



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

19 JULY 2022 AT 6.30 PM

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34
CHURCH STREET, SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 21 June 2022.

REPORTS

Administration

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For Decision

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For Information

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QUESTIONS ON NOTICE

There are no Questions on Notice

MOTION ON NOTICE

There are no Motions on Notice

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

CONFIDENTIAL ITEMS

5.4.1 Transfer of Land & Buildings Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

*On that basis the public's interest is best served by not disclosing the **Transfer of Land & Buildings** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

5.4.2 TreeClimb Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **TreeClimb** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

21 JUNE 2022

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug (*via Teams VC*)
Cr D Hood
Cr P Jensen (*from 6.33 pm*)
Cr J Woodman

OBSERVERS

Cr K Grenfell
Cr G Reynolds (*from 6.33 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.31 pm.

The Chairman welcomed the members, public and staff to the meeting.

APOLOGIES

Apologies were received from Cr C Buchanan and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr D Hood

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 17 May 2022, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Cr P Jensen entered the meeting at 6.33 pm.

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Minor Capital Works Grant Program - Salisbury United Soccer Club Incorporated

Moved Cr D Hood
Seconded Mayor G Aldridge

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury United Soccer Club Incorporated in the amount of \$50,000 for the installation of an equipment shed with a verandah to the facility at Burton Park - Burton, with any additional costs to be funded by the Salisbury United Soccer Club Incorporated as per the funding agreement.

CARRIED

5.1.2 Minor Capital Works Grant Program - Globe Derby Equestrian Centre

Moved Cr B Brug
Seconded Mayor G Aldridge

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows;
 - a. The Riding for the Disabled Association SA Incorporated in the amount of \$50,000 for the installation of steel posts and gates with Bounce Back wire reinforced rails and kickbox at the facility located at Globe Derby Equestrian Centre, Corner of Ryans and Whites Road, Globe Derby Park contingent on approval of variation of Development Application, by the City of Salisbury Building Team.

CARRIED

5.1.3 Minor Capital Works Program - Salisbury Villa Sports and Social Club Application

Moved Cr P Jensen
Seconded Cr A Duncan

That Council:

1. Approves the allocation of funding from the 2021/22 Minor Capital Works Grant Program budget as follows:
 - a. The Salisbury Villa Sports and Social Club Incorporated in the amount of \$50,000 for the installation of an outdoor BBQ area to the facility at Reg Groth Reserve - Salisbury Downs, as an addition to the current building renewal program. Any additional costs to be funded by the Salisbury Villa Sports and Social Club Incorporated as per the funding agreement.

CARRIED

5.2.1 Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship

Moved Mayor G Aldridge
Seconded Cr J Woodman

That Council:

1. Approve awarding the following Phoebe Wanganeen Scholarships to:
 - a. Jake Hanson for the three-year University Scholarship to support his studies for Bachelor of Human Movement/ Masters of Teaching at UniSA.
 - b. Zoe Kopp for the one-year TAFE Scholarship for the Diploma of Screen and Media (specialist make-up services).
2. Approve, in the absence of a second applicant for the TAFE/RTO category, awarding Latishamarie Francis a \$1,000 Scholarship for one year.
3. Approve, from 2023, increasing Scholarship values to \$3,000 for the University category and \$1,500 for the TAFE/RTO category of the Phoebe Wanganeen Scholarship, recognising that these values have not been increased since the program's inception.
4. Approve, from 2023, modifying the Scholarship Guidelines to strengthen accountability by requiring recipients to provide evidence of receipts of how the Scholarship payments were used, or to provide a Justice of the Peace certified declaration that Scholarship funds have been used to support their studies.

CARRIED

5.2.2 Bridgestone Athletics Centre - Display of Club Memorabilia

Moved Cr P Jensen
Seconded Cr A Duncan

That Council:

1. Notes that the Bridgestone Advisory Group and the agreed licence agreements for each club residing at the Bridgestone Athletics Facility provides a collaborative and transparent framework for managing the needs of the resident clubs, including the display of honour boards.

CARRIED

5.2.3 Salisbury Community Markets - Budget Bid OOPN000831

Moved Mayor G Aldridge
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED

5.2.4 Youth Sponsorship Applications - June 2022

Moved Cr A Duncan
Seconded Cr D Hood

That Council:

1. Notes the report.
2. Approves the transfer of \$1,420 from Donations to Youth Sponsorship Grants to fund this shortfall.

CARRIED

QUESTIONS ON NOTICE

There were no Questions On Notice

MOTIONS ON NOTICE

There were no Motions on Notice

OTHER BUSINESS (*Questions Without Notice, Motions Without Notice, CEO Update*)

There were no Other Business Items.

ORDER TO EXCLUDE THE PUBLIC

5.4.1 Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated

Moved Cr J Woodman

Seconded Cr P Jensen

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Information relating the financial capability of the grant partner to secure grant funding, and the third parties capability and available resources to undertake the project, which if disclosed could reasonably be expected to prejudice the commercial position of the third party.*

*On that basis the public's interest is best served by not disclosing the **Minor Capital Works Grant Program - Ingle Farm Sporting Club Incorporated** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except the following staff of the City of Salisbury in attendance – Chief Executive Officer, General Manager Community Development, General Manager Business Excellence, Manager Governance, Governance Support Officer, Team Leader Sport, Recreation & Cemeteries and Manager Sport, Recreation & Community Planning - be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6.39 pm.

Mayor G Aldridge left the meeting at 6.39 pm and did not return.

Cr B Brug left the Teams VC at 6.39 pm and did not return.

The meeting moved out of confidence and closed at 6.40 pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
27/07/2020 1.1.2 Due: Deferred to: Reason:	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. July 2022 August 2022 Further investigation required.	Amy Pokoney Cramey
21/12/2020 2.4.1 Due:	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential. August 2022	Amy Pokoney Cramey
25/01/2021 5.2.1 Due:	Bridgestone Athletics Centre – Construction Update 2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre. October 2022	Andrew Hamilton
25/10/2021 5.1.6 Due:	Age Friendly Strategy 2022-2027 2. Notes that staff will report annually at the end of each financial year for the duration of the strategy. October 2022	Myfanwy Mogford
25/10/2021 5.1.1 Due: Deferred to: Reason:	Review of the Community Recreational Facilities Signage Policy 1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. July 2022 August 2022 A Workshop with Elected Members is planned for July 2022 to discuss the Policy. Following this workshop staff will review and update a draft policy to be reported to Council by August 2022.	Lavinia Morcoase
25/10/2021 5.1.2 Due: Deferred to: Reason:	Review of the Community Recreational Facilities Sponsorship Policy 1. This item be deferred for further discussion at a workshop with the Chairman and Deputy Chairman of this Committee and relevant staff. July 2022 August 2022 A Workshop with Elected Members is planned for July to discuss the Policy. Following this workshop staff will	Lavinia Morcoase

	review and update a draft policy to be reported to Council by August 2022.	
22/11/2021 5.2.1	Commonwealth Home Support Programme (CHSP) Payment In Arrears Notes that the Administration will provide a future report to Council as more information on CHSP Payment in Arrears becomes available. Due: October 2022	Vesna Haracic
28/02/2022 5.1.1	Indoor Recreation Facilities 2. Approves the development of an overarching strategic direction by December 2023 to partner with others to plan for a regional indoor facility for the north in the next ten years. Due: December 2023	Andrew Hamilton
28/02/2022 5.1.1	Indoor Recreation Facilities 3. That staff bring back a report to Council by December 2022 with costings to upgrade the Parafield Gardens Recreation Centre to include a gym, additional court and design to accommodate district and state competitions to be held at the Gardens Recreation Centre and other recommendations as outlined in the BRM Preliminary Phase 1 Review. Due: December 2022	Andrew Hamilton

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

ITEM	5.1.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Bridgestone Athletics Centre Advisory Group
AUTHOR	Andrew Hamilton, Manager Sport, Recreation & Community Planning, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority
SUMMARY	The Bridgestone Athletics Centre Advisory Group has met regularly since its inception however the number of operational matters identified has naturally continued to decline resulting in the Advisory Group meeting less frequently. Eight items are identified on the Advisory Group's action list and a response is in train for each item. It is recommended that the Advisory Group, as a formal governance mechanism, be wound up at the conclusion of its next meeting and replaced with a Bridgestone Co-ordination Group who will meet quarterly to consider operational matters that pertain to the resident clubs.

RECOMMENDATION

That Council:

1. Notes the Bridgestone Advisory Group action list included within Attachment 2 (Community Wellbeing and Sport Committee, 19 July 2022, Item No 5.1.1) - Bridgestone Athletics Centre - Advisory Group Minutes 15 June 2022 and that all 8 actions have been responded to.
2. Approves the winding up of the Bridgestone Advisory Group and replacing with a Bridgestone Coordination Group.
3. Notes strategic planning and advice regarding Bridgestone Athletics Centre and its optimisation will be reported through the Community Wellbeing and Sport Committee as required.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Bridgestone Athletics Centre - Advisory Group Terms of Reference
2. Bridgestone Athletics Centre - Advisory Group Minutes 15 June 2022

1. BACKGROUND

- 1.1 At its meeting held 28 January 2020, Council resolved (Resolution 0387/2020) that:
 - 1.1.1 *A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee;*

- 1.1.2 *A Bridgestone Athletics Facility Reference Group be established, including membership from Presidents from tenant clubs, the CEO's of Athletics SA and Little Athletics SA, and a representative from SA Athletics Stadium,*
- 1.1.3 *A periodic report be provided on a six (6) monthly basis to Works and Services Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre; and*
- 1.1.4 *A further report to be brought back to Council in April 2020 providing recommendations regarding operational and management guideline fees and charges, budget, and any licence/lease arrangements for Bridgestone Athletics Centre.*
- 1.2 At its meeting held 28 March 2022 it was resolved that Council (Resolution 1298/2022):
 - 1.2.1 *Notes the following highlights of the Bridgestone Athletics Centre's first period of operation:*
 - *Three clubs taking up residency and running a successful athletics season*
 - *Increased participation amongst the athletics clubs with an average growth of 35%*
 - *A positive and growing level of interest amongst schools hosting carnivals etc.*
 - *Stronger than anticipated canteen operation*
 - *Announced as a finalist in the LG Professionals Awards – Excellence in Infrastructure Delivery category 2022*
 - *High level of community use over the summer period*
 - *Interest from Athletics SA to utilise the Centre later in the year whilst the State Athletics Facility is re-surfaced.*
 - 1.2.2 *Authorises the CEO or delegate to negotiate and enter into mutually beneficial agreement for Athletics SA to utilise Bridgestone Athletics Centre during the period that Mile End is closed for track maintenance.*
 - 1.2.3 *Notes the year to date operating budget of the Bridgestone Athletics Centre.*
 - 1.2.4 *Notes the information provided regarding total revenue received from the canteen and how it has been distributed to the clubs.*
- 1.3 At its meeting held 27 June 2022 it was resolved that Council (Resolution 1400/2022):
 - 1.3.1 *Request that Administration provide an update on the Bridgestone Consultative Committee including all outstanding works as of June 30 2022.*

1. CITY PLAN CRITICAL ACTION

- 1.1 A welcoming and liveable City - Complete the Bridgestone Athletics Centre and maximise its use.

2. CONSULTATION / COMMUNICATION

- 2.1 External
2.1.1 Nil

3. REPORT

- 3.1 In accordance with Resolution 0387/2020, an Advisory Group was established as part of the 'Bridgestone project'. The agreed Terms of Reference includes membership from each of the three resident clubs, two Elected Members and staff representatives.
- 3.2 This group has met regularly and has served as an important forum to discuss the progress of capital works, operations and other points of interest throughout the project.
- 3.3 The Terms of Reference (included as Attachment 1) require the Manager Sport, Recreation and Community Planning to review the operation of the Advisory Group annually. The operation of the Advisory Group was reported to Council at its meeting held 28 March 2022 as part of the report *Bridgestone Athletics Centre – Review March 2022* (Resolution 1298/2022).
- 3.4 In operation, the Advisory Group has played a valuable role supporting club operations, licence arrangements and inter-club relations.
- 3.5 All three clubs enjoyed a successful athletics season at Bridgestone reporting a range of benefits as a result of Council's investment into building a class-leading facility.
- 3.6 In addition, the facility is being activated regularly through a range of other use types e.g. school carnivals. The combination of these activities and feedback received by the Advisory Group and other users/stakeholders has helped to identify and rectify a number of capital and operational matters.
- 3.7 The Advisory Group minutes of the meeting of the 15th June 2022 and the most current action list are included as Attachment 2.
- 3.8 Eight active items are identified on the action list. The completion of some of the capital changes and equipment purchases has been protracted as these were delayed as a result of supply/labour shortages related to COVID e.g. supply of pole vault mats. However, these matters have now either been resolved since the last Advisory Group meeting held on the 15th June 2022 e.g. pole vault mats have been delivered, or are in train e.g. the PA System for Bridgestone has been ordered and is awaiting installation.
- 3.9 This means there are no un-resolved items identified through the Advisory Group.

- 3.10 As the majority of the issues now being considered by the Advisory Group are either operational, or pertain to desired future capital improvements, it's considered that these can be effectively managed in a different way into the future.
- 3.11 Importantly, the successful engagement of the Advisory Group, and the clubs individually, through the licence design process has resulted in very detailed and comprehensive licences which now serve as the predominant source of reference for working through club feedback.
- 3.12 From a facility design perspective, there are no current projects or budget to further enhance the facility, noting that Bridgestone is to a standard second only to the State facility at Mile End. It is recommended that clubs consider grant programs to support any future capital improvements.
- 3.13 Consequently, it is recommended that the Advisory Group, as a formal governance mechanism, be wound up at the completion of its next meeting and be replaced with a Bridgestone Coordination Group.
- 3.14 The Bridgestone Coordination Group will meet quarterly and consider operational matters pertaining to the resident clubs, licencing and maintenance. Membership will include Presidents from each of the resident athletics clubs, Manager, Sport Recreation and Community Planning (or delegate), the Bridgestone Athletics Centre Coordinator and the Manager Property and Buildings (or delegate).
- 3.15 With the Bridgestone Coordination Group focusing on operational matters, the Administration will work with the Clubs and broader community to drive the strategic agenda and optimization of the Bridgestone Athletics Centre, reporting through to the Community Wellbeing and Sport Committee as required.

4. CONCLUSION / PROPOSAL

- 4.1 Council notes the Bridgestone Advisory Group list of action items as at 15th June 2022, included as Attachment 2. Eight active items are identified on the action list. Each item has been responded to.
- 4.2 The Bridgestone Athletics Centre is operating successfully and the resident clubs have run a successful athletics season. The number of operational matters identified has continued to decline and the Advisory Group has met less frequently as a result.
- 4.3 It is recommended that the Advisory Group, as a formal governance mechanism, be wound up at the conclusion of its next meeting, and replaced with a Bridgestone Coordination Group who will meet quarterly and consider operational matters pertaining to the resident clubs, licencing and maintenance. Membership will include Presidents from each of the resident athletics clubs, Manager, Sport Recreation and Community Planning (or delegate), the Bridgestone Athletics Centre Coordinator and the Manager Property and Buildings (or delegate).

DRAFT

Terms of Reference

Bridgestone Athletics Centre Advisory Group

Name

Bridgestone Athletics Centre Advisory Group

Type

Advisory Group

Purpose

To provide input and feedback on the operations of Bridgestone Athletics Centre.

