



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
34 CHURCH STREET, SALISBURY ON**

**26 SEPTEMBER 2022**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr M Blackmore  
Cr L Braun  
Cr B Brug (*from 6.43pm*)  
Cr C Buchanan (Deputy Mayor)  
Cr A Duncan  
Cr K Grenfell  
Cr N Henningsen  
Cr D Hood  
Cr P Jensen  
Cr S Ouk  
Cr S Reardon  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Development, Ms C Giles  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.31pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and members of the public present to the meeting.

The Mayor read the Kaurna Acknowledgement and advised the meeting would be recorded and published on Council's website for three (3) months.

The Chief Executive Officer read the Opening Prayer.

## **APOLOGIES**

An apology was received from Cr D Proleta.

## **LEAVE OF ABSENCE**

Nil

## **PUBLIC QUESTION TIME**

The Mayor advised there were no questions received for Public Question Time.

## **DEPUTATIONS**

No Deputations were received.

## **PRESENTATION OF MINUTES**

Moved Cr L Braun

Seconded Cr J Woodman

The Minutes of the Council Meeting held on 22 August 2022, be taken as read and confirmed.

**CARRIED  
1481/2022**

## **PETITIONS**

No Petitions were received.

## **COMMITTEE REPORTS**

No Committee meetings were held in September 2022.

### **Council Assessment Panel**

Council noted the Minutes of the Council Assessment Panel meeting held on 23 August 2022.

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## Bring Forward Item MON3

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. That Item MON3 - Motion on Notice: Condolences for Her Majesty Queen Elizabeth II and Acknowledgement of the Proclamation of His Majesty King Charles III – be brought forward as the first item of business to be discussed.

**CARRIED**  
**1482/2022**

## **MON3 Motion on Notice: Condolences for Her Majesty Queen Elizabeth II and Acknowledgement of the Proclamation of His Majesty King Charles III**

*Cr Henningsen left the meeting at 6.35 pm.*  
*Cr Henningsen returned to the meeting at 6.38 pm.*

Moved Cr C Buchanan  
Seconded Cr G Reynolds

### That Council:

1. Acknowledges and pays tribute to Her Majesty Queen Elizabeth II. Her Majesty lived a lifetime of exceptional public service, devotion and true leadership, reigning over 70 years as the longest serving British monarch.
2. Extends its sincere condolences to the Royal Family through the Government's online Condolences Register.
3. Acknowledges the proclamation of His Majesty King Charles III and wishes His Majesty a long and peaceful reign.  
Long live the King!

**CARRIED**  
**1483/2022**  
UNANIMOUSLY

## **GENERAL BUSINESS**

### **GB1 Future Reports for the Policy and Planning Committee**

Moved Cr K Grenfell  
Seconded Cr N Henningsen

### That Council:

1. Notes the report.

**CARRIED**  
**1484/2022**

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**GB2      Annual Report of the Council Assessment Panel for  
2021/22**

Moved Cr S Ouk  
Seconded Cr J Woodman

That Council:

1. Notes the Annual Report of the Council Assessment Panel for 2021/22 period.

**CARRIED  
1485/2022**

**GB3      Miscellaneous Technical Enhancement Code Amendment  
by State Planning Commission**

*Cr B Brug entered the meeting at 6.43 pm.*

Moved Cr C Buchanan  
Seconded Cr L Braun

That Council:

1. Council endorses the General Manager City Development submission support.
2. Approves the Administration to bring back a further report and draft submission to the *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code* for Council's consideration.

**CARRIED  
1486/2022**

**GB4      Future Reports for the Finance and Corporate Services  
Committee**

Moved Cr S Reardon  
Seconded Cr K Grenfell

That Council:

1. Notes the report.

**CARRIED  
1487/2022**

**GB5      Future Reports for the Governance and Compliance  
Committee**

Moved Cr C Buchanan  
Seconded Cr M Blackmore

That Council:

1. Notes the report.

**CARRIED  
1488/2022**

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**GB6 Nominations Sought for a Local Government Representative on the State Records Council**

Moved Cr C Buchanan  
Seconded Cr A Duncan

That Council:

1. Does not recommend a nominee for the State Records Council.

**CARRIED  
1489/2022**

**GB7 Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)**

Moved Cr C Buchanan  
Seconded Cr K Grenfell

That Council:

1. Endorses the following two candidates
  - a. Mr Mark Gray, City of Port Adelaide and Enfield, and
  - b. Ms Annette Martin, City of Charles Sturt, for the position of representative members of the Board of Trustees for the Local Government Finance Authority.
2. Authorises its delegate (Cr Henningsen, or in her absence Cr Braun) to complete the ballot paper accordingly.

**CARRIED  
1490/2022**

**GB8 Nominations Sought for the Local Government Finance Authority Board of Trustees (via the LGA)**

Moved Cr C Buchanan  
Seconded Cr M Blackmore

That Council:

1. Approves for Ms Kate George to be nominated as a local government representative on the Local Government Finance Authority of South Australia Board of Trustees.

