style="list-style-type: none"> (i) protection and promotion of public health (ii) the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels, (iii) the development of health plans, (iv) strategies to ensure that a sufficiently trained and skilled workforce is in place (v) programs to promote public health research in the State (vi) the preparation of the biennial report (vii) setting standards and qualifications for authorised officers.
Administrative Details	<p>Four meetings held per year at SA Public Health head office</p> <p>Sitting fee of \$206 / session</p>
Selection Criteria (to be addressed by applicant)	<ul style="list-style-type: none"> • Local government knowledge and experience • Demonstrated experience in 2 or more aspects of the purposes (<i>listed above</i>)
Liability and indemnity cover	
<p><i>The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.</i></p>	
<p>For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000</p>	

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PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- *Must be submitted by a council*
- *Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au*
- *Receipt of nomination will be acknowledged by return email*
- *CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially*

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

South Australian Public Health Council	
Council Details	
Name of Council submitting the nomination	
Contact details of council officer submitting this form	Name: Position: Email: Phone:
Council meeting minute reference and date	
Nominee Full Name	
elected member <input type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

PART B

SECTION 2: NOMINEE to complete

South Australian Public Health Council			
Nominee Details			
Name in full		Gender	
Home / Postal Address			
Phone		Mobile	
Personal Email			
Why are you interested in this role?			
CV	attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Response to selection criteria (if applicable) <small>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</small>	<i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i> attached <input type="checkbox"/> OR forwarding separately <input type="checkbox"/>		
Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies on Outside Bodies? Yes <input type="checkbox"/> OR No <input type="checkbox"/> If Yes, please list any fields of interest or Outside Bodies of interest: • _____			
Undertaking: <i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i> Yes <input type="checkbox"/> No <input type="checkbox"/>			
Signature of Nominee: _____			

Item GB1 - Attachment 2 - Part B Nomination Form

ITEM	GB2
	COUNCIL
DATE	30 January 2023
HEADING	Local Government Association Ordinary General Meeting April 2023
AUTHOR	Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	To consider items of business for the Local Government Association Ordinary General Meeting to be held in April 2023

RECOMMENDATION

That Council:

1. Notes the call for Items of Business for the Local Government Association of South Australia Ordinary General Meeting.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Considering Proposed Items of Business for LGA General Meetings

1. BACKGROUND

- 1.1 The Local Government Association of SA (LGA) schedules two General Meetings each year for member councils to consider items of strategic importance to local government and the LGA. Proposing and voting on items of business for a General Meeting is one way that member councils can participate in policy and strategy issues. The Ordinary General Meetings (OGM) for 2023 will be held in April and October 2023.
- 1.2 The LGA has called for proposed items of business to be submitted for consideration at the OGM on Friday 14 April 2023.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Nil
- 2.2 External
 - 2.2.1 The LGA Latest News Circular Number 97 – Monday 28 November 2022 was distributed to Elected Members via email.

3. REPORT

- 3.1 A key purpose of the OGM is to consider items of strategic importance to local government and the LGA, as recommended by the South Australian Region Organisation of Councils (SAROC), the Grater Adelaide Region Organisation of Council (GAROC) or the LGA Board of Directors.
- 3.2 Proposed items of business to be considered for inclusion on the agenda are due by Friday 3 February 2023. Any items submitted after this date will be considered for the next LGA Annual General Meeting in October 2023.
- 3.3 To be included on the agenda for a General Meeting, all proposed items of business should follow the Proposed Items of Business Guidelines, Attachment 1 to this report.
- 3.4 The OGM agenda will be provided to councils at least 30 days prior to the meeting.
- 3.5 A report will be presented to Council prior to each OGM that provides a summary of the matters being considered and puts forward a recommended position for each matter, based on advice from the Chief Executive Officer. Council is then provided with the opportunity to provide direction to the voting delegate.
- 3.6 Council resolved at its meeting on 28 November 2023 that the Deputy Mayor, Cr Buchanan and Cr Jensen as deputy, would represent the City of Salisbury as voting delegate.