Scope

- To provide feedback on how the centre can best serve the community
- To identify future opportunities for the centre
- To review financial performance of the centre
- To ensure the centre best serves the interest of the tenants

Authority

This is an Advisory Group, who will provide input into the operation of Bridgestone Athletics Centre and help to inform regular (six monthly) staff reports to the Sport Recreation and Grants Committee of Council.

Membership

Independent Chair

Two City of Salisbury Elected Members

- Chair of Sports, Recreation and Grants Committee
- Elected Member from the Hills Ward (determined by Council)

A single representative from each long-term tenant of Bridgestone Athletics Centre:

- Salisbury Little Athletics Club
- Northern Districts Athletics Club

- Ingle Farm Little Athletics Club

Two staff members from the City of Salisbury Community Planning division.

One staff member to take minutes of the meeting.

Meeting arrangements

Meetings to be held bimonthly at Bridgestone Athletics Centre and/or online.

Agenda and minutes to be prepared by City of Salisbury administration team and distributed two weeks prior to the meeting by email.

A quorum of

- Chairperson
- One Elected Member
- All tenants must be present
- One City of Salisbury staff member

Reporting

The committee will report to the Manager Community Planning and a report will be provided to Sport Recreation and Grants Committee of Council every six (6) months.

Resources and budget

Meetings will take place at Bridgestone Athletics Centre and/or online.

Budget

- \$300 per meeting for independent chair (this includes travel and preparation time)
- \$600 per annum for incidental costs

Deliverables

To provide input to assist Council in achieving the best possible outcomes for the community and maximize the use of Bridgestone Athletics Centre

Review

Terms of Reference to be reviewed annually by the Manager Community Planning & Vitality



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

ATTENDANCE

City of Salisbury: Cr Adam Duncan, Ben Hopkins (Chair), Sarah McEwen

Athletics Clubs: Liam Sanders (*Ingle Farm Little Athletics Club*)
Simon Moran (*Northern Districts Athletics Club*),
Craig Thomas (*Salisbury Little Athletics Club*)

Apologies: Cr Peter Jensen

AGENDA

1. **Welcome** Simon Moran new President of Northern Districts Athletics Club

2. **Business arising from Previous Minutes**

As per Action List

3. **Operations**

3.1 Honour Boards

CoS looking at 2 large screens for the wall in the club rooms. Before installing CoS would like all clubs to agree that this option will meet the required needs for honour boards and on completion the ability to close out the honour boards discussions as complete.

Ingle Farm Little Athletics Club – Agreed

Northern Districts - Agreed

Salisbury – Will bring this up at the next committee meeting and advise (early July)

In addition to the screen options clubs are still able to source a trophy cabinet to display club trophies

NDAC have also look at updating websites to include life members. This was suggested as an alternate way to honour their life members, while having the ability to update as required.

Action: COS to send through examples of digital honour boards

3.2 External user groups – Update

CoS have responded to a number of requests for training and have been referring individuals to contact clubs for training memberships.

1



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

Northern Districts have received a couple of requests, Salisbury have not offered any memberships as yet as they do not train in Winter.

3.3 Equipment – Mats, PA

PA was due to be installed in May however there were issues with the cabling in the roof. CoS to source quote to put cables through the roof to allow the installation of the speakers

High Jump Mats have been delivered, Pole Vault Mats due to be delivered in June. Due to the size and complex set up these will stay outdoors once set up. Covers will protect the mats from the weather

4. Other Business

IFLAC

- Enquiring if the stage was removable. It is however with Carnivals and Athletics SA using the stage it will stay set up.
- Enquired if competition day will be affected by Athletic SA training. There has been no bookings on the Sunday for Athletics SA. This will not affect competition day
- Advised the club will have 1-2 interclub competitions at Bridgestone this season. Dates to be sent through ASAP

NDAC

- Asked that lane 1 and 2 are not used for training due to additional wear. Advised this is currently referred to in the licence agreement. CoS to send Simon a copy of the licence agreement. Simon has mentioned that Athletics SA use gates to stop people running in lanes 1 and 2. CoS to find out what gates are used and if this is required at Bridgestone

SLAC

- All queries have been addressed in the meeting (pole vault mats)



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

ACTION LIST

MEETING 15

Meeting	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status
11	3	Check on the timing of PA instillation	COS	30/05/2022	PO has been submitted – Follow up with Projects re the timeline. 2021-12 not ETA at the moment, required parts are overseas with no estimation on delivery times 2022-04 Instillation of the PA will be scheduled in ASAP as all parts have arrived 2022-60 Issues with wiring found on instillation, COS to scope wiring solutions	Ongoing
11	3	Clubs are required to clear out any additional equipment not currently required	Clubs	04/06/2022	New storage shelves have been purchased, once equipment is removed and shed is cleared out we will assess the need for additional storage 2022-01 shed still needs to be sorted before shelving can be installed 2022-02 Schedule shed clean up after end of season as all clubs are busy 2022-04 Date agreed to clear out shed 04/06/2022 – All clubs to be in attendance. All equipment not required is to be disposed of.	Ongoing



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

ACTION LIST

Meeting	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status
					2022-06 Clubs postponed from 4th June to 25th June due to weather	
13	3	Additional equipment	COS	30/08/2022	2022-02 COS to look at all trailers / Trolleys that require fixing or altering in the winter period. 2022-04 This will be completed after the shed is cleared out to ensure we are only fixing the items that remain in the shed 2022-06 Meeting with Fleet will be scheduled after the shed has been cleared out. NDAC advised they have a trailer at Rundle rd, if this was able to be used for any equipment	Ongoing
13	4	Other Business - NDAC	COS	01/09/2022	2022-02 The pits near the throwing cages are dangerous and can't be used while people are throwing. COS to look into cost of additional netting to be extended past the pits to increase safety 2022-04 COS are waiting on quotes for netting, once quotes are received we will engage clubs to ensure this will meet the needs of all clubs. 2022-06 Cos Still waiting on quotes for netting – Will follow up	Ongoing
13	4	Other Business - SLAC	COS	01/09/2022	2022-02 require the usage of the small gate as an exit from the tracks. This area is slippery when wet and have been advised not to access this gate. AD	Ongoing



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

ACTION LIST

Meeting	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status
					suggested a budget bid to provide an access path to this area 2022-04 Projects are looking into options and costs that would be incurred. 2022-06 Projects have advised on a couple of options, preference being erecting a new path going from the entry gate to ensure the slope is correct	
14	3.4	Club winter memberships	Clubs	01/05/2022	2022-04 COS to refer any individual athlete wanting to train at Bridgestone to clubs who will be able to give them access during their allocated training times	Ongoing
14	3.5	Honour Boards	Clubs	30/06/2022	2022-04 IFLAC to look into cost options for a display cabinet to display trophies in the BAC clubrooms 2022-06 IFLAC not yet sourced quotes. NDAC have a few trophy cases that might be useful.	Ongoing
14	3.5	Honour Boards	COS	30/06/2022	2022-04 COS to look into cost options for projector or TV in the BAC clubrooms 2022-06 CoS to send through what digital honour boards might look like. All clubs to confirm that screens will meet the requirements of the Honour boards. IFLAC and NDAC have agreed, SLAC to confirm after the July committee meeting.	Ongoing



MINUTES

Bridgestone Athletics Centre Advisory Group

Thursday, 15th June 2022 at 6.00 PM

Bridgestone Athletics Centre, Frost Road, Brahma Lodge

ACTION LIST

Meeting	Agenda Item Number	Action	By Whom	Due Date	Completed Date / Comments	Status
15	4	Other Business - NDAC	CoS	28/06/2022	2022-06 – Send licence agreement to Simon for reference	Complete (06/2022)
14	4	Other Business - IFLAC	Clubs	28/05/2022	2022-04 Clubs to agree on an equipment layout for the shed prior to clearing out equipment on the 4th June. 2022-06 – Email from Liam (IFLAC) sent on to all clubs, CC'd Sarah	Complete (06/2022)
13	4	Other Business - SLAC	COS	01/08/2022	2022-02 COS to check current hire agreement to ensure users are required to pay for any damages to equipment. 2022-04 this is included in the terms and conditions however we may update our hire agreement to highlight this to all users	Complete (06/2022)
13	4	Other Business - NDAC	COS	01/04/2022	2022-02 Require red and white flags for race starts 2022-03 Purchased from Hart Sport	Complete (28/4/2022)

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Regional Public Health Plan
AUTHOR	Amy Pokoney Cramey, General Manager Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The City of Salisbury is committed to delivering strategies, policies and services that improve the quality of life for the people that live, work and study in Salisbury. The current Regional Public Health Plan is out of date and need to be renewed. There is a process that Council is required to follow to update the Regional Public Health Plan, including consultation with the community and SA Health.

RECOMMENDATIONThat Council:

1. Adopts the draft Regional Public Health Plan for consultation with the community including the Chief Public Health Officer.
2. Authorises the Chief Executive Officer to approve the final Regional Public Health Plan following community consultation.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Draft Regional Public Health Plan
2. City of Salisbury Health Indicators Report 2021

1. BACKGROUND

- 1.1 Under sections 51 and 52 of the *South Australian Public Health Act 2011*, councils are required to prepare, maintain and report on a Regional Public Health Plan (RPHP) that is consistent with the State Public Health Plan and responds to public health challenges within their local area or region.
- 1.2 As the public health authority for their areas, councils have a significant role in leading the local public health planning process; recognising the actions of other agencies in their area and advocating on behalf of their communities.
- 1.3 The RPHP sits with other Council Strategic Plans to ensure Council is delivering the best outcomes for our community, specifically relating to health and wellbeing.
- 1.4 Council has completed a RPHP previously and it is now due for review.

- 1.5 RPHP reports cover a two-year period 1 July – 30 June, and are due to the Chief Public Health Officer on or before 30 September in each reporting year.

2. CITY PLAN CRITICAL ACTION

- 2.1 A welcoming and liveable City
 - 2.1.1 Implement the regional public health plan and wellbeing agenda
 - 2.1.2 Assess future social infrastructure needs
 - 2.1.3 Update the 'City Pride' strategy
- 2.2 Innovation and Business Development
 - 2.2.1 Provide opportunities for staff to be innovative and shape the next generation of Council business, investment and services

3. CONSULTATION / COMMUNICATION

- 3.1 External
 - 3.1.1 Wellbeing SA
 - 3.1.2 Local Government Association SA and Southern and Hills LGA
 - 3.1.3 Jeanette Pope - Consultant
 - 3.1.4 Kathryn Calaby - Consultant

4. REPORT

- 4.1 The review of Council's Regional Public Health Plan (RPHP) is an opportunity to reflect on whether the plan is meeting its objectives, considering learnings from the first plan, assessment of local priorities, demand and capabilities to deliver.
- 4.2 Included as Attachment 1, the draft RPHP focuses on high level policy and strategy actions, many of which are already included in the City Plan 2035. The RPHP reflects the 'Indicators of Community Wellbeing' report which were developed for the City of Salisbury and have been grouped into three themes:
 - 4.2.1 The Health of our Environment
 - 4.2.2 The Opportunities of our Place
 - 4.2.3 The Strength of Our Community
- 4.3 The draft RPHP outlines the indicators of community wellbeing and how they link to Council's strategic and wellbeing plans. It also aligns with the State Government Public Health Plan and highlights priorities for Council to focus on in the next two years to improve the health and wellbeing of our community.
- 4.4 The draft RPHP also aligns with the data Council has received from the South Australian Population Health Survey (SAPHS) developed by Wellbeing SA (included as Attachment 2).
- 4.5 The SAPHS is a state-wide population survey which aims to monitor the health status of all South Australians. Some key points in the data from the SAPHS showed that residents in the City of Salisbury in comparison to all South Australians generally:
 - 4.5.1 Engaged in less exercise;

- 4.5.2 Ate less vegetables;
- 4.5.3 Stated they had a least one mental health condition; and
- 4.5.4 Had a higher level of psychological distress.
- 4.6 The SAPHS data is vital to informing Council's RPHP and highlights the importance of implementing the RPHP to improve the community's health and wellbeing.

5. CONCLUSION

- 5.1 The Regional Public Health Plan is a legislative requirement for councils and an opportunity to deliver quality outcomes for our community specifically relating to health and wellbeing.
- 5.2 The administration is seeking Council's feedback on the draft Regional Public Health Plan.
- 5.3 The draft Regional Public Health Plan will be released for community consultation including the Chief Public Health Officer in August 2022.

DRAFT

**DRAFT City of Salisbury
Wellbeing Plan
2022 - 2027**

May, 2022

1

Acknowledgement of Country

The City of Salisbury acknowledges that we are on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

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Introduction

The City of Salisbury is committed to delivering strategies, policies and services that improve the quality of life for the people that live in and visit Salisbury. Council invests in initiatives, programs and projects that support the health and wellbeing of our community above and beyond our core public health responsibilities such as waste management and food safety regulation.

Indicators of community wellbeing for the Salisbury local government area are based on similar work undertaken by the Southern and Hills Councils with funds from the Local Government Research & Development Scheme which identified twenty indicators of wellbeing for the community.

The City of Salisbury's City Plan 2035 emphasises our strong and ongoing commitment to the health and wellbeing of our communities living in Salisbury and forms the foundation of our City of Salisbury Wellbeing Plan 2022 – 2027. The alignment of Councils' Strategic and Wellbeing Plans underpins an integrated approach, strengthening Council's impact of the identified health and wellbeing outcomes.

The Regional Public Health Plan (RPHP) is a legislative requirement under the *South Australian Public Health Act 2011*. The purpose of the RPHP is to ensure that Council is responding to the public health challenges within our local area and meets Council's obligations.

Accountability and Reporting

Activity against the Wellbeing Plans' key actions will be reviewed quarterly and reported on annually. Annual Strategic Plan reports will be used to report against the Wellbeing Plan biennially, as required under S52 of the *South Australian Public Health Act 2011*.

What is Community and Wellbeing?

Our local communities are important. The places we live, and the opportunities they provide, contribute to our health and wellbeing by giving us access to the economic resources and services we need, and the facilities and spaces we use to learn, play, exercise and connect.

A research project by Curtin University defined community wellbeing “from the ground up” with an Aboriginal community in Western Australia. The Yawaru see a person’s wellbeing (mabu liyan) as them having and knowing a good life (living well). This concept encapsulates how a person feels about themselves, their connection to others, relationship with the community, ability to contribute, sense of belonging, self-determination, and obligations to family, community, and the environment. Mabu liyan is underpinned by two other pillars for wellbeing:

- Mabu buru: strong country
- Mabu ngarrungunil: strong community.

Improving community wellbeing relies on action across these three pillars. This traditional concept of what underpins a good life resonates with academic definitions of community wellbeing as, “the combination of social, economic, environmental, cultural, and political conditions identified by individuals and their communities as essential for them to flourish and fulfil their potential”ⁱ. This definition is based on public health’s social determinants model of health, which emphasises social, economic and environmental interventions governments can use to improve wellbeing (Figure 1).

Figure 1. Social Determinants Model of Health



The Indicators of Community Wellbeing in Local Government

A report by the Southern and Hills LGA was developed in April 2022, titled 'The Indicators of Community Wellbeing'. The City of Salisbury has elected to use this set of indicators to inform our Regional Public Health Plan and other strategic planning in relation to community wellbeing and quality of life. The councils engaged in the project included:

- City of Salisbury
- Adelaide Hills Council
- Alexandrina Council
- Kangaroo Island Council
- Mount Barker District Council
- City of Victor Harbor
- Yankalilla District Council.

