



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

16 AUGUST 2022 AT 6.30 PM

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 19 July 2022.

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QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Recreation Assets - Future Management Model

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Community Wellbeing and Sport Committee orders that this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Recreation Assets - Future Management Model** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.2 Salisbury Memorial Park - Mausoleum

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Community Wellbeing and Sport Committee orders that this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Salisbury Memorial Park - Mausoleum** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

19 JULY 2022

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug (from 6.43pm)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr P Jensen (from 6.38pm)
Cr S Ouk
Cr J Woodman

OBSERVERS

Cr G Reynolds
Cr M Blackmore
Cr K Grenfell

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Director Business Transformation, Ms J Emerson (*via Teams VC*)
Scrum Master/Business Analyst Lead, Mr G Sapra
People, Change & Communications Lead, Ms C Randall
Community Experience Lead, Ms H Walters
Manager Enabling Technology, Mr D Bevan
Project Lead - Data Management, Ms L Fischetti
Manager Strategic Development Projects, Ms S Klein
PA to GM Community Development, Ms S Howley

The meeting commenced at 6:32pm.

The Chairman welcomed the members, public and staff to the meeting.

APOLOGIES

Apologies were received from Cr D Hood.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Mayor G Aldridge

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 21 June 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr J Woodman
Seconded Cr A Duncan

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Bridgestone Athletics Centre Advisory Group

Moved Cr A Duncan
Seconded Cr C Buchanan

That Council:

1. Notes the Bridgestone Advisory Group action list included within Attachment 2 (Community Wellbeing and Sport Committee, 19 July 2022, Item No 5.1.1) - Bridgestone Athletics Centre - Advisory Group Minutes 15 June 2022.
2. Notes the verbal update from the General Manager regarding SLACs acceptance of using a digital honour board.

3. Approves the winding up of the Bridgestone Advisory Group and replacing with a Bridgestone Coordination Group. The group to consist of:
 - 3 Presidents of the 3 tenant Athletic clubs
 - Manager Sport, Recreation and Community Planning
 - Bridgestone Athletic Centre Coordinator
 - Chairman of Community Wellbeing & Sport Standing Committee
 - 1 Hills Ward Councillor
4. Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.
5. Notes strategic planning and advice regarding Bridgestone Athletics Centre and its optimisation will be reported through the Community Wellbeing and Sport Committee as required.

CARRIED

Cr P Jensen entered the meeting at 6:38pm.

Cr B Brug entered the meeting at 6:43pm.

5.1.2 Regional Public Health Plan

Pursuant to sections 73 and 74 of the Local Government Act 1999,

Cr P Jensen declared a material conflict of interest in relation to the matter based on his employment. Cr P Jensen will deal with the conflict by vacating the meeting room for this item.

Cr P Jensen left the meeting at 06:46 pm.

Moved Cr A Duncan

Seconded Cr B Brug

That Council:

1. Adopts the draft Regional Public Health Plan for consultation with the community including the Chief Public Health Officer.
2. Authorises the Chief Executive Officer to approve the final Regional Public Health Plan following community consultation.

CARRIED

Cr P Jensen returned to the meeting at 6:46 pm.

5.1.3 **Grant No. 01/2022-23: Para Broadcasters Association Incorporated PBA-FM 89.7 Community Grant Application**

Moved Mayor G Aldridge
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 01/2022-23 Para Broadcasters Association Inc. Community Grant Application: to the value of \$4,050: to assist with purchasing chairs to upgrade the PBA-FM 89.7 reception foyer.

CARRIED

5.1.4 **Grant No. 02/2022-23: Northern Cobras Netball Club Community Grant Application**

Moved Mayor G Aldridge
Seconded Cr B Brug

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 02/2022-23 Northern Cobras Netball Club Community Grant Application: to the value of \$4,991: to assist with purchasing various netball equipment including netball balls, first aid kits and netball bags.

CARRIED

5.1.5 **Grant No. 03/2022-23: Salisbury Uniting Church Community Grant Application**

Moved Cr C Buchanan
Seconded Cr J Woodman

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 03/2022-23 Salisbury Uniting Church Community Grant Application: to the value of \$2,000: to assist with purchasing a defibrillator.

CARRIED

5.1.6 Grant No. 04/2022-23: Penfield Bowls Club Community Grant Application

Moved Cr A Duncan
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 04/2022-23 Penfield Bowling Club Community Grant Application: to the value of \$5,000: to assist with purchasing sprinkler equipment and a new bar fridge.

CARRIED

5.1.7 Proposed Event Calendar 2023-2025

Moved Cr C Buchanan
Seconded Cr J Woodman

That Council:

1. Notes the report.
2. Requests that this matter be presented to the CEO Briefing session to be held in August 2022.

CARRIED

For Information

5.2.1 Youth Sponsorship Applications - July 2022

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

ORDER TO EXCLUDE THE PUBLIC

5.4.1 Transfer of Land & Buildings

Moved Cr C Buchanan
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Community Wellbeing and Sport Committee Orders, this matter will be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Transfer of Land & Buildings** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Community Development, General Manager Business Excellence, Manager Governance, PA to GM Community Development, Manager Strategic Development Projects, Scrum Master, Business Analyst Lead, Director Business Transformation, Community Experience Lead, Manager Enabling Technology, Project Lead, Data Management be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.4.2 TreeClimb

Moved Cr C Buchanan
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

2. *In weighing up the factors related to disclosure,*
- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **TreeClimb** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Community Development, General Manager Business Excellence, Manager Governance, PA to GM Community Development, Manager Strategic Development Projects, Scrum Master, Business Analyst Lead, Director Business Transformation (via Teams), Community Experience Lead, Manager Enabling Technology, Project Lead, Data Management be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6:55pm.

The meeting moved out of confidence at 7:12pm.

The meeting closed at 7:12pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
27/07/2020 1.1.2	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. Due: August 2022 Deferred to: November 2022 Reason: Further investigation required.	Amy Pokoney Cramey
21/12/2020 2.4.1	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential. Due: August 2022 Deferred to: September 2022 Reason: Further investigation required.	Amy Pokoney Cramey
25/01/2021 5.2.1	Bridgestone Athletics Centre – Construction Update 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre. Due: October 2022	Andrew Hamilton
25/10/2021 5.1.6	Age Friendly Strategy 2022-2027 2. Notes that staff will report annually at the end of each financial year for the duration of the strategy. Due: October 2022	Myfanwy Mogford
22/11/2021 5.2.1	Commonwealth Home Support Programme (CHSP) Payment In Arrears Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available. Due: October 2022	Vesna Haracic
28/02/2022 5.1.1	Indoor Recreation Facilities 2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years. Due: December 2023	Andrew Hamilton
25/07/2022 5.1.1	Bridgestone Athletics Advisory Group 4. Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee. Due: December 2022	Andrew Hamilton
25/07/2022	Bridgestone Athletics Advisory Group	Andrew

5.1.1	6. Requests that the Terms of References for the Bridgestone Co-ordination Group be brought to the August 2022 Community Wellbeing and Sport Committee for consideration. August 2022	Hamilton
Due:		
25/07/2022	Transfer of Land & Buildings	Charles
5.4.1	Council has previously resolved this resolution to be confidential. This will be presented directly to Council this month. August 2022	Mansueto
Due:		
25/07/2022	Transfer of Land & Buildings	Charles
5.4.1	Council has previously resolved this resolution to be confidential. This will be presented directly to Council this month. August 2022	Mansueto
Due:		
25/07/2022	Treeclimb	Andrew
5.4.2	Council has previously resolved this resolution to be confidential. February 2023	Hamilton
Due:		
25/07/2022	Treeclimb	Andrew
5.4.2	Council has previously resolved this resolution to be confidential. February 2023	Hamilton
Due:		

CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.1.1		
	COMMUNITY WELLBEING AND SPORT COMMITTEE		
DATE	16 August 2022		
PREV REFS	Governance and Compliance Committee	3.1.3	21/06/2021
	Governance and Compliance Committee	3.1.4	21/06/2021
	Community Wellbeing and Sport Committee	5.1.1	19/10/2021
	Community Wellbeing and Sport Committee	5.1.2	19/10/2021
HEADING	Review of the Community Recreation Facilities Sponsorship Policy and Community Recreation Facilities Signage Policy		
AUTHOR	Lavinia Morcoase, Senior Property Officer, City Infrastructure		
CITY PLAN LINKS	2.3 Our community, environment and infrastructure are adaptive to a changing climate 4.2 We deliver quality outcomes that meet the needs of our community 4.5 We engage meaningfully and our community is aware of Council initiatives		
SUMMARY	This report presents the Community Recreation Facilities Sponsorship Policy and the Community Recreation Facilities Signage Policy to Council for consideration and adoption.. The Policies have been reviewed by the Policy Owner in consultation with Elected Members and relevant stakeholders and some changes to the existing Policies have been proposed.		

RECOMMENDATIONThat Council:

1. Adopts the Community Recreation Facilities Sponsorship Policy and the Community Recreation Facilities Signage Policy as set out in Attachments 1 and 2 to this report (Community Wellbeing and Sport Committee, dated 16 August 2022, Item No. 5.1.1)

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 - DRAFT - Community Recreation Facilities Sponsorship Policy
2. Attachment 2 - DRAFT - Community Recreation Facilities Signage Policy

1. BACKGROUND

- 1.1 Council's Policy Framework provides for Council Policies are to be reviewed within 12 months of a general election and thereafter every two years.
- 1.2 These Policies were last endorsed by Council in March 2019 and are currently under review.
- 1.3 A report was presented to the Governance and Compliance Committee on 21 June 2021 seeking adoption of the existing Policies.
- 1.4 At its meeting held on 28 June 2021, Council resolved as follows:

2. *The staff undertake consultation with all lease holders of recreation facilities on the proposed Recreation Facilities Sponsorship Policy as set out in Attachment 1 to this report (Governance and Compliance 21/06/2021, Item No. 3.1.3).*
3. *Following consultation, the Recreation Facilities Sponsorship Policy be brought back via the Community Wellbeing and Sport Committee for endorsement for Council adoption, within 3 months.*

Resolution Number 0992/2021

- 1.5 Further to Council's resolution resulting from its meeting held on 28 June 2021, Staff consulted with all lease holders of Council-owned community and sporting facilities which these policies relate to, allowing them the opportunity to provide feedback on the them. Copies were emailed to the Committee representatives of these Lessees and feedback was requested to be provided within three and a half weeks from the date of the email. Reminders were sent on two occasions prior to the closure of the feedback period, encouraging all representatives to have their say. All feedback received was acknowledged and incorporated into the subsequent review of the Policies.
- 1.6 Proposed amendments to these Policies resulting from this feedback were incorporated into the Policies and presented to Council for adoption.
- 1.7 At Council's meeting dated 25 October 2021, Council resolved to adopt the Community Recreation Facilities Signage Policy as presented. The Community Recreation Sponsorship Policy was not adopted and Council resolved as follows:

1. *This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff.*

Resolution Number 1130/2021

- 1.8 The requested workshop was held with relevant stakeholders on 28 July 2022. This report presents the amended Policies to Council for adoption which has taken into consideration feedback received at the workshop.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 Staff within the following departments provided feedback on the policy reviews or participated in the Policy Review Workshop:

- City Infrastructure
- City Development
- Community Development
- Business Excellence
- CEO and Governance

2.1.2 The following Elected Members were invited to participate in the Policy Review Workshop:

- Mayor Gillian Aldridge
- Cr. Chad Buchanan, Deputy Mayor & Chair of the Community Wellbeing & Sport Committee
- Cr. Sarah Ouk, Para Ward & Deputy Chair of the Community Wellbeing & Sport Committee.

3. REPORT

3.1 The Workshop held on 28 July 2022 was attended by staff from City Infrastructure, CEO & Governance, City Development and Community Development. Also in attendance were the Mayor, Deputy Mayor and Cr. Sarah Ouk, Para Ward.

COMMUNITY RECREATION FACILITIES SPONSORSHIP POLICY:

3.2 The main concern raised with the Policy during the Workshop was the limitation by sporting & community clubs to be able to allow sponsors to install outward facing signage on fencing surrounding Council facilities.

3.3 Council's existing Policy and By-Laws stipulate that no advertising is allowable on Council land without appropriate permission. This is given by staff who have the appropriate delegation after consideration of the type of signage, means of installation, proposed location and other matters.

3.4 It is important to note that external facing advertising signs are subject to requirements of the *Planning and Design Code* under the *Planning, Development and Infrastructure Act 2016* that generally limit third party signs.

3.5 Council cannot adopt a Policy or By-Law outside the requirements of this or any other Act.

3.6 The Policy reflects that some advertising signs (generally externally facing signs) are subject to requirements of the above-mentioned Act and Code. These requirements are additional to those contained in the Policy. Clubs will have to seek development approval under this legislation, where required.

- 3.7 In order to provide stakeholders clarity and increased certainty, the proposed changes to the Policy highlights that any entity leasing or licensing property from Council must seek advice from the *Development Services Division* of Council on likely approval of specific sponsor (third party) sign proposals before seeking formal approval under this Policy and in line with the requirements of the Act.
- 3.8 This preliminary information will enable the applicant to minimise the likelihood of incurring fees associated with the Planning Approval Process for a proposal unlikely to receive planning approval.
- 3.9 Changes to the wording within the existing Community Recreation Facilities Sponsorship Policy have been proposed via tracked changes within Attachment 1.

COMMUNITY RECREATION FACILITIES SIGNAGE POLICY:

- 3.10 The purpose of the Community Recreation Facilities Sponsorship Policy is to define the principals of accepting and granting of sponsorship proposals; the Community Recreation Facilities Signage Policy is applicable to the installation of any such signage which may be approved after consideration under the Sponsorship Policy.
- 3.11 Although recently adopted by Council at its meeting dated 25 October 2021, proposed changes to the Sponsorship Policy also necessitate amendments to the Signage Policy.
- 3.12 Where previously the Policy banned the installation of external facing signage on reserve parameter fencing, the Signage Policy has now been amended to allow for such installation, subject to requirements of the *Planning and Design Code* under the *Planning, Development and Infrastructure Act 2016*. Applicants are required to seek advice from the *Development Services Division* of Council on likely approval of specific sponsor (third party) sign proposals before seeking formal approval under this Policy and in line with the requirements of the Act.
- 3.13 Changes to the wording within the existing Community Recreation Facilities Signage Policy have been proposed via tracked changes within Attachment 2.
- 3.14 Any applications for signage (whether for sponsorship or otherwise) must be submitted in writing to relevant staff prior to approval and installation. This information is required to ensure that the proposed signage meets the conditions of the relevant Policies, By-Laws and Acts, and verifies the means by which any such signage is to be installed to ensure risk of damage to the facility or injury to persons is mitigated.

4. CONCLUSION / PROPOSAL

- 4.1 The Community Recreation Facilities Sponsorship Policy and the Community Recreation Facilities Signage Policy have been reviewed in consultation with relevant stakeholders.
- 4.2 These Policies, together with proposed changes as contained via tracked changes within Attachments 1 and 2, are recommended for Council adoption.



Community Recreation Facilities Sponsorship Policy

Policy Type:	Policy		
Approved By:	Council	Decision No:	1901/2013, 2015/0301, 2017/1722, 0117/2019
Approval Date:	23 September 2013	Last Reapproval Date:	25 March 2019 TBA
Review Date:	March 2024 2024	Internal Reference No.:	1901
Department:	City Infrastructure	Division:	Property and Building Services
Function:	16 - Property Management	Responsible Officer:	Manager, Property and Buildings

A - PREAMBLE

1. The City of Salisbury owns and maintains a large number of community recreation facilities. These facilities are public assets that are accessed by a broad cross section of the community.
2. Sponsorship provides sporting clubs with an important source of income that can support the delivery of recreation and sport that benefit the local community.
3. It is important that any messages associated with sponsorship are considerate of all people who access those facilities, are age and culturally appropriate and are consistent with the values and integrity of the City of Salisbury.
4. It is important for clubs to document the terms of sponsorship to define limitations and expectations of all parties, particularly in relation to sponsor signage.
5. This Policy provides guidance to clubs that have leasing arrangements in place with the City of Salisbury for community recreation facilities that wish to enter into sponsorship agreements that may involve requests to display signage in or on buildings, on reserves or reserve infrastructure.

B - SCOPE

1. ~~This~~The purpose of this Policy is to define the principles for accepting and granting of sponsorship proposals and relates to signage on community recreation facilities that are leased by Council to external parties such as sporting clubs.
2. This policy does not apply where acknowledgement is limited to uniforms and newsletters and any other means by which Council has no interest or influence.

C – POLICY PURPOSE/OBJECTIVES

1. The Community Recreation Facilities Sponsorship Policy provides a framework to clubs that wish to seek sponsorship.
2. Any form of sponsorship that involves sponsor acknowledgement signage will be subject to assessment under the Community Recreation Facilities Signage Policy.

3. Sponsor acknowledgement signage ~~within-in or on the building, on reserves or reserve infrastructure -the building~~ will be covered by this Policy.

D - DEFINITIONS

1. Community recreation facility - means any buildings and / or reserve and associated infrastructure owned by City of Salisbury that are used primarily for structured sport and recreation activities by a club that may have a lease, license or any other executed use agreement with Council.
2. Consumption of fast food/alcohol – means any display of messages or imagery that depicts people consuming these products. This does not mean display of a business, brand, or product name or logo.
3. Naming rights - means the exclusive right for an organisation to name/brand a facility, event or program (usually subject to approval by the other party) and for the name/brand to be reflected on formal signage and communications.
4. Political messages – means the display of any message that endorses a political party, ideal, position or opinion on any topic.
5. Regional facility – is defined as those sporting facilities that have the capacity to attract or benefit people from across and beyond the council boundaries. These facilities are often large in size, high quality, unique, in high profile locations with good public transport links, and cater for high level activities.
6. Sponsorship - means any agreement where a business provides funds, resources or services to a club in return for some rights that may help the business. Sponsorship ~~is-may not be~~ philanthropic as a sponsor ~~expects-is likely to expect~~ to receive a reciprocal benefit beyond a modest acknowledgement.

E - POLICY STATEMENT

1. Council supports sporting clubs seeking sponsorship which includes the development of sponsorship packages and advertising arrangements. The full costs of obtaining and managing sponsors is to be borne by the club.
2. Council owned facilities ~~should-must~~ not be used to promote the following:
 - a. direct product advertisements of tobacco products or gambling;
 - b. any form of adult entertainment;
 - c. consumption of alcohol products or fast food; and
 - d. political messages.
3. Any sponsors messages displayed at Council owned facilities must be to the satisfaction of Council. A reasonable person should not find the message offensive or discriminatory.
4. Council reserves the right to disallow any requests to display messages it deems ~~inappropriate~~ likely to contravene this policy or be in breach of any other Council Policy or By-Law.
5. The club must ensure that all signage is covered by its own insurance policy, to the level prescribed in the club's licence / lease agreement.

Sponsor Acknowledgement

1. Applications for the installation and display of sponsor acknowledgment signage must be addressed to the Manager, Property and Buildings and include the following information:
 - a. documented sponsorship agreement; and

b. graphics, design and materials specifications; and

c. the means or method by which the signage is to be erected or installed.

b.d. This information is required to ensure the proposed signage meets the conditions of the Policy Statement and verifies the means by which the signage is to be installed to ensure risk of damage to property or injury to persons is mitigated.

2. Sponsors signage affixed to a sponsor's board or mounted in a non-permanent fashion (e.g. a rail) is allowed to be displayed inside buildings providing that the signage complies with the criteria above. Permission to display such signage is not required.
3. Consistent with the terms and conditions of Council's standard leases, any structural alterations to buildings and reserve infrastructure requires the written approval of Council.
4. All other requests for signage must comply with the Community Recreation Facilities Signage Policy.
- 4.5. External facing advertising signs are subject to requirements of the Planning and Design Code under the Planning, Development and Infrastructure Act 2016 that generally limit third party signs. Preliminary advice should be sought from the Development Services Division of Council on likely approval of specific sponsor (third-party) sign proposals before seeking formal approval under this Policy.

Existing Sponsorship

1. Clubs are expected to meet the conditions outlined in this Policy for all displayed sponsorship installed after the date of adoption of this Policy.
- 1.2. ~~Following the date of adoption,~~ Council staff will conduct ~~an audit~~ regular inspections of all sport and recreation facilities and advise clubs where examples of non-conforming sponsorship exist.
- 2.3. Unless in direct breach of Item E.2 of this Policy, Clubs will be provided with a period ~~of up to~~ one year from receiving this advice, to ensure that all existing displayed sponsorship complies with the conditions outlined in this Policy.
- 3.4. After one year, Council may commence removing any displayed sponsorship signage that does not meet the conditions outlined in this Policy.

Naming Rights

1. Applications for naming rights will be considered under the following conditions:
 - the facility is classified as 'Regional';
 - the naming rights are limited to sports grounds only (i.e. ovals, pitches, fields, playing area or surface) and not the entire reserve, building or any associated reserve infrastructure;
 - the term of the sponsorship (i.e. naming) agreement is limited to the term of the club's licence / lease agreement over the sports ground;
 - the proposed name of the sports ground is not in any way offensive or discriminatory; and
 - the sports ground is only referred to the 'sponsored name' in club, association, competition or league promotions and marketing.
2. Sporting reserve naming rights remain vested with the City of Salisbury as facility owner and manager.
3. Council names for the reserve, buildings and other reserve infrastructure will prevail in public documents e.g. Council reports, engineering / road plans, directories, websites etc.
4. A copy of the proposed naming rights sponsorship agreement is to be submitted as part of the approval process.

5. Not all applications for naming rights will be approved.
6. Upon approval, the club will be permitted to install a single information sign that complies with the Community Recreation Facilities Signage Policy.

G-F - REFERENCES

1. Advertising Standards Bureau
2. Australian Association of National Advertisers Code for Advertising & Marketing Communications to Children

H-G - ASSOCIATED PROCEDURES

1. Community Recreation Facilities Signage Policy
2. City of Salisbury Corporate Image Style

Document Control

Document ID	Sport and Recreation Facilities Sponsorship Policy
Prepared by	Karen Pepe
Release	4.00
Document Status	Adopted
Date Printed	



Community Recreation Facilities Signage Policy

Policy Type:	Policy		
Approved By:	Council	Decision No:	1901/2013, 0300/2015, 1723/2017, 0117/2019
Approval Date:	23 September 2013	Last Reapproval Date:	25 March 2019 TBA
Review Date:	March 2024 June 2021	Internal Reference No.:	
Department:	City Infrastructure	Division:	Property and Buildings
Function:	16 - Property Management	Responsible Officer:	Manager, Property and Buildings

A - PREAMBLE

1. The City of Salisbury provides significant recreation infrastructure including community buildings and sports surfaces which are made available to clubs and associations via various use arrangements to enable the provision of sport to the Salisbury community.
2. Council receives requests from occupants of these facilities for the installation of signage pertaining to club information and/or sponsorship acknowledgement. It is important that any signs installed are of a professional standard and complement the City of Salisbury's branding.
3. While appropriate signage can provide a valuable community information service, the City's community recreation facilities and their surrounding areas are extremely important to the community and the amount and type of signage installed needs to be carefully considered to ensure that it does not negatively impact on the safety and amenity of these facilities.
4. Clubs may use signs to raise the profile of that club, promote club activities and to acknowledge sponsors [or honour valuable contributors to the Club.](#)
5. It is recognised that a particular location may reach a saturation point and it would then be appropriate to consider limitations or a moratorium of future signage installations at a facility.

B - SCOPE

1. This Policy is applicable to the installation of temporary and permanent signage that provides club information and/or acknowledgement of club sponsors on Council owned community recreation facilities within the City of Salisbury. All such signage will be required to conform to this Policy.
2. This Policy relates to all Council owned and managed community recreation facilities on reserves which includes clubrooms, other buildings and reserve infrastructure.

3. This Policy replaces any previous approval or process in regard to the installation of signage on these facilities and all existing signage must comply with this Policy.
4. Any alterations to or replacement of an existing sign must comply with this Policy. Clubs will be provided with a period of one year from receiving this advice, to ensure that all existing displayed signage complies with the conditions outlined in this Policy.
5. This Policy does not extend to regulatory signs, reserve name signs or any other signs installed and maintained by the City of Salisbury.

C – POLICY PURPOSE/OBJECTIVES

1. This Policy will provide the guidance for the approval of requests for community recreation facilities signage to ensure a consistent decision making approach and specifies the standards for construction, maintenance and when required the removal of this signage.
2. This Policy will be implemented in conjunction with ~~the City's Development Plan~~ the Planning and Development and Infrastructure Act 2016 and related Planning and Design Code, Club Fee Policy, Community Recreation Sponsorship Policy and all relevant clauses of the occupant's leasing agreement with Council, and any other policy that it may be relevant to.
3. It is further noted that the installation of some signage may need planning and/or building approval.

D - DEFINITIONS

1. Community recreation facility means any building and/or reserve and associated infrastructure owned by City of Salisbury used by a sporting/community club or association for the provision of recreation or sport for the community of Salisbury.
2. Occupant – means any group or association that has a leasing agreement in place with the City of Salisbury over this infrastructure either via a lease or licence agreement.
3. Shared Occupancy – means that where occupancy of the community recreation facility is shared ~~of or~~ if there are any approved sub leases.
4. Head lease – means the sporting club/association that has a leasing agreement in place for the facility with the City of Salisbury.
5. Leasing agreement – means any lease or licence agreement enacted by the City of Salisbury to enable the occupation of a community recreation facility.
6. Reserve perimeter fencing - fencing that delineates the reserve boundary from an adjoining property or road.
7. Signage means any permanent or temporary board, notice, structure, banner or similar device.
 - a. Club information signage means any signs erected by a club used to convey information about that club to the public.
 - b. Sponsor acknowledgment signage means advertising and promotional signs where a business provides funds, resources or services to a club in return for advertising or promotional signage.
 - ~~b-c.~~ Honorary acknowledgement signage means any signs honouring any living or deceased person who has made a significant contribution to the club and/or local community.

E - POLICY STATEMENT

1. Club information and/or sponsor acknowledgement signage will be permitted on Council's community recreation facilities when it conforms to the criteria set out in this Policy.
2. Signage cannot be installed on the following:
 - roofs of any building;
 - City of Salisbury reserve name signs ~~and reserve perimeter fencing~~¹;
 - safety rails;
 - public toilets;
 - retaining walls and fences that are sited alongside or above retaining walls;
 - cricket practice nets;
 - reserve seating; and
 - bollards.
3. Signage may be installed with permission on the following:
 - clubrooms and grandstands;
 - playing field fencing;
 - coaches' boxes and player shelters;
 - sheds or other storage areas;
 - ~~score boards;~~
 - ~~reserve perimeter fencing;~~ and
 - court fencing.
4. Occupants must seek approval prior to installing any form of signage on/at a Council owned community recreation facility to ensure that the proposed signage meets the conditions outlined in this Policy.
5. Council reserves the right to arrange the removal of any signage at any time should it not meet the conditions outlined in this Policy and reserves the right to recover costs.
6. Sponsors acknowledgement signage must comply with the Community Recreation Facilities Sponsorship Policy.
6. ~~Any requests for mobile digital or trailer mounted signs are subject to Council By-Laws, requirements set out by the Department of Infrastructure and Transport, the Road Traffic Act 1961, Development Act 1993, Development Regulations 2008 Planning, Development and Infrastructure Act 2016 and any other legislation that may apply. Requests for mobile digital or trailer mounted signs are to be referred to Council's Planning division for Development Approval in line with these provisions.~~

7.

Approval process

1. Applications for signage must be submitted to the Manager, Property and Buildings and contain the following information:
 - the location of the proposed sign;
 - manufacturing materials of the sign;
 - dimensions and height above ground level of the proposed sign; and
 - ~~graphic design of the sign including logos, colour, wording and lettering style of the proposed sign; and~~
 - ~~the means and method by which the signage is proposed to be installed.~~
 - ~~This information is required to ensure the proposed signage meets the conditions of~~

this Policy, and verifies the means by which the signage is to be installed to ensure risk of damage to property or injury to persons is mitigated.

2. Approval to install signage will be granted providing:
 - the request is made by the current occupant of the community recreation facility for which the application is being made;
 - the request complies with all relevant Council policies;
 - the proposed signage does not have adverse impacts in relation to amenity and public safety;
 - all relevant planning permits are obtained (clubs are encouraged to have preliminary discussions with the Development Services Division of Council to check planning and building requirements which are additional to this Policy);
 - the proposed signage meets the criteria outlined; and
 - signage is consistent with Council's direction.
3. Where there is shared occupancy an agreement to install the signage must be reached between all occupants and confirmation of this agreement must be provided in writing by the head lease holder as part of the application.
4. Approval will be ~~granted for the club's playing season only (i.e. a six or twelve month period commencing from the first day of the sporting club's season) and will be limited to the term of the occupant's leasing agreement for the facility.~~ In the event that the facility caters to multiple users, signage approval is limited to the tenure period of each user.
5. Approval to display the signage outside of the club's playing season may be granted:
 - if an agreement is reached between all the occupants of the facility; and
 - the occupant ensures that all signage remains covered by its own insurance policy outside of the club's playing season.
6. Planning approval is a separate process and if required, and granted does not mean full approval has been given for the signage installation.
7. Approval will be given in writing by staff from the Property and Buildings Division where applications are submitted for consideration.
8. Council will respond in writing to all signage requests within 30 days of receipt. Additional time may be required to process applications that require planning or building approval.
9. The full cost of processing applications that require planning or building approval will be borne by the applicant.

Conditions

1. The full cost of installation, preparation, maintenance and removal of all signage is to be borne by the applicant.
2. Should damage to a Council asset occur as a result of the installation, maintenance or removal of any signage, the occupant will be charged the full cost of any rectification works required.
3. Signage must not contain direct product advertisements for tobacco products and gambling, promote any form of adult entertainment or the consumption of alcohol and fast food. Such signage must comply with Council's Community Recreation Facilities Sponsorship Policy.
4. Signage ~~should—must~~ comply with the ~~Principles—of—Development—Control~~ specified specifications and requirements as outlined in the ~~Salisbury Development Plan~~ Planning and Design Code.

5. Sponsors acknowledgement signage ~~should~~must comply with the relevant codes and standards of the Advertising Standards Bureau including the National Advertisers Code for the Advertising and Marketing Communications to Children.
6. Information on the signage must be to the satisfaction of Council in regard to the message being presented. A reasonable person should not find the message offensive or discriminatory.
7. Council reserves the right to remove or disallow any signage it deems likely to contravene this policy or be in breach of any other Council Policy or By-Law~~inappropriate~~.
8. The occupant must ensure that all signage is covered by its own insurance policy, to the level prescribed by the City of Salisbury leasing agreements.

Temporary signs

1. Temporary signs outside of a building must meet the following criteria:
 - a. be securely anchored using weights or using non-permanent means to a permanent structure in a manner that does not result in damage to that structure;
 - b. be removed and stored at the end of the scheduled days activities; and
 - c. be located so as not to impede pedestrian movements along designated paths.
2. Council will not be held liable for the theft of temporary materials, or for any damage to those materials, injury to persons or damage to property caused due to improper fastening of those materials.

Building name signs

1. A single sign identifying the tenant(s) and their logos will be permitted to be affixed to the exterior of the main club building and located near the main entrance of the clubroom. Any requests for additional signage must be submitted to the Manager Property & Buildings for review and formal approval.

Signs on Buildings

1. Signage must not be painted directly onto the walls or the roof of any facility, building or structure on the reserve.
2. Sponsor acknowledgement signage will be permitted to be installed on buildings provided they comply with the guidelines outlined in the Salisbury Development Plan~~Planning and Design Code~~ in relation to the size and location of the sign(s).

Signs on reserves and reserve infrastructure

1. Signage placed on field fencing must:
 - a. not cover more than 75% of the perimeter of the fence;
 - b. not cover any gates or access points and must be oriented towards the playing field;
 - c. not extend above or below the fence;
 - d. be consistent with all other existing signage; and
 - e. have the reverse side same colour as all other signage (e.g. a galvanised metal or painted mid to dark grey).

2. External facing signs on reserve parameter fencing:

f.a. External facing advertising signs are subject to requirements of the Planning and Design Code under the *Planning, Development and Infrastructure Act 2016* that

generally limit third party signs. Preliminary advice should be sought from the Development Services Division of Council on likely approval of specific sponsor (third-party) sign proposals before seeking formal approval under this Policy.

2.3. Signage placed on coaches' boxes and player shelters will be permitted provided it:

- a. does not protrude from the width or depth of the surface on which it is fixed.

3.4. Signage placed on scoreboards will be permitted provided it:

- a. does not distract from the main purpose of the structure;
- b. does not protrude from the width or depth of the surface on which it is fixed.

5. Signage placed on court fencing is limited to two signs per court being no greater than 3m² per sign.

4.6. An engineering assessment may be requested for signage attached to court fencing. Where required, the full cost of any assessment is to be borne by the applicant.

Installation requirements

1. All signage must:
 - a. be securely fixed or displayed such that the possibility of injury to any person or damage to any Council asset is avoided;
 - b. not have sharp or exposed edges;
 - c. have all fixing (i.e. nails and screws) are to be recessed or countersunk; and
 - d. be professionally produced to a high standard.
2. Free standing signs may only be considered where:
 - a. there is no field fencing
 - b. it is less than 3m²; and
 - c. relevant building permits have been obtained (if required).
3. An engineering assessment may be required for freestanding signage and signage attached to court fencing and practice nets. The full cost of any assessment is to be borne by the applicant.

Maintenance

1. Occupants under the current leasing agreements with the City of Salisbury are expected to maintain all signage in an acceptable and safe condition at all times and at their cost. This includes the immediate removal of graffiti, damaged and broken signs.

