



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,
34 CHURCH STREET, SALISBURY ON**

24 OCTOBER 2022

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen (*from 6.39pm*)
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
A/General Manager City Development, Mr L Lopez Digon
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, public and staff to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

PARK TERRACE LEVEL CROSSING TRAGEDY

The Mayor read the following statement:

The City of Salisbury acknowledges the 20-year anniversary of the level train crossing tragedy that occurred at 3:33pm on 24 October, 2002 - at the Park Terrace Level Crossing, Salisbury.

Four lives were lost as a result of the accident, which saw The Ghan passenger train collide with a passenger bus and other passenger vehicles at the intersection.

The tragic accident shocked residents and left a profound effect on the Salisbury community.

Following the crash, the Salisbury Train Crash Disaster Appeal Committee was established to support the families impacted by the accident. Generous residents donated around \$30,000 to the appeal, with the funds used to provide immediate support to impacted families.

To commemorate the 20th anniversary of the tragic accident, the City of Salisbury observed one minute's silence being 24 October at 3:33pm.

The City of Salisbury continues to remember all the families, staff and community members impacted by this tragedy on this significant anniversary. Please join with us as we observe a minute silence.

One minute's silence was observed.

APOLOGIES

Apologies were received from Cr N Henningsen and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

Mr David Waylen from the Salisbury Business Association addressed Council on the John/Church Street Project.

Cr P Jensen entered the meeting at 6.39 pm.

PRESENTATION OF MINUTES

Moved Cr L Braun
Seconded Cr P Jensen

The Minutes of the Council Meeting held on 26 September 2022, be taken as read and confirmed.

CARRIED
1507/2022

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1 Policy and Planning Committee

No Policy and Planning Committee meeting was held in October 2022

2 Finance and Corporate Services Committee

Minutes of the Finance and Corporate Services Committee Meeting held on 17 October 2022 were considered by Council.

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr D Proleta
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED
1508/2022

2.1.1 Council Finance Report - September 2022

Moved Cr D Proleta
Seconded Cr S Reardon

That Council:

1. Notes the report.

CARRIED
1509/2022

2.1.2 Discretionary Rate Rebate Application for The Salvation Army (SA) Property Trust

Moved Cr D Proleta
Seconded Cr S Reardon

That Council:

1. Approves that in relation to The Salvation Army (SA) Property Trust consideration has been given to providing a 75% rebate or any level of rebate and:
 - (a) That no rate rebate should be granted in respect of Assessment Numbers 622883 and 341328 for the premises located at Caswell Circuit Mawson Lakes SA 5095 and Caston Street Pooraka SA 5095 (respectively); and
 - (b) That the rate rebate application lodged by The Salvation Army (SA) Property Trust dated 4 August 2022 is dismissed.

**CARRIED
1510/2022**

3 Governance and Compliance Committee

Minutes of the Governance and Compliance Committee Meeting held on 17 October 2022 were considered by Council.

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1511/2022**

3.1.1 Voting Advice to Council Delegate for the Local Government Association Annual General Meeting - 28 October 2022

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Authorises its LGA AGM voting delegate (Deputy Mayor Cr Chad Buchanan or Mayor Gillian Aldridge as proxy) to use discretion when voting on the items presented at the upcoming LGA AGM 28 October 2022, except for these items for which Council would specifically resolve otherwise.

**CARRIED
1512/2022**

4 Urban Services Committee

Minutes of the Urban Services Committee Meeting held on 17 October 2022 were considered by Council.

4.0.1 Future Reports for the Urban Services Committee

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Notes the report.

CARRIED
1513/2022

4.1.1 Lindblom Park Master Plan - Public Consultation Outcomes

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Notes the feedback from the Lindblom Park Master Plan community consultation as attached to this report (Attachment 1 – Item 4.1.1 – Lindblom Park Master Plan – Public Consultation Outcomes – Urban Services Committee, 17 October 2022); and
2. Commits to its previous decision that the feedback received be considered in the final design process for the Lindblom Park Master Plan.

