



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE  
MEETING HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY  
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

**16 AUGUST 2022**

**MEMBERS PRESENT**

Cr K Grenfell (Chairman)  
Mayor G Aldridge (ex officio)  
Cr M Blackmore  
Cr C Buchanan  
Cr G Reynolds  
Cr J Woodman

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7.56 pm.

The Chairman welcomed the members, public and staff to the meeting.

**APOLOGIES**

Apologies were received from Cr B Brug and Cr P Jensen.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Mayor G Aldridge  
Seconded Cr G Reynolds

The Minutes of the Innovation and Business Development Committee Meeting held on 19 July 2022, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **6.0.1 Future Reports for the Innovation and Business Development Committee**

Moved Cr G Reynolds  
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **6.1.1 Shopfront Improvement Grant Guidelines**

Moved Cr G Reynolds  
Seconded Cr C Buchanan

That Council:

1. Approves the Shopfront Improvement Grant Guidelines presented in Attachment 1, of the Innovation and Business Development Committee, 16 August 2022, Item 6.1.1, with the exception that the Assessment of Applications Criteria - weighting be amended with highly visible being removed and procure locally be increased to 20%.
2. Authorises the Chief Executive Officer or delegate to finalise the grant program guidelines and administrative procedures.

**CARRIED**  
UNANIMOUSLY

### *For Information*

#### **6.2.1 Community Requests - Response Dashboard**

Moved Mayor G Aldridge  
Seconded Cr G Reynolds

That Council:

1. Notes the report.

**CARRIED**

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## **QUESTIONS ON NOTICE**

There were no Questions on Notice.

## **MOTIONS ON NOTICE**

There were no Motions on Notice.

## **OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.

**ORDERS TO EXCLUDE THE PUBLIC**

**6.4.1 Ryans Road Land Disposal Revised Concept Masterplan**

Moved Mayor G Aldridge  
Seconded Cr G Reynolds

Pursuant to section 83(5) of the *Local Government Act 1999* the Innovation and Business Development Committee Orders, this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Ryans Road Land Disposal Revised Concept Masterplan** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 8.10 pm.

The meeting moved out of confidence and closed at 8.34 pm.

CHAIRMAN.....

DATE.....