Removal of Signage

1. Occupants are required to remove all their signage within seven days of the end of the sporting club's season or licensing agreement.
2. Signage deemed by Council to be dangerous to users or members of the public may be removed immediately by Council without prior notice and at the cost of the occupant.
3. The relevant Council officer(s) will enter into discussions with the occupant to be satisfied of safety issues prior to authorising the reinstallation of the signs. Council officer(s) will, where practicable, provide photographic evidence of the sign's condition prior to it being removed.
4. Council reserves the right to arrange the removal of any signage at any time should the

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occupant not meet the conditions outlined in this Policy. Signage that does not comply with the relevant planning provisions may be subject to enforcement.

5. Unless a safety concern exists or the occupant has a track record of regularly breaching this Policy, the occupant will [be provided](#) with a period of no more than 14 days to remedy any non-compliance.
6. Any costs associated with the removal or reinstallation of signage will be charged to the occupant.
7. Council cannot and will not be held liable for any claim made by an aggrieved sponsor where signage considered by Council to be in breach of this Policy has been removed.

Existing Signage

1. Occupants are expected to meet the conditions outlined in this Policy for all signage installed ~~after the date of adoption~~.
2. ~~Following the date of adoption,~~ Council will conduct ~~a signage audit~~ [regular inspections](#) of all community recreation facilities and advise occupants where examples of non-conforming signage exist. Clubs will be provided with a period of one year from receiving this advice, to ensure ~~that -all~~ existing club signage complies with the conditions outlined in this Policy.
3. After one year, Council will commence removing any existing signage that does not meet the conditions outlined in this Policy.
4. Existing signage may be removed immediately by Council where the signage is deemed by Council to be dangerous or a planning permit is required and has not been obtained. Any costs associated with the removal or re-installation of existing advertising signage will be borne by the occupant.

F - LEGISLATION

1. ~~Development Act 1993~~ / Planning, Development and Infrastructure Act 2016
2. ~~Salisbury Development Plan~~ [Planning and Design Code](#)

G - REFERENCES

1. Advertising Standards Bureau
2. Australian Association of National Advertisers Code for Advertising & Marketing Communications to Children

H - ASSOCIATED PROCEDURES

1. Community Recreation Facilities Sponsorship Policy
2. City of Salisbury Corporate Image Style

Document Control

Document ID	Community Recreation Facilities Signage Policy
Prepared by	Karen Pepe
Release	4.00
Document Status	Adopted
Date Printed	

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Community Event Sponsorship Grant Applications
AUTHOR	Michelle Dagger, Team Leader Events, Place Activation and Curation, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	Two applications have been submitted for consideration by the Community Wellbeing and Sport Committee. Both submissions for the Community Event Sponsorship Program have been received outside of the normal timeframes for the program. The applicants are the Adelaide Bangladeshi Cultural Club and the Rotary Club of Mawson Lakes Inc. A previous intent of Council was to allow the Administration to accept submissions through the year in addition to the set timeframes of the program. This change was not adopted officially at the time, so this is included in this report.

RECOMMENDATION

That the Community Wellbeing and Sport Committee:

1. Approves the **Grant No. 1/2022: Adelaide Bangladeshi Cultural Club (ABACC) Incorporated, application for \$10,000 for their Bengali Festival.**
2. Approves the **Grant No. 2/2022: Rotary Club of Mawson Lakes application for \$5,000 for their Happy Halloween Fun Run and Market.**
3. Adopts a change in the Community Event Sponsorship Program guidelines to allow for applications to be received outside the noted timeframes to enable applications year- round to support events where the timing of the rounds is misaligned to their requirements.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 1/2022: Adelaide Bangladeshi Cultural Club Inc. Application
2. Grant No. 2/2022: Rotary Club of Mawson Lakes Inc. Application

1. BACKGROUND

- 1.1 Two applications have been received for the Community Event Sponsorship Program for consideration.
- 1.2 Additionally, in January 2022, Council deliberated on allowing event sponsorship applicants to apply for grants year round, whilst retaining the two official rounds each year, however this was not articulated in the resolution (1219/2022).
- 1.3 However, this resolution did not reflect the intention of the Council as it did not mention changing the Community Event Sponsorship Program guidelines to allow for applications to be considered outside of the current two rounds per year.
- 1.4 This report seeks to rectify this and has provided a recommendation which aligns with the intent of Council to allow Community Events Sponsorship Applications to be considered year round.
- 1.5 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate activity, provide interesting places for people to engage, and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:
 - Provide experiences that make our places lively and interesting;
 - Celebrate our community's diversity.

2. GRANTS PURPOSE

- 2.1 The purpose of the Community Event Sponsorship Program (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The program will assist in achieving the vision of *'A progressive, sustainable and connected community'*.
- 2.2 Furthermore, the CESP contributes to the critical action of *'from operational and site-specific projects that will have immediate impact, to strategic objectives that guide how and what Council achieves in the longer term'*.
- 2.3 The CESP aims to complement the City of Salisbury's existing events calendar, whilst increasing the capacity of community organisations to deliver events thereby increasing participation and attendances.

3. ASSESSMENT CRITERIA

- 3.1 To secure funding, the organisation conducting the event will need to demonstrate:
 - Maturity around risk and organisation management
 - Significant community impact
 - Attraction to the broader community (not limited to membership of an organisation)
 - The event will be hosted in the City of Salisbury
 - Positive promotion of the City of Salisbury
- 3.2 All eligible applications will be assessed against the following criteria:
 - *Completion of the application in full;*
 - *Demonstrated need for the event;*

- *Stakeholder endorsement and support for the event;*
- *Consideration of, and with, existing events calendar and events;*
- *Demonstrated multiple community, organisations or associations benefits;*
- *Extent to which the project addresses strategic objectives and community needs;*
- *Extent to which alternative, complementary sponsorship and funding sources have been explored or secured;*
- *Adequate, comprehensive and value for money of event budget;*
- *Extent to which the event meets the needs of the CESP;*
- *Alignment with the priorities of the CESP;*
- *Risk management considerations*
- *Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g. does the organisation have any bad debt with the City of Salisbury); and*
- *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year).*

3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the Community Grants Program.

4. REPORT

4.1 The first application that is presented for the Community Event Sponsorship Program for consideration for up to \$10,000 is:

Applicant: **Adelaide Bangladeshi Cultural Club (ABACC) Incorporated.**

Event: **Bengali Festival**

Amount Requested: **\$10,000**

This event has been run for the past eight (8) years in various locations and this year they wish to host it within the Salisbury region. The event will be host to cultural music, dance and drama and will provide a venue for stall holders to sell their wares and have a selection of traditional food vendors. This event is to incorporate the Bangladesh community and open it up to other cultures such as Indian and Pakistan. They are hoping to engage with the broader community of around 3000 patrons.

4.2 In their submission there are parts of their application that need further information provided. We are waiting on the following:

- Evidence of cash support (bank statement)
- Support letter(s)

Without the above two items we are happy to recommend their application.

4.3 The second application that is presented for the Community Event Sponsorship Program for consideration for up to \$5,000 is:

Applicant: **Rotary Club of Mawson Lakes Inc.**
 Event: **Happy Halloween Fun Run & Markets**
 Amount Requested: **\$5,000**

This event was run last year at the Mawson Lakes Park Run Course and was a great success. This year's event is hoping to attract more than 250 people including sporting groups, local business and families. There will be family entertainment with music and children's activities. This event aims to raise funds for a Rotary Project supporting individuals who have escaped domestic violence. The event will also include a market to support small local business.

5. CONCLUSION / PROPOSAL

5.1 Two applications have been received through the Community Event Sponsorship Program.

5.2 The applications received are:

Applicant: **Adelaide Bangladeshi Cultural Club (ABACC) Incorporated.**
 Event: **Bengali Festival**
 Amount Requested: **\$10,000**

Applicant: **Rotary Club of Mawson Lakes Inc.**
 Event: **Happy Halloween Fun Run & Markets**
 Amount Requested: **\$5,000**

5.3 Both organisation listed in section 4 of this report, have demonstrated their ability to meet the eligibility and assessment criteria of the Community Event Sponsorship Program and is recommended for funding.

Community Event Sponsorship Form - Round 9



Submission date: **31 July 2022, 7:53PM**
 Receipt number: **13**
 Related form version: **4**

Application Form

Name of the organisation:	Adelaide Bangladeshi Cultural Club (ABACC) Incorporated
ABN:	11718289978
Facility Name/Address:	1 Banksia Crescent, Parafield Gardens, SA5107
Postal Address:	1 Banksia Crescent, Parafield Gardens, SA5107
Suburb:	PARAFIELD GARDENS
Person Responsible for the Sponsorship:	Mr
Name	MD Masudur Rahman
Title/Office:	President
Phone	0490946284
Email	contact.abacc@gmail.com
Target Age?	Multicultural Community Groups of All Ages from City of Salisbury and Other Locations of SA
What percentage (%) of your target population reside in City of Salisbury?	70%
What events has your organisation held before?	1. Bengali Festival 2013, 2014, 2015, 2016 at City of West Torrens: Average Attendees : 3000+, 2. Bengali Festival 2019 at City of Tea Tree Gully 3000+, 3. Bengali Festival 2021 at City of Port Adelaide Enfield: 4000+ See Details in Attached

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Sponsorship category (please select one only):	up to \$10,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Department of Premier and Cabinet (DPC)
Amount/s:	5000
Name of Event:	Multicultural Festival Hosted by ABACC
Date of Event:	05/11/2022 and 18/02/2023
Location of Event:	Salisbury Hub on 05/11/2022 and Burton Community Hub on 18/02/2023
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Similar Event organised at Mobara Park, Mawson lakes in May 2021 with the support of City of Salisbury. There have more similar events in other council locations in different years since 2013.
Brief description of your Event:	<p>This is the consecutive eighth year event of the association at city of salisbury with more flavours and attractions.</p> <p>Objectives:</p> <p>Economic Development: The Festival will invite and engage local business entities of City of Salisbury who will get free stalls to display and sell their goods and services. They will also get scope to exchange their business ideas with other market leaders whom we will invite there too. This will significantly help to roll over local economy.</p> <p>Attract Tourists: The key objective of this Festival is to attract more tourists to the specific Area. The colors of the city festival will definitely attract local and outsider touristy for sure. The Festival cultural display and heritage of Bengal will boost up the intention of the visitors across the SA to come there. The Live show and taste of the traditional foods of Bengal will certainly satisfy them.</p>

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Cultural Diversity : The 1420 years old heritage and culture of Bangladesh will undoubtedly foster the cultural diversity of the City of Salisbury. Since 2013 this event has held in different city council locations the responses were enormous. Our seasoned musicians and cultural volunteers extended their team work with the specific local musicians make the event more diversified and colourful. So, in this festival we will include musicians from City of Salisbury . This involvement will shape the attraction of the festival in a lucrative level. This will also help to exchange the cultural views and ideas too .

Planned Activities:

1420 years old Bengali culture has its root in Bengali music, Bengali cinema and Bengali literature. The delicious Bengali cuisine also forms an important constituent of the state's cultural heritage. The purpose of the Festival to showcase these thousands years old in South Australia ignorer to add value to the multicultural nation.

-Promote Local Artists who have talents and expertise to exercise and explore their skills and knowledge

-Connect Bengali Culture with other local communities and their cultures.

-Promote new Small and Medium Enterprises (SME) to explore their businesses among Local people through this Multicultural Event. We will invite entrepreneurs to have their stalls to sell and display their new ventures.

-Engage new migrants by supporting their children by promoting their talents and expertise

Planned activities:

Other nationalities to perform their own cultural shows under one umbrella. Local people will get scope to learn more deeply the different culture and

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their traditions.

Besides cultural show we will put few stalls for Food and Dresses for different nations. New small and medium entrepreneurs will be offered those stalls to sell and promote their business and goods. This will help them to grow their business and get a good market through this event.

The event will be whole day till night. Live cultural shows will cover music, dance, drama etc. At the same time people can taste the flavour of Bengali foods and dresses along with other countries'.

This event will take place in two different locations of city of salisbury in two different times. Each Event Seeking \$10,000.00 grant from the council.

1. At Salisbury Hub : Proposed date: Saturday 05 November 2022 : This recently introduced venue has multi talented benefits for the people of different groups. This place has added lost of beauty to the local area which need to expand by us. So, this festival would be and scope to hit the six. The bondage would be enormous.

and

2. At Burton Community Hub: Saturday 18 February 2023 : Burton Community hub is newly opened venue to the public. This colourful multicultural festival will help this community hub to explore to the community people. This will work as win win strategy for the Council Hub and The association.

Why is the event needed?

The proposed Bengali Multicultural Festival for the consecutive two events in two different locations; Salisbury Hub and Burton Hub in two different times of the 2022-2023 financial year. The importance and need of this event is vast. Such as,

-Cultural Diversification: There are many talents come from different parts of the globe but they can not explore due to insufficient platform and mentors.

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ABACC has opened the door for those latent talents. We bring them to our association to get better mentor. Their devotion and diversifications of cultural expertise encourage us to organise big and wider cultural events where they can display their Arts. So we are doing such events since long for effective and efficient cultural diversification in Australia.

-Community engagement: Community engagement helps people and their families to make a better family life. We have exercised different family issues such as conjugal life, domestic violence, child development which the migrants facing here. At the same time we discovered that community engagements through cultural activities helps a lot to reduce those troubles. They can use their free time in cultural practice and community support .

-Reduce risk of cultural shocks: when a new migrant migrate to Australia his/her main concern is cultural shock. They leave their family bondings back. Which make them frustrated and it takes long to recover. We knew this from our daily experiences from the migrants. ABACC is already working closely with them to reduce their risk of cultural shocks by bring them closer to community gatherings. They are getting cultural practice regularly. Thus this Festival will for sure a milestone for them. They can engage themselves and get involve with other nationalities which will help them to cope faster and smoothly here.

How will your event increase participation opportunities for community and economic development?

This event has multiple opportunities and economic development for the local council as this event is creative and innovative in few ways;

i. This event helps local people to taste the flavour of Tradition and heritage in cheerful way; foods and diversified cultural display on the single stage.

ii. Attract tourists from multiple locations due to significance of the event like the colourful presentation of the cultural show and live musical display

iii. Involves local musicians who can perform and work together with multicultural talents which boos up their nature to work with music and culture

iv. Every event has some innovation which differentiate the event from other one like; the current pandemic situation is counted as key focus. We have designed the event in order to kick off the pandemic distress from the local people. The overall festival will help our children to get rid off from the long term social and cultural distress. This idea has been added to this proposed event.

How will you promote and advertise the Event?

Strategies to attract target audience :

-Banners, leaflets, posters: we will disseminate hand leaflets to people at mass gathering places such as Shopping malls, community events day, religious gatherings days. Posters will be places in most shows, community boards, business entry notice boards ect. Some banner will also be placed at most important intersections.

Our volunteers will do these like they did before.

-Facebook and youtube advertisements: ABACC have its own youtube and facebook page where we have few thousands followers/subscribers. We will do massive promotion on these.

-Newspaper and radio promotions: Like other years will put newspapers ads and will do some shows at local radio channels to promote the event. This live shows helps a lot to connect better.

-We will officially invite all local business owners to come and support

-We will officially invite all other community organisations to come and participate

Besides these we will engage other nationalities prior the event to work with us for the event. We have already involved Indian community people and Nepalese people. They are becoming our members day by day. Thus they are inviting their own community people to ABACC. This is really giving a good opportunity to promote our activities and the proposed event effectively.

We are getting lots of support and interests from other nationalities. They will work directly and indirectly . Their children are preparing themselves for cultural performances.

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Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?

Invite and involve other community groups to perform their own cultural activities

-Provide stalls to other nationalities to sell and promote their new businesses

As we mentioned earlier we already have good direct connection with Indian, Nepalese communities. They are already working with us deeply.

This time we will invite other nationalities by direct negotiations with their community leaders. We will keep some slots for them. They will have their own performances at the Festival .

In this event we planned to include Australian communities too such as Aboriginal community people. We are working with them to give them few slots at the Event to display their heritage and traditional shows.

We shall also offer them one or two stalls to display and sell their traditional goods. they have already expressed their serious interests. This will definitely help the Aboriginal people to join the event massively.

We also working with some local Musicians and Dancers. They will perform with us directly and also will play theirs own songs and dances. They getting vividly motivated.

Local school students are being offered to showcase some of their favourite performances. We have already talked with few local schools they have shown their interests. This will help in multi ways; local students will get scope to engage with multicultural flavour and at the same time they will get scope to explore their own culture too. Thus their families and friends will be involve and come .

Our Volunteers already teaching them different cultural activities regularly.

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Community Group / Business

As this event would be a true multicultural festival so by default there will be a participation of Community Groups and Small entrepreneurs. The key benefit of this event is

- i. Local small entrepreneurs will get scope to explore their business ideas by this event. They will get free stall to display their products and services. This would help them to connect with market leaders who can assist them to boost up their businesses.
- ii. Community groups of other nationalities have their own stalls and stage performances as well. Bangladeshi and other south east asian community will showcase their heritage and cultural strength under a single umbrella. This will help to liaison with different groups. In the long run they would be able to exchange their cultural bondings among each others. Inter community relationship would be undoubtedly better. This will impact to the state and national growth of multiculturalism as well.

Thus, the benefits to the community groups and business stakeholders will emerge the beauty of the Multicultural Festival. The Local council; City of Salisbury will be flourished by such events frequently. ABACC and City of Salisbury will make this City a bonding, cultural heritage and true multiculturalism.

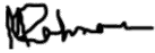
How they will benefit

COVID-10 pandemic distress breakups: This event will be a milestone for the community people who have suffered a lot in this COVID-19 Pandemic situation. They will be able to come out and mix with lots of funs and refreshments to start up a fresh life by kicking off the long run distress. They will be able to taste a variety. New and emerging entrepreneurs will get better support and motivation by the participation at this event. Therefore, the benefits for all in multiple ways.

Attach letters of support where applicable

[ABACC Public Liability Insurance 2022-2023.pdf](#)

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<p>**Events seeking \$10,000**What is the regional or state-wide significance of this event?:</p>	<p>i. Local amusement and attraction value addition: City of Salisbury gets a many tourists/vistors from multiple areas of Australia every year specially this time; Spring and Summer. So the proposed event will add a lot of colors to the tourists and to give a vibe to the local inhabitants as well. ii. Local Musicians and our musicians will get scope to work better with the community groups. iii. Exposure of the Two Newly launched Community Hubs of the City of Salisbury. Community wider involvement will be ensured through this event.</p>
<p>**Events seeking \$10,000**What is the long term vision and sustainability of the event in the City of Salisbury:</p>	<p>Thus, the benefits to the community groups and business stakeholders will emerge they beauty of the Multicultural Festival. The Local council; City of Salisbury will be flourished by such events frequently. ABACC and City of Salisbury will make this City a bondings, cultural heritage and true multiculturalism in the long run. This will gear up the sustainability of the City of Salisbury for a better liveable City in Australia.</p>
<p>Please upload your budget spreadsheet from the template provided.</p>	<p>NO FILE CAN BE UPLOADED ONLINE.docx</p>
<p>Please upload any additional documents that you want to include.</p>	<p>NO FILE CAN BE UPLOADED ONLINE.docx</p>
<p>Position:</p>	<p>President</p>
<p>9. APPLICATION DECLARATION</p>	<p>Name of signatory: Md Masudur Rahman</p> <p></p> <p>Link to signature</p>
<p>We agree to abide by the terms and conditions of sponsorship</p>	<p>Yes</p>
<p>On behalf of (Group/Organisation)</p>	<p>Adelaide Bangladeshi Cultural Club</p>
<p>Name:</p>	<p>Md Masudur Rahman</p>
<p>Date:</p>	<p>31/07/2022</p>

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Community Event Sponsorship Program

Community Event Sponsorship Form - Round 9



Submission date: **8 August 2022, 11:47AM**
 Receipt number: **14**
 Related form version: **4**

Application Form

Name of the organisation:	Rotary Club of Mawson Lakes Inc
ABN:	51879965338
Facility Name/Address:	c/o 8 Twin St, NORTHFIELD 5085 SA
Postal Address:	PO Box 22
Suburb:	Ingle Farm 5098
Person Responsible for the Sponsorship:	Mrs
Name	Kathryn Margaret Farr
Title/Office:	President
Phone	[REDACTED]
Email	[REDACTED]
Target Age?	0-100 Individuals and Families residing in northern suburbs of Adelaide
What percentage (%) of your target population reside in City of Salisbury?	80-90%
What events has your organisation held before?	Happy Halloween Fun Run 2021 -Mawson Lakes 250; Mothers Day Market 2022- Ingle Farm 500, 75 stalls; Foya Town fundraiser Denison Centre Mawson Lakes 2018 -250 people.
Sponsorship category (please select one only):	up to \$5,000

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Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Asking for business sponsorship towards domestic violence project -amounts that sponsors are prepared to offer. Current commitment approx \$1200
Amount/s:	1450
Name of Event:	Happy Halloween Fun Run and Market Fundraiser
Date of Event:	Sun 30 October 2022
Location of Event:	Mawson Lakes Boulevard Mawson Lakes
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	31 October 2021
Brief description of your Event:	<p>This is the second year of the Happy Halloween Fun Run held by Rotary Mawson Lakes to raise money for a Rotary Project supporting individuals who are setting up new homes having escaped a violent domestic or family circumstance. Participants in the run dress up, pay an entry fee and run or walk the Mawson Lakes Park Run course. Last year approximately 250 people participated or volunteered to help in the event. Sporting groups, individuals, families and their dogs participated in the fun event with most people dressing up.</p> <p>This year we are adding a small market to support small businesses and hopefully attract more members of the community to the promenade area which will be closed to traffic for the day. We also aim to add family entertainment with music and children's activities. This should attract additional customers to the local cafes and create a happy community atmosphere.</p>

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Why is the event needed?

This event serves a number of purposes

1. We are providing an opportunity for local residents to come out and have fun- this has the hallmark of an annual recurring event for Mawson Lakes
2. We are raising awareness about domestic and family violence and allowing the Mawson Lakes community to show they care about this issue
3. We are raising funds to help individuals who reside in the northern suburbs start a new life as well as supporting their service providers to make a positive difference
4. We are offering local stall holders and business operators support for their business activities

How will your event increase participation opportunities for community and economic development?

Mawson Lakes lacks business development infrastructure. By creating opportunities for business to support Rotary community activities like this we hope to encourage collaboration and community pride. This event in particular allows Mawson Lakes residents to reach out to less advantaged northern suburbs residents in crisis and feel that they are providing a positive message of support

How will you promote and advertise the Event?

Primary advertising will be through social media - we advertise the event, promote the participating businesses and stall holders, post photographic examples of products which will be on sale and acknowledge sponsorship and any grants. Last year the Photography Club of Mawson Lakes documented the event and images were made available on facebook. Mayor Gillian Aldridge kindly invited representatives to talk about the Fun Run on radio in the lead up to the event.

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Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?	1. Market Stallholders and local Mawson Lakes cafes 2. Recipients of the Rotary Project- New Beginnings - home starter packs for individuals setting up new homes as a consequence of escaping domestic or family violence environment 3. Women's Safety Services -Northern Domestic Violence Service -client support and awareness raising 4. Other volunteer groups who choose to support/volunteer in the event eg Mawson Lakes Photography Club, Mawson Lakes Park Run group 5. Community members who want to participate in a family friendly event
Community Group / Business	see above
How they will benefit	see above
Attach letters of support where applicable	Womens Safety Services Letter of Support.pdf Fun Run.jpg
Events seeking \$10,000What is the regional or state-wide significance of this event?: **Events seeking \$10,000**What is the long term vision and sustainability of the event in the City of Salisbury:	
Please upload your budget spreadsheet from the template provided.	Fun Run Council Grant App event_budget_template_2019_-_cesp_-_round_3.xlsx 22 Fun Run Quotes for Grant Application.pdf Delivery of packs.jpg
Please upload any additional documents that you want to include.	brides.jpg IMG_3236.JPG IMG_3238[13150].JPG IMG_3240.JPG IMG_4256.JPG
Position:	President

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9. APPLICATION DECLARATION

Name of signatory: Kathryn Margaret Farr



[Link to signature](#)

We agree to abide by the terms and conditions of sponsorship	Yes
On behalf of (Group/Organisation)	Rotary Club of Mawson Lakes Inc
Name:	Kathryn Margaret Farr
Date:	08/08/2022
	Community Event Sponsorship Program

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ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Proposed Event Calendar 2023-2025
AUTHOR	Michelle Dagger, Team Leader Events, Place Activation and Curation, Business Excellence
CITY PLAN LINKS	1.4 We are proud of our strengths, achievements and cultural diversity 4.2 We deliver quality outcomes that meet the needs of our community 4.1 Members of our community receive an exceptional experience when interacting with Council
SUMMARY	This report seeks approval for a proposed 3-year event calendar and John and Church Street Activation Plan. It outlines the revitalisation of existing events and inclusion of new events and budget requirements.

RECOMMENDATION

That Council:

1. Approves the proposed 3-year Events Calendar as included in Attachment 1 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3).
2. Notes the Supported 3-year Events Calendar as included in Attachment 2 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3).
3. Approves an additional \$68,000 for the 2022/23 proposed event calendar, to be included as a non-discretionary bid at the 2022/23 Quarter 2 budget review.
4. Notes that a New Initiative Bid be considered for the balance of the event calendar for 2023/24 and 2024/25.
5. Approves the John and Church Street Activation Plan as included in Attachment 3 (Community Wellbeing and Sport Committee, 16 August 2022, item no 5.1.3).
6. Notes the 2023/24 John and Church Street Activation Plan.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed 3-Year Event Calendar
2. Supported 3-Year Event Calendar
3. John & Church St Activation

1. BACKGROUND

- 1.1 The City of Salisbury events are developed for our community to provide value and activation. Council uses the events as drivers to increase visibility to our local community and the broader.
- 1.2 All of Council's events aim to provide interesting places for people to engage and meet, are family friendly and either free or very affordable. The events are underpinned by principles that ensure the events are a safe and welcoming to all of our community, reflecting their needs and interests and celebrating our diversity.
- 1.3 The City Plan 2035 guides Council to conduct all events in a way that demonstrates that Council is a welcoming and liveable City, a sustainable City and a growing City that creates new opportunities and experiences.
- 1.4 The approval of a 3-Year Events Calendar allows Council's Events Team to engage and partner with external stakeholders such as the Salisbury Business Association, local businesses, community groups, state-wide event organisers and local not-for-profit organisations to develop mutually beneficial outcomes.

2. CONSULTATION / COMMUNICATION

- 2.1 External
 - 2.1.1 Salisbury Business Association
 - 2.1.2 State wide events such as Illuminate, Adelaide Festival, Tasting Australia etc.
 - 2.1.3 Arts Bodies
 - 2.1.4 Community groups and event participants for feedback
 - 2.1.5 Event contractors and suppliers

3. REPORT

- 3.1 Events form an integral part of the cultural experience of the City of Salisbury and are designed to stimulate activity (both social and economic), provide interesting places for people to engage and meet and build Salisbury's brand and reputation as a progressive, connected and Sustainable City.
- 3.2 This report provides Council with a proposed 3-year Events Calendar for consideration.
- 3.3 In developing the proposed calendar of events, the Administration has undertaken a review of current events, their reach, anticipated audiences and the broader events and tourism landscape in South Australia to identify opportunities to trial new events and engage new segments of our community whilst maintaining what is working well.
- 3.4 There are several target cohorts of which there is a market for events and community connections that Council could build on through new or adapted event offerings. These include pet owners, young professionals, 'foodies' and men.
- 3.5 Of great importance remains the key principles of Council events being family friendly, free or very affordable, safe and welcoming to all and reflective of our communities' interests and needs.

3.6 The information contained below provides Council with a listing of events that are proposed to be changed or introduced, including the

- Event name;
- Month of event to be held;
- Brief description; and
- Budget.

4. NEW OR CHANGED EVENTS IN 2023

4.1 Australia Day – Increase duration to include a week of activities

4.1.1 This event will include different activities within the library and small pop-up activations. Australia Day breakfast will still remain as the main event which incorporates free family activities and a BBQ breakfast. We will also be seeking to include more aboriginal activities throughout the week and include an Australian exhibition.

January

Budget \$45,000

4.2 Salisbury Fringe Carnival – Friday night –same format as Saturday

4.2.1 Continue to engage local musicians, food vendors and free children's activities and look at increasing roving entertainment and amusement rides. Use of Sexton Carpark as the overflow for the event footprint.

4.2.2 At an informal workshop, Elected Members discussed the change of format to Friday evening. In considering this feedback the Administration recommends the removal of the food and beverage package and exclusive area for Elected Members and their guests.

4.2.3 A user- pays event would increase the upfront costs of the event (noting the fee would offset some of this) and further emphasise the separation of the VIP area from the community. In order to charge for a ticket, community members would expect to be purchasing something that is not available to the wider community.

4.2.4 In addition, there are many food and drink vendors in attendance who would benefit from the support of VIPs purchasing directly from them in the public event space.

4.2.5 The Fringe as an event is designed to attract families and local residents so from a target audience perspective the VIP event would add little value to that outcome.

4.2.6 On balance, the recommendation is to manage the Friday evening event the same way we do on Saturday without special areas or complimentary food and drink for guests.

February

Budget \$87,900

- 4.3 Saturday Sessions – Change to monthly and deliver in varying locations
- 4.3.1 Utilising other parks and streets within our region and provide low cost or free activities for all of the community. Theme the monthly activations to iconic festivities (Christmas, Easter etc), seasons (Winter/Spring), topical interests (gardening, finance, lifestyle workshops).
- January – December* *Budget \$18,000*
- 4.4 Open Air Cinema – New inclusion
- 4.4.1 New activity to engage with local community around our region. By moving this event around to varying parts of our region will increase our reach to the local communities who cannot make it into our City Centre. This event is intended to be held twice a year.
- Summer months (for two sessions)* *Budget \$6,000*
- 4.5 Salisbury Community Fun Days – Remain at 4 events per year
- 4.5.1 These events are to provide free community activities around our region. Theming these days will target specific demographics and interest groups. Our proposed theming (subject to alterations year on year) will include themes such as **Pets Day, Nature Day, Sports Day or Inflatables**. These Fun Days are to be staggered in timing throughout the year and rotate between various locations. The duration of each event to increase from three (3) hours to four (4) hours per event and the budget increased to \$20,000 each.
- March – October* *Budget \$80,000*
- 4.6 Mawson Long Lunch – New inclusion
- 4.6.1 This will be a ticketed event for varying groups including individuals, couples and families. This will align with Tasting Australia in where we can partner with local businesses to provide a choice of gourmet food options and price points. There will be low cost and free options available. May include other complimentary activations in the town centre.
- Starting May 2023* *Budget \$15,000*
- 4.7 Projection in the Park – New inclusion (Salisbury Lights Up)
- 4.7.1 This activation will coincide with Illuminate Adelaide in its timings and purpose by way of lighting up our City Centre or surrounding areas. It will be a showcase of colourful, roving images projected on to our buildings, into our environment and provide a safe and welcoming atmosphere, whilst getting people out and about in winter. This can be bolstered by having food trucks around the space to entice patronage.
- Starting July 2023* *Budget \$15,000*

4.8 Salisbury Science Fair

- 4.8.1 Partnering with UniSA, this is a two-day event which includes a public fair and high school careers exhibition encouraging our community to consider a science based career. The Science fair will include hands-on displays and workshops for children and families.

Starting July 2023

Budget \$16,000

4.9 Race Day at the Hub – New inclusion

- 4.9.1 Dedicate a day to the car enthusiasts of Salisbury by bringing the Adelaide 500 to the Hub. Partnering with local businesses and car groups to activate the Hub with car paraphernalia and activities for the community.

Starting November 2023

Budget \$16,000

5. EVENT SUPPORT

- 5.1 In addition to delivering the 3-year Events Calendar the Events Team also provides events planning and management assistance across the organisation. These supported events include sod turnings, grand openings and cultural events such as Harmony Day and Reconciliation Week which will be expanded to ensure Burton Hub is included.
- 5.2 In addition to supporting other Council teams to deliver events, the Events team also provides support and expertise to external groups in delivering and planning events in our City. For example, some of these include the Asbestos Victims Memorial Ceremony, Salisbury Christmas Parade, the Salisbury Lions Christmas Carols and Anzac Day. The Salisbury RUN will be a key external event that staff will support in the coming year aligned to our focus on physical activity and social isolation.

6. EXHIBITIONS AND ART

- 6.1 Exhibitions and Public Art are also a part of the Events team remit. The public art and exhibitions calendars have one year remaining and will be reviewed next year. The team will continue engaging with local artists, venues and the like to beautify our region with murals, sculptures, local and traveling exhibitions and to add value to large infrastructure projects such as the John and Church revitalisation project and the Salisbury Recreation Precinct.

7. BUDGET

- 7.1 The proposed calendar of events can be largely achieved within the current budget with the addition of some minor sponsorship support and a small increase of \$68,000 to the annual budget.
- 7.2 Whilst this report seeks an additional \$68,000 to deliver the events calendar - alternative options will be explored to bridge this gap such as sponsorship, grants and partnerships.
- 7.3 A small increase of funds to the Salisbury Community Fun Days will allow each event to be extended in duration.

- 7.4 The three key events where sponsorship may be sought include Mawson Long Lunch, the Watershed Creative Art Prize and the Salisbury Lights Up event.

8. CONCLUSION / PROPOSAL

- 8.1 In summary it is requested that Council consider the inclusion and alterations of the following events:
- 8.1.1 Extending Australia Day festivities to a week
 - 8.1.2 Altering the Saturday Sessions timetable to monthly and varying locations
 - 8.1.3 Introducing Open Air Cinema
 - 8.1.4 Theming the Salisbury Community Fun Day Events, increasing the duration of each event and rotating the locations
 - 8.1.5 Introducing the Mawson Long Lunch
 - 8.1.6 Introducing Salisbury Science Fair
 - 8.1.7 Introducing Salisbury Lights Up (projection in the park)
 - 8.1.8 Introducing Race Day at the Hub
- 8.2 The 3-year Events and Exhibition Calendar report identifies some opportunities for Council to review its Calendar of events and consider the recommended additions and alterations to the current calendar.
- 8.3 The proposed calendar of events can be achieved within the current budget. There are opportunities for additional value to be realised through the identification and support of sponsorship from the private sector.
- 8.4 The Proposed Event Calendar aligns closely with the City Plan 2035 and provides a diverse and interesting range of events for our community that will drive increased participation and visitation to our City.

