

Please note that the audio of this public meeting will be recorded and published on Council's website where it will be available for 3 months, in accordance with Council's decision



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

25 JULY 2022 AT 6.30 PM

IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco

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Council Meeting: 25 July 2022

Index

Kaurna Acknowledgement	p9
Prayer	p9
Apologies	p9
Leave of Absence	p9
Public Question Time	p9
Deputations	p9
Presentation of Minutes	p9
Presentation of the Minutes of the Council meeting held 27 June 2022 (<i>see p.71</i>)	
Petitions	p9
<i>No Petitions have been received.</i>	

Committee Reports

Policy and Planning Committee: 18 July 2022

p10

Chair: Cr C Buchanan

1.0.1 Future Reports for the Policy and Planning Committee

1.1.1 Places of Worship

Finance and Corporate Services Committee: 18 July 2022

p11

Chair: Cr D Proleta

2.0.1 Future Reports for the Finance and Corporate Services Committee

2.1.1 Certification of the 2022 Annual Financial Statements

2.1.2 Business Transformation Future Fund Policy

Governance and Compliance Committee: 18 July 2022

p12

Chair: Cr J Woodman

3.0.1 Future Reports for the Governance and Compliance Committee

3.1.1 Nominations Sought for Local Government Association President

3.1.2 Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)

Urban Services Committee: 20 June 2022

p13

Chair: Cr L Braun

4.0.1 Future Reports for the Urban Services Committee

4.1.1 School Zones and Pedestrian Crossing Program

****see Further Information Item 4.1.1FI**

p19

4.1.2 Montague Farm Estate, Pooraka - Parking Study

4.1.3 Capital Works Program Monthly Report - June 2022 Update

4.1.4 Hedgerow Reserve - Stormwater Head Tanks

4.1.5 Recommendations of the Asset Management Sub Committee meeting held on Monday 11 July 2022

AMSC1 Future Reports for the Asset Management Sub Committee

AMSC2 Street Tree Renewal Program - Consultation Outcomes

AMSC3 Interim Strategic Asset Management Plan (SAMP) - Consultation Outcomes and Adoption

AMSC4 Strategic Asset Management Plan - Urban Built Assets – Playspaces

AMSC-MON1 Motion on Notice: Regulated and Significant Tree Removal Process

AMSC-MON2 Motion on Notice: DIT and Council Joint Multi-Storey Car Park Proposal at Mawson Lakes

4.1.6 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 11 July 2022

TMASC2 Tree Removal Requests - Monthly Update for May 2022

TMASC3 Review of Tree Removal Request - Various Locations

TMASC4 Tree Screen - Kings Road

4.2.1 Food Organics Green Organics Bin Program Update

US-MON1 District Level Playground for Amsterdam Reserve

US-MWON1 Lighting Costs - Para Hills Football Club, The Paddocks

Community Wellbeing and Sport Committee: 19 July 2022

p51

Chair: Cr A Duncan

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

5.1.1 Bridgestone Athletics Centre Advisory Group

5.1.2 Regional Public Health Plan

5.1.7 Proposed Event Calendar 2023-2025

5.2.1 Youth Sponsorship Applications - July 2022

For Noting Only – Decisions Under Committee Delegation

5.1.3 Grant No. 01/2022-23: Para Broadcasters Association Incorporated PBA-FM 89.7 Community Grant Application

5.1.4 Grant No. 02/2022-23: Northern Cobras Netball Club Community Grant Application

5.1.5 Grant No. 03/2022-23: Salisbury Uniting Church Community Grant Application

5.1.6 Grant No. 04/2022-23: Penfield Bowls Club Community Grant Application

Innovation and Business Development Committee: 19 July 2022

p55

Chair: Cr K Grenfell

6.0.1 Future Reports for the Innovation and Business Development Committee

6.1.1 Digital Strategy

6.1.2 Shopfront Improvement Grant

6.1.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

SPDSC1 Future Reports for the Strategic Property Development Sub Committee

6.2.1 Community Requests – Response Dashboard

Audit and Risk Committee: 12 July 2022

p56

Chair: Cr G Reynolds

7.0.2 Actions List

7.1.1 BDO's Annual Audit Plan for 30 June 2022 covering the interim status update on Internal Controls Audit

7.1.2 Audit and Risk Committee Annual Work Plan 2022/2023

7.1.3 3-Year Internal Audit Plan 2022/23-2024/25

7.1.4 Risk Management and Internal Controls Activities

7.1.5 Interim Report on Assurance Map for the City of Salisbury

7.1.6 Outstanding Actions Arising from Internal Audits

7.1.7 Internal Controls Framework and Audit and Risk Committee section for Annual Report 2021/2022

7.1.8 Treasury Policy Review

Council Assessment Panel

Council to note the Minutes of the Council Assessment Panel meeting held on 28 June 2022

CEO Review Committee	p60
<i>Chair: Mayor G Aldridge</i>	
9.1.1 CEO Personal Evaluation System FY2021/2022	
9.1.2 Annual Review of CEO Total Remuneration 2021/2022	

General Business Reports	p61
<i>There are no General Business Reports</i>	

Mayor's Diary Report	p62
-----------------------------	------------

Reports from Council Representatives	p64
---------------------------------------------	------------

Questions on Notice	p64
<i>There are no Questions on Notice</i>	

Questions Without Notice	p64
---------------------------------	------------

Motions on Notice	p64
<i>There are no Motions on Notice</i>	

Motions Without Notice	p64
-------------------------------	------------

Other Business	p64
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Policy and Planning Committee: 18 July 2022**Chair: Cr C Buchanan**

1.4.1 Strategic Growth Framework Waterloo Corner and Bolivar Corridor

Urban Services Committee: 18 July 2022**Chair: Cr L Braun**4.4.1 NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre -
Research Road, Pooraka**Community Wellbeing and Sport Committee: 19 July 2022****Chair: Cr A Duncan**

5.4.1 Transfer of Land & Buildings

5.4.2 TreeClimb

Innovation and Business Development Committee: 19 July 2022**Chair: Cr K Grenfell**6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee
meeting held on Monday 11 July 2022
SPDSC2 Lake Windemere Business Case**Audit and Risk Committee: 12 July 2022****Chair: Cr G Reynolds**7.4.1 Internal Audit Report on Cybersecurity Improvement Program Pre-Implementation
Audit

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

No Deputations have been received.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 27 June 2022.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr C Buchanan

Consideration of the minutes of the Policy and Planning Committee Meeting - 18 July 2022 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

1.1.1 Places of Worship

It is recommended to Council:

That Council:

1. Approves for the Mayor and Chief Executive Officer to write to the Minister for Planning, to the State Planning Commission and Planning and Land Use Services seeking their support to change the Planning and Design Code to incorporate the previous Development Plan policy of the City of Salisbury so that additional policies recognise Local, Neighbourhood, and Regional level of facilities and impacts.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

1.4.1 Strategic Growth Framework Waterloo Corner and Bolivar Corridor

2 Finance and Corporate Services Committee Meeting

Chairman - Cr D Proleta

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 18 July 2022 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Finance and Corporate Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

2.1.1 Certification of the 2022 Annual Financial Statements

It is recommended to Council:

That Council:

1. Authorises the Mayor and Chief Executive Officer to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2022, following the Audit and Risk Committee's review of these Statements on 12 October 2022.

2.1.2 Business Transformation Future Fund Policy

It is recommended to Council:

That Council:

1. Adopts the Business Transformation Future Fund Policy as per Attachment 1 (Finance and Corporate Services Committee, 18 July 2022, Item 2.1.2.)

3 Governance and Compliance Committee Meeting

Chairman - Cr J Woodman

Consideration of the minutes of the Governance and Compliance Committee Meeting - 18 July 2022 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Governance and Compliance Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

3.1.1 Nominations Sought for Local Government Association President

It is recommended to Council:

That Council:

1. Approves Mayor Erica Vickery OAM from *Naracoorte Lucindale Council-Limestone Coast Region* being nominated for the position of Local Government Association President.

3.1.2 Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)

It is recommended to Council:

That Council:

1. Approves Mayor Aldridge OAM from *City of Salisbury* being nominated as a member of the Greater Adelaide Regional Organisation of Councils (GAROC), representing the North Region.

4 Urban Services Committee Meeting

Chairman - Cr L Braun

Consideration of the minutes of the Urban Services Committee Meeting - 18 July 2022 and adoption of recommendations in relation to item numbers:

Administration

4.0.1 Future Reports for the Urban Services Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

4.1.1 School Zones and Pedestrian Crossing Program

It is recommended to Council:

That Council:

1. Defers this Item pending the tabling of a report on the School Transport Management Framework priorities to be considered at the August 2022 Urban Services Committee Meeting.
2. Requests Administration to provide a further information report to Council that details the expenditure across the School Traffic Management Framework associated with school zones compared to the expenditures relating to pedestrian crossings and ancillary traffic changes.

See Further Information Item

4.1.1FI School Zones and Pedestrian Crossing Program

It is recommended to Council:

That Council:

1. Council notes the report and attachments.

4.1.2 Montague Farm Estate, Pooraka - Parking Study

It is recommended to Council:

That Council:

1. Notes that the cost to undertake a comprehensive network wide parking review within the Montague Farm Residential Estate at Pooraka is estimated to be \$80k.
2. Notes that there are very limited opportunities in the Estate to increase the access to parking due to the limited verge widths.
3. Notes that there is currently no budget for this study to be completed.

4.1.3 Capital Works Program Monthly Report - June 2022 Update

It is recommended to Council:

That Council:

1. Approves the collation of all projects associated with Kingswood Crescent Reserve, Paralowie, be brought into a single program which will sit within the Parks and Streetscape Projects Asset Category to aid in the management of the project and any associated contracts.
2. Approves the collation of all projects associated with Camelot Reserve, Paralowie, be brought into a single program which will sit within the Parks and Streetscape Projects Asset Category to aid in the management of the project and any associated contracts.
3. Approves the non-discretionary budget transfer of \$389k capital funding from PR30214 Paddocks New Clubrooms to PR25967 Yalumba Drive Reserve New Clubrooms, in alignment with the single contract awarded for the delivery of both projects, for inclusion within the Second Quarter 2022/23 Budget Review.
4. Approves the 2022/23 Bus Shelter and Stop Improvement Program as outlined within this report (Urban Services Committee, Item 4.1.3, 18th July 2022).
5. Approves the 2022/23 Road Reseal / Reconstruction Program as outlined within this report (Urban Services Committee, Item 4.1.3, 18th July 2022)

4.1.4 Hedgerow Reserve - Stormwater Head Tanks

It is recommended to Council:

That Council:

1. Notes the report.

4.1.5 Recommendations of the Asset Management Sub Committee meeting held on Monday 11 July 2022

The information contained in the Asset Management Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

4.1.5-AMSC1 Future Reports for the Asset Management Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

4.1.5-AMSC2 Street Tree Renewal Program - Consultation Outcomes

It is recommended to Council:

That Council:

1. Notes the outcomes of the 2021/22 Street Tree Program consultation.
2. Approves the recommended species selection as per Attachment A – Tree images and tree removal/planting plans (Item AMSC2 – Street Tree Renewal Program – Consultation Outcomes, Asset Management Sub Committee Meeting, 11 July 2022) and approves that the program proceeds to implementation.

4.1.5-AMSC3 Interim Strategic Asset Management Plan (SAMP) - Consultation Outcomes and Adoption

It is recommended to Council:

That Council:

1. Notes the Interim Strategic Asset Management Plan consultation outcomes.
2. Adopts the Interim Strategic Asset Management Plan, as included in Attachment 1 (Asset Management Sub Committee – 11 July 2022 – Item AMSC3 – Interim Strategic Asset Management Plan)
3. Notes that a revised Strategic Asset Management Plan will be submitted for Council's consideration in early 2023.

4.1.5-AMSC4 Strategic Asset Management Plan - Urban Built Assets - Playspaces

It is recommended to Council:

That Council:

- 1.1 Approves the following Hierarchy for playspaces, which will be used to inform revisions to Asset Management Plan and review Community Level of Service:
 - Regional
 - District

-
- Local
 - Landscaped Amenity
- 1.2 Approves the following Community Levels of Service Criteria for playspaces:
- Usage Numbers
 - Length of Stay
 - Provision of Play – Demographics
 - Provision of Play - Accessibility
- 1.3 Approves consideration of Technical Service Level Criteria for playspaces:
- Age
 - Condition
 - Compliance

4.1.5-AMSC-MON1 Motion on Notice: Regulated and Significant Tree Removal Process

It is recommended to Council:

That Council:

1. Requests the Mayor to meet with and write to the South Australian Minister for Planning as a matter of priority in relation to the ongoing issues with Significant and Regulated trees experienced by members of our community, and requests consideration of the introduction, and/or appropriate amendment, of relevant legislation to simplify the process to manage trees causing community nuisance and/or property damage.
2. Requesting staff to bring back a draft submission to be presented to the expert Planning, Development & Infrastructure Panel and suggested amendments to the relevant act and regulations in relation to Significant and Regulated Trees.

4.1.5-AMSC-MON2 Motion on Notice: DIT and Council Joint Multi-Storey Car Park Proposal at Mawson Lakes

It is recommended to Council:

That Council:

1. Notes the ongoing parking issues in Mawson Lakes; in particular the inadequate existing state government interchange car park, which overflow significantly affects local surrounding streets.
2. Notes the completion of the Gawler line electrification, which is expected to increase the amount of current users on the Gawler line and users of the Mawson Lakes bus and train interchange.
3. Notes the opportunity for quality development and the provision of additional carparking facilities including a modern park and ride facility at the current site of the Mawson Lakes interchange carpark (which is owned by the State Government) and over the drainage land parcel owned by the City of Salisbury.
4. The outcome of the Mawson Lakes Parking Study be brought back in a report to Council outlining the findings for further consideration as to the directions to be taken by the Council.

4.1.6 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 11 July 2022

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

4.1.6-TMASC2 Tree Removal Requests - Monthly Update for May 2022

It is recommended to Council:

That Council:

1. Notes the report.
2. Approves the removal of the trees on Lombard Avenue (Items 38 and 41 listed on Attachment 1, TMASC2 – Tree Removal Requests – Monthly Update for May 2022 - Tree Management Appeals Sub Committee Meeting, 11 July 2022).

4.1.6-TMASC3 Review of Tree Removal Request - Various Locations

It is recommended to Council:

That Council:

1. Approves the lodgement of a development application seeking removal of:
 - a. The regulated *Eucalyptus camaldulensis* tree at the rear of 13 Batten Crescent Pooraka, noting that should the application be approved two replacement trees are required to be planted.
 - b. The regulated *Eucalyptus sideroxylon* tree at the front of 4 Addison Street Parafield Gardens, noting that should the application be approved two replacement trees are required to be planted.

4.1.6-TMASC4 Tree Screen - Kings Road

It is recommended to Council:

That Council:

1. Notes the engagement of Project Green to undertake an assessment and action plan for the trees along Kings Road from the expressway to Martins Road.
2. Notes that the action plan and the costs to remove the trees will be presented to the Tree Management Appeals Sub Committee in August 2022.

For Information

4.2.1 Food Organics Green Organics Bin Program Update

It is recommended to Council:

That Council:

1. Notes the report.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

4.4.1 NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre - Research Road, Pooraka

ITEM	4.1.1FI
	URBAN SERVICES COMMITTEE
DATE	18 July 2022
<u>PREV REFS</u>	Urban Services Committee 4.1.1FI 18/07/2022
HEADING	School Zones and Pedestrian Crossing Program
AUTHOR	Dameon Roy, Manager Infrastructure Management, City Infrastructure
CITY PLAN LINKS	<p>1.2 The health and wellbeing of our community is a priority</p> <p>4.2 We deliver quality outcomes that meet the needs of our community</p> <p>4.4 We plan effectively to address community needs and identify new opportunities</p>
SUMMARY	Following on from Urban Services item 4.1.1, School Zones and Pedestrian Crossings, attached is a table showing the School Management Framework priorities and the breakdown of either ‘on road’ or ‘active transport’ aspects of the projects already delivered.

