Please note that the audio of this public meeting will be recorded and published on Council's website where it will be available for three (3) months, in accordance with Council's decision.



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

26 SEPTEMBER 2022 AT 6.30 PM

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge

Cr M Blackmore

Cr L Braun

Cr B Brug

Cr C Buchanan (Deputy Mayor)

Cr A Duncan

Cr K Grenfell

Cr N Henningsen

Cr D Hood

Cr P Jensen

Cr S Ouk

Cr D Proleta

Cr S Reardon

Cr G Reynolds

Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry

General Manager Business Excellence, Mr C Mansueto

General Manager City Infrastructure, Mr J Devine

General Manager Community Development, Mrs A Pokoney Cramey

General Manager City Development, Ms M English

Manager Governance, Mr R Deco

Team Leader Council Governance, Ms J O'Keefe-Craig

Governance Support Officer, Ms K Boyd

Council Meeting: 26 September 2022 Index

Kaurna Acknowledgement	p5
Prayer	p5
Apologies	p5
Leave of Absence	p5
Public Question Time	p5
Deputations	
There are no Deputations.	
Presentation of Minutes	p5
Presentation of the Minutes of the Council meeting held 22 August 2022 (see p.269)	
Petitions	p5
No Petitions have been received.	

Committee Reports

No Committee meetings were held in September 2022.

Council Assessment Panel

Council to note the Minutes of the Council Assessment Panel meeting held on 23 August 2022.

Genera	al Business Reports	
GB1	Future Reports for the Policy and Planning Committee	р7
GB2	Annual Report of the Council Assessment Panel for 2021/22	p11
GB3	Miscellaneous Technical Enhancement Code Amendment by	•
	State Planning Commission	p23
GB4	Future Reports for the Finance and Corporate Services Committee	p41
GB5	Future Reports for the Governance and Compliance Committee	p43
GB6	Nominations Sought for a Local Government Representative on the State Records Council	p45
GB7	Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)	p51
GB8	Nominations Sought for the Local Government Finance Authority Board of Trustees (via the LGA)	p59
GB9	Election of the Position of Local Government Association President	p67
GB10	Election of Greater Adelaide Regional Organisation of Councils	
	(GAROC) Representatives	p81
GB11	Future Reports for the Urban Services Committee	p91
GB12	Capital Works – August 2022	p97
GB13	Tree Removal Requests – Monthly Update for August 2022	p103
GB14	Future Reports for the Community Wellbeing and Sport Committee	p111
GB15	Community Development – Quarterly Service Update	p115
GB16	Salisbury Bowling Club – Sponsorship	p121
GB17	Intercultural Strategic Plan Annual Report	p125
GB18	Ability Inclusion Strategic Plan 2020-2024: Report for	205
CD10	Year 2 (2021/22)	p205
GB19	Future Reports for the Innovation and Business Development Committee	p241
GB20	Community Requests – Response Dashboard	p241
GB20 GB21	Amendment to Code of Practice in Relation to Remote Meeting	p243
0021	Participation Protocols	p257
Mayor	's Diary Report	p261
Report	s from Council Representatives	

Questions on Notice p263

QON1 Ingle Farm and Parafield Gardens Recreation Centres

Questions Without Notice

Motions	on Notice	p265
MON1	Traffic Improvements – Garden Terrace, Mawson Lakes	
MON2	Electric Vehicle (EV) Charging Stations	
MON3	Condolences for Her Majesty Queen Elizabeth II and Acknowledgement of the Proclamation of His Majesty King Charles III	
MON4	Rough Sleepers	

Motions Without Notice

Other Business

Orders to Exclude the Public

There are no Orders to Exclude the Public.

CLOSE

John Harry

CHIEF EXECUTIVE OFFICER

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

No Deputations have been received.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 22 August 2022.

PETITIONS

No Petitions have been received.

GB1 Future Reports for the Policy and Planning

Committee

AUTHOR Michelle Whibley, PA to General Manager, City Development

CITY PLAN LINKS 4.2 We deliver quality outcomes that meet the needs of our

community

SUMMARY This item details reports to be presented to the Policy and Planning

Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated,

along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Policy and Planning Committee as a result of a Council resolution.

Meeting - Item	Heading and Resolution	Officer
21/12/2020 4.1.3 Due:	Lindblom Park & Thomas More College Improvements 3. The working party to provide a recommendation to the Policy and Planning Committee by October 2021. March 2023	John Devine
24/05/2021	2021-22 New Initiative Bid Update - Sustainability	Leandro Lopez
2.1.8 Due:	1. That New Initiative Bid OPN000691 - Sustainability Coordination and Partnerships be updated to incorporate a further provision of \$50,000 for 2021/22 and in-principle support for years 2 and 3 subject to a further report within the first 12 months being presented to Council about the collaboration project with other Councils and consideration of other funding opportunities. December 2022	Digon
23/08/2021	Springbank Waters and Wetlands, Burton - Shared Use Path	Jamie Hosking
4.2.4 Due:	3. Approves that staff bring back a report with a proposed policy on shared pathway lighting for consideration by Policy and Planning Committee by no later than December 2021. March 2023	
25/10/2021	Cities Power Partnership Program	Dameon Roy
1.1.1 Due:	2. Defers becoming a partner of the Cities Power Partnership program and that appropriate partnerships be considered following the completion and adoption of the Sustainability Strategy. March 2023	·
25/10/2021	Tourism - Ongoing Visitation & Activation Report	Julie Kushnir
1.2.2 Due:	3. Notes that a further report will be brought back to Council to consider future initiatives identified in The City of Salisbury Visitor Experience 2021 report. March 2023	
28/02/2022	Salisbury North Oval – Precinct Plan Scope Summary	Leandro Lopez Digon
1.1.1 Due:	1. Notes, that a Salisbury North Oval Precinct Plan will be prepared next financial year subject to budget approval and be based on the scope summary as included in this report (Policy and Planning Committee, 21 February 2022 - Item No: 1.1.1) June 2023	
23/05/2022 1.1.1	Lindblom Reserve Strategic Master Plan Report 4. Notes the indicative staging presented within the Master Plan and that a further report will be presented following community consultation that provides further information	Jamie Hosking

	on staging and funding aligned to planned asset renewal	
	within the various Asset Management Plans and includes	
	opportunities for external funding.	
Due:	December 2022	
27/06/2022	Climate Change Youth Forum Outcome	Greg Nield
MWON1	2. Requests that staff bring back a report to the Policy	
	and Planning Committee advising what strategies the	
	City of Salisbury has in place in relation to the	
	recommendations outlined in the Deputation report	
	from Ms Emily Williams.	
Due:	October 2022	
25/07/2022	Strategic Growth Framework	Leandro Lopez
1.4.1	Council has previously resolved this resolution to be	Digon
-	confidential.	
Due:	March 2023	
25/07/2022	District Level Playground for Amsterdam Reserve	John Devine
US-MON1	3. Requests Administration to provide the draft Master	
	Plan and associated costings to the Policy and	
_	Planning Committee meeting in six months' time.	
Due:	January 2023	
22/08/2022	Sustainability Strategy 2035	Michelle
1.1.1	4. Notes that Administration will bring back a proposed	English
	budget and implementation plan for the draft	
	Sustainability Strategy 2035 for Council's consideration and approval.	
	5. Notes that Administration will bring back a report on the	
	proposed public consultation process for Council's	
	consideration and approval.	
Due:	January 2023	

4. **CONCLUSION / PROPOSAL**

4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

GB2	Annual Report of the Council Assessment Panel for 2021/22	
AUTHOR CITY PLAN LINKS	Chris Zafiropoulos, Assessment Manager, City Development 3.4 Our urban growth is well planned and our centres are active 4.2 We deliver quality outcomes that meet the needs of our community	

SUMMARY The Council Assessment Panel Annual Report for 2021/22

provides an outline of the activities and performance of the Panel

and advice on trends and issues for the period.

RECOMMENDATION

That Council:

1. Notes the Annual Report of the Council Assessment Panel for 2021/22 period.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Council Assessment Panel Annual Report 2021/22

1. BACKGROUND

- 1.1 Council is required to establish the Council Assessment Panel as the relevant authority for the purposes prescribed in the *Planning, Development and Infrastructure Act 2016* relating to assessment and determination of development applications which fall under the Panel's responsibility.
- 1.2 The General Operating Procedures of the Panel require an annual report to be provided to Council via the appropriate Standing Committee. This report provides an outline of the activities and performance of the Panel and advice to Council on trends and issues over the 2021/22 financial year.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 The Panel endorsed the Annual Report at its meeting held on 23 August 2022.

3. REPORT

3.1 The Council Assessment Panel Annual Report for 2021/22 is provided in Attachment 1.

4. CONCLUSION / PROPOSAL

4.1 The Council Assessment Panel Annual Report for 2021/22 be noted.



2021/22 Annual Report of the Salisbury Council Assessment Panel

August 2022

1 | P a g e

Contents

Background	3
Report	3
Overview of the Panel	
Planning, Development and Infrastructure Act 2016	4
Panel Performance	5
Presiding Member General Comments	7
Conclusion	7
ATTACHMENT 1. Applications Considered July 2021. June 2022	

BACKGROUND

- 1.1 Council is required to establish a Council Assessment Panel (CAP) to assess and determine development applications assigned to the Panel under the *Planning*, *Development and Infrastructure Act 2016* (the Act) (or during the transition period, development applications delegated to the Panel by Council under the *Development Act 1993*).
- 1.2 The Panel has established in its General Operating Procedures a process to provide Council an annual report via the appropriate Standing Committee. This report provides an outline of the performance of the Panel and advice to Council on trends and issues.
- 1.3 The Panel endorsed this report at its meeting held August 2022.

REPORT

Overview of the Panel

1.4 In accordance with the Act, Council has appointed five members to the Panel comprising four independent members and one elected member. A deputy elected member has also been appointed for this term.

Mr Terry Mosel Presiding Member
Mr R Bateup Independent Member
Ms C Gill Independent Member
Mr M Atkinson Independent Member
Mr B Brug Elected Member

Ms Shiralee Reardon Deputy Elected Member

- 1.5 The Act provides that an Assessment Panel will be a relevant authority (planning and building) in relation to a proposed development that is to be undertaken within the area of a council, unless another authority is prescribed by the Act or regulations (section 93 of the Act). The Assessment Panel is designated the relevant authority for Performance Assessed development under section 107 of the Act where notice of the application must be given under section 107(3) of the Act.
- 1.6 The Panel takes considerable effort in providing an environment for hearing representors in a way to encourage participation, recognising that for some members of the community presenting to a formal committee in front of a gallery can be an intimidating experience.
- 1.7 The Panel has established General Operating Procedures in accordance with the requirement under the Act. A copy of the General Operating procedures is published on Council's website.

3 | Page

Planning, Development and Infrastructure Act 2016

- 1.8 The Act has established specific statutory functions for the Council Assessment Panel, including that the Panel is assigned as a relevant authority in its own right under the Act.
- 1.9 The Panel is now required to consider the following additional administration matters under the Act:
 - · Delegations.
 - Policy for the Assessment Panel review of Decisions of the Assessment Manager.
 - · Standing referral for Building Rules Assessment.
 - · Procedure for Appeals.
- 1.10 The Panel's consideration of these matters is summarised in Attachment 2 and includes seventeen reports in relation to these matters.

Delegations

- 1.11 In the exercise of its duties, the Panel has provided delegations to Council staff to undertake specific duties and exercise powers on its behalf in relation to planning applications.
- 1.12 Delegations are necessary for an effective and efficient development assessment system to the achieve outcomes prescribed under the Act. Tasks delegated to Council staff facilitate the assessment process.
- 1.13 The Panel reviewed in delegations during this period and determined to retain the following delegations for development applications to the Assessment Manager:
 - Where no valid representations are received; or
 - All valid representations are withdrawn; or
 - No valid representor wishes to be heard.
- 1.14 These delegations are the same as those that Council previously delegated to staff under the Development Act 1993.

Policy for the Assessment Panel review of Decisions of the Assessment Manager

- 1.15 The Act provides that where the application is made to an Assessment Manager, a person who has applied for the development authorisation may apply to the Assessment Panel for a review of a prescribed matter. A prescribed matter essentially includes any aspect of the development application. The Local Government Association has provided templates for this process and the Panel has adopted a procedure to facilitate this process. The procedure in published as part of the Panel's General Operating procedures.
- 1.16 A person that has the benefit of this review may also still apply to the Environment, Resources and Development Court (ERD Court) for a full hearing of the matter. The person may also appeal against the review decision of the Panel.
- 1.17 There have been no applications to the Panel for a review of a decision by the Assessment Manager for this period.

4 | P a g e

Standing referral for Building Rules Assessment.

1.18 The Act assigns the Panel as the relevant authority for the Building Rules Assessment where the applicant does not nominate a building certifier for the building assessment. The Act provides that Panels may refer a proposed development which involves the assessment of the Building Rules to the council for the area in which the proposed development is to be undertaken. The Panel has referred the building rules assessment to Council, which was considered by Council at its meeting December 2020 and where Council delegated these functions to the Chief Executive Officer.

Procedure for Appeals

1.19 The Panel has been assigned a relevant authority in its own right under the Act. The implication of this change is that the Panel will be the respondent to appeals against their decisions, rather than the Council. The Panel had three appeals lodged during this period, which are discussed below in section 1.22.

Panel Performance

- 1.20 The Panel held ten (10) meetings over the period and considered thirteen (13) development applications. The option of attending meetings by electronic means was made available to all attendees during specified periods of restriction due to Covid-19.
- 1.21 The Panel approved nine (9) development applications and refused four (4) development applications that it considered during this period.
- 1.22 Two appeals have been lodged in the last 12 months against decisions of the Panel. The appeals against the Panel are still pending before the ERD Court. The appeal matters are summarised below.

Applicant Appeal to Environment, Resources and Development Court, Tony Maiello (N27 Pty Ltd) v City of Salisbury (ERD-22-000014) - Development Application 361/1618/2020/2A

The Applicant appealed against the decision of the Panel to refuse the development application. The applicant presented two alternative proposals in response to the decision of the Panel but the amendments did not address the concerns of the Panel. The matter is to be scheduled for a hearing before the ERD Court.

Applicant Appeal to Environment, Resources and Development Court, 48 Commercial Road, Salisbury Pty. Ltd. v Salisbury Council Assessment Panel (ERD-22-000046) - Development Application 21034988

The Applicant appealed against the decision of the Panel to refuse the development application. The matter has been deferred at the request of the applicant who has advised that the land has been sold to another party. In the interim, the applicant has submitted a new development application for land division only. The new application is presently on hold pending further advice from the applicant.

5 | Page

1.23 A summary of key statistics is provided in the table below.

	2020/21	2021/22
Meeting		
Number	11	10
Applications	11	13
Applications with	10	13
representors		
Business Items		
Delegations, quarterly	17	17
reports from Assessment		
manager, Operating		
Procedures, Appeal matters		
Decisions		
Approve	11	9
Refuse	0	4
Defer	0	1
Deemed Consent	0	
ERD Court Appeals		
Applicant	0	2
ERD Court Decisions		
Compromise	0	0
Appeal withdrawn	0	0
Appeal upheld	0	0
Appeal dismissed	0	0
Still Pending	0	2

- 1.24 An overview of the development applications considered by the Panel is provided in Attachment 1.
- 1.25 While the number of applications considered by the Panel is low, they often represent the more complicated and contentious proposals, where representors have objected to a proposal or an element of a proposal. A total of thirteen (13) applications considered by the Panel included verbal submissions from representors.
- 1.26 The Panel considered a relatively broad range of development applications including residential infill development, major Council developments, commercial and industrial developments with residential interface issues.
- 1.27 The applications that are not considered by the Panel are assigned by the Regulations to either the Assessment Manager, State Commission Assessment Panel or in the case of a Deemed to Satisfy Development, an applicant may choose to use an Accredited Professional.

Key Policy and Operational Issues

1.28 The Panel has also undertaken a review of completed developments that the Panel has determined. The review is intended to understand the outcomes from the development and how issues considered by the Panel have resulted in the completed development. During this period the Panel reviewed development industrial development applications with an interface to adjoining residential areas. In both instances, acoustic engineers where engaged to review the operations of the proposed uses and the appropriateness of the proposals, given the potential noise impacts and having regard to the EPA noise Policy. In both matters, mitigation measures have been employed which appear to have achieved satisfactory results. These developments highlight the importance of strong policy considerations that should be applied in interface areas. Given the extent of such interface areas within

6 | P a g e

the City of Salisbury, Council may wish to undertake a more in depth review of interface policy considerations throughout the Council area.

Presiding Member General Comments

- 1.29 As I have previously mentioned, one of the many functions of the Presiding Member is to ensure that those in attendance understand the independence of the CAP, that those who are entitled to make representations are able to do so in a comfortable and non-threatening environment and in a manner able to be clearly heard and understood by the CAP, that the discussion fully utilises the professional experience and expertise of all Panel Members and the decisions made with common sense appropriately balancing the public interest as expressed in the planning policy with the interests of the applicant. The Panel has continued to deliberate the matters before it in this way.
- 1.30 The onerousness of the assessment of development proposals is made all the more so by the way in which planning policy is necessarily expressed, the vastly different circumstances that apply to each and every proposal that must be taken into account and the directives that have evolved from a long history of litigation in the planning and development jurisdiction. In light of this the CAP continues to place a heavy reliance on the professionalism of the planning staff and with the introduction of the Planning and Design Code, will be informed with the necessary interpretation of this new policy regime by future court decisions.
- 1.31 The CAP reviewed its delegations to Council staff this year, following 12 months of operation under the *Planning, Development and Infrastructure Act 2016*. The CAP has sought to ensure the transition to the new system balanced changes that are necessary by the reform with Council's programs that support exceptional customer service levels and efficient timeframes within allocated resources. Quarterly reports provided to the Panel identify all the applications determined under delegated authority by the Assessment Manager. The CAP determined to maintain the delegations as they are providing the appropriate balance of the Panel assessing more contested development applications and delegating other development applications to the Assessment Manager to maintain customer service levels within current resourcing. The Panel will continue to monitor delegated applications and review its delegations every 12 months.
- 1.32 The CAP has now assessed a number of development applications under the new Planning and Design Code. While the CAP is still developing a more in depth knowledge and understanding of the Code, it is apparent that the policy approach of increased mixed use and flexibility within residential type zones brings greater spectrum of interpretation on the appropriateness of non-residential uses within residential type zones. The implication is less certainty for applicants and also the community. The announcement of the Planning System Implementation Review by the Minister for Planning is an opportunity for the Council to consider this issue in its submission to the review.

CONCLUSION

1.33 The Council Assessment Panel Annual Report for 2021/22 summarises the activities and outcomes of the Panel over the preceding financial year. The Panel is operating effectively, and reaching decisions on development applications following consideration of relevant matters under the previous Development Plan and now the Planning and Design Code in accordance with its operating procedures. Accordingly, this Report is submitted to Council for noting.

7 | Page

ATTACHMENT 1: APPLICATIONS CONSIDERED JULY 2021 - JUNE 2022

Meeting Date	Application Number	Address	Proposal Description	Category	Decision	Representors / No. verbal	
27 July 2021	21007764	19-23 Park Way, Mawson Lakes SA 5095	Additions to existing research facility including	n/a	Approved with	Received – 3	
		and 25-31 Park Way, Mawson Lakes	reconfiguration of carpark and fencing, relocation		conditions	Heard – 2	
			of storage yard, and landscaping				
	21004673	Unit 4, 51-53 Stanbel Road Salisbury Plain	Change of use from warehouse to light industry	n/a	Approved with	Received – 9	
			(Cabinet Making) for Unit 4 only		conditions	Heard – 1	
	-	tion of the Planning and Design Code		I .			
24 August 2021		development assessment workshop					
	Assessment Manag	er Quarterly Report – March to June 2021					
	Delegations						
	CAP Operating Proc	edures					
28 September 2021	361/128/2021/3B	105-109 Park Terrace, Salisbury	, ,	3	Deferred	Received – 25 plus petition	
			high monopole with triangular headframe			Heard – 10	
			supporting nine (9) antennas (31.3m max height)				
			with associated equipment shelter and 2.4 metre				
			high compound fencing				
		e Council Assessment Panel for 2021/22			1		
23 November 2021	21025238	Unit 4, 6-12 Stanbel Road, Salisbury Plain	Change of use from warehouse to light industry	n/a	Approved with	Received – 5	
			(Manufacturing of air conditioning components)		conditions	Heard – 2	
	264 /24 /2024 /24	25 44 1 - 1 - 2 1 - 2 - 5 1 5 - 1	for Unit 4 only	2	D-fI		
	361/24/2021/2A	35-41 Lantana Drive, Parafield Gardens	Fourteen two storey dwellings, retaining walls and	2	Refused	Received – 5	
	261/1074/2010/LD	25 At Lantana Driva Darafield Condens	fencing Land Division (Torrens Title) - Creation of 15	2	Defined	Heard – 3	
	361/1974/2019/LD	35-41 Lantana Drive, Parafield Gardens	allotments from 1 allotment and public roads	2	Refused	Received – 6 Heard – 3	
	CAR Operating Proc	taduras	allotments from 1 allotment and public roads			neard – 3	
	CAP Operating Procedures Assessment Manager Quarterly Report – July to September 2021						
21 December 2021	361/1618/2020/2A	173-175 Park Terrace, Brahma Lodge	Retention of existing residential units, demolition	2	Refused	Received – 2	
21 December 2021	361/1618/2020/2A	173-175 Park Terrace, Brahma Lodge	of existing utility building, construction of three (3)	4	Refused	Heard – 1	
			two-storey group dwellings and pergola, vehicle			neard - 1	
			access from rear laneway, alterations to onsite car				
			parking, retaining walls, fencing, landscaping and				
			provision of communal areas.				
	21023908	19 Penner Crescent, Para Hills	Three single storey detached dwellings in terrace	n/a	Approved with	Received – 2	
			arrangement, combined retaining walls and	.,,-	conditions	Heard – 2	
			fencing exceeding 2.1 metres in height				
	Council Assessment	Panel Meeting Schedule					
23 February 2022	361/128/2021/3B	105-109 Park Terrace, Salisbury	Telecommunications Facility comprising 30 metre	3	Approved with	Received – 25 plus petition	
			high monopole with triangular headframe		conditions	Heard – 10	
	I		supporting nine (9) antennas (31.3m max height)	I	I		

Meeting Date	Application Number	Address	Proposal Description	Category	Decision	Representors / No. verbal			
			with associated equipment shelter and 2.4 metre						
			high compound fencing						
	Assessment Manager Quarterly Report — September to December 2021								
	Council Assessment Panel 2022 meeting schedule								
	Appeal update								
29 March 2022	21027237	138 WATERLOO CORNER RD PARALOWIE	Redevelopment of existing hotel (Addition of a	n/a	Approved with	Received – 2			
			beer garden, reconfiguration of car parking, two (2)		conditions	Heard - 2			
			advertisements, 2.4m high fencing and						
			landscaping)						
	21034988	89 - 97 Kings Road, Salisbury Downs	Land Division - Creation of 18 Allotments, Public	n/a	Refused	Received – 30			
			Roads and Reserve and construction of Retail Fuel			Heard - 5			
			Outlet with associated Signage and Fencing (on						
			proposed Allotment 100)						
	Council Assessment Panel 2022 meeting schedule								
27 April 2022	Appeal matter for consideration								
	Appeal matter for consideration								
	Delegations								
	Assessment Manager Quarterly Report — December to March 2022								
24 May 2022	22002996	Lot 65 Happy Home Drive, Salisbury	Aquatic centre redevelopment comprising new	n/a	Approved with	Received – 4			
		North	indoor and outdoor swimming pools, water play		conditions	Heard - 1			
			areas, gymnasium, multi-purpose rooms,						
			amenities, tennis court clubroom, plant room and						
			alterations to existing car parking, removal of three						
			(3) significant trees and new landscaping						
	22008360	The Paddocks comprising Lot 2 (CT6079/2	Demolition of two (2) existing sports clubrooms,	n/a	Approved with	Received – 5			
		& CR-6223/525), Lot 12 (CT-5471/511)	construction of a single storey sports clubroom,		conditions	Heard - 1			
		and Lot 14 (CT-6098/381)	shed, amenities, removal of 9 Regulated Trees, car						
			parking and landscaping						
28 June 2022	22006655	24-30 KAURNA AV EDINBURGH	Change of use from Light Industry to General	n/a	Approved with	Received – 4			
			Industry (consisting of four (4) tenancies		conditions	Heard - 2			
			comprising machinery, equipment and steel						
			fabrication, geo-membrane fabrication, metal						
			pressing and assembly)						

GB3 Miscellaneous Technical Enhancement Code
Amendment by State Planning Commission

AUTHOR Peter Jansen, Strategic Planner, City Development

CITY PLAN LINKS 3.4 Our urban growth is well planned and our centres are active

SUMMARY

The State Planning Commission has released the Miscellaneous Technical Enhancement Code Amendment which is focussed on specific technical matters. It is considered the proposed amendments are an improvement to the policy and warrant support from Council. Other matters outside of the Code Amendment that are an issue to Council will require submissions through separate means such as the concurrent Expert Panel Implementation Review of the *Planning, Development and Infrastructure Act* and Planning and Design Code, or the ongoing use of the electronic lodgment Portal.

RECOMMENDATION

That Council:

- 1. Notes that the General Manager City Development has lodged a submission in support of the Miscellaneous Technical Enhancement Code Amendment by the State Planning Commission.
- 2. Approves the Administration to bring back a further report and draft submission to the *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code* for Council's consideration.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Fact Sheet
- 2. Submission

1. BACKGROUND

- 1.1 The Planning and Design Code (Code) replaced all Councils' Development Plans in March 2021. The Code provides the policies and technical standards for assessment by authorities of land use development applications. The Code is maintained by the State Planning Commission (SPC).
- 1.2 The SPC has monitored the Code through ongoing internal reviews, stakeholder comments, issues registered on the South Australian Planning Portal, workshops and monthly forums with the planners.
- 1.3 As a result of this monitoring, the SPC has focused this Miscellaneous Technical Enhancement Code Amendment on specific policies of a technical nature to improve its clarity, consistency, system efficiency and procedures, and correct errors across the whole of the Code. It is not intended to involve significant policy change or the intent of the zones, subzones, overlays that now exist in the Code.

- 1.4 The Administration has made a Submission prior to the September Council meeting due to the closing date being the 23rd September. An update as a result of the Council meeting will be made if required to the State Planning Commission.
- 1.5 The Code Amendment and its attachments have not been included in this report due to their size. The Code Amendment and supporting information can be read at https://plan.sa.gov.au/ data/assets/pdf file/0004/1080409/Miscellaneous Techni cal Enhancement Code Amendment for consultation.pdf
- 1.6 The State Government has commissioned a separate broader review of the planning system reforms which is due on 16 December 2022. This broader review will consider the significant issues of infill development, car parking, protection of character, heritage and tree canopy. A separate report will be presented to Council on this matter, and will likely contain many of the comments made by Council in the submissions during the preparation of the Planning and Design Code.

2. CITY PLAN CRITICAL ACTION

2.1 Nil

3. CONSULTATION / COMMUNICATION

- 3.1 Internal
 - 3.1.1 Development Services
- 3.2 External
 - 3.2.1 Planning and Land Use Services

4. REPORT

- 4.1 The Code Amendment has identified 115 proposed policy amendments across all the zones and other parts of the Code. These include:
 - Rules of interpretation
 - Zones and Subzones
 - Overlays
 - General Development Policies
 - Land Use Definitions
 - Administrative Terms and Definitions
 - Referrals
 - Local Heritage Places
- 4.2 Not all of these amendments affect the City of Salisbury policies. The proposed amendments have been reviewed for their impact on the City of Salisbury, and in general are considered to be an improvement to the current policies.
- 4.3 The following proposed amendments are considered to be worth highlighting:
 - 4.3.1 Public Notification
 - A proposed amendment is to allow a relevant authority to determine if a
 variation to the items listed in the exclusions from public notification tables are
 minor in nature. Currently, the public notification table for each zone lists
 items that do not require consultation unless specific criteria exist (eg wall
 length of 11.5m on the boundary). This proposed amendment will allow the

Authority to determine whether the variation is acceptable in the circumstances despite not meeting the criteria.

- Amend the public notifications tables to exclude (but still require assessment from authorities):
 - o air conditioners;
 - carports;
 - o decks;
 - o fences:
 - o outbuildings;
 - o pergolas;
 - o private bushfire shelter;
 - o retaining walls;
 - o shade sails;
 - o solar photovoltaic panels on rooves;
 - o swimming pools and spas;
 - o verandahs; and
 - o water tanks.
- Amend the notifications tables across the zones to amend errors such as incorrect references, duplication, inconsistency of triggers for on boundary development, and also land division exclusions.
- Amend the notifications tables to ensure all types of building activity on railway land is not exempt from notifications for the relevant zones.
- Amend the notifications tables so that 'partial demolition' is included in references to 'demolition' for heritage places
- 4.3.2 Building Heights, setbacks, terminology relating to south facing, Building and Dwelling walls references.
- Some zones have policy guiding building heights, but results in having to meet two different outcomes. The amendments seek to ensure only one building height outcome is required.
- Amend wording so that a common usage of south facing terminology is applied across the policies.
- Amend wording so that a common usage of wall height, building height, side setback is applied.
- Amend wording in some zones to ensure consistent terminology applies to policies for assessing Walls for residential and non-residential buildings.
- 4.3.3 Overlay relevance to Common and Minor Development assessment
- Overlay policies such as Built Form, Heritage, Hazards and others are the
 principal policy tool. They span across multiple zones and multiple Overlays
 may apply to an area. The current application of the Overlay policies is
 resulting in minor developments such as pools, carports and verandahs
 requiring assessment when it is not necessarily intended. This Code
 Amendment seeks to identify the minor developments that are not considered
 relevant in the Overlays.

- 4.3.4 Detached Dwellings and Medium and High-Rise Development policy relevance
- There are instances when dwellings of three stories are not triggering the associated medium rise design policies in various zones. It is proposed to ensure the policies are applied to the affected zones.
- 4.3.5 Dwelling Alterations and Building Additions Assessment Pathways in the Portal
- The online enquiry and application Portal does not provide a selection for building additions or internal building work for proposals that are not a dwelling addition. This then triggers all policies to be applied for assessment of such items and results in a more complex assessment than is required. The Code Amendment seeks to introduce an additional development type in the Portal to overcome this issue.
- 4.3.6 Interface Height Multiple Zones
- The criteria for interface heights is inconsistent across some zones, and it is proposed to amend the Code terminology, policies and supporting diagrams to correct the issue.
- 4.3.7 Land Division and site contamination policy
- Referral to the Environment Protection Agency is required in certain circumstances, but the policies are not linked to development type, which makes it difficult to ascertain whether referral will be required. It is intended to ensure that land division triggers the appropriate policies for assessment.
- 4.3.8 Replacement buildings in Coastal Flooding Overlay
- The Overlay requires development to be protected from sea flood risk and 1m rise. This applies to dwellings. It is considered that replacement buildings may have a significant difference between the existing finished floor levels and what the Overlay requires, and therefore the Code Amendment seeks to correct this.
- 4.3.9 Affordable Housing Overlay referral trigger
- The Overlay resulted in unnecessary referrals of the South Australian Housing Authority for its own developments, and will be corrected in the Code Amendment.
- 4.3.10 Major Urban Transport Routes Overlay revised policy and referrals
- The Overlay triggers referral to the Commissioner of Highways for development abutting selected roads or within 25m of intersections with local roads. It is intended to reduce unnecessary referrals for matters such as changes of use from residential to shop or office and the like, provided it is less than 250sqm gross leasable floor area.
- The Amendment will also implement changes to criteria as a result of updates to the Austroads Guide to Road Design.

Page 26 City of Salisbury

4.3.11 Decks design and general development policies

It is considered by the State Planning Commission that there are not sufficient
assessment provisions for decks which results in consideration of the whole of
the Code by authorities. It is proposed that additional policy be introduced for
decks which has regard to setbacks, site coverage, finished floor levels and
incorporate screening from adjacent sites.

4.3.12 Heavy Vehicle Parking Policy and definition review

The parking of vehicle weighing more than 3,000kg on residential land is
development, but does not have any specific policy within the Code that
guides assessment. It is considered warranted to create a definition and
associated policy with the Transport, Access and Parking general module to
guide assessment.

4.3.13 Land Use Definitions

 New definitions are proposed for Heavy Vehicle Parking, Function Venue and Catalyst Site. Clarification to the definitions for Ancillary Accommodation, Caravan and Tourist Park, Commercial Forestry, Educational Establishment, Indoor Recreational Facility, Offices, Pre-schools, Renewable Energy Facility, Tourist Accommodation, Workers Accommodation are proposed.

4.3.14 Administrative Terms and definitions

- Updates to the terms Building Height, Building Line, and Wall Height will apply, and there will be new terms for Catalyst Site, Direct Overlooking, High Frequency Public Transit Area and Post Height.
- The proposed term Direct Overlooking will define the distance and angle for 'direct' as having a 15m radius and 90-degree angle from the centre of the window, or 15m from any point of a balcony, deck or terrace, and have diagrams provided to assist interpretation.
- 4.4 It is considered the proposed amendments are improvements to the Planning and Design Code and should be supported.
- 4.5 This Miscellaneous Technical Enhancement Code Amendment is only seeking comments on the very specific matters it is proposing. Matters not in the Code Amendment will be required to be presented through the separate *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code*, or through the ongoing electronic lodgment Portal.
- 4.6 This would apply to the matters previously raised by Council during the drafting of the Planning and Design Code, and for the Places of Worship policy issue.
- 4.7 A report will be presented to Council to consider matters that may warrant a submission to the separate *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code.*

Page 27 City of Salisbury

5. CONCLUSION / PROPOSAL

- 5.1 It is considered the specific matters raised in the Miscellaneous Technical Enhancement Code Amendment are improvements to the Planning and Design Code and should be supported.
- 5.2 Issues outside of this Code Amendment will be addressed through a draft submission to the *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code* that will be prepared for Council's consideration.



Fact Sheet

Miscellaneous Technical Enhancement Code Amendment

Overview

The Miscellaneous Technical Enhancement Code Amendment proposes a series of technical amendments which aim to enhance the general performance and operation of the Planning and Design Code (the Code).

This Code Amendment is primarily focused on addressing elements of a technical and operational nature within the Code, as opposed to changing policy intent or outcomes.

The Miscellaneous Technical Enhancement Code Amendment has been prepared by the State Planning Commission (the Commission) and represents the first of what will be a regular review and "tune-up" of technical or operational aspects of the Code, based on stakeholder feedback.

The Miscellaneous Technical Enhancement Code Amendment is informed by valuable feedback received from local council, planning industry professionals and other users of the Code during its first year of operation.

The Miscellaneous Technical Enhancement Code Amendment is focused on:

Technical Matters Policy clarity and interpretation Consistency and alignment with drafting principles Principles System efficiency and procedural matters Other technical improvements

This fact sheet provides an overview of the key amendments proposed in the Miscellaneous Technical Enhancement Code Amendment, with references to page numbers in the official Code Amendment Document for further information. The Code Amendment Document can be viewed on the PlanSA portal: plan.sa.gov.au/en/ca/mte

What is a Code Amendment?

The Planning and Design Code (the Code) contains the planning rules and policies that guide what can be developed in South Australia. Planning authorities use these planning rules to assess development proposals.

A Code Amendment is a proposal to change the policies, rules, or mapping within the Code, which can change the way that future developments are assessed.



Code Amendments must be prepared according to certain processes set out by legislation (the *Planning, Development and Infrastructure Act 2016* and associated Regulations).

Code Amendments may be undertaken by a range of entities including the State Planning Commission, the Chief Executive of the Department for Trade and Investment, local councils, state agencies or people who have an interest in the land.

Background

In July and August 2021, the Commission instigated a 'call for issues' to assist with informing the scope of the Miscellaneous Technical Enhancement Code Amendment. This process called upon planning and development professionals, along with the public generally, to flag elements of a technical nature which should be addressed via this Code Amendment.

In 2021 Planning and Land Use Services staff from the Department for Trade and Investment (the Department) also held a workshop with planning staff from several local councils to identify technical or operational aspects of the Code which should be addressed.

The items raised during the 'call for issues' and early stakeholder consultation, along with issues raised via the PlanSA Service Desk, now form the basis of the amendments proposed in the Miscellaneous Technical Enhancement Code Amendment.

What is being proposed?

The Miscellaneous Technical Enhancement Code Amendment proposes a series of amendments which aim to enhance the operation of the following key areas of the Code:

- Public notification tables
- · Assessment pathways
- Overlays and referrals
- Definitions
- Restricted Development
- Policy terminology
- Expanded policy
- · Rules of Interpretation
- · Character and Heritage identification
- Classification tables / Linkages

The full details of each amendment proposed in the Miscellaneous Technical Enhancement Code Amendment are listed in the draft Code Amendment Document which can be viewed on the PlanSA portal: plan.sa.gov.au/en/ca/mte

The following pages of this fact sheet provide a 'high-level' overview of the proposed amendments, with references to the corresponding pages of the Code Amendment Document for further information.

Some of the terminology in this fact sheet is quite technical. For more information on how the Planning and Design Code works, and what some of the key planning terms mean, please refer to the recently updated 'Guide to the Planning and Design Code' which can also be found on the PlanSA portal.



1. Public notification tables

Public notification (the act of publicly notifying people of any proposed development) is legislated in *The Planning Development and Infrastructure Act 2016* (the Act). The Act prescribes that all properties within a 60-metre radius of a proposed development site must be notified if the proposed development meets certain criteria.

'Public notification tables' in the Planning and Design Code are used to identify which classes of development are exempt from requiring public notification.

The Miscellaneous Technical Enhancement Code Amendment proposes amending the public notification tables in the Code to improve consistency and avoid classes of development being inadvertently subject to public notification when not required.

Some of the proposed amendments to the public notification tables are outlined below. To view the full list of proposed amendments, refer to pages 42-80 (section 2.3.2.10. Notification Tables – Table 5 – Procedural Matters (PM)) of the Code Amendment Document.

Minor development

In a number of zones, minor forms of development (including carports, pergolas and fences) are listed in the public notification tables together with more substantial forms of development (such as a new detached dwelling).

The way the public notification tables are grouped, and the exception criteria arranged, means that minor developments are sometimes triggering the need for public notification which is not the intent of the Code.

To correct this, it is proposed that a new "part" be added to the public notification tables to ensure that minor forms of development are not subject to notification where notification is not required. Minor development will still of course be subject to performance assessment by the relevant authority (most often local council).

Addition to the "exception" criteria

Some forms of development are exempt from public notification subject to meeting certain "exception" criteria (for example not exceeding a prescribed height or length of building on a boundary).

A new clause is proposed to enable the relevant authority (most often local council) discretion to deem a departure from an exception criteria as "minor", and therefore not require notification, on a case-by-case basis.

For example, a garage that is proposed to be built on a common boundary for a length 11.6m, where the "exception" in a notification table only allows up to 11.5m of building length, could be deemed minor by the relevant authority in certain circumstances such as adjoining an existing shed on the neighbouring property.

Errors and inconsistencies

Amendments are proposed to correct errors and inconsistences where the public notification tables do not align with existing zone policy.



Demolition

Amendments are proposed to clarify that partial demolition of a Heritage Place requires public notification. It is also proposed to exclude the requirement for public notification for buildings of no heritage value within areas subject to the Historic Areas and State Heritage Areas Overlay (at the discretion of the relevant authority).

Common and ancillary development – changes to 'accepted' and 'deemed-tosatisfy' pathways

Common development proposals such as detached dwellings, carports and outbuildings often have either an 'accepted' or 'deemed-to-satisfy' assessment pathway, whereby if certain prescribed criteria are met then planning approval is either:

- (a) not required for accepted development (this applies to very minor low-impact development such as an underground water tank), or
- (b) must be granted in the case of deemed-to-satisfy development.

However, in many instances an 'accepted' or 'deemed-to-satisfy' pathway is not applicable where an Overlay applies to indicate that it is an area of potential state interest (for example, a Coastal Areas Overlay or Historic Areas Overlay).

The Code Amendment proposes removing some unnecessary state interest Overlay exclusions – particularly in the case of proposed ancillary development which is consistent with the already established/approved primary use of the land for dwelling purposes.

Refer to pages 92-105 (section 2.3.2.14. Common and Minor Development – Overlay Relevance – Assessment Pathways) of the Code Amendment Document for more detail on proposed changes that will affect common and ancillary development pathways.

3. Overlays and referrals

Minor amendments are proposed to some Overlay policies in the Code as they relate to referrals to other state government departments.

'Referrals' are triggered by a development proposal if a government department (the Department of Environment and Water for example) has an interest in that land.

The Code Amendment proposes minor changes to address inconsistencies and remove any unnecessary referral triggers for these agencies.

Refer to pages 136-181 (section 2.3.3. Part 3 – Overlays) of the Code Amendment Document for more detail on proposed changes to Overlays and referrals.

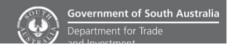
4. Land Use and administrative definitions

The Code Amendment proposes to modernise a small number of definitions in the Code to provide greater clarity and to address minor inconsistencies. The following definitions are proposed to be adjusted:

- Ancillary accommodation
- Tourist accommodation
- Commercial forestry
- Indoor recreation facility
- Office

- Pre-school
- · Educational establishment
- Worker's accommodation
- Building line

saplanningcommission.sa.gov.au PlanSA@sa.gov.au PlanSA Service Desk 1800 752 664



4

And the following new definitions are proposed to be incorporated into the Code:

- Heavy vehicle parking
- Function centre
- Catalyst site
- Direct overlooking

Refer to pages 221-254 (section 2.3.7. Part 7 – Land Use Definitions and section 2.3.8. Part 8 Administrative Terms and Definitions) of the Code Amendment Document for more detail on the proposed changes to Land Use and Administrative definitions in the Code.

5. Restricted Development

The restricted development threshold is a procedural trigger applied under the Code to development which requires a more rigorous planning assessment by the State Planning Commission rather than a local planning authority. Within each zone in the Code, there are tables which identify restricted classes of development for that particular zone.

The Code Amendment proposes to remove some restricted classes of development from identified zones which the Commission does not believe warrants its consideration and which can be appropriately assessed by the relevant local authority (most often local council).

To help guide what classes of development should and should not be listed as a 'restricted' form of development, the Commission has established the following new principles:

- Principle 1: Warrants assessment at a state-level due to strategic implications and impacts.
 For example, a large retail centre development will warrant assessment by the Commission as it
 may have a broader impact on the form and pattern of development across a region which may in
 turn impact equitable public access to shopping, administrative, cultural, entertainment and other
 facilities.
- Principle 2: Requires detailed investigations and assessment beyond that provided through
 a performance assessed pathway and may require consideration of other documents
 outside of the Code. For example, a development application for a significant solar or wind farm
 where its impacts will require assessment from the Commission.