That Council Appoints Cr Buchanan as voting representative to the Local Government Association of SA, with Cr Jensen appointed as the deputy.

*CARRIED
0034/2022*

4. CONCLUSION / PROPOSAL

- 4.1 Council is asked to consider items of business that they would like to submit for the LGA OGM to be held in April 2023.

Considering Proposed Items of Business for LGA General Meetings

Guidelines

February 2019

Version 1

Item GB2 - Attachment 1 - Considering Proposed Items of Business for LGA General Meetings

Introduction

The Local Government Association of South Australia (LGA) schedules two General Meetings each year for member councils to consider items of strategic importance to local government and the LGA. Proposing and voting on items of business for a General Meeting is one of the important ways that member councils participate in the development of policy and strategy on issues and influence the advocacy agenda for local government in matters affecting councils and their communities.

These guidelines have been prepared to assist the LGA Board of Directors (Board), South Australian Region Organisation of Councils (SAROC) and Greater Adelaide Region Organisation of Council (GAROC) to consider the items of business to be placed upon an agenda for an LGA Ordinary or Annual General Meeting. They also provide guidance to member councils to develop and prioritise proposals to submit for consideration.

The *Considering Proposed Items of Business for LGA General Meetings* Guidelines may be reviewed and amended by the LGA Board of Directors from time to time.

LGA Constitution

Section 16 of the LGA Constitution provides guidance about the matters to be discussed at a General Meeting, and the process by which items of business may be proposed for inclusion on the agenda. The requirements of Section 16 are outlined below.

16. Business of General Meetings

- 16.1 *The business of a General Meeting will be to consider items of strategic importance to local government and the LGA as recommended by SAROC, GAROC or the Board of Directors and matters which must be determined under this Constitution at a General Meeting.*
- 16.2 *Any Member may propose an item of business for an Annual General Meeting or an Ordinary General Meeting to SAROC, GAROC or the Board of Directors.*
- 16.3 *No business shall be brought before a General Meeting of the LGA unless:*
 - 16.3.1 *it has been placed on the agenda of an Annual General Meeting or an Ordinary General Meeting by SAROC, GAROC or the Board of Directors taking into account the purpose of a General Meeting set out in clause 16.1; or*
 - 16.3.2 *the business is as stated in the notice of a Special General Meeting, given in accordance with clause 10.*

In summary, the Constitution provides all member councils with the opportunity to submit a proposed item of business to the Board, SAROC or GAROC for approval to be placed on the agenda of a General Meeting. No item of business will be placed upon the agenda for a General Meeting unless it has been approved by one of the relevant bodies, which must consider whether a matter is of 'strategic importance' to local government and the LGA'.

Relevant bodies

As outlined in the Constitution, a member council may propose an item of business to SAROC, GAROC or the Board of Directors. This opportunity is also enshrined within the LGA Membership Proposition, which outlines the rights of members to participate in the development of LGA policy and strategy.

While the Constitution refers to members being able to refer items directly to the Board, the Membership Proposition specifically provides for members referring matters relating to policy and strategy development to either SAROC or GAROC (as relevant).

To provide greater clarity to members about the best pathway for submitting an item of business, the following guidance is provided.

LGA Board of Directors

Items should be referred to the Board if related to:

- the LGA Constitution or Ancillary Documents
- a subsidiary of the LGA
- a commercial service provided (or proposed to be provided) by the LGA
- an activity requiring the allocation of significant resources by the LGA
- any LGA operational matter

SAROC or GAROC

Items should be referred to the relevant ROC if related to:

- the development of LGA policy and strategy
- LGA advocacy activities
- an amendment or addition to the LGA Policy Manual
- an operational matter related to SAROC or GAROC

The Board, SAROC and GAROC may choose to refer items submitted by member councils to each other for advice or consideration. Such referrals will be at the discretion of the Board, SAROC and GAROC.