CARRIED
1514/2022

4.1.2 Review of Tree Removal Request - Various Locations

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Approves the lodgement of a development application seeking removal of:
 - a. The regulated *Eucalyptus sideroxylon* tree at the front of 11 Boyaca Court Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - b. The regulated *Eucalyptus leucoxyton* tree at the front of 12 Beck Court Paralowie, noting that should the application be approved two replacement trees are required to be planted.

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- c. The regulated *Eucalyptus sideroxylon* tree at the front of 8 Colchester Court, Salisbury Heights, noting that should the application be approved two replacement trees are required to be planted
 2. Approves the retention of the below trees, noting that the appeal process will be resolved and no further action taken:
 - a. The *Jacaranda mimosifolia* in front of 3 Tough Street Pooraka. This is a new tree planted as part of the in-fill planting program. Jacaranda is widely used as a street trees throughout metropolitan Adelaide and are a suitable street tree.

**CARRIED
1515/2022**

4.1.3 Revocation of Community Land Classification Portion of Venlo Court Reserve

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Approves the revocation of the Community Land Classification of portion of Allotment 56 in Deposited Plan 11139, as described in Certificate of Title Volume 5538 Folio 701, also known as Venlo Court Reserve and measuring approximately 3,295 square metres, pursuant to the provisions of Section 194(3) (b) of the Local Government Act 1999 having complied with all the requirements.
2. Authorises the Manager Property and Buildings to remove the above-mentioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Manager Property and Buildings to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer to the owner of the adjoining property as previously approved by Council on the 26th of July 2021 (Item 4.1.4 - Resolution Number 1039/2021).

**CARRIED
1516/2022**

4.2.1 Dog Parks within City of Salisbury

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Notes the report.
2. Staff bring back a further report advising of what the maintenance schedule and service standard is for our dog parks.

CARRIED
1517/2022

4.2.2 Capital Works - September 2022

Moved Cr B Brug
Seconded Cr L Braun

That Council:

1. Notes the Capital Works Program update for September 2022 as included in this report.

CARRIED
1518/2022

5 Community Wellbeing and Sport Committee

No Community Wellbeing and Sport Committee meeting was held in October 2022.

6 Innovation and Business Development Committee

Minutes of the Innovation and Business Development Committee Meeting held on 17 October 2022 were considered by Council.

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr K Grenfell
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED
1519/2022

6.0.2 Update on COVID Response Strategies to Support the Community & Businesses

Moved Cr K Grenfell
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED
1520/2022**

6.1.1 Digital Strategy Overview

Moved Cr K Grenfell
Seconded Cr D Hood

That Council:

1. Adopts the principles, priorities and goals as defined in Attachment 1 Digital Salisbury 2027 (Innovation and Business Development Committee, 17 October 2022, Item No. 6.1.1).

**CARRIED
1521/2022**

6.2.1 Community Requests - Response Dashboard

Moved Cr K Grenfell
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED
1522/2022**

6.2.2 Salisbury City Centre Revitalisation Update - Church and John Streets Working Group Outcomes

Moved Cr K Grenfell
Seconded Cr D Hood

That Council:

1. Notes the six outcomes for the revitalisation of Church and John Street and endorses the quick wins that will be undertaken by December 2022.
2. Notes Council's previous decision to release the Len Beadell site to the market (28 October 2019, 0318/2019) and reaffirms the re-release of the Len Beadell site to the market via an Expression of Interest process during November – December 2022 including the encouragement of proponents identifying other development opportunities within the Salisbury City Centre that will support the longer term City Centre renewal strategy.

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3. Notes that the outcome of the Expression of Interest will be reported to Council seeking approval to progress negotiations with a preferred proponent should one be identified.

**CARRIED
1523/2022**

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.4.1 Enterprise Resource Planning and Customer Relationship Management Update.

7 Audit and Risk Committee

Minutes of the Audit and Risk Committee Meeting held on 11 October 2022 were considered by Council.

