



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE
MEETING HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

19 JULY 2022

MEMBERS PRESENT

Cr K Grenfell (Chairman)
Mayor G Aldridge (ex officio)
Cr M Blackmore
Cr B Brug (Deputy Chairman)
Deputy Mayor, Cr C Buchanan
Cr P Jensen
Cr G Reynolds
Cr J Woodman

OBSERVERS

Cr S Ouk (*via Teams VC*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development Ms E English
General Manager Community Development, Ms A Pokoney Cramey
Acting General Manager City Infrastructure, Mr D Roy
Manager Governance, Mr R Deco
Director Business Transformation, Ms J Emerson (*via Teams VC*)
Scrum Master/Business Analyst Lead, Mr G Sapra
People, Change & Communications Lead, Ms C Randall
Community Experience Lead, Ms H Walters
Manager Enabling Technology, Mr D Bevan
Project Lead - Data Management, Ms L Fischetti
Manager Strategic Development Projects, Ms S Klein
PA to GM Community Development, Ms S Howley

The meeting commenced at 7:15pm.

The Chairman welcomed the members, public and staff to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr G Reynolds

Seconded Cr P Jensen

The Minutes of the Innovation and Business Development Committee Meeting held on 21 June 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr P Jensen

Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

Cr C Buchanan left the meeting at 07:26 pm.

Cr C Buchanan returned to the meeting at 07:27 pm.

Cr P Jensen left the meeting at 07:30 pm.

Cr P Jensen returned to the meeting at 07:40 pm.

PRESENTATION

Digital Salisbury 2027

Mr David Bevan – Manager Enabling Technology, Business Transformation presented the Digital Salisbury 2027

The presentation received from Mr Bevan is included as Attachment 1 to these minutes.

6.1.1 Digital Strategy

Moved Mayor G Aldridge

Seconded Cr J Woodman

That Council:

1. Adopts the priorities, principles and goals as defined in the Attachment 1 Digital Salisbury 2027 (Innovation and Business Development Committee, 19 July 2022, Item no 6.1.2)

LOST

Mayor G Aldridge left the meeting at 08:20 pm and did not return.

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the report.
2. Defers the Digital Strategy to the CEO Briefing session to be held in September 2022 to enable the Administration to consider the feedback provided by the Innovation & Business Committee to help formulate the Digital Strategy.
3. Requests that a further report to be presented in the September 2022 Innovation & Business Committee to include:
 - the total budget allocated towards the Digital Strategy year to date;
 - the proposed budget for the 2023/2024 financial year and subsequent financial years; and
 - Total estimated costs of the implementation of the Digital Strategy.

CARRIED
unanimously

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Chairman provided a break to all present. Leave of the meeting was obtained and the meeting was suspended at 8.41 pm.

The meeting reconvened at 8.53 pm.

6.1.2 Shopfront Improvement Grant

Moved Cr C Buchanan
Seconded Cr G Reynolds

That Council:

1. Approves the reallocation of \$67,436 of the unspent funds from the COVID-19 Small Business Grant and the approved funds for a Discover Salisbury campaign, to implement a Shopfront Improvement Grant program to support local businesses in the Salisbury City Centre.
2. Notes that a further report will be presented to Council with the Shopfront Improvement Grant guidelines.

CARRIED
UNANIMOUSLY

6.1.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

Moved Cr P Jensen
Seconded Cr B Brug

The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

CARRIED

6.1.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

Moved Cr P Jensen
Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

For Information

6.2.1 Community Requests - Response Dashboard

Moved Cr B Brug
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS (*Questions Without Notice, Motions Without Notice, CEO Update*)

There were no Other Business Items.

ORDER TO EXCLUDE THE PUBLIC

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

Moved Cr M Blackmore
Seconded Cr J Woodman

Pursuant to section 83(5) of the *Local Government Act 1999* the Innovation and Business Development Committee Orders, this matter to be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 11 July 2022** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Business Excellence, Manager Governance, PA to GM Community Development, Scrum Master/Business Analyst Lead, Director Business Transformation, Community Experience Lead, Manager Enabling Technology, People, Change and Communications Lead be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 9:05pm.

The meeting moved out of confidence at 9:07pm.

The meeting closed at 9:07pm.

CHAIRMAN.....

DATE.....