RECOMMENDATION

That Council:

1. Council notes the report and attachments.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. School Transport Framework
2. School Transport Framework Project List

1. BACKGROUND

- 1.1 At its meeting held on the 18 July 2022, the Urban Services Committee resolved that:

“1. Defer this Item pending the tabling of a report on the School Transport Management Framework priorities to be considered at the August 2022 Urban Services Committee Meeting.

2. *Request Administration to provide a further information report to Council that details the comparison of expenditure across the School Traffic Management Framework associated with school zones as well as expenditures relating to pedestrian crossings and ancillary traffic changes.”*

- 1.2 Council approved the School Framework, in February 2020. This Framework focuses on both On-Road and Active Transport around Schools within the City of Salisbury.

- 1.3 On page six of the attached School Transport Framework, the following key principles are identified:

Key Principles of School Transport Framework

The School Transport Framework will be delivered in accordance with the following key principles for the benefit of all local street users:

1. *Council will work collaboratively with schools and State departments to provide a safe and effective transport environment around schools.*
2. *Understand the transport issues from a resident and school user perspective.*
3. *Schools are defined as primary and secondary schools. (Both public and private).*
4. *Each school zone will be evaluated on a 5-yearly basis in terms of safe and effective transport.*
5. *A school zone is defined as the local street network within a nominal 500m walking distance from a school boundary.*
6. *Multimodal transport will be encouraged*
7. *Active transport will be encouraged and facilitated through footpaths and cycle networks that are well connected and safe to use.*
8. *The parking needs of the community surrounding a school will be understood.*
9. *Public transport will be made easier by well positioned bus-stops / bus-shelters and effective bus routes. In the broader sense Council will work with agencies to improve attractiveness and safety of trains, train stations, bus interchanges, and similar public transport facilities.*
10. *Disability Discrimination Act compliant and Universal Design principles considered.*
11. *Council will proactively ensure that infrastructure works near schools, is prioritised and placed on the Council works program in line with available funding.*
12. *Council will work with Schools and funders to secure funding for infrastructure projects near schools.*
13. *Council will keep an updated list of schools that fall under the School Transport Framework.*

- 1.4 The Framework has been implemented over the last 3 years with 20 projects completed to date.

2. REPORT

- 2.1 The priority of the projects (mainly High Schools taking on the year 7 students), have been based on the initial Framework list (Attachment 1).
- 2.2 High-level investigations have also been undertaken for all the primary schools in consultation with those schools.
- 2.3 It is noted that there are a number of schools not listed, because works are either already completed, or the assessments identified only very minor works to be undertaken (less than \$10,000).
- 2.4 There is currently a further 7 projects to be undertaken in 2022/23, to a value of \$921,000, with 20 projects remaining for future consideration.
- 2.5 The priorities will be detailed in the School Transport Framework Priorities report due to the Urban Services Committee in August 2022. This report will also outline the budget implications associated with these priorities.

3. CONCLUSION / PROPOSAL

- 3.1 Council has invested \$3M in the School Transport Framework Projects over the past three years, with a further \$921,000 identified this financial year.

-
- 3.2 The Interim Strategic Asset Management Plan (SAMP) has identified \$150,000 per year for renewal and upgrade of Existing School Transport Assets to current Service Standards moving forward.
 - 3.3 The 20 future projects, estimated to cost \$4.3M, would be considered as part of the New Capital expenditure in future budget discussions.
 - 3.4 A further report is to be presented in August 2022 advising the future prioritising of the School Transport Framework Projects.

School Transport Framework

City of Salisbury

February 2020

February 2020

School Transport Framework

Control Page**School Transport Framework**

Author	Reviewed	Council Approved	Version
J Ward	D Boothway		Feb 2020 - 1

Control copy : The latest electronic version.

Document controller: Infrastructure Manager.

Document location: Dataworks number DW

February 2020

School Transport Framework

Table of Contents

1. Introduction	4
2. Background	5
3. Objective	5
4. Key Issues	6
5. Key Principles of School Transport Framework	6
6. School Transport Framework Evaluation Process	6
7. Methodology	8
8. Works Priority	8
9. Program of Works	9
10. Review of School Transport Framework	9
• Appendix 1: Primary and Secondary Schools within City of Salisbury	10
• Appendix 2: Year 7 movement from Primary School to Secondary School	12
• Appendix 3: STEM funded school sites	13
• Appendix 4: School Transport Framework – Process Map	14
• Appendix 5: Guideline Information	15

February 2020

School Transport Framework

Introduction

City of Salisbury is home to 42 schools. These all create significant transport movements, especially during peak drop-off and pick-up times. The figure below shows the schools are well distributed across the city.



Changing school enrolments, syllabus changes and on-site transport changes lead to traffic movements that are in a constant state of flux. These in turn impact on the transport dynamics of the local community.

For example, recently the State adopted a new school policy which requires Year 7 students to be relocated from primary schools to secondary schools. In addition the State is also investing in the STEM (Science, Technology, Engineering and Maths) program, which requires additional buildings at schools. These State programs create a change in staff and students numbers across the affected schools and change the traffic movement within the local community. In addition, due to space limitations at school sites the schools often turn their car parks into building sites. This in turn, forces staff and students to park in the streets, which annoys local residents, who in turn look to Council to solve the issue.

Public schools are exempt from Council's development consent process, unlike private developments (such as shopping centres). This means that when a school undergoes on-site development it is not required to provide Council with key information, such as a Traffic Impact Plan. These critical documents enable Council to evaluate developments in terms of safe and effective movement of traffic. This exemption pushes the onus back onto Council to ensure there is safe and effective transport movement around schools. This in turn places additional workload on staff and also requires Council reallocate its budget to cater for the additional infrastructure needed outside schools undergoing development.

February 2020

School Transport Framework

This framework will create a comprehensive work program, that reviews the issues and any infrastructure requirements associated with the transport environment around each school. This framework builds on the current management of transport infrastructure around schools.

Background

The traffic around schools has historically been managed through Local Area Transport Management plans. Council has an active traffic monitoring program to verify speed and volume at over 5000 sites. This data is used to ensure the best transport management programs are rolled out to meet the needs of the school and local community.

Good work has been achieved over the years with the installation of infrastructure projects such as footpaths, traffic calming devices, intersection improvements, cycleways, Kiss-and-Go, and school pedestrian crossings. The Council's Annual Plan budgets for these projects.

Council considers all options to ensure the right infrastructure is installed. Example considerations include:

1. Understanding that some infrastructure negates the option of infrastructure. For example a Kiss-and-Go zone cannot also allow parking.
2. Removing congestion bottlenecks may include increasing the number of entrances to a school to create more than one drop-off/collection point.
3. Ensuring pedestrian crossings are fit-for-purpose. For example, a Koala crossing cannot be upgraded to a Pedestrian Actuate Crossing as these crossings cannot be applied in a 25km/hr school zone.

Further information on the background work and guideline material is shown in Appendix 5.

Objective

The objective of the School Transport Framework is to facilitate safe and effective transport on local roads around primary and secondary schools, especially during peak drop-off and pick-up times.

The focus is an environment where the local streets operate safely and effectively for all users.

It is imperative that the customer experience of the local community around each school is understood and taken into consideration when creating a safe and effective transport environment.

Key issues

There are a number of key issues that affect safe and effective transport around schools. These issues include policy changes by State departments, traffic speed, traffic congestion, illegal parking, lack of cycle lanes, narrow footpaths, lack of or improper use of Kiss and Drops, inappropriately located bus-stops, poor bus routes, inadequate pedestrian crossings, lack of good driving behaviour, and rat-running¹.

¹"Rat-running" is a term used to describe drivers taking short cuts to miss an unfavourable/slower/congested route. This annoys residents living in quiet streets. Rat-runners are typically not local traffic.

February 2020

School Transport Framework

Key Principles of School Transport Framework

The School Transport Framework will be delivered in accordance with the following key principles for the benefit of all local street users:

1. Council will work collaboratively with schools and State departments to provide a safe and effective transport environment around schools.
2. Understand the transport issues from a resident and school user perspective.
3. Schools are defined as primary and secondary schools. (Both public and private).
4. Each school zone will be evaluated on a 5 yearly basis in terms of safe and effective transport.
5. A school zone is defined as the local street network within a nominal 500m walking distance from a school boundary.
6. Multimodal transport will be encouraged
7. Active transport will be encouraged and facilitated through footpaths and cycle networks that are well connected and safe to use.
8. The parking needs of the community surrounding a school will be understood.
9. Public transport will be made easier by well positioned bus-stops / bus-shelters and effective bus routes. In the broader sense Council will work with agencies to improve attractiveness and safety of trains, train stations, bus interchanges, and similar public transport facilities.
10. Disability Discrimination Act compliant and Universal Design principles considered.
11. Council will proactively ensure that infrastructure works near schools, is prioritised and placed on the Council works program in line with available funding.
12. Council will work with Schools and funders to secure funding for infrastructure projects near schools.
13. Council will keep an updated list of schools that fall under the School Transport Framework. The current list is shown in Appendix 1.

School Transport Framework Evaluation Process

Each school zone will be evaluated every 5 years to determine what improvements are needed in terms of safe and optimized transport movements. In traffic management terms this is similar to undertaking a Local Area Traffic Management plan. The resulting projects will be prioritised and incorporated into the Council capital and operational programs.

The evaluation is planned to be undertaken in collaboration with the schools and state agencies like Department of Education, and the Department of Planning, Transport and Infrastructure. This will help facilitate the installation of transport projects they have control over, and help provide State funding for traffic projects like school pedestrian crossings.

Key items reviewed:

1. State policy and strategy changes: Council staff will collaborate with State agencies to keep abreast of policy and strategy changes, and apply for funding where it is available.
2. Traffic monitoring data: Council monitors the speed and volume of traffic at 5000 sites around the city. The data for each school zone will be reviewed.

February 2020

School Transport Framework

3. Traffic Speed: Traffic engineers will review the traffic speed within the school zone and determine if speeds are becoming uncomfortably high for a school environment. Traffic engineers will create street improvements, such as adding traffic calming devices.
4. Traffic volume: Traffic engineers will review the traffic volumes within the school zone and determine if increases in traffic volumes warrant reengineering of streets and intersections. If streets do not flow well at peak times it can lead to impatient driver behaviour which puts others and themselves at risk.
5. Traffic accidents: Traffic engineers will review the traffic accident data within the school zone which relate to school road safety and determine what mitigation measures are needed.
6. Footpaths: Traffic engineers will check the footpath audit data to determine what improvements are needed. It is advisable to have wide footpaths near schools to ensure pedestrian movement is well catered for and encouraged.
7. Cycleways: Traffic engineers will check the cycle audit data to determine what improvements are needed. It is advisable to have a safe cycleway network to reassure parents that it is safe for their children to cycle to school. Any unsafe links or loss of connectivity will deter cycle use.
8. Pedestrian crossings: All pedestrian crossings will be reviewed for type and location. This includes crossings outside schools and those within the local neighbourhood. In addition Council will continue to actively work with schools to secure state funding for safe crossings outside schools.
9. Rat-run evaluation: Rat-running is often prevalent around schools, especially at peak drop-off and pick-up times, and predominantly by non-local residents. Traffic engineers will check the traffic data to determine what rat-run preventative measures are needed.
10. Pick up and drop off points: Traffic engineers will check the operation of these structures to determine how well Kiss and Drop's and similar features are used and what the driver behaviours are. Some devices may need modification to ensure capacity meets demand. Some schools may need to introduce driver behaviour education programs on how to use these devices.
11. Parking: Traffic engineers will review the parking availability, use and adherence to parking rules on the local streets, and those streets near schools. Off street parking (school and sports facilities) will also be evaluated. Where needed, modifications/recommendations will be made to the parking environment.
12. Line marking and Signs: Traffic engineers will review the line marking and sign location and condition. Where needed modifications will be made to the line marking and signs.
13. Disability Discrimination Act and Universal Design: Engineers and Community Development staff will review the condition of infrastructure in terms of DDA compliance and Universal Design guidelines. Where needed modifications will be made to the infrastructure – such as improving “prams ramps”.
14. Crime Prevention Through Environmental Design (CPTED): Community Development staff will review the environment around the schools from a CPTED perspective. Where needed modifications will be made to improve the safety of students moving to and from school.
15. Education Programs: Staff will liaise with the School to determine what education programs they have in place to encourage good transport behaviour, such as correct use of Kiss and Drops and the use of “walking buses”.

February 2020

School Transport Framework

16. Systems Check: Staff will evaluate if there are any underlying system issues that are causing transport problems and connectivity to the broader transport network and key nodes. This has the advantage of solving the cause and not the symptom. (For example, there may be no public transport facilities within the school zone thus forcing parents to drive students to school which in turn exacerbates congestion on local community roads).
17. Evaluations will also include:
 - a. Verge condition: Traffic engineers and Parks staff will review the condition of the verge, trees, shading, irrigation and vegetation. Where needed, modifications will be made to improve the customer experience.
 - b. Street furniture: Parks staff will review the condition of the street furniture, including waste bins. Where needed modifications will be made to improve the customer experience.
 - c. Lighting: Lighting engineers will review the condition of the lighting within the school zone. Where needed modifications will be made to improve the lighting.
 - d. Smart City: Engineers will review the location of smarts to facilitate better transport management. Smart city devices may include counters, origin/destination analysers, street light activators, flood warning devices, parking availability information, pedestrian activated controls at crossings, cycle activated crossings, smart public transport shelters/information boards and the like. Where needed, modifications will be made to improve the smart city environment within the local community around schools.

Methodology

The methodology to implement the School Transport Framework includes:

1. Relevant data collection.
2. Analysis of data.
3. Consult with key stakeholders on needs and issues.
4. Development and analysis of options.
5. Implementation strategy and enforcement
6. Liaise with stakeholders who connect with what is planned to be implemented.
7. Prioritise work.
8. Communication of proposed program.
9. Funding and works scheduled.

Works Priority

The priority of works is established to determine which projects are submitted for funding through the Annual Plan.

The current priority criteria will be:

1. Schools affected by relocation of Year 7's and STEM.
2. Relevant traffic accidents within school zone.
3. Schools identified through Consultation

February 2020

School Transport Framework

Program of Works

The program of work generated by the methodology will be incorporated into a School Transport Framework Works Program. This will be a master list that holds all proposed works and suggested/requested works.

This list will hold the potential work program for infrastructure on local roads around each school.

Where funding permits the first four years of the project list will be placed into a New Initiative Bid called the "Local Transport around Schools" budget bid.

In addition to the work that Council will do in the local community other parties also play a key role in delivering works programs in and around schools:

- Council will collaborate with schools to advocate what works/programs should be undertaken on site.
- Council will collaborate with State departments to advocate what works they should undertake, such as black spot funding and modifications to their road infrastructure.

Councillors wishing to advocate for a project near a school will have the project evaluated under the School Transport Framework program.

Review of School Transport Framework

The framework will be reviewed within one year of its adoption, and thereafter on a bi-annual basis.