7.1.1 BDO's Final Audit Completion Report 30 June 2022

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Receives the Annual Completion Report for the year ended 30 June 2022, appearing as Attachment 1 to this report (Audit and Risk Committee, 11 October 2022, Item 7.1.1), including the Independent Auditor's Report on the Audit of the Financial Report, Independent Assurance Report on the Internal Controls of the City of Salisbury, and the Certification of Auditor Independence.
2. Notes the Management Representation Letter requested by BDO to be signed by the CEO and the General Manager Business Excellence, appearing as Attachment 2 to this report (Audit and Risk Committee 11 October 2022, Item 7.1.1)
3. Request Administration to present a position paper to the April 2023 Audit and Risk Committee meeting on grants revenue recognition and associated timings in the context of the relevant accounting standards.

**CARRIED
1524/2022**

7.1.2 End of Financial Year Statement and Analysis

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Receives the information.
2. Notes that the Audit and Risk Committee, in accordance with Section 126(4)(a) of the *Local Government Act 1999*, reviewed the annual financial statements of the Council for the year ended 30 June 2022 as set out in the revised Attachment 2 tabled at the meeting (Audit and Risk Committee, 11 October 2022, Item No.7.1.2) and incorporating subsequent changes including the \$10,000 increase to NAWMA's operating surplus, the \$22,000 accrual of external Audit Fees, and adjustment to cashflows to recognised trade payables associated with Capital New and Renewal of \$2,395,000 and \$2,103,000; and is satisfied they present fairly the state of affairs of Council.
3. Approves, in accordance with Regulation 22 of the *Local Government (Financial Management) Regulations 2011* clauses (3) (a) and (4), that the Chief Executive Officer and the Chair of the City of Salisbury Audit and Risk Committee sign the statement to certify the independence of the Council Auditor, BDO Australia.
4. Approves that the draft analysis of the Annual Financial Statements, as presented in Attachment 1 to this report (Audit and Risk Committee 11 October 2022), be included in the End of Year Financial Statements Report to Council, and authorises Administration to include any non-material and/or editorial amendments as deemed required.

CARRIED
1525/2022

7.1.3 3-Year Internal Audit Plan 2022/23-2024/25

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Approves the updates made to the 3-year Internal Audit Plan 2022/2023 to 2024/2025 as set out in Attachment 1 to this report (Audit and Risk Committee, 11 October 2022, Item No.7.1.3).
2. Notes the accompanying high-level indicative draft scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 11 October 2022, Item No.7.1.3).

CARRIED
1526/2022

7.2.1 Draft Annual Report 2021/2022

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Notes that the Audit and Risk Committee received the Draft 2021/22 Annual Report as contained in Attachment 1 to this report, subject to any changes requested and noting that minor edits are still to be made to finalise the 2021/22 Annual Report in readiness for Council adoption on or before 30 November 2022.

**CARRIED
1527/2022**

A&R-OB1 New Enterprise Resource Planning (ERP) System and the Role of Audit and Risk Committee

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

CEO Undertaking following question from N Ediriweera:

1. That Administration present an update on the status of ERP project to the Audit and Risk Committee and create as a standing agenda item for a verbal update.

**CARRIED
1528/2022**

8 Council Assessment Panel

Minutes of the Council Assessment Panel Meeting held on 27 September 2022 were noted by Council.

9 CEO Review Committee

No CEO Review Committee meeting was held in October 2022.

GENERAL BUSINESS

GB1 Future Reports for the Policy and Planning Committee

Moved Cr P Jensen
Seconded Cr A Duncan

That Council:

1. Notes the report.

**CARRIED
1529/2022**

GB2 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr P Jensen
Seconded Cr K Grenfell

That Council:

1. Notes the report.

**CARRIED
1530/2022**

GB3 End of Year Financial Statement and Analysis

Moved Cr K Grenfell
Seconded Cr G Reynolds

That Council:

1. Receives the information
2. The Annual Financial Statements for the year ended 30 June 2022 be adopted.

**CARRIED
1531/2022**

GB4 First Quarter Budget Review 2022/23

Moved Cr J Woodman
Seconded Cr S Reardon

That Council:

1. Notes the 2022/23 First Quarter Budget Review report.
2. Approves the budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) exclusive of adjusted timing for 2022/23 Financial Assistance and Local Roads Grant funding be debited to the Sundry Project Fund. This will bring the balance to \$1,160,827.