Refer to pages 29-42 (section 2.3.2.9. Restricted Development Classification – Table 4) of the Code Amendment Document for the full list of proposed amendments to restricted classifications in the Code.

6. Policy terminology

The Code Amendment proposes to edit and refine the terminology used in a small number of Code policies to improve clarity and to address minor anomalies or inconsistencies. The proposed changes include the following:

- Amend wall and building height policy terminology in some neighbourhood-type zones (changes do not affect policy allowances)
- Amend side setback policy terminology in some neighbourhood-type zones (changes do not affect policy allowances)
- Refine building height policy terminology for "multi storey" zones (changes do not propose to alter the allowable building height)



- With regard to street setbacks policy terminology, remove reference to "building line" and clarify
 policy intent ("Building line" will then be reserved as a measure for ancillary development on an
 allotment relative to the primary building)
- Amend side setbacks policy terminology in relevant Urban Corridor Zones to remove potential tension between the Performance Outcome and Deemed-to-Satisfy/Designated Performance Feature
- With regard to driveway access policy terminology, clarify requirements for allowable driveway
 angles at the allotment boundary point of entry
- With regard to car parking policy terminology, correct the car parking rates in the Urban Neighbourhood Zone applying to the Bowden area, as they were inadvertently not transitioned into the Code

Refer to the following pages of the Code Amendment Document for more detail on proposed changes to policy terminology:

- Pages 81-92 (section 2.3.2.11. Building Height TNV and context Policy refinement, section 2.3.2.12. Building Height, Building Wall Setback and Wall Height Policy Review and section 2.3.2.13. Building Walls and Dwelling Walls Policy Review)
- Pages 129-134 (section 2.3.2.26. Primary Street Setback Use of Building Line)
- Pages 28-29 (section 2.3.2.8. Urban Corridor Zones Side Boundary Setback Policy Review)
- Pages 206-207 (section 2.3.4.7. Garage and Driveways Design DTS/DPF 19.5 and Design in Urban Areas DTS/DPF 23.5 General Development Policies – Policy Review)
- Pages 215-220 (section 2.3.4.13. Transport, Access and Parking General Development Policy – Car Parking Rates Table – Review, and section 2.3.4.14. Transport, Access and Parking – General Development Policy – Designated Parking Areas / Car Parking Rates – Interpretation)

7. Expanded policy

The Code currently contains no direct policy in relation to the following three common development types:

- Decks
- Heavy vehicle parking
- · Building alterations/additions

The Code Amendment therefore proposes to insert more specific policy in the Code to assist local authorities in assessing these types of common development.

Refer to the following pages of the Code Amendment Document for more detail on the proposed expanded policy:

- Pages 196-199 (section 2.3.4.4 Decks Design, and Design in Urban Areas General Development Policies – Assessment Pathways)
- Pages 207-210 (section 2.3.4.8. Heavy Vehicle Parking Transport, Access and Parking General Development Policy - Policy and Definition Review)

saplanningcommission.sa.gov.au PlanSA@sa.gov.au PlanSA Sarvica Desk 1800 752 66:



(

 Pages 112-114 (section 2.3.2.19. Dwelling Alterations and Building Additions/Alterations – Assessment Pathways)

8. Rules of Interpretation

Additional content is proposed to be added to Part 1 – Rules of Interpretation within the Code to clarify that:

- when routine survey work determines that current cadastral boundaries (property boundaries) are
 incorrect in the SA Property and Planning Atlas (SAPPA) (usually by only a very small amount),
 and require updating by the Surveyor-General, any Code zone, subzone or overlay boundary that
 is aligned to Cadastre* will automatically move to retain its alignment without the need for an
 operational or technical Code Amendment
- a zone, subzone, overlay or technical and numeric variation will only apply to the part of a
 development site that they spatially cover (as mapped in SAPPA), and are not taken to apply to
 any part of a development site they do not spatially cover

See pages 13-17 (section 2.3.1. Part 1 – Rules of Interpretation) of the Code Amendment Document for more detail on proposed changes to Rules of Interpretation.

9. Character and Heritage identification

Minor amendments are proposed to improve the visibility of Representative Buildings and State Heritage Places in the Code.

Representative Buildings

Representative Buildings are defined in the Code as buildings which display characteristics of importance to a particular area. They are referenced in Historic Area Statements and Character Area Statements and mapped in the SA Property and Planning Atlas (SAPPA).

Representative Buildings are currently only identified in the 'Planning Reference Layers' of SAPPA. A technical change is therefore proposed to give them greater visibility in the Code by relocating the mapping/identification of these buildings into the Character Overlay and Heritage Areas Overlays in SAPPA. No new Representative Building will be added or removed.

This amendment has been requested by local council planning teams to give increased visibility of Representative Buildings in the Code and to also assist with section 7 property interest searches. Section 7 property searches produce all relevant information about the particular property and can be conducted by anyone with an interested in that property (a prospective buyer for example).

State Heritage Places

State Heritage Places are currently identified in the Code through the State Heritage Places Overlay. There is currently no list of State Heritage Places in the Code similar to that provided for Local Heritage Places.

The Code Amendment therefore proposes to insert the list of State Heritage Places currently maintained in the State Heritage Register into Part 11 of the Code, which will be renamed 'Heritage Places'. Part 11 of the Code will then contain the full list of both State and Local Heritage Places (under separate sub-parts).

saplanningcommission.sa.gov.au PlanSA@sa.gov.au PlanSA Service Desk 1800 752 664



Page 35 Council Agenda - 26 September 2022

^{*}Cadastre is a comprehensive register of property titles and is geographically represented in SAPPA.

A new note in *Part 1 Rules of Interpretation* of the Code is proposed in the event of an inconsistency between the Code and the State Heritage Register. The note asserts that the State Heritage Register prevails with respect to State Heritage Places, and that the Code prevails with respect to Local Heritage Places. This aligns with the legislative head powers for each heritage place.

Refer to pages 162-164 (section 2.3.3.13. Representative Buildings – Character Area Overlay and Historic Area Overlay – Spatial Representation) and pages 257-259 (section 2.3.11. Part 11 Local Heritage Places) of the Code Amendment Document for more detail on proposed changes to Character and Heritage Identification.

10. Classification Tables / Linkages

"Linkages" are the relevant policies assigned to classes of development identified in various zone classification tables in the Code.

When a relevant authority is assessing a proposed development, they can only use the policies assigned to that particular class of development.

A small number of discrepancies and anomalies have been identified where the relevant policy for a class of development is inconsistent across a family of similar zones where it should be the same. The Code Amendment therefore proposes to rectify these inconsistencies.

It should be noted that the proposed amendments do not include the review or reconsideration of classification policies more generally.

There are a number of linkages which have been identified and reviewed. Refer to relevant sections (Part 2 – Zones and Sub Zones, Part 3 – Overlays and Part 4 – General Development Policies) of the Code Amendment Document for more detail on proposed changes to Classification Tables.

Further information

Further information about the Miscellaneous Technical Enhancement Code Amendment, including the Code Amendment Document, a set of Frequently Asked Questions, and details on how you can provide feedback, can be found on the PlanSA portal: plan.sa.gov.au/en/ca/mte

During public consultation, the Department will also be running <u>online public information sessions</u> about the Miscellaneous Technical Enhancement Code Amendment. These sessions will offer the opportunity to learn more about the proposed changes and ask the Code Amendment team any questions.

Visit the PlanSA Eventbrite page for session times and to register your attendance. The sessions will be free, but registration is required: planSAevents.eventbrite.com

Contact details are provided overleaf for any enquires about this Code Amendment.

Public consultation

We welcome feedback on the proposed Miscellaneous Technical Enhancement Code Amendment. Feedback is important and can help shape how this Code Amendment is finalised and implemented, if approved.

Public consultation will run for 8 weeks from Monday, 25 July until Friday, 23 September 2022.

Written submissions should be provided no later than 5:00 pm on Friday, 23 September via:



 the online submission form which can be accessed via the QR Code below, or the following PlanSA portal page: plan.sa.gov.au/en/ca/mte



- Email: <u>plansasubmissions@sa.gov.au</u> (subject: Submission Miscellaneous Technical Enhancement Code Amendment)
- Post:

Attention: Code Amendment Team, Planning and Land Use Services Department for Trade and Investment GPO Box 1815, Adelaide SA 5001

All written submissions received will be made publicly available on the PlanSA portal when the Engagement Report is released following the conclusion of the consultation period. Names and organisations will be included with published submissions but addresses, email addresses and phone numbers will be redacted.

The Code Amendment process

- Minister for Planning and Local Government approves the Proposal to Initiate following advice from the State Planning Commission: July 2021
- Consultation on Code Amendment: 25 July 2022 to 23 September 2022
- State Planning Commission assesses compliance with the Community Engagement Charter following receipt of the Engagement Report
- Minister makes a determination on the proposed Code Amendment
- Should approval be granted, the final Engagement Report and Code Amendment Report will be published on the PlanSA portal within 5 business days of the Minister's approval of the Code Amendment
- The Code Amendment is referred to the Environment Resources & Development Committee of Parliament for scrutiny

Code Amendment enquiries

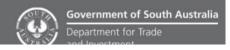
Contact: PlanSA

Telephone: 1800 752 664

Email: plansa@sa.gov.au

Visit: plan.sa.gov.au/en/ca/mte

saplanningcommission.sa.gov.au PlanSA@sa.gov.au PlanSA Service Desk 1800 752 664





City of Salisbury ABN 82 615 416 895

34 Church Street PO Box 8 Salisbury SA 5108 Australia Telephone 08 8406 8222 city@salisbury.sa.gov.au

www.salisbury.sa.gov.au

15 September 2022

Code Amendment Team
Planning and Land Use
Services
Department for Trade and Investment
GPO Box 1815
ADELAIDE SA 5001

Dear Sirs

Re: Miscellaneous Technical Enhancement Code Amendment - Submission by City of Salisbury

Thank you for the opportunity to make comments on the Code Amendment.

I can advise that the City of Salisbury supports the detailed policy changes identified in the Code Amendment, noting the extent of changes to matters such as public notification exclusions and errors, the building height policy guidance and terminology, removal of minor development that is not intended to be affected by Overlays, changes to the portal inquiry system, the Affordable Housing Overlay referral trigger change, the update to the Major Urban Transport Routes Overlay to reflect the Austroads Guide to Road Design, the additional policy of assessment of decks and screening, the inclusion of Heavy Vehicle Parking policy and definition, and the changes to the Land Use Definitions and Administrative Terms.

Due to the specific nature of the items identified in the Code Amendment, Council will be making a separate submission on matters of interest to the *Expert Panel Implementation Review of the Planning, Development and Infrastructure Act and Planning and Design Code.*

The City of Salisbury supports the continued review of the Planning and Design Code in order to improve development assessment policy, and wishes you well in this endeavour.

I advise that this submission has been made by the Administration, as Council endorsement does not occur until after the submission due date. Should any changes be required as a result of Council consideration, an updated submission will be provided.

Should you consider a need to discuss the matter, please contact Peter Jansen on 08 8260 8148. Yours

faithfully

Michelle English

Magles

General Manager CityDevelopment D: 08 8406 8232 | M: 0481 467 859 E: menglish@salisbury.sa.qov.au

34 Church St, Salisbury, South Australia, 5108

P: 08 8406 8222

W: www.salisbury.sa.gov.au

GB4	Future Reports for the Finance and Corporate Services Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Finance and Corporate Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Finance and Corporate Services Committee as a result of a Council resolution.

Meeting -	Heading and Resolution	Officer
Item		
28/02/2022	Update on Action on Rates Assessment Outstanding	Melissa Hamilton
	under Section 184 if the Local Government Act 1999	
2.4.1	Council has previously resolved this resolution to be	
	confidential.	
Due:	February 2023	
27/06/2022	New Grant funding for Infrastructure Projects	Christy Martin
4.1.10	5. Authorises the Chief Executive Officer to distribute	
	the \$1.1M across the grant related projects stated in	
	paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 –	
	New Grant Funding for Infrastructure Projects – Urban	
	Services Committee, 20 June 2022) with these	
	allocations to be summarised within the following	
	Quarterly Budget.	
Due:	February 2023	

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Finance and Corporate Services Committee have been reviewed and are presented for noting.

GB5	Future Reports for the Governance and Compliance Committee	
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence	
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community	
SUMMARY	This item details reports to be presented to the Governance and Compliance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.	

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Governance and Compliance Committee as a result of a Council resolution:

Meeting -	Heading and Resolution	Officer
Item	-	
27/06/2022	Community Compliance Resources	John Darzanos
3.2.1	2. Approves a report on the Community Compliance	
	resources and outcomes be presented to Council by 30	
	November 2023 to enable consideration of required	
	resource demands without the impacts of COVID-19 on	
	both staff and the community.	
Due:	November 2023	
22/08/2022	Council and Committee Governance Structure	Rudi Deco
3.1.1	2. Approves the establishment of a CEO Working	
	Group comprising of Mayor, Deputy Mayor, Cr	
	Reynolds, CEO and the Manager Governance, to review	
	and give consideration to a proposed decision-making	
	Governance Structure, for subsequent recommendation	
	by the outgoing Council at its meeting in October 2022.	
Due:	October 2022	
22/08/2022	Motion on Notice: Elected Member Communication	Julie Kushnir
	Process and Protocols	
MON1	That Administration bring back to the Governance and	
	Compliance Committee a report that details the current	
	communication process and protocols to ensure Elected	
	Members are aware of:	
	a. Significant Council infrastructure projects and	
	initiatives	
	b. Developments out for public consultation within the	
	City of Salisbury	
	c. Council public consultation initiatives	
	d. Community events within the City of Salisbury	
	e. City of Salisbury media notifications.	
Due:	October 2022	

4. **CONCLUSION / PROPOSAL**

4.1 Future reports for the Governance and Compliance Committee have been reviewed and are presented to Council for noting.

GB6	Nominations Sought for a Local Government Representative on the State Records Council
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Local Government Association (LGA) is seeking nominations for a local government representative on the State Records Council for a three year term commencing on 29 January 2023.

RECOMMENDATION

That Council:

1. Approves the nomination of Cr ______ as the local government representative on the State Records Council.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. State Records Council Nomination Criteria
- 2. State Records Council Nomination Form

1. BACKGROUND

1.1 The LGA are calling for nominations to the State Records Council, with the deadline of 5:00pm on Friday 14 October 2022.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members, Executive and Divisional Heads within the organisation were advised by email on 22 August and 29 August 2022 of the call for nominations by the LGA for the State Records Council.
- 2.2 External
 - 2.2.1 Not required.

3. REPORT

- 3.1 The State Records Council is established by the *State Records Act 1997*.
- 3.2 The State Records Act's primary functions are:
 - approving determinations under this Act relating to the disposal of official records
 - providing advice to the Minister or the Manager, either on its initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records.

- 3.3 The State Records Council meets 8 times per year (6 normal meetings and 2 strategic meetings) on Tuesdays at 10:00am to 2:00 pm (dates to be confirmed).
- 3.4 Meetings are held at State Records of South Australia, 10 Franklin Street, Adelaide or via Microsoft Teams.
- 3.5 A sitting fee of \$206 per full session (2–4 hours) is paid.
- 3.6 A position for a local government representative to join the State Records Council for a three-year term is now available.
- 3.7 Advice was sent to Elected Members on 22 August and 29 August 2022 via email of the call for nominations.
- 3.8 Cr Chad Buchanan has indicated he is interested in the role and is seeking to be nominated by Council.
- 3.9 The role is open to Council members and employees of councils. The role commences on 28 January 2023 for a three-year term.
- 3.10 There is one LGA nominated position on the State Records Council currently held by Dr Cr Helen Donovan (City of Adelaide) whose term expires on 29 January 2023. Dr Cr Donovan is eligible for re-appointment.
- 3.11 The *Legislation Interpretation Act 2021* (the Act) requires the LGA to provide a panel of three nominees from which the Attorney General will select the appointee. In accordance with section 42 of the Act the panel of nominees must include at least one male and one female.
- 3.12 The LGA Appointments and Nominations to Outside Bodies Policy outlines that the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.
- 3.13 LGA nominations on Outside Bodies must be currently serving council members or employees of a council or other local government entity, unless determined otherwise by the LGA Board of Directors.
- 3.14 Only nominations submitted following a resolution of Council will be considered.
- 3.15 Once Council has decided in relation to who, if anyone, should be nominated for this position, nominees will need to supply Administration with their CV and respond to the selection criteria (no more than 2 pages) in the Call for Nominations Information Sheet (Attachment 1).
- 3.16 Council administration will complete the Nomination Form (Attachment 2) and send to the LGA by the deadline of 5:00pm on Friday 14 October 2022.

4. CONCLUSION / PROPOSAL

- 4.1 Council is asked to determine if it wishes to put forward a nomination for a local government representative on the State Records Council.
- 4.2 It should be noted, there is no obligation to submit a nomination.



PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

State Records Council	
Governing Statute (if applicable)	Section 9(2)(e) State Records Act 1997
Purpose/Objective	Has the functions of:
	 a) approving determinations under the Act relating to the disposal of official records and b) providing advice to the Minister or Manager, either on its own initiative or at the request of the Minister or the Manager, with respect to policies relating to record management or access to official records.
Administrative Details	 8 meetings per year (6 normal, 2 strategic) at State Records of South Australia, 10 Franklin Street, Adelaide or via Microsoft Teams. Meetings held Tuesdays 10am – 2pm (2023 dates TBC) Sitting fees \$206 per full session
Selection Criteria (to be addressed by applicant)	 Relevant knowledge of records management issues as they impact on local government. Relevant experience serving on high level intergovernmental boards or committees is highly desirable. Practical knowledge of and experience in local government, including processes, community consultation and the law as it applies to local government. Experience in the administration of legislation, particularly the State Records Act 1997. Knowledge of policies as they relate to matters of records management and access to official records.

Liability and indemnity cover

The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.

For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000

LGA of SA

CM 780697 State Records Council— (

Page 1 of 1



PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to nominationscoordinator@lga.sa.gov.au
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, <u>available here</u>.

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

State Records Council			
Council Details			
Name of Council submitting the nomination			
Contact details of council officer	Name:		
submitting this form	Position:		
	Email:		
	Phone:		
Council meeting date and minute reference			
Nominee Full Name			
elected member	OR employee	e of council	OR employee of local government entity
Note: by submitting this	s nomination co	uncil is recommen	ding the nominee is suitable for the role.

LGA of SA

ECM 780696 - State Records Council — Nomination Form (Part B

Page 1 of 2

Page 49 Council Agenda - 26 September 2022



PART B

SECTION 2: NOMINEE to complete

State Records Cou	ncil		
	nformation in this form is provided by the LGA to the relevant Minister/State Government Authority for treat to an outside body. Successful Nominees may be contacted directly by the relevant body using to the contact of the contact		
First Name:*	Gender		
Middle Name:*			
Surname:*			
Home / Personal Postal Address:*			
Phone:	Mobile:		
Personal Email:			
Why are you interested in this role?			
cv	attached OR forwarding separately		
Response to selection criteria (if applicable) Please refer to the Call for	Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.		
Nominations information sheet for the selection criteria to be addressed.	attached OR forwarding separately		
	etails to be retained on the LGA Nominees Database for a period of 12 onsidered for other vacancies on Outside Bodies?		
Yes OR	Yes OR No		
If Yes, please list any fields of interest or Outside Bodies of interest:			
•			
•			
Undertaking:			
Committees remain currer	in January 2015 to ensure that appointees to external Boards and nt local government members or officers. If you leave local government for n of your appointment, are you prepared to resign your appointment if LGA?		
Yes No			
Signature of Nomir	nee:		
GA of SA	tate Records Council — Nomination Form (Part B) Page 2 of 2		

Page 50 Council Agenda - 26 September 2022 GB7 Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)

AUTHOR Michelle Woods, Projects Officer Governance, CEO and

Governance

CITY PLAN LINKS 4.4 We plan effectively to address community needs and identify

new opportunities

SUMMARY From the call for nominations by the Local Government Finance

Authority (LGFA) for representative members on their Board, six nominations were received for two positions and as such an

election will now be conducted.

RECOMMENDATION

That Council:

1.	Endorses the following two candidate	es
	a	_; and
	b	_ for the position of representative members of the
	Board of Trustees for the Local Gove	ernment Finance Authority.

2. Authorises its delegate (Cr Henningsen, or in her absence Cr Braun) to complete the ballot paper accordingly.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. LGFA Board Election: Candidate Profiles

1. BACKGROUND

1.1 Six nominations were received for two available positions on the LGFA Board of Trustees and as such, an election will now be conducted by postal ballot.

2. REPORT

- 2.1 The LGFA have advised six nominations have been received for two available positions on the LGFA Board of Trustees and as such, an election will now be conducted by postal ballot.
- 2.2 It should be noted these two positions are in addition to the two positions on the LGFA Board being called for by the Local Government Association (refer item GB8; Council; 26 September 2022).
- 2.3 The two positions are currently held by:
 - Ms Annette Martin (City of Charles Sturt) and
 - Mr Michael Sedgman (The Rural City of Murray Bridge)

2.4 The candidates are listed below (in the same order as the ballot paper, being alphabetical and profiles on each candidate are attached (Attachment 1):

Nathan Cunningham CEO, District Council of Yankalilla

Advice was received 6 September 2022 that Mr Cunningham has withdrawn his nomination from the LGFA Board

Dr Nigel Graves Manager Finance, Light Regional Council

Mark Gray Manager Finance, City of Port Adelaide Enfield

Annette Martin Manager Financial Services, City of Charles Sturt

Michael Sedgman CEO, Rural City of Murray Bridge

John Smedley Deputy Mayor / Councillor, City of Holdfast Bay

- 2.5 The Council's representative to the Annual General Meeting of the LGFA (Cr Natasha Henningsen, with Cr Lisa Braun as the deputy) or in their absence, the member chairing the meeting, shall at conclusion of the Council meeting complete the ballot paper in accordance with the Council resolution.
- 2.6 Council's completed ballot paper must be received by the LGFA no later than 5:00pm Friday 14 October 2022.

3. CONCLUSION / PROPOSAL

3.1 Council is asked to determine the two preferred candidates it wishes to vote for in the election for representative member positions on the Local Government Finance Authority Board and authorises its delegate to complete the ballot paper accordingly.

Page 52 City of Salisbury

NAME:

DR NIGEL GRAVES

OCCUPATION:

Manager, Finance

QUALIFICATIONS & AWARDS:

Fellow of GPA Australia

Graduate Member of the Australian institute of Company

Directors

PhD (thesis - local government financial performance

Graduate Certificate in Business Research Master of Business Administration (Adelaide)

Bachelor of Business (Accountancy)

Diploma in Local Government Administration (SA)

CURRENT POSITION IN

LOCAL GOVERNMENT:

Manager, Finance Light Regional Council

PERIOD IN LOCAL GOVERNMENT

25 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Local Government Financial Management Group

CPA Public Sector Committee (NT)

Present:

UNE Centre for Local Government

NAME: MR MARK GRAY

OCCUPATION: Manager Finance

QUALIFICATIONS & AWARDS: Master of Business Administration (Adelaide)

Fellow Certified Practising Accountant Bachelor of Business (Accounting)

Executive Leaders Program (LG Professionals)
PRINCE2 'Practitioner' (Project Management)

CURRENT POSITION IN LOCAL GOVERNMENT:

Manager Finance

City of Port Adelaide Enfield

PERIOD IN LOCAL GOVERNMENT

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

30+ years post-graduate finance and leadership experience across Commercial, Not-for-Profit and Local Government sectors.

Extensive experience managing Treasury functions of multi-national corporations, including \$1 Billion foreign currency hedge book, \$600 million debt facility and related interest rate exposures.

NAME:

ANNETTE MARTIN

OCCUPATION:

Manager Financial Services

QUALIFICATIONS & AWARDS:

B.A. Accountancy

Certified Practising Accountant (CPA)

Graduate Australian Institute of Company Directors (GAICD)

CURRENT POSITION IN

LOCAL GOVERNMENT:

Manager Financial Services

City of Charles Sturt

PERIOD IN LOCAL GOVERNMENT

22 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

SALGFMG

- President SALGFMG 2010-14
- Chair and/or active member of SALGFMG work groups for projects such as development of
 internal financial controls framework, asset management and financial management addressing
 updates of information papers, development of model financial statements and harmonisation of
 reporting, development of long term financial plans, and industry ratios for financial sustainability
- SALGFMG nominee on working parties for Grants Commission 2012-13 and CPA Guide Valuation and Depreciation for public and not for profit sectors under AASB accounting standards 2015-16

Local Government Inquiry Reference Group

Member for the South Australian Productivity Commission

Present:

Local Government Finance Authority of South Australia

- Board member
- Audit and Risk Committee member

South Australian Local Government Financial Management Group (SALGFMG)

- Executive member
- · Representative on a number of working parties
- · Life member for services to industry

City of Unley

Independent member of Audit and Risk Committee

Municipal Council of Roxby Downs

· Independent member of Audit and Risk Committee

NAME: MICHAEL SEDGMAN

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Master of Commercial Law (Deakin) 2007

Master of Business Administration (Deakin) 2005

Bachelor of Commerce (Deakin) 1987 Fellow of CPA Australia - FCPA

Fellow of Governance Institute of Australia - FGIA Fellow of Chartered Institute of Secretaries - FCIS

CURRENT POSITION IN

LOCAL GOVERNMENT: Chief Executive Officer
Rural City of Murray Bridge

PERIOD IN LOCAL GOVERNMENT 24 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

- Local Government Association Workers Compensation Scheme 2011-15
- Local Government Association Mutual Liability Scheme 2009-2015
- Waste Care SA 2010-13
- South Australian Local Government Consulting 2006-09
- Yarra-Melbourne Regional Library Corporation 1999-2004 and 2006
- Inner Northern Group Training Limited 2000-04

Present:

Local Government Finance Authority of South Australia

- Board Trustee since January 2019
- Audit and Risk Committee member 2019-20
- Chair/Presiding Member since February 2021

Overview Committees of

- LGFA Asset Mutual Fund
- Income Protection Fund 2017 - Present
- Murray River Lakes & Coorong Tourism Alliance 2016 Present

NAME:

JOHN SMEDLEY

OCCUPATION:

Finance Consultant

Previously 40+ years in Senior Business/Corporate Banking and Finance roles with various Bank and Non-Bank institutions, including NAB, Westpac, Citibank and

Bendigo Adelaide Bank.

QUALIFICATIONS & AWARDS:

Master of Business Administration (University of Adelaide)

Fellow of Financial Services Institute of Australasia

Diploma in Banking & Finance

Diploma in Mortgage & Finance Banking

CURRENT POSITION IN LOCAL GOVERNMENT:

Deputy Mayor / Councillor City of Holdfast Bay

PERIOD IN LOCAL GOVERNMENT

8 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

City of Holdfast Bay

- Audit Committee Chair
- Executive Committee member
- Glenelg Oval Consultative Committee
- Adelaide Airport Consultative Committee

Southern Regional Waste Resource Authority (SRWRA)

Board member

GB8	Nominations Sought for the Local Government Finance Authority Board of Trustees (via the LGA)
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify

new opportunities

SUMMARY The Local Government Association (LGA) is seeking nominations

for a local government representative on the Local Government Finance Authority of South Australia Board of Trustees. Nominations must be submitted by 5pm Friday 7 October 2022.

RECOMMENDATION

That Council:

1. Approves for ______ [insert name] to be nominated as a local government representative on the Local Government Finance Authority of South Australia Board of Trustees.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. LGFA Board of Trustees Nomination Criteria
- 2. LGFA Board of Trustees Nomination Form

1. BACKGROUND

1.1 The LGA are calling for nominations to the Local Government Finance Authority (LGFA) Board of Trustees, with a deadline of Friday 7 October 2022.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members, Executive and Divisional Heads within the organisation were advised by email on 29 August 2022 of the call for nominations by the LGA for the LGFA Board of Trustees.
- 2.2 External
 - 2.2.1 Not applicable.

3. REPORT

- 3.1 The LGA is seeking nominations for a local government representative on the LGFA Board of Trustees. Nominations must be submitted by 5pm Friday 7 October.
- 3.2 The LGFA is a body corporate established under the *Local Government Finance Authority Act 1983* (the Act) and is administered by a Board of Trustees (LGFA Board). The LGFA provides investment and lending solutions to South Australian Local Government.

- 3.3 Pursuant to the Act, the Board is made up of seven (7) members of whom:
 - 2 are nominated by the LGA to be elected at the AGM of the LGFA (the purpose of this item)
 - 2 are elected by the LGFA (addressed in item GB7; Council; 26 September 2022)
 - 1 is a person appointed by the Minister;
 - 1 is a person appointed by the Treasurer;
 - 1 is the person for the time being holding or acting in the office of Secretary of the LGA (ie the LGA CEO).
- 3.4 The current local government representatives on the LGFA Board are:
 - Mr Terry Buss (City of West Torrens)
 - Dr Andrew Johnson (nominee of Port Pirie Regional Council).
- 3.5 Mr Buss and Dr Johnson are eligible for reappointment.
- 3.6 Current appointments expire 31 December 2022.
- 3.7 The LGFA Board meets approximately 6 times per year. Members receive an annual income of \$7,813 for attendance at meetings. Reimbursement of travel expenses is offered for regional members.
- 3.8 Nominations are sought for two positions on the LGFA Board for a two-year term commencing from 1 January 2023. The roles are open to suitably qualified Council members, or employees of a council or other local government entity.
- 3.9 City of Salisbury Manager Financial Services, Kate George has expressed an interest in being nominated by Council.
- 3.10 Kate has held the role of Manager Financial Services with Council since 2008 and is suitably qualified for this position.
- 3.11 In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, the Nominations Committee of the LGA Board of Directors may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors; this may include the Nominations Committee undertaking interviews and/or requesting details of referees.
- 3.12 Only nominations submitted following a resolution of Council will be considered.
- 3.13 Once Council has decided in relation to who, if anyone, should be nominated for this position, nominees will need to supply Administration with their CV and respond to the selection criteria (no more than 2 pages) in the Call for Nominations Information Sheet (Attachment 1).
- 3.14 Council Administration will complete the Nomination Form (Attachment 2) and send to the LGA by the deadline of 5:00pm on Friday 7 October 2022.

Page 60 City of Salisbury

4. CONCLUSION / PROPOSAL

- 4.1 Council is asked to determine if it wishes to put forward a nomination for a local government representative on the Local Government Finance Authority Board of Trustees.
- 4.2 It should be noted, there is no obligation to submit a nomination.



PART A

LGA Appointments and Nominations to Outside Bodies — Call for Nominations

Local Government Finance Authority	Local Government Finance Authority Board of Trustees		
Governing Statute (if applicable)	Local Government Finance Authority Act 1983		
Purpose/Objective	Board of Trustees for the management of the Local Government Finance Authority, providing investment and lending solutions to South Australian Local Government.		
Administrative Details	6 meetings per annum Remuneration: \$7,813 per annum		
Selection Criteria (to be addressed by applicant)	 Local government knowledge and experience Financial Acumen 		

In accordance with the LGA Appointments and Nominations to Outside Bodies Policy, selection for appointment or nomination to this Outside Body may include the conduct of interviews and checking of referees by the LGA. By applying, the applicant accepts that the LGA may request an interview and/or the details of referees.

Liability and indemnity cover

The LGA requires that persons appointed to Outside Bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the Outside Body on an annual basis.

For more information contact: LGA Nominations Coordinator at nominationscoordinator@lga.sa.gov.au or 8224 2000

LGA of SA

CM 781104 Local Government Finance Authority —

Page 1 of



PART B

LGA Appointments and Nominations to Outside Bodies — Nomination Form

Instructions

This form:

- Must be submitted by a council
- Must be emailed in PDF format to <u>nominationscoordinator@lga.sa.gov.au</u>
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, <u>available here</u>.

SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.

Please refer to the *Call for Nominations* information sheet (PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

SECTION 1: COUNCIL to complete

Local Government Finance Authority Board of Trustees			
Council Details			
Name of Council submitting the nomination			
Contact details of council officer	Name:		
submitting this form	Position:		
	Email:		
	Phone:		
Council meeting date and minute reference			
Nominee Full Name			
elected member	OR employe	e of council	OR employee of local government entity
Note: by submitting this	s nomination co	ouncil is recommen	ding the nominee is suitable for the role.

LGA of SA

ECM 781105 LGFA Board of Trustees— Nomination Form (Part E

Page 1 of 2



PART B

SECTION 2: NOMINEE to complete

Local Govern	ıment l	Finance Authority B	oard of Trust	ees	
	g an appoint	formation in this form is provided by the ment to an outside body. Successful I			
First Name:*				Gender	
Middle Name:*					
Surname:*					
Home / Personal Address:*	Postal				
Phone:			Mobile:		
Personal Email:					
Why are you inte in this role?	erested				
cv		attached OR forward	ding separately		
Response to sele criteria (if applica		Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.			
Please refer to the Ca Nominations informati for the selection criter addressed.	ion sheet	attached OR forwar	rding separately []	
	-	tails to be retained on the nsidered for other vacand			od of 12
Yes 🗌	OR	No 🗌			
If Yes, please list	any fields	s of interest or Outside Bodi	es of interest:		
•					
•					
•					
Undertaking:					
Committees rema	in curren the term	n January 2015 to ensure th t local government member n of your appointment, are y LGA?	rs or officers. If y	ou leave local goverr	
Yes] No				
Signature	of Nomin	ee:			
LGA of SA ECM	781105 LGF	A Board of Trustees— Nomination Fo	orm (Part B)		Page 2 of 2

GB9	Election for the Position of Local Government Association President
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	This report provides information in relation to the election of the Local Government Association President and seeks Council's determination as to its preferred candidate.

RECOMMENDATION

That Council:

1. Approves for______[insert name] to be selected on the Local Government Association (LGA) ballot paper for the position of LGA President and authorises the LGA delegate, Deputy Mayor Cr Chad Buchanan, or in his absence Mayor Gillian Aldridge, to complete the LGA ballot paper accordingly.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. LGA President Candidate Information Sheets
- 2. Mayor Vickery OAM Letter of Request for Support
- 3. Mayor Bill O'Brien Letter of Request for Support

1. BACKGROUND

1.1 On 4 July 2022 the Local Government Association (LGA) called for nominations for the position of LGA President. Council considered this matter at its meeting on 25 July 2022 where it resolved:

Nominations Sought for Local Government Association President

Moved Cr J Woodman Seconded Cr G Reynolds

That Council:

1. Approves Mayor Erica Vickery OAM from Naracoorte Lucindale Council-Limestone Coast Region being nominated for the position of Local Government Association President.

CARRIED 1410/2022

1.2 On 2 September 2022 the LGA again wrote to Council advising that, as a result of receiving more than the required number of nominations, an election for the position of LGA President will take place.

2. REPORT

- 2.1 Following the call for nominations for the position of LGA President, five (5) nominations have been received as follows:
 - Mayor Keith Parkes (Alexandrina Council)
 - Mayor Caroline Phillips (District Council of Karoonda East Murray)
 - Mayor Brett Benbow (Port Augusta City Council)
 - Mayor Bill O'Brien (Light Regional Council)
 - Mayor Erika Vickery OAM (Naracoorte Lucindale Council)
- 2.2 As a result of receiving more than the required number of nominations, Council is advised that, in accordance with Clause 29.4 of the LGA Constitution an election for the position of LGA President will take place.
- 2.3 Candidate profiles have been received for each of the candidates and are attached to this report for information (Attachment 1).
- 2.4 In addition, letters of support have been received from the following candidates (refer Attachment 2 and 3):
 - Mayor Erika Vickery OAM
 - Mayor Bill O'Brien (Light Regional Council)
- 2.5 For the information of Council, Cr Chad Buchanan is our current representative to the LGA with Mayor Gillian Aldridge as the deputy representative.
- 2.6 Council's completed ballot paper must be received by the LGA no later than 5:00pm Monday 17 October 2022.
- 2.7 The counting of votes will take place via Zoom on Tuesday 18 October 2022 commencing at 9:30am.
- 2.8 The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

3. CONCLUSION / PROPOSAL

3.1 Council is asked to determine the candidate it wishes to vote for in the election for the position of LGA President, to commence at the conclusion of the LGA's 2022 Annual General Meeting.

Page 68 City of Salisbury



LGA President Candidate Information Sheet

Name	Mayor Keith Parkes		
Council	Alexandrina Council		
Local Government Experience & Knowledge	 Current Mayor Alexandrina Council since 2014 Elected member Alexandrina Council 2010-2014 LGA of SA Board director 2016 - current. Deputy Board Member 2014-2016 SAROC Committee member 2016 - current. Deputy Committee member 2014-2016 Southern & Hills LGA President 2016 - current. Member since 2014 Chair Local Government Transport Advisory Panel (Special Local roads) Board Director LGA of SA Audit & Risk Committee Member LGA of SA Nominations Committee Chair South Australian Coastal Council's Alliance 		
Local Government Policy Views & Interests	Strong and effective local government has never been more important to the communities of South Australia. I bring to the role of President of the LGA of SA the skill and experience to help drive the LGA's current Strategic Plan and its emphasis on providing evidence-based advocacy for our members and their respective communities in what has become challenging socioeconomic times. South Australian communities face a broad range of new and emerging challenges that require sound local government leadership. These include water and energy management issues, the undeniable impact of climate change, the rising cost of living, homelessness, our ageing population and much more. Climate change is of particular concern to me and I would relish the opportunity to help drive the urgent and sustained action required to reduce emissions and manage the impacts of climate change as		
	identified in the LGA Climate Commitment Action Plan 2021- 23. I am a firm believer in harnessing the collective energy of all levels of government including advocacy on the reinstatement of financial assistance grants to the appropriate share of GDP. Now is the time to build a strong, collaborative relationship with our new State Government. I have good existing relationships but also have the capacity and means to build new relationships to strengthen the bond between the LGA and the new regime to address the challenges we face and fully explore, inter alia, innovative approaches such as the diversification of revenue options for local government or the procurement of support for councils around the impacts of climate change.		

LGA of SA

CM 780926 LGA President Election 2022 – Combined Candidate In

Page 1 of



Name	Mayor Keith Parkes		
Council	Alexandrina Council		
Local Government Policy Views & Interests cont.	Our relationship with the State Government needs to be dedicated and proactive to contribute meaningfully to policy and legislative development through the State-Local Government Relations Agreement and 1 am well disposed to deliver on the President's role in this. My extensive experience in local government and my comprehensive knowledge of the challenges faced by both metro and regional councils will allow me to drive initiatives to improve council sustainability, enhance the quality of life of South Australians through shaping better neighbourhood development and by improving infrastructure and access to infrastructure and public services. I am also passionate about enabling economic development through the implementation of programs that produce positive local outcomes and will advocate enthusiastically for this. 1 have a strong understanding of the issues facing SA councils and am particularly au fait with the impacts of seasonal and mobile populations and their connection with financial assistance and other grant opportunities. I will also continue to firmly oppose rate capping now more than ever.		
	I am also a firm believer in looking inward as an organisation and am committed to fostering effective local government innovation as a collaboration between elected bodies and administrations.		
	I believe I have the leadership experience in local government, as well as strong business acumen through my many years as a business owner, to inform such a role and have demonstrated such in my commitment and work ethic to the role of Mayor of Alexandrina Council and the LGA of SA as a board director.		
Other Information	Extensive commercial business experience as an Owner /Director of my own business until 2014		
	Member Australian Institute of Company Directors (course completed 2018)		
	 Chair Goolwa to Wellington Local Action Planning Association SA representative Australian Coastal Councils Association 		

I GA of SA

FCM 780926

GA President Election 2022 - Combined Candidate Informatio

Page 2 of



LGA President Candidate Information Sheet

Name Mayor Caroline Phillips			
Council	District Council of Karoonda East Murray		
Local Government Experience & Knowledge	Caroline Phillips is a Murraylands resident and is the currently the Mayor of the District Council of Karoonda East Murray (DCKEM) DCKEM Elected Member Appointed 2010 DCKEM – Deputy Mayor 2014-2018 DCKEM Mayor 2019-2022 MRLGA Vice President – Appointed 2021 SAROC Committee Member – Appointed 2021 Current Board Director Experience Netball South Australia - Appointed 2018 Tourism industry Council of South Australia – Appointed 2019 Landscapes SA Murraylands Riverland – Appointed 2021		
Local Government Policy Views & Interests	Caroline is an active leader in her community and the broader district with a focus on building capacity, capability and resilience. In one of the smallest councils in the State, Caroline's leadership has delivered short, medium and long term strategies that are equally applicable across the entire sector – something which she is keen to share. In each case these have delivered positive outcomes to her community in times of extreme challenge.		
	An energetic, positive leader who thrives on collaboration and considered change management, Caroline has fostered and developed strategic connections across State and Federal Governments and private enterprise and is well respected within each of these environments.		
	Caroline is a strong advocate for youth opportunities, early childhood and intervention programs and childcare accessibility.		
	Caroline interests in local government policy focusses on what is reasonable, achievable and sustainable within the sector. She is a hands on leader and learner who actively shares knowledge across the sector.		

LGA of SA

ECM 780926

LGA President Election 2022 - Combined Candidate Information

Page 3 of



Name Mayor Caroline Phillips				
Council	District Council of Karoonda East Murray			
Other Information	Caroline has worked in marketing and communications in the public and private sectors for more than twenty years. She holds professional qualifications in Marketing and a Bachelor of International Business.			
	She is passionate about building and develop local communities, and has extensive experience working with the South Australian Tourism Commission, including holding the position of Regional Tourism Manager in the Murraylands and Riverland regions of SA.			
	Caroline is currently a board member of the Tourism Industry Council of South Australia, Netball South Australia and Murraylands Riverland Local Government Association.			
	Mayor Phillips also works as an independent marketing consultant servicing small business clients across regional South Australia and is a partner in a dryland farming venture with her husband.			
	She lives at Wynarka on her family property with husband Troy and daughters Ruby (12) and Lucy (10)			
	Personal mission statement:			
	To inspire and develop the next generation of change makers so that communities can thrive.			