February 2020

School Transport Framework

Appendix 1: Primary and Secondary Schools within City of Salisbury

No.	School	School Type	School Level	Development at School
1	Bethany Christian School	Private School	Primary	Nil
2	Endeavour College	Private School	Secondary	Nil
3	Good Shepherd Lutheran Primary	Private School	Primary	Nil
4	Holy Family Primary	Private School	Primary	Nil
5	Prescott Northern School	Private School	Primary	Planned works
6	St. Augustines	Private School	Primary	Planned works
7	Thomas Moore College	Private School	Secondary	Nil
8	Tyndale Christian School	Private School	R-12	Nil
9	Garden College	Private School	Primary	Nil
10	Bowden Brompton Community School	Public School	Primary	Nil
11	Brahma Lodge Junior and Primary	Public School	Primary	Unknown
12	Burton Primary	Public School	Primary	Nil
13	Lake Windemere / Direk Junior and Primary	Public School	Primary	Nil
14	Ingle Farm East Junior and Primary	Public School	Primary	Unknown
15	Ingle Farm Primary	Public School	Primary	Nil
16	Karrendi Primary	Public School	Primary	Nil
17	Keller Road Primary	Public School	Primary	Nil
18	Madison Park Junior and Primary	Public School	Primary	Nil
19	Mawson Lakes School	Public School	Primary	Nil
20	North Ingle Junior and Primary	Public School	Primary	Unknown
21	Para Hills East Primary	Public School	Primary	Nil
22	Para Hills High	Public School	Secondary	STEM + Yr7 to High school
23	Para Hills Junior and Primary	Public School	Primary	STEM
24	Para Hills West Primary	Public School	Primary	Unknown
25	Para Vista Primary	Public School	Primary	Nil
26	Parafield Gardens High	Public School	Secondary	STEM + Yr7 to High school
27	Parafield Gardens Junior and Primary	Public School	Primary	Nil
28	Paralowie R12	Public School	R-12	Nil
29	Pooraka Primary	Public School	Primary	Nil
30	Riverdale Primary	Public School	Primary	Nil
31	Salisbury Downs Primary	Public School	Primary	Nil
32	Salisbury East High	Public School	Secondary	STEM + Yr7 to High school
33	Salisbury Heights Junior and Primary	Public School	Primary	Nil
34	Salisbury High School	Public School	Secondary	Yr 7 to High School
35	Salisbury Junior and Primary	Public School	Primary	Nil

10

February 2020

School Transport Framework

36	Salisbury North R-7 School	Public School	Primary	Nil
37	Salisbury Park Primary	Public School	Primary	Nil
38	Gulfview Heights Primary	Public School	Primary	Nil
39	Settlers Farm Junior and Primary	Public School	Primary	Nil
40	The Pines Junior and Primary	Public School	Primary	Nil
41	Temple College	Private School	Secondary	Nil
42	Valley View Secondary	Public School	Secondary	Yr 7 to High School

February 2020

School Transport Framework

Appendix 2: Year 7 movement from Primary School to Secondary School

	School	Estimated increased enrolments
1	Para Hills High	100
2	Parafield Gardens High	200
3	Salisbury East High	200
4	Salisbury High School	200
5	Valley View Secondary	100

Notes:

Year 7 public school students will be taught in high school from term 1, 2022.

There are 5 schools within the City of Salisbury which are still to transition Yr7 into high school by 2022.

In anticipation of the change from year 7's being included in high school, two school sites have already completed this transition. Currently Endeavour College Mawson Lakes and Thomas Moore College Salisbury Downs are taking Year 7 enrolments into their secondary school.

(There will be some benefits recognised by Council and the Community at primary schools sites due to the reduced traffic movements generated at these sites).

February 2020

School Transport Framework

Appendix 3 : STEM funded school sites

	School Site	STEM Funding
1	Mawson Lakes Primary School	\$1M
2	Para Hills School P-7	\$1M
3	Para Hills High School	\$2.5M
4	Parafield Gardens R-7 School	\$1M
5	Parafield Gardens High School	\$2.5M
6	Keller Road Primary School	\$1M
7	Gulfview Heights Primary School	\$1M
8	Madison Park School	\$1M
9	Salisbury East High School	\$2.5M
10	Salisbury Park Primary School	\$1M
11	Salisbury High School	\$2.5M
12	Paralowie School	\$3.5M
13	Settlers Farm Campus R-7	\$1M
14	Burton Primary School	\$1M

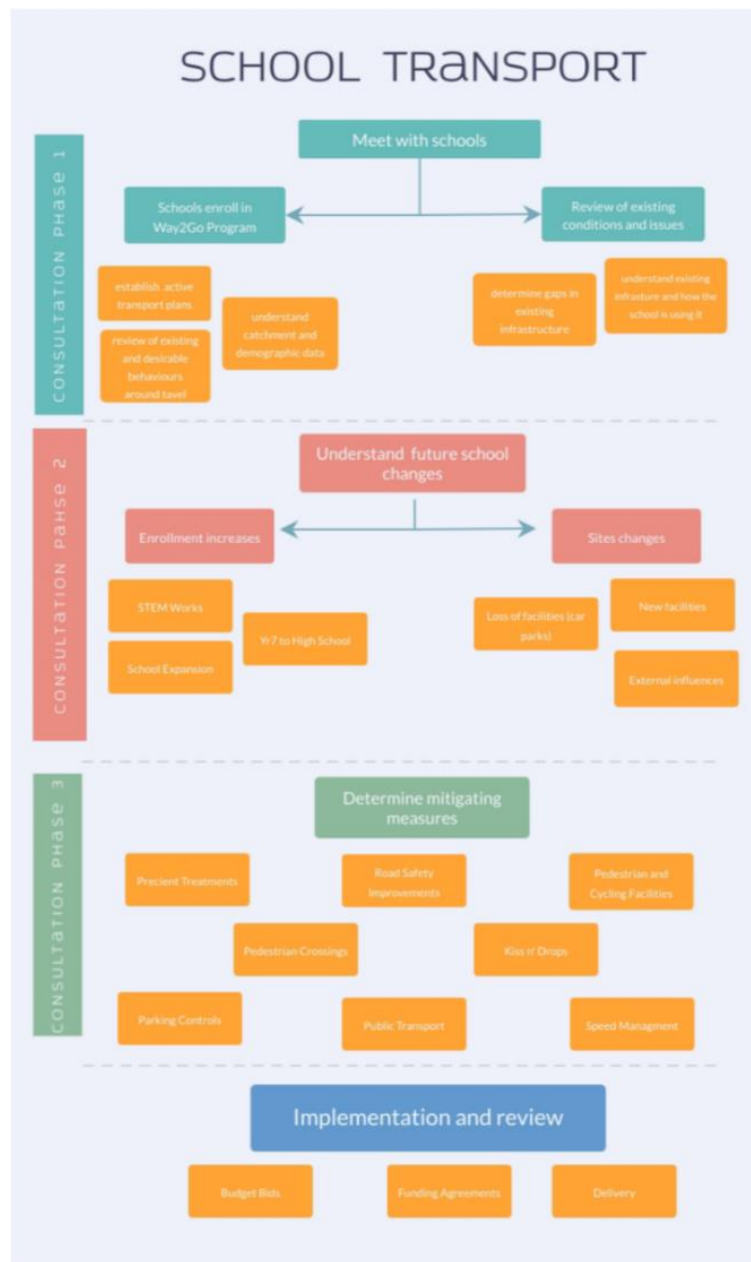
Notes:

Currently 14 schools within the City of Salisbury have received State Government funding under STEM Works.

STEM (Science, technology, engineering and Maths) Works is a \$250 million investment by the State Government to provide 139 schools with modern STEM facilities to enrich teaching and learning. STEM is the integrated learning of science, technology, engineering, and mathematics. This investment from the State Government in new facilities will increase enrolment numbers across these sites and consequently increase traffic generation.

February 2020

School Transport Framework

Appendix 4 : School Transport Framework – Process Map.

February 2020

School Transport Framework

Appendix 5: Guideline Information**Community consultation**

Communicating the traffic management arrangements and understanding community issues is critical to ensure everyone, including parents, carers and students, understand the transport options that are available and the rules and behaviour that need to be followed to ensure travel to and from school occurs in a safe and efficient manner.

Precinct treatments

Council's objective is to create a safe precinct in the community around schools that allows for the safe general traffic, pick-up/drop-off of students, walking and cycling to and from school along Council managed infrastructure.

While school zones define a lower speed limit generally adjacent the school, this is restricted to a very short section of the street. In many cases the 'zone of influence' extends well beyond the school zone with parking often taking place in a number of adjoining streets and pedestrian and cycling activity also occurring in the side streets, or in some cases streets on the other side of an arterial road, well beyond the limited extent of the school zone.

Raising the awareness of drivers to the likely presence of school children over this wide zone of influence could provide an opportunity to overcome one of the key concerns of many parents preventing children walking and cycling to school, which is the speed of vehicles on the route to school.

Speed Management

Speed Management is a critical around schools where some children may have poorly developed road awareness skills. The moderation of vehicle speeds on roads adjacent to schools is a primary safety measure to protect children of all ages. Speed zones are enforced by South Australian Police. Fines and other penalties including demerit points apply to drivers who are detected driving in excess of the speed limit.

Council as part of the local area traffic management and school precinct treatments provide road geometry and other calming treatments to create a low speed environment. In addition, Council has radar speed detection signs that are loaned to school as part of speed awareness programs.



15

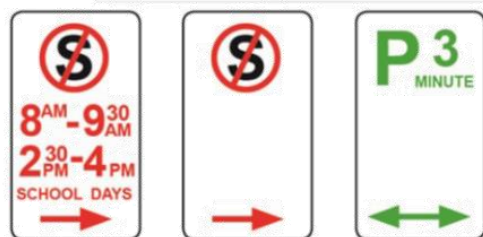
February 2020

School Transport Framework

On-street parking

On-street car parking nears schools is known to cause traffic congestion and is usually concentrated near school access and egress points. To control parking behaviour and minimise road safety issues and encourage turnover there is a number of parking controls which can be used:

- Kiss and Drop Zone
- Passenger Loading Zone;
- No Parking;
- Immediate Pick Up and Set Down Only 5 Minute Max; and
- Immediate Pick Up and Set Down Only 2 Minute Max – Driver Must Remain with Vehicle.
- 15 Minutes max parking areas to allow for high turnover



Common issues observed around parking which required both enforcement and strong communication to avoid are:

- Double parking during pick-up or drop off;
- Overstaying time limits particularly within the kiss-n-drop zones;
- Parking across property driveways; and
- Parking in other No Stopping zones.

Council mainly deals with on-street parking. For the most part off-street parking facilities are the responsibility of the school to manage. As a principle Council doesn't provide dedicated or off-street car parking facilities for the exclusive use of schools. Council, where appropriate, does support the use of shared facilities with Council owned community facilities. Traditionally sporting clubs with off-street parking facilities will not be utilised during school peak times, where shared resources and access agreements can be explored.

February 2020

School Transport Framework



Active Travel

Promoting and supporting active travel (walking, cycling and using public transport) is a key focus in the transport management around schools. It aims to create a city where active travel is an easy choice. The City of Salisbury encourages and supports active travel. Some of its initiatives are directly relevant to schools and are intended to slow or reverse the decline rate of children walking and cycling to school.

DPTI coordinate a 'Way 2 Go' Program through State primary schools in particular. The program is designed to encourage active travel to schools (walking and cycling) as well as safe behaviours. The City of Salisbury works in collaboration with schools under the Way 2 Go Program to develop improved traffic management at school sites.

To support active travel, it is Council's responsibility to provide safe pedestrian facilities around school due to the large volumes of vulnerable users. Council focusses on School Crossings, pedestrian refuges and clear and continuous footpath / shared path links. In accordance with Council's footpath policy, duplication of footpaths (both side of the road) are to be provided near schools. Furthermore, to assist with high pedestrian and cyclist numbers, increased footpath widths may be provided.

Public Transport

The use of public transport for the purpose of school travel can reduce traffic congestion, with fewer passenger vehicle trips generated and also a source of physical activity as students, in general, are required to walk between the public transport node and intended destination.

Public Transport is the responsibility of the State Government in terms of routes and service frequency. The City of Salisbury supports the use of public transport by providing DDA compliant bus pads and footpath infrastructure, allowing the community to access these services.

February 2020

School Transport Framework

Where needed, the Council can help the community advocate to the State for better public transport.

Pedestrian Crossing Facilities

There are a number of pedestrian crossings facilities which Council can install at school locations to assist with safe pedestrian movements. Different pedestrian crossings facilities are recorded based upon: pedestrian and vehicle volumes, along with how the facility would be used.

Manual of Legal Responsibilities and Technical Requirements for Traffic Control Devices Part 2 - Code of Technical Requirements details how to appropriately select a pedestrian crossing treatment. The different types are listed below:

Pedestrian actuated traffic signals (mid-block)

A pedestrian actuated crossing is a traffic signal controlled pedestrian crossing facility. If a pedestrian actuated crossing is implemented, a 25km/hr school zone can't be applied to the site.

Installation of pedestrian actuated traffic signals may be appropriate where the conditions described below are met:

In two separate one hour periods of a typical weekday:

- (i) 60 or more pedestrians per hour actually cross the road and could reasonably be expected to use the crossing; and
- (ii) 600 or more vehicles per hour pass the site during the same two hours where the pedestrians cross; and
- (iii) the product of the number of pedestrians per hour and vehicles in the same hour exceeds 90,000

or

- (b) a koala crossing is justified (see D3 below) and:

- (i) children frequently cross the road between two sections of a school at other times;
- (ii) there is a steady demand for the crossing by adult pedestrians; or
- (iii) it is considered desirable to link the crossing with other nearby traffic signals.

February 2020

School Transport Framework



Figure 1: Pedestrian Actuated Crossing Installed on Milne Road near East Para Primary School

Wombat crossing (Raised pedestrian crossing)

A Wombat Crossings is a raised pedestrian crossing (Zebra pavement Markings). There are a number of constraints when considering installing this type of crossings which includes: mean speed environment of ~40km/hr, emergency services consideration and Public Transport operators due to the raised plateau which this treatment incorporates. These treatments are not recommended by Council, where an Emu or a Koala would be recommended in its place

An on-street wombat crossing may be provided on a local street where:

- (a) In two separate one hour periods of any day (including Saturday and Sunday):
 - (i) 40 or more pedestrians per hour actually cross the road and could reasonably be expected to use the crossing; and
 - (ii) 200 or more vehicles per hour pass the site where the pedestrians cross during the same two hours;
 or
- (b) During eight hours of any day:
 - (i) An average of 20 or more pedestrians per hour, cross the road (a total of 160 or more in eight hours) and could be reasonably be expected to use the crossing; and
 - (ii) An average of 200 or more vehicles per hour pass the site during the same eight hours (a total of 1600 or more in eight hours).

February 2020

School Transport Framework



Children's crossing (Koala)

A koala crossing may be installed if a pedestrian survey shows that:

In two separate one hour periods of a typical school day:

- (a) 50 or more children actually cross the road and could reasonably be expected to use the crossing; and
- (b) 200 or more vehicles per hour pass the site where the children will cross during the same two hours.



Children's crossing (Emu)

An Emu crossing has no minimum child/vehicle guide, however a pedestrian survey should assist in determining the crossing location.

February 2020

School Transport Framework



Pedestrian Refuge / walkthrough

A refuge for pedestrian storage may be considered when there is high two-way traffic flow which limits the available safe gap selection for a pedestrian safely cross the road. Pedestrian refuges assist as pedestrians are to cross the road in a two-staged movement, and provide a degree of protection if waiting in the centre of the road.

These types of crossings are only recommended for low volumes pedestrian sites as there is typically limited safe storage room provided by the centre median. This type of crossings isn't appropriate at high volume and concentrated pedestrian sites, due to high likelihood of pedestrian storage capacity may be insufficient and result in pedestrians standing on the road, resulting in a significant road safety issue.