3 YEAR PROPOSED EVENTS CALENDAR							
Event / Activity	Description	Date	Location	Target Audience	Age Group	Attendance	Budget
Australia Day/ Week	Various activities throughout the week Partner with Kurna leaders to integrate Aboriginal perspective and truth telling Citizenship Ceremony on Australia Day Australia Day awards on Australia Day BBQ breakfast on Australia Day Australia Day activities as per previous years	Mon - Friday with main event on the 26th,	Civic Plaza, SCH	CoS residents Families New citizens	Young families	up to 2000+ over the week	\$ 45,000
Salisbury Fringe Carnival	Amusement Rides Food vendors Stage performances like musical/magicians Various family activities Roving acts Magical acts Games	February	Civic Plaza, SCH	CoS residents Families Residents from surrounding council areas	All ages	up to 8,000+	\$ 87,900
Saturday Sessions	Monthly activation Various locations around region Ideas include acoustic musician, food trucks, giant games Lifestyle workshops (finance, gardening or Bike maintenance)	1 per month	Various	Families, Middle Ages home owners, hobbists		400	\$ 18,000
Open Air Cinema	Inflatable screen Picnic and blanket and enjoy a GA movie in the Park. BBQ vendor Popcorn vendor CoS info stall	Jan and Dec		Families	All ages	100+	\$3000 per session
International Women's Day Cocktail Evening	Guest speaker MC Entertainment Cocktail food and drinks for purchase. \$30 adult, \$24 concession	March	Little Para Rooms, SCH	Local and surrounding community members	16+	120+	\$ 5,000
Watershed Creative Prize Opening Night/Awards	Cocktail event - opening night Speeches from sponsors Award recipients Art displays	April	John Harvey Community Hall, SCH	Artists VIP guests	Youth category 5-12 Adult 13+	130	\$ 15,000
Salisbury Community Fun Day Outdoor - Pets	Theme: Pets Exhibitor stalls - Obedience / agility demonstrations Photo opportunities with pets Caricaturist to draw pics of dogs/animal Incorporate remote control boats on the lake BMX club and skate park utilisation.	May	Unity Park	Families with young children	3-16 years	2,000	\$ 20,000
Mawson Long Lunch	Link to Tasting Australia Partner with local businesses Open dining experience Look at having masterclasses/ lunches / dinners supplied by local restaurants. Or as a mixed degustation event. Ticketed event Family option also available	May	Mawson Centre	Couples, Individuals and Families	20-60 years		\$ 15,000

Salisbury Community Fun Day Indoor	Theme: Indoor activities including inflatables, craft etc	July	Rotate between Ingle Farm and Parafield Gardens and Mawson Centre	Families	3-16 years	2,000	\$ 20,000
Salisbury Science Fair	Two-day event Public fair and a high school careers expo Science shows includes hands-on displays and workshops for children and families. Partner with UniSA for future career paths High School expo day (?)	July	Mawson Centre	School students	5-16 years	1,000	\$ 16,000
Projection in the park	Align with Illuminate Adelaide Projection and lighting effects	July/August	Carisbrooke				\$ 15,000
Vietnam Veterans Day	Dedicated ceremony to Veterans of Vietnam Lunch at the Pooraka Farm Community Centre	18-Aug	Henderson Sq, Pooraka	Vietnam Veterans and their families	Older men and families of fallen Veterans	100	\$ 10,000
Salisbury Community Fun Day Sport based	Theme: sport Community Club Stalls Various sporting activities/games	September	Rotate between Bridgestone and Fairbanks reserve	Families with young children	3-16 years	2,000	\$ 20,000
Salisbury Community Fun Day Nature based	Theme: nature-based activities Engage Nature Play SA/Green Adelaide Outdoor environmental games Use of playground at venue	October	Rotate between St Kilda, Carisbrooke	Families with young children	3-16 years	2,000	\$ 20,000
Race Day at the Hub	Inflatable go kart track in the Plaza Rev it up Racing simulators and tyre changing activity Sexton Car park to display vehicles Stall holders from various car clubs Show and shine	November	SCH	Car enthusiasts	All ages		\$ 16,000

SUPPORTED EVENTS / SPONSORSHIP					
Event / Activity	Description	Date	Location	Event Lead	Budget Cost (already Funded)
ANZAC Day	Provide traffic management	25-Apr	Salisbury War Memorial and RSL	Jenny Henry	\$ 1,000
SBA Christmas Parade	Provide traffic management Provide field ops vehicles to be in the parade Provide 4 staff for the day	3-Dec		Michelle Dagger	\$ 7,500
Salisbury Lions Christmas Carols	Provide infrastructure Provide 2 staff for the event Provide sound and lighting Provide support to Salisbury Lions	December	Carisbrooke Park	Event Team	\$ 30,000
Harmony Week Celebration	Provide event liaison for the Wellbeing Team Provide infrastructure Provide 1 staff member	18-Mar	Civic Plaza, SCH	Tabatha Pettigrew	\$ 16,000
Community Event Sponsorship Program	Two rounds per year of \$30,000			Michelle Dagger	\$60,000
Community Christmas Carol grant	One round per year of \$30,000			Michelle Dagger	\$30,000
Asbestos Victims Ceremony	Provide infrastructure Provide staff for the event Provide MC for the event Provide sound company	Last Fri in Nov	Pitman Park, Salisbury	Jenny Henry	\$ 4,000
Sod turning events	Provide marquee, shovels and PA Provide 1 staff member	Various depending on the opening		Michelle Dagger	Funded
Grand openings	Burton	Jul-22	Burton		Funded
	SRP	Oct-23	Salisbury Pool		Funded
Reconciliation Week	Event Liaison for Sport and Rec team	Jun-23	Salisbury Hub	Julie Kalms	Funded
Market Stalls	Event liaison for CCL team	Jun-23	Salisbury Hub		Funded
Write Now!	Provide program outline Event liaison with CCL team	Mar-23	Salisbury Hub	Tabatha Pettigrew	\$ 10,000
Sporting Events	Event Liaison for Sport and Rec team				Funded
Careers	Event liaison for CCL team				Funded
Refugees week	Event Liaison for Sport and Rec team	June			Funded

John & Church Street Activation					
Event / Activity	Description	Date	Target Audience	Age Group	Budget
Adelaide 500 - Race theme	Chequered flags Images of V8 Super cars on big screen and internals Hire in arcade racing games in John Harvey Comm Hall VR in Comm Hall	December	CoS residents Families Residents from surrounding council areas	All age groups	\$ 2,500.00
Christmas Parade	Parade and market stalls Activations in Civic Plaza Amusement ride Live music Military vehicle display Food Vendors	December	CoS residents Families Residents from surrounding council areas	Young families	
Hexadeca	Hexadeca exhibition – John Harvey Comm Hall Opening event Behind the scenes video Panel interview event Children's workshop Exhibition Online design competition Marketing collateral QR Codes School holiday programs	January	CoS residents Families Residents from surrounding council areas	All age groups	
John St Street Party	Buskers Food trucks Face painting Giant games Jumping Castle (plaza) Get traders to put on specials – line the street with tables and chairs and umbrellas	January	CoS residents Families Residents from surrounding council areas	All age groups	\$20,000
Saturday Sessions - 1 per month	Sand pit with buckets and spades Nature play to bring water play Slip and slide	January	CoS residents Families Residents from surrounding council areas	Young families	
Australia Day	BBQ breakfast - Scouts Face painting Various games in the Plaza Storytime in kid's area in library Games on stage Singer(s) on stage Australia Day Awards Citizenship Ceremony – Little Para Rooms Jumping Castle	January	CoS residents Families Residents from surrounding council areas	All age groups	
Lunar New Year	Chinese lanterns decorating the foyer of the Hub Food sampling from local traders Craft class with making dragons from paper plates/ lanterns workshops and activities	February	CoS residents Families Residents from surrounding council areas	Cultural groups	\$ 2,500.00
Fringe Carnival	Local bands Food vendors Amusement Rides Stilt walkers Magicians Various activities Blue Brick Road	February	CoS residents Families Residents from surrounding council areas	All age groups	
Valentines Day and Library lovers week	Decorate hub with roses (foyer) Bulkhead display on the day Card making Busking in John Street	February	CoS residents Families Residents from surrounding council areas	Teenagers	\$ 700.00
Write Now	Streaming Writers Week to the Big Screen 1 x 1hr illustration workshop 1 x 1hrs marketing and promotion workshop 3 x 2hr critique style sessions with genre authors (not editors) Kids Storytime with the Mayor	March	CoS residents Families Residents from surrounding council areas	16+	
International Women's Day	Keynote speaker Catered cocktail event	March	CoS residents Families Residents from surrounding council areas	16+	
Harmony Day	Stage performances Food vendors Cultural activities Dragon Dance Multicultural demonstrations Multicultural singers	March	CoS residents Families Residents from surrounding council areas	All age groups	

Easter	Egg decorating Decals of eggs and bunnies on Kaurna Rooms Hire cut out of Easter bunny to take photo behind in foyer Customer service staff to hand out Easter eggs	April	CoS residents Families Residents from surrounding council areas	Young children	\$ 1,000.00
Watershed Creative Prize Opening Night	Cocktail event Award winners Exhibition	May	CoS residents Families Residents from surrounding council areas	Youth category 5-12 Adult 13+	
Reconciliation Week	Various cultural activities	June	CoS residents Families Residents from surrounding council areas	Cultural groups	
NAIDOC	Various cultural activities	July	CoS residents Families Residents from surrounding council areas	Cultural groups	

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 05/2022-23: ONE Life Community Assist - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The ONE Life Community Assist Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 05/2022-23 ONE Life Community Assist Community Grant Application: to the value of \$5,000: to assist with hosting their annual community Christmas Carols Event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Guidelines and Eligibility Criteria
2. Community Grant No. 05/3022-23 ONE Life Community Assist Grant Application

1. BACKGROUND

- 1.1 The ONE Life Community Assist has applied for the August 2022 round of Community Grants to assist with hosting their annual community Christmas Carols Event.
- 1.2 The ONE Life Community Assist is currently eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The ONE Life Community Assist is based in Parafield Gardens and provides various services that offer hope and opportunity to those facing personal hardship, these included but are not implemented to a weekly free food market, community coffee shop, counselling/life coaching and individualized assistance with practical basic life essentials.

- 2.2 ONE Life Community exists to employer people through provided crisis care and individualised support, re-skilling, acquiring new life skills and assistance in finding employment.
- 2.3 The ONE Life Community Assist has approximately 150 members, with 90% of these members residing in the City of Salisbury.
- 2.4 This application is requesting funds to assist with hosting the ONE Life Community Assist Annual Community Christmas Carols Event in December 2022.
- 2.5 The ONE Life Community Assist Annual Community Christmas Carols Event is to be hosted in Globe Derby Drive and it is expected that 1500+ people may attend.
- 2.6 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.7 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.8 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the ONE Life Community Assist Community Grant Application: to the value of \$5,000: to assist with hosting their annual community Christmas Carols Event.

Effective 23 August 2021



Community Grants Program

Guidelines and Eligibility Criteria



live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

Community Grants Program Guidelines and Eligibility Criteria - Page 3 of 18

2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

Community Grants Program Guidelines and Eligibility Criteria - Page 4 of 18

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

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8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

Community Grants Program Guidelines and Eligibility Criteria - Page 7 of 18

- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia are encouraged to apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
- It is recommended that organisations register the availability of their AEDs to increase public awareness and availability of AEDs in emergency situations. SA Ambulance and St John Ambulance Australia manage separate voluntary registration platforms that organisations can utilize to register their AEDs availability for public use.
- The SA Ambulance register is only used by 000 emergency operators during suspected SCA episode to direct callers to the nearest public use AED location. The registration website can be accessed via <http://www.saambulance.com.au/NewsPublications/AEDRegister.aspx> The St John AED registration website can be accessed via <https://data.aed.stjohn.org.au/registration.aspx> and will be made available to the public via a website map or phone app.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

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9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

Community Grants Program Guidelines and Eligibility Criteria - Page 9 of 18

10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. Prior Funding Received for Defibrillators

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator.

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

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Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

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17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
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ATTACHMENT B – Likely Funded Project and Event Examples

*Project/Event examples **likely** to be funded through the Community Grants Program*

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
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ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Community Wellbeing and Sport Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
 Posted to: City of Salisbury
 Community Grants Program
 PO Box 8
 SALISBURY SA 5108

Delivered in
 Person to: City of Salisbury
 34 Church Street
 SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

- 6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Community Wellbeing and Sport Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Community Wellbeing and Sport Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
 - The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Community Wellbeing and Sport Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment E
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Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	ONE Life Community Assist
Address:	13-15 Ormsby Avenue
Suburb:	Parafield Gardens SA Postcode: 5107
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Jeff Marshall
Title (your role with the group/organisation):	Director
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Jeff Marshall
Title (role with the group/organisation):	Director
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Board
Is your organisation:	
a) Incorporated:	<div> <div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div> </div>
ASIC Registration Number:	92138770626
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div> <div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>ONE Life Community Assist</i> *do not provide account or BSB numbers*	Financial Institution Name: <i>Westpac Banking Corporation</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
9 1 1 3 8 7 7 0 6 2 6 <i>(If No, the ABN Declaration Form attached must be signed)</i>		
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 500
Organisation's contribution:	\$ 6,475
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0 We will be looking into obtaining sponsors to contribute to the event.
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 6,975
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	All relevant signage, bunting, hand sanitiser and hi-vis vests for volunteer staff. All event management and preparation, provision of volunteers, etc.
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Advertising	\$ 750
Staging	\$ 2,728
Sound	\$ 8,250
Venue Hire	\$ 250
TOTAL (including GST):	\$ 11,978

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Community Carols
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	Sunday 11th December 2022 One-Off event each year
Total cost of Project/Event	\$ 11,978
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	We have appreciated the assistance provided in past years from the City of Salisbury towards this yearly event.
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	December 2021
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	April 2022
Group/Organisation Information	
Group/Organisation Name	ONE Life Community Assist
Group/Organisation Description	Community Services and Assistance
Group/Organisation Registered Address	Number/Street: 13 - 15 Ormsby Avenue Suburb: Parafield Gardens SA Postcode: 5107
Is the Club Incorporated?	yes
Number of Members	150
% of Membership that reside in the City of Salisbury	90 %
Project/Event Details	
Project/Event Name	Community Carols
Project/Event Summary	Annual Community Christmas Carols Event
Date(s) of Project/Event	Sunday 11th December 2022
Location of Project/Event:	Number/Street: Globe Derby Drive Suburb: Globe Derby Park SA Postcode: 5110
How will the Project/Event benefit the residents of the City of Salisbury?	A community event that is free to attend and open to the public, celebrating the Christmas season.
How many individuals will benefit from the Project/Event?	1,500 We would possibly expect to see higher numbers this year with the easing of COVID restrictions.
% of project/event participants that reside in the City of Salisbury	80 %
If it is an Event, is it open to the public?	Yes <input type="checkbox"/>
How will the Project/Event be promoted?	Social Media, Banners & Flyers, Letter Box Drop, Community Radio

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Staging	\$ 2,728
Sound	\$ 8,250
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 10,978
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<div> <input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i> </div>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

This annual community wide event aims to celebrate the Christmas season and encourage those who attend. This is a free event open to the public. The music is provided by Chicago Show Band, and there will be a number of items presented. At present we have confirmed the African group City International Gospel Choir, and local singer/soloist Kay Gosnold. The Adelaide chapter of The Australian Military Wives Choir are still to be confirmed at this point. We will also have a free food give away at the end of the night and Christmas food hampers that will be gifted throughout the night. The past couple of years City of Salisbury Mayor, Gillian Aldridge has attended and addressed those attending the event.

Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The event always provides a strong commitment to community engagement, observed by the free food give away and the numerous Christmas hampers given away at the event. Given the challenges of COVID over the past two years it will provide a welcome time of celebration and connection. There will be the entertainment of presented musical performers and the opportunity for the community singing of much loved traditional Christmas carols.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

We are seeking to engage local churches to promote the event and provide volunteers. Our own church, ONE Life Church, carries most of the event planning, expenditure, etc. The Uniting Church of Parafield Gardens has been involved with us over the years, promoting the event and providing volunteers and we will be looking to continue that again this year. In the past we have promoted the event to the Facebook pages "Parafield Gardens Neighbourhood" (1,800 members) and "Salisbury Council Area" - What's App and Chat (2,400 members). Over the first three years of this event we have seen a growing number of locals from the City of Salisbury area and beyond attending this event annually. The next two years saw this growth slow a little due to COVID. With the lifting of COVID restrictions this year we would expect to see a good increase in numbers this year.

We will also look at obtaining sponsorship from local businesses in the area for the dual purpose of helping to cover the costs of the event and provide an opportunity to promote their services to the community.

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

Each year the event has been managed by ONE Life Community Assist and ONE Life Church in partnership with the Parafield Gardens Uniting Church (and previously St Barbara's Anglican Church).

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>ONE Life Community Assist</u> (Group/Organisation)</p>	
<p>Jeff Marshall/ Director (Name/Position)</p> <div style="background-color: black; width: 250px; height: 40px; margin-top: 5px;"></div>	<p>Micheal Curtis/ Treasurer (Name/Position)</p> <div style="background-color: black; width: 180px; height: 40px; margin-top: 5px;"></div>
<p>_____ (Signature 1)</p>	<p>_____ (Signature 2)</p>
<p>28 July 2022 (Date)</p>	<p>28 July 2022 (Date)</p>
<p>Contact (phone number) _____</p>	<p>Contact (phone number) _____</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 06/2022-23: Mariposa Trails Suicide Prevention Network - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Mariposa Trails Suicide Prevention Network Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes that this application was received outside the Community Grant Program Funding Round for August 2022.

Option 1

2. Approves the request for funding for Grant No. 06/2022-23 Mariposa Trails Suicide Prevention Network Community Grant Application: to the value of \$5,000: to assist with hosting their program called “Rhythm for Life”.

Option 2

2. Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 06/2022-23: Mariposa Trails Suicide Prevention Network - Community Grant Application

1. BACKGROUND

- 1.1 The Mariposa Trails Suicide Prevention Network has applied for the August 2022 round of Community Grants to assist with hosting their program called “Rhythm for Life”.
- 1.2 The Mariposa Trails Suicide Prevention Network is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Mariposa Trails is a Suicide Prevention Network in South Australia which aims to;
 - 2.1.1 Support people who are going through an emotional crisis
 - 2.1.2 Promote services to help people connect with professionals
 - 2.1.3 Provide community learning and training relating to wellbeing, social health and community perspectives and responses to suicide prevention
 - 2.1.4 Create community discussion around mental health and wellbeing.
- 2.2 The Mariposa Trails Suicide Prevention Network aims to improve the lives of those suffering from mental health through Music Therapy, through their program called “Rhythm for Life”.
- 2.3 Rhythm for Life aims to connect people through learning, being active and participating in making music and learning rhythms in singing and music workshops.
- 2.4 The Mariposa Trails Suicide Prevention Network has approximately 20 members (mostly volunteers), with 80% of these members residing in the City of Salisbury.
- 2.5 This application is requesting funds to assist with hosting their Rhythm for Life program across the City of Salisbury, including but not limited to our community hubs and centres.
- 2.6 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.7 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.8 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Mariposa Trails Suicide Prevention Network Community Grant Application: to the value of \$5,000: to assist with hosting their program called “Rhythm for Life”.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	MARIPOSA TRAILS SUICIDE PREVENTION NETWORK
Address:	[REDACTED]
Suburb:	[REDACTED]
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	ESTELA FUENTES
Title (your role with the group/organisation):	PUBLIC OFFICER
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: ESTELA FUENTES
Title (role with the group/organisation):	FOUNDER / PUBLIC OFFICER
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	AS A SUICIDE PREVENTION NETWORK
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application **may NOT be** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input type="checkbox"/>
e) Funding source/s:		
f) Purpose:	RAISE AWARENESS OF	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: *do not provide account or BSB numbers*	Financial Institution Name: Branch Location:	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	Donatella Amos	
Referee's Contact Information:	[REDACTED] NORTHERN VOLUNTEERING SA	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> _____ <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	
Income received from sponsors: (list sponsor(s) and their contribution)	
Donations: (please specify the source, product or service and estimated amount of funding requested)	
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: (please tick which is applicable)	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Rhythms for life
Date(s) of Project/Event (if ongoing or one-off please state "ongoing"/"one-off")	various dates starting 13th Oct ^{Aug} monthly event, October mental health
Total cost of Project/Event	\$0 month + other ongoing workshops involving singing + music.
Amount of Community Grant Funding Requested	\$5,000
Is there any other information that you may feel is relevant to your application?	5 ways to wellbeing poster & suicide prevention network flyer.
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? (please check all that apply)	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input checked="" type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	JULY 2021 – JULY 2022 SA Suicide prevention Grant
What amount of Grant funding was provided:	\$10,000
When was the previous Grant acquitted (month & year):	August 2022 – wellbeing SA
Group/Organisation Information	
Group/Organisation Name	MARIPOSA TRAILS SUICIDE prevention NETWORK
Group/Organisation Description	Cross cultural education project
Group/Organisation Registered Address	Number/Street: 31 STEEN Crescent Suburb: POORAKA Postcode: 5005
Is the Club Incorporated?	yes
Number of Members	5 committee member, 15+ volunteers
% of Membership that reside in the City of Salisbury	80 %
Project/Event Details	
Project/Event Name	Rhythms for Life
Project/Event Summary	singing + making music workshops
Date(s) of Project/Event	13th Aug, 11th Sept, 14th Oct, 22nd Oct
Location of Project/Event:	Number/Street: Parahills Community hub; Suburb: Parahills, Northern Volunteering SA Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	addressing isolation, skills building, referrals + support psycho social disabilities
How many individuals will benefit from the Project/Event?	each session 15+ people
% of project/event participants that reside in the City of Salisbury	80%
If it is an Event, is it open to the public?	No yes, bilingual
How will the Project/Event be promoted?	social media, community radio + emails

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 0 <i>\$5,000</i>
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The events promote participation + co design ideas. Collaborating with various cross cultural groups.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event ManagementOngoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*





One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

The project is ongoing and will involve community capacity building + community learning projects. Our music making + wellbeing projects can also be offered at schools, faith communities, multicultural settings, volunteer + place making activities.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

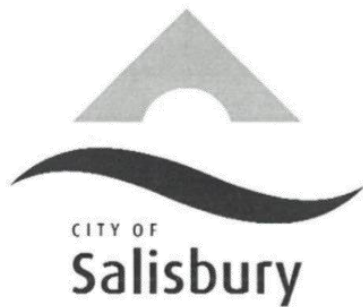
Community Grant Application - Page 11 of 13

Application Declaration	
Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)	
Please read, tick the S1 and S2 boxes and sign:	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
On behalf of <u>Estela Fuentes</u> (Name/Position) <u>PUBLIC OFFICER</u>	and <u>MARIPOSA TRAILS SUICIDE PREVENTION NETWORK</u> (Name/Position) <u>TANS WATERMAN</u>
 (Signature 1)	 (Signature 2)
<u>7/08/22</u> (Date)	 (Date)
	

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 12 of 13



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 07/2022-23: TABOO Sanitary Products Pty Ltd - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The TABOO Sanitary Products Pty Ltd. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 07/2022-23 TABOO Sanitary Products Pty Ltd. Community Grant Application: to the value of \$5,000: to provide City of Salisbury Community Centres and Hubs with period products for our community to access for free.
2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; funds cannot be released until the quotes have been received by the Administration.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 07/2022-23 TABOO Sanitary Products Pty Ltd. Community Grant Application

1. BACKGROUND

- 1.1 In February 2022, the City of Salisbury's Youth Council moved a motion without notice (YCMWON1) that Council Administration:
 1. Present a report to the Youth Council at the April 2022 meeting on the feasibility of a trial of providing a rebate for cloth nappies and reusable menstrual products (including reusable incontinence products). The report is to consider implementation and promotion options, with consideration for accessibility and inclusion and multi-cultural and CALD residents.

- 1.2 Following this and at the April 2022 Youth Council meeting, it was resolved that Council:
 1. Notes that the final outcomes of the City of Tea Tree Gully's Reusable Nappy and Sanitary Item Rebate Review will inform further decisions around scoping work.
 2. Approves the investigation of partnership opportunities, including funding, with established organisations and social enterprises to enable free access to period products across the City of Salisbury.
 3. The Youth Council continue to be informed on the matter and a report be provided following the Tea Tree Gully report outcomes.
- 1.3 The report from the City of Tea Tree Gully is not yet available, however in order to progress this idea, the Administration suggested that Council could potentially work in partnership with a company such as TABOO Sanitary Products Pty Ltd. to achieve the goal of the Youth Council.
- 1.4 As such, TABOO Sanitary Products Pty Ltd. has applied for a Community Grant to supply a range of its period products across the City of Salisbury Community Centres and Hubs in an attempt to end period poverty within the City of Salisbury.
- 1.5 The TABOO Sanitary Products Pty Ltd. is not technically eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 Created in 2016 by two high school best friends, TABOO Sanitary Products Pty Ltd. is an organisation which sells a high-quality organic cotton range of period products with all company profits dedicated to eradicating period poverty through systemic and social change.
- 2.2 The term 'Period Poverty' refers to the experience where someone cannot access or afford appropriate period products of education. It is reported that over 800 million women are currently living in period poverty across the world.
- 2.3 This grant is requesting \$5,000 to provide City of Salisbury Community Centres and Hubs with period products for our community to access for free. It has been estimated that these funds would provide 48,000 period products.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.6 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee approves the grant funding application from the TABOO Sanitary Products Pty Ltd. Community Grant Application: to the value of \$5,000: to provide City of Salisbury Community Centres and Hubs with period products for our community to access for free.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	TABOO Sanitary Products Pty Ltd
Address:	Office 5-7, 2 Hindmarsh Square
Suburb:	Adelaide Postcode: 5000
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Christopher Neill
Title (your role with the group/organisation):	Sales Coordinator
Address:	5 [REDACTED] St [REDACTED] [REDACTED] 2
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	sales@tabooau.co
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Christopher Neill
Title (role with the group/organisation):	Sales Coordinator
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/></div> <div>(go to question c)</div> <div>No <input type="checkbox"/></div> <div>(go to question b)</div>
ASIC Registration Number:	618150404
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes <input type="checkbox"/></div> <div>(go to question c)</div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>Taboo Sanitary Products Pty Ltd</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>The Australia and New Zealand Banking Group Limited</i> Branch Location: <i>Hutt St Branch</i>	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	[REDACTED] Marshall	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 8 7 6 1 8 1 5 0 4 0 4 ----- <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter 0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	0
Organisation's contribution:	0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Period Products	5000
TOTAL (including GST):	\$ 0 \$5000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Supply of Period Products for Salisbury Community Centres</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Ongoing</i>
Total cost of Project/Event	<i>\$ 0 \$5000</i>
Amount of Community Grant Funding Requested	<i>\$5000</i>
Is there any other information that you may feel is relevant to your application?	
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Taboo Sanitary Products Pty Ltd</i>
Group/Organisation Description	<i>Social Enterprise selling pads and tampons with profits helping end period poverty</i>
Group/Organisation Registered Address	Number/Street: <i>Office 5-7, 2 Hindmarsh Square</i> Suburb: <i>Adelaide</i> Postcode: <i>5000</i>
Is the Club Incorporated?	<i>Yes</i>
Number of Members	<i>3 Employees</i>
% of Membership that reside in the City of Salisbury	% <i>0</i>
Project/Event Details	
Project/Event Name	<i>Supply of Period Products for Salisbury Community Centres</i>
Project/Event Summary	<i>The primary supply of period products to Salisbury Community Centres in order to provide an accessible period products</i>
Date(s) of Project/Event	<i>Ongoing</i>
Location of Project/Event:	Number/Street: <i>All Salisbury Community Centre Locations</i> Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Provide Salisbury residents with accessible period products within the community centres, helping end period poverty within Salisbury.</i>
How many individuals will benefit from the Project/Event?	<i>Approx. 48,000</i>
% of project/event participants that reside in the City of Salisbury	% <i>100</i>
If it is an Event, is it open to the public?	<i>Yes</i>
How will the Project/Event be promoted?	<i>TABOO will provide communications to its followers as well as materials describing its availability.</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Item 5.1.6 - Attachment 1 - Grant No. 07/2022-23 TABOO Sanitary Products Pty Ltd. Community Grant Application

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Project or Event Scope

Provide a description of the proposed project or event:

Upon the approval of this grant, TABOO will be able to donate \$5000 worth of period products for distribution amongst the Salisbury Community Centres. This will be accurately spread across the locations based on the average capacity and use of the locations.

Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

This project will provide Salisbury's Community Centre's with accessible period products within all of its female bathrooms. TABOO believes that period products should be readily accessible for all menstruators and that periods should not be a barrier to using the services provided by Salisbury City Council. The price of period products has meant that lower-income earners don't always see purchasing period products as a priority and are therefore left to compromise their period care with other items such as cloths. Due to the correlation between the use of Community Centres and lower-income earners, we believe that the supply of period products within these locations will help its patrons adequately care for their body in a comfortable and accessible manner.

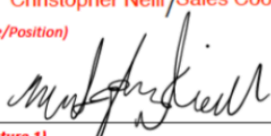
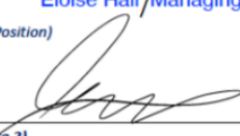
*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Support for the Project or Event
<p>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>This project has been supported by Jodi Farley, the Team Leader at the Twelve 25 Youth Centre who originally approached us with the idea. We have also received the support from Helen Connolly, the Commissioner for Children and Young People, who has endorsed our work in providing accessible period products.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p>Describe how the proposed project or event will be managed into the future:</p> <p><i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p>Describe how the proposed project or event will be managed:</p> <p><i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This project will be managed through Jodi Farley and Chris Neill (from TABOO) who will assess how the product is being used and whether the product supplied is enough to achieve it's purpose of providing for all menstruators at the locations. If the project is a success, it will be reassessed at the end of the financial year and further funding will be required.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>
<p>On behalf of <u>Taboo Sanitary Products</u> (Group/Organisation)</p>	
<p style="color: red;">Christopher Neill / Sales Coordinator</p> <p style="color: red; font-size: small;">(Name/Position)</p> <div style="text-align: center;">  <p style="color: red; font-size: small;">(Signature 1)</p> </div>	<p style="color: blue;">Eloise Hall / Managing Director</p> <p style="color: blue; font-size: small;">(Name/Position)</p> <div style="text-align: center;">  <p style="color: blue; font-size: small;">(Signature 2)</p> </div>
<p style="color: red; text-align: center;">12/7/22</p> <p style="color: red; font-size: small;">(Date)</p>	<p style="color: blue; text-align: center;">12/7/22</p> <p style="color: blue; font-size: small;">(Date)</p>
<p style="color: red; font-size: small;">Contact (phone number) [REDACTED]</p>	<p style="color: blue; font-size: small;">Contact (phone number) [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 08/2022-23: Mawson Lakes Cricket Club - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Mawson Lakes Cricket Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 08/2022-23: Mawson Lakes Cricket Club Community Grant Application: to the value of \$5000: to assist in purchasing cricket equipment and uniforms.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 08/2022-23 Mawson Lakes Cricket Club Community Grant Application

1. BACKGROUND

- 1.1 The Mawson Lakes Cricket Club has applied for the August 2022 round of Community Grants to assist with purchasing cricket equipment and uniforms.
- 1.2 The Mawson Lakes Cricket Club is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Mawson Lakes Cricket Club is celebrating its 99th season in and is celebrating the first time over 30 seasons will be playing in the A grade of the Adelaide Turf Cricket Association.
- 2.2 The Mawson Lakes Cricket club has 50 members with 85% residing in the City of Salisbury.