LGA of SA

CM 780926

GA President Election 2022 - Combined Candidate Information

Page 4 of



LGA President Candidate Information Sheet

Name	Mayor Brett Benbow
Council	Port Augusta City Council
Local Government Experience & Knowledge	2018 (Nov) — current — Mayor — Port Augusta City Council 2014 — 2018 (Nov) — Deputy Mayor - Port Augusta City Council 2010 — 2018 — Councillor — Port Augusta City Council Mayor Benbow is now in his third term representing the Port Augusta Community and has gained significant local government experience during this time as Council has undertaken major projects whilst delivering a wide range of services to the community
Local Government Policy Views & Interests	Mayor Benbow is a long-term resident of Port Augusta, having lived in the town his entire life 60 years, raised a family of 3 and happily married to his wife Kristen who is a long-term resident and is the Manager of a prominent local Hotel. Mayor Benbow is dedicated to serve for the betterment of the City and giving back to the Community and eager to support growth of the youth of the City and to ensure renewable sector continues to flourish within the City and region.
	Mayor Benbow is passionate about the local government policy framework providing a consistent structure for matters to be resolved. Local Government provides an opportunity for local decision making and change to occur in a structured and informed manner. The Elected body can shape and develop policy to create positive outcomes and provide clarity and strategic direction for the Community.
	Mayor Benbow has seen the City evolve in the past, and can see the potential the City has as it continues to reinvent itself as a regional hub. There are many great opportunities for Port Augusta and the Upper Spencer Gulf region in the near future, and Mayor Benbow is eager to see these evolve into great things for our Community and City. It is an amazing and fulfilling experience to be able to promote these opportunities and develop the relationships to occur.
Other Information	Mayor Benbow's working career excess of 39 years within the Railway Industry in various senior roles. Mayor Benbow has been active within Community Sporting Groups throughout his life, taking on a variety of roles for sports including Basketball, Football, Golf, Soccer, Cricket, Darts and the Port Augusta Racing Club

I GA of SA FCM 780926 I GA President Flection 2022 – Combined Candidate Information Page 5 of



LGA President Candidate Information Sheet

Name	Mayor Bill O'Brien		
Council	Light Regional Council		
Local Government Experience & Knowledge	 Mayor, Light Regional Council, 2010 to 2022 General Manager (CEO), Central Darling Shire, NSW, 2001 to 2008 Various Tourism and Economic Development roles at DC Kapunda 1992 to 1996 (SA) and DC Kapunda & Light 1996 to 1999 SA; and Central Darling Shire in 2000 (NSW) 		
Local Government Policy Views & Interests	 Community representation, and Youth representation. Strong and inclusive leadership. Supports regional representation through Legatus Group, SAROC and LGA. Ensuring that local government has sound financial management, economic, tourism and community development. First Nations Reconciliation engagement and programs. 		
Other Information	 Current Committee member of Kapunda Meals on Wheels. Current Board Member Kapunda and Eudunda Health Advisory Council. Current Committee Member the Pines Recreational Park Committee. Current President U3A Kapunda and District. Past President Kapunda Rotary Club. Past Board Member Barossa Tourism Incorporated. While at Central Darling Shire (NSW) the Council was winner of the AR Bluett Award for excellence in Local Government (regional councils), in addition to being awarded the Premier's Gold Award for contribution to Regional NSW (Western Division). Early career included 6 years serving as a member of the RAAF at various postings across Australia. 		

I GA of SA

CM 780926 LGA President Election 2022 – Combined Candidate Inform

Page 6 of



LGA President Candidate Information Sheet

Name	Mayor Erika Vickery OAM
Council	Naracoorte Lucindale Council
Local Government Experience & Knowledge	 Elected Member of Naracoorte Lucindale Council since 2000 and Mayor since 2010 President of the Limestone Coast Local Government Association since 2014 Chairperson of the South Australia Regional Organisation of Council since 2015 Board Member of the Local Government Association SA Board Member of the Australian Local Government Association
Local Government Policy Views & Interests	Clear and open communication with member councils, strong and positive advocacy for local government across all levels of government, assist member councils to implement local government reforms, development of capacity building to ensure future sustainability for local government, ongoing accountability and transparency through pursuit of best practice and continuous improvement. Interests include: economic development and regional growth, community wellbeing, community engagement and communication, and the arts and culture.
Other Information	Board Member of Regional Development Australia Limestone Coast Board Member Country Arts SA (and member of Governance & Finance Committee) Board Member of Australian Migrant Resource Centre Board Member of the SA Local Government Grants Commission and Boundaries Commission Awarded OAM in 2017 for services to Local Government and the community Partner in family farming enterprise

LGA of SA

ECM 780926 LGA President Election 2022 – Combined Candidate Information

Page 7 of





6 September 2022

Dear Mayor and Elected Members,

I am writing to ask for your support for my nomination for the position of LGA President.

I am the Mayor of the Naracoorte Lucindale Council and the President of the Limestone Coast Local Government Association. Through these roles I am a board member of the LGA and ALGA, and Chairman of SAROC and the LGA Research and Development Advisory Committee. I also hold the positions as LGA nominee for the Country Arts SA Board and the SA Grants and Boundaries Commissions. I have held an elected position on Council for 22 years and been involved directly in the LGA for 7 years.

I recognise that the LGA needs strong, consultative, and accountable leadership, and I believe that I am the best candidate to help deliver that outcome as I have the skills and experience gained through Council and in my roles at the LGA, SAROC and ALGA. I have the knowledge, strength and determination to ensure projects that assist councils (such as housing, workforce, planning, coastal management, climate adaption) are undertaken for the benefit of the local government sector.

I am abreast of the depth of the reform process and legislative changes that are currently in front of local government and will make sure that Councils are fully informed and able to implement the myriad of changes progressively being introduced.

The LGA needs to continually be focused on representing the needs of its member Councils and it must keep its performance in this regard under constant review. I recognise and acknowledge that the LGA is a member organisation, and those members need to be the drivers of the future direction for the organisation. This always means constructive communication. Through my roles I know the importance of sound communication and have demonstrated the ability to deliver.

As President of the LGA, I will provide strong, accountable and energetic leadership, driving the opportunities for change while balancing the strengths which we already have as an organisation. I would appreciate your support in my bid to do so.

I welcome anyone who would like to talk to me further to please contact me on 0427622133 or erika.vickery@nlc.sa.gov.au, should you wish to discuss any aspect of the information I have provided.

Yours Sincerely,

Mayor Erika Vickery OAM

DeGaris Place (PO Box 555) Naracoorte SA 5271 Telephone (08) 8760 1100 Email council@nlc.sa.gov.au www.naracoortelucindale.sa.gov.au





Dear Mayor & Councillors,

I feel both honoured and humbled to be nominated for the position as South Australian Local Government Association - President to be decided at the forthcoming election in October 2022 and write seeking your Council's support for my nomination.

My involvement and career in Local Government spans over a 25-year period and includes being CEO (General Manager) of Central Darling Shire Council, in Western NSW and being the largest Shire in the State, living in Wilcannia for 8 years. In that time the Council came from being almost dysfunctional to winning the A.R Bluett Award for Excellence in Local Government. I was also a recipient of a NSW Premiers Award for my contribution to Regional NSW. My working life has included 6 years in the RAAF and owning a number of small

My wife and I returned to our home town Kapunda in 2008 and I was privileged to be elected Mayor of Light Regional Council in 2010. It has been a remarkable journey leading this Council to become one of the most progressive in the state. I am most grateful for the support and encouragement I have received from Council members and staff, and our State and Federal MPs.

Local Government will continue to need a strong presence as part of a 'collective' government into the future including Local Government Reforms and Planning legislation. Should I be elected, I would endeavour to lead the organisation in an inclusive and straight forward manner, always ensuring the members are listened to and action taken when required. I would also continue to build on the excellent working relationship with staff that currently exists.

My values include respect, honesty, integrity, building strong relationships and taking an inclusive approach and empowering those around me. Most importantly I care and would demonstrate a firm commitment to addressing the many challenges faced by both the business sector and our communities.

I know in my heart I have always acted with honesty and integrity and a sense of fairness, I enjoy communicating and engaging with members of the community at all levels and others who I meet with an open mind and friendly manner in order to make things happen. In doing so I have enjoyed incredible support throughout my time in Local Government and beyond.

Thank you for taking time to read this letter and I do hope you will consider my application as worthy of your support and please feel free to contact me should you have any questions on Mobile 0488 025 862.



Email light@light.sa.gov.au Post PO Box 72, Kapunda SA 5373 Phone 08 8525 3200 Web light.sa.gov.au

Principal Office Kapunda SA 5373

Kapunda Public Library and Visitor Information Centre 51-53 Main Street Kapunda SA 5373

Freeling Public Library and Customer Service Centre 7 Hanson Street Freeling SA 5372

Planning and **Development Services** 12 Hanson Street Freeling SA 5372

Operations Centre 11 Stephenson Street Freeling SA 5372

Kind regards

Bill O'Brien JP Mayor

12 September 2022



GB10

Election of Greater Adelaide Regional Organisation of Councils (GAROC) Representatives

AUTHOR

Michelle Woods, Projects Officer Governance, CEO and Governance

CITY PLAN LINKS

4.4 We plan effectively to address community needs and identify new opportunities

SUMMARY

Further to the report to Council in July 2022 which sought

Further to the report to Council in July 2022 which sought nominations for two positions on the Greater Adelaide Regional Organisation of Councils (GAROC), four nominations were received and an election will now be conducted.

RECOMMENDATION

That Council:

1.	Approves the nomination of the following two candidates:
	ı
	o
	as member on the North Regional Grouping of the Greater Adelaide Regional Organisation of Councils (GAROC)

2. Authorises the Chair of the 26 September 2022 Council Meeting to complete the ballot paper accordingly.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. GAROC Candidate Profiles

1. BACKGROUND

- 1.1 On 4 July 2022 the Local Government Association (LGA) wrote to Council calling for nominations to fill two positions allocated to each Regional Grouping of Members on GAROC.
- 1.2 Council considered this matter at its meeting on 25 July 2022 where it resolved:

Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)

Moved Cr G Reynolds Seconded Cr A Duncan

That Council:

1. Approves Mayor Aldridge OAM from City of Salisbury being nominated as a member of the Greater Adelaide Regional Organisation of Councils (GAROC), representing the North Region.

CARRIED 1411/2022

Page 81 City of Salisbury

2. REPORT

- 2.1 Following the call for nominations for the two positions of allocated to the North Regional Grouping of GAROC, four (4) nominations have been received as follows (listed in the order of the ballot draw):
 - Councillor Shirley Hall (City of Playford)
 - Mayor Gillian Aldridge (City of Salisbury)
 - Councillor Lucas Jones (City of Tea Tree Gully)
 - Mayor Karen Redman (Town of Gawler)
- 2.2 As a result of receiving more than the required number of nominations an election is required in accordance with Clause 4.4.4 of the GAROC Terms of Reference.
- 2.3 Candidate profiles have been received for each of the candidates and are attached to this report for information (Attachment 1).
- 2.4 Council's completed ballot paper must be received by the LGA no later than 5:00pm Monday 17 October 2022.
- 2.5 The counting of votes will take place via Zoom on Tuesday 18 October 2022 commencing at 9:30am.
- 2.6 The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

3. CONCLUSION / PROPOSAL

3.1 Council is asked to determine the two candidates it wishes to vote for in the election for the North Regional Grouping of Members of GAROC to commence at the conclusion of the LGA's 2022 Annual General Meeting.

Page 82 Council Agenda - 26 September 2022



Candidate Information Sheet – GAROC North

Name	Cr Shirley Halls		
Council	City of Playford		
Local Government Experience & Knowledge	8 years on City of Playford Council as Elected Member Corporate Governance Committee – 2021 -2022 Nov		
Local Government Policy Views & Interests	Community engagement in council community activities or activations – not for profits organisations./ other types of clubs/scouts/guides etc.		
	 Building and design constructions of suburbs streets design and community spaces with state engaging with council concerns- re alleys, types of roads, vehicle access to properties. 		
	 Improve facilities with Technology wisely to reduce costs in councils 		
	 Improve community Environment – presentation/access to recreation space and heat 		
	 Community safety – roads, paths, lighting etc. 		
	Waste management and recycling – environmental controls.		
Other Information	NAMWA Board member For City of Playford Council – 2016 2022		
	 MDA Regions 7 Association Member for City of Playford Council – 2016 – 2020 		
	 Diversity and Social Inclusion committee for City of Playford Council – 2016 -2018 		
	Playford Civic Events Committee for City of Playford Council Past		
	 Playford Civic Event Committee for Rotary Club of Elizabeth -2015- 2021 		
	Representative on Council Development Assessment Panel 2017 -2018		
	Mental Health Nurse OPMHS since 2001 Ongoing		
	 Acting Nurse Unit Manager of Impatient unit OPMHS - 2005,2008,2010 		
	 Associate Nurse Unit Manager for 20 years at NAHLN/OPMHS inpatients since 2002 – Ongoing 		
	Non Violent Crisis Intervention Educator 2007 to 2013		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 – Combined Candidate Information

Page 1 of 7



Name	Cr Shirley Halls		
Council	City of Playford		
Other Information cont.	 Australian Nursing/Midwifery worksite Rep since 1999 – Ongoing OPMHS/1H – inpatient Safety and Quality Committee – Ongoing OPMHS/1H – Infection control Lead – 2009 Ongoing Infection Control Nurse Statewide Mental Health – 2005 to 2010 OPMHS Immunisation nurse – 2007 to 2015 President of Rotary Club of Elizabeth – 2021 -2023 Board of the Rotary Cub of Elizabeth – 2019 – current Board Joint Rotary Elizabeth + Salisbury Northern Business Breakfast – 2018 Ongoing Board of Playford Christmas pageant – 2004 Ongoing Chairman of Playford Christmas Pageant 2015 – Current Board of Elizabeth South Primary School – 2021 Board of Elizabeth Girls Technical High School – Vice Chairperson+ Secretary 1995 to 1997 Board of NLTC – 2004 to 2010 Leader in Cubs + Scouts – 1972 to 1979 District Leader for Guides + Guide Leader 2000 – 2011 Board Carry On Guides various positions – 1990 to 2006 Board of Comedy Capers various positions – 1990 to 2006 		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 - Combined Candidate Information

Page 2 of 7



Candidate Information Sheet - GAROC North

Name	Mayor Gillian Aldridge OAM City of Salisbury		
Council			
Local Government Experience & Knowledge	Originally elected as a Councillor for the Para Ward in October 1988, Gillian has played a key role in representing Salisbury residents' views in the deliberations of Council. Gillian held the position of Deputy Mayor for 7 years between May 2000 and November 2007 and was elected to the position of Mayor in March 2008. Gillian has successfully faced two subsequent elections, her most recent being a hotly contested election in November 2018.		
Local Government Policy Views & Interests	 Mayor Aldridge is a firm believer that Local Government has a role to play in delivering leadership to the community, and to ensuring the City is one which people feel proud to be a part of. Salisbury is one of the larger local governments in South Australia, consisting of 143,560 people who live in 32 suburbs. Salisbury boasts 7,200 businesses and 53,000 workers that make Salisbury the state's fourth largest economy. The City of Salisbury is a rapidly developing residential area in northern Adelaide, with a strong commercial sector focussing in defence research, electronics and information technology, automotive industries, food and value-added agriculture. Gillian is passionate about continuing the City's sustainability initiatives, developing housing opportunities which couple with retail and commercial opportunities, as a way of creating community prosperity. A successful business owner, Gillian has an interest in building the economic, social and environmental assets of the City of Salisbury. Her goal to establish Salisbury as the best City not only in this state, but in Australia, is a testament to her passion 		
	 Gillian's style is based on inclusivity, the strength of others and openness in all communication. She is passionate about the needs of young people and people from culturally and linguistically diverse backgrounds. Gillian is a positive role model for women in the community and confidently shares stories amongst many women from diverse and often disadvantaged backgrounds. She embraces every opportunity to model empowerment for all, whilst leading with dignity. 		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 - Combined Candidate Information

Page 3 of 7



Name	Mayor Gillian Aldridge OAM
Council	City of Salisbury
Other Information	 Gillian is a participating member of a broad range of Policy, Budget, Governance and Works Committees with specific engagement in cultural, Sister Cities and indigenous groups. Gillian is also a member of the Local Government Association Board of Directors, the Greater Adelaide Regional Organisation of Councils (GAROC) Committee and the Australian Local Government Women's Association South Australian Branch.
	Privately, Gillian is a Director of two companies involved in building development and investments

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 - Combined Candidate Information

Page 4 of 7



Candidate Information Sheet – GAROC North

Name	Deputy Mayor Cr Lucas Jones		
Council	City of Tea Tree Gully		
Local Government Experience & Knowledge	I was first elected as a Councillor for Steventon Ward in the City of Tea Tree Gully in 2008 at the age of 18 and have proudly held that position continuously since then thus giving me 14 years experience on Council and I plan to continue in that role on the next term of Council. During that time I have held the positions of Acting Mayor of the City of Tea Tree Gully for lengthy periods, Deputy Mayor, Presiding Member of Council's CEO Performance Review & Remuneration Committee, Presiding Member of Council CEO Recruitment Panel, Principal Spokesperson for the City of Tea Tree Gully for the past 2 years, Council's voting delegate at LGA AGMs & OGM, LGFA AGMs and ALGA Gas.		
Local Government Policy Views & Interests	I am a strong advocate for councils working collaboratively together, sharing information for the benefit of a broader communities and council's resource sharing on common interest projects. I am passionate about ensuring local government continues to challenge itself to ensure it is the best it can be as we all thrive for excellence in serving our communities. I am of the view that to achieve anything we all have to work together on Council and Committees and no-one person can achieve anything unless they are part of a team. During my time on Council I have consistently worked towards the goal that as a council it is critical that we develop and implement policies that ensure financial sustainability which results in Council's being able to provide critical services for the local community. I believe it is critical that the Local Government sector encourages and plays a key role in ensuring that Council's across South Australia deliver ongoing effective and efficient services that meet the demand and expectations of the broader community of whom we represent. We are operating in an environment where the demand for local government to provides services to the community is incredibly high, these demands are not only coming from the community but from all levels of government. In my opinion Council's need to ensure that they are ready to meet these expectations and responsibilities by collectively approaching these challenges. Since being elected to Council, I have played a key role in advocating and securing over \$50 million in external funding which has been used to directly benefit residents in the City of Tea Tree Gully.		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 – Combined Candidate Information

Page 5 of 7



Name	Deputy Mayor Cr Lucas Jones City of Tea Tree Gully		
Council			
Other Information	In addition to my leadership roles on Council Committees as mentioned previously I am a current member or Council's Governance & Policy Committee and Council's Services Review Committee. As a Councillor and Deputy Mayor I have a strong connection to my local community so I understand what is important to them. Due to my many roles on Council I have a very good working knowledge of what are the key issues facing local government.		
	I have played a key role over 14 years to change and reshape policy matters relating to the City of Tea Tree Gully and responded to ongoing challenges and opportunities by working with my colleagues collaboratively. I have overseen a comprehensive review of every City of Tea Tree Gully policy and have a strong understanding of the work that is required to change and implement policies in the local government sector.		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 – Combined Candidate Information

Page 6 of 7



Candidate Information Sheet - GAROC North

Name	Town of Gawler Mayor Town of Gawler (2014-present) Council Member, Town of Gawler (2010- present) Previous Board experience includes: Director, Local Government Association of South Australia (LGA) Chair, Greater Adelaide Region of Councils (GAROC) Board Member, Australian Local Government Association (ALGA) Current committee member GAROC Previous Member, LGA Audit and Risk Committee Senior committee roles, cancer care, SA Health		
Council			
Local Government Experience & Knowledge			
Local Government Policy Views & Interests	Experience in matters relevant to all Metropolitan Councils. Strong advocacy in the following: planning reform, climate change; efficiency and effectiveness of services, heritage and character, infill issues. I understand the need to combine collaboration yet strong advocacy to effect change. Working within the committee and with the LGA enables our collective voice to be more effective My background in health brings compassion particularly as it relates to homelessness and housing: putting the person at the centre of discussions		
Other Information	As Mayor of Gawler for nearly eight years and coupled with my board experience detailed above, the experience I now have in growth councils, social issues, the importance of council services in peoples lives will be useful and I believe, valued in GAROC. I bring to the table unique experiences and knowledge from both a health and well-being and a northern perspective that is relevant to all metropolitan councils		

LGA of SA

ECM 780939 GAROC North Regional Grouping Election 2022 – Combined Candidate Information

Page 7 of 7

GB11	Future Reports for the Urban Services Committee		
AUTHOR	Heather Prasad, PA to GM City Infrastructure, City Infrastructure		
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community		
SUMMARY	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.		

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution.

Meeting-Item	Heading and Resolution	Officer
25/05/2020	Update on the Proposed Dry Creek Project	Bruce Naumann
6.0.3-IBDSC2	2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process.	
Due:	December 2022	
21/12/2020	Belgravia Leisure Recreation Services Agreement	Andrew Hamilton
4.4.2	1.4 Council has previously resolved this resolution to be confidential.	
Due:	March 2023	
21/12/2020	Belgravia Leisure Recreation Services Agreement	Andrew Hamilton
4.4.2	1.8 Council has previously resolved this resolution to be confidential.	
Due:	September 2022	

Page 91 Council Agenda - 26 September 2022

22/03/2021	Lighting of the Little Para Trail	Jamie Hosking	
4.1.4	5. That staff provide a proposed program and budget for the 2022/23 financial year to develop and implement the priority installation of lighting between PP3 and PP5 in high traffic areas and areas of safety concern to the community along this corridor.		
Due:	January 2023		
24/05/2021	Clayson Road and Frost Road Speed Limit Increase	David Boothway	
4.1.2	3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2022.		
Due:	December 2022		
22/11/2021	Motion on Notice: Traffic Management Study (Mawson Lakes)	David Boothway	
MON1	2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays.		
	4. That the report be presented to the Urban Services Committee by May 2022.		
Due:	September 2022		
Deferred:	May 2023		
Reason:	This resolution will be dealt with in May 2023 as part of the Mason Lakes Car Park Study report as the matters are closely aligned.		
20/12/2021	Salisbury Heights Traffic Management Concept Plans	David Boothway	
4.1.7	4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions.		
Due:	December 2022		
28/02/2022	CCTV Policy and Procedure	Andrew Hamilton	
4.1.8	3. Notes that the Community Safety CCTV Program will be developed in consultation with Council Members for Council approval.		
Due:	September 2022		
Deferred:	December 2022		
Reason:	Due to the Caretaker Policy being in effect, this report will be presented to the December 2022 Urban Services Committee.		

28/02/2022	Gulfview Heights Lake - Hot Weather Contingency	David Boothway
4.1.8	3. Monitors the water consumption on site, with a future report to be prepared in April 2023, after next summer.	
Due:	April 2023	
26/04/2022	Budget Status Update - Plant Equipment for	Mark Purdie
2.1.3 Due:	Removal of Seaweed from St Kilda Boat Channel City Infrastructure to prepare a report to the Urban Services Committee in relation to PF&E Equipment for the Removal of Seaweed from St Kilda boat channel and SWBU wetlands.	
	December 2022	
26/04/2022	Para Hills Oval Clubrooms	Peter Rexeis
Cnl-MWON3	2. That Administration brings back a report by August 2022 with planned renewal works and indicative costings, and also an estimate to construct a new shared use facility at Para Hills Oval for consideration as part of the building program for year 3 of the 2023/24 budget cycle.	
Due:	December 2022	
23/05/2022	Motion Without Notice: Off Leash Greyhound	Jamie Hosking
MWON5 Due:	 That staff bring back a progress report to Urban Services Committee by September 2022 detailing: a) status update on the progress of the dog park upgrade works and, b) on the rollout of small dog parks in the City of Salisbury. February 2023 	
27/06/2022 4.1.1	Salisbury Oval Security 3. That staff bring back a further report with options and costs to install permanent CCTV at Salisbury Oval to the July 2022 Council	Karen Pepe
	meeting.	
Due:	December 2022	
27/06/2022	Doggy Bin Locations (Dispensers and Bags)	Craig Johansen
4.1.6 Due:	 Notes that a report on the review of provision and management of dog waste bag dispensers and bags across the City be brought back to Council once alternatives to the current single use plastic bag and dispenser systems are identified. September 2022 	
Deferred:	December 2022	
Reason:	Administration are working with our suppliers on alternative options for single use plastic bags and dispenser systems and will report back to Council once options have been identified.	

27/06/2022	Motion on Notice: Local Flooding in Paralowie,	John Devine
	Parafield Gardens and Burton Areas	
MON1	2. Requests the Administration investigate the	
	reasons behind the recent flooding at Globe	
	Derby, and present a report back to Council	
	recommending both short and long term flood	
	mitigation measures for the Globe Derby Area.	
	3. Requests Administration bring back a report as	
	part of the Drainage Assets, Strategic Asset	
	Management Plan, with a proposed schedule of	
	works (both short and long term) and budgets	
	required to address localised flood risk in the	
	Paralowie, Parafield Gardens and Burton, and	
	·	
	to a lesser extent, Salisbury Park areas, and	
	specifically in the following streets:	
	Henry Street, Paralowie Politica Consent Paralowie	
	Bolivia Crescent, Paralowie	
	Magdalena Crescent, Paralowie	
	Metala Drive, Paralowie	
	Bauhina Drive, Parafield Gardens	
	General Drive, Paralowie	
	Hiedenrich Avenue, Salisbury Downs	
	Breda Court, Salisbury Downs	
	Pine View Drive, Paralowie	
	Karingal Crescent, Salisbury Park	
_	Kings Road service road	
Due:	September 2022	
Deferred:	January 2023	
Reason:	Flood management modelling is currently being	
	developed and will be reported to the Urban	
	Services Committee when it has been finalised. To	
	date emergency works have been completed in	
	Henry Street and Bolivia Crescent, Paralowie to	
	mitigate flooding risks.	
27/06/2022	Motion on Notice: Speeding in Caloundra Drive,	David Boothway
1,60,70	Paralowie	
MON2	2. Request the Administration investigate these	
	concerns and present a report to the Urban	
	Services Committee for consideration of	
	recommended traffic calming devices on	
	Caloundra Drive, Paralowie, including options	
	for traffic calming measures and associated	
_	costings.	
Due:	December 2022	Y . YY 1.
25/07/2022	Lighting Costs – Para Hills Football Club, The Paddocks	Jamie Hosking
US-MWON1	1. That the Administration bring back a report on	
OB-IM W OINI	the costings to upgrade lighting at the Para	
	Hills Football Club at The Paddocks in	
	December 2022.	
Due:	December 2022.	
Duci	December 2022	

22/08/2022	Revocation of Community Land Classification Portion of Prettejohn Gully, Para Hills	Emma Robinson
4.1.2	5. Notes that the Manager Property and Buildings will present a report to Council for	
	consideration if any objections are received in response to the community consultation.	
Due:	January 2023	
22/08/2022	Revocation of Community Land Classification	Emma Robinson
	Portion of Correena Avenue Reserve, Correena	
	Avenue Paralowie	
4.1.3	4. Notes that the Manager Property and Buildings	
	will present a report to Council for	
	consideration if any objections are received in	
Due:	response to the community consultation. January 2023	
22/08/2022	School Zones and Pedestrian Crossing Program	David Boothway
	and School Traffic Management Framework	
	Priorities	
4.1.4	2. Reviews the School Transport Framework	
	and priorities in December 2022 for	
	consideration and inclusion as part of a new	
	capital allocation in the 2023/24 budget	
	process.	
Due:	December 2022	Mark Purdie
22/08/2022 4.4.1	Verge Maintenance Update5. Council has previously resolved this resolution	Mark Purdie
4.4.1	to be confidential.	
Due:	October 2022	
22/08/2022	Salisbury West Library	Tim Starr
4.4.2	5. Council has previously resolved this resolution	
Duran	to be confidential.	
Due: 22/05/2022	February 2023 Dust Concerns, Deuter Road, Paralowie	David Boothway
US-OB1	5. Requests Administration to bring back a report	David Bootiiway
CS CD1	with proposed nuisance reducing measures,	
	including but not limited to complete sealing of	
	Deuter Road, and costings for consideration as	
D	part of the next budget review process.	
Due: 22/08/2022	February 2023 Strategie Asset Management Plan Playspaces	Iomio Healrina
44/UO/4U44	Strategic Asset Management Plan - Playspaces - Stage 2 - Levels of Service and Financial Impacts	Jamie Hosking
GB6	1.3 Approves the priority of the next 4-year	
-	renewal program be based on the condition and	
	compliance from the Level 3 Compliance Audit	
	currently underway, noting whole of site	
	renewal will not be undertaken, to be reported	
Due	to Council in early 2023.	
Due: 22/08/2022	May 2023 Motion on Notice: Lakes in Mawson Lakes	David Boothway
MON2	1. Requests Administration to investigate and	David Dooniway
1.131,2	prepare a report on the condition of	
1	infrastructure of the Sir Douglas Mawson Lake	
	initastructure of the Sir Douglas Mawson Lake	
Due:	(main lake) and Shearwater Lake. December 2022	

22/08/2022	Mobility Access – Burton Community Hub Jarred Collins			
MWON2	Requests the Administration, as a matter of priority,			
	bring back a report to ensure the Burton Community			
	Hub is fully accessible for mobility impaired users			
	and			
	(a) to install automatic entry doors at the Burton			
	Community Hub front entrance to the centre			
	and rear entrance/exit leading to toilet			
	amenities; and			
	(b) to bring back a further report and costings on			
	the modification of community gardens to			
	enable residents in wheelchairs and gophers to			
	participate in community garden activities.			
Due:	December 2022			
22/08/2022	Transfer of Land and Buildings - Salisbury Karen Pepe			
	Bowling Club Inc.			
C2	6. Council has previously resolved this resolution			
	to be confidential.			
Due:	December 2022			

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

Page 96 City of Salisbury

GB12	Capital Works - August 2022		
AUTHOR	Christy Martin, Team Leader Project Support, City Infrastructure		
CITY PLAN LINKS	 1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 3.3 Our infrastructure supports investment and business activity 		
SUMMARY	The following monthly status report and requests for amendment are presented to effectively manage the City Infrastructure Capit Works Program.		

RECOMMENDATION

That Council:

1. Notes the Capital Works Program update for August 2022 as included in this report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

2. CITY PLAN CRITICAL ACTION

2.1 A welcoming and liveable City: Our City is attractive and well maintained: Ensure public spaces are accessible and sporting facilities are maintained

3. CONSULTATION / COMMUNICATION

3.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occurs on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication *Salisbury Aware*.

4. REPORT

4.1 The Capital Works Program has transitioned through into 2022/23 with the close out of the carry forward report in August 2022. Projects continue to be delivered whilst working within market conditions which remain impacted by the pandemic.

Page 97 City of Salisbury

Key Projects

- 4.2 Stage 2 of the redevelopment of Fairbanks Drive Reserve, Paralowie is scheduled to commence on site this month. As part of this work, new paths, dog park, inclusive play elements, seating, landscaping and barbecue will be installed. This complementing Stage 1 where a new toilet and rage cage was delivered as part of the Federal Government's Local Roads and Community Infrastructure grant funding program.
- 4.3 The Salisbury Aquatic Centre is progressing through detail design and documentation, currently at 60% completion. As part of the documentation, the new 10 metre high waterslide tower is being documented which will include three different slides. This will be located near the new water play area which will have a combination of play elements to suit various age levels and abilities.
- 4.4 The verge redevelopment pilot program is being finalised for releasing to the market place which is expected to then quickly follow through to award and construction. Various treatments are being trialed following consultation with the community and technical experts.
- 4.5 The new changeroom facilities at Yalumba Drive Reserve, Paralowie, and The Paddocks, Para Hills West, are set to take off later this month and into October. Pending weather conditions, the pouring of the concrete slab at the new Animal Pound facility at Pooraka is set to occur mid-September 2022.

Program Works

- 4.6 Building Renewal works have commenced at the Paddocks to renew the clubroom facilities currently leased by the Para Hills Knights Soccer Club. Works include new toilets and shower cubicles, painting and some exterior works to mitigate drainage issues.
- 4.7 The roundabout modifications at the intersection of Martins and Ryans Roads, Greenfields is now complete resulting in improved abilities to traverse the intersection.



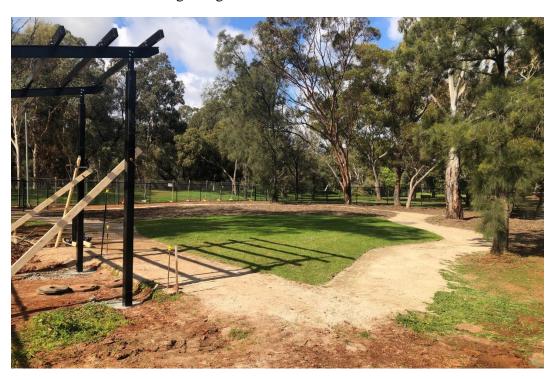
Page 98 City of Salisbury

4.8 Within the Playspace Program, new inclusive playspace elements are being installed at Unity Park, Pooraka. These are progressively being installed and expected to be available for use next month. A new adult change facility is scheduled to commence this month and be completed prior to Christmas.

Unity Park, Pooraka



4.9 The new dog park for small dogs at the Paddocks is now near completion, with the new shelter and seating being installed.



4.10 New fitness equipment is near complete at Dineen Road Reserve, Parafield Gardens, and St Kilda Adventure Park. Works are being finalised in preparation for opening to the public. These new amenities provide the opportunity to participate in free recreation and fitness activities, in alignment with wellbeing agendas for the community.

Dineen Road Reserve, Parafield Gardens



St Kilda Adventure Playground



- 4.11 The next stage of the City Wide Trails through Salisbury Heights is currently in procurement in preparation for award and construction late 2022. This will be a new section of sealed path and lighting which will complement the native forest planted adjacent.
- 4.12 The new outdoor cultural kitchen at Morella Community Centre, Parafield Gardens is now near complete. This new amenity for the community is delivered as part of the Local Roads and Community Infrastructure Federal Government grant funding program.
- 4.13 The new bridge for Mobara Park, Mawson Lakes, is in the process of being awarded which will result in a new safe crossing for the community and particularly the students at Mawson Lakes School. It is expected that these works will be completed by the end of February 2023.
- 4.14 There are no program and / or project amendments requested this month, noting this report has therefore been provided as an update only.

5. CONCLUSION / PROPOSAL

5.1 The delivery of the Capital Works Program continues to progress, seamlessly transitioning from one financial year to the next. This report has been prepared to provide a highlight update of key works and activities associated with the program.

Page 101 City of Salisbury

Tree Removal Requests - Monthly Update for August 2022

AUTHOR

Jamie Hosking, Team Leader Urban Built Assets, City Infrastructure

CITY PLAN LINKS

1.1 Our City is attractive and well maintained 4.1 Members of our community receive an exceptional experience when interacting with Council

SUMMARY This monthly report provides Elected Members with updates on

tree removal requests received from residents.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Tree Removal Requests August 2022

1. BACKGROUND

1.1 At its meeting held on Tuesday, 27 April 2021 Council resolved:

"That a standing report be established for every meeting of the Tree Management Appeals Sub Committee to inform Council of every application received for tree removal and the outcome of that request."

Resolution Number 0916/2021

1.2 Staff currently upload a monthly tree removal request information table to the Elected Members Portal. This document has been adapted to provide further information and will now be reported to each meeting of the Tree Management Appeals Sub Committee.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Various relevant Residents

3. REPORT

- 3.1 The attached tables are a summary of requests for tree removals received and actioned by staff during the past months and have been provided on the Elected Member Portal for August 2022.
- 3.2 Sixty-seven (67) tree removal requests were received in August. Of these requests fourty-six (46) were approved for removal including eighteen (18) significant or regulated trees approved through development applications. Twenty-one (21) requests were refused. Of these, eleven (11) are related to significant or regulated trees under the *Planning Development and Infrastructure Act 2016*.

Page 103 Cit Council Agenda - 26 September 2022

- 3.3 Tree removal requests often result in ongoing dialogue between the owner of the property and Council on the proposed tree removal and subsequent discussions around the species type and location of the new street tree.
- 3.4 It is important to note that through various annual programs Council plants 2,000 trees each year. These programs include Street Tree Renewal Program, In-fill Planting Program, Tree Screen Renewal Program, Reserve Upgrade Program, Feature Landscape Renewal Program, Greening Program, School Tree Planting Program, Major Projects and ad-hoc planting requests. These tree renewal programs are cognizant of regulated, significant trees or those forming habitat corridors.

4. CONCLUSION / PROPOSAL

4.1 It is proposed that the information contained in the report be noted.

MONTH: August 2022

Assessed by Parks and Open Space Assets team on site and removed based on Councils Tree Removal Criteria

		ADDRESS	DATE	REFERENCE	APP/REF
1	Burton	30 Clement Grove	16/08/22	CRM 404202	Refused
2	Burton	16 Gallina Grove	18/08/22	CRM 391100	Approved x 1
3	Cavan	Cross Keys Drainage Reserve - adjacent 540 Cross Keys Road - 4 trees	25/08/22	CRM 403467	Approved x 5
4	Direk	93-111 Edinburgh Road - DA 22020420 - New Warehouse	16/08/22	CRM 404646	Approved @ Cost x 2
5	Gulfview Heights	side 1 Swansea Crct - Wynn Vale Drive - Significant - APPEAL	22/08/22	CRM 389692 - TMASC Meeting 22/08/22	Approval Supported - Significant tree
6	Ingle Farm	28B Darren Avenue	12/08/22	CRM 404375	Approved
7	Ingle Farm	18C Telford Road Ingle Farm - APPEAL - tree is exempt < 10m from dwelling	22/08/22	CRM 397773 - TMASC Meeting 22/08/2022	Refused - APPEAL
8	Mawson Lakes	Mawson Lakes Rail Corridor Reserve - opp 15 Brookside Drive - 2 dead/dying shrubs	23/08/22	CRM 403690	Approved x 2
9	Mawson Lakes	Flinders Court Reserve - side 194 Sanctuary Drive - dead tree	23/08/22	CRM 404728	Approved - dead tree
10	Para Hills	36 Sleep Road - Bus stop 51A - Bus shelter upgrade - Darren Carr, Assistant Project Manager, Infrastructure Delivery	22/08/22	DW 7435162	Approved x 1
11	Para Hills	68 Sleep Road	16/08/22	CRM 404881	Approved
12	Para Hills	10 Todd Road	16/08/22	CRM 404486	Approved
13	Para Vista	171 Nelson Road - Significant - Ac.salicina	1/08/22	CRM 400810	D/A Approved - Significant tree
14	Parafield Gardens	57 Verbena Drive - 1 tree - DA 22025444 - New Dwelling - Res 1	18/08/22	CRM 404642	Approved @ Cost x 1 - Res 1
15	Parafield Gardens	3 Birch Grove - middle tree	5/08/22	ETF 313820	Approved x 1
16	Parafield Gardens	Martindale Road Entry Reserve, Martins Road - rear 31 Flavio Avenue	12/08/22	CRM 404296	Refused
17	Parafield Gardens	28 Shorney Road - Regulated	4/08/22	CRM 383467	D/A Approved - Regulated
18	Parafield Gardens	1 McCabe Avenue - DA 22005351 - New Dwellings	25/08/22	CRM 405494	Approved @ Cost x 2

MONTH: August 2022

Assessed by Parks and Open Space Assets team on site and removed based on Councils Tree Removal Criteria

ADDRESS		DATE	REFERENCE	APP/REF	
19	Parafield Gardens	7 Virginia Drive - Regulated - APPEAL	22/08/22	CRM 373064 - TMASC Meeting 22/08/22	Approval Supported - Regulated Tree
20	Parafield Gardens	27 Magnolia Crescent - Regulated - APPEAL	22/08/22	CRM 393847 - TMASC Meeting 22/08/2022	Approval Supported - Regulated Tree
21	Parafield Gardens	59 Verbena Drive - Regulated	25/08/22	CRM 404929	Refused - Regulated
22	Paralowie	8 McQueen Court - APPEAL - Regulated Tree	3/08/22	CRM 387523	D/A Approved - Regulated Tree via APPEAL
23	Paralowie	10 Cairney Place - Regulated - nearest drive	5/08/22	CRM 403960	Refused - Regulated
24	Paralowie	10 Cairney Place - Not Regulated	5/08/22	CRM 403960	Refused - Not Regulated
25	Paralowie	19 Forest Avenue	4/08/22	CRM 403895	Approved
26	Paralowie	16 Turtur Drive	12/08/22	CRM 404737	Approved
27	Paralowie	4 Daly Court	23/08/22	CRM 405063	Approved - (Conifer)
28	Paralowie	70 Tintara Road - Regulated - APPEAL	22/08/22	CRM 389809/CRM 390144 TMASC Meeting 22/08/22	Approval Supported - Regulated Tree
29	Paralowie	5 Linda Close - Significant - APPEAL	22/08/22	CRM 363330 - TMASC Meeting 22/8/22	Approval Supported - Significant tree
30	Paralowie	2 Blaess Drive - Regulated - APPEAL	22/08/22	CRM 377809 - TMASC Meeting 22/08/22	Approval Supported - Regulated Tree
31	Paralowie	side 2 Correena Avenue - Mildara Avenue - Regulated - APPEAL	22/08/22	CRM 398666 - TMASC Meeting 22/08/22	Approval Supported - Regulated Tree

MONTH: August 2022

Assessed by Parks and Open Space Assets team on site and removed based on Councils Tree Removal Criteria

ADDRESS		DATE	REFERENCE	APP/REF	
32	Paralowie	54 Lennox Drive - Significant - APPEAL	22/08/22	CRM 384044 - TMASC Meeting 22/08/22	Approval Supported - Significant tree
33	Paralowie	16 Newbury Crescent - 2 Regulated - APPEAL	22/08/22	CRM 389985 - TMASC Meeting 22/08/22	Approval Supported x 2 - Regulated Trees
34	Paralowie	13 Du Villars Street - Regulated	26/08/22	CRM 405617	Refused - Regulated
35	Paralowie	13 Bolivia Crescent - Regulated	25/08/22	CRM 405497	Refused - Regulated
36	Pooraka	Montague Road / Cowan Drive Detention Basin Reserve - rear 40 Wheeler Avenue & 4 Cowan Drive - 1 x Regulated Tree	5/08/22	CRM 403018	Refused - Regulated
37	Pooraka	Montague Road / Cowan Drive Detention Basin Reserve - rear 40 Wheeler Avenue & 4 Cowan Drive - 1 x Significant Tree	5/08/22	CRM 403018	Refused - Significant Tree
38	Pooraka	24 Rains Drive	12/08/22	CRM 404226	Approved
39	Pooraka	17 Burma Road - tree on Produce Lane - extension of fire track opp driveway entrance to 10 Produce Lane	26/08/22	CRM 405506	Approved @ Cost x 1
40	Pooraka	Dry Creek Linear Park Uppe - side 1 Ayr Street - 2 x Significant Trees - APPEAL	22/08/22	CRM 379368 - TMASC Meeting 22/08/22	Approval Supported x 2 - Significant Trees
41	Pooraka	3 Tough Street - jacaranda	25/08/22	CRM 405559	Refused
42	Salisbury	6 Lawrie Avenue - Regulated	5/08/22	CRM 403557	Refused - Regulated
43	Salisbury	side 5 Lawrie Avenue - 2 Regulated and 1 Significant	16/08/22	CRM 403050	Refused x 3 - 2 Regulated and 1 Significant
44	Salisbury	152 Salisbury Highway - 2 Regulated Trees - APPEAL front of unit complex	22/08/22	CRM 400617 - TMASC Meeting 22/08/2022	Approval Supported x 2 - Regulated Trees

MONTH: August 2022

Assessed by Parks and Open Space Assets team on site and removed based on Councils Tree Removal Criteria

		ADDRESS	DATE	REFERENCE	APP/REF
45	Salisbury	4 Rositano Drive - Regulated - APPEAL	22/08/22	CRM 402505 - TMASC Meeting 22/08/22	Approval Supported - Regulated Tree
46	Salisbury Downs	21 Meath Avenue - DA 22016221 - Tree nearest stobie pole - New Dwelling	25/08/22	CRM 405491	Approved @ Cost x 1
47	Salisbury Downs	8 Hurley Court - Regulated - Retrosepctive - crown removed - DA 22029155	25/08/22	ETF 313927	Approval Supported - Retrospective - Regulated
48	Salisbury East	opposite 1521 and 1523 Main North Road - Significant	1/08/22	CRM 393194	D/A Approved - Significant tree
49	Salisbury East	25 Statham Avenue	12/08/22	CRM 404619	Approved
50	Salisbury East	4 Norris Street - 221 Application - DW 7392136	18/08/22	CRM 396112	Approved @ Cost
51	Salisbury East	20 Snowdon Avenue	12/08/22	CRM 404153	Refused
52	Salisbury East	38 Northbri Avenue - small tree	22/08/22	CRM 404701	Approved
53	Salisbury East	38 Northbri Avenue - Regulated	22/08/22	CRM 404701	Refused - Regulated
54	Salisbury East	10-14 Clayson Road - Plaster Fun House - small tree	25/08/22	CRM 403484	Approved - small tree
55	Salisbury East	10-14 Clayson Road - Plaster Fun House - Regulated	25/08/22	CRM 403484	Refused - Regulated
56	Salisbury Heights	3 Colchester Court - Retrospective - Regulated Tree - crown removed	25/08/22	CRM 405268	Approval Supported - Regulated - Retrospective
57	Salisbury North	51 Elmgrove Road	5/08/22	CRM 403532	Refused
58	Salisbury North	15 Spaans Crescent - Regulated - APPEAL	22/08/22	CRM 400091 - TMASC Meeting 22/08/2022	Approval Supported
59	Salisbury Park	24 Heathersett Drive - Regulated Tree	5/08/22	CRM 403312	Refused - Regulated
60	Salisbury Plain	48-52 Stanbel Road - DA 22022964 - 10 Warehouses	16/08/22	CRM 404324	Approved @ Cost x 1

TREE REMOVAL REQUESTS

MONTH: August 2022

Assessed by Parks and Open Space Assets team on site and removed based on Councils Tree Removal Criteria

		ADDRESS	DATE	REFERENCE	APP/REF
61	Salisbury Plain	1790-1798 Main North Road - Saints Shopping Centre - 3 trees - Darren Carr - Assistant Project Manager - Infrastructure Delivery - CoS	17/08/22	DW 7430011	Approved x 3 - trees exempt
62	Salisbury Plain	rear Saints Shopping Centre - Cnr Main North Road and Saints Road - poplar trees at rear	16/08/22	CRM 403761	Refused
63	Salisbury South	75 Rundle Road - 3 trees	15/08/22	CRM 403141	Approved x 3
64	Valley View	side/rear 9 Denham Drive - Cheryl Avenue - large tree nearest 33 Cheryl Avenue	12/08/22	CRM 404187	Refused
65	Valley View	14A Eyre Crescent - 221 Application - DW 7436346 - Res Code No. 21026562	22/08/22	CRM 405161	Approved @ Cost
66	Valley View	8 McFarlane Crescent	12/08/22	CRM 404125	Refused
67	Valley View	28 Maidos Grove - DA 22029463 - 3 New Dwellings - tree in conflict front of Lot 2 fronting Maidos Grove	31/08/22	CRM 406015	Approved @ Cost x 1

FURTHER INFORMATION CONTACT COUNCIL'S PARKS AND OPEN SPACE ASSETS OFFICER - 8406 8403

GB14	Future Reports for the Community Wellbeing and Sport Committee		
AUTHOR	Sara Howley, PA to GM Community Development, Community Development		
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community		
SUMMARY	This item details reports to be presented to the Community		

This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. **REPORT**

2.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting	Heading and Resolution	Officer
Item		
27/07/2020	Place Activation Strategy – Community Facilities	Amy
1.1.2	2. Staff prepare a further report to the Asset Management Sub-	Pokoney
	Committee regarding a condition and fit for purpose audit of	Cramey
	Council owned community facilities with consideration to the	
	hierarchy.	
Due:	November 2022	
Deferred to:	January 2023	
Reason:	Further investigation required.	