The Southern and Hills Councils considered the levers local governments have in South Australia to improve community resources and wellbeing through their land use and transport planning, environmental and other services, and economic and community development activities. There were three areas identified with how local government can improve access to community wellbeing, acknowledging their responsibilities and influence and the role they play in partnership with others e.g. other governments and the private sector:

- 1. Economic resources through:**
 - Natural environments and environmental sustainability
 - Jobs or enterprise – planning and amenity (to attract industry), actions to support people to work locally, etc.
 - Reduced cost of living – low-cost services, free Wi-Fi
- 2. Health, education and cultural (human capital) resources through:**
 - Life-long learning – playgrounds, libraries, etc.
 - Health and wellbeing – infrastructure for sport, exercise and active transport, facilities for health and support services
 - Community transport and internet
- 3. Social capital building resources through actions that support:**
 - Participation cultures: recreation/community facilities that encourage participation and connection and house volunteer associations and clubs, and their activities as well as utilising the principles of the universal design guidelines, specifically around designing facilities for people of different culture.
 - Civic entrepreneurs and local governance capabilities: civic buildings, innovation spaces.

What Are Indicators?

Indicators are summary measures that allow us to keep a track of complex issues in a simple way. There is currently no set of indicators that supports policy officers to consistently assess the complex issue of community wellbeing in South Australia.

The Indicators of Community Wellbeing Report highlighted outcomes that local governments can influence and will assist in strategic planning, public health planning, community planning and service provision. They are not performance indicators as they are shaped by global events and all levels of government, industry, community organisations, and communities themselves. Other influences can cause the indicators to move the wrong way, despite effective local government action.

How were the Indicators Developed?

The Southern and Hills Councils developed these indicators using the three criteria of effective indicators:

1. **Theoretically sound** – i.e., they have clarity about what they are summarising, and in this case, focus on outcomes local government has influence over (see the framework in Figure 2).
2. **Commonly understood** – i.e., they are understood and agreed on by a range of audiences, which was determined by analysing stories about what is important to communities from council plans, council community engagements, and other community research. Themes were tested in workshops with 35 council officers, who selected 20 indicators to report on.
3. **Technically accurate** – i.e., they are sourced from a robust, accurate time series data collection (or could developed from same). A broader group of 60 government and non-government stakeholders tested the selection and provided input into the best (most accurate) data sources or data development possibilities.

City of Salisbury and Community Wellbeing Indicators

There were 20 indicators of community wellbeing for the City of Salisbury that met the three criteria of being: theoretically sound, commonly understood and technically accurate. Some of these indicators have current data gaps but are important to be included to ensure a focus on issues that are important to communities e.g., social isolation.

The indicators were grouped under three themes:

1. The Health of our Environment
2. The Opportunities of our Place
3. The Strength of Our Community

The Health of our Environment

Natural environments support the ecosystems on which human life depends. They provide the materials for our economies, are restorative and good for our health, support physical and recreational activities, and strengthen social connections. They are the most utilised community infrastructure and give our communities their identities.

For some, this comes from the knowledge of up to seven generations who have lived and worked in the region. For our Aboriginal communities, it comes from a culture that “maps” over 80,000 years of knowledge about this place and how to look after it.

Climate change and the resulting increase in heatwaves, drought, storms, bushfires, and coastal inundation threaten these benefits. A Lowy Institute (2020) survey shows that the majority of Australians believe environmental disasters such as bushfires and floods are a critical (67%) or important (30%) threat and want governments to act.

(TBC)

Table 1: Health of Our Environment Issues and Indicators of Importance to our Communities

Issue	Indicators of Importance to our Communities
Nature	1. Tree Canopy Cover and/or Heat Island Effect (TBC)
Sustainable Future	2. Greenhouse gas emissions 3. Household recycling 4. Council use of recycled water

The Opportunities in our Places

The places we live provide opportunities and resources that shape our wellbeing. These include employment opportunities, services across our life courses, natural environments, and opportunities for exercise, learning, play, participation with others, and activities that bring us joy.

Local governments work to ensure these opportunities are accessible to everyone. This means helping members of our communities overcome disadvantages resulting from ever increasing cost-of-living pressures (e.g., providing internet in the library for those who cannot otherwise access it), feeling unsafe (e.g., providing walking infrastructure), having a physical or intellectual disability (e.g., making nature parks and trails accessible) or discrimination.

Table 2: The Opportunities in our Places and Indicators of Importance to our Communities

Issue	Indicators of Importance to our Communities
Services that Make Places Liveable	5. Growth of jobs and businesses 6. Internet access 7. Transport disadvantage 8. Cultural and community facilities – visits to libraries, access to services and infrastructure
Access to Opportunities for All	9. Low-income households 10. Housing stress (rental and mortgage) 11. Those who do not feel safe on the street after dark 12. Discrimination 13. Accessibility of public spaces

The Strength of our Communities

Connection and participation underpin community wellbeing. The connections built through participation in communities generate a significant range of resources and positive outcomes for individuals and families in communities (including physical and mental health, positive parenting and child development, success at school and employment, and positive ageing).

Connections also generate positive outcomes for the whole community, including the spread of information and innovation, social solidarity and cohesion, respect for others, reduced crime, collective efficacy, and disaster resilience.

Research has shown that general participation in community life (sports groups, volunteering, interest groups, etc) also provides some people the skills and confidence to take on leadership roles or become involved in decision-making about community assets and resources. If all groups within communities are represented (i.e. leadership is inclusive), this can lead to strong and effective local governance, with planning that better matches resources to need, reduces controversy, and produces better outcomes.

Table 3 The Strength of Our Communities Issues and Indicators of Importance to our Communities

Issue	Indicators of Importance to our Communities
The Value of Social Connection and Participation	14. Social isolation 15. Participation in community groups 16. Volunteering
Opportunities for Play, Recreation, and Exercise	17. Developmentally on track in first year of school (children) 18. Physically inactive (adults) 19. Walkability
To Have a Say	20. Opportunities to have a say and vote in local elections

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Strategic and Wellbeing Plans Priority Areas and Outcomes

The City Plan 2035 contains a vision for Salisbury to be 'a progressive, sustainable and connected community'. It has three directions that capture the social, environmental, and economic influences on Salisbury, and one direction that addresses factors within Salisbury Council itself. A holistic view of health and wellbeing has been considered with the four priority areas and associated outcomes identified in the Strategic and Wellbeing Plans.

The 20 indicators of community wellbeing align with Council's four priority areas in the City Plan 2035.

A Welcoming and Liveable City

This priority encompasses issues that affect the liveability of the City and the health and wellbeing of its people, including safety, accessibility, social connections, the look and feel of our neighbourhoods, and the facilities and programs available to support our community's aspirations. Council's commitment to develop a welcoming and liveable city are realised through a range of actions, including:

- Deliver and support programs that promote active living, health and wellbeing throughout the community
- Provide community and sporting facilities that cater for a diverse range of interests and needs
- Support clubs and community groups to increase participation
- Connect people to information, people and programs that help them achieve their goals
- Celebrate our community's diversity
- Design services, places, streetscapes and programs that are safe, accessible and welcoming for all
- Inform, connect and empower people and neighbourhoods to increase self-reliance
- Provide experiences that make our places lively and interesting
- Facilitate housing choices
- Encourage businesses to become more involved in our community.

A Sustainable City

This priority includes protecting and conserving our diverse natural environment to support biodiversity, reducing Council's environmental footprint, ensuring we make the most of our resources and enabling our community, environment and infrastructure to be resilient to a changing climate. Council's commitment to develop a sustainable City encompass a range of actions, including:

- Manage the impacts of increased heat, flooding, intense storms and bushfires
- Work with our community so they are better prepared for extreme weather events
- Encourage our community to be actively involved in caring for our environment
- Enhance our natural spaces, including our coast, hills and creeks
- Support the establishment of a circular economy
- Improve the energy efficiency of Council's operations and buildings
- Help the community and businesses reduce waste, water and energy and associated costs.

A Growing City that Creates New Opportunities

This priority focuses on how we support the success and growth of local businesses, job opportunities for our residents, attracting investment, quality urban planning and providing infrastructure that supports economic activity. Council's commitment to develop a growing city that creates new opportunities are stated below:

- Support and deliver initiatives to create jobs and increase investment
- Build work readiness in our community so residents are aware of and can pursue job opportunities
- Be business friendly
- Provide services and infrastructure that support entrepreneurs and emerging industry sectors
- Provide a safe transport network that enables efficient freight and commuter movement
- Ensure City of Salisbury's activity centres are interesting places to visit, attractive places to invest and great locations to work
- Have modern, well-maintained commercial areas
- Ensure new housing developments enhance our community.

Innovation and Business Development

This priority outlines how Council will work to provide exceptional experiences, deliver quality outcomes and be recognised as a great place to work. Council's commitment to develop an organisation that is innovative and develops our business is stated below:

- Place the needs of our community first
- Meaningfully engage with our community and stakeholders as we plan and make decisions
- Consider the long term when we plan and innovate
- Use data to inform decision-making and understand community needs and expectations
- Seek partnerships to deliver facilities, services, programs and infrastructure to address community needs
- Promote City of Salisbury and advocate for its priorities
- Strengthen and promote the City of Salisbury brand
- Embed our organisational values in all we do
- Invest in the development of our staff and elected members
- Maintain sound financial management within a transparent and accountable organisation.

Alignment with State Public Health Plan Priorities

This Plan aligns to the State Public Health Plan 2019 – 2024 priority areas of:

- **Promote** – build stronger communities and healthier environments
- **Protect** – protect against public and environmental health risks and respond to climate change
- **Prevent** – prevent chronic disease, communicable disease and injury
- **Progress** – strengthen the systems that support public health and wellbeing.

Data Informing City of Salisbury Strategic and Wellbeing Plans

In developing the City of Salisbury Strategic and Wellbeing Plans a range of information and data was considered to ensure outcomes and actions are relevant to the City of Salisbury context.

City of Salisbury Demographic Snapshot

Comparing City of Salisbury to other Greater Adelaide Council areas:

- 12% of our population hold a university level qualification (compared to 21% of Greater Adelaide)
- 22% of our population holds a Trade qualification (compared to 19% of Greater Adelaide)
- Just under a third (31%) of households in 2016 lived on incomes under \$650 per week (minimum wage), fewer than for Greater Adelaide as a whole (36%)
- 30.9% of households were made up of couples with children in 2016, compared with 28.7% in Greater Adelaide
- 14.1% are one parent families compared to 11.1% in Greater Adelaide
- In 2016, 31.0% of people in City of Salisbury were born overseas, compared with 26.3% in Greater Adelaide
- Approximately 70% of the State's refugees settle in the City of Salisbury
- Socio-Economic Indexes for Areas (SEIFA) Index of Disadvantage for the City of Salisbury in 2016 was 917, ranking 60th out of 71 Local Government Areas.

City of Salisbury Key Wellbeing Data:

- 19% of homes in City of Salisbury had no internet connection in 2016
- 60% of respondents to a survey in 2019 reported feeling unsafe on the street alone after dark
- Housing affordability disproportionately affects low-income earners and women
- Home ownership rates are falling among young people and low income earners
- Low income reduces people's opportunities across all aspects of health and wellbeing
- 7.5% of all families with children were welfare dependent in 2021
- 28.0% of people spoke a language other than English at home in 2016
- 7% of homes are without a motor vehicle creating a reliance on public transport to participate in community life, access services and maintain employment

- 50% decline in visits to local libraries in our Council area in the past year due to COVID restrictions and lockdowns. Many people rely on their local Library for access to the internet, resources and reliable information
- 7% of people cannot get help in a time of crisis.

Priority Area 1: A Welcoming and Liveable

The City of Salisbury encompasses issues that affect the liveability of our people, including safety, social connections, the look and feel of our neighbourhoods, and the facilities and programs available to support our community's aspirations which are all critical to health and wellbeing.

Our health is protected by a series of legislative and regulatory measures contained in the South Australian Public Health Act 2011(the Act) as well as related Acts such as the Food Act 2001 and other legislation tasked to the City of Salisbury and Local Government such as:

- Food Hygiene Regulations 2002, and Food Safety Standards
- SA Public Health Act 2011, and prescribed policies
 - SA Public Health (Legionella) Regulations 2013
 - SA Public Health (General Regulations) 2013
 - SA Public Health (Waste Control) Regulations 2013
- Safe Drinking Water Act 2011
- Supported Residential Facilities Act 1992
- Environment Protection Act 1993, and Environment Protection (Water) Policy
- Local Government Act 1999
- Local Nuisance and Litter Control Act 2016

This priority aligns with the community wellbeing theme of 'Strength of our Community' and meets the indicators of importance.

Strategic Plan Outcome	Key Action	State Public Health Plan Alignment	Community Wellbeing Indicator
Deliver and support programs that promote active living, health and wellbeing throughout the community	<ul style="list-style-type: none"> • Work closely with community, library and senior centres to provide effective and well received programs. • Advocate for programs and services to address mental health, housing and income inequality issues. • Integrate Council's property development projects with the existing community through the provision of improved connection, road network improvements and open space upgrades that benefit both the new and existing community. 	Promote	Yes

Provide community and sporting facilities that cater for a diverse range of interests and needs Support clubs and community groups to increase participation	<ul style="list-style-type: none"> • Maximise the use of the new Bridgestone Athletics Facility • Ensure public spaces are accessible and sporting facilities are well maintained. • Improve our playgrounds, sporting facilities and cycle paths • Implement the Ability and Inclusion Strategic Plan including providing more equipment in our playgrounds that is able to be used by people of all abilities. 	Progress / Prevent	Yes
Connect people to information, people and programs that help them achieve their goals	<ul style="list-style-type: none"> • Deliver a range of community grants programs • Continue to promote and increase participation and access to Council's library services in person and online, Community Centres and Senior Centres. • Continue to deliver a range of programs that aim to build young people's independence and skills 	Promote	Yes
Celebrate our community's diversity	<ul style="list-style-type: none"> • Deliver Council's Intercultural Strategic Plan to build connections and increase collaboration among community groups and service providers. • Deliver Harmony Week celebration each year and programs that aim to build connections and understanding 	Promote / Progress	Yes
Design services, places and programs that are safe and welcoming for all	<ul style="list-style-type: none"> • Implement Council's community safety strategy, including improving CCTV coverage. • Enhance the visual appearance and amenity of public space through an expanded verge maintenance program, appropriate lighting and more greening of reserves. • Advocate for increased resources and services to make our community a safer place 	Progress	Yes
Inform, connect and empower people and neighbourhoods to increase self-reliance	<ul style="list-style-type: none"> • Deliver Neighbour Day and Play Streets annually, building local connections and fostering neighbourhood resilience. • Deliver programs in a range of facilities and neighbourhoods that meet community demands 	Promote	Yes
Provide experiences that make our places lively and interesting	<ul style="list-style-type: none"> • Implement the regional public health plan and wellbeing agenda • Provide support and grants to sporting and community groups • Work closely with Community and Senior Centres to provide effective and well received programs, that are inclusive of priority demographics such as women and girls, people living with a disability and people from a culturally diverse background. 	Progress	Yes
Facilitate housing choices	<ul style="list-style-type: none"> • Provide at least 15% affordable housing through Council's development projects. 	Progress	Yes

	<ul style="list-style-type: none"> • Deliver Council's Homelessness Strategy. • Include a range of housing sizes and types in Council development projects to provide choice for the Salisbury community of all ages, backgrounds and budgets. • Partnering with agencies and organisations to deliver social outcomes in relation to affordable housing. 		
Encourage businesses to become more involved in our community	<ul style="list-style-type: none"> • Enhance the Salisbury City Centre by upgrading Church and John Streets and attracting investment by the private sector into surplus Council sites • Attract businesses to City of Salisbury, providing job opportunities for local residents • Support new and existing businesses and industries to grow and create jobs 	Promote / Progress	Yes
Protect and promote a high standard of public and environmental health within the City of Salisbury.	<ul style="list-style-type: none"> • Implementing controls and minimising the impact of infectious and notifiable diseases, through investigations, routine assessments of high-risk premises and delivering immunisation programs. 	Protect	Yes

Priority 2: A Sustainable City

Sustainability is important to our community and its health and wellbeing. Protecting and conserving our diverse natural environment to support biodiversity and reducing Council's environmental footprint is critical. We need to ensure we make the most of our resources and enable our community, environment, and infrastructure to be resilient to a changing climate.