Guiding principles

The following guiding principles have been developed to provide clarity and consistency to the Board, SAROC, GAROC and member councils about the relevant matters that will be considered in determining whether an item of business will be placed on the agenda of a General Meeting.

1. Strategic importance

The matters discussed at General Meetings should be of strategic importance to local government and the LGA. The policies and activities that are resolved at the LGA General Meetings are important in guiding the priorities and work plans of the LGA, and it is important that the association's resources are focussed on the issues that will be of the greatest benefit to councils and communities.

In determining whether a matter is of strategic importance to local government and the LGA, the Board, SAROC and GAROC will consider:

- whether the item has relevance to and will benefit a particular group (eg regional or metro councils) or the sector as a whole;
- alignment with the strategic plans and business plans of the LGA, SAROC and GAROC;
- the level of urgency required to deal with the issue;
- relevance to the role of local government and the potential positive and negative impacts of the issue on councils and communities;

- whether there are other bodies or industry groups that are better placed to address the issue or undertake the proposed activity; and
- the resources required to execute the policies or activities.

2. Supporting evidence

Good public policy positions need to be supported by solid evidence that the issues are well understood and that the proposed course of action provides the most efficient and effective solution. A strong evidence base is critical to successful advocacy, particularly when trying to change government policy, influence public opinion or attract additional funding.

The Board, SAROC and GAROC will consider whether there is sufficient evidence provided in support of the policy position or course of action being sought. In some instances, an item may be referred back to the submitting council with a request for further information.

In many cases the evidence needed to support a position might not be readily available. In these circumstances it is best for a motion to seek further investigation of an issue and/or further consultation with councils, rather than seeking endorsement of a specific policy position or action. The Board, SAROC and GAROC may propose an alternative course of action, in consultation with the submitting council.

3. Alignment with LGA policy

The LGA Policy Manual is a compendium of principles and policies that have been developed and endorsed by a majority vote of member councils at previous General Meetings. There are a wide range of policies addressing a number of priority issues for the sector.

The policies act as a guide for advocacy and best practice in the sector. In most cases, the LGA Policy Manual can provide councils with a broad direction on how an issue can be resolved and whether further development of a policy position is required.

The Board, SAROC and GAROC will consider the LGA Policy Manual in determining whether a new or amended policy position is required to be endorsed by members to enable the LGA to take the requested action. If the LGA already has a supportive policy position in relation to the proposed item, further consideration by members at a General Meeting may not be required.

4. Resourcing

In some cases, the items of business put forward by members require significant resources to be allocated in order to achieve the desired outcome. Resources may not be available through the LGA to tackle every issue.

Before determining to place an item on the agenda of a General Meeting; the Board, SAROC and GAROC will consider:

- whether resources are available within the LGA to achieve the desired outcome;
- other resources that may be available;
- potential impacts on the LGA budget and business plan; and
- the level of input that will be required by councils or other stakeholders to progress the item.

The Board, SAROC and GAROC may determine not to proceed with (or defer) an item of business if the resourcing required would detract from the achievement of outcomes of greater priority for members.

Determinations by the Board, SAROC and GAROC

After considering a proposed item of business against these guiding principles and having regard to any other relevant factors, the Board, SAROC and GAROC may determine to:

- approve an item of business for inclusion on the agenda of a General Meeting;
- approve an amended item of business for inclusion on the agenda of a General Meeting (in consultation with the submitting councils);
- take no further action;
- request additional information from the submitting council;
- refer an item back to the submitting council or regional LGA for action if it relates to a local or regional issue;
- resolve that the matter be dealt with by the LGA, SAROC or GAROC without progressing to a General Meeting (such as matters requiring urgent attention or actions that can be progressed immediately due to alignment with existing policies and work plans); or
- defer the item to a future General Meeting

The submitting council will be advised in writing of the determination of their proposed item of business.