**CARRIED  
1491/2022**

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**GB9 Election for the Position of Local Government Association President**

Moved Cr C Buchanan

Seconded Cr S Ouk

That Council:

1. Approves for Mayor Erika Vickery to be selected on the Local Government Association (LGA) ballot paper for the position of LGA President and authorises the LGA delegate, Deputy Mayor Cr Chad Buchanan, or in his absence Mayor Gillian Aldridge, to complete the LGA ballot paper accordingly.

**CARRIED  
1492/2022**

**GB10 Election of Greater Adelaide Regional Organisation of Councils (GAROC) Representatives**

*Pursuant to sections 73 and 74 of the Local Government Act 1999, Mayor G Aldridge declared a material conflict of interest in relation to the matter based on being a current member of GAROC. Mayor Aldridge will deal with the conflict by leaving the meeting.*

*Mayor G Aldridge left the meeting at 6:51 pm.*

*Deputy Mayor, Cr C Buchanan assumed the Chair at 6.51 pm.*

Moved Cr P Jensen

Seconded Cr L Braun

That Council:

1. Approves the nomination of the following two candidates:
  - a. Mayor Gillian Aldridge, City of Salisbury
  - b. Cr Lucas Jones, City of Tea Tree Gullyas members on the North Regional Grouping of the Greater Adelaide Regional Organisation of Councils (GAROC)
2. Authorises the Chair of the 26 September 2022 Council Meeting to complete the ballot paper accordingly.

**CARRIED  
1493/2022  
UNANIMOUSLY**

*Mayor G Aldridge returned to the meeting at 6:52 pm and resumed the Chair.*

**GB11 Future Reports for the Urban Services Committee**

Moved Cr L Braun

Seconded Cr N Henningsen

That Council:

1. Notes the report.

**CARRIED  
1494/2022**

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**GB12 Capital Works - August 2022**

Moved Cr K Grenfell  
Seconded Cr B Brug

That Council:

1. Notes the Capital Works Program update for August 2022 as included in this report.

**CARRIED  
1495/2022**

**GB13 Tree Removal Requests - Monthly Update for August 2022**

Moved Cr C Buchanan  
Seconded Cr L Braun

That Council:

1. Notes the report.

**CARRIED  
1496/2022**

**GB14 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr P Jensen  
Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED  
1497/2022**

**GB15 Community Development - Quarterly Service Update**

Moved Cr P Jensen  
Seconded Cr K Grenfell

That Council:

Notes the report.

**CARRIED  
1498/2022**

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## **GB16 Salisbury Bowling Club - Sponsorship Proposal**

Moved Cr D Hood

Seconded Cr J Woodman

That Council:

1. Notes the 27 September 2021 resolution of Council (1096/2021) on the sponsorship arrangement committed to Bowls SA.
2. Notes that Bowls SA made the decision to discontinue the South Australian Super League following the 2022 event and that the Salisbury Bowling Club have submitted a proposal to the City of Salisbury to re-purpose these committed funds to deliver the Open Pairs Event in 2023, 2024 and 2025.
3. Approves to re-purpose the remaining portion of committed funds (\$30,000) to support Salisbury Bowling Club to deliver the Open Pairs Event in 2023, 2024 and 2025 through an annual \$10,000 sponsorship payment over a three-year term (2023-25 in lieu of the two annual payments of \$15,000 that were remaining on the existing committed arrangement with Bowls SA).

**CARRIED  
1499/2022**

## **GB17 Intercultural Strategic Plan Annual Report**

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED  
1500/2022**

## **GB18 Ability Inclusion Strategic Plan 2020 – 2024 – report for Year 2 (2021/22)**

Moved Cr S Ouk

Seconded Cr C Buchanan

That Council:

1. Notes this report and that the information within will be used to meet the annual reporting requirement for State Authorities under the Disability Inclusion Act 2018 (SA).

**CARRIED  
1501/2022**



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**GB19      Future Reports for the Innovation and Business  
Development Committee**

Moved Cr N Henningsen  
Seconded Cr L Braun

That Council:

1.      Notes the report.

**CARRIED  
1502/2022**

**GB20      Community Requests - Response Dashboard**

Moved Cr B Brug  
Seconded Cr J Woodman

That Council:

1.      Notes the report.

**CARRIED  
1503/2022**

**GB21      Amendment to Code of Practice in relation to remote  
meeting participation protocols**

Moved Cr K Grenfell  
Seconded Cr L Braun

That Council:

1.      The item be deferred until the new Council term.

**CARRIED  
1504/2022**

## **MAYOR'S DIARY**

**MD1      Mayor's Diary**

Moved Cr J Woodman  
Seconded Cr S Ouk

That Council:

1.      Notes this information.

**CARRIED  
1505/2022**

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## REPORTS FROM COUNCIL REPRESENTATIVES

### **Cr S Reardon:**

- Attended a number of community meetings in the Hills Ward
- Attended St Peters Cathedral for the Queen's Memorial Service on 20 September 2022

### **Cr C Buchanan:**

- Pontian Eagles expressed their thanks and appreciation to this Council for the upgrades and particularly to the Mayor for her support.