This priority aligns with the community wellbeing theme of 'Health and of our Environment' and meets the indicators of importance.

Strategic Plan Outcome	Key Action	State Public Health Plan Alignment	Community Wellbeing Indicator Met
Manage the impacts of increased heat, flooding, intense storms and bushfires	<ul style="list-style-type: none"> Complete the Dry Creek Stormwater Management Plan to protect the City from flooding Adopt practises and infrastructure that make the City cooler in an increasingly warm climate Advocate for the integration of urban water planning and funding for catchment programs Ensure Council development projects are designed to incorporate sustainability measures, best practice design and solar orientation. 	Protect	Yes
Work with our community so they are better prepared for extreme weather events	<ul style="list-style-type: none"> Develop a business case to showcase good design techniques that improve the environmental performance of housing and streets 	Protect / Prevent	Yes
Encourage our community to be actively involved in caring for our environment	<ul style="list-style-type: none"> Review Council's Sustainability Strategy Involve people and use sensors to better understand and improve our environment's health 	Promote	Yes
Enhance our natural spaces, including our coast, hills and creeks	<ul style="list-style-type: none"> Enhance our biodiversity corridors along Dry Creek and Little Para River and other sensitive areas such as coastal mangroves Stabilise major creek lines and bank to improve biodiversity and reduce scour and silting 	Protect	Yes
Support the establishment of a circular economy	<ul style="list-style-type: none"> Develop markets for recyclable materials through NAWMA Advocate for investment in programs that reduce waste to landfill such as incentives to increase recycling and circular economy initiatives 	Protect	Yes
Improve the energy efficiency of Council's operations	<ul style="list-style-type: none"> Replace all Council owned street lights with energy efficient lighting Improve the environmental performance of Council buildings 	Protect	Yes

Help the community and businesses reduce waste, water and energy and associated costs	<ul style="list-style-type: none"> • Maintain weekly rubbish collection for residents and promote initiatives that reduce waste to landfill • Work with and educate our community on ways to improve the environmental performance of households including green waste education. 	Protect	Yes
Protect and promote a high standard of public and environmental health within the City of Salisbury.	<ul style="list-style-type: none"> • Implementing controls and minimising the impact of vectors of disease and public health pests. - environment • Ensuring the residents of Salisbury have access to safe and healthy accommodation so as to maintain their optimum level of physical, mental and social wellbeing. - welcoming • Implementing measures to protect the environment from pollution and hazardous substances, and to minimise their effects and impacts on the environment and the community - enviro • Implementing measures to protect the health of the Salisbury community and the environment by minimising the adverse effects of insanitary conditions and preventing their recurrence, and addressing concerns such as squalor and hoarding and the health impacts from clandestine drug laboratories. 	Protect	Yes

Priority 3: A Growing City that Creates New Opportunity

The City of Salisbury recognises the importance of supporting the success and growth of local businesses, job opportunities for our residents, attracting investment, quality urban planning and providing infrastructure that supports economic activity. A growing and thriving city is fundamental to community wellbeing.

This priority aligns with the community wellbeing indicator theme of 'Opportunities in our Places' and 'Strength of our Community' and meets the indicators of importance.

Strategic Plan Outcome	Key Action	State Public Health Plan Alignment	Community Wellbeing Indicator Met
Support and deliver initiatives to create jobs and increase investment	<ul style="list-style-type: none"> Attract firms to Salisbury, providing job opportunities for residents Support new and existing businesses and industries to grow and create jobs 	Progress	Yes
Build work readiness in our community so residents are aware of and can pursue job opportunities	<ul style="list-style-type: none"> Meaningfully engage with our community so we better anticipate and respond to needs and opportunities Work closely with Community and Senior Centres to provide effective and well received programs 	Promote	Yes
Be business friendly	<ul style="list-style-type: none"> Streamline processes to improve how Council works with businesses 	Promote	Yes
Provide services and infrastructure that support entrepreneurs and emerging industry sectors	<ul style="list-style-type: none"> Link Technology Park with other innovation precincts Develop a structure plan for the land west of Port Wakefield Road to open up new development opportunities 	Progress	Yes
Ensure Salisbury's activity centres are interesting places to visit, attractive places to invest and great locations to work	<ul style="list-style-type: none"> Enhance the Salisbury City Centre by upgrading Church and John Street and attracting investment by the private sector into surplus Council sites Improve parking in the City Centre and Mawson Lakes Central Advocate for the upgrade of the Salisbury and Mawson Lakes interchanges. 	Promote / Progress	Yes
Ensure new housing developments enhance our community	<ul style="list-style-type: none"> Deliver a residential development program by using surplus Council land Develop guidelines and policies to improve the quality of infill development Advocate for the appropriate and well-planned development of the Dry Creek Salt Fields 	Promote / Protect	Yes

Priority 4: Innovation and Business Development

The City of Salisbury understands the importance of providing exceptional experiences, delivering quality outcomes, and being recognised as a great place to work. Fulfilling these needs is critical to the wellbeing of our community.

This priority aligns with the community wellbeing indicator theme of 'Opportunities in our Places' and meets the indicators of importance.

Strategic Plan Outcome	Key Action	State Public Health Plan Alignment	Community Wellbeing Indicator Met
Place the needs of our community first	<ul style="list-style-type: none"> Use technology so people can better access Council services Implement a change plan so Council provide an exceptional community experience, quality outcomes and a great place to work. Council is committed to the provision of high-quality community experience and forging closer relations with our community through our Community Experience Charter. Our Community Hubs are located throughout our city to provide places for our community to meet, engage and participate in our various programs. 	Prevent / Promote	Yes
Meaningfully engage with our community and stakeholders as we plan and make decisions	<ul style="list-style-type: none"> Review our community engagement strategy so the needs of diverse groups in our community are recognised at an early stage of planning Meaningfully engage with our community so we better anticipate and respond to needs and opportunities 	Promote	Yes
Consider the long term when we plan and innovate	<ul style="list-style-type: none"> Develop a digital strategy and framework to implement technology-based initiatives to improve the management of the City 	Promote	Yes
Use data to inform decision-making and understand community needs and expectations	<ul style="list-style-type: none"> Deliver Council's COVID19 response package and use data to inform decisions in a fast paced and changing environment Improve how we use data to better inform decision making 	Promote	Yes
Seek partnerships to deliver facilities, services, programs and infrastructure to address community needs	<ul style="list-style-type: none"> Buy locally and sustainably with an emphasis on reuse and recycled materials Improve communication with community members and businesses to increase awareness of Council initiatives and opportunities to partner 	Promote	Yes
Promote City of Salisbury and advocate for its priorities	<ul style="list-style-type: none"> Develop deeper and more effective relationships with Government agencies and 	Progress	Yes

	other organisations to progress the City's priorities and supporting strategies		
Protect and promote a high standard of public and environmental health within the City of Salisbury.	<ul style="list-style-type: none"> Implementing measures to ensure that food offered for sale is safe and suitable for human consumption and is sold, stored, manufactured and prepared in a hygienic manner from hygienic premises. 	Protect	Yes

Response and Recovery from Significant Events

As a Council, the City needs to be prepared for unprecedented events that can impact the wellbeing of our community. The COVID-19 pandemic has been an example of this resulting in the most significant global public health and economic challenge we have faced in over a century. COVID-19 has impacted our community from a public health, social and economic perspective.

The City of Salisbury has developed an Emergency Management Plan which involves the structures and arrangements which are established to bring together the activities of government, voluntary and private agencies in a comprehensive and coordinated way to deal with emergency needs.

The process of the Emergency Management Plan involves four phases - prevention, preparedness, response, and recovery and helps to identify the difference between an emergency and a local incident. The Emergency Management Plan will help to respond and recover from significant events and support:

- Health and Wellbeing
- Community Business
- Community Engagement and Advocacy.

The Emergency Management Plan has been designed to ensure that Council has resources, programs, and initiatives which continue to assist in responding to the impacts of the COVID-19 pandemic and other future significant events. This will help to ensure we continue to support and strengthen our community through recovery.

¹ Australian Institute of Health and Welfare, Australia's Health 2016, <https://www.aihw.gov.au/getmedia/11ada76c-0572-4d01-93f4-d96ac6008a95/ah16-4-1-social-determinants-health.pdf.aspx>



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Background and Methodology

The South Australian Population Health Survey (SAPHS) is a state-wide population health survey managed by Wellbeing SA, which aims to monitor the health status of all South Australians. The SAPHS has been collecting information about the health of South Australians since July 2018.

Population health surveys play an important role in the development of health services by providing information to policy makers, providers and researchers about the health of the community, the performance of the health care system, and its impact on people of varying social, economic, and illness levels.

This survey remains the principle source of information on population health and is used extensively by Wellbeing SA, SA Health and other non-Government organisations. Collectively the information from SAPHS is used to:

- > provide high quality, representative data on the health of the South Australian population
- > identify sub-groups of the community who experience less than satisfactory health outcomes
- > identify emerging health issues
- > measure trends over time for key health indicators
- > monitor and evaluate population health policy, programs and initiatives
- > share findings with relevant professionals, researchers and policy makers within SA Health, Local Health Networks and the wider community
- > address State and Commonwealth indicators and targets
- > be an ongoing source of data for key reports including the Chief Public Health Officer's Report and the South Australian Public Health Indicator Framework

Data collection

The SAPHS is a cross-sectional population CATI (computer-assisted telephone interview) survey. To maximise participation, respondents are also offered the option of completing the survey on-line (CAWI, computer-assisted web interview) by receiving a unique hyperlink. A dual frame over-lapping sampling technique of mobile phone and landlines are used to collect information from a representative sample of South Australians, using random digit dialling (RDD). The majority of respondents are contacted via mobile phone.

Data are collected every month and anyone with access to a phone can participate in the survey. This survey has been reviewed and approved by the SA Health Human Research Ethics Committee. All answers are confidential and all results are presented in a form that does not allow any individual's answers to be identified. This report presents data for the period January 2021 to December 2021.

Weighting and presentation of data

The data presented in this report are weighted. Weighting is a technique for adjusting unit record survey data to enable population estimates to be made by statistically increasing or decreasing the numbers of cases with particular characteristics so that the proportion of cases in the sample are adjusted to the population proportion. A technique known as 'raking' was used to weight respondents incorporating various population characteristics (sex, age, area of residence, country of birth, dwelling status, marital status, education level, employment status, household size) designed to more closely reflect the South Australian population using benchmarks derived from the June 2016 ABS Census data.

The weighting of data can result in rounding discrepancies or totals not adding. Non-relevant responses such as 'don't know' and 'refused' have not been included in the analysis apart from when it is stated.

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OFFICIAL**Statistical analysis**

Data preparation and analysis were completed using SPSS 24 software. Excel (Office 365) was used to collate tables. The weighted proportion of people who respond to each category of the attribute are presented in the tables along with the 95% confidence interval. Statistical significance is considered when the 95% confidence intervals for prevalence estimates do not overlap. A confidence interval is a range in which it is estimated that the true population lies.

Disclaimers

Data are not age-sex standardised. Different age and sex structures of the population over time may have an influence on prevalence rates. Non-relevant responses such as 'don't know', 'refused', or 'didn't apply' have not been included in the analysis unless stated.

Aboriginal is used in this document respectfully as an all-encompassing term for Aboriginal and Torres Strait Islander people, health and culture.

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Demographics

The weighted sample of SAPHS respondents living in the City of Salisbury and overall South Australia for 2021 are presented in Table 1. City of Salisbury respondents were generally younger than the overall South Australian respondents. They were less likely to:

- have a degree or higher,
- have an income more than \$150,000
- to be retired when compared to overall South Australia respondents.

They were more likely to:

- be living in areas that are in the low or lowest SEIFA quintile
- not to have completed school to secondary education
- to be born in countries other than Australia, UK and Ireland
- to be considered Culturally and Linguistically Diverse
- to be Aboriginal and/or Torres Strait Islander
- to be employed, or be a student
- to be never married
- to live in a dwelling being rented from the housing trust.

The different demographic profiles between the City of Salisbury and overall South Australia should be taken into account when comparing the health indicators throughout this report and all results should be interpreted with caution. The low number of City of Salisbury respondents should also be considered.

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Table 1: Weighted demographic sample of City of Salisbury and overall South Australian adults (18+ years), SAPHS (January 2021 to December 2021)

	Salisbury		South Australia	
	n	% (95% CI)	n	% (95% CI)
All	803	100.0	8841	100.0
Gender				
Male	414	51.6 (48.1-55.0)	4134	46.8 (45.7-47.8)
Female	388	48.3 (44.9-51.8)	4697	53.1 (52.1-54.2)
Gender diverse	1	<0.1	8	0.1 (0.0-0.2)
Prefer not to say	-	-	2	<0.1
Age (years)				
18 to 29	184	22.9 (20.1-25.9)	1586	17.9 (17.1-18.7)
30 to 49	270	33.7 (30.4-36.9)	2597	29.4 (28.4-30.3)
50 to 69	235	29.3 (26.2-32.5)	3014	34.1 (33.1-35.1)
70 and over	113	14.1 (11.8-16.6)	1644	18.6 (17.8-19.4)
SEIFA*				
Lowest	373	46.9 (43.4-50.3)	1681	19.0 (18.2-19.9)
Low	252	31.7 (28.5-34.9)	1946	22.0 (21.2-22.9)
Middle	171	21.5 (18.7-24.4)	1982	22.4 (21.6-23.3)
High	-	-	1573	17.8 (17.0-18.6)
Highest	-	-	1647	18.7 (17.9-19.5)
Highest education level				
No school to secondary	409	50.9 (47.5-54.4)	3933	44.5 (43.5-45.5)
TAFE, trade, certificate	194	24.1 (21.3-27.2)	1994	22.5 (21.7-23.4)
Diploma, advanced diploma	110	13.6 (11.5-16.2)	1390	15.7 (15.0-16.5)
Degree or higher	82	10.3 (8.3-12.4)	1449	16.4 (15.6-17.2)
Other	1	0.1 (0.0-0.6)	2	0.0 (0.0-0.1)
Not stated	8	1.0 (0.5-1.9)	73	0.8 (0.7-1.0)
Household Income				
Up to \$20,000	65	8.1 (6.4-10.1)	715	8.1 (7.5-8.7)
\$20,001 - \$40,000	100	12.5 (10.3-14.9)	1284	14.5 (13.8-15.3)
\$40,001 - \$60,000	98	12.2 (10.1-14.6)	993	11.2 (10.6-11.9)
\$60,001 - \$80,000	82	10.2 (8.3-12.4)	836	9.5 (8.9-10.1)
\$80,001 - \$100,000	63	7.8 (6.1-9.9)	720	8.1 (7.6-8.7)
\$100,001 - \$150,000	109	13.5 (11.3-16.1)	1082	12.2 (11.6-12.9)
More than \$150,000	42	5.2 (3.8-6.9)	880	10.0 (9.3-10.6)
Not stated	244	30.4 (27.3-33.6)	2330	26.4 (25.4-27.3)

Note: the weighting of the data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

*SEIFA: Socio-Economic Index for Areas.