- 2.3 The grant is requesting \$5,000 of funds to assist in purchasing cricket equipment including helmets and cricket balls and uniforms.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.6 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Mawson Lakes Cricket Club Community Grant Application: to the value of \$5000: to assist in purchasing cricket equipment and uniforms.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

REVISED 08/2022

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	MAWSON LAKES CRICKET CLUB
Address:	CNR Main North Rd and Mawson Lakes Boulevard
Suburb:	MAWSON LAKES Postcode: 5095
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Jason Sloan
Title (your role with the group/organisation):	President Mawson Lakes Cricket Club
Address:	
Phone:	
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mr Andrew Plumridge
Title (role with the group/organisation):	Grant Organiser/Committee Member
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	President, Secretary, Treasurer, legally constituted incorporated organisa
Is your organisation:	
a) Incorporated:	<div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
ASIC Registration Number:	A41002
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
	<div>No</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Mawson Lakes Cricket Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>ANZ</i> Branch Location: <i>Enfield</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Cr Beau Brug JP</i>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 6 4 9 4 4 7 4 2 4 5 2 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0 0
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	0
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Purchase training and playing equipment	\$ 5,000
TOTAL (including GST):	\$ 5,000

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Purchase training, playing equipment and uniforms;</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One off - Cricket Season 2022-23</i>
Total cost of Project/Event	<i>\$ 5,000</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<p><i>This will be our clubs 99th season and the first time in 30+ seasons that we have played in the A grade of Adelaide Turf Cricket Association. We are a multicultural club, the majority of members being born overseas. We are a modest club compared to the likes of North Districts, Pooraka, Ingle Farm, etc and therefore rely upon the help of fundraising and grants ever more so. Historically we haven't been able to qualify for much council funding due to the oval not being run by the council. Please help us this season, we could really use your help this season.</i></p> <p> <input type="checkbox"/> There are no relevant attachments. <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Club A Grade History</i> 2. <i>Pictures from a 21st century Multicultural Club</i> </p>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	Sep-2019
What amount of Grant funding was provided:	\$ 2,500
When was the previous Grant acquitted (month & year):	Sep-2019
Group/Organisation Information	
Group/Organisation Name	Mawson Lakes Cricket Club
Group/Organisation Description	Cricket, Sport
Group/Organisation Registered Address	Number/Street: CNR Main North Rd and Mawson Lakes BLVD Suburb: Mawson Lakes Postcode: 5095
Is the Club Incorporated?	yes
Number of Members	50
% of Membership that reside in the City of Salisbury	85 %
Project/Event Details	
Project/Event Name	Purchase training, playing equipment and uniforms;
Project/Event Summary	Purchase training, playing equipment and uniforms;
Date(s) of Project/Event	Season 2022-23
Location of Project/Event:	Number/Street: CNR Main North Rd and Mawson Lakes BLVD Suburb: Mawson Lakes Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	Please see bottom of page 10 - same question
How many individuals will benefit from the Project/Event?	50
% of project/event participants that reside in the City of Salisbury	85 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	Online, Club newsletters, Facebook, Club Website, word of mouth

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested		
Amount Requested	\$ 5,000	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Protective Equipment	\$ 1,000	
Cricket playing and Training Equipment	\$ 4,000	
	\$	
	\$	
	\$	
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	\$	
TOTAL (including GST):	\$ 5,000	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>		<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

[illegible]

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>As stated the vast majority of members live in the City of Salisbury, a large number of which where born overseas. helping the club with a grant will release some of the financial stress our member experience, allowing them to participate with their friends in a healthy sporting activity. For a large number of our members playing the game is not only a bit of exercise but a true culturally significant element in their lives.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>Cr Beau Brug JP is a notable supporter and sponsor of our club.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>Cricket Helmets will be stored in a locked facility to ensure ongoing and future use.</i> <i>Cricket Balls will be stored in a similar locked facility and will be distributed sparingly for games as required throughout the season.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p style="color: red; font-weight: bold;">Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>	<p>On behalf of <u>Mawson Lakes Cricket Club</u> (Group/Organisation)</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p style="color: red;">Jason Sloan / President</p> <p><small>(Name/Position)</small></p> </div> <div style="text-align: center;"> <p>and</p> </div> <div style="text-align: center;"> <p style="color: blue;">Abhishek Dasgupta / Secretary</p> <p><small>(Name/Position)</small></p> </div> </div> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p>_____</p> <p><small>(Signature 1)</small></p> </div> <div style="text-align: center;"> <p>_____</p> <p><small>(Signature 2)</small></p> </div> </div> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p>12 July 2022</p> <p>_____</p> <p><small>(Date)</small></p> </div> <div style="text-align: center;"> <p>13 July 2022</p> <p>_____</p> <p><small>(Date)</small></p> </div> </div> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p><small>Contact (phone number)</small> [REDACTED]</p> </div> <div style="text-align: center;"> <p><small>Contact (phone number)</small> [REDACTED]</p> </div> </div>

[REDACTED] signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

COMMUNITY GRANTS PROGRAM

Community Grant Application - Page 12 of 13

ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 09/2022-23: Vietnamese Women's Association SA Inc. - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Vietnamese Women's Association SA Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 09/2022-23 Vietnamese Women's Association SA Inc. Community Grant Application: to the value of \$2,200: to assist with hosting its Silver Jubilee Celebration.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 09/2022-23: Vietnamese Women's Association SA Inc. Community Grant Application

1. BACKGROUND

- 1.1 The Vietnamese Women's Association SA Inc. has applied for the August 2022 round of Community Grants to assist with hosting its Silver Jubilee Celebration.
- 1.2 The Vietnamese Women's Association SA Inc. is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Vietnamese Women's Association SA Inc. is a not for profit organisation located in Mawson Lakes.
- 2.2 The Vietnamese Women's Association SA Inc. has been providing services to our community through My Aged Care Services and National Disability Insurance Scheme including but not limited to; domestic assistance, social support, meals,

assistance with daily living, innovating community participation and interpretation services for over 20 years.

- 2.3 The Vietnamese Women's Association SA Inc. has 61 members, 46% of which reside in the City of Salisbury.
- 2.4 This application is requesting funds to assist with hosting the Vietnamese Women's Association SA Inc. Silver Jubilee Celebration, celebrating 25 years of serving the community. Specifically, this grant will fund the Welcome to Country part of the celebration.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.7 The money committed to this application for the August 2022 round, if approved, is \$2,200. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.8 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Vietnamese Women's Association SA Inc. Community Grant Application: to the value of \$2,200: to assist with hosting its Silver Jubilee Celebration.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	VIETNAMESE WOMEN'S ASSOCIATION SA INC
Address:	8B Goodall Parade
Suburb:	Mawson Lakes Postcode: 5095
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Ms <input checked="" type="checkbox"/> Nga Dang
Title (your role with the group/organisation):	Program Manager
Address:	8B Goodall Parade Mawson Lakes SA 5095
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Lien Nguyen-Navas
Title (role with the group/organisation):	Honourable Secretary/ Founder
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	Committee of Management
Is your organisation:	
a) Incorporated:	<div> <div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div> </div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div> <div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question c)</div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> <i>(go to question e & f)</i>	No <input type="checkbox"/>
e) Funding source/s:	<i>Australian Government - Department of Health</i>	
f) Purpose:	<i>To deliver the Activities of Commonwealth Home Support Programme</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Vietnamese Women's Association SA Inc</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bendigo Bank</i> Branch Location: <i>Adelaide SA</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 7 1 1 2 8 8 3 8 1 8 7 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$2926 <i>Department of the Premier and Cabinet Multicultural Affairs</i>
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Department of the Premier and Cabinet Multicultural Affairs</i>
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour, time</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	VIWA'S SILVER JUBILEE CELEBRATION
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	one-off 09/09/2022
Total cost of Project/Event	\$ 0
Amount of Community Grant Funding Requested	\$ 2,200
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Kuma Kaaru Service Information Booklet 2. 2022-2023 Kuma Kaaru Booking Form
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Vietnamese Women's Association SA Inc</i>
Group/Organisation Description	<i>Incorporated Organisation</i>
Group/Organisation Registered Address	Number/Street: <i>8B Goodall Parade</i> Suburb: <i>Mawson Lakes</i> Postcode: <i>5095</i>
Is the Club Incorporated?	<i>Yes</i>
Number of Members	<i>61</i>
% of Membership that reside in the City of Salisbury	<i>46 %</i>
Project/Event Details	
Project/Event Name	<i>ViWA'S SILVER JUBILEE CELEBRATION</i>
Project/Event Summary	<i>To celebrate the 25th Birthday of ViWA</i>
Date(s) of Project/Event	<i>09/09/2022</i>
Location of Project/Event:	Number/Street: <i>Veale Gardens, cnr South Terrace & Peacock Road</i> Suburb: <i>Adelaide</i> Postcode: <i>5000</i>
How will the Project/Event benefit the residents of the City of Salisbury?	
How many individuals will benefit from the Project/Event?	
% of project/event participants that reside in the City of Salisbury	<i>%</i>
If it is an Event, is it open to the public?	<i>No</i>
How will the Project/Event be promoted?	<i>Internally and Invitation sent to the persons on the Guest List</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,200
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Welcome to Country (dance)	\$ 2,200
by Aboriginal Elder	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,200
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Attachments

☐ There are no attachments relating to the Project or Event Scope.

☐ The following documents are attached relating to the Project or Event Scope:

- 1.
- 2.
- 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p>




to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. <i>Kuma Kaaru Service Information Booklet</i> 2. <i>2022-2023 Kuma Kaaru Booking form</i> 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>ViWA</u> (Group/Organisation)</p>	
<p style="text-align: center;">Nga Dang / Manager</p> <p>(Name/Position)</p>	<p style="text-align: center;">and /</p> <p>(Name/Position)</p>
<p>(Signature 1)</p> 	<p>(Signature 2)</p> 
<p style="text-align: center;">08 August 2022</p> <p>(Date)</p>	<p>(Date)</p>
<p>Contact (phone number) </p>	<p>Contact (phone number):</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13

ITEM	5.1.9
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 10/2022-23: Salisbury North Football Club - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury North Football Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.

Option 1

2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 10/2022-23 Salisbury North Football Club Community Grant Application: to the value of \$4,920: to assist with purchasing guernseys and footballs for its inaugural Senior Women's Football Team.

Option 2

2. Defers this decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 10/2022-23 Salisbury North Football Club Community Grant Application

1. BACKGROUND

- 1.1 The Salisbury North Football Club has applied for the August 2022 round of Community Grants to assist with purchasing guernseys and footballs for its inaugural Senior Women's Football Team.
- 1.2 In April 2021, the Salisbury North Football Club received \$50,000 through the Minor Capital Works Grant Program for the installation of an electronic scoreboard.

- 1.3 The Salisbury North Football Club is currently eligible to apply for the August 2022 round of grant funding.

2. REPORT



- 2.1 The Salisbury North Football Club was formed in 1954 and has grown exponentially over the years following the receipt of a Gaming Machine License in 1994 to run 26 gaming machines and currently employing 38 staff.
- 2.2 The Salisbury North Football Club has 3000 members, 85% of which reside in the City of Salisbury.
- 2.3 This application is requesting funds to assist with purchasing guernseys and footballs for its inaugural Senior Women's Football Team.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the August 2022 round, if approved, is \$4,920. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.6 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Salisbury North Football Club Community Grant Application: to the value of \$4,920: to assist with purchasing guernseys and footballs for its inaugural Senior Women's Football Team.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Salisbury North Football Club
Address:	39-41 Bagster Road
Suburb:	Salisbury North Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs Kelly Norton
Title (your role with the group/organisation):	Women's Coordinator (Senior/Juniors)
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	wo[REDACTED]au
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mr Daniel Perry
Title (role with the group/organisation):	General Manager
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Board
Is your organisation:	
a) Incorporated:	<div> <div>Yes</div> <div><input checked="" type="checkbox"/></div> <div>(go to question c)</div> </div> <div> <div>No</div> <div><input type="checkbox"/></div> <div>(go to question b)</div> </div>
ASIC Registration Number:	3448
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div> <div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div> </div> <div> <div>No</div> <div><input type="checkbox"/></div> <div>(go to question c)</div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Self funded</i>	
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Salisbury North Football Club General Account</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>John Street Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 4 4 0 7 1 0 2 2 5 4 0 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The women's coordinator is a voluntary role who would arrange the ordering of guernseys and equipment.</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
	\$ 0
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Women's Football Team</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Ongoing</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>\$ 4,920</i>
Is there any other information that you may feel is relevant to your application?	<i>Financial Assistance to purchase guernseys and football equipment for the Inaugural Salisbury North senior womens football team.</i>
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	Salisbury North Football Club
Group/Organisation Description	Community / Football Club
Group/Organisation Registered Address	Number/Street: 39-41 Bagster Road Suburb: Salisbury North Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	3,000
% of Membership that reside in the City of Salisbury	85 %
Project/Event Details	
Project/Event Name	Senior Womens Football Team
Project/Event Summary	Inaugural Senior Womens Football Team
Date(s) of Project/Event	2023 Football Season
Location of Project/Event:	Number/Street: 39-41 Bagster Road Suburb: Salisbury North Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	Opportunity for women to join a football team within the City of Salisbury
How many individuals will benefit from the Project/Event?	30 This will be for our initial team, however looking to form additional teams in coming years.
% of project/event participants that reside in the City of Salisbury	% unknown
If it is an Event, is it open to the public?	No Not classed as an event
How will the Project/Event be promoted?	Social media, flyers, advertisements

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Item 5.1.9 - Attachment 1 - Grant No. 10/2022-23 Salisbury North Football Club Community Grant Application

Community Grant Application - Page 9 of 13

Provide a description of the proposed project or event:

Attachments

- Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event ManagementOngoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
 (outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events





*Describe how the proposed project or event will be managed:
 (outline how you will achieve outcomes for the project or activity)*

The establishment of the senior womens football team will be managed within the Senior Football Committee. To ensure sustainability of the senior womens team, Salisbury North Football Club will continue to grow both the junior girl and senior womens teams. This will be achieved by ongoing social media presence, flyers and come and try days. The club has also engaged with Central Districts Football Club for support and assistance to develop our junior and senior players.

Salisbury North Football Club prides itself on creating an inclusive and supporting environment, that supports all players, which will assist with the sustainability of the club.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>	
<p style="text-align: center;">SALISBURY NORTH</p> <p>On behalf of <u>FOOTBALL CLUB</u> (Group/Organisation)</p>	
<p><u>Simon Warner</u> 1 DIRECTOR (Name/Position) PRESIDENT</p> <p> (Signature 1)</p> <p><u>9th August 2022</u> (Date)</p> <p>Contact (phone number): </p>	<p style="text-align: center;">and</p> <p><u>Beau Green</u> 1 Junior Director (Name/Position)</p> <p> (Signature 2)</p> <p><u>09-08-2022</u> (Date)</p> <p>Contact (phone number): </p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13

ITEM	5.1.10
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 11/2022-23: Salisbury Cycle Speedway Inc - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Cycle Speedway Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.
2. Notes that the \$1200 requested for this application to cover the labour costs for 'Cameraman for Livestream' is an ineligible item under section 10.5.1 of the Community Grant Program Eligibility Criteria.
3. Notes that quotes were not provided with this grant application and therefore should this grant be approved; funds cannot be released until the quotes have been received by the Administration.

Option 1

4. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 11/2022-23 Salisbury Cycle Speedway Inc. Community Grant Application: to the value of \$3,800: to assist in hosting its City of Salisbury Open Championship & 50th Anniversary Celebration.

Option 2

4. Defers the decision until the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 11/2022-23 Salisbury Cycle Speedway Inc. Community Grant Application

1. BACKGROUND







- 1.1 The Salisbury Cycle Speedway Inc. has applied for the August 2022 round of Community Grants to assist with hosting its City of Salisbury Open Championship & 50th Anniversary Celebration.
- 1.2 The Salisbury Cycle Speedway Inc. is eligible to apply for the August 2022 round of grant funding.

2. REPORT


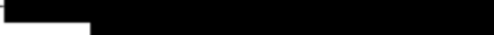
- 2.1 The Salisbury Cycle Speedway Inc. is located in Salisbury North and is an outdoor cycle speedway.
- 2.2 The grant is requesting funds to assist in hosting the Salisbury Cycle Speedway Inc. Annual Open Racing Event and 50th Anniversary to be held in late August 2022.
- 2.3 The Salisbury Cycle Speedway Inc. have 114 members with 80% residing in the City of Salisbury.
- 2.4 This grant is requesting \$5,000 to assist with hosting this event, however only \$3,800 of the funds requested is eligible. This includes funding trophies, jumping pillow hire, lighting towers and advertising.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.6 The money committed to this application for the August 2022 round, if approved, is \$3,800. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.7 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Salisbury Cycle Speedway Inc. Community Grant Application: to the value of \$3,800: to assist with hosting its City of Salisbury Open Championship & 50th Anniversary Celebration.

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Salisbury Cycle Speedway Incorporated	
Address:	Tangent Ave	
Suburb:	Salisbury North Postcode: 5108	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mrs  Stacey McCormick	
Title (your role with the group/organisation):	Secretary	
Address:		
Phone:	Landline:  Mobile: 	
Email:		
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Other: Stacey McCormick and Cody Chadwick	
Title (role with the group/organisation):	Secretary and President	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee	
Is your organisation:		
a) Incorporated:	<div>Yes</div> <div><input type="checkbox"/></div> <div> to question c)</div>	<div>No</div> <div><input type="checkbox"/></div> <div>(go to question b)</div>
ASIC Registration Number:		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>	<div>No</div> <div><input type="checkbox"/></div> <div>(go to question c)</div>
Parent Organisation Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Membership Fees, weekly riders fees, canteen, fundrasing</i>	
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Salisbury, SA</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 1 5 7 7 4 4 3 1 6 0 5 - - - - - <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:		
INCOME	\$ AMOUNT	
Project or event generated income:	1200	
Organisation's contribution:	5200	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	Nil	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	Complete Exhaust - \$600, Active Motors - \$800	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>		
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
TOTAL (including GST):	\$ 0	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?		
7 committee members, plus 8 other volunteers for a period of 9 hours		
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT	
Trophies	1500	
Jumping Pillow Hire	1100	
Ice Cream Van Hire	450	
2 x Lighting tower hire	360	
Camerman for livestream	1200	
Spit and Meat	600	
Flyers and advertising	300	
Gift bags for under 13 years, 50th Cake	600	
TOTAL (including GST):	\$ 0	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	City of Salisbury Open Championship & 50th Birthday Celebration
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	27th of August
Total cost of Project/Event	\$ 0
Amount of Community Grant Funding Requested	\$450
Is there any other information that you may feel is relevant to your application?	<p><i>This event will include local council members, as it does every year for the past 50 years. This year is extra special being our 50 year anniversary. We want to make the day special by having a free jumping castle as well as lots of food options for local families to come and watch what the sport is all about. There will be display areas showcasing the last 50 years, as well as returning riders in special classic bike events. We also have a founder member cutting the cake.</i></p> <p><input type="checkbox"/> There are no relevant attachments. <input type="checkbox"/> There are relevant attachments and the following documents are attached:</p> <p>1. 2.</p>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	December 2019 & 2020
What amount of Grant funding was provided:	7010
When was the previous Grant acquitted (month & year):	July 2021 & March 2021
Group/Organisation Information	
Group/Organisation Name	Salisbury Cycle Speedway
Group/Organisation Description	Outdoor Cycle Speedway
Group/Organisation Registered Address	Number/Street: <i>Tangent Ave</i> Suburb: <i>Salisbury North</i> Postcode: <i>5108</i>
Is the Club Incorporated?	Yes
Number of Members	114
% of Membership that reside in the City of Salisbury	80%
Project/Event Details	
Project/Event Name	City of Salisbury Open Championship and 50th Birthday Celebration
Project/Event Summary	Annual Open Racing event, combined with our 50th anniversary
Date(s) of Project/Event	27th August 2022
Location of Project/Event:	Number/Street: <i>Tangent Ave</i> Suburb: <i>Salisbury North</i> Postcode: <i>5108</i>
How will the Project/Event benefit the residents of the City of Salisbury?	Always have council members and local community come to these events. This year will have free jumping castles and very entertaining -
How many individuals will benefit from the Project/Event?	Expect
% of project/event participants that reside in the City of Salisbury	90 %
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	Facebook Events, video updates and flyers

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 0
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Trophies (Awaiting quote)	\$ 2000
Jumping Pillow Hire	\$ 1100
Ice Cream Van Hire	\$ 450
2 x Lighting Tower Hire (Coates)	\$ 360
Camerman for livestream	\$ 1200
Spit and Meat	\$ 600
Flyers and Advertising	\$ 300
Gift Bags and Birthday Cake	\$ 600
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The City of Salisbury Open Championship is held annually, open to all other clubs members for racing. Each year we have council members and have obviously had Pat St Clair in the past. This year is made even more special, as we are celebrating 50 years! 50 years providing a low cost sports option to families in the Salisbury areas. We have great family prices, with caps on weekly fees to \$15 only for 3+ children. Our annual membership fees are only \$50 per family and \$30 for a single.

We do everything we can to continue to provide an affordable fun sport to those in our community.

50 years is beyond exciting and we want the celebrations to be epic, we could do with some financial support, we are still trying to bounce back from a tough 2 years of covid impacting our ability to run and generate an income, greater than our expenses.

Racing will start at 1pm, conclude around 5pm. Then there will be a presentation, free jumping castles, lots of food options and the chance to purchase special 50 year anniversary merchandise.

Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

Covered in the above, but offering a nice and cheap day out to the community, to come and watch and for members, participate in some great riding. Free jumping castle will be for all who come to watch and support our club. We will also have cheap ice cream and donuts and meat rolls from a spit.

This event will be a great starter to our growing for gold program we plan on participating in the end of this year.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

A majority of our 114 members are local Salisbury area residents. Many of the companies supporting the event (ice cream van, jumping castles) are also based in the Salisbury council area.

Not to mention, this event is literally called City of Salisbury Open Championship!

Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

We are currently drafting a detailed schedule of events for the day. Roughly, racing starts at 1pm, concludes around 4pm. Then presentation and fun up until 9pm.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p style="color: red; font-weight: bold;">Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>
<p>On behalf of <u>Salisbury Cycle Speedway</u> <small>(Group/Organisation)</small></p>	
<p>Stacey McCormick / Secretary</p> <p><small>(Name/Position)</small></p>	<p style="text-align: center;">and</p> <p>Cody Chadwick / President</p> <p><small>(Name/Position)</small></p>
<p>_____</p> <p><small>(Signature 1)</small></p>	<p>_____</p> <p><small>(Signature 2)</small></p>
<p style="text-align: center;">16/7/2022</p> <p>_____</p> <p><small>(Date)</small></p>	<p style="text-align: center;">16/7/2022</p> <p>_____</p> <p><small>(Date)</small></p>
<p><small>Contact (phone number)</small> [REDACTED]</p>	<p><small>Contact (phone number):</small> [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 12 of 13

ITEM	5.1.11
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 12/2022-23: Lions Club of Salisbury Inc. - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Lions Club of Salisbury Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes that this application was received outside the Community Grant Program Funding Round for August 2022.
2. Notes that the \$680 requested in this application to cover the labour costs for 2 x Face Painters is an ineligible item as per section 10.5.1 of the Community Grant Program Eligibility Criteria.
3. Notes that not all quotes were provided with this grant application and therefore should this grant be approved; funds cannot be released until all quotes have been received by the Administration.

Option 1

4. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 12/2022-23: Lions Club of Salisbury Inc. Community Grant Application: to the value of \$4,320: to assist in hosting its Dog Day Out Event.

Option 2

4. Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 12/2022-23 Lions Club of Salisbury Inc - Community Grant Application

1. BACKGROUND

- 1.1 The Lions Club of Salisbury Inc. has applied for the August 2022 round of Community Grants to assist with hosting its Dog Day Out Event in September 2022.
- 1.2 The Lions Club of Salisbury Inc. is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 Established in 1969, the Lions Club of Salisbury Inc. is located in Salisbury South and aim to fundraise for and support the local community as well as local and national charities including Lions Foundations.
- 2.2 The grant is requesting funds to assist in hosting the second Dogs Day Out Event to be held in Mobara Park and the Denison Centre in Mawson Lakes in September 2022.
- 2.3 The aim of the Dogs Day Out Event is to allow community members to bring their dogs and connect with each other in a safe and organised environment. This event will include various stalls, dog trainers, vets, breeders, competitions as well as food and beverages for all to enjoy.
- 2.4 This grant is requesting \$5,000 to assist with hosting this event, however only \$4,320 of this request meets the eligibility criteria.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.6 The money committed to this application for the August 2022 round, if approved, is \$4,320. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.7 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Lions Club of Salisbury Inc. Community Grant Application: to the value of \$4,320: to assist with hosting its Dog Day Out Event.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Lions Club of Salisbury Inc.
Address:	PO Box 240
Suburb:	Salisbury South SA Postcode: 5106
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr Alex Coates
Title (your role with the group/organisation):	President
Address:	PO Box 240, Salisbury South SA 5106
Phone:	Landline: Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Alex Coates or Lauren Brug
Title (role with the group/organisation):	President Event coordinator
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Incorporated Community Organisation
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/></div> <div>No <input type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div>Yes <input type="checkbox"/></div> <div>No <input checked="" type="checkbox"/></div> <div>(go to question c)</div> <div>(go to question c)</div>
Parent Organisation	
Name:	N/a
ASIC Registration Number:	N/a

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:	Public donations	
f) Purpose:	Assist local community through volunteer activities	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Lions club of Salisbury Inc. <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: ANZ	
	Branch Location: Salisbury	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Sandy Royal – Lions District	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN.)</i> <u>27 921 446 793</u> <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0 not-for-profit event any funds raised go to community
Organisation's contribution:	\$ 0 nil financial but significant work
Income received from other Grants: \$ 0 (list organisation(s) providing Grant funding and their contribution)	\$ 0 We are making this application with the City of Salisbury We are not aware of any other applicable grant funding opportunities
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0 Currently we are seeking local businesses to sponsor However, sponsorship from local businesses is difficult due to COVID
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0 We are considering applying a vendor fee to corporate stall holders attending the markets to offset costs, if required
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No We are seeking wherever possible to minimise costs We are seeking printing assistance from local MP, probono MC secured
TOTAL (including GST):	\$ 5,000
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	We are providing inkind support of event management, labour, time, internal graphic design for poster, social media, provision of social media marketing, delivery of marketing materials, sourcing of event vendors, event set up, event pack down, and everything in between
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Denison Centre Hire + Bond	\$ 550.00 (Bond) + \$ 300
Mobara Park Hire + \$1k Bond	\$ 1497.50 (as per invoice included)
Marketing (Social media advertising)	\$ 500 - \$ 1000
Marketing (Banner) x 2	\$ 199 x 2 (a frames) \$ 400 total
Marketing (Printing)	\$ 1000 @ office works then letterboxed by volunteers
Food and drink for volunteers on day	\$ 100
Staging/Sound hire	TBC
Activities - Face painter and jumping castle	2x face painter (splodge) / 1x castle attached
TOTAL (including GST):	\$ 0 approx \$ 6000 (+ stage / light)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

\$ 680 for 2

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Dogs Day Out
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	18 September 2022 - proposed ongoing annual event
Total cost of Project/Event	\$ 6000 approx
Amount of Community Grant Funding Requested	\$ 5,000
Is there any other information that you may feel is relevant to your application?	<p>This has been a successful community event that was previously run, however ceased due to Covid. We are hoping to bring this event back for the benefit of the community. Currently the City of Salisbury does not have any dog friendly based events for all dog breeds that allows leashed dogs and their owners to meet others with similar interests in a safe and organised environment. We plan on highlighting the need for appropriate dog and cat management, and welcome the City of Salisbury involvement, including holding a education stall on the day.</p> <p> <input checked="" type="checkbox"/> There are no relevant attachments. <i>except for quotations</i> </p> <p> <input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Copy of Event poster (Draft) can be provided upon request 2. draft site plan enclosed </p>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/> <i>mental & physical health component</i>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/> <i>dog training</i>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/> <i>dog sport & displays</i>
Environment	<input type="checkbox"/>
Disability	<i>open to all</i> <input checked="" type="checkbox"/> <i>disability friendly</i>
Youth	<i>open to all</i> <input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<i>open to all</i> <input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

* dog owners are of all ages & abilities

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	December 2019 for Mawson Lakes Christmas Carols
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	January 2020
Group/Organisation Information	
Group/Organisation Name	Lions Club of Salisbury
Group/Organisation Description	Community Service Club
Group/Organisation Registered Address	Number/Street: PO Box 240, Suburb: Salisbury South SA Postcode: 5106
Is the Club Incorporated?	Yes
Number of Members	30 However, we are actively recruiting for more members
% of Membership that reside in the City of Salisbury	95 % Almost all of our members live in the City of Salisbury
Project/Event Details	
Project/Event Name	Dogs Day Out
Project/Event Summary	Dog centred event with family friendly activities and market stalls
Date(s) of Project/Event	18 September 2022
Location of Project/Event:	Number/Street: Mobara Park, Garden Terrace Suburb: Mawson Lakes Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	Provide a significant opportunities for community building, connection; especially given the pandemic and loss of possible events.
How many individuals will benefit from the Project/Event?	1,000 However this is dependent on the weather, marketing and promotion, and the impact of COVID on people willing to attend
% of project/event participants that reside in the City of Salisbury	80 % We anticipate that the clear majority of attendees will be local, but we do expect due to it's popularity - attendees from neighbouring council areas will come and spend money here
If it is an Event, is it open to the public?	Yes <input type="checkbox"/> It is free and open for the public + leashed friendly dogs allowed
How will the Project/Event be promoted?	Sponsored social media on Facebook and Insta, posters, letterbox drop

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
as detailed above on page 6 (continued)	\$
detailed breakdown	\$
on page 6	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
any fencing available from council	\$ inkind
Council invited to have stall on the day	\$ 0 opportunity for council
information	
inkind use of Council social media	\$ 0
inkind use of Council dog owner database	\$ 0 to promote event
inkind use of Council media release	\$ 0
inkind use of Council logo	\$ 0
TOTAL (including GST):	\$ 5000
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

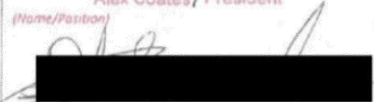



Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p><i>Following on from the huge success of the first Dogs Day Out - we would like to reactivate this event and if successful make it an annual fixture.</i></p> <p><i>Held in Mobara Park and the Denison Centre in Mawson Lakes, there are loads of stalls with everything your dogs heart desires, from pupcakes to coats to toys and treats.</i></p> <p><i>There will also be lots of dog trainers, behaviour advisors, breeders and therapists to give you advice and assistance.</i></p> <p><i>Competitions that are free to enter, for most photogenic, best dressed, look alike, and best trick.</i></p> <p><i>Several dog rescue organisations will be there with some lovely dogs looking for their furever homes.</i></p> <p><i>We have also invited along our local vet, which in previous years was there giving advice, free vet checks and discounted microchipping.</i></p> <p><i>Previous years saw displays by Dancing with Dogs, Gepps Cross Obedience Club, Trick Dogs, Sniffer Dogs, RSB dogs and much much more. We are similarly inviting groups but trying to focus even further on local clubs.</i></p> <p><i>Human food available at our food stalls too!</i></p> <p><i>This has been a successful community event that was previously run, however ceased due to Covid. We are hoping to bring this event back for the benefit of the community.</i></p> <p><i>Currently the City of Salisbury does not have any dog friendly based events that allows leashed dogs and their owners to meet others with similar interests in a safe and organised environment, except for the off-leash greyhound event - which is for a specific breed only.</i></p> <p><i>We plan on highlighting the need for appropriate pet management, and welcome the City of Salisbury involvement.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>event site plan upon request</i> 2. 3.
Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>This has been a successful community event that was previously run, however ceased due to COVID-19.</i></p> <p><i>We are hoping to bring this event back for the benefit of the community.</i></p> <p><i>Currently the City of Salisbury does not have any dog friendly based events that allows leashed dogs and their owners to meet others with similar interests in a safe and organised environment.</i></p> <p><i>We plan on highlighting the need for appropriate pet management, and welcome the City of Salisbury involvement.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The event which was first held in 2012 is extremely popular with resident of the City of Salisbury.</i></p> <p><i>It is well supported by the Lions Club of Salisbury, and with the provision of grant funding from the City of Salisbury we are very confident in the success of the event.</i></p> <p><i>At the same time, the Lions will be seeking sponsorship from animal focused businesses to reduce the reliance on the grant funding of the City of Salisbury.</i></p> <p><i>The Lions are also collecting a stall holder fee from market vendors, which will enable the event to be free to the public, with no entry fee for the public attending on the day.</i></p> <p><i>There is no firm indication of the amount of market vendors at this time, and as such we cannot confirm revenue.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <i>1. However, we can seek support letters from the local Members of Parliament, Mayor etc if required</i>
Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This event is intended to be run as a re-activation of the existing event and already has an established name and following in the community.</i></p> <p><i>Following its success this year, we will continue to run the event ongoing.</i></p> <p><i>We are grateful that as we are not starting a new event, that we benefit from the plan, framework, expertise of the previous organisers, and it's established following.</i></p> <p><i>The event is re-creatable and will be done so - pending the results of this upcoming event.</i></p> <p><i>Our club has an event coordinator and a committee who has been recording each of the steps to create the event, and therefore if the event coordinator is unable to be involved or moves on, the club is still in a position to run the event successfully.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Lions Club of Salisbury</u> (Group/Organisation)</p>	
<p>Alex Coates / President (Name/Position)</p> <p> (Signature 1)</p> <p>19th July 2022. (Date)</p> <p>Contact (phone number) </p>	<p>and</p> <p>Lauren Brug / Event Coordinator (Name/Position)</p> <p> (Signature 2)</p> <p>19 July 2022 (Date)</p> <p></p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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ITEM	5.1.12
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 13/2022-23: Reeling in Junior Anglers - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	Reeling in Junior Anglers Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; no funds can be released until the quotes have been received by the Administration.

Option 1

3. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 13/2022-23: Reeling in Junior Anglers Community Grant Application: to the value of \$800: to assist in hosting a Come and Try Fishing Clinic at Mawson Lakes.

Option 2

3. Defers this decision until the conclusion of caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 13/2022-23: Reeling in Junior Anglers Community Grant Application

1. BACKGROUND

- 1.1 Reeling in Junior Anglers has applied for the August 2022 round of Community Grants to assist with hosting a Come and Try Fishing Clinic at Mawson Lakes in September 2022.