Page 111 City of Salisbury

21/12/2020 2.4.1	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be	Amy Pokoney
D	confidential.	Cramey
Due: Deferred to:	September 2022 March 2023	
Reason:	Reviewing the operations and service impacts after 12 months	
22008022	of most COVID restrictions will provide the Administration a	
	more comprehensive view of the impacts these operational	
	changes have had on the community and Council's operations.	
25/01/2021	Bridgestone Athletics Centre – Construction Update	Andrew
5.2.1	3. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee	Hamilton
	regarding the performance of, and recommendations for,	
	the management of Bridgestone Athletics Centre,	
	commencing 6 months from the opening of the Centre.	
Due:	October 2022	
25/10/2021	Age Friendly Strategy 2022-2027	Myfanwy
5.1.6	2. Notes that staff will report annually at the end of each financial year for the duration of the strategy.	Mogford
Due:	financial year for the duration of the strategy. October 2022	
28/02/2022	Indoor Recreation Facilities	Andrew
5.1.1	2. Approves the development of an overarching strategic	Hamilton
	direction by December 2023 to partner with others to plan for a	
_	regional indoor facility for the north in the next ten years.	
Due:	December 2023	A 1
28/02/2022 5.1.1	Indoor Recreation Facilities3. That staff bring back a report to Council by December 2022	Andrew Hamilton
J.1.1	with costings to upgrade the Parafield Gardens Recreation	Hammon
	Centre to include a gym, additional court and design to	
	accommodate district and state competitions to be held at the	
	Gardens Recreation Centre and other recommendations as	
D	outlined in the BRM Preliminary Phase 1 Review.	
Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022	Andrew
25/07/2022	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group	Andrew Hamilton
	outlined in the BRM Preliminary Phase 1 Review. December 2022	Andrew Hamilton
25/07/2022	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone	
25/07/2022 5.1.1 Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022	Hamilton
25/07/2022 5.1.1 Due: 25/07/2022	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb	Hamilton
25/07/2022 5.1.1 Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be	Hamilton
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential.	Hamilton
25/07/2022 5.1.1 Due: 25/07/2022	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be	Hamilton
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2 Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential. February 2023 Recreation Assets – Future Management Model Council has previously resolved this resolution to be	Andrew Hamilton Andrew
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2 Due: 22/08/2022 5.4.1	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential. February 2023 Recreation Assets – Future Management Model Council has previously resolved this resolution to be confidential.	Andrew Hamilton Andrew
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2 Due: 22/08/2022 5.4.1 Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential. February 2023 Recreation Assets – Future Management Model Council has previously resolved this resolution to be confidential. March 2023	Andrew Hamilton Andrew Hamilton
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2 Due: 22/08/2022 5.4.1 Due: 22/08/2022	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential. February 2023 Recreation Assets – Future Management Model Council has previously resolved this resolution to be confidential. March 2023 Salisbury Memorial Park - Mausoleum	Andrew Hamilton Andrew Hamilton Andrew Andrew
25/07/2022 5.1.1 Due: 25/07/2022 5.4.2 Due: 22/08/2022 5.4.1 Due:	outlined in the BRM Preliminary Phase 1 Review. December 2022 Bridgestone Athletics Centre Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting be reported to the Community Wellbeing & Sport Committee December 2022 TreeClimb Council has previously resolved this resolution to be confidential. February 2023 Recreation Assets – Future Management Model Council has previously resolved this resolution to be confidential. March 2023	Andrew Hamilton Andrew Hamilton Andrew Andrew

22/08/2022	Late Youth Sponsorship Applications	Hayley
GB9	3. Where Youth Sponsorship applications have been approved	Berrisford
	by the Chief Executive Officer during the Caretaker period, a	
	report will come back to Council at its first meeting following	
	Caretaker period.	
Due:	December 2022	

3. CONCLUSION / PROPOSAL

3.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

GB15	Community Development - Quarterly Service Update
AUTHOR	Amy Pokoney Cramey, General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority1.3 People are valued and they feel safe, included and connected4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report provides an update of service delivery for Community Development between April – June 2022.

RECOMMENDATION

That Council:

Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

1.1 This report highlights the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035 for the second quarter between September – December 2021.

2. CITY PLAN CRITICAL ACTION

- 2.1 Implement the 'Ability Inclusion Strategic Plan'
- 2.2 Ensure public spaces are accessible and sporting facilities are maintained
- 2.3 Work closely with Community and Senior Centres to provide effective and well received programs
- 2.4 Deliver Council's Intercultural Strategic Plan to build connections and increase collaboration among community groups and service providers
- 2.5 Complete the Bridgestone Athletics facility and maximise its use.

3. REPORT

3.1 This report provides an update on the service delivery and achievements of the Community Development Department as informed by the foundations, critical actions and corporate indicators of the City Plan 2035 for the second quarter between September – December 2021.

Community Capacity and Learning (CC&L) Division

Partnerships and Funding

3.2 Several key partnerships were negotiated across a range of teams that provide both in kind and financial support to our communities including:

Page 115 Council Agenda - 26 September 2022

- 3.2.1 Twelve25 secured \$10,000 from AnglicareSA to fund Wheels in Motion participants to complete their required 4 professional driving lessons and provide funding for young people to complete the test and pay for their L's permit.
- 3.2.2 Para Hills Community Hub negotiated with Life Church to deliver a pilot Community Kitchen, which will provide access to free nutritious meals for those in our community on Thursday nights.
- 3.2.3 The Division partnered with 6 metropolitan Councils to develop the "Lit for Life" program, which aims to re-connect community with public libraries through engaging literacy and cultural performances in 2023. City of Salisbury's commitment is to deliver performances, hosted by Windmill Theatre and the Adelaide Symphony Orchestra, at the Salisbury Community Hub in 2023 and a school holiday program hosted by Patch Theatre. This program received funding from the Libraries Board Innovation fund in June 2022.
- 3.2.4 The Division was successful in receiving a National Careers Institute Grant to deliver "Career Connections" in 2023, which is a collaboration with the Northern Adelaide State Secondary Schools Alliance, local industry and the Polaris Centre to raise awareness of career pathways and opportunities for women in both traditional and non-traditional roles in STEM and local employment growth areas.
- 3.2.5 The Division partnered with the Town of Gawler to develop the "Local Changemakers" program, which will deliver a series of workshops skilling local young people in new and emerging technology, culminating in the creation of virtual tours of local landmarks. The program was also successful in receiving a Libraries Board Innovation Fund grant.

Burton Community Hub

- 3.3 The Burton Community Hub (BCH) was officially launched on Sunday 31 July 2022 with a very successful community event attended by approximately 4,000 people.
- 3.4 Feedback from the public and key stakeholders, including the Salisbury United Football Club, was generally positive with staff receiving numerous inquiries about room hire, programs and general library services arising from the day.
- 3.5 General services and activation of this site have now commenced. More information can be found on our website www.salisbury.sa.gov.au/community/libraries/term-guide

Libraries

- 3.6 Our Libraries have continued to provide high quality, seamless services to our community since January 2022.
- 3.7 Whilst some key statistics are slightly lower this past quarter, this is largely due to the closure of the Salisbury West Library on 30 May otherwise all sites are seeing steady growth in customers attending our sites for services and highlights the importance of the library and its services to the Salisbury community.

Page 116 City of Salisbury

	Jan – Mar 22	Apr – Jun 22	Percentage Change
Loans	122,348	122,167	-0.15%
Visits	114,692	111,545	-2.7%
PC Usage	11,488	11,313	-1.5%

Community Wellbeing and Health Division

- 3.8 The Community Health and Wellbeing division was awarded **Excellence in Diversity and Inclusion** by Local Government Professionals for its Cohesive Salisbury Projects. The Cohesive Salisbury Projects is the holistic implementation of City of Salisbury's diversity and inclusion strategic plans: Intercultural Strategic Plan, Ability Inclusion Strategic Plan and Age Friendly Strategic Plan.
- 3.9 These strategies are implemented across the organisation and benefit both staff and the community. Each strategy has an advisory group of residents to ensure ongoing consultation with community in the implementation. This award recognised excellence and innovation in diversity and inclusion through strategies, programs, policies and practices that have been embedded into an organisation's culture.

Ability Inclusion Strategic Plan

- 3.10 Disability Access and Inclusion network members have been given more opportunities to advise Council project managers on infrastructure and universal design considerations including the Salisbury Oval playspace, Burton Community Hub and the John St Improvement Project.
- 3.11 Building the capacity of residents with disability to participate effectively in the community is a priority in the Ability Inclusion Strategic Plan. In collaboration with JFA Purple Orange, 9 3-hour workshops on getting more out of NDIS plans were held at the Salisbury Community Hub in August October 2021 including a presentation by Mayor Gillian Aldridge OAM. A continuing Northern PEERS group started meeting fortnightly from December.

The Commonwealth Home Support Programme (CHSP)

- 3.12 The Commonwealth Home Support Programme (CHSP) contract extension for 2022-23 was successfully renegotiated to meet the needs for CHSP services in the City of Salisbury.
- 3.13 The high demand for domestic assistance and home maintenance CHSP services continues, together with worker shortages due to COVID infections in the community. However, despite the worker shortage challenge, Home Assist provided well in excess of the CHSP contracted outputs for these services in 2021-22.

Events held by CW&H Division

3.14 The Men's Health Event was attended by 60 local Salisbury men aged 50+ were in attendance. Fun and interactive event aimed to engage men not only with the important physical health messages but also highlight the importance of social connection and socialising.

Page 117 City of Salisbury

- 3.15 The event included opportunities to engage in virtual reality, pin ball machines, space invaders, live music performed by local blokes who are over 50 and to enjoy some great food provided by Jack's Café.
- 3.16 Key note speakers included Professor Gary Wittert and Derrick McManus who discussed a range of opportunities to get informed about key men's health issues and connect with relevant services.
- 3.17 Refugee Week event was held on 24th June, working in partnership with several organisations and activating different council locations (Salisbury Community Hub, Gallery exhibition, Twelve25).
- 3.18 To recognise World Elder Abuse Awareness Day, the CH&W Division held an Information Stall at Parabanks providing community education re: what elder abuse is, how to recognise it and what to do if you need to take action.
- 3.19 The Team received excellent feedback from community about the attention we were giving to this important social issue as well how wonderful it was that Council were supporting such important topic.

New programs and services

- 3.20 GIRTH Program (Get Involved Reach Top Health) a 12-week healthy lifestyle community peer program for men, run by men
- 3.21 Moovin and Groovin a fortnightly music-based program designed to help people over the aged of 50 with an interested in music and movement to connect socially
- 3.22 Chat and Learn Sessions. Monthly at Seniors Centres on a variety of topics including "Mid-Life: A Time of New Awakening", "Fire Safety in the Home", "Dealing with Stress and Anxiety and getting better sleep", "Years Ahead: Lifestyle Presentation"

Sport, Recreation and Community Planning Division

Bridgestone Update

- 3.23 A total of 21 bookings were received for school events at Bridgestone Athletics Centre, with 37 already booked for the latter part of 2022. These events have produced a strong trade in the on-site kiosk, performing well ahead of the budgeted position.
- 3.24 2022/23 Bridgestone will be hosting a range of state athletic events while the redevelopment of SA Athletics track takes place. This includes SA Athletic Events, SA Little Athletics programs, SAPSASA's, Para Athlete training.
- 3.25 The Athletics Clubs who operate out of Bridgestone saw an increase of participation between 20 40% last season, a huge improvement over their expectations.

Community Bus Extended

3.26 At 21 June 2022 Meeting, Council approved the continuation of the Community Bus Service until December 2022. The bus has had nearly 3,000 community members utilise the service during the last three months of the year. The most popular pick up and drop off locations are the Parabanks Shopping Centre, Hollywood Plaza Shopping Centre and St Kilda Playground.

Page 118 City of Salisbury

Northern Sport & Recreation Network

3.27 Partnering with Tea Tree Gully, Playford, Port Adelaide and Enfield Councils, the City of Salisbury hosted a Planning for Financial Success Workshop at Bridgestone Athletics Centre for local sport clubs, attracting 55 participants. The workshop focussed on financial strategic planning in preparation for the 2022/23 budget cycle.

Growing for Gold

- 3.28 The Growing for Gold Program partners with City of Port Adelaide Enfield, City of Playford and City of Salisbury. The program encourages local young people aged 3-16 to participate in sporting and recreational activities within our community. The Growing for Gold program aims to encourage young people to try a variety of different activities in recreation and sport, then take the next step and join a club(s) of their choice.
- 3.29 The program runs during the October school holidays and local sport and recreation providers are invited to open their doors to promote their club activities free of charge to participants.
- 3.30 The City of Salisbury have 21 Clubs and Recreation facilities that have registered so far for this year's program.

Tree Climb

3.31 Public consultation began 1st August requesting feedback from the community in relation to the proposed TreeClimb partnership at Harry Bowey Reserve. Council received 1168 responses - 94% of which were positive, with residents stating that they want Tree Climb to happen and would utilise it if it occurs.

Indoor Recreation Facilities

3.32 The procurement process for a new operator of the CoS recreation assets has progressed to stage 2, with respondents providing detailed information about their proposal to manage Ingle Farm Recreation Centre, Parafield Gardens Recreation Centre, the Salisbury Aquatic Centre and Little Para Golf Course.

Salisbury Memorial Park

3.33 The cemetery had a busy final quarter and finished the year significantly ahead of the expected position (circa \$100K).

Events, Place Activation and Curation

- 3.34 In May this year, the Events team became a part of the Community Development Team. This move was made to strengthen the engagement with our community and to better align the events Council delivers. The cross collaboration with libraries and other Community Hubs will reinforce how and why Council delivers the events we do, it will also provide better linkages with the programs Council deliver.
- 3.35 Over this quarter the Events Team have undertaken several events during the winter months which have engaged our community and activated some of our recreation centres and various community hubs. These have been well received since our COVID restrictions have weakened allowing more focus on getting larger crowds together.

Page 119 City of Salisbury

City of Salisbury

- 3.36 The Community Fun Day @ The Gardens Indoor venue at the Parafield Gardens Recreation Centre was a great event attended event with the large obstacle course inflatable being the crowd pleaser. The community loved the craft activities with Morella and virtual golfing with the Little Para Golf Course. Young toddlers were entertained with a special large layout of kinder gym activities and a circus school teaching them how to roll and dive.
- 3.37 Saturday Sessions Winter Edition has been a big success this winter with increased participation and activities that have been engaging for all ages. Some of our activities have included seed planting, cupcake making, mega Lego challenge and our design a drive-in. Community members that booked an activity through Eventbrite received a voucher to spend at Council's Square café. Parents loved being able to sit down with a coffee and see their kids learning new skills.
- 3.38 The Watershed Creative Prize Exhibition was a huge success this year with over 70 applications being submitted. Council saw an increase in applications from the emerging technologies and written categories and some very creative inclusions from youth participants. Culling the numbers was tricky as we had some amazing artists submit their works, in the end we shortlisted 58 entries over the four categories with some outstanding winners. The opening night saw over 100 guests that celebrated with the winners and enjoyed some beautiful canapes, drinks and listened to our sponsors discuss sustainability.

4. CONCLUSION

4.1 This report provides a summary of the service delivery and achievements of the Community Development Department between April – June 2022.

Page 120

GB16	Salisbury Bowling Club - Sponsorship Proposal
AUTHOR	Ben Hopkins, Team Leader Sport, Recreation and Cemeteries, Community Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained1.2 The health and wellbeing of our community is a priority
SUMMARY	The City of Salisbury has previously provided sponsorship to Bowls SA to support the South Australian Super League held at the Salisbury Bowling Club. In November 2021, an agreement was made to provide \$15,000 per annum to Bowls SA for a further three years to continue to host the event. One of these annual payments (\$15,000) was made to support the 2022 Super League, after which Bowls SA made the decision to discontinue the event. The Salisbury Bowling Club has submitted a proposal to the City of Salisbury to utilise the remaining funds (\$30,000) to support a Club run open pairs event in 2023, 2024 and 2025.

RECOMMENDATION

That Council:

- 1. Notes the 27 September 2021 resolution of Council (1096/2021) on the sponsorship arrangement committed to Bowls SA.
- 2. Notes that Bowls SA made the decision to discontinue the South Australian Super League following the 2022 event and that the Salisbury Bowling Club have submitted a proposal to the City of Salisbury to re-purpose these committed funds to deliver the Open Pairs Event in 2023, 2024 and 2025.
- 3. Approves to re-purpose the remaining portion of committed funds (\$30,000) to support Salisbury Bowling Club to deliver the Open Pairs Event in 2023, 2024 and 2025 through an annual\$10,000 sponsorship payment over a three-year term (2023-25 in lieu of the two annual payments of \$15,000 that were remaining on the existing committed arrangement with Bowls SA).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting on 27 September 2021, Council resolved (Resolution 1096/2021):
 - 1. Notes that a sponsorship proposal, as set out in Attachment 1 to this report (Policy and Planning Committee, 20/09/2021, Item No. 1.1.1) has been received from Bowls SA to the City of Salisbury for the continued sponsorship of the SA Super League in 2022.
 - 2. Authorises the CEO or delegate to negotiate into a sponsorship agreement for three-years on the basis of the principles outlined in Paragraph 3.9 of this report (Policy and Planning Committee, 20/09/2021, Item No. 1.1.1) and in line with the City of Salisbury's Sponsorship Policy.

- 3. Approves the development of a First Quarter Budget Review Bid for the amount of \$15,000, with a copy of the bid to be provided at the November 2021 Finance and Corporate Services Committee.
- 1.2 The Salisbury Bowling Club (the Club) is the premier bowling club in the City of Salisbury (CoS).
- 1.3 The CoS has been the major sponsor of the South Australian Super League, a Bowls SA event held at the Club, since the inaugural event in 2019.
- 1.4 An initial agreement between CoS and Bowls SA covered the first three years of the event (2019 2021). In November of 2021, a new agreement was signed for the 2022, 2023 and 2024 events.
- 1.5 The total sponsorship commitment across the duration of the 2022-24 agreement is \$45,000.
- 1.6 The 2022 South Australian Super League was held at the Club during February and March 2022. The 2022 sponsorship payment was made to Bowls SA in the lead up to the event.
- 1.7 Bowls SA cancelled the Super League shortly after the 2022 event.
- 1.8 The Salisbury Bowling Club have submitted a proposal to repurpose the funding for a different event.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Salisbury Bowling Club

3. REPORT

- 3.1 The CoS and Bowls SA are one year into a three-year sponsorship agreement from 2022 to 2024.
- 3.2 The existing agreement commits the CoS to providing \$15,000 per annum to Bowls SA to assist in the delivery of the South Australian Super League.
- 3.3 The 2022 event was conducted in February and March 2022, and the annual sponsorship payment (\$15,000) was made in the lead-up to the event.
- 3.4 Following the 2022 event, Bowls SA conducted a review of the South Australian Super League and determined that they would not continue to run the event due to a 'range of factors including financial and resourcing considerations.'
- 3.5 Bowls SA informed the Club and the City of Salisbury in June 2022 that the South Australian Super League was being discontinued.
- 3.6 Subsequently, the Club designed their own event to be conducted annually during a weekend in January, to commence in 2023. The exact date will be determined following the scheduling of other Bowls SA events.
- 3.7 The event has been designed as an 'open pairs tournament' to attract both female and male bowlers from across the State through the provision of an 'attractive prize pool'.

Page 122 City of Salisbury

- 3.8 The Salisbury Bowling Club has proposed a sponsorship arrangement to the CoS to repurpose the remaining sponsorship 'Bowls SA' funding (\$30,000) to support the Clubs proposed event.
- 3.9 The proposal provides the City of Salisbury the naming rights to the newly created pairs event, in return for a \$10,000 annual sponsorship payment for three years (2023-25) paid in annual \$10,000 amounts.
- 3.10 The previous arrangement to support the South Australian Super League included acknowledgement of the City of Salisbury as a supporting partner, but did not include naming rights for the event.
- 3.11 It is recommended that the offer to assume naming rights not be accepted, but rather seek for the CoS to be identified as a 'major supporting partner'. This approach would enable Salisbury Bowling Club to pursue the sale of the naming rights and therefore attract additional funding. There is the possibility that the City of Salisbury being recognised as the naming rights sponsor for this event could generate further requests for sponsorship of events held by other sports.

4. CONCLUSION / PROPOSAL

- 4.1 The City of Salisbury has provided support to the Club through sponsorship of events held on behalf of Bowls SA.
- 4.2 The Club is an important organisation within the City.
- 4.3 Bowls SA made the decision to discontinue the South Australian Super League following the 2022 event.
- 4.4 The Salisbury Bowling Club have submitted a proposal to the City of Salisbury to re-purpose these funds (\$30,000) to support an event coordinated by the Club through the provision of an annual \$10,000 sponsorship payment over a three-year term (2023-25).
- 4.5 The proposal from the Club offered the City of Salisbury naming rights for the event however it is recommended that CoS seek to be recognized as a major supporting partner to enable the Club the opportunity to potentially attract additional funds through sale of the naming rights and to avoid setting a precedent for other similar events.

Page 123 City of Salisbury

GB17	Intercultural Strategic Plan Annual Report
AUTHOR	Myfanwy Mogford, Diversity & Inclusion Project Officer, Community Development
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected1.4 We are proud of our strengths, achievements and cultural diversity4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This is an annual report of the implementation of the Intercultural Strategic Plan for the financial year 2021/2022.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Intercultural Strategic Plan 2017-2027
- 2. ISP Year 4 Actions

1. BACKGROUND

- 1.1 This is a progress report on the implementation of the Intercultural Strategic Plan 2017-2027 fourth year (2021-2022) actions. Implementation of the Intercultural Strategic Plan is a Critical Action of the City Plan 2035, contributing to the key direction for Salisbury to be 'a welcoming and liveable city'. This report covers actions delivered between 1 July 2021 to 31 June 2022 (attachment one).
- 1.2 Interculturalism is defined by Council of Europe as moving beyond multiculturalism and the passive acceptance of different cultures to a society that promotes dialogue, interaction and understanding between cultures. In 2021, City of Salisbury became accredited by Council of Europe as an Intercultural City and a member of the Intercultural Cities Index network.
- 1.3 The Intercultural Strategic Plan (attachment two) is a whole-organisation document with 43 actions assigned to divisions within Community Development, City Infrastructure, City Development and Business Excellence.

2. CITY PLAN CRITICAL ACTION

2.1 Deliver Council's Intercultural Strategic Plan to build connections and increase collaboration among community groups and service providers.

Page 125 Council Agenda - 26 September 2022

3. REPORT

- 3.1 The Intercultural Strategic Plan 2017-2027 contains 17 directions to be achieved over a 10-year period. The accompanying implementation plan has 43 actions assigned to divisions across all four departments of the City of Salisbury. Key responsible staff from each division have been consulted to report on progress of their actions.
- 3.2 This report uses a traffic light system, with green assigned to actions complete / ongoing and orange assigned to actions on track / needing attention.
 - 3.2.1 38 Actions complete / ongoing
 - 3.2.2 5 Actions on track / requiring attention

3.3 Council of Europe Intercultural Cities Membership

- 3.3.1 In 2021/2022, City of Salisbury formalised its membership to Council of Europe's Intercultural Cities Network and is now a recognised Intercultural City. This follows the successful completion of the Intercultural Cities Index Questionnaire which was completed in 2020 and in which City of Salisbury achieved an aggregate score of 77/100. This is the second highest score of Australian member cities and places Salisbury in the top 23% of the 150+ intercultural cities worldwide. City of Salisbury and a summary of its approach to interculturalism is now published on Council of Europe's website and promoted globally through the network.
- 3.3.2 Further to the above, the Manager of Community Wellbeing & Health has been selected to participate in the Intercultural Cities Study Visit on Sustainable Intercultural Cities which will be organised in Pontevedra in late September 2022.

3.4 Staff training and education

3.4.1 The provision of unconscious bias training for staff is an action of the Intercultural Strategic Plan to improve the sense of intercultural inclusion both internally and customer facing. Professor Mohamad Abdalla was invited to speak to staff about unconscious bias in August 2021. Approximately 70 staff attended this optional session, and 100% of feedback forms said the session was useful and they would be interested in follow up sessions. High staff attendance of this education session was achieved by gaining CEO support, targeted promotions through CEO email and updates, and enabling staff to use work time to attend this session.

3.5 Awards

- 3.5.1 In 2021/2022, City of Salisbury has been awarded three significant awards for its work in diversity and inclusion that has been largely underpinned by the Intercultural Strategic Plan:
 - Local Government Professionals, Excellence in Diversity and Inclusion (May 2022)
 - Department of Infrastructure, Transport, Regional Development & Communications, Cohesive Communities Award (December 2021)
 - Minister for Health and Wellbeing, Excellence in Public Health Award (October 2021)

Page 126 Council Agenda - 26 September 2022

3.6 People & Culture

- 3.6.1 Community Health & Wellbeing and People & Culture have worked together on interculturalism for the organisation. The staff ESS system was updated to enable staff to record their cultural background and this was promoted to all staff through CEO update and on E-noticeboards. This provides a deeper understanding of the cultural diversity of staff and enables us to measure how staff diversity compares to that of resident diversity.
- 3.6.2 Community Health and Wellbeing regularly provide input into the CEO Newsletters with People and Culture to contribute articles about diversity and inclusion. This gently promotes awareness to staff to increase staff intercultural competency.

3.7 Relationships & Engagement

- 3.7.1 City of Salisbury has maintained and grown relationships within the culturally and linguistically diverse sector over the year. The Salisbury Intercultural Community Alliance (SISA) has provided a platform for relationships with senior staff of settlement services. These have opened up further opportunities for collaboration, for example connecting City of Salisbury to a number of organisations for the first time in planning the Refugee Week event with Australian Refugee Association, Relationships Australia South Australia (RASA), Survivors of Torture and Trauma Assistance and Rehabilitation Service (STTARS), Welcoming Cities, Cares SA.
- 3.7.2 Through membership to Council of Europe's Intercultural Cities Network, City of Salisbury has been approached by the University of South Australia to participate in a research project about the adoption of interculturalism in Australia, Canada and New Zealand.

3.8 Events

3.8.1 City of Salisbury has continued to deliver intercultural events and celebrations throughout 2021/2022. Harmony Week is a highlight event for the community, this year featuring 12 performances, an intercultural parade, Welcome to Country, Australian Refugee Association stalls and attracting 600+ community members on the day. City of Salisbury's culturally diverse population take a lot of pride in participating and planning their performances for the day. Other events for example Refugee Week, World Elder Abuse Awareness Day, Australia Day and Citizenship Ceremonies are attract culturally and linguistically diverse residents and are important celebrations for the community.

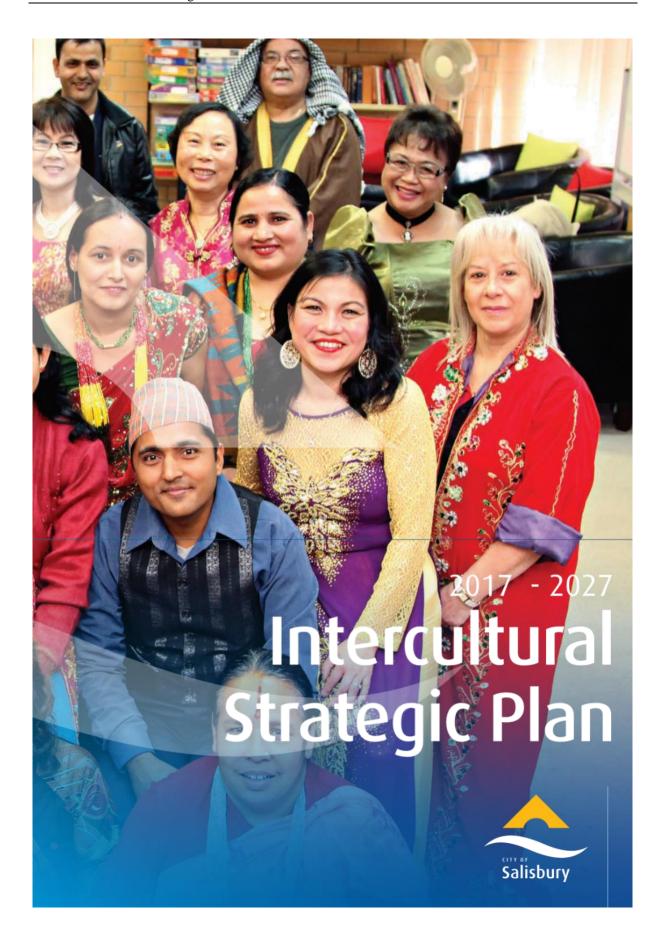
3.9 Areas of focus for next year

3.9.1 There is an opportunity to focus on actions relating to internal intercultural intelligence in the organisation, improving the readability of website text, promoting inclusion to sport and recreation clubs, and engagement and recruitment for the Salisbury Intercultural Community Alliance.

Page 127 City of Salisbury

4. CONCLUSION / PROPOSAL

4.1 City of Salisbury is an Intercultural City and the implementation of its Intercultural Strategic Plan is on track. Significant progress has been made particularly in areas of recognition and awards, celebrations and events, engagement and relationships, and building the capacity and intercultural awareness of staff.



ACKNOWLEDGEMENT TO COUNTRY

The City of Salisbury acknowledges that we are on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

MAYOR'S FORWARD

I am pleased to present the City of Salisbury's Intercultural Strategic Plan 2017-2027. The development of this Plan is a natural progression from many of our efforts to create and foster a cohesive and inclusive community in Salisbury. A goal captured in our vision of being 'a flourishing City with opportunities for all'.

In particular, this Plan follows the directions established in our City Plan 2030, and specifically the direction that identifies that we want our citizens to live, work and play in a Liveable City – that is, 'an adaptive community that embraces change and opportunities' and one that works toward being 'a proud, accessible and welcoming community'. The *Respecting Community Diversity - Access and Equity Policy* provides us with the principles to guide the development of a socially just society that will improve the lives of Salisbury community members.

This Plan takes our commitment and sets the foundations for Council to support an increasingly intercultural community. It determines how we will increase our support for and engagement with individuals within the diverse groups that contribute to our intercultural community, enhance our cultural understanding and strengthen and celebrate our rich cultural diversity so we may achieve progress in this direction.

Everyone should feel welcome and cherished in Salisbury – whether their families have lived here for thousands of years or whether they have themselves been here for a few short weeks. At the last Census, 31 per cent of our population was born overseas, with most migrants being born in the United Kingdom, India, Vietnam, Afghanistan



and Philippines. The most recent migrant groups have led to increased diversification of the multicultural community, with people coming from countries including Bhutan, Syria, Afghanistan, Myanmar (Burma), Iraq, Uzbekistan and several African countries. Whatever their provenance, however long they have been here, we want each and every member of our community to feel accepted and welcome.

Council has a significant role in achieving this ambition. As an entity, partner and provider of services, programs and funding, we seek and pursue ways to help integrate new arrivals into our community and the wider Australian society. For example, on 21 March 2016, I commemorated Harmony Day by signing the Refugee Council of Australia's declaration that the City of Salisbury officially become a Refugee Welcome Zone. This declaration is just one way that highlights how our City has committed to enhancing the experience of the migrants settling into our community.

This Plan reflects the City's determination to continue building Salisbury's culturally diverse community and to strengthen relationships with governments, industry, individuals and groups, service providers, stakeholders and volunteers who work together to address identified community needs. It will help us respond to emerging community needs and trends, and advocate as required for the resources to address those needs and trends.

I would like to thank the many community groups, organisations and individuals who assisted with the development of this Intercultural Strategic Plan. I look forward to working with our partners to shape a welcoming and connected community that celebrates its diversity, embraces change and provides an environment in which everyone can participate equally in community life.



CULTURAL DIVERSITY IN THE CITY OF SALISBURY

The City of Salisbury has a population of more than 138,000 people and is located on the northern fringes of Adelaide, 22km north of the central Adelaide business district.

The Kaurna people are the first associated with the Salisbury land. Many significant sites associated with the Kaurna people exist within the Salisbury area and their presence continues to be reflected in many aspects of community life.

In 1839, John Harvey migrated to the new colony of South Australia from Scotland. In 1847, he purchased land along the Little Para River to establish a township. In 1848, Harvey began selling allotments in a township he named Salisbury after a city near his wife's hometown in England.

By 1881, the township's population was between 400 and 500. Little changed until 1940 when the Commonwealth Government built a munitions factory at Penfield. Homes were built for the factory workforce and the area's population doubled overnight.

Since World War II, the Salisbury area has expanded dramatically due to the presence of significant business ventures such as General Motors Holden, changes in transport, population growth, technology, immigration, and the region's proximity to the City of Adelaide.

During this period, large numbers of new residents came from the United Kingdom, and western and southern Europe. In the main, these new arrivals came from cultures like that which existed in Australia at the time and they were able to connect into the employment and housing sectors. Although they faced many challenges at the time they arrived in large enough groups that culture-linked support networks were established.

In the late 1960s and through the 1970s, significant numbers came as refugees from Vietnam and Cambodia. While the Vietnamese and Cambodians had often experienced conflict in their home countries, there were significant numbers of government-funded, culture-specific health, language and other support programs available to help them settle and find employment. Again, their numbers helped them establish support networks until they formed other economic and social connections.

In recent times, migrants have come from other countries and regions, with humanitarian arrivals alone coming from approximately 40 countries. In the 10 years to 2016, more than 16,000 people arrived in the City of Salisbury as skilled, humanitarian, family or 'other' migrants. In the 2016 Census, 71 per cent of the City's residents reported non-Australian ancestry and 23 per cent reported non-English speaking ancestry; 28 per cent indicated they spoke a language other than English at home and 6.6 per cent reported their English skills were poor or non-existent.



CULTURAL DIVERSITY IN THE CITY OF SALISBURY

Salisbury is, then, increasingly an area for settling large numbers of humanitarian and others form diverse cultural, language and faith backgrounds. Many of the cultures and norms of these groups are different to those they encounter upon arrival in Australia and those they witness among other new arrivals. Among the different groups are many people who have experienced extreme deprivation and trauma and so have very complex needs.

This influx is compounding the challenge facing governments in Australia and around the world, as they attempt to identify and provide the services and support the newcomers need in an era of a shrinking low-skilled labour force, inflated housing costs, and limited funding for transport, health infrastructure and services, education and training.

Salisbury hosts a large number of international students, many of whom study at the University of South Australia's Mawson Lakes campus and at the Parafield Airport flight training school.

The City of Salisbury is determined that the coming years will be remembered as a successful period in its cultural history – that the work outlined in this Plan will generate a spirit of community and warmth that inspires our future councils and citizens to do even more for their truly intercultural community.





PURPOSE AND OBJECTIVES

The City of Salisbury's vision is to shape a 'flourishing City with opportunities for all'. To achieve this, we must identify ways to ensure all members of our community have equal access to the opportunities that will drive our City's economic and social development and ensure we become a 'flourishing City'.

The Intercultural Strategic Plan (ISP) is a key contributor to outlining the paths to be followed and the initiatives to be introduced to achieve this goal.

The Intercultural Strategic
Plan provides directions to
enable the City of Salisbury to
become a welcoming, cohesive
intercultural community in
which all people can thrive and
flourish.

Much has been done to encourage multiculturalism and diversity within the region. The City of Salisbury's City Plan 2030 outlines directions that will enable it to make progress in achieving its vision – including in becoming a 'Liveable City' in which 'all people have an opportunity to shape community life', no matter where they come from or how long they have lived here, and where the community is 'proud, accessible and welcoming'. This Plan will be fundamental too much of the work in this area.

In addition, Council's Respecting Community Diversity - Access and Equity Policy establishes key principles that will inform all Council decision-making. Fundamental to the policy and its approach are that all members of the Salisbury community who may face barriers of language, race, culture, religion, income, gender, sexual orientation and disability have the right to be recognised as valuable citizens and to contribute to the economic, social, political and cultural life of the community.

In 2011, Council issued a Managing Diversity Report that recommended actions 'to improve diversity in all forms across the (Council) organisation'. It sought to bring about change through four strategies:

- Consolidate diversity as an ongoing business consideration by integrating workplace diversity goals across organisational business plans, agreements, proposals and policies
- Create a workplace culture where people are valued for their difference and contribution
- Attract and develop people from diverse community groups
- Develop strategies that enable the organisation to measure and assess diversity outcomes in the workplace

However, there are still barriers that must be addressed if all members of our community can equally enjoy the benefits of living within the City. This Intercultural Strategic Plan identifies the directions that will lead the Council, its members, partners and community to fulfil the vision for an inclusive and equitable city.

At the same time, it will endeavour to ensure that members of all cultural groups are considered and recognised in planning for community development.

The Plan provides a roadmap for efforts to foster and encourage a cross-community approach that will engage government, businesses, social and welfare groups, religious organisations and individuals in strengthening ties and shaping a truly inclusive community.

This Intercultural Strategic Plan focuses on:

- Fostering a welcoming, cohesive and inclusive intercultural community in which people of all cultures are respected equally
- Developing the City as a place where all residents have equal opportunity to participate in the region's social, economic and environmental activity
- · Improving access to and awareness of support services, particularly those designed to help the most vulnerable
- Reinforcing Council's commitment to boosting communication and engagement, building relationships and community harmony



WHAT DO WE MEAN BY CULTURALLY INCLUSIVE'?

The racial, cultural, religious and linguistic diversity of Australia's population has increased rapidly since World War II. Australia is now a multicultural society – a melting pot in which people are given every opportunity to live successful, healthy and secure lives.