School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Tyndale Christian School	London Drive	Emu Crossing	\$62,000			
	Gloucester Avenue	Koala Crossing			\$130,000	
	Sub Total		\$62,000	-	\$130,000	-
Salisbury High School	Farley Grove	Indented Kiss & Drop	\$100,000			
		Footpath		\$23,000		
		School Crossing Fence	\$15,000			
		Footpath to Swim Centre				\$20,000
	Langford Terrace	Indented Parking	\$35,000			
		Shared Path		\$60,000		
	Sub Total		\$150,000	\$83,000	-	\$20,000
Parafield Gardens High School	Shepherdson Road	Shared Path – Pedestrian Improvements		\$232,000		
		Kiss & Drop	\$10,000			
		Upgrade of Emu Crossing to Pedestrian Activated Crossing			\$250,000*	
	Laurel Crescent	Indented Kiss & Drop and Crossing			\$250,000	
Sub Total			\$10,000	\$232,000	\$500,000	-
The Pines Primary School	Hemming Street	Koala Crossing	\$150,000			
	Andrew Smith Drive	Conversion of Koala Crossing to Pedestrian Activated Crossing	\$253,000			
		Intersection upgrade with Hemming Street (Pedestrian Refuges)				\$100,000*
	Sub Total		\$303,000	-	-	\$100,000
Ingle Farm Primary School	Belalie Road	Indented Kiss & Drop	\$100,000			
		Footpath		\$40,000		
		Pram Ramp and Footpath		\$25,000		
		Footpath Widening (including ramps and pedestrian bollards)				\$20,000
	Sub Total		\$100,000	\$65,000	-	\$20,000

School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Mawson Lakes Primary School	Garden Terrace/The Strand	Realignment of Kiss & Drop at western campus			\$210,000	
	Garden Terrace	Kiss & Drop with repositioned access road	\$200,000			
	The Strand	Line Marking and Road Realignment	\$70,000			
	Robinson Street	60° Parking Bays			\$76,000*	
	Yates Street	Indented Parking Bays and Kiss & Drop			\$100,000	
	Sub Total		\$270,000	-	\$386,000	-
Paralowie R-12 School	Whites Road	Kiss & Drop	\$10,000			
		Footpath		\$5,000		
		Emu Crossing	\$30,000			
		Footpath		\$10,000		
	Opal Avenue	Indented Kiss & Drop	\$80,000			
		Footpath		\$20,000		
	Halba Crescent	Kiss & Drop (including Stormwater Management)	\$240,000			
		Footpath Widening & Bus Stop Improvements				\$35,000
	Correena Avenue	School Zone Improvements			\$45,000	
	Sub Total		\$360,000	\$350,000	\$45,000	\$35,000
Valley View Secondary School (Redhill Road improvements also assists Ingle Farm East Primary School Traffic Management)	Wright Road	Kiss & Drop	\$25,000			
		Pedestrian Refuge & Bus Pad on Shelters (Both sides of Wright Road)		\$38,000		
		Realign and Widen Footpath to 2m				\$40,000
	Redhill Road	Pedestrian Refuge		\$265,000		
		Shared Use Path and Pedestrian Ramps				\$45,000
	Sub Total		\$25,000	\$303,000	-	\$85,000

School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Salisbury East High School	Gloucester Avenue	Bus Stop and Shelter		\$10,000		
		Footpath Upgrade				\$45,000
		Bus Stop Shelter (including DDA Compliance)				\$25,000
	Ferngrove Boulevard	Modify Intersection with Smith Road			\$150,000*	
	Smith Road	Realign Kiss & Drop			\$50,000*	
		Footpath				\$40,000
	Sub Total		-	\$10,000	\$200,000	\$110,000
Brahma Lodge Primary School	Mortess Street	Speed Cushion Treatment	\$65,000			
		Emu Crossing			\$50,000	
	Sub Total		\$65,000	-	\$50,000	-
Settlers Farm Primary School	Barassi Street and Ronaldo Way	School Zones and Pedestrian Crossing Program Minor Upgrades	\$115,500			
	Ronaldo Way	Realign Kiss & Drop	\$25,000			
	Sub Total		\$140,500	-	-	-
Endeavour College	Mawson Lakes Boulevard	Pedestrian Activated Crossing	\$240,000			
		Sub Total	\$240,000	-	-	-
Thomas More College	Amsterdam Crescent	Preliminary Works		\$30,000		
		Upgrade Emu Crossing to Pedestrian Activated Crossing			\$255,000*	
	Gawler Greenway	Cycleway Feeding School		\$200,000		
	Rotterdam Road	Raised Emu Crossing			\$17,000	
	Sub Total		-	\$230,000	\$272,000	-
Ingle Farm East School	Straun Road & Wunker Road	Indented Kiss & Drop			\$110,000	
		Sub Total	-	-	\$110,000	-

School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Madison Park Primary School	Lincoln Avenue	New Emu Crossing	\$30,000			
		Footpath		\$10,000		
	Daphne Road	Kiss & Drop	\$10,000			
		Sub Total	\$40,000	\$10,000	-	-
Bethany Christian and Temple School	Countess Street	Indented Kiss & Drop			\$120,000	
		Roundabout Installation			\$250,000	
	Byron Bay Drive	Roundabout Installation			\$250,000	
		Sub Total	-	-	\$620,000	-
Burton Primary School	Kensington Way	Parking Improvements			\$10,000	
	Brookfield Avenue	Emu Crossing			\$45,000	
		Sub Total	-	-	\$55,000	-
Keller Road Primary School	Keller Road	Emu Crossing			\$40,000*	
		Indented Parking Bays			\$80,000	
		Sub Total	-	-	\$120,000	-
Pooraka Primary School	South Terrace	Pedestrian Activated Crossing			\$250,000	
		Sub Total	-	-	\$250,000	-
Prescott Primary School	Wright Road	Pedestrian Crossing			\$50,000	
	Nelson Road	Relocate Bus Bay			\$60,000	
		Sub Total	-	-	\$110,000	-
Salisbury Height Primary School	Target Hill Road	Parking Improvements			\$40,000	
	Ward Street	Emu Crossing			\$80,000	
		Sub Total	-	-	\$120,000	-
Para Hills West Primary School	Balkara Road	Koala Crossing			\$120,000	
		Sub Total	-	-	\$120,000	-
Karrendi Primary School	Bradman Road	Pram Ramps/Hand Rails				\$15,000
		Sub Total	-	-	-	\$15,000

School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Lake Windermere Primary School	Holstein Drive	Pedestrian Refuge				\$20,000
Sub Total			-	-	-	\$20,000
Riverdale Primary	Universal Drive	Parking Improvements			\$60,000	
Sub Total			-	-	\$60,000	-
Saint Augustine's Parish	Ponton Street	Pedestrian Refuge				\$30,000
Sub Total			-	-	-	\$30,000
Salisbury Downs Primary School	Thompson Avenue	Parking Improvements			\$75,000	
	Paramount Road	Increase Kiss & Drop			\$55,000	
Sub Total			-	-	\$130,000	-
Salisbury Park Primary School	Goddard Drive	Road Alterations and Blister Treatments			\$450,000	
			-	-	\$450,000	-
Sub Total			-	-	\$90,000	-
Salisbury Primary School	Harvey Avenue	Road Realignment			\$90,000	
Sub Total			-	-	\$90,000	-
East Para Primary School	Caroona Avenue	Traffic Improvement			\$10,000	
Sub Total			-	-	\$10,000	-
Gulfview Heights Primary School	Kickerbusch Road	Upgrade Emu Crossing to Koala Crossing			\$130,000	
Sub Total			-	-	\$130,000	-
Holy Family Catholic School	Martins/Shepherdson Road	Kiss & Drop			\$300,000	
	Martins Road	Pedestrian Activated Crossing			\$250,000	
Sub Total			-	-	\$550,000	-
Parafield Gardens Primary School	Casurina Drive	Emu Crossing			\$50,000	
			-	-	\$50,000	-
Sub Total			-	-	\$50,000	-
Para Hills High School	Beafield Road	Kiss & Drop Widening			\$40,000	
Sub Total			-	-	\$40,000	-

School	Road	Works	Completed Works		Future Works	
			On Road	Active Transport	On Road	Active Transport
Para Hills Primary School	Frances Avenue	Emu Crossing			\$45,000	
		Footpath				\$10,000
		Sub Total	-	-	\$45,000	\$10,000
Para Vista Primary School	Lorraine Avenue	Emu Crossing			\$45,000	
		Sub Total	-	-	\$45,000	-
Salisbury North Primary School	Bagster Road	Pedestrian Fencing				\$25,000
	Rolleston Avenue	Emu Crossing			\$45,000	
	Sub Total	-	-	\$45,000	\$25,000	
Total			1,765,500	1,283,000	4,733,000	470,000
Combined Road & Active Transport Total			3,048,500		5,203,000	

* Works to be completed by end of January 2023 (representing \$ 921,000 of the Combined Road and Active Transport Future Works Total)

5 Community Wellbeing and Sport Committee Meeting

Chairman - Cr A Duncan

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 19 July 2022 and adoption of recommendations in relation to item numbers:

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

5.1.1 Bridgestone Athletics Centre Advisory Group

It is recommended to Council that:

That Council:

1. Notes the Bridgestone Advisory Group action list included within Attachment 2 (Community Wellbeing and Sport Committee, 19 July 2022, Item No 5.1.1) - Bridgestone Athletics Centre - Advisory Group Minutes 15 June 2022.
2. Notes the verbal update from the General Manager regarding SLACs acceptance of using a digital honour board.
3. Approves the winding up of the Bridgestone Advisory Group and replacing with a Bridgestone Coordination Group. The group to consist of:
 - 3 Presidents of the 3 tenant Athletic clubs
 - Manager Sport, Recreation and Community Planning
 - Bridgestone Athletic Centre Coordinator
 - Chairman of Community Wellbeing & Sport Standing Committee
 - 1 Hills Ward Councillor
4. Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.
5. Notes strategic planning and advice regarding Bridgestone Athletics Centre and its optimisation will be reported through the Community Wellbeing and Sport Committee as required.

5.1.2 Regional Public Health Plan

It is recommended to Council:

That Council:

1. Adopts the draft Regional Public Health Plan for consultation with the community including the Chief Public Health Officer.
2. Authorises the Chief Executive Officer to approve the final Regional Public Health Plan following community consultation.

5.1.7 Proposed Event Calendar 2023-2025

It is recommended to Council:

That Council:

1. Notes the report.
2. Requests that this matter be presented to the CEO Briefing session to be held in August 2022.

For Information

5.2.1 Youth Sponsorship Applications - July 2022

It is recommended to Council:

That Council:

1. Notes the report.

For Noting Only – Decisions Under Committee Delegation

5.1.3 Grant No. 01/2022-23: Para Broadcasters Association Incorporated PBA-FM 89.7 Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 01/2022-23 Para Broadcasters Association Inc. Community Grant Application: to the value of \$4,050: to assist with purchasing chairs to upgrade the PBA-FM 89.7 reception foyer.

5.1.4 Grant No. 02/2022-23: Northern Cobras Netball Club Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 02/2022-23 Northern Cobras Netball Club Community Grant Application: to the value of \$4,991: to assist with purchasing various netball equipment including netball balls, first aid kits and netball bags.

5.1.5 Grant No. 03/2022-23: Salisbury Uniting Church Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 03/2022-23 Salisbury Uniting Church Community Grant Application: to the value of \$2,000: to assist with purchasing a defibrillator.

5.1.6 Grant No. 04/2022-23: Penfield Bowls Club Community Grant Application

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 04/2022-23 Penfield Bowling Club Community Grant Application: to the value of \$5,000: to assist with purchasing sprinkler equipment and a new bar fridge.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

5.4.1 Transfer of Land & Buildings

5.4.2 TreeClimb

6 Innovation and Business Development Committee Meeting

Chairman - Cr K Grenfell

Consideration of the minutes of the Innovation and Business Development Committee Meeting - 19 July 2022 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

6.1.1 Digital Strategy

It is recommended to Council:

That Council:

1. Notes the report.
2. Defers the Digital Strategy to the CEO Briefing session to be held in September 2022 to enable the Administration to consider the feedback provided by the Innovation & Business Committee to help formulate the Digital Strategy.
3. Requests that a further report to be presented in the September 2022 Innovation & Business Committee to include:
 - the total budget allocated towards the Digital Strategy year to date;
 - the proposed budget for the 2023/2024 financial year and subsequent financial years; and
 - Total estimated costs of the implementation of the Digital Strategy.

6.1.2 Shopfront Improvement Grant

It is recommended to Council:

That Council:

1. Approves the reallocation of \$67,436 of the unspent funds from the COVID-19 Small Business Grant and the approved funds for a Discover Salisbury campaign, to implement a Shopfront Improvement Grant program to support local businesses in the Salisbury City Centre.
2. Notes that a further report will be presented to Council with the Shopfront Improvement Grant guidelines.

6.1.3 Recommendations of the Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

The information contained in the Strategic Property Development Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

6.1.3-SPDSC1 Future Reports for the Strategic Property Development Sub Committee

It is recommended to Council:

That Council:

1. Notes the report.

For Information

6.2.1 Community Requests - Response Dashboard

It is recommended to Council:

That Council:

1. Notes the report.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Agenda

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

7 Audit and Risk Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Audit and Risk Committee Meeting - 12 July 2022 and adoption of recommendations in relation to item numbers:

Administration

7.0.2 Actions List

It is recommended to Council:

That Council:

1. Notes the report.

For Decision

7.1.1 BDO's Annual Audit Plan for 30 June 2022 covering the interim status update on Internal Controls Audit

It is recommended to Council:

That Council:

1. Notes the report

7.1.2 Audit & Risk Committee Annual Work Plan 2022/2023

It is recommended to Council:

That Council:

1. Approves the revised Audit and Risk Committee Annual Work Plan for the year 2022/2023 as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.2), incorporating the following actions:
For next financial year, to consider bringing forward the following items to prior to 30 June:
 1. Reviewing significant accounting and reporting issues, recent changes in standards, and industry updates (Item 1.2 Attachment 1)
 2. External Audit Plan, prior to the commencement of Interim Audit testing (Item 5.6 Attachment 1).

7.1.3 3-Year Internal Audit Plan 2022/23-2024/25

It is recommended to Council:

That Council:

1. Notes the updates made to the 3-year Internal Audit Plan 2022/2023 to 2024/2025 as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.3).
2. Notes that the Audit and Risk Committee will receive an out of session revised version of the Internal Audit Plan taking into consideration the timing of the IT Investment Strategy Audit in relation to the impact of ongoing Enterprise Resource Planning system acquisition, and provide the revised Internal Audit Plan to the October 2022 Audit and Risk Committee meeting.
3. Notes the accompanying high-level indicative scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.3).

7.1.4 Risk Management and Internal Controls Activities

It is recommended to Council:

That Council:

1. Notes the update on Risk Management and Internal Control Activities for the 2021/2022 reporting period since the 12 April 2022 Audit and Risk Committee meeting, as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.4).
2. Notes the Enterprise Risk Management Framework as set out in Attachment 2 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.4) and notes that further refinement of the Enterprise Risk Management Framework will take place with input from the external Audit and Risk Committee Craig Johnson.
3. Notes the Strategic Risk Register as set out in Attachment 3 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.4).

7.1.5 Interim Report on Assurance Map for the City of Salisbury

It is recommended to Council:

That Council:

1. Notes the Interim Report on Assurance Map for City of Salisbury as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.5).

7.1.6 Outstanding Actions Arising From Internal Audits

It is recommended to Council:

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item No.7.1.6).

7.1.7 Internal Controls Framework and Audit and Risk Committee section for Annual Report 2021/2022

It is recommended to Council:

That Council:

1. Approves the proposed inclusions in the annual report relating to the operations and membership of the Audit and Risk Committee for the 2021/2022 financial year as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item 7.1.7), taking into account editorial changes highlighted.

7.1.8 Treasury Policy Review

It is recommended to Council:

That Council:

1. Adopts the amended Treasury Policy, as set out in Attachment 1 to this report (Audit and Risk Committee, 12 July 2022, Item 7.1.8) reflecting change in the application of borrowing floors and to the calculation of the borrowing mix, as considered appropriate by the Audit and Risk Committee.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

7.4.1 Internal Audit Report on Cybersecurity Improvement Program Pre-Implementation Audit

8 Council Assessment Panel Meeting

Council to note the minutes of the Council Assessment Panel Meeting held on 28 June 2022.