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Table 1: Continued

	Salisbury		South Australia	
	n	% (95% CI)	n	% (95% CI)
Country of birth				
Australia	501	62.4 (59.0-65.7)	6341	71.7 (70.8-72.7)
UK / Ireland	73	9.1 (7.2-11.2)	796	9.0 (8.4-9.6)
Other	228	28.3 (25.4-31.6)	1688	19.1 (18.3-19.9)
Not stated	2	0.2 (0.1-0.8)	17	0.2 (0.1-0.3)
CALD Status**				
Non-CALD	582	72.4 (69.3-75.5)	7307	82.6 (81.8-83.4)
CALD	220	27.4 (24.4-30.6)	1518	17.2 (16.4-18.0)
Not stated/defined	2	0.2 (0.1-0.8)	17	0.2 (0.1-0.3)
Aboriginal and/or Torres Strait Islander Status				
Yes	32	4.0 (2.8-5.5)	189	2.1 (1.9-2.5)
No	767	95.5 (93.9-96.8)	8612	97.4 (97.1-97.7)
Not stated	4	0.5 (0.2-1.2)	40	0.5 (0.3-0.6)
Work status				
Employed^	412	51.3 (47.9-54.8)	4824	54.6 (53.5-55.6)
Unemployed	69	8.6 (6.8-10.7)	377	4.3 (3.9-4.7)
Home duties	24	2.9 (2.0-4.3)	162	1.8 (1.6-2.1)
Student	65	8.1 (6.4-10.1)	391	4.4 (4.0-4.9)
Retired	149	18.6 (16.0-21.4)	2306	26.1 (25.2-27.0)
Other^^	77	9.6 (7.7-11.8)	740	8.4 (7.8-9.0)
Not stated	7	0.9 (0.4-1.7)	42	0.5 (0.3-0.6)
Marital status				
Married/ living with partner	413	51.4 (48.0-54.9)	4736	53.6 (52.5-54.6)
Separated / divorced	113	14.1 (11.8-16.6)	1198	13.6 (12.8-14.3)
Widowed	38	4.7 (3.4-6.4)	608	6.9 (6.4-7.4)
Never married	234	29.1 (26.1-32.4)	2222	25.1 (24.2-26.0)
Not stated	6	0.7 (0.3-1.5)	77	0.9 (0.7-1.1)
Dwelling type				
Owned or being purchased	527	65.6 (62.3-68.9)	5960	67.4 (66.4-68.4)
Rented from the Housing Trust	70	8.7 (6.9-10.8)	510	5.8 (5.3-6.3)
Rented privately	181	22.6 (19.8-25.5)	1993	22.5 (21.7-23.4)
Retirement village	11	1.4 (0.7-2.4)	160	1.8 (1.5-2.1)
Other	2	0.2 (0.1-0.8)	111	1.3 (1.0-1.5)
Not stated	12	1.5 (0.8-2.5)	107	1.2 (1.0-1.5)

Note: the weighting of the data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

**CALD: Culturally and Linguistically Diverse background was defined as being born in a non-English speaking country.

^Employed included full time employed, part time employed and casual employment.

^^Other category includes respondents, unable to work, carer, volunteers, and any other response.

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Overall Health and health care utilisation

Table 2 shows that 74.4% of adults in the City of Salisbury reported their health status as good or better which is similar to all South Australians (76.4%). Respondents from Salisbury (30.8%) were less likely to report good wellbeing compared to SA overall (36.5%) respondents.

Table 2 suggest that the proportion of Salisbury respondents that had used GP in the past 12 months was 89.0%, which was similar to overall South Australians (89.4%). About 45% of Salisbury respondents reported visiting a dentist, 39.7% had used specialist doctor, and about 29% had used other health professionals in the past 12 months, which all were lower than overall South Australian respondents. The proportion of Salisbury respondents that had used hospital service (ED, admission & outpatient) in the past 12 months was 35.7%, which was similar to overall South Australians (36.4%).

Table 2: Proportion of respondents (18+ years) reporting overall health, wellbeing and health care utilisation, City of Salisbury and overall South Australia, SAPHST† (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
Self-reported health status good or better	596/801	74.4 (71.3-77.3)	6732/8824	76.3 (75.4-77.2)
Overall good wellbeing	243/790	30.8 (27.6-34.0)	3149/8639	36.5 (35.4-37.5)
Use of GP service in previous 12-months	693/778	89.0 (86.7-91.1)	7813/8735	89.4 (88.8-90.1)
Use of dentist in the previous 12-months	347/778	44.6 (41.1-48.1)	4814/8735	55.1 (54.1-56.2)
Use of Specialist doctor in previous 12-months	309/778	39.7 (36.3-43.2)	4161/8735	47.6 (46.6-48.7)
Use of 'other' health professional in the previous 12-months	225/778	28.9 (25.8-32.2)	2970/8735	34.0 (33.0-35.0)
Use of hospital services (ED, admission, outpatient) in the previous 12-months	278/778	35.7 (32.4-39.1)	3180/8735	36.4 (35.4-37.4)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Chronic Disease

Table 3 shows that the most common chronic conditions among respondents from Salisbury were arthritis (23.9%), diabetes (16.8%), asthma (14.7%), cardiovascular diseases (10.2%), and cancers (8.4%). Adults living in the City of Salisbury were more likely to report diabetes and less likely to report arthritis and osteoporosis compared with their South Australian counterparts. Around half of Salisbury respondents (50.3%) reported having at least one chronic health condition which was similar to all South Australians (51.7%) (Table 3).

Table 3: Proportion of respondents (18+ years) reporting chronic health conditions, City of Salisbury and overall South Australia, SAPHS† (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
Diabetes	134/795	16.8 (14.4-19.6)	1092/8824	12.4 (11.7-13.1)
Asthma	118/802	14.7 (12.4-17.3)	1212/8817	13.7 (13.0-14.5)
Chronic obstructive pulmonary disease (COPD)	25/799	3.1 (2.1-4.5)	349/8818	4.0 (3.6-4.4)
Cardiovascular disease (CVD)	82/799	10.2 (8.3-12.5)	1027/8826	11.6 (11.0-12.3)
Arthritis	190/797	23.9 (21.0-26.9)	2594/8733	29.7 (28.8-30.7)
Osteoporosis	38/790	4.8 (3.5-6.5)	650/8735	7.4 (6.9-8.0)
Cancer	68/801	8.4 (6.7-10.6)	924/8823	10.5 (9.8-11.1)
At least one of the above chronic condition	404/803	50.3 (46.9-53.8)	4573/8841	51.7 (50.7-52.8)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure

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Physical Activity

Respondents aged 18 to 64 years from the City of Salisbury were less likely to have exercised for at least 150 minutes at moderate intensity (52.4%) compared with all South Australians (64.0%). Just over a quarter (28.8%) of respondents aged 65 years and over engaged in at least 30 minutes of moderate intensity physical activity every day, which is similar to overall South Australia (35.4%) (Table 4).

Table 4: Proportion of respondents (18+ years) reporting physical activity, City of Salisbury and overall South Australia, SAPHSt (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
150 minutes of moderate physical activity per week (18 to 64 years)	341/651	52.4 (48.5-56.2)	4143/6475	64.0 (62.8-65.1)
30 minutes or more of at least moderate intensity physical activity for 5+ days (65 years and over)	61/149	41.3 (33.3-48.9)	1104/2264	48.8 (46.7-50.8)
30 minutes or more of at least moderate intensity physical activity for 7 days (65 years and over)	43/149	28.8 (22.0-36.5)	801/2264	35.4 (33.4-37.4)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Nutrition

Respondents aged 18 years and over from the City of Salisbury were less likely to report meeting recommended daily vegetable consumption (5.3%) and fruit consumption (36.8%) guidelines compared with all South Australians (8.3% vegetable and 42.1% fruit). More than three quarters of the Salisbury respondents (76.4%) report consuming snack food at least once a week, which was similar to overall South Australia (79.4%). Respondents aged 18 years and over from the City of Salisbury were more likely to report consuming fast food at least once a week (50.0%) and soft drink on an average day (21.8%) compared with all South Australians (42.9% for fast food and 14.5% for soft drinks) (Table 5).

Table 5: Proportion of respondents (18+ years) reporting nutrition status, City of Salisbury and overall South Australia, SAPHSt (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
Meeting recommended daily vegetable consumption guidelines	41/773	5.3 (3.9-7.1)	716/8614	8.3 (7.7-8.9)
Meeting recommended daily fruit consumption guidelines	290/789	36.8 (33.4-40.2)	3673/8715	42.1 (41.1-43.2)
Consuming fast food at least once a week	393/787	50.0 (46.4-53.4)	3755/8760	42.9 (41.8-43.9)
Consuming snack food at least once a week	596/780	76.4 (73.3-79.3)	6943/8741	79.4 (78.6-80.3)
Consuming soft drink on an average day	168/771	21.8 (19.0-24.8)	1253/8661	14.5 (13.7-15.2)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Smoking and Alcohol Drinking

Table 6 suggests that about 15% of City of Salisbury adults aged 18 years and over reported being a daily smoker, which was similar to overall South Australia respondents (13.6%).

More than a quarter (27.2%) of Salisbury respondents reported consuming alcohol that put them at risk of harm from alcohol-related disease or injury, that is that they consumed more than 10 standard drinks per week or more than 4 standard drinks on any one day at least once a month on average (combined risk). This was similar to overall South Australian respondents (31.2%) (Table 6).

Table 6: Proportion of respondents (18+ years) reporting daily smoking and alcohol consumption status, City of Salisbury and overall South Australia, SAPHS† (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
Daily Smoking	117/799	14.7 (12.3-17.2)	1202/8825	13.6 (12.9-14.3)
Alcohol –risk of disease/ injury (NHMRC 2020 guideline)	214/788	27.2 (24.1-30.3)	2729/8733	31.2 (30.3-32.2)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Mental Health

Table 7 presents the proportion of respondents reporting a current mental health condition and psychological distress in the last 12 months for the City of Salisbury and South Australia. A total of 26.3% of adult respondents from the City of Salisbury reported having a mental health condition in the last 12 months, which was similar to overall South Australian respondents (28.7%). More than a quarter (25.4%) of adults from the City of Salisbury reported having high or very high psychological distress, which was higher than all South Australian respondents (21.3%) (Table 7).

Table 7: Proportion of respondents (18+ years) reporting Mental health conditions and Psychological distress, City of Salisbury and overall South Australia, SAPHS† (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
At least one mental health condition	208/792	26.3 (23.3-29.4)	2510/8756	28.7 (27.7-29.6)
High or very high psychological distress	199/782	25.4 (22.5-28.6)	1842/8662	21.3 (20.4-22.1)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Disadvantage and Inequity

Table 8 presents the proportion of adult respondents who had reported that they had run out of food and couldn't afford to buy more (food insecurity) in the last twelve months for the City of Salisbury and South Australia. About 9% of respondents from the City of Salisbury reported food insecurity in the past 12 months, which was similar to overall South Australian respondents (8.2%).

Respondents aged 18 years and over from the City of Salisbury were less likely to report that they could get money within a week if needed (73.7%) compared with all South Australians (81.4%) (Table 8).

Table 8: Proportion of respondents (18+ years) reporting Disadvantage and Inequity, City of Salisbury and overall South Australia, SAPHS† (January to December 2021)

	Salisbury		South Australia	
	n/N	% (95% CI)	n/N	% (95% CI)
Food insecurity in the past 12 months	71/803	8.9 (7.0-11.0)	717/8789	8.2 (7.6-8.7)
Unable to raise \$2000 in a week	551/748	73.7 (70.4-76.7)	6933/8518	81.4 (80.6-82.2)

Note: The weighting of data can result in rounding discrepancies or totals not adding. CI: Confidence Interval.

†Don't know/refused excluded. Refer to data dictionary for description of each measure.

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Data Dictionary

General Health and Wellbeing

Self-assessed health status

Measure: Respondents were asked to self-report their own health status using the standardised SF1 question which has been commonly adapted from the Short Form 36 (SF-36) [1]. Self-reported health status is commonly used as a general indicator of health and wellbeing, revealing insight to a person's perception of his or her own health at a given point in time [2].

Overall wellbeing

Measure: Respondents were asked four questions relating to their wellbeing "Overall, how satisfied are you with your life nowadays?", "Overall, to what extent do you feel the things you do in your life are worthwhile?", "Overall, how happy did you feel yesterday?", and "Overall, how anxious did you feel yesterday?" For each of these questions, respondents gave a number between 0 and 10 where 0 meant not at all and 10 meant completely.

The four wellbeing questions were then used to categorise respondents into three groups; those with good wellbeing, those with poor wellbeing, and those who were neutral. Respondents were considered to have good wellbeing if they scored well on all four questions:

- > A score of 8-10 for life satisfaction, life being worthwhile, feeling happy yesterday and 0-2 for feeling anxious yesterday.

Respondents were considered to have poor wellbeing if they scored badly on at least one measure:

- > A score of 0-4 for life satisfaction, life being worthwhile, feeling happy yesterday and 6-10 for feeling anxious yesterday.

Health care utilisation

Measures: Patterns of health service use can reflect on patterns of illness as well as the availability and accessibility of health services and the ways people choose to use them. Respondents were asked how many times in the last 12-months they had used a general practitioner (GP), as well as how many times they had used other various health services in the last 12-months. Respondents were allowed to provide multiple answers to this question.

Chronic Diseases

Diabetes

Measure: A series of questions were asked to determine if respondents had ever been diagnosed with diabetes, the type of diabetes, and their current treatment.

Asthma

Measure: A series of questions were asked of respondents to determine if the respondent had asthma according to the Australian Centre for Asthma Monitoring (ACAM) [3] definition, that is, the respondent had been diagnosed with asthma and had experienced symptoms and/or treatment in the last 12 months.

Chronic obstructive pulmonary disease (COPD)

Measure: Respondents were asked if they had ever been told by a doctor or nurse that they had chronic bronchitis or emphysema that has lasted 6 months or more, which are indicators of being diagnosed with COPD.

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Cardiovascular disease (CVD)

Measure: Respondents were asked if they had ever been told by a doctor or nurse that they had a heart attack, angina, heart disease, stroke, or transient ischaemic attack (TIA) / mini-stroke, to determine whether they had ever been diagnosed with CVD.

Arthritis

Measure: Respondents were asked if they had ever been told by a doctor or nurse that they had arthritis.

Osteoporosis

Measure: Respondents were asked if they had ever been told by a doctor or nurse that they had osteoporosis.

Cancer

Measure: Respondents were asked if they had ever been told by a doctor or nurse that they had cancer.

Physical activity

Measure: Respondents aged 18-64 years were asked a series of questions to determine the proportion who engaged in at least 150 minutes of moderate intensity physical activity per week. Those who reported no physical activity (0 minutes) and those who reported some activity (1-149 minutes) are also presented. Respondents aged 65 years and over are asked how many days in the previous week they did any moderate physical activity for a total of at least 30 minutes.

This measure relates to one part of Australia's Physical Activity and Sedentary Behaviour guidelines [4] whereby adults aged 18-64 years are recommended to:

- > accumulate 150 to 300 minutes (2.5 - 5 hours) of moderate intensity physical activity or 75 to 150 minutes (1.25 – 2.5 hours) of vigorous intensity physical activity, or an equivalent combination of both moderate and vigorous activities, each week.

Adults aged 65 years and over are recommended to:

- > accumulate at least 30 minutes of moderate intensity physical activity on most, preferably all, days.