Australia's vibrant multiculturalism benefits us in many ways. We have one of the most cohesive and harmonious populations in the world. Our economic benefits have broadened and we have become more open to the world. Our diversity of cultures and our multilingual workforce give Australia a distinct competitive advantage in the global economy.

New migrants make a significant contribution to the communities where they settle. They enhance cultural diversity; they bring labour, skills, and in some cases funds to Australia; and they increase the overall demand for goods and services. Research has consistently shown that although humanitarian settlers face substantial obstacles to employment in the early stages of settlement, they are highly successful in the long term. Research shows that humanitarian settlers have a higher incidence of business ownership than other migrant groups, which suggests a high propensity towards entrepreneurship.

Across Australia, governments are recognising they have a role in developing and introducing policies and activity to ensure all people live in communities where fairness, social justice, equity and inclusion are fundamental to the way people think, act and interact. A community that follows these principles is a culturally inclusive community. It is one that we've grown to recognise and accept as staging events and offering services purposely designed to help all members of our community feel welcome and respected.

Council recognises that for everyone to succeed, flourish and thrive, barriers to access and equity must be identified and overcome. With increasing numbers of people from diverse cultural backgrounds settling in our region, Council can have a significant role in and responsibility for providing services and programs that will help break down these barriers and prevent their restoration.

We recognise that we have a role to support our citizens to participate in economic and civic life. For example:

- when English, financial and digital literacy is difficult, we assist with programs, support and mentoring
- when people are challenged by new social systems and do not have support, we provide safe places and connections to enable them to build community networks
- when people come from different cultural backgrounds, we facilitate intercultural conversations and connections to ensure understanding and support
- when people find it difficult to access services and support, we gather information about difficulties and advocate for change
- when we see changes in our community, we monitor the changing population profile and respond
- when we see people challenged by change, we support them to be resilient and connected
- Through our work, we improve intercultural relations in our community, strengthen cohesion and engender harmony across our City.

cian of collaboration

The ISP aims to develop Salisbury as a place where all individuals and members of cultural groups can form connections with each other and among other groups. This includes recognition of all communities as well as respect for the traditional owners of the land the Kaurna People, and our shared desire to work, live and play together. In this way, Salisbury can move beyond being a 'multicultural' community, where we accept many and varied cultural traditions, to become an 'intercultural' community in which we stimulate and support cross-cultural dialogue and activity, moving beyond passive acceptance of others' backgrounds and beliefs to promoting interaction between cultures.

Our intercultural community will:

- · Enable all groups and their members to participate equally in economic and social development opportunities
- · Bring to council's attention issues and concerns that are limiting or creating barriers to such opportunities
- · Grow due to the potential diverse community offers for enhancing prosperity and wellbeing

The objective is a truly intercultural society in Salisbury that will reward, enrich and empower everyone.





POLICY CONTEXT

The mass migration of people from a variety of nations and cultures in the post-World War II period changed the make-up of the Australian population. Since then, migration from more nations from around the world have changed what it means to 'be Australian'. Governments at the Commonwealth, State and local levels have developed policies to reflect the nation's multicultural society and to ensure all members of that society enjoy the same rights and opportunities.

Early legislation to provide frameworks and platforms for programs to remove racism and discrimination from Australian communities included the *Racial Discrimination Act (1975)* and *Human Rights and Equal Opportunity Commission Act (1986)*. These have been superseded by legislation and policies that reflect changes to Australia's population and the mores and values of its society.

The policies included here are among those that have provided a framework and platform for the City of Salisbury to develop an ISP that reflects national and state considerations and addresses local needs in 2017 and beyond.



AUSTRALIAN GOVERNMENT LEGISLATION AND POLICIES

Multicultural Australia (United, Strong, Successful): Australia's Multicultural Statement 2017

Australia's Multicultural Statement affirms Australian Government's firm commitment to a multicultural Australia. It presents a vision for 'our future as a strong and successful multicultural nation, united by our allegiance to Australia and committed to freedom and prosperity.'

It sets out the following principles and directions:

- Shared values based on respect, equality and freedom
- Shared rights and responsibilities
- A safe and secure Australia
- Shared vision for the future
- Encouraging economic and social participation of new arrivals
- Harnessing the advantages of our diversity and shared national interest
- Continuing to build harmonious and socially cohesive communities¹

¹ Commonwealth of Australia (2017) Multicultural Australia (United, Strong Successful): Australia's Multicultural Statement page 15

POLICY CONTEXT

National Anti-Racism Strategy 2012

The National Anti-Racism Strategy aims to help all Australians understand what racism is; how it is enacted in Australian communities; how it affects members of the community; and how racist thinking and behaviours can be reduced and, eventually, eliminated.

The Strategy seeks to identify, promote and build on good practice initiatives to prevent and reduce racism; and empower communities and individuals to participate in activity to build a non-racist society.

Australia's Human Rights Framework 2010

The Human Rights Framework is based on five key themes that drive its directions and initiatives:

- Reaffirming a commitment to promoting awareness and understanding of human rights in the Australian community and respecting United Nations human rights treaties
- Educating about human rights
- Engaging with the international community to improve the protection and promotion of human rights, including the development of action plans and conducting forums
- · Protecting human rights through legislation
- Respecting human rights by reviewing legislation, policy and practice²

Australia's Multicultural Access and Equity Policy

The Multicultural Access and Equity Policy Guide acknowledges the responsibilities and obligations of Australian Government departments and agencies to provide equitable access to services, regardless of the cultural or linguistic background of clients, in shaping a multicultural society.

The policy sets out six commitments:

Leadership

Australian Government departments and agencies will demonstrate a commitment to multicultural access and equity and take responsibility for their implementation.

Engagement

Australian Government departments and agencies will identify and strategically engage with culturally and linguistically diverse clients, stakeholders and communities.

Responsiveness

Australian Government departments and agencies will have strategies in place to ensure that policies, programmes, community interactions and service delivery (whether in-house or outsourced) are responsive to culturally and linguistically diverse Australians.

Peformance

Australian Government departments and agencies will have strong and clear mechanisms in place to measure their multicultural access and equity performance.

cia. of collaboration

Commonwealth of Australia (2010) Australian Human Rights Framework, page 3

³ Commonwealth of Australia (Department of Social Services) (2015) The Multicultural Access and Equity Policy Guide, page 6

Capability

Australian Government departments and agencies will understand, and have the capacity to respond to, the cultural and linguistic diversity of Australia's population.

Openness

Australian Government departments and agencies will be transparent in their implementation of multicultural access and equity.3

STATE GOVERNMENT AGENCIES AND POLICIES

Multicultural SA

The South Australian Multicultural and Ethnic Affairs Commission Act 1980 established the South Australian Multicultural and Ethnic Affairs Commission (SAMEAC) as the entity responsible for increasing awareness and understanding of the increasing ethnic diversity of the South Australian community and the implications of that diversity.

SAMEAC is part of Multicultural SA, the agency responsible for advising the South Australian Government on all matters relating to multicultural and ethnic affairs in South Australia.

Multicultural Action Plan for South Australia 2017-18

Multicultural SA is responsible for implementing the Multicultural Action Plan for South Australia 2017-18, along with SAMEAC, multicultural communities and nongovernment organisations.

The plan establishes a range of deliverables to build and strengthen multicultural groups, reduce racism and discrimination, celebrate diverse cultures and their beliefs and traditions, and recognise achievements in eliminating racism and discrimination in South Australia.

LOCAL GOVERNMENT LEGISLATION AND POLICIES

Promoting access and equity in local government

Services for All: Promoting Access and Equity in Local Government is an Australian Local Government Association (ALGA) brochure published in 1999 in response to the Statement on Community Tolerance adopted at the 1996 United Nations National General Assembly.4

It committed local government to '(seeking) to foster harmonious relations amongst all Australians', in accordance with the Statement, and set out ALGA's commitment to ensuring that all Australians have equal access to local government services.

The document presented a framework to help councils make improvements in providing services for residents from non-English speaking cultures.

In 1998 ALGA endorsed The Charter of Public Service in a Culturally Diverse Society, which helps all spheres of government respond to the needs of all Australians through the principles of access, equity, communication, responsiveness, effectiveness, efficiency and accountability.

⁴ South Australian Government (Department for Communities and Social Inclusion) (2016) Multicultural Action Plan for South Australia 2017-18
⁵ Australian Local Government Association (1999) Services for All: Promoting Access and Equity in Local Government

POLICY CONTEXT

In recent years, many local councils have introduced or begun developing plans to identify the programs and actions they are taking to eliminate racism and discrimination against Aboriginal and Torres Strait Islanders, members of other cultural and ethnic groups, and other groups facing discrimination.

Salisbury's commitment to access and equity

The City of Salisbury's *Respecting Community Diversity – Access and Equity Policy* was introduced in 2011 to increase awareness of the importance of access and equity in businesses and workplaces, education and training environments, and across the community.

In introducing the policy, the Council was promoting that the City itself was committed to access and equity principles.

It noted that all community members would benefit, but highlighted its significance for Indigenous community members, community members from diverse cultural and linguistic backgrounds, and community members with a disability.

It notes that the framework for the provision of Council support is based on inclusion, citizenhood, participation and infrastructure.



e en e e e link



INTERCULTURAL STRATEGIC PLAN THEMES

The Intercultural Strategic Plan establishes our vision of an equitable and inclusive community through five themes.

Advocacy and partnerships	Council will work with three tiers of government, business and service groups to support and advocate for the diverse cultural groups and their members living, studying and working in, and visiting, the City of Salisbury.
Communication, engagement and participation	 Council will capitalise on emerging communication and engagement methods and technologies to inform groups within the community, and individual members, of the programs and support available to them. Council will engage with all citizens to increase understanding and awareness of diverse cultural issues and needs, and to promote access and equity.
Recognition, celebration and events	Council will stage and support events and activities to promote understanding and awareness of cultural groups and to recognise their impact on and significance for the City of Salisbury.
Services and programs	 Council will engage with culturally diverse groups and partner organisations to ensure everyone can access the facilities, services and programs they need to build the capacity of cultural groups and their members to access opportunities for economic, social and environmental growth. Council's policies will reflect its understanding that the design of the physical environment may influence a cultural group or individual's interaction with that environment.
Council's internal capacity	 Council will work with government, business and services partners to ensure its policies, programs and services are aligned with those in place across Australia to support intercultural work places. Council's workplace policies will reflect its commitment to access and equity, and in doing so shape a positive image of a welcoming, inclusive and future-focused organisation.

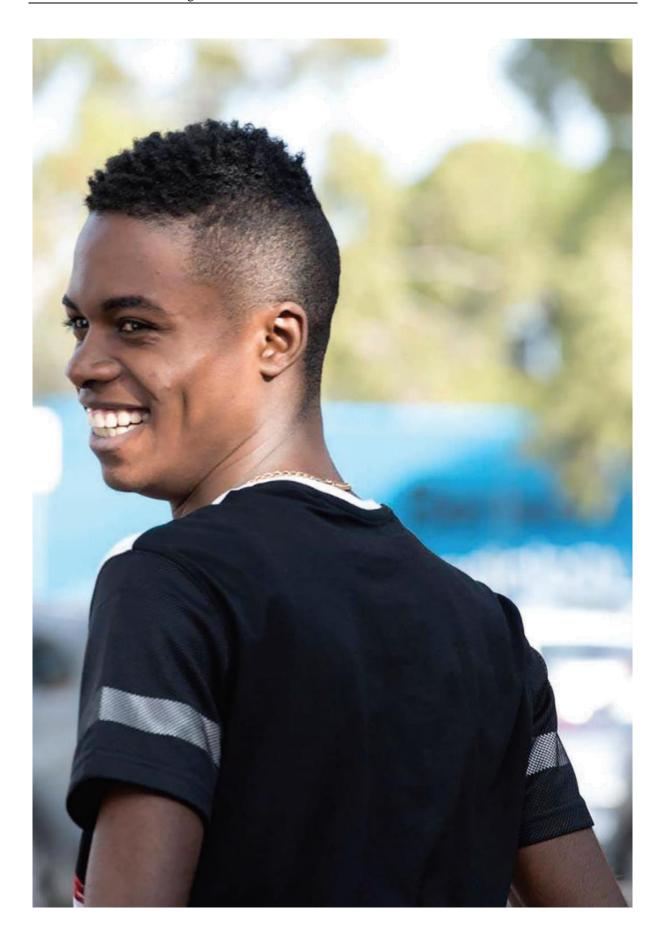
Page 146 Council Agenda - 26 September 2022

Directions and actions

The themes outlined above will form the basis of the City of Salisbury's intercultural framework and directions.

The directions will emanate from these themes and provide a basis for specific programs, policies and activities to be introduced every four years. The directions will have objectives and targets that will support an understanding of progress achieved within those four-year periods and determine any changes required to accelerate progress or alter the directions.





INTERCULTURAL STRATEGIC PLAN DIRECTIONS

ADVOCACY AND PARTNERSHIPS

Direction 1	> Gather and disseminate information about the diversity of our community and its needs
Direction 2	> Advocate to the Australian and State governments, service providers and the private sector about diverse community needs
Direction 3	> Encourage intercultural exchanges
Direction 4	> Develop an Intercultural Community Alliance

COMMUNICATION, ENGAGEMENT AND PARTICIPATION

Direction 5	> Strengthen community group communication, engagement and participation
Direction 6	> Promote leadership opportunities among community groups and encourage diversity in leadership
Direction 7	> Increase diversity in participation in City life and employment



INTERCULTURAL STRATEGIC PLAN DIRECTIONS

RECOGNITION, CELEBRATION AND EVENTS

Direction 8	> Welcome new residents and migrants
Direction 9	> Recognise achievements and contributions of diverse community groups and individuals
Direction 10	> Promote and support intercultural celebrations and events

SERVICES AND PROGRAMS

Direction 11	> Plan and provide leisure, sporting, community and recreational infrastructure, facilities, services and programs that are inclusive
Direction 12	> Reshape programs and services to address priority needs

COUNCIL'S INTERNAL CAPACITY

Direction 13	> Improve training and awareness of Council staff of the needs of diverse community groups
Direction 14	> Create an inclusive working environment
Direction 15	> Commit to achieving progress in shaping a diverse and welcoming community
Direction 16	> Boost Council's image as an intercultural organisation
Direction 17	> Increase staff's capacity to engage with diverse community groups in planning for the future of our City

Page 150 Council Agenda - 26 September 2022















STRATEGIC IMPLEMENTATION PLAN - REPORT CITY OF SALISBURY

DRAFT REPORT

July 2022

INTRODUCTION

The Intercultural Strategic Implementation Plan builds on the themes and directions outlined in the Intercultural Strategic Plan. The implementation plan enhances the work already being undertaken by council and outlines specific programs, policies and activities to be implemented over the next 4 years. Additionally the plan outlines, the priorities, timelines, resources required, outputs and outcomes and the Department or Division responsible for leading the implementation.

Reporting and Review

An annual report on progress made against each of the key actions within the Implementation Plan will be presented to Council.

A traffic light symbol system has been used to visually show which actions are complete, in progress and requiring attention.



Complete



In Progress

Based on this report and current community context, any adjustments to the following actions will then occur.

At the end of the four year term of this Plan a comprehensive evaluation and review will be conducted to access the implementation of the key actions, their outcomes and consider improvements in developing future plans.

Resourcing

The plan outlines three categories of resourcing which will be required to successful implement the plan:

- Current operating budget these actions are able to be delivered within current resources
- Resources to the identified –options to be explore to enable delivery of these actions include; applying for external grant funding; partnership development with external organisations and community groups; relocation of current resources internally or budget requests through the normal budget cycle;
- Externally funded actions that are currently being implemented but are dependent upon external commonwealth or state government funding.

Priorities and Timeframes

Within the implementation plan numbering is used to prioritised those actions that will be the priority to deliver. The prioritising is based on those actions that are believed to have the greatest impact on the community. To provide a clearer picture of the work that will be undertaken each year Appendix 1 presents the implementation plan actions into years of delivery of the course of the plan and ongoing.

ADVOCACY AND PARTNERSHIPS

Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022	
Direction 1. Gather and dis	sseminate inf	ormation ab	out the diversi	ty of our community		
					— CHW	

Foster strong positive relationships and communications with and among community groups.

Conduct regular engagement with a broad range of community groups to understand and document their needs.

Related action: 1.2.

1.1

Ongoing

2018 then ongoing

Community Health & Wellbeing Community Centres & Libraries Community Planning & Vitality

Current

budget

operating

» Better intelligence about community group profiles and their needs.

(((())))

- » Council and partner organisations will have more reliable information about and assessments of services, their adequacy and gaps.
- » Knowledge and understanding of community groups and their issues will increase.
- » Better information will provide a stronger foundation for budgeting, program and services development.

Contact with community leaders and members maintained. Communication methods designed specifically for each community. Considerations include language, mode of communication, complexity and relevance of information.

Ongoing engagement with community members to understand their needs.

Provision of a varied social program including face to face and virtual options.

CCL

Community Learning and Development team worked with local Community Hubs Australia sites and their ESL students on a writing project about their journey to Australia. These stories were exhibited at the Salisbury Community Hub as part of the 'Write Now' festival.

	Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
						CHW Salisbury Seniors Community Facebook group continues to grow and has many CaLD members. Posts are educational about cultures and celebrations, e.g. Lunar New Year, Diwali Festival of Lights, etc. The Wellbeing & Events newsletters are widely promoted and residents are encouraged to sign up to the mailing list. Newsletters highlight Council events e.g. Harmony Week, Refugee Week, World Elder Abuse Awareness Day, Men's Health Week, etc. SRCP – No Comments
1.2	Develop and regularly update (especially in relation to people arriving to settle from different countries) City of Salisbury's diversity profile that includes information on diverse cultural groups and their needs. Provide information about changing community needs	2018 then ongoing 2019 then ongoing	Senior Social Planner Community Health & Wellbeing Community Centres & Libraries Polaris Centre	Current operating budget		Demographic data by ABS Census is regularly monitored. CHW assisted ABS in promoting the Census to people from CaLD background and people with disability, including delivering consultation workshops. CHW also seeks anecdotal data from settlement services about migration trends. Polaris – business Delivered over 24 (to April 2022) workshops covering marketing, business planning, digital and social media, as well as how to start a business, with over 193 attendees. These are

	Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
	to Council's internal and external service providers. Provide relevant information to businesses within the City of Salisbury. Related actions: 1.1, 1.3					regularly attended by CaLD clients, who also enjoy the 1 on 1 mentoring at the end of the session. In addition, the Polaris Centre has hosted 6 networking events (to April 2022) across the year, with over 250 attendees and supported 8 other networking events. Within this is the Women In Business Network that actively supports women in business. Up to April 2021/2022 the Polaris Centre has had 1,730 business assists across 365 unique businesses The Polaris Centre has been an active partner in the Northern Adelaide Financial Inclusion Action Plan development. CCL Continue to work with CaLD groups to align community learning programs with their needs. Provide free accessible community language collections at all library branches that align with CaLD groups requirements.
1.3	Identify service gaps in the three tiers of government.	2019 then ongoing	Senior Social Planner Community Health & Wellbeing	Current operating budget		СНЖ

Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Identify and advocate for priority community needs that are not sufficiently		Community Centres & Libraries Community Planning & Vitality			Ongoing identification re: the need for affordable housing. This has been communicated Management.
addressed by existing services and programs.		,			CHW work with SISA to and SICA to identify service gaps and advocate for these where
Related actions: 1.1, 2.1, 12.1, 12.3, 12.5.					possible.
					Polaris Have worked closely with <i>Good Shepherd</i> and other teams to develop the Northern Adelaide Financial Inclusion Action Plan, with commitments running through the upcoming years for program delivery.
					CCL - Morella Community Centre Community Connections Program (funded by Department of Human Services) commenced, supporting people to increase their independence in the home and to build stronger, meaningful social and community connections.
					Staff advocate and provide expertise on several network committees that intersect with all three tiers of government.
					SRCP – no actions to report

	Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
1.4	of Salisbury's residential property projects. Related actions: 1.1, 1.2, 1.3.	3 2019	Strategic Development Projects	Resources to be identified		Strategic Development Investigations underway to address market conditions and housing affordability that improve community outcomes for Salisbury's diverse population through Council's strategic property development program.
	ection 2. Advocate to the private sector about di			vernments	, service providers and	
2.1	At least once a year, meet the Minister for Multicultural Affairs and local and federal Members of Parliament to advise them of issues and barriers experienced by diverse cultural groups, and to explore opportunities and partnerships to address issues and barriers.	2018 then ongoing	General Manager Community Development Community Development	Current operating budget	 Advocacy and information provision about issues affecting diverse community groups. Ways Improved experiences when accessing services. 	CD Harmony Day had VIP guest Hon Jing Lee. Staff met with her in preparation for her visit where she was advised of Intercultural Strategic Plan. Lots of contact with office from Salisbury around various issues.
	Work with service partners to help diverse cultural					

	Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Dire	groups engage with government to promote themselves and raise awareness of their needs. Related actions: 1.3, 5.3, 12.1, 12.3, 12.5.	tercultural e	xchanges			
3.1	Facilitate and organise initiatives aimed at developing intercultural partnerships, connections and collaboration among community groups and service providers. Facilitate and support intercultural awareness in the City of Salisbury. Related actions: 7.1, 10.1, 10.2, 13.4.	2019 then 1 ongoing	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget	 Resources to improve intercultural connections and exchange among community groups. Diversity of attendees at events.	Variety of intercultural and interfaith celebrations undertaken in partnership with and led by the communities themselves. These activities are inclusive of all community members and are delivered in the spirit of encouraging participation and learning by all. Images and information are shared widely within our community as a form of education and knowledge growth. Staff with specialist skills supported the design and planning of an ARA community garden. Staff worked closely to understand the needs of the communities and to align these needs with the scope and resources of the project to maximise success.

Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
					Provision of welcoming and flexible venues to host meetings, groups and gatherings of all members of the communities. Staff work with community members key organisations to ensure the facilitation and promotion of these gatherings are successful.
					CCL - Morella Community Centre Partnership with Reconciliation South Australia and ActNow Theatre facilitated a community forum on difficult conversations about race relations within our community; how it affects people, what can be done on an interpersonal level regarding cultural safety.
					CCL - Morella Community Centre Hosted the inaugural Intercultural Music Jam with Scott Rahman Jnr – a weekly showcase of music skills from musicians from diverse backgrounds.
					CCL - Twelve25 and Salisbury Youth Council Organised, launched and displayed the Healing the heART of our Country art exhibition and competition as part of the Reconciliation & NAIDOC celebrations.
					SRCP

	Actions	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
						Workshop delivered by Active Inclusion offered to Salisbury sporting clubs in November 2021. Workshop focussed on assisting clubs to promote themselves and their inclusive practices through people centric-inclusive language and increase their awareness of how their communications build an inclusive environment.
Dire	ection 4. Develop an In	tercultural C	ommunity Allia	ance		
4.1	Develop an Intercultural Community Alliance that consists of leaders from diverse communities who will advise Council on the implementation of the strategic plan as well as influencing future priorities.	2018 then 1 ongoing	Community Developme nt			CHW Salisbury Intercultural Community Alliance established with meetings held every 2-3 months at Council. Currently working on attracting new members to increase engagement following the pandemic. Salisbury Intercultural Strategic Alliance also continues to meet and work on high level projects, including UniSA research on Intercultural Cities.

COMMUNICATION, ENGAGEMENT AND PARTICIPATION

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Direction 5. Stren	gthen con	nmunity grou	ups communica	tion, engag	gement and participation	
Identify cultural groups active across the City of Salisbury and maintain a regis of contact detail Related action: :	ter ls.	2018	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget	 Readily accessible contact information for cultural groups. ««»» Diverse cultural groups will become more aware of each other and their needs. Communication will improve with individual groups and across the community. 	CHW Staff continue to maintain register with new opportunities and connections sought eg; meeting with connections and having an ongoing conversation around opportunities to connect and engage. SRCP No actions noted. CCL Community Centres/Hubs/Youth Centre work with informal CaLD groups and individuals who are represented in programs e.g. Afghan Women's Group Yuratu Mathanha senior women's group silk paining Spanish seniors Homework Club (Australian Refugee Association) Various ESL and Conversational English classes

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
5.2	Facilitate information and support about how to establish and manage diverse cultural groups and how to manage their own networks.		2020 then ongoing	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget		CHW CHW support cultural groups to meet at Council's sites, and assist in organising capacity building educational guest speakers. Information & events are promoted to cultural leaders. SRCP Consultation with Salisbury Run organising body regarding promotion of the event to diverse cultural groups and integration of cultural displays at the event 'village'.
5.3	Continue to identify community grant opportunities and provide information on preparing grant applications. Related action: 2.1.	2	Ongoing	Community Health and Wellbeing Community Centres and Libraries	Current operating budget		'Build Your Skills' Northern Consortium Employment Pathways Project (grant funded by Department of Innovation and Skills) in partnership with City of Playford and City of Port Adelaide Enfield provided English skills and literacy-based programs to support pathways to further training and employment. Sessions offered English for Work and Study English for Work Safety Digital Essentials for Work Online Workplace English

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
							Staff actively pursue grant opportunities and relevant partnerships that provide direct and indirect benefit to the community, including CaLD.
	ection 6. Promoersity in leaders		ship opportu	unities among	community gro	ups and encourage	
6.1	Promote and advocate for diversity in leadership groups. Related action: 12.4	4.	2019 then ongoing	Community Health and Wellbeing	Current operating budge	» Training resources to further develop community leaders from diverse backgrounds. ««»» » Cultural groups will be aware of leadership opportunities and how to access them. » Council will be seen as encouraging and promoting leaders from diverse backgrounds. » The broader community will benefit from the diverse knowledge and experiences, contributing to local	Training and capacity building opportunities are promoted to CaLD networks e.g. social participation programs, SICA. Council employment opportunities are promoted to SICA.

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
					organisations and networks.	
Direction 7. Increase	se diversi	ty in participa	ation in City's I	ife and		
Encourage, monitor and increase participation of people from diverse backgrounds in City's life. Related actions: 3. 11.2, 13.4.	e 1	2018	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget	 Information on participation rates for people of diverse backgrounds in Council's life and employment.	CHW Staff working to actively develop greater diversity in programs eg; expansion on online programs now includes meditation and relaxation video sessions recorded by staff, chat and learn sessions focusing on spiritual and emotional wellbeing outcomes. CHW Support and encouragement for people from CaLD backgrounds to participate in wider SPD services eg; CaLD social groups, JYC lunch, technology programs or CaLD exercise groups. Support and encouragement for CaLD members to engage in our Salisbury Seniors Community Facebook group —

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
							including sharing activities at our cultural programs.
							CHW events promoted to CaLD groups, with translation available.
							Events newsletter is displayed at Council's 12 Community Centres/Hubs, 5 libraries, Council recreational facilities and Polaris Centre.
							CHW events electronic newsletter sent to a database of 323 (previously 280) people from diverse backgrounds.
							Wellbeing newsletter is printed twice a month is sent to 805.
							P&C / CHW Diversity of staff is now recorded and monitored. Cultural background of Volunteers is recorded.
7.2	Implement initiatives to increase participation and	2	2020	Community Centres and Libraries	Resources to identified	be	CCL Salisbury Youth Council provides supportive opportunities for young women of CaLD background to participate actively in their community.

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
empower young females from culturally diverse backgrounds in employment, education, entrepreneurship, recreation and sporting activities. Related action: 7.1.			Community Planning and Vitality			CCL - Twelve25 The Duke of Edinburgh International Award is open to local young people 14- 24 to complete their Bronze level award in the areas of Voluntary Service, Skill and Physical Recreation. The 2021 program included several young, CaLD women. SRCP Utilise the PAS in discussions regarding infrastructure development. Work with recreation services provider to provide programs for diverse female groups.

RECOGNITION, CELEBRATION AND EVENTS

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Dire	ction 8. Welcome	e new re	sidents				
8.1	Maintain and enhance the Welcome to Salisbury Booklet	1	2019	Communicatio ns and Customer Relations	Resources to be identified		CHW Welcome Booklet has been translated into an additional 3 languages (Burmese, French, Persian), as informed by consultation with Salisbury

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
(translated into different languages and available on the Council's website) containing local information on health and education services, public facilities, places of worship, local resources, starting a business, community groups, etc. Connect new arrivals to sources of information for learning opportunities, celebrations and events.		Ongoing	Community Development	Current operating budget	 Welcome initiatives for new residents, including migrants. ««»» Improve Council's image as a welcoming, understanding organisation Arrivals will 'know where to go', reducing their reliance on public services. Positive first experiences will be communicated by new residents to their wider networks, promoting a positive image of Council and the City. 	Intercultural Strategic Alliance on the latest cohorts of new migrants to the Salisbury area.

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
	Related action: 12.5.						
8.2	Position and promote citizenship ceremonies as intercultural events and opportunities to welcome new people and make friends in the City of Salisbury. Integrate multilingual multimedia presentations, performances and information provision into ceremonies (for example	2	2019	Community Planning and Vitality Executive Office	Current operating budget Resources to be required		Exec 25-30 Citizenship ceremonies held, with over 1330 new Citizens from 63 different countries of origin. Mixture of local State MPs, federal MPs and Elected Members attend event, and on occasion the President and Vice President of the Vietnamese Association and notable community members. Pakistani Pavarotti band and the filming of Muzafar Ali's Citizenship ceremony for film 'Watandar My Countryman' for Adelaide Film Festival to elevate ceremony as a celebration.

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
	strengthening Kaurna relationships).						
8.3	Provide welcome messages in many languages on the website, at Council offices, at large community gatherings and events.		2019	Communicatio ns and Customer Relations	Current operating budget		Acknowledgement or Welcome to Country is provided depending on the size of event. Working with Morella on large events such as Fringe, Community Fun Day, Saturday Sessions. CHW Welcome in diverse languages is on the entrance of key Council buildings. Acknowledgement of Country included in email signatures for all external emails.
8.4	Create opportunities for new migrants to connect with Aboriginal and Torres Strait Islander communities,	3	2019	Community Planner Project Officer	Current operating budget		CPPO Relates to Action 3G of the RAP. Small program of NAIDOC & Reconciliation events held proportionate to the limitations of Covid. Flag Raising Event, Native Plant Talk, Aboriginal Movie Screening Event, Learning Acknowledgement of Country

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
acknowledge their place in and contribution to the region's history						in Kaurna Language with Uncle Fran These events were at community centres throughout Salisbury and attracted a wide demographic.
and actively contribute to reconciliation.						Events Events division collaborating with Morella Community Centre to have Uncle Frank attend. E.g. Painting Dr Time stories on 'Kaurna Tanks' at Kaurna Parklands painted by Mara Dreaming. Working with Morella whave a culturally diverse cohort attr culturally diverse people to events. CCL - Morella Community Centre Through the Community Resilience project - Yuratu Mathanha Senior Women's Silk Painting group at More Community Centre delivered workshops.
						School holiday programs included of painting with Janikah Newchurch and introduction to Aboriginal Art and Picnic.
						Continued Partnership with Uncle F Wanganeen to provide social cohes activities for the community

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
							 Yarn and Craft with Uncle Frank Discover and taste food inspired by native ingredients Learn the Acknowledgement to Country in Kaurna language
							CCL - Burton Community Hub In preparation for the opening of Hub in July 2022, Burton Primary school children explored the Kaurna wetlands with Uncle Frank – their artwork based on what they learnt will form the first exhibition at the new Hub, and is also captured by local Aboriginal artist Elizabeth Close for the Hub Aboriginal Mural Art Project.
	ction 9. Recogni viduals	se achiev	ements ar	nd contributio	ons of diverse commu	ınity groups and	
9.1	Research and promote resident success stories on the Council's website and in the media.		Ongoing	Communicatio ns and Customer Relations Community Development	Current operating budget	 » Local stories of achievements circulated in the public arena. » Locals will feel proud of their community and its achievements. 	CHW Positive stories promoted in various Council publications: Salisbury Seniors Magazine, Salisbury Aware, and during Council events. The following Salisbury Seniors Magazines all feature stories that promoted and celebrated cultural diversity. All magazine issues show diversity through image selection.

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
					» Knowledge and awareness of diverse cultural community groups and their needs will increase.	Issue 22: Oct 2021 to Jan 2022 Issue 23: Feb to May 2022 Issue 24: Jun to Sep 2022 One highlight Salisbury Aware was a feature story on Vietnamese/Aussie volunteer Mai. Success stories of City of Salisbury are promoted via Welcoming Cities and Council of Europe Intercultural Cities Networks through memberships. Social media comments have been positive when sharing items related to cultural diversity. "Paul Chin - Salisbury good show! Seriously, exemplary in creating harmony in diversity where humans of different culture, faith, gender and education are free to live as long as they live in love. Salisbury SA, we are impressed! Press on!"

Direction 10. Promote and support intercultural celebrations and events

	Actions	Priority	Timelines	Lead	Resources	Outputs and	2021-2022
10.1	Stage Harmony Day and other celebrations honouring diverse community groups and their specific ethnicities, cultures and languages.	1	Ongoing	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget Additional resources to be identified as required	» Intercultural interfaith ever celebrations information local community. » Knowledge a awareness of groups and the contribution offer will increase the community. » Engagement and betweer in activity to health and we and social interesses.	day and over 12 CaLD performances. Various CaLD community groups are provided opportunities to showcase their culture on the day through performance, costume and the Intercultural Parade. and of diverse the Saturday Sessions with Morella to have a CaLD focus. Events support Reconciliation and NAIDOC Week events with exhibitions of the within and groups of promote wellbeing interaction day and over 12 CaLD performances. Various CaLD performances. V

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
-							hosted the annual NAIDOC Flag Raising ceremony.
10.2	Incorporate opportunities for intercultural connections into existing community events that build understanding of equality, human rights and inclusion. Related actions: 3.1, 7.1.	2	2019	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Current operating budget		Promotion of cultural awareness throughout the staff by encouraging and supporting staff to attend educational events such e.g. Refugee Author Event. Volunteers from diverse cultural backgrounds work in roles across SPD venues providing opportunities for ad hoc information meaningful cultural exchanges. Harmony Week celebrations and Refugee Week Celebration incorporated awareness raising and intercultural celebration and mixing. Intercultural Community Group at Pine Lakes weekly program of education on human rights, inclusion and equality. Culturally diverse cohort of volunteers enables incidental intercultural exchanges, e.g. during volunteer roles,

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
							at Volunteer Thank You Events, and even volunteer during World Elder Abuse Awareness Day wearing a sarong – showing a strong cultural heritage pride whilst volunteering. The outfit created conversation and connection. Sarong exchange at Jack Young Centre – where sarongs were shared to general public.
10.3	Collate and provide information about local community events and celebrations to promote wider participation. Related actions: 3.1, 7.1, 10.1.		Ongoing	Communicatio ns and Customer Relations Community Development	Current operating budget		CHW Participants at Pine Lakes Community Centre have celebrated a range of multicultural, religious and spiritual festivals. Promotion of these festivals are shared at group level, at private FB group, and Salisbury Seniors Magazine articles. Events volunteers are culturally and age diverse. Example of one migrant for whom English is a second language has learnt Kaurna Language and then said 'Thank you' in Kaurna language when receiving award. Events promotion through word of mouth to amongst diverse communities, particularly through CaLD events volunteers.

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
						Awards: In 2021/2022, City of Salisbury has been awarded three significant awards for its work in diversity and inclusion that has been largely underpinned by the Intercultural Strategic Plan: - Local Government Professionals, Excellence in Diversity and Inclusion (May 2022) - Department of Infrastructure, Transport, Regional Development & Communications, Cohesive Communities Award (December 2021) - Minister for Health and Wellbeing, Excellence in Public Health Award (October 2021)
						CCL Quarterly Term Guide available as brochure and online lists programs offered at libraries, community centres/hubs and youth centre.

Actions	Priority Timelines Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
				Online newsletter What's On In Libraries and Community Centres emailed quarterly to subscribers.

SERVICES AND PROGRAMS

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
	ction 11. Plan and ties, services and		-		munity and recreationa	l infrastructure,	
11.1	Build on Council's approach to designing services, which reflect the needs of diverse community groups	1	Ongoing	Community Development Department	Current operating budget	» Infrastructure, program and service improvements. ««»» » Programs and infrastructure will better serve diverse backgrounds of community groups. » Higher level of participation from culturally diverse members, resulting in	CHW Staff work closely with diverse community members to design programs, events & consult on decisions through the Intercultural alliances. Staff have strong relationships with CaLD participants and regularly review to ensure service design is relevant to the needs of the community. CCL

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
						health and wellbeing benefits.	Programs and initiatives are built around community's strengths and co-designed. Programs are evaluated through various methods as part of continuous improvement cycle to ensure programs are designed to meet evolving community: Have Your Say forums Program feedback forms Online surveys Direct feedback.
11.2	Engage members of diverse cultural groups during consultation stages for the provision and co-design of infrastructure, services and facilities to ensure they meet the changing needs of diverse communities.	2	2018	Community Development Department City Development Department City Infrastructure	Current operating budget		CI Collaborating with NAWMA to increase language translations of waste management information. Suggestion to have CI staff attend SICA meetings in future. Community Propagation Workshops on Little Para Corridor promoted to CaLD networks.

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
direc	Ensure that consultation on projects and programs captures information about culture and ethnicit of the consultation participants. Related actions: 7.1 11.1.	cy .,	ms and se	rvices to add	ress priority needs		
12.1	Sustain and build on the initiatives for older people from diverse cultural backgrounds and build relationships between older people of diverse backgrounds.	e progra	Ongoing	Community Health and Wellbeing	External funding	 » Programs and services for culturally diverse groups and students. » English language learning programs. » Leadership training programs. » Participation programs. » Information on government services. 	CHW Staff continue to approach program development in a flexible and proactive way. Close relationships with key health promotion organisations to ensure programs are supporting seniors to live healthy, connected lives. Weekly programs continue to include English language sessions but also promote sharin and connection of all matters of

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Related actions: 1.3, 2.1.					» Including culturally diverse expertise will improve the effectiveness of and participation in programs, information and resources developed to help diverse cultural groups and individuals.	evident in the Intercultural group. Volunteers from a wide variety of backgrounds are engaged with our programs and this supports all community members to be independent and connected. Programs specifically tailored to meet the needs of clients and utilise the skills of volunteers. NCP hosted a scam awareness session which was attended by the South East Asian seniors cultural group — as well as volunteers and general members of the public. Nostalgic Connection with Love Exhibition at Pine Lakes — loneliness and isolation for Bosnian Seniors. Festival of Lights at Pine Lakes for Bhutanese group to celebrate Diwali.

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
12.2	Encourage sporting clubs to provide education to diverse communities in regards to participation		2020	Community Planning and Vitality	Current operating budget		SRCP Clubs invited to workshop to improve their communication methods and language to address inclusion.
12.3	Review current English learning programs in and around the City of Salisbury, assess their fit against cultural diverse community needs and address gaps.	1	2018	Community Centres and Libraries	Resources to be identified		CCL State Government Adult Community Education (ACE) funding supports delivery of ESL programs across a variety of community sites.
	Related actions: 1.3, 2.1. Explore			Community Health and		_	CHW Various educational and
12.4	opportunities for leadership training and mentoring for people and leaders	2020	Wellbeing Community Centres and Libraries	Resources to be identified		development opportunities are provided through community centres. Professional development courses targeted to CaLD	

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
	from diverse cultural groups.						communities are cross promoted to SICA members.
	Related action: 6.1.						
12.5	Develop, implement, promote and encourage participation in new and existing programs for diverse cultural groups (for example, playgroups, sport and recreation) Related actions: 1.3, 2.1.		Ongoing 2020	Community Health and Wellbeing Community Centres and Libraries Community Planning and Vitality	Resources to be identified		CHW Delivery of virtual activity and information packs to CaLD senior groups who were unable to meet at Pine Lakes Community Centre due to COVID. Packs included City of Salisbury Calendar which has a list of events and information across CoS. New FB groups is a new communication and promotional tool to share tools and resources for CaLD. CCL All CCL programs are designed from an intercultural, whole of community approach and staff work with participants to cross refer to other programs and services as needed. Staff also attend a variety of networking

Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
						groups to ensure their knowledge of local services are up to date.
						SRCP – BH Growing for Gold participation program conducted late 2021. This program involved free sessions for community and has strong uptake from diverse communities.

COUNCIL'S INTERNAL CAPACITY

	Actions	Priority	Timelines	Lead	Resources	Outputs and ««»» outcomes	Actions Delivered 2021-2022
Direc	ction 13. Impro	ve trainir	ng and awai	reness of Council sta	ff of the needs of d	iverse community grou	ıps
13.1	Increase staff's knowledge of emerging needs and issues in relation to diverse communities through centralised provision of information and training. Related action: 1.2.	1	2018	People and Culture	Current operating budget	 Intercultural practice training and resources. ««»» Increased intercultural practices of Council staff will improve services, increase customer satisfaction and enhance the organisation's profile 	P&C / CHW Training opportunities have been provided and P&C have supported CHW provision of training to staff e.g. Easy English training, unconscious bias training, Refugee Week educational talks.
13.2	Provide access to interpreters for Council services, maintain and update procedures and regularly train		2019	People and Culture Communications and Customer Relations	Current operating budget		Staff Translator List updated on 7 May 2022 and available CoSi Intranet. Currently lists 34 languages spoken by 66 staff.

	staff on how to work with interpreters. Related action: 17.1.					
13.3	Develop staff's awareness of linguistic barriers of customers from diverse backgrounds and train in techniques for addressing communication challenges. Related actions: 1.2, 17.1.	2	2019	People and Culture	Current operating budget	CHW Easy English training has been arranged for various staff through the Ability Inclusion Strategic Plan. Customer Centre have access to translation list and are welcoming to people of diverse communication barriers.
13.4	Create informal opportunities for Council staff for intercultural exchanges through food, music, arts,		2019	People and Culture	Current operating budget	P&C There have been limited social opportunities for staff due to the pandemic, however the events and training opportunities through Community Development for staff and

traditions and celebrations.

Related actions:

3.1, 17.1.

community have facilitated intercultural interactions.

Direction 14. Create an inclusive working environment

Continuous review of policies and procedures to ensure the workplace is welcoming, inclusive and free of racism, discrimination and exclusion.

Diversity and

Inclusion Action

Plan to further

Councils' as an

enhance the

inclusive

workplace.

Develop a

People and Culture

Current operating budget

» Inclusivity policy and procedures.

- Unconscious bias training.
- » Participation rates for people of culturally diverse backgrounds in Council's workforce.
- » Annual surveys.

(((()))

» An inclusive workplace will increase diversity, boost employee attraction and retention rates and enhance

P&C

A diversity and inclusion lens is now applied to any policy review. The recruitment procedures were reviewed, looking at the wording of adverts, gender balance on panels, awareness of unconscious bias in candidate selection. Explicit statement around diversity and welcoming is in the advertisements.