## QUESTIONS ON NOTICE

### **QON1 Questions on Notice: Ingle Farm and Parafield Gardens Recreation Centres**

The following questions were asked by Cr Kylie Grenfell at the 22 August 2022 Council Meeting and taken on notice:

1. What is the condition of the gutters at both the Ingle Farm and Parafield Gardens Recreation Centres?
2. When was the last full site inspection done on both of these sites, what is the action list coming from these inspections, and how much of the action list has actually been put into action?
3. Is Council aware of any severe health risks that are present at the moment at either of these sites, and if so, what action has been taken to rectify these?

#### **The General Manager City infrastructure provided the following response:**

The roofs and gutters for both the Parafield Gardens and Ingle Farm Recreation Centres were inspected by Cushman & Wakefield's roofing contractor in late June 2022 and early August 2022 correspondingly.

The inspection of the Parafield Gardens Recreation Centre roof and gutters highlighted several areas that required attention to prevent the ingress of water into the roof space and the facility.

The contractor was subsequently engaged and works have now been completed.

Unfortunately, due to wet weather there were leaks into the building that caused damage but were repaired under insurance.

The inspection of the Ingle Farm Recreation Centre roof and gutters highlighted areas that required attention to prevent the ingress of water into the roof space and the facility.

The contractor was subsequently engaged and is currently carrying out the repairs to the roof and gutters for the facility. The works are expected to be fully completed by 7 October 2022.

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Administration carry out annual non-invasive inspections of all Council buildings and identify any potential upcoming maintenance or renewal works that can be programmed for future works.

There is a Reactive and Preventative maintenance program:

- *Reactive maintenance* is unplanned maintenance and can result from vandalism, break ins, weather events and unforeseen failures.  
Response times - safety/emergency: - <2hrs; urgent: - within 24hrs; general: - within 10 business days; noting this is dependent on availability of materials and the works required. This work is either carried out by internal staff or external contractors. The inspection of the Parafield Gardens Recreation Centre roof and gutters highlighted several areas that required attention to prevent the ingress of water into the roof space and the facility.
- *Preventative maintenance* is maintenance performed at regular scheduled intervals to prevent or reduce the risk of failure of the buildings components such as programmed general maintenance; cleaning; sharps/sanitary; HVAC maintenance; solar & gutter cleaning; review of asbestos registers, fire & emergency services; lift/auto door maintenance, testing & tagging. This work is undertaken by specialised contractors.

Non-invasive inspections were carried out at the Parafield Gardens Recreation Centre on the 17 February 2022 and the Ingle Farm Recreation Centre on the on the 2 March 2022.

These inspections highlighted maintenance issues such as door latches and closers requiring adjustment, some window seals requiring replacement, minor damage to the building and general wear and tear with the entire facility requiring repainting at some stage in the future.

Apart from repainting, the detected maintenance issues have been programmed and completed.

There are also maintenance issues that the tenant is contractually obliged to carry out which had not been completed. Administration are working with the tenant in relation to these issues.

Administration are not aware of any severe health risks; there is a minor issue with mould spores in the safe room at the Parafield Gardens Recreation Centre due to water damage. The repairs to the roof will resolve the water damage and the safe room has been locked and will not be utilised until after the repairs are completed and the room treated and repainted.

## QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

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## MOTIONS ON NOTICE

### **MON1 Motion on Notice: Traffic Improvements - Garden Terrace, Mawson Lakes**

This item was WITHDRAWN.

### **MON2 Motion on Notice: Electric Vehicle (EV) Charging Stations**

This item was WITHDRAWN.

*MON3 was brought forward as the first item on the agenda (refer page.3)*

### **MON4 Motion on Notice: Rough Sleepers**

Moved Cr C Buchanan

Seconded Cr D Hood

#### That Council:

In response to the increase in rough sleepers in the City of Salisbury:

1. Authorises the CEO or delegate to write to the Minister for Human Services to:
  - a. request an immediate establishment of outreach services for rough sleepers in the City of Salisbury;
  - b. invite the State Government to second a senior officer to the City of Salisbury to fill the role of Senior Social Planner – Homelessness and Community Safety, funded by the City of Salisbury;
  - c. request that State Government work in partnership with the City of Salisbury to identify strategic opportunities that leverage individual responsibilities to provide increased system capability to address the needs of people at risk within the City e.g. temporary housing requirements.
2. Requests the Administration to provide a report to Council on the current Code Blue and Code Red protocols, and identification of Council infrastructure that could be utilised to support rough sleepers during these periods.

**CARRIED**  
**1506/2022**  
UNANIMOUSLY

## MOTIONS WITHOUT NOTICE

There were no Motions Without Notice.

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**OTHER BUSINESS**

There were no Other Business items.

**ORDERS TO EXCLUDE THE PUBLIC**

There were no Orders to Exclude the Public.

The meeting closed at 7.41 pm.

CHAIRMAN.....

DATE.....