3. Approves the following transfers:

Internal Transfer for AV Upgrade	\$18,000
Transfer – Feasibility Budget to Lake Windemere Project	\$46,645

NB: If parts 1, 2 & 3 of this recommendation are moved as recommended this will bring the balance of the Sundry Projects Fund to a balance of \$1,160,827.

4. Approves the variation of Loan Borrowings to reflect the variations and transfers approved by Council detailed in parts 1 to 3 of this recommendation.

(NB: If parts 1 to 3 of this resolution are moved as recommended loan borrowings in 2022/23 will decrease by \$741,152.)

**CARRIED
1532/2022**

GB5 Governance Structure New Council Term

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves to recommend to the new incoming Council a new Council and Committee Governance Structure as reflected in Attachment 1 (Council, 24 October 2022, Item No. GB5) incorporating the following:
 - a. Maintaining the current Council and Committee Governance Structure with the following amendments:
 - i. the creation of a new Sustainability Sub Committee, supporting the Innovation and Business Development Committee;
 - ii. Cessation of the Para Hills and Burton Community Hub as a formal section 41 *Local Government Act 1999* Sub Committee and transition of these into a different governing model outside the formal section 41 structure;

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- iii. Changing the reporting line of the current Strategic Property Development Sub Committee from the Innovation and Business Development Committee to the Community Wellbeing and Sport Committee, in context of a broader community focus, and renaming this Sub Committee to “Salisbury Living Sub Committee” to reflect its key focus.
 - iv. Consideration for some of the Committees and Sub Committees to meet bi-monthly instead of monthly, in context of work load, as the new incoming Council sees fit.

CARRIED
1533/2022

GB6 Project Update - Yalumba Drive, Reg Groth and The Paddocks

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council:

1. Notes the report.
2. Requests the fencing of Yalumba Reserve be completed at the time the Reserve upgrade is complete.

CARRIED
1534/2022

GB7 Draft Annual Report 2021/2022

Moved Cr S Reardon
Seconded Cr G Reynolds

That Council:

1. Approves the Draft 2021/22 Annual Report as contained in attachment 1 to this report (Council Meeting, 24 October 2022, Item GB7) subject to any changes requested and noting that minor edits are still to be made to finalise the 2021/22 Annual Report.

CARRIED
1535/2022

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Note this information.

CARRIED
1536/2022

REPORTS FROM COUNCIL REPRESENTATIVES

Cr Reardon:

Attended Edinburgh National Military Vehicle Museum Emergency Services Day along with the Minister for Emergency Services, Mayor of Playford and other dignitaries.

Cr Blackmore:

Attended Mahamevnawa Buddhist Monastery of Adelaide - Noble Offering of Monks' Residence & Inauguration of the future developments

Cr Buchanan:

16 October: represented the Mayor at the 100 year centenary of the Shatabdi Udghosh Sabha at the Adelaide Convention Centre. The Mayor and City of Salisbury were thanked for their support.

23 October: attended the launch of Sailing Season at the St Kilda Boat Club.

QUESTIONS ON NOTICE

QON1 Question on Notice: Delays in FOGO Bin Pickups

Cr Adam Duncan had submitted the following questions:

1. What was the cause and what are the future impacts from the delays in FOGO bin pickups recently?
2. How many missed bin pickup complaints have been received by either NAWMA or Council from the properties located between The Grove Way and Cobbler Creek, Salisbury Heights.