CHW

Regularly monitoring and identifying opportunities to make the workplace more inclusive is BAU. This is achieved through building awareness by submitting articles in CEO updates, in corporate media productions, seeking educational guest

14.2	Identify inclusion/exclusi on patterns in relation to recruitment, staff development and career progression opportunities, and address barriers.	2020	People and Culture	Current operating budget	the organisation's profile. » A more diverse Council workforce will promote and enhance informed engagement with diverse groups and individuals.	speakers, and collaboration with other departments on specific projects. P&C P&C involvement in recruitment considers patterns and unconscious bias to help identify and eliminate this to have more inclusive recruitment. Two of four General Managers are now female.
14.3	Provide readily accessible training on unconscious bias	2020	People and Culture	Current operating budget		P&C Induction and onboarding modules are currently under review (in partnership with Business Transformation) and diversity and inclusion modules are being considered. CHW CHW arranged Unconscious Bias with Professor Mohamad Abdalla on 21 August 2021

and made this readily available to staff by providing catering & seeking CEO approval and encouragement for staff to use work time to attend this session.

Direction 15. Commit to achieving progress in shaping a diverse and welcoming community

Regularly assess whether diversity of employees, volunteers and committee members reflects the

City's diversity.

15.1

People and Culture Community Health and Wellbeing Governance

2019

Current operating budget

 Resourcing of Intercultural Strategic Plan.

(((()))

» Progress in achieving ISP targets and commitment to access and equity principles will improve community perceptions, support other ISP outcomes and enhance the organisation's profile.

P&C

ESS system now captures staff cultural diversity.
P&C do try to focus on hiring local employees.
P&C work with hiring managers to ensure consistency and remind people of unconscious bias.

Some divisional managers have a selection criteria that considers which candidate would have the most benefit from the role, and this can include cultural factors.

CHW

Regular contact with volunteer coordinators about diversity.

						Volunteers from culturally diverse backgrounds are sought after particularly for cultural programs. Majority of corporate events volunteers are from culturally diverse backgrounds 403 volunteers as of June 2022 from 47 different countries.
15.2	Undertake the Intercultural Cities Australian Standards and Index Questionnaire.	1	2018	Community Health and Wellbeing	Current operating budget	Action completed and City of Salisbury is a member to Council of Europe Intercultural Cities Network and participates in network meetings and initiatives.
15.3	Review and revise the Intercultural Strategic Plan and Implementation Actions as		2021	Community Health and Wellbeing General Manager of	Current operating budget	Plan reviewed annually as part of the reporting process to Council.
	required to maintain Council's		Ongoing	Community Development		

commitment to

actions and

strategies

aimed at

addressing

issues and

barriers

experienced by

our diverse

cultural

communities.

Establish a

direct reporting

line between

the General

Manager for

the Plan and

the CEO.

Direction 16. Boost Council's image as an intercultural organisation

Develop and

implement

guidelines on translating key

Causail

Council communications

2020

Communications and Customer Relations

Resources to be identified

» Review of Council's brand and image.

» Increase accessibility of information provided by Council.

((())

CCR

New website meets greater accessibility guidelines.

Website now features Google Translator function.

into other languages.

Use easy English and symbols in Council communications.

Related action:

17.1.

- » Improved engagement outcomes with diverse community groups.
- » Greater sense of belonging among new residents, including migrants.

Plain language is generally used, however with over 60 content authors there is room to improve this.

Planning department have made series of short videos explaining in imagery and plain language the development assessment process.

Comms are using Easy or Plain English where possible. Team is considering the use of 'Hemmingway' process to translate text to Easy English.

Council Invitations and events promotions now acknowledge that events are being held on Kaurna land, and culturally diverse imagery is being used. Comms continually choose messaging and imagery to depict Salisbury as a culturally diverse place, and this is part of their divisional business plan.

Ensure the

16.2 Council's

promotional

Communications 2020 and Customer Relations

Current operating budget

Comms

Communications Divisional Business Plan includes KPI to

materials, printed and electronic communication materials are reflective of the Council's intercultural community and priorities.

Related action: 17.1

have imagery and word selections to appeal to culturally diverse audience.

Comms are aware of target audience level of language to target to 12 year old level, which also makes it more understandable to people with esl.

CHW

Acknowledgement of Country has been imbedded into corporate email signatures for all external emails.

Direction 17. Increase staff's capacity to engage with diverse community groups in planning for the future of our City

Incorporate into the existing community communications strategy and

17.1 strategy and engagement guidelines, a focus on existing and emerging cultural

considerations.

2019

Communications and Customer Relations

New initiative bid

» Internal capacity to effectively engage with diverse community groups.

(((())))

» Inclusive engagement processes. CCR

Communications Divisional Business Plan has a KPI to reach the target audience of Salisbury, which is culturally diverse and of a 'level 4' English.

Page 194 Council Agenda - 26 September 2022 City of Salisbury

	Regularly update them as required. Related actions: 13.2, 13.3, 16.1, 16.2, 16.3, 17.1, 17.2.			» Increased access and inclusion for all community groups.	
17.2	Review resources and capability requirements to improve engagement with diverse community groups. Address the needs. Related action: 17.1.	2019	Community Health and Wellbeing Current operating budget		Review of SICA to understand and improve engagement through one on one interviews was undertaken in late 2021. Review of findings and investigations to alternative ways to increase and improve meaningful engagement.
17.3	Develop processes and staff's capacity to engage with diverse community groups in strategy development and planning for the	1 2020	Community Health and Wellbeing Current operating budget		CHW Unconscious bias education is a key in improving staff's capacity to engage with diverse communities and this is offered to all staff. Staff also participate in Welcoming Cities & Intercultural Cities networks which provide guest speakers

future of the City to educate staff. Regular feedback through surveys and of Salisbury. informal engagement also identifies areas for Related action: improvement. 17.1.

Appendix 1

Ongoing	2018	2019	2020	2021
1.1 Foster strong positive relationships and communications with and among community groups	engagement with a broad range of community groups to understand and document their needs.	the three tiers of government. Identify and advocate for priority community needs that are not sufficiently addressed by existing services and programs.	5.2 Facilitate information and support about how to establish and manage diverse cultural groups and how to manage their own networks.	15.3 Review and revise the Intercultural Strategic Plan and Implementation Actions as required to maintain Council's commitment to actions and strategies aimed at addressing issues and barriers experienced by our diverse cultural communities. Establish a direct reporting line between the General Manager for the Plan and the CEO.
5.3 Continue to identify community grant opportunities and provide information on preparing grant applications.	update (especially in relation to people arriving to settle from different countries) City of Salisbury's diversity profile that includes information on	about changing community needs to Council's internal and external service providers. Provide relevant information to businesses within the City of Salisbury.	7.2 Implement initiatives to increase participation and empower young females from culturally diverse backgrounds in employment, education, entrepreneurship,	

	diverse cultural groups and their needs.		recreation and sporting activities.	
8.1 Connect new arrivals to sources of information for learning opportunities, celebrations and events.	2.1 At least once a year, meet the Minister for Multicultural Affairs and local and federal Members of Parliament to advise them of issues and barriers experienced by diverse cultural groups, and to explore opportunities and partnerships to address issues and barriers. Work with service partners to help diverse cultural groups engage with government to promote themselves and raise awareness of their needs.	1.4 Investigate housing needs including the needs of diverse cultural groups and identify ways to address the housing needs through City of Salisbury's residential property projects.	12.2 Encourage sporting clubs to provide education to diverse communities in regards to participation	
9.1 Research and promote residents' success stories on the Council's website and in the media.	4.1 Develop an Intercultural Community Alliance that consists of leaders from diverse communities who will advise Council on the implementation of the strategic plan as well as influencing future priorities.	3.2 Facilitate and organise initiatives aimed at developing intercultural partnerships, connections and collaboration among community groups and service providers.	12.4 Explore opportunities for leadership training and mentoring for people and leaders from diverse cultural groups.	

		Facilitate and support intercultural awareness in the City of Salisbury.		
and other celebrations honouring diverse community groups and their specific ethnicities, cultures and languages.	5.1 Identify cultural groups active across the City of Salisbury and maintain a register of contact details.	6.1 Promote and advocate for diversity in leadership groups.	promote and encourage participation in new and existing programs for diverse cultural groups (for example, playgroups, sport and recreation)	
10.3 Collate and provide information about local community events and celebrations to promote wider participation.	7.1 Encourage, monitor and increase participation of people from diverse backgrounds in City's life.	8.1 Maintain and enhance the Welcome to Salisbury Booklet (translated into different languages and available on the Council's website) containing local information on health and education services, public facilities, places of worship, local resources, starting a business, community groups, etc.	14.2 Identify inclusion/exclusion patterns in relation to recruitment, staff development and career progression opportunities, and address barriers	
11.1 Build on Council's approach to designing services, which reflect the	11.2 Engage members of diverse cultural groups during consultation stages for the provision and co-	8.2 Position and promote citizenship ceremonies as intercultural events and opportunities to welcome	14-3 Provide readily accessible training on unconscious bias	

needs of diverse community groups	design of infrastructure, services and facilities to ensure they meet the changing needs of diverse communities. Ensure that consultation on projects and programs captures information about culture and ethnicity of the consultation participants.	new people and make friends in the City of Salisbury. Integrate multilingual multimedia presentations, performances and information provision into ceremonies (for example strengthening Kaurna relationships)		
12.1 Sustain and build on the initiatives for older people from diverse cultural backgrounds and build relationships between older people of diverse backgrounds.	12.3 Review current English learning programs in and around the City of Salisbury, assess their fit against cultural diverse community needs and address gaps.	8.3 Provide welcome messages in many languages on the website, at Council offices, at large community gatherings and events.	implement guidelines on translating key Council communications into other languages. Use easy English and symbols in Council communications.	
15.3 Establish a direct reporting line between the General Manager for the Plan and the CEO.	13.1 Increase staff's knowledge of emerging needs and issues in relation to diverse communities through centralised provision of information and training.	8.4 Create opportunities for new migrants to connect with Aboriginal and Torres Strait Islander communities, acknowledge their place in and contribution to the region's history and actively contribute to reconciliation.	promotional materials, printed and electronic communication materials are reflective of the Council's intercultural community and priorities	

15.2 Undertake the Intercultural Cities Australian Standards and Index Questionnaire	10.2 Incorporate opportunities for intercultural connections into existing community events that build understanding of equality, human rights and inclusion.	and staff's capacity to engage with diverse community groups in strategy development and planning for the future of the City of Salisbury.	
	13.2 Provide access to interpreters for Council services, maintain and update procedures and regularly train staff on how to work with interpreters.		
	13.3 Develop staff's awareness of linguistic barriers of customers from diverse backgrounds and train in techniques for addressing communication challenges		
	13.4 Create informal opportunities for Council staff for intercultural exchanges through food, music, arts, traditions and celebrations.		

14.1 Continuous review of	
policies and procedures to	
ensure the workplace is	
welcoming, inclusive and	
free of racism,	
discrimination and	
exclusion.	
Develop a Diversity and	
Inclusion Action Plan to	
further enhance the	
Councils' as an inclusive	
workplace.	
15.1 Regularly assess	
whether diversity of	
employees, volunteers and	
committee members	
reflects the City's diversity.	
15.2 Undertake the	
Intercultural Cities	
Australian Standards and	
Index Questionnaire	
17.1 Incorporate into the	
existing community	
communications strategy	
and engagement	
guidelines, a focus on	
existing and emerging cultural considerations.	
CUITOLAI COLISIDELATIOLIS.	

	Regularly update them as required	
	17.2 Review resources and capability requirements to improve engagement with	
	diverse community groups. Address the needs.	

GB18 Ability Inclusion Strategic Plan 2020 – 2024 – report

for Year 2 (2021/22)

AUTHORS Vesna Haracic, Manager Community Health & Wellbeing,

Community Development

Michael Taggart, Inclusion Project Officer, Community

Development

CITY PLAN LINKS 1.2 The health and wellbeing of our community is a priority

1.3 People are valued and they feel safe, included and connected

4.2 We deliver quality outcomes that meet the needs of our

community

SUMMARY This report will be used as the basis for Council's mandatory

annual report to the South Australian Department of Human Services due 31 October 2022. This report describes how Council is building the foundations to support access, inclusion and engagement with people with disability to become "business as usual" by strengthening the voice of the Disability Access and Inclusion network (DAIN), developing guidelines to implement Universal Design in Council infrastructure and inform developers and developing employee understanding of how disability inclusion

improves Council's effectiveness.

RECOMMENDATION

That Council:

1. Notes this report and that the information within will be used to meet the annual reporting requirement for State Authorities under the Disability Inclusion Act 2018 (SA).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Ability Inclusion Strategic Plan Implementation Action Plan – Report for 2021/22

1. BACKGROUND

- 1.1 The Ability Inclusion Strategic Plan 2020 2024 meets Council's legislative obligation for a Disability Access and Inclusion Plan.
- 1.2 This report provides the basis for Council's mandatory annual report to the SA Department of Human Services due on 31 October. That report covers:
 - (a) Progress on implementation of the Ability Inclusion Strategic Plan
 - (b) Progress on response to Inclusive SA State Disability Inclusion Plan actions which Council must consider.

City of Salisbury

(c) Provision of examples to showcase implementation.

Page 205

2. CITY PLAN CRITICAL ACTION

2.1 Strategic Project: Implement the 'Ability Inclusion Strategic Plan', including providing more equipment in our playgrounds that is able to be used by people with different abilities

3. REPORT

3.1 The content of this report and examples will form the basis of the report to the South Australian Department of Human Services as required by S.17 of the Disability Inclusion Act 2018 (SA). The annual report text must be submitted by by 31 October 2022.

The Ability Inclusion Strategic Plan's (AISP) second year has focused on:

- 3.1.1 Strengthening the voice of community members with disability, their families and carers in partnership with agencies committed to promoting the voice and full participation of people with disability in the economy and society; developing guidelines to implement Universal Design in infrastructure projects new, upgrade and maintenance; developing employee understanding about how disability inclusion makes Council work more effective and how it fits into everyday work and life.
- 3.1.2 Examples of each of these foundations are provided below. These foundations take 2 or 3 years to establish. Many AISP actions are in progress" (orange traffic light). For example, when universal design guidelines are available a number of AISP actions become possible
- 3.1.3 In summary, for actions starting in Years 1 and 2 (2020/21 and 2021/22) and some not due to start until 2022/23 there are:
 - (a) 12 Green Complete/ongoing
 - (b) 20 Orange in progress
 - (c) 0 **Red** requires attention
 - (d) 52 Black & White action scheduled for years 3 or 4
- 3.2 Strengthening the voice of community members living with disability
 - 3.2.1 Strengthening influence of Disability Access and Inclusion Network:
 - (i) This year has seen increasing DAIN leadership in engagement with staff about significant projects. A workshop with the Local Government Association's Disability Inclusion Advisory Group led to future action plan for DAIN to engage with Elected Members and influence Council projects. Since November 2021 there has been regular engagement with DAIN in early and later stage infrastructure project design for example: John St Improvement project and development of Universal Design guidelines.
 - 3.2.2 Building capability and networks among people with disability:
 - (i) In August October nine 3-hour Salisbury SKILL workshops were facilitated by JFA Purple Orange in the Salisbury Community Hub. These led to the Northern PEEERS network which meet twice per month in the Salisbury Community Hub.

Page 206 City of Salisbury

- (ii) Staff have kept in close contact with the disability-led NDIS purchasing group 'Strong and Capable Cooperative' which will launch soon, creating a northern metro network of NDIS participants and their families; a national first.
- 3.3 Making access and inclusion part of business as usual:

3.3.1 Universal Design Guidelines

- Design in new, upgraded and other existing Council buildings, playspaces, open space and streets. These include cultural safety and invisible as well as visible disability. Some of the guidelines will be used in information for commercial developers, shopping centres, owners and home builders about high priority and affordable universal design
- (ii) The first draft guidelines were reviewed by the Disability Access and Inclusion network, causing changes in later drafts.
- (iii) The proposed guidelines are being presented for senior management consideration.
- 3.3.2 How is Universal Design put into practice?

Ability Inclusion learning

- (i) 10 Disability Inclusion Training workshops were purchased from JFA Purple Orange in June 2022 following positive comments by staff participating in a pilot workshop in April. The workshops were co-designed by Local Government staff and people living with disability.
- (ii) 12 staff participated in Easy English training, six completed a 2-day course.
- (iii) Communication Access accreditation project also has commenced. Two Way Street has been engaged to undertake assessment, staff resource development and training for the Salisbury Community Hub Library and Community Experience teams.

4. CONCLUSION / PROPOSAL

- 4.1 The Ability Inclusion Strategic Plan's second year has focused on continued foundation building, increasing the voice of people with disability, developing guidelines for Universal Design and developing the vehicles for disability inclusion learning among employees. These foundations will be completed during 2022/23 allowing a number of other access and inclusion initiatives to commence and become sustainable.
- 4.2 Without this foundation building phase Council may have been able to complete more short-term projects. These would have risked ignoring significant population groups and would have been less sustainable.

Page 207 City of Salisbury

Ability Inclusion Strategic Plan Implementation Action Plan – Report for 2021/22

Mike Taggart

Inclusion Project Officer

July 2022

The Ability Inclusion Strategic Plan 2020 – 2024 (AISP) was endorsed by Council on 25 November 2019. A high-level implementation table was developed by two workshops involving Executive Group, managers and key staff in January and May 2019. The May workshop identified quick wins for Year 1 and grouped all other actions in the following years. In November 2020 managers nominated which actions were to start in Year 2 (2021/22)

Implementation Plan Format

The Implementation Plan for City of Salisbury's Ability Inclusion Strategic Plan is outlined in the table, including the Outcome, Goal, Action, responsible Department/Division, progress status in traffic light format, a brief report, year of delivery, whether the item is a new or 'business as usual*' item and any relevant priority action from "Inclusive SA – State Disability Inclusion Plan 2019 – 2023".

(* Business as Usual (RALI) items refer to those actions that are already part of City of Salisbury's business and will continue to be delivered.

(* Business as Usual (BAU) items refer to those actions that are already part of City of Salisbury's business and will continue to be delivered. The table indicates some BAU items will increase inclusion (I).

A traffic light symbol system has been used to visually show which actions are complete/ongoing, in progress or requiring attention.

Complete/ongoing	In Progress	Requires Attention	NA
			•

Key terms are defined at the end of the implementation tables. The text of relevant State Disability Inclusion Plan 2019 – 2023 Actions is also provided.

Outcome 1 - Support for Health and Wellbeing through Inclusive Programs, Services and Events

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
Council will deliver programs and activities that adhere to Universal Design Principles and provide people with disability opportunities to build capacity and confidence, and connect with others	1.1.1 Review current programs and activities to maximise access and inclusion for people with disability.	Community Developme nt	Community Capacity & Learning Community Health & Wellbeing		Uncertainty about resources to support assessment of programs through Australia's Disability Strategy: monitor in 22/23 and apply for funds when available.	CC&L & CHW <u>Yes</u>	Yes CCL CHW		BAU	19
	1.1.2 Enable people with disability to attend programs, events and activities through transport support.	Community Developme nt	Community Capacity & Learning Community Health & Wellbeing Community Planning		Disability Transport Standards compliant community bus service commenced; future action to review impact on diversity of people with disability	CCL Yes	Yes CCL CHW CP		BAU I N	19
	1.1.3 Incorporate access and inclusion considerations into planning of all Council events and community programs where possible.	Community Developme nt	Community Capacity & Learning Community Health & Wellbeing Community Events		Not yet started internal work group to adapt existing event guide and audit Council venues June 2023	<u>CCL</u> Yes	Yes CCL CER CHW		BAU	19

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	1.1.4 Facilitate programs and mentorships that support good transitions from school to work or school to further education.	Community Developme nt	Community Capacity & Learning		Youth Action Plan implementation plus monitoring Australia's disability strategy "Employ My Ability" Targeted Action Plan for resources.		Yes CCL		BAU I N	
	1.1.5 Partner to run events or programs (including online forums) that connect people with disability to others who share their experience or interests (regardless of ability).	Community Developme nt	Community Capacity & Learning		Continuing events			Yes CCL	BAU	
	1.1.6 Facilitate programs that help people with acquired brain injury develop confidence.	Community Developme nt	Community Health & Wellbeing					Yes CHW	BAU I	

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	1.1.7 Work with Incompro to facilitate targeted and inclusive health and wellbeing programs for Aboriginal people with disability, especially young men.	Community Developme nt	Community Capacity & Learning					Yes CCL	BAU N	
	1.1.8 Facilitate sporting events that are inclusive of Aboriginal people with disability.	Community Developme nt	Community Planning Community Health & Wellbeing					Yes CHW CP	BAU I N	
	1.1.9 Collaborate with local service providers and groups to advocate for greater access to health and wellbeing programs and services for people with disability.	Community Developme nt	Community Health & Wellbeing Community Capacity & Learning		Moved from Y2 to Y3: CHW & CCL monitor DHS action on Community Connections program.			Yes CCL CHW	BAU I N	

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
1.2 Council will encourage and support community-based events, activities and clubs to be inclusive of people with disability.	1.2.1 Incorporate access and inclusion considerations into sponsorship and funding arrangements.	Community Developme nt	Community Health & Wellbeing					Yes CHW	BAU I N	19
	1.2.2 Build capacity of existing community-based, events, programs and clubs to be more inclusive of people with disability.	Community Developme nt	Community Health & Wellbeing					Yes CHW	BAU	
	1.2.3 Continue to support community-based activities that promote access and inclusion through provision of cost-effective access to Council spaces and resources.	Community Developme nt	Community Capacity & Learning		Ongoing: already a 50% community discount. Selected partnerships with organisations which are becoming established during which fees are waived.		Yes CCL		BAU	

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	1.2.4 Provide additional computers at The Shed. (Edinburgh)	Community Developme nt	Community Health & Wellbeing		In process delayed by fire at Edinburgh: to be actioned when workshop re-opens at Burton Community Hub.	CHW Yes			N	
	1.2.5 Investigate the idea of spaces for specific cultural groups which provide comfortable amenity and volunteer support so a specific cultural group can access their cultural community, translation services and administrative support on a drop in basis.	Community Developme nt	Community Health & Wellbeing					Yes CHW	BAU N	

Goal	Action	Department	Division	Progres s	Aug Report 2022	Year 1	Year 2	Year3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	1.2.6 Review Council's community facilities to identify how some spaces may be adjusted to accommodate groups of people with disability whose ways of being may disturb others (to avoid exclusion of some people from some community spaces)	Community Developme nt	Community Capacity & Learning					Yes CCL	BAU	
	1.2.7 Partner with relevant organisations to run Intercultural programs in the community.	Community Developme nt	Community Health & Wellbeing Community Capacity & Learning		People with disability included in general inter-cultural community programs/events.		Yes CCL CHW		BAU N	

Outcome 2 - Accessible Buildings Streets and Open Spaces

Goal	Action	Departmen t	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
2.1 Council will provide and maintain accessible public and community infrastructure that enables people of all abilities to participate in the public realm.1	2.1.1 Access and inclusion criteria are developed and included in asset audits for all asset categories as appropriate	City Infrastructu re	Infrastructu re Manageme nt Property & Buildings		Yes			N	26
	2.1.2 Ensure standards are considered in line with the asset strategy/hierarchy, and documented.	City Infrastructu re	Infrastructu re Manageme nt Property & Buildings				Yes IM P&B	BAU	
	2.1.3 New design process (including renewals) includes consideration of social inclusion and provision for inclusive design in the playspace hierarchy by the Asset Management Sub Committee	City Infrastructu re	Infrastructu re Delivery	Universal Design Guidelines to be implemented if approved	Yes			N	19

Goal	Action	Departmen t	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	2.1.4 Continual upgrade of the public realm will increase accessibility and safety of foot paths, crossings, open space and the interface between public space and buildings for people using mobility aids.	City Infrastructu re	Infrastructu re Manageme nt Infrastructu re Delivery				Yes ID IM	BAU	
	2.1.5 Assess the need for disability parking to identify priority areas and plan for additional spaces and related accessibility of surrounding areas.	City Infrastructu re	Infrastructu re Manageme nt				Yes IM	N	
	2.1.6 Ensure older people with disability can be accommodated in seniors' centres.	City Infrastructu re	Infrastructu re Manageme nt Property & Buildings				Yes IM P&B	BAU N	

Goal	Action	Departmen t	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	2.1.7 Investigate the need for adult changing facilities in Salisbury.	City Infrastructu re	Infrastructu re Manageme nt Property & Buildings				Yes IM P&B	N	
	2.1.8 Develop a real-time reporting process that allows people to report access issues in the public realm and triggers a timely response.	City Infrastructu re	Infrastructu re Manageme nt Community Experience				Yes CC IM	N	
2.2 Council will use its guidelines and regulatory functions to enhance accessibility of foot paths and public	2.2.1 Improve access-for-all in the public realm through guidelines, support and enforcement of regulation.	City Developme nt	Environme ntal Health & Safety				Yes EH&S	BAU	
spaces for all abilities.1	2.2.2 Facilitate accessible and inclusive community events through Council guidelines, licences and funding agreements.	Community Developme nt	Community Health & Wellbeing				Yes CHW	BAU N	

Goal	Action	Departmen t	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	2.2.3 Investigate ways to increase safety in areas with frequent anti-social behaviour, including improved amenity and lighting.	City Infrastructu re Community Developme nt	Community Planning Infrastructu re Manageme nt Infrastructu re Delivery		Yes			BAU	
	2.2.4 Work with local retailers to reduce footpath obstacles and increase access to shops for people with disability.	City Developme nt	Environme ntal Health & Safety				Yes EH&S	BAU	

Outcome 3 - Appropriate Information and Responsive Customer Service

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Yea r 2	Years 3 & 4	BA U Or I/N	State Disability Inclusion Plan Action
3.1 Council will establish and maintain effective and tailored processes of communication that inform and connect	3.1.1 Advocate for a state- wide disability information strategy including non-digital options replacing the Disability Information	Communi ty Developm ent	Community Health & Wellbeing	Continuing advocacy with DHS	CHW Yes			N	

people with diverse communication needs including those with hearing and vision impairment, cognitive and learning differences, and those from culturally and linguistically diverse backgrounds.

d D Ct								
and Resource Centre								
de-funded in 2011. 3.1.2 Collaborate with local service providers and groups to develop a community directory that assists people with disability to connect to opportunities and support.	Communi ty Developm ent	Community Health & Wellbeing Community Experience				Yes CC CHW	BA U I N	
3.1.3 Develop resources and processes that promote local facilities, places and spaces that cater to the needs of people with disability.	Business Excellenc e Communi ty Developm ent	Community Experience and Relationshi ps Community Health & Wellbeing	Developing access symbol, descriptors and Council access audits – to be used in Council media describing venue accessibility		Yes CE & CH W		BA U	
3.1.4 Develop processes and platforms for communicating with young people with disability and connect them to opportunities and support.	Communi ty Developm ent	Community Capacity & Learning	Through implementation of Youth Action Plan. Example: programs and events run through Twelve 25	Yes	Yes CCL		BA U I	11
3.1.5 Investigate diverse ways of communicating in customer service environments to ensure universal access, including face-to-face, and paper-based	Communi ty Developm ent	Community Experience Community Capacity and Learning (Libraries)	This is a continuing process to be reported on in future	Yes			BA U I	26

communication and the use of new technologies. 3.1.6 Review and update communication policies and guidelines to ensure the needs of people with disability and from culturally diverse backgrounds are addressed. 3.1.7 Work with relevant experts and support Community Experience and Access project and Easy English training Participating in Communication Yes BA Access project and Easy English CE U Training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training Participating in Communication Access project and Easy English training
Review and update communication policies and guidelines to ensure the needs of people with disability and from culturally diverse backgrounds are addressed. 3.1.7 Community Work with relevant ty & Planning Review and update Experience and Easy English training Access project and Easy English training
Work with relevant ty & Planning CHW U
services to develop onal Community communication Developm Health & processes and ent resources that connect Aboriginal and Torres Strait Islander people with disability to local opportunities and support.
3.1.8 Work with local culturally and linguistically diverse groups to develop relevant resources that help connect people with disability to opportunities and support.
3.2 Community Experience Participation in Communication Access Accreditation CE

Council will develop the capacity of staff, volunteers and customers to use processes and technologies that enhance effective communication in Council's community experience	Provide training for customer service staff and volunteers to increase their capacity and confidence in communicating with people with disability, including basic greetings in Auslan and other local languages.	Communi ty Developm ent	Community Capacity and Learning		CCL			
environments for people with disability.	3.2.2 Develop resources that encourage and support customers with disability to engage effectively with council staff.	Communi ty Developm ent	Community Experience Community Capacity and Learning (Libraries)			Yes CC CCL	BA U I N	
	3.2.3 Provide tailored access to computers and IT support to people with disabilities.	Communi ty & Organisati onal Developm ent	Community Capacity & Learning			Yes CCL	BA U I N	

Outcome 4 - Effective Contribution to Community and Decision Making

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
4.1 Council will facilitate and deliver programs		Communi ty	Communi ty Health				Yes CHW	BAU	

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
that build the capacity of people with disability of all ages and from diverse backgrounds to contribute to community planning activities, become	provide a forum for people with disability to connect and contribute to council decision making (for example, Salisbury Youth Council and Julia Farr Youth).	Developm ent	& Wellbeing						
advocates for access and inclusion, and embrace leadership opportunities.1	4.1.2 Support programs and events designed to build capacity in young people with disability to speak up, advocate and lead.	Communi ty Developm ent	Communi ty Health and Wellbeing				Yes CHW	BAU	
	4.1.3 Recognise, celebrate and reward contribution of people with disability. Volunteers Award Legends Award	Communi ty Developm ent	Communi ty Health &Wellbei ng				Yes CPV	BAU I N	
	4.1.4 Facilitate connection of isolated people with disability to	Communi ty Developm ent	Communi ty Health & Wellbeing				Yes CHW	BAU I N	

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	relevant groups and agencies.								
4.2 Council will develop community consultation which uses International Association for Public Participation processes to facilitate engagement with people with disability from	4.2.1 Establish protocols for consultation that ensure people with disability are included in all consultation activities and that consultation happens early in the planning process.	Communi ty Developm ent	Communi ty Health & Wellbeing Communi ty Capacity & Learning				Yes CCL CHW CPV	BAU	
various cultural backgrounds and across all ages and genders.	4.2.2 Provide information and training that enables people with disability to feel confident providing input to council's engagement activities.	Communi ty Developm ent	Communi ty Health & Wellbeing				Yes CHW	BAU	
	4.2.3 Identify 'Community Champions' and establish a process of communication and consultation that facilitates their role as conduits to community.	Communi ty Developm ent	Communi ty Health & Wellbeing				Yes CHW	BAU	

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	4.2.4 Investigate the establishment and resource requirements of an access and inclusion reference group to be consulted regularly about Council's planning and development activities and to monitor and advise on AISP implementation. The Disability Access and Inclusion Network will be consulted in this investigation.	Communi ty Developm ent City Developm ent	Communi ty Health & Wellbeing	Strengthening engagement between Council and Disability Access & Inclusion Network on significant projects	Yes			BAU I N	
4.3 Council will develop and maintain relationships and partnerships with community groups and service providers who support people with disability in order to maximise opportunities for	4.3.1 Establish collaborative relationships with local organisations that support people with disability (including CALD and ATSI organisations), to maximise opportunities and address need.	Communi ty Developm ent	Communi ty Health & Wellbeing				Yes CHW	BAU	
contribution to	4.3.2	Communi ty	Communi ty Health				Yes CHW	BAU	

Goal	Action	Departm ent	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
community and decision making.	Identify Community Inclusion Champions from different age groups and cultural groups and develop ways to enable them to be conduits between their communities and Council, including provision of information in formats that are culturally and linguistically appropriate.	Developm ent	& Wellbeing				CPV		

Outcome 5 - Proactive Planning and Building Assessment Processes

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Year s 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
5.1 Council will facilitate building development and open space outcomes that exceed minimum standards by using an access and	5.1.1 Establish a framework that provides guidance for decision making around building and development that should exceed minimum standards.	City Infrastru cture	Infrastructur e Management				Yes	BAU N	

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Year s 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
inclusion planning lens. This will be achieved through policy and guidelines that facilitate engagement with	5.1.2 Review and update policy and guidelines across Council to ensure Universal Design Principles are embedded in planning and development.	City Develop ment City Infrastru cture	Developmen t Services Infrastructur e Management	UD guidelines project supports this action.			Yes DS IM	BAU	
stakeholders early in the planning process, reflect universal design principles and encourage use of new technologies that increase	5.1.3 Investigate the value of new technologies to improve access to the public realm for people with disability, including for toilets, parking, and access to buildings.	City Infrastru cture	Infrastructur e Management Property & Buildings				Yes IM P&B	BAU	
accessibility.1	5.1.4 Adopt co-design principles that involve people with disability in the planning and development of Council's social infrastructure through consultation processes.	Commu nity Develop ment City Infrastru cture	Community Health & Wellbeing Infrastructur e Management	Disability Inclusion Training as foundation for this development	CHW Yes	Yes CHW IM		BAU I N	

Goal	Action	Depart ment	Division		Aug Report 2022	Year 1	Year 2	Year s 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	5.1.5 Provide training and support that facilitates staff awareness and adoption of universal design principles and co-design principles.	City Develop ment City Infrastru cture	Infrastructur e Management Developmen t Services		Staff participation in pilot Disability Inclusion Training workshop and providing recommendations on whole of Council delivery		Yes DS IM		BAU I N	19
	5.1.6 Advocate for application of universal design in SA Planning & Design Code.	City Develop ment	Economic Developmen t & Urban Policy			Yes			BAU I	19
5.2 Council will facilitate accessible and inclusive planning and development in the private sector through advocacy and information provision	5.2.1 Educate the local building and development sector about benefits of accessible buildings and places; the commercial benefits, where they exist; and moving beyond DDA requirements.	City Develop ment	Developmen t Services	•	Pending the development of the urban design guidelines to develop information for this purpose. Expect to implement in next period.				N	19
	5.2.2 Showcase best practice in accessible development in property, infrastructure, open space and social infrastructure.	City Develop ment	Developmen t Services		Pending the development of the urban design guidelines to develop information for this purpose.			Yes DS	BAU	

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Year s 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
	5.2.3 Encourage and facilitate the local development sector to consult with people with disability.	City Develop ment	Developmen t Services	Foundations being developed through universal design project and Disability Inclusion Training			Yes DS	BAU	
	5.2.4 Facilitate the adoption of universal design principles in the local building and development sector.	City Develop ment	Developmen t Services	Foundations being developed through universal design project and Disability Inclusion Training			Yes DS	N	

Outcome 6 - Informed and Supportive Working Environments

- Outcome	o - imormeu anu su	pportive		JII VII OI	monto					
Goal	Action	Depart ment	Division		Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU or I/N	State Disability Inclusion Plan Action
6.1 Council will deliver Diverse-Ability Awareness and Valuing training for all staff and volunteers to create a culture that values and supports people with disability and acknowledges the needs of their families and carers.	6.1.1 Develop a shared understanding of disability/ diverse ability across Council that includes mental health and acknowledges the interaction with culture for Aboriginal and Torres Strait Islander people and those from culturally and linguistically diverse backgrounds.	Commu nity Develop ment	Communit y Health & Wellbeing					Yes CHW	BAU I N	

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU or I/N	State Disability Inclusion Plan Action
	6.1.2 Develop a mandatory Diverse-Ability Awareness module for staff and volunteer induction	Business Excellen ce	People & Culture		Yes			N	
	6.1.3 Develop tailored Diverse-Ability Awareness and Valuing training for different council areas roles and levels of management.	Business Excellen ce Commu nity Develop ment	People & Culture Communit y Health and Wellbeing	Purchase of 10 x 3-hour Disability Inclusion Training workshops delivered by JFA Purple Orange		Yes P&C		BAU I N	19
	6.1.4 Facilitate good transitions to the workplace for new employees or volunteers with disability through targeted awareness training and resources that assist line management and colleagues to create an enabling environment.	Business Excellen ce	People & Culture				Yes P&C	BAU I N	
6.2 Council will build capacity and optimise opportunities for	6.2.1 Facilitate proficiency and confidence in new employees and volunteers with	Business Excellen ce Commu nity	People & Culture	Workplace inclusion culture developing through staff learning about unconscious bias, reconciliation and disability inclusion.	Yes	Yes P&C		BAU	

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU or I/N	State Disability Inclusion Plan Action
council staff and volunteers with disability.1	disability through tailored training and support (using council resources or job support providers).	Develop ment	Communit y Health & Wellbeing						
	6.2.2 Develop processes that enable new employees and volunteers with disability to access ongoing training and mentorships.	Business Excellen ce	People & Culture				Yes P&C	BAU	
	6.2.3 Continue to improve physical and Information and Communication Technologies (ICT) access for employees and volunteers across Council, ensuring adherence to Universal Design Principles.	Business Excellen ce Commu nity Develop ment	Communit y Health & Wellbeing People & Culture				Yes CHW P&C	BAU	
6.3 Council will facilitate programs that develop confidence and employment skills in people with disability of all ages,	6.3.1 Create funding opportunities for community organisations with a focus on developing confidence and employment skills	Commu nity Develop ment	Communit y Health & Wellbeing				Yes CHW	N	

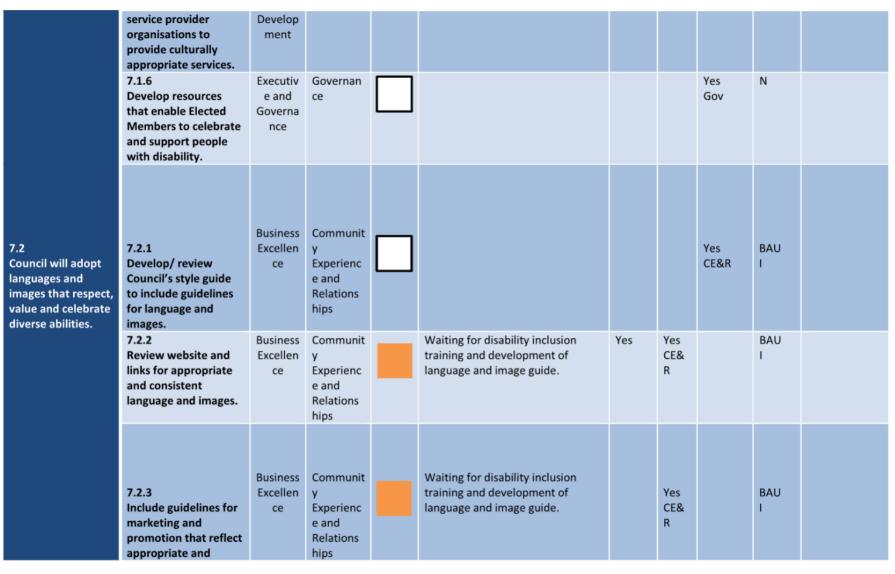
Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU or I/N	State Disability Inclusion Plan Action
genders and from different cultural backgrounds living in the community.	among young people with disability. 6.3.2 (Incorporates 1.1.2) Partner with community organisations to deliver programs and activities designed to build confidence and develop skills.	Commu nity Develop ment	Communit y Health & Wellbeing Communit y Capacity & Learning	Collaboration with JFA Purple Orange SKILL Project delivering 9 x 3-hour workshops at SCH leading to ongoing Northern PEERS group meeting at SCH 1 – 2 times per month since Nov 2021 and through Community Centres.	Yes			BAU I N	
6.4 Council will ensure its employment and volunteer policies and processes maximise opportunities for people with disability.	6.4.1 Review employment, volunteering and professional development communication processes and materials to eliminate bias against people with disability.	Business Excellen ce Commu nity Develop ment	People & Culture Communit y Health & Wellbeing s	Included in Reconciliation Action Plan and through other Council Divisions responsible for Inter -Cultural Strategy and corporate induction and diversity learning programs	P&C Yes	Yes P&C		BAU I	
	6.4.2 Review workplace policies to ensure people with disability and their carers have adequate access to leave and support to enable their participation in the workforce.	Business Excellen ce	People & Culture				Yes P&C	BAU	

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU or I/N	State Disability Inclusion Plan Action
	6.4.3 Review and update volunteer policies to maximise access to opportunities for people with disability. Community & Organisational Development	Commu nity Develop ment	Communit y Health & Wellbeing				Yes CHW	BAU	
	6.4.4 Review Council website to ensure easy access to information for people with disability.	Business Excellen ce	People & Culture	Waiting on training in web access and more staff to complete Easy English Training.	Yes	Yes P&C		BAU	

Outcome 7 - Informed Community with Inclusive Attitudes and Behaviours

Goal	Action	Depart ment	Division	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
7.1 Council will facilitate culturally informed Diverse- Ability Awareness and Valuing opportunities across the community, including for local business, education providers, clubs and	7.1.1. Investigate the benefits of a Cultural Liaison Officer to support Council's relationships and planning activities with ATSI and CALD communities, and to contribute to culturally informed	Commu nity Develop ment	Communit y Planning Communit y Health & Wellbeing			Yes CHW CP		BAU I N	

community groups.	Ability Awareness activities .1							
	7.1.2. Work with relevant organisations to develop Diverse-Ability Awareness and valuing resources for local businesses and support services with the aim of increasing access to local jobs.	Commu nity Develop ment	Communit y Health & Wellbeing			Yes CHW	N	
	7.1.3 Facilitate access to Diverse-Ability Awareness and Valuing resources for local businesses and support services to increase access to local jobs.	Commu nity Develop ment	Communit y Health & Wellbeing			Yes CHW	N	
	7.1.4 Facilitate access to Diverse-Ability Awareness and Valuing resources for schools, clubs and community groups.	Commu nity Develop ment	Communit y Health & Wellbeing			Yes CHW	BAU I N	
	7.1.5 Work with relevant cultural organisations to develop resources that help disability	Commu nity & Organis ational	Communit y Health & Wellbeing			Yes CHW	N	





Outcome 8 - Ability Inclusion Planning is integrated across Council Business

Goal	Action	Departm ent	Division	Ü	Aug Report 2022	Year 1	Year 2	Years 3 & 4	BAU Or I/N	State Disability Inclusion Plan Action
8.1 Council will Integrate, monitor and evaluate access and inclusion outcome goals across Council business.1	8.1.1 Establish an internal AISP reference group to provide advice around integrated planning, implementation, evaluation and improvement.	Commu nity Develop ment	Communi ty Health & Wellbein g			Yes			N	
	8.1.2 Determine Council's role in delivering various Access and Inclusion outcomes for the community	Commu nity Develop ment	Communi ty Health & Wellbein g					Yes CHW	BAU I	
	8.1.3 Identify Strategic partnerships for	Commu	Communi ty Health &					Yes CHW	BAU	

delivering ac and inclusion outcomes for community	n ment	Wellbein g					
8.1.4 Review and Council strat and plans to include drive access and inclusion act	egies Develop ment ers for	Communi ty Health & Wellbein g			Yes CHW	BAU I N	
8.1.5 Develop eva parameters Ability Inclus Outcome Go	for Develop sion ment	Communi ty Health & Wellbein g			Yes CHW	N	
8.1.6 Implement a Council and statutory re against Abili Outcome Go	e and corting Governa ty AISP nce	Governa nce			Yes Gov	N	

Acronyms and Definitions

Access

Refers to the ability of a person to get to where they want to go without difficulty. It applies to physical, digital and communication environments.