RECOMMENDATIONThat Council:

1. Note this information.

Date	Time	Function
16/12/2022	06:30 PM	EM and Exec Christmas Dinner
18/12/2022	06:00 AM	Christmas Carols at the Influencers Church
19/12/2022	11:30 AM	Mayor / GM - Community Development Monthly Meeting
19/12/2022	01:00 PM	Pre-Council Briefing
19/12/2022	02:30 PM	Meeting with Resident
19/12/2022	03:00 PM	Mayor to Call Resident
19/12/2022	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
19/12/2022	04:30 PM	Pre-Council Meeting Briefing
19/12/2022	06:30 PM	Council Meeting
20/12/2022	11:15 AM	Regular meeting Mayor/CEO/EA
20/12/2022	01:00 PM	Council Meeting Filming
20/12/2022	12 Noon	Media Issues - Regular Catch-up
21/12/2022	10:00 AM	Meeting with Resident
22/12/2022	11:30 AM	All Staff Christmas Lunch
1/01/2023	05:00 PM	Vietnamese New Year's Day Dinner
3/01/2023	02:00 PM	Signing of Documents for Resident
4/01/2023	12:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
4/01/2023	01:00 PM	Regular meeting Mayor/CEO/EA
4/01/2023	02:00 PM	Office Time with PA - Letters & Invitations
8/01/2023	02:30 PM	Award Presentation at Bowling Club
10/01/2023	02:00 PM	IWD Update & Bites on the Boulevard
10/01/2023	02:30 PM	Discussion Re-Water access - Local Business
10/01/2023	02:30 PM	Regular meeting Mayor/CEO/EA
10/01/2023	03:30 PM	Media Issues - Regular Catch-up
10/01/2023	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
10/01/2023	04:30 PM	Judging of the Australia Day Citizen of the year awards.
12/01/2023	07:00 AM	ABC Radio Interview on Cascade Lake
12/01/2023	08:00 AM	Radio Interview
13/01/2023	03:00 PM	Meeting re Legal Advice
16/01/2023	11:00 AM	Meeting with Resident
16/01/2023	03:30 PM	Admin regarding Fringe Event
16/01/2023	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries

17/01/2023	01:30 PM	Regular meeting Mayor/CEO/EA
17/01/2023	12 Noon	Signing Legal Documents for Resident
18/01/2023	06:30 PM	Salisbury Living Sub Committee
18/01/2023	06:45 PM	Elected Member Induction - Legal Module
19/01/2023	12 Noon	Meeting with Economic Ambassador for Zimbabwe
20/01/2023	10:00 AM	Official launch of 'Peppertree Place'
21/01/2023	10:30 AM	Railway memorial - unveiling of Artwork
22/01/2023	03:00 PM	Grand opening of the New Indoor Cricket Centre
23/01/2023	09:15 AM	Adelaide Plains Council - tour of the SCH
23/01/2023	10:30 AM	SPEECH - Clock Tower Unveiling - Australian Week festivities
23/01/2023	11:30 AM	Mayor & GM Catch Up - Urban Services Committee Discussion
23/01/2023	12:00 PM	Mayor & GM Catch Up – City Development
23/01/2023	12:30 PM	Staff Briefing Prior to Resident Meeting
23/01/2023	1:00 PM	Meeting with Resident
23/01/2023	1:30 PM	Meeting with Councillor
23/01/2023	2:00 PM	Meeting with Resident
23/01/2023	3:00 PM	Meeting with Resident
23/01/2023	4:00 PM	Catch up with PA
23/01/2023	4:30 PM	Pre Council Briefing
23/01/2023	6:15 PM	Special Council Meeting
23/01/2023	6:30 PM	Committee Meetings
24/01/2023	11:30 AM	Discussion with CEO
24/01/2023	12 Noon	Media Issues - Regular Catch-up
24/01/2023	2:30 PM	Australia Day Event Run Through
24/01/2023	3:00 PM	Coffee Catch up with MP
24/01/2023	4:00 PM	Briefing with GM City Dev re Development Application
24/01/2023	06:30 PM	Tuesday Committees (<i>Community Wellbeing & Sport and Innovation & Business Development</i>)
25/01/2023	01:00 PM	Regular meeting Mayor/CEO/EA
25/01/2023	06:00 PM	Australia Day 2023 Gala Dinner

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
18/01/2023	Deputy Mayor Chad Buchanan	RAAF – Farewell to AIRCDRE Ross Bender & Welcome to AIRCDRE Adrian Maso

Reports from Council Representatives

Questions on Notice

No Questions on Notice have been received.