Nutrition**Vegetable consumption**

Measure: Respondents were asked how many serves of vegetables they usually eat each day. A serve was defined as half a cup of cooked vegetables or one cup of salad. The recommended daily consumption varies based on age and gender according to Table 9 below.

Table 9: Recommended vegetable consumption

	Serves per day			
	18 years	19-50 years	51-70 years	70 years and over
Men	5.5	6	5.5	5
Women	5	5	5	5

Source: Australian Dietary Guidelines^[5]

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Fruit consumption

Measure: Respondents were asked to report how many serves of fruit they usually eat each day. A 'serve' was defined as one medium piece or two small pieces of fruit, one cup of diced pieces, or one tablespoon of dried fruit. The recommended daily serves of fruit for adults of all ages and life stages is two as indicated by the Australian Dietary Guidelines^[8]

Fast food consumption

Measure: Respondents were asked how many times a week on average they had meals or snacks such as burgers, pizza, chicken or chips from places like McDonalds, Hungry Jacks, KFC, Dominos, or their local take-away. Responses were recorded as the number of times per day, week or month, rarely or never.

Snack food consumption

Measure: Respondents were asked how many times a week on average they had snacks such as chocolate, lollies, cake, donuts, pastries, crisps, ice-cream and sweet or savoury biscuits. Responses were entered as the number of times per day, week or month, rarely or never.

Soft drink consumption

Measure: Respondents were asked what their soft-drink consumption was on an average day. This included sports drink or energy drinks but excluded sugar-free drinks. Respondents could answer in number of glasses, millilitres or litres.

Smoking

Measure: Respondents were asked if they were currently smoking cigarettes, cigars, pipes or any other tobacco products, and how often.

Alcohol consumption

Measure: Respondents were asked in the previous 12 months how often they had an alcoholic drink of any kind, and the number of standard drinks they usually consumed on a drinking day. Respondents were also asked a series of questions to determine the proportion that drank at levels that put them at risk of harm from alcohol-related disease or injury.

Alcohol consumption measures used in this report are based on the 2020 National Health and Medical Research Council (NHMRC) guidelines regarding potential harms associated with alcohol consumption [6]. The NHMRC has one guideline (replacing the previous two guidelines from 2009) for health risks associated with alcohol consumption for healthy adults (both men and women) aged 18 years or over. It is recommended that: *To reduce the risk of harm from alcohol-related disease or injury, healthy men and women should drink no more than 10 standard drinks a week and no more than 4 standard drinks on any one day. The less you drink, the lower your risk of harm from alcohol.*

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Mental health

Mental health conditions

Measures: Respondents were asked if, in the past 12 months, they had been told by a doctor that they had anxiety, depression, stress, or any other mental health problem. If they responded yes to any of these, they were classified as having a mental health condition.

Psychological distress

Measures: Psychological distress was measured using the Kessler-10 scale whereby 10 questions were asked about the feelings the respondent had in the past four weeks, and how often they had those feelings. The answers to the 10 questions were then given a score between 1 and 5 with higher score denoting higher frequency of the negative feeling. The question scores were then summed to give an overall score between 10 and 50 and categorised into low (10-15), moderate (16-21), high (22-29), or very high (30-50) levels of psychological distress.

Disadvantage and Inequity

Food security

Measure: Respondents were asked if there had been any time in the past 12 months that they had run out of food and couldn't afford to buy more.

Money availability

Measure: Respondents were asked if suddenly they had to get \$2,000 for something important, could they get the money within a week.

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References

1. Ware, J. and C. Sherbourne, *The MOS 36-item short-form health survey (SF-36)*. Medical Care, 1992. 30(6): p. 473-483.
2. Australian Bureau of Statistics. 4828.0.55.001 - *Self assessed health in Australia: a snapshot 2004-05*. 2007; Available from: <http://www.abs.gov.au/AUSSTATS/abs@.nsf/allprimarymainfeatures/45C7BE0C46424168CA256F0800778015?opendocument>.
3. The Australian Centre for Asthma Monitoring (ACAM). *Proposed list of asthma indicators*. 2002; Available from: <http://www.asthamonitoring.org/indicators.htm>.
4. Department of Health, *Australia's Physical Activity and Sedentary Behaviour Guidelines and the Australian 24-Hour Movement Guidelines*, Department of Health, Editor. 2019: Canberra.
5. National Health and Medical Research Council, *Australian Dietary Guidelines*, Department of Health and Ageing, Editor. 2013: Canberra.
6. National Health and Medical Research Council, *Australian guidelines to reduce health risks from drinking alcohol*. 2020, Australian Government: Canberra.

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ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Grant No. 01/2022-23: Para Broadcasters Association Incorporated PBA-FM 89.7 Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Para Broadcasters Association Inc. Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 01/2022-23 Para Broadcasters Association Inc. Community Grant Application: to the value of \$4,050: to assist with purchasing chairs to upgrade the PBA-FM 89.7 reception foyer.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 01/2022-23: Para Broadcasters Association Inc.
2. Community Grant Eligibility Criteria and Guidelines

1. BACKGROUND

- 1.1 The Para Broadcasters Association Inc. has applied for the July 2022 round of Community Grants to assist with purchasing chairs to upgrade the PBA-FM 89.7 reception foyer.
- 1.2 The Para Broadcasters Association Inc. is currently eligible to apply for the July 2022 round of grant funding.


2. REPORT

- 2.1 Formed in 1978, PBA-FM is a community radio station providing entertainment, information and access programs to the City of Salisbury community and beyond from the Twelve25 Youth Enterprise Centre.

- 2.2 PBA-FM is operated by the Para Broadcasters Association Inc. as a not for profit enterprise.
- 2.3 PBA-FM programming is very diverse and broadcasts over 70 programs in 16 languages. Many local community groups, from different ethnicities, religious and special interests broadcast their own programs on PBA-FM.
- 2.4 This application is requesting funds to upgrade the reception foyer furniture at PBA-FM 89.7 as the existing foyer furniture is quite dated and in poor condition.
- 2.5 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.6 The money committed to this application for the July 2022 round, if approved, is \$4,050. The money committed to all grant applications received for the July round (4 in total) is \$16,041.
- 2.7 The remaining balance of the 2022/2023 grant funding if all grant applications received (4 in total) for the July round are approved, is \$103,959.

3. CONCLUSION / PROPOSAL


- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Para Broadcasters Association Inc. Community Grant Application: to the value of \$4,050: to assist with purchasing chairs to upgrade the PBA-FM 89.7 reception foyer.



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



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Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application **may NOT** be eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Para Broadcasters Association Incorporated PBA-FM 89.7
Address:	17-19 Wiltshire St.
Suburb:	Salisbury Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name: Carmela Ward	Ms
	Ms
Title (your role with the group/organisation):	Administration Assistant/Treasurer
Address:	17-19 Wiltshire Street, Salisbury SA 5108
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Other: Phil Banningan
Title (role with the group/organisation):	Production
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: (ensure Committee/Board Meeting Minutes are attached)	PBA-FM 89.7 Management committee
Is your organisation:	
a) Incorporated:	<div style="display: flex; justify-content: space-around;"> <div> Yes <input checked="" type="checkbox"/> (go to question c) </div> <div> No <input type="checkbox"/> (go to question b) </div> </div>
ASIC Registration Number:	A5984
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	<div style="display: flex; justify-content: space-around;"> <div> Yes <input type="checkbox"/> (go to question c) </div> <div> No <input checked="" type="checkbox"/> (go to question c) </div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input checked="" type="checkbox"/> <i>(go to question e & f)</i>	No <input type="checkbox"/>
e) Funding source/s:	<i>Community Broadcasating Foundation (approx 40%)</i>	
f) Purpose:	<i>Radio Broadcasting</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Para Broadcasters Association Incorporated</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<div style="background-color: black; width: 100%; height: 1.2em;"></div>	
Referee's Contact Information:	<div style="background-color: black; width: 100%; height: 1.2em;"></div>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 9 7 2 1 2 1 3 9 3 8 9 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		
<p><i>to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered</i></p> <p>Community Grant Application - Page 5 of 13</p>		

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ 0
Income received from sponsors: (list sponsor(s) and their contribution)	\$ 0
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ 0
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Labour
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
2 x 3 Vallentuna Charis	\$ 2,430
2 x 2 Vallentuna Chairs	\$ 1,620
TOTAL (including GST):	\$ 4,050

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	PBA-FM 89.7 Reception foyer furniture upgrade
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	One Off
Total cost of Project/Event	\$4050
Amount of Community Grant Funding Requested	4050
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Ikea Quote_Grant.pdf 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	PBA-FM 89.7
Group/Organisation Description	Radio Station
Group/Organisation Registered Address	Number/Street: 17-19 Wiltshire St. Suburb: Salisbury Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	91
% of Membership that reside in the City of Salisbury	58 %
Project/Event Details	
Project/Event Name	PBA-FM 89.7 Reception foyer furniture upgrade
Project/Event Summary	To upgrade the PBA-FM 89.7 reception foyer furniture
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: 17-19 Wiltshire St. Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	Presenting a professional workspace reflecting the values of the Salisbury community.
How many individuals will benefit from the Project/Event?	100
% of project/event participants that reside in the City of Salisbury	50 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	n/a

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 4,050
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
2 x 3 Vallentuna Chairs	\$ 2,430
2 x 2 Vallentuna Chairs	\$ 1,620
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 4,050
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Provide a description of the proposed project or event:

Attachments

1. *Ikea Quote_Grant.pdf*
- 2.
- 3.

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The existing foyer furniture is old and in poor condition. Visitors to the station have commented on the drab interior, and if they have to sit and wait in the foyer, the furniture is old and stained, and is not welcoming. We have many visitors, including City of Salisbury staff in for an interview, musicians and other visitors coming in for an interview or to go on-air. The volunteers who turn up every day for work or presenting duties, also need to have a bright, welcoming atmosphere.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

PBA-FM 89.7 Marketing committee
PBA-FM 89.7 Management committee
Membership

☐ There are no attachments relating to Support for the Project or Event.
☒ The following documents are attached relating to Support for the Project or Event:

1. *PBA-FM Management Committee Minutes 210222.pdf*
- 2.
- 3.

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

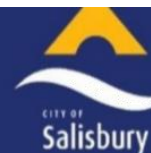
*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

Managed by the PBA-FM 89.7 Management Committee made up of elected volunteer members and a staff member.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Para Broadcasters Association Inc.</u> (Group/Organisation)</p>	
(Name/Position)	and
<u>Treasurer</u>	
[Redacted Signature]	[Redacted Signature]
(Signature 1)	
<u>7/6/2022</u>	<u>7/6/2022</u>
(Date)	(Date)
Contact (phone number):	Contact (phone number):
[Redacted Phone Number]	[Redacted Phone Number]
<p>Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.</p>	
<p><i>to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered</i></p>	
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Effective 23 August 2021



Community Grants Program

Guidelines and Eligibility Criteria



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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

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3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

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8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

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- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia are encouraged to apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
- It is recommended that organisations register the availability of their AEDs to increase public awareness and availability of AEDs in emergency situations. SA Ambulance and St John Ambulance Australia manage separate voluntary registration platforms that organisations can utilize to register their AEDs availability for public use.
- The SA Ambulance register is only used by 000 emergency operators during suspected SCA episode to direct callers to the nearest public use AED location. The registration website can be accessed via <http://www.saambulance.com.au/NewsPublications/AEDRegister.aspx> The St John AED registration website can be accessed via <https://data.aed.stjohn.org.au/registration.aspx> and will be made available to the public via a website map or phone app.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

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9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

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10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. Prior Funding Received for Defibrillators

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator.

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

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- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Community Grants Program Guidelines and Eligibility Criteria - Page 13 of 18

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

Community Grants Program Guidelines and Eligibility Criteria - Page 14 of 18

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

Community Grants Program Guidelines and Eligibility Criteria - Page 15 of 18

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
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ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
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ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Community Wellbeing and Sport Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466

Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
34 Church Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Community Wellbeing and Sport Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Community Wellbeing and Sport Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
 - The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Community Wellbeing and Sport Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment E
Page 25

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Grant No. 02/2022-23: Northern Cobras Netball Club Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Northern Cobras Netball Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 02/2022-23 Northern Cobras Netball Club Community Grant Application: to the value of \$4,991: to assist with purchasing various netball equipment including netball balls, first aid kits and netball bags.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 02/2022-23: Northern Cobras Netball Club

1. BACKGROUND

- 1.1 The Northern Cobras Netball Club has applied for the July 2022 round of Community Grants to assist with purchasing various netball equipment.
- 1.2 The Northern Cobras Netball Club is currently eligible to apply for the July 2022 round of grant funding.

2. REPORT

- 2.1 The Northern Cobras Netball Club is based out of Salisbury Downs and plays at the South Australian District Netball Association in Golden Grove.
- 2.2 This application is requesting funds to purchase various netball equipment including but not limited to; netball balls, first aid kits, cones, netball bibs, whistles and timers.

- 2.3 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.4 The money committed to this application for the July 2022 round, if approved, is \$4,991. The money committed to all grant applications received for the July round (4 in total) is \$16,041.
- 2.5 The remaining balance of the 2022/2023 grant funding if all grant applications received (4 in total) for the July round are approved, is \$103,959.


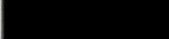
3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Northern Cobras Netball Club Community Grant Application: to the value of \$4,991: to assist with purchasing various netball equipment.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Northern Cobras Netball Club
Address:	Londonderry Avenue
Suburb:	Salisbury Downs Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs <input checked="" type="checkbox"/> Karen Willis
Title (your role with the group/organisation):	President
Address:	[REDACTED]
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mrs <input checked="" type="checkbox"/> Karen Willis
Title (role with the group/organisation):	President
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee Meetings
Is your organisation:	
a) Incorporated:	<div>Yes <input checked="" type="checkbox"/> (go to question c)</div> <div>No <input type="checkbox"/> (go to question b)</div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes <input type="checkbox"/> (go to question c)</div> <div>No <input checked="" type="checkbox"/> (go to question c)</div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Netball Players subs	
f) Purpose:	paying players fees to netball organisations	
g) Other (please specify): <i>Fundraising</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>Northern Cobras Netball Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Hindmarsh</i>	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 2 5 3 7 1 3 9 0 4 5 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below)
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	
Income received from sponsors: (list sponsor(s) and their contribution)	
Donations: (please specify the source, product or service and estimated amount of funding requested)	
Have you sought any other funding for the project/event: (please specify the source and amount of funding requested)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour, time</i>
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 6 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Netball Match Balls for each coach x 10	\$ 1,200
First Aid kits for each coach x 8	\$ 660
Crazy Catch for training plus court Squeegee	\$ 345
Celcius Dual Handle Medicine Ball 10kg	\$ 120
PTP Total resistant gym 4x Timers	\$ 330
Harbinger AB Carver sport training aid	\$ 50
PTP High speed jump rope x 3	\$ 105
Medicine Ball 4kg 2x Whistles	\$ 90
Celcius Dual Handle Medicine Ball 8kg	\$ 100
Terrasphere Cones 30 pack	\$ 30
Celcius Dual Handle Medicine Ball 9kg	\$ 55
Reeplex Agility Hexagons	\$ 30
Terrasphere Adjustable Hurdles 4 pack * 4	\$ 130
Coaches Netball Bags * 7	\$ 910
Terrasphere Netball bibs * 4	\$ 400
Terrasphere Double action ball pumps x 10	\$ 180
bags for coaches bags in wet weather x 10	\$ 256
TOTAL (including GST):	\$ 4,991
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>We would like to get some really good training gear for our club and also new balls and Medical kits for our coaches.</i></p> <p><i>we are in the process of getting an official quote for the list above and will forward on as we are waiting for a couple to get the quotes back to us. I have attached the items we are requiring from Rebel sports and other places as per photos attached</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>screenshots of items required</i> 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>This would greatly benefit our club as we are a community sports club and it will encourage the surrounding community to join our ever expanding Netball club.</i></p>

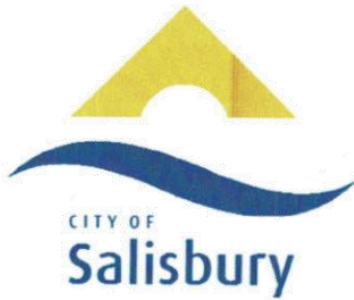
to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Northern Cobras netball club</u> (Group/Organisation)</p>	
<p>Karen Willis / President (Name/Position)</p>	<p>and</p>
<p>Janice Zilm / Treasurer (Name/Position)</p>	
<p>(Signature 1)</p>	<p>(Signature)</p>
<p>14 June 2022 (Date)</p>	<p>14 June 2022 (Date)</p>
<p>Contact (phone number)</p>	<p>Contact (phone number)</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Northern Cobras netball club

(Group/Organisation)

Karen Willis - Presedent

(Full Name)

(Signature)

14 June 2022

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ITEM	5.1.5
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Grant No. 03/2022-23: Salisbury Uniting Church Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Uniting Church Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 03/2022-23 Salisbury Uniting Church Community Grant Application: to the value of \$2,000: to assist with purchasing a defibrillator.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 03/2022-23: Salisbury Uniting Church

1. BACKGROUND

- 1.1 The Salisbury Uniting Church has applied for the July 2022 round of Community Grants to assist with purchasing a defibrillator.
- 1.2 The Salisbury Uniting Church is currently eligible to apply for the July 2022 round of grant funding.