Inclusion

Refers to people with disability having the opportunity to participate in every aspect of life to the fullest extent, rather than through parallel and separate disability specific options.

Diverse-Ability Awareness

"Diverse abilities" refers to the spread of abilities across the whole population. All of us are in a matrix of abilities – varying types and levels. Some of these are not taken into account in the current physical, informational and social environments. Diverse abilities awareness challenges the values which lead to exclusion of some people from these environments.

Universal design

Universal design includes collaboration with end users of infrastructure, communications, programs and services as part of the application of the Principles of universal design which aim to ensure that buildings, environments, products or services are accessible to the vast majority of people regardless of age, ability, culture and gender.

State Disability Inclusion Plan Actions relevant to Local Government

Action number	Description of Action
9	Ensure induction of new State authority employees includes information about working with people living with disability.
11	State authorities to support young people living with disability to actively participate in decision-making.
19	Local council access and inclusion planning to consider: incorporating Universal Design principles in criteria for all new building and public projects and planning for programs, services and events developing Universal Design training plans for staff and contractors review of availability of accessible car parks.
26	State authorities to consider including in their infrastructure maintenance and upgrade schedules the installation of signs on the front of public buildings indicating disability access (where this has been assessed by an accredited access consultant) and installation of multi-media devices in queues at service outlets to include people who are deaf, hard of hearing, vision impaired or blind.
36	State authorities to facilitate meaningful volunteering opportunities for people living with disability.

GB19	Future Reports for the Innovation and Business Development Committee
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Innovation and Business Development Committee as a result of a previous Council resolution.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each committee for noting.
- 1.2 If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Innovation and Business Development Committee as a result of a Council resolution.

Meeting -	Heading and Resolution	Officer
Item		
27/09/2021	Community Hubs Management Model and Community	Chandler Giles
	Centre's Collaboration Agreement Review	
6.1.1	4. Approves a comprehensive assessment of the	
	management models, in the context of delivering the best	
	outcomes for our community, be conducted and reported	
	back to Council by June 2023 for Bagster Road	
	Community Centre, Salisbury East Neighbourhood Centre,	
	Pooraka Farm Community Centre and Morella Community	
	Centre.	
Due:	June 2023	

Page 241 Council Agenda - 26 September 2022

28/02/2022	Support and Recovery Plan for Residents and Businesses through COVID	Amy Pokoney
6.1.2	0	Cramey
0.1.2	5. Approves a Report be presented to Council in August 2022 to report on outcomes delivered and unspent funds.	
Due:	September 2022	
Deferred to:	October 2022	
Reason:		
Keason:	Information being finalised to present this report in October 2022.	
23/05/2022	Exceptional Community Experience Project Update	Hannah Walters
6.4.2	Council has previously resolved this resolution to be	
	confidential.	
Due:	October 2022	
27/06/2022	Community Bus Evaluation Report	Michelle
		Atkinson
6.1.2	4. Council further considers the matter following receipt of	
	the State Government's response as per Recommendation 3	
	of this report.	
Due:	September 2022	
Deferred to:	October 2022	
Reason:	Currently waiting on response from Ministers' Office.	
25/07/2022	Digital Strategy	David Bevan
6.1.1	3. Requests that a further report be presented in the	
	September 2022 Innovation and Business Committee to	
	include:	
	- the total budget allocated towards the Digital Strategy	
	year to date;	
	- the proposed budget for the 2023/2024 financial year and	
	subsequent financial years; and	
	- total estimated costs of the implementation of the Digital	
	Strategy.	
Due:	September 2022	
Deferred to:	October 2022	
Reason:	Deferred to allow for feedback from September 2022 CEO	
	briefing to be considered.	
	briefing to be considered.	

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Innovation and Business Development Committee have been reviewed and are presented to Council for noting.

AUTHORS

Hannah Walters, Community Experience Lead, Business Excellence
Lynette Paltridge, IT Service Delivery Manager, Business Excellence

CITY PLAN LINKS

4.1 Members of our community receive an exceptional experience when interacting with Council

SUMMARY

As per Council resolution a monthly report on the Community Requests - Response Dashboard is provided for information.

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 10 Day Service Standard Report

1. BACKGROUND

1.1 At the council meeting held on 26/08/2019 item IBDSC-OB2 was considered and the following resolved:

'That, in order to regularly monitor customer service performance, an update report on the "customer review dashboard" be a standing item on the agenda for the Innovation and Business Development Sub Committee, and be provided at each meeting.'

Resolution No 0250/2019

1.2 Further, at the November 2019 meeting, the committee also requested that the information be provided by department.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - Manager Business Systems and Solutions

3. REPORT

- 3.1 Organisation
 - The Community Request Response Dashboards for the rolling 12-month period 1 September 2021 to 31 August 2022 are attached for reference.
 - Only service requests received through the Community Experience Centre are included in this report. No anonymous requests are included in this report.

Page 243 Council Agenda - 26 September 2022

- Of the 21,745 requests received in the past rolling 12-month period ending 31 August 2022:
 - 92.0% of requests were closed within 10 days.
 - 96.5% were either closed or a response provided within 10 days.
- The target response listed in the City Plan Corporate Dashboard Innovation and Business Development is to respond to 94.4% of requests within 10 working days. (This is reported as closed or responded to within 10 days).
- The definition of "Closed" is when the Customer Request Management (CRM) request has been actioned and completed within 10 business days.
- The definition of "Responded" is when the CRM has been logged and we contact the customer within 10 days to inform them when the required action will be undertaken.
- The definition of "Non-Compliance" is when a CRM request has been logged and open for more than 10 days and no contact has been made with the customer.

3.2 Current Month Performance

The table below shows the results for CRM requests logged in August 2022 where the community members supplied their contact details.

				% Not Met	
	Requests	% Responded	% Closed	10 Day	% Closed/
Department	Received	< 10 Days	< 10 Days	Response	Responded
Business					
Excellence	123	3.3%	95.1%	1.6%	98.4%
City					
Development	522	16.3%	78.9%	4.8%	95.2%
Community					
Development	13	30.8%	69.2%	0.0%	100.0%
City					
Infrastructure	1,128	29.0%	70.4%	0.6%	99.4%
Information					
Requests	6	16.6%	66.7%	16.7%	83.3
Total	1,792	29.3%	69.4%	1.3%	98.7%
		98.0%	ó	2.0%	

- 3.3 For CRM requests received in August 2022 we achieved a compliance rate of 98.0% where the CRM Request was either closed or responded to within 10 business days.
- 3.4 12 Month Rolling Report Ending 31 August 2022 CRM Data
 - The table below shows data for the rolling 12-month period relating to requests closed or responded to within 10 business days.

Page 244 City of Salisbury

The city plan corporate dashboard target is 94.4%.

Rolling 12 Months Ending	% Closed or Responded within 10 Days
Sept-21	91.9
Oct-21	92.1
Nov -21	92.4
Dec-21	92.6
Jan-22	92.9
Feb-22	94.0
Mar-22	94.6
Apr-22	94.8
May-22	95.4
Jun-22	95.8
Jul-22	96.2
Aug-22	96.5

CRM DATA – ROLLING 12 MONTHS AUGUST 2022

Department	Requests Received	% Responded < 10 Days	% Closed < 10 Days	% Not Met 10 Day Response	% Closed/ Responded
Business Excellence	1,135	0.4%	99.0%	0.6%	99.4%
City Development	5,367	2.7%	88.6%	8.7%	91.3%
Community Development	96	4.1%	91.7%	4.2%	95.8%
City Infrastructure	15,063	5.5%	92.7%	1.9%	98.2%
Information Requests	75	1.3%	89.3%	10.7%	89.3%
Total	21,745	4.5%	92.0	3.5%	96.5%
		96.5%		3.5%	

The requests captured as Null are requests previously received online before Council commenced CityWatch (new E-Services application). No new Epathway requests will be received going forward and requests received via CityWatch are captured in the relevant Department statistics. The Null category captures information requests and requests captured under old categories that are no longer used.

Definitions:

Epathway: Old online pathway module used to log service requests via the

website

Citywatch: Replaced Epathway with more user-friendly functionality for

community members to log service requests online via the Council

website.

E-Services Allows for service provision through the internet. The community

to log requests online.

 Information requests are defined as a community member contacting Council to provide some information, but this information does not generate any action.

3.5 Requests received using external apps

o Below is a table that shows the monthly breakdown of requests received via external apps Snap Send Solve, My Local Services and Neat Streets.

Date	Snap Send Solve	My Local Services	Neat Streets
Jul-21	51	76	1
Aug-21	64	73	3
Sep-21	90	77	1
Oct-21	87	51	2
Nov-21	76	86	3
Dec-21	83	79	5
Jan-22	81	68	5
Feb-22	130	87	0
Mar-22	115	105	0
Apr-22	105	58	2
May-22	102	106	5
Jun-22	134	117	2
Jul-22	105	84	1
Aug-22	140	80	0
Total	1363	1147	30

 These requests are received via the <u>city@salisbury.sa.gov.au</u> email address and manually put into our CRM system by the Community Experience Team.

3.6 Update on Phones

- 3.6.1 Over the past 3 months there has been an ongoing issue where some incoming calls from community members are dropping prior to hearing the welcome message or upon transfer to others.
- 3.6.2 This has been escalated by staff to our vendor on a regular basis since initially being reported. Most recently senior staff met with the State Sales Manager for the vendor. The vendor has acknowledged that the problem is within their environment and not Councils.

Page 246 City of Salisbury

- 3.6.3 During a recent meeting, administration was informed by the vendor that the problem had been replicated on their test system and that they would apply the solution overnight.
- 3.6.4 Unfortunately, the proposed solution, has not seen the issue resolved and the vendor is continuing to work on identifying and resolving the issue.
- 3.6.5 Staff will continue to pursue a resolution to this matter and advise Elected Members and the community when resolved.

4. CONCLUSION / PROPOSAL

- 4.1 The new Power BI dashboard has been implemented and has been available on the Elected Member portal since the end of March 2022.
- 4.2 It is noted that the Community Experience Lead will continue to work with individual business units to identify where CRM is not meeting the target.
- 4.3 This month we have met the target response listed in the City Plan Corporate Dashboard Innovation and Business Development to respond to 94.4% of requests within 10 working days.

Page 247 City of Salisbury

10 Day Service Standard -1 September 2021 to 31 August 2022



Business Excellence - 1 September 2021 to 31 August 2022



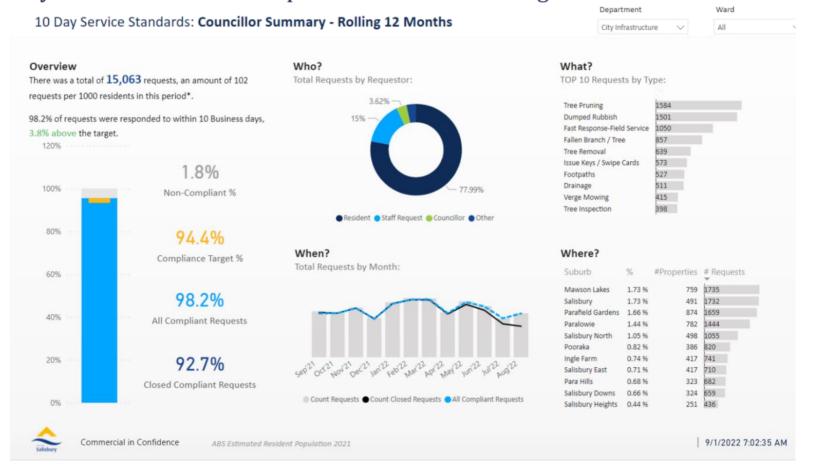
City Development - 1 September 2021 to 31 August 2022



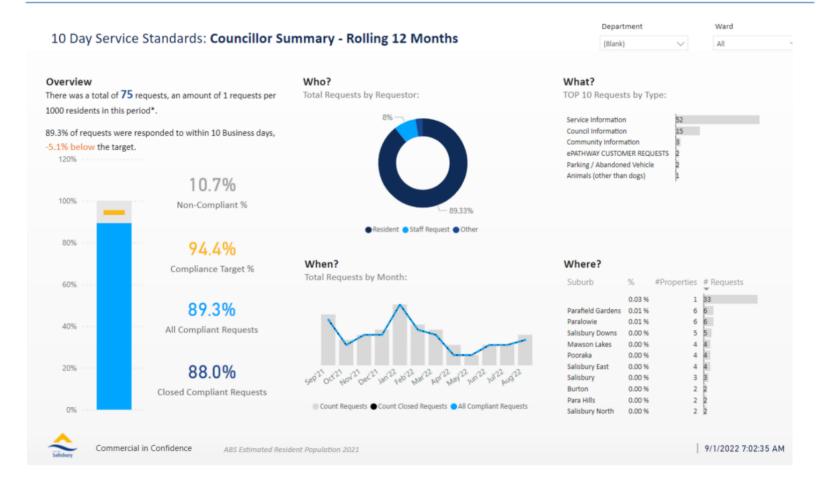
Community Development - 1 September 2021 to 31 August 2022



City Infrastructure - 1 September 2021 to 31 August 2022



Null (Information) - 1 September 2021 to 31 August 2022



GB21	Amendment to Code of Practice in Relation to Remote Meeting Participation Protocols
AUTHOR	Joy O'Keefe-Craig, Team Leader Council Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This report responds to the 22 August 2022 Council decision requesting a report on the amendment to "S.R.P Remote Participation in Committee and Council Meetings" section of the Code of Practice in relation to online meeting participation.

RECOMMENDATION

That Council:

1. Adopts the amended Code of Practice for Meeting Procedures, as set out in paragraph 3.4 of this report (Item No. GB21, Council Meeting 26 September 2022), to include updated provisions on video conferencing protocols for online Committee meetings and CEO Briefing Sessions/Workshops.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its meeting on 28 March 2022, Council resolved to update some of its meeting protocols relating to online meeting participation as follows:
 - S.RP(1)(b) Committee Members participating by telephone or electronic means shall be located within a quiet environment to ensure they are able to hear and be heard clearly and in a confidential environment with no other persons present when confidential items are considered by the Committee.
 - S.RP(1)(c) Committee Members participating by telephone or electronic means are encouraged to use a microphone and headset or combination of the two together.
- 1.2 Following a Motion on Notice, Council resolved at its 22 August 2022 meeting that:
 - A report be presented on the amendment to S.R.P Remote Participation in Committee and Council Meetings section of the Code of Practice in relation to online meeting participation at the next Council meeting.
- 1.3 As a result, the Code of Practice for Meeting Procedures has been reviewed and a proposed update is presented to Council for adoption.

Page 257 City of Salisbury

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Not applicable
- 2.2 External
 - 2.2.1 Not applicable

3. REPORT

- 3.1 Regulation 6(3) of the *Local Government (Procedures at Meetings) Regulations* 2013 provides that:
 - "A Council may at any time, by resolution supported by at least two-thirds of the members of the council entitled to vote on the resolution, alter a code of practice or substitute or revoke a code of practice."
- 3.2 The proposed amendments include an update to the video conferencing protocols, the removal of the telephone call option (in context of current video capability), and the removal of reference to the Emergency Management Declaration (Ministerial Notice No 1), which ceased operation in July 2022 and discontinued the legal ability to hold online Council meetings.
- 3.3 Council can allow online participation for Committee meetings in context of s89 and s90 (7a) of the *Local Government Act 1999*.
- 3.4 For ease of review, the track changes highlight the proposed amendments in the relevant Code of Practice section, as per below:

S.RP REMOTE PARTICIPATION IN COMMITTEE AND COUNCIL MEETINGS AND CEO BRIEFING SESSIONS/WORKSHOPS

- (1) A Committee Member may attend Committee meetings or CEO Briefing Sessions/Workshops online by telephone or
- electronic means by video conferencing via the connection link provided by the Council Administration, subject to the following conditions:
- (a) All Committee Members and the Minute Taker being able to hear other Committee Members whilst a Committee Member is participating online by telephone or other electronic means, and;
- (b) Committee Members participating online by telephone or electronic means shall have their video camera switched on to be able to be seen at all times and be located within a quiet environment to ensure they

are able to hear and be heard clearly. Members participating online electronically shall be located and in a confidential

environment with no other persons present when confidential items are considered by the Committee, and;

- (c) Members participating by electronic means online are encouraged to use a microphone and headset or combination of the two together, and;
- (d) When attending online, best practice is that Members are encouraged to should be using use a blurred digital background for open public meetings, and no digital background for confidential meetings and should only be attending on participating with Council supplied technology, and;
- (e) Committee Members participating online by telephone or other electronic means shall expressing their vote on each and every question in a manner that can be identified by all other persons

Page 258 Council Agenda - 26 September 2022 present at the meeting (whether all other persons at the meeting are physically present or present online by telephone or other electronic means), and;

- (f) The Presiding Member (or Acting Presiding Member) is authorised to disconnect the Committee Member in the event that the technology causes any disruption or inconvenience nuisance to the Committee meeting, and;
- (e) Should the telephone or other electronic online connection fail, any attempt(s) to re-connect are made at the discretion of the Presiding Member, and;
- (f) Whilst participating in a Committee Meeting in accordance with this clause, a Committee Member shall be considered as being present at the meeting for all purposes.
- (2) This Code of Practice for Meeting Procedures is amended to enable Elected Members to attend meetings of Council by electronic means, in accordance with the Electronic Participation in Council Meetings Notice 2020 (SA Government Gazette, 31 March 2020) issued by the Minister for Local Government. (Resolution No 0488/2020, Council, 1 April 2020)

4. CONCLUSION / PROPOSAL

4.1 This report responds to the 22 August 2022 Council decision requesting a report on the amendment to "S.R.P Remote Participation in Committee and Council Meetings" section of the Code of Practice in relation to online meeting participation.

MAYOR'S DIARY REPORT

Recommendation

That Council:

1. Notes this information.

Date	Time	Function
17/08/2022	12 Noon	Meeting with Resident
18/08/2022	06:45 AM	5aa 6.45 am Re Tree-climb
18/08/2022	09:00 AM	Pick up Wreath from Mawson Lakes Florist
18/08/2022	11:00 AM	Vietnam Veterans' Day Ceremony
18/08/2022	02:00 PM	Citizenship Ceremony - Early Session
18/08/2022	06:30 PM	Citizenship Ceremony - Evening Session
19/08/2022	10:30 AM	LGA Teams Meeting - How councils can support historical
		acceptance within communities
20/08/2022	12 Noon	Invitation to Campaign Launch for Ward Councilor
22/08/2022	11:00 AM	Briefing from Michael Brown MP to Mayor Aldridge and John
		Harry - re Local Projects
22/08/2022	01:00 PM	Meeting Request from Bhutanese Australian Association of
		South Australia
22/08/2022	02:30 PM	Meeting with The Leader, Hon David Speirs MP
22/08/2022	03:30 PM	Staff Briefing – Resident Concern
22/08/2022	04:00 PM	Office Time - Schedule upcoming week/Signing/Speeches and
		Resident Enquiries
22/08/2022	04:30 PM	Pre Council Meeting Briefing
22/08/2022	06:30 PM	Council Meeting
23/08/2022	09:00 AM	Visit by Minister Michaels
23/08/2022	11:00 AM	Regular meeting Mayor/CEO/EA
23/08/2022	12:30 PM	Office Time
23/08/2022	02:00 PM	Teams Meeting - LGA Board to discuss the Training Standards
		for Council Members and Behavioral Management Policy.
23/08/2022	02:30 PM	City of Salisbury CEO and Mayor Meeting with Department of
		Home Affairs
23/08/2022	12 Noon	Media Issues - Regular Catch-up
25/08/2022	10:00 AM	Council Meeting Filming
25/08/2022	06:00 PM	Dinner with Local Business women
26/08/2022	08:30 AM	Office Time - Signing & Letters
26/08/2022	09:00 AM	Meeting request from Developer
26/08/2022	10:45 AM	Provide a Welcome to Participants - Seniors Information Forums
		- Hon Zoe Bettison
26/08/2022	01:00 PM	Assistance from IT
26/08/2022	07:00 PM	Invitation to local Bu fashion Show
27/08/2022	10:30 AM	Salisbury Catholic Parish - 50 years of its consecration
27/08/2022	02:00 PM	Salisbury Cycle Speedway's 50th Anniversary celebrations
28/08/2022	10:00 AM	Induction Service - Pastor Justin Guttridge
29/08/2022	09:30 AM	2022 LGA Elections - Draw for order of names on Ballot Papers
30/08/2022	08:30 AM	Office Time - Signing etc
30/08/2022	09:00 AM	Media Issues - Regular Catch-up

Page 261 Council Agenda - 26 September 2022

30/08/2022	09:30 AM	Regular meeting Mayor/CEO/EA
30/08/2022	11:00 AM	Official Opening of the Para Hills High School Performing Arts
		Centre
31/08/2022	10:00 AM	Coffee with residents
31/08/2022	06:00 PM	Salisbury City Centre Business Awards
1/09/2022	09:15 AM	CoS Familiarisation - Executive Induction
1/09/2022	10:30 AM	Meeting with Resident
1/09/2022	11:00 AM	Meeting with Local Business Owner
1/09/2022	11:30 AM	Office Time - Letters for Signing & Speech
1/09/2022	06:00 PM	Schnitzel Night Fund Raiser for Parafield Gardens High School
2/09/2022	10:00 AM	Meeting with Local Business Owner
2/09/2022	11:00 AM	Meeting with Local Business
3/09/2022	06:00 PM	St Joseph Father's Day celebration
5/09/2022	11:00 AM	Youth Opportunities' 25th Birthday
5/09/2022	03:00 PM	Meeting with Resident
5/09/2022	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and
2,03,2022	0 1100 1111	Resident Enquiries
5/09/2022	06:30 PM	CEO Briefing/Workshop Session
6/09/2022	12:30 PM	Regular meeting Mayor/CEO/EA
6/09/2022	01:30 PM	Regular Catchup to Discuss Current/Upcoming
0/07/2022	01.30 1 W	Planning/Building Issues
6/09/2022	02:30 PM	Regular catch-up re: Community Safety
6/09/2022	12 Noon	Media Issues - Regular Catch-up
7/09/2022	10:30 AM	Feelgood Luncheon for women 50+
8/09/2022	09:30 AM	Good Shepherd : FIAP Value Proposition Interview
9/09/2022	10:00 AM	Coffee with Resident
10/09/2022	10:00 AM	
10/09/2022	06:00 PM	Speech - Ganesh Festival
11/09/2022	01:30 PM	State Ceremony for the Proclamation of the accession of Hi
11/09/2022	01.30 FWI	Majesty the King
12/09/2022	10:00 AM	Meeting with Resident
12/09/2022	10:30 AM	
12/09/2022	10.30 AM	Meeting with Resident Meeting with Town Crier - Queen's Platinum Jubilee Medallion
12/09/2022	11:30 AM	Prepare Congratulations Card
12/09/2022	12:30 PM	Office Time - Schedule upcoming week/ Signing/Speeches and
12/09/2022	12.30 FWI	
12/09/2022	01:00 PM	Resident Enquiries Briefing for mayor – Resident Concern
12/09/2022		•
	03:30 PM	Meeting re Governance Structure
13/09/2022 13/09/2022	06:30 AM 09:00 AM	ABC Interview - Alan Tiller History Tour
		Meeting with Resident
13/09/2022	09:00 AM	Meeting with Candidate for Election
13/09/2022	10:00 AM	Regular Meeting - Ongoing Discussions about the Strategic
12/00/2022	11.00 43.5	Direction of the City of Salisbury and the Electorate of King
13/09/2022	11:00 AM	Meeting with Local Community Group
13/09/2022	12:30 PM	Regular meeting Mayor/CEO/EA
13/09/2022	12 Noon	Media Issues - Regular Catch-up
14/09/2022	02:00 PM	Arrive Clare Country Club for LGA Meeting
14/09/2022	03:00 PM	Tour of Clare & Gilbert Valleys Council (depart from council)
14/09/2022	06:30 PM	Dinner SAROC Committee, LGA Board, Clare & Gilbert Valle
		Council elected members

15/09/2022	09:00 AM	LGA Board of Directors meeting
16/09/2022	02:00 PM	The Spirited Exhibition
17/09/2022	10:00 AM	For Your Information - Save the Date Salisbury Community
		Markets - Para Hills Community Hub
17/09/2022	10:30 AM	Salisbury North Football Club
19/09/2022	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and
		Resident Enquiries
20/09/2022	12:30 PM	Regular meeting Mayor/CEO/EA
20/09/2022	12 Noon	Media Issues - Regular Catch-up
21/09/2022	05:30 PM	Women in Business Networking

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
05/09/2022	Cr Donna Proleta	2022 Thanksgiving Assembly
17/09/2022	Cr David Hood	Australian Drivers Championship

REPORTS FROM COUNCIL REPRESENTATIVES

QUESTIONS ON NOTICE

QON1 Questions on Notice: Ingle Farm and Parafield Gardens Recreation Centres

The following questions were asked by Cr Kylie Grenfell at the 22 August 2022 Council Meeting and taken on notice:

- 1. What is the condition of the gutters at both the Ingle Farm and Parafield Gardens Recreation Centres?
- 2. When was the last full site inspection done on both of these sites, what is the action list coming from these inspections, and how much of the action list has actually been put into action?
- 3. Is Council aware of any severe health risks that are present at the moment at either of these sites, and if so, what action has been taken to rectify these?

The General Manager City infrastructure has provided the following response:

The roofs and gutters for both the Parafield Gardens and Ingle Farm Recreation Centres were inspected by Cushman & Wakefield's roofing contractor in late June 2022 and early August 2022 correspondingly.

The inspection of the Parafield Gardens Recreation Centre roof and gutters highlighted several areas that required attention to prevent the ingress of water into the roof space and the facility.

Page 263 City of Salisbury

The contractor was subsequently engaged and works have now been completed.

Unfortunately, due to wet weather there were leaks into the building that caused damage but were repaired under insurance.

The inspection of the Ingle Farm Recreation Centre roof and gutters highlighted areas that required attention to prevent the ingress of water into the roof space and the facility.

The contractor was subsequently engaged and is currently carrying out the repairs to the roof and gutters for the facility. The works are expected to be fully completed by 7 October 2022.

Administration carry out annual non-invasive inspections of all Council buildings and identify any potential upcoming maintenance or renewal works that can be programmed for future works.

There is a Reactive and Preventative maintenance program:

- Reactive maintenance is unplanned maintenance and can result from vandalism, break ins, weather events and unforeseen failures. Response times safety/emergency: <2hrs: urgent: within 24hrs; general: within 10 business days; noting this is dependent on availability of materials and the works required. This work is either carried out by internal staff or external contractors. The inspection of the Parafield Gardens Recreation Centre roof and gutters highlighted several areas that required attention to prevent the ingress of water into the roof space and the facility.
- Preventative maintenance is maintenance performed at regular scheduled intervals to prevent or reduce the risk of failure of the buildings components such as programmed general maintenance; cleaning; sharps/sanitary; HVAC maintenance; solar & gutter cleaning; review of asbestos registers, fire & emergency services; lift/auto door maintenance, testing & tagging. This work is undertaken by specialised contractors.

Non-invasive inspections were carried out at the Parafield Gardens Recreation Centre on the 17 February 2022 and the Ingle Farm Recreation Centre on the on the 2 March 2022.

These inspections highlighted maintenance issues such as door latches and closers requiring adjustment, some window seals requiring replacement, minor damage to the building and general wear and tear with the entire facility requiring repainting at some stage in the future.

Apart from repainting, the detected maintenance issues have been programmed and completed.

There are also maintenance issues that the tenant is contractually obliged to carry out which had not been completed. Administration are working with the tenant in relation to these issues.

Administration are not aware of any severe health risks; there is a minor issue with mould spores in the safe room at the Parafield Gardens Recreation Centre due to water damage. The repairs to the roof will resolve the water damage and the safe room has been locked and will not be utilised until after the repairs are completed and the room treated and repainted.

Page 264 City of Salisbury

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

MON1 Motion on Notice: Traffic Improvements - Garden Terrace, Mawson Lakes

Cr Beau Brug has submitted the following Motion on Notice:

That Council:

- 1. Requests Administration
 - a) to investigate potential traffic management improvements along Garden Terrace, including the operation of the Kiss and Drop Zone, and conversion of the existing school crossing into a general pedestrian crossing, and
 - b) that a report outlining the findings and associated costs be presented to the Asset Management Sub Committee in the first quarter of 2023.

Administration Comment:

If this Motion is carried by Council, Administration will action accordingly.

MON2 Motion on Notice: Electric Vehicle (EV) Charging Stations

Cr Beau Brug has submitted the following Motion on Notice:

That Council:

- 1. Request that a report be brought to Council early 2023 in relation to Electric Vehicle (EV) Charging Stations, that includes:
 - a. an overview of existing publicly accessible EV Charging Stations around our City including location and user costs; and
 - b. the identification of any opportunities to access government programs including grant funding for the installation of EV Charging Stations in our City.

Administration Comment:

There are currently minimal EV stations within the City of Salisbury. Council is investigating the installation of 2 EV stations as part of the Salisbury Town Centre Upgrade, investigating both the use of public provision and also private organisations. It should also be noted that, as new technologies become available, Administration continues to investigate opportunities and costings for maintenance vehicles (including mowers) to be EV.

If this motion is carried, Administration will progress the request. The research required will mean that the requested report back to Council is expected to be available in early 2023.

Page 265 City of Salisbury

MON3 Motion on Notice: Condolences for Her Majesty Queen Elizabeth II and Acknowledgement of the Proclamation of His Majesty King Charles III

Cr Chad Buchanan has submitted the following Motions on Notice:

That Council:

- 1. Acknowledges and pays tribute to Her Majesty Queen Elizabeth II. Her Majesty lived a lifetime of exceptional public service, devotion and true leadership, reigning over 70 years as the longest serving British monarch.
- 2. Extends its sincere condolences to the Royal Family through the Government's online Condolences Register.
- Acknowledges the proclamation of His Majesty King Charles III and wishes His Majesty a long and peaceful reign.
 Long live the King!

Administration Comment:

If this motion is carried, Administration will action accordingly.

MON4 Motion on Notice: Rough Sleepers

Cr Chad Buchanan has submitted the following Motion on Notice:

That Council:

In response to the increase in rough sleepers in the City of Salisbury:

- 1. Authorises the CEO or delegate to write to the Minister for Human Services to:
 - a. request an immediate establishment of outreach services for rough sleepers in the City of Salisbury;
 - b. invite the State Government to second a senior officer to the City of Salisbury to fill the role of Senior Social Planner Homelessness and Community Safety, funded by the City of Salisbury;
 - c. request that State Government work in partnership with the City of Salisbury to identify strategic opportunities that leverage individual responsibilities to provide increased system capability to address the needs of people at risk within the City e.g. temporary housing requirements.
- 2. Requests the Administration to provide a report to Council on the current Code Blue and Code Red protocols, and identification of Council infrastructure that could be utilised to support rough sleepers during these periods.

Administration Comment:

- The South Australian Government established the Northern Homelessness Alliance on 1 July 2021. This Alliance is responsible for providing outreach services in the northern area, however, to date this type of service has not been achieved.
- Increased incidences of rough sleeping are being observed in the city and the absence of outreach services places rough sleepers at increased risk.

Page 266 Council Agenda - 26 September 2022 • The Administration has made numerous attempts to engage directly with the Northern Homelessness Alliance, various service providers, and more recently with South Australian Housing Authority. This has been unsuccessful in achieving a prioritisation of outreach services for people who are homeless.

MOTIONS WITHOUT NOTICE

OTHER BUSINESS

ORDERS TO EXCLUDE THE PUBLIC

There are no Orders to Exclude the Public.

Page 267 City of Salisbury

Page 268 Council Agenda - 26 September 2022



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY ON

22 AUGUST 2022

MEMBERS PRESENT

Mayor G Aldridge

Cr M Blackmore

Cr L Braun

Cr B Brug

Cr C Buchanan (Deputy Mayor)

Cr A Duncan

Cr K Grenfell

Cr D Hood

Cr P Jensen (from 6.45 pm)

Cr S Ouk

Cr D Proleta

Cr S Reardon

Cr G Reynolds

Cr J Woodman

OBSERVERS Manager Strategic Development Projects, Ms S Klein

Manager Infrastructure Delivery, Mr J Collins Manager Property and Buildings, Ms K Pepe

Manager Field Services, Mr M Purdie

Manager Infrastructure Management, Mr D Roy

Team Leader Community Compliance, Mr B Scholefield

Senior Stormwater Engineer, Mr D Pezzaniti

STAFF Chief Executive Officer, Mr J Harry

General Manager Business Excellence, Mr C Mansueto General Manager City Infrastructure, Mr J Devine

General Manager Community Development, Mrs A Pokoney Cramey

General Manager City Development, Ms M English

Manager Governance, Mr R Deco

Team Leader Council Governance, Ms J O'Keefe-Craig

Governance Support Officer, Ms K Boyd

The meeting commenced at 6.31 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and members of the public present in the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement and advised the meeting would be recorded and published on Council's website for 3 months.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

There were no apologies.

LEAVE OF ABSENCE

LOA1 Leave of Absence Request – Cr N Henningsen

Moved Cr C Buchanan Seconded Cr M Blackmore

That Council:

Grants a leave of absence request from Cr N Henningsen, for 1 week (from 22nd August to 29th August 2022) due to Covid illness, which requires Cr Henningsen to isolate for 7 days.

CARRIED 1436/2022

PUBLIC QUESTION TIME

The Mayor advised that Mr David Waylen of Salisbury Business Association submitted the following questions for Public Question Time:

MON4 Crime Prevention

Will Council extend the Motion (MON4) to support lobbying the Minister for a meeting to discuss Police resourcing across the City of Salisbury?

5.1.3 Council's 3-Year Event Calendar / John Street Activation Calendar

What was Council's proposed thoughts for the next three years' Events Calendar? Mr Waylen stated that he would like to congratulate Council on the diversity of the proposed Events Calendar which is meeting the needs of the community, however the Australia Day event is not particularly suited to the environment and is much better suited to Carisbrooke Park as a community event instead of a corporate event.

Mr Waylen would also like to thank the Elected Members for the support offered to the Salisbury Business Association.

DEPUTATIONS

No Deputations were received.

Page 270 Council Agenda - 26 September 2022

PRESENTATION OF MINUTES

Moved Cr B Brug Seconded Cr J Woodman

The Minutes of the Council Meeting held on 25 July 2022, be taken as read and confirmed.

CARRIED 1437/2022

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

Adopts the recommendations of the Policy and Planning Committee Meeting held on 15 August 2022, listed below, with the exception of item:

1.1.1 Sustainability Strategy 2035

which was withdrawn to be considered separately.

CARRIED 1438/2022

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1438/2022

Page 271 City of Salisbury

1.1.2 Recommendations of the Youth Council Sub Committee meeting held on Tuesday 9 August 2022

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

Receive and note the information contained in the Youth Council Sub Committee minutes of the meeting held on 9 August 2022 with respect to the following recommendations contained therein to be adopted by Council:

CARRIED 1438/2022

1.1.2-YC1 Future Reports for the Youth Council Sub Committee

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1438/2022

1.1.2-YC3 Youth Council Projects Update

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1438/2022

1.1.2-YC4 Youth Programs and Events Update August 2022

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1438/2022

The meeting then proceeded to consider item 1.1.1 which was withdrawn to be considered separately.

Page 272 City of Salisbury

For Decision

1.1.1 **Sustainability Strategy 2035**

Cr P Jensen entered the meeting at 6.45 pm.

Moved Cr A Duncan Seconded Cr C Buchanan

That Council:

- Approves the draft Sustainability Strategy 2035, including 1. draft Principles, Objectives, Actions and Indicators, contained within Attachment 2 for consultation purposes (Policy and Planning Committee, 15 August 2022, Item No. 1.1.1.)
- 2. Notes the draft Sustainability Vision "A shared commitment, for Council and the community to enhance and protect the natural environment, responsibly manage resources, reduce carbon emissions and be resilient in a changing climate."
- Approves the consultation process outlined in paragraphs 4.16 to 4.22 and requests Administration arrange formal consultation with the Youth Council and invites the Chair and Deputy Chair of the Committee to present to the Youth Council.
- 4. Notes that Administration will bring back a proposed budget and implementation plan for the draft Sustainability Strategy 2035 for Council's consideration and approval.
- 5. Notes that Administration will bring back a report on the proposed public consultation process for Council's consideration and approval.
- Notes that the public consultation process would commence 6. after the 2022 local government elections.

CARRIED 1439/2022

Page 273

2 Finance and Corporate Services Committee Meeting

Moved Cr D Proleta Seconded Cr K Grenfell

That Council:

Adopts the recommendations of the Finance and Corporate Services Committee Meeting held on 15 August 2022, listed below.

CARRIED 1440/2022

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr D Proleta Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED 1440/2022

For Decision

2.1.1 Loan Borrowings 2021/22 and 2022/23

Moved Cr D Proleta Seconded Cr K Grenfell

That Council:

- 1. Approves the balance of the Property Disposal Reserve of \$2,436,573 be retained in the reserve as working capital.
- 2. Notes that the revised borrowings figure for 2022/23 is \$419k and at this time there is no need to establish additional facilities.

CARRIED 1440/2022

2.1.2 Treasury Report for the Year Ended 30 June 2022

Moved Cr D Proleta Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED 1440/2022

Page 274 City of Salisbury

2.1.3 Council Finance Report - June 2022

Moved Cr D Proleta Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED 1440/2022

Page 275 City of Salisbury

3 **Governance and Compliance Committee Meeting**

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

Adopts the recommendations of the Governance and Compliance Committee Meeting held on 15 August 2022, listed below.

> **CARRIED** 1441/2022

Administration

3.0.1 **Future Reports for the Governance and Compliance** Committee

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

1. Notes the report.

> **CARRIED** 1441/2022

For Decision

Council and Committee Governance Structure 3.1.1

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

- Notes that the newly elected incoming Council will set its decision-making Council and Committee Governance Structure at the start of the new Council term, and consistent with historical practice, the new Council receives a recommendation from the outgoing Council on such a proposed recommended structure.
- Approves the establishment of a CEO Working Group 2. comprising of Mayor, Deputy Mayor, Cr Reynolds, CEO and the Manager Governance, to review and give consideration to a proposed decision-making Governance Structure, for subsequent recommendation by the outgoing Council at its meeting in October 2022.

CARRIED 1441/2022

Page 276

3.1.2 By-Laws 2022 Delegations and Expiation Fees

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

- 1. Notes that pursuant to Section 246(3)(g) of the *Local Government Act 1999*, the maximum penalty for an alleged offence against a provision of any of Council's 2022 Bylaws is \$1,250.
- 2. Approves, pursuant to Section 246(5)(b) of the *Local Government Act 1999*, and Section 38(1) of the *Legislation Interpretation Act 2021*, the expiation fees for an alleged offence against a provision of Council's 2022 By-Laws (upon their commencement) to be as follows:
 - i. Permits and Penalties By-law 2022 Expiation fee \$188:
 - ii. Moveable Signs By-law 2022 Expiation fee \$188:
 - iii. Roads By-law 2022 Expiation fee \$188;
 - iv. Local Government Land By-law 2022 Expiation fee \$188;
 - v. Dogs By-law 2022 Expiation fee \$188; and
 - vi. Waste Management By-law 2022 Expiation fee \$188.
- 3. Delegates, in exercise of the power contained in Section 44 of the *Local Government Act 1999*, the powers and functions under the following By-laws and specified in the proposed Instruments of Delegation contained in Attachments 1 to 6 to the person occupying the office of Chief Executive Officer subject to the conditions and, or limitations specified herein, or in the Schedule of Conditions in each such proposed Instrument of Delegation:
 - i. Permits and Penalties By-Law 2022 (Attachment 1);
 - ii. Moveable Signs By-Law 2022 (Attachment 2);
 - iii. Roads By-Law 2022 (Attachment 3);
 - iv. Local Government Land By-Law 2022 (Attachment 4);
 - v. Dogs By-Law 2022 (Attachment 5);
 - vi. Waste Management By-Law 2022 (Attachment 6).

CARRIED 1441/2022

Page 277 City of Salisbury

For Information

3.2.1 Off-Leash Greyhound Event - Dog Park Suitability Evaluation

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

1. Approves that all future off leash greyhound events are held at the Jenkins Reserve Small Dog Park as recommended by GAP SA and as approved by the Dog and Cat Management Board.

CARRIED 1441/2022

3.2.2 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

1. Notes the report.

CARRIED 1441/2022

G&C-OB1 Greyhound off-leash events

Moved Cr S Ouk Seconded Cr J Woodman

That Council:

Approves that GAP SA and the Dog and Cat Management Board are consulted at the time that Council considers the construction of future dog parks for the purpose of constructing suitable dog parks that can be used for greyhound off leash events.

CARRIED 1441/2022

Page 278 City of Salisbury

4 Urban Services Committee Meeting

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

Adopts the recommendations of the Urban Services Committee Meeting held on 15 August 2022, listed below, with the exception of items:

- 4.1.1 Lighting in Carisbrooke Park
- 4.1.4 School Zones and Pedestrian Crossing Program and School Traffic Management Framework Priorities
- 4.2.3 Partnerships Tree Planting and Sustainability Initiatives

which were withdrawn to be considered separately.

CARRIED 1442/2022

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED 1442/2022

For Decision

4.1.2 Revocation of Community Land Classification Portion of Prettejohn Gully, Para Hills

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- Approves to initiate the procedure to seek revocation of the Community Land Classification of a portion of Prettejohn Gully identified as Allotment 93 in Deposited Plan 14380 and described in Certificate of Title Volume 5539 Folio 283.
- 2. Notes that upon revocation the subject site measuring approximately 77.17m² be amalgamated into 13 Glenarbon Court, Para Hills for consideration as determined by an independent licenced valuer, all costs are to be borne by the applicant.