- 1.2 Reeling in Junior Anglers. is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 Reeling in Junior Anglers exists to increase the active involvement of children into recreational fishing through coordinated and regular fishing events.
- 2.2 The grant is requesting funds to assist in hosting a Come and Try Fishing Clinic at Mawson Lakes in October 2022.
- 2.3 This grant is requesting \$800 to assist with hosting this event. Specifically, these funds are to hire a port-a-loo and for marketing, signage and a sausage sizzle. This event will be free to the community.
- 2.4 The aim of the Come and Try Fishing Clinic is to allow engage with the community and teach children the sport of angling to promote responsible, ethical angling practices and environmental stewardship.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.6 The money committed to this application for the August 2022 round, if approved, is \$800. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.7 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

That the Community Wellbeing and Sport Committee considers the grant funding application from the Reeling in Junior Anglers Community Grant Application: to the value of \$800: to assist with hosting a Come and Try Fishing Clinic.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	REELING IN JUNIOR ANGLERS
Address:	
Suburb:	MUNDO PARA DOWNS Postcode:
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mr LEE VAN SOEST
Title (your role with the group/organisation):	CHAIRPERSON
Address:	
Phone:	Landline: Mobile:
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: AS ABOVE
Title (role with the group/organisation):	
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	AS ABOVE COMMITTEE
Is your organisation:	
a) Incorporated:	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: Branch Location:	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	[REDACTED]	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
71 615 283 510 <small>(If No, the ABN Declaration Form attached must be signed)</small>		
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	N/A
Organisation's contribution:	VOLUNTEER TIME / EQUIPMENT.
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	
Income received from sponsors: (list sponsor(s) and their contribution)	
Donations: (please specify the source, product or service and estimated amount of funding requested)	
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
VOLUNTEER TIME	
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	COME TRY FISHING CLINIC
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	22 / 10 / 22
Total cost of Project/Event	\$ 800
Amount of Community Grant Funding Requested	800
Is there any other information that you may feel is relevant to your application?	PLEASE SEE POWERPOINT.
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	
Group/Organisation Description	
Group/Organisation Registered Address	Number/Street: Suburb: Postcode:
Is the Club Incorporated?	
Number of Members	
% of Membership that reside in the City of Salisbury	%
Project/Event Details	
Project/Event Name	COME 2 TRY FISHING CLINIC.
Project/Event Summary	
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: MAWSON LAKES. Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	WOULD ENCOURAGE YOUNG PEOPLE TO LEARN HOW TO FISH WHICH PROMOTES COMMUNITY PARTICIPATION AND GETTING KIDS ACTIVE AND OUTSIDE.
How many individuals will benefit from the Project/Event?	
% of project/event participants that reside in the City of Salisbury	%
If it is an Event, is it open to the public?	YES.
How will the Project/Event be promoted?	SOCIAL MEDIA

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events





*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

PLEASE REFER TO POWERPOINT.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)	
Please read, tick the S1 and S2 boxes and sign:	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
On behalf of <u>REELING IN JUNIOR ANGLERS</u> (Group/Organisation)	
/	and /
(Name/Position)	(Name/Position)
	
(Signature 1)	(Signature 2)
_____	_____
(Date)	(Date)
Contact (phone number): 	Contact (phone number): 

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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ITEM	5.1.13
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 14/2022-23: Licensed Club Darts Association Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Licensed Club Darts Association Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.

Option 1

2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 14/2022-23 Licensed Club Darts Association Inc. Community Grant Application: to the value of \$5,000: to assist with purchasing iPads to enable scoring for its World Darts Federation Gold Darts Grand Prix Event

OR

Option 2

2. Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 14/2022-23 Licensed Club Darts Association - Community Grant Application

1. BACKGROUND

- 1.1 The Licensed Club Darts Association Inc. has applied for the August 2022 round of Community Grants to assist with purchasing iPads to enable scoring for its World Darts Federation Gold Darts Grand Prix Event.

- 1.2 In June 2021, Council allocated \$50,000 through the Minor Capital Works Grant Program budget to the Licensed Club Darts Association Inc. for the supply and installation of a cool room with associated works.
- 1.3 The Licensed Club Darts Association Inc. received a Community Grant in February 2022 to the value of \$2,695 to purchase a defibrillator and as per the Community Grant Guidelines is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Licensed Club Darts Association Inc. provides a range of social competitions including darts, 8-Ball, bar facilities and a hall for hire for the community. The Licensed Club Darts Association Inc.'s purpose is to build social connection through socially competitive darts and 8-Ball games.
- 2.2 In February 2023, the Licensed Club Darts Association Inc. is hosting a two-day World Darts Federation Gold Darts Grand Prix event at its clubroom located in Salisbury Park.
- 2.3 This event is one of a kind for South Australia and will attract the best dart players from Australia and overseas.
- 2.4 As part of the requirements for this event, the Licensed Club Darts Association requires iPads to enable electronic scoring.
- 2.5 The Licensed Club Darts Association Inc. has approximately 250 members, with 80% of these members residing in the City of Salisbury.
- 2.6 This application is requesting funds to assist with purchasing iPads to enable scoring for its World Darts Federation Gold Darts Grand Prix Event. Electronic scoring is a requirement of the event.
- 2.7 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.8 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.9 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Licensed Club Darts Association Inc. Community Grant Application: to the value of \$5,000: to assist with purchasing iPads to enable scoring for its World Darts Federation Gold Darts Grand Prix Event

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Licensed Club Darts Association</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>ANZ</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Bernie Davis</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 2 9 0 1 2 7 2 0 1 8 9 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$20000
Organisation's contribution:	\$18500
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$3000 Swiftflyte
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Volunteer hours 300, Intra and interstate travel observing other events WDF darts connect training program/digital steel cetrification
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Laptop	2000
ipads/tablets	11000
Equipment hire	1500
Interstate travel to observe similar events	2200
World Darts Federation Licence Fee	3500
Website and advertising	2500
Lighting	2550
Total	25250
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>World Darts Federation Gold Darts Grand Prix</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>18-19 February 2023 - Ongoing</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>5000</i>
Is there any other information that you may feel is relevant to your application?	<i>This event is a one of a kind for South Australia, attracting the best dart players from Australia and overseas, the event will benefit local businesses and the community through, local spending and tourism based attendances. Refer also page 10</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Flyer from recent similar event</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Licensed Club Darts Association</i>
Group/Organisation Description	<i>Sporting Association</i>
Group/Organisation Registered Address	Number/Street: <i>36 Goddard Drive</i> Suburb: <i>Salisbury Park</i> Postcode: <i>5109</i>
Is the Club Incorporated?	<i>Yes</i>
Number of Members	<i>250</i>
% of Membership that reside in the City of Salisbury	<i>80 %</i>
Project/Event Details	
Project/Event Name	<i>Swiftflyte Darts Grand Prix</i>
Project/Event Summary	<i>Two day darts competition world darts federation (WDF ranking points)</i>
Date(s) of Project/Event	<i>18-19 February 2023</i>
Location of Project/Event:	Number/Street: <i>36 Goddard Drive</i> Suburb: <i>Salisbury Park</i> Postcode: <i>5109</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Local tourism, accommodation, local attractions</i>
How many individuals will benefit from the Project/Event?	<i>200 Event competitors including potential new and youth players</i>
% of project/event participants that reside in the City of Salisbury	<i>% Unknown at this time</i>
If it is an Event, is it open to the public?	<i>Yes Affiliated club entry, spectators welcome</i>
How will the Project/Event be promoted?	<i>WDF website, LCDA website, Affiliate clubs and Darts SA, Facebook</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 0
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
iPads (to operate dart connect scoring)	\$ 5000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached:	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

*Licensed Club Darts association is to host a WDF Grand Prix darts competition - Gold level event
This is the first of its kind in Australia and is endorsed by the WDF and Darts Australia
Entry is open to all affiliated players in the State, Australia and Overseas including men women and youth players
The event is to be hosted LCDA Inc. premises located at 36 Goddard Drive Salisbury Park
An estimated attendance of 200 players including local, state, interstate and overseas competitors are expected as the event attracts WDF ranking points which entitles the winner to enter ranked competitions
Prize monies of \$18,500 are awarded to winning competitors.*

Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

*The event will attract players and visitors from the City of Salisbury, surrounding council areas, interstate, international competitors and visitors. The event will generate community participation and connectedness to community. The event advertising is posted three months prior to the event to all affiliated clubs world wide. The City of Salisbury will be mentioned as a destination that hosts world class darts events
The outcome of a successful event the WDF have indicated that this will be an annual event, increasing event popularity and attendance in subsequent years as a multi day event over four days. The LCDA Inc premises are located in a residential area and we welcome local visitors and players existing and new to come and connect with other community members. We also have a community of approximately 100 non dart playing members who regularly visit the club to enjoy the atmosphere, companionship and community connectedness.
Hosting a WDF event of this caliber will lift the club profile and provide an event experience that the community can be proud of and lift the profile of the City of Salisbury as the city of darts in South Australia
Since the recent establishment of the new Committee our vision is to grow the popularity of darts within the community, and to grow youth and adult attendances through creating an appealing family friendly environment.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

City of Salisbury has offered support for the project to apply for the grant and provided a business lead contact and have demonstrated interest for the event

SwiftFlyte Darts will provide sponsorship of \$3,000

Mawson Lakes Hotel preferred accommodation has offered discounted accommodation rates

Darts Australia governing body has offered in kind administrative support and event management expertise

Darts South Australia has offered in kind support and event management expertise

2go Green electrical had offered in kind labour and expertise to assist with event success

Attachments

☐ There are no attachments relating to Support for the Project or Event.

☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

This event will be managed by the LCDA Inc. event planning subcommittee comprising of 6 committee members with key roles and responsibilities supported by a strategic event management plan.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

S1 S2

- On behalf of LCDA Inc. (Group/Organisation)

and

(Signature 1)

(Signature 2)

07 August 2022
(Date)

07 August 2022
(Date)

Contact (phone numb

Contact (phone number)

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

Community Grant Application - Page 12 of 13



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

[Click Here to Complete Application](#)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.14
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 15/2022-23: Ingle Farm Sporting Club Christmas Celebration Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Ingle Farm Sporting Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
2. Notes the \$600 requested in this application to cover labour costs for face painting is an ineligible item as per section 10.5.1 of the Community Grant Program Eligibility Criteria.
3. Notes that quotes were not provided with this grant application and therefore should this grant be approved; no funds can be released until the quotes have been received by the Administration.

Option 1

4. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 15/2022-23: Ingle Farm Sporting Club Community Grant Application: to the value of \$4,400: to assist in hosting its annual Christmas Celebration.

OR

Option 2

- 4 Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 15/2022-23: Ingle Farm Sporting Club Christmas Celebration Community Grant

1. BACKGROUND

- 1.1 The Ingle Farm Sporting Club has applied for the August 2022 round of Community Grants to assist with hosting annual Christmas Celebration.
- 1.2 In June 2022, the Ingle Farm Sporting Club received \$50,000 of Minor Capital Works Grant funding for the installation of 36kw Solar System with 3 x 10kw Batteries.
- 1.3 The Ingle Farm Sporting Club is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Ingle Farm Sporting Club has 500 members with 90% residing in the City of Salisbury.
- 2.2 This grant is requesting \$5,000 of funds to assist in hosting its annual Christmas Celebration, however only \$4,400 of this request is eligible to be funded. Specifically, these funds will go towards fireworks, entertainment activities (including dodgem cars, bungee trampolines, jumping castle and outdoor games).
- 2.3 It is estimated between 750-1000 people will attend this event, which will be provided to the community free of charge.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the August 2022 round, if approved, is \$4,400. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.6 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Ingle Farm Sporting Club Community Grant Application: to the value of \$4,400: to assist in hosting its annual Christmas Celebration.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

***If you have answered YES to any of these questions,
this application may NOT be eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	<i>Ingle Farm Sporting Club Incorporated</i>
Address:	<i>2 Diranta Drive</i>
Suburb:	<i>Ingle Farm</i> Postcode: <i>5098</i>
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	<i>Mr William Brand</i>
Title (your role with the group/organisation):	<i>President</i>
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	<i>Mr [dropdown] William Brand</i>
Title (role with the group/organisation):	<i>President</i>
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	<i>Volunteer Committee</i>
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	<i>SA 44515</i>
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question c)</div>
Parent Organisation Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Registration fees & bar takings	
f) Purpose:	Provide sporting & social opportunities to the local community	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Ingle Farm Sporting Club Inc Club Account</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Ingle Farm</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Graham Sandercock / Kate Robertson</i>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 7 4 9 4 2 6 3 0 0 4 4 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	0
Organisation's contribution:	5000
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0 0 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	6500 0 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	0 0 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 0 0 0
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>We are supplying a team of close to 15 volunteers offering nearly 15 hours of labour and organisation, as well as >\$6000 in financial contribution</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Fireworks</i>	3500
<i>Dodgem Cars</i>	1800
<i>Bungee Trampolines</i>	1650
<i>Outdoor Furniture</i>	1000
<i>Face Painting</i>	600
<i>Jumping Castle</i>	500
<i>Water Slide</i>	500
<i>Outdoor Games</i>	250
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Ingle Farm Sporting Club Christmas Bonanza/Fete</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Saturday December 10th - Ongoing Annually</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>5000</i>
Is there any other information that you may feel is relevant to your application?	<i>I am still waiting on more than 5 letters of recommendation from councillors, an Mp and local sponsors. I would like to provide these if possible, but I understand the time frame requirements.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	<i>Dont have an exact date, but it was for this same show a few years ago</i>
What amount of Grant funding was provided:	<i>5000</i>
When was the previous Grant acquitted (month & year):	<i>Unsure, I was overseas at the time</i>
Group/Organisation Information	
Group/Organisation Name	<i>Ingle Farm Sporting Club Incorporated</i>
Group/Organisation Description	<i>Sports & Community Club</i>
Group/Organisation Registered Address	Number/Street: <i>PO BOX 80</i> Suburb: <i>Ingle Farm</i> Postcode: <i>5098</i>
Is the Club Incorporated?	<i>yES</i>
Number of Members	<i>>500 Active members</i>
% of Membership that reside in the City of Salisbury	<i>>90 %</i>
Project/Event Details	
Project/Event Name	<i>Ingle Farm Sporting Club Xmas Celebration/Show</i>
Project/Event Summary	<i>Xmas Celebration</i>
Date(s) of Project/Event	<i>Saturday December 10th, 2022</i>
Location of Project/Event:	Number/Street: <i>Rowe Park</i> Suburb: <i>Ingle Farm</i> Postcode: <i>5098</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Community Engagement</i>
How many individuals will benefit from the Project/Event?	<i>>850 We are aiming to continue to increase local participation to somewhere between 750-1000</i>
% of project/event participants that reside in the City of Salisbury	<i>90 %</i>
If it is an Event, is it open to the public?	<i>Yes</i> <input type="button" value="v"/>
How will the Project/Event be promoted?	<i>Internal flyers + posters, External via postal flyer, Online via facebook</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The Ingle Farm Sporting Club holds an annual Christmas Celebration. This event is open to the public and is advertised openly through our various sporting codes (Jnr Football, Snr Football, Womens Football, Jnr & Snr Cricket, Netball, Basketball, as well as our various social codes). It is also advertised to the general public via facebook, local notice boards and postal flyers.

The sole aim of this project is to engage our sporting community with our local community, and to bring joy and happiness to the families & children residing in/or tied to our local community.

The event is largely aimed at a younger demograph, and the club does not intend to/nor desire to make a profit from the event,

We have a great core group of volunteers who want to gradually improve our event,in support of our local community.

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

Many years ago when this event was first held,, we aimed to involve 300 local members/ residents of the City of Salisbury. Fast forward to now and we are aiming for 750-1000 community members & residents of the wider community flowing through our growing event.

Our end goal is still (and always be), to showcase our club (and its benefits) to our local community. We would love to do this via our Christmas Celebration, which can only be provided to the community free-of-charge if we have the councils continued support.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The "Ingle Farm Sporting Club" has provided a Christmas Celebration for almost 5 years now. With growing support each year, the club continues to provide the local community with a no-cost, family friendly event hosted in the midst of the festive season.

We have a wide range of local support (with most located within the City of Salisbury), and manage and co-ordinate the entire event ourselves through our extensive volunteer base.

We distribute postal flyers advertising the event to those within a reasonable radius, and have a large number of the public that utilise the show &/or our facilities at this time of year.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

I can't comment on how we can ensure sustainability into the future. But I can say that without the council's funding assistance a few years ago, this project would have never got off the ground.

4-5 years ago, we had 250-300 people come through our "Xmas Party". Last year (without council funding), we easily surpassed 600 attendees.

This year, we expect within the vicinity of 750-1000 patrons to come through, if we can provide the show that our volunteer committee has in mind.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p style="color: red; font-weight: bold;">Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Ingle Farm Sporting Club Inc</u> (Group/Organisation)</p>	
BillBrand / President <small>(Name/Position)</small>	Christine Pike / Secretary/Finance Mgr <small>(Name/Position)</small>
<hr style="border: 0; border-top: 1px solid black;"/> <small>(Signature 1)</small>	<hr style="border: 0; border-top: 1px solid black;"/> <small>(Signature 2)</small>
1/8/2022 <small>(Date)</small>	3/8/2022 <small>(Date)</small>
<small>Contact (phone number)</small> XXXXXXXXXX	<small>Contact (phone number)</small> XXXXXXXXXX

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 12 of 13



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.15
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 16/2022-23: Salisbury Branch of Meals of Wheels Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Branch of Meals on Wheels Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes this application was received outside of the Community Grant Program Funding Round for August 2022.
2. Notes that quotes were not provided with this grant application and therefore should this grant be approved; no funds can be released until the quotes have been received by the Administration.

Option 1

3. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 16/2022-23: Salisbury Branch of Meals on Wheels Community Grant Application: to the value of \$2000: to assist in providing community members Christmas Treats and a three-course meal prior to Christmas.

OR

Option 2

3. Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 16/2022-23: Salisbury Branch of Meals on Wheels Inc.

1. BACKGROUND

- 1.1 The Salisbury Branch of Meals on Wheels Inc. has applied for the August 2022 round of Community Grants to assist with hosting annual Christmas Celebration.
- 1.2 The Salisbury Branch of Meals on Wheels Inc. received \$1,500 of Community Grant Funding in August 2021 to prepare Christmas Hampers. This grant has been acquitted.
- 1.3 The Salisbury Branch of Meals on Wheels Inc is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 Meals on Wheels SA was founded in 1954 and has since delivered over 50 million
- 2.2 This grant is requesting \$2,000 of funds to assist in providing community members with Christmas Treats and a three-course meal prior to Christmas.
- 2.3 Many of the clients who utilise Meals on Wheels are elderly, and some of which are housebound. This grant is requesting funds to provide these clients with a small Christmas gift and a three-course meal prior to Christmas.
- 2.4 The volunteers of the Salisbury Branch of Meals on Wheels Inc. will pack the food items and deliver to the clients prior to Christmas 2022.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.6 The money committed to this application for the August 2022 round, if approved, is \$,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.7 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee considers the grant funding application from the Salisbury Branch of Meals on Wheels Inc Community Grant Application: to the value of \$2000: to assist in providing a Christmas Treat and a three-course meal to its clients prior to Christmas.

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Salisbury Branch of Meals on Wheels		
Address:	3 Brown Tee		
Suburb:	Salisbury Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> JUDITH ANNE OATES		
Title (your role with the group/organisation):	CHAIR		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	salisbury@mealsonwheelssa.org.au		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> JUDITH ANNE OATES		
Title (role with the group/organisation):	CHAIR		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	VOLUNTEER COMMITTEE MEMBERS		
Is your organisation:			
a) Incorporated:	<table border="1"> <tr> <td>Yes <input type="checkbox"/> (go to question c)</td> <td>No <input checked="" type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question b)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<table border="1"> <tr> <td>Yes <input checked="" type="checkbox"/> (go to question c)</td> <td>No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation Name:	MEALS ON WHEELS(SA) INCORPORATED		
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> <i>(go to question e & f)</i>	No <input type="checkbox"/>
e) Funding source/s:	Department of Health - Federal Gov. of Australia	
f) Purpose:	To provide meals for clients	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Meals on Wheels (S.A.) Inc. <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: Meals on Wheels (S.A.) Inc. Branch Location: 260 Unley Rd; Unley S.A. 5061	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Mrs Pauline Liebich	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
76069457196 <small>(If No, the ABN Declaration Form attached must be signed)</small>		
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ NO
Organisation's contribution:	\$ Volunteers to assist with packing of hampers & delivering to clients
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ NO
Income received from sponsors: (list sponsor(s) and their contribution)	\$ NO
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ NO
Have you sought any other funding for the project: (please specify the source and amount of funding requested)	\$ NO
TOTAL (including GST):	\$
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Volunteer Committee members will assist with the packing of the small hampers & other Volunteers will deliver them to clients
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
Sliced fruit cake	\$ 648-15
Sm. fruit salads	\$ 323-22
Sm. sachets of Jelly	\$ 282-31
Sm. fruit mince pies	\$ 444-56
Sm. Plum puddings	\$ 336-48
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,034-72

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Christmas food items for clients
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	December 2022
Total cost of Project/Event	\$2,000 - 00
Amount of Community Grant Funding Requested	\$2,000 - 00
Is there any other information that you may feel is relevant to your application?	<p>The Salisbury Branch now has more than 300 clients which we would like to provide with the extra treats at Christmas time</p> <p><input checked="" type="checkbox"/> There are no relevant attachments. <input type="checkbox"/> There are relevant attachments and the following documents are attached:</p> <p>1. 2.</p>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	August 31 st 2021	
What amount of Grant funding was provided:	\$1,500.00	
When was the previous Grant acquitted (month & year):	December 2021	
Group/Organisation Information		
Group/Organisation Name	Salisbury Branch of Meals of Wheels	
Group/Organisation Description	Prepare and deliver freshcooked meals to clients	
Group/Organisation Registered Address	Number/Street: 3 Brown Tree Suburb: Salisbury Postcode: 5108	
Is the Club Incorporated?	NO	
Number of Members	100 Volunteers	
% of Membership that reside in the City of Salisbury	100% of Volunteers & Clients live in the City of Salisbury Council area	
Project/Event Details		
Project/Event Name	Christmas food hampers for clients	
Project/Event Summary		
Date(s) of Project/Event	December 2022	
Location of Project/Event:	Number/Street: 3 Brown Tree Suburb: Salisbury Postcode: 5108	
How will the Project/Event benefit the residents of the City of Salisbury?	It will provide 300 clients with Christmas treats they may not buy themselves	
How many individuals will benefit from the Project/Event?	300	
% of project/event participants that reside in the City of Salisbury	100% of clients live in the City of Salisbury Council area	
If it is an Event, is it open to the public?	NO	
How will the Project/Event be promoted?	N/A	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$2,000 - 00
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Sliced fruit cake	\$648 - 15
Sm. fruit Salads	\$323 - 22
Sm. Salads of Jellies	\$282 - 31
Sm fruit mince pies	\$444 - 56
Sm plum puddings	\$336 - 48
	\$
	\$
	\$ These are approximate prices
	\$ as of June 2022.
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,034 - 72
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p>The purpose of the project is to provide a few special treats to our clients, prior to Christmas 2022. Most of our clients are elderly, some are house bound, with various physical ailments, and many do not have family members to support them. The gift is provided with a special, fresh cooked, 3 course meal a few days before Christmas.</p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.
Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>The Salisbury Branch volunteers like to support our clients with a few "treats" and most are very appreciative of our efforts.</p>

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The Volunteers who assist at the Salisbury Branch are all residents of the City of Salisbury, as are our clients. The members of the Committee assist with the packing of the food items into a gift bag and other volunteers deliver the bags to the clients, in time for Christmas.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event ManagementOngoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
 (outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
 (outline how you will achieve outcomes for the project or activity)*

The project will be managed by the Committee members of the branch.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

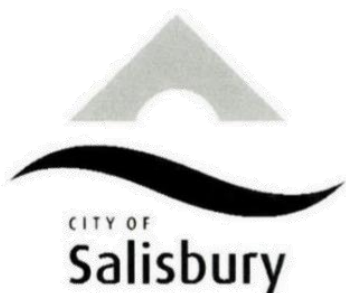
Community Grant Application - Page 11 of 13

Application Declaration	
Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)	
Please read, tick the S1 and S2 boxes and sign:	
S1	S2
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>Salisbury Branch On behalf of <u>Meals on Wheels</u> (Group/Organisation)</p> <p>Judith Anne Oates (Name/Position) Chairperson and ROBERT HANDKE (Name/Position) MINUTE SECRETARY</p> <p>_____ (Signature 1)</p> <p>18-7-22 (Date)</p> <p>Contact (phone number) _____</p>	

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Meals on Wheels Inc SA Salisbury Branch
(Group/Organisation)

JUDITH ANNE OATES - Chairperson
(Name/Position)


(Signature)

11.7.22
(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.16
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Grant No. 17/2022-23: Raptors Softball Club - Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Raptors Softball Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Notes that this application was received outside of the Community Grant Program Funding Round for August 2022.

Option 1

2. Approves the request for funding for the August 2022 round of Community Grants as follows:
 - a. Grant No. 17/2022-23 Raptors Softball Club Community Grant Application: to the value of \$5,000: to assist with purchasing softball equipment.

OR

Option 2

2. Defers the decision until the conclusion of the caretaker provisions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 17/2022-23 Raptors Softball Club Community Grant Application

1. BACKGROUND

- 1.1 The Raptors Softball Club has applied for the August 2022 round of Community Grants to assist with purchasing softball equipment.
- 1.2 The Raptors Softball Club is eligible to apply for the August 2022 round of grant funding.

2. REPORT

- 2.1 The Raptors Softball Club is a newly formed club which has been zoned for Parafield Gardens and Mawson Lakes.
- 2.2 The Raptors Softball Club is an inclusive club that is passionate about sport for women, men and children of all abilities. The Raptors Softball Club is commencing its first season in October 2022 as part of the Central District Softball Association and is currently also working on joining the Northern Areas Men's Softball Association.
- 2.3 As a new club, the Raptors Softball Club has approximately 20 members, with 30% of these members residing in the City of Salisbury.
- 2.4 This application is requesting funds to assist with purchasing softball equipment to help the Raptors Softball Club commence its first season.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.7 The money committed to this application for the August 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the August round (13 in total) is \$51,640.
- 2.8 The remaining balance of the grant funding if all grant applications received (13 in total) for the August round are approved, is \$52,319.

3. CONCLUSION / PROPOSAL

- 2.6 That the Community Wellbeing and Sport Committee considers the grant funding application from the Raptors Softball Club Community Grant Application: to the value of \$5,000: to assist with purchasing softball equipment.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Raptors Softball Club
Address:	PO BOX 384
Suburb:	Salisbury Postcode: 5107
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Ms <input type="checkbox"/> René Mussared
Title (your role with the group/organisation):	Chief Executive Officer (CEO)
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	raptorssoftballclub@gmail.com
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Rene Mussared
Title (role with the group/organisation):	Chief Executive Officer (CEO)
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee has President, Treasurer, Secretary and 5 members + CEO
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	as discussed awaiting certificate -
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Westpac</i> Branch Location:	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Linda Thornton - Member of association we are playing in</i>	
Referee's Contact Information:	<div style="background-color: black; width: 100px; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 6 5 4 2 3 4 1 3 2 5 3 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input checked="" type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Raptors Softball Club</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>on-going</i>
Total cost of Project/Event	<i>\$ 0</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>Being able to access this grant will allow us to enter our first year of competition with multiple teams and begin programs for youth participation in our sport.</i> <i>We have submitted the necessary paperwork to incorporate our club but are awaiting to receive our certificate.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Proof of Lodgement of constitution to be incorporated</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input checked="" type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

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Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	<i>Raptors Softball Club</i>
Group/Organisation Description	<i>We are a new softball club that will be training in parafield gardens</i>
Group/Organisation Registered Address	Number/Street: <i>PO BOX 384</i> Suburb: <i>Salisbury</i> Postcode: <i>5107</i>
Is the Club Incorporated?	
Number of Members	<i>19 growing our numbers currently</i>
% of Membership that reside in the City of Salisbury	<i>30 % but new club so wanting to attract more community member</i>
Project/Event Details	
Project/Event Name	
Project/Event Summary	
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	
How many individuals will benefit from the Project/Event?	
% of project/event participants that reside in the City of Salisbury	%
If it is an Event, is it open to the public?	<i>No</i>
How will the Project/Event be promoted?	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
8 bats (all ages)	\$ 1,406
96 Balls (training and Match Balls all ages)	\$ 847
5 Helmets	\$ 395
2 sets Catchers Gear	\$ 900
2 Batting Tees	\$ 118
2 sets bases	\$ 199
Pitcher safety Screen for practice	\$ 220
ball caddy	\$ 60
3 Team Equipment Bag	\$ 299
11 junior gloves	\$ 357
2 defense safety masks	\$ 160
practice wiffle balls	\$ 26
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 4,987
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

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Community Grant Application - Page 9 of 13

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p><i>Raptors softball club is a new independent softball club that is passionate about sport for women, men and children of all abilities. We are an inclusive club who want to promote the benefits of team sports for health and wellbeing. We have been granted the zoned area of Parafield Gardens and Mawson Lakes and have found a ground to train at in Parafield Gardens.</i></p> <p><i>We are commencing our very first season in October as part of the Cental Districts Softball Association and are currently working on joining the Northern Areas Mens Softball Associatio also. We are actively working with our national sporting body to meet all the requirements of a child safe environment and have registered with them to create programs for children to participate in sport.</i></p> <p><i>We are dedicated to growing our chosen sport in the local community and bringing more people together to enjoy an active lifestyle in a club environment.</i></p> <p><i>We are well aware of the importance sport has in many people's lives and also have a number of mothers participating who have given wonderful feedback about improvements in their mental and physical health since joining team sports. This grant will greatly advance our club and allow us to grow at a greater speed, which in turn means we can cater for more people.</i></p> <p><i>our website is www.raptorssoftballclub.com @raptorssoftballclub on social media.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. 2. 3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p><i>It is no secret that there are individual and social benefits to participating in sport, particularly team sports. Our club is dedicated to producing skilled players who play our sport with integrity. It is our mission to create a culture that benefits our members personally but also in the greater community by having a strong foundation of core values. We encourage our members to grow as leaders, competitors and teammates.</i></p> <p><i>We want to focus our future fundraising efforts on making the sport accessible to people in our community, so this grant will go a long way towards us acheiving that goal. Being able to purchase our equipment with this grant will mean future funds can be allocated in ways that will directly support families to access our sport.</i></p>

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Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>We have had wonderful feedback on the addition of our club to the local competition by many of it's members as it will further grow our sport in the North of Adelaide. We have been told by the representatives at Softball South Australia that our strong brand and positive social media presence will be an asset to our local competition and that our example is what is needed to grow our sport within our local area.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> (outline how you will ensure sustainability and achieve outcomes for the project or activity)</p>
<p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> (outline how you will achieve outcomes for the project or activity)</p> <p><i>We are aware that successful clubs need to build a community within them and also create relationships with the wider community. We want to ensure we have a strong presence on social media that interacts with local businesses and creates positive relationships and are looking at ways we can work with local schools in the future to promote our sport and club to youth players. We have the support of Softball Australia to help us facilitate programs for children to participate in our sport. Home Run Heros is a program to introduce youth players to our sport that has been released by Softball Australia that we have registered to participate in.</i></p> <p><i>We are dedicated to fundraising and using those funds to creating a fun, affordable and safe space for our members to play sport in.</i></p> <p><i>We will continue to actively recruit for players, have come and try events and create a positive sporting experience for people through team building.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.
<p>On behalf of <u>Raptors Softball Club</u> (Group/Organisation)</p>	
<p style="text-align: center;">Rene Mussared / CEO <small>(Name/Position)</small></p>	<p style="text-align: center;">and</p> <p style="text-align: center;">Tarryn Ruediger / President <small>(Name/Position)</small></p>
<p>_____ <small>(Signature 1)</small></p>	<p>_____ <small>(Signature 2)</small></p>
<p style="text-align: center;">18 July 2022 <small>(Date)</small></p>	<p style="text-align: center;">18 July 2022 <small>(Date)</small></p>
<p>Contact (phone number) [REDACTED]</p>	<p>Contact (phone number) [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
PREV REFS	<div>Community Wellbeing and Sport Committee 5.4.1 21/09/2021</div> <div>Urban Services Committee 4.1.2 15/11/2021</div> <div>Community Wellbeing and Sport Committee 5.4.1 14/12/2021</div>
HEADING	Salisbury Aquatic Centre Redevelopment Project - Design to Date
AUTHOR	Jared Bower, Project Manager, City Infrastructure
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 3.3 Our infrastructure supports investment and business activity 3.4 Our urban growth is well planned and our centres are active
SUMMARY	This report provides an update of the design progression to date, of the Salisbury Aquatic Centre project.

RECOMMENDATION

That Council:

1. Notes that head contractor Mossop Construction + Interiors has been appointed.
2. Notes the progression of detail design works to date is at 30% completion stage.
3. Notes the new aquatic facility is estimated to be open to the community in early/mid-2024.
4. Notes that artwork will be included as part of the approved budget.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury Aquatic Centre Redevelopment Project - Design to Date Presentation

1. BACKGROUND

- 1.1 At its meeting held on 27 September 2021, it was resolved that Council:

- “1. Approves the Salisbury Aquatic Centre project scope (as per Option 3 design as illustrated in Attachment 5 – Design Option 3) and total budget of \$28.4m, including capital income of \$7.185 million from the South Australian Government, as recommended by the Project Control Group at their meeting on 15 September 2021.
2. Notes that any financial shortfall as a result of discussions with the State Government will be considered through a non-discretionary budget review bid to a maximum amount of \$9.7M in the next budget review.

3. *Requests the CEO to write to the State Treasurer or the Department of Treasury and Finance requesting funding for the full \$9.7m difference and to authorise the CEO to negotiate to 50% or as agreed.*
4. *Requests the Mayor to write to State Government Members of Parliament and State Government nominated candidates within with the City of Salisbury area requesting support for the additional funding as contained within Part 3 of the recommendations.”*

Resolution Number 1120/2021

- 1.2 At its meeting held on Monday, 22 November 2022 it was resolved that Council:

- 1.2.1 *“Approves the submission of a Non-discretionary, 2021/22, 2nd Quarter Budget Review Bid to reflect the \$3,367,692 of Federal Government grant funding which is to be received as part of the Local Roads and Community Infrastructure, Phase 3, program.”*
- 1.2.2 *‘A portion the LRCI funding to be allocated to fund the upgrade of car park/entrance road, and digital entry sign on Waterloo Cr Road.’*

Resolution Number 1157/2021

- 1.3 At its meeting held on 20 December 2021 it was resolved that Council:

- “1. *Approves the Prudential Report – Salisbury Aquatic Centre (November 2021) prepared by an independent consultant (included as Attachment 1) in accordance with the requirements of Section 48 of the Local Government Act 1999 (Item 5.4.1 – Salisbury Aquatic Centre Redevelopment - Prudential Report – Community Wellbeing and Sport Committee, 14 December 2021).*
2. *Notes that the South Australian Treasurer and the Public Works Committee have endorsed the revised Salisbury Aquatic Centre scope (refer Item 5.4.1, September 21 – Salisbury Aquatic Centre) and supported the project with a maximum of \$7.185m funding from the Local Government Infrastructure Partnership Program (LGIPP).*
3. *Notes that an Unsolicited Proposal has been received which is being pursued in accordance with City of Salisbury’s Unsolicited Proposals Procedure.”*

Resolution Number 1208/2021

2. CITY PLAN CRITICAL ACTION

- 2.1 Continue to develop the capability of our people to deliver transformative projects, innovate and engage with the community.