Questions Without Notice

Motions on Notice

MON1 Motion on Notice: Lighting Quality for Pedestrians, Mawson Lakes

Cr Beau Brug has submitted the following Motion on Notice:

That Council:

1. Requests the Administration to present a report to the Urban Services Committee by April 2023, on the level of service and condition of lighting used around all lakes at Mawson Lakes (particularly Sir Douglas Mawson Lakes main lake), including any short and long-term improvement options and associated costings if required.

ADMINISTRATION COMMENT:

Should this motion be carried, Administration will prepare a report for consideration by the Urban Services Committee in April 2023.

MON2 Motion on Notice: Right to Peaceful Assembly

Cr Chad Buchanan has submitted the following Motion on Notice:

That Council:

1. Acknowledges the right to peaceful assembly for people to exercise their right to communicate their opinion and ideas through engaging in peaceful protest.
2. Expresses its concerns with the non-peaceful behaviour of protesters at the 17 January 2023 City of Onkaparinga Council meeting.
3. Condemns the non-peaceful behaviours of a minority of protesters at the Council meeting.

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4. Requests the Mayor to write to the City of Onkaparinga Mayor and CEO, expressing our apologies and expressing that the views represented by Cr Burner and Cr Bawden in the media and as referenced in the Adelaide Now publication of 19 January 2023

[\[https://www.adelaidenow.com.au/messenger/north-northeast/northern-council-prepares-for-onkaparingalike-wild-protests/news-story/02faf66cb1056a3b5718927e0c315c8c\]](https://www.adelaidenow.com.au/messenger/north-northeast/northern-council-prepares-for-onkaparingalike-wild-protests/news-story/02faf66cb1056a3b5718927e0c315c8c) do in no way represent the

views of the City of Salisbury Council, and expressing our support and solidarity with the staff, Elected Members and residents impacted by the 17 January 2023 incident.

ADMINISTRATION COMMENT:

If this motion is carried, Administration will action accordingly.

MON3 Motion on Notice: Community Education of Council's SMART City Technology

Cr Beau Brug has submitted the following Motion on Notice:

That Council:

1. Expresses its concerns around misleading and disturbing information circulated on online platforms and in print form, portrayed as factual information.
2. Encourages the sharing of verified and accurate information and condemns any intentional spread of misinformation and disinformation.
3. Respectfully recognises that there are some community members who are unaware as to the correct purposes and use of SMART technology, and CCTV cameras by Council.
4. Therefore, for the avoidance of doubt, Council re-affirms that:
 - a) the purpose of SMART technology is to improve Council efficiencies and save council rates for ratepayers, for example through car parking sensors and LED lights that light up and dim based on movement, reducing unnecessary running time;
 - b) it is confirmed that the purpose of rollout of CCTV cameras (all operating without facial recognition) by Council is to help manage occurrences such as graffiti, hoon driving and illegal dumping in the local community.
5. In recognition of the misinformation and myths about Council's limited use of SMART technology, and non-facial recognition CCTV cameras, Council confirms for the avoidance of any doubt that:
 - a) Council has not and will not support the "creation of a new Social Credit Score System." Claims stating otherwise appear to be made by some members of the community, and are false.