2. REPORT

- 2.1 The Salisbury Uniting Church is based out of Salisbury and almost all its members reside in the City of Salisbury.
- 2.2 The Salisbury Uniting Church has approximately 300 members entering the Church each week, through various community programs including worship groups, Alcoholics Anonymous, calisthenics, Work for the Dole and youth groups.

- 2.3 This application is requesting funds to purchase a defibrillator to use in the case of a medical emergency.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the July 2022 round, if approved, is \$2,000. The money committed to all grant applications received for the July round (4 in total) is \$16,041.
- 2.6 The remaining balance of the grant funding if all grant applications received (4 in total) for the July round are approved, is \$103,959.



3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Salisbury Uniting Church Community Grant Application: to the value of \$2,000: to assist with purchasing a defibrillator.

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	Salisbury Uniting Church
Address:	59-61 Park Terrace
Suburb:	Salisbury Postcode: 5109
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	Mrs Denise Franklin
Title (your role with the group/organisation):	Deputy Chair of Church Council/Safe Church Liaison Officer
Address:	59-61 Park Terrace, Salisbury SA 5108
Phone:	Landline: [REDACTED] Mobile: [REDACTED]
Email:	[REDACTED]
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	Mrs Denise Franklin
Title (role with the group/organisation):	Deputy Chair Church Council/Safe Church Liaison Officer
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	by Church Council
Is your organisation:	
a) Incorporated:	<div style="display: flex; justify-content: space-around;"> <div> Yes <input type="checkbox"/> (go to question c) </div> <div> No <input checked="" type="checkbox"/> (go to question b) </div> </div>
ASIC Registration Number:	
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<div style="display: flex; justify-content: space-around;"> <div> Yes <input type="checkbox"/> (go to question c) </div> <div> No <input checked="" type="checkbox"/> (go to question c) </div> </div>
Parent Organisation	
Name:	
ASIC Registration Number:	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>We are funded by Salisbury church congregational members</i>	
f) Purpose:	<i>Religious education</i>	
g) Other (please specify): <i>rooms for hire to local community and multicultural churches</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Salisbury Uniting Church</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Salisbury</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:		
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 5 8 4 1 2 4 3 5 4 9 1 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)? <i>If Yes, provide details:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Not applicable</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Defibrillator</i>	\$ 2,000
TOTAL (including GST):	\$ 2,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Defibrillator
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	"ongoing"
Total cost of Project/Event	\$ 2,000
Amount of Community Grant Funding Requested	\$ 2,000
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Quote from All Safety Products for defibrillator 2. Invoice
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	December 2019
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	May 2020
Group/Organisation Information	
Group/Organisation Name	Salisbury Uniting Church
Group/Organisation Description	Uniting Church
Group/Organisation Registered Address	Number/Street: 59-61 Park Terrace Suburb: Salisbury Postcode: 5108
Is the Club Incorporated?	NO
Number of Members	160
% of Membership that reside in the City of Salisbury	98 %
Project/Event Details	
Project/Event Name	Defibrillator
Project/Event Summary	Necessary medical equipment in case of emergency
Date(s) of Project/Event	Ongoing
Location of Project/Event:	Number/Street: 59-61 Park Terrace Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	It will benefit anyone requiring a defibrillator during a medical episode
How many individuals will benefit from the Project/Event?	300 Approx 300 people enter Salisbury Uniting Church each week. Church services, community organisations, UICS.
% of project/event participants that reside in the City of Salisbury	98 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	Leaders of all groups will be advised of the location of the defibrillator

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Grant Money Requested	
Amount Requested	\$ 2,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Defibrillator	\$ 2,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,000
Quote Attached:	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The Salisbury Uniting Church congregation and all of the leaders of hirer groups are in support of having a defibrillator onsite.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>The defibrillator will be kept in a secure area accessible to all the leaders of the groups using these premises on any given day.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Salisbury Uniting Church</u> (Group/Organisation)</p>	
<p>Denise Franklin / Dep Chair Church Cou and (Name/Position)</p>	<p>Cheryl Sachse / Treasurer (Name/Position)</p>
<p>(S1)</p>	<p>(Signature 2)</p>
<p>05 July 2022 (Date)</p>	<p>05 July 2022 (Date)</p>
<p>Contact (phone number)</p>	<p>Contact (phone number)</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

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ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Grant No. 04/2022-23: Penfield Bowls Club Community Grant Application
AUTHOR	Sara Howley, PA to GM Community Development, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Penfield Bowling Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the July 2022 round of Community Grants as follows:
 - a. Grant No. 04/2022-23 Penfield Bowling Club Community Grant Application: to the value of \$5,000: to assist with purchasing sprinkler equipment and a new bar fridge.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Grant No. 04/2022-23: Penfield Bowling Club

1. BACKGROUND

- 1.1 The Penfield Bowling Club has applied for the July 2022 round of Community Grants to assist with purchasing a defibrillator.
- 1.2 The Penfield Bowling Club is currently eligible to apply for the July 2022 round of grant funding.

2. REPORT

- 2.1 Founded in 1926, the Penfield Bowling Club is based out of Edinburgh Parks and has been a local institution for more than eight decades.
- 2.2 The Penfield Bowling Club has approximately 60 members (the majority of which reside in the City of Salisbury) and holds weekly men's, open and social competitions and also darts and cards.

- 2.3 This application is requesting funds to purchase new sprinkler equipment to assist in maintaining the lawns and upgrade the bar fridge.
- 2.4 The Community Grants Program funding budget allocation for 2022/2023 is \$120,000.
- 2.5 The money committed to this application for the July 2022 round, if approved, is \$5,000. The money committed to all grant applications received for the July round (4 in total) is \$16,041.
- 2.6 The remaining balance of the 2022/2023 grant funding if all grant applications received (4 in total) for the July round are approved, is \$103,959.

3. CONCLUSION / PROPOSAL

- 3.1 That the Community Wellbeing and Sport Committee approves the grant funding application from the Penfield Bowling Club Community Grant Application: to the value of \$5,000: to assist with purchasing sprinkler equipment and a new bar fridge.

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	Phillip Bailey	
Address:	Woomera Ave, Edinburgh SA 5111	
Suburb:	Postcode:	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr Phillip Bailey	
Title (your role with the group/organisation):	President	
Address:	Woomera Ave, Edinburgh SA 5111	
Phone:	Landline: Mobile: [REDACTED]	
Email:	[REDACTED]	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Other: As above	
Title (role with the group/organisation):		
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee	
Is your organisation:		
a) Incorporated:	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input checked="" type="checkbox"/> <div>(go to question b)</div>
ASIC Registration Number:		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<div>Yes</div> <input type="checkbox"/> <div>(go to question c)</div>	<div>No</div> <input checked="" type="checkbox"/> <div>(go to question c)</div>
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

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Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: Branch Location:	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<div style="background-color: black; width: 100px; height: 30px;"></div>	
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 7 2 9 2 4 7 1 4 6 9 2 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Our committee will undertake the works to fix the sprinklers and pipework.</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
TOTAL (including GST):	\$ 0

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	
Total cost of Project/Event	\$ 0
Amount of Community Grant Funding Requested	
Is there any other information that you may feel is relevant to your application?	<i>Replace sprinklers and pipework. new fridge for the bar, rip out the cold room (to make room for the bars) and painting.</i>
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	2018
What amount of Grant funding was provided:	\$ 3,000
When was the previous Grant acquitted (month & year):	July 2019
Group/Organisation Information	
Group/Organisation Name	as above
Group/Organisation Description	Bowling Club for all ages
Group/Organisation Registered Address	Number/Street: Woomera Avenue, Edinburgh Parks Suburb: Postcode:
Is the Club Incorporated?	Yes
Number of Members	60
% of Membership that reside in the City of Salisbury	90 %
Project/Event Details	
Project/Event Name	Fixing Sprinklers, pipework, paint and an upgrade to the bar fridge
Project/Event Summary	The Club needs to fix the sprinklers and needs a new bar fridge.
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	Without fixing the sprinklers, the Club won't be able to maintain it's membership.
How many individuals will benefit from the Project/Event?	all Members.
% of project/event participants that reside in the City of Salisbury	90 %
If it is an Event, is it open to the public?	Yes <input type="button" value="v"/>
How will the Project/Event be promoted?	

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Grant Money Requested		
Amount Requested	\$ 0	
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
Sprinklers & Pipework	\$ 3,127	
New Bar Fridge	\$ 2,339	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$ 5,466	
Quote Attached:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>		<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>	<p>S2</p>
<p>On behalf of <u>Penfield Bowling club</u> (Group/Organisation)</p>	
<p style="text-align: center; color: red;">Philip Bailey / President</p> <p style="text-align: center; color: red; font-size: small;">(Name/Position)</p>	<p style="text-align: center; color: blue;">Mark / Committee Member</p> <p style="text-align: center; color: blue; font-size: small;">(Name/Position)</p>
<div style="background-color: black; width: 150px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center; color: red; font-size: small;">(Signature 1)</p>	<div style="background-color: black; width: 150px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center; color: blue; font-size: small;">(Signature 2)</p>
<p style="text-align: center; color: red;">07 July 2022</p> <p style="text-align: center; color: red; font-size: small;">(Date)</p>	<p style="text-align: center; color: blue;">07 July 2022</p> <p style="text-align: center; color: blue; font-size: small;">(Date)</p>
<p style="text-align: center; color: red; font-size: small;">Contact (phone number):</p> <div style="background-color: black; width: 100px; height: 15px; margin: 0 auto;"></div>	<p style="text-align: center; color: blue; font-size: small;">Contact (phone number):</p> <div style="background-color: black; width: 100px; height: 15px; margin: 0 auto;"></div>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

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ITEM	5.1.7
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Proposed Event Calendar 2023-2025
AUTHOR	Michelle Dagger, Team Leader Events, Place Activation and Curation, Business Excellence
CITY PLAN LINKS	1.4 We are proud of our strengths, achievements and cultural diversity 4.2 We deliver quality outcomes that meet the needs of our community 4.1 Members of our community receive an exceptional experience when interacting with Council
SUMMARY	This report provides information for a proposed 3-year event calendar. It will outline the revitalisation and inclusion of new events and budget requirements.

RECOMMENDATION

That Council:

1. Approves the proposed 3-year Events and Exhibition Calendar.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Supported Events
2. Exhibitions and Public Art Calendar
3. Proposed 2023-2025 Event Calendar

1. BACKGROUND

- 1.1 The City of Salisbury events and exhibitions are developed for our community to provide value and activation. Council uses the events and exhibitions as drivers to increase visibility to our local community and the broader.
- 1.2 The City Plan 2035 guides Council to conduct all events and exhibitions in a way that demonstrates that Council is a welcoming and liveable City, a sustainable City and a growing City that creates new opportunities and experiences.
- 1.3 The approval of a 3-Year Events and Exhibition Calendar allows Council's Events Team to engage and partner with external stakeholders such as the Salisbury Business Association, local businesses, community groups and local not-for-profit organisations to develop mutually beneficial outcomes.
- 1.4 Council's Events and Exhibition Calendar is to remain aligned to the City Plan 2035 which promotes being 'Progressive, Sustainable and Connected' to our community.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Salisbury Business Association
- 2.1.2 State wide events such as Illuminate, Adelaide Festival, Tasting Australia etc.
- 2.1.3 Arts Bodies

3. REPORT

- 3.1 Events and Exhibitions form an integral part of the cultural experience of the City of Salisbury and are designed to stimulate activity (both social and economic), provide interesting places for people to engage and meet and build Salisbury's brand and reputation as a progressive, connected and Sustainable City.
- 3.2 This report provides Council with a proposed 3-year Events and Exhibition Calendar for consideration.
- 3.3 In developing the proposed calendar of events, the Administration has undertaken a review of current events, their reach, anticipated audiences and the broader events and tourism landscape in South Australia to identify opportunities to trial new events and engage new segments of our community whilst maintaining what is working well.
- 3.4 There are several target cohorts of which there is a market for events and community connections that Council could build on through new or adapted event offerings. These include pet owners, young professionals, 'foodies' and men.
- 3.5 Of great importance remains the key principles of Council events being family friendly, free or very affordable, safe and welcoming to all and reflective of our communities' interests and needs.
- 3.6 The information contained below provides Council with a listing of events that are proposed to be changed or introduced, including the
 - Event name;
 - Month of event to be held;
 - Brief description; and
 - Budget.

4. NEW OR CHANGED EVENTS

4.1 Australia Day – Increase duration to include a week of activities

- 4.1.1 This event will include different activities within the library and small pop-up activations. Australia Day breakfast will still remain as the main event which incorporates free family activities and a BBQ breakfast. We will also be seeking to include more aboriginal activities throughout the week and include an Australian exhibition.

January

Budget \$45,000

4.2 Salisbury Fringe Carnival – Modify to Saturday only

- 4.2.1 Continue to engage local musicians, food vendors and free children's activities and look at increasing roving entertainment and amusement rides. Use of Sexton Carpark as the overflow for the event footprint. One day activation will provide for a bigger and better overall event experience.

February

Budget \$87,900

4.3 Saturday Session – Change to monthly and deliver in varying locations

- 4.3.1 Utilising other parks and streets within our region and provide low cost or free activities for all of the community. Theme the monthly activations to iconic festivities (Tour Down Under, World Cup Soccer, Christmas, Easter etc), seasons (Winter/Spring), topical interests (gardening, finance, lifestyle workshops).

January – December

Budget \$18,000

4.4 Open Air Cinema – New inclusion

- 4.4.1 New activity to engage with local community around our region. By moving this event around to varying parts of our region will increase our reach to the local communities who cannot make it into our City Centre. This event is intended to be held twice a year.