3. CONSULTATION / COMMUNICATION

3.1 External

- 3.1.1 Mossop Construction + Interiors
- 3.1.2 City Collective
- 3.1.3 Lucid Engineering
- 3.1.4 FMG Engineering
- 3.1.5 CPR Engineering

4. REPORT

- 4.1 Through a competitive tender process, the administration has appointed head contractor, Mossop Construction + Interiors. The head contractor will be working with the administration to complete detail design works, and construct the new aquatic facility.
- 4.2 The appointment of the head contractor has provided Council with further insight into the required duration for detail design and construction works. As a result, it is now estimated that the completion of the new aquatic facility will be in early/mid-2024. To achieve this target the following milestone dates will need to be met.
 - 60% design – 09/09/22
 - 90% design – 19/10/22
 - Completion of design phase – 14/12/22
 - Site commencement – 19/09/22
 - Completion of tennis clubrooms – 29/12/22
 - Completion of building shell – 29/07/23
 - Completion of fit-out – 21/12/23
 - Completion of testing & commission – 3/03/24
 - Practical completion – 19/03/24
 - Operational readiness phase – April 2024
 - Open to the community – May 2024
- 4.3 The Department of Treasury and Finance has advised Council, that despite a later than anticipated completion date, grant funding committed to this project by the Government of South Australia is secure. The administration is currently working with the Department to formalise the required amendment to the grant funding deed.

- 4.4 The attachment *Salisbury Aquatic Centre Redevelopment Project - Design to Date Presentation* includes a visual summary of detail design works to date, and includes further refinement of the design for new tennis clubrooms, seasonal kiosk, café outdoor court yard, and the shade sail over the shallow end of the 50m pool. The consideration of artwork is currently in the early stages, and no firm costs have been obtained.

This is in addition to design improvements relating to:

- Storage
 - Kitchen lay-out
 - Gymnasium amenity
 - Circulation
 - Aquatic plant
- 4.5 The Salisbury Aquatic Centre provides an opportunity to acknowledge the cultural heritage of the Salisbury Recreation Precinct, which could be achieved by incorporating artwork into the project. The actual type of artwork and the amount allocated, will be influenced by the budget post detail design.

5. CONCLUSION / PROPOSAL

- 5.1 Notes that head contractor Mossop Construction + Interiors has been appointed, to complete detailed design works, and construct the new aquatic facility.
- 5.2 Notes the progression of detail design works to date, as detailed in the attached.
- 5.3 Notes that the appointment of the head contractor has provided the administration with further clarity of time required to complete detail design works, and construct the new facility. As a result, it is anticipated the new aquatic facility will be open to community in early/mid 2024.
- 5.4 Notes the intent to allocate project budget toward artwork, subject to available budget post detail design.



OBJECTIVES FOR TODAY

1. DESIGN TO DATE: THE VISION

2. PRECINCT: FOUR KEY DESIGN STRATEGIES

3. PRECINCT MASTERPLAN

4. 30% PPR

5. DESIGN TO DATE
6. DESIGN REFINEMENTS

7. BACK OF HOUSE / CORRIDOR

8. ADMINISTRATION SPACES

9. GYM AMENITY, POOL STORE & PRINT ROOM

10. KITCHEN

11. POOL PLANT
12. PC SUM DESIGN ITEMS

13. SEASONAL KIOSK

14. CAFE COURTYARD

15. TENNIS CLUB

16. SHADE SAIL
17. ENVIRONMENTAL SUSTAINABILITY DESIGN

DESIGN TO DATE: THE VISION

The vision for the Salisbury Recreation Precinct is to create an iconic **destination**, whilst delivering **diverse** aquatic recreation, health and wellbeing services that respond to the needs of the growing **community**. This is achieved by supporting **connections** to surrounding recreational amenities, way-finding and **activation** opportunities, creating a **civic focal point** within the **community** and enticing visitors in.



IDENTIFYING AREAS OF REFINEMENT TO DATE:

KEY:

- 1

PUBLIC FOYER & KIOSK
- 2

KITCHEN
- 3

FIRST AID
- 4

OFFICE, STAFF & LTS / DFE
- 5

OPERATION ROOMS
- 6

GYM & MULTI-PURPOSE SPACE
- 7

CHANGE ROOMS
- 8

INDOOR POOLS / THERAPEUTIC
- 9

OUTDOOR POOL
- 10

WATER PLAY & WATER SLIDES
- 11

POOL PLANT / MECH PLANT
- 12

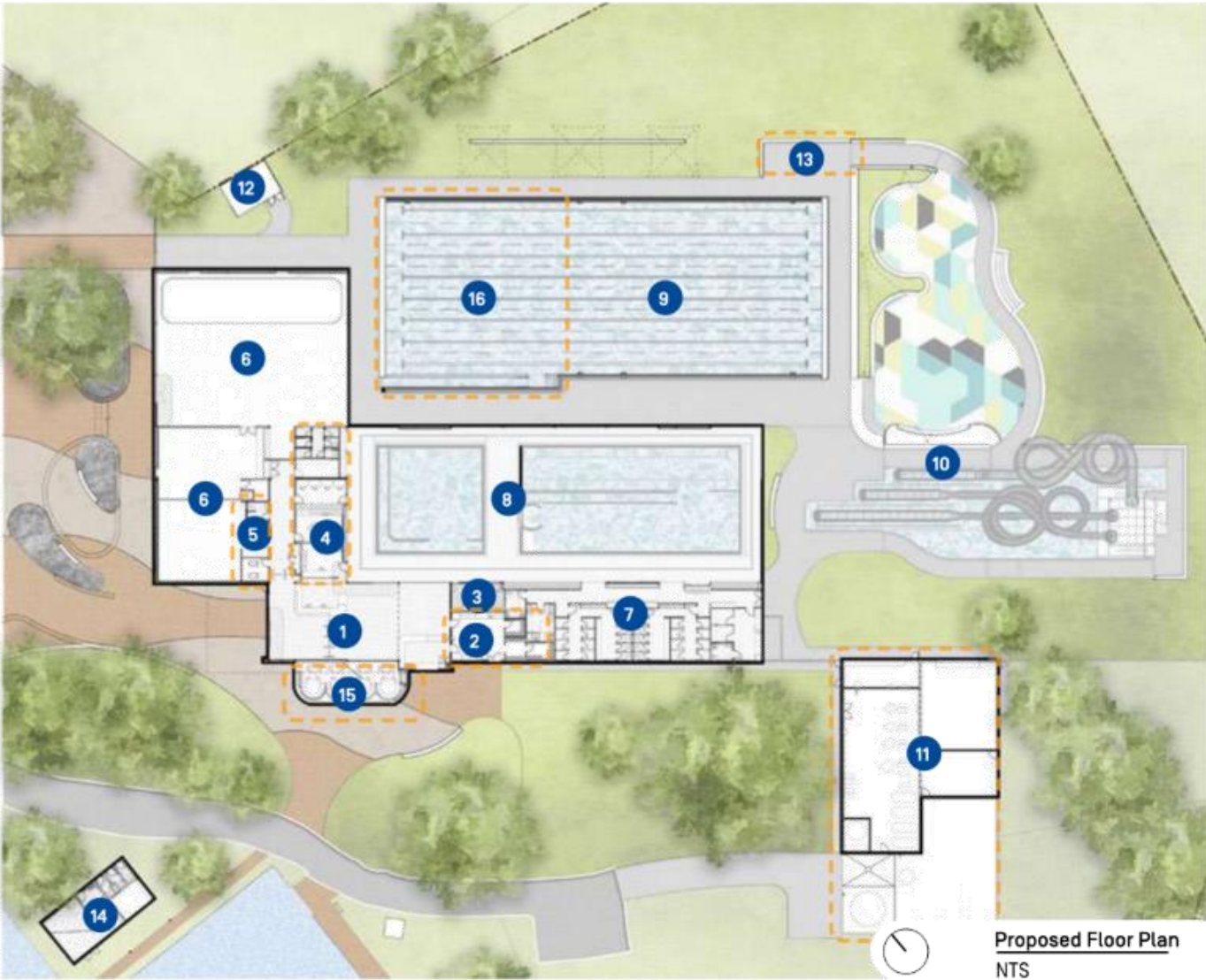
BIN STORE
- 13

SEASONAL KIOSK
- 14

TENNIS CLUB
- 15

CAFE COURTYARD
- 16

SHADE SAIL

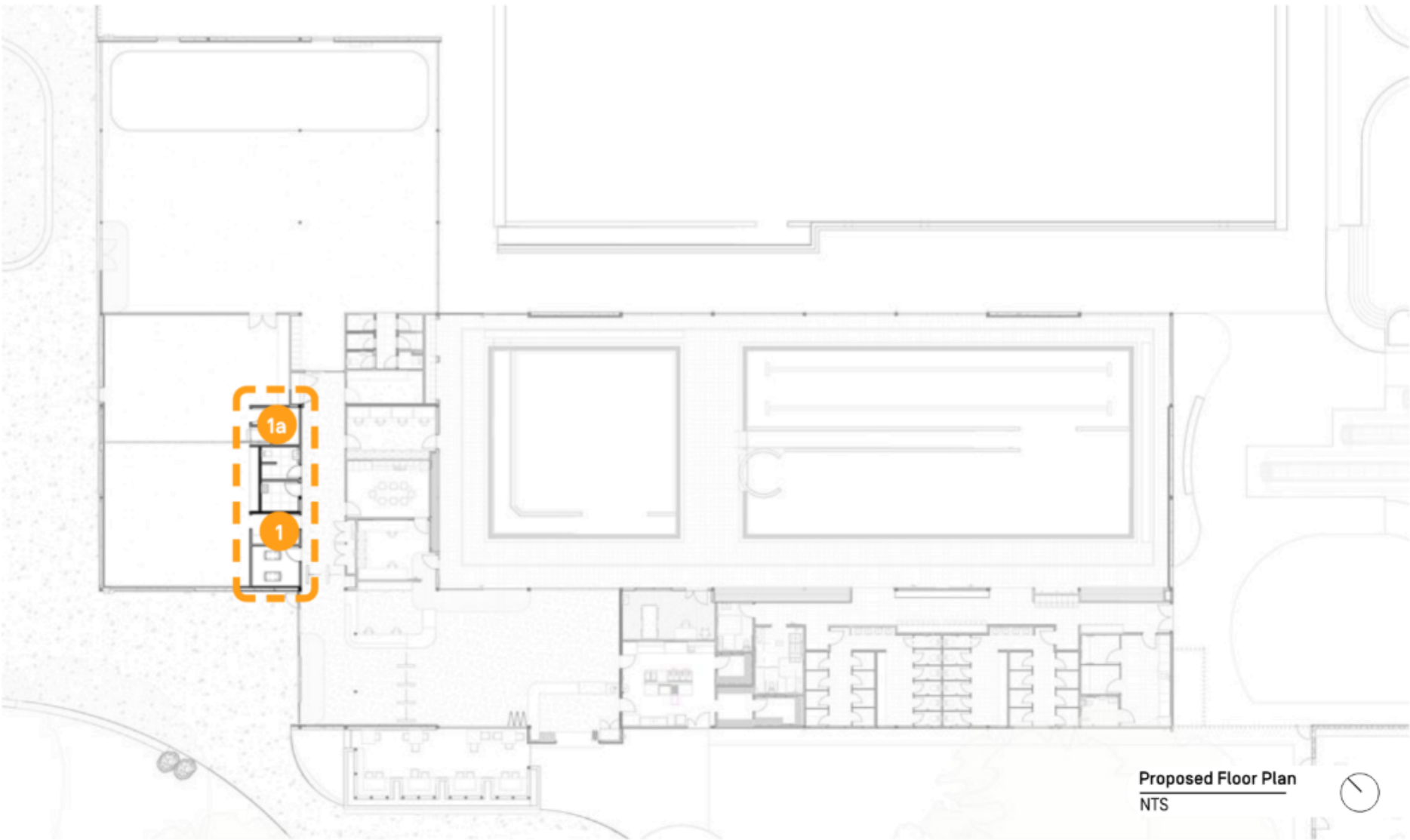


IDENTIFYING AREAS OF REFINEMENT TO DATE:

1

BOH / Corridor

Utilising independant store for stage and centralising tech bar to multi-purpose space



Proposed Floor Plan
NTS

IDENTIFYING AREAS OF REFINEMENT TO DATE:

1

BOH / Corridor

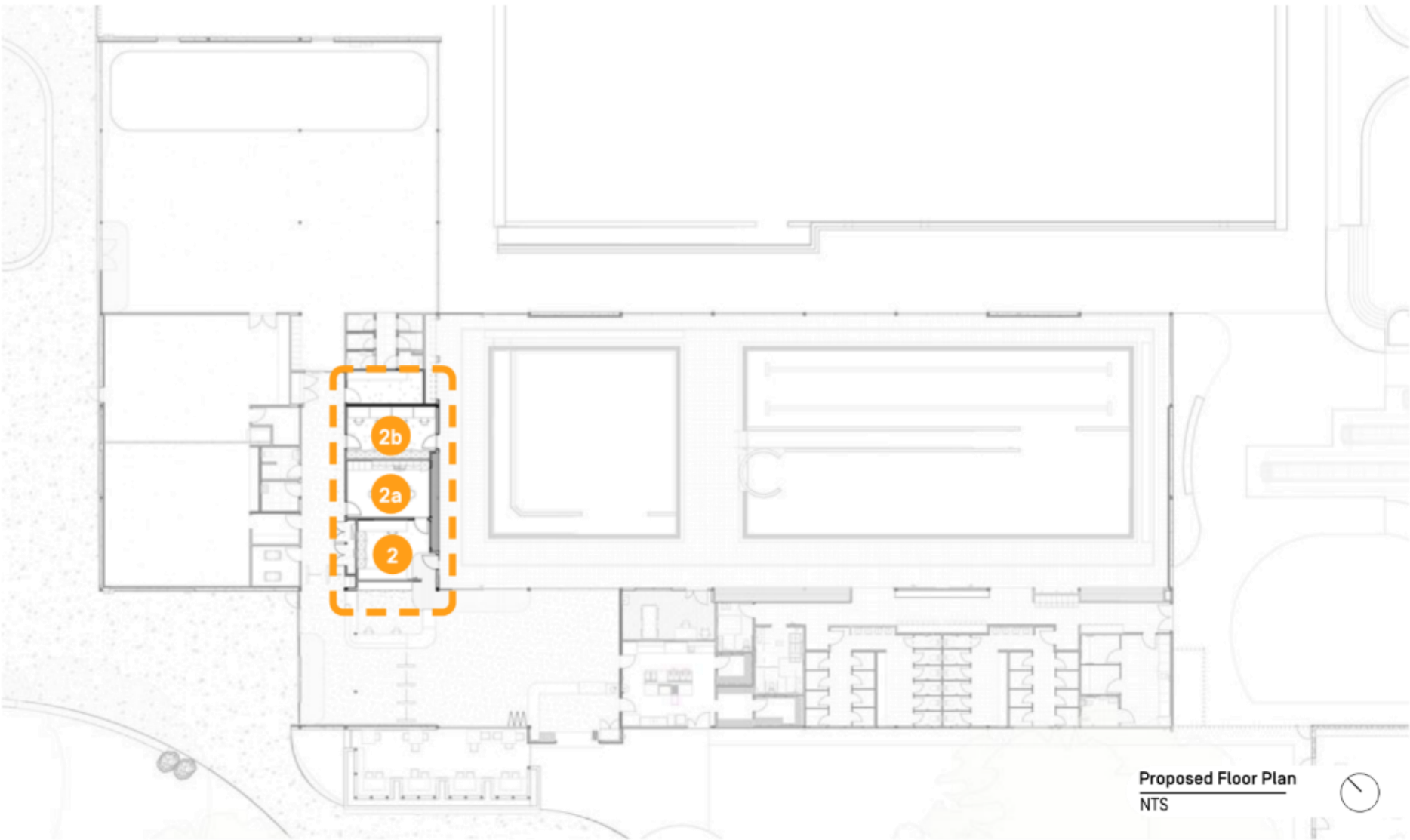
Utilising independant store for stage and centralising tech bar to multi-purpose space



2

Admin Spaces

Adjusting circulation between spaces and maximising efficient work station layouts



IDENTIFYING AREAS OF REFINEMENT TO DATE:

1

BOH / Corridor

Utilising independant store for stage and centralising tech bar to multi-purpose space



2

Admin Spaces

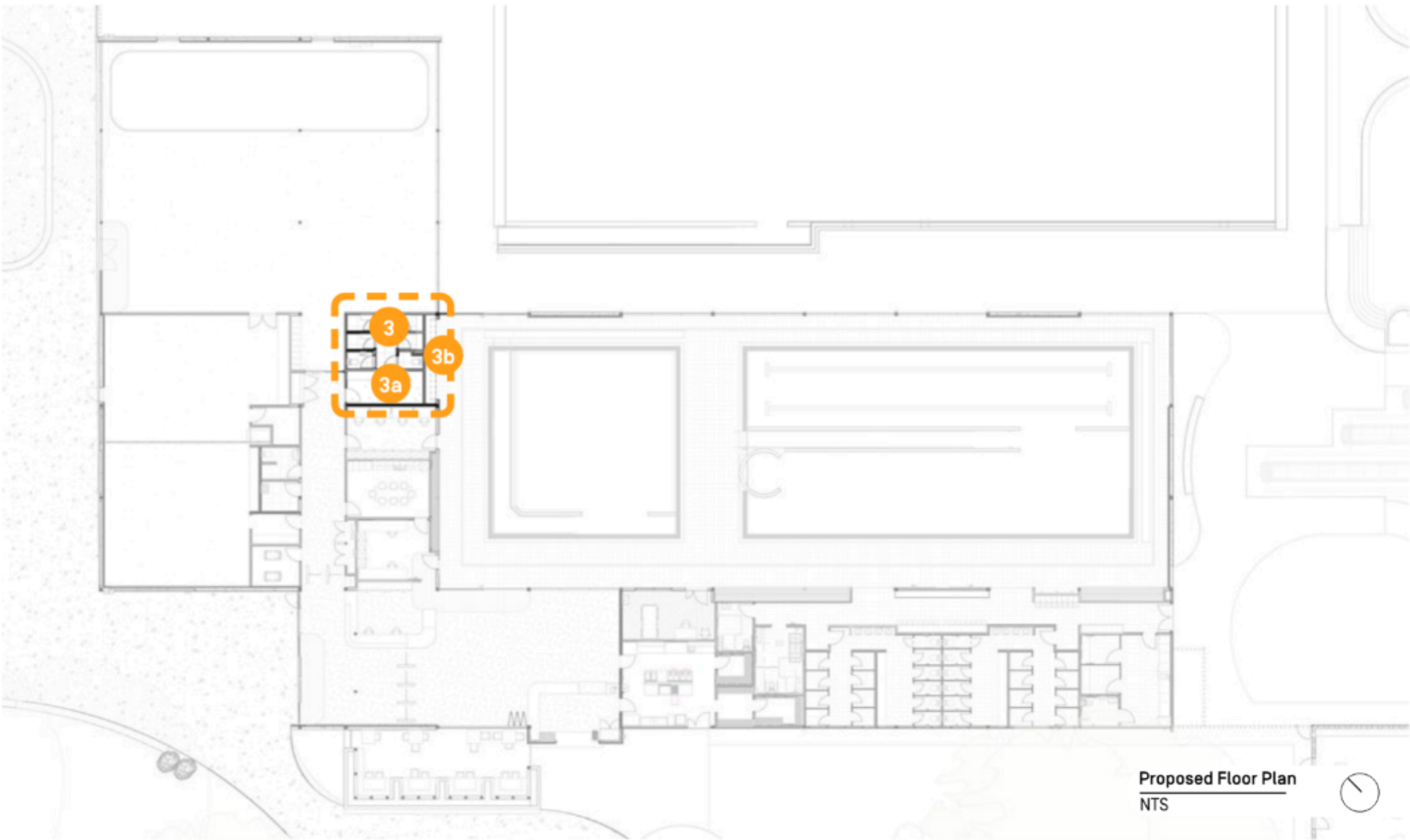
Adjusting circulation between spaces and maximising efficient work station layouts



3

Gym Amenity + Store

Providing shower amenities, addition of adminstrative print room and reduced pool store for efficiencies



IDENTIFYING AREAS OF REFINEMENT TO DATE:

1

BOH / Corridor

Utilising independant store for stage and centralising tech bar to multi-purpose space



2

Admin Spaces

Adjusting circulation between spaces and maximising efficient work station layouts



3

Gym Amenity + Store

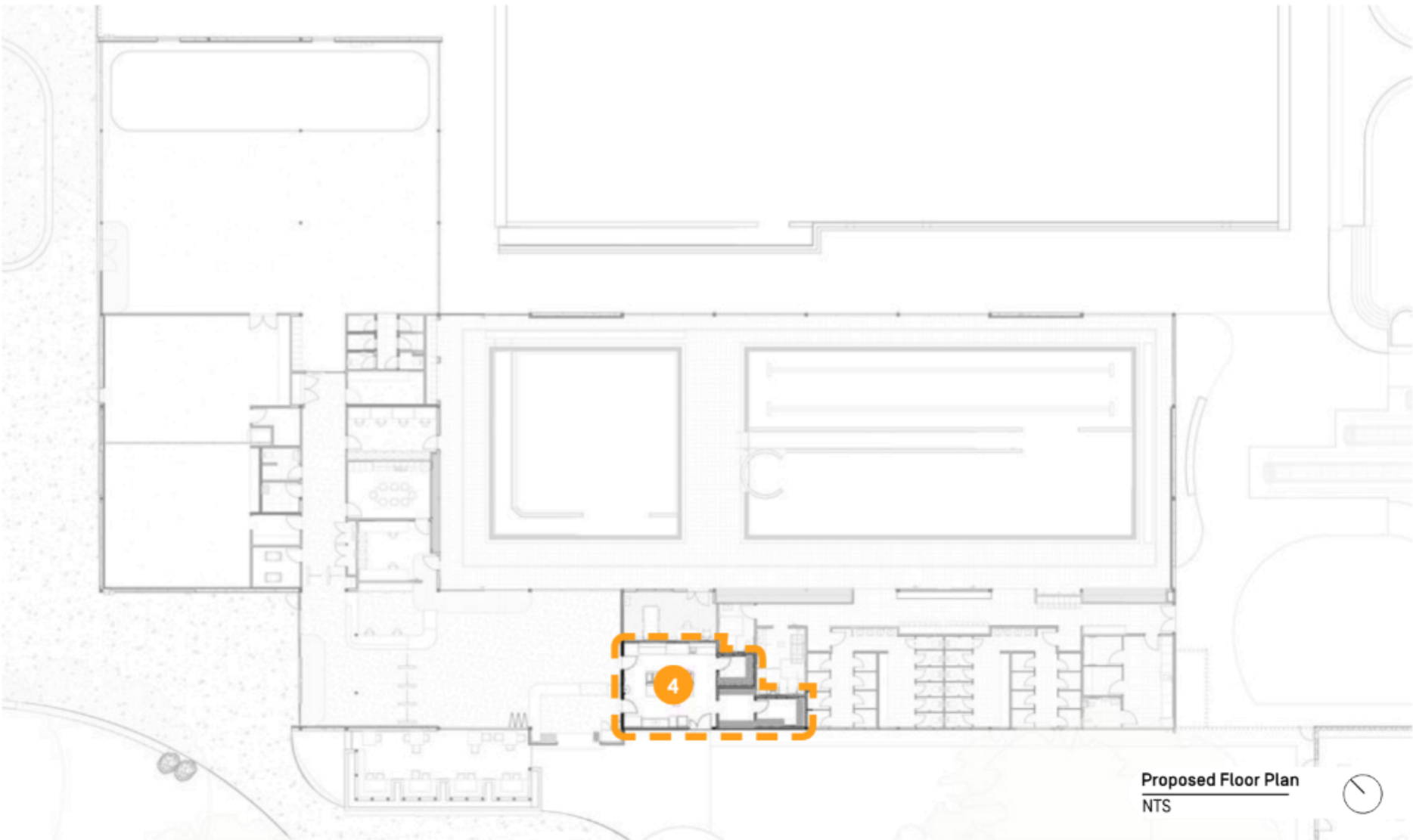
Providing shower amenities, addition of adminstrative print room and reduced pool store for efficiencies



4

Kitchen

Maximising on an efficient layout with sufficient storage of freezer, cool and dry goods




Proposed Floor Plan
NTS


IDENTIFYING AREAS OF REFINEMENT TO DATE:

- 1


BOH / Corridor
Utilising independant store for stage and centralising tech bar to multi-purpose space


- 2


Admin Spaces
Adjusting circulation between spaces and maximising efficient work station layouts


- 3


Gym Amenity + Store
Providing shower amenities, addition of adminstrative print room and reduced pool store for efficiencies


- 4

Kitchen
Maximising on an efficient layout with sufficient storage of freezer, cool and dry goods


- 5

Cafe Courtyard
Providing additional amenity to facility patrons to enhance the experience and what's on offer



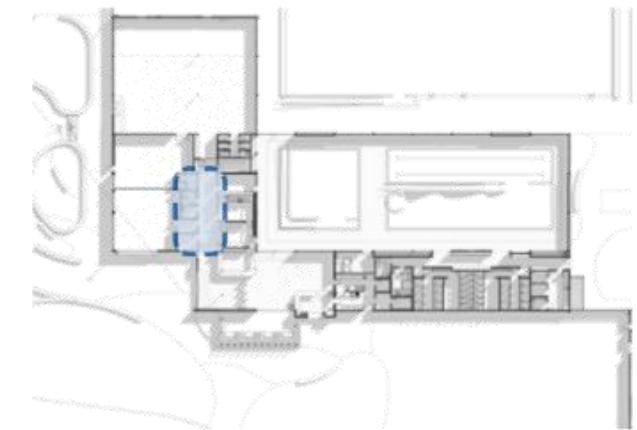


DESIGN REFINEMENT

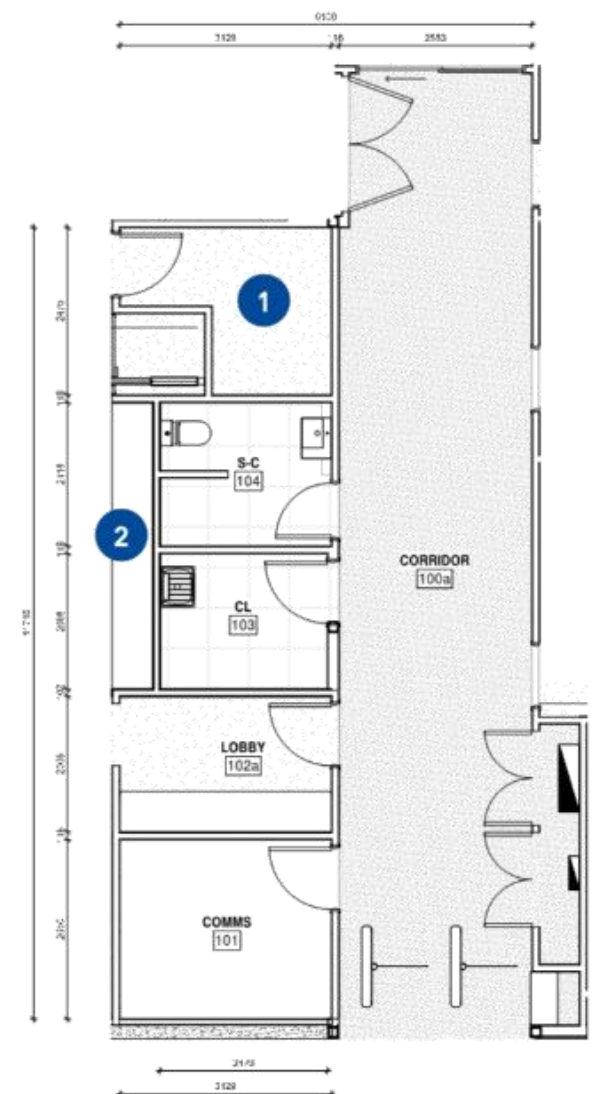


DESIGN REFINEMENT:

1. BACK OF HOUSE / CORRIDOR



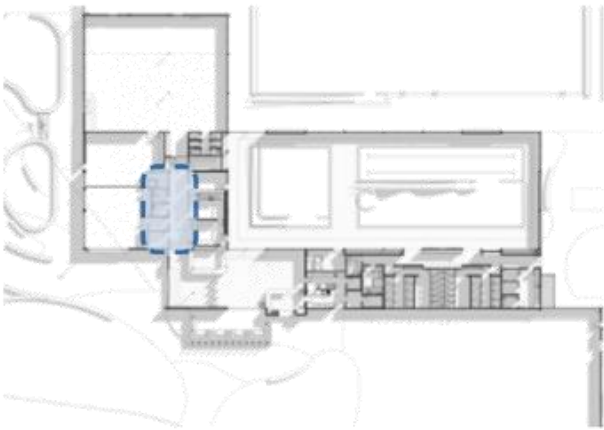
- 1 Store Room**
Independent store room to be sufficient to store multi-purpose stage
- 2 Relocation of Tech Bar**
Centralising tech bar to centre of multi-purpose space to utilise efficiencies