Page 279 City of Salisbury

- 3. Notes the attached *Section 194 report* (Attachment 2, Item 4.1.2 Revocation of Community Land Classification Portion of Prettejohn Gully, Para Hills Urban Services Committee,
 - 15 August 2022) for the purposes of Section 194 of the *Local Government Act 1999*.
- 4. Authorises the Manager Property and Buildings to implement the Community Land Revocation Public Consultation process, in accordance with the Public Consultation Policy.
- 5. Notes that the Manager Property and Buildings will present a report to Council for consideration if any objections are received in response to the community consultation.
- 6. Authorises the Manager Property and Buildings to, in the event that no objections following the public consultation process are received by Council, prepare and submit the necessary documentation to seek Ministerial approval of the revocation of the Committee Land.

CARRIED 1442/2022

4.1.3 Revocation of Community Land Classification Portion of Correena Avenue Reserve, Correena Avenue Paralowie

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- 1. Approves to initiate the procedure to seek revocation of the Community Land Classification of a portion of Allotment 87 in Deposited Plan 10869 as described in Certificate of Title Volume 5552 Folio 449 and delineated on the attached plan (Attachment 1 Item 4.1.3 Revocation of Community Land Classification Portion of Correena Avenue Reserve, Correena Avenue Paralowie Urban Services Committee, 15 August 2022) measuring approximately 2014.92m² and that this be rededicated as road.
- 2. Notes the attached *Section 194 Report* Item 4.1.3 Revocation of Community Land Classification Portion of Correena Avenue Reserve, Correena Avenue Paralowie Urban Services Committee, 15 August 2022)
- 3. Authorises the Manager Property and Buildings to implement the Community Land Revocation Public Consultation process, in accordance with the Public Consultation Policy.
- 4. Notes that the Manager Property and Buildings will present a report to Council for consideration if any objections are received in response to the community consultation.

Page 280 Council Agenda - 26 September 2022 5. Authorises the Manager Property and Buildings to, in the event that no objections following the public consultation process are received by Council, prepare and submit the necessary document to seek Ministerial approval of the revocation of the Community Land.

CARRIED 1442/2022

4.1.5 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- 1. Approves the lodgement of a development application seeking removal of:
 - a. The regulated *Eucalyptus sideroxylon* tree at the front of 2 Correena Avenue, Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - b. The 2 x Eucalyptus camaldulensis to the side of 1 Ayr Street, Pooraka, noting that should the application be approved eight replacement trees are required to be planted.
 - c. The regulated *Eucalyptus sideroxylon* tree at the side of 2 Blaess Drive, Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - d. The regulated *Eucalyptus sideroxylon* tree at the front of 7 Virginia Drive, Parafiled Gardens, noting that should the application be approved two replacement trees are required to be planted.
 - e. The regulated *Eucalyptus sideroxylon* tree at the front of 70 Tintara Road, Paralowie, noting that should the application be approved two replacement trees are required to be planted.
 - f. The significant *Eucalyptus camaldulensis* tree at the side of 1 Swansea Circuit, Gulfview Heights noting that should the application be approved four replacement trees are required to be planted.
 - g. The regulated *Eucalyptus largiflorens* tree at the front of 54 Lennox Drive, Paralowie, noting that should the application be approved two replacement trees are required to be planted.

Page 281 City of Salisbury

- h. The two regulated *Eucalyptus sideroxylon* trees at the front of 16 Newbury Crescent, Paralowie, noting that should the application be approved four replacement trees are required to be planted.
- i. The regulated *Eucalyptus sideroxylon* tree at the side of 27 Magnolia Crescent, Parafield Gardens, noting that should the application be approved two replacement trees are required to be planted.
- j. The two regulated *Eucalyptus sideroxylon* tree at the front of 152 Salisbury Highway, Salisbury, noting that should the application be approved four replacement trees are required to be planted.
- k. The regulated *Eucalyptus sideroxylon* tree at the front of 15 Spaans Cresent Salisbury North, noting that should the application be approved two replacement trees are required to be planted.
- 1. The regulated *Eucalyptus sideroxylon* tree at the front of 4 Rositano Drive Salisbury, noting that should the application be approved two replacement trees are required to be planted.
- 2. Approves the retention of the below trees, noting that the appeal process will be resolved and no further action taken:
 - a. The Cletis Sp. in front of 18C Telford Road, Ingle Farm, this tree was specifically retained as part of the sub-division of the property and retention was a condition of development approval that it be retained.

CARRIED 1442/2022

4.1.6 Capital Works Program Monthly Report - July 2022 Update

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- 1. Approves a Non-discretionary Second Quarter 2022/23 Budget Review Bid to bring forward \$238,000 from 2024/25 and \$206,000 from 2025/26 both into 2022/23 within PR17754 Sports Lighting Renewal Program to enable the renewal of sports field lighting at Lindblom Park, Pooraka, in alignment with the approved Lindblom Park Master Plan.
- 2. Approves a Non-discretionary Second Quarter 2022/23 Budget Review Bid to transfer \$200,000 of capital funding from within PR21478 Public Lighting Program into PR17754 Sports Lighting Renewal Program to support the delivery of sports field lighting renewal at Lindblom Park, Pooraka, in alignment with the approved Lindblom Park Master Plan.

Page 282 Council Agenda - 26 September 2022

- 3. Approves the inclusion within the 2023/24 Budget for consideration a \$20k operating budget increase to cover inspections, maintenance and renewal of the upgrade sports lighting at Lindblom Park, Pooraka.
- 4. Approves the removal of Stanley Avenue from the program within PR25861 Additional Playspaces due to unsuccessful land acquisition, with these \$208k of funds being transferred to the delivery of St Albans Playspace (previously Coomurra Drive, Salisbury Heights) which resides within this program.
- 5. Approves a Non-discretionary Second Quarter 2022/23 Budget Review Bid of \$112k capital for the Playspace upgrade atSt Albans Reserve, Salisbury Heights, as part of PR25861 Additional Playspaces Program.
- 6. Approves a Non-discretionary Second Quarter 2022/23 Budget Review Bid to reflect the income loss of \$450k within PR13725 Major Traffic Improvement Program due to unsuccessful grant funding notification being received, with the associated \$380K of Council funding for this program being returned and the balance of \$100k Council funding be retained within 2022/23 to undertake designs for future years Major Traffic project delivery.
- 7. Approves a Non-discretionary Second Quarter 2022/23 Budget Review Bid to reflect the new \$11K annual operating budget allocation, as per resolution number 1239/2022, to support the maintenance of the Cobbler Creek Trail between Bridge Road and Main North Road.
- 8. Approves the program inclusions within the 2022/23 Footpath Renewal Program as identified within Urban Services Item 4.1.6, 15th August 2022, where sufficient program funding is available to do so.
- 9. Approves the program inclusions within the 2022/23 Bridge Program as identified within Urban Services Item 4.1.6, 15th August 2022, subject to program funding, noting some may therefore need to be delivered in the following year if insufficient funds to deliver all.

CARRIED 1442/2022

4.2.1 Kitchen Caddy Rollout Update

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED 1442/2022

Page 283 City of Salisbury

4.2.2 Tree Removal Requests - Monthly Update for June 2022

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED 1442/2022

US-OB1 Dust Concerns, Deuter Road, Paralowie

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- 1. Notes that local residents raised ongoing concerns on the issue of dust blowing into their homes, caused by traffic movement on Deuter Road, Paralowie;
- 2. Notes that this issue prevents local residents from hanging their washing outside and requires them to keep their windows closed;
- 3. Notes that the development approval conditions that residents and Ward Councillors requested do not appear to be addressing the local dust issue;
- 4. Notes that Administration is in discussion with the developer on compliance with the development approval conditions, with non-compliance potentially resulting in enforcement notices to be issued;
- 5. Requests Administration to bring back a report with proposed nuisance reducing measures, including but not limited to complete sealing of Deuter Road, and costings for consideration as part of the next budget review process.

CARRIED 1442/2022

The meeting then proceeded to consider items 4.1.1, 4.1.4 and 4.2.3 which were withdrawn to be considered separately.

4.1.1 Lighting in Carisbooke Park

Moved Cr M Blackmore Seconded Cr C Buchanan

That Council:

1. Approves the installation of three additional lights from the Northern Carisbrooke Carpark to the Green Trail at an expected cost of \$30,000 to be funded from existing budgets.

Page 284 City of Salisbury

- 2. Approves the additional maintenance/regrading works required at the informal northern carpark to improve the surface condition to be completed after the wet season as part of existing maintenance programs.
- 3. Notes that the works will be completed by March 2023.
- 4. Notes paragraphs 3.7 and 3.12 of item 4.1.1, Urban Services Agenda of 15 August 2022:
 - 3.7 Large scale events, where the hours of the event are going to go beyond the twilight hours will need to supply temporary lighting to the carpark area.
 - 3.12 It is also noted that, where Council has major events, parking management needs to be included to maximise the parking efficiency of the site.

CARRIED 1443/2022

4.1.4 School Zones and Pedestrian Crossing Program and School Traffic Management Framework Priorities

Pursuant to sections 73 and 74 of the Local Government Act 1999, Cr K Grenfell declared a perceived conflict of interest in relation to the matter based on having family members attend the the Pines Primary School and also serving on the Governing Council of the Pines Primary School. Cr Grenfell will deal with the conflict by remaining in the meeting and voting in the best interest of the community.

Cr S Ouk left the meeting at 6:55 pm.

Moved Cr C Buchanan Seconded Cr A Duncan

That Council:

- 1. Notes the list as outlined in Attachment 1 (Item 4.1.4 School Zones and Pedestrian Crossing Program and School Traffic Management Framework Priorities Urban Services Committee, 15 August 2022).
- 2. Reviews the School Transport Framework and priorities in December 2022 for consideration and inclusion as part of a new capital allocation in the 2023/24 budget process.
- 3. Notes the total expenditure in 2022/23 is \$921,000.

CARRIED 1444/2022

The majority of members present voted IN FAVOUR of the MOTION. Cr K Grenfell voted IN FAVOUR of the MOTION.

Page 285 City of Salisbury

4.2.3 Partnerships – Tree Planting and Sustainability Initiatives

Moved Cr A Duncan Seconded Cr P Jensen

That Council:

- 1. Notes that Administration will continue to engage with schools and the community to deliver tree planting programs and sustainable community events, in association with State Government through Green Adelaide Education staff hosted by Council.
- 2. Notes that the Natural Assets Team will continue to provide a half yearly update to the Urban Services Committee, informing Council of the sustainability education programs being undertaken throughout the City as well as any events being held, where possible three months in advance.

CARRIED 1445/2022

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

- 4.4.1 Verge Maintenance Update
- 4.4.2 Salisbury West Library

Page 286 City of Salisbury

5 Community Wellbeing and Sport Committee Meeting

Cr S Ouk returned to the meeting at 6:59 pm.

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

Adopts the recommendations of the Community Wellbeing and Sport Committee Meeting held on 16 August 2022, listed below, with the exception of items:

- **5.1.2** Community Event Sponsorship Grant Applications
- 5.1.9 Grant No. 10/2022-23: Salisbury North Football Club Community Grant Application
- 5.1.10 Grant No. 11/2022-23: Salisbury Cycle Speedway Inc Community Grant Application
- 5.1.11FI Grant No. 12/2022-23: Lions Club of Salisbury Inc Community Grant Application
- 5.1.14 Grant No. 15/2022-23: Ingle Farm Sporting Club Christmas Celebration – Community Grant Application
- 5.2.2 Establishment of the Bridgestone Coordination Group

which were withdrawn to be considered separately.

CARRIED 1446/2022

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED 1446/2022

For Decision

5.1.1 Review of the Community Recreation Facilities Sponsorship Policy and Community Recreation Facilities Signage Policy

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

1. Adopts the Community Recreation Facilities Sponsorship Policy and the Community Recreation Facilities Signage Policy as set out in Attachments 1 and 2 to this report (Community Wellbeing and Sport Committee, dated 16 August 2022, Item No. 5.1.1).

CARRIED 1446/2022

Page 287 City of Salisbury

5.1.3 Proposed Event Calendar 2023-2025

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Approves the proposed 3-year Events Calendar as included in Attachment 1 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3) and that the administration be requested to make arrangements for a community reception on the Friday evening of the Salisbury Fringe.
- 2. Notes the Supported 3-year Events Calendar as included in Attachment 2 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3).
- 3. Approves an additional \$68,000 for the 2022/23 proposed event calendar, to be included as a non-discretionary bid at the 2022/23 Quarter 2 budget review.
- 4. Notes that a New Initiative Bid be considered for the balance of the event calendar for 2023/24 and 2024/25.
- 5. Approves the John and Church Street Activation Plan as included in Attachment 3 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3).
- 6. Notes the 2022/23 John and Church Street Activation Plan.

CARRIED 1446/2022

5.2.1 Salisbury Aquatic Centre Redevelopment Project - Design to Date

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Notes that head contractor Mossop Construction + Interiors has been appointed.
- 2. Notes the progression of detail design works to date is at 30% completion stage and gives approval to progress to 90% design stage in accordance with the Principal Project Requirements.
- 3. Notes the new aquatic facility is estimated to be open to the community in early/mid-2024.
- 4. Notes that artwork will be included as part of the approved budget.

CARRIED 1446/2022

Page 288 City of Salisbury

5.2.3 Youth Sponsorship Applications - August 2022

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED 1446/2022

For Noting Only – Decisions Under Committee Delegation

5.1.4 Grant No. 05/2022-23: ONE Life Community Assist - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 05/2022-23 ONE Life Community Assist Community Grant Application: to the value of \$5,000: to assist with hosting their annual community Christmas Carols Event.

5.1.5 Grant No. 06/2022-23: Mariposa Trails Suicide Prevention Network - Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes that this application was received outside the Community Grant Program Funding Round for August 2022.
- 2. Approves the request for funding for Grant No. 06/2022-23 Mariposa Trails Suicide Prevention Network Community Grant Application: to the value of \$5,000: to assist with hosting their program called "Rhythm for Life".

Page 289 City of Salisbury

5.1.6 Grant No. 07/2022-23: TABOO Sanitary Products Pty Ltd - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 07/2022-23 TABOO Sanitary Products Pty Ltd. Community Grant Application: to the value of \$5,000: to provide City of Salisbury Community Centres and Hubs with period products for our community to access for free.
- 2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; funds cannot be released until the quotes have been received by the Administration.

5.1.7 Grant No. 08/2022-23: Mawson Lakes Cricket Club - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 08/2022-23: Mawson Lakes Cricket Club Community Grant Application: to the value of \$5000: to assist in purchasing cricket equipment and uniforms.

5.1.8 Grant No. 09/2022-23: Vietnamese Women's Association SA Inc. - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 09/2022-23 Vietnamese Women's Association SA Inc. Community Grant Application: to the value of \$2,200: to assist with hosting its Silver Jubilee Celebration.

Page 290 City of Salisbury

5.1.12 Grant No. 13/2022-23: Reeling in Junior Anglers - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; no funds can be released until the quotes have been received by the Administration.
- 3. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 13/2022-23: Reeling in Junior Anglers Community Grant Application: to the value of \$800: to assist in hosting a Come and Try Fishing Clinic at Mawson Lakes.

5.1.13 Grant No. 14/2022-23: Licensed Club Darts Association Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 14/2022-23 Licensed Club Darts Association Inc. Community Grant Application: to the value of \$5,000: to assist with purchasing IPads to enable scoring for its World Darts Federation Gold Darts Grand Prix Event

Page 291 City of Salisbury

5.1.15 Grant No. 16/2022-23: Salisbury Branch of Meals of Wheels Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; no funds can be released until the quotes have been received by the Administration.
- 3. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 16/2022-23: Salisbury Branch of Meals on Wheels Community Grant Application: to the value of \$2000: to assist in providing community members Christmas Treats and a three-course meal prior to Christmas.

5.1.16 Grant No. 17/2022-23: Raptors Softball Club - Community Grant Application

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 17/2022-23 Raptors Softball Club Community Grant Application: to the value of \$5,000: to assist with purchasing softball equipment.

The meeting then proceeded to consider items 5.1.2, 5.1.11FI, 5.1.10, 5.1.9, 5.1.14 and 5.2.2FI which were withdrawn to be considered separately.

Page 292 City of Salisbury

5.1.2 Community Event Sponsorship Grant Applications

Pursuant to sections 73 and 74 of the Local Government Act 1999, Cr B Brug declared a conflict of interest in relation to the matter based on being an executive officer of the Rotary Club. Cr B Brug will deal with the conflict by vacating the meeting room for this item.

Cr B Brug left the meeting at 7:02 pm.

Moved Cr C Buchanan Seconded Cr G Reynolds

That the Community Wellbeing and Sport Committee:

- 1. Approves the Grant No. 1/2022: Adelaide Bangladeshi Cultural Club (ABACC) Incorporated, application for \$10,000 for their Bengali Festival.
- 2. Approves the Grant No. 2/2022: Rotary Club of Mawson Lakes application for \$5,000 for their Happy Halloween Fun Run and Market.
- 3. Adopts a change in the Community Event Sponsorship Program guidelines to allow for applications to be received outside the noted timeframes to enable applications year round to support events where the timing of the rounds is misaligned to their requirements.

CARRIED 1447/2022

Cr B Brug returned to the meeting at 7:03 pm.

Further Information Item:

5.1.11FI Grant No. 12/2022-23: Lions Club of Salisbury Inc. - Community Grant Application

Pursuant to sections 73 and 74 of the Local Government Act 1999, Cr B Brug declared a material conflict of interest in relation to the matter based on being an Executive Member of the Salisbury Lions Club. Cr B Brug will deal with the conflict by leaving the meeting.

Cr B Brug left the meeting at 7:06 pm.

Moved Cr G Reynolds Seconded Cr C Buchanan

That Council:

- 1. Notes that this application was received outside the Community Grant Program Funding Round for August 2022.
- 2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 12/2022-23: Lions Club of Salisbury Inc. Community Grant Application: to the value of \$5,000: to assist in hosting its Dog Day Out Event.

Page 293 Council Agenda - 26 September 2022

- b. subject to a funding condition that no local government political promotion and sponsorship in any form from local government candidates be allowed at the event or associated with the event in any form.
- 3. Notes that not all quotes were provided with this grant application and therefore should this grant be approved; funds cannot be released until all quotes have been received by the Administration.
- 4. Notes that the \$680 requested in the original application to cover the labour costs for 2 x Face Painters is an ineligible item as per section 10.5.1 of the Community Grant Program Eligibility Criteria.
- 5. Notes the Administration will work with the Lions Club of Salisbury Inc. to provide quotes for further eligible items and delegates authority to the General Manager Community Development to approve these items.

CARRIED 1448/2022

Cr B Brug returned to the meeting at 7:29 pm.

5.1.10 Grant No. 11/2022-23: Salisbury Cycle Speedway Inc-Community Grant Application

Moved Cr G Reynolds Seconded Cr C Buchanan

That Council:

- 1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Notes that the \$1200 requested for this application to cover the labour costs for 'Cameraman for Livestream' is an ineligible item under section 10.5.1 of the Community Grant Program Eligibility Criteria.
- 3. Notes that quotes were not provided with this grant application and therefore should this grant be approved, funds can not be released until the quotes have been received by the Administration.
- 4. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 11/2022-23 Salisbury Cycle Speedway Inc Community Grant Application: to the value of \$3,800; to assist in hosting its City of Salisbury Open Championship and 50th Anniversary Celebration.

Page 294 City of Salisbury

- 5. Notes the Administration will work with Salisbury Cycle Speedway Inc. to provide quotes for further eligible items and delegates authority to the General Manager Community Development to approve these items.
- 6. Approves the request for funding for the August 2022 round of Community Grants as follows: a. Grant No. 11/2022-23 Salisbury Cycle Speedway Inc. Community Grant Application: to the value of \$5,000: to assist in hosting its City of Salisbury Open Championship & 50th Anniversary Celebration

CARRIED 1449/2022

Cr L Braun left the meeting at 7:34 pm.

5.1.9 Grant No. 10/2022-23: Salisbury North Football Club - Community Grant Application

Pursuant to sections 73 and 74 of the Local Government Act 1999, Cr D Hood declared an actual conflict of interest in relation to the matter based on being a Board Member of the Salisbury North Football Club. Cr D Hood will deal with the conflict by vacating the meeting room for this item.

Cr D Hood left the meeting at 7:35 pm.

Moved Cr G Reynolds Seconded Cr C Buchanan

<u>That the Community Wellbeing and Sport Committee</u>, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 10/2022-23 Salisbury North Football Club Community Grant Application: to the value of \$4,920: to assist with purchasing guernseys and footballs for its inaugural Senior Women's Football Team.

CARRIED 1450/2022

Cr D Hood returned to the meeting at 7:36 pm.

5.1.14 Grant No. 15/2022-23: Ingle Farm Sporting Club Christmas **Celebration Community Grant Application**

Moved Cr G Reynolds Seconded Cr C Buchanan

That Council:

- 1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
- 2. Notes the \$600 requested in this application to cover labour costs for face painting is an ineligible item as per section 10.5.1 of the Community Grant Program Eligibility Criteria.
- Notes the Administration will work with Ingle Farm Sporting 3. Club to provide quotes for further eligible items and delegates authority to the Council Administration to approve these items.
- 4. Approves the request for funding for the August 2022 round of Community Grants as follows: a. Grant No. 15/2022-23: Ingle Farm Sporting Club Community Grant Application: to the value of \$5,000: to assist in hosting its annual Christmas Celebration.

CARRIED 1451/2022

Further Information Item:

5.2.2 **Establishment of the Bridgestone Coordination Group** 5.2.2FI Establishment of the Bridgestone Coordination Group

> Moved Cr A Duncan Seconded Cr C Buchanan

That Council:

Notes the Terms of Reference as tabled and endorsed by the Bridgestone Coordination Group (Attachment 1, Council, 22 August 2022, FI Item 5.2.2) which have been formulated in consultation with the resident athletic clubs 17 August 2022 at the Bridgestone Athletics Centre.

> **CARRIED** 1452/2022

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

- 5.4.1 **Recreation Assets - Future Management Model**
- 5.4.2 Salisbury Memorial Park - Mausoleum

Page 296

6 Innovation and Business Development Committee Meeting

Moved Cr K Grenfell Seconded Cr B Brug

That Council:

Adopts the recommendations of the Innovation and Business Development Committee Meeting held on 16 August 2022, listed below, with the exception of item:

6.1.1 Shopfront Improvement Grant Guidelines

which was withdrawn to be considered separately.

CARRIED 1453/2022

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr K Grenfell Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1453/2022

Cr L Braun returned to the meeting at 7:41 pm.

For Information

6.2.1 Community Requests - Response Dashboard

Moved Cr K Grenfell Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED 1453/2022

The meeting then proceeded to consider item 6.1.1 which was withdrawn to be considered separately.

Page 297 City of Salisbury

6.1.1 Shopfront Improvement Grant Guidelines

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Approves the Shopfront Improvement Grant Guidelines presented in Attachment 1, of the Innovation and Business Development Committee, 16 August 2022, Item 6.1.1, with the exception that the Assessment of Applications Criteria weighting be amended with highly visible being removed and procure locally be increased to 20%.
- 2. Authorises the Chief Executive Officer or delegate to finalise the grant program guidelines and administrative procedures.

CARRIED 1454/2022

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.4.1 Ryans Road Land Disposal Revised Concept Masterplan

Confidential Further Information Item 6.4.1FI

Further Information Item 6.4.1FI

7 Audit and Risk Committee

No Audit and Risk Committee meeting was held in August 2022.

8 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 26 July 2022 were considered by Council.

9 CEO Review Committee

No CEO Review Committee meeting was held in August 2022.

Page 298 City of Salisbury

GENERAL BUSINESS

GB1 Metropolitan Seaside Councils Committee reform update

Moved Cr C Buchanan Seconded Cr D Proleta

That Council:

1. Approves a non discretionary second quarter budget bid for 2022/23 of \$5,000 to fund membership of the Metropolitan Seaside Councils Committee.

CARRIED 1455/2022

GB2 2021-2022 Carried Forward Funds and Budget Adjustments

Moved Cr C Buchanan Seconded Cr K Grenfell

That Council:

- 1. Approves the 2022/23 budget be increased with \$32,074,563 funds carried forward to be applied as detailed in the Schedule of Funds Carried Forward from 2021/2022 to 2022/2023 in Attachment 1 to this report (GB.2 Council, 22/08/2022).
- 2. Approves the 2021/22 project expenditure budgets be reduced to reflect returned funds totalling \$3,810,779, noting that there is no reduction in grant income, and the total includes a return to the developer reserve of \$378,761 as per the Schedule of Funds Returned to Council 2021/22 in Attachment 2 to this report (GB.2 Council, 22/08/2022).
- 3. Approves the 2021/22 project expenditure budgets be increased to reflect additional actual expenditure of \$575,768, as per the Schedule of Budget Adjustments 2021/22 in Attachment 3 to this report (GB.2 Council, 22/08/2022).
- 4. Approves transfers of \$43,167 Capital to Operating and \$37,943 Operating to Capital to balance completed programs and projects, and \$271,400 Operating to Operating to consolidate operational budgets, and align to planned 2022/23 expenditure, as per the Schedule of Budget Transfers 2021/22 in Attachment 4 to this report (GB.2 Council, 22/08/2022).
- 5. Approves the 2021/22 Budget be adjusted for grants and other funding adjustments of \$254,885 Capital and \$20,816 Operating, with expenditure budgets carried forward, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (GB.2 Council, 22/08/2022).
- 6. Approves non-discretionary funding to be provided in 2022/23 as resolved at the Special Council Meeting 14 June 2022 for Confidential Item C1 of \$795,000 (GST exclusive). (Council Resolution 1366/2022).

Page 299 City of Salisbury

- 7. Approves the allocation of budget funds of \$450k for Major Traffic Improvement Program (PR13725) for the Greenfields Industrial Major Traffic Improvement project (PR30186) to provide sufficient funds in 2021/22 to deliver this project given that external funding was unsuccessful. (Council Resolution 1217/2022).
- 8. Approves a non-discretionary bid to provide funding in the 2022/23 budget for Strategic Property Development Capital Expenditure of \$352,356 and a non-discretionary transfer of \$48,645 from the 2021/22 operating feasibility budget to the capital budget within the same project as per Council Resolution 1435/2022.
- 9. Approves the transfer of the following amounts to the Business Transformation Future Fund Provision for the 2021/22 financial year, in accordance with the Business Transformation Future Fund Policy. (Council Resolutions 1363/2022 & 1409/2022)

Expenditure / Income Category	Savings / Gains
Depreciation	43,000
Interest Expense / Interest Income	173,000
Rate Revenue	37,800
Unspent 2021/22 BT Funds	
PR26296 Enterprise Platform for LG	190,000
• PR26299 Smart Cities initiatives	150,000
Salary & Wages Provision	1,063,000
Total	1,656,800

and administration be authorised to update these figures to reflect changes necessitated through end of financial year processes.

- 10. Approves a non-discretionary funds transfer of \$217k from the Business Transformation Future Fund Provision to PR26696 (ITN000827) OMNI Channel Call Centre and Recording initiative as per Council Resolution 1363/2022.
- 11. Approves the transfer for the 2022/23 financial year from operating budget account 550-100-3221 (ITN000961) Business Transformation Operating Funds \$100k and PR26299 (ITN000707) Smart City Initiatives \$200k to the Business Transformation Future Fund provision in the 2022/23 financial year as per Council Resolution 1363/2022.

CARRIED 1456/2022

GB3 Strategic Asset Management Plan - Drainage Assets - Stage 2 - Levels of Service and Financial Impacts

Moved Cr D Proleta Seconded Cr J Woodman

That Council:

- 1. Approves the continuation of the current funding levels for drainage as outlined in the Interim Strategic Asset Management Plan.
- 2. Approves the Levels of Service for Major Drainage Assets as:
 - a. Maintain a maximum of 300 houses at risk of flooding in a 1 in 100-year event
 - b. Maintain the existing average of 5000 tonnes / year of sediment removal from Council's waterways and wetlands.
- 3. Approves the Levels of Service for Minor Drainage Assets as:
 - a. Maintain current Nuisance Flooding Levels of less than gutter height flow, unless designed so, and no ponding for longer than a day.
 - b. Maintain current Maintenance Regimes of Pits, Pipes and Gross Pollution Traps to ensure stormwater harvesting can occur.
- 4. Notes that the Drainage Assets Levels of Service, modelling and associated funding will be included in the Strategic Asset Management Plan to be adopted in early 2023.

CARRIED 1457/2022

GB4 Strategic Asset Management Plan - Building Assets - Stage 2 - Levels of Service and Financial Impacts

Moved Cr S Reardon Seconded Cr B Brug

That Council:

- 1. Adopts a budget of \$3.7M per annum for building renewal for existing building components to the existing levels of service as detailed in Scenario 1, Section 3.16.1 of this report (Item GB4 Strategic Asset Management Plan Building Assets Stage 2 Levels of Service and Financial Impacts Council, 22 August 2022) and that this be included in the revised Strategic Asset Management Plan.
- 2. Approves for Administration to prepare the necessary budget bids for consideration in the 2023/2024 budget to increase the operating maintenance cost by \$100K in 5 years and note that this will increase by \$900K in 15 years.

Page 301 Council Agenda - 26 September 2022

- 3. Approves that any new/replacement buildings or significant upgrades will require a separate budget bid outside the current program.
- 4. Notes Administration are undertaking a review on the utilisation of Council buildings over the next two years which may result in changes to the building portfolio in the future, and that this work will be the subject of a further report to Council's for consideration.
- 5. Notes that the Building Assets Levels of Service, modelling and associated funding will be reflected in the Strategic Asset Management Plan to be adopted in early 2023.

CARRIED 1458/2022

GB5 Strategic Asset Management Plan - Road Assets - Stage 2 - Levels of Service and Financial Impacts

Moved Cr L Braun Seconded Cr S Ouk

That Council:

- 1. Approves the Road Reseal Modelling Levels of Service as outlined in Attachment 2 (Item GB5 Strategic Asset Management Plan, Stage 2, Road Assets Levels of Service and Financial Impacts Council, 22 August 2022).
- 2. Approves the ongoing use of the existing range of mixed seal treatments across the road network based on Road Hierarchies and traffic characteristics being:
 - a. Asphalt
 - b. Cape-seal
 - c. Spray-seal
 - d. Micro-surface
 - e. Rejuvenation and Crack sealing/Preservation
- 3. Approves an ongoing increase in funding of the Road Reseal Program from 2023/2024 of \$1M pa totalling \$9.5M pa.
- 4. Approves for Administration to prepare the necessary budget bids for consideration in the 2023/2024 budget.
- 5. Notes that the Road Reseal Reconstruction Program Levels of Service, modelling and associated funding will be included in the Strategic Asset Management Plan to be adopted in early 2023.

CARRIED 1459/2022

Cr B Brug requested that it be noted in the minutes that he voted AGAINST the MOTION.

Page 302 City of Salisbury

GB6 Strategic Asset Management Plan - Playspaces - Stage 2 - Levels of Service and Financial Impacts

Moved Cr K Grenfell Seconded Cr S Reardon

That Council:

- 1.1 Approves no changes be made to the current distribution of playground assets throughout the City (no additional playgrounds).
- 1.2 Approves no new additional elements to be included as part of the Playground Renewal Program, the focus being on the renewal of existing equipment at like for like, modern equivalent service levels.
- 1.3 Approves the priority of the next 4-year renewal program be based on the condition and compliance from the Level 3 Compliance Audit currently underway, noting whole of site renewal will not be undertaken, to be reported to Council in early 2023.
- 1.4 Approves a review be undertaken to the relevant playspace related financial and asset management policies, such as capitalisation, depreciation and valuation.
- 1.5 Approves that any upgrade such as an increase in play elements at District and Regional playspaces will be funded as standalone new capital bids and not through the renewal program.
- 1.6 Approves that a new Open Space Strategy be developed over the next two years, reinforcing place-based asset management, and considering Usage, Accessibility, Demographics & Function.
- 1.7 Notes that commencing in 2023/24 there may be an increase in operational budgets to provide for Level 2 & 3 Compliance Audits for playspace sites, and that this will be included as part of the 2023/24 Budget.
- 1.8 Notes that the Playspace Assets Levels of Service, modelling and associated funding will be included in the Strategic Asset Management Plan to be adopted in early 2023.

CARRIED 1460/2022

Page 303 City of Salisbury

GB7 Nominations Sought for the SA Flood Warning Consultative Committee

Moved Cr G Reynolds Seconded Cr D Proleta

That Council:

1. Approves the nomination of David Pezzaniti, Council Senior Stormwater Engineer to the SA Flood Warning Consultative Committee.

CARRIED 1461/2022

Item GB8 - Local Government Election Signs - to lie on the table

Moved Cr C Buchanan Seconded Cr A Duncan

That Item GB8 lie on the table.

CARRIED 1462/2022

BREAK

In accordance with the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.13 pm.

The meeting reconvened at 8.25 pm.

GB9 Late Youth Sponsorship Applications

Moved Cr K Grenfell Seconded Cr J Woodman

That Council:

- 1. Approves the late applications received prior to the commencement of the Caretaker Period (6 September 2022).
- 2. Authorise the Chief Executive Officer delegated authority to approve Youth Sponsorship Applications for the duration of Caretaker period (6 September 2022 until votes re declared).
- 3. Where Youth Sponsorship applications have been approved by the Chief Executive Officer during the Caretaker period, a report will come back to Council at its first meeting following Caretake period.

CARRIED 1463/2022

Page 304 City of Salisbury

GB10 Grant No. 19/2022-23: Para Hills East Soccer Club Inc. Community Grant Application

Moved Cr P Jensen Seconded Cr K Grenfell

That Council:

- 1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 19/2022-23 to the value of \$2,230: Para Hills East Soccer Club Inc. to assist with purchasing a defibrillator.

CARRIED 1464/2022

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr L Braun Seconded Cr D Proleta

That Council:

1. Notes this information.

CARRIED 1465/2022

REPORTS FROM COUNCIL REPRESENTATIVES

Cr J Woodman:

- Attended forum on suicide prevention
- Vietnam Veterans Day
- State Electoral Commission Kelledy Jones Breakfast

Cr Brug and Cr Buchanan returned to the meeting at 8.28 pm.

Cr S Reardon:

- Attended a number of events including Vietnam Veterans Day
- Parafield Airport Consultative Committee meeting over 100 complaints were received from 19 people

Cr C Buchanan

- Would like to acknowledge and appreciate the Shree Swaminarayan Temple which was attended with Tony Zappia MP and the Minister for Intercultural Affairs for the launch of the BAPS Research Institute with the blessing of his Holiness, Mahant Swami Maharaj. South Australia and the City of Salisbury were privileged to have the revered presence of Mahamahopadhyay Swami Bhadreshdas who presided over the launch of the BAPS Research Institute of Australia.
- Shree Swaninarayan Temple in Salisbury East expressed appreciation for the Janmashtami Celebration, Krishnas 5,249th birthday.

Page 305 City of Salisbury

Cr B Brug:

Congratulates and commends the City of Salisbury on delivering the Vietnam Veterans Day

Cr S Ouk:

31/7/2022 opening Burton Community Hub

18/8/2022 Vietnam Veterans Day

18/8/2022 Citizenship Ceremony

Item GB8 - Local Government Election Signs - be lifted off the table

Moved Cr C Buchanan Seconded Cr B Brug

That Item GB8 be lifted off the table.

CARRIED 1466/2022

GB8 Local Government Election Signs

Moved Cr C Buchanan Seconded Cr D Proleta

That Council:

- 1. Resolves that no electoral advertising posters relating to Local Government elections or Local Government election signs will be allowed on any Council public land.
- 2. To the extent permissible by law that no exemptions for electoral advertising posters or Local Government election signs will be given under the By Laws.

With leave of the meeting and consent of the seconder, Cr C Buchanan VARIED the MOTION as follows:

- 1. Resolves that no electoral advertising posters and advertising material relating to Local Government elections or Local Government election signs will be allowed on any Council public land.
- 2. To the extent permissible by law that no exemptions for electoral advertising or Local Government election signs will be given under the By Laws.
- 3. That this excludes Local Government election general promotion material as authorised by ECSA, LGA or Council administration.
- 4. The CEO write to SAPN and DIT advising them of Council's decision and seeks their support to apply the intent of electoral advertising materials on SAPN and DIT infrastructure.

CARRIED 1467/2022 UNANIMOUSLY

Page 306 City of Salisbury

QUESTIONS ON NOTICE

No Questions on Notice were received.

QUESTIONS WITHOUT NOTICE

QWON1 Ingle Farm and Parafield Gardens Recreation Centres

Cr K Grenfell asked the following questions in relation to the Ingle Farm and Parafield Gardens Recreation Centres:

- 1. What is the condition of the gutters at both the Ingle Farm and Parafield Gardens Recreation Centres?
- 2. When was the last full site inspection done on both of these sites, what is the action list coming from these inspections, and how much of the action list has actually been put into action?
- 3. Is Council aware of any severe health risks that are present at the moment at either of these sites, and if so, what action has been taken to rectify these?

The Questions were taken on Notice.

MOTIONS ON NOTICE

MON1 Motion on Notice: Elected Member Communication Process and Protocols

Cr P Jensen left the meeting at 9:06 pm.

Moved Cr B Brug Seconded Cr C Buchanan

That Administration bring back to the Governance and Compliance Committee a report that details the current communication process and protocols to ensure Elected Members are aware of:

- a. significant Council infrastructure projects and initiatives
- b. developments out for public consultation within the City of Salisbury
- c. Council public consultation initiatives
- d. community events within the City of Salisbury
- e. City of Salisbury media notifications.

CARRIED 1468/2022

Page 307 City of Salisbury

MON2 Motion on Notice: Lakes in Mawson Lakes

Cr P Jensen returned to the meeting at 9:12 pm.

Moved Cr B Brug Seconded Cr C Buchanan

That Council:

1. Requests Administration to investigate and prepare a report on the condition of infrastructure of the Sir Douglas Mawson Lake (main lake) and Shearwater Lake.

CARRIED 1469/2022

MON3 Motion on Notice: Montague Road / Henderson Ave, Pooraka

Cr B Brug WITHDREW the MOTION.

MON4 Motion on Notice: Crime Prevention

Moved Cr B Brug Seconded Cr D Hood

That Council:

- 1. Authorises the CEO or delegate to reach out to the Northern & Eastern District policing teams to offer Council's reasonable and appropriate assistance in crime prevention.
- 2. Request Administration to keep Elected Members informed on Council's involvement and relevant SAPOL operations.

With leave of the meeting and consent of the seconder, Cr B Brug VARIED the MOTION as follows:

That Council:

- 1. Requests the CEO or delegate to reach out to the Northern & Eastern District policing teams to offer Council's reasonable and appropriate assistance in crime prevention.
- 2. Request Administration to keep Elected Members informed on Council's involvement and relevant SAPOL operations.

With leave of the meeting and consent of the mover and seconder, Cr A Duncan AMENDED the MOTION as follows:

That Council:

- 1. That the CEO arranges meetings with the Northern & Eastern District policing teams to discuss localised policing issues and offer Council's assistance where possible in preventing crime.
- 2. Request Administration to keep Elected Members informed on relevant SAPOL operations.

CARRIED 1470/2022 UNANIMOUSLY

Page 308 City of Salisbury

MOTIONS WITHOUT NOTICE

MWON1 Amendment to Code of Practice in Relation to Remote Meeting Participation Protocols

Moved Cr K Grenfell Seconded Cr M Blackmore

1. That a report be presented on the amendment to S.RP Remote Participation in Committee and Council Meetings section of the Code of Practice in relation to online meeting participation at the next Council meeting.

Cr Buchanan sought leave of the meeting to speak for a second time and leave was granted.

CARRIED 1471/2022 UNANIMOUSLY

MWON2Mobility Access – Burton Community Hub

Cr L Braun left the meeting at 10:04 pm and did not return.

Moved Cr C Buchanan Seconded Cr D Proleta

That Council:

Requests the Administration, as a matter of priority, bring back a report to ensure the Burton Community Hub is fully accessible for mobility impaired users and

- (a) to install automatic entry doors at the Burton Community Hub front entrance to the centre and rear entrance/exit leading to toilet amenities; and
- (b) to bring back a further report and costings on the modification of community gardens to enable residents in wheelchairs and gophers to participate in community garden activities

CARRIED 1472/2022

Cr J Woodman left the meeting at 10.09 pm.

Page 309 City of Salisbury

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 Verge Maintenance Update

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position

On that basis the public's interest is best served by not disclosing the **Verge Maintenance Update** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 310 Council Agenda - 26 September 2022

4.4.2 Salisbury West Library

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - the release of this information would jeopardise Council's position
 - On that basis the public's interest is best served by not disclosing the **Salisbury West Library** item and discussion at this point in time
- 3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 311 City of Salisbury

5.4.1 Recreation Assets - Future Management Model

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - On that basis the public's interest is best served by not disclosing the **Recreation Assets - Future Management Model** item and discussion at this point in time.
- 3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 312 City of Salisbury

5.4.2 Salisbury Memorial Park - Mausoleum

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - On that basis the public's interest is best served by not disclosing the **Salisbury Memorial Park** - **Mausoleum** item and discussion at this point in time.
- 3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 313 City of Salisbury

See Further Information Item:

6.4.1 Ryans Road Land Disposal Revised Concept Masterplan

6.4.1FI Ryans Road Land Disposal Revised Concept Masterplan

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.
 - On that basis the public's interest is best served by not disclosing the **Ryans Road Land Disposal Revised Concept Masterplan** item and discussion at this point in time.
- 3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 314 City of Salisbury

C1 Request for Extension of Confidentiality Orders

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this item at this time would protect sensitive commercial information in relation to acquisition of and associated compensation for Council Land
 - On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders** item and discussion at this point in time.
- 3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

Page 315 City of Salisbury

C2 Transfer of Land and Buildings - Salisbury Bowling Club Inc.

Moved Cr M Blackmore Seconded Cr K Grenfell

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations and Council's commercial position

On that basis the public's interest is best served by not disclosing the **Transfer of Land and Buildings - Salisbury Bowling Club Inc.** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance (CEO, General Manager Business Excellence, General Manager City Development, General Manager City Infrastructure, General Manager Community Development, Manager Governance, Team Leader Council Governance, Governance Support Officer, Manager Strategic Development Projects, Manager Infrastructure Deliver, Manager Property and Buildings) be excluded from attendance at the meeting for this Agenda Item.

CARRIED 1473/2022

771	. •	1	• .	C* 1	. 10 00	
The	meeting	moved	1nto	confidence	at 111 110 t	m
1110	HICCHIE	moveu	mu	COMMUNIC	at iv.v.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

The meeting moved out of confidence and closed at 10.30 pm.

CHAIRMAN	
DATE	