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- b) Council has not and will not support install SMART technology “on behalf of powerful Globalist Bankers that have infiltrated all councils for many decades through various UN programs aimed at lobbying Mayors and local government officials.” Claims stating otherwise appear to be made by some members of the community, and are false.
 - c) Council has not and will not support “rollout any agenda to create a new One World Government as part of the Great Reset.” Claims stating otherwise appear to be made by some members of the community, and are false.
 - d) Council has not and will not support the rollout any adverse elements referenced in the fictional novels, George Orwell’s 1984 or Animal Farm. Claims stating otherwise appear to be made by some members of the community, and are false.
 - e) Council confirms that Smart technology is not an attempt to introduce “Digital Currency.” Claims stating otherwise appear to be made by some members of the community, and are false.
 - f) Council has not and will not support that it will not allow 5G towers to be used “to kill or maim people”. Claims stating otherwise appear to be made by some members of the community, and are false.
 - g) Council confirms that it is not aware of “a microchip that Elon Musk has produced which he has inserted or is in the process of inserting and/or attaching to residents’ brains to control the community”. Further, Council confirms that does not support any mind control devices being installed in residents’ brains. Claims stating otherwise appear to be made by some members of the community, and are false.
 - h) Council has not and will not support any “initiative that prevents or inhibits the movement of private citizens”. Council confirms that it is not proposing a “15 minute city” or like agenda, including “Low Traffic Neighbourhood schemes” and policies to restrict travel of residents including through “climate change lockdowns”. Claims stating otherwise appear to be made by some members of the community, and are false.
 - i) Council has not and will not segregate and not “geofence” the city to reduce carbon emissions through traffic “filters”. Claims stating otherwise appear to be made by some members of the community, and are false.
6. Council confirms that it respects and supports the right to privacy and freedom of the community within the confines of the law.
 7. Council confirms that any current and future SMART technology and CCTV rollout has been and will be in accordance with Council policies, State & Federal Government laws.

ADMINISTRATION COMMENT:

If this motion is carried, Administration will action accordingly.

Motions Without Notice

Other Business

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Orders to Exclude the Public

5.4.1 Mausoleum - Expiration of Contract

Recommendation

- Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at this part of the meeting relation to Agenda Item 5.4.1 Mausoleum – Expiration of Contract, except staff of the City of Salisbury on duty in attendance to enable the Council to consider Item 5.4.1 in confidence on the basis that Council considers it necessary and appropriate to act in a meeting closed to the public (except staff of the City of Salisbury on duty in attendance) in order to receive, discuss or consider in confidence the matter. The principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
- The disclosure of this information would, be contrary to the public interest because of the Commercial information contained.*

*On that basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential and the public's interest is best served by not disclosing the **Mausoleum - Expiration of Contract** item and discussion at this point in time.*

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Presentation: Enterprise Resource Planning and Customer Relationship Management

1. *Pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at this part of the Agenda Item **Presentation – Resource Planning and Customer Relationship Management** except staff of the City of Salisbury on duty in attendance to enable the Council to consider the Presentation – Enterprise Resource Planning and Customer Relationship Management in confidence on the basis that Council considers it necessary and appropriate to act in a meeting closed to the public (except staff of the City of Salisbury on duty in attendance) in order to receive, discuss or consider in confidence the matter. The principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *The disclosure of this information would, be contrary to the public interest because of the Commercial information contained.*

*On that basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential and the public's interest is best served by not disclosing the **Presentation – Resource Planning and Customer Relationship Management** item and discussion at this point in time.*

6.4.1 Enterprise Resource Planning and Customer Relationship Management Update

Recommendation

1. Pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders that the public be excluded from attendance at this part of the Agenda Item **6.4.1 Enterprise Resource Planning and Customer Relationship Management Update** except staff of the City of Salisbury on duty in attendance to enable the Council to consider the Presentation – Enterprise Resource Planning and Customer Relationship Management in confidence on the basis that Council considers it necessary and appropriate to act in a meeting closed to the public (except staff of the City of Salisbury on duty in attendance) in order to receive, discuss or consider in confidence the matter. The principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to tenders for the supply of goods, the provision of services or the carrying out of works.

2. The disclosure of this information would, be contrary to the public interest because of the Commercial information contained.

On that basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential and the public's interest is best served by not disclosing the **6.4.1 Enterprise Resource Planning and Customer Relationship Management Update** item and discussion at this point in time.