TILING DATUM LINES AND NEUTRAL PLALETTE



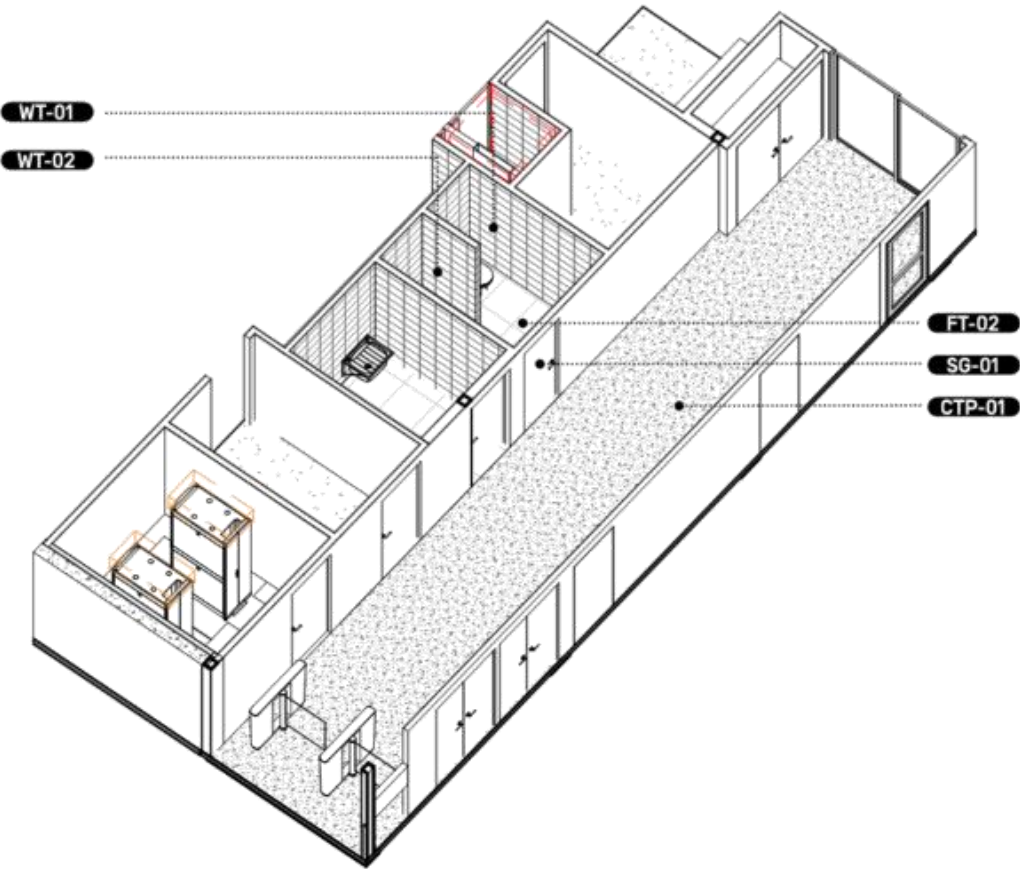
CONTRASTING TILE SCALE AND COLOUR



DESIGN REFINEMENT: 1. BACK OF HOUSE / CORRIDOR

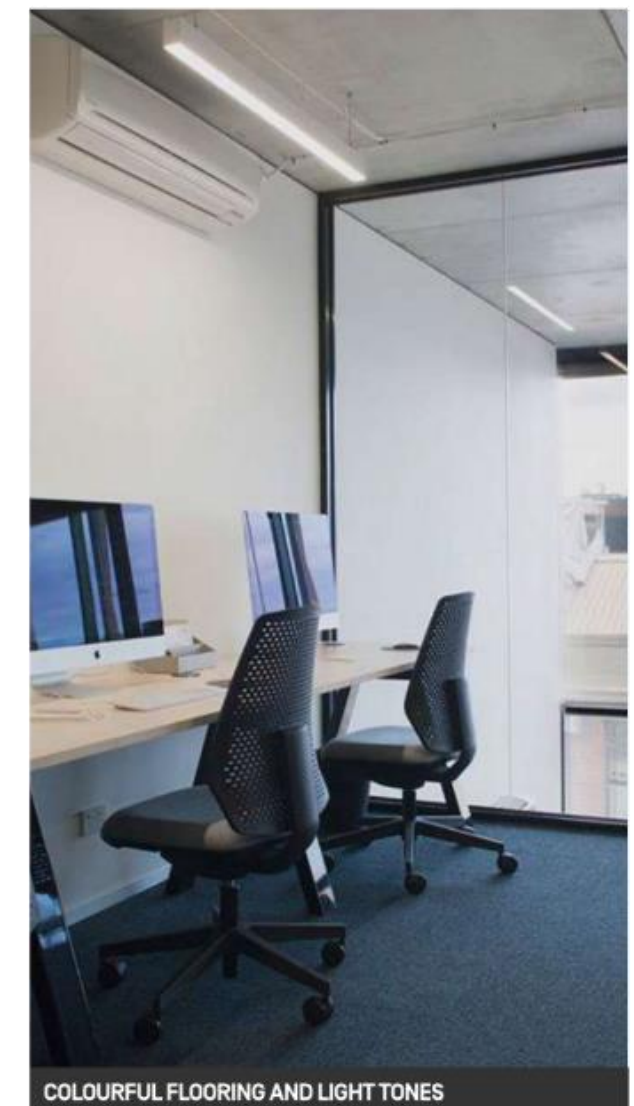
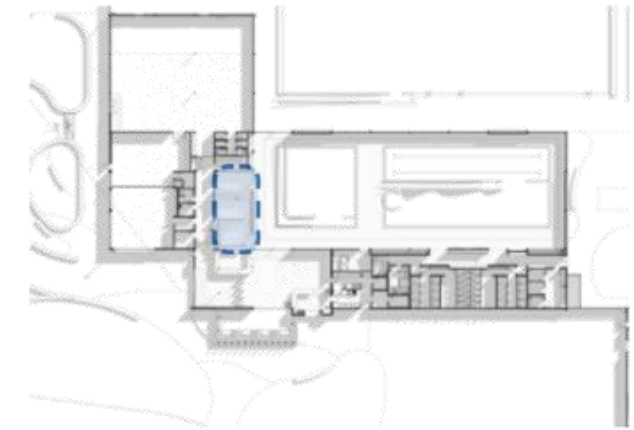
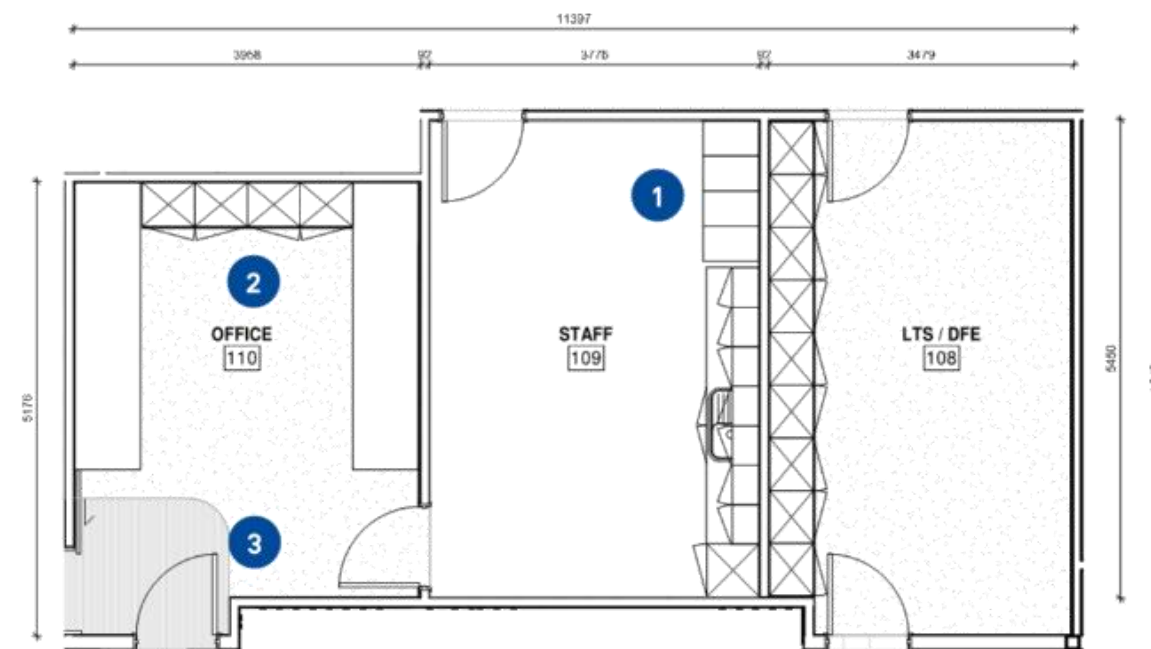
- CLEAR CONTRASTING WAYFINDING
- CLEAN TILING DELINEATION
- CONTRASTING SCALES & COLOURS

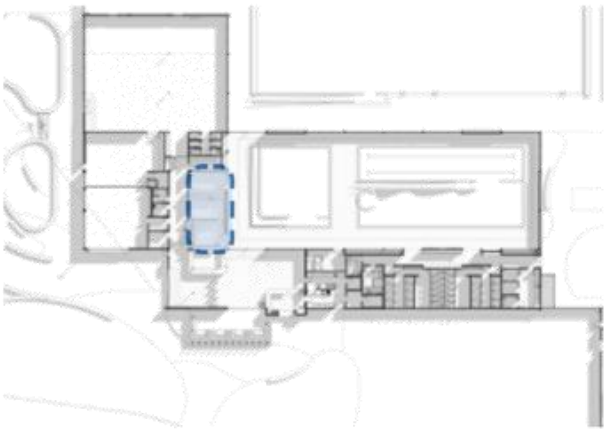
INDICATIVE VIEW



DESIGN REFINEMENT: 2. ADMINISTRATION SPACES

- 1 Locker Provision**
Relocation of staff lockers to utilise efficiency of common space
- 2 Secure Storage**
Relocation of desks and provision for secure storage space for facility management within office
- 3 Circulation**
Reconfigured circulation through administrative spaces to maximise on spatial efficiencies and flow through of staff



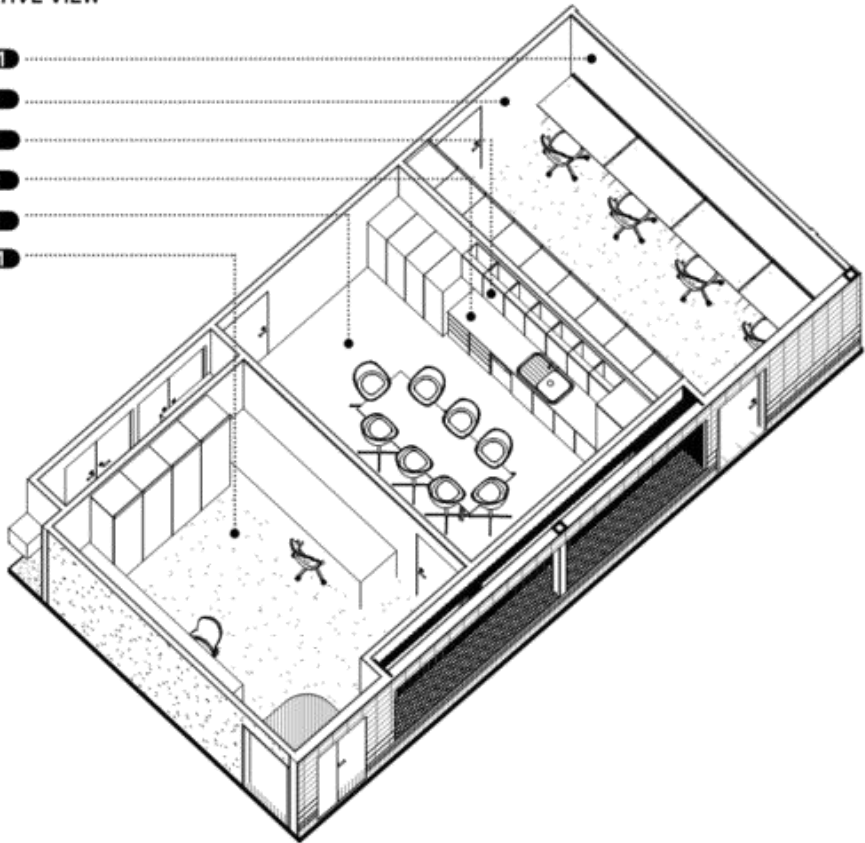


DESIGN REFINEMENT: 2. ADMINISTRATION SPACES

- SECURE STORAGE PROVISIONS
- COLOURFUL FLOORING & LIGHTER, NEUTRAL TONES
- MAXIMISING FUNCTIONALITY

INDICATIVE VIEW

- WLC-01
- PN-01
- LA-01
- LA-02
- VN-01
- CPT-01



DESIGN REFINEMENT: 3. GYM AMENITY, POOL STORE & PRINT ROOM

1 Shower Provision

Addition of two showers to gym amenity



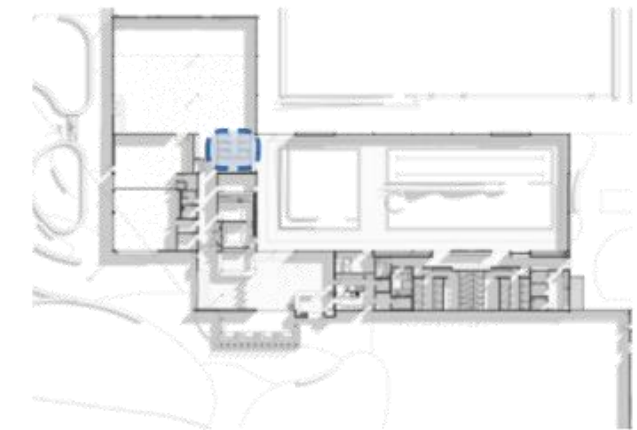
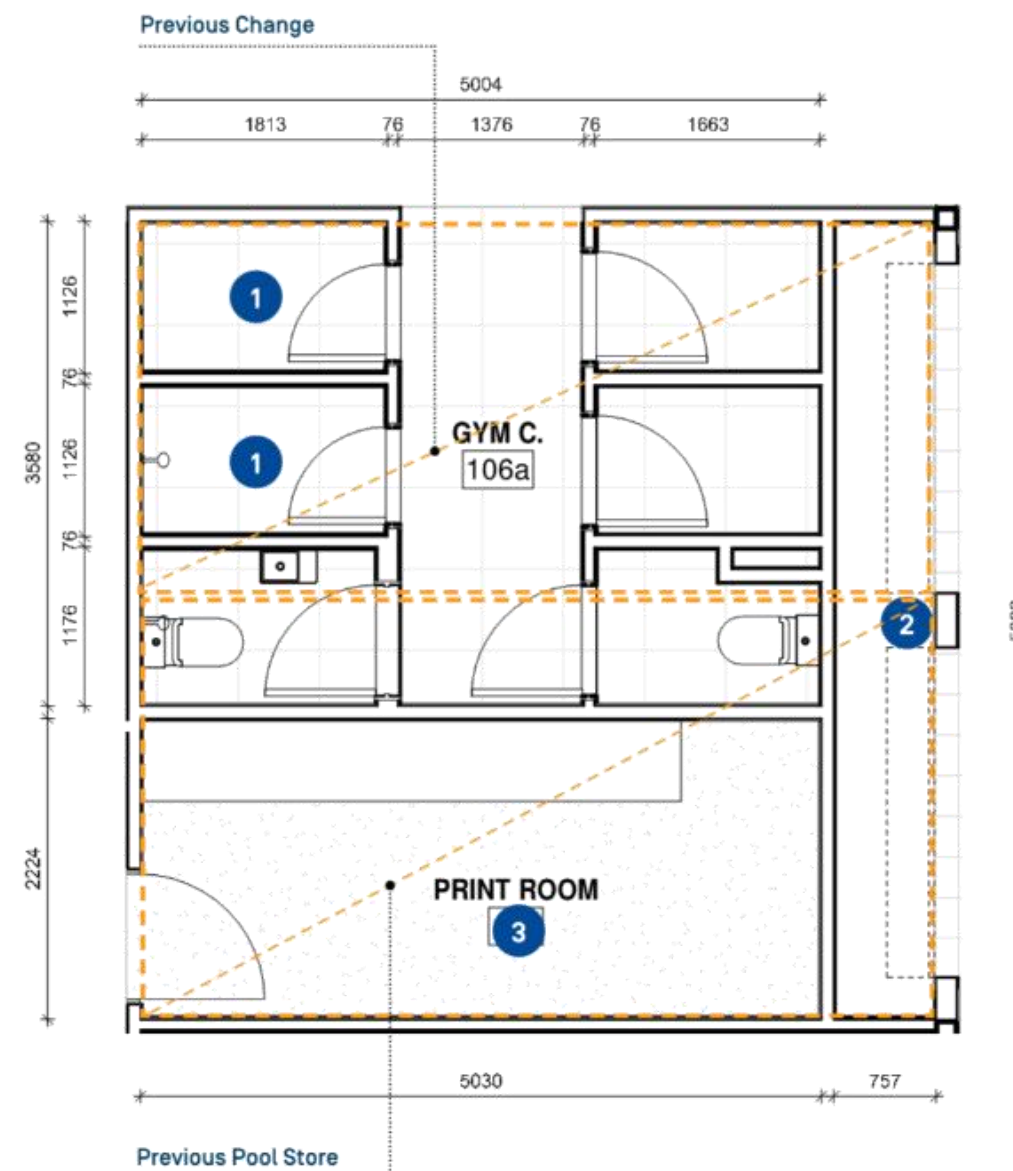
2 Omission of Store

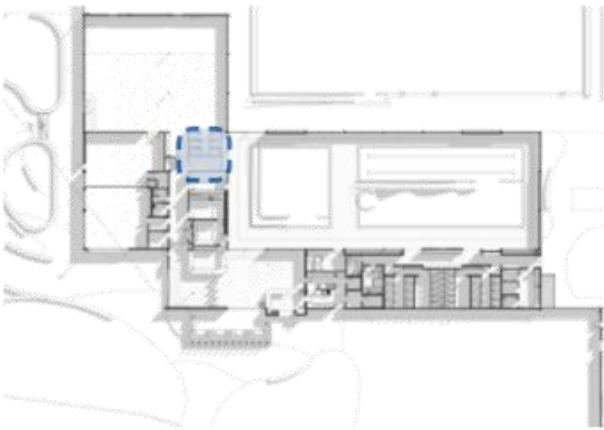
Pool store has been consolidated within pool plant and an allowance for a store nook has been created for day to day items



3 Print Room

Addition of print room to allow day to day tasks within the facility. Allowance for bench space to create signage & advertisement

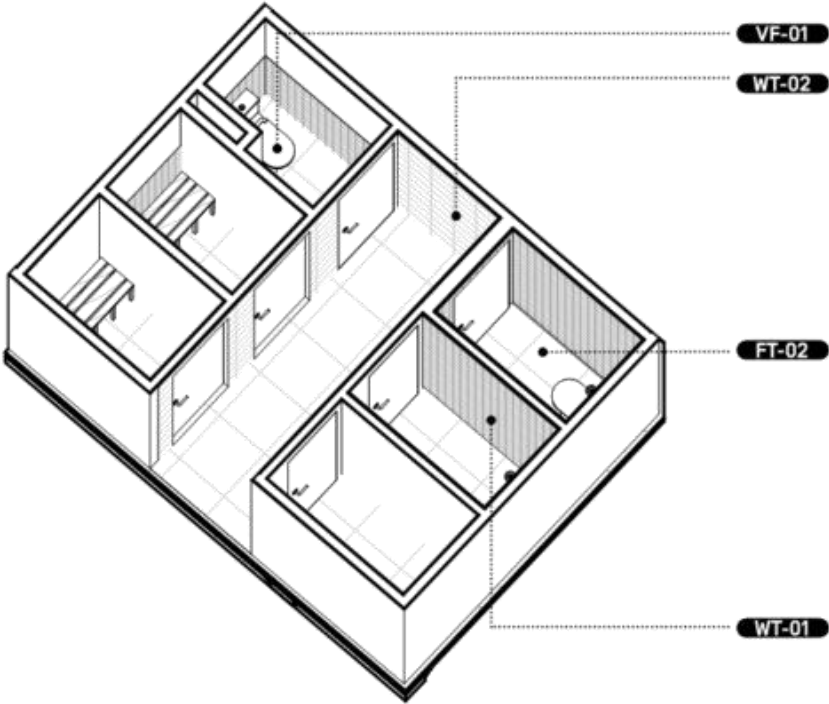


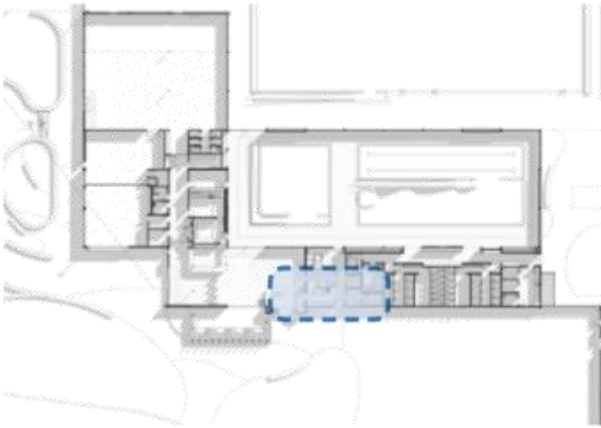


DESIGN REFINEMENT:
3. GYM AMENITY, POOL STORE & PRINT ROOM

- CLEAN TILING DELINEATION
- CONTRASTING SCALES & COLOURS

INDICATIVE VIEW





OPEN BENCH WITH FEATURE TIMBER JOINERY

DESIGN REFINEMENT:
4. KITCHEN

1

Freezer Room

Maximising on spatial efficiency with freezer room in lieu of chest freezers



2

Dry Goods

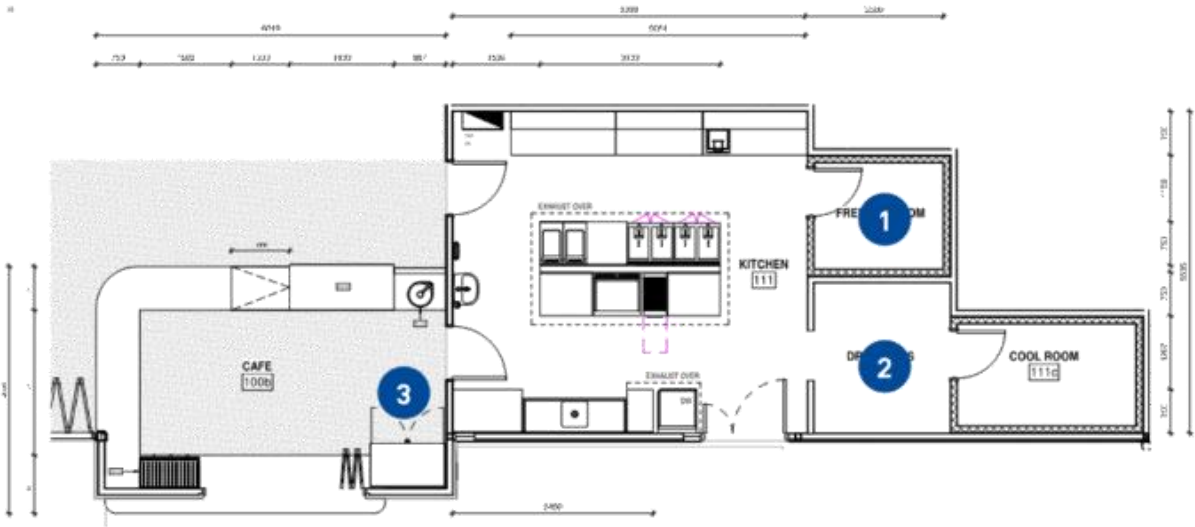
Provision for dry goods storage. Proximity to delivery door for ease of transport

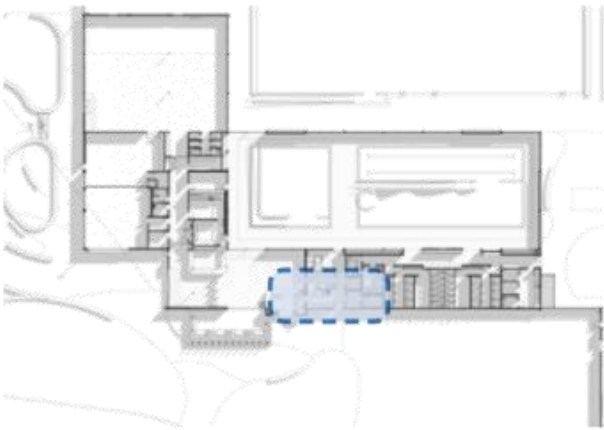


3

Display Fridge

Inclusion of display fridge to cafe in addition to built in display

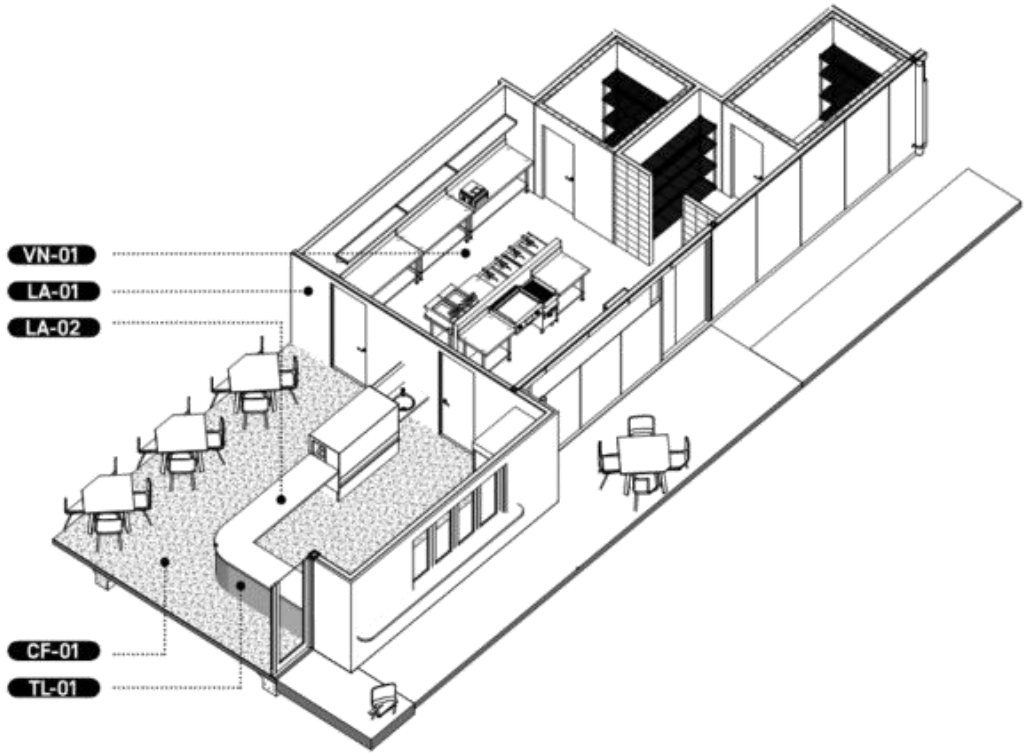




DESIGN REFINEMENT:
4. KITCHEN

- TILING DATUM LINES & VARIATION OF SCALE
- BRIGHT COLOUR CONTRASTING WITH FLOOR FINISH
- WARMTH OF TIMBER

INDICATIVE VIEW

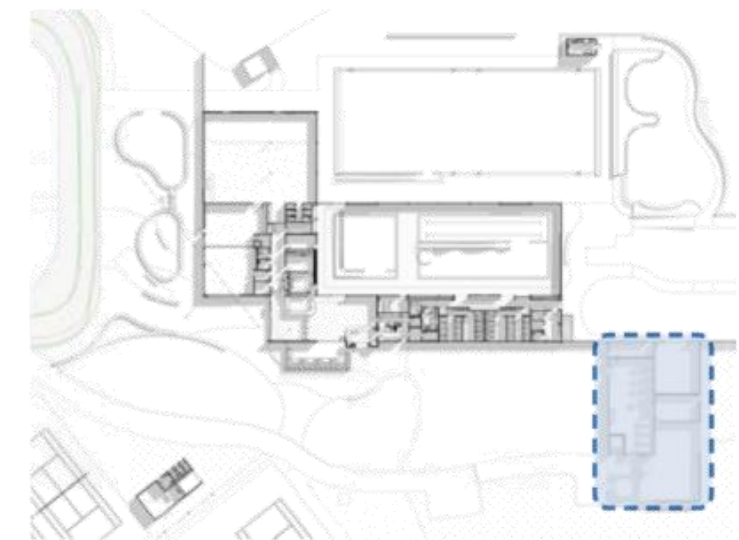
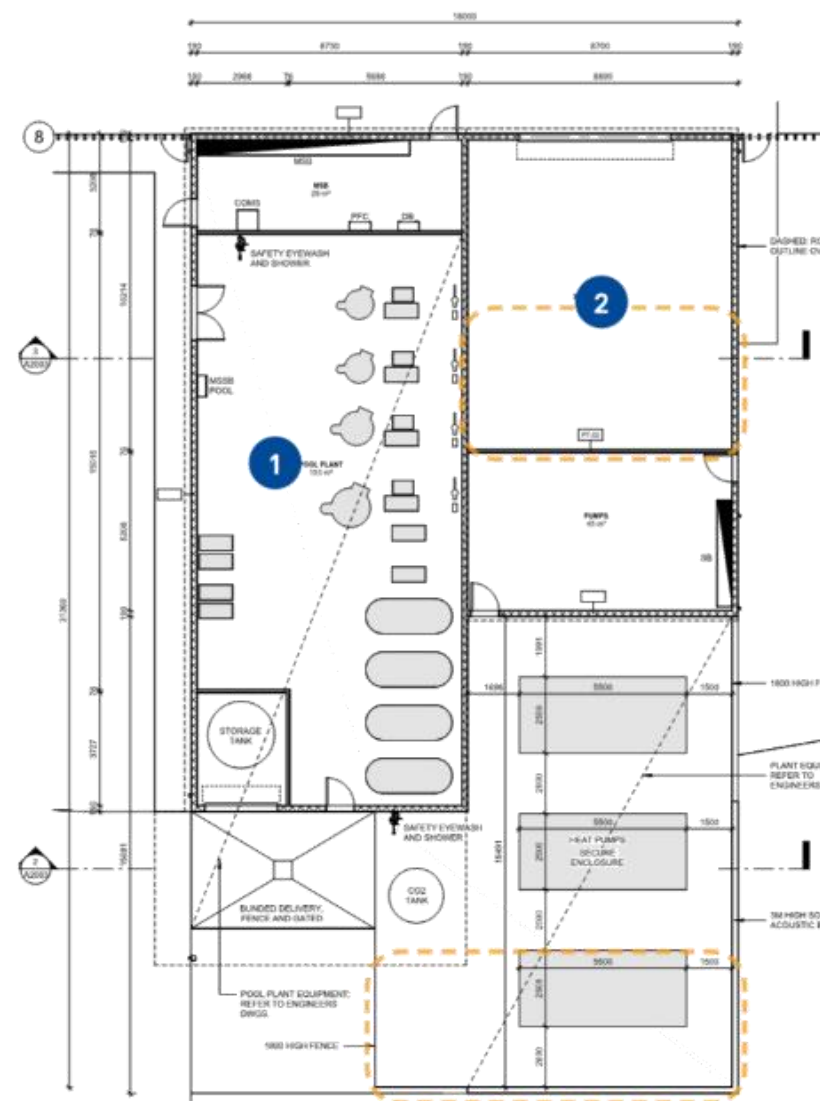


DESIGN REFINEMENT: POOL PLANT

- 1 Chemical Storage**
Allowance for storage of chemicals
- 2 Pool Store**
Internal pool storage has been co-located within pool plant.
Allowance for cleaning equipment

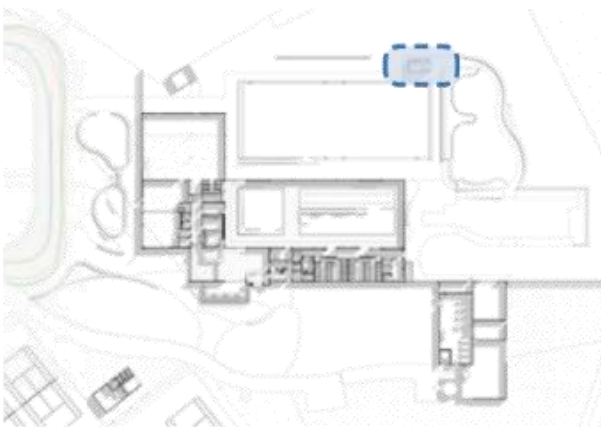


- 2 Pool Store**
Internal pool storage has been co-located within pool plant.
Allowance for cleaning equipment





PC SUM DESIGN ITEMS



DESIGN REFINEMENT: SEASONAL KIOSK

1

Ice-cream Freezer

High seasonal product with easy access to outside patrons



2

Coffee Machine

Opportunity to provide coffee and reduce traffic flow to internal cafe



3

Warm Display

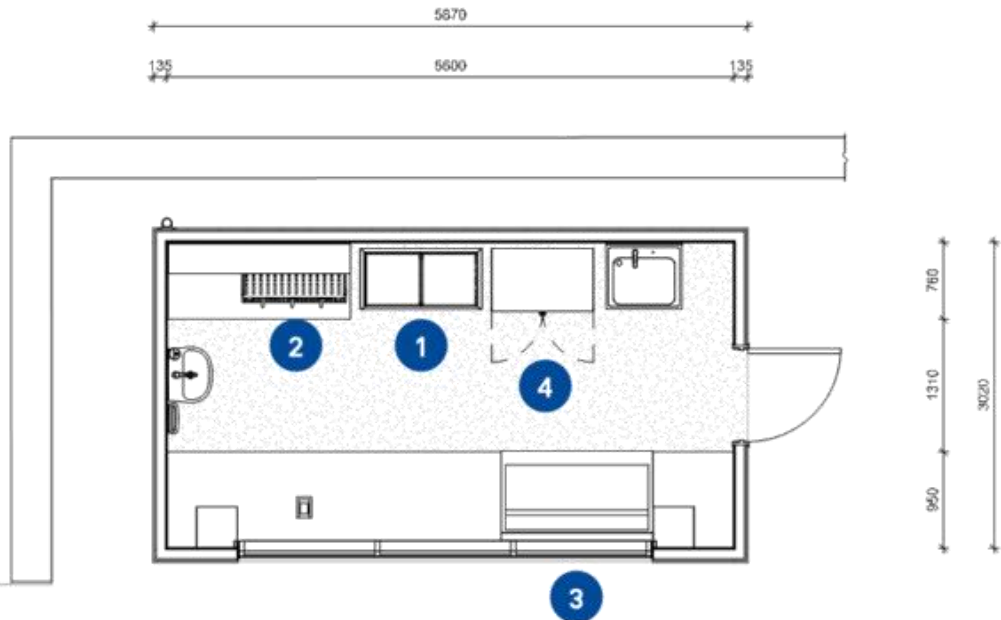
Integrated warm display to provide pies, hot chips etc.