9 CEO Review Committee Meeting

Chairman - Mayor G Aldridge

Consideration of the minutes of the CEO Review Committee Meeting - 12 July 2022 and adoption of recommendations in relation to item numbers:

Reports

9.1.1 CEO Personal Evaluation System FY2021/2022

It is recommended to Council:

That Council:

1. Acknowledge that the CEO has, to the satisfaction of CEO Review Committee:
 - delivered the requirements of his position;
 - successfully achieved 2021/22 Key Performance Indicators;
 - for the eleventh year achieved consistently positive results (this year noting that the CEO continues to perform “extremely well” against the performance responsibilities, criteria and behaviours assessed), in relation to the Performance Appraisal Survey; and as a result achieved 5.53 out of 6 rating as a result of the assessment of CEO Performance according to the Personal Evaluation System.
 - achieved [Rating 5] as a result of the assessment of CEO Performance according to the Personal Evaluation System (refer Paragraph 1.2.9).
2. The CEO Position Description as set out in Attachment 1 to this Report, remains unchanged.

9.1.2 Annual Review of CEO Total Remuneration 2021/2022

It is recommended to Council:

That Council:

1. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, an amendment to the CEO Total Remuneration be made, with that amendment being a 2.5% increase, having regard to the staff Enterprise Bargaining Agreement increase of 2.5%, and to apply from the 2022 anniversary of the CEO Commencement Date (effective 9 May 2022).

GENERAL BUSINESS

There are no General Business Reports

MAYOR'S DIARY

RECOMMENDATION

That Council:

- Note this information.

Date	Time	Function
23/06/2022	09:00 AM	1st DHA - Citizenship Ceremony
23/06/2022	11:00 AM	2nd DHA - Citizenship Ceremony
23/06/2022	01:30 PM	3rd DHA - Citizenship Ceremony
23/06/2022	03:30 PM	4th DHA - Citizenship Ceremony
24/06/2022	11:00 AM	Refugee week event - Sharing our Healing Culture
24/06/2022	11:00 AM	Refugee Week 2022
24/06/2022	01:30 PM	Speech at 1.30PM
25/06/2022	10:30 AM	JFA Purple Orange Bhutanese Community celebration of Refugee Week
27/06/2022	11:00 AM	Meeting with resident regarding parking in Mawson Lakes
27/06/2022	03:00 PM	Meeting with Member for Playford - Mr John Fulbrook
27/06/2022	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
27/06/2022	04:30 PM	Pre-Council Meeting Briefing
27/06/2022	06:30 PM	Council Meeting
28/06/2022	10:30 AM	Novafast Holdings Facility Commissioning Event
28/06/2022	01:00 PM	Council Meeting Filming
29/06/2022	11:00 AM	Meeting with resident re new magazine
29/06/2022	12:30 PM	Media Issues - Regular Catch-up
29/06/2022	02:30 PM	Meeting with Youth Council Member
29/06/2022	04:00 PM	Meeting with Aspen Group
29/06/2022	06:30 PM	Dinner with the Rotary club Mawson Lakes
30/06/2022	01:00 PM	Briefing re Meeting with Minister Zoe Bettison
30/06/2022	03:00 PM	Meeting with Hon Zoe Bettison MP re Partnership 2022
1/07/2022	09:30 AM	Come celebrate with NDCO the Communities Leading Change Project
2/07/2022	05:00 PM	Women's events
4/07/2022	10:00 AM	GAROC Committee Meeting
4/07/2022	01:30 PM	Briefing prior to Meeting with The Gardens Lifestyle Village
4/07/2022	02:00 PM	Meeting with Community Group
4/07/2022	06:30 PM	Changeover 2022 Rotary Salisbury Dinner
5/07/2022	10:00 AM	Radio Show
5/07/2022	06:00 PM	Mayors Principal Members Session
8/07/2022	09:30 AM	Signing documents for resident
9/07/2022	12 Noon	Salisbury North - Luncheon - Indigenous Elders
11/07/2022	02:00 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
11/07/2022	02:30 PM	Briefing re meeting with minister Geoff Brock
11/07/2022	03:00 PM	Regular catch-up re: Community Safety
11/07/2022	03:30 PM	Mayoral Briefing for The Gardens Fun Day

11/07/2022	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
11/07/2022	04:30 PM	Discussion with Brahma Lodge Residents
11/07/2022	06:30 PM	Asset Management Sub Committee
11/07/2022	06:35 PM	Tree Management Appeals Sub Committee
11/07/2022	06:40 PM	Strategic Property Development Sub Committee
12/07/2022	09:30 AM	Grand Opening of Audika Hearing Clinic Salisbury
12/07/2022	10:15 AM	Planning discussion with resident
12/07/2022	11:00 AM	Meeting with Minister for Local Government - Hon Geoff Brock
12/07/2022	06:00 PM	CEO Review Committee
12/07/2022	06:00 PM	Governance Training for Para Hills Community Hub Sub Precinct Committee
13/07/2022	10:00 AM	Salisbury Aquatic Centre - Sod Turning Ceremony
13/07/2022	01:00 PM	Regular meeting Mayor/CEO/EA
15/07/2022	11:00 AM	Meeting with Member for King Ms Rhiannon Pearce MP
15/07/2022	01:00 PM	Speech Review
15/07/2022	02:00 PM	Meeting with the African Community Council
15/07/2022	07:00 PM	Salisbury City Rotaract Changeover 2022
16/07/2022	10:00 AM	Photo - Opening on Fairbanks Reserve Rage Cage and Toilets
16/07/2022	11:00 AM	Salisbury Community Fun Day
16/07/2022	04:45 PM	Meeting with Pastor from local Church
18/07/2022	09:30 AM	Mayor & GM Catch Up - Urban Services Committee Discussion
18/07/2022	11:30 AM	Mayor / GM - Community Development Monthly Meeting
18/07/2022	02:30 PM	Mayor GMCID Catch Up
18/07/2022	03:30 PM	Monthly catch-up Mayor and GMBE (Charlie)
18/07/2022	04:00 PM	Office Time - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
18/07/2022	06:30 PM	Monday Standing Committees
19/07/2022	10:00 AM	Radio Show
19/07/2022	12 Noon	Lunch with resident
19/07/2022	12 Noon	Media Issues - Regular Catch-up
19/07/2022	02:00 PM	Memorial service
19/07/2022	06:30 PM	Tuesday Standing Committees
20/07/2022	02:30 PM	Briefing for City of Salisbury AIR70001B Facilities at RAAF Base Edinburgh
20/07/2022	03:30 PM	Regular meeting Mayor/CEO/EA
21/07/2022	10:00 AM	Catch up with PA and CEO
21/07/2022	03:00PM	Briefing from GMCD

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
23 June 2022	Cr Brug	Endeavour College playspace opening
29 June 2022	Cr Reardon	Brilliant End of Life Care Public Forum
5 July 2022	Cr Proleta	Mayor's Radio Show
12 July 2022	Cr Buchanan	Grand Opening of Audika Hearing Clinic
21 July 2022	Cr Buchanan	HOST International Amplifying Inclusion

REPORTS FROM COUNCIL REPRESENTATIVES

QUESTIONS ON NOTICE

No Questions on Notice have been received.

QUESTIONS WITHOUT NOTICE

MOTIONS ON NOTICE

No Motions on Notice have been received.

MOTIONS WITHOUT NOTICE

OTHER BUSINESS

ORDERS TO EXCLUDE THE PUBLIC

1.4.1 Strategic Growth Framework Waterloo Corner and Bolivar Corridor

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Strategic Growth Framework Waterloo Corner and Bolivar Corridor** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

4.4.1 NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre - Research Road, Pooraka

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by NAWMA relating to proposed commercial negotiations regarding capital upgrade works at the Pooraka Resource Recovery Centre

On that basis the public's interest is best served by not disclosing the **NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre - Research Road, Pooraka** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

5.4.1 Transfer of Land & Buildings

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Transfer of Land & Buildings** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.2 TreeClimb

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **TreeClimb** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

6.4.1 Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 11 July 2022

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Strategic Property Development Sub Committee meeting held on Monday 11 July 2022** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

7.4.1 Internal Audit Report on Cybersecurity Improvement Program Pre-Implementation Audit


Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Internal Audit Report on Cybersecurity Improvement Program Pre-Implementation Audit** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL
CHAMBER,
34 CHURCH STREET, SALISBURY ON
27 JUNE 2022**

MEMBERS PRESENT

Mayor G Aldridge
Cr B Brug
Cr C Buchanan (Deputy Mayor)
Cr A Duncan
Cr K Grenfell
Cr D Hood
Cr P Jensen (*from 6.39 pm*)
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Manager Financial Services, Ms K George
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and members of the public present in the gallery to the meeting.

The Mayor read the Kaurna Acknowledgement and advised the meeting would be recorded and published on Council's website for 3 months.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

Apologies were received from Cr M Blackmore, Cr L Braun and Cr N Henningsen.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

DEP1 Deputation: Climate Change Youth Forum Outcome

Cr P Jensen entered the meeting at 6.39 pm.

Ms Emily Williams addressed Council on the outcomes collected from the December 2021 Salisbury City Rotaract and City of Salisbury Youth Council Climate Change Youth Forum.

MWON1 Climate Change Youth Forum Outcome

Cr B Brug left the meeting at 6:45 pm.

Cr B Brug returned to the meeting at 6:46 pm.

Moved Cr C Buchanan

Seconded Cr A Duncan

That Council:

1. Thanks Emily Williams for the report on the outcomes collected from the Salisbury City Rotaract and the City of Salisbury Youth Council.
2. Requests that staff bring back a report to the Policy and Planning Committee advising what strategies the City of Salisbury has in place in relation to the recommendations outlined in the Deputation report from Ms Emily Williams.

CARRIED
1367/2022

DEP2 Deputation: Reduction of Proposed 2022/23 Council Rate Increase for Commercial and Industrial

Mr David Waylen, Executive Officer of the Salisbury Business Association Inc. addressed Council regarding the recommendations of the 14 June 2022 Finance and Corporate Services Committee, specifically item 2.1.7 – Rating Strategy 2022/23.

PRESENTATION OF MINUTES

Moved Cr J Woodman
Seconded Cr K Grenfell

The Minutes of the Council Meeting held on 23 May 2022, be taken as read and confirmed.

**CARRIED
1368/2022**

Moved Cr S Reardon
Seconded Cr S Ouk

The Minutes of the Special Council Meeting held on 14 June 2022, be taken as read and confirmed.

**CARRIED
1369/2022**

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

Adopts the recommendations of the Policy and Planning Committee Meeting held on 20 June 2022, listed below.

**CARRIED
1370/2022**

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED
1370/2022**

1.2.1 Recommendations of the Youth Council Sub Committee meeting held on Wednesday 15 June 2022

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

Receives and notes the information contained in the Youth Council Sub Committee minutes of the meeting held on 15 June 2022 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED
1370/2022**

1.2.1-YC1 Future Reports for the Youth Council Sub Committee

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED
1370/2022**

1.2.1-YC2 Youth Council Projects 2022 Update

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Notes the information.

**CARRIED
1370/2022**

1.2.1-YC3 Youth Programs and Events Update June 2022

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED
1370/2022**

1.2.1-YC4 Twelve25 Employment Offering Update

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Approves the changes to the Youth Employment and Business Start-up Programs as set out in paragraph 4.4 and 4.5 of this report (Youth Council Sub Committee, 15 June 2022, item YC4); and
2. Notes that an outcomes-based approach in delivering future youth employment programs will enable these programs to be flexible to meet the needs of young people and emerging trends within the City of Salisbury.

**CARRIED
1370/2022**

1.2.1-YC5 Youth Council Membership

Moved Cr A Duncan
Seconded Cr S Reardon

That Council:

1. Approves the extension of Nicolette Nedelcev's membership as Youth Council Mentor until 31 December 2022.

**CARRIED
1370/2022**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

1.4.1 Potential Land Ownership Transfer

2 Finance and Corporate Services Committee Meeting

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

Adopts the recommendations of the Finance and Corporate Services Committee Meeting held on 20 June 2022, listed below, with the exception of item:

2.1.6 Budget Update

which was withdrawn to be considered separately.

**CARRIED
1371/2022**

2.0.1 Future Reports for the Finance and Corporate Services Committee

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1371/2022**

2.1.1 Globe Derby Community Club 2022/23 Separate Rate

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Approves in principle, the proposed separate rate of \$150 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2022/23, noting that a formal resolution be brought forward to the June 2022 Council meeting for adoption of the rate.

**CARRIED
1371/2022**

2.1.2 NAWMA (Northern Adelaide Waste Management Authority) Second Quarter Budget Review 2021/2022

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Approves the Second Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Item 2.1.2 Finance and Corporate Services Committee 14 June 2022).

**CARRIED
1371/2022**

**2.1.3 NAWMA (Northern Adelaide Waste Management Authority)
Third Quarter Budget Review 2021/2022**

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Approves the Third Quarter Budget Review of the Northern Adelaide Waste Management Authority as contained in Attachment 1 to this report (Item 2.1.3 Finance and Corporate Services Committee 14 June 2022).

**CARRIED
1371/2022**

2.1.4 NAWMA Draft 2022/2023 Budget

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Notes the information regarding the draft 2022/2023 NAWMA Budget.
2. Endorses the draft NAWMA 2022/23 Budget.

**CARRIED
1371/2022**

**2.1.5 2022/23 Long Term Financial Plan and Annual Business Plan
and Budget Public Consultation Report**

Moved Cr B Brug
Seconded Cr J Woodman

That Council:

1. Notes 2022/23 Draft Long Term Financial Plan and Annual Business Plan and Budget Public Consultation Report.
2. Approves the draft responses to the 2022/23 Long Term Financial Plan and Annual Business Plan and Budget consultation submissions as contained in Attachment 1 to this report (Item 2.1.5 Finance and Corporate Services Committee, 14 June 2022).

**CARRIED
1371/2022**

2.1.7 Rating Strategy 2022/23

Moved Cr B Brug

Seconded Cr J Woodman

That Council:

1. Notes the recommendation.
2. That the Finance and Corporate Services Committee approves a rate increase based on 3.5% average increase of residential rates and a 3.9% increase for Commercial and Industrial, and a 30% differential on the residential rate be applied to vacant land, as the basis for setting rates in 2022/23.

**CARRIED
1371/2022**

2.1.8 Valuer General's Revaluation Initiative General Rate Capping Policy

Moved Cr B Brug

Seconded Cr J Woodman

That Council:

1. Adopts the Valuer General's Revaluation Initiative General Rate Capping Policy as set out in section 1.1.11 of this report, (Item 2.1.8 Valuer General's Revaluation Initiative General Rate Capping Policy Finance and Corporate Services Committee 14 June 2022) to apply for 2022/23.
2. Approves that ratepayers impacted by the Revaluation Initiative that are assessed as being in financial hardship in accordance with the Financial Hardship policy will have a cap applied consistent with section 1.1.11 of this report, (Item 2.1.8 Valuer General's Revaluation Initiative General Rate Capping Policy Finance and Corporate Services Committee 14 June 2022) but at a level of 20% for the 2022/23 financial year.

**CARRIED
1371/2022**

The meeting then proceeded to consider item 2.1.6 which was withdrawn to be considered separately.

2.1.6 Budget Update

Moved Cr C Buchanan

Seconded Cr D Proleta

That Council:

1. Approves the Consolidated Budget Summary and Proposed Budget Adjustments to the Consolidated Summary as contained in Attachments 1 and 2 to this report (Item 2.1.6 Finance and Corporate Services Committee, 14 June 2022).
2. Approves new and updated operating budget bids:
 - OPN000857 Little Para Catchment Native Forest \$60k – increased as a result of operational costs for the maintenance of new plantings (Paragraph 3.3.1 and Attachment 4), and reclassified to the operating category.
 - OPN000959 Community Bus \$100k – funding for a further six months to continue the community bus service in the western part of the City of Salisbury (Paragraph 3.3.2 and Attachment 5).
 - ITN000961 Business Transformation Operating Funds \$100k – funding to support the Business Transformation program (Paragraph 3.3.3 and Attachment 6).
3. Approves the removal of budget bid:
 - OPN000957 Northern Health and Wellbeing Precinct Contribution \$10k – with this item funded as a 2021/22 Third Quarter Budget Review bid (Council Resolution 1338/2022) (Paragraph 3.4 and Attachment 7).
4. Approves the inclusion of:
 - TRN000830 Staff Capitalisation Overhead \$3,084k – capital component of non-direct roles (Paragraph 3.5 and Attachment 8).