General Manager City Infrastructure, Mr John Devine provided the following response:

We have received the following advice from NAWMA in relation to Cr Duncan's questions:

1. **What was the cause and what are the future impacts from the delays in FOGO bin pickups recently?**

Green-lid (FOGO) bin collections have been delayed because prolonged periods of high rainfall combined with recent warmer temperatures, have resulted in unusually high plant growth in suburban gardens. As a result, the volume of garden organic

material requiring disposal via the kerbside bins has also increased. This is something that has been noticed across all of metropolitan Adelaide in recent weeks. Currently, NAWMA is collecting approximately 300 tonnes/week more FOGO material than usual for this time of year.

When kerbside FOGO bins are fuller, the collection trucks fill up more quickly. This means that the truck will service fewer houses than usual before it needs to return to the green waste yard to unload. The NAWMA region stretches from Valley View in the south to Willaston in the north and NAWMA's green waste facility is located in Edinburgh North. Increasing the number of trips to and from the green waste yard can potentially add hours to each collection day and when this happens, drivers are not able to service all of the houses in their regular collection areas within the usual time frame.

In addition to this, the continuous rainfall has kept garden material wet, making many bins heavier than the 80kg lifting capacity of the collection trucks. Initially, these bins had to be left on the kerb and residents notified to remove some of the contents, after which a truck could do a special return trip to empty the contents. As this problem increased in frequency, the collections contractor made a special temporary modification to the trucks to enable them to lift bins up to 120 kg. Note, this mechanism will be turned off when rainfall returns to more normal patterns so as not to impact the mechanical workings of the truck.

To better prepare for any similar future weather events, NAWMA is currently in talks with its collection's contractor about the option and availability of purchasing additional collection vehicles.

2. How many missed bin pickup complaints have been received by either NAWMA or Council from the properties located between The Grove Way and Cobbler Creek, Salisbury Heights.

There have been four (4) FOGO missed bin tickets logged in this area during the period of 1 September 2022 to 17 October 2022.

NAWMA has taken a proactive approach in alerting residents to any potential FOGO service interruptions, utilising a variety of channels to notify residents and ask that their bin is left on the kerb for 48 hours before contacting the NAWMA Customer Service Team, if it has not been emptied on the scheduled collection day/date. The channels displaying the FOGO service interruption are:

- NAWMA website;
- NAWMA phone system;
- NAWMA Facebook;
- Constituent Council Facebook; and
- My Local Services App.

QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

MOTIONS ON NOTICE

No Motions on Notice were received.

MOTIONS WITHOUT NOTICE

MWON1 **Kaurna Wetlands**

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council:

1. Approves the installation of handrails on relevant sections of the Kaurna Wetlands boardwalks to improve accessibility.
2. Approves the installation of advisory signage at Kaurna Wetlands warning the public of varying water levels throughout the year.

CARRIED
1537/2022

OTHER BUSINESS

OB1 **End of 2018-2022 Council Term**

Cr D Hood left the meeting at 7:51 pm.
Cr D Hood returned to the meeting at 7:53 pm.

Moved Cr C Buchanan
Seconded Cr M Blackmore

That Council:

1. Formally acknowledges and thanks the administration for its support, advice and service to the Council and the community during this term of Council.
2. Acknowledges and thanks the retiring members of Council for their service and contribution over the term of this Council.

CARRIED
1538/2022

ORDERS TO EXCLUDE THE PUBLIC

6.4.1 Enterprise Resource Planning and Customer Relationship Management Update.

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders that this matter is considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *as Council is currently in a tender process*

*On that basis the public's interest is best served by not disclosing the **Enterprise Resource Planning and Customer Relationship Management Update.** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager Community Development, A/General Manager City Development, Manager Governance and Governance Support Officer), be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1539/2022

C1 Request for Extension of Confidentiality Order

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders that this matter is considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this item at this time would protect personal information in relation to outstanding rates

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager Community Development, A/General Manager City Development, Manager Governance and Governance Support Officer), be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1540/2022**

The meeting moved into confidence at 8.06 pm.

The meeting moved out of confidence and closed at 8.07 pm.

CHAIRMAN.....

DATE.....