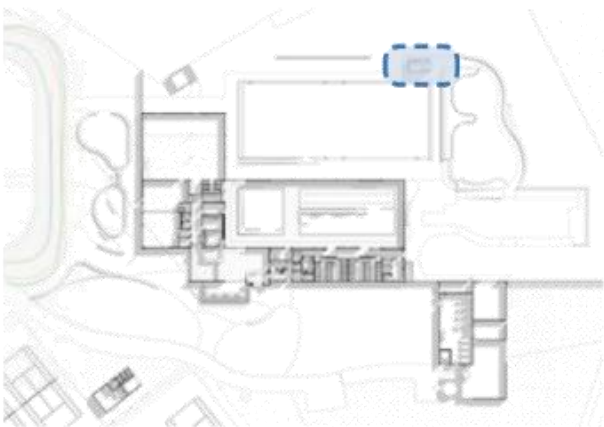


4

Drinks Display

Inclusion of display fridge to allow easy access to outside patrons

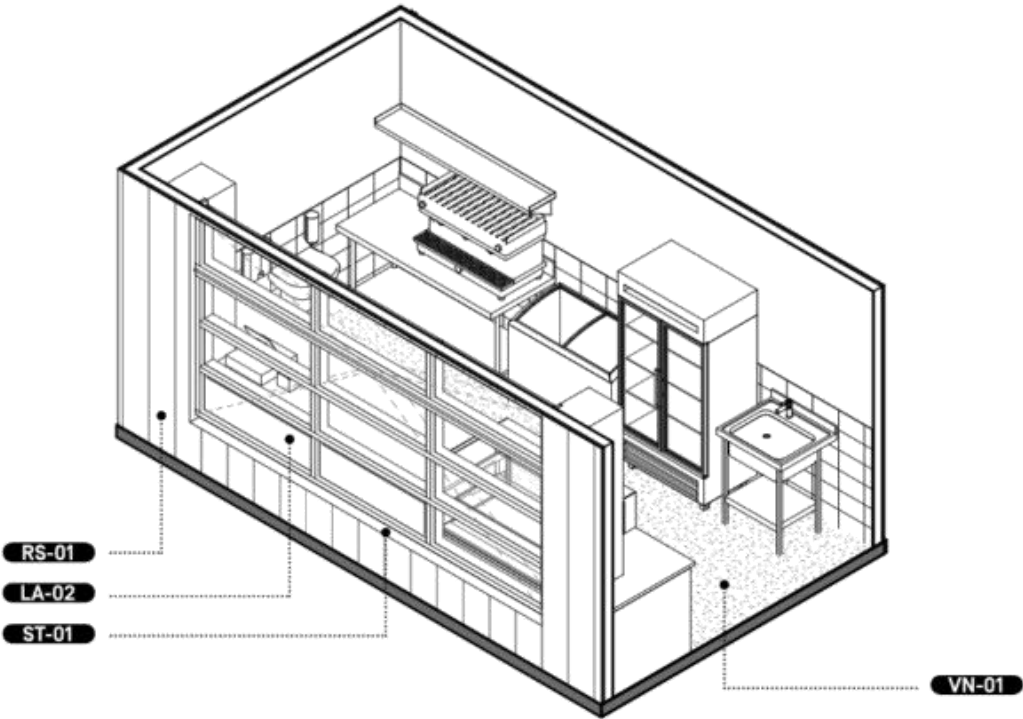


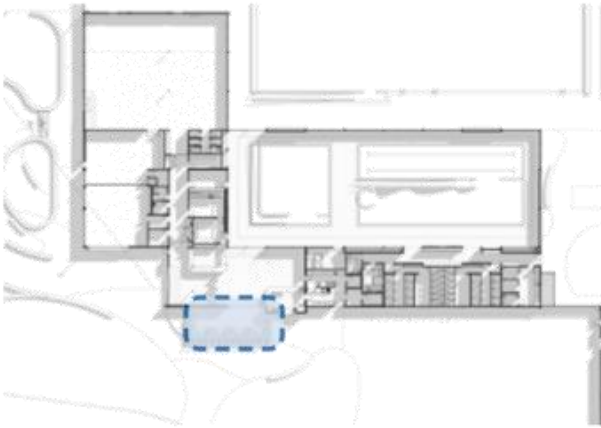


DESIGN REFINEMENT: SEASONAL KIOSK

- PEAK DEMAND CONVENIENCE & AMENITY
- MODEST COMMODITY NESTLED INTO CONTEXT
- COMPLIMENTARY PALETTE TO MAIN FACILITY
- FUNCTIONALITY & FLEXIBILITY

INDICATIVE VIEW





DESIGN REFINEMENT:
CAFE COURTYARD

1

Bi-Fold Door

Provision to open internal + external space up



2

Integrated Furniture

Creates a more permanent + intimate space in providing in-built joinery



3

Security

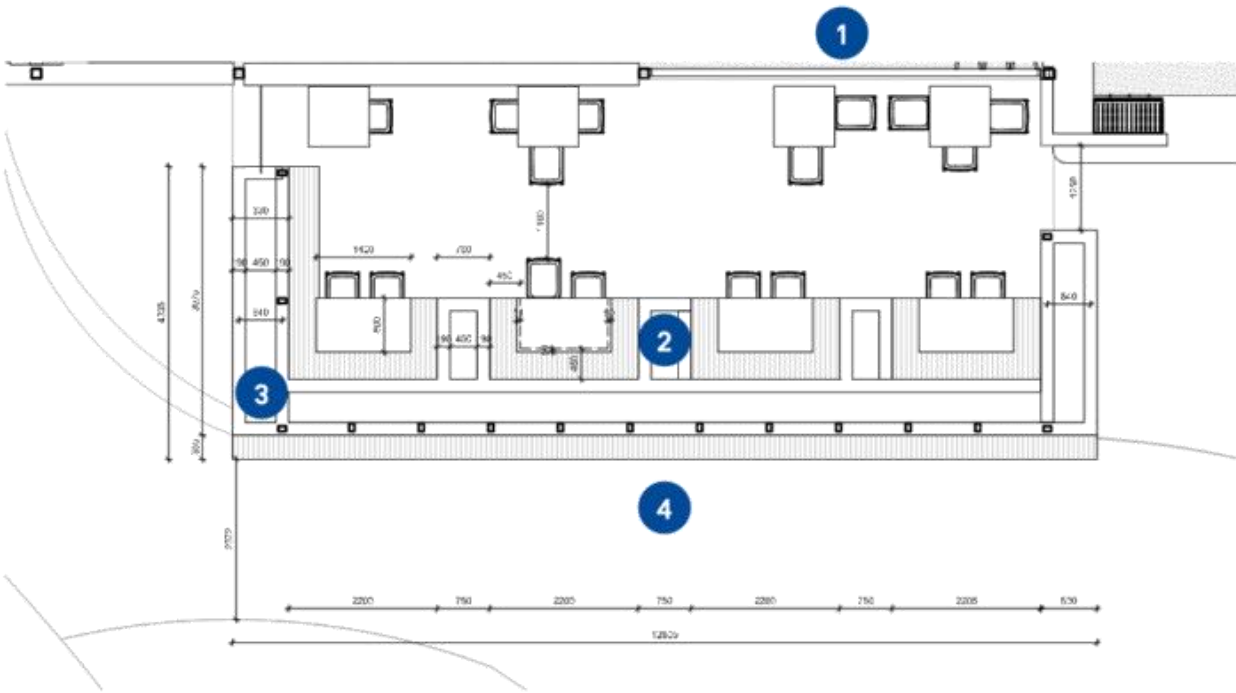
Providing a landscaped solution to security, whilst integrating within the natural context of the precinct



4

Seating Provisions

Opportunity to provide external seating allowances to precinct patrons

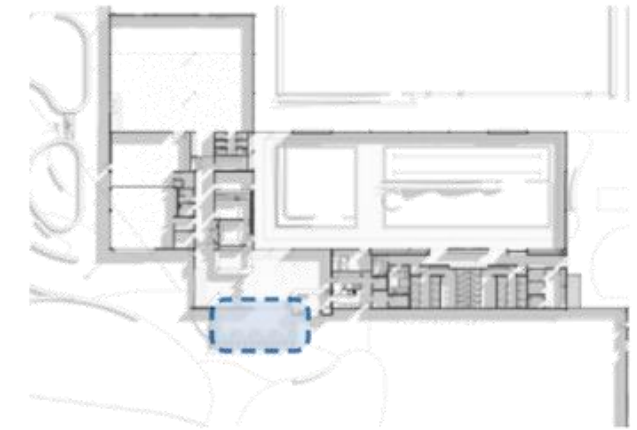
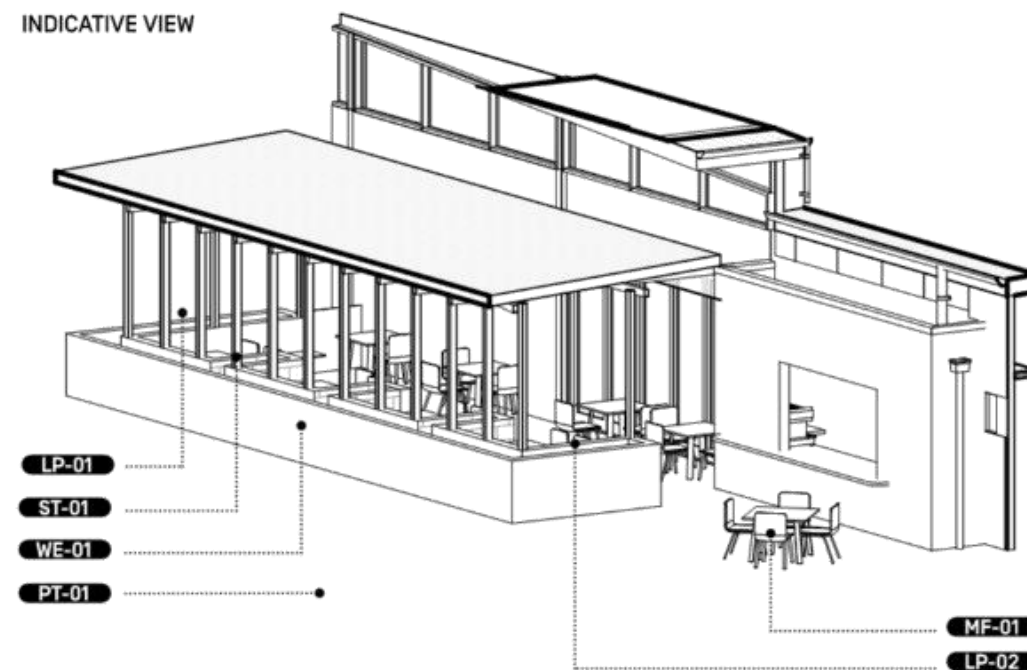


INTEGRATED APPEARANCE + CONNECTION WITH LANDSCAPE

DESIGN REFINEMENT: CAFE COURTYARD

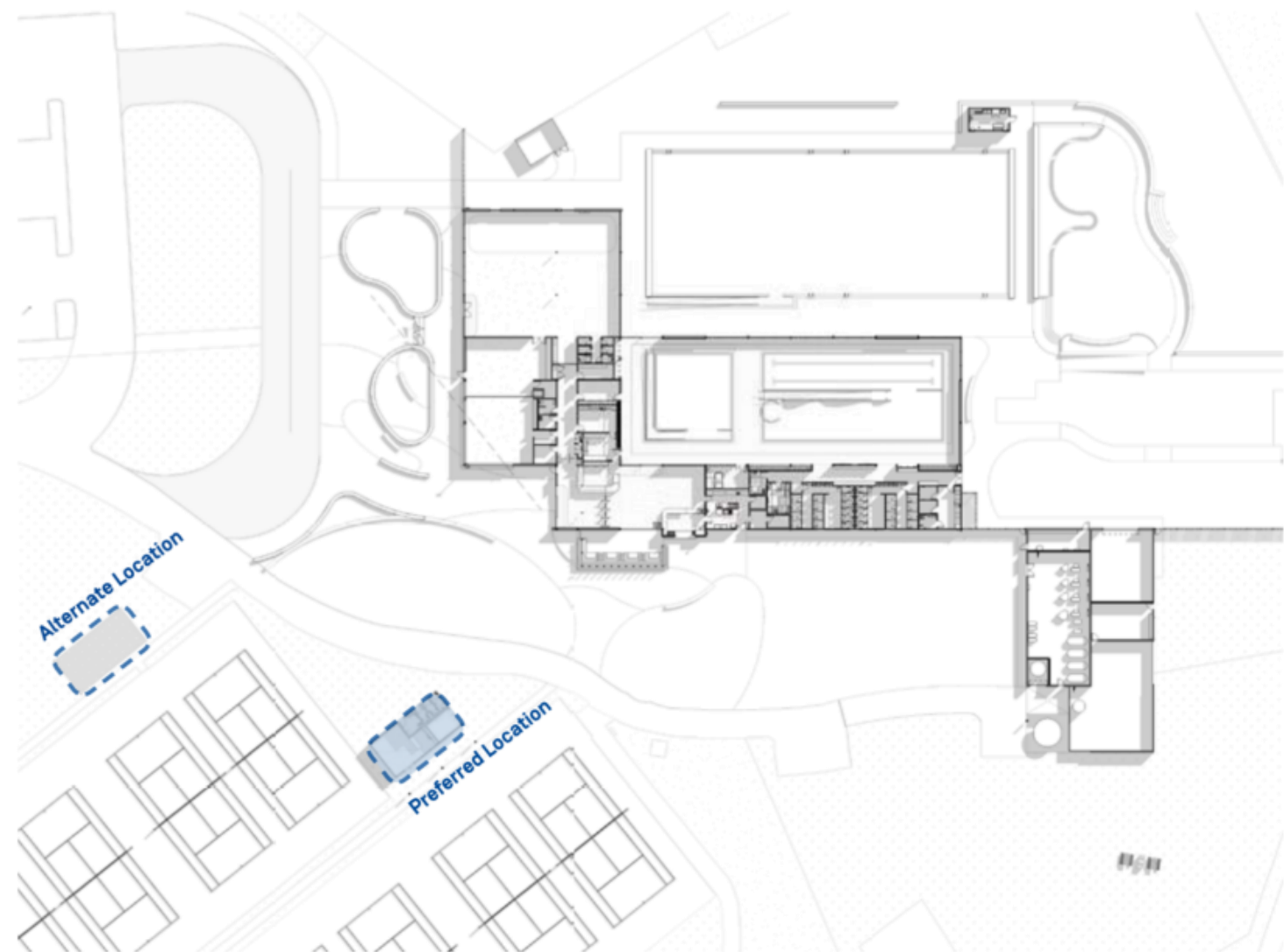
- FLEXIBILITY - OPTION FOR FUNCTION SPACE TO BOTH AQUATIC FACILITY OR EXTERNAL PATRONS
- CONNECTION WITH LOCAL CONTEXT
- COMFORTABLE SETTING
- INTEGRATION TO FACILITY & PRECINCT

INDICATIVE VIEW



DESIGN REFINEMENT: TENNIS CLUB

- LOCATION HAS BEEN CONSIDERED ON THE FOLLOWING -
 - SERVICE RUNS
 - TOPOGRAPHY
 - VISUAL AMENITY TO THE COURTS
 - EASE OF ACCESS TO AQUATIC FACILITY IE. CAFE



DESIGN REFINEMENT:
TENNIS CLUB

- 1

Glazing

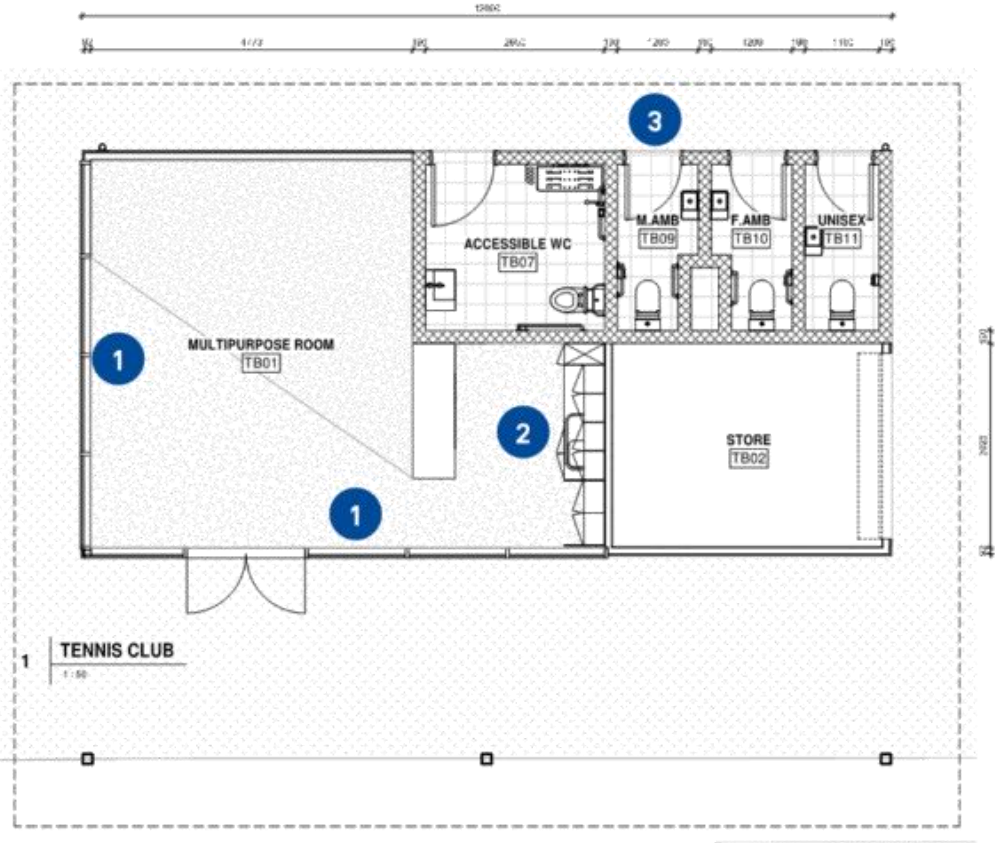
Maximising on glazing to both west and south courts with visual connections
- 2

Kitchenette

Provision of basic
- 3

Public Amenities

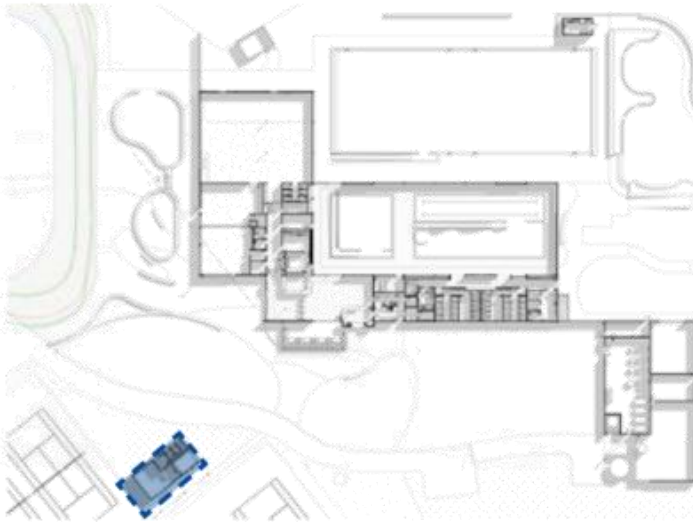
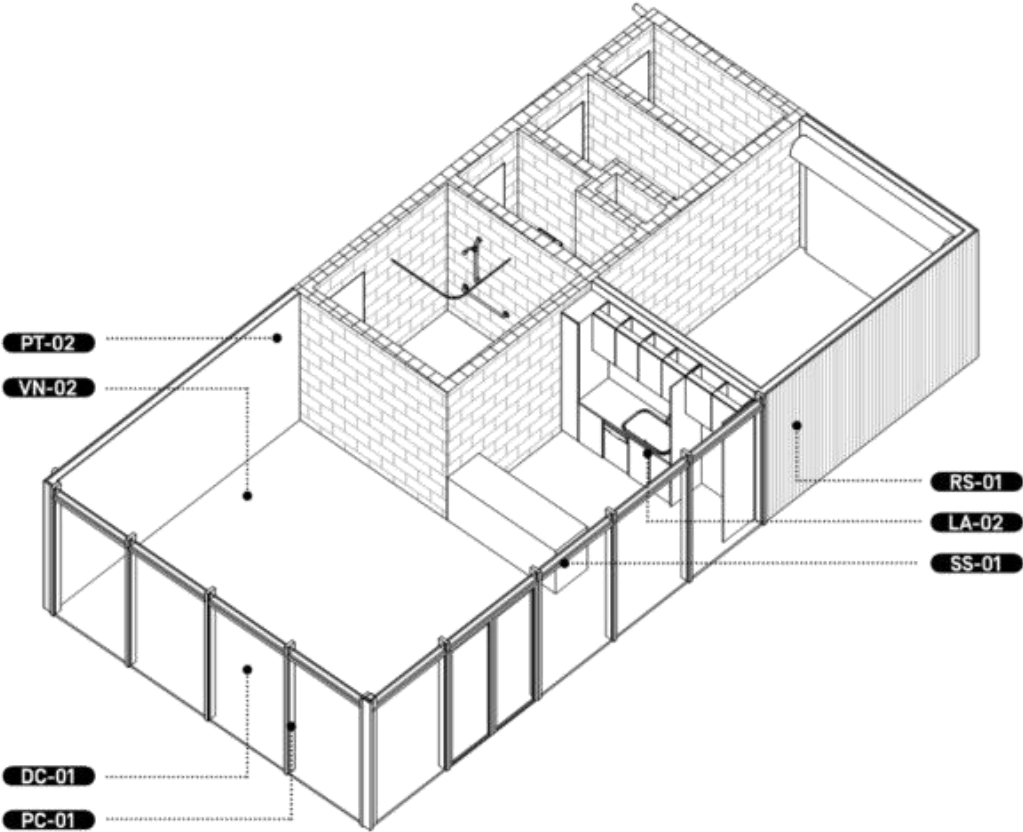
Provision for public amenities to the precinct



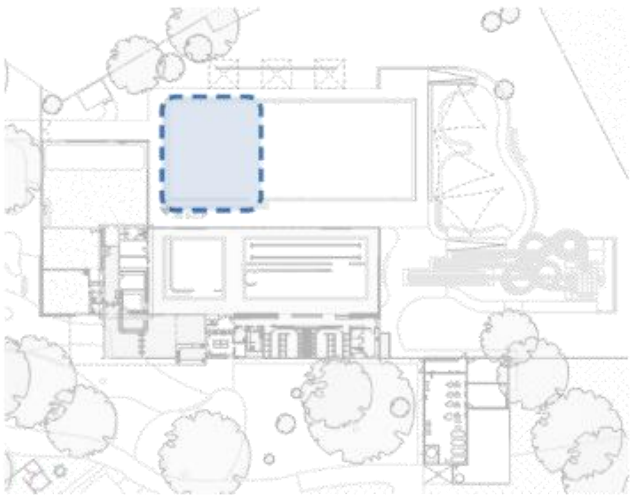
DESIGN REFINEMENT: TENNIS CLUB

- VISUAL CONNECTION TO COURTS
- MATERIALITY THAT SPEAKS TO THE SURROUNDING CONTEXT & ADJACENT FACILITY
- ROBUSTNESS
- FLEXIBILITY & FUNCTIONALITY
- CONNECTION TO SITE WIDE PRECINCT

INDICATIVE VIEW

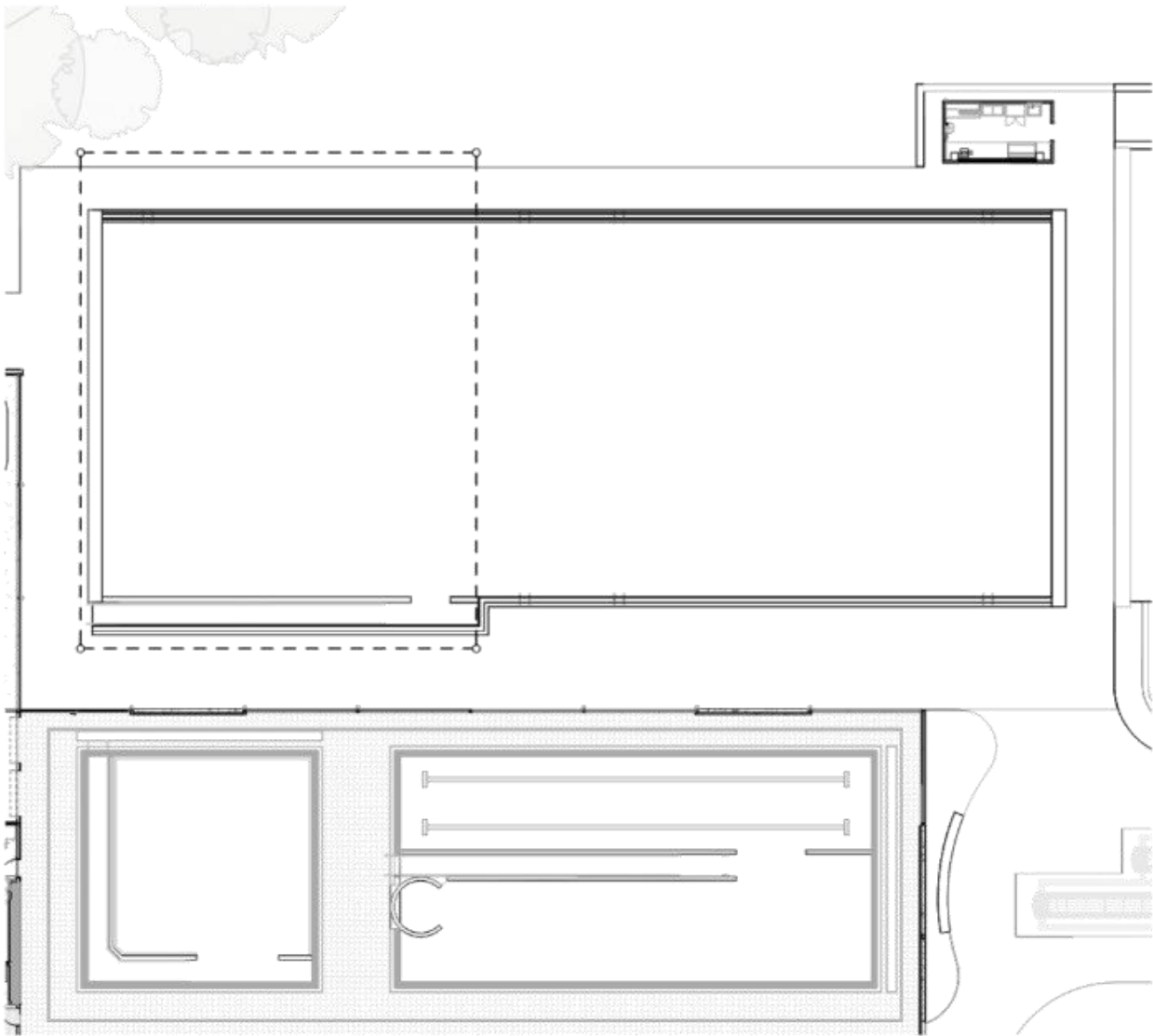


DESIGN REFINEMENT:
SHADE SAIL



1

50m Pool Shade
Providing shade amenity to outdoor pool with SPF50



PROVIDING SHADE TO EXTERNAL POOL

ENVIRONMENTAL SUSTAINABLE DESIGN



ENVIRONMENTAL SUSTAINABLE DESIGN INITIATIVES

The following Environmentally Sustainable Design (ESD) initiatives have been considered for the Aquatic building and the wider precinct.

Shading

Overhang to northern and western glazing to provide shading.



Recycled Content

Consideration to be given to cement replacement to oncrete & portion of recycled content to steel.



Bicycle Parking

Provision made for alternative modes of transport to be used to access the site.



Raingardens

Collection of water from impervious surfaces to be directed to raingarden network, through swales across the site.



Renewable Energy

Natural Gas has been omitted from the facility to maximise on the solar energy



FFE

Office equipment will be selected to for it energy efficiency and renewable principles



Natural Environment

An assessment has been performed on the impact to the local trees, whilst trying to maintain native flora/ fauna



HRV

A heat recovery system has been adopted to reduce the heating & cooling demands of the building





ITEM	5.2.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Establishment of the Bridgestone Coordination Group
AUTHOR	Ben Hopkins, Team Leader Sport, Recreation and Cemeteries, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 4.1 Members of our community receive an exceptional experience when interacting with Council 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	The Bridgestone Advisory Group has been a valuable group for providing input into the establishment of the Bridgestone Athletics Centre and the development of licence agreements with the three resident athletics clubs. As the Centre has moved into an operational phase and all licences have been agreed and finalised, the Advisory Group will be wound up in August 2022 and replaced with a Coordination Group. A draft Terms of Reference has been drafted in consultation with the resident athletics clubs with the expectation that they will be refined and finalized at the final Advisory Group meeting currently scheduled for the 17th August 2022.

RECOMMENDATIONThat Council:

1. Notes the draft Terms of Reference for the Bridgestone Coordination Group (Attachment 1, Community Wellbeing and Sport Committee, 16 August 2022, item no 5.2.2) which have been formulated in consultation with the resident athletic clubs at the Bridgestone Athletics Centre and are to be finalised at the final meeting of the Bridgestone Advisory Group in August 2022.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Bridgestone Coordination Group - Terms of Reference_DRAFT

1. BACKGROUND

- 1.1 At its meeting on July 25, 2022 Council resolved that Council: (1417/2022)
 - 1.1.1 *Notes the Bridgestone Advisory Group action list included within Attachment 2 (Community Wellbeing and Sport Committee, 19 July 2022, Item No 5.1.1) - Bridgestone Athletics Centre - Advisory Group Minutes 15 June 2022.*

- 1.1.2 *Notes the verbal update from the General Manager regarding SLACs acceptance of using a digital honour board.*
- 1.1.3 *Approves the winding up of the Bridgestone Advisory Group and replacing with a Bridgestone Coordination Group. The group to consist of:*
 - 1.1.4 • *Presidents of the 3 tenant Athletic clubs*
 - 1.1.5 • *Manager Sport, Recreation and Community Planning*
 - 1.1.6 • *Bridgestone Athletic Centre Coordinator*
 - 1.1.7 • *Chairman of Community Wellbeing & Sport Standing Committee*
 - 1.1.8 • *Hills Ward Councillors*
- 1.1.9 *Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.*
- 1.1.10 *Notes strategic planning and advice regarding Bridgestone Athletics Centre and its optimisation will be reported through the Community Wellbeing and Sport Committee as required.*
- 1.1.11 *Requests that the Terms of Reference for the Bridgestone Co-ordination Group be brought to the August 2022 Community Wellbeing and Sport Committee for consideration.*

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Ingle Farm Little Athletics Centre
- 2.1.2 Northern Districts Athletics Club
- 2.1.3 Salisbury Little Athletics Centre

3. REPORT

- 3.1 The Bridgestone Advisory Group was initially established to provide input into the development and establishment of the Bridgestone Athletics Centre (BAC) and the formation of licence agreements. It has served as an important body to ensure the Centre was established to meet the needs of the licence holder clubs.
- 3.2 The membership of the Advisory Group included;
 - 3.2.1 Two City of Salisbury Elected Members
 - 3.2.2 A single representative of each of the licence holder clubs
 - Ingle Farm Little Athletics Centre
 - Northern Districts Athletics Club
 - Salisbury Little Athletics Centre
 - 3.2.3 Two staff members from the City of Salisbury Community Planning Division
- 3.3 Terms of Refence were drafted for the Advisory Group outlining its purpose, membership, meeting arrangements, reporting and review.

- 3.4 As the BAC has now successfully operated through a full athletics season and hosted numerous school events, it has progressed from the initial build/establishment phase and into an operational phase.
- 3.5 This necessitated a change to the Advisory Group to shift its focus towards operating collaboratively within the stewardship of their respective licence agreements.
- 3.6 Consequently, the Advisory Group will be replaced with a Coordination Group.
- 3.7 A draft Terms of Reference (attachment 1) has been drafted in consultation with the resident athletics clubs with the expectation that they will be refined and finalized at the final Advisory Group meeting currently scheduled for the 17th August 2022.

4. CONCLUSION / PROPOSAL

- 4.1 The Bridgestone Advisory Group served as a valuable forum for clubs and the City of Salisbury to guide the establishment of the Bridgestone Athletics Centre.
- 4.2 As the Centre has moved into an operational phase and all licences have been agreed and finalised, the Advisory Group will be wound up in August 2022 and replaced with a Coordination Group.
- 4.3 A draft Terms of Reference (attachment 1) has been drafted in consultation with the resident athletics clubs with the expectation that they will be refined and finalized at the final Advisory Group meeting currently scheduled for the 17th August 2022.



Terms of Reference

Bridgestone Coordination Group

1 August 2022

1. Background/Preamble

Whilst the Bridgestone Athletics Centre was being constructed and licence agreements were being established, the Bridgestone Advisory Group was used to bring the City of Salisbury together with community clubs and provide input and feedback into the operation of the Centre. Noting that there were different requirements following the completion of the Centre, it was mutually agreed that the Advisory Group be wound up and replaced by the Bridgestone Coordination Group. The Bridgestone Coordination Group was established in 2022 to provide a forum for the licence holder clubs to discuss matters with the City of Salisbury per the Terms of Reference contained herein.

2. Aims/Purpose

The purpose of the group is to discuss and collaborate on the following areas;

- 2.1. Operational matters related to club-based activity at the Bridgestone Athletics Centre
- 2.2. Licence arrangements
- 2.3. Usage, maintenance and activation of the Bridgestone Athletics Centre
- 2.4. Community use and value of the centre to the community
- 2.5. Other matters pertaining to the Bridgestone Athletics Centre where appropriate.

3. Status of the Group

The Bridgestone Coordination Group is formed to provide a forum for collaboration and consultation between the key stakeholders of the Bridgestone Athletics Centre. The group will also provide information to Council via the provision of Minutes to the Community Wellbeing and Sport Committee.

4. Meeting Procedures

The meetings will be Chaired by a representative of the City of Salisbury. All license holders will be invited to attend the meeting via a representative from their Committee of Management. Members of the committee may seek to involve other parties if the operations of the Coordination Group can be assisted by their input. These external representatives should be invited after consultation with other members of the Bridgestone Coordination Group.

5. Meeting Frequency

The Bridgestone Coordination Group will meet quarterly.

6. Location of Meeting

The meetings will be held at the Bridgestone Athletics Centre wherever possible.

7. Membership

The membership of the Bridgestone Coordination Group will include;

- President of each of the license holder clubs
- Manager Sport, Recreation and Community Planning (or delegate)
- Bridgestone Athletic Coordinator
- Chairperson of the Community Wellbeing & Sport Committee
- Hills Ward Councillors

8. Quorum

There is no quorum for this group.

9. Chairman

The Chairperson will be the Manager Sport, Recreation and Community Planning (or delegate).

10. Review Process

The Bridgestone Coordination Group will be reviewed annually by the Manager Sport, Recreation and Community Planning.

ITEM	5.2.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	16 August 2022
HEADING	Youth Sponsorship Applications - August 2022
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in August 2022.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in August 2022.

Funding per application	Event	Total Funding
1 @ \$250	1 application received to represent SA at the Australian School Sport Swimming Championships in Brisbane	\$250.00
3 @ \$250	3 applications received to represent SA at the Australian Karate Federation National Titles in Rockhampton	\$750.00
1 @ \$250	1 application received to represent SA at the School Sport Australian Swimming Championships in Brisbane	\$250.00
1 @ \$250	1 application received to represent SA at the 17 & under girls state indoor cricket team	\$250.00
1 @ \$250	1 application received to represent SA at the Australian Athletics Championships	\$250.00
1 @ \$250	1 application received to represent SA at the Youth Girls National Championships for Football	\$250.00
1 @ \$1000	1 application received to represent Australia at the 2022 World Skate Oceania Speed Championships	\$1,000.00
	Total Funding for August 2022:	\$3,000.00

4. CARETAKER PERIOD

- 4.1 The Caretaker Period will commence on 6 September 2022 until the conclusion of the election (when results have been declared).
- 4.2 During this period, no applications for Youth Sponsorship will be considered.
- 4.3 An appropriate notice will be placed on Council's website.

5. CONCLUSION / PROPOSAL

- 5.1 The Youth Sponsorship Program annual funding budget for 2022/2023 is \$45,000 with year to date allocations of \$8,500 from this fund. The remaining balance accounting for the applications noted in this report is \$36,500.