**CARRIED
1372/2022**

Further Motion:

Pursuant to section 75 and 75A of the Local Government Act 1999, Cr C Buchanan declared a perceived conflict of interest in relation to the matter on the basis of being an office bearer of a Club who has this reserve as part of its licence. Cr Buchanan declared that he would deal with the conflict by withdrawing from the Meeting.

Cr Buchanan left the meeting at 7:06 pm.

Moved Cr D Proleta

Seconded Cr B Brug

1. Approves the changes to Infrastructure budget bids:
 - STN000921 Hausler Reserve, Paralowie, Stage 2 Upgrade \$1,000k – brought forward as per Council Resolution 1288/2022 (Paragraph 3.2 and Attachment 3).

**CARRIED
1373/2022**

Cr C Buchanan returned to the meeting at 7:07 pm.

3 Governance and Compliance Committee Meeting

Moved Cr G Reynolds

Seconded Cr J Woodman

That Council:

Adopts the recommendations of the Governance and Compliance Committee Meeting held on 20 June 2022, listed below.

**CARRIED
1374/2022**

3.0.1 Future Reports for the Governance and Compliance Committee

Moved Cr G Reynolds

Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1374/2022**

3.1.1 2022 Local Government Association Annual General Meeting - proposed Items of Business

Moved Cr G Reynolds

Seconded Cr J Woodman

That Council:

1. Notes the report.

**CARRIED
1374/2022**

3.1.2 By-Laws Review 2022

Moved Cr G Reynolds

Seconded Cr J Woodman

That Council:

1. Makes the following By-Laws in exercise of the powers contained in the *Local Government Act 1999*, as presented in Attachments 4 through to 9 to this report (Governance and Compliance Committee 20/06/2022, Item No. 3.1.2) and as listed below, in the presence of at least two thirds of its members and by absolute majority supporting vote:
 - a. Permits and Penalties By-Law 2022 - By-Law No.1 of 2022.

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- b. Moveable Signs By-Law 2022 - By-Law No. 2 of 2022.
 - c. Roads By-Law 2022 - By-Law No.3 of 2022.
 - d. Local Government Land By-Law 2022 - By-Law No.4 of 2022.
 - e. Dogs By-Law 2022 - By-Law No.5 of 2022.
 - f. Waste Management By-Law 2022 - By-Law No. 6 of 2022.
 2. Notes that, in making the By-Laws, it has considered and had regard to:
 - a. the submission from the Dog and Cat Management Board in respect of the Dogs By-Law 2022;
 - b. the fact that no submissions were received from members of the public in relation to the By-Laws;
 - c. the National Competition Policy Reports prepared in respect of each of the By-Laws; and
 - d. the Certificates of Validity provided by the Council's legal practitioner in respect of each of the By-Laws.
 3. Authorises the Chief Executive Officer (or Delegate) undertaking the necessary administrative requirements associated with the making of the By-Laws, including:
 - a. The signing the By-Laws, as made by Council.
 - b. Publishing copies of the By-Laws in the Government Gazette.
 - c. Publishing a notice of the making of the By-Laws in a newspaper circulating in the Council's area.
 - d. Delivering the By-Laws, the Reports to the Legislative Review Committee and other associated necessary documentation to the Legislative Review Committee within six Parliamentary sitting days of the By-Laws being made.
 4. Notes that a further report will be prepared and presented to Council regarding the setting of expiation fees and the making of delegations under the By-Laws, prior to the By-Laws commencement date.

**CARRIED
1374/2022**

For Information

3.2.1 Community Compliance Resources

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Notes that Council's Community Compliance Services team will:
 - a. focus existing resources on higher risk activities over the next 12 - 24 months.
 - b. increase educational programs to encourage voluntary compliance in the area of school parking and dog registrations.
2. Approves a report on the Community Compliance resources and outcomes be presented to Council by 30 November 2023 to enable consideration of required resource demands without the impacts of COVID-19 on both staff and the community.

**CARRIED
1374/2022**

3.2.2 Summary Report for Attendance at Training and Development Activity - Leading Public Sector Change Initiatives

Moved Cr G Reynolds
Seconded Cr J Woodman

That Council:

1. Notes the summary report from Cr Henningsen for her online attendance at the 'Leading Public Sector Change Initiatives and Managing Negative Public Sentiments' seminar held on 9 – 11 March 2022.

**CARRIED
1374/2022**

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

3.4.1 Audit and Risk Committee Membership - Appointment of Independent Members

Minute item 3.4.1, Audit and Risk Committee Membership – Appointment of Independent Members, released. *Refer p.45.*

4 Urban Services Committee Meeting

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

Adopts the recommendations of the Urban Services Committee Meeting held on 20 June 2022, listed below, with the exception of items:

- 4.1.4 New Public Toilets, Mawson Lakes**
- 4.1.6 Playground Asset Renewal – Consultation Outcomes**
- 4.1.7 Salisbury United Football Club, Burton Park – Request for Council Endorsement of New Lease**
- 4.1.11 Safety of Trucks Using Target Hill Road**
- 4.2.1 Capital Works Program Monthly Report – May 2022 Update**

which were withdrawn to be considered separately.

**CARRIED
1375/2022**

4.0.1 Recommendations of the Tree Management Appeals Sub Committee meeting held on Tuesday 14 June 2022

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

Receives and notes the information contained in the Tree Management Appeals Sub Committee minutes of the meeting held on 14 June 2022 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED
1375/2022**

4.0.1-TMASC2 Tree Removal Requests - Monthly Update for April 2022

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Tree Management Appeals Sub Committee recommends that the following assessments by the Asset Management Team proceed to appeal:
 - Paralowie - Side 1 Bartlett Avenue – 2 outer trees – Winston Avenue
 - Paralowie - 53 Vincent Road
 - Paralowie – rear 14 Mullen Court – shrubs/trees on Tobin Way at rear of property.

**CARRIED
1375/2022**

TMASC-MWON6 Tree Screen – Kings Road

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the correspondence received from Chief Executive Officer Department for Infrastructure and Transport in regards to the Kings Road widening and our request for consideration of the tree screen to be removed.
2. Request staff to provide a further report to the Tree Management Appeals Sub Committee for the July 2022 meeting advising on further options to address the tree screen including the proposed tree assessment and action plan.

**CARRIED
1375/2022**

4.0.2 Future Reports for the Urban Services Committee

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED
1375/2022**

4.1.1 Salisbury Oval Security

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes that the Administration will continue to work with and advocate to the South Australian Police, social support networks, community and cultural organisations to address the underlying social and health challenges associated with the anti-social behaviours and alcohol consumption occurring at the Salisbury Oval and surrounding area.
2. Approves that Brown Terrace playground and environs as shown in the attached plan – (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, Urban Services Committee, 20 June 2022) is closed between 10pm and 6am, and will be an alcohol-free area under By-Law 4 from 1 July 2022, as follows:
 - a. Pursuant to clause 7 of City of Salisbury By-Law 4 - Local Government Land, the local government land known as Brown Terrace playground and environs, as shown in the attached plan (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1,

Salisbury Oval Security, Urban Services Committee, 20 June 2022) is closed to public access and use for any activity, other than commuting and travelling across the land, between 10pm and 6am inclusive (penalties may apply). The period of restricted access shall begin on 1 July 2022 and remain in force until further notice.

- b. Pursuant to Section 238 of the *Local Government Act 1999*, a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as Brown Terrace Playground and Environs, as shown in the attached plan to notify all attendees and members of the community that the land is closed to public access between 10pm and 6am for use for any activity other than commuting and travelling across the land.
 - c. Pursuant to clause 9.2 of City of Salisbury By-Law 4 - Local Government Land, a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government Land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace playground and environs as shown in the attached plan (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, Urban Services Committee, 20 June 2022), and this restriction shall begin on 1 July 2022 and remain in force until further notice.
 - d. Pursuant to Section 238 of the *Local Government Act 1999* a sign or signs shall be erected in a prominent position(s) in the immediate vicinity of the local government land known as Brown Terrace playground and environs (Attachment 3 Brown Terrace Playground and Environs, Item 4.1.1, Salisbury Oval Security, 20 June 2022) to notify all attendees and members of the community that a person must not without the permission of the Council, consume, carry or be in possession or in charge of any liquor on Local Government Land comprising parks or reserves to which the Council has determined this paragraph applies, namely the local government land known as Brown Terrace Playground and Environs (as shown in the attached plan).
3. That staff bring back a further report with options and costs to install permanent CCTV at Salisbury Oval to the July 2022 Council meeting.

CARRIED
1375/2022

4.1.2 Doggy Bin Locations

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Approves that new installations of dog waste bag dispensers be completed, in the next three months as part of maintenance activities, as per 3.16 (1) and 3.16 (2) in the report and Walkley Heights corridor near Elms Lane, as well as Pauls Drive and the reserve on The Boulevard, Parafield Gardens
2. Notes that a report on the review of provision and management of dog waste bag dispensers and bags across the City be brought back to Council once alternatives to the current single use plastic bag and dispenser systems are identified.

CARRIED
1375/2022

4.1.3 Recycled Water Supply to Reactivated Reserves

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the report.

CARRIED
1375/2022

4.1.5 Kitchen Caddy - Liner Options

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the proposed changes to budget bid OPN000904, based on updated information and current circumstances as included in the report (Item 4.1.5 – Kitchen Caddy – Liner Options, Urban Services Committee, 20 June 2022).
2. Approves for the financial implications of the change in OPN000904 Greenwaste Kitchen Caddies to be reflected in the 2022/23 revised budget through the inclusion of this change as a non-discretionary item in the 2021/22 Carry Forwards Report.

CARRIED
1375/2022

4.1.8 Proposed License to North City Panthers for use of Creaser Park, Parafield Gardens for training purposes

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Authorises the Manager Property and Buildings to enter into a licence with the North City Panthers for use of the clubrooms, reserve and the adjacent toilet block at Creaser Park, Parafield Gardens on the following terms and conditions:
 - a. That the Panthers recognise that this is a training facility only, for use during approved times as agreed between the club and Council staff. Council reserves the right to make use of the licence entire facility when not being used by the Panthers at no cost to Council.
 - b. That a clause be incorporated into this agreement compelling the Panthers to make the facility available to sub-licensees, as an overflow or for casual hire when not in use by the Panthers, with all such arrangements to be approved by staff. Any costs, fees and charges are to be negotiated between the parties on a user-pays basis to ensure that the Panthers are not financially disadvantaged. The Panthers may enter into such an arrangement regardless of whether or not the proposed use is during their designated time of use; alternatively, the casual hire may be referred to Council staff to manage via the Casual Hire booking system. The Panthers are to consult with Council staff to ensure that this does not clash with any proposed use by the City of Salisbury.
 - c. Council reserves the right to use this facility at its discretion, either by Council or third-party users under the direction of staff at no charge to Council. During these times, Council may seek to have temporary exclusive use of the entire facility. The Panthers shall not unreasonably withhold consent to such an arrangement.
 - d. That all relevant terms, fees and charges be applied in line with Council's Club Fee Policy, Council's Sub-Licence Approval Policy, or the Fees and Charges for Hire of Council Facilities contained within Council's Reserve Hire Application booklet as may be appropriate.

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- e. That the licence offered to the Panthers fall in line with Council's current Sporting and Community Club Lease, which was approved by Council at its meeting held on 28th May 2018 (resolution number 2516/2018). However, this agreement is to be a license as opposed to a lease, clearly stating that the Panthers do not retain exclusive use over the facility and are obliged to share the premises with other users. Ongoing use by the Panthers and suitability as an overflow facility for use by other clubs as may be required shall be reviewed prior to the expiry of the agreement on 30th September 2023.
 2. Notes that Creaser Park, Parafield Gardens is to be used for training purposes only, and not to be declared as a principal clubroom or venue at competition level. This stipulation shall form part of the license agreement to be entered into between the Panthers and the City of Salisbury.

**CARRIED
1375/2022**

4.1.9 NAWMA Draft Annual Business Plan 2022/2023

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the information provided regarding NAWMA's Draft Annual Business Plan 2022/23.
2. Endorses the Northern Adelaide Waste Management Authority (NAWMA) Draft Annual Business Plan 2022/23, as provided in Attachment 1 to this report.

**CARRIED
1375/2022**

4.1.10 New Grant Funding for Infrastructure Projects

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes that information has been sent from the Department for Infrastructure and Transport and the Office for Recreation, Sport and Racing in relation to new grant funding opportunities as a result of the 2022 state election.
2. Approves the submission of grant funding applications to the Department for Infrastructure and Transport associated with the 2022 state election to the value of \$2,575,000, with this to be formally included within the 2022/23 Second Quarter Budget Review to reflect the agreed grant value.

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3. Approves the submission of grant funding applications to the Office for Recreation, Sport and Racing associated with the 2022 state election to the value of \$2,030,000, with this to be formally included within the 2022/23 Second Quarter Non-discretionary Budget Review to reflect the agreed grant value.
 4. Approves a 2022/23 Second Quarter Non-discretionary Budget Review Bid of \$1.1M for the delivery of the full range of grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
 5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget Review.
 6. Approves that the CEO, or delegate, be authorised to proceed to tender, enter into negotiations, award and deliver the new grant projects subject to Council’s approval of the associated 2022/23 Non-discretionary Second Quarter Budget Review Bids as defined within the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
 7. Notes that any additional costs associated with the \$650,000 grant funding application for Rowe Park Lower, Ingle Farm is not included in the \$1.1M 2022/23 Non-discretionary Second Quarter Budget Review Bids as defined within the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022).
 8. Notes the \$300,000 grant funding identified by Department for Infrastructure and Transport, to deliver the internal carpark works at Salisbury East High School, will be redirected to Department for Education.

**CARRIED
1375/2022**

4.2.2 Research Road Joint Animal Pound Facility Update

Moved Cr S Reardon
Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED
1375/2022**

The meeting then proceeded to consider items 4.1.4, 4.1.6, 4.1.7, 4.1.11 and 4.2.1 which were withdrawn to be considered separately.

4.1.4 New Public Toilets, Mawson Lakes

Moved Cr B Brug

Seconded Cr J Woodman

That Council:

1. Approves that no additional toilet facilities be provided around Sir Douglas Mawson Lakes at this time.
2. Approves the installation of additional signage, (near the corner of Mawson Lakes Boulevard and the Promenade) alerting the community to the available public facilities within the next month.
3. Notes that a refurbishment of the Mobara Public Toilets is likely to occur over the next two to four years.

**CARRIED
1376/2022**

4.1.6 Playground Asset Renewal - Consultation Outcomes

Moved Cr C Buchanan

Seconded Cr A Duncan

That Council:

1. Notes the outcomes of the consultation as included within this report (Item 4.1.6 – Playground Asset Renewal – Consultation Outcomes, Urban Services Committee, 20 June 2022).
2. Approves for the following playgrounds to proceed to detailed design and construction incorporating the feedback provided through the consultation:
 - a. Carney Close Reserve, Salisbury Plain
 - b. Middleton Green Reserve, Salisbury
 - c. Peppercorn Circuit Reserve, Mawson Lakes
 - d. Yalumba Drive Reserve, Paralowie
 - e. Camelot Drive Reserve, Paralowie
3. Approves Kingswood Crescent Reserve, Paralowie proceed to detailed design and construction incorporating the feedback provided from consultation and residents of Caulfield Crescent, Paralowie to the Policy and Planning Committee, 20 June 2022,
 - (a) amend the proposed carparking at Caulfield Crescent to five parallel carparks, and
 - (b) notify the residents of this resolution.