Summer months (for two sessions)

Budget \$6,000

4.5 Salisbury Community Fun Days – Increase to 5 events per year

- 4.5.1 These events are to provide free community activities around our region. Theming these days will target specific demographics and interest groups. Our proposed theming (subject to alterations year on year) will include Pets Day, Nature Day, Sports Day, STEM and inflatables. These Fun Days are to be staggered in timing throughout the year.

May – October

Budget \$81,000

4.6 Mawson Long Lunch – New inclusion

- 4.6.1 This will be a ticketed event for varying groups including individuals, couples and families. This will align with Tasting Australia in where we can partner with local businesses to provide a choice of gourmet food options and price points. There will be low cost and free options available. May include other complimentary activations in the town centre.

May

Budget \$15,000

4.7 Projection in the Park – New inclusion (Salisbury Lights Up)

- 4.7.1 This activation will coincide with Illuminate Adelaide in its timings and purpose by way of lighting up our City Centre and surrounding areas. It will be a showcase of colourful, roving images projected on to our buildings, into our environment and provide a safe and welcoming atmosphere, whilst getting people out and about in winter.

July

Budget \$12,000

4.8 Race Day at the Hub – New inclusion

- 4.8.1 Dedicate a day to the car enthusiasts of Salisbury by bringing the Adelaide 500 to the Hub. Partnering with local businesses and car groups to activate the Hub with car paraphernalia and activities for the community.

November

Budget \$16,000

5. EVENT SUPPORT

- 5.1 In addition to delivering the 3-year Events and Exhibition Calendar the Events Team also provides events planning and management assistance across the organisation. These supported events include sod turnings, grand openings and cultural events such as Harmony Day and Reconciliation Week.
- 5.2 4.10 In addition to supporting other Council teams to deliver events, the Events team also provides support and expertise to external groups in delivering and planning events in our City. For example, some of these include the Asbestos Victims Memorial Ceremony, Salisbury Christmas Parade, the Salisbury Lions Christmas Carols and Anzac Day. The Salisbury RUN will be a key external event that staff will support in the coming year aligned to our focus on physical activity and social isolation.

6. EXHIBITIONS AND ART

- 6.1 Exhibitions and Public Art are also a part of the Events team remit. The public art and exhibitions calendars have one year remaining and will be reviewed next year. The team will continue engaging with local artists, venues and the like to beautify our region with murals, sculptures, local and traveling exhibitions and to add value to large infrastructure projects such as the John and Church revitalisation project and the Salisbury Recreation Precinct.

7. BUDGET

- 7.1 The proposed calendar of events can be largely achieved within the current budget with the addition of some minor sponsorship support.
- 7.2 The three events where sponsorship may be sought include Mawson Long Lunch, the Watershed Creative Art Prize and the Salisbury Lights Up event.

8. CONCLUSION / PROPOSAL

- 8.1 In summary it is requested that Council consider the inclusion and alterations of the following events:
- 8.1.1 Extending Australia Day festivities to a week
- 8.2 Reducing the Salisbury Fringe Carnival to one full day to support its expansion and diversity its offering
- 8.2.1 Altering the Saturday Sessions timetable to monthly and varying locations
- 8.2.2 Introducing Open Air Cinema
- 8.2.3 Theming and increasing the Salisbury Community Fun Day Events by one extra in the year
- 8.2.4 Introducing the Mawson Long Lunch

- 8.2.5 Introducing Salisbury Lights Up (projection in the park)
- 8.2.6 Introducing Race Day at the Hub
- 8.3 The 3-year Events and Exhibition Calendar report identifies some opportunities for Council to review its Calendar of events and consider the recommended additions and alterations to the current calendar.
- 8.4 The proposed calendar of events can be achieved within the current budget. There are opportunities for additional value to be realised through the identification and support of sponsorship from the private sector.
- 8.5 The Proposed Event Calendar aligns closely with the City Plan 2035 and provides a diverse and interesting range of events for our community that will drive increased participation and visitation to our City.

SUPPORTED EVENTS / SPONSORSHIP						
Event / Activity	Description	Date	Location	Event Lead	Budget	
ANZAC Day	ANZAC Day dawn service organised by the Salisbury RSL and supported by CoS.	25-Apr	Salisbury War Memorial and RSL	Jenny Henry	\$ 1,000	
SBA Christmas Parade	Christmas Parade along John Street organised by Salisbury Business Association and supported by CoS.	3-Dec			\$ 7,500	
RAAF Commemorative Event	In partnership with the RAAF, this event was held to honour the fallen RAAF Personnel buried in the CoS, beginning at the gravesite of a RAAF Pilot, then moving to the War Memorial and finishing at the Salisbury RSL for a VIP function.	19-Nov-21	Salisbury War Memorial	Paige Hewett	\$ 5,000	Once off
RAAF Freedom of Entry	In partnership with the RAAF, this event included a march and VIP reception to honour the relationship between the RAAF and CoS through exercising the right of Freedom of Entry into the City.	5-Nov-21	Civic Plaza, SCH	Paige Hewett	\$ 10,000	Once off
Salisbury Lions Christmas Carols	In partnership with the Salisbury Lions, who received a grant carried over from 2021, a Christmas Carols event will be held on the second weekend of December and will include stage performances, entertainment and food vendors.	December	Carisbrooke Park	Event Team	\$ 30,000	
Harmony Week Celebration	Includes a colourful, intercultural parade, wide variety of cultural performances and food vendors. The Events Teams supported this event in terms of infrastructure and event liaison.	18-Mar	Civic Plaza, SCH	Tabatha Pettigrew	\$ 16,000	
Community Event Sponsorship Program	Two rounds per year of \$30,000			Michelle Dagger	\$60,000	
Asbestos Victims Ceremony	This ceremony is held in Pitman Park at the Asbestos Victims Memorial on the last Friday in the month of November. This ceremony is open to all members of the public who have been affected by asbestos related disease. Relatives and friends of victims are invited to lay flowers in memory of loved ones.	Last Fri in Nov	Pitman Park, Salisbury	Jenny Henry	\$ 4,000	
Sod turning events	Various openings of upgraded infrastructure	Various depending on the opening				Not our budget
Grand openings	Burton	Jul-22	Burton			Once off
	SRP	Oct-23	Salisbury Pool			Once off
Reconciliation Week		Jun-23	Salisbury Hub	Julie Kalms		
Market Stalls	Assisting with running a market stall day at the Salisbury Community Hub (and other locations if required)	Jun-23	Salisbury Hub			Not our budget
Write Now!	Provide opportunities for people to interact with books and writing, while demonstrating connections to the various literacy and education programs staged by Community Capacity & Learning.	Mar-23	SCH	Tabatha Pettigrew	\$ 10,000	
Sporting Events	Assisting the Sport and Rec team with any events they wish to hold					Not our budget
Careers	Assist Claudine with careers expo					
Refugees week		June				

Exhibitions / Public Art			
Event / Activity	Description	Event Lead	Budget
Create a Place	Regional mural paintings on Salisbury infrastructure and privately owned buildings	Tabatha Pettigrew	\$ 45,000.00
Stobie Poles	Regional poles	Jenny Henry	\$ 5,000.00
Watershed Creative Prize	Art Exhibition	Tab and Jenny	\$ 15,000.00
Exhibitions	Various throughout the year by local artists	Jenny Henry	\$ 5,000.00
Salisbury Lights Up	lighting display on Settlers Tce and Civic Plaza during the month of July (aligning with Illuminate Adelaide)	Michelle Dagger	\$ 6,000.00

3 YEAR PROPOSED EVENTS CALENDAR								
Event / Activity	Description	Date	Location	Target Audience	Age Group	Attendance	Budget	Comments
Australia Day/ Week	Different activities within the library and small pop up activations throughout the week to occur. The large celebration will include the Australia Day Award winners, Citizenship ceremony as well as other family orientated activations. Council will liaise with Indigenous Australian Community groups to involve them in the day and throughout the week respectfully and as appropriate. The weekly activities will be located across the various community centres such as Morella and Bagster Road. Council will look to host an Australian exhibition in the John Harvey Community Hall.	Mon - Friday with main event on the 26th, day to change each year.	Civic Plaza, SCH	CoS residents Families New citizens	Young families	up to 2000+ over the week	\$ 45,000	
Salisbury Fringe Carnival	Reducing the event to one day enables more activities to occur along with additional music throughout the day. Utilising 2-3 small stages to host local bands, stilt walkers, jugglers etc as roving entertainment. Inclusion of various food vendors and activities aimed at all ages with amusement rides and Virtual Reality. Activities may include face painters, silent disco, craft club. Return of the Blue Brick Road showbag where event goers stop at each stall to find the hidden letter to make a word and find out some information about the stall (Salisbury Water for example and their VR display on water safety). Council will use the Sexton Carpark as the overflow event space and closing of Church St between John and James and the James Street carpark.	February	Civic Plaza, SCH	CoS residents Families Residents from surrounding council areas	All ages	up to 8,000+	\$ 87,900	
Summer Sessions	Change to a monthly activation - locations could include Jenkins reserve, Hub, John Street (after upgrade) Ideas include acoustic musician at one of our reserves with a few food trucks and giant games. Lifestyle workshops around our region, topics could include Finance (how to budget on a single income), Gardening - (how to create a native garden landscape) or Bike maintenance (get someone in to demonstrate how to look after your bike). These activities can be inside or outside	8 per year Jan - May Oct - Dec	Civic Plaza, SCH			400	\$ 10,000	Can theme around different festivities i.e. Xmas, Easter, Tour Down under etc.
Open Air Cinema	Inflatable screen, during summer months - encourage people to bring a picnic and blanket and enjoy a GA movie in the Park. BBQ vendor, popcorn vendor, CoS info stall	Jan and Dec		Families	All ages	100+	\$2870 per session	Could be part of Summer Sessions in the park
International Women's Day Cocktail Evening	Celebrating IWD with an annual cocktail evening hosted by the Mayor. This includes a guest speaker, MC, entertainment, cocktail food and drinks for purchase. \$30 adult, \$24 concession	March	Little Para Rooms, SCH	Local and surrounding community members	16+	120+	\$ 5,000	
Watershed Creative Prize Opening Night/Awards	The Watershed Creative Prize serves to recognise and acknowledge the theme of Sustainability within our City of Salisbury Community. A cocktail evening is hosted to officially open the exhibiton and to announce the award winners in each category. Increase coverage of displaying art to the Watershed Cafe in Mawson Lakes.	April	John Harvey Community Hall, SCH	Artists VIP guests	Youth category 5-12 Adult 13+	130	\$ 15,000	
Salisbury Community Fun Day Outdoor - Pets	Salisbury Community Fun Day events are held to showcase our parks, reserves and spaces to the local and wider community, while promoting local suppliers and activity providers. Fun Days aim to get our community members active and engaged by providing free, fun activities for all to enjoy. Theme: Pets - reinvigor this event with new perspective to the day and theme it around animals. Day could incorporate exhibitor stalls from vendors selling pet items, obedience / agility demonstrations, Instagram photo backdrop where people can have their photo taken, a caricaturist to draw pics of dogs/animal. Can also include other activities to the day being remote control boats on the lake, BMX club and skate park utilisation.	May	Unity Park	Families with young children	3-16 years	2,000	\$ 16,500	

Mawson Long Lunch	Link to Tasting Australia, Partner with local businesses to stage a tasting experience. Open dining experience by closing off one of the main roads. We could also look at having a large marquee in between the University and the Mawson Centre and have masterclasses/ lunches / dinners supplied by local restaurants. Could run it as a mixed degustation event. Ticketed event at a cost for participants. We could also look at having another family style event where we can get businesses to put together a picnic for families to enjoy by the lake, that way it will be a cheaper alternative to the the dinner. Could also look at hiring the plastic igloos for a different experience.	May	Mawson Centre	Couples, Individuals and Families	20-60 years		\$ 15,000	4 people for 8 hours @ \$50p/h
Winter Sessions	Change to a monthly activation during winter within the Hub or community centre	Jun - Sept	SCH	Families with young children	3-12 years	200	\$ 8,000	Theme around festivities during Winter
Salisbury Science Fair	Two-day event, including a science fair open to the public and a high school careers expo, Science shows, hands-on displays and workshops for children and families. As part of The Science Collective, science presenters include Animals Anonymous, Nitro Nat, Professor Flint and Marty McBubble, Hands-on displays include Bugs n Slugs, Dig-a-Dino, Techspace Learning and Electric Circuits. Partner with the university to use their lecture theatres and to create workshops based around women in STEM and career opportunities. A school's day could also be included in the program	July	Mawson Centre	School students	5-16 years	1000	\$ 16,000	2 people for two days
Salisbury Community Fun Day Indoor - Inflatables	Salisbury Community Fun Day events are held to showcase our parks, reserves and spaces to the local and wider community, while promoting local suppliers and activity providers. Fun Days aim to get our community members active and engaged by providing free, fun activities for all to enjoy. Theme: indoor activities location TBA	July	Indoor venue	Families	3-16 years	2,000	\$ 16,500	
Projection in the park	Laser projection in to our trees in one of our parks - Carisbrooke has a good open space that we could dress up with lights and align this with either Illuminate Adelaide or the light festival they do during Fringe time.	July/August	Carisbrooke				\$ 12,000	
Vietnam Veterans Day	A ceremony dedicated to all Australians who served in the Vietnam War. 59 South Australian personnel died during the conflict, and the streets and parks around the Estate are named in their honor. A lunch is held at the Pooraka Farm Community Centre following the ceremony.	18-Aug	Henderson Sq, Pooraka	Vietnam Veterans and their families	Older men and families of fallen Veterans	100	\$ 10,000	
Salisbury Community Fun Day Sport based	Salisbury Community Fun Day events are held to showcase our parks, reserves and spaces to the local and wider community, while promoting local suppliers and activity providers. Fun Days aim to get our community members active and engaged by providing free, fun activities for all to enjoy. Theme: sport	September	TBC	Families with young children	3-16 years	2,000	\$ 16,000	
Salisbury Community Fun Day Nature based	Salisbury Community Fun Day events are held to showcase our parks, reserves and spaces to the local and wider community, while promoting local suppliers and activity providers. Fun Days aim to get our community members active and engaged by providing free, fun activities for all to enjoy. Theme: nature-based activities	October	Outdoor Space - move around region	Families with young children	3-16 years	2,000	\$ 16,000	
Race Day at the Hub	Dedicate an afternoon to a show and shine that could incorporate a V8 supercar on display inside the Hub, Wheelie kids electric car activity, Rev it up Racing with their simulators and tyre changing activity. Could use the Sexton Car park to display vehicles and have stall holders that are car clubs etc	November	SCH	Car enthusiasts	All ages		\$ 16,000	

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	19 July 2022
HEADING	Youth Sponsorship Applications - July 2022
AUTHOR	Hayley Berrisford, PA to General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in July 2022.

RECOMMENDATIONThat Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in July 2022.

Funding per application	Event	Total Funding
1 @ \$250	1 application received to represent SA at the Australian Karate Federation National Championships in Qld	\$250.00
2 @ \$250	2 applications received to represent SA at the Tenpin National Championships in Tas	\$500.00
2 @ \$250	2 applications received to represent Swimming SA at the SAPSASA 12 years and under swimming team in Qld	\$500.00
1 @ \$250	1 application received to represent SA at the National Calisthenics Competition in Darwin	\$250.00
1 @ \$1000	1 application received to attend the Pacific Student Leaders Programme in Fiji	\$1000.00
3 @ \$1000	3 applications received to represent SA at the World Blackball Championships in France	\$3000.00
	Total Funding for July 2022:	\$5,500.00

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program annual funding budget for 2022/2023 is \$45,000 with year to date allocations of \$5,500 from this fund. The remaining balance accounting for the applications noted in this report is \$39,500.