-
4. (a) Approves Barker Gully Reserve, Gulfview Heights, proceed to detailed design and construction stage.
 - (b) Council notes the feedback provided by local resident Mr J Leckie to the Ward Councillors and staff separate to the consultation process and asks the administration to report back on -
 - (i) Whether Salisbury Water had advised local residents that they would provide an improvement program to Hedgerow Reserve as part of the new water tanks installation in 2016/17. What was outcome of the program consultation?
 - (ii) Why tree screening works near the tanks have only been half completed at the site?
 - (iii) Can the screen be completed by Salisbury Water in their existing budget?
 - (c) That a basketball/tennis court upgrade, small parking area and an entry path upgrade from Hedgerow Drive be considered in the 2023/24 budget bid process.

CARRIED
1377/2022

4.1.7 Salisbury United Football Club, Burton Park - Request for Council Endorsement of New Lease

Pursuant to section 75 and 75A of the Local Government Act 1999, Cr C Buchanan declared a perceived conflict in relation to the matter on the basis of being a patron of Salisbury United Football Club. Cr Buchanan declared that he would deal with the conflict by withdrawing from the Meeting.

Cr Buchanan left the meeting at 7:34 pm.

Moved Cr D Proleta

Seconded Cr B Brug

That Council:

1. Authorises the Manager Property and Buildings to enter into a new lease with the Salisbury United Soccer Club for the Burton Park Soccer Centre on the following terms and conditions:
 - a. For the period commencing 1st June 2022 and expiring 30th September 2023;
 - b. At a commencing rent of \$970.89 inclusive of GST per calendar month which is in line with Council's Club Fee Policy; and
 - c. On the same terms and conditions as are outlined in the existing agreement which has previously been approved by Council.

CARRIED
1378/2022

Cr C Buchanan returned to the meeting at 7:34 pm.

4.1.11 Safety of Trucks Using Target Hill Road

Moved Cr A Duncan
Seconded Cr J Woodman

That Council:

1. Approves that a review of the signage for Target Hill Road in conjunction with Department of Infrastructure and Transport as planning and designs for the upgrade to Green Valley Drive / Grove Way and Stanford Road / Grove Way Intersections is completed.

CARRIED
1379/2022

4.2.1 Capital Works Program Monthly Report - May 2022 Update

Moved Cr C Buchanan
Seconded Cr D Proleta

That Council:

1. Notes the report.

CARRIED
1380/2022

5 Community Wellbeing and Sport Committee Meeting

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

Adopts the recommendations of the Community Wellbeing and Sport Committee Meeting held on 20 June 2022, listed below, with the exception of item:

5.1.1 Minor Capital Works Grant Program - Salisbury United Soccer Club Incorporated

Item withdrawn to be considered separately.

CARRIED
1381/2022

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr C Buchanan
Seconded Cr B Brug

That Council:

1. Notes the report.

5.1.2 Minor Capital Works Grant Program - Globe Derby Equestrian Centre

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows;
 - a. The Riding for the Disabled Association SA Incorporated in the amount of \$50,000 for the installation of steel posts and gates with Bounce Back wire reinforced rails and kickbox at the facility located at Globe Derby Equestrian Centre, Corner of Ryans and Whites Road, Globe Derby Park contingent on approval of variation of Development Application, by the City of Salisbury Building Team.

CARRIED
1381/2022

5.1.3 Minor Capital Works Program - Salisbury Villa Sports and Social Club Application

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury Villa Sports and Social Club Incorporated in the amount of \$50,000 for the installation of an outdoor BBQ area to the facility at Reg Groth Reserve - Salisbury Downs, as an addition to the current building renewal program. Any additional costs to be funded by the Salisbury Villa Sports and Social Club Incorporated as per the funding agreement.

**CARRIED
1381/2022**

5.2.1 Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Approve awarding the following Phoebe Wanganeen Scholarships to:
 - a. Jake Hanson for the three-year University Scholarship to support his studies for Bachelor of Human Movement/ Masters of Teaching at UniSA.
 - b. Zoe Kopp for the one-year TAFE Scholarship for the Diploma of Screen and Media (specialist make-up services).
2. Approve, in the absence of a second applicant for the TAFE/RTO category, awarding Latishamarie Francis a \$1,000 Scholarship for one year.
3. Approve, from 2023, increasing Scholarship values to \$3,000 for the University category and \$1,500 for the TAFE/RTO category of the Phoebe Wanganeen Scholarship, recognising that these values have not been increased since the program's inception.
4. Approve, from 2023, modifying the Scholarship Guidelines to strengthen accountability by requiring recipients to provide evidence of receipts of how the Scholarship payments were used, or to provide a Justice of the Peace certified declaration that Scholarship funds have been used to support their studies.

**CARRIED
1381/2022**

5.2.2 Bridgestone Athletics Centre - Display of Club Memorabilia

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes that the Bridgestone Advisory Group and the agreed licence agreements for each club residing at the Bridgestone Athletics Facility provides a collaborative and transparent framework for managing the needs of the resident clubs, including the display of honour boards.

**CARRIED
1381/2022**

5.2.3 Salisbury Community Markets - Budget Bid OOPN000831

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the report.

**CARRIED
1381/2022**

5.2.4 Youth Sponsorship Applications - June 2022

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes the report.
2. Approves the transfer of \$1,420 from Donations to Youth Sponsorship Grants to fund this shortfall.

**CARRIED
1381/2022**

The meeting then proceeded to consider item 5.1.1 which was withdrawn to be considered separately.

5.1.1 Minor Capital Works Grant Program - Salisbury United Soccer Club Incorporated

Pursuant to section 75 and 75A of the Local Government Act 1999, Cr C Buchanan declared a perceived conflict of interest in relation to the matter on the basis of being a Patron of Salisbury United Soccer Club. Cr Buchanan declared that he would deal with the conflict by withdrawing from the Meeting.

Cr C Buchanan left the meeting at 7:45 pm.

Moved Cr D Hood
Seconded Cr K Grenfell

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury United Soccer Club Incorporated in the amount of \$50,000 for the installation of an equipment shed with a verandah to the facility at Burton Park - Burton, with any additional costs to be funded by the Salisbury United Soccer Club Incorporated as per the funding agreement.

**CARRIED
1382/2022**

Cr C Buchanan returned to the meeting at 7:46 pm.

Confidential

Refer to CONFIDENTIAL ITEMS section of Council Minutes

5.4.1 Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated

Minute item 5.4.1, Minor Capital Works Grant Program – Ingle Farm Sporting Club Incorporated, released. *Refer p.48.*

6 Innovation and Business Development Committee Meeting

Moved Cr K Grenfell

Seconded Cr S Ouk

That Council:

Adopts the recommendations of the Innovation and Business Development Committee Meeting held on 20 June 2022, listed below, with the exception of items:

6.1.1 Covid-19 Small Business Grant Applications Review

6.1.2FI Community Bus Evaluation Report

Items withdrawn to be considered separately.

**CARRIED
1383/2022**

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr K Grenfell

Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
1383/2022**

6.2.1 Community Requests - Response Dashboard

Moved Cr K Grenfell

Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED
1383/2022**

The meeting then proceeded to consider items 6.1.1 and 6.1.2FI which were withdrawn to be considered separately.

6.1.1 Covid-19 Small Business Grant Applications Review

Moved Cr C Buchanan

Seconded Cr P Jensen

That Council:

1. Approves the offering of Small Business Grants to City of Salisbury businesses as detailed in the report (Innovation and Business Development Committee, 21 June 2022, Item No. 6.1.1).
2. Authorises the Chief Executive Officer or delegate to make contractual arrangements with the recommended grant recipients.
3. Notes that a further report will be presented to Council by July 2022 on the allocation of unspent funds.

CARRIED
1384/2022

6.1.2FI – Community Bus Evaluation Report

Moved Cr C Buchanan

Seconded Cr D Proleta

That Council:

1. Approves the continuation of the Community Bus Service until the end of December 2022 as per Budget Bid number OPN 000959 (Attachment 3, Innovation and Business Development Committee, 21 June 2022, Item 6.1.2).
2. Notes the findings of the Community Bus Trial.
3. Approves the Mayor writing to the Minister for Infrastructure and Transport to share Council's findings of its bus trial and request the Government to fund additional bus routes for an improved public transport system in the western suburbs of the City of Salisbury as detailed in Council's Project Partnerships 2022.
4. Council further considers the matter following receipt of the State Government's response as per Recommendation 3 of this report.

CARRIED
1385/2022
UNANIMOUSLY

7 Audit and Risk Committee Meeting

No Audit and Risk Committee meeting was held in June 2022.

8 Council Assessment Panel Meeting

Minutes of the Council Assessment Panel Meeting held on 24 May 2022 were noted by Council.

9 CEO Review Committee Meeting

No CEO Review Committee meeting was held in June 2022.

GENERAL BUSINESS

GB1 Budget Status Report

Moved Cr B Brug

Seconded Cr K Grenfell

That Council:

1. Notes the Consolidated Funding Summary 2022/23 as contained in Attachment 1 to this report (Item No. GB1, Council, 27/06/2022).
2. Notes the Proposed Adjustments to the Consolidated Funding Summary 2022/23 as contained in Attachment 2 to this report (Item No. GB1, Council, 27/06/2022)
3. Approves the Schedule of Budget Bids 2022/23 (4-year program) as contained in Attachment 3 to this report (Item No. GB1, Council, 27/06/2022) excluding STN000921 and OPN000853.
4. Notes that the Long Term Financial Plan in years 3-10 reflect council's strategy of average rate increases of CPI+0.6%.
5. Endorses for use in the Long Term Financial Plan a rate increase in year 2 of CPI+0.60%+adjustment percentage, with the adjustment percentage set to offset the impact of the 2022/23 final adopted average general rate increase compared with that used for public consultation, with the final adopted average general rate increase to be decided through consideration of Item No. GB2 Adoption of the Long Term Financial Plan and Annual Business Plan, Budget and Declaration of Rates, Council, 27/06/2022.
6. Notes the adjustment percentage is 0.11% based on Item No. GB2 Adoption of the Long Term Financial Plan and Annual Business Plan, Budget and Declaration of Rates, Council, 27/06/2022 as prepared for consideration of Council, and should an alternative decision be made with respect to the average general rate increase then the adjustment percentage will vary accordingly.

Further Motion:

Pursuant to section 73 and 74 of the Local Government Act 1999, Cr C Buchanan declared a material conflict of interest in relation to items STN000921 and OPN000853 on the basis of being an office bearer of a Club on the reserve. Cr C Buchanan declared that he would deal with the conflict by withdrawing from the Meeting.

Cr C Buchanan left the meeting at 8:11pm.

Pursuant to section 75 and 75A of the Local Government Act 1999, Cr K Grenfell declared a perceived conflict of interest in relation to OPN000853 on the basis of being a member of the Governing Body of the Pines School. Cr K Grenfell declared that she would deal with the conflict by withdrawing from the Meeting.

Cr K Grenfell left the meeting at 8:11 pm.

Moved Cr D Proleta
Seconded Cr S Ouk

1. Approves STN000921 and OPN000853 contained in the Schedule of Budget Bids 2022/23 (4-year program) Attachment 3 to this report (Item No. GB1, Council, 27/06/2022).

CARRIED
1387/2022

Cr K Grenfell returned to the meeting at 8:12 pm.
Cr C Buchanan returned to the meeting at 8.12 pm.

BREAK

In accordance with the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. Leave of the meeting was obtained and the meeting was suspended at 8.12 pm.

The meeting reconvened at 8.24 pm.

GB2 Adoption of the Long Term Financial Plan and Annual Business Plan, Budget and Declaration of Rates

Moved Cr B Brug
Seconded Cr J Woodman

a. Adoption of Long Term Financial Plan and Annual Business Plan

The Draft 2022/23 Long Term Financial Plan and Annual Business Plan used for the purposes of public consultation be adopted as the 2022/23 Long Term Financial Plan and Annual Business Plan in accordance with sections 124(4)(ab) and section 123 of the Local Government Act 1999 and regulation 6 of the Local Government (Financial Management) Regulations 2011, after adjusting for changes resolved by Council subsequent to the adoption of the draft annual plan on 26 April 2022 and incorporation of any other minor editorial changes or presentation improvements. Noting that in accordance with S123(6a) the adopted annual business plan will contain significant amendments as detailed in Significant Amendments to the Adopted Annual Business Plan Attachment 1 (Item No. GB2, Council Meeting 27/06/2022).

b. Approval of Estimates of Expenditure

The Estimates of Expenditure for the 2022/23 financial year as they are prepared by the Council of the City of Salisbury and contained in Budget Summary – Direct Cost as contained in Attachment 2 to this report (Item No. GB2, Council 27/06/22) which provide for an expenditure of a total of \$209,050,768, and Loan Principal Repayments of \$1,320,922 are hereby approved by the Council.

c. Adoption of the Budgeted Financial Statements

The following budgeted financial statements in accordance with section 123 of the Local Government Act 1999 and regulation 7 of the Local Government (Financial Management) Regulations 2011 be adopted:

- Budgeted Statement of Comprehensive Income as contained in Attachment 3 to this report (Item No. GB2, Council Meeting 27/06/2022)
- Budgeted Statement of Financial Position as contained in Attachment 4 to this report (Item No. GB2, Council Meeting 27/06/2022)

and staff be authorised to update these statements to reflect the decisions of Council in relation to other parts of this recommendation, and decisions made in relation to separate rate declarations and the endorsement of Budget Bids.

d. Adoption of Valuation

Pursuant to section 167(2)(a) of the Local Government Act 1999 the Council for the 2022/23 financial year adopt the Valuer General's Assessment of Capital Values of all land constituting the area of the Council being rateable of \$27,566,373,574 (*to be updated at Council Meeting*) and non-rateable of \$1,400,906,186 (*to be updated at Council Meeting*), totalling \$28,967,279,760 (*to be updated at Council Meeting*) which represents the sum of all separately owned and/or occupied land set forth in the Assessment Record of the Council for the 2022/23 financial year, and specifies the 27th day of June 2022 as the day upon which such adoption of such Valuations shall become the Valuations of the Council.

e. Minimum Rate

Pursuant to section 158 of the Local Government Act 1999 Council has determined that the sum of **\$1,081** shall be the minimum amount payable by way of general rates for the 2022/23 financial year.

f. Declaration of Rate

The Council, for the financial year ending on 30 June 2023, having

- Adopted the Annual Plan
- Adopted estimates of expenditure of \$209,050,768, for the 2022/23 financial year, AND
- Adopted Budgeted Financial Statements as contained in Attachments 3 and 4 to this report (Item No. GB2, Council Meeting 27/06/2022)
- Adopted its Valuation Assessments totalling \$28,967,279,760 (*to be updated at the Council Meeting*) for such year, AND
- Fixed a Minimum Amount Payable by way of General Rates of **\$1,081**.

The Council pursuant to sections 152(1)(a), 153(1)(b) and 156(1)(a) of the Local Government Act 1999 declares Differential General Rates on land within its area for the financial year ending 30 June, 2023 which rates vary by reference to the use of the land as follows:

- (a) In respect of rateable land with a "Commercial – Shop", "Commercial – Office", "Commercial – Other", "Industrial - Light", "Industrial – Other", or "Marina Berth" land use a Differential General Rate of **0.6034** cents in the dollar for the assessed capital value of such land.
- (b) In respect of rateable land which has a "Vacant Land" land use a Differential General Rate of **0.4658** cents in the dollar for the assessed capital value of such land.
- (c) In respect of all other rateable land used for purposes other than as stated in paragraphs (a) and (b), a Differential General Rate of **0.3583** cents in the dollar on the assessed capital value of such land.

g. Rebate to Cap Rate Increase – General

Pursuant to section 153(3) of the Local Government Act 1999 Council has determined that it will fix a maximum increase in the general rate to be charged on rateable land that constitutes the principal place of residence of a principal ratepayer where the principal ratepayer is a natural person, to cap any increase in general rates levied to 12.5% of the amount of general rates paid in the 2021/22 financial year, where that increase is as a result of significant valuation movements but not as a result of:

- improvements made to the property, or
- a change to the land use or zoning of the property, or
- a change in ownership of the rateable property, or
- a correction to the previously undervalued property by the Valuer General.

h. Discretionary Rate Rebate – General (Revaluation Initiative Relief)

The Council has determined that any increase of more than 50% in the amount of general rates payable in the 2022/23 financial year over the amount of general rates payable in the 2021/22 financial year that is a result of a change in value due to the Valuer General's Revaluation Initiative, is a liability that is unfair and unreasonable and, pursuant to section 166(1)(m)(ii) and (4) of the Local Government Act 1999, provides a discretionary rebate to limit the amount of the increase in general rates to a 50% increase in the general rates payable in 2022/23, except where the increase is as a result of:

- improvements made to the property, or
- a change to the land use or zoning of the property, or

- a change in ownership of the rateable property, or
- a correction to the previously undervalued property by the Valuer General (excluding the revaluation initiative adjustments).

i. Higher Value Rate Remission

Pursuant to section 158(1)(b) of the Local Government Act 1999 Council has determined that it will alter the amount that would otherwise be payable by way of rates by providing a special adjustment for general rates for land within a range of specified values, for residential properties only. For 2022/23 the special adjustment applies to the general rates payable within the following value ranges:

Tier	Value Range	Rate Adjustment
1	0- \$610,000	0%
2	\$610,001 - \$675,000	10% reduction of the general rates payable on the value above \$610,000 up to and including \$675,000
3	\$675,001 - \$814,000	15% reduction of the general rates payable on the value above \$675,000 up to and including \$814,000
4	>\$814,001	35% reduction of the general rates payable on the value above \$814,000

excluding:

- Multiple Dwellings (noting that House and Granny Flat will continue to receive the remission)
- Dwelling(s) + Commercial Undertaking
- Properties entitled to a mandatory rebate.

j. Additional Supporting Financial Statements

The following additional supporting financial statements be adopted:

- Budgeted Statement of Cash Flows as contained in Attachment 5 to this report (Item No. GB2, Council Meeting 27/06/2022)
- Budgeted Statement of Changes in Equity as contained in Attachment 6 to this report (Item No. GB2, Council Meeting 27/06/2022)
- Budgeted Uniform Presentation of Finances as contained in Attachment 7 to this report (Item No. GB2, Council Meeting 27/06/2022)
- Budgeted Financial Indicators as contained in Attachment 8 to this report (Item No. GB2, Council Meeting 27/06/2022)

-
- Budget Summary by Full Cost Attribution as contained in Attachment 9 to this report (Item No. GB2, Council Meeting 27/06/2022)

and staff be authorised to update these statements to reflect the decisions of Council in relation to other parts of this recommendation, and decisions made in relation to separate rate declarations and the endorsement of Budget Bids.

**CARRIED
1388/2022**

GB3 Declaration of Globe Derby Community Club Separate Rate

Moved Cr B Brug
Seconded Cr K Grenfell

1. For the purposes of raising revenue for the activity of the maintenance of the Land and management of the facilities on the Land, being Lot 65 in deposited plan no. 9832, and in exercise of the power contained in section 154 of the *Local Government Act 1999*, a separate rate of \$150 for each share of Common Land (Lot 65 in deposited plan no. 9832) being
 - 1 share for each allotment numbered Lots 1-23 & Lots 26-32 of DP9830,
 - 1 share for each allotment numbered Lots 50-51 of DP18972,
 - 1 share for each allotment numbered Lots 33-34 & Lots 38-64 of DP9831,
 - 1 share for allotment numbered lot 2 of FP14624, and
 - 1 share in total for Lots 1 on FP14624 and 37 on DP9831 combinedof portion of section 3070 of Hundred Port Adelaide (laid out as Bolivar) is declared for the year ending 30 June 2023.

**CARRIED
1389/2022**

GB4 Declaration of The Green Adelaide Board Regional Landscape Levy (RLL) Separate Rate

Moved Cr J Woodman
Seconded Cr K Grenfell

1. Pursuant to Section 69 of the *Landscape South Australia Act 2019* and Section 154 of the *Local Government Act 1999*, in order to reimburse to the Council the amount contributed to the Green Adelaide Board Regional Landscape Levy of \$2,139,763, Council declares for the year ending 30 June 2023 a separate rate of 0.008178 cents in the dollar on the capital valuation of all rateable properties within the area of the City of Salisbury.

**CARRIED
1390/2022**

GB5 Declaration of Salisbury Business Association Separate Rate

Moved Cr J Woodman
Seconded Cr G Reynolds

1. The request by the Salisbury Business Association for Council to raise a differential separate rate in the area delineated in the map as set out in Attachment 1 (Council, 27/6/22, Item No. GB5) attached to this report, in order to promote and enhance business viability, profitability, and trade commerce and industry for that area, be supported.
2. Pursuant to Section 154 of the *Local Government Act 1999*, a differential separate rate of 0.060029 cents in the dollar of the Capital Value of rateable land in that area with a local government code classified as Commercial Shop, Commercial Office, Commercial Other, Industrial Light and Industrial Other, be declared on that land for the year ending 30 June 2023.
3. Funds raised by way of the separate rate be paid to the Association in one or more instalments, and the activities of the Association be periodically reviewed to ensure that the funds are used for the intended purposes of generally promoting, marketing and improving the image of the Salisbury City Centre.

**CARRIED
1391/2022**

GB6 Community Grant 55/2022: Para Hills Cricket Club

Moved Cr P Jensen
Seconded Cr C Buchanan

That Council:

1. Approves the request for funding for the June 2022 round of Community Grants as follows:
 - a. Grant No. 55/2021-22 Para Hills Cricket Club to the value of \$5,000: to assist with the refurbishing of a cricket pitch roller.

**CARRIED
1392/2022**

Additional Report:

GB7 Community Grant 56/2022: Salisbury West Cricket Club

Moved Cr K Grenfell
Seconded Cr S Ouk

That Council:

1. Approves the request for funding for the June 2022 round of Community Grants as follows:
 - a. Grant No. 56/2021-22 Salisbury West Cricket Club to the value of \$5,000: to assist with purchasing a Flicx Pitch, cricket balls and stumps.
2. Notes that the Community Development Grants budget is expended however approving this expenditure will have minimal impact on the operating result.

**CARRIED
1393/2022**

REPORTS FROM COUNCIL REPRESENTATIVES

Cr D Hood:

Attended Salisbury Stitchers Biggest Morning Tea

Cr S Reardon:

Attended 100th anniversary of the funeral of Sir Ross McPherson Smith on behalf of the Mayor

Cr J Woodman:

ALGWASA Training Sessions on Local Government Elections – Salisbury session to be held at 12.30 pm on S30 July at the Salisbury Community Hub

Cr S Ouk:

16 June 2022 Salisbury Community Health Expo
19 June 2022 Afternoon tea - Cancer Council fund-raising

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr J Woodman
Seconded Cr C Buchanan

That Council:

1. That this information be noted.

CARRIED
1394/2022

QUESTIONS ON NOTICE

No Questions on Notice were received.

QUESTIONS WITHOUT NOTICE

QWON1 Cockburn Green, Brahma Lodge

Cr A Duncan asked the following questions:

- Can staff update Council on the progress of the future masterplan for the recreational facilities at Cockburn Green, Brahma Lodge?

There is currently no master plan for Cockburn Green, Brahma Lodge. The budget funds allocated in 2020/2021 for Cockburn Green were redirected to the Paddocks Master Plan Project in 2021/2022 by Council.

- What options are available to supply carpark safety lighting for Brahma Lodge Soccer Club?

There is currently no capital program that can be aligned for asset renewals for either the building or sports field lighting within the next 5 to 8 years.

Approximately \$80K would be required (excluding any changes or upgrades to the master switchboard).

- Can the eastern side of Cockburn Green be considered as a future location for a doggy bag dispenser and bin?

A bin is currently located adjacent the playspace on the eastern edge of Cockburn Green and staff will organise for a dispenser to be installed at this location.

**MWON2 Response to Question Without Notice QWON1 –
Cockburn Green, Brahma Lodge**

Moved Cr C Buchanan
Seconded Cr A Duncan

1. That the General Manager City Infrastructure's response to QWON1 – Cockburn Green, Brahma Lodge, be recorded in the minutes.

**CARRIED
1395/2022**

**QWON2 Item GB2, Adoption of the Long Term Financial Plan
and Annual Business Plan, Budget and Declaration of
Rates - Unanimous Vote**

Cr B Brug asked for confirmation from the Presiding Member that Item GB2 was carried unanimously. The response was confirmed. A motion was subsequently moved to seek that this be included in the minutes.

**MWON3 Item GB2, Adoption of the Long Term Financial Plan
and Annual Business Plan, Budget and Declaration of
Rates – Unanimous Vote**

Moved Cr B Brug
Seconded Cr J Woodman

1. That item GB2 - Adoption of the Long Term Financial Plan and Annual Business Plan, Budget and Declaration of Rates, Council meeting, 27 June 2022, be recorded as having been a unanimous vote in favour of the item.

**CARRIED
1396/2022**

MOTIONS ON NOTICE

**MON1 Motion on Notice: Local Flooding in Paralowie, Parafield
Gardens and Burton Areas**

Moved Cr C Buchanan
Seconded Cr A Duncan

That Council:

1. Acknowledges and thanks our Council employees, SES and CFS volunteers for their dedication and commitment in responding to the flooding and call outs for assistance during the recent severe weather events.

-
2. Requests the Administration investigate the reasons behind the recent flooding at Globe Derby, and present a report back to Council recommending both short and long term flood mitigation measures for the Globe Derby Area.
 3. Requests Administration bring back a report as part of the Drainage Assets, Strategic Asset Management Plan, with a proposed schedule of works (both short and long term) and budgets required to address localised flood risk in the Paralowie, Parafield Gardens and Burton, and to a lesser extent, Salisbury Park areas, and specifically in the following streets:
 - Henry Street, Paralowie
 - Bolivia Crescent, Paralowie
 - Magdalena Crescent, Paralowie
 - Metala Drive, Paralowie
 - Bauhina Drive, Parafield Gardens
 - General Drive, Paralowie
 - Hiedenrich Avenue, Salisbury Downs
 - Breda Court, Salisbury Downs
 - Pine View Drive, Paralowie
 - Karingal Crescent, Salisbury Park
 - Kings Road service road

CARRIED
1397/2022

MON2 Motion on Notice: Speeding in Caloundra Drive, Paralowie

Moved Cr C Buchanan

Seconded Cr D Proleta

That Council:

1. Notes the ongoing speeding and traffic issues on Caloundra Drive, Paralowie and notes that this road is being used as a cut through to Fairbanks Drive.
2. Request the Administration investigate these concerns and present a report to the Urban Services Committee for consideration of recommended traffic calming devices on Caloundra Drive, Paralowie, including options for traffic calming measures and associated costings.

CARRIED
1398/2022

MOTIONS WITHOUT NOTICE

MWON4 Upgrade of Main North Road/Target Hill Road Intersection

Moved Cr A Duncan

Seconded Cr C Buchanan

That Council:

1. Notes the State Government's funding commitment to upgrade 3 key intersections at Salisbury Heights.
2. Writes to the Minister of Transport and request a detailed outline of delivery timeframes, proposed designs and request that a public community consultation period take place specifically for the Main North Rd/Target Hill Rd Intersection.
3. Informs the Department of Transport via the Minister that the property at 1 Target Hill Rd is now on the market and could be considered as a contingency purchase to allow for a future larger upgrade of the intersection that may be required if the proposed Hills Face zone change East of Greenwith is approved.

**CARRIED
1399/2022**

MWON5 Update on Bridgestone Consultative Committee

Moved Cr P Jensen

Seconded Cr A Duncan

Request that Administration provide an update on the Bridgestone Consultative Committee including all outstanding works as of June 30 2022.

**CARRIED
1400/2022**

Cr S Ouk left the meeting at 9:08 pm.

ORDERS TO EXCLUDE THE PUBLIC

1.4.1 Potential Land Ownership Transfer

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *potential commercial transaction provided by the proponents*

*On that basis the public's interest is best served by not disclosing the **Potential Land Ownership Transfer** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance – Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance and Governance Support Officer - be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1401/2022

2.4.1 Belgravia Leisure Fees & Charges 2022-23

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- Commercial in Confidence*

*On that basis the public's interest is best served by not disclosing the **Belgravia Leisure Fees & Charges 2022-23** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance – Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance and Governance Support Officer - be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1401/2022

3.4.1 **Audit and Risk Committee Membership - Appointment of Independent Members**

Moved Cr K Grenfell

Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Audit and Risk Committee Membership - Appointment of Independent Members** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance – Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance and Governance Support Officer - be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1401/2022**

Minutes relating to item 3.4.1, Audit and Risk Committee Membership – Appointment of Independent Members, released.

3.4.1 **Audit and Risk Committee Membership - Appointment of Independent Members**

Moved Cr G Reynolds

Seconded Cr D Proleta

That Council:

1. Approves the re-appointment of Mr Neil Ediriweera as an independent member of the Audit and Risk Committee until 30 November 2025.

-
2. Approves the re-appointment of Mr Craig Johnson as an independent member of the Audit and Risk Committee until 30 November 2023.
 3. Approves an amendment to the Audit and Risk Committee Terms of Reference to remove the wording in clause 3.1 “Membership” that independent members “will serve no more than two consecutive terms” as set out in Attachment 1, noting that a competitive market approach will be maintained.
 4. Notes the editorial and formatting changes to the Audit and Risk Committee Terms of Reference as set out in Attachment 2.
 5. Approves that, pursuant to Section 91(7) of the *Local Government Act 1999*, the report, attachments, presentation, discussion, recommendations, decision and minutes for this item will remain confidential and not available for public inspection. To discuss the appointment of independent members of the Audit and Risk Committee.
 6. Approves that, pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED
1404/2022

5.4.1 Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated

Moved Cr K Grenfell
Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Information relating the financial capability of the grant partner to secure grant funding, and the third parties capability and available resources to undertake the project, which if disclosed could reasonably be expected to prejudice the commercial position of the third party.*

*On that basis the public's interest is best served by not disclosing the **Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance – Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance and Governance Support Officer - be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1401/2022

Minutes relating to item 5.4.1, Minor Capital Works Grant Program – Ingle Farm Sporting Club Incorporated, released.

5.4.1 Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated

Cr S Ouk returned to the meeting at 9.11 pm.

Moved Cr C Buchanan

Seconded Cr A Duncan

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Ingle Farm Sporting Club Incorporated in the amount of \$50,000 for the installation of 36kw Solar System with 3 x 10kw Batteries to the facility at Belalie Road, Ingle Farm - with any additional costs to be funded by the Ingle Farm Sporting Club Incorporated as per the funding agreement
2. Approves that, pursuant to Section 91(7) of the Local Government Act 1999, the report, attachments, presentation, discussion and recommendations for this item will remain confidential and not available for public inspection until 30 June 2023.
3. Approves that, pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED
1405/2022**

C1 Request for Extension of Confidentiality Orders

Moved Cr K Grenfell

Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *Non disclosure of this item at this time would protect sensitive commercial information in relation to acquisition of and associated compensation for Council Land*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance – Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager City Development, General Manager Community Development, Manager Governance and Governance Support Officer - be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1401/2022

The meeting moved into confidence at 9.08 pm.

The meeting moved out of confidence and closed at 9.13 pm.

CHAIRMAN.....

DATE.....